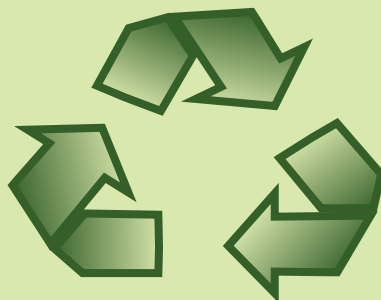


# **Town of Hollis New Hampshire Annual Town Report 2009**



*For a Greener Hollis*



**Nissitissit River**

## Town Offices and Hour

<b>Town Hall</b> <i>Visit the Town's Website at <a href="http://www.hollis.nh.us">www.hollis.nh.us</a></i>	<b>Main Office: 465-220</b> <b>Fax: 465-3701</b> <b>Office Hours: 8AM-3P</b>
<b>Assessing Office</b> Connie Cain, Assistant to the Assessor Email: <a href="mailto:assessing@hollis.nh.us">assessing@hollis.nh.us</a>	<b>Phone: 465-9860</b> <b>Office Hours: 8:00-AM-3P</b>
<b>Building Department</b> David Gagnon, Building Inspector/Code Enforcement Office Email: <a href="mailto:building@hollis.nh.us">building@hollis.nh.us</a> Deborah Adams, Building and Zoning Coordinator Email: <a href="mailto:zoning@hollis.nh.us">zoning@hollis.nh.us</a>	<b>Phone: 465-2514</b>  <b>Office Hours: 8:00-9:30A</b> <b>Inspections: 9:30AM-3:00PM</b>
<b>Finance Department</b> Paul Calabria, Finance Office Email: <a href="mailto:accounting@hollis.nh.us">accounting@hollis.nh.us</a>	<b>Phone: 465-6936</b> <b>Office Hours: 8:00AM-3:00P</b>
<b>Information Technology</b> Dawn Desaulniers, IT Specialist Email: <a href="mailto:pcsupport@hollis.nh.us">pcsupport@hollis.nh.us</a>	<b>Phone: 465-2209</b>
<b>Planning Department</b> Virginia Mills, Assistant Planner Email: <a href="mailto:planning@hollis.nh.us">planning@hollis.nh.us</a>	<b>Phone: 465-3446</b> <b>Office Hours: 8:00AM-3:00P</b>
<b>Selectmen's Office</b> Troy Brown, Town Administrator Email: <a href="mailto:bos@hollis.nh.us">bos@hollis.nh.us</a> Cathy Hoffman, Assistant Town Administrator Email: <a href="mailto:gis@hollis.nh.us">gis@hollis.nh.us</a> Kim Dogherty, Administrative Assistant/HR Coordinator Email: <a href="mailto:calendar@hollis.nh.us">calendar@hollis.nh.us</a>	<b>Phone: 465-2780</b> <b>Office Hours: 8:00AM-3:00P</b> <b>Please Call for an Appointment</b>
<b>Tax Collector</b> Barbara Kowalski, Tax Collector Email: <a href="mailto:tax@hollis.nh.us">tax@hollis.nh.us</a>	<b>Phone: 465-7987</b> <b>Office Hours: 8:00AM-3:00P</b>
<b>Town Clerk's Office</b> Nancy Jambard, Town Clerk Alison Falk, Deputy Town Clerk Email: <a href="mailto:townclerk@hollis.nh.us">townclerk@hollis.nh.us</a>	<b>Phone: 465-2064</b>  <b>Office Hours</b> <b>Mon, Wed, Fri 8:00AM-1:00PM</b> <b>Monday 7:00-9:00PM</b> <b>1st &amp; 3rd Tuesday 7:00-9:00PM</b> <b>1st Sat 8:00-11:00AM</b>

Town Report compiled and edited by  
Deborah Adams and Cathy Hoffman

Printed by Kase Printing Inc.  
13 Hampshire Drive  
Hudson, NH 03051

Cover Photo: Deborah Adams

ANNUAL REPORT

*for the Town of*

Hollis

NEW HAMPSHIRE

*for the year*



Two Thousand Nine

Annual Reports

*of the*

Officers and Committee

*of the Town of*

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2009

*with Reports of the*

Hollis School District

*and the*

Hollis/Brookline

Cooperative School District

## Dedication

### Dr. James W. Squires

The Selectmen are honored to dedicate the 2009 Annual Town Report to one of Hollis's most distinguished citizens, James W. Squires, M.D.



**JAMES W. SQUIRES, M.D.**

Doctor Squires' accomplishments are many. After graduating from McGill Medical School in Montreal and completing a year of internship in surgery, Dr. Squires served his country as an Air Force flight medical officer. Following his two years in the military, he returned to complete four more years of surgical training at the New England Medical Center. He also taught surgery at the Boston Veterans Administration Hospital.



**DR. SQUIRES NEVERS MISSES AN OPPORTUNITY  
TO EDUCATE AND INFORM THE PUBLIC AND  
INTEREST GROUPS ABOUT HEALTHCARE ISSUES**

A respected surgeon, Dr. Squires was a co-founder of the Matthew Thornton Health Plan, New Hampshire's first HMO, in 1971. In 1994, the New Hampshire Hospital Association named Dr. Squires "Physician of the year." Following his retirement in 1996, Dr. Squires served two terms in the New Hampshire Senate. In 2000 he sought the Republican nomination for Governor. A medical doctor, a former state senator and candidate for governor, Dr. Squires is also the founding president of the Endowment for Health. The mission of the Endowment for Health is *"To improve the health and reduce the burden of illness for the people of New Hampshire-especially the vulnerable and underserved."*

Dr. Squires continues to be an advocate for healthcare reform, speaking out in various forums on the issues near and dear to his heart such as the increasing cost of healthcare, Medicaid reform and the correlation between poverty and health.

In 2003, Dr. Squires was named the Citizen of the year by the Nashua Chamber of Commerce. He was one of three New Hampshire Citizens to receive the Granite State Award from the University of New Hampshire at the 2007 commencement. This award is given to *"citizens, agencies, corporations and foundations of the State of New Hampshire whose achievements and/or extraordinary service in their particular spheres have made significant contributions to the State."* Dr. Squires was amongst esteemed company at UNH. The commencement speakers that year were former Presidents William Jefferson Clinton and George Herbert Walker Bush.

Locally, Dr. Squires served as the Hollis School District Moderator from 1982 to 2001 and has been the Town Moderator since 1986. In addition to keeping order at the Town and School's annual meetings, Dr. Squires was the Chairman of the Property Tax Equity Committee. This committee was established in 2005 by Town Meeting vote to collect and analyze data in order to better understand the effect that local property tax has on Hollis taxpayers. Dr. Squires presented the Committee's findings to the Selectmen and the public in a groundbreaking report titled "The Cost of Growth."

Dr. Squires, a New Hampshire native, has lived with his wife Jan and their four children in Hollis for 40 years. He is a member of the Congregational Church of Hollis and, it should not come as a surprise to anyone, has been the Church Moderator for many years.

In 2009, Dr. Squires announced that he would not be seeking reelection as Town Moderator when his term of office expires in 2010. His calming presence, sense of humor and references to "Roberts Rules of order" will be missed. The Town of Hollis is indebted to Dr. Squires and thanks him for his dedication and service to the Town.



**DR. SQUIRES CONFERS WITH TOWN RESIDENTS PRIOR TO TOWN MEETING 2009**

Photos of Dr. Squires courtesy of the family

Town Meeting Photos: Cathy Hoffman

Sources: The University of New Hampshire website

The Endowment for Health website

Marc Squires, Anne Scarano, Rebecca Crowther and Cath Hallsworth

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## Editors' note

The theme of the 2009 Hollis Annual Town Report is "Going Green". With this in mind, the editors would like the public to know that this year's report was printed on 50% recycled paper. We have also reduced the number of hard copy reports that are printed from 900 to 600. In addition, for those of you who are trying to go paperless, the Town Report can be found in its entirety and in full color on the Town's website at [www.hollis.nh.us](http://www.hollis.nh.us).

We all know the environmental benefits of recycling. Recycling saves our natural resources and reduces potential pollution of our water supply by decreasing the amount of waste deposited in landfills. Recycling also reduces air pollution by decreasing the amount of waste that is burned in incinerators. But, did you know that there is another benefit to recycling? In this tough economy recycling is one way to go green that does not cost anything but a little extra effort. And, if you recycle, you can actually save money! We urge you to read the Director of Public Works' report "Recycling Pays" and the accompanying spreadsheet, which shows how increasing the amount we all recycle can save taxpayer dollars.

**REMEMBER, WE CAN ALL MAKE A DIFFERENCE IF WE  
REDUCE, REUSE AND RECYCLE**

Respectfully submitted,  
Cathy Hoffman  
Deborah Adams

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## Willow the Town Hall Cat

Many of you who visit the Town Hall on a regular basis may have noticed that Willow, the Town Hall Cat, has been absent for several months. Willow, who has been the official "mouser" at Town Hall for the past five years, has taken an early retirement. She now resides at the home of Assistant Town Administrator Cathy Hoffman. After a brief period of adjustment, Willow has adapted well to her new surroundings and can be frequently found napping in her favorite chair, keeping in shape by running up and down the steps, and watching the Patriots on TV. Willow would like to thank everyone for asking about her, and she would especially like to thank Mary Ann Wesely for all of the fresh catnip.



**WILLOW ENJOYING HER AFTERNOON NAP**





# **Town Administration**

**March 2009-March 2010**

## **Elected Officials of the Town**

Selectmen, Assessors, Overseers of the Poor

Vahrij Manoukian, PhD, Chairman, 2011

Mark LeDoux, 2010

Frank Cadwell, 2011

David Petry, Vice Chairman, 2012

Peter Band, 2010

Staff: Troy Brown, Town Administrator

Cathy Hoffman, Assistant Town Administrator

Kim Dogherty, Administrative Assistant/HR Coordinator

Town Clerk Nancy Jambard, 2011

Treasurer Mark Kowalski, 2012

Moderator James W. Squires, 2010

Town Budget Committee (Town and Hollis School District Budgets)

Christopher Hyde, Chairman, 2010

Tom Jambard, 2012

Frank Whitemore, 2011

Peter Band, Ex-Officio, Selectman

Bill Beauregard, Hollis School Board Representative, 2012

Staff: Deborah Adams, Donna Drotter, Barbara Kowalski, Finance Officer Paul Calabria

Michael Harris, Vice Chairman, 2012

Bob Lebednick, 2010

Raymond Valle, 2011

Hollis/Brookline Cooperative Budget Committee

Stephen Pucci (Hollis), Chairman, 2010

Raymond Valle (Hollis), 2012

Douglas Davidson (Hollis), 2011

Forrest Milkowski (Brookline), 2011

Greg McHale (Brookline), 2012

Lorin Rydstrom (Hollis), 2010

Gregory d'Arbonne (Brookline), 2010

Library Trustees

Robert Bartis, 2012, Chairperson

Michael Dougherty, 2011

Jane Lombard, 2010

Laurel Lang, 2011

Michelle Repp, 2010

Marcia Beckett, 2012

J. Howard Bigelow, 2012

Supervisors of the Checklist

Julia L. McCoy, 2012

Lydia L. Schellenberg, 2014

Jessica "Jan" Squires, resigned

Laura Gargasz, 2015

Trustees of the Trust Funds

F. Warren Coulter, 2010

Shelly Gillis, 2011

John C Callahan, 2012

Trustees of the Cemeteries

Scott Fisher, Chairperson 2010

Nancy Bell, 2012

Melinda Willis, 2011

Staff: Kimberly Dogherty

Doug Gagne, 2011

Christopher Buzzy, 2012

## State Government

Governor	John Lynch
Executive Council	Debora Pignatelli
Senate	Peggy Gilmour
General Court	Richard B. Drisko
	Carolyn M. Gargas
	Melanie Levesque
	Donald Ryder

## Appointed Officials of the Town

### Agricultural Commission

Cameron Hardy, Chairperson, 2010  
Rachel Tebbetts, 2011  
Doug Gagne, 2011  
David Petry, Selectman (Alt), 2012

Stephen Jambard, 2012  
Dan Harmon, 2012  
Randall Clark (Alt), 2010

### Building Code Board of Appeals

Robert Cormier, 2012  
Richard Casale, 2013  
Paul Armstrong, 2014  
David Gagnon, Building Inspector

Richard Brown, 2014  
Paul Hemmerich, 2014  
Roger Parsons, resigned

### Cable Advisory Committee

Bruce Harrison, Chairperson, 2012  
Doug Cleveland, 2012  
Staff: Troy Brown, Town Administrator

James Anderson, 2010  
Mark, LeDoux, Selectmen's Representative

### Camera operators

Paul Armstrong

Donald Ryder

### Charitable Funds Committee

Mary Anne Smith, 2011  
Debbie Shipman, 2011  
Troy Brown, Town Administrator

Millie Bonati, 2011  
Eleanor Whittemore, 2011

### Conservation Commission

Thomas Dufresne, Chairperson, 2010  
Richard Brown, Secretary, 2010  
Lynne Simonfy, 2012  
Cathy Hoffman, 2011  
Peter Baker (Alt), 2011  
Gail Coffey (Alt), resigned  
Staff: Connie Cain

Susan Durham, 2011  
Thom Davies, 2011  
Gary Flaherty, 2011  
Carl Hills (Alt), 2012  
Lou Candito (Alt), resigned  
Lloyd Deenik (Alt), resigned  
Jim Oehler (Alt), resigned

### Emergency Management Director

Don McCoy

### Heritage Commission

M. Honi Glover, Chairperson, 2011  
Mara Huberlie, 2012  
Josie MacMillan (Alt), 2011  
Spencer Stickney, Historic District Commission Rep, 2010  
Frank Cadwell, Selectmen's Representative

Mary Ann Wesoly, 2011  
David Sullivan, 2011  
Doris Brooks Roach (Alt), 2011  
Bette Finnern, resigned

#### Highway Safety Committee

Jim Belanger, Chairperson, 2010  
Mark Piekarski, 2011  
Jeff Babel, Director of Public works  
Peter Band, Selectmen's Representative  
Staff: Rebecca Crowther, Administrative Assistant

Donald Ryder, 2012  
Russell Ux, Police Chief  
Rick Towne, Fire Chief

#### Historic District Commission

Paul Hemmerich, Chairperson, 2012  
Cameron Hardy, 2010  
Spencer Stickney (Alt), 2010  
Frank Cadwell, Selectmen's Representative  
Staff: Deborah Adams, Building and Zoning Coordinator

Dave Gibson, Vice Chairman, 2011  
William Avery, 2012  
Jan Lamouth (Alt), 2011

#### Hollis Energy Committee

Christopher Heiter, Chairperson, 2011  
Venu Rao, 2010  
Jeff Babel, Public works Director

Karen Cramton, 2012  
Troy Brown, Town Administrator  
Cathy Hoffman, Asst. Town Administrator

#### Land and Protection Study Committee

Roger Saunders, Chairman, 2011  
Peter Baker, 2011  
June Litwin, 2010  
Peter Proko, 2012  
Katherine Drisko, 2012  
Nancy Birn Struckman, 2012  
Patrick Clark, resigned

Gerald Gartner, 2011  
Thom Davies, 2010  
David Gilmour, 2010  
Paul Edmunds, 2012  
Taylor Caswell, 2011  
Mark LeDoux, Selectmen's Representative  
Nate Armstrong, resigned

#### Memorial Day Organizer

Jim Belanger, 2012

#### Nashua Regional Planning Commission

Peter Baker, 2010

Susan Durham, 2011

#### Old Home Days Committee (2009)

David Sullivan, Chairperson  
Frank Ballou  
Stephen Luce  
Mark Piekarski  
Kathy McGhee  
Peter White

Mary Anne Smith  
Nancy Bell  
Deborah Shipman  
Carolyn Madden  
Jeanne Cleveland  
Paul Armstrong

#### Planning Board

Edwin Makepeace, Chairperson, 2010  
Richard Hardy, 2012  
Cathy Hoffman, 2012  
David Fite (Alt), 2012  
David Petry, Ex Officio, Selectman  
Staff: Mark Fougere, Planning Consultant  
Virginia Mills, Assistant Planner

Doug Gagne, Vice Chairman, 2011  
Bill Beauregard, 2011  
Doug Cleveland, 2010  
Scott Brunkhardt, resigned

#### Recreation Commission

Virginia Sargent, 2012  
Beth Zingales, 2011  
Jim McCann, 2011  
Kathleen Morgan (Alt), 2012  
Pete Dupont, resigned  
Kevin McDonnell, Program Director, resigned  
David Petry, Selectmen's Representative  
Frank Cadwell, (Alt), Selectmen's Representative

Tim Glover, 2012  
William Angevine, 2011  
Kevin Dogherty (Alt), 2010  
Ken Page (Alt), 2012  
Bob Dion, resigned  
Tim Cardoza, resigned

Souhegan Regional Landfill District  
Jeff Babel, 2010

Jeanette Schoolsky, 2012

Stormwater Management Committee  
Troy Brown, Town Administrator  
Cathy Hoffman, Assistant Town Administrator  
Deborah Adams, Building and Zoning Coordinator

Don Ryder, Citizen Representative, 2011  
Virginia Mills, Planning Assistant  
Jeff Babel, Director of Public Works

Town Forest Committee  
Edward (Ted) Chamberlain, Chairperson, 2011  
George R. Burton, 2012  
Spencer Stickney, 2010

Gary Chamberlain, 2011  
Craig Birch, 2012  
Steven Briggs, resigned

Trails Committee  
Sherry Wyskiel, Chairperson, 2012  
Mary Ferguson, 2012  
Daniel Teveris, 2011  
Amos White, 2010  
Tom Jeffery (Alt), 2012  
Patty Haigh (Alt), resigned

Doug Cleveland, 2010  
Pamela Gustafson, 2011  
Art Kinsley, 2011  
S. Robert Winer (Alt), 2010  
Sherry Van Oss (Alt), 2011

Zoning Board of Adjustment  
John Andruszkiewicz, Chairperson, 2010  
Jim Belanger, 2011  
Cindy Tsao, 2012  
Paul Cain (Alt), 2010  
Kenneth Bonn, (Alt), 2010  
Richard Gustafson (Alt), resigned  
Staff: Deborah Adams, Building and Zoning Coordinator  
David Gagnon, Building Inspector/Code Enforcement Office

Brian Major, Vice Chairman, 2012  
S. Robert Winer, 2011  
Gerald Moore (Alt), 2011  
Rick MacMillan (Alt), 2011  
Donna Drotter (Alt), resigned

Zylonis Fund Committee  
Norma Woods, 2011  
Carol Smiglin, resigned  
Troy Brown, Town Administrator

Virginia Hoffman, 2011  
Frank Cadwell, Selectmen's Representative

## Selectmen's Report

Following is a summary of notable events, challenges and changes that took place during 2009. This report also includes important long-range issues facing the community and objectives that the Selectmen will be addressing in 2010.

In January 2009, the Town was still recovering from the disastrous ice storm of December 2008. At Town Meeting in March, Emergency Management Director Don McCoy, emergency personnel of the Police, Fire, Communications and Public works departments, and members of the women's Fire Auxiliary were acknowledged for their outstanding service and dedication to the citizens of Hollis during this difficult time

There were no changes to the membership on the Board of Selectmen in 2009. Peter Band, who was appointed by the Board following Mark Johnson's resignation in August of 2008, was elected in March of 2009 to fill out the remainder of Mark's term. David Petry was re-elected for a second term. At the first Board meeting following Town elections, Vahrij Manoukian, PhD and David Petry were elected Chairman and Vice Chairman respectively, for the second consecutive year.



**EMERGENCY PERSONNEL AND THEIR SUPPORT TEAM RECEIVE ACCOLADES AT TOWN MEETING**

The Selectmen honored the volunteers who serve the Town on the many boards, committees and commissions at the Second Annual Volunteer Appreciation Coffee. This well-attended event took place at the Lawrence Barn Community Center on Saturday February 28<sup>th</sup>.



**MILITARY PERSONNEL AND VETERANS ATTEND THE SIGNING OF THE NEW HAMPSHIRE MILITARY COVENANT**

Other notable events of 2009 included the Souhegan Valley Chamber of Commerce Awards Dinner, which was held in June at the Alpine Grove in Hollis. The Town's emergency personnel were honored for their exemplary performance during the 2008 December Ice Storm. Town resident Jim Belanger was also honored for his community service.

At the September 14<sup>th</sup> Selectmen's meeting, the Board met in Monument Square to sign the New Hampshire Military Community Covenant. Also present were members of the military and their families, military veterans and residents of Hollis. Following the Color Guard's presentation of the American Flag and the Pledge of Allegiance, Chairman Manoukian introduced Dr. Griffin T. Dalianis, Civilian Aide to the Secretary of the Army, who explained the objective of the Covenant. He noted that Hollis was the first town in New Hampshire to sign the Covenant. Chairman Manoukian spoke on behalf of the citizens of Hollis in support of New Hampshire's military service members and their families.

The Selectmen extend their thanks and congratulations to David Sullivan and the Old Home Days Committee for making September's event a big success. The Committee's fundraising efforts for the fireworks display were richly rewarded, as the display was one of the best ever.

Two new volunteer committees were formed this year. Following passage of warrant Article 12 at the 2009 Town Meeting, the Agricultural Commission was established *"to provide a voice for farmers, preserve rural character, promote agriculturally based economic activities, and assist in the protection of agricultural lands within the Town of Hollis"*. In addition to the Agricultural Commission, the Selectmen, in response to the passage of the 2007 Warrant Article 14-The New Hampshire Climate Change Resolution, formed the Hollis Energy Committee. The purpose of the Hollis Energy Committee is *"to promote energy conservation and efficiency throughout the Town of Hollis in response to the local, national and global issue of energy consumption."* Both the Agricultural Commission and the Hollis

Energy Committee have been very active this year. The Selectmen recommend that you read their annual reports, which can be found in the Town Board/Commission/Committees section of this Town Report.

