

# **Town of Hollis New Hampshire Annual Town Report 2008**



**Nichols Tenney Farm**  
Photo: Bill Hebden

## **Preserving our Agricultural Heritage**

## Town Offices and Hours

<b>Town Hall</b>	<b>465-2209</b> <b>465-3701 Fax</b> <b>8AM-3PM</b>
<b>Assessing Office</b> Connie Cain, Assistant to the Assessor Email: <a href="mailto:assessing@hollis.nh.us">assessing@hollis.nh.us</a>	<b>465-9860</b> <b>8AM-3 PM</b>
<b>Building Department</b> David Gagnon, Building Inspector/Code Enforcement Email: <a href="mailto:building@hollis.nh.us">building@hollis.nh.us</a> Deborah Adams, Building and Zoning Coordinator Email: <a href="mailto:zoning@hollis.nh.us">zoning@hollis.nh.us</a>	<b>465-2514</b> <b>Office Hours 8-9:30 AM</b> <b>Inspections 9:30AM-3 PM</b>
<b>Finance Department</b> Paul Calabria, Finance Officer Email <a href="mailto:accounting@hollis.nh.us">accounting@hollis.nh.us</a>	<b>465-6936</b> <b>8AM-3PM</b>
<b>Information Technology</b> Dawn Desaulniers, IT Specialist Email <a href="mailto:pcsupport@hollis.nh.us">pcsupport@hollis.nh.us</a>	<b>465-2209</b>
<b>Planning Department</b> Virginia Mills, Assistant Planner Email <a href="mailto:planning@hollis.nh.us">planning@hollis.nh.us</a>	<b>465-3446</b> <b>8AM-3PM</b>
<b>Selectmen's Office</b> Troy Brown, Town Administrator Email <a href="mailto:bos@hollis.nh.us">bos@hollis.nh.us</a> Cathy Hoffman, Assistant Town Administrator Email: <a href="mailto:gis@hollis.nh.us">gis@hollis.nh.us</a> Kim Dogherty, Admin.Assistant/Human Resources Email: <a href="mailto:calendar@hollis.nh.us">calendar@hollis.nh.us</a>	<b>465-2780</b> <b>8AM-3PM</b> <b>Call for an appointment</b>
<b>Tax Collector</b> Barbara Kowalski, Tax Collector Email <a href="mailto:tax@hollis.nh.us">tax@hollis.nh.us</a>	<b>465-7987</b> <b>8AM-3PM</b>
<b>Town Clerk's Office</b> Nancy Jambard, Town Clerk Alison Falk, Deputy Town Clerk Email <a href="mailto:townclerk@hollis.nh.us">townclerk@hollis.nh.us</a>	<b>465-2064</b> <b>Mon, Wed, Fri 8AM-1 PM</b> <b>Monday 7-9PM</b> <b>1st &amp; 3rd Tuesday 7-9 PM</b> <b>1st Sat 8-11 AM</b>

*Visit the Town's Website at [www.hollis.nh.us](http://www.hollis.nh.us)*

Town Report compiled and edited by Deborah Adams and Cathy Hoffman

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Cover Photos courtesy of Bill Hebden

ANNUAL REPORT

*for the Town of*

Hollis

NEW HAMPSHIRE

*for the year*



Two Thousand Eight

Annual Reports

*of the*

Officers and Committees

*of the Town of*

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2008

*with Reports of the*

Hollis School District

*and the*

Hollis/Brookline  
Cooperative School District

## *In Remembrance of*



Mort Goulder  
*January 25, 2008*



Louise King  
*January 29, 2008*

Photo of Mort courtesy of Flegal Law Office  
Photo of Louise courtesy of her family



## ***In Recognition of***

### **Barbara Townsend**

Barbara Townsend retired this summer after serving as the Town's Tax Collector for twenty-one years. She started working for the Town in 1987 as the Deputy Tax Collector and one year later was offered the job as Tax Collector when her predecessor, Leonard White, retired. During her tenure, Barbara was committed to her job and always dealt with sensitive situations with understanding and compassion. Over the years she witnessed advances in technology, and was the first Town employee to have a computer in her office.

Co-workers hosted a retirement party for Barbara in July at the Town Hall. Following the party, Barbara, who competes in tractor pulls at county fairs, attracted quite a bit of attention as she drove down Depot Road on her tractor with a police escort. In September, the Selectmen hosted a Town-wide retirement party for Barbara at the Lawrence Barn. Those who attended were treated to a display of Barbara's handiwork. Barbara is an avid quilter and several of her choice pieces decorated the interior of the barn.

Barbara is enjoying her well-deserved retirement, spending time with her family, gardening and quilting with her good friend and former Director of Administration Cath Hallsworth. We wish her the best.



**Barbara Townsend  
Tax Collector  
1987-2008**

**Photo: Cathy Hoffman**

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### **Kevin Irwin**

Officer Kevin Irwin retired in September after twenty-two years of service with the Hollis Police Department. Kevin became a D.A.R.E. Officer in 1999 and taught in the Hollis schools for over nine years. During this time he established solid friendships with both students and staff. In 2008, Kevin was named the D.A. R. E. Officer of the year by the State of New Hampshire.

Kevin embraced the concept of community policing and performed his duties in the best interest of the Police Department and the Town of Hollis. The Town would like to thank Kevin for his dedication to his job and the people of Hollis. We wish him well in his retirement.



**Officer Kevin Irwin  
1986-2008**

**Photo courtesy of Hollis Police Department**

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## Dedication

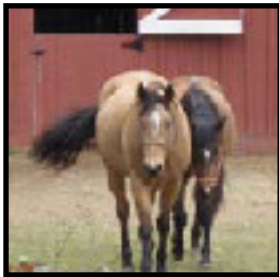
In the summer of 2006, the Hollis Strategic Planning Committee mailed a survey to all residents and taxpayers in Hollis. Responses revealed that one thing residents like most about living in Hollis is its Rural Character. Another finding from the survey was that the loss of Rural Character was a prominent factor that would influence residents to move out of Town.



Town Seal  
Adopted 1907

What defines a town's Rural Character? For Hollis, Rural Character is closely associated with agriculture and farming. Since the mid-19<sup>th</sup> century Hollis has been considered an agricultural town. The Town Seal, which was adopted in 1907, includes the image of a hand plow prominently displayed above the buildings. The inclusion of this imagery was a tribute to Hollis's agricultural heritage.

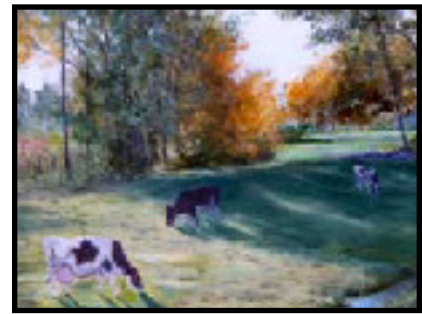
In the latter part of the 19<sup>th</sup> and early part of the 20<sup>th</sup> century, dairy farming was at its peak in Hollis. Large herds of Ayrshire, Guernsey and Holstein cows pastured in fields farmed by Hall, Spaulding, Pierce, Blood, Rideout, Lawrence, Wright and others. Due to increasing economic pressures in the 1920s, dairy farming gradually diminished in Hollis and disappeared in 2000 when Arthur Woods sold the last of his cows. Poultry and eggs were big business from the 1930s to the 1950's. Dairy barns were replaced by hen houses. Decreasing profit margins due to competition from large commercial enterprises eventually drove the poultry farmers out of business. As dairy and poultry farming peaked and ebbed, other types of agriculture persevered. From the early 1800's to the present, apple orchards, corn and hayfields, and strawberry patches have been a prevalent part of Hollis's landscape.



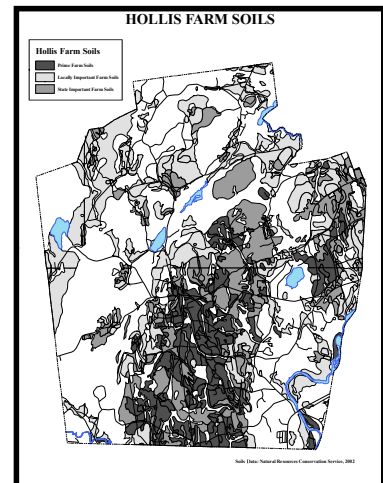
Horses are a common sight  
in Hollis

Photo: Cathy Hoffman

So, what makes agriculture so characteristic of Hollis? Why does Hollis have so many farms, while neighboring towns have so few? The answer is three-fold. First, Hollis has over five thousand acres of prime farm soils and soils that are considered state and locally important. In 2002, the Nashua Regional Planning Commission completed a report entitled "*Change in Agricultural Use in the NRPC Region from 1974-1998*". Communities included in this report were Amherst, Brookline, Hollis, Hudson, Litchfield, Lyndeborough, Merrimack, Milford, Mont Vernon, Nashua, Pelham and Wilton. Of these twelve communities, Hollis ranked number one as having the highest percentage of agricultural soil types and the greatest percentage of land area in agriculture. The report also found that despite development, Hollis had a slower rate of decrease in land area devoted to agriculture than all of the other communities. This leads to the second reason why agriculture is so much a part of Hollis's character. Residents of Hollis, both past and present, have proven their dedication to the preservation of agriculture by choosing to enact local laws that protect that which our Town values most. Our zoning ordinance exempts agriculture from many restrictions that are placed on other land uses. The Hollis Open Space Planned Development (HOSPD) ordinance discourages sprawl and



Arthur's Girls  
Painting by Gina Casale



Map showing the prevalence of  
important farm soils in Hollis

land consuming development while encouraging the preservation and utilization of active farmlands and orchards. In 2004, the Town adopted the Hollis Rural Character Preservation Ordinance to “preserve the rural and scenic qualities” of the Town so that when agricultural lands are developed, houses are sited to maintain as much open land as possible. Thirdly, many landowners want to protect their land from development. The Land Protection Study Committee and the Hollis Conservation Commission work closely with these landowners to preserve farmland, forests and orchards in ways that benefit both the landowners and the Town.

One of the recommended actions in the final report of the Strategic Planning Committee was to “explore more ways to promote agricultural businesses in Town”. In response to this recommendation, the 2009 Town Warrant, which will be voted on at the annual Town Meeting in March, contains an article for the creation of an Agricultural Commission. This commission, though not regulatory in authority, would act as an advocate for the agricultural interests in the community. Membership of the commission would include representatives of the agricultural community, supporters of agriculture and land preservation, and members of land use boards. The commission members would work together with the Selectmen, Planning and Zoning Boards, the Conservation, Historic District and Heritage Commissions and the Land Protection Study Committee to ensure that the concerns of the agricultural community continue to be considered in the Town’s regulations and ordinances. If the Town supports the creation of the Agricultural Commission, one of the commission’s first tasks would be to determine how best to keep the Town-owned Woodmont Orchard productive, now that the previous owners’ farm lease has expired.



Hall Farm, Dow Road  
Town purchased the development rights in 2002  
Photo by Bill Hebden

Agriculture is not all pastoral scenes and quiet woodlands, where the only sounds are the chirping of birds and chattering of small animals. Agriculture is a business, and as such, must be managed. Noises and smells are an integral part of agriculture. Farm machinery and farm animals all make noise. Fertilizers and other treatments must be applied to the soil, crops and trees to sustain productivity. Are these activities a nuisance? They may be to some. But the next time you get stuck behind a tractor pulling a wagonload of corn, pumpkins or hay, think about what agriculture means to the Town and our way of life. Before you honk your horn, think about what Hollis would be like without agriculture. There would be no apple and pumpkin picking, strawberry and apple festivals, nurseries and tree farms, farm stands selling fresh produce and flowers to residents and tourists, historic barns and farmsteads. There would also be a lot less woodland trails and greenbelts for hiking, skiing, horseback riding and snowmobiling.

Hollis has a rich agricultural heritage. With the support of the community, preservation of this heritage is ensured.

It is with honor and pride that the Selectmen dedicate the 2008 Annual Town Report to those who make agriculture their livelihood, and by doing so preserve our Town’s rural character.

#### Sources:

*“Where the Past Has Been Preserved, Hollis, New Hampshire 1879-1979”*, Hollis Historical Committee, 1980

*“Change in Agricultural Use in the NRPC Region from 1974-1998”*, Report of the Nashua Regional Planning Commission, 2002

*“Preserving Rural Character: The Agriculture Connection”*, NH Office of Energy and Planning, Revised Technical Bulletin Winter 2000

# **Town Administration**

**March 2008-March 2009**

## **Elected Officials of the Town**

### Selectmen, Assessors, Overseers of the Poor

Vahrij Manoukian, Phd, Chairman, 2011  
Mark Le Doux, 2010  
Frank Cadwell, 2011

David Petry, Vice Chairman, 2009  
Peter Band, appointed, 2009  
Mark Johnson, resigned

Staff: Troy Brown, Town Administrator

Cathy Hoffman, Assistant Town Administrator

Kim Dogherty, Administrative Assistant/Human Resources Coordinator

Town Clerk Nancy Jambard, 2011

Treasurer Edward Lehoullier, 2009

Moderator James W. Squires, 2010

### Town Budget Committee (Town and Hollis School District Budgets)

Christopher Hyde, Chairman, 2009  
Bill Matthews, resigned  
Bob Labednick, 2010  
Lorin Rydstrom, appointed, 2009  
Mark Le Doux, Ex-Officio, Selectmen  
Bill Beauregard, School Board Representative  
Staff: Deborah Adams

Michael Harris , Vice Chairman, 2010  
Tom Jambard, 2009  
Frank Whittemore, 2011

### Hollis/Brookline Cooperative Budget Committee

Stephen Pucci (Hollis), Chairman, 2011  
Raymond Valle (Hollis), 2009  
Douglas Davidson (Hollis), 2011  
Forrest Milkowski (Brookline), 2011

Greg McHale (Brookline), 2009  
Lorin Rydstrom (Hollis), 2010  
Greg d'Arbonne (Brookline), 2010

### Library Trustees

J. Howard Bigelow, Chairman, 2009  
Michael Dougherty, 2011  
Jone Labombard, 2010  
Laurel Lang , 2011

Michelle Repp, 2010  
Karen Knight, resigned  
Robert Bartis, appointed, 2009

### Supervisors of the Checklist

Julia L. McCoy, 2012  
Lydia L. Schellenberg, 2014  
Jessica "Jan" Squires, resigned

Laura Gargas, appointed, 2009

### Trustees of the Trust Funds

F. Warren Coulter, 2010  
Shelly Gillis, 2011

John C Callahan, 2009

### Trustees of the Cemeteries

Scott Fisher, Chairman, 2010  
Nancy Bell, 2009  
Melinda Willis, 2011  
Staff: Kimberly Dogherty

Doug Gagne, 2011  
Christopher Buzzy, 2009

## State Government

Governor	John Lynch
Executive Council	Debora Pignatelli
Senate	Peggy Gilmour
General Court	Richard B. Drisko
	Carolyn M. Gargas
	Melanie Levesque
	Donald Ryder

## Appointed Officials of the Town

Building Code Board of Appeals	
Roger Parsons, 2009	Robert Cormier, 2012
Richard Brown, 2009	Richard Casale, 2013
Paul Hemmerich, 2009	
David Gagnon, Building Inspector	
Cable Advisory Committee	
Bruce Harrison, 2009	James Anderson, 2010
Paul Cain, resigned	Doug Cleveland, 2009
Camera Operators	
Paul Armstrong	Ellen Walker
Donald Ryder	
Charitable Funds Committee	
Mary Anne Smith, 2011	Millie Bonati, 2011
Debbie Shipman, 2011	Eleanore Whittemore, 2011
Conservation Commission	
Thomas Dufresne, Chairman, 2010	Susan Durham, Vice Chair, 2011
Richard Brown, Secretary, 2010	Thom Davies, Treasurer, 2011
Lynne Simonfy, 2009	Lloyd Deenik (Alt), 2009
Carl Hills (Alt), 2009	Cathy Hoffman, 2011
James Oehler (Alt), 2009	Gary Flaherty (Alt), 2011
Raymond Lindsay (Alt), resigned	Peter Baker (Alt), 2011
Lou Candito (Alt), 2010	Gail Coffey (Alt), 2010
Mark Johnson, Selectmen's Rep (resigned)	
Staff: Connie Cain, Clerical Support	
Elderly and Disabled Transportation Study Committee (2008)	
Jim Belanger	Andrew Seremeth
Mabel Geddes	Hilda Tolles
Jean Stone	Mabel Hills
Pearl Giles (resigned)	
Emergency Management Director	
Don McCoy	
Facilities Space Needs Study Committee-Phase II, Education (2008)	
Doug Cleveland, Chairman	Bob Maloney
Lorin Rydstrom	Bill Toth
Rosemary Dougherty	John Anderson
Dennis Gallant	

#### Forest Committee

Edward (Ted) Chamberlain, 2011  
Steven Briggs, 2010  
Craig Birch, 2009

Gary Chamberlain, 2011  
George R. Burton, 2009

#### Heritage Commission

M. Honi Glover, Chair, 2011  
Janet Lawrence, resigned  
Mara Huberlie, 2009  
David Sullivan (Alt), 2009  
Pat Coughlin (Alt), resigned  
Josie MacMillan, 2010  
Doris Brooks Roach, 2011

Bette Finner, Clerk, 2010  
Mary Ann Wesoly, 2011  
Fredricka Olson (Alt), resigned  
James Cram (Alt), resigned  
Laurie Siergiewicz, resigned  
Frank Cadwell, Selectmen's Representative

#### Highway Safety Committee

Russell Ux, Chief of Police  
Rick Towne, Fire Chief  
Jim Belanger, 2010

Jeff Babel, Director of Public Works  
Peter Band, 2010  
Mark Johnson, Selectmen's Rep, resigned

#### Historic District Commission

Paul Hemmerich ,Chairman, 2009  
Cameron Hardy, 2010  
Spencer Stickney (Alt), 2010  
Liz Barbour, resigned  
Alison Pyle, resigned

Dave Gibson, Vice Chairman, 2011  
William Lavery, 2009  
Jan Larmouth (Alt), 2011  
Deane Navaroli (Alt), resigned  
Frank Cadwell, Selectmen's Representative

#### Land Protection Study Committee

Gerald Gartner, Chairman, 2011  
Patrick Clark, 2011  
Thom Davies, 2010  
Dave Gilmour, 2010  
Nate Armstrong, 2009  
Mark Le Doux, Selectmen's Representative

Roger Saunders, Vice Chairman, 2011  
Peter Baker, 2011  
June Litwin, 2010  
Peter Proko, 2009  
Paul Edmunds, 2009

#### Memorial Day Organizer

Jim Belanger, 2009

#### Nashua Regional Planning Commission

Peter Baker, 2010

Susan Durham, 2011

#### Old Home Day Committee

David Sullivan, Chairman, 2010  
Frank Ballou, 2010  
Stephen Luce, 2010  
Mark Piekarski, 2010  
Kathy McGhee, 2010  
Peter White, 2010

Mary Anne Smith, 2010  
Nancy Bell, 2010  
Deborah Shipman, 2010  
Carolyn Madden, 2010  
Jeanne Cleveland, 2010  
Paul Armstrong, 2010

#### Planning Board

Edwin Makepeace, Chairman, 2010  
Richard Hardy, 2009  
Cathy Hoffman, 2009  
David Fite (Alt), 2009  
David Petry, Ex Officio, Selectman  
Staff: Mark Fougere, Planning Consultant  
Virginia Mills, Assistant Planner

Doug Gagne, Vice Chairman, 2010  
Bill Beauregard, 2011  
Doug Cleveland, 2010  
Scott Brunkhardt (Alt), 2010



#### Recreation Commission

Kevin McDonnell, Program Director  
Tim Glover, 2009  
Tim Cardoza, 2011  
Jim McCann (Alt), 2009  
Virginia Sargent (Alt), 2010  
Michael McCaffrey (Alt), resigned

Bob Dion, 2010  
Beth Zingales, 2011  
William Angevine, 2011  
Pete Dupont (Alt), 2010  
Kevin Dogherty (Alt), 2010  
David Petry, Selectmen's Representative

#### Souhegan Regional Landfill District

Jeff Babel, 2010  
Jeanette Schoolskey, 2009

Anne Tucker, resigned

#### Strategic Planning Committee (2008)

Melinda Willis  
Van Eresian  
Mike Harris  
Bob Dion  
Thomas Davies  
Bill Beauregard  
Daniel Peterson  
Arnold McCalmont  
David Udelsman  
Andrew Seremith  
Gerry Haley  
June Litwin, support  
Staff: Connie Cain, Secretary

Peter Baker  
David Gilmour  
Christopher Hyde  
James Oehler  
Ray Valle  
Candace Dochstader  
Mary Ann Wesoly  
Daniel Harmon  
Mark LeDoux  
Chet Rogers  
Tom Hildreth, advisor  
Nancy Struckman, support

#### Stormwater Management Committee

Troy Brown, Town Administrator  
Don Ryder, 2011  
Jeff Babel, Director of Public Works  
Consultants  
Dennis LaBombard, Engineering  
Mark Fougere, Planning

Cathy Hoffman, Coordinator  
Deborah Adams, Building and Zoning  
Virginia Mills, Planning

Todd Dresser, Stormwater

#### Trails Committee

Sherry Wyskiel, Chairperson, 2009  
Mary Ferguson, 2009  
Daniel Teveris, 2011  
Amos White, 2010  
Patty Haigh (Alt), 2011

Doug Cleveland, 2010  
Pamela Gustafson, 2011  
Art Kinsley, 2011  
S. Robert Winer (Alt), 2010  
Tom Jeffery (Alt), 2009

#### Zoning Board of Adjustment

John Andruszkiewicz, Chairman, 2010  
Jim Belanger, 2011  
Cindy Robbins, 2010  
Gerald Moore (Alt), 2009  
Paul Cain (Alt), 2010  
Staff: Deborah Adams

Brian Major, Vice Chairman, 2009  
S. Robert Winer, 2008  
Richard Gustafson (Alt), 2010  
Michael O'Neill (Alt), resigned  
Rick MacMillan (Alt), 2011

#### Zylonis Fund Committee

Carol Smiglin, 2011  
Virginia Hoffman, 2011  
Mark LeDoux, Selectmen's Representative

Norma Woods, 2011  
Frank Cadwell, Selectmen's Representative

## Selectmen's Report

The following report is a summary of the major events and issues that the Board of Selectmen addressed in 2008.

Sadly, the year began with the deaths of two prominent Town residents. Mort Goulder, a long time Town and Hollis Brookline Cooperative Budget Committee member passed away on January 25<sup>th</sup>. Mort was locally known as an advocate for land protection, tax equity and his strong opinions about Town government and the Department of Public Works. In the corporate world, the Greater Nashua Chamber of Commerce named Mort, a founder of Sanders Associates, the 2007 Citizen of the Year. Less than a week after Mort's death, former Administrative Assistant to the Board of Selectmen Louise King died. Louise was a Town employee for twenty-three years. She retired in 1997 leaving a legacy of dedication and service to the community. Both Mort and Louise will be remembered for their efforts to make Hollis a better place to live.

At the 2008 March Town Meeting voters re-elected Vahrij Manoukian, PhD to a third consecutive term as Selectman. Former Historic District Commission Chairman and Zoning Board member Frank Cadwell was elected to his first-term as a member of the Board. The Selectmen honored outgoing Chairwoman Melinda Willis with an award for her service to the Board and community. At the first regular Selectmen's meeting following the annual Town Meeting, Dr. Manoukian was elected Chairman. David Petry was elected Vice Chairman and Mark Le Doux, Clerk.



**Volunteers gather at the first annual  
"Volunteer Appreciation Coffee"**

Several major events highlighted the year. The Board hosted a Volunteer Appreciation Coffee at the Lawrence Barn on March 8<sup>th</sup>. The event was so successful that it will now become an annual event. Volunteerism continues to be the keystone of Town government. At a ceremony on June 16<sup>th</sup> the Selectmen presented the Boston Post Cane to Hilda Hildreth, Hollis's oldest living resident. Hilda turned 101 years old on August 12<sup>th</sup>. In the presence of Hilda's family and friends, the Selectmen dedicated the sidewalk from Broad Street, through Volunteer Park, to Ash Street, in Hilda's honor. The Selectmen recognized another long-time resident of Hollis at a Hollis Seniors' luncheon at the Lawrence Barn on June 24<sup>th</sup>, which was proclaimed Louise Worcester Day in honor of her 100<sup>th</sup> birthday.



**Selectmen Le Doux escorts Hilda Hildreth  
along Hilda's Walk**

With much anticipation, Old Home Days returned to Hollis in September after a one-year hiatus. The Selectmen participated in the event as judges for the pet parade. The Selectmen would like to thank Chairman David Sullivan and other members of the Old Home Days Committee for their efforts.

The Selectmen said goodbye to two Town employees in 2008. On July 31<sup>st</sup> Barbara Townsend retired from her position as Tax Collector after twenty-one years of service. The Selectmen honored Barbara with a retirement party at the Lawrence Barn. Officer Kevin Irwin retired from the Police Department after twenty-two years of distinguished service. The Selectmen wish both Barbara and Kevin good luck in their retirements.

During his first full year as Town Administrator Troy Brown reorganized Town Hall offices, which increased efficiency and overall productivity of staff. He also addressed security issues and redefined employee job descriptions to better fit their job responsibilities. Troy has proven himself to be a valuable asset to the Town.

Selectman Mark Johnson resigned from the Board in August. Mark and his family relocated to Pennsylvania. In recognition of Mark's contributions to the Board and the Town, the Selectmen proclaimed August 26<sup>th</sup> Mark Johnson Day. The Board presented Mark with a framed photo of the Woodmont Ice House. Each Board member expressed their appreciation to Mark for his many years of service as both a volunteer and elected official. Following Mark's departure, the Board appointed former Selectman Peter Band to fill the vacancy until the 2009 Town Elections.

The Selectmen were faced with many challenges in 2008. Serious maintenance and structural issues were discovered at the Department of Public Works garage and the Town Hall. Board members toured the garage with Public Works Director Jeff Babel in May and were surprised to find many building code and safety concerns. However, these issues had to be deferred while the Board took on the priority task of the Town Hall renovation. After interviewing several architectural firms, the Selectmen hired Richard Casale, RHC Professional Associates, to develop a plan for the renovation of the one hundred and twenty-two year old building. Structural Engineer Paul White, while performing an inspection of the building, found that the main support beams for the first floor offices were split and had dry rot. In addition, serious structural issues were discovered with the clock tower. In the months that followed Town Administrator Troy Brown worked closely with Richard Casale on designs and cost estimates for the renovation. Unfortunately, with the downturn in the economy and in consideration of taxpayers, the Board voted to postpone the total renovation project, opting to place an article on the Town warrant for the much needed structural repairs only.



**The Selectmen say good-bye to  
Mark Johnson**

Economics dominated many of the Board's meeting discussions. The 2.7 Billion-Dollar deficit in the New Hampshire State Retirement System prompted the Selectmen to invite Senator David Gottesman to a Selectmen's meeting to answer questions about HB 1645, the proposed reform legislation. If this bill had not passed, the impact to the Town would have been an additional \$295,000 in the budget.



**Close up of rotting support beam in the  
basement of Town Hall**

Assessment Associates, completed the Town's assessment update in 2008. Notices of assessed values were sent to homeowners, along with the estimated tax impact. The Selectmen invited a representative from the Department of Revenue Administration to a public meeting held at the Hollis Brookline High School to clarify and explain the assessment process. The new assessments prompted many lively discussions at Selectmen's meetings, as homeowners realized the values of their property increased while real estate sales continued to decline as the market crashed.

Budget season presented the biggest challenge for the Selectmen. Oil prices rose dramatically and then dropped as the entire country became shrouded in an economic crisis. Always vigilant of the needs of taxpayers, the Board re-examined and cut an already lean budget. The Town's operating budget for 2009 has been trimmed again and again in an effort to comply with the Budget Committee's directive.

Mother Nature was very unpredictable in 2008. Hurricane Hanna swept through New Hampshire on May 12<sup>th</sup> causing flooding and the collapse of the culvert on Depot Road that crosses Sucker Brook. Commuters were detoured for several weeks until a new culvert could be installed and the road rebuilt. On December 16<sup>th</sup> the Northeast was hit by what has been termed the "Storm of the Century". Nearly 95% of Hollis was without electricity for at least two days to two weeks. During both of these weather related events the Selectmen, Police, Fire, Communications and Public Works Departments together with the schools worked tirelessly under the direction of Emergency Management Director Don McCoy to get through the crises.

Though 2008 presented many challenges to the Selectmen, it was also a year of accomplishments. In response to the Strategic Planning Committee's final report, the Board formed the Facilities Space Needs Study Committee-Phase II: Education. This committee was charged with determining if it would be in the best interest of the Town to dissolve, reconfigure or continue the Hollis Brookline Cooperative School District. The committee, under the chairmanship of Doug Cleveland, completed their charge and presented their recommendations at a public meeting at



**Depot Road culvert after Hurricane Hanna**

the Hollis Brookline High School on October 30<sup>th</sup>. A summary of their findings is included in this Town Report.

The Selectmen also established a committee to develop a plan to provide reliable, affordable and accessible transportation for the residents of Hollis. The Elderly and Disabled Transportation Study Committee, chaired by Jim Belanger, worked closely with the Granite State Organizing Project and neighboring towns to form the Souhegan Valley Transportation Collaborative. The transportation pilot program was successful. Seventy-four residents of Hollis are taking advantage of this low cost transportation service. The 2009 Town Warrant includes a petition warrant article to establish a capital reserve account to fund this program through an additional \$1.00 per vehicle registration fee.

The Selectmen reviewed and revised Town ordinances and policies, including the Municipal Vehicle Assignment and Use Policy, the Mail & Newspaper Delivery Box Placement Ordinance and the Ordinance for the Use of Town Lands.

In spite of all efforts, the Woodmont Ice House deteriorated to such an extent that it could not be saved. Acting on the recommendation of the Heritage Commission, the Selectmen authorized the Ice House to be relocated back from the water and rebuilt to its original design using new materials. The result of this effort is a beautiful structure that will endure for many, many years.



**Town Administrator Troy Brown and Woodmont Manager Lester Adams inspect the Ice House**

2009 promises to be a busy year for the Board. The Selectmen will continue to address ongoing issues while tackling several new projects. There are two boundary issues that must be addressed. The first is a relocation of the boundary between the Hollis Brookline Middle School and the Town-owned Farley building. The lot line actually runs through the northern portion of the school. The second boundary issue is at the East Cemetery. The property description on the recorded deed does not match the plan. The Cemetery Trustees have advised the Selectmen that to avoid future problems, the boundary must be resurveyed and the deed corrected.

The Selectmen will also be working on completing contract negotiations with Charter Communications, and AFSCME Local 3657. The Ash Street sidewalk and the Town Hall renovation projects will be revisited, along with the Flint Pond Improvement Association's hydro-raking application and the Hollis Shredders' skateboard park project.

The Selectmen will be participating in Project PROGRESS, a local initiative to reduce the schools' and Town's dependence on fossil fuels.



**Carrol Spaulding and his grandson Travis haying at the Nichols-Tenney farm**

With the passage of Article 13 on the 2009 Town Warrant, the Selectmen will have taken the first step toward acting on the Strategic Planning Committee's recommendation to promote agriculture and agricultural businesses. This warrant article establishes an Agricultural Commission, which would act in an advisory capacity to other Town boards and committees as an advocate for farmers and their interests. The Board will continue to address the Strategic Planning Committee's action items by promoting volunteerism, working with the schools to improve communication and being proactive regarding the impacts of growth upon the Town's resources.

Governance in the Town of Hollis is participatory. It is very important that every voice be heard. The Selectmen are always available to hear residents' concerns.

Please vote on Town election day and attend the annual Town and school meetings.



The Selectmen greatly appreciate those who willingly volunteer their time and talent to serve on Town boards, committees and commissions. We also recognize the efforts of our Town employees, who provide support to the Selectmen and assist the public. The dedication of our volunteers and employees is crucial to the success of the programs and services that the Town provides.

Respectfully submitted,

Board of Selectmen  
Town of Hollis

Vahrij Manoukian, PhD, Chairman

David Petry, Vice Chairman

Mark Le Doux, Clerk

Peter Band

Frank Cadwell



**Seated: Vahrij Manoukian, PhD and David Petry**  
**Standing: Mark Le Doux, Peter Band and Frank Cadwell**

**Photos: Cathy Hoffman**

# **Town Warrant-Elections**

**THE STATE OF NEW HAMPSHIRE**

**THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM  
Tuesday, March 10, 2009**

**To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:**

**You are hereby notified to meet at the Mini-Gymnasium of the Hollis Brookline High School at 24 Cavalier Court on Tuesday March 10, 2009, between the hours of 7:00 AM and 7:00 PM, to act on the following subjects:**

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. To conduct other business by official ballot.**

**Given under our hands and seal, this 10<sup>th</sup> day of February 2009.**

Board of Selectmen, Town of Hollis

Vahrij Manoukian PhD, Chairman  
David Petry, Vice Chairman  
Peter Band  
Mark LeDoux  
Frank Cadwell

**A true copy of the warrant-Attest:**

Board of Selectmen, Town of Hollis

Vahrij Manoukian PhD, Chairman  
David Petry, Vice Chairman  
Peter Band  
Mark LeDoux  
Frank Cadwell

## Planning Board Ballot

### Amendments to the Hollis Zoning Ordinance

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS AS NECESSARY TO COMPLY WITH REQUIREMENTS OF THE NATIONAL FLOOD INSURANCE PROGRAM?

Section XI.B. FLOODPLAIN ORDINANCE. Delete Sec. 7(e) and replace with new section 7(e): *All manufactured homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the base flood level; and be securely anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors.*

(The purpose of this amendment is a minor change to the language of the Floodplain Ordinance as requested by the NH Office of Energy and Planning. This is necessary to comply with the requirements of the National Flood Insurance Program.)

YES    ☐    NO    ☐

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AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Section XV. HOLLIS RURAL CHARACTER PRESERVATION ORDINANCE. Sec. F.4.e. Delete 2<sup>nd</sup> sentence of section as follows: *Reduce roadway width when such design minimizes the amount of necessary earthwork and does not compromise safety concerns. ~~The minimum paved width of a road is 20 feet.~~*

(The purpose of this amendment is to delete a specific road standard from the Zoning Ordinance because: (1) the number is no longer correct, and (2) this standard is found in the Subdivision Regulations.)

YES    ☐    NO    ☐

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AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Section VI: BOARD OF ADJUSTMENT. Delete C as follows: *~~A fee of \$25.00 shall be paid to the Board of Adjustment with each submission for a rehearing, and said fee to be put in the Town treasury. The fee will be returned if the hearing is not held.~~*

(The purpose of this amendment is to delete reference to a specific fee in the Zoning Ordinance. Fees are set by the Selectmen and are subject to change.)

YES    ☐    NO    ☐

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AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Section X: ZONING DISTRICTS

D. 2. SPECIAL EXCEPTIONS IN THE MOBILE HOME-1 ZONE: As granted by the Board of Adjustment. ~~(Provided site plan approval is given by the Planning Board.)~~

E. 2. SPECIAL EXCEPTIONS IN THE MOBILE HOME-2 ZONE. As granted by the Board of Adjustment. ~~Site plan review to be conducted by the Planning Board.~~

F. 2. SPECIAL EXCEPTIONS IN THE RECREATIONAL ZONE. As granted by the Board of Adjustment. ~~Site plan review to be conducted by the Planning Board.~~

G. 2. SPECIAL EXCEPTIONS IN THE RESIDENTIAL AND AGRICULTURAL DISTRICT. As granted

by the Board of Adjustment. ~~Site plan review to be conducted by the Planning Board.~~

H. 3. SPECIAL EXCEPTIONS IN THE RURAL LANDS ZONE. As granted by the Board of Adjustment.

~~Site plan review to be conducted by the Planning Board.~~

I. 3. SPECIAL EXCEPTIONS IN THE TOWN CENTER. As granted by the Board of Adjustment.

~~Provided they are given site plan approval by the Planning Board, and any additional conditions are met.~~

J. 3. SPECIAL EXCEPTIONS IN THE WATER SUPPLY CONSERVATION ZONE. As granted by the Board of Adjustment. ~~a. Publicly or privately owned and/or operated parks, playgrounds provided they receive site plan approval from the Planning Board, with the approval of the Board of Adjustment.~~

(The purpose of this amendment is to delete any reference to site plan review for Special Exceptions in the specific zoning districts. Site plan review is required for some – but not all – categories of Special Exceptions. The Site Plan Review Regulations govern what activities require site plan review.

YES ■ NO ■

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AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Section IX.M. HOME OCCUPATIONS. Delete entire section and replace with new section: M. HOME-BASED BUSINESSES with three sections: 1. HOME OFFICES; 2. HOME OCCUPATIONS; 3. HOME SHOPS.

1. HOME OFFICES, which include intellectual products and services provided by the resident of the dwelling and conducted on the premises, shall be permitted without a special exception provided specific criteria are met.
2. HOME OCCUPATIONS and HOME SHOPS shall be permitted only as a special exception upon approval by the Board of Adjustment

(The purpose of this amendment is to allow a limited business use in a residential area by Special Exception by the Zoning Board of Adjustment. The ordinance is designed to allow for business use while protecting the appearance and character of the surrounding neighborhood. This is an expansion of the existing Home Occupation Ordinance. Full text of this ordinance is available at Town Hall and the location of voting.)

YES ■ NO ■

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AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

(All Workforce Housing changes shall take effect on the effective date of NH RSA 674:58-61).

1. Amend: Section VII: Zoning, B. Overlay Zoning Districts, by adding the following: 4. Multi-family Zone: to include those land areas zoned R&A located east of the Nashua River.
2. Amend Section X Zoning Districts, A. Agriculture and Business Zone (A&B), by inserting the following: 4. Permitted Uses allowed by Conditional Use Permit in the Agriculture and Business Zone:
  - a. Mixed-Use Occupancy II.
3. Amend Section X.G.1. Permitted uses in the Residential and Agricultural District and Section X.I.1 Permitted Uses in the Town Center, by deleting Section a. in its entirety and replacing it with the following:
  - (a)
    - i Single and Two Family Dwellings
    - ii Conversion of Existing Residential Buildings
      - A residential building existing prior to January 21, 1952, may be converted to provide for not more than three (3) families provided the structure is not increased in volume and meets the Town of Hollis fire and health regulations.

And by inserting the following new section:



3. Uses allowed by Conditional Use Permit in the Residential and Agricultural/Town Center District
  - a. A residential building existing prior to January 21, 1952, may be converted to provide for not more than four (4) families provided the structure is not increased in volume and meets the Town of Hollis fire and health regulations and one of the units qualifies as a Workforce Housing unit renter occupied, as more particularly specified in Section XVII of this Ordinance.
  - b. Workforce housing units as specified in Section XVII.
4. Amend the Zoning Ordinance by adding Section XVII, Workforce Housing Ordinance
5. Amend Section IX: General Provisions, J. Hollis Open Space Planned Development by adding the following section:
  6. Workforce housing units/owner occupied
6. Amend Section XI. Overlay Zoning Districts, by adding the following:
  - D. Multi-Family Zone

(The purposes of this amendment are):

- A. To encourage and provide for the development of Affordable Workforce Housing;
- B. To ensure the continued availability of a diverse supply of home ownership and rental opportunities for low to moderate income households;
- C. To meet the goals related to affordable housing provisions set forth in the Town's Master Plan;
- D. To comply with the requirements of SB 342, an Act establishing a mechanism for expediting relief from municipal actions which deny, impede, or delay qualified proposals for workforce housing (RSA 674:58-61).

(Full text of this ordinance is available at Town Hall and the location of voting).

YES     ☐     NO     ☐

**2009 Town Warrant**  
**THE STATE OF NEW HAMPSHIRE**  
**Annual Meeting, Town of Hollis**  
**Wednesday, March 11, 2009**  
**7:00 PM, Hollis Brookline Cooperative High School Gymnasium**

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs,

You are hereby notified to meet at the Mini-Gymnasium at the Hollis Brookline Cooperative High School, 24 Cavalier Court, on **Tuesday, March 10, 2009, between the hours of 7:00 AM and 7:00 PM**, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot

and, further,

to meet at the Gymnasium at the Hollis Brookline Cooperative High School, 24 Cavalier Court, in said town on the next day, **Wednesday, March 11, 2009, at 7:00 PM**, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

**ARTICLE 1 - Officials Reports.** To hear reports of Selectmen and other Town Officers and Committees.

**ARTICLE 2 - Town Hall Repairs & Minor Renovation Bond**

To see if the Town will vote to raise and appropriate the sum of Eight Hundred Fifty Thousand Dollars (\$850,000), (Gross Budget), for the design, engineering, structural repairs and minor renovations of the Town Hall and, additionally, to offset the cost of Eight Hundred Fifty Thousand Dollars (\$850,000), of such borrowing, and to authorize the issuance of not more than the amount of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes to determine the rate of interest thereon. The first bond payment will be included in the 2010 operating budget (2/3 ballot vote required).

**Recommended by Selectmen**

**Not Recommended by Budget Committee**

**ARTICLE 3 - Establish Police Special Detail Revolving Fund**

To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of police special details. All revenues received for police special details will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund unreserved fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Board of Selectmen and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Furthermore, to raise and appropriate the sum of thirty thousand dollars (\$30,000) for this purpose, said funds to come from the Police Private Detail Special Revenue Fund.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 3a - Discontinue Police Private Detail Special Revenue Fund**

Shall the Town vote to rescind the police private detail fund establish under RSA 31:95-c in 2001.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 4 - Establish Ambulance Services Revolving Fund**

To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of ambulance services. All revenues received for ambulance services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund unreserved fund balance. The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Board of Selectmen and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Furthermore, to raise and appropriate the sum of three hundred thousand dollars (\$300,000) for this purpose, said funds to come from the Ambulance Fee Special Revenue Fund.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 4a - Discontinue Ambulance Fee Special Revenue Fund**

Shall the Town vote to rescind the ambulance services special revenue fund established under RSA 31:95-c in 1999.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 5 - Special Revenue Funds**

To see if the Town will vote to raise and appropriate the sums set forth below from the special revenue funds already established. Such appropriations shall be used for the purpose of covering police private details, Old Home Day and ambulance expenses and shall be funded from various vendors and users. Any surplus in said funds shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said funds for a specific purpose related to the purpose of the funds or source of revenue.

Police Private Detail Fund	\$100,000
Old Home Day Fund	\$ 50,000
Ambulance Fee Fund	<u>\$200,000</u>
Total	\$350,000

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 6 - Discontinuance of Major Fire Equipment Capital Reserve Fund**

To see if the Town will vote to discontinue the major fire equipment capital reserve fund created in 2002. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the general fund. (Estimated balance \$120,000)

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 7 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund**

To see if the Town will vote to expand the purpose of the existing municipal buildings and facilities maintenance expendable trust fund established in 2008 for emergency repairs, to allow for planned maintenance and repairs, and further, to raise and appropriate the sum of Twenty Four Thousand Dollars (\$24,000) for said fund. ( 2/3 vote required)

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 8 - Compensated Absences Payable Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Compensated Absences Expendable Trust Fund established at the 2002 Annual Town Meeting.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 9 - Employee Health Insurance Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Nineteen Thousand Five Hundred Ninety Dollars (\$719,590.00) to be added to the Employee Health Insurance Expendable Trust Fund established at the 2005 Annual Town Meeting.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 10 - Operating Budget**

To see if the Town will vote to raise and appropriate the sum of Eight Million Three Hundred Eight Thousand Five Hundred Forty-Eight Dollars (\$8,308,548), which represents the operating budget of the Town for 2009, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 11 - Acceptance of FEMA 2008 Ice Storm Disaster Grant**

To see if the Town will vote to raise and appropriate a sum of Two Hundred Thousand Dollars (\$200,000), of which One Hundred Fifty Thousand Dollars (\$150,000) will be reimbursed by FEMA for the removal of damaged trees and brush in the Town's right-of-way caused by the 2008 December Ice Storm.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 12 - Establish an Agricultural Commission**

To see if the Town will vote to establish an Agricultural Commission pursuant to RSA 673:4-b to consist of five regular voting members and two alternate members appointed by the Board of Selectmen for staggered three year terms. The initial appointments to be 1 one-year term, 2 two-year terms, and 2 three-year terms. The Board of Selectmen shall fill a vacancy based on the un-expired term in the manner provided for in RSA 673:12.

**Recommended by Selectmen**

**ARTICLE 13 - Woodmont Orchard 25-Year Lease Agreement**

To see if the Town will vote to authorize the Board of Selectmen pursuant to RSA 41:11-a to enter into a lease agreement of not more than 25 years with regard to the entire property, (or any portions thereof), known as Woodmont Orchards, (West), which property consists of the tax map and lot numbers identified below, on such terms and conditions as the Selectmen, in their judgment, deem in the best interests of the Town, in order to insure that said premises will continue to be used for agricultural purposes in a manner consistent with applicable conditions and restrictions pertaining to said land.

Map 035, Lot 063, Map 035, Lot 063 – 001, Map 035, Lot 063 – 002, Map 035, Lot 063 – 003, Map 035, Lot 063 – 004, Map 035, Lot 063 – 005, Map 035, Lot 063 – 006, Map 035, Lot 063 – 007, Map 035, Lot 063 – 008, and Map 036, Lot 063

**Recommended by Selectmen**

**ARTICLE 14 - Paving a Portion of Baxter Road (by petition)**

To see if the Town will vote to raise and appropriate the sum of One hundred Thousand Dollars for the paving of the unpaved portion of Baxter Road.

**Not Recommended by Selectmen**

**Not Recommended by Budget Committee**

**ARTICLE 15 - Municipal Transportation Capital Reserve Fund (by petition)**

To see if the Town will vote to collect an additional motor vehicle registration fee of \$1.00 per vehicle for the purpose of supporting a municipal transportation improvement fund for the purposes set forth in RSA 261:153 VI, and further, to vote to establish said fund which shall be a capital reserve fund established for this purpose and governed by the provisions of RSA 35. Proceeds from said fund are to be used to support eligible local transportation improvement projects, specifically public transportation.

The funds may be used as matching funds for state or federal funds, and shall be appropriated by the legislative body of the Town of Hollis for the purposes stated in this warrant article only. The funds shall not be used to offset any other non-transportation appropriations made by the Town. The additional fee shall be collected from all vehicles, both passenger and commercial, with the exception of all terrain vehicles, as defined in RSA 215-A:1, I-b and antique motor vehicles or motorcycles, as defined in RSA 259:4. (Requires simple majority ballot vote per RSA 261:153.VI.c.1)

**Recommended by Budget Committee**

**ARTICLE 16 - Municipal Transportation Capital Reserve Fund**

To see if the Town will vote to appoint the Board of Selectmen as agents to expend from the Municipal Transportation Capital Reserve Fund.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 17 - Exemption for Wind-Power Energy Systems (by petition)**

To see if the Town will vote, pursuant to RSA 72:66, to modify the current exemption for a wind powered energy system, from \$5,000 to \$20,000, of assessed value for property tax purposes.

**Not Recommended by Budget Committee**

**ARTICLE 18 - Exemption for Solar Energy Systems (by petition)**

To see if the Town will vote, pursuant to RSA 72:62, to modify the current exemption for a solar powered energy system, from \$5,000 to \$20,000, of assessed value for property tax purposes.

**Not Recommended by Budget Committee**

**ARTICLE 19 - To transact any other business that may legally come before said meeting.**

Given under our hands and seal this 10th day of February 2009.

Board of Selectmen, Town of Hollis  
Vahrij Manoukian, Chairman  
David Petry, Vice-Chairman  
Mark Le Doux  
Frank Cadwell  
Peter Band

A true copy of the warrant-Attest:

Board of Selectmen, Town of Hollis  
Vahrij Manoukian, Chairman  
David Petry, Vice-Chairman  
Mark Le Doux  
Frank Cadwell  
Peter Band

## Proposed Budget of the Town of Hollis, 2009

		SELECTMEN'S APPROPRIATIONS - 2009				BUDGET COMMITTEE'S APPROPRIATIONS - 2009	
PURPOSE OF APPROPRIATIONS	Warr. Art.#	2008 Approved Appropriations	2008 Actual Expenditures	Recommended	Not Recommended	Recommended	Not Recommended
<b>GENERAL GOVERNMENT</b>							
Executive		367,089	287,575	360,706		360,706	
Election, Reg. & Vital Statistics		131,224	126,419	129,396		129,396	
Financial Administration		282,189	289,706	248,909		248,909	
Revaluation of Property							
Legal Expense		30,000	31,085	50,000		50,000	
Personnel Administration		724,996	684,057	719,979		719,979	
Planning & Zoning		140,063	134,368	115,168		115,168	
General Government Buildings		151,658	109,395	167,750		167,750	
Cemeteries		25,557	25,058	30,556		30,556	
Insurance		146,485	167,496	179,004		179,004	
Advertising & Regional Assoc.		6,475	6,475	6,475		6,475	
Information Systems		51,842	52,519	60,989		60,989	
<b>PUBLIC SAFETY</b>							
Police		1,201,924	1,227,131	1,212,936		1,212,936	
Fire/Ambulance		920,433	877,047	991,525		991,525	
Building Inspection		81,406	73,287	76,354		76,354	
Emergency Management		1,500	697	1,500		1,500	
Communications		392,645	418,321	403,631		403,631	
<b>HIGHWAYS &amp; STREETS</b>							
Administration		507,127	545,782	523,673		523,673	
Highways & Streets		830,555	866,116	968,549		968,549	
Street Lighting		16,550	15,139	16,550		16,550	
<b>SANITATION</b>							
Solid Waste Collection		193,619	175,645	195,413		195,413	
Solid Waste Disposal		379,704	379,706	374,671		374,671	
<b>HEALTH/WELFARE</b>							
Administration		1,750	1,540	1,750		1,750	
Pest Control		19,544	14,852	20,844		20,844	
Health Agencies & Hosp. & Other		30,000	30,000	30,000		30,000	
Administration & Direct Assist.		10,900	9,095	10,900		10,900	
<b>CULTURE &amp; RECREATION</b>							
Parks & Recreation		40,104	38,085	36,964		36,964	
Library		275,300	275,300	286,477		286,477	
Patriotic Purposes		7,695	6,456	7,500		7,500	
<b>CONSERVATION</b>							
Admin. & Purch. of Nat. Resources		1	0	1		1	
<b>DEBT SERVICE</b>							
Princ.- Long Term Bonds & Notes		655,000	655,000	655,000		655,000	
Interest-Long Term Bonds & Notes		449,577	449,578	425,377		425,377	
Int. on Tax Anticipation Notes							
Other Debt Service		1	0	1		1	
<b>CAPITAL OUTLAY</b>							
Machinery, Vehicles & Equipment		220,000	219,985				
Buildings							
Improvements other than Buildings							
<b>OPERATING TRANSFERS OUT</b>							
To Capital Reserve Fund		784,490	784,490				
To Exp.Tr.Fund-except #4917							
<b>SUBTOTAL 1</b>		\$ 9,077,403	\$ 8,977,408	\$ 8,308,548		\$ 8,308,548	

## Proposed Budget of the Town of Hollis, 2009 - Cont'd

### SPECIAL WARRANT ARTICLES

PURPOSE OF APPROPRIATIONS	Warr. Art.#	SELECTMEN'S APPROPRIATIONS - 2009				BUDGET COMMITTEE'S APPROPRIATIONS - 2009	
		2008 Approved Appropriations	2008 Actual Expenditures	Recommended	Not Recommended	Recommended	Not Recommended
Town Hall Repairs & Minor Renovation Bond	2			850,000			850,000
Special Revenue Accounts	5			350,000		350,000	
Municipal Buildings & Facilities Maint. Exp TF	8			24,000		24,000	
Compensated Absences Expendable TF	9			20,000		20,000	
Employee Health Ins. Expendable TF	10			719,590		719,590	
<b>SUBTOTAL 2 RECOMMENDED</b>				<b>\$ 1,963,590</b>		<b>\$ 1,113,590</b>	

### INDIVIDUAL WARRANT ARTICLES

PURPOSE OF APPROPRIATIONS	Warr. Art.#	SELECTMEN'S APPROPRIATIONS - 2009				BUDGET COMMITTEE'S APPROPRIATIONS - 2009	
		2008 Approved Appropriations	2008 Actual Expenditures	Recommended	Not Recommended	Recommended	Not Recommended
FEMA 2008 Ice Storm Grant	12			200,000		200,000	
Paving Baxter Road - Petition	14				100,000		100,000
<b>SUBTOTAL 3 RECOMMENDED</b>				<b>\$ 200,000</b>		<b>\$ 200,000</b>	

## Budget Summary

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended	\$ 8,308,548	\$ 8,308,548
SUBTOTAL 2 Special Warrant Articles Recommended	1,963,590	1,113,590
SUBTOTAL 3 "Individual" Warrant Articles Recommended	200,000	200,000
<b>TOTAL Appropriations Recommended</b>	<b>\$ 10,472,138</b>	<b>\$ 9,622,138</b>
Less: Amount of Estimated Revenues & Credits	4,459,651	4,459,651
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$ 6,012,487</b>	<b>\$ 5,162,487</b>

## Revenues

SOURCE OF REVENUE	Estimated Revenues 2008	Actual Revenues 2008	Estimated Revenues 2009
<b>TAXES</b>			
Land Use Change Taxes	22,000	13,465	5,000
Timber Taxes	3,500	3,552	2,000
Payment in Lieu of Taxes		2,000	
Interest & Penalties on Delinquent Taxes	110,000	106,234	102,000
Excavation Tax (\$.02 cents per cu yd)	200	212	200
<b>LICENSES, PERMITS &amp; FEES</b>			
Business Licenses & Permits	25	50	25
Motor Vehicle Permit Fees	1,600,000	1,548,955	1,500,000
Building Permits	25,000	29,358	12,975
Other Licenses, Permits & Fees	55,000	59,446	51,650
<b>FROM FEDERAL GOVERNMENT</b>			
<b>FROM STATE</b>			
Shared Revenues	34,308	50,863	22,889
Meals & Rooms Tax Distribution	338,731	338,731	295,000
Highway Block Grant	190,317	189,117	190,317
State & Federal Forest Land Reimbursement	45	45	45
Other (Including Railroad Tax)	8	8	8
<b>FROM OTHER GOVERNMENTS</b>			
<b>CHARGES FOR SERVICES</b>			
Income from Departments	187,000	214,434	173,857
Other Charges	96,757	96,757	99,660
<b>MISCELLANEOUS REVENUES</b>			
Sale of Municipal Property	1200	1,200	500
Interest on Investments	120,000	117,825	75,000
Other	41,988	42,430	
<b>INTERFUND OPERATING TRANSFERS IN</b>			
From Special Revenue Funds			
From Capital Projects Funds			
From Capital Reserve Funds		225,000	168,500
From Trust & Agency Funds	5,025	1,828	10,025
<b>OTHER FINANCING SOURCES</b>			
Proc. from Long Term Bonds & Notes			850,000
Fund Balance ("Surplus") to Reduce Taxes	837,000	837,000	750,000
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>	<b>\$ 3,806,104</b>	<b>\$ 3,888,510</b>	<b>\$ 4,459,651</b>



## Budget Committee

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at 3 annual meetings (Town, Hollis Schools, and Coop Schools) during March, where *the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings.*

The committee draws its authority from NH RSA 32:1. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as portions of the special education budget and self-funding programs.

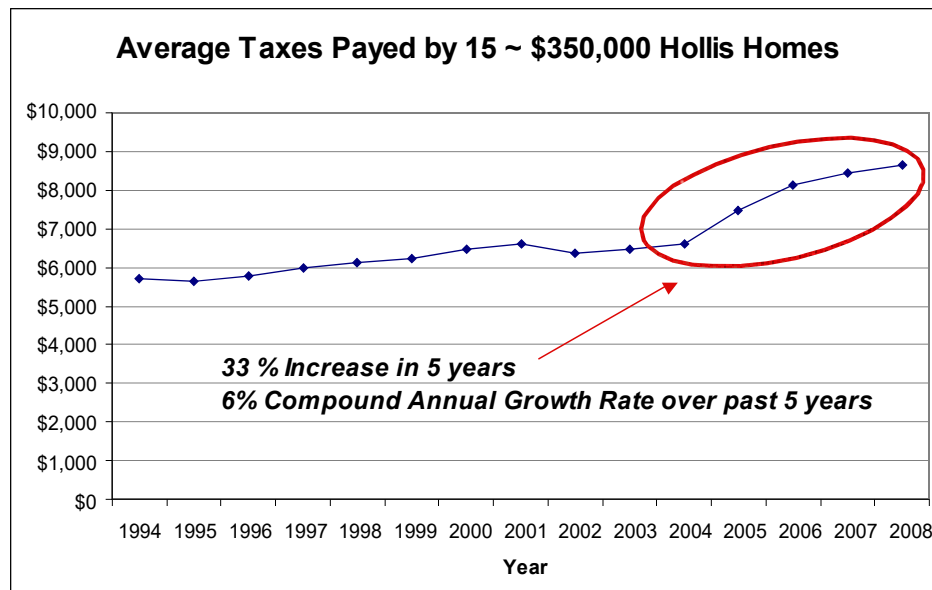
With that initial guidance, the Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

The committee seeks and values inputs from the citizens of the town. Our meetings are open to the public, with time provided for public input. During the budget formation process in the fall through early winter, we especially encourage the public to communicate with any and all budget committee members at a meeting, at the public hearings, which are typically in February, or at any time. The public voice is very important to us, and we want to hear from you.

The average tax bill has increased over the last 5 years from \$6,473 to \$8,638, an increase of 33%, equating to a 5.9% compound growth rate. There are many factors which have contributed to this acceleration including:

- Rising wage and benefit costs.
- Staff increases related to voter demand for service levels.
- Bonded indebtedness approved by voters in previous years including: Town and School infrastructure and equipment and land acquisitions.

The following graph depicts the last 14 years' history of the taxes paid on an aggregated group of 15 ~\$350,000 properties in Hollis that we have tracked since 1994.



I'd like to offer some commentary. For many years we were proud that our long term tax growth rate in Hollis had been moderate ('94 to '01 CAGR of 2.2%). The recent steep rate of increases approved by voters at annual meetings over the past 5 years has dramatically increased taxes and placed a significant strain on the budgets of many Hollis residents. The recent rate of growth is unsustainable and, in my view we risk creating an environment that is structurally unsound and affordable by few. Recent economic turmoil only serves to exacerbate the problem.

The Budget Committee has recently attempted to reign in that unsustainable rate of increase and has been partially successful over the past two years, where the previous steep increases have moderated somewhat. Over the past two years the Budget Committee has provided guidance to the Town and Schools that has caused some very painful decisions both by the Selectman and the School Board. Even so, it is possible 2009 will once again show a substantial tax increase.

**Ultimately, the choice is up to the voters at annual meetings, which is as it should be.**

Lastly, I'd like to thank my fellow Budget Committee members, as well as the Selectman and Hollis School Board who as volunteers, give tremendous time, effort and concern for the well being of the residents and children of Hollis. We may not always agree, but I'm honored to work with you.

Respectfully submitted,

Chris Hyde, Chair, Hollis Budget Committee

PS. It should be noted that the Co-op school has it's own Budget Committee. This report is for the Hollis Budget Committee for the Town and Hollis schools.

## 2008 Tax Rate Calculation

TOWN OF HOLLIS

DEPARTMENT OF REVENUE ADMINISTRATION

MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122

### Town Portion

Appropriations	9,427,404			
Less: Revenues	4,156,104			
Less: Shared Revenues	11,395			
Add: Overlay	190,224			
War Service Credits	192,500			
Net Town Appropriation		5,642,629		
Special Adjustment		0		
Approved Town Tax Effort			5,642,629	
Municipal Tax Rate				4.57

### School Portion

Net Local School Budget		10,287,514		
Regional School Apportionment		10,341,531		
Less: Adequate Education Grant		-1,774,871		
State Education Taxes		-2,921,495		
Approved School Tax Effort			15,932,679	
Local Education Tax Rate				12.88

### State Education Taxes

Equalized Valuation (no utilities) x	2.14			
1,365,184,516			2,921,495	
Divide by Local Assessed Valuation				2.37
(no utilities) 1,230,622,484				
Excess State Education Taxes to be Remitted to		0		

### County Portion

Due to County		1,405,651		
Less: Shared Revenues		-5,160		
Approved County Tax Effort			1,400,491	
County Tax Rate				1.13
<b>Combined Tax Rate</b>				<b>20.95</b>
Total Property Taxes Assessed			25,897,294	
Less: War Service Credits			-192,500	
Add: Village District Commitment(s)			0	
Total Property Tax Commitment			<b>25,704,794</b>	

### Proof of Rate

Net Assessed Valuation		Tax Rate	Assessment	
State Education Tax	1,230,622,484	2.37	2,921,495	
All Other Taxes	1,236,852,484	18.58	22,975,799	
			25,897,294	

**Town Budget, 2008**  
**Comparative Statement Of Appropriations And Expenditures**  
For Year Ending December 31, 2008

<u>EXPENDITURES</u>	Budget	Expenditures	Unexpended Balance	Overdraft
<b>GENERAL GOVERNMENT</b>				
Executive	\$367,089	\$284,283	\$82,806	
Town Clerk/Elections & Registr.	\$131,224	\$126,419	\$4,805	
Financial Administration	\$282,189	\$289,706		(7,517)
Legal Expenses	\$30,000	\$31,085		(1,085)
Employee Benefits	\$724,996	\$684,057	\$40,939	
Planning & Zoning	\$140,063	\$134,368	\$5,695	
Town Buildings and Grounds	\$151,658	\$109,395	\$42,263	
Cemeteries	\$25,557	\$25,058	\$499	
Liability Insurance	\$146,485	\$167,496		(21,011)
Municipal Association	\$6,475	\$6,475		
Information Systems	\$51,842	\$52,519		(677)
<b>Subtotal</b>	<b>\$2,057,578</b>	<b>\$1,910,863</b>	<b>\$146,715</b>	
<b>PUBLIC SAFETY</b>				
Police	\$1,201,924	\$1,227,131		(25,207)
Fire & Ambulance	\$920,433	\$877,047	\$43,386	
Communications	\$392,645	\$418,321		(25,676)
Building & Septic Inspection	\$81,406	\$73,287	\$8,119	
Emergency Management	\$1,500	\$697	\$803	
<b>Subtotal</b>	<b>\$2,597,908</b>	<b>\$2,596,484</b>	<b>\$1,424</b>	
<b>HIGHWAYS AND STREETS</b>				
Highway Administration & Roads	\$1,337,682	\$1,411,898		(74,216)
Street Lighting	\$16,550	\$15,139	\$1,411	
<b>Subtotal</b>	<b>\$1,354,232</b>	<b>\$1,427,037</b>		<b>(72,805)</b>
<b>SANITATION</b>				
Solid Waste Collection	\$193,619	\$175,645	\$17,974	
Solid Waste Disposal	\$379,704	\$379,706		(2)
<b>Subtotal</b>	<b>\$573,323</b>	<b>\$555,351</b>	<b>\$17,972</b>	
<b>HEALTH &amp; WELFARE</b>				
Admin. & Pest Control	\$21,294	\$16,392	\$4,902	
Health Agencies and Hospitals	\$30,000	\$30,000	\$0	0
Direct Assistance	\$10,900	\$9,095	\$1,805	
<b>Subtotal</b>	<b>\$62,194</b>	<b>\$55,487</b>	<b>\$6,707</b>	
<b>CULTURE &amp; RECREATION</b>				
Parks and Recreation	\$40,104	\$38,085	\$2,019	
Library	\$275,300	\$275,300	\$0	0
Patriotic Purposes	\$7,695	\$6,456	\$1,239	
<b>Subtotal</b>	<b>\$323,099</b>	<b>\$319,841</b>	<b>\$3,258</b>	
<b>CONSERVATION</b>				
Conservation Commission	\$1	\$0	\$1	
<b>DEBT SERVICE</b>				
P/Long Term Bonds and Notes	\$655,000	\$655,000	\$0	0
I/Long Term Bonds and Notes	\$449,577	\$449,578	\$0	(1)
I/Short Term Notes	\$0	\$0	\$0	0
Bond Issuance Costs	\$1	\$0	\$1	
<b>Subtotal</b>	<b>\$1,104,578</b>	<b>\$1,104,578</b>	<b>\$0</b>	<b>0</b>
<b>CAPITAL OUTLAY</b>	<b>\$220,000</b>	<b>\$219,985</b>	<b>\$15</b>	<b>0</b>
Capital Reserve	\$784,490	\$784,490	\$0	0
<b>TOTAL APPROPRIATIONS</b>	<b>\$9,077,403</b>	<b>\$8,974,116</b>	<b>\$103,287</b>	

**Town Budget, 2008**  
**Comparative Statement Of Appropriations And Expenditures**  
For Year Ending December 31, 2008 (CONT.)

<u>REVENUES</u>	Budgeted	Actual Revenue	Budget Deficit
<b>TAXES</b>			
Land Use Change Tax	\$22,000	\$13,465	\$8,535
Yield Tax	\$3,500	\$3,552	
Interest and Costs	\$110,000	\$108,234	\$1,766
Excavation Tax	\$200	\$212	
Excavation Activity Tax	\$0	\$0	
<b>Subtotal</b>	<b>\$135,700</b>	<b>\$125,463</b>	<b>\$10,237</b>
<b>LICENSES AND PERMITS</b>			
Motor Vehicle	\$1,600,000	\$1,548,955	\$51,045
Building & Septic	\$25,025	\$29,408	
Other Licenses, Permits, & Fees	\$55,000	\$59,446	
<b>Subtotal</b>	<b>\$1,680,025</b>	<b>\$1,637,809</b>	<b>\$42,216</b>
<b>STATE/FEDERAL REVENUES</b>			
Federal FEMA	\$0	\$0	
Shared Revenue	\$34,308	\$50,863	
Meals & Rooms Tax	\$338,731	\$338,731	\$0
Highway Block Grant	\$190,317	\$189,117	\$1,200
State/Federal Grants	\$138,000	\$10,000	\$128,000
Forest/Railroad Tax	\$53	\$53	\$0
<b>Subtotal</b>	<b>\$701,409</b>	<b>\$588,764</b>	<b>\$112,645</b>
<b>TOWN DEPARTMENTS</b>	<b>\$232,757</b>	<b>\$251,865</b>	
<b>OTHER SERVICE CHARGES</b>	<b>\$51,000</b>	<b>\$59,327</b>	
<b>SALE OF MUNICIPAL PROP.</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$0</b>
<b>INTEREST INCOME</b>	<b>\$120,000</b>	<b>\$117,825</b>	<b>\$2,175</b>
<b>OTHER MISC. REVENUES</b>	<b>\$41,988</b>	<b>\$42,430</b>	
<b>CAPITAL RESERVE W/D</b>	<b>\$0</b>	<b>\$225,000</b>	
<b>TRUST &amp; AGENCY FUNDS</b>	<b>\$5,025</b>	<b>\$1,828</b>	<b>\$3,197</b>
<b>TOTAL REVENUES</b>	<b>\$2,969,104</b>	<b>\$3,051,510</b>	

**Town Clerk**  
January 1, 2008 through December 31, 2008

**DOG LICENSES**

Received for:	
1562 Dog Licenses	\$10,709.00
Total	10,709.00
124 Dog Fines @\$25.00	3,100.00
Total	<u>\$14,518.00</u>
Paid to Edward Lehoullier, Treasurer	<b>\$14,518.00</b>

**AUTOMOBILE PERMITS**

Received for	
9704 Automobile Registrations	\$1,548,954.90
Paid to Edward Lehoullier, Treasurer	<b>\$1,548,954.90</b>

**MISCELLANEOUS COLLECTIONS**

Received for Local and State Filing Fees	\$18.00
Received for Marriage Licenses for State @\$38.00	1,482.00
Received for 98 MC-DC-BC for State @\$8.00	784.00
Received for 88 MC-DC-BC for State @\$5.00	440.00
Received for Boat Permits	4,075.80
Received for 16 Bounced Check Fines @\$25.00	400.00
Received for Interware Postage	2,532.00
Received for Mail-in Postage	8,504.00
Received ofr Titles, UCC, Dredge & Fill Permits, Etc.	<u>30,501.00</u>
Total	\$48,736.80
Paid to Edward Lehoullier, Treasurer	<b>\$48,736.80</b>

Nancy B. Jambard  
Hollis Town Clerk

## Tax Collector's Report

### *DEBITS*

UNCOLLECTED TAXES- BEG. OF YEAR	2008	Prior Levies	
		2007	2006
Property Taxes	xxxxxx	\$917,366.22	
Land Use Change	xxxxxx	37,980.00	
Yield Taxes	xxxxxx		
Excavation Tax	xxxxxx		

### TAXES COMMITTED THIS YEAR

Property Taxes	\$25,709,733.00	
Land Use Change	46,410.00	
Yield Taxes	3,552.19	
Excavation Tax	212.22	

### OVERPAYMENT

Property Taxes			
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	55,195.80		
Costs	3,357.00		
TOTAL DEBITS	\$25,818,460.21	\$955,346.22	\$0.00

## Tax Collector's Report - Cont.

### *CREDITS*

REMITTED TO TREASURER	2008	Prior Levies	
		2007	2006
Property Taxes	\$24,840,772.78	\$553,274.77	
Land Use Change	18,910.00	37,980.00	
Yield Taxes	3,469.46		
Excavation Tax	212.22		
Interest (includes lien conversion)	55,195.80		
Costs	3,357.00		
Conversion to Lien (principal only)		327,258.45	

### ABATEMENTS MADE

Property Taxes	1,632.00	36,833.00	
Land Use Change			
Yield Taxes	82.73		
Excavation Tax			
Current Levy Deeded			

### UNCOLLECTED TAXES - End of Year

Property Taxes	867,328.22		
Land Use Change	27,500.00		
Yield Taxes			
Excavation Tax			
TOTAL CREDITS	\$25,818,460.21	\$955,346.22	\$0.00



## Tax Collector's Report - Cont.

### *REDEMPTIONS*

#### *DEBITS*

	2007	Prior Levies	
		2006	2005
Unredeemed Liens-Beg of Year		\$132,406.74	\$55,282.36
Liens Executed During Fiscal Year	\$348,737.22		
Interest Collected After Lien	10,129.13	18,099.40	17,875.72
Costs Collected After Lien	754.00	413.00	410.00
<b>TOTAL DEBITS</b>	<b>\$359,620.35</b>	<b>\$150,919.14</b>	<b>\$73,568.08</b>

#### *CREDITS*

REMITTED TO TREASURER	2007	Prior Levies	
		2006	2005
Redemptions	\$215,946.87	\$84,172.50	\$55,282.36
Interest Collected After Lien	10,129.13	18,099.40	17,875.72
Costs Collected After Lien	754.00	413.00	410.00
Abatements of Unredeemed Taxes	3,406.00	2,977.75	
Liens Deeded to Municipality			
Unredeemed Liens Balance - EOY	129,384.35	45,256.49	0.00
<b>TOTAL CREDITS</b>	<b>\$359,620.35</b>	<b>\$150,919.14</b>	<b>\$73,568.08</b>

Respectfully Submitted,

Barbara C. Kowalski

Tax Collector

## **Treasurer's Report To The Town Of Hollis**

February 5, 2009

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2008 was \$8,482,443 which compares to \$6,993,412 for the year ending December 31, 2007. Interest on overnight and other short-term cash investments produced income of \$117,824.56 which compares to \$200,401.48 earned in 2007 and \$258,449.43 earned in 2006.

During 2008, the Town purchased from the Tax Collector \$348,737 in delinquent taxes and accruals, UP \$146,058, from \$202,679 in 2007. At December 31, 2008, the amount of unpaid taxes was \$891,451, \$129,384 and \$45,256 for the years 2008, 2007 and 2006 respectively. (See the Tax Collector's Report for specific details.)

For the fifteenth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

### **Delinquent Taxes Purchased From the Tax Collector**

<b>2007</b>	<b>\$348,737</b>
<b>2006</b>	<b>\$202,679</b>
<b>2005</b>	<b>\$237,135</b>
<b>2004</b>	<b>\$142,405</b>

### **Delinquent Taxes outstanding for year-end 2008**

	<b>2008</b>	<b>2007</b>	<b>2006</b>
<b>2008</b>	<b>891,451</b>	--	--
<b>2007</b>	<b>129,384</b>	<b>887,376</b>	--
<b>2006</b>	<b>45,256</b>	<b>132,407</b>	<b>803,211</b>
<b>2005</b>	--	<b>55,282</b>	<b>112,282</b>
<b>2004</b>	--	--	<b>34,342</b>
<b>Total</b>	<b>1,066,091</b>	<b>1,075,065</b>	<b>949,835</b>

Respectfully Submitted,

Edward Lehoullier, Treasurer

# Statement Of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2008

ANNUAL MATURITIES OF OUTSTANDING DEBT

<b>I. Police Station Bonds</b>			
(General Obligation Bonds)		<b>Amortization Schedule</b>	
Issue Date:	1987		
Initial Indebtedness:	\$535,000		
Interest Rate:	Variable		
		<b>Year of Maturity</b>	<b>Maturity Amount*</b>
		<b>Balance Due at 12/31/07</b>	<b>\$0</b>
<b>II. Open Land Purchase</b>			
(General Obligation Bonds )		<b>Amortization Schedule</b>	
Issue Date:	2003		
Initial Indebtedness:	\$1,800,500		
Interest Rate:	3.70%	<b>Year of Maturity</b>	<b>Maturity Amount*</b>
		2009	\$125,000
		2010	\$120,000
		2011	\$120,000
		2012	\$120,000
		2013	\$120,000
		2014	\$120,000
		2015	\$120,000
		2016	\$120,000
		2017	\$120,000
		2018	\$115,000
		2019	\$110,000
<b>*exclusive of interest</b>		<b>Balance Due at 12/31/08</b>	<b>\$1,310,000</b>
<b>III. Open Land &amp; Cemetery Land Purchase</b>			
(General Obligation Bonds )		<b>Amortization Schedule</b>	
Issue Date:	2004		
Initial Indebtedness:	\$2,973,960		<b>Maturity Amount*</b>
Interest Rate:	3 - 3.75%	<b>Year of Maturity</b>	
		2009	\$200,000
		2010	\$200,000
		2011	\$200,000
		2012	\$200,000
		2013	\$200,000
		2014	\$200,000
		2015	\$200,000
		2016	\$200,000
		2017	\$200,000
		2018	\$200,000
		2019	\$200,000
<b>*exclusive of interest</b>		<b>Balance Due at 12/31/08</b>	<b>\$2,200,000</b>

# Statement Of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2008

ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

<b>IV. Open Land Purchase &amp; Safety Renovations (HFD,HPD&amp;DPW)</b>			
<b>(General Obligation Bonds )</b>		<b>Amortization Schedule</b>	
Issue Date:	2005		
Initial Indebtedness:	\$8,200,000		
Interest Rate:	3.5 - 4.3%	<b>Year of Maturity</b>	<b>Maturity Amount*</b>
		2009	\$330,000
		2010	\$330,000
		2011	\$330,000
		2012	\$330,000
		2013	\$330,000
		2014	\$330,000
		2015	\$330,000
		2016	\$330,000
		2017	\$330,000
		2018	\$330,000
		2019	\$330,000
		2020	\$330,000
		2021	\$330,000
		2022	\$330,000
		2023	\$330,000
		2024	\$330,000
		2025	\$330,000
		2026	\$160,000
		2027	\$160,000
		2028	\$160,000
		2029	\$160,000
		2030	\$160,000
		2031	\$160,000
		2032	\$160,000
		2033	\$160,000
		2034	\$160,000
		2035	\$160,000
<b>*exclusive of interest</b>		<b>Balance Due at 12/31/08</b>	<b>\$7,210,000</b>

**Police Private Details Special Revenue Fund**  
Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2008 and 2007

	2008	2007
<b>REVENUES</b>		
Police Detail Income	\$28,370	\$25,280
Bank Interest Income	\$275	\$878
<b>Total Revenues</b>	<b>\$28,645</b>	<b>\$26,159</b>
<b>EXPENDITURES</b>		
Police Details	\$28,206	\$24,230
Miscellaneous	\$0	\$0
<b>Total Expenditures</b>	<b>\$28,206</b>	<b>\$24,230</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$439	\$1,929
Fund Balance, January 1	\$16,610	\$14,681
Fund Balance, December 31	\$17,049	\$16,610

**Heritage Fund**

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2008 and 2007

	2008	2007
<b>REVENUES</b>		
Donations	\$2,710	\$19,869
Interest Income	\$290	\$1,522
Town Appropriation	\$0	\$2,500
Proceeds from Old Home Day	\$0	\$0
Grants	\$0	\$8,805
<b>Total Revenues</b>	<b>\$2,999</b>	<b>\$32,696</b>
<b>EXPENDITURES</b>		
Trailer Purchase	\$0	\$0
Public Awareness	\$119	\$0
Supplies	\$20	\$0
Conference & Seminars	\$50	\$0
OHD Registration	\$250	\$0
Dues & Publications	\$141	\$165
Equipment	\$0	\$0
Miscellaneous Lawrence Barn	\$7,189	\$84,378
Miscellaneous	\$10,846	\$202
<b>Total Expenditures</b>	<b>\$18,616</b>	<b>\$84,745</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$15,617)	(\$52,049)
Fund Balance, January 1	\$34,313	\$86,362
Fund Balance, December 31	\$18,696	\$34,313

## Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2008 and 2007

	2008	2007
<b>REVENUES</b>		
Pool Interest Income	\$0	\$0
Bank Interest Income	\$8,525	\$16,771
Preferred Account Interest Income	\$0	\$0
Land Use Change Tax	\$32,945	\$93,025
Town Appropriation	\$0	\$0
Grants	\$0	\$0
Donations	\$0	\$18,350
Forest View Greenway	\$0	\$0
<b>Total Revenues</b>	<b>\$41,470</b>	<b>\$128,147</b>
<b>EXPENDITURES</b>		
<i>Non-Land</i>		
Supplies and Equipment	\$124	\$24
Postage	\$0	\$0
Dues and Publications	\$50	\$368
Public Notices	\$0	\$152
Seminars	\$0	\$70
Educational Materials	\$0	\$0
NHACC Annual Meeting	\$318	\$0
Maps and Mapping	\$1,400	\$1,650
Bank Charges	\$0	\$0
Other	\$1,861	\$151
<i>Land</i>		
Legal Fees	\$648	\$4,430
Surveys	\$734	\$7,175
Appraisals	\$4,750	\$0
Studies	\$1,400	\$0
Land Acquisition	\$52,925	\$0
<b>Total Expenditures</b>	<b>\$64,210</b>	<b>\$14,020</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$22,739)	\$114,127
Fund Balance, January 1	\$592,677	\$478,551
Fund Balance, December 31	\$569,938	\$592,677

## Old Home Day Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2008 and 2007

	2008	2007
<b>REVENUES</b>		
Town Appropriation	\$5,300	\$0
Donations	\$12,614	\$100
Vendors	\$1,690	\$0
Buttons for Balloon Rides	\$0	\$0
BBQ Tickets	\$5,021	\$0
Balloon Rides	\$0	\$0
T-Shirts	\$837	\$68
Concession Rides	\$1,412	\$0
Calendar 2000	\$0	\$0
Daily Interest	\$204	\$717
Sale of Merchandise	\$370	\$0
Silent Auction	\$3,381	\$0
Bike Raffle	\$0	\$0
T-Ball Ride	\$0	\$0
Sponsorship	\$0	\$0
Sweatshirts	\$0	\$0
Afghans	\$440	\$640
Cookbooks/Teddy Bears	\$2,772	\$30
Miscellaneous	\$267	\$0
<b>Total Revenues</b>	<b>\$34,308</b>	<b>\$1,555</b>
<b>EXPENDITURES</b>		
T-Shirts	\$741	\$0
Printing	\$236	\$0
Postage	\$1,201	\$160
Signs/Banners	\$51	\$0
Chicken Barbeque	\$2,052	\$0
Entertainment (Music)	\$800	\$0
Fireworks	\$15,000	\$0
Rentals	\$4,979	\$0
Sound System	\$1,950	\$0
Police Details	\$3,726	\$0
DPW Hours	\$1,575	\$0
Entertainment (Performers)	\$900	\$0
Balloon Rides	\$0	\$0
Silent Auction	\$0	\$0
Parade	\$1,150	\$0
Demonstrators	\$350	\$0
Afghans	\$893	\$0
Cookbooks/Teddy Bears	\$3,252	\$0
Miscellaneous	\$545	\$120
<b>Total Expenditures</b>	<b>\$39,399</b>	<b>\$280</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$5,091)	\$1,275
Fund Balance, January 1	\$22,000	\$20,725
Fund Balance, December 31	\$16,909	\$22,000

## Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2008

	2008	2007
<b>REVENUES</b>		
Town Appropriation	\$0	\$0
Donations	\$0	\$0
Interest Earned	\$26	\$0
Basketball Travel K-6	\$11,644	\$0
Little League	\$2,778	\$0
Softball	\$7,343	\$0
Babe Ruth	\$4,450	\$0
Swimming	\$0	\$0
Basketball 7-9	\$4,055	\$0
Tennis Camp	\$1,670	\$0
Soccer Camp	\$0	\$0
Field & Facilities Use	\$6,827	\$0
Volleyball	\$0	\$0
Drama	\$8,720	\$0
Field Use (Vendors)	\$2,605	\$0
FIDO Art Program	\$6,170	\$0
Skate Board Park	\$0	\$0
Lawrence Barn	\$195	\$0
Improv Theatre	\$255	\$0
Fine Arts Festival	\$2,175	\$0
Basketball Travel 3-6	\$4,018	\$0
Non-Rec Facilities	\$448	\$0
<b>Total Revenues</b>	<b>\$63,378</b>	<b>\$0</b>
<b>EXPENDITURES</b>		
Part Time Director	\$510	\$0
Mileage Reimbursement	\$0	\$0
Volleyball	\$0	\$0
Babe Ruth	\$7,080	\$0
Swimming	\$0	\$0
Soccer Camp	\$0	\$0
Softball	\$6,360	\$0
Tennis Camp	\$1,700	\$0
Basketball	\$11,182	\$0
Little League	\$3,216	\$0
Fine Arts Festival	\$4,912	\$0
Drama	\$8,970	\$0
Ball Field Lights	\$959	\$0
Awards	\$0	\$0
Portable Toilets	\$136	\$0
Fields	\$4,437	\$0
New Programs	\$1,380	\$0
Skate Board Park	\$0	\$0
Lawrence Barn	\$1,185	\$0
Miscellaneous	\$36	\$0
<b>Total Expenditures</b>	<b>\$52,063</b>	<b>\$0</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$11,315	\$0
Fund Balance, January 1	\$0	\$0
Fund Balance, December 31	\$11,315	\$0



## Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2008 and 2007

	2008	2007
<b>REVENUES</b>		
Insurance Billing	\$159,874	\$137,598
Interest Income	\$4,891	\$8,562
Trust Income	\$630	\$987
<b>Total Revenues</b>	<b>\$165,395</b>	<b>\$147,147</b>
<b>EXPENDITURES</b>		
Ambulance Purchase	\$25,997	\$0
Ambulance expendable supplies	\$50,798	\$15,657
Ambulance training	\$1,727	\$1,958
Ambulance Services	\$103,009	\$44,358
Comstar Billing Fees	\$11,291	\$9,739
<b>Total Expenditures</b>	<b>\$192,821</b>	<b>\$71,712</b>
Excess (deficiency) of Revenues over (under) Expenditures	-\$27,426	\$75,435
Fund Balance, January 1	\$267,860	\$192,425
Fund Balance, December 31	\$240,433	\$267,860

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## Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2008 and 2007

	2008	2007
<b>REVENUES</b>		
Trust Income	\$1,914	\$3,004
Bank Interest Income	\$16	\$45
<b>Total Revenues</b>	<b>\$1,930</b>	<b>\$3,050</b>
<b>EXPENDITURES</b>		
Bank Fees	\$0	\$0
Airfare to Lithuania	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$2,000	\$2,000
Miscellaneous	\$0	\$0
<b>Total Expenditures</b>	<b>\$2,000</b>	<b>\$2,000</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$70)	\$1,050
Fund Balance, January 1	\$2,299	\$1,250
Fund Balance, December 31	\$2,229	\$2,299

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## Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2008 and 2007

	2008	2007
<b>REVENUES</b>		
Proceeds from Town Forest	\$750	\$0
Interest Income	\$105	\$604
<b>Total Revenues</b>	<b>\$855</b>	<b>\$604</b>
<b>EXPENDITURES</b>		
Current	\$2,032	\$11,236
<b>Total Expenditures</b>	<b>\$2,032</b>	<b>\$11,236</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$1,177)	-\$10,631
Fund Balance, January 1	\$10,791	\$21,422
Fund Balance, December 31	\$9,614	\$10,791

## Charles J. Nichols Fund

Financial Report 2008

The present membership on the Governing Committee of the Nichols Fund, established in 1985 and amended May 10, 1989, consists of: Town of Hollis Recreation Commission; Shirley Cohen, Beaver Brook Association; Richard R. Husk, Charles J. Nichols Fund;

### MONEY MARKET ACCOUNT

Beginning Balance 12/31/07	\$29,292.15	
Receipts:		
Interest Earned	\$55.09	
Nichols Trust Payments	\$7,474.73	
Gift-Private Donations	\$5,000.00	
Transfer in B. of NH Passbook	\$0.00	
	\$41,821.97	
Payments:		
Dutton's Lawn Care	(\$15,085.00)	
Bank Charges	(\$14.37)	
	(\$15,099.37)	
<b>Ending Balance 12/31/08</b>		<b><u>\$26,722.60</u></b>

### PASSBOOK ACCOUNT

Beginning Balance 12/31/07	\$0.00	
Receipts:		
Interest Earned	\$0.00	
Payments:		
Transfer to Checking Account	\$0.00	
<b>Ending Balance 12/31/08</b>		<b><u>\$0.00</u></b>

## Town Of Hollis And Hollis Nichols Fund Income Payments

NAME OF FUND	ADJUSTED BALANCE 12/31/2007	INCOME PERCENTAGE FOR 2008	INCOME PAYMENT 1/3/2008	INCOME PAYMENT 4/2/2008	INCOME PAYMENT 7/2/2008	INCOME PAYMENT 10/6/2008	INCOME PAYMENT 12/31/2008	TOTAL FOR YEAR 2008
HIGH SCHOOL	157,965.92	26.13%	1,984.77	1,377.90	1,668.56	1,330.86	1,570.63	5,947.95
R E WHEELER	27,364.24	4.53%	343.82	238.69	289.04	230.54	272.08	1,030.35
SCHOOL SYSTEMS	5,307.73	0.88%	66.69	46.30	56.06	44.72	52.77	199.85
LIBRARY	67,293.06	11.13%	845.51	586.98	710.80	566.94	669.09	2,533.81
C ZYLONIS-LITHUANIAN	69,066.32	11.43%	867.79	602.45	729.53	581.88	686.72	2,600.58
WELFARE	5,768.12	0.95%	72.47	50.31	60.93	48.60	57.35	217.19
RECREATION FUNDS	2,635.12	0.44%	33.11	22.99	27.83	22.20	26.19	99.21
AMBULANCE FUND	22,742.65	3.76%	285.22	198.38	240.23	191.61	226.13	856.35
SUB TOTAL	358,143.16	59.25%	4,499.38	3,124.00	3,782.98	3,017.35	3,560.96	13,485.29
GENERAL CEMETERY	177,388.33	29.35%	2,196.09	1,547.32	1,873.71	1,494.50	1,763.75	6,679.28
VIOLA BROCKLEBANK-CEMETERY	5,444.82	0.90%	68.41	47.49	57.51	45.88	54.14	205.02
SUB TOTAL	540,976.31	89.49%	6,763.88	4,718.81	5,714.20	4,557.73	5,378.85	20,369.59
JANE BALLARD MEMORIAL FUND TRANSFER	63,506.28	10.51%	775.84	554.19	671.09	535.27	0.00	1,760.55
TOTALS	604,482.59	100.00%	7,539.72	5,273.00	6,385.29	5,093.00	5,378.85	22,130.14
NICHOLS FUND TRANSFER		25.00%	0.00	226.51	157.54	238.85	0.00	622.90
NICHOLS FUND DISBURSEMENT		75.00%	0.00	2,718.13	1,890.42	2,866.18	0.00	7,474.73

**Report of the Trust Funds of the Town of Hollis, NH on December 31, 2008**  
MS-9

Date of Creation	Name of the Trust Fund	Purpose of the Trust Fund	How Invested	%	Principal			Income				Grand Total of Principal & Income				
					Balance Beginning Year	Additions/ New Funds Created	Cash Gains or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income Percent		During Year Amount	Expended During Year	Fees	Balance End Year
Common Trust Fund																
High School Funds																
1873	Mary S Farley	High School	Common Tr	5.51%	32,911.52		159.27		33,070.79	263.95	5.51%	1,447.93	(1,336.14)	(130.52)	245.21	33,316.00
1884	Samual T Worcester	High School	Common Tr	0.68%	4,076.51		19.73		4,096.24	32.68	0.68%	179.34	(165.50)	(16.17)	30.36	4,126.60
1916	Lucy E Worcester	High School	Common Tr	0.32%	1,915.43		9.27		1,924.70	15.35	0.32%	84.27	(77.76)	(7.60)	14.26	1,938.96
1916	Sarah A Worcester	High School	Common Tr	0.32%	1,915.43		9.27		1,924.70	15.35	0.32%	84.27	(77.76)	(7.60)	14.26	1,938.96
1917	Franklin Worcester	High School	Common Tr	14.83%	88,546.10		428.50		88,974.60	710.12	14.83%	3,895.56	(3,594.80)	(351.17)	659.71	89,634.31
1932	Clara E Cutter	High School	Common Tr	0.29%	1,724.25		8.34		1,732.59	13.80	0.29%	75.86	(70.00)	(6.84)	12.82	1,745.41
1944	Emma F Van Dyke	High School	Common Tr	1.73%	10,340.05		50.04		10,390.09	82.94	1.73%	454.91	(419.79)	(41.01)	77.05	10,467.14
1956	Mary F Wilson	High School	Common Tr	1.16%	6,897.01		33.38		6,930.39	55.32	1.16%	303.43	(280.01)	(27.35)	51.39	6,981.78
1957	Henry A Wilson	High School	Common Tr	1.16%	6,895.01		33.37		6,928.38	55.32	1.16%	303.43	(279.92)	(27.35)	51.39	6,979.77
1967	Lucinda F Read	High School	Common Tr	0.25%	1,487.81		7.20		1,495.01	11.96	0.25%	65.46	(60.40)	(5.90)	11.11	1,506.12
1980	Ruth E Wheeler	Home Economics	Common Tr	4.55%	27,146.53		131.37		27,277.90	217.71	4.55%	1,194.30	(1,102.09)	(107.66)	202.26	27,480.16
1988	Jane Ballard Memorial Artist Program		Common Tr	10.15%	60,605.89		293.29		62,229.21	2,900.39	10.15%	2,666.34	(1,330.03)	(240.36)	3,996.34	66,225.55
	Total High School Funds				244,461.54		1,183.02	0.00	246,974.59	4,374.89		10,755.00	(8,794.21)	(969.52)	5,566.17	252,340.75
School System Funds																
1984	Evelyn Rice Trust	School System	Common Tr	0.44%	2,632.74		12.74		2,645.48	21.14	0.44%	115.83	(106.89)	(10.44)	19.64	2,665.12
1984	CP & LE Brown	School System	Common Tr	0.44%	2,632.74		12.74		2,645.48	21.10	0.44%	115.83	(106.88)	(10.44)	19.61	2,665.09
	Total School System Funds				5,265.48		25.48	0.00	5,290.96	42.24		231.65	(213.77)	(20.88)	39.24	5,330.20
Library Funds																
1917	Sarah A Worcester	Hollis Library	Common Tr	0.16%	957.62		4.63		962.25	7.69	0.16%	42.13	(38.88)	(3.80)	7.14	969.40
1917	Franklin Worcester	Hollis Library	Common Tr	2.93%	17,488.20		84.63		17,572.83	140.25	2.93%	769.39	(709.99)	(69.36)	130.29	17,703.12
1918	Charles M Stratton	Hollis Library	Common Tr	0.06%	344.92		1.67		346.59	2.75	0.06%	15.17	(14.00)	(1.37)	2.55	349.14
1927	Lillian Worcester	Hollis Library	Common Tr	0.21%	1,247.40		6.04		1,253.44	10.01	0.21%	54.88	(50.64)	(4.95)	9.30	1,262.74
1931	JH & SP Cutter Man	Hollis Library	Common Tr	0.09%	551.77		2.67		554.44	4.40	0.09%	24.27	(22.40)	(2.19)	4.09	558.53
1932	Clara Cutter	Hollis Library	Common Tr	0.29%	1,724.31		8.34		1,732.65	13.80	0.29%	75.86	(70.00)	(6.84)	12.82	1,745.47
1939	Joseph P Parker	Hollis Library	Common Tr	0.29%	1,724.31		8.34		1,732.65	13.80	0.29%	75.86	(70.00)	(6.84)	12.82	1,745.47
1944	Emma Van Dyke	Hollis Library	Common Tr	1.73%	10,340.06		50.04		10,390.10	82.93	1.73%	454.91	(419.79)	(41.01)	77.04	10,467.14
1950	Ruth C Goodwin	Hollis Library	Common Tr	0.29%	1,724.29		8.34		1,732.63	13.80	0.29%	75.86	(70.00)	(6.84)	12.82	1,745.45
1955	Silas N Spaulding	Hollis Library	Common Tr	0.17%	1,034.62		5.01		1,039.63	8.29	0.17%	45.52	(42.00)	(4.10)	7.70	1,047.33
1956	Mary F Wilson	Hollis Library	Common Tr	0.58%	3,448.55		16.69		3,465.24	27.66	0.58%	151.72	(140.00)	(13.68)	25.70	3,490.94
1957	Henry A Wilson	Hollis Library	Common Tr	1.16%	6,895.04		33.37		6,928.41	55.30	1.16%	303.43	(279.92)	(27.35)	51.37	6,979.78
1963	Eta M Flagg	Hollis Library	Common Tr	0.29%	1,715.54		8.30		1,723.84	13.74	0.29%	75.47	(69.65)	(6.80)	12.76	1,736.61
1967	Lucinda F Read	Hollis Library	Common Tr	0.25%	1,487.80		7.20		1,495.00	11.96	0.25%	65.46	(60.40)	(5.90)	11.11	1,506.11
1974	Leila Parker	Hollis Library	Common Tr	0.12%	697.56		3.38		700.94	5.62	0.12%	30.69	(28.32)	(2.77)	5.22	706.16
1980	Daniel H Goodwin	Hollis Library	Common Tr	0.45%	2,711.21		13.12		2,724.33	21.75	0.45%	119.28	(110.07)	(10.75)	20.21	2,744.54
1987	N & P Coniaris	Hollis Library	Common Tr	2.12%	12,664.51		61.29		12,725.80	101.59	2.12%	557.17	(514.15)	(50.23)	94.38	12,820.18
1980	Charles Zylonis	Lithuanian	Common Tr	11.48%	68,516.88		331.57		68,848.45	549.44	11.48%	3,014.38	(2,781.65)	(271.73)	510.43	69,358.89
	Total Library Funds				135,274.59	0.00	654.63	0.00	135,929.22	1,084.78		5,951.36	(5,491.88)	(536.49)	1,007.77	136,936.99
Cemetery Funds																
Various	Common Cemetery Funds	Cemetery Funds	Common Tr	29.39%	175,460.76	2,564.05	849.10		178,873.91	1,927.57	29.39%	7,719.34	(3,743.41)	(695.86)	5,207.63	184,081.55
1973	Viola Brookbank	East Cemetery	Common Tr	0.90%	5,401.48	2,564.05	26.14		5,427.62	43.34	0.90%	237.64	(115.90)	(21.42)	143.65	5,571.27
	Total Cemetery Funds				180,862.24	2,564.05	875.24	0.00	184,301.53	1,970.91		7,956.97	(3,859.31)	(717.29)	5,351.29	189,652.82
Public Welfare Funds																
1906	Jessie Rideout	Public Welfare	Common Tr	0.32%	1,929.24		9.34		1,938.58	15.47	0.32%	84.88	(78.32)	(7.65)	14.37	1,952.95
1934	Delia M Smith	Public Welfare	Common Tr	0.06%	344.92		1.67		346.59	2.75	0.06%	15.17	(14.00)	(1.37)	2.55	349.14
1951	Charles H Farley	Public Welfare	Common Tr	0.58%	3,448.08		16.69		3,464.77	27.66	0.58%	151.70	(139.98)	(13.67)	25.70	3,490.46
	Total Public Welfare Funds				5,722.24	0.00	27.69	0.00	5,749.93	45.88		251.75	(232.31)	(22.69)	42.62	5,792.56
1984	Nichols Field Horse Ring	Recreation	Common Tr	0.44%	2,613.76		12.65		2,626.41	21.36	0.44%	114.99	(106.13)	(10.37)	19.86	2,646.26
1998	Charles & Dorothy Dow Fund	Ambulance	Common Tr	3.81%	22,742.99		110.06		22,853.05	(0.34)	3.81%	1,000.57	(915.44)	(90.20)	(5.41)	22,847.64
	Total Common Trust Funds			100.00%	596,942.84	3,894.08	2,888.77	0.00	603,725.69	7,539.72		26,262.30	(19,613.05)	(2,367.43)	11,821.54	615,547.23
1989	Charles J Nichols Fund		Individual	100.00%	216,224.76		(475.54)		215,749.22	428.65	100.00%	11,161.78	(7,474.73)	(1,204.82)	2,910.88	218,660.10
	TOTAL ALL FUNDS				813,167.60	3,894.08	2,413.23	0.00	819,474.91	7,968.37		37,424.08	(27,087.78)	(3,572.25)	14,732.42	834,207.33
*** Details of individual cemetery funds can be found at Town Hall																