The Selectmen were involved in several projects this year. After several meetings and discussions with representatives from the New Hampshire Department of Environmental Services wetlands Bureau and wastewater Division and the Flints Pond Improvement Association, the Selectmen endorsed the Association's Dredge and Fill Application to the State. The application proposes to address the problem of excessive native and exotic vegetation growth by hydro-raking specific areas in this 49 acre pond. The hydro-raking process would remove the vegetation without

disturbing or removing the underlying sediment in the pond. The objective of this project is to improve wildlife habitat in the pond, improve the outflow from the pond, and to open up areas of the pond to Hollis residents for recreational activities. A capital reserve account for Flints Pond restoration was established in 1994. An article on the 2010 Town Meeting warrant proposes to authorize release of these funds for the hydro-raking project.



**THE GAMBREL BARN AT WOODMONT ORCHARD  
CIRCA 1965  
SCANNED PHOTO OF A MILTON BRADLEY PUZZLE**

In June, the Selectmen visited the woodmont west orchard to assess the condition and determine the fate of the old farm buildings on this Town-owned property. options discussed included preservation, restoration and removal. Selectmen l e Doux expressed his desire to take down and rebuild the gambrel barn (pictured at left). The Marie l e Doux foundation donated \$20,000 to the Town specifically for the reconstruction of the barn. Both the Heritage and the Agricultural Commissions have been involved in discussions regarding the orchard property. The Heritage Commission would like to rebuild

the barn and the Noah Dow Cooper Shop on the site. The Agricultural Commission is reluctant to make any changes to the site until a long-term farm lease agreement for the orchard is in place. Because of the impermeable surface restrictions of the Farm and Ranchland Protection Grant, no action will be taken regarding the buildings without approval from the State Conservationist.

In 2008, the Town voted to raise and appropriate \$160,000 for the Ash Street Sidewalk Project. This project is part of a federally funded Transportation Enhancement (TE) Grant. The Town's portion of the 80/20 grant funding is \$32,000. Two public informational meetings were held during the year regarding the construction of the sidewalk from the Four Corners intersection to the Hollis Post Office. Unfortunately the engineering firm contracted to design the project, CMA Engineering, determined that the existing funding would only complete the sidewalk from the Four Corners intersection to just past the Marketplace intersection. The Selectmen voted to delay this project pending approval of additional funding from the TE program.



**THE GAMBREL BARN  
2009**

A majority of the Selectmen supported the Conservation Commission's purchase of an executory interest in a conservation easement on thirty acres of property owned by Tom Bayrd. The Farm and Ranchland Protection Program granted half of the funding for this easement. The easement protects the agricultural soils on this property and provides an important connector to the Town's trail system. The property is located off of Federal Hill Road near the Milford border and is a gateway to Hollis.



The Town's fee schedule, which has not been amended in years, was updated in October to bring it in line with neighboring towns and to ensure that the Town's administrative costs are covered.



**TOWN HALL CLOCK TOWER**

The Selectmen, acting on the recommendation of the Town's Stormwater Management Committee, adopted the Illicit Discharge, Detection and Elimination Regulation in December. Adoption of this regulation brings the Town into compliance with one of the requirements of the federally mandated, Environmental Protection Agency's Phase II Stormwater Program.

A new electronic keyless entry system was installed at the Lawrence Barn Community Center, eliminating the need to keep track of keys and increasing security at the Barn.

In March, voters defeated Article 2-Town Hall Repairs and Minor Renovation Bond. This bond in the amount of \$850,000 was for the design, engineering, structural repairs and minor renovation of the 124 year-old Hollis Town Hall. The 2010 warrant includes a modified article to raise and appropriate \$400,000 for the structural repairs to the Town Hall's roof and for the stabilization of the Clock Tower.

The year began, and ended, with budget discussions and debates. The state of the economy has challenged municipalities to find ways to reduce spending. The operating budget, as presented in the Town warrant, represents many hours of work by the Selectmen, Department Heads and the Budget Committee to keep spending down and the tax rate level without compromising Town services. The Selectmen have vowed to always keep the interests of the taxpayers a priority when making budget decisions.

2009 was the year to "Go Green". The Hollis Energy Committee's focus is to work with the Town, schools and residents to reduce the community's carbon footprint. Selectman Peter Band has championed the cause for recycling. These efforts will continue in 2010 as the community sets goals for decreasing the Town's dependence on fossil fuels, and finding low cost options to improve energy efficiencies in municipal and school buildings. Community involvement is essential to the success of these efforts.



**POTENTIAL AREA FOR A TOWN RECREATION FIELD AT  
SILVER LAKE STATE PARK**

Other goals for 2010 include: working on an agreement with the New Hampshire Department of Resources and Economic Development (DRED), Parks and Recreation Division to use a portion of the land on the north side of the Silver Lake State Park parking lot for recreational fields; reaching an amicable agreement with the AFSCME union, and finalizing the new franchise agreement with our cable company, Charter Communications.

The Selectmen accepted the resignation of Kevin McDonnell in November. Kevin has served as Recreation Program Director for the Town's Recreation Department since 2001. In addition, Assessment Associates, Karen Marchant and Angelo Marino, decided to retire at the end of 2009. The Selectmen would like to thank Kevin, Karen and Angelo for their service to the Town and wish them well in their future endeavors.


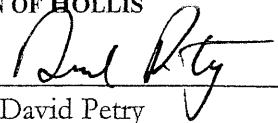
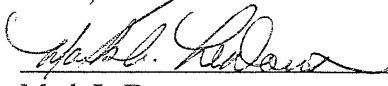

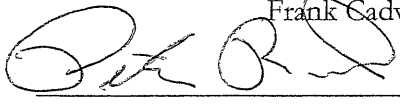
The Selectmen would like to acknowledge Police Chief Russell Ux, Fire Chief Rick Towne, Public works Director Jeff Babel, Finance Officer Paul Calabria, Library Director Gaye Kulvete and Town Administrator Troy Brown for their dedication and service to the Town. The Selectmen would also like to thank Town employees for supporting the Selectmen and their respective Departments.



Volunteers are the backbone of Hollis. Our volunteers dedicate their time and their talents selflessl . The Selectmen extend their heartfelt thanks to these volunteers who work tirelessly on their respective boards, committees and commissions.

**RESPECTFULLY SUBMITTED,**

**SELECTMEN, TOWN OF HOLLIS**

 _____ Vahrij Manoukian	 _____ David Petry
 _____ Mark LeDoux	 _____ Frank Cadwell
 _____ Peter Band	



**FROM LEFT TO RIGHT: FRANK CADWELL, PETER BAND, DAVID PETRY,  
MARK LE DOUX AND VAHRIJ MANOUKIAN, PhD**

Milton Bradley Puzzle Cover Photo Courtesy of Honi Glover  
o ther Photos: Cathy Hoffman

# **Town Warrant-Elections**

**THE STATE OF NEW HAMPSHIRE**

**THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM  
Tuesday, March 9, 2010**

**To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:**

**you are hereby notified to meet at the Mini-Gymnasium of the Hollis Brookline High School at 24 Cavalier Court on Tuesday March 9, 2010, between the hours of 7:00 AM and 7:00 PM, to act on the following subjects:**

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. To conduct other business by official ballot**

**Given under our hands and seal, this 10<sup>th</sup> day of February 2010.**

Board of Selectmen, Town of Hollis

Vahrij Manoukian PhD, Chairman  
David Petry, Vice Chairman  
Mark LeDoux  
Peter Band  
Frank Cadwell

**A true copy of the warrant-Attest:**

Board of Selectmen, Town of Hollis

Vahrij Manoukian PhD, Chairman  
David Petry, Vice Chairman  
Mark LeDoux  
Peter Band  
Frank Cadwell

# Planning Board Ballot

## Amendments to the Hollis Zoning Ordinance

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**AMEn DMEn T (1)** ARE you IN FAVo R o F ADo PTIo N o F AMENDMENT (1) AS PRo Po SED By THE  
Pl ANNING Bo ARD Fo R THE Tow N o F Holl IS Zo NING o RDINANCE AS Follow S:

SECTIo N IV. ENFo RCEMENT AND ADMINISTRATIo N, paragraphs A and B.

- A. **Delete:** It shall be the duty of the Board of Selectmen, and the Board of Selectmen is hereby given power and authority, to enforce the provisions of this o r d i n a n c e . **Add:** **The Building Inspector established under RSA 673:1 shall also serve as the Code Enforcement Office .**
- B. **Delete:** There shall be a Building Inspector who shall be the same Building Inspector as for the Town Building Regulations, and the administration of this o r d i n a n c e is hereby conferred upon him. **Add:** **The Code Enforcement Office shall have the duty, and is hereby authorized, to enforce the provisions of this ordinance.**

(The **purpose** of this amendment is to clarify that the Building Inspector is the Code Enforcement Office , and also to provide authorization for the Code Enforcement Officer to enforce the ordinance.

y ES ☐ NO ☐

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**AMEn DMEn T (2)** ARE you IN FAVo R o F ADo PTIo N o F AMENDMENT (2) AS PRo Po SED By THE  
Pl ANNING Bo ARD Fo R THE Tow N o F Holl IS Zo NING o RDINANCE AS Follow S:

SECTIo N IX: GENERAL PRo VISIo NS. M. Ho ME BASED Bu SINESSES

Amend Paragraph 3. Ho ME o CCu PATIo NS. **Add** new items e. and f. as follows:

- e. No home occupation may be extended to occupy a greater area of land upon which the business is situated.
- f. If any home occupation is substantially changed, or discontinued for any reason for a period of one (1) year, except pursuant to a valid order of a court of law, it shall be conclusively presumed that such use has been abandoned within the meaning of this title, and all future home-based businesses on the property shall comply with the regulations as specified in this ordinance

Amend Paragraph 4. Ho ME SHo PS. **Add** new items c. and d. as follows:

- c. No home shop may be extended to occupy a greater area of land upon which the business is situated.
- d. If any home shop is substantially changed, or discontinued for any reason for a period of one (1) year, except pursuant to a valid order of a court of law, it shall be conclusively presumed that such use has been abandoned within the meaning of this title, and all future home-based businesses shall comply with the regulations as specified in this ordinance

Amend Paragraph 5. EXISTING No NC o NFo RMING u SE, as follows:

**Delete** c. **Amend** b. as follows:

- b. If any nonconforming home based business is substantially changed, or discontinued for any reason for a period of (1) year, except pursuant to a valid order of a court of law, it shall be conclusively presumed that such use has been abandoned within the meaning of this title, and all future home-based businesses shall comply with the regulations as specified in this ordinance

(The **purpose** of this amendment is to prohibit a nonconforming home based business, home occupation or home shop from extending its activity beyond the boundary within which it was originally permitted; and to address home based businesses, home occupations and home shops that have “substantially changed” or been abandoned.)

y ES ☐ NO ☐

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**AMENDMENT (3)** ARE you IN FAVOR OF ADOPTING OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLYS ZONING ORDINANCE AS FOLLOWS:

SECTION XI: A AQUIFER PROTECTION OVERLAY ZONE (APO) and  
SECTION IX: GENERAL PROVISIONS F, paragraph 3: IMPERMEABLE SURFACES AND BUILDING COVERAGE.

SECTION XI: A.3. Dimensional Standards in the Aquifer Protection Overlay Zone.

Amend Paragraph a. Impermeable Surface Coverage by deleting all existing text and replacing it with the following:

***Impermeable surfaces may cover no more than 15% of any lot in the APO Zone. However, in the underlying Industrial Zone, the Planning Board may grant a waiver from the maximum 15% standard, but in no case more than 30%, provided that the applicant shows that the proposal is otherwise incapable of reasonably complying with this standard. Any such waiver shall be conditioned on the following:***

- a) ***The applicant shall submit a stormwater management plan, prepared by a New Hampshire licensed professional engineer and approved by the Planning Board.***
- b) ***The plan shall comply with all performance standards under Section XI.A.4.a. of the Hollis Zoning Ordinance.***
- c) ***Regardless of the area of disturbance, all groundwater infiltration shall be in compliance with the State of New Hampshire Alteration of Terrain Best Management Practices.***

SECTION IX: F. IMPERMEABLE SURFACES AND BUILDING COVERAGE, paragraph 3

3. ~~Regardless of the underlying zone~~ **Except for the Industrial Zone**, impermeable surfaces may cover no more than 15% of any lot in the Aquifer Protection Overlay Zone and the wetland Conservation Overlay Zone.

(The **purpose** of this amendment is to modify the 15% maximum coverage requirement to allow for the reasonable development or expansion of existing businesses located in the Industrial Zone **only**. New State requirements are in place that mandate groundwater recharge and regulate the quality of water that is recharged, and any waiver is conditioned on adherence with these standards as well as a stormwater management plan.

YES ☐ NO ☐

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**AMENDMENT (4)** ARE you IN FAVOR OF ADOPTING OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLYS ZONING ORDINANCE AS FOLLOWS:

SECTION XI: C. WETLAND AND CONSERVATION OVERLAY ZONE (WCO)

Amend paragraph 6. PERMITTED USES WITHIN THE WETLAND AND CONSERVATION OVERLAY ZONE, item d. Add section (xvii) Buffer disturbances for Planning Board approved subdivision road access and section (xviii) Stormwater management facilities in accordance with New Hampshire Department of Environmental Services Alteration of Terrain Regulations.

~~Delete paragraph 5 DRAINAGE, Paragraphs c. Stormwater management facilities are not permitted to be constructed within the WCO Zone, and d. Drainage shall be treated prior to discharge into the WCO Zone.~~

**Amend paragraph 7. SPECIAL EXCEPTIONS IN THE WETLANDS CONSERVATION OVERLAY ZONE**, item a as follows: with the exception of Town approved and State permitted wetlands crossings, ***and stormwater management facilities in accordance with the New Hampshire Department of Environmental Services Alteration of Terrain Regulations***, the non-disturbance buffer zone shall be maintained to at least 50 feet from the delineated edge of the wetland unless the lot existed prior to March 11, 1997.

**Amend paragraph 8. PROHIBITED USES WITHIN THE WETLAND CONSERVATION OVERLAY ZONE**,

item a (iv) to read “All other construction activity, including but not limited to ~~roadways and~~ parking lots, except in cases where the proposed use meets the criteria for a special exception (Section XI.C.7) and such a permit has been issued.”

(The **purpose** of this amendment is to comply with new NH DES Alteration of Terrain rules for groundwater treatment and recharge. In order to comply, recharge areas should be located near wetland areas, and this amendment will address that issue. The amendment also allows buffer disturbances for Planning Board approved subdivision road access, putting review and approval of these cases under the jurisdiction of the Planning Board and its engineering consultant.)

y ES ☐ NO ☐

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**AMEn DME n T (5)** ARE you IN FAVo R o F AD o PTIo N o F AMENDMENT (5) AS PRo Po SED By THE Pl ANNING Bo ARD Fo R THE Tow N o F Holl IS Zo NING o RDINANCE AS Follow S:

SECTIo N XV: Holl IS Ru RAl CHARACTER PRESERVATIo N o RDINANCE

**Amend** paragraph C. *OBJECTIVE*, as follows: To preserve and maintain Hollis’ scenic vistas and rural character, particularly as seen from ~~public ways~~ **public roads**, and maintain woodlands and open spaces through the use of visually unobtrusive and environmentally sound development, while permitting the landowner to exercise his/her property rights in a manner that does not affect the density of development.

1. Eliminate the siting of new construction on or near the crest of prominent hilltops and ridges, particularly as seen from ~~public ways~~ **public roads**.

**Amend** paragraph F. *DESIGN STANDARDS*, item 2.a. by **deleting** all of the existing text and replacing it with the following:

In the course of its review of a subdivision or site plan, the Planning Board may identify any characteristic, view or vista, as seen from a Public Road, that it deems of sufficient importance to warrant consideration pursuant to this ordinance. Once such characteristics, view or vista are so identified, the design of the project shall be governed by the following:

Building sites (structures plus the lawn area cleared of trees) and aboveground utilities, shall be located downgrade of the ridgeline whenever possible, and located so they do not interfere with the identified characteristic or view or vista identified in the course of Planning Board review.

In addressing this standard, the Planning Board may require the applicant to locate building sites down grade from the identified characteristic, view or vista and may impose conditions limiting the vertical or horizontal distance of the building site(s) from the identified characteristic, view or vista so as to give effect to the purposes and objectives of this ordinance.

The Planning Board can modify this requirement when doing so does not detract from the purpose of this ordinance, and mitigation measures, such as plantings or topographical features, effectively screen the building site or otherwise mitigate any impact to the identified characteristic, view or vista as seen from a Public Road.

(The **purpose** of this amendment is to delete all references to the term “Public way” and replace it with the term “Public Road”, which will clarify the location(s) from which the feature(s), which are proposed to be protected may be viewed. Additionally, to amend the Section generally to include a process whereby the Planning Board will be able to specifically identify the particular significant feature(s) which require protection and to allow the Board flexibility in siting considerations for proposed construction along or near such features.)

y ES ☐ NO ☐

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**AMEn DMEn T(6)** ARE you IN FAVo R o F ADo PTIo N o F AMENDMENT (6) AS Su BMITTED PURSUANT TO RSA 675:4, BY PETITION:

**Submitted pursuant to RSA 675:4, By PETITION**

**Amend** Section X.G.2 by adding new subsection “n”;

n. landscaping materials yards, provided they are sited on a lot, or on two or more contiguous lots under common ownership, that total at least 20 acres in the R&A District, and further provided they are located adjacent to a State Road.

**Amend** Section VIII by adding a new definition “31” and worded as follows, and numbering the subsequent definitions

31.1 LANDSCAPING MATERIALS YARD: A facility for the processing, storage, and sale of landscaping materials including loam, landscaping stone of various sizes, mulch, stumps and brush, sawdust, and compost.

**Amend** Section XI.A.6.m by deleting the phrase “and composting facilities”.

**(The Planning Board voted three (3) in favor and two (2) opposed to this petitioned amendment.)**

y ES ☐ NO ☐

**2010 Town Warrant**  
**THE STATE OF NEW HAMPSHIRE**  
**Annual Meeting, Town of Hollis**  
**Wednesday, March 10, 2010**

**7:00 PM, Hollis Brookline Cooperative High School Gymnasium**

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Mini-Gymnasium at the Hollis Brookline Cooperative High School, 24 Cavalier Court, on **Tuesday, March 9, 2010, between the hours of 7:00 AM and 7:00 PM**, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Gymnasium at the Hollis Brookline Cooperative High School, 24 Cavalier Court, in said town on the next day, **Wednesday, March 10, 2010, at 7:00 PM**, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects

**ARTICLE 1 - Officials Reports.** To hear reports of Selectmen and other Town Officers and Committees

**ARTICLE 2 - Town Hall Renovation & Structural Repair Work**

To see if the Town will vote to raise and appropriate the sum of \$400,000 for renovation and structural repair work to the Town Hall Building and Clock Tower. This is a special warrant article and shall be non-lapsing pursuant to RSA 32:7, (v).

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 3 - Ratify Collective Bargaining Agreement Between the Town of Hollis and AFSCME Local 3657**

To see if the Town will vote to accept the Fact Finder's report for the Collective Bargaining Agreement between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following appropriations for salaries and benefits over what was raised under the current agreement for the employees of the union:

year	Estimated Increase	Estimated Tax Impact
2009	\$ 94,828.00	\$0.07 per \$1000 assessed property value
2010	\$102,104.00	\$0.08 per \$1000 assessed property value
2011	\$162,520.00	\$0.13 per \$1000 assessed property value

and further, to raise and appropriate the sum of \$196,932 for Fy 09 and Fy 10, such sum representing the additional costs attributed to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

*NOTE: Pursuant to RSA 273-A:12, VII, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect even after the termination date of this agreement, until a new agreement is executed.*

**not Recommended by Selectmen**

**not Recommended by Budget Committee**

**ARTICLE 4 - Expendable Trust Funds**

To see if the Town will vote to raise and appropriate the sums set forth below to be placed in the Expendable Trust Funds as previously established by Annual Town Meeting.

Compensated Absences Payable (est. 2002)	\$ 20,000
Municipal Buildings and Facilities Maintenance (est. 2008)	\$ 25,000
Employee Health Insurance (est. 2005)	<u>\$800,117</u>
Total	\$845,117

**Recommended by Selectmen**

**not Recommended by Budget Committee**



#### **ARTICLE 5 - Old Home Day Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Old Home Day Special Revenue fund already established in 1999 for this purpose, and to authorize the Selectmen to expend up to the amount of said appropriation to defray the costs of said Old Home Day event in the ensuing year. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. Said appropriation shall be entirely offset by anticipated revenues from the Old Home Day event and none of said appropriation shall be raised by general taxation.

**Recommended by Selectmen**

**Recommended by Budget Committee**

#### **ARTICLE 6 - Ash Street Sidewalk Construction Project**

To see if the Town will vote to raise and appropriate the sum of \$150,000 to complete the Ash Street Sidewalk Project as approved in 2008. Eighty percent (\$120,000) of the project cost will be reimbursed by the State of New Hampshire Department of Transportation under a Federal Transportation Enhancement Program grant awarded to the Town and the remaining twenty percent (\$30,000) will be funded by the Town by general taxation. This is a special warrant article and shall be non-lapsing pursuant to RSA 32:7, (v).