\*\*\* Details of individual cemetery funds can be found at Town Hall

# Town Of Hollis, New Hampshire

## Capital Reserve Account

### Fiscal Year 2008

Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME				Principal & Income Year-End	
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year %	Income During Year Amount		Expended During Year
1986	Recreation Land	Capital Reserves	NHPDIP	0.00	0.00	0.00	0.00	0.00	188.08	1.72	(189.80)	0.00	0.00
1986	Cemetery Land	"	"	0.00	0.00	0.00	0.00	0.00	249.25	2.28	(251.53)	0.00	0.00
1987	Truck 4 Wheel Drive	"	"	9,000.00	0.00	0.00	(9,000.00)	0.00	14,575.28	215.59	(14,790.87)	0.00	0.00
1994	Flint Pond Restoration	"	"	106,000.00	0.00	0.00	0.00	106,000.00	22,114.12	3,160.48	0.00	25,274.60	131,274.60
2002	Major Highway Equipment	"	"	15,500.00	0.00	0.00	(15,500.00)	0.00	2,532.50	164.90	(2,697.40)	0.00	0.00
2002	Major Fire Equipment	"	"	316,500.00	0.00	0.00	(202,934.34)	113,565.66	22,065.66	5,468.17	(22,065.66)	5,468.17	119,033.83
2002	Compensated Absences Payable Fund	"	"	42,000.00	20,000.00	0.00	(12,303.12)	49,696.88	2,122.06	1,009.66	(2,122.06)	1,009.66	50,706.54
2005	Major Public Improvements Capital Reserve	"	"	50,000.00	0.00	0.00	0.00	50,000.00	5,151.94	1,360.56	0.00	6,512.50	56,512.50
2005	Employee Health Care Expense Expendable Trust	"	"	27,867.01	726,713.16	0.00	(639,577.31)	115,002.86	4,898.87	913.26	(4,898.87)	913.26	115,916.12
2008	Emergency Municipal Building and facilities Maintenance Expendable Trust	"	"	0.00	40,000.00	0.00	(23,675.63)	16,324.37	0.00	226.55	0.00	226.55	16,550.92
2008	SAU#41 Buildings Expendable Trust	"	"	0.00	17,282.00	0.00	0.00	17,282.00	0.00	71.47	0.00	71.47	17,353.47
2008	SAU#41 School Buildings Expendable Trust	"	"	0.00	79,600.00	0.00	0.00	79,600.00	0.00	327.69	0.00	327.69	79,927.69
				566,867.01	883,595.16	0.00	(902,990.40)	547,471.77	73,897.76	12,922.33	(47,016.16)	39,803.90	587,275.67

# Report of the Trust Funds of the Town of Hollis, NH for the Year Ending on December 31, 2008

MS-10

Number of Shares	Description of Investment Name of Banks, Stocks, Bonds	***Principal***						Income				Grand Total		Unrealized Gain/Loss	End of Year Fair Market Value
		Balance Beginning Year	Purchases	Cash Capital Gains	Proceeds From Sales	Gains/Losses From Sales	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year	Principal & Income End of Year			
0.00	GENERAL FUND														
20,000.00	Fed Home Loan Bank 5.125% 06/13/08	19,900.54			20,000.00	99.46	0.00	0.00	512.50	(512.50)	0.00	0.00	20,050.00	(50.00)	0.00
20,000.00	Fed Home Loan Bank 5.25% 06/12/09	19,937.60			20,000.00		19,937.60	0.00	1,050.00	(1,050.00)	0.00	19,937.60	20,437.60	(6.40)	20,431.20
0.00	Fed Home Loan Bank 5.65% 7/02/10	20,000.00			20,000.00		0.00	0.00	1,130.00	(1,130.00)	0.00	0.00	20,156.20	(156.20)	0.00
20,000.00	Fed National Mortgage Association 4.75% 12/15/10	19,523.18					19,523.18	0.00	950.00	(950.00)	0.00	19,523.18	20,625.00	756.20	21,381.20
20,000.00	Fed Home Loan Bank 5.25% 6/10/11	19,861.80			20,000.00	152.60	19,861.80	0.00	1,050.00	(1,050.00)	0.00	19,861.80	21,006.20	887.60	21,893.80
0.00	Federal Home Loan Bank 5.25% 10/06/11	19,847.40					0.00	0.00	1,050.00	(1,050.00)	0.00	0.00	20,125.00	(125.00)	0.00
20,000.00	Fed Home Loan Mortgage Corp 5.125% 7/15/12	19,741.58					19,741.58	0.00	1,025.00	(1,025.00)	0.00	19,741.58	21,025.00	1,068.80	22,093.80
20,000.00	Fed National Mortgage Association 4.375% 3/15/13	18,855.80			20,000.00	623.40	18,855.80	0.00	875.00	(875.00)	0.00	18,855.80	20,356.20	1,125.00	21,481.20
0.00	FHLMC Mtn. 5.125% 3/10/14	19,376.60					(0.00)	0.00	512.50	(512.50)	0.00	(0.00)	20,037.80	(37.80)	0.00
20,000.00	Fed National Mortgage Association 5.00% 4/15/15	19,413.32					19,413.32	0.00	1,000.00	(1,000.00)	0.00	19,413.32	20,981.20	1,681.40	22,662.60
20,000.00	Fed National Mortgage Association 5.00% 3/15/16	19,326.52					19,326.52	0.00	1,000.00	(1,000.00)	0.00	19,326.52	20,900.00	1,631.20	22,531.20
600.00	Allegheny Energy Inc.	12,352.50	16,802.75				12,352.50	0.00	360.00	(360.00)	0.00	12,352.50	38,166.00	(17,850.00)	20,316.00
500.00	Bank of America Corporation	0.00					16,802.75	0.00	800.00	(800.00)	0.00	16,802.75	37,332.00	(9,762.75)	7,040.00
300.00	Chevron Corp	33,333.92			9,884.19	1,550.71	25,000.44	0.00	882.00	(882.00)	0.00	25,000.44	37,476.00	(5,256.81)	22,191.00
300.00	Exxon Mobil Corp	1,285.42			8,829.20	8,507.84	964.06	0.00	540.00	(540.00)	0.00	964.06	37,476.00	(4,697.80)	32,949.00
650.00	FPL Group	29,794.38					29,794.38	0.00	1,157.00	(1,157.00)	0.00	29,794.38	44,057.00	(11,342.50)	32,714.50
1,200.00	General Electric Co.	7,125.00					7,125.00	0.00	1,488.00	(1,488.00)	0.00	7,125.00	44,484.00	(25,044.00)	19,440.00
326.00	Lockheed Martin Corp.	4,237.50					4,237.50	0.00	596.58	(596.58)	0.00	4,237.50	34,314.76	(6,904.68)	27,410.08
800.00	Wells Fargo & Co.	28,977.04					28,977.04	0.00	1,040.00	(1,040.00)	0.00	28,977.04	24,152.00	(568.00)	23,584.00
853.83	American Cap World Growth & Inc. C #333	38,620.54		209.28			38,829.82	0.00	747.45	(747.45)	0.00	38,829.82	37,423.15	(14,933.19)	22,489.96
301.08	Federated Intercontinental A	20,000.00	112.00	1067.67			21,179.67	0.00	771.46	(771.46)	0.00	21,179.67	18,099.92	(8,378.61)	9,833.31
2,942.25	Franklin Floating Rate Daily Access A	29,533.75					29,533.75	0.00	1,379.91	(1,379.91)	0.00	29,533.75	28,275.00	(7,561.57)	20,713.43
0.00	Icon International Equity Fund	21,811.95			7,125.90	(14,686.05)	0.00	0.00	0.00	0.00	0.00	0.00	17,840.24	(10,714.34)	0.00
5,763.05	Oppenheimer Senior Floating Rate Class C	55,000.00					55,000.00	0.00	3,015.27	(3,015.27)	0.00	55,000.00	51,752.16	(18,441.75)	33,310.41
1,147.66	Vanguard Wellington Fund #21	28,865.11		310.88			21,175.99	0.00	1,177.73	(1,177.73)	0.00	21,175.99	37,011.17	(8,973.79)	28,037.38
1,817.34	Vanguard Index TR Mid Cap Stock #859	28,946.62		402.54		3,349.61	22,698.77	0.00	411.62	(411.62)	0.00	22,698.77	46,977.08	(15,532.43)	21,444.65
1,079.86	Vanguard Small Cap Index Fund Inv #48	28,946.62		415.82	10,000.00	2,754.68	22,117.12	0.00	430.84	(430.84)	0.00	22,117.12	44,499.13	(12,469.99)	22,029.14
305.23	Vanguard Index TR 500 Portfolio #40	17,365.00	20,000.00	211.81			37,576.81	0.00	664.22	(664.22)	0.00	37,576.81	19,771.50	(14,409.77)	25,361.73
	Cash and Cash Equivalents	2,963.18	97,179.83				100,143.01	7,539.72	645.22	(2,806.09)	5,378.85	105,521.86	10,502.90	0.00	105,521.86
TOTAL GENERAL FUND		596,942.87	134,094.58	2,618.00	125,839.29	2,352.25	610,168.41	7,539.72	26,262.30	(28,423.17)	5,378.85	615,547.26	797,834.21	(186,067.18)	617,861.45
15,000.00	NICHOLS FUND														
0.00	BellSouth Telecommunications 5.875% 1/15/09	14,175.00					14,175.00	0.00	881.25	(881.25)	0.00	14,175.00	15,142.65	(137.10)	15,005.55
0.00	Fed Home Loan Bank 5.125% 06/13/08	19,900.54			20,000.00	99.46	0.00	0.00	512.50	(512.50)	0.00	0.00	20,050.00	(50.00)	0.00
20,000.00	Fed National Mortgage Association 4.75% 12/15/10	19,523.18					19,523.18	0.00	950.00	(950.00)	0.00	19,523.18	20,625.00	756.20	21,381.20
0.00	Federal Home Loan Bank 5.875% 7/7/11	50,575.00			50,000.00	(575.00)	0.00	0.00	3,117.01	(3,117.01)	0.00	0.00	50,515.50	(515.50)	0.00
20,000.00	Fed Home Loan Mortgage 5.125% 7/15/12	19,741.58					19,741.58	0.00	1,025.00	(1,025.00)	0.00	19,741.58	21,025.00	1,068.80	22,093.80
20,000.00	Fed National Mortgage Association 4.375% 3/15/13	18,855.80					18,855.80	0.00	875.00	(875.00)	0.00	18,855.80	20,356.20	1,125.00	21,481.20
20,000.00	Fed National Mortgage Association 5.00% 4/15/15	19,413.32					19,413.32	0.00	1,000.00	(1,000.00)	0.00	19,413.32	20,981.20	1,681.40	22,662.60
2,362.01	Frankling Floating Rate Daily Access A	23,599.07					23,599.07	0.00	1,146.83	(1,146.83)	0.00	23,599.07	22,698.91	(6,070.37)	16,628.54
2,105.26	Oppenheimer Senior Floating Rate Class C	20,000.00					20,000.00	0.00	1,101.45	(1,101.45)	0.00	20,000.00	18,905.26	(6,736.84)	12,168.42
	Cash and Cash Equivalents	10,441.27	70,622.90				81,064.17	428.65	552.74	1,306.59	2,287.98	83,352.15	10,869.92	0.00	83,352.15
TOTAL NICHOLS FUND		216,224.76	70,622.90	0.00	70,000.00	(475.54)	216,372.12	428.65	11,161.78	(9,302.45)	2,287.98	218,660.10	221,169.64	(8,578.41)	214,773.46
GRAND TOTAL ALL FUNDS		813,167.63	204,717.48	2,618.00	195,839.29	1,876.71	826,540.53	7,968.37	37,424.08	(37,725.62)	7,666.83	834,207.36	1,019,003.85	(194,945.59)	832,634.91

## Inventory Of Property Owned By The Town Of Hollis

TOWN-OWNED PROPERTIES						
Map	Block	Lot	Owner	Location	Acres	Property Description
TOWN FACILITIES						
009	068		Town of Hollis	Depot Rd	6.41	Stump Dump
009	069		Town of Hollis	275 Depot Rd	4.86	Stump Dump
013	035		Town of Hollis	Orchard Dr	3.26	Nichols Field
017	013	002	Town of Hollis	10 Rocky Pond Rd	6.53	Transfer Station
018	013		Town of Hollis	42 Depot Rd	12.37	Nichols Field
050	005	004	Town of Hollis	23 Main St	1.64	Farley Building
050	012		Town of Hollis	7 Monument Sq	0.52	Town Hall
050	021	001	Town of Hollis	Monument Sq	0.41	Town Common
050	024		Town of Hollis	Monument Sq	0.13	Ever Ready Fire House
052	027		Town of Hollis	9 Silver Lake Rd	2.74	Police Station
052	036		Town of Hollis	10 Glenice Dr	2.12	Fire Station
052	037		Town of Hollis	Ash St	0.50	Volunteer Park
052	050		Town of Hollis	Monument Sq	1.13	Little Nichols Ballfield
052	051		Town of Hollis	2 Monument Sq	0.84	Hollis Social Library
056	013		Town of Hollis	10 Muzzey Rd	16.06	Dept of Public Works
		15	NUMBER OF PARCELS		59.52	TOTAL ACRES
CEMETERIES						
013	017		Town of Hollis	Main St	1.17	South Cemetery
024	030		Town of Hollis	Wheeler Rd	4.50	East Cemetery
024	031		Town of Hollis	Wheeler Rd	5.89	East Cemetery
024	036		Town of Hollis	Pine Hill Rd	7.57	East Cemetery
038	058		Town of Hollis	Nartoff Rd	1.49	Pine Hill Cemetery
041	061		Town of Hollis	Silver Lake Rd	5.37	North Cemetery
052	054		Town of Hollis	Monument Sq	0.81	Church Graveyard
		7	NUMBER OF PARCELS		26.80	TOTAL ACRES
CONSERVATION COMMISSION - UNBUILDABLE						
002	009		Conservation Commission	Worcester Rd	10.00	Parker Lot or Witcher Meadow
005	020		Conservation Commission	Runnells Bridge Rd	21.06	Wright Lot, Land-Locked
010	002		Conservation Commission	Runnells Bridge Rd	1.34	Nashua River Dam & Bridge Site, Unbuildable
010	003		Conservation Commission	Runnells Bridge Rd	0.46	Nashua River Dam & Bridge Site, Unbuildable
010	018		Conservation Commission	Runnells Bridge Rd	40.70	Rideout Lot, Land-Locked
010	034		Conservation Commission	Depot Rd	4.62	Hacker Lot, Land-Locked
013	032	001	Conservation Commission	Merrill Ln	1.73	Coughlin Lot, Building Restrictions

### Town Properties-Cont.

014	070		Conservation Commission	French Mill Rd	6.32	Hollis Land Trust Lot, Restrictions
014	071		Conservation Commission	Wright Rd	19.22	Hollis Land Trust Lot, Restrictions
014	072		Conservation Commission	Rideout Rd	22.00	Hollis Land Trust Lot, Restrictions
014	076		Conservation Commission	Rideout Rd	11.89	Hollis Land Trust Lot, Restrictions
015	001		Conservation Commission	Rideout Rd	10.90	Rideout Lot, Land-Locked
015	003		Conservation Commission	Rideout Rd	11.00	Rich Tree Farm Lot, Land-Locked
015	015		Conservation Commission	Sumner Ln	23.24	Rideout Lot, Restrictions
015	029		Conservation Commission	Hannah Dr	35.18	Open Space
015	040		Conservation Commission	Hannah Dr	4.07	Open Space and Fire Pond
017	022		Conservation Commission	Rte 130	0.75	Parkhurst or Charlton Lot, Wetlands
017	023		Conservation Commission	Rte 130	3.00	Tenney Meadow, Land-Locked
018	014		Conservation Commission	Depot Rd	27.00	Hardy Field, Conservation Restrictions
019	028		Conservation Commission	Broad St	14.74	Rideout Lot, Conservation Restrictions
019	029		Conservation Commission	Wright Rd	6.85	Wright Heirs Lot, Conservation Restrictions
019	041		Conservation Commission	Hideaway Ln	0.85	Conservation Lot
020	017		Conservation Commission	Broad St	43.39	Rideout Lot, Conservation Restrictions
022	032		Conservation Commission	Rocky Pond Rd	8.00	Mill Pond Lot, Land-Locked
023	022		Conservation Commission	Rocky Pond Rd	13.28	Quinton Lot, Wetlands
023	035		Conservation Commission	Rocky Pond Rd	2.70	Worcester Lot, Land-Locked
023	055		Conservation Commission	Rocky Pond Rd	1.54	Spaulding Lot, Wetlands
023	056		Conservation Commission	Rocky Pond Rd	7.53	Spaulding Lot, Wetlands
026	018		Conservation Commission	Pine Hill Rd	3.70	Noah Farley Lot, Land-Locked
026	019		Conservation Commission	Pine Hill Rd	5.00	Wright Lot
028	035		Conservation Commission	Forest View Dr	20.11	Worcester Lot, Land-Locked



## Town Properties-Cont.

029	006		Conservation Commission	Federal Hill Rd	4.50	Wheeler Homestead, Land-Locked
029	015		Conservation Commission	Federal Hill Rd	3.63	Worcester Lot, Land-Locked
029	016		Conservation Commission	Forest View Dr	3.00	Worcester Lot, Land-Locked
029	017		Conservation Commission	Forest View Dr	8.63	Der Lot, Land-Locked
029	026		Conservation Commission	Forest View Dr	0.72	Forest View Cul-de-sac
029	031		Conservation Commission	Hayden Rd	8.97	Worcester Lot, Land-Locked
029	033		Conservation Commission	Hayden Rd	29.86	Worcester Lot, Conservation Restrictions
029	035		Conservation Commission	Rocky Pond Rd	3.00	Worcester Lot, Land-Locked
031	068		Conservation Commission	Nartoff Rd	7.50	FW Moore Lot, Land-Locked
034	016		Conservation Commission	Hayden Rd	19.50	Goulder Lot, Land-Locked
036	015		Conservation Commission	South Merrimack Rd	36.30	Albert Wright Lot, Land-Locked
037	004	002	Conservation Commission	Hardy Ln	1.37	Sommer Lot, Land-Locked
042	035		Conservation Commission	Mooar Hill	4.00	Sprout Lot, Land-Locked
047	043	005	Conservation Commission	South Merrimack Rd	21.00	Siergiewicz Lot, Wetlands
047	054	001	Conservation Commission	Meadow Dr	31.24	Pennichuck Pond, Wetlands
047	057	001	Conservation Commission	Oakwood Ln	20.29	Pennichuck Pond, Wetlands
049	004		Conservation Commission	South Merrimack Rd	2.43	Sanderson Lot, Wetlands
049	007		Conservation Commission	Route 101a	2.00	LaForest Lot, Wetlands
049	011		Conservation Commission	Route 101a	0.75	LaForest Lot, Wetlands
049	014		Conservation Commission	Route 101a	0.25	LaForest Lot, Wetlands
054	034		Conservation Commission	Flint Pond Dr + Broad St	0.33	Hambleton Lot, Unbuildable
054	035		Conservation Commission	Broad St	4.00	Hambleton Lot, Flint Brook wetlands
055	005		Conservation Commission	Winding Valley Rd	2.90	Guertin Lot, Wetlands
055	008		Conservation Commission	Rocky Pond Rd	47.50	Spalding Lot, Wetlands

## Town Properties-Cont.

055	009		Conservation Commission	Rocky Pond Rd	5.00	Roundhouse Lot, Wetlands
055	010		Conservation Commission	47 Rocky Pond Rd	3.05	Spaulding Lot, Wetlands
		<b>57</b>	<b>NUMBER OF PARCELS</b>		<b>653.89</b>	<b>TOTAL ACRES</b>
<b>FIRE PROTECTION - UNBUILDABLE</b>						
001	009	010	Town of Hollis	Iron Works Ln	0.44	Parking & Cistern
004	050	A	Town of Hollis	Twiss Ln	0.42	Fire Pond
004	074	A	Town of Hollis	Clinton Dr	0.38	Fire Pond
004	077		Town of Hollis	Clinton Dr	0.37	Fire Pond
008	034		Town of Hollis	Baldwin Ln	0.58	Fire Cistern and Green Space
014	099		Town of Hollis	French Mill/Wright Rds	1.21	Fire Cistern
019	058		Town of Hollis	Hideaway Ln	2.80	Fire Pond
022	053	A	Town of Hollis	Rocky Pond Rd	0.71	Fire Pond
025	040		Town of Hollis	Cameron Dr	1.48	Fire Pond
025	058	009	Town of Hollis	Pine Hill Rd	0.18	Fire Cistern
028	029		Town of Hollis	Forest View Dr	4.23	Fire Pond & Open Space
032	037	001	Town of Hollis	Mendelssohn Dr	0.69	Fire Pond
038	036	A	Town of Hollis	Farley Rd	0.12	Fire Cistern
039	003	002	Town of Hollis	Pine Hill Rd	0.21	Fire Cistern
042	013		Town of Hollis	Mooar Hill Rd	0.20	Fire Pond
043	048		Town of Hollis	Forrence Dr	1.93	Fire Pond & Open Space
044	002		Town of Hollis	Farley Rd	1.40	Fire Cistern
047	014		Town of Hollis	Alsun Dr	3.74	Fire Pond
056	017		Town of Hollis	Silver Lake Rd	3.84	Town Well Site
		<b>19</b>	<b>NUMBER OF PARCELS</b>		<b>24.92</b>	<b>TOTAL ACRES</b>
<b>ROAD ACCESS AND OTHER - UNBUILDABLE</b>						
001	009	020	Town of Hollis	Iron Works Ln	1.86	Stormwater & Retention
008	034	001	Town of Hollis	Baldwin Ln	0.16	Drainage Easement/Road Access
009	029	01A	Town of Hollis	Jewett Ln	0.25	School Bus Stop
023	08A		Town of Hollis	Deacon Ln	0.12	Road Access
023	12A		Town of Hollis	Deacon Ln	0.12	Road Access
023	26A		Town of Hollis	Rocky Pond Rd	0.11	Road Access
025	035		Town of Hollis	Cameron Dr	0.29	Road Access
035	009	00A	Town of Hollis	Federal Hill Rd	0.79	Road Access
042	025		Town of Hollis	Sargent Rd	0.20	Road Access
045	009	A	Town of Hollis	Fox Den Rd	0.02	Cul-de-sac
059	032		Town of Hollis	Winding Valley Rd	0.75	Road
041	021		Town of Hollis	Toddy Brook Rd	0.00	Cul-de-sac
042	039		Town of Hollis	Mooar Hill Rd	0.75	Cul-de-sac
043	016		Town of Hollis	Marion Dr	0.46	Cul-de-sac

## Town Properties-Cont.

046	039		Town of Hollis	Alsun Dr	0.58	Cul-de-sac
		<b>15</b>	<b>NUMBER OF PARCELS</b>		<b>6.46</b>	<b>TOTAL ACRES</b>
<b>VACANT LAND WITH RESTRICTIONS</b>						
006	022		Town of Hollis	Irene Dr	3.51	Archambault - Conservation Restrictions
014	077		Town of Hollis	Rideout Rd	23.51	Lord Lot - Recreation Restrictions
015	044		Town of Hollis	Hannah Dr	1.49	Playground Lot - Recreation Restrictions
018	015		Town of Hollis	Depot Rd	1.60	Worcester Lot - Conservation Restrictions
022	031		Town of Hollis	Rocky Pond Rd	11.50	Worcester Mill Pond & Site
029	014		Town of Hollis	Hayden Rd	49.90	Hildreth Conservation Area
035	024	001	Hollis Heritage	Federal Hill Rd	8.67	Annabelle Johnson Preserve
035	063	001	Town of Hollis	Plain Rd	41.81	Woodmont West, Agricultural Restrictions
035	063	002	Town of Hollis	Silver Lake Rd	5.00	Woodmont West, Agricultural Restrictions
035	063	003	Town of Hollis	232 Silver Lake Rd	5.00	Woodmont West, Agricultural Restrictions
035	063	004	Town of Hollis	Plain Rd	5.00	Woodmont West, Agricultural Restrictions
035	063	005	Town of Hollis	Plain Rd	5.00	Woodmont West, Agricultural Restrictions
035	063	006	Town of Hollis	Plain Rd	5.00	Woodmont West, Agricultural Restrictions
035	063	007	Town of Hollis	Plain Rd	5.00	Woodmont West, Agricultural Restrictions
035	063	008	Town of Hollis	Plain Rd	5.00	Woodmont West, Agricultural Restrictions
035	063		Town of Hollis	Silver Lake Rd	103.77	Woodmont West, Agricultural Restrictions
035	077		Town of Hollis	Federal Hill Rd	14.30	Horseshoe Pond
043	034		Town of Hollis	Nevins Rd	46.00	Glover Lot
050	005	002	Town of Hollis	Main St	1.91	Land behind Farley Building - Use restrictions
050	005	003	Town of Hollis	Main St	1.20	Land behind Farley Building - Use restrictions
		<b>20</b>	<b>NUMBER OF PARCELS</b>		<b>344.17</b>	<b>TOTAL ACRES</b>
<b>OPEN SPACE LOTS - UNBUILDABLE</b>						
001	032		Town of Hollis	Worcester Rd	4.00	Open Space
003	014		Town of Hollis	Deer Run Rd	1.92	Open Space
008	024		Town of Hollis	Black Oak Dr	3.38	Open Space
009	004		Town of Hollis	Fieldstone Dr	11.81	Open Space
013	036		Town of Hollis	Orchard Dr	1.68	Open Space
015	061		Town of Hollis	Hillside Dr	1.06	Open Space

### Town Properties-Cont.

020	006		Town of Hollis	Sumner Ln	2.00	Open Space
020	048		Town of Hollis	Powers Rd	0.43	Open Space
026	029		Town of Hollis	Louise Dr	2.38	Open Space
031	021		Town of Hollis	Baxter Rd	0.72	Open Space
032	016	010	Town of Hollis	Pine Hill Rd	4.47	Open Space
036	008		Town of Hollis	Silver Lake Rd	3.64	Open Space
038	044		Town of Hollis	17 Farley Rd	1.06	Open Space
043	050		Town of Hollis	Farley Rd	47.60	Open Space
045	017		Town of Hollis	Laurel Hill Rd	2.96	Open Space
057	005		Town of Hollis	Springvale Dr	0.72	Open Space
		<b>16</b>	<b>NUMBER OF PARCELS</b>		<b>89.83</b>	<b>TOTAL ACRES</b>
<b>TOWN FOREST PARCELS</b>						
030	013		Hollis Town Forest	Wheeler Rd	17.00	Dunklee Lots
031	010		Hollis Town Forest	Baxter Rd	11.70	Enright Lot
031	046		Hollis Town Forest	Wheeler Rd	60.00	Wright Lot
036	026		Hollis Town Forest	South Merrimack Rd	8.50	Dunklee Dam Site
036	027		Hollis Town Forest	South Merrimack Rd	311.00	Spalding Park
037	005		Hollis Town Forest	Hardy Ln	10.00	Hensel Lot
037	017		Hollis Town Forest	Baxter Rd	29.20	Wright Heirs Lot
038	001		Hollis Town Forest	Nartoff Rd	116.00	Gelazauskas Preserve
041	010		Hollis Town Forest	Hayden Rd	18.27	Monson Village
041	011		Hollis Town Forest	Hayden Rd	12.00	Monson Village
041	012		Hollis Town Forest	Hayden Rd	30.75	Dickerman Lot
041	024		Hollis Town Forest	Silver Lake Rd	14.90	Dickerman Lot
043	067		Hollis Town Forest	Farley Rd	35.60	Cameron Lot South
		<b>13</b>	<b>NUMBER OF PARCELS</b>		<b>674.92</b>	<b>TOTAL ACRES</b>
<b>VACANT LAND WITH NO RESTRICTIONS</b>						
002	010		Town of Hollis	West Hollis Rd	5.00	Nissitissit River, Land-Locked
015	021	010	Town of Hollis	Cummings Ln	25.30	Nashua River, Land-Locked
019	023		Town of Hollis	Flint Pond Dr	31.22	Flint Pond Lot, Wetlands
025	051		Town of Hollis	Crestwood Dr	5.94	Flint Pond Lot

### Town Properties-Cont.

030	009		Town of Hollis	Wheeler Rd	16.50	Hildreth Land, Land-Locked
030	010		Town of Hollis	Wheeler Rd	7.40	Hildreth Land, Land-Locked
030	011		Town of Hollis	Wheeler Rd	3.25	Hildreth Land, Land-Locked
036	036		Town of Hollis	Silver Lake Rd	21.38	Lievens Lot
041	019	001	Town of Hollis	Toddy Brook Rd	4.83	Howd Lot
042	017		Town of Hollis	Mooar Hill Rd	1.00	Ovens Lot
043	026		Town of Hollis	15 Marion Dr	1.16	Cape Cod Colonial Lot
043	069		Town of Hollis	Farley Rd	4.92	Cameron Lot North
046	050		Town of Hollis	Mooar Hill Rd	3.37	Bushmich Realty Lot
046	051		Town of Hollis	Mooar Hill Rd/ Witches Spring	80.00	Siergiewicz Lot, Land-Locked
047	041		Town of Hollis	Witches Spring Rd	13.60	Martin Lot, Wetlands
049	003		Town of Hollis	South Merrimack Rd	5.00	Martin Lot, Wetlands
		<b>16</b>	<b>NUMBER OF PARCELS</b>		<b>229.87</b>	<b>TOTAL ACRES</b>

#### PROPERTIES ACQUIRED VIA TAX COLLECTORS DEED

004	009		Town of Hollis	Blood Rd	1.00	Willett Lot, Land-locked
006	002		Town of Hollis	Iron Works Ln	0.90	John Doe Lot, Unbuildable
006	009		Town of Hollis	West Hollis Rd	6.83	Cardinale Lot, Land-locked
016	003		Town of Hollis	Rocky Pond Rd	6.92	Shattuck Lot, Land-Locked
017	015	001	Town of Hollis	Proctor Hill Rd	2.02	Proctor Hill Realty Lot
023	040	001	Town of Hollis	Rocky Pond Rd	0.66	Tomasian Lot, Unbuildable
035	006		Town of Hollis	226 Federal Hill Rd	2.43	Rosswaag Lot
041	032		Town of Hollis	Silver Lake Rd	2.31	Graves Lot
043	042		Town of Hollis	Farley Rd	8.13	Willett Lot, Land-locked
045	005	001	Town of Hollis	6 Laurel Hill Rd	0.20	Laurel Hill Lot, Unbuildable
045	049		Town of Hollis	Witches Spring Rd	8.47	Cave Lot, Land-locked
054	016		Town of Hollis	Broad St	8.00	Vacant Land
058	018		Town of Hollis	Nartoff Rd	0.25	Sedlewicz, Land-locked
060	010		Town of Hollis	Silver Lake Rd	0.25	Johnson Lot, Unbuildable
		<b>14</b>	<b>NUMBER OF PARCELS</b>		<b>48.37</b>	<b>TOTAL ACRES</b>

#### DEVELOPMENT RIGHTS ONLY

003	030		William H Hall Jr Rev Trust	Blood Rd	36.85	Development Rights only
008	078		William H Hall Jr Rev Trust	Dow Rd	24.45	Development Rights only
013	064		William H Hall Jr Rev Trust	Depot Rd	18.75	Development Rights only
038	052		Richard Walker Rev Trust	Pine Hill Rd	27.00	Development Rights only
		<b>4</b>	<b>NUMBER OF PARCELS</b>		<b>107.05</b>	<b>TOTAL ACRES</b>
		<b>196</b>	<b>TOTAL NUMBER OF PARCELS</b>		<b>2265.80</b>	<b>TOTAL TOWN-OWNED ACRES</b>



## MELANSON HEATH & COMPANY, PC

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### INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Hollis, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2007, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hollis' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, as of December 31, 2007, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements but is supplementary information required by the *Governmental Accounting Standards Board*. We have applied

certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

*Melanson, Heath + Company P.C.*

Nashua, New Hampshire  
March 17, 2008

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Hollis, we offer readers this narrative overview and analysis of the financial activities of the Town of Hollis for the fiscal year ended December 31, 2007.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements,



governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary funds are maintained as follows:

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

**Notes to the financial statements.** The notes provide additional information that are essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

## **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 30,078,030 (i.e., net assets), a change of \$ 406,841 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 3,845,466, a change of \$ (303,636) in comparison with the prior year.

- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 767,327, a change of \$ (713,875) in comparison with the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$ 11,375,000, a change of \$ (680,000) in comparison to the prior year.

### C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years. All amounts are presented in thousands.

	Governmental Activities	
	<u>2007</u>	<u>2006</u>
Current and other assets	\$ 10,981	\$ 11,068
Capital assets	<u>37,264</u>	<u>37,537</u>
Total assets	48,245	48,605
Long-term liabilities outstanding	10,878	11,540
Other liabilities	<u>7,289</u>	<u>7,397</u>
Total liabilities	18,167	18,937
Net assets:		
Invested in capital assets, net	25,889	25,527
Restricted	358	337
Unrestricted	<u>3,831</u>	<u>3,804</u>
Total net assets	\$ <u>30,078</u>	\$ <u>29,668</u>

### CHANGES IN NET ASSETS

	Governmental Activities	
	<u>2007</u>	<u>2006</u>
Revenues:		
Program revenues:		
Charges for services	\$ 2,181	\$ 2,215
Operating grants and contributions	56	256
Capital grants and contributions	186	166

(continued)

(continued)

General revenues:		
Property taxes	24,643	23,547
Penalties and interest on taxes	155	235
Grants and contributions not restricted to specific programs	371	346
Investment income	332	425
Gain (loss) on disposition of asset	( 41)	( 6)
Miscellaneous	<u>19</u>	<u>71</u>
Total revenues	27,902	27,282
Expenses:		
General government	2,510	2,288
Public safety	2,712	2,398
Education	16	10
Public works	1,905	1,648
Health human services	53	61
Culture recreation	536	498
Interest expense	298	550
Intergovernmental	<u>19,459</u>	<u>18,847</u>
Total expenses	27,499	26,408
Change in net assets before permanent fund contributions	403	874
Permanent fund contributions	<u>7</u>	<u>1</u>
Change in net assets	410	875
Net assets - beginning of year	<u>29,668</u>	<u>28,793</u>
Net assets - end of year	\$ <u>30,078</u>	\$ <u>29,668</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 30,078,030, a change of \$ 409,841 from the prior year.

The largest portion of net assets \$ 25,888,521 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 358,101 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 3,831,308 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in a change in net assets of \$ 409,841. Key elements of this change are as follows:

	<u>Government Wide Governmental Activities</u>
General fund operating results	\$ ( 550,493)
Nonmajor funds surplus	246,854
Internal service fund surplus	6,564
Excess depreciation over principal maturities, a budgeted expense	( 795,035)
Donated assets	818,600
Other GAAP accruals	<u>693,351</u>
Total	\$ <u>409,841</u>

#### **D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 3,845,466, a change of \$ (303,639) in comparison with the prior year. Key elements of this change are as follows:

	<u>Fund Balance Governmental Funds</u>
General fund operating results	\$ (550,493)
Nonmajor funds surplus	<u>246,854</u>
Total	\$ <u>(303,639)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 767,327, while total fund balance was \$ 1,107,124. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund bal-

ance to total fund expenditures. Unreserved fund balance represents 2.9 percent of total general fund expenditures, while total fund balance represents 4.0 percent of that same amount.

The fund balance of the general fund changed by \$ (550,493) during the current fiscal year. Key factors in this change are as follows:

	<u>Fund Balance</u> <u>General Fund</u>
Excess revenue over budget	\$ 214,335
Budgetary appropriation turnbacks by departments	60,538
Tax collections shortfall over budget	( 34,875)
Excess of current year encumbered appropriations to be spent in subsequent year over prior year encumbrances spent in the current year	194,479
Use of fund balance	(750,000)
Capital reserve transfer timing difference	(226,000)
Total	\$ (550,493)

#### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no differences between the original budget and the final amended budget.

#### **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental activities at year-end amounted to \$ 37,263,521 (net of accumulated depreciation), a change of \$ (273,124) from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

A major capital asset event during the current fiscal year includes the following:

- The Farley building and land, with a value of \$ 818,600, was donated to the Town.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$ 11,375,000, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

## REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director  
Town of Hollis, New Hampshire  
7 Monument Square  
Hollis, New Hampshire 03049

## TOWN OF HOLLIS, NEW HAMPSHIRE

## STATEMENT OF NET ASSETS

DECEMBER 31, 2007

	Governmental Activities
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 8,816,341
Investments	1,077,968
Receivables, net of allowance for uncollectibles:	
Property taxes	626,601
Departmental and other	30,196
Due from other governments	28,260
Prepaid expenses	3,958
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	127,088
Capital assets:	
Land and construction in progress	23,433,033
Other capital assets, net of accumulated depreciation	1,929,688
<b>TOTAL ASSETS</b>	<b>48,241,062</b>
<b>LIABILITIES</b>	
Current:	
Accounts payable	142,337
Accrued liabilities	168,368
Accrued expenses	108,243
Due to school districts	5,843,129
Other current liabilities	227,785
Current portion of long-term liabilities:	
Bonds payable	855,000
Other liabilities	17,576
Noncurrent:	
Bonds payable, net of current portion	10,720,000
Compensated absences	158,185
<b>TOTAL LIABILITIES</b>	<b>16,165,626</b>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	25,685,521
Restricted for:	
Permanent funds	
Nonexpendable	555,520
Expendable	2,461
Unrestricted	3,531,308
<b>TOTAL NET ASSETS</b>	<b>\$ 30,076,380</b>

See notes to financial statements.

TOWNS OF IOLLA, NEW HAMPSHIRE  
STATEMENT OF ACTIVITIES

FOR THE YEAR ENDING DECEMBER 31, 2007

	Expenses	Charges for Services	Program Revenues Operating Grants and Contributions	Capital Grants and Contributions	Net (Expenses) Revenues and Charges of Net Assets of Governmental Activities
<b>Governmental Activities:</b>					
General government	\$ 2,306,624	\$ 1,031,168	\$ -	\$ -	\$ (518,756)
Public safety	2,712,739	343,263	64	-	(2,369,038)
Education	16,489	-	-	-	(16,489)
Public works	1,905,303	12,641	-	140,432	(1,864,330)
Health and human services	52,659	3,225	-	-	(49,433)
Culture and recreation	535,763	54,163	53,557	-	(427,099)
Interest expenses	208,406	-	-	-	(208,406)
Indebtedness	19,459,925	-	-	-	(19,459,925)
<b>Total</b>	<b>\$ 27,459,910</b>	<b>\$ 2,191,165</b>	<b>\$ 65,631</b>	<b>\$ 140,432</b>	<b>(25,078,332)</b>
<b>General Revenues:</b>					
Property taxes					24,543,410
Permit fees, interest and other fees					155,611
Grants and contributions not restricted to specific programs					370,634
Investment income					237,774
Loss on disposition of asset					(40,851)
Miscellaneous					10,026
Permanent fund contributions					7,473
<b>Total general revenues and contributions</b>					<b>25,406,311</b>
<b>Change in Net Assets</b>					<b>405,821</b>
<b>Net Assets:</b>					
Beginning of year, as restated					<u>29,672,511</u>
End of year					<u>\$ 29,078,332</u>

See notes to financial statements.



TOWN OF HOLDS, NEW HAMPSHIRE  
 GOVERNMENTAL FUNDS

BALANCE SHEET

FOR THE YEAR ENDED DECEMBER 31, 2017

ASSETS	General	Major Governmental Funds	Total Governmental Funds
Cash and short-term investments	\$ 7,123,392	\$ 1,660,073	\$ 8,783,465
Investments	-	1,777,963	1,777,963
Receivables:			
Property taxes	1,113,046	-	1,113,046
Departmental and other	-	67,656	67,656
Due to other governments	38,280	-	38,280
Other assets	3,908	-	3,908
<b>TOTAL ASSETS</b>	<b>\$ 8,276,468</b>	<b>\$ 2,405,693</b>	<b>\$ 10,682,161</b>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ 149,357	\$ -	\$ 149,357
Accrued expenses	109,240	-	109,240
Deferred revenues	743,855	67,030	810,885
Due to school districts	5,941,129	-	5,941,129
Other liabilities	227,786	-	227,786
<b>TOTAL LIABILITIES</b>	<b>7,171,367</b>	<b>67,030</b>	<b>7,238,397</b>
Fund Liabilities:			
Prepaid tax	339,747	-	339,747
Insurance	-	305,620	305,620
Unsettled (non-expendable) pension funds	-	-	-
Unassigned:			
Unless qualified, re-instantly	767,327	-	767,327
General fund	-	2,080,241	2,080,241
Special revenue funds	-	2,401	2,401
Permanent funds	-	-	-
<b>TOTAL FUND LIABILITIES</b>	<b>1,107,104</b>	<b>2,388,262</b>	<b>3,495,366</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 8,276,468</b>	<b>\$ 2,405,693</b>	<b>\$ 10,682,161</b>

See notes to financial statements

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET ASSETS OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET ASSETS

DECEMBER 31, 2007

<b>Total governmental fund balances</b>	<b>\$ 3,945,466</b>
<ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>	37,263,621
<ul style="list-style-type: none"><li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li></ul>	676,306
<ul style="list-style-type: none"><li>• Internal service funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets.</li></ul>	5,733
<ul style="list-style-type: none"><li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li></ul>	(161,338)
<ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>	<u>(11,550,761)</u>
<b>Net assets of governmental activities</b>	<b>\$ <u>30,078,030</u></b>

See notes to financial statements.

TOWN OF HAVILLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED DECEMBER 31, 2007

	General	Human or Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Property taxes	\$ 24,434,867	\$ 35,025	\$ 24,521,912
Permit, license and other taxes	155,511		155,511
Charges for services		175,029	175,029
Intergovernmental	557,133	55,557	612,693
Donations	325,369		325,369
Licenses and permits	1,574,343	-	1,574,343
Investment income	269,492	137,373	537,775
Contributions	-	7,472	7,472
Miscellaneous	12,352	-	12,352
<b>Total Revenues</b>	<b>27,356,284</b>	<b>463,029</b>	<b>27,819,313</b>
<b>Expenditures:</b>			
<b>Current</b>			
General government	2,436,332	13,316	2,515,142
Public safety	2,090,366	141,667	2,628,985
Fire station		17,438	17,438
Public works	1,014,075	3,000	1,619,080
Health and human services	52,637	21	52,659
Outlets and recreation	75,575	3,793,313	463,901
Job training	1,155,871	-	1,155,871
Subordinate municipal	1,148,119	-	1,148,119
Capital outlay	338,364	11,012	14,463,825
<b>Total Expenditures</b>	<b>27,651,451</b>	<b>569,409</b>	<b>28,220,860</b>
Excess (deficiency) of revenues over expenditures	(105,204)	(106,450)	(303,650)
<b>Other Financing Sources (Uses):</b>			
Transfers in	55,213	417,512	472,747
Transfers out	(408,677)	(59,223)	(467,900)
<b>Total Other Financing Sources (Uses)</b>	<b>(353,464)</b>	<b>358,289</b>	<b>-</b>
Finances (discrepancy) of revenues and other sources over expenditures and other uses	(501,464)	246,864	(254,600)
Fund Equity, at Beginning of Year	1,257,817	2,431,286	4,149,103
Fund Equity, at End of Year	\$ 1,107,124	\$ 2,738,342	\$ 3,845,466

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2007

<b>NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS</b>	<b>\$</b>	<b>(303,829)</b>
<ul style="list-style-type: none"> <li>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:</li> </ul>		
Capital outlay purchases		424,172
Donated assets		818,600
Depreciation		(1,476,035)
Loss on disposal		(43,861)
<ul style="list-style-type: none"> <li>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.</li> </ul>		
		124,751
<ul style="list-style-type: none"> <li>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:</li> </ul>		
Repayments of debt		650,000
<ul style="list-style-type: none"> <li>In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li> </ul>		
		177,341
<ul style="list-style-type: none"> <li>Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.</li> </ul>		
		(2,052)
<ul style="list-style-type: none"> <li>Profit (loss) internal service.</li> </ul>		5,564
<b>CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES</b>	<b>\$</b>	<b><u>409,841</u></b>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

CENTRAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2007

	<u>Budgeted Amounts:</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Amount</u>	
<b>Revenues and Other Sources:</b>				
Taxes	\$ 24,458,782	\$ 24,460,782	\$ 24,460,782	\$ -
Fees, interest and other taxes	1-5,850	115,860	156,011	30,161
Intergovernmental	552,431	552,431	557,136	4,705
Donations	197,000	197,000	220,000	23,000
License and permits	1,550,325	1,590,025	1,674,443	84,418
Investment income	175,000	175,000	200,402	25,402
Miscellaneous	33,000	94,860	12,302	(82,558)
Transfers in	275,120	275,025	280,233	5,208
Other sources	750,000	750,000	750,000	-
<b>Total Revenues and Other Sources</b>	<b>28,206,963</b>	<b>28,208,963</b>	<b>29,471,165</b>	<b>1,262,202</b>
<b>Expenditures and Other Uses:</b>				
General government	1,901,087	1,907,031	1,837,815	129,212
Public safety	2,017,377	2,317,377	2,316,159	(30,787)
Public works	1,002,775	1,002,770	1,049,792	47,007
Health and human services	53,886	53,886	52,837	1,049
Culture and recreation	81,493	81,493	75,975	5,518
Debt service	1,155,947	1,155,941	1,166,841	10,894
Assessments	19,408,925	19,408,925	19,408,925	-
Transfer out	1,010,523	1,010,523	1,010,523	-
Capital outlay	505,149	505,148	551,557	46,409
<b>Total Expenditures and Other Uses</b>	<b>28,206,963</b>	<b>28,208,963</b>	<b>29,469,493</b>	<b>(1,479,268)</b>
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 71,672</b>	<b>\$ 71,672</b>

Amounts in parentheses are negative

TOWN OF ROLLIS, NEW HAMPSHIRE

PROPR ETARY FUNDS

STATEMENT OF NET ASSETS

DECEMBER 31, 2007

	Governmental Activities Internal Service Funds
<b><u>ASSETS</u></b>	
Current:	
Cash and short-term investments	\$ 32,706
<b>TOTAL ASSETS</b>	32,706
<b><u>LIABILITIES</u></b>	
Current:	
Accrued liabilities	27,030
<b>TOTAL LIABILITIES</b>	27,030
<b><u>NET ASSETS</u></b>	
Unrestricted	5,736
<b>TOTAL NET ASSETS</b>	\$ 5,736

See notes to financial statements.

TOWN OF FOLLIS, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2007

	Governmental Activities Internal Service Fund
<b>Operating Revenues:</b>	
Employee and employer contributions	\$ <u>971,225</u>
Total Operating Revenues	971,225
<b>Operating Expenses:</b>	
Employee benefits	<u>864,666</u>
Total Operating Expenses	<u>864,666</u>
Operating Income (Loss)	<u>106,559</u>
Change in Net Assets	8,534
Net Assets at Beginning of Year	<u>(826)</u>
Net Assets at End of Year	\$ <u><u>8,730</u></u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE  
 PROPRIETARY FUNDS  
 STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED DECEMBER 31, 2007

	Governmental Activities Internal Service Fund
<b><u>Cash Flows From Operating Activities:</u></b>	
Receipts from employees and employer	\$ 671,228
Payments of employee benefits and expenses	<u>(685,939)</u>
Net Cash (Used For) Operating Activities	<u>(14,700)</u>
Net Change in Cash and Short-Term Investments	(14,700)
Cash and Short-Term Investments, Beginning of Year	<u>47,526</u>
Cash and Short-Term Investments, End of Year	\$ <u><u>32,826</u></u>
<b><u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u></b>	
Operating income (loss)	\$ 5,554
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Charges in assets and liabilities:	
Accrued liabilities	<u>(21,324)</u>
Net Cash (Used For) Operating Activities	\$ <u><u>(14,750)</u></u>

See notes to financial statements.



## TOWN OF HOLLIS, NEW HAMPSHIRE

### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

##### A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2007, it was determined that no entities met the required GASB-39 criteria of component units.

##### B. Government-Wide and Fund Financial Statements

###### Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

###### Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *internal service fund* reported in the accompanying financial statements, accounts for the self-insured employee health program.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type is included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments are carried at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/ borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include property, plant and equipment are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 5,000 and an estimated useful

life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Infrastructure	50
Vehicles	5
Office equipment	5
Computer equipment	5

#### H. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation benefits. All vested sick and vacation pay is accrued when incurred in the government-wide financial statements. A liability for those amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

#### I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities.

#### J. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates

and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## **2. Stewardship, Compliance and Accountability**

### **A. Budgetary Information**

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

### **B. Budgetary Basis**

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

### **C. Budget/GAAP Reconciliation**

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 27,356,250	\$ 27,553,454
Other financing sources/uses (GAAP basis)	<u>55,233</u>	<u>408,522</u>
Subtotal (GAAP Basis)	27,411,483	27,961,976
To adjust property tax revenue to the budgetary basis	34,875	-
To reverse expenditures of prior year appropriation carryforwards	-	( 155,318)
To book current year appropriation carryforwards	-	339,797
To record use of fund balance	750,000	-
Capital reserve transfer timing difference	<u>225,000</u>	<u>-</u>
Budgetary basis	\$ <u>28,421,358</u>	\$ <u>28,146,455</u>

### 3. Cash and Short-Term Investments

*Custodial Credit Risk - Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:18 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a city with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank." The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2007, \$ 25,070 of the Town's bank balance of \$ 10,197,529 was exposed to custodial credit risk as uninsured, uncollateralized, and collateral held by pledging bank's trust department not in the Town's name.