**Recommended by Selectmen**

**not Recommended by Budget Committee**

#### **ARTICLE 7 - Flints Pond Restoration Project**

To see if the Town will vote to raise and appropriate the sum of \$106,000 for the removal of invasive weeds and other restoration efforts for Flints Pond and to authorize the withdrawal of \$106,000 from the Flints Pond Restoration Capital Reserve Fund established for this purpose in 1994. Further, to name the Board of Selectmen as agents to expend from this Capital Reserve Fund.

**Recommended by Selectmen**

**Recommended by Budget Committee**

#### **ARTICLE 8 (by Petition) - Discontinuance of Flints Pond Capital Reserve Fund**

To see if the Town will vote in accordance with RSA 35:16-a to discontinue the Flints Pond Restoration Capital Reserve Fund, created in 1994. Said fund, with accumulated interest to the date of withdrawal (approximately \$106,000), is to be transferred to the general fund.

#### **ARTICLE 9 - Energy Efficiency and Conservation Grant**

To see if the Town will vote to raise and appropriate the sum of \$162,562 for the purposes of paying for the cost of implementing identified measures to make the Town's buildings and infrastructure more energy efficient and, further, to authorize the Board of Selectmen to enter into an agreement or agreements with any and/or all of the municipal entities in SAU 41, (the Hollis School District, the Brookline School District, the Hollis-Brookline Cooperative School District), as well as the Town of Brookline, for the purpose of coordinating this effort to make the same as cost effective as possible, and to take any action necessary to implement the purpose of this article, said appropriation to be entirely raised, in part, from a grant from the *American Recovery and Reinvestment Act Energy Efficiency and Conservation Block Grant Program*, which is administered by the NH Office of Energy and Planning, and the balance to be raised by a corresponding grant from a collaborative third party such as the *Public Service Company of NH or other entity providing such grants*, it being understood that this appropriation and the corresponding authority to expend are contingent on the same being entirely funded from said grants and that no amount thereof shall be raised by taxation.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 10 - Discontinuance of Capital Reserve Funds**

To see if the Town will vote in accordance with RSA 35:16-a to discontinue the following the capital reserve funds. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the general fund.

<u>Fund</u>	<u>Created</u>	<u>Balance</u>
Front End Loader CRF	1973	\$0.00
Grader CRF	1979	\$0.00
Tennis Courts CRF	1987	\$0.00
Communications Center CRF	2000	\$0.00
Major Public Improvement	2005	\$0.00

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 11 - 2010 Operating Budget**

To see if the Town will vote to raise and appropriate the sum of \$8,190,917, which represents the operating budget of the Town for 2010, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 12 (by Petition) - Amendment of n H Constitution to Define "Marriage**

To see if the Town will vote to approve the following resolution to be forwarded to our State Representative (s), our State Senator, the Speaker of the House, and the Senate President.

*Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage".*

**ARTICLE 13 (by Petition) - 911 Report**

Shall New Hampshire's Congressional Delegation be instructed to pursue a new and independent investigation to address thoroughly all of the evidence and unanswered questions related to the events of September 11, 2001? (The record of the vote on this article shall be transmitted by the Town of Hollis to New Hampshire's Congressional Delegation.)

**ARTICLE 14 - To transact any other business that may legally come before said meeting.**

**Given under our hands and seal this 10th day of February 2010.**

Board of Selectmen, Town of Hollis  
Vahrij Manoukian, Chairman  
David Petry, Vice-Chairman  
Mark LeDoux  
Frank Cadwell  
Peter Band

# Proposed Budget of the Town of Hollis

		SELECTMEN'S APPROPRIATIONS - 2010				BUDGET COMMITTEE'S APPROPRIATIONS - 2010	
PURPOSE OF APPROPRIATIONS	Warr. Art.#	2009 Approved Appropriations	2009 Actual Expenditures	Recommended	Not Recommended	Recommended	Not Recommended
<b>GENERAL GOVERNMENT</b>							
Executive		360,706	260,430	312,597		312,597	
Election, Reg. & Vital Statistics		129,396	112,336	132,385		132,385	
Financial Administration		248,909	250,885	251,505		251,505	
Revaluation of Property							
Legal Expense		50,000	71,406	50,000		50,000	
Personnel Administration		719,979	712,073	738,721		738,721	
Planning & Zoning		115,168	108,031	107,921		107,921	
General Government Buildings		167,750	124,785	105,413		105,413	
Cemeteries		30,556	24,336	32,374		32,374	
Insurance		179,004	179,299	199,486		199,486	
Advertising & Regional Assoc.		6,475	6,475	6,475		6,475	
Information Systems		60,989	60,517	60,649		60,649	
<b>PUBLIC SAFETY</b>							
Police		1,212,936	1,212,711	1,200,303		1,200,303	
Fire/Ambulance		991,525	994,118	980,707		980,707	
Building Inspection		76,354	91,198	122,462		122,462	
Emergency Management		1,500	1,500	9,000		9,000	
Communications		403,631	417,525	395,309		395,309	
<b>HIGHWAYS &amp; STREETS</b>							
Administration		523,673	557,756	558,467		558,467	
Highways & Streets		1,168,549	925,935	931,119		931,119	
Street Lighting		16,550	15,959	16,550		16,550	
<b>SANITATION</b>							
Solid Waste Collection		195,413	183,566	191,418		191,418	
Solid Waste Disposal		374,671	374,562	346,085		346,085	
<b>HEALTH/WELFARE</b>							
Administration		1,750	1,500	1,750		1,750	
Pest Control		20,844	11,015	20,044		20,044	
Health Agencies & Hosp. & Other		30,000	30,000	29,500		29,500	
Administration & Direct Assist.		10,900	6,879	10,900		10,900	
<b>CULTURE &amp; RECREATION</b>							
Parks & Recreation		36,964	32,196	35,321		35,321	
Library		286,477	286,477	286,477		286,477	
Patriotic Purposes		7,500	6,032	7,500		7,500	
<b>CONSERVATION</b>							
Admin. & Purch. of Nat. Resources		1		1		1	
<b>DEBT SERVICE</b>							
Princ.- Long Term Bonds & Notes		655,000	655,000	650,000		650,000	
Interest-Long Term Bonds & Notes		425,377	425,378	400,477		400,477	
Int. on Tax Anticipation Notes							
Other Debt Service		1		1		1	
<b>CAPITAL OUTLAY</b>							
Machinery, Vehicles & Equipment							
Buildings							
Improvements other than Buildings							
<b>OPERATING TRANSFERS OUT</b>							
To Capital Reserve Fund		763,590	763,590				
To Exp.Tr.Fund-except #4917							
<b>SUBTOTAL 1</b>		\$ 9,272,138	\$ 8,903,470	\$ 8,190,917		\$ 8,190,917	

## Proposed Budget of the Town of Hollis - Cont'd

### SPECIAL WARRANT ARTICLES

PURPOSE OF APPROPRIATIONS	Warr. Art.#	SELECTMEN'S APPROPRIATIONS - 2010				BUDGET COMMITTEE'S APPROPRIATIONS - 2010	
		2009 Approved Appropriations	2009 Actual Expenditures	Recommended	Not Recommended	Recommended	Not Recommended
Town Hall Renovation & Structural Repair Work	2			400,000		400,000	
Expendable Trust Funds	4			845,117			845,117
Special Revenue Accounts	5			50,000		50,000	
Ash Street Sidewalk Construction Project	6			150,000			150,000
Flints Pond Restoration Capital Reserve	7			106,000		106,000	
Energy Efficiency And Conservation Grant	9			162,562		162,562	
<b>SUBTOTAL 2 RECOMMENDED</b>				<b>\$ 1,713,679</b>		<b>\$ 718,562</b>	

### INDIVIDUAL WARRANT ARTICLES

PURPOSE OF APPROPRIATIONS	Warr. Art.#	SELECTMEN'S APPROPRIATIONS - 2010				BUDGET COMMITTEE'S APPROPRIATIONS - 2010	
		2009 Approved Appropriations	2008 Actual Expenditures	Recommended	Not Recommended	Recommended	Not Recommended
Ratify CBA between the town of Hollis and AFSCME Local 3657	3				196,932		196,932
Discontinuance of Capital Reserve Funds	10			0		0	
<b>SUBTOTAL 3 RECOMMENDED</b>				<b>\$ -</b>		<b>\$ -</b>	

## Budget Summary

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended	\$ 8,190,917	\$ 8,190,917
SUBTOTAL 2 Special Warrant Articles Recommended	1,713,679	718,562
SUBTOTAL 3 "Individual" Warrant Articles Recommended	0	0
<b>TOTAL Appropriations Recommended</b>	<b>\$ 9,904,596</b>	<b>\$ 8,909,479</b>
Less: Amount of Estimated Revenues & Credits	3,386,458	3,386,458
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$ 6,518,138</b>	<b>\$ 5,523,021</b>

# REVENUES

SOURCE OF REVENUE	Actual Revenues 2009	Selectmen's Est Revenues 2010	Budget Committee's Est Revenues 2010
<b>TAXES</b>			
Land Use Change Taxes	49,273	25,000	25,000
Timber Taxes	6,737	10,000	10,000
Payment in Lieu of Taxes			
Interest & Penalties on Delinquent Taxes	105,305	102,000	102,000
Excavation Tax (\$.02 cents per cu yd)	270	200	200
<b>LICENSES, PERMITS &amp; FEES</b>			
Business Licenses & Permits	50	50	50
Motor Vehicle Permit Fees	1,456,262	1,525,000	1,525,000
Building Permits	48,688	29,000	29,000
Other Licenses, Permits & Fees	59,696	57,490	57,490
FROM FEDERAL GOVERNMENT	128,101		
<b>FROM STATE</b>			
Shared Revenues			
Meals & Rooms Tax Distribution	337,571	337,571	337,571
Highway Block Grant	196,535	211,211	211,211
State & Federal Forest Land Reimbursement	41	41	41
Other (Including Railroad Tax)	15,371	41	41
FROM OTHER GOVERNMENTS		282,562	282,562
<b>CHARGES FOR SERVICES</b>			
Income from Departments	199,320	171,990	171,990
Other Charges	99,660	102,650	102,650
<b>MISCELLANEOUS REVENUES</b>			
Sale of Municipal Property	17,540	540	540
Interest on Investments	41,556	42,000	42,000
Other	22,160	4,820	4,820
<b>INTERFUND OPERATING TRANSFERS IN</b>			
From Special Revenue Funds			
From Capital Projects Funds	175,828	130,000	130,000
From Capital Reserve Funds			
From Trust & Fiduciary Funds	998	4,292	4,292
<b>OTHER FINANCING SOURCES</b>			
Proc. from Long Term Bonds & Notes			
Fund Balance ("Surplus") to Reduce Taxes	352,000	350,000	350,000
TOTAL ESTIMATED REVENUE & CREDITS	\$ 3,312,962	\$ 3,386,458	\$ 3,386,458

## Budget Committee

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at 3 annual meetings (Town, Hollis Schools, and Coop Schools) during March, where *the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings*.

The committee draws its authority from NH RSA 32:1. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as portions of the special education budget and self-funding programs.

With that initial guidance, the Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

The committee seeks and values inputs from the citizens of the town. Our meetings are open to the public, with time provided for public input. During the budget formation process in the fall through early winter, we especially encourage the public to communicate with any and all budget committee members at a meeting, at the public hearings, which are typically in February, or at any time. The public voice is very important to us, and we want to hear from you.

To gage the real impact of property tax on residents, the Budget Committee has tracked 15 homes for many years (shown at end) which bracket the average cost home in Hollis. The average tax bill on these homes has increased over the last 5 years from \$6,616 to \$8,617, an increase of 30%, equating to a 5.8% compound growth rate. There are many factors which have contributed to this acceleration including:

- Rising wage and benefit costs.
- Staff increases related to voter demand for service levels.
- Bonded indebtedness approved by voters in previous years including: Town and School infrastructure and equipment and land acquisitions.

I'd like to offer some commentary. For many years we were proud that our long term tax growth rate in Hollis had been moderate ('94 to '01 CAGR of 2.2%). Voters at annual meetings in the early & mid 2000's approved significant increases in spending and bonding which dramatically increased taxes and has placed a significant strain on the budgets of many Hollis residents. That recent rate of growth was seen as unsustainable and, in my view placed us in an environment that was structurally unsound and affordable by few. Recent economic turmoil only serves to exacerbate the problem.

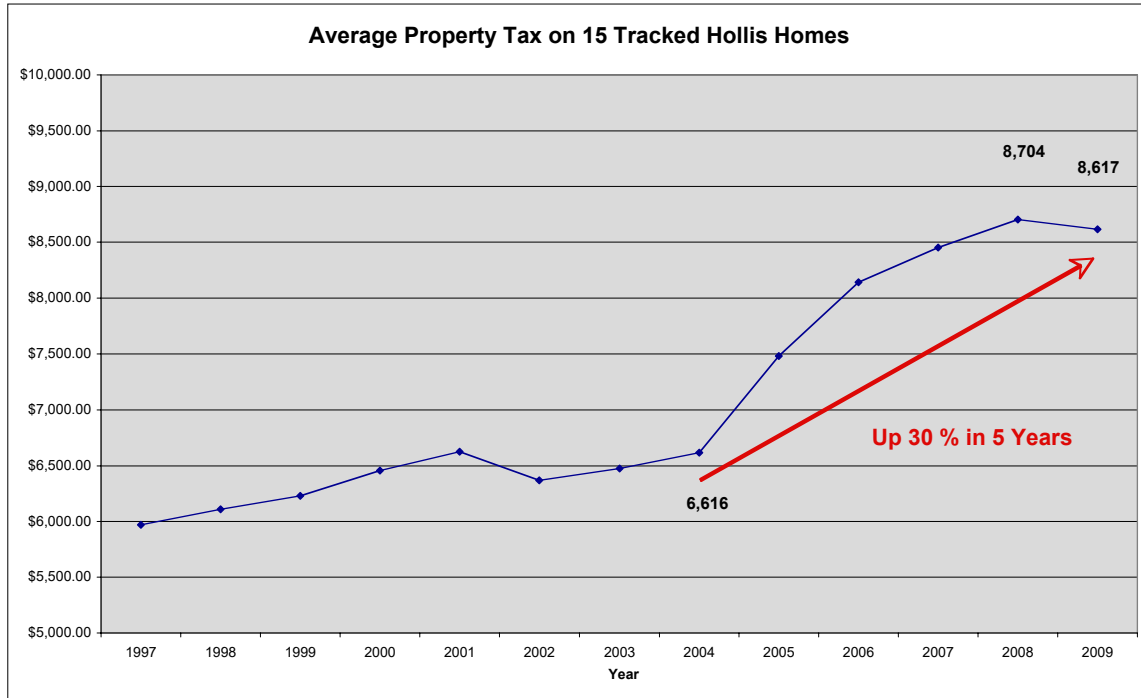
For the past couple of years, the Budget Committee has been attempting to reign in that unsustainable rate of increase and has been partially successful over the past two years, where the previous steep increases have moderated somewhat, and even started to decline slightly. Over the past three years the Budget Committee has provided guidance to the Town and Schools that has caused some very painful decisions both by the Selectman and the School Board. Votes by residents at our 3 district meetings will decide if they want to continue to moderate the tax rate, or increase it.

**Ultimately, the choice is up to the voters at annual meetings, which is as it should be.**

Lastly, I'd like to thank my fellow Budget Committee members, as well as the Selectman and Hollis School Board who as volunteers, give tremendous time, effort and concern for the well being of the residents and children of Hollis. We may not always agree, but I'm honored to work with each of them.

Respectfully submitted,

Chris Hyde, Chair, Hollis Budget Committee





## 2009 Tax Rate Calculation

TOWN OF HOLLIS

DEPARTMENT OF REVENUE ADMINISTRATION

MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122

### Town Portion

Appropriations	9,652,138			
Less: Revenues	3,821,170			
Less: Shared Revenues	0			
Add: Overlay	142,764			
War Service Credits	195,000			
Net Town Appropriation		6,168,732		
Special Adjustment		0		
Approved Town Tax Effort			6,168,732	
Municipal Tax Rate				4.99

### School Portion

Net Local School Budget		9,939,622		
Regional School Apportionment		10,204,982		
Less: Adequate Education Grant		-2,041,102		
State Education Taxes		-2,932,568		
Approved School Tax Effort			15,170,934	
Local Education Tax Rate				12.25

### State Education Taxes

Equalized Valuation (no utilities) x	2.14			
1,373,568,102			2,932,568	
Divide by Local Assessed Valuation				2.38
(no utilities) 1,231,913,033				
Excess State Education Taxes to be Remitted to		0		

### County Portion

Due to County		1,392,025		
Less: Shared Revenues		0		
Approved County Tax Effort			1,392,025	
County Tax Rate				1.12
<b>Combined Tax Rate</b>				<b>20.74</b>
Total Property Taxes Assessed			25,664,259	
Less: War Service Credits			-195,000	
Add: Village District Commitment(s)			0	
Total Property Tax Commitment			<b>25,469,259</b>	

### Proof of Rate

Net Assessed Valuation		Tax Rate	Assessment	
State Education Tax	1,231,913,033	2.38	2,932,568	
All Other Taxes	1,238,143,033	18.36	22,731,691	
			25,664,259	

## How your Tax Dollars Were Spent

	2009 Budget Breakdown (\$)	Distribution of Tax Dollars based on a:	
		<b>\$400,000</b> home	<b>\$600,000</b> home
<b><u>Town Portion</u></b>			
Executive	349,179	75.17	112.75
Town Clerk/Election & Reg	129,396	27.85	41.78
Financial Administration	248,909	53.58	80.37
Legal Expense	50,000	10.76	16.15
Employee Benefit	719,979	154.99	232.48
Planning & Zoning	115,168	24.79	37.19
Buildings & Grounds	167,750	36.11	54.17
Cemeteries	30,556	6.58	9.87
Insurance	179,004	38.53	57.80
Municipal Association	6,475	1.39	2.09
IT	60,989	13.13	19.69
Police	1,212,936	261.11	391.66
Fire	991,525	213.44	320.17
Communications	403,631	86.89	130.33
Building & Septic	87,881	18.92	28.38
Emergency Management	1,500	0.32	0.48
Highway Administration	523,673	112.73	169.10
Road Rebuilding	1,168,549	251.55	377.33
Street Lighting	16,550	3.56	5.34
Town Dumps	195,413	42.07	63.10
Solid waste Disposal	374,671	80.65	120.98
Health & welfare	63,494	13.67	20.50
Library	286,477	61.67	92.50
Recreation	36,964	7.96	11.94
Patriotic Purposes	7,500	1.61	2.42
Conservation Commission	1	0.00	0.00
Debt Service	1,080,378	232.57	348.86
Capital outlay	-	-	-
Capital Reserve	763,590	164.38	246.57
<b>Total Town Portion</b>	<b>\$9,272,138</b>	<b>\$1,996.00</b>	<b>\$2,994.00</b>
<b><u>School Portion</u></b>			
Hollis District	9,939,622	2,417.73	3,626.59
H/B Coop	10,204,982	2,482.27	3,723.41
<b>Total School Portion</b>	<b>\$20,144,604</b>	<b>\$4,900.00</b>	<b>\$7,350.00</b>
<b><u>State Education</u></b>		<b>952.00</b>	<b>1,428.00</b>
<b><u>County</u></b>		<b>448.00</b>	<b>672.00</b>
<b>Total 2009 Tax Bill</b>		<b>\$8,296.00</b>	<b>\$12,444.00</b>

**Town Budget, 2009**  
**Comparative Statement Of Appropriations And Expenditures**  
For year Ending December 31, 2009

<u>EXPENDITURES</u>	Budget	Expenditures	Unexpended Balance	Overdraft
<b>GENERAL GOVERNMENT</b>				
Executive	\$349,179	\$260,430	\$88,749	
Town Clerk/Elections & Registr.	\$129,396	\$112,336	\$17,060	
Financial Administration	\$248,909	\$250,885		(\$1,976)
Legal Expenses	\$50,000	\$71,406		(\$21,406)
Employee Benefits	\$719,979	\$712,073	\$7,906	
Planning & Zoning	\$115,168	\$108,031	\$7,137	
Town Buildings and Grounds	\$167,750	\$124,785	\$42,965	
Cemeteries	\$30,556	\$24,336	\$6,220	
Liability Insurance	\$179,004	\$179,299		(\$295)
Municipal Association	\$6,475	\$6,475		
Information Systems	\$60,989	\$60,517	\$472	
<b>Subtotal</b>	<b>\$2,057,405</b>	<b>\$1,910,573</b>	<b>\$146,832</b>	
<b>PUBLIC SAFETY</b>				
Police	\$1,212,936	\$1,212,711	\$225	
Fire & Ambulance	\$991,525	\$994,118		(\$2,593)
Communications	\$403,631	\$417,525		(\$13,894)
Building & Septic Inspection	\$87,881	\$91,198		(\$3,317)
Emergency Management	\$1,500	\$1,500		
<b>Subtotal</b>	<b>\$2,697,473</b>	<b>\$2,717,052</b>		<b>(\$19,579)</b>
<b>HIGHWAYS AND STREETS</b>				
Highway Administration & Roads	\$1,692,222	\$1,483,691	\$208,531	
Street Lighting	\$16,550	\$15,959	\$591	
<b>Subtotal</b>	<b>\$1,708,772</b>	<b>\$1,499,650</b>	<b>\$209,122</b>	
<b>SANITATION</b>				
Solid Waste Collection	\$195,413	\$183,566	\$11,847	
Solid Waste Disposal	\$374,671	\$374,562	\$109	
<b>Subtotal</b>	<b>\$570,084</b>	<b>\$558,128</b>	<b>\$11,956</b>	
<b>HEALTH &amp; WELFARE</b>				
Admin. & Pest Control	\$22,594	\$12,515	\$10,079	
Health Agencies and Hospitals	\$30,000	\$30,000		
Direct Assistance	\$10,900	\$6,879	\$4,021	
<b>Subtotal</b>	<b>\$63,494</b>	<b>\$49,394</b>	<b>\$14,100</b>	
<b>CULTURE &amp; RECREATION</b>				
Parks and Recreation	\$36,964	\$32,196	\$4,768	
Library	\$286,477	\$286,477		
Patriotic Purposes	\$7,500	\$6,032	\$1,468	
<b>Subtotal</b>	<b>\$330,941</b>	<b>\$324,705</b>	<b>\$6,236</b>	
<b>CONSERVATION</b>				
Conservation Commission	\$1	\$0	\$1	
<b>DEBT SERVICE</b>				
P/Long Term Bonds and Notes	\$655,000	\$655,000		
I/Long Term Bonds and Notes	\$425,377	\$425,378		(\$1)
I/Short Term Notes	\$0	\$0		
Bond Issuance Costs	\$1	\$0	\$1	
<b>Subtotal</b>	<b>\$1,080,378</b>	<b>\$1,080,378</b>	<b>\$1</b>	<b>(\$1)</b>
<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>		
Capital Reserve	\$763,590	\$763,590	\$0	\$0
<b>TOTAL APPROPRIATIONS</b>	<b>\$9,272,138</b>	<b>\$8,903,470</b>	<b>\$368,668</b>	

**Town Budget, 2009**  
**Comparative Statement Of Appropriations And Expenditures**  
For year Ending December 31, 2009 (CONT.)

<u>REVENUES</u>	Budgeted	Actual Revenue	Budget Deficit	Budget Excess
<b>TAXES</b>				
Land Use Change Tax	\$48,460	\$49,273		\$813
Yield Tax	\$6,137	\$6,737		\$600
Interest and Costs	\$102,000	\$105,305		\$3,305
Excavation Tax	\$270	\$270		
Excavation Activity Tax	\$0	\$0		
<b>Subtotal</b>	<b>\$156,867</b>	<b>\$161,585</b>		<b>\$4,718</b>
<b>LICENSES AND PERMITS</b>				
Motor Vehicle	\$1,525,000	\$1,456,262	\$68,738	
Building & Septic	\$29,050	\$48,738		\$19,688
Other Licenses, Permits, & Fees	\$57,490	\$59,696		\$2,206
<b>Subtotal</b>	<b>\$1,611,540</b>	<b>\$1,564,696</b>	<b>\$46,844</b>	
<b>STATE/FEDERAL REVENUES</b>				
Federal FEMA	\$0	\$15,371		\$15,371
Shared Revenue	\$0	\$0		
Meals & Rooms Tax	\$337,571	\$337,571		
Highway Block Grant	\$196,211	\$196,535		\$324
State/Federal Grants	\$278,101	\$128,101	\$150,000	
Forest/Railroad Tax	\$82	\$41	\$41	\$0
<b>Subtotal</b>	<b>\$811,965</b>	<b>\$677,619</b>	<b>\$134,346</b>	
<b>TOWN DEPARTMENTS</b>	<b>\$218,557</b>	<b>\$258,825</b>		<b>\$40,268</b>
<b>OTHER SERVICE CHARGES</b>	<b>\$48,020</b>	<b>\$48,020</b>		
<b>SALE OF MUNICIPAL PROP.</b>	<b>\$7,540</b>	<b>\$17,540</b>		<b>\$10,000</b>
<b>INTEREST INCOME</b>	<b>\$42,000</b>	<b>\$41,556</b>	<b>\$444</b>	
<b>OTHER MISC. REVENUES</b>	<b>\$12,704</b>	<b>\$14,295</b>		<b>\$1,591</b>
<b>CAPITAL RESERVE W/D</b>	<b>\$175,685</b>	<b>\$175,828</b>		<b>\$143</b>
<b>TRUST &amp; AGENCY FUNDS</b>	<b>\$4,292</b>	<b>\$998</b>	<b>\$3,294</b>	
<b>TOTAL REVENUES</b>	<b>\$3,089,170</b>	<b>\$2,960,962</b>	<b>\$128,208</b>	

**Town Clerk**  
January 1, 2009 through December 31, 2009

Do G I CENSES

Received for:	
1,573 Dog Licenses	\$10,546.00
26 Dog Fines @\$25.00	<u>650.00</u>
Total:	\$11,196.00
Paid to Mark Kowalski, Treasurer	<b>\$11,196.00</b>

Au To Mo Bil E PERMITS

Received for 9,641 Automobile Registrations	\$1,456,261.79
Paid to Mark Kowalski, Treasurer	<b>\$1,456,261.79</b>

MISCELL ANEou S Coll ECTIo NS

Received for 33 Marriage l icenses for State @\$38.00	\$1,254.00
Received for 88 DC-MC-BC for State @\$8.00	704.00
Received for DC-MC-BC for State @\$5.00	350.00
Received for Boat Permits	2,842.15
Received for 12 Bounced Check Fines @\$25.00	300.00
Received for Mail-in Postage	11,793.00
Received for Transportation Tax	5,941.00
Received for Titles, Dredge & Fill, u CCS, Etc	31,819.00
o ther revenue turned in to Town	<u>44.15</u>
Total:	\$55,047.30
Paid to Mark Kowalski, Treasurer	<b>\$55,047.30</b>

Nancy Beal Jambard  
Town Clerk

# Hollis Social Library Annual Financial Report for 2009

## OPERATING ACCOUNT (CHECKING Account)

<b>BEGINNING BALANCE 1/01/09</b>	<b>\$87,523</b>
<b>INCOME:</b>	
Copier & Fax Income	709
Fines collected	15,807
Gifts	18,435
Grants	4,416
Town Allocations - four quarters	289,463
Interest Income	106
Miscellaneous Income	48
Refunds & Reimbursements	64
Trust Fund Income	165
<b>TOTAL INCOME</b>	<b>329,213</b>
<b>EXPENSES</b>	
Books and Materials	67,241
Computers- Software, Hardware, licenses	2,425
Copier lease	1,742
Office Equipment And Furniture	7,255
Postage	1,419
Programs	2,948
utilities	14,233
wages, Salaries	177,809
Book & Office Supplies	9,011
Conferences & Dues	1,256
Miscellaneous	53
Museum passes	675
Printing and Copying	339
Publicity and Advertising	295
Expended Gifts and Donations	14,940
Transfer to Capital Expense Acct. (for new automation and server)	36,000
<b>TOTAL EXPENSES</b>	<b>337,641</b>
<b>ENDING BALANCE 12/31/09</b>	<b>\$79,095</b>

## Hollis Social Library - Cont'd

### SAVINGS ACCOUNT

<b>BEGINNING BALANCE 1/01/09</b>	<b>\$14,018</b>
<b>INCOME</b>	
Trust Payments	66
Town Quarterly Payment	104
Interest Income	26
<b>TOTAL RECEIPTS</b>	<u>196</u>
<b>EXPENDITURES</b>	
Transfer to checking	250
Transfers to Capital Expense Account	10,000
<b>TOTAL EXPENSES</b>	<u>10,250</u>
<b>ENDING BALANCE 12/31/09</b>	<u><b>\$3,964</b></u>

### CAPITAL EXPENSE\*

<b>BEGINNING BALANCE 1/01/09</b>	<b>\$-</b>
(Account opened June 2009)	
<b>INCOME</b>	
Transfer from checking	36,000.00
Transfer from savings	10,000.00
Interest Income	191.00
<b>TOTAL RECEIPTS</b>	<u>46,191.00</u>
<b>EXPENDITURES</b>	
Library Automation & Server	18,875.00
Check book fee	15.25
<b>TOTAL EXPENSES</b>	<u>18,890.25</u>
<b>ENDING BALANCE 12/31/09</b>	<u><b>\$27,301</b></u>

\* Established to pay for new automation and webserver

### PEARL RIDEOUT ENDOWMENT FUND\*

<b>BEGINNING BALANCE 1/01/09</b>	<b>\$41,380</b>
<b>INCREASE/(DECREASE) IN VALUATION</b>	<u>11,198.00</u>
<b>ENDING BALANCE 12/31/09</b>	<u><b>\$52,578</b></u>

\*This is an investment account D28 handled and maintained by Eldridge Investment Advisors

Respectfully Submitted,  
Marcia Beckett, Treasurer

## Tax Collector's Report

### DEBITS

u NColl ECTED TAXES- Beginning of year	2009	Prior levies	
		2008	2007
Property Taxes	xxxxxx	\$891,451.64	
l and u se Change	xxxxxx	27,500.00	
yield Taxes	xxxxxx		
Excavation Tax	xxxxxx		

### TAXES Co MMITTED THIS y EAR

Property Taxes	\$25,481,504.00	
l and u se Change	98,545.00	
yield Taxes	6,737.18	
Excavation Tax	270.30	

### o VERPay MENT

Property Taxes			
l and u se Change			
yield Taxes			
Excavation Tax			
Interest - l ate Taxes	62,179.28		
Costs	2,996.50		
To TAL DEBITS	\$25,652,232.26	\$918,951.64	\$0.00



## Tax Collector's Report - Cont'd

### CREDITS

REMITTED To TREASURER	2009	Prior levies	
		2008	2007
Property Taxes	\$24,693,884.25	\$540,945.66	
Land Use Change	98,545.00		
Utility Taxes	5,969.29		
Excavation Tax	270.30		
Interest (includes lien conversion)	62,179.28		
Costs	2,996.50		
Conversion to lien (principal only)		285,815.00	

### ABATEMENTS MADE

Property Taxes	7,641.00	92,190.98	
Land Use Change			
Utility Taxes			
Excavation Tax			
Current Levy Deeded			

### UNCOLLECTED TAXES - End of year

Property Taxes	779,978.75		
Land Use Change			
Utility Taxes	767.89		
Excavation Tax			
To TAX CREDITS	\$25,652,232.26	\$918,951.64	\$0.00

## Tax Collector's Report - Cont'd

### REDEMPTIONS

#### *DEBITS*

	2008	Prior Periods	
		2007	2006
Unredeemed Liens-Beg of year		\$129,384.35	\$45,256.49
Liens Executed During Fiscal year	\$305,941.52		
Interest Collected After Lien	6,562.21	18,025.20	14,273.89
Costs Collected After Lien	468.00	390.00	410.00
To TAI DEBITS	\$312,971.73	\$147,799.55	\$59,940.38

#### *CREDITS*

	2008	Prior Periods	
		2007	2006
REMITTED To TREASURER			
Redemptions	\$144,197.12	\$78,158.78	\$45,256.49
Interest Collected After Lien	6,562.21	18,025.20	14,273.89
Costs Collected After Lien	468.00	390.00	410.00
Abatements of Unredeemed Taxes	1,884.00		
Liens Deeded to Municipality			
Unredeemed Liens Balance - Eoy	159,860.40	51,225.57	0.00
To TAI CREDITS	\$312,971.73	\$147,799.55	\$59,940.38

Respectfully Submitted,

Barbara C. Kowalski

Tax Collector

## Treasurer's Report To The Town Of Hollis

February 5, 2010

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2009 was \$7,893,350 which compares to \$8,482,443 for the year ending December 31, 2008. Interest on overnight and other short-term cash investments produced income of \$41,556.14 which compares to \$117,824.56 earned in 2008 and \$200,401.48 earned in 2007.

During 2009, the Town purchased from the Tax Collector \$305,942 in delinquent taxes and accruals, DOWN \$42,795, from \$348,737 in 2008. At December 31, 2009, the amount of unpaid taxes was \$808,127, \$159,860 and \$51,226 for the years 2009, 2008 and 2007 respectively. (See the Tax Collector's Report for specific details.

For the Sixteenth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

### Delinquent Taxes Purchased From the Tax Collector

2008	\$305,942
2007	\$348,737
2006	\$202,679
2005	\$237,135

### Delinquent Taxes outstanding for year-end

	2009	2008	2007
2009	808,127	--	--
2008	159,860	891,451	--
2007	51,226	129,384	887,376
2006	--	45,256	132,407
2005	--	--	55,282
Total	1,092,213	1,066,091	1,075,065

Respectfully Submitted,

Mark Kowalski, Treasurer

# Statement Of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2009

ANNUAL MATURITIES OF OUTSTANDING DEBT

<b>I. Open Land Purchase</b>			
(General Obligation Bonds )		Amortization Schedule	
Issue Date:	2003		
Initial Indebtedness:	\$1,800,500		
Interest Rate:	3.70%	<b>Year of Maturity</b>	<b>Maturity Amount*</b>
		2010	\$120,000
		2011	\$120,000
		2012	\$120,000
		2013	\$120,000
		2014	\$120,000
		2015	\$120,000
		2016	\$120,000
		2017	\$120,000
		2018	\$115,000
		2019	\$110,000
<b>*exclusive of interest</b>		<b>Balance Due at 12/31/09</b>	<b>\$1,185,000</b>
<b>II. Open Land &amp; Cemetery Land Purchase</b>			
(General Obligation Bonds )		Amortization Schedule	
Issue Date:	2004		
Initial Indebtedness:	\$2,973,960		<b>Maturity Amount*</b>
Interest Rate:	3 - 3.75%	<b>Year of Maturity</b>	
		2010	\$200,000
		2011	\$200,000
		2012	\$200,000
		2013	\$200,000
		2014	\$200,000
		2015	\$200,000
		2016	\$200,000
		2017	\$200,000
		2018	\$200,000
		2019	\$200,000
<b>*exclusive of interest</b>		<b>Balance Due at 12/31/09</b>	<b>\$2,000,000</b>

# Statement Of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2009

ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

<b>III. Open Land Purchase &amp; Safety Renovations (HFD,HPD&amp;DPW)</b>			
<b>(General Obligation Bonds )</b>		<b>Amortization Schedule</b>	
Issue Date:	2005		
Initial Indebtedness:	\$8,200,000		
Interest Rate:	3.5 - 4.3%	<b>Year of Maturity</b>	<b>Maturity Amount*</b>
		2010	\$330,000
		2011	\$330,000
		2012	\$330,000
		2013	\$330,000
		2014	\$330,000
		2015	\$330,000
		2016	\$330,000
		2017	\$330,000
		2018	\$330,000
		2019	\$330,000
		2020	\$330,000
		2021	\$330,000
		2022	\$330,000
		2023	\$330,000
		2024	\$330,000
		2025	\$330,000
		2026	\$160,000
		2027	\$160,000
		2028	\$160,000
		2029	\$160,000
		2030	\$160,000
		2031	\$160,000
		2032	\$160,000
		2033	\$160,000
		2034	\$160,000
		2035	\$160,000
<b>*exclusive of interest</b>		<b>Balance Due at 12/31/09</b>	<b>\$6,880,000</b>

## Police Private Details Special Revenue Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2009 and 200

	2009	2008
<b>REVENUES</b>		
Police Detail Income	\$41,906	\$28,370
Bank Interest Income	\$65	\$275
<b>Total Revenues</b>	<b>\$41,971</b>	<b>\$28,645</b>
<b>EXPENDITURES</b>		
Police Details	\$48,146	\$28,206
Miscellaneous	\$0	\$0
<b>Total Expenditures</b>	<b>\$48,146</b>	<b>\$28,206</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$6,176)	\$439
Fund Balance, January 1	\$17,049	\$16,610
Fund Balance, December 31	\$10,873	\$17,049

## Heritage Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2009 and 200

	2009	2008
<b>REVENUES</b>		
Donations	\$582	\$2,710
Interest Income	\$94	\$290
Town Appropriation	\$0	\$0
Proceeds from Old Home Day	\$0	\$0
Grants	\$15,055	\$0
<b>Total Revenues</b>	<b>\$15,731</b>	<b>\$2,999</b>
<b>EXPENDITURES</b>		
Trailer Purchase	\$0	\$0
Public Awareness	\$0	\$119
Supplies	\$9,007	\$20
Conference & Seminars	\$0	\$50
OHD Registration	\$210	\$250
Dues & Publications	\$4,313	\$141
Equipment	\$59	\$0
Miscellaneous Lawrence Barn	\$7,430	\$7,189
Miscellaneous	\$0	\$10,846
<b>Total Expenditures</b>	<b>\$21,019</b>	<b>\$18,616</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$5,289)	-\$15,617
Fund Balance, January 1	\$18,696	\$34,313
Fund Balance, December 31	\$13,408	\$18,696

## Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2009 and 2008

	2009	2008
<b>REVENUES</b>		
Pool Interest Income	\$0	\$0
Bank Interest Income	\$2,066	\$8,525
Preferred Account Interest Income	\$0	\$0
Land Use Change Tax	\$49,273	\$32,945
Town Appropriation	\$0	\$0
Grants	\$0	\$0
Donations	\$0	\$0
Forest View Greenway	\$0	\$0
<b>Total Revenues</b>	<b>\$51,338</b>	<b>\$41,470</b>
<b>EXPENDITURES</b>		
<i>Non-Land</i>		
Supplies and Equipment	\$0	\$124
Postage	\$0	\$0
Dues and Publications	\$515	\$50
Public Notices	\$34	\$0
Seminars	\$160	\$0
Educational Materials	\$0	\$0
NHACC Annual Meeting	\$0	\$318
Maps and Mapping	\$0	\$1,400
Natural Resources	\$1,400	\$0
Signs	\$242	\$0
Other	\$25	\$1,861
<i>Land</i>		
Legal Fees	\$8,858	\$648
Surveys	\$0	\$734
Appraisals	-\$4,750	\$4,750
Studies	\$25	\$1,400
Land Acquisition	\$240,181	\$52,925
<b>Total Expenditures</b>	<b>\$246,690</b>	<b>\$64,210</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$195,352)	(\$22,739)
Fund Balance, January 1	\$569,938	\$592,677
Fund Balance, December 31	\$374,586	\$569,938

# Old Home Day Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2009 and 200

	2009	2008
<b>REVENUES</b>		
Town Appropriation	\$4,956	\$5,300
Donations	\$5,946	\$12,614
Vendors	\$3,080	\$1,690
Buttons for Balloon Rides	\$470	\$0
BBQ Tickets	\$4,197	\$5,021
Balloon Rides	\$0	\$0
T-Shirts	\$90	\$837
Concession Rides	\$1,820	\$1,412
Calendar 2000	\$0	\$0
Daily Interest	\$78	\$204
Sale of Merchandise	\$0	\$370
Silent Auction	\$5,035	\$3,381
Bike Raffle	\$0	\$0
T-Ball Ride	\$0	\$0
Sponsorship	\$0	\$0
Candy Bars	\$7,564	\$0
Afghans	\$1,200	\$440
Cookbooks/Teddy Bears	\$320	\$2,772
Miscellaneous	\$373	\$267
<b>Total Revenues</b>	<b>\$35,128</b>	<b>\$34,308</b>
<b>EXPENDITURES</b>		
T-Shirts	\$0	\$741
Printing	\$1,025	\$236
Postage	\$487	\$1,201
Signs/Banners	\$0	\$51
Chicken Barbeque	\$4,153	\$2,052
Entertainment (Music)	\$0	\$800
Fireworks	\$10,000	\$15,000
Rentals	\$3,037	\$4,979
Sound System	\$2,145	\$1,950
Police Details	\$3,240	\$3,726
DPW Hours	\$1,716	\$1,575
Entertainment (Performers)	\$1,300	\$900
Balloon Rides	\$0	\$0
Silent Auction	\$0	\$0
Parade	\$1,150	\$1,150
Demonstrators	\$450	\$350
Afghans	\$0	\$893
Cookbooks/Teddy Bears	\$0	\$3,252
Miscellaneous	\$3,380	\$545
<b>Total Expenditures</b>	<b>\$32,083</b>	<b>\$39,399</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$3,046	-\$5,091
Fund Balance, January 1	\$16,909	\$22,000
Fund Balance, December 31	\$19,955	\$16,909



## Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2009 and 200

	2009	2008
<b>REVENUES</b>		
Town Appropriation	\$0	\$0
Donations	\$0	\$0
Interest Earned	\$36	\$26
Basketball Travel K-6	\$4,673	\$11,644
Little League	\$3,190	\$2,778
Softball	\$5,300	\$7,343
Babe Ruth	\$0	\$4,450
Swimming	\$0	\$0
Basketball 7-9	\$2,995	\$4,055
Tennis Camp	\$833	\$1,670
Soccer Camp	\$0	\$0
Field & Facilities Use	\$6,330	\$6,827
Volleyball	\$0	\$0
Drama	\$4,590	\$8,720
Field Use (Vendors)	\$0	\$2,605
FIDO Art Program	\$2,505	\$6,170
Skate Board Park	\$0	\$0
Lawrence Barn	\$290	\$195
Improv Theatre	\$0	\$255
Fine Arts Festival	\$5,490	\$2,175
Basketball Travel 3-6	\$5,726	\$4,018
Non-Rec Facilities	\$0	\$448
Sticks-n-Stons	\$615	\$0
Basketball 10-12	\$2,150	\$0
Dance	\$340	\$0
<b>Total Revenues</b>	<b>\$45,064</b>	<b>\$63,378</b>
<b>EXPENDITURES</b>		
Part Time Director	\$0	\$510
Mileage Reimbursement	\$0	\$0
Volleyball	\$0	\$0
Babe Ruth	\$0	\$7,080
Swimming	\$0	\$0
Soccer Camp	\$0	\$0
Softball	\$7,139	\$6,360
Tennis Camp	\$1,207	\$1,700
Basketball	\$10,767	\$11,182
Little League	\$2,229	\$3,216
Fine Arts Festival	\$5,353	\$4,912
Drama	\$4,775	\$8,970
Ball Field Lights	\$1,287	\$959
Awards	\$0	\$0
Portable Toilets	\$0	\$136
Fields	\$2,949	\$4,437
New Programs	\$2,700	\$1,380
Skate Board Park	\$0	\$0
Lawrence Barn	\$0	\$1,185
Dance	\$600	\$0
Basketball Travel 3-6	\$1,467	\$0
Basketball 7-9	\$0	\$0
Basketball 10-12	\$575	\$0
Miscellaneous	\$69	\$36
<b>Total Expenditures</b>	<b>\$41,117</b>	<b>\$52,063</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$3,947	\$11,315
Fund Balance, January 1	\$11,315	\$0
Fund Balance, December 31	\$15,262	\$11,315

## Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2009 and 200

	2009	2008
<b>REVENUES</b>		
Insurance Billing	\$157,826	\$159,874
Interest Income	\$1,183	\$4,891
Trust Income	\$1,010	\$630
<b>Total Revenues</b>	<b>\$160,019</b>	<b>\$165,395</b>
<b>EXPENDITURES</b>		
Ambulance Purchase	\$0	\$25,997
Ambulance expendable supplies	\$28,214	\$50,798
Ambulance training	\$3,656	\$1,727
Ambulance Services	\$54,777	\$103,009
Comstar Billing Fees	\$11,088	\$11,291
<b>Total Expenditures</b>	<b>\$97,735</b>	<b>\$192,821</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$62,284	-\$27,426
Fund Balance, January 1	\$240,433	\$267,860
Fund Balance, December 31	\$302,717	\$240,433

## Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2009 and 200

	2009	2008
<b>REVENUES</b>		
Trust Income	\$3,065	\$1,914
Bank Interest Income	\$10	\$16
<b>Total Revenues</b>	<b>\$3,075</b>	<b>\$1,930</b>
<b>EXPENDITURES</b>		
Bank Fees	\$0	\$0
Airfare to Lithuania	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$3,000	\$2,000
Miscellaneous	\$0	\$0
<b>Total Expenditures</b>	<b>\$3,000</b>	<b>\$2,000</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$75	(\$70)
Fund Balance, January 1	\$2,229	\$2,299
Fund Balance, December 31	\$2,304	\$2,229

## Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2009 and 2008

	2009	2008
<b>REVENUES</b>		
Proceeds from Town Forest	\$0	\$750
Interest Income	\$39	\$105
<b>Total Revenues</b>	<b>\$39</b>	<b>\$855</b>
<b>EXPENDITURES</b>		
Current	\$2,600	\$2,032
<b>Total Expenditures</b>	<b>\$2,600</b>	<b>\$2,032</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$2,561)	-\$1,177
Fund Balance, January 1	\$9,614	\$10,791
Fund Balance, December 31	\$7,053	\$9,614

## Charles J. Nichols Fund

Financial Report 2009

The present membership on the Governing Committee of the Nichols Fund, established in 1985 and amended May 10, 1989, consists of: Town of Hollis Recreation Commission; Shirley Cohen, Beaver Brook Association; Richard R. Husk, Charles J. Nichols Fund;

### MONEY MARKET ACCOUNT

Beginning Balance 12/31/08	\$26,722.60	
Receipts:		
Interest Earned	\$38.78	
Nichols Trust Payments	\$6,332.07	
Gift-Private Donations	\$5,000.00	
Transfer in B. of NH Passbook	\$0.00	
	\$38,093.45	
Payments:		
Dutton's Lawn Care	(\$14,550.00)	
Bank Charges	\$0.00	
	(\$14,550.00)	
<b>Ending Balance 12/31/09</b>		<b><u>\$23,543.45</u></b>

### PASSBOOK ACCOUNT

Beginning Balance 12/31/08	\$0.00	
Receipts:		
Interest Earned	\$0.00	
Payments:		
Transfer to Checking Account	\$0.00	
<b>Ending Balance 12/31/09</b>		<b><u>\$0.00</u></b>

TOWNSHIP OF HOLLAND IS AND HOLLAND IS NICHOLS FUND INCOME PAYMENTS

Name of Fund	Adjusted Balance 12/31/2008	Income Percentage for 2009	Income Payment 4/3/2009	Income Payment 7/2/2009	Income Payment 10/2/2009	Total For Year 2009
High School	158,635.04	44.12%	1,772.97	2,515.77	1,426.93	5,715.67
RE Wheeler	27,364.24	7.61%	305.83	433.96	246.14	985.93
School Systems	5,330.20	1.48%	59.57	84.53	47.95	192.05
Library	67,578.10	18.80%	755.28	1,071.71	607.87	2,434.86
C Zylomis-Lithuanian	69,358.89	19.29%	775.18	1,099.95	623.89	2,499.02
Welfare	5,792.56	1.61%	64.74	91.86	52.10	208.70
Recreation Funds	2,646.26	0.74%	29.58	41.97	23.80	95.35
Ambulance Fund	22,847.64	6.35%	255.35	362.34	205.52	823.21
Sub Total	359,552.93	100.00%	4,018.50	5,702.09	3,234.20	12,954.79
General Cemetery	184,081.55	0.00%	0.00	0.00	0.00	0.00
Viola Brocklebank-Cemetery	5,571.27	0.00%	0.00	0.00	0.00	0.00
Sub Total	549,205.75	100.00%	4,018.50	5,702.09	3,234.20	12,954.79
Jane Ballard Memorial Fund Transfer	66,225.55	18.42%	0.00	0.00	0.00	0.00
Totals	615,431.30	118.42%	4,018.50	5,702.09	3,234.20	12,954.79
Nichols Fund Transfer		25.00%	0.00	0.00	0.00	0.00
Nichols Fund Disbursement		75.00%	3,054.09	2,497.22	348.26	5,899.57

**Report of the Trust Funds of the Town of Hollis, NH on December 31, 2009**  
**MS-9**

Date of Creation	Name of the Trust Fund	Purpose of the Trust Fund	How Invested	Principal				Income					Balance End Year	Grand Total of Principal & Income
				Balance Beginning Year	Additions/ New Funds Created	Cash Gains or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income Percent	During Year Amount	Expended During Year	Fees	
1873	Common Trust Fund													
1884	High School Funds													
1884	Mary S Farley	High School	Common Tr	33,070.79		(1,562.36)		31,508.43	245.21	5.48%	1,162.48	(1,530.24)	(195.42)	31,190.45
1884	Samuel T Worcester	High School	Common Tr	4,096.24		(193.52)		3,902.72	30.36	0.68%	143.99	(189.54)	(39.40)	3,863.32
1916	Lucy E Worcester	High School	Common Tr	1,924.70		(90.93)		1,833.77	14.26	0.32%	67.66	(89.06)	(11.37)	1,815.25
1916	Sarah A Worcester	High School	Common Tr	1,924.70		(90.93)		1,833.77	14.26	0.32%	67.66	(89.06)	(11.37)	1,815.25
1917	Franklin Worcester	High School	Common Tr	88,974.60		(4,203.42)		84,771.18	659.71	14.74%	3,127.57	(4,117.01)	(855.51)	83,915.67
1932	Clara E Cutter	High School	Common Tr	1,732.59		(81.85)		1,650.74	12.82	0.29%	60.90	(80.17)	(16.69)	1,634.05
1944	Emma F Van Dyke	High School	Common Tr	10,390.09		(490.86)		9,899.23	77.05	1.72%	365.22	(480.77)	(99.89)	9,799.34
1956	Mary F Wilson	High School	Common Tr	6,930.39		(327.41)		6,602.97	51.39	1.15%	243.61	(320.68)	(66.63)	6,536.35
1957	Henry A Wilson	High School	Common Tr	6,928.38		(327.32)		6,601.06	51.39	1.15%	243.54	(320.59)	(66.59)	6,534.47
1967	Lucinda F Read	High School	Common Tr	1,495.01		(70.63)		1,424.38	11.11	0.25%	52.55	(69.18)	(14.35)	1,410.03
1980	Ruth E Wheeler	Home Economics	Common Tr	27,277.90		(1,288.69)		25,989.21	202.26	4.52%	958.85	(1,258.01)	(258.09)	25,731.12
1988	Jane Ballard Memorial Artist Program	Artist Program	Common Tr	62,229.21		(2,939.89)		59,289.32	3,996.34	10.31%	2,187.43	0.00	(367.72)	65,105.37
	<b>Total High School Funds</b>			<b>246,974.59</b>	<b>0.00</b>	<b>(11,667.80)</b>	<b>0.00</b>	<b>235,306.79</b>	<b>5,366.17</b>		<b>8,681.46</b>	<b>(8,544.31)</b>	<b>(1,459.42)</b>	<b>239,350.69</b>
1984	School System Funds													
1984	Evelyn Rice Trust	School System	Common Tr	2,645.48		(124.98)		2,520.50	19.64	0.44%	92.99	(122.41)	(15.63)	2,495.08
1984	CP & LE Brown	School System	Common Tr	2,645.48		(124.98)		2,520.50	19.61	0.44%	92.99	(122.41)	(15.63)	2,495.05
	<b>Total School System Funds</b>			<b>5,290.96</b>	<b>0.00</b>	<b>(249.96)</b>	<b>0.00</b>	<b>5,041.00</b>	<b>39.24</b>		<b>185.98</b>	<b>(244.82)</b>	<b>(31.27)</b>	<b>4,990.14</b>
1917	Libraries Funds													
1917	Sarah A Worcester	Hollis Library	Common Tr	962.25		(45.46)		916.79	7.14	0.16%	33.82	(44.53)	(5.69)	907.55
1917	Franklin Worcester	Hollis Library	Common Tr	17,572.83		(830.19)		16,742.64	130.29	2.91%	617.71	(813.13)	(103.84)	16,573.67
1918	Charles M Stratton	Hollis Library	Common Tr	346.59		(16.37)		330.22	2.55	0.06%	12.18	(16.04)	(2.05)	326.87
1927	Lillian Worcester	Hollis Library	Common Tr	1,253.44		(59.22)		1,194.22	9.30	0.21%	44.06	(58.00)	(7.41)	1,182.87
1931	JH & SP Cutter Mem	Hollis Library	Common Tr	554.44		(26.19)		528.25	4.09	0.09%	19.49	(25.65)	(3.28)	522.19
1932	Clara Cutter	Hollis Library	Common Tr	1,732.65		(81.86)		1,650.80	12.82	0.29%	60.90	(80.17)	(16.69)	1,634.11
1939	Joseph P Parker	Hollis Library	Common Tr	1,732.65		(81.86)		1,650.80	12.82	0.29%	60.90	(80.17)	(16.69)	1,634.11
1944	Emma Van Dyke	Hollis Library	Common Tr	10,390.10		(490.86)		9,899.24	77.04	1.72%	365.22	(480.77)	(99.90)	9,799.34
1950	Ruth C Goodwin	Hollis Library	Common Tr	1,732.63		(81.85)		1,650.78	12.82	0.29%	60.90	(80.17)	(16.69)	1,634.09
1955	Silas N Spaulding	Hollis Library	Common Tr	1,039.63		(49.11)		990.51	7.70	0.17%	36.54	(48.11)	(6.14)	980.51
1956	Mary F Wilson	Hollis Library	Common Tr	3,465.24		(163.71)		3,301.53	25.70	0.57%	121.81	(160.34)	(33.32)	3,268.22
1957	Henry A Wilson	Hollis Library	Common Tr	6,928.41		(327.32)		6,601.09	51.37	1.15%	243.54	(320.59)	(66.61)	6,534.47
1963	Eta M Flagg	Hollis Library	Common Tr	1,723.84		(81.44)		1,642.40	12.76	0.29%	60.60	(79.77)	(10.19)	1,623.81
1967	Lucinda F Read	Hollis Library	Common Tr	1,495.00		(70.63)		1,424.37	11.11	0.25%	52.55	(69.18)	(14.35)	1,410.03
1974	Leila Parker	Hollis Library	Common Tr	700.94		(33.11)		667.82	5.22	0.12%	24.64	(32.43)	(4.14)	661.11
1980	Daniel H Goodwin	Hollis Library	Common Tr	2,724.33		(128.71)		2,595.62	20.21	0.45%	95.76	(126.06)	(16.10)	2,569.44
1987	N & P Comaris	Hollis Library	Common Tr	12,725.80		(601.20)		12,124.59	94.38	2.11%	447.33	(588.85)	(75.20)	12,002.26
1980	Charles Zylonis	Lithuanian	Common Tr	68,848.45		(3,252.60)		65,595.85	510.43	11.40%	2,420.11	(3,185.74)	(406.84)	64,933.81
	<b>Total Library Funds</b>			<b>135,929.22</b>	<b>0.00</b>	<b>(6,421.69)</b>	<b>0.00</b>	<b>129,507.53</b>	<b>1,007.77</b>		<b>4,778.08</b>	<b>(6,289.69)</b>	<b>(803.23)</b>	<b>128,300.46</b>
VARIOUS	Cemetery Funds													
1973	Common Cemetery Funds	Cemetery Fnds	Common Tr	178,873.91	2,625.00	(8,450.52)		173,048.39	5,207.63	29.63%	6,287.63	(1,763.75)	(1,057.00)	181,722.91
1973	Viola Brocklebank	East Cemetery	Common Tr	5,427.62		(256.42)		5,171.20	143.65	0.90%	190.79	(54.14)	(32.07)	5,119.43
	<b>Total Cemetery Funds</b>			<b>184,301.53</b>	<b>2,625.00</b>	<b>(8,706.94)</b>	<b>0.00</b>	<b>178,219.59</b>	<b>5,351.29</b>		<b>6,478.42</b>	<b>(1,817.89)</b>	<b>(1,089.07)</b>	<b>187,142.34</b>
1906	Public Welfare Funds													
1934	Jessie Rideout	Public Welfare	Common Tr	1,938.58		(91.58)		1,846.99	14.37	0.32%	68.14	(89.69)	(11.46)	1,828.36
1951	Della M Smith	Public Welfare	Common Tr	346.59		(16.37)		330.22	2.55	0.06%	12.18	(16.04)	(2.05)	326.87
1951	Charles H Farley	Public Welfare	Common Tr	3,464.77		(163.69)		3,301.08	25.70	0.57%	121.79	(160.31)	(33.29)	3,267.79
	<b>Total Public Welfare Funds</b>			<b>5,749.93</b>	<b>0.00</b>	<b>(271.64)</b>	<b>0.00</b>	<b>5,478.29</b>	<b>42.62</b>		<b>202.12</b>	<b>(266.04)</b>	<b>(33.98)</b>	<b>5,423.01</b>
1984	Nichols Field Horse Ring	Recreation	Common Tr	2,626.41		(124.08)		2,502.33	19.86	0.44%	92.32	(121.55)	(15.52)	2,477.44
1998	Charles & Dorothy Dow Fund	Ambulance	Common Tr	22,853.05		(1,079.64)		21,773.40	(5.41)	3.79%	803.31	(1,049.34)	(386.48)	21,386.93
	<b>Total Common Trust Fund</b>			<b>603,725.69</b>	<b>2,625.00</b>	<b>(28,521.76)</b>	<b>0.00</b>	<b>577,828.93</b>	<b>11,821.54</b>		<b>21,221.69</b>	<b>(18,333.64)</b>	<b>(3,567.52)</b>	<b>588,971.00</b>
1989	Charles J Nichols Fund		Individual	215,749.22		(12,788.74)		202,960.48	2,910.88	100.00%	9,259.16	(6,332.07)	(1,232.48)	207,565.97
	<b>TOTAL ALL FUNDS</b>			<b>819,474.91</b>	<b>2,625.00</b>	<b>(41,310.50)</b>	<b>0.00</b>	<b>780,789.41</b>	<b>14,732.42</b>		<b>30,480.85</b>	<b>(24,665.71)</b>	<b>(4,800.00)</b>	<b>796,536.97</b>

\*\*\* Details of individual cemetery funds can be found at Town Hall

**Town Of Hollis, New Hampshire**  
**Capital Reserve Account**  
FISCAI year 2009

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested %	PRINCIPAL				INCOME				Principal & Income year End
				Balance Beginning year	New Funds Created	Cash Gains or (losses)	Balance End year	Balance Beginning year	Income During year %	Expended During year	Balance End year	
1994	Flint Pond Restoration	Capital Reserves	NHPDIP	106,000.00	0.00	0.00	0.00	25,274.60	437.64	0.00	25,712.24	131,712.24
2002	Major Fire Equipment	"	"	113,565.66	0.00	0.00	0.00	5,468.17	138.39	(5,606.56)	0.00	0.00
2002	Compensated Absences Payable Fund	"	"	49,696.88	20,000.00	0.00	0.00	1,009.66	171.30	0.00	1,180.96	70,877.84
2005	Major Public Improvements Capital Reserve	"	"	50,000.00	0.00	0.00	0.00	6,512.50	143.50	(6,656.00)	0.00	0.00
2005	Employee Health Care Expense Expendable Trust	"	"	115,002.86	719,590.00	0.00	101,375.61	913.26	390.18	(1,303.44)	0.00	101,375.61
2008	Emergency Municipal Building and facilities Maintenance Expendable Trust	"	"	16,324.37	24,000.00	0.00	28,755.84	226.55	63.88	(290.43)	0.00	28,755.84
2009	Municipal Transportation	"	"	0.00	5,275.00	0.00	5,275.00	0.00	1.98	0.00	1.98	5,276.98
2008	SAU#41 Buildings Expendable Trust	"	"	17,282.00	16,000.00	0.00	33,282.00	71.47	68.44	0.00	139.91	33,421.91
2008	SAU#41 School Buildings Expendable Trust	"	"	79,600.00	148,898.00	0.00	228,498.00	327.69	367.25	0.00	694.94	229,192.94
				547,471.77	933,763.00	0.00	572,883.33	39,803.90	1,782.56	(13,856.43)	27,730.03	600,613.36