### 4. Investments

#### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reason-

able income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year end for each investment of the Town (in thousands):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u>	
				<u>Aaa</u>	<u>A</u>
Corporate bonds	\$ 15	N/A	\$ -	\$ -	\$ 15
Corporate equities	260	N/A	260	-	-
Mutual funds	424	N/A	424	-	-
Federal agency securities	<u>379</u>	N/A	<u>-</u>	<u>379</u>	<u>-</u>
Total investments	<u>\$ 1,078</u>		<u>\$ 684</u>	<u>\$ 379</u>	<u>\$ 15</u>

#### B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

#### C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Federal Home Loan	\$ 234,429	21.7%
Federal National Mortgage	144,824	13.4%

#### D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>		
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>
Debt Related Securities:				
Corporate bonds	\$ 15	\$ -	\$ 15	\$ -
Federal agency securities	<u>379</u>	<u>40</u>	<u>215</u>	<u>124</u>
Total	\$ <u>394</u>	\$ <u>40</u>	\$ <u>230</u>	\$ <u>124</u>

#### E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

### **5. Property Taxes Receivable**

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2007 consist of the following:

Property taxes:	
2007 levy	\$ 867,376
Unredeemed taxes:	
2006 levy	132,407
2005 levy	55,282
Land use charge	<u>37,980</u>
Total taxes receivable	\$ <u>1,113,045</u>



### Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

### **6. Allowance for Doubtful Accounts**

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts:

	Governmental
Property taxes	\$ 98,755
Other	37,459

### **7. Due From Other Governments**

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2007.

### **8. Capital Assets**

Capital asset activity for the year ended December 31, 2007 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 4,023	\$ 819	\$ -	\$ 4,842
Machinery, equipment, and furnishings	4,542	29	(104)	4,467
Infrastructure	13,215	385	-	13,600
Total capital assets, being depreciated	21,780	1,233	(104)	22,909
Less accumulated depreciation for:				
Buildings and improvements	( 2,393)	( 309)	-	( 2,702)
Machinery, equipment, and furnishings	( 2,525)	( 302)	60	( 2,767)
Infrastructure	( 4,749)	( 264)	-	( 5,013)
Total accumulated depreciation	( 9,667)	(1,475)	60	(11,082)
Total capital assets, being depreciated, net	12,113	( 242)	( 41)	11,830
Capital assets, not being depreciated:				
Land	21,565	10	-	21,575
Construction in progress	3,859	-	-	3,859
Total capital assets, not being depreciated	25,424	10	-	25,434
Governmental activities capital assets, net	\$ 37,537	\$ ( 232)	\$ ( 41)	\$ 37,264

Depreciation expense was charged to functions of the Town as follows (in thousands):

<b>Governmental Activities:</b>	
General government	\$ 12
Public safety	203
Public works	359
Culture and recreation	82
Donated property	<u>819</u>
Total depreciation expense - governmental activities	\$ <u>1,475</u>

## 9. Accounts Payable

Accounts payable represent 2007 expenditures paid after December 31, 2007.

## 10. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all December 31, 2007 receivable balances, except property taxes that are accrued for subsequent 60-day collections.

## 11. Long-Term Debt

### A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	<u>Serial Maturities Through</u>	<u>Interest Rates</u> (%)	<u>Amount Outstanding as of 12/31/07</u>
Open Space	01/15/19	3.73%	\$ 1,435,000
Open Space	10/15/19	3.42%	2,400,000
Open Space & Safety Renovations	08/15/35	4.06%	<u>7,545,000</u>
Total Governmental Activities:			\$ <u>11,375,000</u>

### B. Future Debt Service

The annual principal payments to retire all general obligation long-term debt outstanding as of December 31, 2007 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 655,000	\$ 449,579	\$ 1,104,579
2009	655,000	425,377	1,080,377
2010	650,000	400,477	1,050,477
2011	650,000	375,537	1,025,537
2012	650,000	349,937	999,937
2013 - 2017	3,250,000	1,364,589	4,614,589
2018 - 2022	2,275,000	770,118	3,045,118
2023 - 2027	1,310,000	413,230	1,723,230
2028 - 2032	800,000	205,680	1,005,680
Thereafter	<u>460,000</u>	<u>41,280</u>	<u>521,280</u>
Total	\$ <u>11,375,000</u>	\$ <u>4,795,803</u>	\$ <u>16,170,803</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2007:

### C. Changes in General Long-Term Liabilities

During the year ended December 31, 2007, the following changes occurred in long-term liabilities (in thousands):

	Total Balance <u>1/1/07</u>	<u>Additions</u>	<u>Reductions</u>	Total Balance <u>12/31/07</u>	Loss Current Portion	Equals Long-Term Portion <u>12/31/07</u>
<u>Governmental Activities</u>						
Bonds payable	\$ 12,456	\$ -	\$ (690)	\$ 11,375	\$ (355)	\$ 10,720
Other:						
Compensated absences	<u>174</u>	<u>2</u>	<u>1</u>	<u>176</u>	<u>(18)</u>	<u>158</u>
Totals	\$ <u>12,229</u>	\$ <u>2</u>	\$ <u>(689)</u>	\$ <u>11,551</u>	\$ <u>(373)</u>	\$ <u>10,878</u>

## 12. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

### **13. Reserves of Fund Equity**

"Reserves" of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at December 31, 2007:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Perpetual Funds - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose, however, it may be invested and the earnings may be spent.

### **14. Commitments and Contingencies**

Outstanding Lawsuits - There are certain pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

### **15. Risk Management**

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the last three fiscal years.

### **16. Beginning Net Assets Restatement**

The beginning (January 1, 2007) net assets of the Town have been restated as follows:

Government-Wide Financial Statements:

	Governmental Activities
As previously reported	\$ 21,202,007
To record prior year infrastructure capital assets	<u>8,466,182</u>
As restated	\$ <u>29,668,189</u>

**17. Self Insurance**

The Town self insures against claims for employees' health coverage. Annual estimated requirements for claims are provided in the Town's annual operating budget.

Health Insurance

The Town contracts with an insurance carrier for excess liability coverage and an insurance consultant for claims processing. Under the terms of its insurance coverage, the Town is liable for claims up to \$ 30,000 per individual. The claims liability represents an estimate of claims incurred but unpaid at year end, based on past historical costs and claims paid subsequent to year end.

Changes in the aggregate liability for claims for the year ended December 31, 2007 are as follows:

	Health Coverage
Claims liability, January 1, 2007	\$ 48,354
Claims incurred/recognized in fiscal year 2007	664,685
Claims paid in fiscal year 2007	<u>(665,989)</u>
Claims liability, December 31, 2007	\$ <u>27,030</u>

## Building Department

The Hollis Building Department issued a total of 256 permits for the year 2008 and performed 430 inspections. While 2007 saw only 15 permits for new Single Family Homes constructed, which, at that time was the lowest during the past 50 years, 2008 is truly the lowest with only 3 permits issued for new Single Family Homes. Of these 3 new homes, 2 were replacements for existing homes that were demolished. The 1 new residence created this year was not part of a new subdivision, but a simple lot line relocation, where the parents of one of our own police officers created a building lot for their son and his family. Due to the recent decline in the real estate market, more people are choosing to renovate or add onto their existing homes, rather than purchasing new.

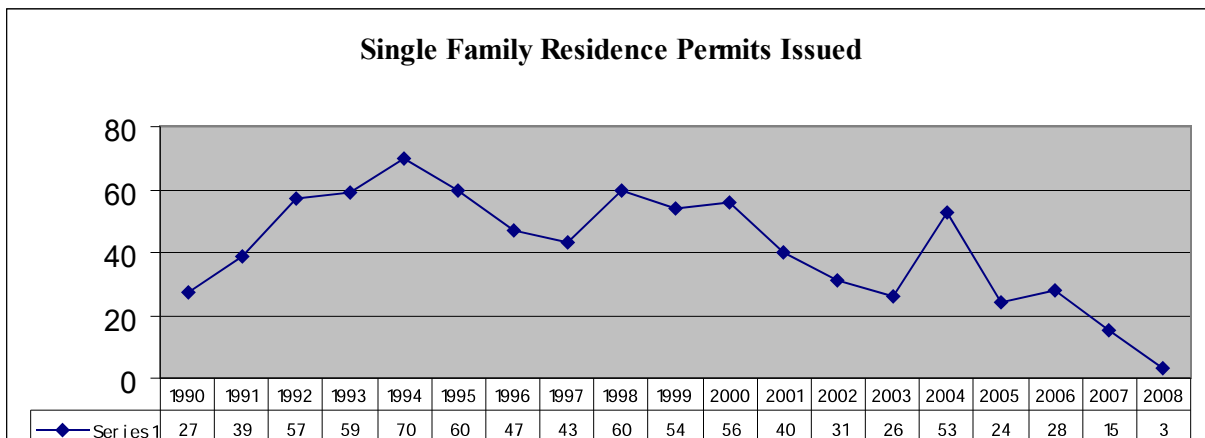
This past year also saw an unprecedented spike in home heating costs, forcing many residents to explore alternative heat sources or other means to conserve energy. A number of permits were issued this past year for woodstove installations, to help supplement the heat in their homes. Environmentally friendly technology is also being explored and installed, with renewable energy vs. fossil fuels being the focus. Several geothermal and solar heating systems were installed within existing homes this year.

Enforcement is still an on-going project for the Building Department, with many violation letters being sent for construction being done without benefit of a building permit or in violation of zoning laws. These violations ranged from construction of sheds, finished basements, decks and porches to the creation of accessory dwelling units (in-law apartments). Most violations have since been corrected; some with merely obtaining a building permit and having the structure inspected, while other violations also required approval from the Zoning Board. When construction occurs without going through the building permit and inspection process, critical elements are concealed and compliance with the building code cannot be verified. The Building Department is committed to continuing this enforcement of violations to ensure the health and safety of all Hollis residents.

The Building Department would like to impress upon all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process field verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

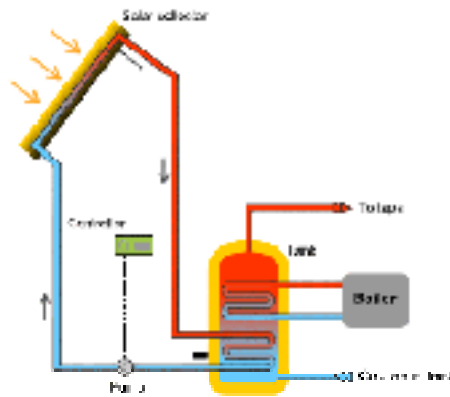
Respectfully submitted,

Deborah Adams, Building/Zoning Coordinator

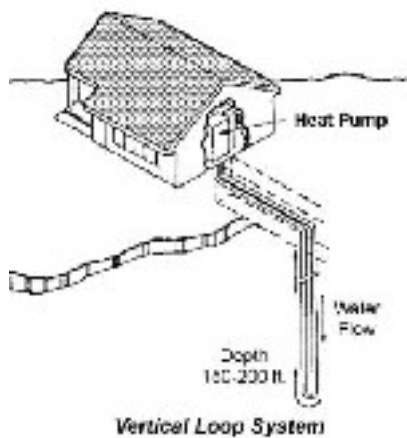


Year-to-Year Comparison (not including electrical/plumbing/mechanical permits issued in conjunction with other projects)								
	Building Permits	Single Family	Elderly Housing Units	Accessory Dwelling Units	Duplex	Mobile Home	Total Permit Fees	Total Building Value
2008	256	3	0	2	0	0	\$25,383.00	\$5,408,800
2007	288	15	0	5	0	0	41,256.13	9,450,900
2006	283	28	0	0	0	0	54,511.69	13,402,600
2005	271	24	6	4	0	0	58,262.11	18,212,700
2004	325	53	12	4	1	2	91,509.53	25,446,300
2003	284	26	26	5	1	0	66,859.53	16,089,300
2002	296	31	38	1	0	2	77,493.58	18,853,700
2001	329	40	24	4	0	0	72,295.77	17,937,850
2000	298	56	0	1	0	0	68,211.90	21,158,025
1999	290	54	0	0	0	3	64,694.49	19,383,094
1998	319	60	0	0	0	1	71,530.78	17,098,740
1997	270	43	0	0	0	2	52,489.56	13,095,955

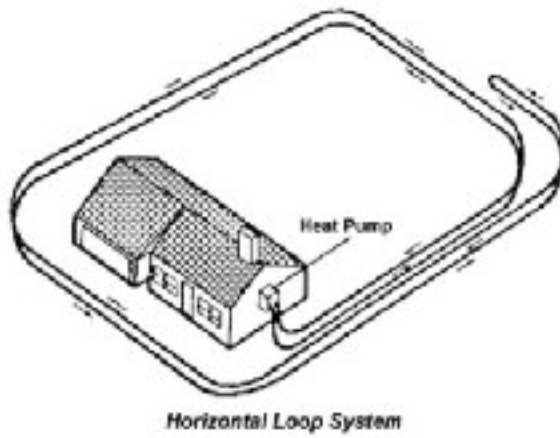
### Alternative Energy Systems



Solar



Vertical Loop System



Horizontal Loop System

Geothermal

## Communications Center

*The mission of the Hollis Communications Center is to promote and insure the safety and security of all members of the community through the application of high quality public safety standards.*

*These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.*

The Communications Center, located in the Police Station at 9 Silver Lake Rd, is your link to all Town services, in both emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week and is staffed with 7 full-time and 2 part-time communications specialists to service your needs. The Communications Center operates under the direction of the Communications Center Advisory Board. The Communications Center also provides the Town of Brookline with Police, Fire and Emergency Medical dispatch on a contractual basis. In order to meet the demands of both communities, the center is staffed with 2 dispatchers on duty between the hours of 7 AM and 11 PM.

### Full Time Personnel

	<u>Experience</u>
Assistant Manager John DuVarney	33 years
Supervisor Robert Dichard	23 years
Communications Specialist Matthew Judge	15 years
Communications Specialist Anna Chaput	13 years
Communications Specialist Ross Rawnsley	11 years
Communications Specialist Miguel Nieves	5 years
Communications Specialist Robert Gavin	9 months

### Part Time Personnel

Dispatcher Richard Todd	27 years
Dispatcher Norma Traffic	9 years

When combined, the Communications Center Staff has a total of 136 years of experience in public safety.

In the year 2008, the Communications Center answered a total of 33,881 calls for service, an increase of 36% over 2007. There were several contributing factors to this dramatic increase, including a change in the way we collect data and the recent activity from the December ice storm. With the data collection change removed from consideration, the actual estimated increase in calls for service is approximately 18%.

The Communications Center is committed to keeping our personnel current in training. Some of the training that our Communications Specialists attended in 2008 included, Team Building and Mentoring for Supervisors and Critical Incident Dispatching. Every Communications Specialist also completes a minimum of 12 hrs in house training during the year.

The recent flood events allowed our personnel to utilize their training and resources to become better at what we do. These events allowed us to be well prepared to deal with the December ice storm, which left roads impassable and most Hollis and Brookline homes without power for up to 7 days. During this event, Communications Center staff dispatched more than 900 calls for service. These calls included everything from Fire and Medical emergencies, wires down, wires burning, trees down across the road, trees on wires, transformer fires and water problems. In addition to these dispatched calls, the Communications Center coordinates needs for services with local and State Emergency Operations Centers and serves as an information center for residents of both Brookline and Hollis. During this event, the Communications Center fielded thousands of calls and visits from residents seeking information.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,  
John V. DuVarney, Assistant Manager

Communications Center Advisory Board:  
Police Chief Russell Ux, Chairman  
Fire Chief Richard Towne  
Director of Public Works Jeffrey Babel



## Department of Public Works

**January:** We began the year the same as 2007: This time it was snow, instead of rain on New Year's Day. The crew was called in at noon and got to go home at 1:30 the next morning. On the 8th, several of our crew erected and broke down the voting booths for the election. On the 11<sup>th</sup>, we brought in a Contractor who inspected the Town Hall attic while it was raining and 3 separate roof leaks were found. The Director met with the School Reps to discuss Recycling. Three more storms were noted: on January 11<sup>th</sup> came rain and freezing rain. On the 14<sup>th</sup> came snow and on the 18<sup>th</sup> more snow. On the 22<sup>nd</sup> and the 27<sup>th</sup> it snowed and then on the 30<sup>th</sup>, it rained again.

**February:** This month greeted us with freezing rain, which continued on from the 1<sup>st</sup> thru the 2<sup>nd</sup> and again the 5<sup>th</sup> with snow on the 5<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup>, 12<sup>th</sup> & 13<sup>th</sup>. By the 18<sup>th</sup>, it was raining with snow returning on the 23<sup>rd</sup>, and a 3-day storm on the 26<sup>th</sup>. The final touches were put on the new Building at the Stump Dump in the beginning of the month, but the end of the month was devoted to snow and keeping the equipment ready for the next storm.

**March:** Several of our crew assisted with the town elections. In the first two weeks, it only snowed once so on the 11<sup>th</sup>, we turned our attention to spring, summer and fall and opened the 2 year contract for the maintenance of the lawns, trees, shrubs and gardens located at the Always Ready Engine House, the Warren Towne Fire Station, the Police Station and Volunteer Park. Winter sent us another snowstorm on the 15<sup>th</sup>, but saved the last gasp for the 4<sup>th</sup> of April. We began picking up trees & limbs that were knocked down during the winter storms. We replaced the failed septic pumps at the Lawrence Barn at the end of the month and also oversaw the installation of ice and water shields on the Library Roof. The old water truck was refurbished with a new tank and plumbing to get a few more years out of it.



**Rocky Pond Road culvert replacement**  
**Photo: Jeff Babel**

**April:** Winter was soon forgotten and we moved on to grounds maintenance at the Police Station and the Lawrence Barn. The catch basin at the intersection of Farley and Nevins was rebuilt. The guardrails were repaired on Baldwin, Swallow & Rideout. Chipping continued on the trees & limbs that fell during the winter. We also worked with the Engineer in reinforcing some of the beams at Town Hall. We installed a header plate at the Rocky Pond Road Culvert, to hold until it could be rebuilt (in July). We assisted the Engineer with bracing of walls at Town Hall. We oversaw the repair of leaks in the Town Hall Roof.

**May:** This office initiated the update of the Road Standards working with the Planning Board & NRPC to update the Road Standards and the Driveway Permit Standards, including mailbox placements and correct location of the driveways as shown on the approved Septic Plans. Ditch work was completed on Hickory, Farm Pond & Meadow. In early May, we took loam to the cemeteries and did grounds maintenance work to clean up the yards after a tough winter. Chipping the roadside trees continued. All the paved Town Roads were swept free of sand and salt.

**June:** Ceiling fans at the Lawrence Barn were bid out and installed. Tree work continued. We created an outside luncheon area at Town Hall and repaired a bench at the Little Nichols Field. South Merrimack from Fletcher Lane to the Amherst Town Line received a shim coat and then 1 ½" overlay of asphalt. Ditching and shoulder work had preceded this. A catch basin was repaired on Powers Road.

**July:** We coped with a pump problem at the Lawrence Barn. Engineering Plans & Wetlands Permits for the replacement of the so-called Wright Road Culvert were begun. At the end of the month, a repair of the waterline was made in the area of 16 Depot Road. So much rain caused plugged culverts, ditches, swales and general erosion problems all over town for most of the summer.

**August:** We assisted in the removal of demolition materials from the Woodmont Orchard Ice House. Over the course of the summer, a great deal of time went into preparing the bids, checking specifications and demonstrating the new equipment as well as the 2 Culvert Replacements, and the new Sidewalks. The Generator at Town Hall decided to take a hiatus in August, It seems that it's so out-of-date that Lawrie Lingley was brought in to repair it as no one else still around had ever worked on a Willys.

**September:** The first Friday in September greeted us with another water line break and 3 days later we had 7 inches of rain. We assisted in the Primary Election held on the 9<sup>th</sup>. We erected shelving at the Town Clerk's Office to accommodate their new printers. A chip-sealing process was applied to Marion Drive, Buttonwood Drive, Meadow Drive, Oakwood Lane, Farm Pond Lane, Hickory Lane and Alsun Drive. We assisted Asplundh Tree Service in clearing hazardous trees throughout the town over the summer. We assisted the Old Home Day Committee as we do each year.

**October:** We welcomed a group of Boy Scouts and gave them a talk about Salt and Its Usage. We traveled to Concord and met with DOT officials who are planning a program to assist small towns with their signage. In theory, they canvass the signs of a town, and bring the entire town up to federal MUTCD standards. We assisted the Police Department with control during the annual Applefest Half Marathon. We assisted the State of NH DOT wherever possible with their project on Depot Road Culvert at Sucker Brook. We set up voting booths at the Upper Elementary School for a mock election.

**November:** Once again, we set up and broke down the booths for the November 3 National Elections. The brush pile at the Stump Dump was ground and removed. We reviewed and applied for new Storm Water Permits with our Engineers. Ditch work was completed on South Merrimack Road as well as Dalkeith Road & Southgate Road. We assisted Protection One with annual inspections of the fire alarms of 5 Town Buildings. We installed the concrete pad for the installation of our new generator.

**December:** We began the month calmly enough. We carried out more ditch work on Nevins Road. On the 11<sup>th</sup>, the ICE STORM hit. We opened the roads as rapidly as we could by plowing trees off roads, cutting where possible to allow emergency apparatus access. Members of our staff worked 24/7 maintaining the emergency generators we quickly installed at the Lawrence Barn and the Library, as well as the existing ones at Town Hall and the DPW Garage. We began chipping brush but stopped with the onset of a snowstorm on the 19<sup>th</sup>. While we were not actively involved after that, our turn will come when the snow recedes and the mess is unearthed once again. We estimate the cleanup will cost around \$200,000.00. On the 19<sup>th</sup>, in a snowstorm, we once again had a water break. This one was located near the Lawrence Barn on Depot Road. The day before the ice storm, we installed ice and water shield to the Town Hall roof, in the valley and chimney area. On the 21<sup>st</sup>, it snowed again and kept coming into the 22<sup>nd</sup>. The last snow of the year was New Year's Eve.

The first of four major projects this year was the Rocky Pond Road culvert replacement. This project was completed the week of July 9<sup>th</sup>, (before the rains hit) 2 days early, much to the delight of the commuters who utilize Rocky Pond Road. Jennings Construction was the contractor that performed the work. The old culvert was replaced with a 42-inch plastic pipe surrounded with local granite headwalls. The project was completed with a new set of guardrails, meeting the new standards for guardrails for the Town of Hollis.

During July, the existing sidewalks from the Wheeler House to the Hollis Social Library were removed and replaced. Steve Sarette Company was the contractor.

The Ames Road Bridge structure washed out when a dam in Milford breached and the road had been closed since April of 2007. Once all the FEMA paperwork and engineering was complete, we waited for Mother Nature to give us the proper conditions to begin repair at this structure. Amsco Inc was the contractor that worked on this project. They installed a 14' x 7' precast concrete box culvert. Nearly all of the heavy groundwork was completed before some heavy-duty rain hit. The rain delayed the completion of the project for several weeks, but in the end, we feel it is a great success. The Ames Road Bridge Replacement was similar to the type of project we completed last year on South Merrimack Road.



**Ames Road culvert replacement**  
**Photo: Jeff Babel**

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In August we began a project on Hillside Drive. The DPW crew did extensive drainage work. Following that phase, the existing pavement was ground up and re-laid to stabilize the base material, prior to the application of new asphalt. This project will have the finishing touches (seeding, mulching, finish coat of asphalt, etc.) applied next summer.

The subject of a "Lease/Purchase" program to purchase equipment needed at the Department of Public Works was pursued by the Selectmen and passed at Town Meeting, resulting in Warrant Articles for 2 Dump Trucks, 1 Back Hoe, 1 Excavator and 1 Skid Steer. The budget also included a small pickup and a generator for the Town Garage. These were all replacements, some of which had been on the replacement list for as long as six years, while others replaced equipment that would have been prohibitively expensive to repair. We appreciate the continuing public support in this endeavor. This equipment will serve the Town for a long time and makes our jobs easier.

Although we would love to do all our own work, in reality, our workload far exceeds the time (and sometimes equipment) available, therefore, we are forced to subcontract out certain projects, such as Rocky Pond Road Culvert, Ames Road Culvert and the Sidewalk Repair. Meanwhile, our crew remains constantly busy attending to road maintenance and other public works jobs such as: removal of leaves and ditch cleaning, sign replacements, cleaning and repairing culverts & waterways, brush cutting, catch basin cleaning, street sweeping, road grading, road repairs, patching, roadside mowing as well as maintenance of the Stump Dump and Transfer Station areas. We also periodically pump waste oil from the Transfer Station to heat the DPW garage.

Whenever a member of the public calls for the DPW, whether it be at Town Hall, the DPW or the Communications Center (They pick up our phone after 7 rings, 24 hours a day), the request is recorded on a triplicate work order which is reviewed by the Director or Foreman, forwarded to the appropriate employee for attention and when completed, it is signed off and filed. We encourage the public to continue calling whenever they have a DPW-related problem. Be sure to leave your name, telephone number, address and state the problem, including the location. Our telephone number is 465-2246 and our e-mail address is [hollisdpw@hollis.nh.us](mailto:hollisdpw@hollis.nh.us)

Needless to say, the past couple of years have been a very costly and tiresome time for the Town and it's crews. We have experienced several severe natural events along with some major road projects and equipment purchases. My sincere thanks to the Residents of Hollis, Town Employees, Contractors, Vendors & Volunteers for their assistance, support and cooperation in 2008.

Respectfully,  
Jeffrey M. Babel  
Director

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## **Transfer Station**

The Transfer Station has only improved and become more efficient in the year since the 30-minute rule has been in place. The traffic moves without having traffic jams. There are plenty of Still Good items for all to enjoy. On June 25, 2008, we shipped out our first roll-off of steel cans. Planet Aid boxes were placed on-site for textiles. The DPW crew built a new chute so trash would just slide down into the trash trailer nearest the street. A compactor was installed for future expansion. An American Flag recycle box was added. Many bulbs and plants were planted in the fall as well as a donation of bark mulch from Hollis Construction Inc. We took ownership of our Volvo mini-loader that will now assist "Little Blue", our 22-year-old Ford Tractor.

## **Stump Dump**

The Hollis Stump Dump had a major face-lift this year. The entrance was cleaned up. A lawn was planted. A garden was planted under the big entrance sign. Cosmos were planted in the middle of the entrance and exit driveways. As the end of the year approached we had a significant ice storm. Due to this, the Stump Dump was open Monday thru Saturday the week after the ice storm, so we were able to work with the community to dispose of all the trees and branches and mass destruction that occurred to homeowner's property. We continue to make improvements to make the Stump Dump, not only a more user friendly pit, but compliant with the Stormwater Regulations.

Respectfully,  
Joan D'Esopo,  
Manager

## Hollis Fire Department

As this year ends with a troubled economy with no quick relief predicted for the New Year, as budgets remain flat or decrease, we will be challenged as we never have been before. With a troubled economy disrupting so many people's lives in so many different ways, the request for emergency services will no doubt increase as the services finances decrease. While we brace for the inevitable hardships that would be expected to come with the economic downturn, I am confident that the Hollis Fire Department, with the resources given to us, through planning and prioritizing, will continue to deliver the maximum protection that has always been expected of anyone in need.

We began the New Year with a lot of snow that had first come last November, with storms continuing throughout the winter. It was a challenge every time we responded to a call, especially finding house numbers covered with snow and narrow drive-ways. With the amount of snow we received we were extremely lucky that the melt off went into the ground with none of the devastating flooding that we spent many hours with the year before. During the Spring and summer months we received enough rain so that any dry periods we did have were not prolonged, resulting in few brush and woodland fires. Coming with the rain were quite a few lightning storms, resulting in several buildings being struck with only one of the strikes resulting in a fire. Unfortunately as the year ended Mother Nature produced a major ice storm, affecting every home in town. With all power lines down, Emergency Management Operations went into effect, overseeing call priority's, evacuations, sheltering, opening up roads, checking on homes that had no power for consecutive days, etc. We were very fortunate that no major injuries occurred during or after this storm.

During an emergency there are always unexpected hazards; with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in the winter months. If you do not have a house number at the end of your drive-way that can be seen both night and day, consider the value and install one. If you live on a hill, make sure your drive-way is clear and sanded. If you have low hanging limbs please remove them, often we have had to stop and cut limbs in order to bring the fire apparatus or ambulance in to the emergency.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year.

In June we held our annual Bicycle Rodeo in the parking lot of the Hollis/Brookline High School. With the assistance of the Fire Department Explorer Post and community volunteers, members of the department set up stations for the children to interact and learn about bicycle safety and awareness of hazards in the road. Each bicycle was inspected by Goodales Bicycle shop, and helmets were checked for proper size and fit. Many thanks to the businesses that donated prizes for all the participants.

We continued our neighborhood safety evening that we began last year, and again it was well attended. The program is accomplished by letting residents of a neighborhood know that we would be on location for a couple of hours in the evening with the Fire Safety House, fire truck and ambulance. The Fire Safety House continues to be an excellent educational tool, and everyone has an opportunity to see and ask any questions about the fire truck and ambulance. The fire truck rides are quite a hit with both young and old. This program is done in the summer months. If you are interested in having one in your neighborhood, please call.

September and October are very busy with fire safety prevention programs being held daily in schools and the fire station. Depending on the age group, these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. With the Hollis Fire Association donating a new Fire Safety House replacing the one we have had for the last ten years, using all the new features it comes with made the education all the more interesting.

Our annual Open House is also held in October, which provides families the opportunity to visit the fire station and review their pre-planned escape routes with members of the fire department. Families can visit with Sparky the fire dog and Smokey Bear, tour the Fire Safety House, and visit several informational booths and demonstrations along with a fire truck ride. A large demonstration this year was a constructed room set on fire to see how fast it goes from nothing to a full room fire, reinforcing the importance of smoke detectors and residential sprinklers.

In September we received our new tank truck replacing the 1975 Mack. After being put into service the truck has already been used at several building fires. This tanker will contribute greatly to fire suppression for many years.

Under the direction of Fire Prevention Coordinator Scott Hunter we are again offering a babysitter safety class twice a year. It is one afternoon a week for ten weeks covering the traditional babysitting class with additional training utilizing the Fire Safety House, infant & child CPR, and having a police officer instruct on the proper way to handle a "stranger at the door." As this class usually has a waiting list, please have your child reserve a space as soon as possible.

Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with fifty five inspections this year. If you need help with an installation, please call and set up an appointment with a technician. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

Our Explorer Post continues to be very active. Meeting every other Wednesday, students between the ages of 14-18 are welcome. They learn about firefighting, first aid and the structure and operation of the fire service. It also provides leadership, civic opportunities, as well as learning about many aspects of the fire service and medical response.

The Hollis Fire Association comprised of all members of the department, continued to work on fundraising. Because of the generous financial donations received from the people of Hollis, we are able to purchase high quality equipment, provide items for the community safety programs, and finance the Explorer program. This year the Association replaced the Fire Safety House with a new modern high tech one. The Hollis Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Rachel Goldberg. Rachel is currently attending Pennsylvania State University majoring in business.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

Throughout the year we respond to many carbon monoxide incidents. Carbon monoxide is a tasteless, odorless and colorless gas. It can occur from a blocked chimney, cracked chimney flue, poorly ventilated space heater, car exhaust fumes in a garage, gas range problem, faulty wood burning stove or fireplace, or a problem with a gas or oil furnace, hot water heater, gas dryer or blocked gas vent due to snow or ice. Every home should have a carbon monoxide detector placed on each level of your home. When a carbon monoxide detector activates, call the fire department and vacate your home.

As the year came to a close, we were hit with the December ice storm. This storm was a true test to the Hollis Fire Department and our community. This team of emergency personnel worked tirelessly around the clock for days on end responding to your calls. The Fire Station also became a temporary shelter as well as a warming station for people that needed to shower receive water, etc. The Town of Hollis is very fortunate to have dedicated personnel who work like this together. These people are your neighbors who left their homes and families to assist not only for this storm but also throughout the year. I am thankful for their contributions and support of this department.

Respectfully submitted

Richard Towne  
Fire Chief

## Hollis Fire Department Call Load

Alarm:	Unintentional	59
	Malfunction	38
	Malicious	2
Fire:	Building	2
	Brush	4
	Chimney	2
	Electrical	8
	MVA/No Injury	41
	Mutual Aid	36
	Other	54
Medical:	Trauma	57
	Medical	274
	MVA/with Injury	23
	Mutual Aid	16
Good Intent	Smoke in Building	15
	Smoke Check	25
	Other	21
Hazardous Condition:	CO Incident	14
	Water Problem	21
	Gas/Oil Spill	6
	Wires Down	22
	Other	50
Service	Public Assistance	81
	Lift Assist	18
	Other	7
<b>TOTAL CALLS:</b>		<b>896</b>



**Fire Safety House**  
**donated by the Hollis Fire Association**  
**Photo: Troy Brown**



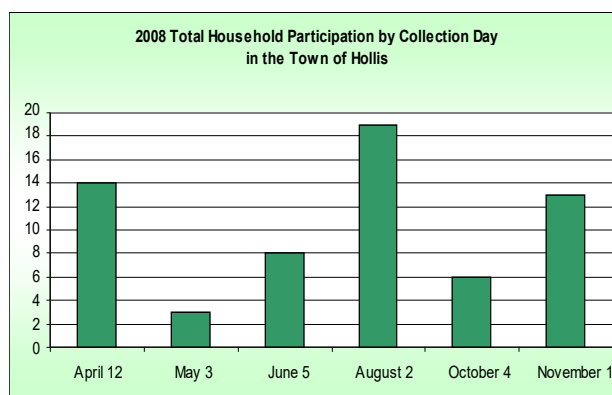
## Household Hazardous Waste Collection Program

### Hollis Event Participation-2008

This report documents the benefits that the Town of Hollis has received through participation in the Nashua Regional Solid Waste Management District's (NRSWMD) Household Hazardous Waste Program. The program has historically been funded in part by exactions from the 10 member-community towns and through grant monies obtained by the Nashua Regional Planning Commission from the NH Department of Environmental Services. The following charts and figures have been compiled through the analysis of data obtained during the six collections held during the spring, summer, and fall of 2008.

#### Collection Overview

<u>Day</u>	<u>Collection Date</u>	<u>Time</u>
Saturday	April 12	8:00 a.m. to noon
Saturday	May 3 (MILFORD)	8:00 a.m. to noon
Thursday	June 5	3:00 p.m. to 7:00 p.m.
Saturday	August 2	8:00 a.m. to noon
Saturday	October 4	8:00 a.m. to noon
Saturday	November 1	8:00 a.m. to noon



Six collection events were held in the 2008 HHW collection season. Five events were held at the Nashua Public Works Garage, and one event was held as a satellite collection event in Milford. A total of 1,216 households in the region participated, with 63 of those households coming from Hollis.

#### Total Participation

In 2008, Hollis had a total estimated population of 7,567, which is approximately 3.6 percent of the total 212,908 population of the entire NRSWMD District region. Hollis residents actually utilized the collection events at a higher rate than expected (5.2% of total participation) given the town's population share (3.6%).

	Apr 12	May 3	Jun 5	Aug 2	Oct 4	Nov 1	Total	Contribution*	Share**
<b>2008 TOTAL HOUSEHOLD PARTICIPATION (Region)</b>	148	124	154	283	265	242	1,216	n/a	n/a
<b>2008 TOTAL HOUSEHOLD PARTICIPATION (Hollis)</b>	14	3	8	19	6	13	63	5.2%	3.6%

\*Contribution = the percent of participation in 2008 collection events made up of Hollis residents as compared to total regional participation.

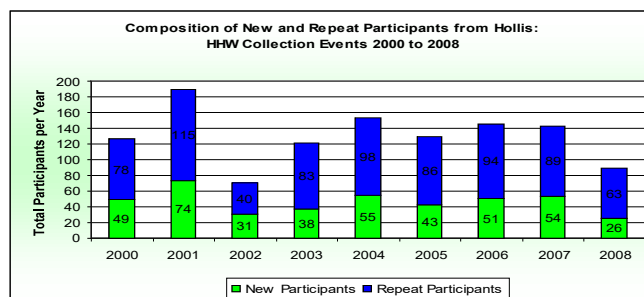
\*\*Share = the expected rate of participation based upon population of the Town as compared to that of the entire NRSWMD.

Towns that have a contribution greater than the share percentage are participating more than expected, based upon population.

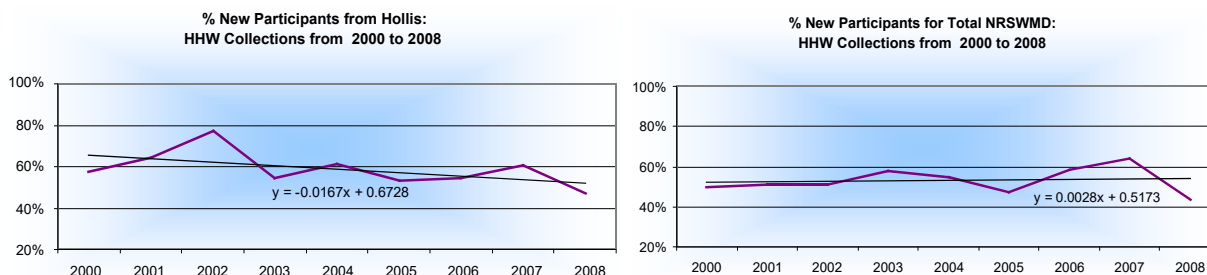
Towns that have a contribution less than the share percentage are participating less than expected, based upon population.

#### Historic Trend

Ideally, an HHW collection program would only be visited by first-time participants, who then become are so well-educated about the alternatives to hazardous materials that they never again need to dispose of household hazardous wastes. Of course, this is an unrealistic goal, but communities with high rates of first-time participants compared to overall participants may be doing a better job at getting-out the information which can turn a familiar and frequent participant into a one-time-only user.



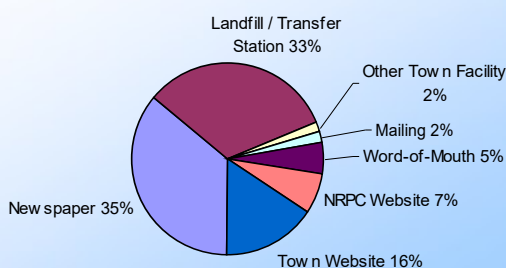
Hollis averaged a 47% new participation rate for 2008. Overall first-time participation has declined in Hollis, while it has remained relatively stable regionwide. The following charts illustrate how Hollis citizens have participated over time. The equations and trendlines shown on the charts indicate the average participation trends over time.



## Information Sources

By tracking where participants are getting their information for HHW collection events, we can better target our receptive audiences, as well as reach out to those who never learn of our events, perhaps through new or underutilized information sources. In 2008, Hollis participants typically learned of HHW collection events through newspapers and signs or personnel at the landfill/transfer station, as illustrated in the accompanying chart.

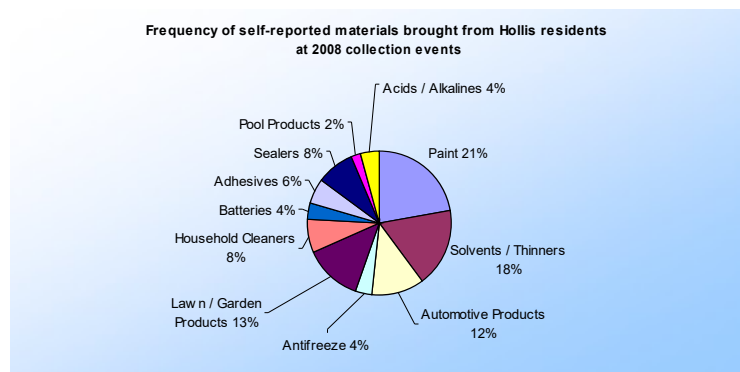
How Hollis Residents Learned of the 2008 HHW Collection Events



## Materials Collected

While manifest forms do not provide sufficient detail for our materials disposal vendor to provide accurate information on where waste products are coming, the participant surveys do give an idea of the types of waste being brought from Hollis, potentially offering information on further directed outreach and education efforts for the most prominent types of waste. Given Hollis residents' high reliance on the transfer station and newspaper for HHW collection information, there is an easily directed opportunity for additional education efforts that may have a direct impact on the types of wastes that Hollis residents bring to collections.

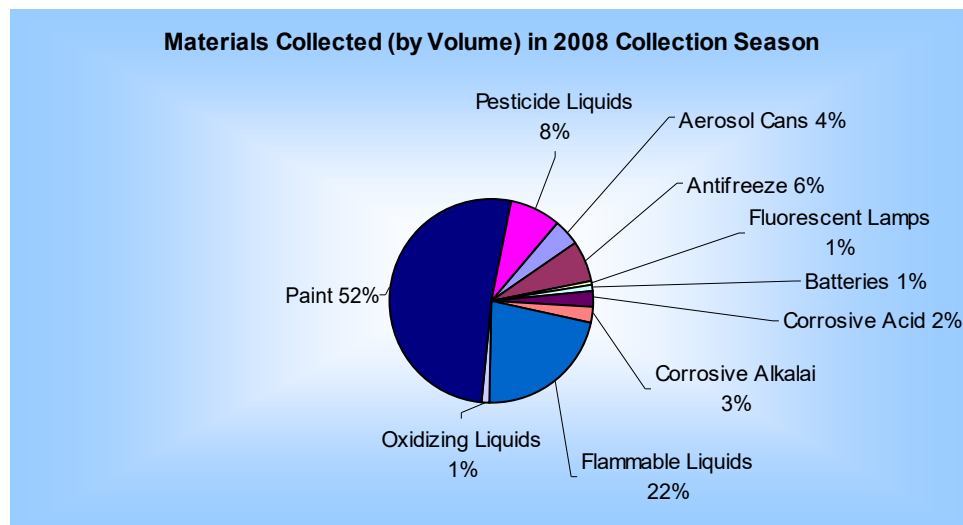
In total, 60,372 pounds of material was collected through the 2008 Household Hazardous Waste Collection Program.



As mentioned above, individual volumes are not recorded, and therefore it is impossible to know precisely how the total volume of waste contributed by an individual vehicle or coming from a particular town. We can only estimate algebraically using the proportion of Hollis participants to total participation to derive a rough percent calculation of waste volume being contributed by Hollis residents. In 2008, Hollis residents comprised 5.2% of the total participation, which equates to approximately 3,139 pounds of waste removed from Hollis's waste stream.



The composition of the total wastes manifested through the 2008 HHW Collection Season is shown below. Paint continues to make up the largest volume type of material collected, though it is down substantially from 2007, which was approximately 75 percent of the total volume of material collected.



## **Information Technology**

The Town's Information Technology Specialist performs day-to-day systems upkeep and troubleshooting. In addition, we are continually expanding and improving information systems in all Town departments.

At Town Hall this year we replaced one computer, one printer and added 2 label printers. We also upgraded the email software and researched new calendar software for the website and scheduling meeting rooms and the Lawrence Barn. The new calendar allows us to view all meetings and events in one place and to choose viewing only some items like Lawrence Barn, Meetings, Community or Library events. Look for this to be on the town website, [www.hollis.nh.us](http://www.hollis.nh.us), in January.

The Town Clerk added a 2<sup>nd</sup> pc this year and printers for this workstation. They also connected to the State in July. This allows them to do conservation (moose) and vanity plates and overweight vehicles.

This year the library added 3 older computers for public Internet use, one is for 15 minute usage only so you can quickly check something. We also replaced one printer.

Computers purchased this year included a new laptop at the Police station and replacing an older computer at DPW and the Police station. In the Communications Center we replaced the computers at both main workstations.

A big project this year was adding 4 Toughbook laptops to the police cruisers. These laptops communicate thru a computer in the Communications Center to get information from our IMC database and information from the state.

The police and fire websites were reorganized and we have been using the town website to help keep citizens informed throughout the year. Currently the library website is in the process of being reorganized.

Some planned projects for next year are to replace the Town Hall server, library server and new software for the library.

Respectfully submitted,

Dawn Desaulniers  
IT Specialist

# Hollis Social Library

## New in 2008

- Library Director, Gaye Kulvete, began work in January 2008
- Programs for children including pajama and tiny tots story time
- Additional Internet computers including a 15 minute Web express computer
- Dedicated space for teen materials and new teen advisory board
- First outdoor movie for families showing "Rocket Boys"

## How You Used Your Library

In 2008, you borrowed 105,946 items, which is an 11% increase over 2007. Attendance at the library was 99,428 or on average 1,912 visitors per week.. The library opened for 4 hours on Saturday in July and August as an additional service to the community. The meeting room was used 236 times for programs and by groups such as the Girl Scouts, Boy Scouts, Old Home Days Committee, Facilities Space Needs Committee, HUES Math Team, Writer's Group, Hollis Women's Club, Knitting Klub, Destination Imagination and the H.S. Drama Group. The library added 437 new library cardholders bringing the total patrons to 4,897- nearly 65% of the population of Hollis! During the recent December ice storm library patrons came in to use the wireless Internet, recharge cell phones, check out books to read by candlelight, play board games, sew, get a hot drink and stay warm. The many ways in which you used your library in 2008 truly make the Hollis Social Library the community center of the town.

## Youth Programs

Special events for children in 2008 included author visits from Jeff Kinney, Annette LeBlanc Cate, Jared Krosoczka and Marty Kelley. Musical programs with Julie and Brownie, Steve Blunt and Amy Conley were also well attended. Other programs included wildlife encounters, a puppet theatre, outdoor games and reading with a therapy dog. A new pajama story time began in September and is scheduled for the third Wednesday of every month. Teens were offered video game events and outdoor games over the summer. Children's librarian Jeff Raymond, resigned in October. Volunteers, Laurie Miller and Cynthia Ryherd, generously donated their time to continue weekly story times during the interim period. A new Children's librarian, Amanda Hogue, was hired in December and will begin in January 2009.

## Adult Programs

Numerous adult programs were added to the calendar in 2008. These included: Dr. Henry Astarjian discussing his book entitled "The Struggle for Kirkuk"; John Perrealt, poet and balladier; the Basics of Tea with Danielle Beuadette of the Cozy Teacart; Richard Clarke, character actor as Shakespeare; Cooking with Liz Barbour; Home Heating Safety workshop; a local author panel and an Edwardian Tea event with character actress Rita Parisi. Monday night Scrabble is a weekly event held every Monday at 6:30 p.m. The first outdoor movie showing "October Sky" was held on a beautiful, starry night in October. Over 200 people attended this free event with hot chocolate and popcorn donated by Chunky's of Nashua.

## Volunteers

There are 11 regular volunteers that assist in a variety of ways from shelving books, helping with programs, sending overdue notices, book mending, straightening shelves, and working at the circulation desk. In addition many student volunteers helped in the summer and for special projects to earn community service credit. The Hollis Social Library is honored to have these dedicated volunteers.

## Staff

The library is fortunate to have a dedicated and friendly staff to support library services. Current staff members are library aides Edie Harris, Lisa Fabian, Lyn Neilly, Valerie Tramack and Alan Witt; pages Chelsey Bauer, Matt Casazza, Alex Davis, Brianna Ericson and Cardin Kennedy, new Children's librarian Amanda Hogue. We would like to thank the entire library staff for their hard work and dedication in serving residents' recreational reading and informational needs.

## Serving on the Board of Trustees are:

Bob Bartis, Chair	Laurel Lang
Marcia Beckett, Treasurer	Jone LaBombard
Howard Bigelow	Michelle Repp
Mike Dougherty	

Gaye Kulvete, Library Director, Hollis Social Library

## Hollis Social Library Annual Financial Report

<b>OPERATING ACCOUNT</b>			
(CHECKING Account)			
<b>BEGINNING BALANCE 1/01/08</b>			<b>61,754</b>
<b>INCOME:</b>			
Transfer from Pearl Rideout Fund			0.00
Transfer from Savings			3,010
Town Allocations - four quarters			275,300
Fines collected			15,887
Copier & Fax Income			659
Grants			590
Gifts			2,225
Nonresident Card Purchases			245
Checking Account interest			265
Miscellaneous Income			128
<b>TOTAL INCOME</b>			<b>298,309</b>
<b>EXPENSES</b>			
Wages, Salaries			168,683
Books and Materials			68,445
Book proc. and office supplies			6,919
Conferences & Dues			1,045
Utilities			14,047
Postage			1,791
Office Equipment And Furniture			957
Copier Lease			1,722
Computers Software and Service			3,588
Programs			3,734
Publicity and Advertising			28
Miscellaneous			981
Museum passes			600
<b>TOTAL EXPENSES</b>			<b>272,541</b>
<b>ENDING BALANCE 12/31/08</b>			<b>87,523</b>
<b>SAVINGS ACCOUNT</b>			
<b>BEGINNING BALANCE 1/01/08</b>			<b>14,777</b>
<b>INCOME</b>			
<b>Trust Payments</b>			<b>91</b>
<b>Town Quarterly Payment</b>			<b>2,111</b>
<b>Interest Income</b>			<b>49</b>
<b>TOTAL RECEIPTS</b>			<b>17,028</b>
<b>EXPENDITURES</b>			
<b>Transfers to Operating Account</b>			<b>3,010.00</b>
<b>ENDING BALANCE 12/31/08</b>			<b>14,018</b>
<b>PEARL RIDEOUT ENDOWMENT FUND*</b>			
<b>BEGINNING BALANCE 1/01/08</b>			<b>65,729</b>
<b>EXPENDITURES</b>			
<b>Annual transfer to Checking Account</b>			<b>0.00</b>
<b>ENDING BALANCE 12/31/08</b>			<b>41,380</b>
*This is an investment account D28 handled and maintained by Eldridge Investment Advisors, a branch of Linsco/Private Ledger since 5/1/06. Respectfully submitted, Marcia Beckett, Treasurer			

## Hollis Police Department

*The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.*

*Members of the Hollis Police Department are charged with the mission of:*

- *The protection of life and property*
- *Preserving the peace*
- *Preventing Crime*
- *Detecting and arresting violators of the law*
- *Enforcing all laws coming within the department's jurisdiction*
- *Responding to all public emergencies*
- *Creating and maintaining meaningful and positive relationships with the community*

*Members of the Hollis Police Department, as public officers, are committed to treat all persons with whom we come in contact with respect and dignity. We believe it is our duty to conduct ourselves with truth and honesty at all times. We will be vigilant and courageous in our pursuit of justice, will preserve and defend the constitution, and will enforce all laws with impartiality and compassion.*

*Hollis Police Officers will serve all citizens with pride and commitment and attempt to mirror that nobility in our personal lives.*

On behalf of the Hollis Police Department, it is my privilege to present the Department's 2008 Annual Report.

As soon as Town Meeting season ends, the Department begins to set goals for the upcoming year. Given the direction that the economy was headed, we set a goal to present a budget that was equal to or less than the current year's appropriations. This is difficult in emergency services, as during tough economic times the demand for services increases rather than decreases. I trust that you will see this reflected in the statistics provided. This was a well thought out goal, as the Board of Selectmen issued a directive in October which mandated level funded budgets. We started at zero and built our budget from scratch. We diligently focused on ways to reduce costs while maintaining current levels of service. As we began drafting the 2009 budget, it became clear that significant sacrifices were in order if we were to meet our goal. Every position in the agency was evaluated, and each line item in the budget was scrutinized. I am proud to report that the Department was able to present an operating budget that *reduced spending by 4.5 percent*. The budget presented has no impact on safety, maintains all existing programs, and adequately funds the upkeep of our infrastructure (building, vehicles, equipment, etc.)

The implementation of the mobile data terminals in our field units was a major part of our initiative to become more efficient. This upgrade, approved at Town Meeting in 2008, provides the Department with the flexibility to perform more police functions while maintaining a presence in the neighborhoods and on the roadways. After installation, training and policy implementation, the units went into service in November. As a result, the amount of time our Police Officers spend outside of the Police Station has increased dramatically. Another part of this project included property/asset tracking and an administrative module that allows administrative functions to be centralized, cutting down on redundancy and waste. The department has the responsibility of managing millions of dollars worth of town owned property and equipment. This software allows us the ability to better manage this responsibility.

For the past several years, the Department has worked hard to increase the training provided to our Police Officers in a cost-effective manner. One of the ways we have accomplished our goal is to utilize a "train the trainer" philosophy. The Department is now able to provide a great deal of our mandated training in-house, which reduces overtime and allows us to utilize training funds for specialized and/or advanced training. We are also able to provide more educational services to residents through the various clubs and schools in the community. It took the Department five years to reach this goal, and all of our members are involved in the initiative.

We experienced many personnel developments in 2008. In July, Officer Katharine Walsh was hired to fill the additional position approved at Town Meeting in March. Officer Kevin Irwin retired on September 30<sup>th</sup> after 22 years of service to our community. The community and members of the Department gathered in October at the Lawrence Barn to wish him well as he began a new chapter in his life. Just prior to announcing his retirement, Officer Irwin was honored at a ceremony in May when he was named the DARE Officer of the year for the State of New Hampshire. Officer Jonathan Tate was hired in December as his replacement.

On behalf of the entire Department, I would like to express our appreciation for your continued support as we work to fulfill our mission.

Respectfully submitted,

Russell Ux  
Chief of Police

## Summary of Police Activity-2008

The call activity numbers below reflect initial calls for service and are NOT the number of crime/incidents investigated by the Hollis Police Department			
Abandoned 911	91	Littering	10
Abandoned Motor Vehicle	2	Liquor Law Violation	6
Alarm	371	Landlord/Tenant Dispute	7
Animal	302	Lost Property	25
Arson	0	Missing Person	21
Assault	14	Motor Vehicle Accident	181
Assist other agency	167	Motor Vehicle Complaint	233
Assist Citizen	16	Motor Vehicle Lockout	71
Bomb Scare	0	Neighbor Dispute	6
Burglary	27	Police Information	259
Computer Offense	1	Parking Complaints	43
Criminal Mischief	91	Prowler	7
Civil Standby	20	Pursuit	1
Criminal Threatening	23	Police Service	1,454
Criminal Trespass	17	Robbery	1
Disturbance	76	Serve Paperwork	234
Disabled Motor Vehicle	241	Sex Offenses	2
Domestic Disturbance	59	Suicide Attempt	2
Forgery	1	Suicide	2
Found Property	61	Suspicious Activity	615
Fraud	18	Theft	114
Harassment	47	Unattended Death	4
House/Business Check	8,009	Serve Warrant	64
House Check Request	288	Welfare Check	94
Juvenile Offenses	45		
<b>Total Calls for Service - 13,443</b>			
Arrests	387		
Summons/Warning	4,273		
Motor Vehicle Stops	4,971		

## **Highway Safety Committee**

The Highway Safety Committee was re-established in 2005 to review matters related to public safety on roads and highways and to make recommendations to the Board of Selectmen for appropriate safety measures. Members of the Board include the Fire Chief, Police Chief, DPW Director, a Selectmen's representative and 2 members of the public.

The Board took a leading role in the planning process of the Depot Road culvert replacement. The initial plan presented to the Town by State Engineering Officials was to close Depot Road and re-route traffic to Twiss Lane, Dow Road and Jewett Lane during construction. The Committee took a strong stance against this plan due to the impact that it would have on the roadway infrastructure, emergency response times and to the neighborhood. The Committee worked with State Engineers to come up with a plan that would have the least impact on the community. The Highway Safety Committee was also successful in convincing the State to incorporate additional roadway width into the plan to accommodate a future bicycle/pedestrian lane.

In order for the Town to be eligible for State and Federal Highway Safety Grants, The Highway Safety Committee must review and recommend applications. This year, the Highway Safety Committee was able to secure \$10,000 in grant funds to offset the cost of purchasing mobile data terminals for the Police Cruisers. This upgrade will allow for additional Police presence on our roadways as our Officers are now able to complete the majority of their required paperwork while maintaining a high level of visibility in the community.

Respectfully submitted,

Russell Ux, Chief of Police  
Richard Towne, Fire Chief  
Jeffrey Babel, DPW Director  
James Belanger  
Peter Band

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## **Elderly and Disabled Transportation Study Committee**

After the 2008 Annual Hollis Town Meeting, the Hollis Board of Selectmen appointed a Transportation Committee to study the need for transportation to medical and other necessary appointments and the possibility of collaborating with the towns of Milford, Amherst and Brookline to provide reliable, affordable, handicapped accessible transportation to serve the elderly, disabled, low income and other town residents needing help with rides.

As a result of that action, representatives of this selectmen's appointed committee met with the Granite State Organizing Project (GSOP) representatives to form a Transportation Study Group to implement plans for a transportation system. GSOP is comprised of 32 religious, community, and labor organizations representing 20,000 New Hampshire families. GSOP works on issues such as affordable housing, jobs, health care, and education to improve the lives of all people. GSOP is the largest grassroots community organization in New Hampshire. Under GSOP's leadership, representatives from the towns of Amherst, Brookline, Hollis and Milford formed the Souhegan Valley Transportation Collaborative (SVTC) which is in the process of becoming a State recognized nonprofit entity. At the time of this writing, the SVTC Bylaws and exact composition of its Board of Directors is in the implementation stages. At a minimum the SVTC Board of Directors will include one representative from each participating town as well as at least one GSOP representative. The Hollis Board of Selectmen appointed Jim Bélanger as the representative to serve on the SVTC Board of Directors from Hollis.

As stated in the draft SVTC Bylaws: The purpose of the Souhegan Valley Transportation Collaborative (SVTC) shall be to guide, promote, develop funding sources, and govern a transportation system that provides affordable, wheelchair accessible rides to non-emergency medical appointments to any person in need and to fulfill essential needs, including essential personal appointments. The system may be expanded, at the discretion of the Board of Directors, to include shopping trips. The transportation system shall be provided to eligible residents of the towns of Amherst, Brookline, Hollis, and Milford, New Hampshire. Additional towns may be added at the discretion of the Board of Directors. Days and hours of service shall be determined and adjusted as needed by the Board of Directors.

On October 1st 2008, GSOP and SVTC initiated a pilot program for Non-Emergency Medical Transportation (NEMT) to residents of the four participating towns using a “door to door, shared ride” service model. The pilot program is funded by grants and donations from various local foundations, clubs, businesses and residents and by contributions from the towns of Milford and Hollis. Under a negotiated agreement with GSOP, the actual bus service is being provided by Nashua Transit System (NTS). NTS currently provides a similar service in Nashua, Hudson and Merrimack, and has the capacity to service our towns with its existing fleet of vehicles, drivers, and dispatch center. NTS provides a handicap accessible (14 passenger and 2 wheelchairs) van for service within the four participating towns as well as to and from Nashua. The service is available between 8 AM and 4 PM three days per week (Tuesday, Wednesday and Thursday). A round trip to an appointment and back home is considered 2 rides with 2 fares of \$2 collected. Fees are \$2 per one-way trip but no rider is refused due to an inability to pay. Some riders need to have a personal care attendant (i.e. a home health aide) travel with them. This assistant travels at no additional cost.

Ridership was expected to be low at the start but increase over time as publicity made the public aware of the service. In October, the first month of the pilot, 44 one-way rides were provided and 179 riders were registered. In November 87 rides were provided and 50 more residents registered for the service. On November 18<sup>th</sup>, 16 rides were scheduled showing the popularity and need for this transportation service. We expected some dip in the number of rides in December due to the holidays. However, the prolonged ice storm issues and additional snowstorms contributed to lower than expected December rides – the total was 54. The ride numbers for Hollis were October 17, November 34 and December 16. Hollis presently has 74 registered customers.

It is expected, based on ridership, that the cost to Hollis for this service will be \$10,000 during the first year of the permanent program. As ridership in the other towns increase, the cost to Hollis should decrease. The pilot program is funded through June 30, 2009. SVTC and GSOP are now seeking more sustainable funding sources to implement a permanent program in partnership with the participating towns on July 1 2009. NTS has agreed to apply for Federal monies to fund 50% of the transportation costs. The federal funding requires 50% local matching funds. NTS is very confident that we can secure the federal funding for this program. If a participating town should fail to fund the program, that town would not receive the service in the permanent program. Throughout the remainder of the pilot program and as the permanent program progresses, SVTC will evaluate the possibilities of expanding the types of rides provided, increasing to a 5 day per week service and inviting other towns such as Wilton and Mont Vernon to join the Collaborative.

Funding for this project is crucial. The Hollis Board of Selectmen has indicated they prefer to fund the permanent program with a \$1 fee on vehicle registrations. In Milford, Amherst and Brookline the preference is for a dollar amount in the budget. Petition warrant articles are expected to be presented on the warrants of the four respective town meetings this year (2009). In the case of Hollis, this petition takes the form of raising \$1.00 per vehicle registration (excluding certain types of vehicles) to establish municipal transportation improvement capital reserve fund from which SVTC will be paid for services provided by NTS. Hollis presently has approximately 14,000 vehicle registrations, which will produce approximately \$14,000 in annual revenue. Hollis will pay SVTC its calculated share of the service on a schedule (to be determined) while unused funds will remain in the town’s capital reserve fund. The excess revenue generated will certainly serve to extend the time before the town is ever asked to increase its level of funding due to future increased costs. In the future, the town, at its annual town meeting, may vote to discontinue the collection of this revenue and determine the disposition of reserve funds.

There are still many residents who are not aware of this service and it behooves us to spread the word in each of the four towns. Increased ridership equates to lower cost per ride and better service to our residents. No longer will an elderly resident need to pay \$45 for a cab ride to an eye doctor appointment, one way. This transportation service has been contemplated for a long time and is way overdue at all levels, even in this time of economic hardship. Who would not donate \$1.00 extra when registering a vehicle if that dollar provided a needy person with transportation that is so necessary in preserving one’s way of life and independence?

Respectfully submitted,

Jim Bélanger, Chairman  
Mabel Geddes,  
Hilda Tolles (Alt)

Andy Seremeth,  
Mabel Hills  
Jean Stone (Alt)



## Cable Advisory Committee

The Committee believes that the Public Educational, Government (PEG) provisions of the Cable Act are a valuable resource to the community and that we need to develop these services in our Town. We have surveyed the PEG infrastructure in a number of towns in southern NH and found that we have many opportunities to improve our use of this valuable tool for communication within our community.

Our goals for 2008 were to:

- Conduct an Ascertainment of the Charter Cable Services in Hollis
- Renegotiate the Cable Agreement with Charter Communications (which expired in December 2007) to better serve the needs of our community.
- Develop the town infrastructure to enable recording and broadcasting of local events more effectively.
- Develop a working relationship with the School District to promote video production training and coverage of school events on Channel 12.

We have made good progress in most of these areas through the year.

The Committee solicited responses from the community on the services and performance being offered by Charter Communications. We received 63 responses from a user base of 2835 customers. The responses were compiled into an Ascertainment and presented to the Board of Selectmen and a public hearing then posted to the Town Web Site. The Ascertainment concluded that the service being offered is less than satisfactory and that we needed better accountability from Charter on their performance.

Residences in Hollis	2835
Number of Subscribers in Hollis	2200
Number of Respondents	59
Number of Responses	63
Respondents Satisfied with Charter	4
Respondents Unhappy with Charter	55
Pricing	29
Business Practices	13
Products Offered	32
Customer Service	21
Service Interruptions	12
Field Service	17
Cost	15
Responsiveness	17
Competence	16
Angry – Do not want renewal	12

We considered the following alternatives:

- Terminating the Charter franchise
- Acquiring the Charter assets in Hollis and soliciting another vendor service
- Changing to Comcast
- Renegotiating the Charter franchise to provide better performance and accountability.

The town requested Comcast to bid on the cable service and Comcast formally declined.

The Board of Selectmen reviewed the remaining options and decided that our best alternative was to engage in negotiations with Charter. We are now in final negotiations on a new Agreement with Charter that should result in better cable services for the Town.

The Board of Selectman supported us with the allocation of funds in the 2008 budget to purchase an additional Canon GL2 camera system and to install a broadcast server to improve the quality and efficiency of Channel 13. The server has been quoted from 2 vendors and is expected to move forward early in 2009. This will greatly improve the information content, functionality and professionalism of the Channel.

The School District has been supportive of our efforts to work with them in promoting the video production training being offered at the HBHS.

We recorded the 2008 HBHS Commencement live and worked with their video club to produce a DVD of the event. This was offered for sale with proceeds going to their club for video resources this year.

A number of other public events were recorded and rebroadcast throughout the year, including Meet the Candidates, NH Tax Assessment, and the Hollis Police presentation.

More work needs to be done to develop broader event coverage, studio and camera resources, and production assistance. We hope to make significantly more progress in 2009.

The CAC would like to thank all who supported our work this year and especially Mark LeDoux, Vahrij Manoukian, Troy Brown, Dawn Desaulniers, Don Ryder, Debbie Adams, and Kim Dogherty.

We look forward to broader participation in Hollis TV through more CAC volunteers, the formation of a Town video club, and the creation of a studio facility and more local content of interest to our viewers.

Respectfully submitted,  
Bruce Harrison  
James Anderson  
Doug Cleveland

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## Cemetery Trustees

Each year the Cemetery Trustees in Hollis aspire to maintain the historic appearance of our Town cemeteries. There are new challenges each year as we try to preserve those cemeteries that have reached capacity while preparing for the future with our newer cemeteries. As residents of New England, we are all aware that some of our cemeteries have had residents for over three hundred years.

Beyond the normal maintenance tasks of mowing the grass or performing spring and fall cleanups, your cemetery Trustees have an eye on the future. Each year we look at ways to improve the appearance and accessibility of our facilities. With very limited funds, we carefully plan small improvements that over time are starting to show results. The most noticeable of these has been completion of the stone wall at the Churchyard cemetery. Other items like the paving of turnouts or the installation of grave protectors on corners have improved accessibility while protecting the green space of our residents.

We spent our small discretionary funds in 2008 to repair numerous broken headstones in the Churchyard cemetery. Each season we visit and take note of all damaged stones and then decide which ones are the most desperate for repair. The list grows each year but we try our best to fix what we can.

Our challenge for 2009 will be bringing grub damage at both the North and the East cemetery under control. The Selectmen have generously allocated some small funding for this project and we will be underway in spring. Our goal is to return these facilities to healthy green grass for our residents and their visiting families.

While most of us only think of cemeteries during difficult times, we encourage all of our residents to walk through the various facilities and see how rich in history they are. You will notice many familiar names of our original town residents who lend their names to our Town roads.

You can also rest assured that there will always be a group of concerned volunteers looking after our cemeteries for you and your families.

Respectfully submitted,

Scott Fisher  
Hollis Cemetery Chairman

# Hollis Conservation Commission

## Charter

The purpose of the Hollis Conservation Commission is to protect the natural heritage and rural character of Hollis by conserving and enhancing the Town's natural resources. The Commission places special emphasis on protecting agricultural and forest resources, aquifers and waterways, greenways, and views.

## Land/Easement Acquisitions

Harriet Hills and Family made a most generous sale of 40+ acres, well below market value, to the Town of Hollis. The sale was negotiated by the Land Protection Study Committee and funded by the Conservation Committee. This land is located on Pine Hill Road and is actively being farmed by David Orde of Lull Farm.

The Town also received a donation of 21+ acres on Witches Spring Brook from the Siergiewicz family. This property is on the west side of South Merrimack Road near the Town line. This is a valuable property because it helps to further protect the Pennichuck Aquifer and also adds a layer of protection to the trout population in Witches Spring Brook. The Commission would also like to thank Attorney Robert Welts for his generous donation of services regarding this acquisition.

## Funding

The Conservation Commission's major source of funds is 50% of the land use change tax penalties that the Town receives each year. The amount the Commission received from this revenue source in 2008 was \$32,945. The Commission also continues to pursue any potential grants – federal, state, and private – in order to reduce the costs of conservation land purchases.

At year-end, the Land Conservation Fund had two reserve accounts: Stewardship Defense (\$10,000) and Flints Pond Restoration (\$29,112). The remaining \$530,825.96 is available for future projects.

## Regulations

New developments and subdivisions are presented to the Conservation Commission as part of the Hollis Planning Board process. Commission members, acting in an advisory capacity, review conceptual design plans, conduct site walks, and report their findings and recommendations to the Planning Board. The Commission reviews these plans from a conservation aspect and places great importance on wetland, aquifer, soil, and habitat protection.

During the past year the Commission recommended the use of signs designating wetland buffers on new subdivision approvals. The Planning Board supported this recommendation. For a fee, the Commission will furnish signs to developers and recommend locations for their placement, thus adding another level of protection for our wetlands and vernal pools.



**Rows of corn on 27 protected  
acres off of Pine Hill Road  
Photo: Cathy Hoffman**

In 2008, we reviewed 5 wetlands impact permits, also known as dredge and fill permits.

## Stewardship

One of the yearly tasks for the Conservation Commission is the monitoring of Town conservation properties and easements. In addition to performing standard Town stewardship responsibilities, these monitoring projects fulfill requirements laid out by the stewardship plans that were previously submitted and accepted when the Town applied and received water supply land grants from the New Hampshire Department of Environmental Services. Chris Kane, Conservation Biologist, was hired in 2007 by the Conservation Commission to assist in the monitoring process for these properties to ensure that the requirements of these plans continue to be met. Areas that require annual monitoring are the Ranger-Rideout Property, the High School easement, the Gardner easement on South Merrimack Road and the Glover easement on Nevins Road.

Along with easement monitoring duties, the Commission is in the process of creating management plans for existing Town properties.

The Commission's efforts are geared toward the promotion of agriculture. The Commission also fosters wildlife management and water protection.

The Commission was asked by the Selectmen to render an opinion concerning the mitigation of the weed problem at Flints Pond. The Commission has devoted much time and several meetings to this effort. Working with the Flints Pond Homeowners Association and state authorities, the environmental issues are being addressed.

### **Outreach/Community Involvement**

Once again, the Commission sponsored a roadside cleanup this past spring. The day was kicked off at the HBHS parking lot at 8:00 A.M. Several roads were cleaned, as well as the school grounds. Thanks to all the volunteers who made this day possible. In recognition of our efforts the state donated 800 daffodil bulbs all of which were planted around Town this past fall. Watch for them in the spring of 2009.

### **Old Home Days Follow-up**

Tom Davies reported that the Conservation Commission's booth was in a good location for the Old Home Day event. Members of the Commission that manned the booth distributed information on both mercury and hazardous waste disposal and storm water management. Sue Durham stated that there were numerous visitors to the booth, with a steady flow of people requesting different types of information. Several townspeople were interested in septic information, along with what they could do to protect the environment. These inquiries were very encouraging.



**Conservation Commission members Thom Davies and Lloyd Deenik man the Conservation Commission's booth at Old Home Days  
Photo: Cathy Hoffman**

### **Summary**

Conservation Commission meetings are held the first and third Wednesdays of the month at 7:00 P.M. at the Town Hall.

The Commission would like to express its thanks and gratitude to Ray Lindsay who served on the Commission the last several years, initially as the Selectmen representative and, more recently, as a member. The Commission valued his opinion and his thoughtful analysis of the many issues that came before us. Ray recently moved to California to be with his family. He will be missed.

Respectfully submitted.  
Richard Brown, Secretary

### **Hollis Conservation Committee Members:**

Tom Dufresne, Chairman  
Sue Durham, Vice Chairman  
Thom Davies, Treasurer  
Richard Brown, Secretary  
Cathy Hoffman  
Lynne Simonfy  
Lloyd Deenik  
Carl Hills  
Jim Oehler  
Gary Flaherty  
Ray Lindsay, resigned  
Connie Cain, Clerical Support

### **Land Stewardship Subcommittee:**

Peter Baker  
Lou Candito  
Gail Coffey



**Volunteers sign up for roadside cleanup  
Photo: Gary Flaherty**

## Hollis Land Protection Study Committee

In 2000, the Hollis Selectmen created the Hollis Land Protection Study Committee (LPSC). Its mission is ***"To preserve the natural heritage and rural character of Hollis"*** by recommending the permanent protection of selected open lands which meet specific criteria, such as: visual appeal, agricultural value, water resource, trails potential, citizen interest, flora/fauna, woodlands, and connection to existing conservation lands. Preservation is achieved either through outright purchase or the acquisition of restrictive rights, such as conservation easements or development rights, which are carefully monitored by the Nichols-Smith Land Trust and/or the Hollis Conservation Commission.

Funding has been provided by long-term bonds, government grants and, in some cases, collaboration with the Hollis Conservation Commission. Some Hollis landowners have offered prices below market value for which the LPSC and the citizens of Hollis are exceedingly grateful. We continually seek economic participation by individuals and non-governmental organizations and have had several significant successes.

The members of the committee are appointed by the Selectmen for a one year term and include: Nate Armstrong, Peter Baker, Pat Clark, Thom Davies (Member Hollis Conservation Commission), Paul Edmunds (Beaver Brook and Nichols-Smith Land Trust Boards), Gerry Gartner (LPSC Chairman), David Gilmour (Co-Secretary), Mark LeDoux (Selectmen's Representative), June Litwin (Co-Secretary, Beaver Brook Board), Peter Proko, and Roger Saunders (Vice Chairman). In January of 2008, the Town of Hollis and our Committee lost a good friend and tireless worker, Mort Goulder.

Since its founding, the LPSC has championed the protection of 652 acres at an average net cost of \$14k per acre, far below market value. Much of this land has trails that allow access to beautiful woods, fields, orchards and views for everyone's enjoyment. Parcels saved forever include: Dunklee Pond, Parker Pond, two Hall farms on Dow/Depot and Blood/Pepperell, Glover property (Nevins Rd.), Walker Tree Farm (Farley Rd.), Melva Wright Forest (Wheeler Rd), the Gelazauskas Preserve (Nartoff Road), Siergiewicz Forest, and Woodmont West.

This year, the LPSC worked with the Hollis Conservation Commission to preserve Harriet Hills' property on Pine Hill Road. The generosity of the Hills family in this process is highly commendable and deeply appreciated.

The committee meets monthly to search for interesting parcels, and to evaluate funding sources other than property taxes. We welcome the opportunity to meet with landowners to discuss how we may be able to help them achieve their long-term goals for their land.

As a committee, we strongly believe that selective land protection is vital to Hollis' future. The recent town survey overwhelmingly confirmed the townspeople's desire to preserve our rural character. Many studies have shown that land protection is economically wise for a community. Protected land ultimately reduces taxes by limiting growth (schools, services, etc.), while preserving our rural character improves our quality of life and the value of all homes.

Respectfully submitted,  
Gerry Gartner, Chairman  
Roger Saunders, Acting Chairman

## **Town Forest Committee**

After more than 25 years of service, Steve Briggs has stepped down from the Town Forest Committee. We would like to thank Steve for all of his help.

In the fall of 2008, a section of overgrown field on the Gelazauskas Preserve was mowed with a forestry mower to maintain old-field habitat for wildlife. The section is overrun with an exotic invasive called black swallowwort. John Brown & Sons of Weare, NH was hired to do the work.

An old well was discovered on the Gelazauskas Preserve and was filled in with the help of Ted Chamberlain and his tractor.

Beaver once again flooded the Causeway Road in the spring in spite of the "Beaver Stop" caging that was installed approximately 8 years ago. The DPW removed the old caging and the beaver were removed from the area to make the road passable again. New fencing was placed in front of the culvert, to keep debris out when the beavers return.

Thanks to the Nor'Easters Snowmobile Club and the Trails Committee for their efforts in keeping the trails open for recreation.

Respectfully submitted,

Ted Chamberlain

Craig Birch

Bill Burton

Steve Briggs

Gary Chamberlain

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## **Trails Committee**

2008 saw many accomplishments by the Trails Committee. An easement was granted by the State to the Town to connect the Spaulding Town Forest to State Park Land that runs on the west side of Dunklee Pond. This gives the Town a much-needed connection to Woodmont Orchard.

Mary Ferguson and Art Kinsley created a Hollis Trails Brochure. Mary did all research and the writing and Art designed the brochure. The brochure describes the many trails in Hollis and maps are included of the areas. Many thanks to Mary and Art as the brochure was long overdue and has been very well received. In fact, of the 400 that were printed and distributed, there are only 50 left.

Our annual Trails Day in October had a small turnout but the volunteers that came did a great job. We split up into 3 groups - Group 1 brushed out the Flint Brook Trails from Rideout Road to Broad Street. Group 2 brushed out the Rideout Road trails that run along the Nashua River. Group 3 worked on the trails on the North end of Town from Hayden Road towards Brookline. We went into the fall with all the trails in Town in great shape thanks to the hard work of volunteers and especially the Nor'Easters Snowmobile Club who donated countless man-hours and materials to maintain the trails in Hollis.

December 2008 brought the worst ice storm in New Hampshire's history. The trail system was littered with downed trees and branches. The trails were impassable. The Nor'Easters Snowmobile Club and the Trails Committee set to work clearing the trails and in two weeks time opened up all the main trails in Town. Thanks to all of the volunteers, and especially Amos White, Doug Cleveland and Dan Teveris, who worked countless hours to make sure the trails are open for our winter enjoyment. We still have hundreds of smaller branches under the snow that will need to be removed in the spring, as they will pose a hazard to mountain bikers, hikers and especially horseback riders.

So take time out to enjoy the Town trails, as they are part of what makes Hollis such a special place to live.

Respectfully submitted,

Sherry Wyskiel

Chairman - Hollis Trails Committee

## Hollis Heritage Commission

If you ask most Hollis residents what the purpose of the town's Heritage Commission is, you are likely to be met with a blank stare. One might hazard a guess that it has something to do with the history or culture of the Town, and while that is true, it is only part of the story.

The mission of the Hollis Heritage Commission relates to identifying and protecting both its historical and cultural resources, but it is also concerned with advocating and coordinating heritage initiatives as well as promoting town history and community traditions. Whether a person has lived in Hollis for 5 months, 5 years, or 50 years, the Hollis Heritage Commission exists to help them better understand the heritage of the town in which they have chosen to live.

Currently, the members of the Commission are working to compile a complete documented inventory of the town's historical properties built before 1960. Using a grant from the New Hampshire Division of Historical Resources, a database is being developed based on surveys detailing historical background information, architectural descriptions and other pertinent information that will enable a better understanding of how people lived, worked and played. The database will be available to the public at Town Hall.

Is any of this really important to the average resident? Before answering, think about the different reasons people choose to live in Hollis. For many residents there is a deep appreciation of the town's natural beauty, small town charm and rich agricultural heritage. Did you ever ride by Brookdale and Lull farms on a fall weekend and see the tour buses and out-of-town cars filled with people enjoying a "day in the country" and think to yourself, "I get to live here every day of the year."

Another role the Hollis Heritage Commission has played in recent years has been to spearhead special restoration and building projects. The largest and most time-consuming effort was the rebuilding of the Lawrence Barn as a Community Center for the town of Hollis. This facility is now used by hundreds of Hollis residents for social and recreational purposes. More recently, the Ice House at the Woodmont Orchard was restored to its original specifications. Two other building projects that are currently under consideration include the Noah Dow Cooper Shop and the gambrel roofed barn at Woodmont Orchard.

The Heritage Commission does not make such decisions alone; its members work in an advisory role with the Board of Selectmen and other Town boards and commissions. The group is allowed to accept land easements and donations from individuals and businesses. Such funds are kept in a special account and may be designated for specific restoration projects.

The Hollis Heritage Commission is grateful for the support it receives from the Board of Selectmen, Town administration and the citizens of Hollis. This support is what drives the Commission's desire to continue its vision of preserving and sharing Hollis's heritage. Citizens are encouraged to bring to the Commission's attention historic or cultural sites that are threatened, or lack documentation and recognition.

Respectfully submitted,  
Honi Glover, Chair  
Bette Finnern  
Janet Lawrence, resigned  
Mara Huberlie  
Mary Ann Wesoly  
Jim Cram  
Josie MacMillan  
David Sullivan  
Doris Brooks Roach  
Fredricka Olson, resigned  
Pat Coughlin, resigned  
Laurie Siergiewicz, resigned  
Frank Cadwell, Selectmen's Representative





## The Woodmont Ice House

In 2002, when the Woodmont West Orchard property was purchased by the Town, the Heritage Commission was put in charge of stewardship of the historic Ice House, located by the little pond at the junction of Plain and Silver Lake Road. When members of the Commission examined the building, it was found it to be in pretty bad shape. With the help of volunteers Basil Mason, Robert Glover, Dave Sullivan and his son, the corner of the Ice House was raised up out of the water, but due to the ongoing construction of the Lawrence Barn, badly needed repairs were delayed until 2008.

This year the Heritage Commission was asked to determine if the Ice House could be reconstructed using the existing materials or if the building had deteriorated to the point that it should be torn down and rebuilt using new materials. The Selectmen expressed their preference to reconstruct the Ice House using the original materials to the extent possible. Funds were donated toward this project. Major contributors included Mark Le Doux, Stephen Previte, and Julie Kopser.

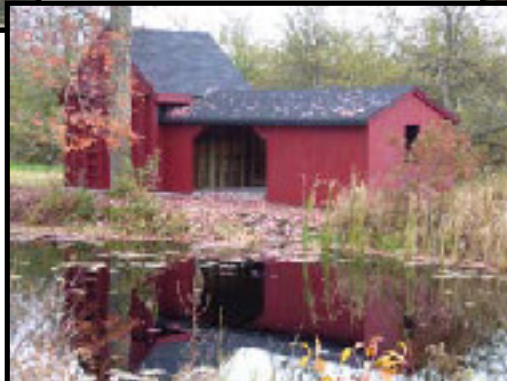
The repair job was put up for bid, however when the contractors inspected the building they determined that there was so much damage from the heavy snow storms during the past winter, that it was not advisable to repair it. The Heritage Commission recommended to the Selectmen that the Ice House be reconstructed as it had originally been built with new materials.

Dave Tremblay was the winning bidder for the project. Dave documented the original building before demolishing it. The site was cleaned up and the wood pallets were trucked away by volunteers Basil Mason, Robert Glover, and Herbert Gardner. Dave and his crew worked to build the Ice House to the original specifications. The new building was relocated away from the pond and away from the tree that the old Ice House was leaning against. Dave made sure all specifications were followed as he built the new building. He even used the same size and species of lumber and nails. The project was completed in just two weeks.

Following completion of the structure, the task of painting began. The color was matched to the original and volunteers Roger Saunders, Frank Cadwell, Robert Glover, John Finnern, Doug Cleveland and his son finished the painting in less than a week.

The new Ice House should last another 75 years. We hope that current and future residents enjoy the new building. Thank you to all who were involved in this project. It was a job well done.

Respectfully submitted,  
Honi Glover, Chairperson of the Hollis Heritage Commission.



Photos: Honi Glover



## **Hollis Historic District Commission**

In 2008 the Historic District Commission (HDC) continued its role as a regulatory Board for all demolition, remodeling, signs and new construction within the Historic District. Twenty-four applications were submitted to the HDC from residents, business owners, and the Hollis/Brookline Cooperative School District. All applications were approved, many as submitted and some with special conditions. By far, the majority of applications were for business signs and their lighting. Many applications concerned siding materials, architectural components such as windows, ramps, and fencing. A few applications requested approval for demolition and construction or relocation of entire buildings.

### ***New HDC Members***

In May the Commission welcomed newly appointed members Bill Lavery, Cameron Hardy, Spencer Stickney, and briefly Alison Pyle until her withdrawal in September. The Chairmanship was passed from Frank Cadwell, after his election to the Board of Selectmen, to Paul Hemmerich. Frank maintained his presence on the Commission as the Selectmen's representative. The Commission regretfully accepted the resignation of former Chair Liz Barbour who had been instrumental in the development of a new Historic District Ordinance governing the Historic District. Toward the end of the year, the HDC also lost another valuable participant as Kimberly Dogherty accepted a new position in Town Hall, but welcomed, or rather welcomed back, Deborah Adams as recording secretary.

### ***HDC Ordinance***

Throughout 2007, the Commission had worked with preservation and land use planning consultants, town staff and town residents to draft a historic district ordinance that would meet Hollis's preservation needs today and into the future. At the 2008 Annual Town Meeting the new Historic District Ordinance was passed by a vote of 448 to 260. The Commission gratefully thanks the residents of the Town of Hollis for their support. The Commission had intended to begin a careful evaluation and re-writing of the regulations and guidelines, but realized that the addition of a significant number of new members made continuity of the original goal unfeasible. It is the goal of the Commission that the new HDC regulations will be in the style and format appropriate for zoning ordinances, facilitating appropriate respect, transparency, understandability and enforceability. Concise regulations will lead to a clearer interpretation by the applicant and by HDC members, allowing for a more positive experience for applicants and greater consistency of deliberations and approvals. The ultimate goal of such an endeavor is to preserve and protect our historical structures and maintain or enhance overall property valuations within the District and, as a result, for the entire Town.

### ***Historic District Sign***

In accordance with the provisions of the grant monies made available in 2006 the HDC voted to erect a "Welcome to the Hollis Historic District" sign in 2009 at no cost to the taxpayer, and plans to find means to erect several such signs to be located at the towns' many entrances to the District. Future additional signs shall require additional funds, and the HDC shall pursue private donations or other non-public funding sources before considering the use of public monies. Please contact Town Hall with any suggestions.

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Many thanks to the Town Hall staff for their continued support.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Paul Hemmerich, Chairman

Historic District Commission Members:

David Gibson, Vice Chairman

Regular Members: Cameron Hardy and William Lavery

Alternate Members; Spencer Stickney and Jan Larmouth

Frank Cadwell, Selectmen's Representative

Mark LeDoux, (Alternate) Selectmen's Representative

## Annual Report of NRPC Activities for the Town of Hollis



### Land Use and Environment

- ❖ Conducted the Hollis Road Standards Project – Through the course of 2008, NRPC worked with a committee of town volunteers to conduct the Hollis Road Standards Project. This project involved analyzing the existing road standards for subdivisions within the town, coordinating standards used by the town Department of Public Works and those used by Planning and researching and writing regulations based on the updated standards. This project was conducted free of charge through the NRPC iTRaC program.
- ❖ NRPC Energy Program – This year, NRPC began a multi-year project to provide support to local energy committees. The NRPC will assist these committees in conducting an inventory of the energy use of town facilities and buildings. The NRPC will then assist the town in identifying steps that can save energy at each facility and develop a road map of the steps the energy committee should be taking to achieve energy and cost savings at town facilities and buildings. This project will extend through 2009.
- ❖ Water Quality – During 2008 a pilot project was carried out in Pelham by NRPC on educating businesses owners and operators on best management practices for protecting groundwater quality in sensitive areas. Water testing data shows that similar water quality issues exist in Hollis and a workshop on the program was provided to the members of the Hollis Planning Board and Conservation Commission.
- ❖ Legislative Services – On an annual basis, NRPC is actively engaged with members of the Legislature on issues that concern member communities. During the 2008 session NRPC was actively engaged legislative issues related to land use law, workforce housing, transportation funding, and commuter rail.
- ❖ Workforce Housing – During 2008 NRPC updated the Regional Housing Needs Assessment. This document is a planning tool for the Hollis Planning Board that identifies the amount of housing that will be needed in the community by 2015. The town Planning Board can use the Regional Housing Needs Assessment to determine if it is planning for an adequate supply of housing for all income groups in the community. NRPC also provided tools that the town can use in updating its housing policies including assessment tools and model ordinances.
- ❖ Innovative Land Use Planning Guidelines – NRPC working with the other NH regional planning commissions and NH Department of Environmental Services completed development the Innovative Land Use Planning Guidelines. This document provides background research, case studies and model ordinances for the application of innovative land use techniques in New Hampshire communities.
- ❖ Brownfields - NRPC continued its regional brownfield assessment process. This process is identifying brownfields throughout the region that qualify for federal and state funding programs. NRPC staff worked with local officials to identify qualifying brownfields in each of the member communities. Staff then directed NRPC's consultant in preparing Phase I and Phase II brownfields assessments for each of the sites. NRPC staff also worked with town staff members and affected property owners to provide education on the brownfield process and on potential funding sources for cleanup activities. This year NRPC completed an assessment of petroleum related brownfields and began assessing brownfields related to all other pollutants.
- ❖ Regional Stormwater Coalition – The Regional Stormwater Coalition has been working together under NRPC's leadership to help communities required to meet NPDES Phase II stormwater mandates by sharing information and resources. This year the stormwater coalition focused its efforts on developing educational curriculum that can will be used in the schools to train elementary and secondary school children.
- ❖ Resources and Training – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Resource cards and information sheets were developed on road standards, wildlife habitat, steep slopes, inclusionary zoning, landscaping and streetscaping, and scenic roads and byways. Training workshops were conducted on habitat protection planning, an update on NH legal issues for land use and the environment, on shoreland protection, on Planning Board basics, and on integrating landscaping and streetscaping.
- ❖ iTRaC E-News – NRPC also launched the iTRaC E-News which provides bi-monthly updates on projects, training and resources available through the NRPC iTRaC program.

- ❖ Household Hazardous Waste Program – The Household Hazardous Waste (HHW) Program provides residents of the region with the opportunity to dispose of common household chemicals in an appropriate fashion so that pollution of the region’s watersheds and groundwater can be avoided. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV’s and other appliances that include hazardous materials. Five HHW events were held this year that were attended by 63 Hollis households. For the second year, an HHW event was offered in Milford and was highly attended by Hollis residents.

## Transportation

NRPC as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region’s transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region’s portion of the State’s Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- ❖ Support for Non-emergency Medical Transportation Project – Throughout 2008 NRPC transportation staff has met with and advised representatives from Hollis and other Souhegan Valley communities on the initiation of the Non-emergency Medical Transportation Project. This project, partial funded by the town and various grant sources provides rides to those who need help getting to and from medical appointments. Service began mid-year and NRPC staff is now working with project volunteers to access federal funds to increase the amount of service that is provided.
- ❖ Traffic Data Collection - Conducted 5 traffic counts in Hollis in the past year. These traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website and more detailed data from each count is available upon request.
- ❖ Lowell-Nashua Commuter Rail – During the course of 2008 NRPC continued to push forward the Lowell-Nashua Commuter Rail project. Activities this year included the formation of the New Hampshire Rail Transit Authority, the operating entity for the rail project, as well as passage of a limitation on liability as well as the preparation of conceptual development and operating costs. The liability limitation will be a critical factor in controlling operating cost for the rail project.
- ❖ Human Service Transit Coordination – For several years the Department of Transportation and Department of Health and Human Services have been developing a process for coordinating transit services funded by the two agencies to reduce costs and increase service. The NRPC has been the leader in the state in this process and was recognized as the first regional coordinating group in October 2008. In the coming year it is anticipated that this project will lead to increased transit service throughout the NRPC region and help meet the transportation needs of many seniors and disabled adults without transportation options.
- ❖ Road Inventory – During 2008, NRPC staff prepared the updated the data in the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on Hollis’s roads and will be used for planning road improvements in the community.
- ❖ Transportation Emergency Preparedness Plan – During fall 2008 NRPC began a project to identify the impacts of emergencies on the region’s transportation system and identify methods to prepare for and mitigate the impact of those emergencies. Members of the town staff including police, fire and planning are participating in this effort.
- ❖ Environmental Planning for Transportation Projects – Also during the fall of 2008, NRPC began a project that will assess the environmental impacts of all transportation projects that are planned for the Souhegan Valley watershed and identify approaches to coordinating the mitigation process to achieve the greatest environmental benefit. Members of the town conservation commission and non-profit groups located in the community are actively hour traffic forecasts. This will allow NRPC to provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions during 2008 to help study critical intersections and development issues.
- ❖ Long Range Transportation Plan – During 2008, NRPC completely updated the region’s Long Range Transportation Plan, Transportation Improvement Program and Air Quality Conformity Analysis. These documents identify transportation priorities for the region and each of the municipalities and are required to receive funding for transportation improvement projects.

## Geographic Information Systems (GIS)

The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- ❖ Updated NRPC Standard Map Library for Hollis. These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.
- ❖ This year NRPC worked with the town assessor and the Registry of Deed database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge.
- ❖ Provided town volunteers with all the existing GIS data on CD for use on Town projects. This data has been developed and maintained by NRPC and would have cost many thousands of dollars for the Town to develop on its own.
- ❖ Completed regular maintenance tasks and performed updates to the Hollis GIS data which is maintained by NRPC, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data.
- ❖ Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- ❖ Addressed numerous mapping requests from the Town officials and the public.
- ❖ Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks.

Respectfully submitted,

Steve Williams, Director

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## Strategic Planning Committee

The Hollis Strategic Planning Committee was chartered by the Hollis Board of Selectmen in 2005 to:

- Evaluate the impact of buildout on the Town of Hollis;
- Solicit the views of the Hollis community with respect to its opinions on the current state and future vision for the Town of Hollis;
- Identify differences between the community's vision and the buildout analysis, and recommend actions that will promote realization of the community's vision.

In its first phase of work, the Committee completed a "Growth Impacts Analysis," which estimated the likely ultimate population of Hollis after "buildout," when all of the available land has been developed under existing zoning ordinances. The results of this work were reported in March 2006 at the Annual Town Meeting and to the Hollis Planning Board and Board of Selectmen.

In its second phase of work, the Committee completed a survey of the residents of Hollis to assess their opinions of the current state of the Town and their visions for the Town in the future. The results of this work were reported at the Annual Town Meeting and to the Hollis Planning Board and Board of Selectmen in March 2007.

In its third and final phase, the Committee compared the results of the first two phases, to identify where differences occur between the likely status of Hollis at buildout, and the status as envisioned by its residents. The results of this work were summarized in the Committee's third and final report, which was presented at the Annual Town Meeting and to the Hollis Planning Board and Board of Selectmen in March 2008. The final report included the following recommendations:

1. Update the town master plan;
2. Develop population/time-based cost model to use as a "spending roadmap" to help manage growth;
3. Improve our current form of governance while exploring alternatives;
4. Explore more ways to promote agricultural businesses in town; and
5. Improve coordination and integration of planning with school systems.

A full copy of the Committee's final report is available, along with other key documents, at the Town website under: [www.hollis.nh.us/spc/index.htm](http://www.hollis.nh.us/spc/index.htm).

Respectfully submitted,

Dan Harmon, Chairman

## Facilities Space Needs Study Committee-Phase II: Education

The Hollis Strategic Planning Committee, in their final report, recommended that the Selectmen establish a special study committee to collect and analyze data in order to develop a cost benefit analysis of the Town's continued participation in the Hollis Brookline Cooperative School District through buildout. The Hollis Board of Selectmen established the Facilities Space Needs Study Committee-Phase II: Education in March 2008 to carry out these tasks.

The committee began by analyzing the Hollis Strategic Planning Committee's report, which indicated a buildout population of 12,000 for Hollis, a 57% increase over the 2005 population. We then evaluated and updated the student enrollment projections and determined the future school building facilities needs for all four schools in Hollis. Following this investigation the committee completed a financial analysis for each of the identified possible future alternatives and researched the process for withdrawing from a Cooperative School District. Three sub-committees were established to accomplish these tasks.

The first alternative, to leave the Co-Op as is, would eventually require a second middle school, a second high school, and a third elementary school, possibly starting as early as 2020. The second alternative, to withdraw from the Co-Op, would alleviate the need for any additions to the middle and high schools, as well as the Upper Elementary School if the 6<sup>th</sup> grade were moved to the Hollis only middle school, although, a small addition to the Hollis Primary School and to the middle school would still eventually be needed. The third alternative, to reconfigure the Co-Op by building a new middle/high school in Brookline would also preclude the need to add on to the current middle and high schools, and would also ultimately help the future over crowding problem at the two elementary schools if the Hollis 6<sup>th</sup> grade were moved to the current middle school as a Hollis only middle school. As with the second alternative, an addition would still eventually be needed



**Hollis Brookline Cooperative High School**  
**Photo: Cathy Hoffman**

at the Hollis Primary School. The fourth alternative, to reconfigure the Co-Op by reducing grades, would alleviate the need for any additions to the elementary schools and middle school for many years, with only the completion of the last pre-planned addition to the high school required for high school space. However, Brookline would have to find space for their 7<sup>th</sup> and 8<sup>th</sup> graders. Eventually, probably not until 2035, a 3<sup>rd</sup> Hollis elementary school would be needed with this alternative. The fifth alternative would be the same as the third alternative up until about the 2035 time frame, but then instead of expanding the new middle/high school in Brookline as a Co-Op school, the plan would be to dissolve the Co-Op as in the second alternative. In effect, alternative five would be a combination of the second and third alternatives.

After an extensive analysis of all the alternatives, the committee concluded the study with the following recommendations:

1. The committee recommended Alternative 3A, the combination of Alternative 3, to expand the Co-Op to grades 6-12 and to build a new middle/high school in Brookline in the 2020 time frame, and Alternative 2, to then withdraw from and dissolve the Co-Op in the 2035 time frame. Alternative 3 is one of the least expensive initially, and Alternative 2 is the least expensive in the long run. Alternative 3A is considered to be the most politically acceptable and overall best plan for the long-term future since it resolves all the facilities issues and offers the most flexibility for future options.
2. The committee recommended that the Hollis Board of Selectmen request the SAU 41 School Board to task a sub-committee representing all stakeholders in Hollis and Brookline to incorporate the findings in this report into a long-range strategic plan for presentation at the March 2010 annual district meetings. It is important that all

parties work together in the future to follow through on these recommendations by continuing to monitor future population and student enrollment projections, and by updating the information in this report on a regular periodic basis as part of a long-range strategic plan.

3. The northern end of the Hollis Brookline Middle School is currently located on property owned by the Town of Hollis. The parking area behind the Farley Building, which is used by the middle school staff, is also located on town land, which is part of the Farley Building parcel. It is recommended that the boundary line situation between the Hollis Brookline Cooperative School District and the Town of Hollis be resolved immediately between the Hollis Board of Selectmen and the Hollis Brookline Cooperative School Board so that the middle school building and an adequate amount of parking is located on Co-Op school district property.
4. The committee was also asked to make a recommendation regarding the previously proposed Hollis Brookline High School cafeteria expansion. The committee does not support this proposal in the current economic environment since there appears to be alternatives, and enrollment over the next several years is projected to continue to decrease significantly.

Respectfully submitted,

Doug Cleveland, Chairman  
John Anderson  
Lorin Rydstrom (Mar-July)

Dennis Gallant, Vice Chairman  
Bob Maloney  
Bill Matthews (July-Oct)

Rosemary Dougherty, Secretary  
Bill Toth

Non-voting members:

Dan Peterson, Hollis Brookline Cooperative School Board  
Jim Murphy, Town of Brookline

## Planning Board

The 2008 Planning Board membership remained unchanged from 2007 with six regular members, two alternates, and a Selectman's ex-officio member meeting in regular session 21 times throughout the year. The Planning Board also conducted several site walks. The Board's caseload continued to be steady, with several applications continuing forward from 2007, including a 10-lot subdivision for Raisanen Homes off Silver Lake Road – currently in the final stages of review - and a 22-lot subdivision for Flint Rock Corporation off West Hollis Road, which received approval in April. New projects currently under review include an 18-lot subdivision off South Merrimack Road.