**Report of the Trust Funds of the Town of Hollis, nH for the year Ending on December 31, 2009**  
MS-10

Number of Shares	Description of Investment Name of Banks, Stocks, Bonds	***Principal***					Income			Grand Total		Beginning Year Fair Market Value	unrealized Gain/Loss	End of Year Fair Market Value
		Cash	Capital Gains	Proceeds From Sales	Gains/ Losses From Sales	Balance End year	Balance Beginning year	Income During year	Expanded During year	Balance End year	Principal & Income End of year			
	<b>GENERAL FUND</b>													
20,000.00	Deutsche Bank AG 5.375% 10/12/12					20,299.00	0.00	680.83	(680.83)	0.00	20,299.00	0.00	1,292.20	21,591.20
0.00	Fed Home Loan Bank 5.25% 06/12/09				62.40	(0.00)	0.00	525.00	(525.00)	0.00	0.00	0.00	(431.20)	0.00
20,000.00	Fed National Mortgage Association 4.75% 12/15/10					19,523.18	0.00	1,950.00	(1,950.00)	0.00	19,523.18	0.00	(593.60)	20,787.60
20,000.00	Fed Home Loan Bank 5.25% 6/11/15/18					19,523.18	0.00	1,950.00	(1,950.00)	0.00	19,523.18	0.00	(593.60)	20,787.60
20,000.00	Fed National Mortgage Association 4.75% 7/15/12					19,741.58	0.00	1,974.58	(1,974.58)	0.00	19,741.58	0.00	(648.80)	21,725.00
20,000.00	Fed National Mortgage Association 4.75% 3/15/13					18,855.80	0.00	875.00	(875.00)	0.00	18,855.80	0.00	(12.60)	21,493.80
20,000.00	Fed National Mortgage Association 5.00% 4/15/15					19,413.32	0.00	1,000.00	(1,000.00)	0.00	19,413.32	0.00	(681.40)	21,981.20
20,000.00	Fed National Mortgage Association 5.00% 3/15/16					19,326.52	0.00	1,000.00	(1,000.00)	0.00	19,326.52	0.00	(793.60)	21,737.60
20,000.00	HSCB Financial Corp 6.75% 5/15/11					19,922.20	0.00	948.75	(948.75)	0.00	19,922.20	0.00	1,215.40	21,137.60
20,000.00	JPMorgan Chase & Co. 6% 1/15/18					19,972.20	0.00	900.00	(900.00)	0.00	19,972.20	0.00	1,527.60	21,499.80
20,000.00	Wells Fargo & Co. 5% 11/15/14					19,269.40	0.00	725.00	(725.00)	0.00	19,269.40	0.00	1,272.80	20,542.20
600.00	Allegheny Energy Inc.					12,352.50	0.00	360.00	(360.00)	0.00	12,352.50	0.00	(6,228.00)	14,088.00
270.00	AT&T Inc.					6,949.61	0.00	0.00	0.00	0.00	6,949.61	0.00	618.49	7,568.10
500.00	Bank of America Corporation					16,802.75	0.00	20.00	(20.00)	0.00	16,802.75	0.00	490.00	7,530.00
300.00	Chevron Corp					25,000.44	0.00	798.00	(798.00)	0.00	25,000.44	0.00	906.00	23,097.00
300.00	Exxon Mobil Corp					964.06	0.00	1,988.00	(1,988.00)	0.00	964.06	0.00	(3,492.00)	20,457.00
1,200.00	PPL Group					29,125.00	0.00	1,988.00	(1,988.00)	0.00	29,125.00	0.00	(1,284.00)	18,150.00
1,200.00	Verizon Communications					7,125.00	0.00	1,988.00	(1,988.00)	0.00	7,125.00	0.00	929.20	14,814.30
326.00	Lockheed Martin Corp.					13,885.10	0.00	112.70	(112.70)	0.00	13,885.10	0.00	(2,845.98)	24,564.10
240.00	Procter & Gamble Co.					4,237.50	0.00	762.84	(762.84)	0.00	4,237.50	0.00	794.42	14,551.20
240.00	Verizon Communications					13,756.78	0.00	105.60	(105.60)	0.00	13,756.78	0.00	981.60	7,951.20
800.00	Wells Fargo & Co.					6,969.60	0.00	392.00	(392.00)	0.00	6,969.60	0.00	(1,992.00)	21,592.00
871.39	American Cap World Growth & Inc. C #333					39,313.41	0.00	564.11	(564.11)	0.00	39,313.41	0.00	7,030.04	29,520.00
1,167.36	American Capital World Bd Fd Cl C					20,768.38	0.00	687.86	(687.86)	0.00	20,768.38	0.00	3,087.43	23,087.43
470.02	American Funds New World Cl C					18,156.25	0.00	156.25	(156.25)	0.00	18,156.25	0.00	3,597.42	21,597.42
0.00	Federated Intercontinental A					0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,618.99	0.00
808.94	Franklin Floating Rate Daily Access A					18,141.27	0.00	168.91	(168.91)	0.00	18,141.27	0.00	4,998.16	22,998.16
39.79	Oppenheimer Developing Mkts. Cl Y					141.27	0.00	1,146.53	(1,146.53)	0.00	358.68	0.00	1,697.82	311.25
11,488.57	PMCO Fds Total Return Inst #35					21,166.03	0.00	936.92	(936.92)	0.00	21,166.03	0.00	2,507.06	22,507.06
1,187.54	Vanguard Wellington Fund #21					22,221.92	0.00	1,045.93	(1,045.93)	0.00	22,221.92	0.00	6,223.15	34,260.53
1,838.24	Vanguard Small Cap Index Fund #48					331.03	0.00	7.56	(7.56)	0.00	331.03	0.00	8,624.59	30,069.24
312.45	Vanguard Intl Divd Fund Inv #48					648.37	0.00	848.37	(848.37)	0.00	648.37	0.00	6,717.20	32,078.93
2,428.93	Vanguard Intermediate Term Corp #71					20,973.11	0.00	377.10	(377.10)	0.00	20,973.11	0.00	3,366.32	23,566.32
	Cash and Cash Equivalents					1,653.83	5,378.85	377.10	(3,792.15)	1,963.80	3,617.63	0.00	0.00	3,617.63
	<b>TOTAL GENERAL FUND</b>	<b>118,534.71</b>	<b>6,967.58</b>	<b>119,817.71</b>	<b>(28,845.37)</b>	<b>587,007.62</b>	<b>5,378.85</b>	<b>21,221.69</b>	<b>(24,636.74)</b>	<b>1,963.80</b>	<b>588,971.42</b>	<b>52,629.67</b>	<b>665,793.07</b>	
	<b>mCHOS FUND</b>													
25,000.00	USCT Inc 5.875% 2/15/19					25,675.00	0.00	237.64	(237.64)	0.00	25,675.00	0.00	974.00	26,649.00
0.00	Baillie Gifford					0.00	0.00	440.63	(440.63)	0.00	0.00	0.00	(5.55)	0.00
20,000.00	Deutsche Bank AG 5.375% 10/12/12					20,299.00	0.00	680.84	(680.84)	0.00	20,299.00	0.00	1,292.20	21,591.20
20,000.00	Fed National Mortgage Association 4.75% 12/15/10					19,523.18	0.00	1,950.00	(1,950.00)	0.00	19,523.18	0.00	(593.60)	20,787.60
20,000.00	Fed Home Loan Mortgage 5.125% 7/15/12					19,741.58	0.00	1,025.00	(1,025.00)	0.00	19,741.58	0.00	(648.80)	21,725.00
20,000.00	Fed National Mortgage Association 4.75% 3/15/13					18,855.80	0.00	875.00	(875.00)	0.00	18,855.80	0.00	12.60	21,493.80
20,000.00	Fed National Mortgage Association 5.00% 4/15/15					19,413.32	0.00	1,000.00	(1,000.00)	0.00	19,413.32	0.00	(681.40)	21,981.20
20,000.00	HSCB Financial Corp 6.75% 5/15/11					19,922.20	0.00	948.75	(948.75)	0.00	19,922.20	0.00	1,215.40	21,137.60
20,000.00	Wells Fargo & Co 5% 11/15/14					19,269.40	0.00	725.00	(725.00)	0.00	19,269.40	0.00	1,272.80	20,542.20
1,164.86	American Capital World Bd Fd Cl C					20,687.87	0.00	687.87	(687.87)	0.00	20,687.87	0.00	3,087.43	23,087.43
0.00	American Funds Capital World F-1					0.00	0.00	96.41	(96.41)	0.00	0.00	0.00	916.12	0.00
0.00	Franklin Floating Rate Daily Access A					130.51	0.00	419.19	(419.19)	0.00	130.51	0.00	620.24	113.72
14.58	Oppenheimer Senior Floating Rate Class C					20,973.10	0.00	878.62	(878.62)	0.00	20,973.10	0.00	3,366.31	23,366.31
2,428.93	Vanguard Intermediate Term Corp #71					0.00	2,287.98	294.21	492.82	3,075.01	3,075.01	0.00	(0.00)	3,075.01
	Cash and Cash Equivalents					0.00	2,287.98	294.21	492.82	3,075.01	3,075.01	0.00	(0.00)	3,075.01
	<b>TOTAL mCHOS FUND</b>	<b>44,101.43</b>	<b>2,120.23</b>	<b>46,219.60</b>	<b>(12,883.22)</b>	<b>204,490.96</b>	<b>2,287.98</b>	<b>9,250.16</b>	<b>(8,472.13)</b>	<b>3,075.01</b>	<b>207,565.97</b>	<b>11,077.75</b>	<b>225,550.07</b>	
	<b>Grand Total All Funds</b>	<b>162,636.14</b>	<b>9,087.81</b>	<b>165,037.31</b>	<b>(41,728.59)</b>	<b>791,498.58</b>	<b>7,666.83</b>	<b>30,480.85</b>	<b>(33,108.87)</b>	<b>5,038.81</b>	<b>796,537.39</b>	<b>63,737.42</b>	<b>891,343.14</b>	

## Inventory Of Property Owned By The Town Of Hollis

<u>Map</u>	<u>Block</u>	<u>Lot</u>	<u>Location</u>	<u>Owner</u>	<u>Acres</u>	<u>Description</u>
<b>HOLLIS CONSERVATION COMMISSION - RESTRICTED</b>						
002	009		Worcester Rd	Hollis Conservation Comm.	10.00	Parker lot/witcher Meadow
005	020		Rt 111	Hollis Conservation Comm.	21.06	w right or Howe lot, land-locked
010	002		Runnells Bridge Rd	Hollis Conservation Comm.	1.34	Nashua River Dam & Bridge Site
010	003		Runnells Bridge Rd	Hollis Conservation Comm.	0.46	Nashua River Dam & Bridge Site
013	032	001	Merrill Ln	Hollis Conservation Comm.	1.73	Coughlin lot
014	070		French Mill Rd	Hollis Conservation Comm.	6.32	Charles lord lot
014	071		w right Rd	Hollis Conservation Comm.	19.22	DJ w right lot
014	072		Rideout Rd	Hollis Conservation Comm.	22.00	Hollis land Trust lot
014	076		Rideout Rd	Hollis Conservation Comm.	11.89	Hollis land Trust lot
015	003		Rideout Rd	Hollis Conservation Comm.	11.00	Rich Tree Farm lot
015	029		Hannah Dr	Hollis Conservation Comm.	35.18	open Space
015	040		Hannah Dr	Hollis Conservation Comm.	4.07	open Space & Fire Pond
017	022		Proctor Hill Rd	Hollis Conservation Comm.	0.75	Parkhurst/Charlton lot
017	023		Proctor Hill Rd	Hollis Conservation Comm.	3.00	Tenney Meadow
019	029		w right Rd	Hollis Conservation Comm.	6.85	w right Heirs lot
022	031		Rocky Pond Rd	Hollis Conservation Comm.	11.50	Hale/worcester upper Mill Pond & Dam
022	032		Rocky Pond Rd	Hollis Conservation Comm.	8.00	Mill Pond lot
023	022		Rocky Pond Rd	Hollis Conservation Comm.	13.28	Quinton lot
023	035		Rocky Pond Rd	Hollis Conservation Comm.	2.70	worcester lot
023	055		Rocky Pond Rd	Hollis Conservation Comm.	1.54	Spaulding lot
023	056		Rocky Pond Rd	Hollis Conservation Comm.	7.53	Spaulding lot
026	018		Pine Hill Rd	Hollis Conservation Comm.	3.70	Noah Farley lot
026	019		Pine Hill Rd	Hollis Conservation Comm.	5.00	Broad Acres/w right lot
028	035		Forest View Dr	Hollis Conservation Comm.	20.11	worcester lot, land-locked
029	006		Federal Hill Rd	Hollis Conservation Comm.	4.50	wheeler Homestead
029	015		Federal Hill Rd	Hollis Conservation Comm.	3.63	worcester lot
029	016		Forest View Dr	Hollis Conservation Comm.	3.00	worcester lot
029	017		Forest View Dr	Hollis Conservation Comm.	8.63	Der lot
029	026		Forest View Dr	Hollis Conservation Comm.	0.72	Forest View Cul-de-Sac
029	031		Hayden Rd	Hollis Conservation Comm.	8.97	worcester lot
029	033		Hayden Rd	Hollis Conservation Comm.	29.86	worcester lot
029	035		Rocky Pond Rd	Hollis Conservation Comm.	3.00	worcester lot
031	068		Nartoff Rd	Hollis Conservation Comm.	7.50	Fw Moore lot
034	016		Hayden Rd	Hollis Conservation Comm.	19.50	Part of Swett-Corey land
037	004	002	Hardy Ln	Hollis Conservation Comm.	1.37	Sommer lot
047	043	005	South Merrimack Rd	Hollis Conservation Comm.	21.08	Siergiewicz Farm Conservation Area
047	054	001	Meadow Dr	Hollis Conservation Comm.	31.24	Pennichuck Pond
047	057	001	oakwood Ln	Hollis Conservation Comm.	20.29	Pennichuck Pond
049	004		South Merrimack Rd	Hollis Conservation Comm.	2.43	Sanderson lot, land-locked
049	007		Route 101a	Hollis Conservation Comm.	2.00	laForest lot
049	011		Route 101a	Hollis Conservation Comm.	0.75	laForest lot



Town Properties-Cont.

049	014		Route 101a	Hollis Conservation Comm.	0.25	LaForest lot
054	034		Flint Pond Dr/Broad St	Hollis Conservation Comm.	0.33	Hambleton lot
054	035		Broad St	Hollis Conservation Comm.	4.00	Hambleton lot/Flint Brook
055	005		winding Valley Rd	Hollis Conservation Comm.	2.90	Guertin lot
055	008		Rocky Pond Rd	Hollis Conservation Comm.	47.50	Spalding lot
055	009		Rocky Pond Rd	Hollis Conservation Comm.	5.00	Roundhouse lot
055	010		Rocky Pond Rd	Hollis Conservation Comm.	3.05	Spaulding lot
<b>Total Properties</b>			<b>52</b>	<b>Total Acreage</b>	<b>459.73</b>	
<b>HOLLIS TOWN FOREST PROPERTIES</b>						
030	013		wheeler Rd	Hollis Town Forest	17.00	Dunklee lots, voted in 1992
031	010		Baxter Rd	Hollis Town Forest	11.70	Enright lot, voted in 1992
031	046		wheeler Rd	Hollis Town Forest	60.00	wright lot, voted in 2005
036	026		South Merrimack Rd	Hollis Town Forest	8.50	Dunklee Dam Site, voted in 1992
036	027		South Merrimack Rd	Hollis Town Forest	311.00	Spalding Park, voted in at various dates
037	005		Hardy ln	Hollis Town Forest	10.00	Hensel lot, voted in 1992
037	017		Baxter Rd	Hollis Town Forest	29.20	wright Heirs lot, voted in 1992
038	001		Nartoff Rd	Hollis Town Forest	116.00	Gelazauskas Preserve, voted in 2006
041	010		Hayden Rd	Hollis Town Forest	18.27	Monson Village, voted in pre-1950
041	011		Hayden Rd	Hollis Town Forest	12.00	Monson Village, voted in pre-1950
041	012		Hayden Rd	Hollis Town Forest	30.75	Dickerman lot, voted in pre-1950
041	024		Silver lake Rd	Hollis Town Forest	14.90	Dickerman lot, voted in pre-1950
043	067		Farley Rd	Hollis Town Forest	35.60	Cameron lot South, voted in 2005
<b>Total Properties</b>			<b>13</b>	<b>Total Acreage</b>	<b>674.92</b>	
<b>TOWN FACILITIES</b>						
009	068		Depot Rd	Hollis Town of	6.41	Stump Dump
009	069		275 Depot Rd	Hollis Town of	4.86	Stump Dump
013	035		orchard Dr	Hollis Town of	3.26	Nichols Field
017	013	002	10 Rocky Pond Rd	Hollis Town of	6.53	Transfer Station
018	013		42 Depot Rd	Hollis Town of	12.37	Nichols Field/Lawrence Barn
050	005	004	23 Main St	Hollis Town of	1.64	White/Farley Building
050	012		7 Monument Sq	Hollis Town of	0.52	Hollis Town Hall
050	021	001	Monument Sq	Hollis Town of	0.41	Town Common
050	024		Monument Sq	Hollis Town of	0.13	Ever Ready Fire House
052	027		9 Silver lake Rd	Hollis Town of	2.74	Hollis Police Station
052	036		10 Glenice Dr	Hollis Town of	2.12	Hollis Fire Station
052	037		Ash St	Hollis Town of	0.50	Volunteer Park
052	050		Monument Sq	Hollis Town of	1.13	Little Nichols Ballfield, Restriction
052	051		2 Monument Sq	Hollis Town of	0.84	Hollis Social library, use Restrictions
056	013		10 Muzzey Rd	Hollis Town of	16.06	Dept of Public works
<b>Total Properties</b>			<b>15</b>	<b>Total Acreage</b>	<b>59.52</b>	

Town Properties-Cont.

<b>CEMETERIES</b>						
013	017		Main St	Hollis Town of	1.17	South Cemetery
024	030		w heeler Rd	Hollis Town of	5.52	East Cemetery
024	031		w heeler Rd	Hollis Town of	5.89	East Cemetery
024	036		Pine Hill Rd	Hollis Town of	7.38	East Cemetery
038	058		Nartoff Rd	Hollis Town of	1.49	Pine Hill Cemetery
041	061		Silver l ake Rd	Hollis Town of	5.37	North Cemetery
052	054		Monument Sq	Hollis Town of	0.81	Church Graveyard
<b>Total Properties</b>		<b>7</b>		<b>Total Acreage</b>	<b>27.63</b>	
<b>FIRE POn DS/CISTERn S</b>						
001	009	010	Iron works l n	Hollis Town of	0.44	Fire Cistern/Parking, Nissitissit woods Subdivision
004	050	A	Twiss l n	Hollis Town of	0.42	Fire Pond, Heritage Place Subdivision
004	074	A	Clinton Dr	Hollis Town of	0.38	Fire Pond, Clinton Drive Subdivision
004	077		Clinton Dr	Hollis Town of	0.37	Fire Pond, Clinton Drive Subdivision
008	034		Baldwin l n	Hollis Town of	0.58	Fire Cistern/Green Space
013	036		o rchard Dr	Hollis Town of	1.68	Fire Pond/o pen Space
014	099		French Mill + w right Rds	Hollis Town of	1.21	Fire Cistern
022	053	A	Rocky Pond Rd	Hollis Town of	0.71	Fire Pond
025	040		Cameron Dr	Hollis Town of	1.48	Fire Pond
025	058	009	Pine Hill Rd	Hollis Town of	0.18	Fire Pond
028	029		Forest View Dr	Hollis Town of	4.23	Fire Pond/o pen Space
032	037	001	Mendelssohn Dr	Hollis Town of	0.69	Fire Pond
038	036	A	Farley Rd	Hollis Town of	0.12	Fire Cistern
039	003	002	Pine Hill Rd	Hollis Town of	0.21	Fire Cistern
042	013		Mooar Hill Rd	Hollis Town of	0.20	Fire Pond
043	048		Forrence Dr	Hollis Town of	1.93	Fire Pond/o pen Space
044	002		Farley Rd	Hollis Town of	1.40	Fire Cistern
047	014		Alsun Dr	Hollis Town of	3.74	Fire Pond
<b>Total Properties</b>		<b>18</b>		<b>Total Acreage</b>	<b>19.97</b>	
<b>ROAD &amp; OTHER PROPERTIES</b>						
008	034	001	Baldwin l n	Hollis Town of	0.16	Drainage Easement/Road Access
009	029	01A	Jewett l n	Hollis Town of	0.25	School Bus Stop
020	048		Powers Rd	Hollis Town of	0.43	Cul-de-Sac, Powers Rd, part of road
023	08A		Deacon l n	Hollis Town of	0.12	Future Road Access
023	12A		Deacon l n	Hollis Town of	0.12	Future Road Access
023	26A		Rocky Pond Rd	Hollis Town of	0.11	Future Road Access
025	035		Cameron Dr	Hollis Town of	0.29	Future Road Access
031	021		Baxter Rd	Hollis Town of	0.72	Cul-de-Sac, Baxter Road, part of road
035	009	00A	Federal Hill Rd	Hollis Town of	0.79	Future Road Access
041	021		Toddy Brook Rd	Hollis Town of	0.00	Cul-de-Sac, Toddy Brook Subdivision
042	025		Sargent Rd	Hollis Town of	0.20	Future Road Access
042	039		Mooar Hill Rd	Hollis Town of	0.75	Cul-de-Sac, Mooar Hill Road

Town Properties-Cont.

043	016		Marion Dr	Hollis Town of	0.46	Cul-de-Sac, Marion Drive
045	009	A	Fox Den Rd	Hollis Town of	0.02	Cul-de-Sac, Fox Den Road
046	039		Alsun Dr	Hollis Town of	0.58	Cul-de-Sac, Alsun Drive
057	005		Springvale Dr	Hollis Town of	0.72	Cul-de-Sac/o pen Space
059	032		winding Valley Rd	Hollis Town of	0.75	Cul-de-Sac, winding Valley Road
061	004	A	Federal Hill Rd	Hollis Town of	0.06	Drainage Easement/Road Access
<b>Total Properties</b>			<b>18</b>	<b>Total Acreage</b>	<b>6.53</b>	
<b>VACANT LAND WITH RESTRICTIONS</b>						
001	009	020	Iron works l n	Hollis Town of	1.86	Stormwater & Retention, Nissitissit woods
006	022		Irene Dr	Hollis Town of	3.51	Archambault l ot, Conservation, l and-l ocked
010	018		Runnells Bridge Rd	Hollis Town of	40.7	Rideout l ot, Conservation, l and-l ocked
010	034		Depot Rd	Hollis Town of	4.62	Hacker l ot, Conservation, l and-l ocked
014	077		Rideout Rd	Hollis Town of	23.51	l ord l ot, Recreation
015	001		Rideout Rd	Hollis Town of	10.90	Rideout l ot, Conservation, l and-l ocked
015	015		Sumner l n	Hollis Town of	23.24	Rideout l ot, Conservation, l and-l ocked
015	044		Hannah Dr	Hollis Town of	1.49	Playground l ot, Recreation
018	014		Depot Rd	Hollis Town of	27.00	Hardy l ot, Conservation
018	015		Depot Rd	Hollis Town of	1.60	worcester l ot, Conservation
019	023		Flint Pond Dr	Hollis Town of	31.22	Flint Pond l ot, Conservation, wetlands
019	028		Broad St	Hollis Town of	14.74	Rideout l ot, Conservation, l and-l ocked
019	041		Hideaway l n	Hollis Town of	0.85	Hussey Subdivision, Conservation l and
020	006		Sumner l n	Hollis Town of	2.00	Park, Foxcroft Estates
020	017		Broad St	Hollis Town of	43.39	Rideout l ot, Conservation
026	029		l ouise Dr	Hollis Town of	2.38	Recreation l ot, Haiman Subdivision
029	014		Hayden Rd	Hollis Town of	49.90	Hildreth Conservation Area, l and-l ocked
035	024	001	Federal Hill Rd	Hollis Heritage Commission	8.67	Annabelle Johnson Preserve, Conservation
035	063	001	Plain Rd	Hollis Town of	5.00	w oodmont west, Conservation
035	063	002	Silver l ake Rd	Hollis Town of	5.00	w oodmont west, Conservation
035	063	003	214 & 232 Silver l ake Rd	Hollis Town of	5.00	w oodmont west Bunk/Ice Houses, Conservation
035	063	004	Plain Rd	Hollis Town of	5.00	w oodmont west, Conservation
035	063	005	Plain Rd	Hollis Town of	5.00	w oodmont west, Conservation
035	063	006	Plain Rd	Hollis Town of	5.00	w oodmont west, Conservation
035	063	007	Plain Rd	Hollis Town of	5.00	w oodmont west, Conservation
035	063	008	Plain Rd	Hollis Town of	5.00	w oodmont west, Conservation
035	063		Silver l ake Rd	Hollis Town of	103.77	w oodmont west, Conservation

Town Properties-Cont.