For the past several years the Planning Board has diligently reviewed various applications from the Lone Pine Hunters Club. In June the Board approved a simple four-lot subdivision for the Club (two frontage building lots and two back lots for Club activities). The Board is now reviewing a site plan application for Lone Pine's recreational activities (with the exception of the skeet and trap ranges). Even this "simple" application has required an inordinate amount of staff and Board time, and has involved lengthy hearings with various consultants. Regardless of where one stands on this application, the Lone Pine Hunters Club will go down in Hollis Planning Board history as one of the longest, most controversial, and most expensive cases the Board has ever dealt with.

The big news in zoning changes this year is Workforce Housing. This is a State-mandated obligation that all towns in New Hampshire must address. The challenge is to meet the requirements of the law by preparing and adopting a Workforce Housing Ordinance, while still maintaining the integrity of the Town's zoning and not compromising the Town's rural character. The Board wishes to thank our planning consultant, Mark Fougere, for all his hard work in helping us develop an ordinance to bring to the voters for Town Meeting in March. Another important zoning proposal is an expansion of the Home Occupation section of the ordinance. The new ordinance will be known as the Home-Based Business Ordinance and will include three sections – Home Occupation, Home Office and Home Shops. This ordinance is designed to allow limited business use in a residential zone, but only to the extent that it does not adversely affect the appearance or character of the surrounding area. Home Offices will be permitted by right provided they meet the criteria spelled out in the ordinance. Home Occupations and Home Shops will require a Special Exception from the Zoning Board of Adjustment. Special exceptions are only granted when the applicant meets the criteria set forth in the ordinance and the criteria for this section were carefully crafted to protect the residential areas in which these activities will occur.

As an example of the variety of cases and issues that come before the Planning Board during a typical year, consider the following:

- May – Planning Board approves site plan for a Montessori School on Proctor Hill Road
- June and July – Planning Board approves two "riding academies"
- August – Planning Board approves an expansion of the Hollis Post Office
- December – Planning Board approves site plan for an earth materials moving and storage/sales operation on Depot Road.

These are in addition to the usual array of subdivisions, lot line relocations and site plans the Board sees throughout the year. A Planning Board member's life is never dull!

A summary of Planning Board activity for the past year follows this report.

Respectfully submitted,

Ed Makepeace, Chairman

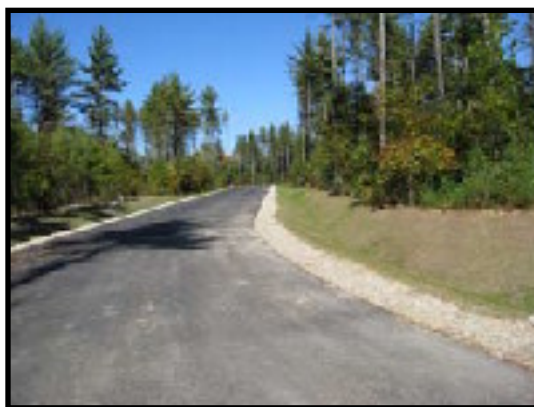
On behalf of the entire Planning Board and staff. Ed Makepeace, Chairman; Doug Gagne, Vice Chairman; Bill Beauregard; Doug Cleveland; Rick Hardy; Cathy Hoffman; David Fite (Alternate); Scott Brunkhardt (Alternate); David Petry, Ex-Officio for Selectmen. Staff: Virginia Mills, Asst. Planner; Mark Fougere, Planning Consultant.

Planning Board Highlights - 2008			
Month	Name	Project	Action
January	Public Hearing	Zoning Amendments	Review
	Tom & Mary Ann Stawasz	2-Lot Subdivision	Review
	Colby & Patricia Buzzell	Lot Line Relocation	Conceptual
February	Chabot Trust	3-Lot Subdivision	Approve
	Siergiewicz Trust	6-Lot Subdivision	Conceptual
	Flint Rock Corp.	22-Lot Subdivision	Review
	Cook Custom Homes	Site Plan - Office Building	Conceptual
	Moskun/Grossman	Site Plan - Montessori School	Conceptual
March	Alan & Stacey Ux	Site Plan - Riding Academy	Conceptual
	Cook Custom Homes	Site Plan - Office Building	Approve
	Alan & Stacey Ux	Site Plan - Riding Academy	Approve
	Paul & Dorothy LaFlamme	Lot Line Relocation	Approve
April	Flint Rock Corp.	22-Lot Subdivision	Review
	Elizabeth Woods	2-Lot Subdivision	Conceptual
	Siergiewicz Trust	6-Lot Subdivision	Review
	Elizabeth Woods	2-Lot Subdivision	Approve
	Sharon Howe	5-Lot Subdivision	Design Review
May	Sharon Howe	5-Lot Subdivision	Design Review
	Moskun/Grossman	Site Plan-Montessori School	Conceptual
	Siergiewicz Trust	6-Lot Subdivision	Approve
	Sharon Howe	5-Lot Subdivision	Design Review
	Lone Pine Hunters Club	4-Lot Subdivision	Review
	Moskun/Grossman	Site Plan-Montessori School	Design Review
	Glen & Leigh Anne Rines	2-Lot Subdivision	Conceptual
June	Sharon Howe	5-Lot Subdivision	Design Review
	Lone Pine Hunters Club	4-Lot Subdivision	Approve
	Leigh & Nouna Kettaneh	Site Plan-Riding Academy	Conceptual
	Hollis Hills Development	18-Lot Subdivision	Conceptual
July	Sharon Howe	5-Lot Subdivision	Approve
	Leigh & Nouna Kettaneh	Site Plan-Riding Academy	Approve
	Hollis Hills Development	18 Lot Sudivision	Conceptual
	Land Protection Study Comm.	Land Purchase-Woodmont East	Conceptual
	Neil & Nancy Rosenberg	2-Lot Subdivision	Approve
August	M. Archambault-NRWA	Watershed Protection	Review
	Hollis Conservation Commission	Conservation Boundary Markers	Review
	Hollis Hills Development	18-Lot Subdivision	Conceptual
	Land Protection Study Comm.	Lot Line Relocation-Woodmont	Approve
	Hollis Post Office	Site Plan-Expansion	Approve
	Bentley Management	Site Plan - Earth Materials	Conceptual
September	Tom & Mary Ann Stawasz	2-Lot Subdivision	Review
	iTRaC Committee	Final Road and Driveway Standards	Review



### Planning Board Highlights-2008 (cont)

	Tom & Mary Ann Stawasz	2-Lot Subdivision	Public Hearing
	Bentley Management	Site Plan - Earth Materials	Site Walk
	Colby & Patricia Buzzell	Lot Line Relocation	Approve
	Bentley Management	Site Plan - Earth Materials	Conceptual
October	Planning Board	Road and Driveway Standards	Public Hearing
	Lone Pine Hunters Club	Site Plan	Review
	Work Session	Proposed Zoning Amendments	Review
November	Work Session	Proposed Zoning Amendments	Review
	Raymond & Joan Lorden	2-Lot Subdivision	Approve
	Lone Pine Hunters Club	Site Plan	Review
	Work Session	Proposed Zoning Amendments	Review
December	Lone Pine Hunters Club	Site Plan	Site Walk
	Lone Pine Hunters Club	Site Plan	Review
	Bentley Management	Site Plan - Earth Materials	Approve
	Work Session	Proposed Zoning Amendments	Public Hearing
	Raisanen Homes	10-Lot Subdivision	Review
	Sky Orchard Realty Trust	Lot Line Relocation	Approve



**Example of new road standards adopted by  
Planning Board in 2008  
Photo: Reggie Ouellette**

## Stormwater Management Committee

The purpose and mission of the Storm Water Management Committee is to ensure that the Town is in compliance with the National Pollution and Discharge Elimination System (NPDES) Phase II Storm Water requirements. This program, an offshoot of the Clean Water Act, is a federal (Environmental Protection Agency) unfunded mandate for towns that have designated Municipal Separate Storm Sewer Systems (MS 4s). Phase II requires towns with MS 4s, which Hollis has, to obtain permits and to develop stormwater management programs in an effort to prevent untreated discharges from entering the system and polluting surface waters.

The committee has been meeting monthly since March working on the development of Town specific measureable goals using guidelines from the EPA. These guidelines, which are minimum requirements, include: construction site storm water runoff control, good housekeeping for municipal operations, post construction stormwater runoff control in development and redevelopment, public involvement and participation, public education and outreach and illicit discharge detection and elimination. An illicit discharge is defined as any discharge to a storm sewer system that is not made up entirely of stormwater. An example would be dumping oil or other hazardous materials into a catch basin.

In 2008 the committee has:

- Developed an Illicit Discharge and Detection Regulation (Adoption of this regulation is expected in 2009)
- Worked with Town Hall staff to develop an Ordinance for the Use of Town Lands
- Participated in the Old Home Days event by distributing information regarding storm water pollution control, hazardous waste disposal and septic system care and maintenance
- Revised the subdivision and site plan application review checklists to include storm water management requirements
- Published a press release in the local newspaper explaining the purpose of the Illicit Discharge and Detection Regulation
- Revised the building permit application and inspection checklists to include provisions for compliance with storm water requirements.
- Completed site inspections of the stump dump and transfer station

2009 marks the beginning of a new permit cycle. The EPA has strengthened its NPDES requirements. In addition to implementing measureable goals, the committee must develop new Storm Water Pollution Prevention Plans for both the stump dump and the transfer station. In addition, the committee in conjunction with the Department of Public Works, is required to conduct quarterly water sampling at both of these sites and submit the results to the EPA. The committee will also be working with the Nashua Regional Planning Commission on a storm water education curriculum for the schools.

Members of the committee would like to thank residents for their support. Please remember to

Throw litter in the trash can, never in the street or in a storm drain

Pick up after your pet

Reduce, Reuse and Recycle

Limit the use of pesticides and fertilizers

Dispose of hazardous waste on collection days at the  
Nashua Regional Planning Commission sponsored  
Hazardous Waste Collection Centers

Respectfully submitted:

Cathy Hoffman, Coordinator

Deborah Adams, Building and Zoning Coordinator

Virginia Mills, Assistant Planner

Don Ryder

Consultants:

Todd Dresser, Stormwater

Dennis LaBombard, Engineering

## Zoning Board of Adjustment

The zoning board of adjustment is a quasi judicial municipal board comprised of 5 regular members and 5 alternates. These men and women play an important role in the development of our community. Each member must exercise proper judgment while interpreting and applying both the ordinance and statute for each individual case. They are praised by some and criticized by others. The ZBA does not propose or adopt legislation, such as zoning and other land use ordinances; that is the role of the planning board. The ZBA functions under very specific guidance established by the Hollis Zoning Ordinance and New Hampshire State Law.

- NH RSA 674:33 gives the ZBA the power to:
  - Hear and decide appeals of administrative decisions;
  - Grant variances from the terms of the zoning ordinance; and
  - Make special exceptions as authorized by the zoning ordinance.
- NH RSA 674:33-a authorizes the ZBA to:
  - Grant equitable waivers of dimensional requirements, which provides for a process of legalizing existing violations of dimensional requirements.

Several members of the Hollis ZBA recently worked with members of the Hollis Planning Board and Town Staff to develop a new Home Based Business Ordinance, which has been included on the 2009 Planning Board ballot. This new ordinance recognizes the need for some residents to use their homes for limited business use, yet also protects the residential character of the neighborhoods. Especially during the current economic crisis, it is important to enable Hollis residents the ability to work from their homes in a way that will not adversely affect the surrounding area. This new ordinance separates home based businesses into 3 distinct groupings, each with differing levels of criteria for approval.

- **Home Office** – Has no employees other than the owner and no customers/clients on the premises. As long as all criteria have been met, no special exception approval is needed.
- **Home Occupations** – Conducted on the premises by the resident of the dwelling and may have customers/clients on the premises. ZBA approval of a special exception is required.
- **Home Shop** – Provides sales and/or service operations off premises and will not have customers/clients on the premises. ZBA approval of a special exception is required.

The Hollis ZBA typically meets on the second Thursday of each month to decide on presented cases with an occasional 2<sup>nd</sup> meeting during the month, depending on the number of applications. During 2008 the ZBA heard a total of 45 applications; of these, 27 appeals were granted, 13 appeals denied and 5 cases tabled by the Board. One of the denials has been appealed to Hillsborough County Superior Court, with a trial date set for February 2009.

### Hollis Zoning Board of Adjustment – Membership

John Andruszkiewicz, Chairman  
Jim Belanger, Member  
Cindy Tsao, Alternate  
Gerald Moore, Alternate  
Paul Cain, Alternate

Brian Major, Vice-Chairman  
S. Robert Winer, Member  
Rich Gustafson, Alternate  
Rick MacMillan, Alternate  
Vacancy, Alternate

Respectfully submitted,

Deborah Adams, Secretary

**Zoning Board of Adjustment  
Cases-2008**

LOCATION	CASE #	HEARING DATE	TO PERMIT
<b><u>Appeal from an Administrative Decision</u></b>			
<i>Denied</i>			
4 BROAD ST	2008-03	3/20/2008	expansion of nonconforming use.
244 DEPOT RD	2008-34	12/11/2008	overturning a Cease and Desist of the commercial distribution of earth materials
<i>Tabled</i>			
4 BROAD ST	2008-03	2/14/2008	expansion of nonconforming use.
<b><u>Equitable Waiver</u></b>			
<i>Granted</i>			
176 RIDGE RD	2008-07	4/10/2008	porch with 2.4' setback encroachment
60 PLAIN RD	2008-18	7/10/2008	detached garage/shop encroaching on scenic road setback
<i>Tabled</i>			
176 RIDGE RD	2008-07	3/20/2008	porch with 2.4' setback encroachment
<b><u>Motion for Rehearing</u></b>			
<i>Denied</i>			
4 BROAD ST	2008-03	5/8/2008	rehearing of an Appeal from an Administrative Decision made by the Building Inspector on 12/5/07 regarding the expansion of nonconforming use.
162 BROAD ST	2008-05	6/12/2008	amending approved home occupation to permit sale of photographic props to the public
3 FLETCHER LN	2008-13	6/12/2008	demolition of existing shed and construction of new shed
64 NEVINS RD	2008-23	10/9/2008	construction of detached garage
<b><u>Special Exception - Accessory Dwelling Unit</u></b>			
<i>Granted</i>			
86 MOOAR HILL RD	2008-15	6/12/2008	construction of detached accessory dwelling unit
105 NARTOFF RD	2008-19	8/21/2008	construction of accessory dwelling unit
<i>Tabled</i>			
105 NARTOFF RD	2008-19	7/10/2008	construction of accessory dwelling unit
<b><u>Special Exception - Home Occupation</u></b>			
<i>Granted</i>			
154 PROCTOR HILL RD	2008-04	2/14/2008	home occupation, namely; Country Secrets, interior decorating
38 FLETCHER LN	2008-08	3/20/2008	home occupation, namely; Law Office of Maura Loftus
54 RIDGE RD	2008-33	11/13/2008	a home occupation, namely; photo studio
<b><u>Special Exception - Nonconforming Lot</u></b>			
<i>Granted</i>			
24 PROCTOR HILL RD	2008-02	1/10/2008	construction of deck and barn
98 RUNNELLS BRIDGE RD	2008-10	4/10/2008	construction of addition for family room/wood shop.
28 MAIN ST	2008-28	10/9/2008	construction of deck
115 SILVER LAKE RD	2008-30	10/9/2008	construction of front farmers porch and conversion of rear deck into heated living space
20 PINE HILL RD	2008-31	10/9/2008	demolition of existing single family residence and construction of new single family residence
2 PATCH RD	2008-32	11/13/2008	construction of 2 sheds
<i>Tabled</i>			
98 RUNNELLS BRIDGE RD	2008-10	3/20/2008	construction of addition for family room/wood shop.
<b><u>Special Exception - Nonconforming Lot &amp; Structure</u></b>			
<i>Denied</i>			
3 FLETCHER LN	2008-13	5/8/2008	demolition of existing shed and construction of new shed
<i>Granted</i>			
78 SILVER LAKE RD	2008-01	1/10/2008	construction of deck
56 FLINT POND DR	2008-17	7/10/2008	construction of deck
103 CRESTWOOD DR	2008-25	8/21/2008	construction of shed
74 FLINT POND DR	2008-35	12/11/2008	conversion of existing carport into garage

**Zoning Board of Adjustment  
Cases-2008 (cont)**

**Special Exception - Nonconforming Structure**

*Granted*

36 RICHARDSON RD	2008-06	2/14/2008	demolition of existing carriage shed and reconstruction of new carriage shed.
76 DOW RD	2008-36	12/11/2008	construction of shed

**Special Exception - Riding Academy**

*Granted*

40 PINE HILL RD	2008-11	4/10/2008	establishment of a riding academy
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**Variance**

*Denied*

162 BROAD ST	2008-05	4/10/2008	amending approved home occupation to permit sale of photographic props to the public
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*Granted*

8 NARTOFF RD	2008-21	8/21/2008	a driveway in excess of 8%
South Merrimack Rd & Alsun Dr	2008-27	10/9/2008	a cul-de-sac length exceeding 1,500' for a new subdivision

*Tabled*

162 BROAD ST	2008-05	2/14/2008	amending approved home occupation to permit sale of photographic props to the public
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**Variance - Home Occupation**

*Denied*

28 MAIN ST	2008-29	10/9/2008	sale of merchandise and establishment of home occupation, namely; Equine Manor
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**Variance - Setbacks**

*Denied*

140 FARLEY RD	2008-16	6/2/2008	construction of detached garage/barn
68 BROAD ST	2008-20	7/10/2008	construction of inground swimming pool
20 PINE HILL RD	2008-22	8/21/2008	demolition of existing house and construction of new single family residence
64 NEVINS RD	2008-23	8/21/2008	construction of detached garage

*Granted*

36 RICHARDSON RD	2008-12	4/10/2008	construction of handicap ramp
150 PINE HILL RD	2008-14	5/8/2008	construction of shed
22 WEST HOLLIS RD	2008-24	8/21/2008	construction of lean-to barn addition
9 PEPPERELL RD	2008-26	9/11/2008	construction of addition with screen porch

**Variance - Setbacks & Special Exception - Nonconforming Lot**

*Granted*

60 FLINT POND DR	2008-09	3/20/2008	construction of deck
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## Recreation Commission

The Recreation Commission had another successful year continuing to offer and support many athletic programs for the town residents. Accomplishments and improvements for the year:

- Renovation of Nichols field
- Improved field maintenance
- First-aid training for coaches
- Nichols field irrigation expansion
- Collaboration between High School coaches and our youth programs

The Commission goals for 2009:

- Expand adult/senior program offerings
- Increase Diversity of programs

The Commission extends its gratitude and recognition to the following for their support and efforts:

- The many parent volunteers, without whom, the programs offered would not be possible.
- Cal Ripken baseball for maintaining the baseball diamonds
- Paradise Homes for their generous donation of equipment, labor, and materials used in renovating the grass field inside the track at Nichols field.
- Town Selectmen for their continued support of the Recreation Commission
- Hollis School Board & Hollis Brookline Co-op School Board for their support and use of facilities

### Recreation Commission Members

Tim Cardoza, Chairman

David Petry, Selectmen Liaison

Bob Dion

Kevin Doherty

Tim Glover, Vice-Chairman

William Angevine

Virginia Sargent

Beth Zingales, Secretary

Peter Dupont

James McCann

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## Seniors' Association

The Hollis Seniors Association continues to meet on Thursdays at 11 AM in the Lawrence Barn Community Center. Citizens of Hollis who have attained the age of 55 are eligible to join this group. Although, in this fast paced society, residents between 55 and 70 don't seem to consider themselves "seniors" there are many benefits to joining the seniors group. Those "older" members convey much experience to younger seniors and act as teachers for those reaching their advanced years. Programs and presentations enhance membership and the socialization that results. A social network is developed where seniors watch out for each other and a personal bond is often formed. So, if you have been procrastinating about visiting, please don't delay.

The Hollis Seniors has been instrumental in advocating and promoting the Souhegan Valley Transportation Collaborative (SVTC), which is now providing bus transportation from any resident's home to Non-Emergency Medical Appointments with a \$2.00 fee for each one way trip. This service is valuable to those, young and old alike, who either are unable to drive to medical appointments for any reason or who would prefer to take the bus rather than drive themselves or depend on relatives for this transportation. The service is available to all residents, Tuesday thru Thursday and, if successful, will be expanded in the future to include shopping trips or other transportation.

The town of Hollis supports the Seniors and the activities of this group both financially and philosophically. The town selectmen have never flinched in their support of senior citizens in Hollis and continue to do so. On one Thursday per month, the Hollis Women's club provides volunteers to serve the Meals on Wheels for the seniors. The other Thursdays are taken care of by at large community volunteers. Anyone can volunteer to help on a regular or occasional basis by calling Denise April, 465-2273. Hollis Seniors is your link to the Selectmen. We cannot write this article without mentioning the overwhelming support the Hollis Seniors receives from the Hollis-Brookline Rotary Club. Joint trips and outings are always well attended.

Hollis Seniors sponsors community education in seniors matters like the AARP Safe Driving Course, free monthly blood pressure screening, flu shot clinics and presentations dealing with insurance, tax and medical issues applicable to seniors. Check out the web site, [www.hollisseniors.org](http://www.hollisseniors.org), for more details.

Officers of the Senior Citizens group for the coming year are: President, Phyllis Houle; Vice President, Virginia Wilkins; Secretary, Jim Bélanger; Treasurer, Sandy Bélanger; and Publicity Chair, Andy Seremeth.

# **Hollis Old Home Days**

## **September 12-13, 2008**

### **“Keeping Traditions Alive”**

With the absence of the Old Home Day event in 2007, the Old Home Day Committee, with the help of past and new members, pulled together to bring back a favorite town wide event.

The Old Home Day celebration, an event held every September, has long been considered the essence of what small town life is all about. This years event brought back that essence. The weekend started with a rainy Friday night, but the event went on with everyone having a great time. The entertainment, vendors and amusements were well attended and were a great start to the weekend festivities.

Saturday brought out the sun and a record-breaking crowd. Town residents of all ages partook in the event on many levels enjoying the super parade, entertainment, food, and demonstrators. Old-time favorites such as hot air balloon rides, tractors, a cooper, blacksmith the silent auction, pet parade and the famous chicken B-B-Q helped to make the day a great one for all.



**Cow Pattie Bingo**

The event closed with a spectacular fireworks display made possible by the generous donations given by the residents and businesses of this great town.



**Vintage High Wheeler**

The Old Home Day Event is such an important part our community and it is a pleasure to work with the dedicated people who have stepped forward to help make this event happen.

Thank you to everyone who made this event not only possible but a great success as well.

Please visit our web site for more information on this event or how you can help with the 2009 Old Home Day Event.

Respectfully submitted,  
David Sullivan, Chairman,  
Hollis Old Home Day Committee

**Photos: David Sullivan**

## **Supervisors of the Checklist**

2008 was a record breaking election year from January 8, 2008, the date of the Presidential Primary, to the General Election held on November 4, 2008. Hollis began the day on January 8<sup>th</sup> with a total of 4,977 registered voters. We ended the day with a total of 5,304 registered voters. 327 residents registered to vote and their names were added to the checklist.

At the end of the day on November 4<sup>th</sup> Hollis had 1,869 registered Republicans, 1,235 registered Democrats and 2,650 Undeclared names on the checklist. The grand total of the names of registered voters on the checklist was 5,754. 562 absentee ballots were returned to the Town Clerk's office. There was a heavy voter turnout in Hollis. 5,108 registered voters went to the polls.

Jessica "Jan" Squires resigned from the Supervisors of the Checklist and Laura J. Gargas was appointed to take her position. Laura began her duties on June 16, 2008.

All the checklists are now computerized in the State of New Hampshire. The data entry goes directly to the website in Concord. Most information is readily available to the Supervisors of the Checklist. Corrections, additions and deletions are put into the computer after each election. Voters are scanned into the computer after election days so that the State of New Hampshire has an accurate count of how many voted and how they voted when there is a choice of ballot.

The Checklist Supervisors would like to take this opportunity to thank all of those responsible for helping make the elections here in Hollis such a success. Hollis had record turnouts and many people are needed for the preparation and running of an election. A lot of volunteers are on the scene at 6 AM and many others do not leave the polls until after 11:30 PM. Please accept our THANK YOU for a big job well done.

Laura J. Gargas  
Julia L. McCoy "Judy"  
Lydia L. Schellenberg  
Supervisors of the Checklist



**Hollis Town Meeting  
Town Elections  
March 11, 2008**

The meeting was called to order by Moderator James Squires, at 7:00AM, for voting on the following subjects:

1. To choose all necessary Town Officers for the ensuing year.  
Selectman – 3yrs – Frank Cadwell and Vahrij Manoukian  
Town Clerk – 3yrs – Nancy B Jambard  
Moderator – 2yrs – James Squires  
Budget Committee – 3yrs – Bill Matthews and Frank Whittemore  
Library Trustee – 3yrs – Laurel Lang and Michael Dougherty  
Supervisors of the Checklist – 6yrs – Lydia Schellenberg  
Trustees of the Trust Fund – 3yrs – Shelly Gillis  
Cemetery Trustee – 3yrs – Doug Gagne

2. To conduct other business by official ballot.

Ballot Questions – Planning Board:

1. Building Area	Yes - 538	No - 198
2. Net Tract Area	Yes - 533	No - 193
3. Unaltered Slopes	Yes - 580	No - 154
4. HOSPD density	Yes - 547	No - 181
5. HOSPD open space	Yes - 538	No - 185
6. Septic System Capacity	Yes - 497	No - 252
7. Accessory Dwelling – Internal Heating	Yes - 374	No - 346
8. Delete – Add new HDC Ordinance	Yes - 448	No - 260
9. Temporary Structure	Yes - 485	No - 250

A True Copy of Record – Attest:

Nancy Beal Jambard  
Hollis Town Clerk

## **Hollis Town Meeting**

### **Wednesday March 12, 2008**

The meeting was reconvened at 7:00PM by Moderator James Squires, at the Hollis-Brookline Co-operative High School Gymnasium.

**ARTICLE 1** – Motion by Mark Le Doux to hear reports of Selectmen and other Town Offices and Committees. Seconded by Melinda Willis. The VFW presented the “Citizen of the Year Award” to Dan Harmon. He has been heading the Strategic Planning Committee for the last three years. This committee evaluates the impact of the buildout on the Town of Hollis. A “Dedicated Spouse Award” was awarded to Patti Harmon for her support of Dan through this process.

The Selectmen thanked the 150 volunteers who make up  $\frac{3}{4}$  of the Towns workforce. Also, they thanked Cath Hallsworth and Arthur LeBlanc for their many years of dedication working for the town. Hopefully, they are enjoying their retirement.

There was an announcement from the Conservation Commission announcing a Conservation Easement given to the town by the Richard Walker family.

Also, the Land Protection Committee announced that the Hill family of Pine Hill Rd has given the Town a Conservation Easement on their land on Pine Hill Rd.

Two dedications were presented on Mort Goulder and Louise King – two people who gave many years of their lives to making the town of Hollis a better place to live. Mort for the many years on the budget committees and school boards in town. Louise as Administrative Assistant to the Selectmen.

Presentation of a gift to retiring Selectman Melinda Willis for her many years of service to the town.

**ARTICLE 1-CARRIED.**

**ARTICLE 2** – Motion by Mark Le Doux to see if the Town will vote, pursuant to RSA 72:39-a & b, to modify the elderly exemption from property tax in the Town of Hollis based on assessed value, for qualified full time resident tax payers to be as follows: to a person 65 years of age up to 75 years, (\$125,000) \$144,00; to a person 75 years up to 80 years, (\$150,000) \$172,500; to a person 80 years of age or older (\$175,000)\$201,500. To qualify, the person must have resided in the State of New Hampshire at least 3 consecutive years preceding April 1<sup>st</sup>, of the year in which the exemption is claimed, and own the real estate individually, or jointly, or in common with the resident’s spouse, either of whom meets the age requirement, or owned by a resident jointly, or in common with a person not the resident’s spouse, if the resident meets the applicable age requirement, or owned by a resident, or the resident’s spouse, either of whom meets the age requirement,, and when they have been married to each other for at least five consecutive years. In addition, the taxpayer must have a gross income of not more than (\$30,000) \$33,000 or, if married, a combined gross income of not more than (\$40,000) \$44,000, and own net assets not in excess of (\$100,000) \$110,000, excluding the value of the person’s residence, or, if married, combined net assets not in excess of \$110,000, excluding the value of the residence. (Pursuant to RSA 72:27-a, a simple majority by ballot vote is required to adopt this article.) Seconded by Mark Johnson.

AMENDMENT: Motion by Basil Mason to replace “ own net assets not in excess of (\$100,000) \$110,000 with \$500,000. Seconded by Peter Band. **DEFEATED.**

Recommended by Selectmen

Recommended by Budget Committee

**ARTICLE 2 – CARRIED.**

**ARTICLE 3** – Motion by David Petry to see if the Town will vote to establish an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Municipal Buildings and Facilities Maintenance Fund for the purpose of repairing and maintaining municipal buildings and facilities and to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for this fund, and further, to appoint the Board of Selectmen as agents to expend from this fund. Seconded by Vahrij Manoukian.

AMENDMENT: Motion by Walter Jamieson to put in “emergency Municipal Buildings and Facilities Maintenance Fund”. Seconded by John Ferlins. **CARRIED.**

Recommended by Selectmen

Recommended by Budget Committee

**ARTICLE 3 – CARRIED AS AMENDED.**

**ARTICLE 4** – Motion by Mark Johnson to see if the Town will raise and appropriate the sum of Seven Hundred Twenty Four Thousand Four Hundred-Ninety Dollars (\$724,490) to be added to the Employee Health Insurance Expendable Trust Fund established at the 2005 Annual Town Meeting. Seconded by Mark Le Doux.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 5** – Motion by Mark Johnson to see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Compensated Absences Expendable Trust Fund established at the 2002 Annual Town Meeting. Seconded by Mark Le Doux..

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED

**ARTICLE 6** – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sums set forth below from the special revenue funds already established. Such appropriations shall be used for the purpose of covering Police Private Details, Old Home Day and Ambulance expenses and shall be funded from various vendors and users. Any surplus in said funds shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said funds for a specific purpose related to the purpose of the funds or source of revenue.

Police Private Detail Fund	\$100,000.00
Old Home Day Fund	\$ 50,000.00
Ambulance Fee Fund	\$200,000.00
TOTAL	\$350,000.00

Seconded by Melinda Willis.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 7** – Motion by Vahrij Manoukian to see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B:2.II. The money received from fees and charges for recreation services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the town's general fund unreserved fund balance. The town treasurer shall have custody of all the monies in the fund, and shall pay out the same only upon order of the Board of Selectmen (no further town meeting approval required). These funds may be expended only for recreation purposes as defined in RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other town funds that have not been appropriated for that purpose. Seconded by David Petry.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 8** – Motion by Mark Ledoux to see if the town will vote to raise and appropriate the sum of One Hundred Sixty Thousand Dollars (\$160,000) to design and construct a new sidewalk on Ash Street extending from the Post Office to approximately the intersection of Main Street and Silver Lake Road. Eighty percent (\$128,000) of the project cost will be reimbursed by the State of New Hampshire Department of Transportation under a Federal Transportation Enhancement Program grant awarded to the Town and the remaining twenty percent (\$32,000) will be funded by the Town. Seconded by Vahrij Manoukian.

AMENDED: Motion by Basil Mason to amend "start at Rte 122 to Village Marketplace" Seconded by Richard Nichols.  
DEFEATED.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 9** – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) to purchase mobile data terminals for four (4) police vehicles. Seconded by David Petry.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 10** – Motion by Thomas Jambard to see if the Town will vote to authorize the selectmen to enter into a seven (7) year lease purchase agreement for the sum of Four Hundred Thousand Dollars (\$400,000), plus interest, for the purpose of lease purchasing a fire engine for the Fire Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Thirty Two Thousand Seven Hundred Seventeen Dollars (\$32,717) for the first year's payment for that purpose. This lease purchase agreement contains an escape clause. Seconded by William Beauregard.

FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
\$32,717	\$65,434	\$65,434	\$65,434	\$65,434	\$65,434	\$65,434	\$32,717	\$458,038

Motion by Bill Matthews to move question. Seconded by William Beauregard. CARRIED.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 10a** - Motion by Jim Belanger to TABLE this ARTICLE. Seconded by Chris Hyde. Article 10a as written – To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Seven Thousand Dollars (\$137,000) to be placed in the Major Fire Equipment Capital Reserve fund established for this purchase at the 2002 annual meeting.

Not recommended by Selectmen  
Recommended by Budget Committee  
CARRIED – TO TABLE.

**ARTICLE 11** – Motion by Mark Le Doux to see if the Town will vote to authorize the selectmen to enter into a seven (7) year lease purchase agreement for the sum of One Hundred Ten Thousand Dollars (\$110,000), plus interest, for the purpose of lease purchasing a forestry fire truck for the Fire Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Nine Thousand Three Dollars (\$9,003) for the first year's payment for that purpose. This lease purchase agreement contains an escape clause. Seconded by Mark Johnson.

FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
\$9,003	\$18,006	\$18,006	\$18,006	\$18,006	\$18,006	\$18,006	\$9,003	\$126,042

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 12** – Motion by Vahrij Manoukian to see if the Town will vote to authorize the selectmen to enter into a seven (7) year lease purchase agreement for the sum of Two Hundred Thousand Dollars (\$200,000), plus interest, for the purpose of lease purchasing a fire tank truck for the Fire Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Sixteen Thousand Three Hundred Sixty Two Dollars (\$16,362) for the first year's payment for that purpose. This lease purchase agreement contains an escape clause. Seconded by Mark Johnson.

FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
\$16,362	\$32,725	\$32,725	\$32,725	\$32,725	\$32,725	\$32,725	\$16,362	\$229,074

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 12a** – Motion by Melinda Willis to TABLE this Article. Seconded by Vahrij Manoukian. Article as written: To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to repair the 1984 International tanker truck body.

Not recommended by Selectmen.  
Recommended by Budget Committee  
CARRIED – TABLED.

**ARTICLE 13** – Motion by Mark Le Doux to see if the Town will vote to discontinue the Four-Wheel Drive Utility Truck (forestry) Capital Reserve Fund created in 1987. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the general fund. (Estimated balance \$26,000). Seconded by Melinda Willis.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 14** – Motion by Vahrij Manoukian to see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of Two Hundred Seventy Thousand Dollars (\$270,000), plus interest, for the purpose of lease purchasing two (2) dump trucks with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Twenty Nine Thousand Seven hundred Fifty Three Dollars (\$29,753 for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause. Seconded by David Petry.

FY08	FY09	FY10	FY11	FY12	FY13	TOTAL
\$29,753	\$59,506	\$59,506	\$59,506	\$59,506	\$29,753	\$297,530

AMENDED: Motion by David Tiffany to “lease purchasing one (1) dump truck”. Seconded by William Ashe.  
AMENDMENT – DEFEATED.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 14a** – Motion by Mark Le Doux to TABLE this Article. Seconded by Melinda Willis. Article as written: To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Five Thousand Dollars (\$135,000) to purchase a new dump truck with equipment and attachments, and to authorize the withdrawal of Twenty Thousand Dollars (\$20,000) from the Major Highway Equipment Capital Reserve Fund established for this purpose. The balance of One Hundred Fifteen Thousand Dollars (\$115,000) is to come from general taxation.

Not Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED – TO TABLE.

**ARTICLE 15** – Motion by Vahrij Manoukian to see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of Seventy Five Thousand Dollars (\$75,000), plus interest, for the purpose of lease purchasing one (1) back hoe with attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Eight Thousand Two Hundred Sixty Nine Dollars (\$8,269) for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause. Seconded by David Petry.

FY08	FY09	FY10	FY11	FY12	FY13	TOTAL
\$8,269	\$16,539	\$16,539	\$16,539	\$16,539	\$8,269	\$82,694

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 16** – Motion by David Petry to see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of Two Hundred Thousand Dollars (\$200,000), plus interest, for the purpose of lease purchasing one (1) excavator with attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Twenty Two Thousand and Thirty Four Dollars (\$22,034) for the first year's payment for that purpose . This lease purchase agreement contains an escape clause. Seconded by Vahrij Manoukian.

FY08	FY09	FY10	FY11	FY12	FY13	TOTAL
\$22,034	\$44,068	\$44,068	\$44,068	\$44,068	\$22,034	\$ 220,340

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 17** – Motion by Vahrij Manoukian to see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of Thirty Eight Thousand Dollars (\$38,000), plus interest, for the purpose of lease purchasing one (1) Skid Steer with attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Four Thousand One Hundred Ninety Six Dollars (\$4,196) for the first year's payment for that purpose. This lease purchase agreement contains an escape clause. Seconded by Mark Le Doux.

FY08	FY09	FY10	FY11	FY12	FY13	TOTAL
\$4,196	\$8,391	\$8,391	\$8,391	\$8,391	\$4,196	\$41,956

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 18** – Motion by Thomas Jambard to see if the Town will vote to discontinue the Major Equipment Highway Capital Reserve Fund created in 2002. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the general fund. (Estimated balance \$20,000) Seconded by William Beauregard.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 19** – Motion by William Beauregard to see if the Town will vote to raise and appropriate Fifty Eight Thousand Three Hundred Thirty Eight Dollars (\$58,338) for the purpose of hiring one (1) new full-time police officer, including estimated benefit expenses, related equipment and uniforms, beginning in April of 2008. (The cost associated with salary and benefits for one police officer for the 12-month period of 2009 is estimated to be \$77,784) Seconded by Thomas Jambard. AMENDMENT: Motion by Thomas Jambard to move question. Seconded by William Beauregard. CARRIED.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 20** – Motion by Melinda Willis to see if the Town will vote to raise and appropriate the sum of Seven Million Eight Hundred Ninety Two Thousand Two Hundred Forty Two Dollars (\$7,892,242), which represents the operating budget of the Town for 2008, not including appropriations by special warrant articles and other appropriations voted separately. Seconded by David Petry.

Recommended by Selectmen  
Recommended by Budget Committee  
CARRIED.

**ARTICLE 21** – Petitioned Warrant Article – We the undersigned legal residents and registered voters of Hollis, NH, do hereby petition the Board of Selectmen of the Town of Hollis to include as a Warrant Article at the 2008 Annual Town Meeting the following:

Motion by Claire Helfman to see if the Town will vote to approve the following resolution to be forwarded to our State Representatives, our State Senator and our Governor:

RESOLVED: We the citizens of Hollis, NH believe in a New Hampshire that is just and fair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the “Pledge”, have an open discussion covering all options, and adopt a revenue system that lowers property taxes. Seconded by David Tiffany.

Motion by Steve Realmuto to TABLE this Article. Seconded by Chris Hyde. CARRIED.

**ARTICLE 22**-To transact any other business that may legally come before meeting. Seeing no other business to come before this meeting, James Belanger made a motion, at 12:15am, to adjourn the meeting. Seconded by Thomas Jambard. Meeting adjourned at 12:15 am, March 13,2008

NANCY B. JAMBARD

HOLLIS TOWN CLERK

## Hollis Births-2008

Date	Child's Name	Father's Name	Mother's Name	Place Of Birth
1/2/2008	Lumb,Fletcher Setsuro	Lumb, Douglas	Lumb, Yuka	Nashua, NH
1/14/2008	Freishtat,Dylan Owen	Freishtat, Ethan	Freishtat, Erica	Nashua, NH
2/3/2008	Beinder,Aleksandar Kassian	Beinder, Kristofer	Beinder, Katherine	Nashua, NH
2/19/2008	Carmen,Dylan James	Carmen, Shawn	Caisse, Heather	Nashua, NH
2/21/2008	Robbins,Charlotte Grace	Robbins, Scott	Robbins, Mary Jo	Nashua, NH
2/24/2008	Hardy,Quinn Bella	Hardy, Cameron	Hardy, Nicole	Nashua, NH
3/18/2008	Van Uitert,William Legrand	Van Uitert, Robert	Van Uitert, Darby	Nashua, NH
3/19/2008	Chiccino,Matthew James	Chiccino, Michael	Chiccino, Bernadette	Nashua, NH
3/24/2008	Billingsley,Chad Michael	Fusi Billingsley, Brandon	Fusi Billingsley, Lee-Ann	Nashua, Nh
3/25/2008	Olguin Trejo,Danny	Olguin, Sabino	Trejo, Azucena	Nashua, Nh
4/6/2008	Curley,Aidan John	Curley, Matthew	Curley, Caitlin	Nashua, Nh
4/15/2008	Brewer,David Daniel	Brewer, David	Brewer, Kimberly	Nashua, Nh
4/16/2008	Petrosyan,Rima Maria	Petrosyan, Smbat	Azizian, Maria	Nashua, Nh
5/18/2008	Cutter,Courtney Catherine	Cutter, Ryan	Cutter, Christine	Nashua, Nh
5/25/2008	Zawadowskiy,Alexander Andrey	Zawadowskiy, Andrey	Sokhina, Ekaterina	Nashua, Nh
5/30/2008	Lapierre,Allie Elizabeth	Lapierre, Donald	Lapierre, Melody	Nashua, Nh
6/4/2008	Mackie,Sara Alice	Mackie, Christopher	Mackay, Jennifer	Nashua, Nh
6/6/2008	Kaminaris,Hunter Fesler	Kaminaris, Christos	Kaminaris, Stephanie	Nashua, Nh
6/8/2008	Eckman,Megan Elise	Eckman, John	Eckman, Elise	Nashua, Nh
6/12/2008	Burton,Everett Thomas Romberg	Burton, John	Burton, Kimberly	Nashua, Nh
6/16/2008	Coombs,Parker Robert	Coombs, Robert	Coombs, Tamra	Nashua, Nh
6/17/2008	Hillard,Veronica Rose	Hillard, Ronald	Hillard, Christina	Nashua, Nh
6/26/2008	Awada,Rakan	Awada, Hassan	Awada, Rana	Nashua, Nh
7/15/2008	Bottomley,Turner Lorden	Bottomley, Robert	Bottomley, Amy	Nashua, Nh
7/16/2008	Farnworth,Diana Lauren	Farnworth, Bruce	Farnworth, Kritsa	Derry, Nh
8/6/2008	Williams,Alton Ramon	Williams, Milton	Jones, Leesa	Nashua, Nh
8/11/2008	Schlunk,Andrew Rudolf	Schlunk, John	Starins, Sonja	Nashua, Nh
8/29/2008	Feeney,Winston Kirk	Feeney, Bryant	Feeney, Kyla	Nashua, Nh
9/18/2008	Epps,Adam Robert	Epps, Robert	Epps, Colleen	Nashua, Nh
9/25/2008	Walega,Sarah Ann	Walega, Brian	Walega, Inger	Nashua, Nh
10/7/2008	Dickau,Erich Anthony	Dickau, Perry	Dickau, Katrine	Nashua, Nh
11/13/2008	Waybright,Nicholas John	Waybright, Jeremy	Waybright, Kristen	Nashua, Nh
12/9/2008	Tomczyk,Preston Alexander	Tomczyk, Lukasz	Tomczyk, Joann	Nashua, Nh
12/15/2008	Grassett,Emily Madison	Grassett, Garrick	Bois, Amanda	Nashua, Nh



## Hollis Deaths-2008

Date	Decedent's Name	Place Of Death	Father's Name	Mother's Maiden Name
1/5/2008	Gimby, Valerie	Nashua	Wilkes, Charles	Brown, Lillian
1/25/2008	Goulder, Morton	Nashua	Goulder, Adolph	Levine, Irene
1/29/2008	King, Louise	Nashua	Rabbage, Thomas	Kokal, Adele
1/31/2008	Facteau, Leone	Hollis	Berube, Alfred	Duford, Desarie
2/6/2008	Bornecke, Christel	Hollis	Unknown	Unknown
2/12/2008	Merriam, Harry	Tilton	Merriam, Chester	Mayfield, Myrtle
2/18/2008	Gaudette, Normand	Nashua	Gaudette, Delphis	Pelletier, Elizabeth
3/7/2008	Sklavounos, Dimitra	Peterborough	Sklavounos, Alexander	Karonis, Maria
3/11/2008	Voss, John	Merrimack	Voss, Enoch	Porter, Lulu
3/20/2008	Gilman, Kenneth	Nashua	Gilman, George	Barrett, Hattie
3/28/2008	Dilorenzo, Mariapia	Hollis	Carrer, Basilio	Grossi, Elda
4/28/2008	Brown, Tyler	Nashua	Brown, Clarence	Ramey, Agnes
5/4/2008	Bucknam, Beth	Hollis	Theken, Richard	Pavlica, Carol
5/5/2008	Kennedy, Anne	Nashua	Brenyo, Michael	Varhola, Mary
5/19/2008	Slater, Steven	Merrimack	Slater, Donald	Smith, Mary
5/21/2008	Simonds, Alice	Hollis	Burton, John	Woodward, Elizabeth
5/27/2008	Russell Jr, George	Hollis	Russell, George	Converse, Evelyn
6/18/2008	Bliden, Nancy	Merrimack	Bell, Harry	Worcester, Helen
7/30/2008	Rowe, Shirley	Hollis	Fuller, Arlington	Garland, Evelyn
8/17/2008	Bassett, Margaret	Nashua	Scanlon, Patrick	Twoig, Ethel
8/21/2008	Luthi, Oscar	Nashua	Luthi, Fritz	Spengler, Selma
8/25/2008	Scumniotales, James	Nashua	Scumniotales, Peter	Xenakis, Soultana
10/1/2008	Storm, Francis	Hollis	Storm, Richard	Cave, Dorothy
10/12/2008	Wisecarver, Wendell	Nashua	Wisecarver, Samuel	Carlson, Minnie
11/1/2008	Yamamoto, Hisao	Nashua	Yamamoto, Toshiro	Miyagishima, Kiyoko
11/22/2008	Purcell, Donald	Hollis	Purcell, Walter	Swan, Jane
11/23/2008	Gerlach, Oscar	Hudson	Gerlach, Oscar	Piper, Carrie
11/23/2008	Tellier, Janet	Hollis	Soutter, Robert	Randlett, Dorothy
11/26/2008	Pelkey, Timothy	Hollis	Pelkey, Edwin	Wenglowski, Eleanore
11/30/2008	Jackson, Earl	Nashua	Jackson, Frank	Berard, Albina
12/28/2008	Ward, Anne	Nashua	Mcneela, James	Ward, Anne
12/28/2008	Boudreaux, Dorothy	Hollis	Steeves, Herbert	Harrison, Emma

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## Hollis Civil Unions - 2008

Date	Person A Name	Person A Residence	Person B Name	Person B Residence
10/26/2008	Champigny, Regent R	Hollis, Nh	Lundquist, Peter D	Hollis, Nh

## Hollis Marriages-2008

Date	Groom's Name	Groom's Residence	Bride's Name	Bride's Residence
1/19/2008	Vondette, Daniel M	Hollis, Nh	Caron, Joanne M	Hollis, Nh
1/26/2008	Smith, Neil J	Brookline, Nh	Janeiro, Catherine M	Hollis, Nh
2/25/2008	Saunders, Christopher R	Hollis, Nh	Bennell, Sharon	Hollis, Nh
3/26/2008	Mendolia, Gregory S	Hollis,Nh	Golovko, Zhanna	Hollis, Nh
3/29/2008	Underhill, James A	Hollis,Nh	Gervais, Joanne	Hollis, Nh
4/11/2008	Ford, Jon R	Enid, Ok	Butler, Diane E	Enid, Ok
4/12/2008	Houle, Paul R	Hollis,Nh	Packard, Janet	Milford,Nh
4/19/2008	Bezanson, Steven D	Pepperell, Ma	Drinkwine, Deborah A	Pepperell, Ma
5/10/2008	Leger, Keith A	Hollis,Nh	Marcheterre, Danielle T	Hollis, Nh
5/17/2008	Holland, Paul C	Wilton,Nh	Callahan, Bonnie L	Hollis, Nh
5/23/2008	Edwards, Steven B	Hollis, Nh	Smith, Heidi	Hollis, Nh
5/26/2008	Kehaias, Theoginis	Hollis, Nh	Rothwell, Meredith L	Hollis, Nh
6/8/2008	Marcum, Russell	Hollis, Nh	Whittemore, Joan B	Hollis, Nh
6/17/2008	Slater, Andrew M	Hollis, Nh	Jamison, Maggie D	Hollis, Nh
6/28/2008	Jollymore, Eric S	Bridgewater, Ma	Thompson, Jennifer L	Bridgewater, Ma
7/3/2008	Couris, Geoffrey J	Amherst, Nh	Wear, Diane M	Danvers, Ma
7/5/2008	Lupien, Jeffrey M	Norwood, Ma	Hart, Jennifer C	Norwood, Ma
7/19/2008	Kelley, Timothy M Jr	Heuvelton, Ny	Dubey, Leeann L	Dunstable, Ma
7/26/2008	Blood, Ralph B	Groton, Ma	Berberian, Sharon L	Groton, Ma
7/26/2008	Cassidy, William E	Lunenburg, Ma	Callahan, Tamara M	Lunenburg, Ma
8/2/2008	Archambault, Keith M	Hollis, Nh	Johnson, Jayme L	Merrimack,Nh
8/3/2008	Luce, Kyle D	Hollis, Nh	Shepard, Lauren G	Amherst,Nh
8/8/2008	Bergeron, Michael R	High Point, Nc	Rancourt, Tanya K	High Point, Nc
8/9/2008	Woodbury, Andrew A	Nashua, Nh	Lagasse, Jennie L	Nashua, Nh
8/22/2008	Rutherford, Eric P	Hollis, Nh	Bishop, Jazmine J	Nashua, Nh
8/22/2008	Ustaitis, Seth M	Lowell, Ma	Landry, Jolene M	Lowell, Ma
8/23/2008	Eiche, David E	Hollis, Nh	Dumas, Denise E	Hollis, Nh
9/13/2008	Maciorowski, Michael D	Hollis, Nh	Johnson, Jennifer J	Hollis, Nh
9/20/2008	Mercer, Joshua M	Nashua, Nh	Morreale, Melissa S	Hollis, Nh
9/20/2008	Dumont, Tyler M	Boston, Ma	Jellen, Amanda R	Boston, Ma
9/26/2008	Paquette, Robert J Iii	Dracut, Ma	Raymond, Renee L	Dracut, Ma
9/27/2008	Cardoza, Manuel J	Hollis, Nh	Levasseur, Linda B	Hollis, Nh
9/27/2008	Bonin, Christopher P	Hollis, Nh	White, Meaghan K	Hollis, Nh
9/28/2008	Carlson, Andrew E	Ayer, Ma	Belmonte, Christina M	Franklin, Ma
10/11/2008	Pollard, Patrick M	Nashua,Nh	Trela, Jennifer L	Nashua,Nh
10/12/2008	Brine, Colin R	Clinton, Ma	Mcpartlan, Megan E	Clinton, Ma
10/17/2008	Kennedy,Michael I	Wolfeboro,Nh	Kennedy, Phyllis L	Hollis, Nh
10/18/2008	Cutler, Paul J	Dracut, Ma	Ahearn, Colleen J	Dracut, Ma
10/19/2008	Allsopp, Dennis A	Aliso Viejo, Ca	Aubin, Stephanie V	Aliso Viejo, Ca
10/25/2008	Mikels, David W Jr	Leominster, Ma	Story, Alycia R	Leominster, Ma
11/1/2008	Walker, Robert C	Plaistow, Nh	Leonard, Pamela A	Hollis, Nh
11/16/2008	Dellarciprete, Michael J	Billerica, Ma	Wilson, Sarah N	Billerica, Ma
12/11/2008	Pearlman, Edward M	Hollis, Nh	Carbone, Nancy M	Hollis, Nh
12/31/2008	Collins, John J	Hollis, Nh	Wentworth, Nancy A	Hollis, Nh

**Hollis School District**  
**For the Year Ending June 30, 2008**

**SCHOOL OFFICERS**  
**2008**

**Hollis School Board**

Mr. William Beaugard, Chair	Term Expires 2009
Mrs. Maura Loftus	Term Expires 2009
Mr. James McCann	Term Expires 2010
Mrs. Susan Benz	Term Expires 2011
Mrs. Alison Haytayan	Term Expires 2011
Mrs. Diane Leavitt, Clerk	Term Expires 2009
Mrs. Claudia Dufresne, Treasurer	Term Expires 2009
Mr. James Bélanger, Moderator	Term Expires 2009

**SAU #41 Administration**

Ms. Susan E. Hodgdon, Superintendent of Schools  
Ms. Carol A. Mace, Director of Curriculum and Instruction  
Ms. Dawna Duhamel, Business Administrator  
Mr. Robert R. Kelly, Director of Special Education  
Mr. Richard Raymond, Network Administrator

**Hollis Elementary Schools**

Hollis Primary School  
Mrs. Elizabeth Allen  
Mrs. Deborah Trottier, Asst.Principal/SpEd. Coordinator

Hollis Upper Elementary School  
Mrs. Candice Fowler , Principal  
Mrs. Katherine McBride, Asst. Principal/SpEd. Coordinator

## **School Warrant**

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON THE TENTH DAY OF MARCH, 2009 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this eleventh day of February, 2009.