035	077		Federal Hill Rd	Hollis Town of	14.30	Horseshoe Pond, Hildreth Conservation Area
036	015		South Merrimack Rd	Hollis Town of	36.30	Albert w right lot, Conservation, lot and-l ocked
042	017		Mooar Hill Rd	Hollis Town of	1.00	o vens lot, u nbuildable
043	026		Marion Dr	Hollis Town of	1.16	Park/Playground lot, u nbuildable
043	034		Nevins Rd	Hollis Town of	46.00	Glover lot, u nbuildable
047	041		w itches Spring Rd	Hollis Town of	13.60	Martin lot, wetlands
049	003		South Merrimack Rd	Hollis Town of	5.00	Martin lot, wetlands, lot and-l ocked
050	005	002	Main St	Hollis Town of	1.91	Vacant lot and behind Farley Bldg, lot and-l ocked
050	005	003	Main St	Hollis Town of	1.20	Vacant lot and behind Farley Bldg, lot and-l ocked
056	017		Silver lake Rd	Hollis Town of	3.84	Town well site, managed by Fire Department
<b>Total Properties</b>			<b>37</b>	<b>Total Acreage</b>	<b>559.66</b>	
<b>OPEN SPACE - RESTRICTED</b>						
001	032		Lawrence lot n/w orcester Rd	Hollis Town of	4.00	open Space, Nancy Estates
003	014		Deer Run Rd	Hollis Town of	1.92	open Space, Deer Run
008	024		Black oak Dr	Hollis Town of	3.38	open Space, Black oaks Estate
009	004		Fieldstone Dr	Hollis Town of	11.81	open Space, Meadowlark
015	021	010	Cummings lot n	Hollis Town of	25.30	open Space, Powers Road
015	061		Hillside Dr	Hollis Town of	1.06	open Space, Hillside Drive
032	016	010	Pine Hill Rd	Hollis Town of	4.47	open Space, Hogan Farms, wetlands
036	008		Silver lake Rd	Hollis Town of	3.64	open Space, Mayfair Associates
038	044		Farley Rd	Hollis Town of	1.06	open Space, Maplehurst
043	050		Farley Rd	Hollis Town of	47.60	open Space, woodland Park
045	017		Laurel Hill Rd	Hollis Town of	2.96	Playground lot, open Space
<b>Total Properties</b>			<b>11</b>	<b>Total Acreage</b>	<b>107.20</b>	
<b>PROPERTIES ACQUIRED VIA TAX COLLECTOR'S DEED</b>						
004	009		Blood Rd	Hollis Town of	1.00	Willett lot, lot and-l ocked
006	002		Iron works lot n	Hollis Town of	0.90	Backlot, u nbuildable
006	009		West Hollis Rd	Hollis Town of	6.83	Cardinale, lot and-l ocked
016	003		Rocky Pond Rd	Hollis Town of	6.92	Shattuck lot, lot and-l ocked
017	015	001	Proctor Hill Rd	Hollis Town of	2.02	Proctor Realty lot, No Restrictions
019	058		Hideaway lot n	Hollis Town of	2.80	Hussey Pond lot, Fire Pond/ Conservation
023	040	001	Rocky Pond Rd	Hollis Town of	0.66	Tomasian lot, u nbuildable
035	006		226 Federal Hill Rd	Hollis Town of	2.43	Rosswaag lot, wetlands
041	032		Silver lake Rd	Hollis Town of	2.31	Graves lot, No Restrictions
042	035		Mooar Hill	Hollis Town of	4.00	Sprout lot, Conservation Restrictions, lot and-l ocked
043	042		Farley Rd	Hollis Town of	8.13	Willett lot, lot and-l ocked
045	005	001	Laurel Hill Rd	Hollis Town of	0.20	Laurel Hill lot, u nbuildable

Town Properties-Cont.

045	049		w itches Spring Rd	Hollis Town of	8.47	Cave lot, lot and-l ocked
054	016		Broad St	Hollis Town of	8.00	Pastureland, No Restrictions
058	018		Nartoff Rd	Hollis Town of	0.25	Sedlewicz lot, East shore of Flint Pond, lot and-l ocked
060	010		Silver Lake Rd	Hollis Town of	0.25	Johnson lot, unbuildable
<b>Total Properties</b>		<b>16</b>		<b>Total Acreage</b>	<b>55.17</b>	
<b>VACANT LAND - NO DEED RESTRICTIONS</b>						
002	010		West Hollis Rd	Hollis Town of	5.00	Marriner-Lawrence lot, Nissitissit River, lot and-l ocked
025	051		Crestwood Dr	Hollis Town of	5.94	Flint Pond lot
030	009		Wheeler Rd	Hollis Town of	12.01	Barry lot, Parker Pond, lot and-l ocked
030	010		Wheeler Rd	Hollis Town of	3.29	Hooper lot, Parker Pond, lot and-l ocked
030	011		Wheeler Rd	Hollis Town of	2.74	Belhumeur-Scot Field, Parker Pond, lot and-l ocked
036	036		Silver Lake Rd	Hollis Town of	21.38	Lievens Duncklee Pond lot, Partial wetlands
041	019	001	Toddy Brook Rd	Hollis Town of	4.83	Howd lot, unbuildable
043	069		Farley Rd	Hollis Town of	4.92	Walker Cameron lot North
046	050		Moor Hill Rd	Hollis Town of	3.37	Bushmich Realty lot
046	051		Moor Hill/witches Spring Rds	Hollis Town of	80.00	Siergiewicz Farm, lot and-l ocked
<b>Total Properties</b>		<b>10</b>		<b>Total Acreage</b>	<b>143.48</b>	
<b>Total # Properties Owned by the Town of Hollis</b>		<b>197</b>		<b>Combined Total Acreage</b>	<b>2113.81</b>	
<b>DEVELOPMENT RIGHTS</b>						
003	030		Blood Rd	Hall, William H Jr Revoc Trust	36.85	Development Rights only
008	078		Dow Rd	Hall, William H Jr Revoc Trust	24.45	Development Rights only
013	064		Depot Rd	Hall, William H Jr Revoc Trust	18.75	Development Rights only
038	052		Pine Hill Rd	Walker, Lisa Anne	27.00	Development Rights only
<b>Total Properties</b>		<b>4</b>		<b>Total Acreage</b>	<b>107.05</b>	



## MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT ADVISORS

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### INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Hollis, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hollis' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, as of December 31, 2008, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of

America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

*Melanson, Heath + Company P.C.*

Nashua, New Hampshire  
June 24, 2009

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Hollis, we offer readers this narrative overview and analysis of the financial activities of the Town of Hollis for the fiscal year ended December 31, 2008.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements,



governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary funds are maintained as follows:

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

**Notes to the financial statements.** The notes provide additional information that are essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

## **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 30,312,351 (i.e., net assets), a change of \$ 234,321 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 2,710,269, a change of \$ (1,135,197) in comparison with the prior year.

- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 370,209, a change of \$ (397,118) in comparison with the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$ 10,720,000, a change of \$ (655,000) in comparison to the prior year.

### C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years. All amounts are presented in thousands.

	Governmental Activities	
	<u>2008</u>	<u>2007</u>
Current and other assets	\$ 11,939	\$ 10,981
Capital assets	<u>38,033</u>	<u>37,264</u>
Total assets	49,972	48,245
Long-term liabilities outstanding	10,233	10,878
Other liabilities	<u>9,427</u>	<u>7,289</u>
Total liabilities	19,660	18,167
Net assets:		
Invested in capital assets, net	27,314	25,889
Restricted	284	358
Unrestricted	<u>2,714</u>	<u>3,831</u>
Total net assets	\$ <u>30,312</u>	\$ <u>30,078</u>

### CHANGES IN NET ASSETS

	Governmental Activities	
	<u>2008</u>	<u>2007</u>
Revenues:		
Program revenues:		
Charges for services	\$ 2,205	\$ 2,181
Operating grants and contributions	40	56
Capital grants and contributions	199	186

(continued)

(continued)

General revenues:		
Property taxes	25,604	24,643
Penalties and interest on taxes	125	155
Grants and contributions not restricted to specific programs	390	371
Investment income	( 39)	332
Gain (loss) on disposition of asset	( 38)	( 41)
Miscellaneous	<u>53</u>	<u>19</u>
Total revenues	28,539	27,902
Expenses:		
General government	1,527	2,510
Public safety	3,004	2,712
Education	10	16
Public works	2,551	1,905
Health human services	55	53
Culture recreation	460	536
Interest expense	442	298
Intergovernmental	<u>20,260</u>	<u>19,469</u>
Total expenses	<u>28,309</u>	<u>27,499</u>
Change in net assets before permanent fund contributions	230	403
Permanent fund contributions	<u>4</u>	<u>7</u>
Change in net assets	234	410
Net assets - beginning of year	<u>30,078</u>	<u>29,668</u>
Net assets - end of year	<u>\$ 30,312</u>	<u>\$ 30,078</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 30,312,351, a change of \$ 234,321 from the prior year.

The largest portion of net assets \$ 27,313,492 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 284,400 represents resources that are subject to external restrictions on how they may be used. The remaining balance

of unrestricted net assets \$ 2,714,459 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in a change in net assets of \$ 234,321. Key elements of this change are as follows:

	<u>Government Wide Governmental Activities</u>
General fund operating results	\$( 656,386)
Nonmajor funds deficit	( 478,811)
Internal service fund surplus	44,396
Excess depreciation over principal maturities, a budgeted expense	( 337,456)
Capital assets additions	1,800,667
Other GAAP accruals	( 138,089)
Total	\$ <u>234,321</u>

#### **D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 2,710,269, a change of \$ (1,135,197) in comparison with the prior year. Key elements of this change are as follows:

	<u>Fund Balance Governmental Funds</u>
General fund operating results	\$ ( 656,386)
Nonmajor funds deficit	( 478,811)
Total	\$ <u>(1,135,197)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 370,209, while total fund balance was \$ 450,738. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 1.2 percent of total general fund expenditures, while total fund balance represents 1.5 percent of that same amount.

The fund balance of the general fund changed by \$ 656,386 during the current fiscal year. Key factors in this change are as follows:

	<u>Fund Balance General Fund</u>
Revenue shortfalls	\$ (159,149)
Budgetary appropriation turnbacks by departments	96,284
Tax collection in excess of budget	149,747
Excess of prior year encumbrances spent in the current year over current year encumbrances to be spent in the subsequent year	(131,268)
Use of fund balance	(837,000)
Other timing issues	<u>225,000</u>
Total	\$ <u>(656,386)</u>

#### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no differences between the original budget and the final amended budget.

#### **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental activities at year-end amounted to \$ 38,033,492 (net of accumulated depreciation), a change of \$ 769,871 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$ 10,720,000, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director  
Town of Hollis, New Hampshire  
7 Monument Square  
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET ASSETS

DECEMBER 31, 2008

	Governmental Activities
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 10,116,667
Investments	874,015
Receivables, net of allowance for uncollectibles:	
Property taxes	704,604
Departmental and other	27,767
Due from other governments	37,736
Prepaid expenses	3,425
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	174,641
Capital assets:	
Land and construction in progress	25,829,258
Other capital assets, net of accumulated depreciation	<u>12,204,234</u>
<b>TOTAL ASSETS</b>	49,972,347
<b>LIABILITIES</b>	
Current:	
Accounts payable	189,202
Accrued liabilities	219,840
Accrued expenses	164,556
Due to school districts	8,019,174
Other current liabilities	159,975
Current portion of long-term liabilities:	
Bonds payable	655,000
Other liabilities	18,725
Noncurrent:	
Bonds payable, net of current portion	10,065,000
Compensated absences	<u>168,524</u>
<b>TOTAL LIABILITIES</b>	19,659,996
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	27,313,492
Restricted for:	
Permanent funds:	
Nonexpendable	274,850
Expendable	9,550
Unrestricted	<u>2,714,459</u>
<b>TOTAL NET ASSETS</b>	<u>\$ 30,312,351</u>

See notes to financial statements.

## STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2008

See notes to financial statements.



TOWN OF HOLLIS, NEW HAMPSHIRE  
GOVERNMENTAL FUNDS  
BALANCE SHEET

FOR THE YEAR ENDED DECEMBER 31, 2008

**ASSETS**

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Cash and short-term investments	\$ 8,614,149	\$ 1,386,602	\$ 10,000,751
Investments	-	874,015	874,015
Receivables:			
Property taxes	1,069,469	-	1,069,469
Departmental and other	-	51,648	51,648
Due from other governments	37,736	-	37,736
Other assets	3,425	-	3,425
<b>TOTAL ASSETS</b>	<u>\$ 9,724,779</u>	<u>\$ 2,312,265</u>	<u>\$ 12,037,044</u>

**LIABILITIES AND FUND BALANCES**

Liabilities:			
Accounts payable	\$ 188,116	\$ 1,086	\$ 189,202
Accrued expenses	164,556	-	164,556
Deferred revenues	742,220	51,648	793,868
Due to school districts	8,019,174	-	8,019,174
Other liabilities	159,975	-	159,975
<b>TOTAL LIABILITIES</b>	<u>9,274,041</u>	<u>52,734</u>	<u>9,326,775</u>
Fund Balances:			
Reserved for:			
Encumbrances	80,529	-	80,529
Perpetual (nonexpendable) permanent funds	-	274,850	274,850
Unreserved:			
Undesignated, reported in:			
General fund	370,209	-	370,209
Special revenue funds	-	1,975,131	1,975,131
Permanent funds	-	9,550	9,550
<b>TOTAL FUND BALANCES</b>	<u>450,738</u>	<u>2,259,531</u>	<u>2,710,269</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 9,724,779</u>	<u>\$ 2,312,265</u>	<u>\$ 12,037,044</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET ASSETS OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET ASSETS

DECEMBER 31, 2008

<b>Total governmental fund balances</b>	\$ 2,710,269
<ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>	38,033,492
<ul style="list-style-type: none"><li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li></ul>	579,763
<ul style="list-style-type: none"><li>• Internal service funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets.</li></ul>	50,132
<ul style="list-style-type: none"><li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li></ul>	(154,056)
<ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>	<u>(10,907,249)</u>
<b>Net assets of governmental activities</b>	\$ <u><u>30,312,351</u></u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2008

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Property taxes	\$ 25,664,317	\$ 32,945	\$ 25,697,262
Penalties, interest and other taxes	125,463	-	125,463
Charges for services	-	265,824	265,824
Intergovernmental	588,764	40,416	629,180
Departmental	304,163	-	304,163
Licenses and permits	1,637,409	-	1,637,409
Investment income	117,825	(156,981)	(39,156)
Contributions	-	3,894	3,894
Miscellaneous	8,629	-	8,629
Total Revenues	<u>28,446,570</u>	<u>186,098</u>	<u>28,632,668</u>
<b>Expenditures:</b>			
Current:			
General government	2,670,356	-	2,670,356
Public safety	2,617,360	224,843	2,842,203
Education	-	9,603	9,603
Public works	2,021,937	2,292	2,024,229
Health and human services	55,487	23	55,510
Culture and recreation	39,241	400,933	440,174
Debt service	1,104,578	-	1,104,578
Intergovernmental	20,259,825	-	20,259,825
Capital outlay	300,930	60,457	361,387
Total Expenditures	<u>29,069,714</u>	<u>698,151</u>	<u>29,767,865</u>
Excess (deficiency) of revenues over expenditures	(623,144)	(512,053)	(1,135,197)
<b>Other Financing Sources (Uses):</b>			
Transfers in	307,358	343,144	650,502
Transfers out	(340,600)	(309,902)	(650,502)
Total Other Financing Sources (Uses)	<u>(33,242)</u>	<u>33,242</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(656,386)	(478,811)	(1,135,197)
Fund Equity, at Beginning of Year	1,107,124	2,738,342	3,845,466
Fund Equity, at End of Year	<u>\$ 450,738</u>	<u>\$ 2,259,531</u>	<u>\$ 2,710,269</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2008

**NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS**      \$ (1,135,197)

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases	1,800,667
Depreciation	(992,456)
Loss on disposal	(38,340)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue. (95,543)

- The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Repayments of debt	655,000
--------------------	---------

- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 7,282

- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. (11,488)

- Internal service fund operating results 44,396

**CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES**      \$ 234,321

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget</u>
	<u>Budget</u>	<u>Budget</u>		<u>Positive</u>
				<u>(Negative)</u>
<b>Revenues and Other Sources:</b>				
Taxes	\$ 25,514,570	\$ 25,514,570	\$ 25,514,570	\$ -
Penalties, interest and other taxes	135,700	135,700	125,463	(10,237)
Intergovernmental	717,964	717,964	588,764	(129,200)
Departmental	187,000	187,000	304,163	117,163
Licenses and permits	1,680,025	1,680,025	1,637,409	(42,616)
Investment income	120,000	120,000	117,825	(2,175)
Miscellaneous	97,957	97,957	8,629	(89,328)
Transfers in	47,013	47,013	44,257	(2,756)
Other sources	837,000	837,000	837,000	-
Total Revenues and Other Sources	29,337,229	29,337,229	29,178,080	(159,149)
<b>Expenditures and Other Uses:</b>				
General government	1,905,921	1,889,092	1,808,471	80,621
Public safety	2,597,908	2,597,908	2,596,484	1,424
Public works	2,079,213	2,096,042	2,091,784	4,258
Health and human services	62,194	62,194	55,487	6,707
Culture and recreation	41,799	41,799	39,241	2,558
Debt service	1,104,578	1,104,578	1,104,578	-
Assessments	20,259,825	20,259,825	20,259,825	-
Transfers out	1,065,791	1,065,791	1,065,090	701
Capital outlay	220,000	220,000	219,985	15
Total Expenditures and Other Uses	29,337,229	29,337,229	29,240,945	96,284
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ (62,865)	\$ (62,865)

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF NET ASSETS

DECEMBER 31, 2008

	Governmental <u>Activities</u> Internal Service <u>Funds</u>
<b><u>ASSETS</u></b>	
Current:	
Cash and short-term investments	\$ <u>115,916</u>
<b>TOTAL ASSETS</b>	115,916
<b><u>LIABILITIES</u></b>	
Current:	
Accrued liabilities	<u>65,784</u>
<b>TOTAL LIABILITIES</b>	65,784
<b><u>NET ASSETS</u></b>	
Unrestricted	<u>50,132</u>
<b>TOTAL NET ASSETS</b>	\$ <u><u>50,132</u></u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2008

	Governmental <u>Activities</u> Internal Service <u>Fund</u>
<b>Operating Revenues:</b>	
Employee and employer contributions	\$ <u>797,074</u>
Total Operating Revenues	797,074
<b>Operating Expenses:</b>	
Employee benefits	<u>752,678</u>
Total Operating Expenses	<u>752,678</u>
Operating Income (Loss)	<u>44,396</u>
Change in Net Assets	44,396
Net Assets at Beginning of Year	<u>5,736</u>
Net Assets at End of Year	\$ <u><u>50,132</u></u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE  
 PROPRIETARY FUNDS  
 STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED DECEMBER 31, 2008

	Governmental Activities Internal Service Fund
<b><u>Cash Flows From Operating Activities:</u></b>	
Receipts from employees and employer	\$ 797,074
Payments of employee benefits and expenses	<u>(713,924)</u>
Net Cash (Used For) Operating Activities	<u>83,150</u>
Net Change in Cash and Short-Term Investments	83,150
Cash and Short-Term Investments, Beginning of Year	<u>32,766</u>
Cash and Short-Term Investments, End of Year	<u>\$ 115,916</u>
<b><u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u></b>	
Operating income (loss)	\$ 44,396
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Changes in assets and liabilities:	
Accrued liabilities	<u>38,754</u>
Net Cash (Used For) Operating Activities	<u>\$ 83,150</u>

See notes to financial statements.



## TOWN OF HOLLIS, NEW HAMPSHIRE

### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

##### A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2008, it was determined that no entities met the required GASB-39 criteria of component units.

##### B. Government-Wide and Fund Financial Statements

###### Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

###### Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *internal service fund* reported in the accompanying financial statements, accounts for the self-insured employee health program.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type is included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments are carried at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/ borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include property, plant and equipment are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 5,000 and an estimated useful

life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Infrastructure	50
Vehicles	5
Office equipment	5
Computer equipment	5

#### *H. Compensated Absences*

It is the government's policy to permit employees to accumulate earned but unused vacation benefits. All vested sick and vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

#### *I. Long-Term Obligations*

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities.

#### *J. Fund Equity*

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### *K. Use of Estimates*

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates

and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## **2. Stewardship, Compliance and Accountability**

### **A. Budgetary Information**

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

### **B. Budgetary Basis**

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

### **C. Budget/GAAP Reconciliation**

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 28,446,570	\$ 29,069,714
Other financing sources/uses (GAAP basis)	<u>307,358</u>	<u>340,600</u>
Subtotal (GAAP Basis)	28,753,928	29,410,314
To adjust property tax revenue to the budgetary basis	( 149,747)	-
To reverse expenditures of prior year appropriation carryforwards	-	( 339,797)
To book current year appropriation carryforwards	-	208,529
To record use of free cash	837,000	-
Other timing issues	( <u>263,101</u> )	( <u>38,101</u> )
Budgetary basis	\$ <u>29,178,080</u>	\$ <u>29,240,945</u>

### 3. Cash and Short-Term Investments

*Custodial Credit Risk - Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a city with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank." The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2008, \$ 0 of the Town's bank balance of \$ 10,290,012 was exposed to custodial credit risk as uninsured, uncollateralized, and collateral held by pledging bank's trust department not in the Town's name.