William Beauregard, Chair  
Susan Benz  
Alison Haytayan  
Maura Loftus  
James McCann  
SCHOOL BOARD

A true copy of the warrant - Attest:

William Beauregard, Chair  
Susan Benz  
Alison Haytayan  
Maura Loftus  
James McCann  
SCHOOL BOARD

## **Hollis School District Warrant**

The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON THE TENTH DAY OF MARCH, 2009 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 10, 2009.  
Election of two members of the School Board for the ensuing three years.  
Election of a School District Treasurer for the ensuing year.  
Election of a School District Clerk for the ensuing year.  
Election of a Moderator for the ensuing year.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE MIDDLE SCHOOL IN SAID DISTRICT ON THE EIGHTEENTH DAY OF MARCH, 2009, AT 7:00, IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$11,069,678 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation. The budget committee recommends this appropriation.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$157,137 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2009-10 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a 2-year contract. The school board recommends this appropriation.  
The budget committee recommends this appropriation.

Article 4. Shall the Hollis School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only? The school board recommends this article. The budget committee recommends this appropriation.

Article 5. To see if the school district will vote to raise and appropriate a sum of \$40,230 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2009-10 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a 2-year contract. The school board recommends this appropriation. The budget committee recommends this appropriation.

Article 6. Shall the Hollis School District, if Article 5 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 5 cost items only? The school board recommends this article. The budget committee recommends this appropriation.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established Maintenance Fund for administrative and associated structures at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. The school board recommends this appropriation. The budget committee recommends this appropriation.

Article 8. To see if the school district will vote to raise and appropriate up to the sum of \$75,266 to be added to the previously established School Buildings Maintenance Fund from the Hollis School District's June 30, 2009 unanticipated revenues (unreserved fund balance surplus), available for transfer on July 1, 2009. The school board recommends this appropriation.

The budget committee recommends this appropriation.

Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article. The budget committee recommends this appropriation.

Article 10. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 11th day of February, 2009.

William Beauregard, Chair  
Susan Benz  
Alison Haytayan  
Maura Loftus  
James McCann  
SCHOOL BOARD

A true copy of the warrant - Attest:

William Beauregard, Chair  
Susan Benz  
Alison Haytayan  
Maura Loftus  
James McCann  
SCHOOL BOARD

# **Hollis School District Annual District Meeting**

**March 18, 2008**

**Hollis Brookline Middle School, Hollis, NH**

## Hollis School District Board Members

William Beauregard, Chairman  
Susan Benz  
Harry Haytayan  
Jennifer MacLeod  
James McCann

## Hollis School District Budget Committee

Mike Harris, Chairman  
Christopher Hyde  
Scott Bartis  
Melinda Willis, Selectman Representative  
Thomas Jambard  
Mark Johnson

Richard M. Pike, Superintendent of Schools  
Carol A. Mace, Director of Curriculum and Instruction  
Dawna Duhamel, Business Administrator  
Robert R. Kelly, Director of Special Education  
Richard Raymond, Network Administrator  
Teresa Noel, School District Clerk

Moderator Belanger called the meeting to order at 7:05 p.m.

Cara Quigley, of the 6<sup>th</sup> grade, led the voters in the Pledge of Allegiance then sang the National Anthem.

The Moderator gave an overview of the rules for the meeting.

School Board Chair, Bill Beauregard gave presentation to retiring board members, Harry Haytayan and Jennifer MacLeod and presented them with plaques. He also welcomed Allison Haytayan and Maura Loftus.

Chris Hyde welcomed the budget committee.

Superintendent Pike introduced Hollis School District Principals, Assistant Principals and members of the SAU.

Bill Beauregard gave an overview of the district.

## **Article 2**

To see if the school district will vote to raise and appropriate the budget committee's recommended amount of \$10,905,573 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. The budget committee recommends this appropriation. The school board recommends this appropriation. This appropriation does not include appropriations voted in other warrant articles.

**Susan Benz motioned to bring Article 2 to the floor, seconded by Harry Haytayan.**

Bill Beauregard gave presentation for School Board.

Chris Hyde gave presentation for Budget Committee.

Discussion ensued.

**The Moderator called Article 2 to a vote. *The motion carried by card vote.***

**Article 3**

To see if the school district will vote to raise and appropriate a sum of \$ 245,083 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2008-09 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the first year of a 2-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Susan Benz motioned to bring Article 3 to the floor, seconded by Harry Haytayan**

Jim McCann gave presentation.

Chris Hyde gave a statement.

Discussion ensued.

**The Moderator called Article 3 to a vote. *The motion carried by card vote.***

**Article 4**

Shall the Hollis School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only? The school board recommends this article.

**Susan Benz motioned to table, seconded by Jennifer MacLeod.**

**The Moderator brought the motion to table Article 4 to a vote. *The motion carried by card vote.***

**Article 5**

To see if the school district will vote to raise and appropriate a sum of \$ 90,056 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2008-09 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the first year of a 2-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Susan Benz motioned to bring Article 5 to floor, seconded by Jennifer MacLeod.**

**The Moderator brought Article 5 to a vote. *The motion carried by card vote.***

**Article 6**

Shall the Hollis School District, if Article 5 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 5 cost items only? The school board recommends this article.

**Susan Benz motioned to table Article 6, seconded by Jennifer MacLeod.**

**The Moderator brought the motion to table Article 6 to a vote. *The motion carried by card vote.***

**Article 7**

To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established Maintenance Fund for administrative and associated structures at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. The school board recommends this appropriation. The budget committee recommends this appropriation. This article requires no property tax support from general taxation.

**Susan Benz motioned to bring Article 7 to the floor, seconded by Harry Haytayan.**



Bill gave a presentation

Chris Hyde gave a statement

**The Moderator brought Article 7 to a vote. *The motion carried by card vote.***

**Article 8**

To see if the school district will vote to raise and appropriate up to the sum of \$73,632 to be added to the previously established School Buildings Maintenance Fund from the Hollis School District's June 30, 2008 unreserved fund balance, available for transfer on July 1, 2008. The school board recommends this appropriation. The budget committee recommends this appropriation. This article requires no property tax support from general taxation.

**Susan Benz motioned to bring Article 8 to the floor, seconded by Harry Haytayan.**

Bill Beauregard gave a presentation.

Chris Hyde gave a presentation

Discussion ensued.

**The Moderator brought Article 8 to a vote. *The motion carried by card vote.***

**Article 9**

To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article. The budget committee recommends this article.

**Susan Benz motioned to bring Article 9 to the floor, seconded by Jennifer MacLeod.**

Superintendent Pike gave a presentation.

**The moderator brought Article 9 to a vote. *The motion carried by card vote.***

The moderator excused himself and Dr. Squires was appointed as moderate for the remainder of the meeting.

There was a recess at 8:32pm.

Meeting resumed at 8:41pm.

**Article 10**

(By petition) We, the undersigned, being registered voters and residents of Hollis, NH, petition that the nonlapsing sum of \$60,000 be appropriated for the specific purpose of implementing a program to service the academic needs of highly able students at the Hollis Elementary Schools. It is intended that this sum may be used for researching and choosing the best program option to fit the Hollis School District, hiring professional staff, training and purchasing testing and teaching materials. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Maura Loftus motioned to bring Article 10 to the floor, seconded by Bill Beauregard.**

The Moderator stated that there was a petition for a secret ballot vote on Article 10.

Bill Beauregard motioned to amend Article 10, seconded by Jennifer MacLeod.

The amendment would add the words "raised and" and would read:

Article 10. (By petition) We, the undersigned, being registered voters and residents of Hollis, NH, petition that the nonlapsing sum of \$60,000 be raised and appropriated for the specific purpose of implementing a program to service the

academic needs of highly able students at the Hollis Elementary Schools. It is intended that this sum may be used for researching and choosing the best program option to fit the Hollis School District, hiring professional staff, training and purchasing testing and teaching materials. The school board recommends this appropriation. The budget committee recommends this appropriation.

**The Moderator motioned to bring the amended words to a vote. *The motion carried by card vote.***

Maura Loftus gave a presentation.

Jim Belanger read a statement.

Chris Hyde gave statement.

Discussion ensued.

**Basil Mason moved the question, seconded by John Anderson. *The motion carried by card vote.***

The Moderator opened the Polls at 9:10 am for yes/no vote.

The Moderator closed the Polls at 9:19pm.

**The Moderator read the results of the vote. 28 “yes”, 49 “no”. *The motion defeated by ballot vote.***

#### **Article 11**

To transact any other business which may legally come before said meeting.

School Board recognized retiring Superintendent Richard Pike and thanked him for his service.

Superintendent Richard Pike spoke to the professional and support staff.

**Thomas Jambard motioned to adjourn the meeting, seconded by a voter. *The motion carried by card vote.***

Meeting adjourned at 9:28 p.m.

Respectfully submitted,

Teresa Noel  
School District Clerk

# Budget

## Hollis School District Actual And Budgeted Expenditures

Account	Description	Actual Fy 2007-2008	Adopted Fy 2008-2009	Proposed FY 2009-2010	Recommended FY 2009-2010
1100	Regular Instruction	\$3,524,695	\$3,467,541	\$3,177,437	\$3,177,437
1200	Special Education	1,408,974	1,507,197	1,609,443	1,609,443
1260	Esl Program	20,462	62,001	61,901	61,901
2100	Special Education - Student Services	1,731	3,500	3,500	3,500
2120	Guidance	131,022	135,964	137,023	137,023
2134	Health	527,015	710,489	700,207	700,207
2210	Improvement Of Instruction	100,263	214,335	192,960	192,960
2220	Educational Media	168,902	169,976	163,457	163,457
2310	School Board Expense	96,433	131,188	241,187	241,187
2320	Office Of Superintendent	367,067	384,435	386,271	386,271
2400	Office Of Principal	475,204	485,350	467,112	467,112
2600	Operation Of Plant	853,004	771,748	773,464	773,464
2700	Transportation	312,224	306,866	324,930	324,930
2722	Special Education Transportation	75,281	124,863	152,397	152,397
2900	Benefits	1,682,491	1,904,827	1,831,610	1,831,610
4600	Facility Acquisition & Construction	-	1	1	1
5100	Debt Service	402,988	397,431	391,778	391,778
5220	Transfer Special Revenue Funds	214,134	130,000	130,000	130,000
5221	Transfer To Food Service	262,129	333,000	325,000	325,000
5250	Transfer To Expendable Trust Fund	96,882	81,632	-	-
Total		<b>\$10,720,900</b>	<b>\$11,322,344</b>	<b>\$11,069,678</b>	<b>\$11,069,678</b>
5252	Special Warrant Articles			83,266	83,266
Various	Individual Warrant Articles			197,367	197,367
Grand Total				<b>\$11,350,311</b>	<b>\$11,350,311</b>

# Revenue

## Hollis School District Statement of Revenues & Appropriations

Revenue & Credits	Approved by DRA 2007 - 2008	Proposed 2008 - 2009	Approved by DRA 2008 - 2009	Proposed 2009-2010
Unreserved Fund Balance	\$192,804	\$-	\$269,228	\$-
Voted from Fund Balance	79,600	-	73,632	75,266
Tuition	-	-	16,200	16,200
Child Nutrition	284,805	325,000	325,000	325,000
School Building Aid	78,255	72,388	67,058	58,266
Medicaid Distributions	50,000	-	25,000	25,000
Catastrophic Aid	57,500	10,000	68,841	45,000
Earnings on Investments	10,000	10,000	10,000	10,000
Other Local Sources	17,482	40,121	49,871	52,157
Federal Funds	<u>122,041</u>	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>
Subtotal of Revenues	\$892,487	\$587,509	\$1,034,830	\$736,889
District Assessment	\$7,549,957	\$8,358,684	\$7,851,363	\$8,211,380
Adequacy Aid - Tax	1,492,792	1,490,792	1,490,792	1,403,800
Adequacy Aid - Grant	<u>945,359</u>	<u>945,359</u>	<u>945,359</u>	<u>998,242</u>
Total Revenues & Credits	\$10,880,595	\$11,382,344	\$11,322,344	\$11,350,311
Total Appropriations	\$10,880,595	\$11,382,344	\$11,322,344	\$11,350,311

# Financial Report

## Hollis School District

### Statement of Revenues, Expenditures and Changes in Fund Balances

#### All Governmental Funds

For the Fiscal Year Ended June 30, 2008

	General	Grants	Other Governmental Funds	Total Governmental Funds
Revenues:				
School district assessment	\$7,549,957	\$-	\$-	\$7,549,957
Other local	103,983	47,931	217,763	369,677
State	2,714,717	-	2,919	2,717,636
Federal	68,993	160,269	33,259	262,521
Total revenues	10,437,650	208,200	253,941	10,899,791
Expenditures:				
Current:				
Instruction	5,097,745	48,719	-	5,146,464
Support services:				
Student	659,767	143,012	-	802,779
Instructional staff	269,164	17,194	-	286,358
General administration	96,433	-	-	96,433
Executive administration	367,067	-	-	367,067
School administration	475,204	-	-	475,204
Operation and maintenance of plant	853,004	-	-	853,004
Student transportation	387,505	-	-	387,505
Other	1,682,491	5,210	-	1,687,701
Non-instructional services	-	-	264,913	264,913
Debt service:				
Principal	215,636	-	-	215,636
Interest	187,352	-	-	187,352
Facilities acquisition and construction	-	-	3,949	3,949
Total expenditures	10,291,368	214,135	268,862	10,774,365
Excess (deficiency) of revenues over (under) expenditures	146,282	(5,935)	(14,921)	125,426
Other financing sources (uses):				
Transfers in	-	-	105,016	105,016
Transfers out	(105,016)	-	-	(105,016)
Total other financing sources and uses	(105,016)	-	105,016	-
Net change in fund balances	41,266	(5,935)	90,095	125,426
Fund balances, beginning	409,641	17,313	16,694	443,648
Fund balances, ending	\$450,907	\$11,378	\$106,789	\$569,074

# Balance Sheet

Hollis School District

Governmental Funds

For The Fiscal Year Ended June 30, 2008

	General	Grants	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>				
Cash And Cash Equivalents	\$1,453,258	\$31,352	\$22,830	\$1,507,440
Investments	464	-	-	464
Receivables:				
Accounts	924	-	-	924
Intergovernmental	10,012	143,334	106,448	259,794
Interfund Receivable	148,755	-	-	148,755
Prepaid Items	500	-	-	500
Total Assets	<u>\$1,613,913</u>	<u>\$174,686</u>	<u>\$129,278</u>	<u>1,917,877</u>
<b>Liabilities And Fund Balances</b>				
Liabilities:				
Accounts Payable	\$61,571	\$17,238	\$776	\$79,585
Accrued Salaries And Benefits	114,813	-	-	114,813
Intergovernmental Payable	98,922	2,826	16,202	117,950
Interfund Payable	-	143,244	5,511	148,755
Deferred Revenue	887,700	-	-	887,700
Total Liabilities	<u>1,163,006</u>	<u>163,308</u>	<u>22,489</u>	<u>1,348,803</u>
Fund Balances:				
Reserved For Encumbrances	108,047	-	-	108,047
Reserved For Special Purposes	73,632	-	-	73,632
Unreserved, Undesignated, Reported In:				
General Fund	269,228	-	-	269,228
Special Revenue Funds	-	11,378	96,882	108,260
Total Fund Balances	<u>450,907</u>	<u>11,378</u>	<u>96,882</u>	<u>559,167</u>
Total Liabilities And Fund Balances	<u>\$1,613,913</u>	<u>\$174,686</u>	<u>\$119,371</u>	<u>\$1,907,970</u>

## Special Education

Hollis School District

Actual Expenditures For Special Education Programs & Services

Per Rsa 32:11a

<u>Expenses</u>	<u>Fy2007</u>	<u>Fy2008</u>
Salaries	\$1,492,140	\$1,776,584
Benefits	374,708	443,262
Contracted Services	129,411	129,492
Transportation	69,372	75,281
Tuition	171,316	182,505
Materials	19,514	14,626
Equipment	21,896	25,166
Other	298	330
Subtotal	\$2,278,655	\$2,647,246
 <u>Revenue:</u>		
CAstrophic Aid	\$111,559	\$54,698
Medicaid Distribution	67,560	73,227
Idea	164,119	138,148
Preschool	9,076	5,186
Subtotal	\$352,314	\$271,259
 <b>Net Cost For Special Education</b>	 \$1,926,341	 \$2,375,987

## Teacher Roster

Hollis Primary School					
Name		Years in Education	Assignment	College	Degree
Elizabeth	Allen	24	Principal	SUNY Oswego & Rivier	M.S. & CAGS
Deborah	Trottier	22	Asst. Principal/Special Ed. Coord.	Plymouth State	M.Ed.
Allison	Annand	20	Preschool Teacher	Wheelock College	B.S.
Gregory	Ashley	22	Grade 3	Antioch New England	M.Ed.
Pamela	Banks	24	Speech/Language Pathologist	U. Conn.	M.A.
Mary Lee	Barnard	14	Guidance	Rivier	M.Ed.
Nancy	Bernard	9	Grade 1	Lesley Univ.	M.Ed.
Cheri	Birch	7	Environmental science	Univ. Maine, Orono	B.S.
Nichole	Callier	8	Grade 3	Lesley Univ.	M.Ed.
Maureen	Chorma	8	Preschool Coord.-S/L Pathol.	William Paterson Univ.	M.S.
Patricia	Connolly	18	Reading Specialist	Plymouth State	M.Ed.
Carol	Cornell-Smith	10	Grade 2	Castleton	B.A.
Jessica	Cue	4	Grade 1	Fairfield Univ.	M.A.
Elizabeth (Penny)	Currier	11	Grade 2	UNH	M.Ed.
Shannon	Dwyer	4	Grade 2	Lesley Univ.	M.Ed.
Robin	Fitton	15	Speech/Language Pathologist	B.U. and Lesley	M.S.
Joan	Fuller	16	Reading Recovery	Boston Univ.	Ed.M.
Brenda	Golia	12	Special Education	Plymouth State	M.Ed.
Nichole	Gott-Hart	7	Music	Univ. Maine, Orono	B.M.Ed.
Ruth	Hinde-Moura	7	Nurse, Preschool/Kindergarten	Fitchburg State	B.S.N.
Dennis	Kane	29	Kindergarten	Fitchburg State	M.Ed.
Christine	Kelley	13	Special Education	Framingham State	B.S.
Allyson	Krogmann	New	Grade 2	Rivier	B.A.
Ellen	Lencsak	14	School Nurse	Rockland C.C.	R.N.
Susan	Lewis	11	Preschool	Millersville Univ.	M.Ed.
Sandra	Lindquist	14	Spanish	Andrews Univ.	B.A.
Marya	Lorden	2	Grade 3	Rivier	B.A.
Lynn	Lutz	20	School Psychologist/SAIF	Rivier	CAGS
Susan	Manigan	34	Grade 2	Fitchburg State	M.Ed.
Sandra	Martel	11	Grade 1	San Diego State	M.A.
Lauren	Melia	3	Special Education	Plymouth State	M.S.
Danielle	Mock	4	Grade 2	Wheelock College	B.S.
Mary Jo	Naber	18	Grade 1	Towson Univ.	B.S.
Heather	Nelson	12	Reading Specialist	SUNY, Oneonta	B.A.
David	Olszewski	23	Physical Education	Rivier	M.Ed.
William	Olszewski	10	Occupational Therapy	UNH	B.S.
Marian	Pickowicz	20	Reading Recovery	North Adams State	B.S.



## Teacher Roster

Hollis Primary School - Cont'd					
Name		Years in Education	Assignment	College	Degree
Lorraine	Plourde	12	Computer	Notre Dame College	B.A.
Julie	Somorostro	5	Grade 3	Roanoke College	B.A.
Liza	Varanese	3	COTA	Westfield State	B.A.
David	Ward	32	Grade 3	U. Mass., Boston	B.A.
Amy	Young	15	Kindergarten	Boston Univ.	M.Ed.
Amy	Ziminsky	28	Grade 1	Antioch New England	M.A.
<u>District-wide Positions</u>					
Susan	Caron	22	Math Support Teacher	Fitchburg	B.S.
M. Frances	McBee	19	ESL Specialist	Notre Dame College	M.A.

Hollis Upper Elementary School					
Name		Years	Assignment	College	Degree
Candice	Fowler	18	Principal, Hollis Upper	Notre Dame College	M.S.
Katherine	McBride	9	Asst. Principal/Special	Antioch New England	M.Ed.
			Education Coordinator		
Karen	Amber	14	Grade 5	Rivier	M.Ed.
Gail	Ansaldo	20	School Nurse	Keene State	B.A.
Meghan	Bamford	11	Reading Specialist (p-t)	Univ Nottingham, England	M.Ed.
Richard	Bothmer	42	Environmental Science	North Texas State	M.Ed.
Susan	Caron	22	Math Support Teacher	Fitchburg	B.S.
Lesha	Colthart	23	Music	Western Conn. State	B.S.
Mary-Elizabeth	Cregan	9	Grade 5	Framingham State	B.S.
Raymond	Daneau	13	Guidance	Boston Univ.	M.Ed.
Traci	Ekberg	11	Reading Specialist (p-t)	Notre Dame College	M.Ed.
Karen	Fischer	7	Grade 6	SUNY, New Paltz	M.S.T.
Patricia	Flynn	12	Grade 4	Notre Dame College	M.Ed.
Paula	Francis-Springer	8	School Psychologist	Northeastern Univ.	M.S.
Ana	Grant	5	Spanish	Shenandoah Univ.	M.Ed.
Susan	Hoyt	13	Grade 6	American Intl. College	M.Ed.
Elizabeth	Keegan	5	Grade 6	UNH - Franklin Pierce	B.S.
Karen	Kelley	29	Grade 5	Antioch New England	M.Ed.
Nancy	Kring-Burns	14	Special Education	Simmons	M.S.

## Teacher Roster

Hollis Upper Elementary School - Cont'd					
Name		Years	Assignment	College	Degree
Paula	Lockard	4	Grade 5	UNH	M.Ed.
Betty	Marshall	10	Special Education	Rivier	M.Ed.
Mary	Martin	22	Special Education	Simmons	M.A.T.
Colleen	McBride	6	Grade 5	Boston College	M.Ed.
Caryn	Miller	6	Grade 4 Interim	Anna Maria College	M.Ed.
Nicholasa	Moreau	1	Grade 5	Keene State	B.S.
Susan	Morelli	28	Speech/Language Pathologist	Northeastern	M.S.
Brenda	Nickerson	14	Grade 4	Lesley	M.Ed.
MaryLou	Noonan	19	Grade 6	Kean College	B.A.
Jamie	Pelletier	2	Grade 6	U. Maine, Fort Kent	B.S.
Robert	Pooler	2	Grade 4	UNH	M.Ed.
Alexander	Pope	8	Art	UNH	M.A.T.
Kari	Raiano	7	Reading Specialist	Simmons	M.S.
Gail	Rogers	16	Computer	Cambridge College	M.A.
Jonathan	Rubin	3	Grade 4	Antioch New England	M.Ed.
Melissa	Straub	1	Grade 6	Fitchburg State	M.Ed.
Lisa	Stone	11	Grade 4	UNH	M.Ed.
Heather	Sylvia	New	Special Education	Rivier	M.Ed.
Elizabeth	Thorpe	12	Instrumental Music	U. Lowell	M. Music
Johanna	Wenger	New	Grade 5	Providence College	B.A.
Melanie	White	7	Grade 5	UNH	M.Ed.
Thomas	Williamson	15	Physical Education	Springfield College	B.S.
District-wide Positions					
Susan	Caron	22	Math Support Teacher	Fitchburg	B.S.
M. Frances	McBee	19	ESL Specialist	Notre Dame College	M.A.

**Hollis Elementary School Community**  
**Administrative Team Report**  
2008-2009

**Hollis Primary School**  
36 Silver Lake Road

**Hollis Upper Elementary School**  
12 Drury Lane

Respectfully submitted by Elizabeth Allen, Candice Fowler, Deborah Trottier, and Katherine McBride

**Mission Statement**

“Hollis Elementary School is dedicated to educating the whole student. It is our goal to nurture students and help them become well-rounded, self-respecting, friendly, and sensitive individuals. We seek to provide a challenging curriculum with flexibility to meet the needs of each student. We recognize and respect different learning and teaching styles. Our high expectations for academic achievement are balanced with giving students a broader sense of the world and the desire to perform service to others.”

**District Schools**

Instructional leadership is provided by our administration team in each building and consists of a Principal and an Assistant Principal/Special Education Coordinator. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. Administrators work together to support a dynamic educational experience for all Hollis students. We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program. We pride ourselves on having an open door policy and always welcome community involvement.

**Academics**

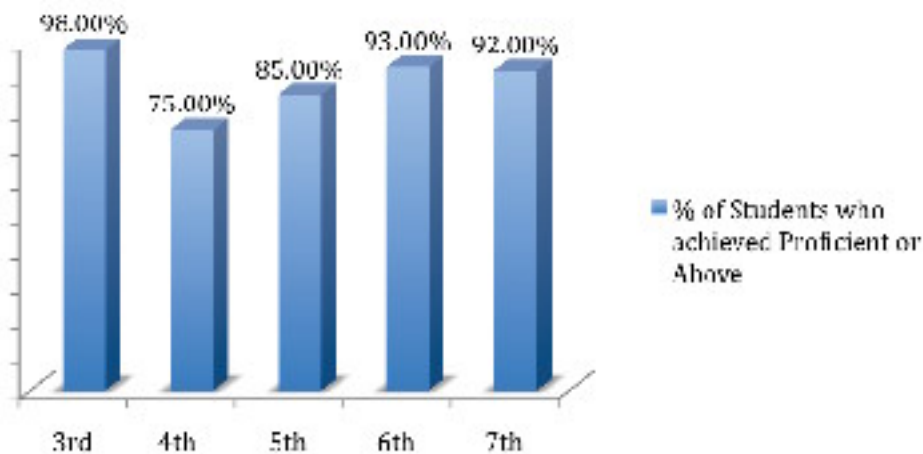
“Teachers play a variety of roles in their work – instructor, coach, advocate, and learner – but they also act as scientists in several ways. As they make the important decisions about what and how to teach, they must evaluate the claims associated with educational strategies and programs. And in the classroom, they must constantly assess and reassess the value of programs and their impact on students.” - National Institute for Literacy

The Hollis School District believes that to teach one must know what is already learned. Assessment of known and learned skills is achieved in a variety of ways. Data is collected on an on-going basis and utilized to drive daily instruction, evaluate the effectiveness of programs, and assist in decision making. NWEA (Northwest Evaluation Association – measures of academic progress) tests produce scores that make it possible to monitor student growth. They also assist in setting goals with students and making data-informed instruction decisions.

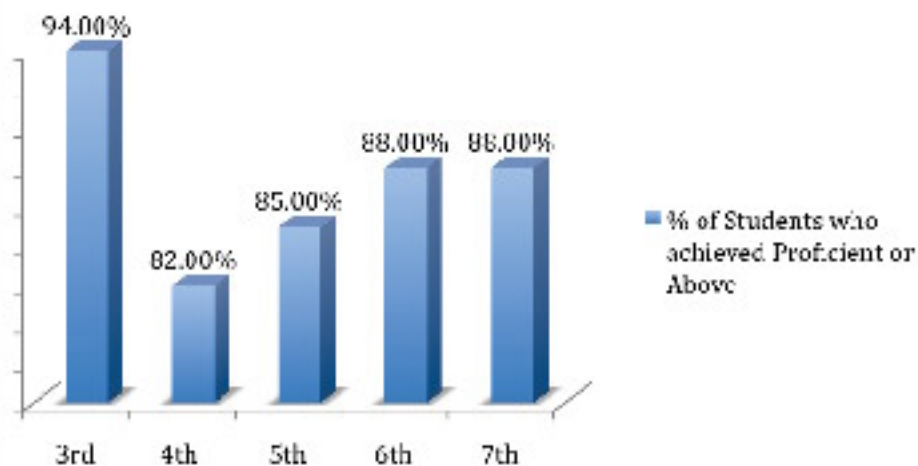
Currently, we are utilizing a Literacy Coach for reading and writing and a Math Coach for mathematics to provide professional development so that all teachers receive feedback, observe best practice strategies, and participate in reflective activities for the benefit of their students.

All students in grades three through eight are assessed each year by the State of NH. This assessment is the New England Common Assessment Program (NECAP) and it assesses students on their knowledge of concepts based upon grade level expectations (GLE's). NECAP results are categorized into four levels of achievement: substantially below proficient, partially proficient, proficient, and proficient with distinction. The graphs below show the percentage of Hollis students who achieved proficient and proficient with distinction on the October 2008 assessment.

## NECAP Reading Results



## NECAP Math Results



### Student Clubs & Activities

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Examples of student opportunities are: yearbook committee, track, band, ski program, lunch-time concert series, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Reading Camp, Mathematics Camp, strings program, recess options, environmental camp, NE Mathematics League Competition, Spelling Bee, Student Leadership Council, Spanish Club, Geography Bee, PTA Reflections Program, Jump Rope for the Heart, PTA Science Fair, and the Presidential Physical Fitness Program. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies.

We hope you have enjoyed reading about the Hollis Schools and some of the exciting events that support our efforts to engage and challenge Hollis Elementary School students. We continue to be very proud of the efforts of our superior staffs who distinguish the Hollis Schools as positive learning communities with a culture of energized learning, collaboration, and respect.

## **Report of the Superintendent of Schools**

In submitting this report for your review, I join with the administrators in the SAU Office and in our schools in celebrating the hard work and many successes of our students, families, staffs, Boards, and extended communities. Through this annual report, we in the schools have an opportunity to take stock of our work with students in academics, co-curricular activities, athletics, and in furthering our central mission. As you read the reports that follow, the results are impressive. The benefits of your support and of your involvement in our schools are reflected in the administrators' reports. While the times grow more challenging by the day, there is a great deal for the extended Hollis and Brookline learning community to celebrate. It is with pride and respect that I submit this report for your review.

### **Initiatives**

Across the SAU, we are engaged in initiatives that reflect best practices in various aspects of the educational process, drawn from a wealth of research and grounded in local standards for learning. Of all the initiatives, research reveals that the primary hallmark of high achieving schools is a guaranteed and viable curriculum. To that end, our administrators and staff have continued their work in designing and aligning curricula. Literacies extend beyond reading and writing to include media (proficient use of technology, for example), numeracy (mathematics), historical, scientific (e.g., environmental awareness), and artistic (integrating the visual and performing arts). Educators in our schools, in collaboration with and guided by administrators, are also engaged in best practice in instructional delivery through use of the Danielson Frameworks for Professional Practice. Using this foundation, the new teacher evaluation system, the Professional Growth Model allows us to further focus and refine the characteristics of professional practice. The schools are also engaged in creating professional learning communities, bringing cohesion to many elements of already-established practice. Initiatives that benefit learners in our elementary schools include early intervening and response to intervention, while our high school is engaged in the redesigning high schools initiative taking place statewide.

### **Technology**

While challenged by lean budgets, we are nevertheless continuing to build and upgrade our technology infrastructure, to support and extend learning, to create efficiencies in our work, and as a means of communication with parents and our communities. Two of the three districts are piloting a parent notification system, AlertNow, with a plan to extend the system to all three districts in the coming year. For a nominal per-student fee, this system has already proven as an invaluable means of rapid, widespread communication with families and staff during the December 2008 ice storm. We will continue to refine our use of AlertNow as we continue its use in the coming school year. We are also engaged in upgrading and expanding our student information system. As administrators point out in their reports, one tool that is essential in improving instruction is a means to collect and analyze student data. We must also gather other student information for a variety of purposes, such as filing state reports, analyzing demographics, providing parents with current information about student progress. We have chosen Power School, after a Task Force spent time establishing criteria for a new system, went on to review a number of systems (including those being used in neighboring school districts), and made a selection from the three top systems.

### **Operations and Finance**

Maintaining our facilities for optimal efficiency is not only critical to the bottom line, but also fundamental to providing comfortable and safe places for learning. The 2008-09 school year has found us with challenges on this front with a number of our buildings, including the SAU Office, but we have also enjoyed the benefits of the efforts in recent years by the communities to maintain our buildings. In both communities, facilities studies conducted this year yielded a wealth of information regarding present and projected facilities needs. The Co-op Board has determined to follow up with the work of the committees in both Hollis and Brookline by establishing a task force to examine future facilities needs from the educational perspective. The Business Office continues to play a vital role in upgrading our financial and operational systems with a goal of having a variety of data readily available electronically. We will continue to expand our use of our budget software package and we are looking into software systems that will help us streamline our operations, particularly in facilities management.

### **Partnerships**

For the third year in a row, SAU 41 was one of a handful of districts across New Hampshire recognized through the Blue Ribbon Awards program for its outstanding level of volunteerism in all of its schools. This honors the countless hours our community members spend in our schools and in activities that support our schools and school programs. In an era when parent teacher organizations are experiencing a decline in participation, our PTAs and PTSAs show continued, active participation and engagement. Project PROGRESS is an initiative launched by several community

members to conduct an analysis that would lead to making all of our schools energy efficient and that would also lead us to use of appropriate alternative energy to decrease our dependency on oil. Phase I of this initiative, energy efficiency, is nearing completion. All schools will be audited for efficiency in the next few months and, at no cost to taxpayers, enhancements will be provided by a company selected by the Project. Phase II, reducing our dependency on oil as a single source of energy, will begin in the near future. Several administrators report that, through grants provided by the Hollis-Brookline Rotary, they are able to pursue projects that are outside of their regular budgets. There are also several Rotary members who volunteer in our schools in addition to this funding. Lastly, a new parent partnership is being established as I write: one that brings together the parents of students with special needs and school personnel to enhance and expand parent-to-parent and parent-to-school communications.

### **In Summary**

We are all gravely concerned as we experience the changes in our economy and see the impact on our communities, families, and our schools. In these reports prepared by our educational leaders in SAU 41, I have found - and I hope that you will find - that the reports presented in this Annual Report affirm that we are educating our Hollis and Brookline students to the high standards set by our communities, that we seek continuous improvement in our approach, and that there is a great deal to celebrate in our pursuit of success for all students. Our schools are vital, joyful, and inclusive places where children are the center of what we do. We accomplish this level of success through the hard work of our talented staff and administrators, as well as through the many partnerships with our parents, families, and communities. I am honored to be a part of this exciting work.

In sincere appreciation and thanks,

Susan E. Hodgdon  
Superintendent of Schools

## Report Of The Director Of Curriculum And Instruction

This has been a year of administrative transitions for the Hollis and Brookline communities and it has also been a year of continued attention to the quality of education for the students of our school districts. Our new superintendent, Susan Hodgdon, has brought experience, energy, compassion, and leadership with her from Maine. In the Brookline School District, we have welcomed two new administrators, Lidia Desrochers, principal of the Richard Maghakian Memorial School and Kristina Henry, assistant principal for the two elementary schools. The Hollis School District has experienced administrative change as well. At the Upper Elementary School, former assistant principal Candice Fowler assumed the principalship, with Katherine McBride appointed assistant principal. Finally, Elizabeth Allen was chosen to lead the Primary School. I had the pleasure of chairing the search committee that ultimately led to the selection of Lidia, and co-chairing the search committee that recommended Liz to the Hollis School Board. We have been fortunate in the past with the administrative leadership in our districts, and Lidia, Kristina, Candi, Liz, and Kathy are already proving to be effective and responsive additions to our leadership team. While transitions of these sorts bring challenges, they also bring opportunities for a fresh look and different views of the important work we do.

With these additions to a powerful existing group of administrators, our school districts are “in good hands” for administrative leadership. There are few things more important than the selection of faculty, staff, and administrators, and while my primary responsibilities involve curriculum and instruction, it has been a distinct pleasure to be a part of this process.

One of the major efforts this year has been the development and implementation of a new Professional Growth Model (PGM) throughout the school districts in the SAU. While recruiting, hiring, and retaining high quality staff is vital, it is equally important to provide a sustaining process for assessing ongoing performance. There are two primary purposes for evaluation. The first is to provide a process for quality assurance. Beyond that basic purpose, however, is a much more complex and equally important purpose, and that is supporting faculty in their continuing quest for improvement of instruction. Our PGM is designed to address both those purposes. I chaired the committee which engaged in a great deal of research, which developed and presented the final product, and which established training for both administrators and faculty in the implementation of the program. I believe we have adopted a program and process that will serve our school districts well in the coming years. For details on the Professional Growth Model, please visit our website at: <http://www.sau41.k12.nh.us/Staff/ProfessionalDevelopment/index.htm>.

Curriculum development is, and should be, a constant process of review, research, and renewal. This year has been no exception. I am pleased that so many people have participated in curriculum projects throughout our districts. In addition to the SAU task forces that regularly meet and work during the school year, a number of individuals were involved in various summer projects. Working on the Language Arts curriculum were Heidi Foster (HBHS), as well as Sarah Proulx, Penny Currier, and Greg Ashley (HPS); on Mathematics, Rosemary Mezzocchi and Teresa Rossetti (HBMS); on Science, John Boucher (HBHS), Dave Bond and Patti Smith (HBMS), as well as Karen Kelley (HUES); on Social Studies, Karen Fischer (HUES) and Mary Jo Naber (HPS); and on Technology, Sue Hay (HBHS). In addition, Hollis Brookline Middle School teachers Claudia Dufresne, Steve Capraro, and Karyn Coutu created a Literacy Action Plan and have coordinated its school-wide implementation this year. For further information on our curriculum guides, please also visit our website at: [http://www.sau41.k12.nh.us/Curriculum/curriculum\\_test.htm](http://www.sau41.k12.nh.us/Curriculum/curriculum_test.htm)

Mathematics has taken center stage in curriculum review this year. The discussion originated in the Hollis School District, but has expanded into an SAU-wide conversation. In September 2007, I was fortunate enough to attend a national conference of teacher and instructional quality, sponsored by the College Board. Included among the major presenters was Deborah Lowenberg Ball, a mathematics education professor at Michigan State University. Professor Ball has focused on the improvement of instruction in mathematics in the elementary and middle school levels. She gave a powerful presentation, which I was able to share upon my return. In the spring of 2008, she was a leading member of a National Math Advisory Panel that issued a highly acclaimed report on the teaching of mathematics. That Panel report has formed the basis for our own study group. The Panel’s report can be found at: <http://www.ed.gov/about/bdscomm/list/mathpanel/report/final-report.pdf>.

Dot Ball (no relationship to Professor Ball, except in her dedication, knowledge, and leadership), who chairs the mathematics department at HBHS, has been invaluable in our search for a comprehensive and well balanced approach to the teaching and learning of mathematics. A well researched, thorough report for the Hollis School District prepared by Dot, Hollis teachers Betsy Keegan and Caryn Miller, and Brookline math coordinator Karin Pillion was presented to

the Hollis School Board this fall. That report can be found on our website at: <http://www.sau41.k12.nh.us/SchoolBoard/PDFs/MATH%20PLAN!.pdf>. In January, the report was referred to the SAU 41 Mathematics Task Force, chaired by Candi Fowler, and will form the basis for further development of our mathematics curriculum. I appreciate the efforts of all who have been involved in this endeavor, and we owe a particular debt of gratitude to Dot Ball.

As most of you know, our students perform well on the state's assessment program, the New England Common Assessment Program (NECAP), although there is still room for improvement. While NECAP is important, it is designed to be a yearly "snapshot" of student achievement on a single test based on state-developed standards and frameworks. In order to provide us more information about our students' progress on an ongoing basis, our elementary districts have adopted assessments from the NorthWest Evaluation Association (NWEA). These assessments can be given throughout the year, the results are available almost instantly, and they can be used to provide invaluable assistance to teachers for instruction for individual students. We believe that this assessment program will help guide our teaching practices for students in a much more powerful way than the state tests could ever do. We expect that the information gathered from these assessments will help us in our continued quest for effective teaching and student achievement.

These programs are evidence of our districts' commitment to (1) providing high quality leadership, faculty and staff; (2) implementing a Professional Growth Model that focuses upon supporting continuous improvement of instruction; (3) engaging in ongoing review and revision of critical curriculum issues; and (4) implementing assessment practices that provide timely information for teachers on the needs and achievements of each of their students. This commitment to excellence requires the dedication of many individuals, including faculty, staff, administrators, parents, school board members, and the community. I am appreciative of all who have contributed, and proud to be a part of these efforts.

Respectfully submitted,

Carol A. Mace



## **Report of the Director of Special Education**

In compliance with the federal IDEIA 2004 Reauthorization mandates and the 2008 New Hampshire Rules for the Education of Handicapped Students, SAU 41 coordinates a diversity of special education programs and related services to meet the unique needs of students with educational disabilities throughout Hollis and Brookline. In this 2008/20089 school year, the department is providing services for over 360 students, preschool through graduation, under IDEIA as well as over 150 students under Section 504.

In the 2006/2007 school year, all SAU 41 districts participated in the New Hampshire Department of Education's program approval onsite process regarding their special education services. A quote from the State Department's report notes:

"The districts of SAU 41 have developed a strong continuum of programming for students with disabilities as evidenced by the array of special education programs and supports presented in the individual buildings. Special education personnel have made focused efforts to meet the individual needs of students within the general education setting through the individualizing of the established curriculum."

SAU 41 special education staff and administration are very proud of their programs and as always, are continuing to review options for continuous improvement. The department is currently reviewing additional methods of enhancing parent communication, transition planning, use of data in assessing programs, coordinating collaboration between regular and special education staff and updating policies and procedures for the provision of special education services. The department is engaging in a number of initiatives this year and has established Task Forces to review Section 504 procedures and services, research based interventions for the remediation of reading and math disabilities, longitudinal data assessments of student progress as well as studying a Parent Advisory System to further enhance parent/school communications.

All SAU boards have adopted a general Policy for the provision of services to students in compliance with IDEIA federal and state regulations (IHBA). The boards are likewise currently reviewing a Policy for the "Identification of Specific Learning Disabilities" (IHBA). In addition, the NH Department of Education has recently published a new edition of "Special Education Procedural Safeguards Handbook" (December 2008). These respective documents are all posted on each SAU 41 school's website for public review.

Congruent with the NH Department of Education's June 30, 2008 re-authorization of IDEIA regulations, SAU 41 districts are also continuing to expand their Early Intervening Services. These are supports for children who do not meet the disability criteria under IDEIA, but who would benefit from additional assistance mastering the regular education grade level curriculums. An example includes providing students in need with additional specialized remedial reading instruction beyond their regular classroom instruction.

The predominant goal of special education is to assure all children have an "appropriate educational experience." This means that when students have significant deficits in the learning process, resulting in delayed achievement relative to their grade level, the school system provides a diversity of services to address those factors adversely impacting a student's academic performance. Such factors or educational deficits include specific learning disabilities in reading decoding, reading fluency, reading comprehension, listening comprehension, written and oral expression, math reasoning and calculation as well as speech and language skills. Orthopedic, emotional and health conditions are also addressed by the department when they significantly impact the learning process.

Special education interventions are twofold, remedial services to enhance growth in the child's deficit area(s) and compensatory services to facilitate the student's successful engagement with his/her regular classroom instruction. For example, if a student has significant difficulty learning to read, the special services personnel provide both reading programs to enhance the child's reading skills as well as assistance to classroom experiences so that his/her acquisition of knowledge taught in the regular classes is not prevented by their learning difficulties. Parents and staff meet periodically to document and review student progress relative to their annual goals as outlined in the individual's specific education plan.

The special education process involves numerous formal meetings accompanied by an extensive number of documents to assure the adherence to federal and state regulations. The department staff continue their success with the highest level of compliance with all state documents and procedural safeguards. As a result, each district has received its maximum entitlement for federal funds.

Special education budgets reflect all expenditures for in-district programs and related service therapies including staff salaries, instructional materials, educational evaluations as well as out-of-district tuitions and specialized transportation costs. Revenues are received annually to assist our districts in providing these specialized instructional programs. For the 2008/2009 fiscal year, SAU 41 districts will receive approximately \$461,588 in federal IDEA funds. Furthermore, all SAU 41 districts continue to participate in the Medicaid to Schools Reimbursement funding program with the New Hampshire Department of Health and Human Services.

All SAU 41 special education staff are highly qualified and dedicated professionals who find great pleasure in servicing the children and families of the Hollis and Brookline communities.

Respectfully submitted,  
Robert R. Kelly, MA

# **Hollis Brookline Cooperative School District Annual Report for the Year Ending June 30, 2008**

## **School Officers Hollis Brookline Cooperative School Board**

Mr. Thomas Enright, Chair	Term Expires 2009
Mr. Thomas Solon	Term Expires 2009
Mr. Fred Hubert	Term Expires 2010
James O'Shea, MD	Term Expires 2010
Mr. Stephen Simons	Term Expires 2010
Mrs. Janice Tremblay	Term Expires 2011
Mr. Daniel Peterson	Term Expires 2011
Mr. James Bélanger, Moderator	Term Expires 2010
Mrs. Julie Simons, Treasurer	Appointed 2001
Mrs. Diane Leavitt, Clerk	Appointed 2008

## **Hollis Brookline Cooperative Budget Committee**

Mr. Stephen Pucci, Chair	Term Expires 2011
Mr. Greg McHale	Term Expires 2009
Mr. Raymond Valle	Term Expires 2009
Mr. Gregory d'Arbonne	Term Expires 2010
Mr. Lorin Rydstrom	Term Expires 2010
Mr. Douglas Davidson	Term Expires 2011
Mr. Forrest Milkowski	Term Expires 2011

## **SAU #41 Administration**

Ms. Susan E. Hodgdon, Superintendent of Schools  
Ms. Carol A. Mace, Director of Curriculum and Instruction  
Ms. Dawna Duhamel, Business Administrator  
Mr. Robert R. Kelly, Director of Special Education  
Mr. Richard Raymond, Network Administrator

## **Hollis Brookline Middle School**

Mrs. Patricia Lewis Goyette, Principal  
Mr. Stephen Secor, Assistant Principal

## **Hollis Brookline High School**

Mr. Timothy Kelley, Principal  
Mrs. Cynthia L. Matte, Assistant Principal  
Mr. Robert Ouellette, Assistant Principal

## **School Warrant**

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)

Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline  
qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL (HOLLIS) AND CAPT.  
SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TENTH DAY OF MARCH, 2009,  
AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board (Hollis) for the ensuing three years.
2. To choose one member of the School Board (Brookline) for the ensuing three years.
3. To choose one member of the Budget Committee (Hollis) for the ensuing three years.
4. To choose one member of the Budget Committee (Brookline) for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this fourth day of February, 2009.

Thomas Enright, Chair  
Fred Hubert  
James O'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon  
Janice Tremblay  
SCHOOL BOARD

A true copy of the warrant attest:

Thomas Enright, Chair  
Fred Hubert  
James O'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon  
Janice Tremblay  
SCHOOL BOARD

# **Hollis/Brookline Cooperative School District Warrant**

The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TENTH DAY OF MARCH, 2009 AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 10, 2009.

Election of one member of the School Board from Hollis for the ensuing three years.

Election of one member of the School Board from Brookline for the ensuing three years.

Election of one Budget Committee Member from Brookline for the ensuing three years.

Election of one Budget Committee Member from Hollis for the ensuing three years.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE FOURTH DAY OF MARCH, 2009 AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$18,831,962 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends/does not recommend this appropriation. The budget committee recommends this appropriation. The school board does not recommend this appropriation.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$43,833 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2009-2010 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a two-year contract. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 4. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article.

Article 5. (BY PETITION). To see if the school district will vote to exercise its sovereignty under the law and thereby prohibit the expenditure of appropriations supporting unfunded mandates related to budget retirement funding in the district without the approval of the school district at its annual meeting and as described and defined in Part 1, Article 28-a of the New Hampshire Constitution. Whereas, the New Hampshire Constitution reads:

The state shall not mandate or assign any new, expanded or modified programs or responsibilities to any political subdivision in such a way as to necessitate additional local expenditures by the political subdivision unless such programs or responsibilities are fully funded by the state or unless such programs or responsibilities are approved for funding by a vote of the local legislative body of the political subdivision.

Article 6. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 4th day of February, 2009.

Thomas Enright, Chair  
Fred Hubert  
James O'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon  
Janice Tremblay  
SCHOOL BOARD

A true copy of the warrant attest:

Thomas Enright, Chair  
Fred Hubert  
James O'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon  
Janice Tremblay  
SCHOOL BOARD

# Hollis Brookline Cooperative School District Annual Meeting

Hollis Brookline High School

6 March 2008

## Hollis Brookline Cooperative School District Board Members

Thomas Enright, Chair  
James O'Shea  
Daniel Peterson  
W. Webb Scales, Jr.  
Stephen Simons  
Thomas Solon  
Janice Tremblay

## Hollis Brookline Cooperative School District Budget Committee Members

Forrest Milkowski, Chair  
Fred Hubert  
Gregory d'Arbonne  
Douglas Davidson  
Melinda Willis  
Lorin Rydstrom  
Raymond Valle

## Hollis Brookline Cooperative School District Moderator

Jim Belanger

Richard M. Pike	Superintendent of Schools
Carol A. Mace	Director of Curriculum and Instruction
Dawna Duhamel	Business Administrator
Robert R. Kelly	Director of Special Education
Richard Raymond	Network Administrator
Teresa Noel	Cooperative School District Clerk

Moderator Belanger called to meeting to order at 7:00 p.m.

The National Anthem was sung by Kristina Wilson.

The Moderator recognized members of the military and thanked them for their service.

The Moderator introduced members of the Budget Committee, School Board, SAU, Middle School Administrators and High School Administrators.

The Moderator recognized Senator Gottesman who then addressed the voters.

The Moderator introduced the assistant moderators.

Moderator Belanger explained the outline of the meeting and the timetable associated with it.

Tom Enright, School Board Chair said goodbye and thank you to Webb Scales for his service on the board. He was presented with a large box of diapers due to the arrival of twins.

Jim Murphy was also thanked for his service to the Board and was presented with a gift card.

Tom Enright gave a quick overview of the Cooperative School District.

**Article 2.** Passage of this article will override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. To see if the school district will vote to raise and appropriate the sum of \$1,700,000 (gross budget) for Hollis Brookline High School renovation/addition and to authorize the issuance of not more than \$1,700,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such notes or bonds and to determine the rate of interest thereon. Furthermore to appropriate the sum of \$59,500 representing interest earned on the above bond proceeds to be used for the above purposes. And to raise and appropriate the sum of \$51,567 for the first interest payment on the bond or note. The school board recommends this appropriation. The budget committee does not recommend this appropriation. A two-thirds ballot vote is required.

**Steve Simons motioned to bring Article 2 to the floor, seconded by Janice Tremblay.**

Principal Timothy Kelley made a presentation, noted Silver Medal Award by Newsweek Magazine.

James O'Shea gave a presentation for the School Board.

Lorin Rydstrom gave a presentation for the Budget Committee.

Discussion ensued.

**Tim Bevins motioned to move the question, seconded by voter in the audience. *The motion carried by card vote.***

Forrest Milkowski gave an explanation.

**The Moderator brought Article 2 to a secret ballot 1-hour vote at 8:42 p.m.**

**Article 3.** To see if the school district will vote to raise and appropriate a sum of \$18,380,182 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board does not recommend this appropriation. The budget committee recommends this appropriation.

**Lorin Rydstrom moved to bring Article 3 to the floor, seconded by Doug Davidson.**

Forrest Milkowski gave presentation for budget committee

Discussion ensued.

**Dan Peterson moved to amend Article 3 dollar amount from \$18,380,182 to \$18,470,500, seconded by Steve Simons.**

Moderator Belanger closed the voting on Article 2 at 9:42 p.m. and counting began.

Presentation on Article 3 continues.

Discussion ensued.

**The Moderator brought the Amendment to Article 3 to a vote. 169 "yes", 126 "no". *The motion carried by card vote.***

**Results from Article 2 vote. 581 votes cast, 384 needed for 2/3 majority. 367 "yes", 214 "no". *The motion defeated by ballot vote.***

Discussion ensued

**Cathy Whittaker moved to reconsider Article 2, seconded by Lynn Post. 139 "yes", 154 "no". *The motion defeated by card vote.***

**The Moderator brought Article 3 as amended to a vote. *The motion carried by card vote.***

**Article 4.** To see if the school district will vote to raise and appropriate a sum of \$366,242 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2008-2009 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's collective bargaining cost items. This is the third year of a 3-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee does not recommend this appropriation.

**Steve Simons moved to bring Article 4 to floor, seconded by Janice Tremblay.**



Tom Enright gave a presentation by the School Board.  
Lorin Rydstrom gave a presentation by the Budget Committee.

Discussion ensued.

**Eric Pauer moved the question, seconded by Mary Christie. *The motion carried by card vote.***

Moderator Belanger stated that he received a petition requesting that Article 4 be voted on by secret ballot.

Moderator Belanger recessed the meeting at 10:55 p.m. for ballot voting.

Moderator Belanger called the meeting back to order at 11:10 p.m.

**Article 8.** To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article. The budget committee recommends this article.

**The Moderator brought Article 8 to a vote. *The motion carried by card vote.***

**Article 6.** To see if the school district will vote to raise and appropriate a sum of \$39,053 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2008-2009 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the first year of a 2-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Steve Simons moved to bring Article 6 to the floor, seconded by Janice Tremblay.**

Tom Enright gave presentation

**The Moderator announced the results of the ballot voting on Article 4. There were 262 votes cast, 201 "yes", 61 "no". *Article 4 carried by ballot vote.***

**Article 5.** Shall the School District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only? The school board recommends this article.

**Steve Simons moved to table Article 5, seconded by Janice Tremblay. *The motion carried by card vote.***

**The Moderator brought Article 6 to a vote. *The motion carried by card vote.***

**Article 7.** Shall the School District, if Article 6 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 6 cost items only? The school board recommends this article.

**Steve Simons moved to table Article 7, seconded by Janice Tremblay. *The motion carried by card vote.***

**Article 9.** To transact any other business which may legally come before said meeting.

Tom Enright thanked retiring Superintendent Richard Pike for his 3 years of service.

**Steve Simons moved to adjourn, seconded by Webb Scales. *The motion carried.***

Meeting adjourned at 11:18 p.m.

Respectfully submitted,

Teresa Noel  
School District Clerk

# Budget

## Hollis Brookline Cooperative School District

### Actual And Budgeted Expenditures

Account	Description	Actual Fy 2007-2008	Adopted Fy 2008-2009	Proposed FY 2009-2010	Recommended FY 2009-2010
1100	Regular Instruction	\$5,425,077	\$5,484,002	5,386,690	5,386,690
1200	Special Education	2,108,640	2,307,214	2,387,995	2,308,815
1260	Esl Program	-	1	1	1
1270	Gifted & Talented	-	1,600	-	-
1300	Vocational Education	89,811	93,291	92,928	92,928
1400	Co-Curricular	394,730	469,149	474,763	469,149
2100	Special Education - Student Services	4,100	3,800	2,950	2,950
2120	Guidance	494,712	517,942	514,632	517,192
2134	Health	373,672	539,651	534,227	536,787
2210	Improvement of Instruction	131,321	109,430	104,020	104,020
2220	Educational Media	355,451	299,231	317,263	304,641
2310	School Board Expense	108,586	33,730	67,999	38,756
2320	Office Of Superintendent	545,362	599,026	635,336	635,336
2400	Office Of Principal	737,413	768,893	762,531	764,506
2600	Operation Of Plant	1,102,792	1,228,265	1,222,227	1,161,893
2700	Transportation	442,717	385,673	417,258	429,258
2722	Special Education Transportation	260,960	263,499	307,329	307,329
2900	Benefits	2,758,816	3,150,600	3,257,945	3,150,600
5100	Debt Service	1,904,589	1,897,946	1,898,259	1,898,259
5220	Transfer Special Revenue Funds	280,262	173,511	173,511	173,511
5221	Transfer To Food Service	486,624	549,341	549,341	549,341
5230	Transfer To Capital Projects	<u>3,665</u>	=	=	=
	Total	<u>\$18,009,301</u>	<u>\$18,875,795</u>	<u>\$19,051,839</u>	<u>\$18,831,962</u>
Various	Individual Warrant Article			43,833	43,833
	Grand Total			<u>\$19,095,672</u>	<u>\$18,875,795</u>

# Revenue

## Hollis Brookline Cooperative School District Statement Of Revenues & Appropriations

Revenue & Credits	Approved	Proposed	Approved	Receommended
	By DRA 2007 - 2008		By DRA 2008-2009	
Unreserved Fund Balance	\$399,664	\$-	\$364,935	\$-
Tuition	-	-	-	25,000
Child Nutrition	554,836	549,431	549,341	549,341
School Building Aid	521,488	493,145	428,780	418,172
Medicaid Distributions	30,000	-	21,000	21,000
Catastrophic Aid	147,543	-	178,539	50,000
Vocational Aid	4,000	4,000	4,000	4,000
Earnings On Investments	15,000	15,000	25,000	45,000
Other Local Sources	-	-	4,500	21,500
Driver Ed	4,000	-	4,000	4,000
Federal Funds	173,511	154,911	173,511	173,511
Transfer From Non-Expendable				
Trust Funds	<u>5,600</u>	<u>6,200</u>	<u>4,500</u>	<u>4,500</u>
Subtotal Of Revenues	\$1,855,642	\$1,222,687	\$1,758,106	\$1,316,024
District Assessment	\$11,631,632	\$11,856,909	\$12,479,602	\$12,552,037
Adequacy Aid - Tax	1,987,496	1,987,496	1,982,518	2,081,658
Adequacy Aid - Grant	<u>2,655,569</u>	<u>2,655,569</u>	<u>2,655,569</u>	<u>2,926,076</u>
Total Revenues & Credits	\$18,130,339	\$17,722,661	\$18,875,795	\$18,875,795
Total Appropriations	\$18,130,339	\$17,722,661	\$18,875,795	\$18,875,795

# Financial Report

**Hollis-Brookline Cooperative School District**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**All Governmental Funds**  
**For the Fiscal Year Ended June 30, 2008**

	General	Capital Project	Other Governmental Funds	Total Governmental Funds
Revenues:				
School district assessment	\$11,631,632	\$-	\$-	\$11,631,632
Other local	131,657	12,294	502,725	646,676
State	5,375,470	-	11,361	5,386,831
Federal	85,681	-	284,524	370,205
Total revenues	17,224,440	12,294	798,610	18,035,344
Expenditures:				
Current:				
Instruction	8,018,259	-	115,687	8,133,946
Support services:				
Student	872,484		133,933	1,006,417
Instructional staff	486,772	-	20,637	507,409
General administration	108,586	-	2,601	111,187
Executive administration	545,362	-	-	545,362
School administration	737,413	-	-	737,413
Operation and maintenance of plant	1,102,792	-	1,146	1,103,938
Student transportation	703,677	-	-	703,677
Other	2,758,816	-	8,860	2,767,676
Non-instructional services	-	-	499,842	499,842
Debt service:				
Principal	1,028,979	-	-	1,028,979
Interest	875,610	-	-	875,610
Facilities acquisition and construction	-	3,665	-	3,665
Total expenditures	17,238,750	3,665	782,706	18,025,121
Excess (deficiency) of revenues over (under) expenditures	(14,310)	8,629	15,904	10,223
Other financing sources (uses):				
Transfers in	15,698	-	-	15,698
Transfers out	-	(12,294)	(3,404)	(15,698)
Total other financing sources and uses	15,698	(12,294)	(3,404)	-
Net change in fund balances	1,388	(3,665)	12,500	10,223
Fund balances, beginning	498,554	38,480	509,687	1,046,721
Fund balances, ending	\$499,942	\$34,815	\$522,187	\$1,056,944

# Balance Sheet

## Hollis-Brookline Cooperative School District

### Balance Sheet

#### Governmental Funds

For the Fiscal Year Ended June 30, 2008

	General	Capital Project	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$1,783,253	\$-	\$185,072	\$1,968,325
Investments	7,682	311,639	-	319,321
Receivables:				
Accounts	3,100	-	-	3,100
Intergovernmental	64,761	-	554,399	619,160
Interfund receivable	488,077	-	-	488,077
Prepaid items	500	-	-	500
Total assets	<u>\$2,347,373</u>	<u>\$311,639</u>	<u>\$739,471</u>	<u>\$3,398,483</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$117,133	\$-	\$6,030	\$123,163
Accrued salaries and benefits	112,481	-	-	112,481
Intergovernmental payable	32,817	-	-	32,817
Interfund payable	-	276,824	211,254	488,078
Deferred revenue	1,585,000	-	-	1,585,000
Total liabilities	<u>1,847,431</u>	<u>276,824</u>	<u>217,284</u>	<u>2,341,539</u>
Fund balances:				
Reserved for encumbrances	125,007	3,000	-	128,007
Reserved for special purposes	-	-	319,152	319,152
Unreserved, undesignated, reported in:				
General fund	374,935	-	-	374,935
Special revenue funds	-	-	203,035	203,035
Capital project fund	-	31,815	-	31,815
Total fund balances	<u>499,942</u>	<u>34,815</u>	<u>522,187</u>	<u>1,056,944</u>
Total liabilities and fund balances	<u>\$2,347,373</u>	<u>\$311,639</u>	<u>\$739,471</u>	<u>\$3,398,483</u>

# Special Education

## Hollis Brookline Cooperative School District

### Actual Expenditures For Special Education Programs And Services

Per RSA 32:11a

<b><u>Expenses:</u></b>	<b><u>Fy2007</u></b>	<b><u>Fy2008</u></b>
Salaries	\$1,583,393	\$1,676,496
Benefits	470,096	488,722
Contracted Services	209,737	186,106
Transportation	227,234	260,960
Tuition	498,689	717,504
Materials	13,933	13,917
Equipment	5,768	9,616
Other	563	898
Subtotal	\$3,009,413	\$3,354,219
<b><u>ReveNue:</u></b>		
Catastrophic Aid	\$9,623	\$205,183
Medicaid Distribution	58,093	85,681
Idea	232,359	206,619
Subtotal	\$309,112	\$497,483
<b>Net Cost For Special Education</b>	<b>\$2,700,301</b>	<b>\$2,856,736</b>

## Teacher Roster

Hollis Brookline High School					
Name		Years	Assignment	College	Degree
Timothy	Kelley	33	Principal	Univ. of Lowell	M.S.
Cynthia	Matte	12	Assistant Principal	Rivier	M.Ed., CAGS
Robert	Ouellette	13	Assistant Principal	NH College	M.B.A.
Jeanne	Hayes	26	Special Education Coordina- tor	Rivier	M.Ed.
Nicole	Adamson	8	Physical Education	Keene	B.S.
Rebecca	Balfour	16	Social Studies	Beloit College	B.S.
Dorothy	Ball	25	Mathematics	Nova Southeastern Univ.	M.A.
Alexander	Basbas	1	Spanish	UNH	M.Ed.
Gina	Bergskaug	10	Chemistry	Boston College	M.Ed.
Jennifer	Bissonnette	4	Music	Univ. of Maine,	M.Music
Donald	Boggis	26	Phys. Ed./Wellness	Plymouth State	B.S.
Amy	Bottomley	8	Special Education	Bethany College	B.A.
Barbara	Boucher	19	Media-Library	URI	M.L.S.
John	Boucher	10	Physics/Physical Science	U. Mass, Lowell	M.Ed.
Christina	Brown	12	Mathematics	Rivier	M.Ed.
Cathy	Burbee	12	School Nurse	Univ. of Southern Maine	B.S.N.
Nerissa	Calo	New	English	Mt. Holyoke	B.A.
Luis	Castro	26	Spanish	Rivier	M.A.
Christopher	Cieto	1	English	Rivier	M.A.T.
Rodney	Clark	17	Biology	Fitchburg State	M.Ed.
Amanda	Delaney	12	Special Education	Rivier	M.Ed.
Bonnie	Del Signore	17	Mathematics	Brown Univ.	B.A.
Sandra	Demarest	6	School to Careers Coord	Ohio Wesleyan	B.A.
Kristen	Desborough	New	Job Developer	Univ. of Missouri	B.A.
Kristin	Donaldson	5	Biology	Univ. of Wisconsin	M.S.
Elizabeth	Dragoumanos	9	Spanish	Holy Cross	B.A.
Katherine	Emerson	6	Physical Science	Stonehill College	B.S.
Margaret	Erskine	18	504 Coordinator	Rivier	M.Ed.
Lara	Evans	4	Latin	Georgetown Univ.	B.S.
Jannine	Farrar	12	Business Ed.-Computer	Univ. of New England	M.Ed.
Heidi	Foster	2	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	42	English	Middlebury	M.A.
Kerry	Gangemi	11	Guidance	Notre Dame College	M.Ed.
Timothy	Girzone	6	Physical Education-Wellness	UNH	M.Ed.
Jennifer	Given	5	Social Studies	SUNY, Stonybrook	B.A.
Patricia	Hageman	14	English	Rivier	M.S.

## Teacher Roster

Hollis Brookline High School - Cont'd					
Name		Years	Assignment	College	Degree
Christine	Haight	16	Special Education	Rivier	M.Ed.
Candice	Hancock	3	Family and Consumer Science	Keene State	B.S.
Susan	Hay	10	Technology	UNH	M.B.A.
Christine	Heaton	9	English	Antioch New England	M.A.
Nancy	Hilliard	15	Social Studies	Notre Dame College	M.Ed.
Mark	Holding	26	English	Tufts Univ.	M.A.
Robert	Huckins	11	Social Studies	Rivier	M.Ed.
Lin	Illingworth	17	English	UNH	M.A.T.
Mark	Illingworth	23	Mathematics	Univ. VA	B.S.
Kathleen	Kirby	4	Social Studies	Suffolk Univ. and Rivier	M.P.A. & M.A.T.
Diane	Kramer	7	Computer-Mathematics	Worcester Poly Tech.	M.S.
Tammy	Leonard	10	Mathematics	Univ. Mississippi	M.A.
Brigitte	MacMillan	11	Art-Photography	Rivier	B.A.
Deborah	Maloney	7	Chemistry	URI	M.S.
Kathleen	Maynard	14	Guidance	Rivier	M.Ed.
Judith	McDaniel	6	Mathematics	Rivier	M.B.A.
Samantha	McElroy	10	English	Temple Univ.	B.S.
Kathie	McGowan	20	Special Education	Eastern Illinois Univ.	B.S.
Ann	Melim	9	English	UNH	M.A.
Susan	Mooers	11	Mathematics	Univ. Southern Maine	M.S.
Richard	Nagy	30	Mathematics	St. John's Univ.	M.S.
Melissa	Oliver	6	Social Studies	UNH	B.A.
Susan	Patz	8	School Nurse	Univ. of San Francisco	B.S.
Lina	Pepper	11	Art	Plymouth State	B.S.
Stacey	Plummer	14	Mathematics	Univ. Rochester	B.A.
Brenda	Poznanski	26	Guidance	Rivier	M.Ed.
Milton	Robinson	14	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	1	Biology/Chemistry	Worcester Poly Tech.	M.S.
Kristen	Roy	10	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	12	French	Rivier	M.A.
Douglas	Ruby	6	Mathematics	U. Mass, Lowell	M.Ed.
Rhon	Rupp	22	Athletic Director	Univ. NC	B.A.
Linda	Saari	9	Chemistry/Physics	Northeastern & UNH	M.S. & Ph.D.
Michelle	Sacco	1	Special Education	Oakland Univ.	M.A.
Maria	St. Pierre	7	Health Education	Univ. of Lowell	B.S.
Mariealana	Salamone	1	English	Rivier	M.A.
Jennifer	Staub	13	Social Studies	Tufts Univ.	MAT
Michael	Tenters	7	French	Keene State	B.A.



## Teacher Roster

Hollis Brookline High School - Cont'd					
Name		Years	Assignment	College	Degree
Trudi	Thompson	5	Biology	Clemson	B.S.
Kimberly	Thomson	4	Social Studies	Keene State	B.A.
Francis	Tkaczyk	28	Special Education	Notre Dame College	M.Ed.
Elyse	Tomlinson	15	English-Theatre Arts	Univ. of Santa Clara	M.A.
David	Umstead	9	Instrumental Music	Univ. of Louisville	M.M.
Wasilewska	Celeste	New	Art	Antioch New England	M.Ed.
Michael	Williamson	28	English	Cambridge Univ., UK	M.A.
Richard	Winslow	5	Guidance	UNH & Keene State	M.A. & M.Ed.
Robert	Zimmerman	13	Psychotherapist	Salem State College	M.S.W.
Cora	Zingales	4	Special Education	UNH	B.A.

## Teacher Roster

Hollis Brookline Middle School					
Name		Years	Assignment	College	Degree
Patricia Lewis	Goyette	22	Principal	UNH	M.Ed.
Stephen	Secor	7	Assistant Principal	Northern Arizona Univ.	M.Ed.
Jeanne	Saunders	8	Special Education Coordinator	Fitchburg State	M.Ed.
Claudia	Banks	7	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
David	Bond	28	Science	U. Mass.	M.A.
Gayle	Bottcher	33	Physical Education	U. Bridgeport	M.S.Ed.
Stephen	Capraro	16	Social Studies	St. Anselm College	B.A.
Jennifer	Christman	7	Special Education	Keene State	B.S.-B.A.
June	Cloutier	9	Foreign Language	Anna Maria College	B.A.
Susan	Connelly	15	Social Studies	NYU	M.A.
Nancy	Cook	20	School Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	12	English Language Arts	Rivier	M.Ed.
Lynn	Di Zazzo	2	English	Fairfield Univ.	B.A.
Claudia	Dufresne	21	Reading	Fitchburg State	M.Ed.
Janice	Ellerin	14	Science-Math	Montclair State Univ., Rutgers	M.A.
Carolyn	Evans	30	Science	Boston Univ.	B.S.
Leonid	Gershgorin	3	Reading	Rivier	M.A.T.

## Teacher Roster

Hollis Brookline Middle School - Cont'd					
Name		Years	Assignment	College	Degree
Christine	Grieff	10	Guidance	American Grad. School Intl. Mgmt., Plymouth State	M.A. & M.Ed.
Pamela	Griffith	New	Special Education	SUNY, Potsdam	B.A.
Joseph	Gruce, III	13	Computer	Duquesne Univ.	M.A.
Margaret	Grupposo	31	English	U. Mass., Amherst	B.A.
Katrina	Hall	8	Mathematics	Rivier	B.A.
William	Hinkle	New	Music	Rivier	B.Music
Carolyn	Jahns	19	Media	Plymouth State	M.Ed.
Dean	Jahns	32	Mathematics	Rivier	M.Ed.
Ronald	Johnston	25	Physical Education-Health	UNH	M.S.
Janet	Lash	14	Spanish	Regis College	B.A.
Laura	Lawler	2	Social Studies	UNH	M.A.
Barry	Lyle	23	Social Studies	Framingham State	M.A.
Melanie	Madden	29	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	11	School Nurse	Fitchburg State	BSN
Patricia	Marquette	New	Algebra (p.t.)	UNH	B.S.
Richard	Melillo	17	Guidance	Antioch New England	M.A.
Rosemary	Mezzocchi	31	Mathematics	Northeastern Univ.	B.A.
Christine	Page	6	Special Education	Fitchburg State	M.Ed.
Sandra	Papadeas	19	Art	UNH	B.S.
Paul	Picariello	29	Technology Education	Fitchburg State	M.Ed.
Gail	Rasmussen	7	English	Rivier	B.A.
Teresa	Rossetti	6	Mathematics	Rivier	M.A.
Bharti	Sarvaiya	15	Family & Consumer Science	Univ. of Baroda	M.S.
Patricia	Smith	19	Science	Mississippi State	M.S.
Nancy	Spencer	17	Music	U. Conn	M.M.
Kirsten	Werne	New	Mathematics	Rivier	M.A.T.
Erin	White	5	Health-Wellness	UNH	B.S.

# Hollis Brookline High School

2008 - 2009

This past year has again been one of outstanding accomplishments for the Hollis Brookline High School community. In late August, we welcomed 917 students to begin the 2008-09 school year, with additional students registering throughout the first semester. The accomplishments of the students and staff continue to exceed expectations for a public school of our size. For the second year in a row, two national publications cited us as one of the best high schools in the nation. *Newsweek* named Hollis Brookline as one of the 1,300 top high schools in the country, highest ranked in the state and *U.S. News & World Report* awarded Hollis Brookline silver medal recognition as one of the 500 Best High Schools in the nation. For the second consecutive year, our New England Common Assessment Program (NECAP) results have placed Hollis Brookline as one of the top two or three public high schools in the state in the areas of math, reading and writing.

Individual recognition includes six seniors who were named National Merit Semi-Finalists, an impressive accomplishment as only Hanover, St. Paul's and Phillips Exeter had more semi-finalists. One senior was named a Semi-Finalist in the National Achievement Scholarship Program and twelve seniors honored as Nation Merit Program Commended Scholars. Last spring, 282 Advanced Placements tests were administered. Sixty of our students achieved a perfect score and 45 students were named as Advanced Placement Scholars. Thus far this year, seven seniors have achieved a perfect 800 on an SAT test and two of our teachers, Ms. Gina Bergskaug (AP Chemistry) and Mr. Rich Nagy (AP Calculus), have been asked to apply for the prestigious Siemens Award, in recognition for their achievements in Advanced Placement programs in math, science, and technology. For the second consecutive year, a member of the senior class was selected as one of 250 high school seniors nation-wide to receive the 2008 Coca-Cola Scholarship Award. Representatives from Coca-Cola cannot recall any school receiving this recognition two years in a row. Our Granite State Challenge Team, under the direction of advisor Mr. Chris Cieto, won all of their matches this past fall, including an exciting final win over Phillips Exeter to capture the state title. Their matches can be viewed on Channel 11 throughout the spring.

The theatre department began the year by presenting *Spring Break*, in early September followed by Scapino in December, the musical *Singing in the Rain* in March, and a Spring Play in May all under the direction of our drama director, Ms. Elyse Tomlinson. This year our students received statewide recognition for their musical talents in unheard of numbers. Six students were accepted into the All New England Band Festival, six into Jazz All State, and sixteen students into New Hampshire Music Educator's All State Festival. Last April, the Honors Choir and Concert Band classes traveled to Washington, DC, to participate in the Heritage Festival Music Competition and rehearsed with the President's Marine Band. The concerts throughout the year by our various band, choral and dance groups, as well as the Pep Band performing at basketball and football games, continue to showcase the talented students of Hollis Brookline and the outstanding leadership of Band Director Mr. Dave Umstead with the addition, this year, of Choral Director Ms. Jennifer Bissonnette.

We are proud of the continued success of the US FIRST Robotics Team, led by their advisor, Ms. Susan Hay, and the dedication of students and parent volunteers who give countless hours of their time, as well as the successful Math Team under the direction of their advisors Ms. Stacey Plummer and Ms. Sue Moores. The Interact group was very active in community service projects this year, working with their advisors, Ms. Christine Heaton and Ms. Kathy Kirby as well as the Hollis Brookline Rotary Club. Special student programs this year included Veteran's Day, academic recognition, and seasonal pep rally assemblies. Fundraising efforts were also a big part of extra-curricular activities such as holiday giving programs involving Adopt a Family and the Giving Tree, as well as food for the Nashua Soup Kitchen and winter coats for the Nashua Children's Home. During School Spirit Week students contributed over \$2000 for charity raised through "penny wars." Throughout the year, staff again pledged money to wear jeans one day each month, and funded scholarships for a number of graduating seniors. Students and staff again participated in Jordan's Walk for Wishes and Dash for Dreams in Brookline benefiting the Make-a-Wish Foundation, the Making Strides Against Breast Cancer Walk in Nashua for the American Cancer Society, and the Penguin Plunge for Special Olympics. The National Honor Society raised money throughout the year to partially fund the facelift given to our third floor lobby.

In the athletic arena, Hollis Brookline High School continues to excel in statewide competition. This year we were able to field freshmen teams in soccer, lacrosse, basketball and volleyball, allowing first year students to become a part of the school community during a critical transitional year of their lives. Over the past year the Boys' Lacrosse

team captured their first state title and the Girls' Soccer made it to the state finals for the second year. Most of the other varsity teams had successful seasons with many participating in their respective divisional playoffs.

Communication continues to be a key component within the Hollis Brookline High School community. Over the past year we offered a number of programs addressing transition issues faced by our students as they move from the middle school to high school. High school staff collaborated with their middle school colleagues to assist Grade 8 students throughout the course selection process including an information night in the winter. Additionally, informational coffee sessions were held for parents of incoming students, a club fair for Grade 8 families in June and a "new student" orientation on the first day of school. The parent conferences held prior to the Thanksgiving break continue to be well-received.

The end of the school year marked the retirements of four beloved staff members: Ms. Helen Melanson, Mr. John Kittredge, Mr. Brian Maynard, and Ms. Kim Smith. These people combined for over 100 years of service to our district and impacted the lives of generations of our children.

In closing, the Hollis Brookline High School appreciates the continued support of our two communities, the Supervisory Union and School Board. All of us continue to be committed to our mission.

Respectfully Submitted

Timothy J. Kelley  
Principal

**Hollis Brookline High School Mission Statement**

*We believe that our mission is to inspire lifelong learning and achievement.*

*We will provide a broad range of experiences which will encourage students to strive for their maximum intellectual, artistic, emotional, social and physical development.*

*We value the individuality of each member of the community and believe that an atmosphere of mutual trust and respect is essential to the educational process.*

# Hollis Brookline Middle School

## 2008-2009

As principal of Hollis Brookline Middle School, I am both pleased and proud to submit this report to the citizens of Hollis and Brookline.

### Building Initiatives

The ICT (Information and Communication Technology Initiative, Ed 306.42) began in the 06-07 year. The NH Department of Education stated that proficiencies must be demonstrated across all content areas, no longer within a pullout computer class. The old model was replaced with embedded instruction so that students began using technology for learning rather than technology as learning. During our second year of implementation professional staff evaluated an electronic portfolio for all students. Each portfolio included a chosen project representing four applications: word processing, spreadsheets, presentation and web page. Using a well-defined rubric, students who were categorized as proficient were then allowed to elect advanced computer classes at the high school.

The Hollis Brookline Middle School staff is to be commended for their active participation in this initiative. All three labs and two wireless carts have been used extensively.

Transitions continue to be a primary focus for the Hollis Brookline Middle School staff. Intense time is given in January to begin organizing 6<sup>th</sup> to 7<sup>th</sup> grade placement. The process includes gathering student information, meetings with grade six staff, parent orientation, soliciting parent input and ultimately creating Teams by which grade six students visit the middle school in May.

After our third year of curriculum mapping efforts, I am proud to report all staff has entered content, skills and assessments into Tech Paths, the web-based software designed for mapping. The timing was perfect as we began to embrace the DOE's new initiative of Literacy. We have developed a three-year action plan which includes the following student outcomes:

- ✓ Increased writing across all content areas.
- ✓ Frequent feedback related to an assigned rubric.
- ✓ Demonstration of writing for a variety of purposes.

We now have the perfect opportunity to enhance our maps. Where is literacy present in a lesson? Where may it be incorporated?

We recognize Ms. Erin White for service as advisor to a newly formed Recycling Club. Students have met faithfully to devise a plan to increase student awareness of environmental issues and their individual responsibilities. Plastics are now recycled regularly in addition to paper and cardboard.

Charlotte Danielson's Framework for Teaching has provided the foundation and principles for the new Professional Development Model. Tremendous time has been devoted to designing a more meaningful approach to teacher evaluation. Four domains are clearly described with rubrics: Planning and Preparation, The Classroom Environment, Instruction and Professional Responsibilities. Special thanks to Mrs. Margaret Grupposo for serving on the development committee and overseeing its implementation.

### Enrollment

October 1<sup>st</sup> enrollment numbers follow for your perusal. Included in the chart are projected numbers based on actuals from the elementary schools.

	<u>06-07</u>	<u>07-08</u>	<u>08-09</u>	<u>09-10</u>
Grade 7	219	209	237	236
Grade 8	<u>241</u>	<u>215</u>	<u>210</u>	<u>237</u>
Total	460	424	447	473

As a result of decreasing our interdisciplinary teams from five to four, two at each grade level, class sizes have increased. However, space created by the 06-07 renovation/expansion project affords us ample room for instruction.

### **Staffing**

We honored three staff members last June; Ms. Carolyn Cicciu, ICT Coordinator, Mrs. Jacqueline Lucas, Reading teacher, and long-time secretary Mrs. Linda Desmarais. With regret we accepted their retirements and applauded their outstanding years of service.

We are proud to welcome our new staff members. Their skill, style and compassion have served to enhance our educational community.

Mrs. Lynn DiZazzo – English  
Mr. William Hinkle – Band Director  
Mrs. Kirsten Werne – Math  
Mr. Leonid Gershgorin – Reading  
Mrs. Patricia Marquette – .2 Algebra

Special education services are delivered within an exemplary model of inclusion. Our para-educators are key to the success of our program as well as support staff. We welcome:

Mrs. Lynne Ouellette  
Mrs. Denise Hengeveld  
Mrs. Anne Cram  
Mrs. Susan Nierendorf – Front Office Secretary

And lastly, we have valued the skill, compassion and energy of Mrs. Jeanne Saunders as Part-time Special Education Building Coordinator. She has made a significant impact in a very short period of time.

### **Partnership**

Our PTSA continues to be a strong foundation to our success. Twenty plus parents meet monthly to discuss what is affecting our adolescents, what we can control and how to make a positive difference. Many opportunities exist for volunteers. The Hollis Brookline Middle School Parent Association continues to receive the Blue Ribbon Award for volunteerism. We are proud of our parent involvement and recognize their contributions.

Our local Veterans are strong partners in education. The Veteran's Day Assembly has become our favorite. Mr. Stephen Capraro continues to organize this inspiring event. Veterans meet with 8<sup>th</sup> grade students in small groups prior to our Washington DC trip. Students find more meaning in places and events due to the personal stories and experiences shared. We respect and appreciate their time and commitment to the HBMS students.

### **Extra-Curricular**

Exemplary middle schools boost connections with students beyond the school day. Hollis Brookline Middle School offers diverse opportunities for students to become involved to include a variety of interscholastic sports and intramurals, yearbook, drama, choral, band, art and Student Council. Recognition assemblies honor students four times a year for their academic and extracurricular accomplishments.

### **Summary**

We continue to strive for balance with academic rigor and care for our young adolescents. I am proud to work with the HBMS staff, students, parents and community members from Brookline and Hollis.

Respectfully submitted,

Patricia Lewis Goyette  
Principal

# **Hollis Brookline High School**

## **Scholarships & Awards 2008**

### **Hollis Brookline Rotary Club College Scholarship**

John Paul Gorham

William David Lindsay, Jr.

Hannah Johnson

Sarah Bilotta

Victoria Hawxhurst

Gregg Lafrance

### **Coca-Cola Scholarship**

William David Lindsay, Jr.

### **Nicholas Jennings Memorial Scholarship**

Courtney Prescott

William Arpin

### **Amherst Orthodontic Scientific Woman's S.**

Elizabeth Kelly

### **French Honor Award**

Chantal deBakker

Stephanie Pillion

Jamie Nemecek

### **Spanish Honor Award**

Kristine Bundschuh

Hillary Smyth

### **Richard Maghakian Memorial Scholarship**

William David Lindsay, Jr.

### **BYU Management Society Scholarship**

Jared Noel

Taylor Bental

### **Coach Korcoulis Scholarship**

Hillary Smyth

### **Army Scholar Athlete Award**

Jonathan Kokosa

Lara Hasychak

### **Alan Frank Memorial Scholarship Book Award**

Amruth Jonnalagadda

### **Brookline Historical Society Book Award**

Jamie Nemecek

**Brookline Lion's Club Scholarship**

Meagan Visnaskas

**Charles Zylonis Memorial Scholarship**

Lauren Nauman

**Colonial Garden Club Scholarship**

Hannah Johnson

**Community of Caring Scholarship**

Elizabeth Kelly

Andrew Drazin

**DelSignore Scholarship**

Stephanie Pillion

William David Lindsay, Jr.

**DAR Good Citizens Award**

Kelsey Cappetta

**Deidre Ann DiDio Scholarship**

Corey Goulet

**Hollis Historical Society Book Award**

Nicholas Perricone

**Hollis Women's Club College Scholarship**

Stephanie Pillion

William David Lindsay, Jr.

**J. Wilfred Ancil Foundation Scholarship**

Jessica Fimbel

Glenn Levesque

**John M. Doll Scholarship**

William Cairney

Amanda Davis

**Laurie Harris Memorial Scholarship**

Sadie Lang

**Local Government Center, Inc. Award**

William David Lindsay, Jr.

**Louis Armstrong Jazz Award**

Devon Hurt



**Nancy Archambault Ratta Scholarship**

Mollie Garber

Lauren Nauman

**National Merit Scholarship Finalists**

John Paul Gorham

Sadie Lang

Erin Oittinen

**Outstanding School Spirit**

Lindsay Ogden

**Rhode Island School of Design**

Lauren Nauman

**Ruth E. Wheeler Scholarship**

Nick Perricone

**Salutatorian Book Award**

John Paul Gorham

**Senior Determination Award**

Owen Badger

Brendan Cahill

Jessica Fimble

Billy Baerthlein

**Student Council Scholarship**

Anna Yamamoto

**US Marine Corps Distinguished Athlete Award**

William David Lindsay, Jr.

Hillary Smyth

**US Marine Corps Semper Fidelis (Music Award)**

James Sterritt

Erin Powell

**US Marine Corps Scholastic Excellence Award**

Chantal deBakker

John Paul Gorham

**Warren Towne Memorial Scholarship**

Rachel Goldberg

**Hollis Women's C.Valedictorian Book A.**

Chantal deBakker

**Atrium Dodds Scholarship**

Jeffrey Kabel

**Best Buy Scholarship**

Jared Noel

**Cavaler of the Year Award**

Andrew Drazin

**Digital Credit Union Memorial Scholarship**

Benjamin Campbell

**Ed. Berna Memorial Scholarship**

Kristie Dukelow

**NEACRO Scholarship**

William David Lindsay, Jr.

**Nashua West Rotary Scholarship**

Jamie Nemecek

Rachel Goldberg

**NH Food Industries Education Foundation**

Hannah Johnson

**National Merit Scholarship**

John Paul Gorham

**Robert C. Byrd Honors Scholarship**

William David Lindsay, Jr.

**SAMMY Award**

John Paul Gorham

**NH Coaches Assoc. (3 sports for 4 years)**

Kelsey Lyons

John Paul Gorham

Kelsey Cappetta

Courtney Prescott

Hillary Smyth

Daisy Vaughn

**Athlete Citizen Scholar Award**

John Paul Gorham

Kelsey Cappetta

**Team Player of the Year**

Charles Svirk

Courtney Prescott

**American Federation of Musicians**

Jeffrey Kabel

**Director's Award for Band**

William David Lindsay, Jr.

**National School Choral Award**

Hillary Smyth

**Cav-Mart/FBLA Scholarship**

Kristen Duhaime

Jessica Arruda

Gregory Lafrance

**BAE US First Scholarship**

Caleb Raitto

**Brookline Women's Club**

Jamie Nemecek

**Booster Club Boys Leadership Scholarship**

John Paul Gorham

Courtney Prescott

**Booster Club Sportsman Scholarship**

Jon Kokosa

Andrew Drazin

Kelsey Cappetta

Hillary Smyth

**Booster Club Outstanding Effort Scholarship**

Owen Hawkins

Scott MacDonald

Daisy Vaughn

Kelsey Lyons

**STEAM for Youth Scholarship**

William David Lindsay, Jr.

**Dollars for Scholars**

Hannah Johnson

Jeffrey Kabel

William David Lindsay, Jr.

Jamie Namecek

**William & Lorraine Dubbens Scholarship**

Kristie Dukelow

Meagan Visnaskas

**Dubben Scholarships Continued support for earlier grad.**

Christine Hodgson

## Colleges That Accepted Hollis Brookline Graduates

Members of the class of 2008 applied to 319 different Cols and universities nationwide.  
Students were accepted to 227 of these collegiate institutions. The following is a list of those Cols  
and universities that admitted students from the class of 2008.

Acadia Univ	East Carolina Univ	New Hampshire Inst of Art	Univ of Cincinnati
Adelphia Univ	Elizabethtown Col	New Hampshire Tech Inst	Univ of Colorado/Boulder
Albright Univ	Embry Riddle Aero. Univ	NHCTC Laconia	Univ of Connecticut
Alfred Univ	Emerson Col	NHCTC Manchester	Univ of Delaware
American International Col	Emmanuel Col	NHCTC Nashua	Univ of Dundee
American Univ	Emory Univ	NHCTC-Berlin	Univ of Glasgow
Babson Col	Empire Beauty School	Nichols Col	Univ of Hartford
Bates Col	Endicott Col	North Carolina St Univ	Univ of Hawaii
Bay Path Col	Evergreen St Col	Northeastern Univ	Univ of Kentucky
Bay St Col	Fairfield Univ	Norwich Univ	Univ of Maine Farmington
Bentley Col	Fashion Inst of Tech.	Ohio Univ	Univ of Maine Orono
Binghamton Univ	Fisher Col	Ohio Wesleyan Univ	Univ of Maryland
Boston Col	Fitchburg St Col	Pace Univ	Univ of Mass/Amherst
Boston Univ	Florida Southern Col	Paul Smith's Col	Univ of Mass/Boston
Bowdoin Col	Florida St Univ	Pennsylvania St Univ	Univ of Mass/Dartmouth
Brandeis Univ	Fordham Univ	Plymouth St Univ	Univ of Mass/Lowell
Bridgeton Academy	Franklin Pierce Univ	Pomona Col	Univ of Michigan
Bridgewater St Col	George Mason Univ	Providence Col	Univ of Minnesota
Brigham Young Univ	George Washington Univ	Purdue Univ	Univ of Montana
Brigham Young Univ/Idaho	Georgia Inst of Tech.	Quinnipiac Univ	Univ of New England
Brown Univ	Gordon Col	Rensselaer Polytechnic Inst	Univ of New Hampshire
Bryant Univ	Grace Col	Rice Univ	Univ of New Hampshire Manch
Bryn Mawr Col	Green Mountain Col	Richmond/Amer Intn'l Univ/London	Univ of New Hampshire, TSAS
Bucknell Univ	Grove City Col	Ringling School of Art & Design	Univ of New Haven
California St Univ, Long Beach	Guilford Col	Rivier Col	Univ of North Carolina Ashville
Campbell Univ	Hesser Col	Rochester Inst of Tech.	Univ of North Dakota
Carnegie Mellon Univ	Hofstra Univ	Roger Williams Univ	Univ of Pittsburgh
Case Western Reserve Univ	Indiana St Univ	Rutgers, The St Univ of New Jersey	Univ of Rhode Island
Castleton St Col	Ithaca Col	Sacred Heart Univ	Univ of Rochester
Catholic Univ of America	Jacksonville Univ	Saint Anselm Col	Univ of San Diego
Cazenovia Col	James Madison Univ	Saint Michael's Col	Univ of Southern California
Central Connecticut St Univ	Johnson & Wales Univ	Salem St Col	Univ of Southern Maine
Champlain Col	Johnson St Col	Salve Regina Univ	Univ of Southern ME/Portland
Chapman Univ	Keene St Col	Savannah Col of Art and Design	Univ of Strathclyde
Charleston Southern Univ	La Salle Univ	Simmons Col	Univ of Tampa
Clark Univ	Lafayette Col	Smith Col	Univ of the Arts
Clarkson Univ	Lasell Col	Southern New Hampshire Univ	Univ of Vermont
Clemson Univ	Lehigh Univ	Southern Virginia Univ	Utah St Univ
Coastal Carolina Univ	Lesley Univ	Springfield Col	Vassar Col
Colby Col	Loyola Col Baltimore	St. Joseph's Univ-PA	Vermont Technical Col
Colby Sawyer Col	Loyola Marymount Univ	St. Mary's Col of Maryland	Villanova Univ
Col of Saint Rose	Loyola Univ	Stonehill Col	Virginia Poly Inst. & St Univ
Col of the Holy Cross	Lynn Univ	Suffolk Univ	Wagner Col

Col of William and Mary	Manhattanville Col	SUNY Binghamton	Wake Forest Univ
Colorado St Univ/Ft. Collins	Massachusetts Col of Art	SUNY New Paltz	Washington Univ/St. Louis
Columbia Col Chicago	McGill Univ	SUNY Plattsburgh	Wellesley Col
Columbus St Univ	Merrimack Col	SUNY Stony Brook	Wentworth Inst of Tech.
Concordia Univ	Miami Univ	Susquehanna Univ	West Virginia Univ
Connecticut Col	Michigan St Univ	Swarthmore Col	Western Kentucky Univ
Cornell Univ	Middlebury Col	Syracuse Univ	Western Michigan Univ
Curry Col	Mount Aloysius Col	Temple Univ	Western New England Col
Daniel Webster Col	Mount Holyoke Col	The Col of New Jersey	Westminster Col
Dartmouth Col	Mount Ida Col	Trinity Col	Wheaton Col
DePaul Univ	Mt Wachusset Comm. Col	Tufts Univ	Wheelock Col
Dickinson Col	Nazareth Col	Unity Col	Worcester Polytechnic Inst
Drexel Univ	NE Culinary Inst	Universal Technical Inst	
Earlham Col	NE Inst of Art	Univ of British Columbia	

The percentage of students in the class of 2008 attending a four year Col or Univ: 77%

The percentage of students in the class of 2008 attending a two year Col or Univ: 11%

The percentage of students in the class of 2008 seeking employment: 3%.

The percentage of students in the class of 2008 entering the military: .5%



## DIRECTORY

### Town Offices and Departments

Emergency (Police, Fire, Ambulance).....	911
Town Hall.....	465-2209
Town Hall Fax .....	465-3701
Animal Control Officer.....	465-2303
Assessing Office .....	465-9860
Building Inspector.....	465-2514
Communications Center.....	465-2303
Department of Public Works .....	465-2246
Finance Department .....	465-6936
Fire Department (non-emergency).....	465-6001
Health Officer.....	465-2514
Hollis Post Office .....	465-9030
Hollis Social Library.....	465-7721
Information Technology .....	465-2209
Planning Department.....	465-3446
Police (non-emergency) .....	465-7637
Recreation Commission.....	465-2671
Selectmen's Office .....	465-2780
Stump Dump.....	465-2143
Tax Collector.....	465-7987
Town Clerk .....	465-2064
Transfer Station.....	465-3299
Welfare .....	465-2780

*Visit the Town's World Wide Web page at [www.hollis.nh.us](http://www.hollis.nh.us)*

### SCHOOLS

Hollis Primary School.....	465-2260
Hollis Upper Elementary School .....	465-9182
Hollis Brookline Middle School .....	465-2223
Hollis Brookline High School .....	465-2269
Hollis School District .....	465-7118

*Visit the Schools' World Wide Web page at [www.hollis.k12.nh.us](http://www.hollis.k12.nh.us)*



**View from Merrill Lane**  
Photo: Bill Hebden