### 4. Investments

#### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person

would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year end for each investment of the Town (in thousands):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u>	
				<u>Aaa</u>	<u>A</u>
Corporate bonds	\$ 15	N/A	\$ -	\$ -	\$ 15
Corporate equities	185	N/A	185	-	-
Mutual funds	434	N/A	434	-	-
Federal agency securities	<u>240</u>	N/A	<u>-</u>	<u>240</u>	<u>-</u>
Total investments	\$ <u>874</u>		\$ <u>619</u>	\$ <u>240</u>	\$ <u>15</u>

**B. Custodial Credit Risk**

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

**C. Concentration of Credit Risk**

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Federal Home Loan	\$ 86,513	9.9%
Federal National Mortgage	\$ 153,581	17.6%

**D. Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Investment Maturities (in Years)</u>			
	<u>Fair Value</u>	<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>
Debt Related Securities:				
Corporate bonds	\$ 15	\$ 15	\$ -	\$ -
Federal agency securities	<u>240</u>	<u>20</u>	<u>152</u>	<u>68</u>
Total	<u>\$ 255</u>	<u>\$ 35</u>	<u>\$ 152</u>	<u>\$ 68</u>

*E. Foreign Currency Risk*

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

## **5. Property Taxes Receivable**

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2008 consist of the following:

Property taxes:	
2008 levy	\$ 891,452
Unredeemed taxes:	
2007 levy	129,384
2006 levy	45,256
Unapplied payments	( 24,123)
Land use change	<u>27,500</u>
Total taxes receivable	<u>\$ 1,069,469</u>



### Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

### **6. Allowance for Doubtful Accounts**

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts:

	<u>Governmental</u>
Property taxes	\$ 190,224
Other	23,881

### **7. Due From Other Governments**

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2008.

### **8. Capital Assets**

Capital asset activity for the year ended December 31, 2008 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 4,842	\$ 40	\$ -	\$ 4,882
Machinery, equipment, and furnishings	4,467	1,015	(165)	5,317
Infrastructure	<u>13,600</u>	<u>350</u>	<u>-</u>	<u>13,950</u>
Total capital assets, being depreciated	22,909	1,405	(165)	24,149
Less accumulated depreciation for:				
Buildings and improvements	( 3,302)	( 91)	-	( 3,393)
Machinery, equipment, and furnishings	( 2,764)	( 299)	126	( 2,937)
Infrastructure	<u>( 5,013)</u>	<u>( 602)</u>	<u>-</u>	<u>( 5,615)</u>
Total accumulated depreciation	<u>(11,079)</u>	<u>( 992)</u>	<u>126</u>	<u>(11,945)</u>
Total capital assets, being depreciated, net	11,830	413	( 39)	12,204
Capital assets, not being depreciated:				
Land	21,575	395	-	21,970
Construction in progress	<u>3,859</u>	<u>-</u>	<u>-</u>	<u>3,859</u>
Total capital assets, not being depreciated	<u>25,434</u>	<u>395</u>	<u>-</u>	<u>25,829</u>
Governmental activities capital assets, net	\$ <u>37,264</u>	\$ <u>808</u>	\$ ( 39)	\$ <u>38,033</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 40
Public safety	201
Public works	691
Culture and recreation	<u>60</u>
Total depreciation expense - governmental activities	\$ <u>992</u>

## 9. Accounts Payable

Accounts payable represent 2008 expenditures paid after December 31, 2008.

## 10. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all December 31, 2008 receivable balances, except property taxes that are accrued for subsequent 60-day collections.

## 11. Long-Term Debt

### A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	<u>Serial Maturities Through</u>	<u>Interest Rate(s)%</u>	<u>Amount Outstanding as of 12/31/08</u>
Open Space	01/15/19	3.73%	\$ 1,310,000
Open Space	10/15/19	3.42%	2,200,000
Open Space & Safety Renovations	08/15/35	4.06%	<u>7,210,000</u>
Total Governmental Activities:			\$ <u>10,720,000</u>

### B. Future Debt Service

The annual principal payments to retire all general obligation long-term debt outstanding as of December 31, 2008 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$ 655,000	\$ 425,377	\$ 1,080,377
2010	650,000	400,477	1,050,477
2011	650,000	375,537	1,025,537
2012	650,000	349,937	999,937
2013	650,000	324,338	974,338
2014 - 2018	3,245,000	1,236,857	4,481,857
2019 - 2023	1,960,000	681,362	2,641,362
2024 - 2028	1,140,000	360,020	1,500,020
2029 - 2033	800,000	171,680	971,680
Thereafter	<u>320,000</u>	<u>20,640</u>	<u>340,640</u>
Total	\$ <u>10,720,000</u>	\$ <u>4,346,225</u>	\$ <u>15,066,225</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2008:

### C. Changes in General Long-Term Liabilities

During the year ended December 31, 2008, the following changes occurred in long-term liabilities (in thousands):

	Total Balance <u>1/1/08</u>	Additions	Reductions	Total Balance <u>12/31/08</u>	Less Current Portion	Equals Long-Term Portion <u>12/31/08</u>
<u>Governmental Activities</u>						
Bonds payable	\$ 11,375	\$ -	\$ (655)	\$ 10,720	\$ (655)	\$ 10,065
Other:						
Compensated absences	<u>176</u>	<u>11</u>	<u>-</u>	<u>187</u>	( <u>19</u> )	<u>168</u>
Totals	\$ <u>11,551</u>	\$ <u>11</u>	\$ ( <u>655</u> )	\$ <u>10,907</u>	\$ ( <u>674</u> )	\$ <u>10,233</u>

## **12. Restricted Net Assets**

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

### **13. Reserves of Fund Equity**

"Reserves" of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at December 31, 2008:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Perpetual Funds - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

### **14. Commitments and Contingencies**

Outstanding Lawsuits - There are certain pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

### **15. Risk Management**

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

### **16. Self Insurance**

The Town self insures against claims for employees' health coverage. Annual estimated requirements for claims are provided in the Town's annual operating budget.

### Health Insurance

The Town contracts with an insurance carrier for excess liability coverage and an insurance consultant for claims processing. Under the terms of its insurance coverage, the Town is liable for claims up to \$ 30,000 per individual. The claims liability represents an estimate of claims incurred but unpaid at year end, based on past historical costs and claims paid subsequent to year end.

Changes in the aggregate liability for claims for the year ended December 31, 2008 are as follows:

	<u>Health Coverage</u>
Claims liability, January 1, 2008	\$ 27,030
Claims incurred/recognized in fiscal year 2008	740,587
Claims paid in fiscal year 2008	<u>(701,833)</u>
Claims liability, December 31, 2008	\$ <u>65,784</u>

## Building Department

The Hollis Building Department issued a total of 321 permits for the year 2009 and performed 499 inspections. 2008 saw the lowest number of Single Family Home permits being issued in 50 years with only 1 new residence constructed. This year Hollis had a slight increase, with 8 permits for new single family homes and 1 permit for demolition and reconstruction of a single family home. The trend continues with homeowners renovating or adding onto their existing homes, rather than purchasing new.

The effects of the December 2008 ice storm that left most residents without power for hours, days and in some cases, weeks, are still being felt with a remarkable 62 permits for generators being issued during this past year, as well as another 7 permits issued in December 2008 in the weeks following the ice storm. For your safety, before installing an emergency generator please consider the following:

- Make sure the generator is the right size for your needs.
- Always have a qualified electrician install the transfer switch to connect the generator to your home's wiring, and a licensed gas fitter to install any gas lines
- The generator must be properly placed and appropriately vented away from the building and should never be refueled while operating.
- Building permits and inspections are required for the installation of any generator.

Remember – Improper installation of any sized generator can result in house fires or feeding electricity back into utility lines, endangering the lives of repair crews.

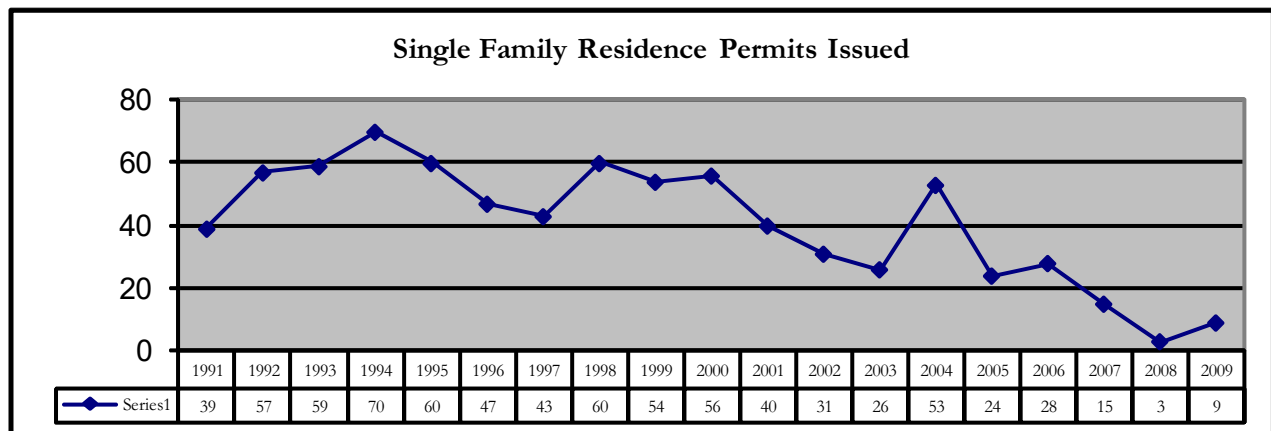
As always, the Building Department would like to impress upon all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

Respectfully submitted,

Deborah Adams, Building/Zoning Coordinator



Year-to-year Comparison (not including electrical/plumbing/mechanical permits issued in conjunction with other projects)									
	Building Permits	Single Family	Elderly Housing Units	Accessory Dwelling Units	Duplex	Mobile Home	Total Permit Fees	Total Building Value	
2009	321	9	0	1	0	0	\$41,138.86	\$6,349,850	
2008	256	3	0	2	0	0	\$25,383.00	\$5,408,800	
2007	288	15	0	5	0	0	41,256.13	9,450,900	
2006	283	28	0	0	0	0	54,511.69	13,402,600	
2005	271	24	6	4	0	0	58,262.11	18,212,700	
2004	325	53	12	4	1	2	91,509.53	25,446,300	
2003	284	26	26	5	1	0	66,859.53	16,089,300	
2002	296	31	38	1	0	2	77,493.58	18,853,700	
2001	329	40	24	4	0	0	72,295.77	17,937,850	
2000	298	56	0	1	0	0	68,211.90	21,158,025	
1999	290	54	0	0	0	3	64,694.49	19,383,094	
1998	319	60	0	0	0	1	71,530.78	17,098,740	



# Communications Center

## *Mission Statement*

*The mission of the Hollis Communications Center is to promote and insure the safety and security of all members of the community through the application of high quality public safety standards.*

*These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.*

The Communications Center, located in the Police Station at 9 Silver Lake Road, is your link to all Town services, in both emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week and is staffed with 7 full-time and 2 part-time Communications Specialists to service your needs. The Communications Center operates under the direction of the Communications Center Advisory Board. The Communications Center also provides the Town of Brookline with Police, Fire and Emergency Medical dispatch on a contractual basis.

<u>Full Time Personnel</u>	<u>Experience</u>
Assistant Manager John DuVarney	34 years
Supervisor Robert Dichard	24 years
Communications Specialist Matthew Judge	23 years
Communications Specialist Anna Chaput	14 years
Communications Specialist Ross Rawnsley	12 years
Communications Specialist Miguel Nieves	6 years
Communications Specialist Robert Gavin	2 years

<u>Part Time Personnel</u>	
Communications Specialist Richard Todd	28 years
Communications Specialist Norma Traffic	10 years

when combined, the Communications Center Staff has a total of 153 years of experience in public safety.

In 2009, the Communications Center answered a total of 31,679 calls.

The Communications Center is very much committed to keeping our personnel current in training. Some of the specialized training that our Specialists attended this year includes, but is not limited to; Defusing Conflict and Confrontation, Management Skills for Supervisors, Active Shooter Response and Suicide Intervention. Every Communications Specialist also completes a minimum of 12 hrs in house training during the year.

Shortly after the ice storm in December, 2008, we developed a list of problems/concerns we encountered during the event. We worked throughout the year to address these issues so that future events would be handled as efficiently as possible.

we worked with area Dispatch Centers to develop a plan that would allow each Center to be backed up by another in the event of an emergency.

we worked to ensure that the Fire Station could be utilized as a dispatch center in the event that there was a problem in the Police Station.

we reached an agreement with Verizon, who owns the Tower on Birch Hill, to wire all of our radio repeaters to their back-up power generator. All of our repeaters previously ran on battery back up with a limited amount of run time in the event of a power failure. This required allocating resources from the Fire Department to dispatch a generator to the site and maintain it throughout the outage.

we worked with the Town of Brookline to upgrade their repeater systems, which greatly improved our ability to provide services to them.



on behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,

John V. DuVarney, Assistant Manager

Communications Center Advisory Board  
Police Chief Russell u x, Chairman  
Fire Chief Richard Towne  
Director of Public works Jeffrey Babel

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## Deer Rescue

In early November all departments, including Police, Fire, Public works, Communications and Building, participated in an unusual rescue. The Communications Center took the initial call from a resident that there was a deer trapped in a shallow well. Other departments were quickly dispatched to the site. Working together, without a lot of cooperation from the distressed animal, the rescuers were able to pull the five-point buck out of the well using a ladder and a piece of plywood as a ramp. Once freed from the confines of the well, the buck took off into the woods. The well has since been covered to prevent any future mishaps.



**PHOTOS: DAVID GAGNON**

## Department of Public Works

2009 was an extremely busy year and I would like to thank the Townspeople, Town Employees and any Contractors, Vendors and Volunteers that we worked with for their assistance, support and cooperation. As usual our workload exceeds our capacities, but our crew, along with the help of some contractors, was able to make a large dent in it. Although the ice storm occurred in December 2008, it was just the beginning of a long clean up process. The majority of clean up was finished by June, but we encountered sporadic problems throughout the year. The construction season got off to a slow start due to inclement weather, which created a whole new set of problems with washouts and road grading problems. The following is a general monthly overview of DPw projects.

**JANUARY:** For the third straight year, a snow and ice storm caused our crew to work 16 hours on New Year's Eve day and 17 hours on New Year's Day itself. Snow also fell on the 7<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup>. Paint Bids were prepared, sent out and opened for the Library, Little Nichols Storage Shed and the Always Ready Engine House and eventually awarded to Spurling Painting & Remodeling from Amherst. Work began on the inventory and paperwork for the FEMA portion of the Ice Storm of December 11. We worked with a DES Representative regarding the restoration of Flints Pond.

**FEBRUARY:** Following a quiet period, more snow followed on the 19<sup>th</sup>, 20<sup>th</sup>, 22<sup>nd</sup>, and the 23<sup>rd</sup>. The arduous task of marking standing damaged trees to be removed for FEMA began. A bid request for the removal of over 100 trees that met the criteria established by FEMA was sent out. A second bid request was for the cleaning of brush, trees & debris of the 82 miles of town roads (a total of 164 miles, counting both sides of the road). While some roads had none, others such as Federal Hill, had brush and debris stacked up on both sides of the road. Two of our crew were called in to shovel the Library roof (a snow backup was causing leaks). Members of our crew also intermittently cut back roadside brush damaged by the ice storm as well as cleaning up Town Grounds, such as Monument Square. This work continued into March and April.

**MARCH:** Snow fell on the 1<sup>st</sup>, 2<sup>nd</sup>, and the 9<sup>th</sup> (The last one of the season). We moved and installed the ballot boxes and voting booths for the Town Meeting. Bodywork on the 1997 F150 was bid out and Geddes Auto Body completed the work. We began the annual street sweeping at the end of March. Street sweeping continued into April. The Standing Tree Removal Bid was awarded at a much lower price than had been anticipated by either the Town or FEMA. Tip Top Tree Service from Hudson was awarded the Contract.

**APRIL:** Jungle Jim's from Epsom was awarded the Brush & Debris Cleanup Contract. Like the tree removal contract, the work had to be completed by June and the cost was much lower than anticipated. A culvert was installed on Flagg Road to assist drainage. Various projects around town were completed, including road grading, cleaning ditches of leaves, pulling beaver dams, pulling of stumps and creating bins to hold materials at the DPw yard.

**MAY:** More drainage work on Flagg Road, including loaming & seeding the areas, was completed, as well as the removal of several dead trees on Mendelssohn Drive. A stormwater containment area was installed just inside the exit gate at the Transfer Station. We were still cleaning up fallen trees from the Ice Storm.

**JUNE:** Completion work began on the Hillside Drive project. A culvert was installed and then drainage work on the cul-de-sac began. A catch basin and headwalls were replaced on Deacon Lane. Trees were marked for a scenic road hearing for trees to be removed for safety and road construction. A severe thunderstorm rolled across the northwest sector (same path as most of the Ice Storm Damage) and flooded every road in that area. The next several weeks were spent cleaning up and repairing flood damage.

**JULY:** Painting of the Library, Storage Shed and Engine House was completed. It should be mentioned that Lucy Husk made a donation to partially cover the cost of the paint for the Little Nichols Storage Shed. Thank you! Culverts were installed on Twiss Lane and French Mill Road. Ditch work was completed on Fieldstone Drive. We periodically assisted the Heritage Commission in cleaning out the



NEWLY PAINTED LITTLE NICHOLS FIELD  
STORAGE SHED

PHOTO: CATHY HOFFMAN

former garage at woodmont. The cul-de-sac area on Deer Run Road was cleaned up, loamed, seeded and mulched. Brush was cleaned up at Dunklee Pond. Bids were put out for the keyless entry at the Lawrence Barn, the Wright Road Culvert Replacement, paving of Town Roads, and completion of the Drainage project on wood lane.

**AUGUST:** Shoulder and drainage work was done on Wright Road to address water issues and to prepare for paving. Further up the road, New Northern New England Field Service replaced the Culvert at #98. After the main body of work was completed, ditches were raked, seeded and mulched. The guardrails at the new Ames Road Bridge and the culvert on Rocky Pond Road that were replaced last year were stained. At the same time, Hawkins Construction completed the drainage work on wood lane. While this was happening, our crew completed a drainage project at the intersection of wood lane and Federal Hill and prepared the intersection of French Mill and Wright Road for paving.

**SEPTEMBER:** A cracksealing job was done on Pine Hill, Farley, Blood and Wheeler Roads. The job will be continued in the spring of 2010. Trees were removed at the intersection of Plain and Federal Hill as the first phase of a 2010 culvert replacement project. The guardrails at the Wright Road Culvert were stained as well as the guardrails on Rideout Road that were replaced as a result of an auto accident. Ditching work was completed on the first section of Wright Road as well as on South Merrimack Road. We assisted the Old Home Day Committee wherever possible. Rideout Road, Hillside Drive and Twiss Lane were prepared for paving and completed.

**OCTOBER:** Shoulder work continued on the streets that had been paved, which included the entire length of Hillside



**WRIGHT ROAD CULVERT REPLACEMENT AND ROAD WORK**  
**PHOTOS: NORTHERN NEW ENGLAND FIELD SERVICES, LLC**

Drive, Rideout from Hillside to Depot, entire length of Twiss Lane, Wright from Depot to #98, French Mill from Depot to Wright and the entire length of Fieldstone Drive. Stumps were pulled in preparation of the culvert work to be done on the upper portion of Federal Hill Road. 3 culverts were installed with headwalls to improve the drainage in the area of #234. Stonewalls that had been moved to accommodate tree cutting, were replaced. After a few touchups, like trim boards and weather-stripping, the DPW Building was stained. Several of our crew assisted the Police Department with the AppleFest Road Race as well as the Apple Festival itself. Ditching was done on Forest View to improve the drainage of the area.

**NOVEMBER:** we replaced the snow blower at the Lawrence

Barn, and moved the old unit to the Fire Station. we removed the stumps at the intersection of Federal Hill and Plain Roads, creating a runoff area, again for the 2010 culvert project. we began plans to replace the culvert on Van Dyke Road. Grounds Maintenance Bids were let for the Fire House, Volunteer Park, Police Station, The Farley Building and the Lawrence Barn and awarded to Spaulding Lawn Services. A shed was installed at the Lawrence Barn, to house the snow blower and the trash. A windstorm created more downed trees that had been weakened in the Ice Storm.

**DECEMBER:** At year's end we did shoulder and stump work on South Merrimack Road. The crew built a "used oil Shed" at the Transfer Station, which is discussed elsewhere in this issue. The first snow of the year came on December 5<sup>th</sup> & 6<sup>th</sup>, followed by snow and rain on the 9<sup>th</sup> and another snow/rain event on the 13<sup>th</sup>. A snow event occurred each weekend through the end of the year. Loading ramps and 2 dumpsters for demolition materials were installed at the Stump Dump.

When not working on specific projects, our crew remains busy with on-going jobs such as: removal of leaves and ditch cleaning, sign replacements, cleaning and repairing culverts & waterways, brush cutting, road grading, road repairs & patching, as well as maintenance at the Stump Dump and Transfer station areas. we also periodically pump waste oil from the transfer station to heat the DPw garage.

The entire DPw roster took a Heartsaver First Aid Course at the Fire Station, administered by Sandy Bohling. Among the other courses attended by our staff throughout the year were: Performance Evaluations, 2009 Local Officials workshop, Part I and II, Northeast Resource Recovery Association Recycling Conference & Exposition, RSMS Software, Household Hazardous waste Refresher Course, Salt Reduction in winter Road Maintenance, Do T Substance Abuse, Grader operator Classroom & Hands-on Training, Recycling outreach to Schools and Businesses, Culvert Installation & Maintenance, Trench & Excavation Safety, & Detour for Safety Activities.

A Road Surface Management plan was begun to assess the condition of all the Town Roads. This is a working document that will assist us in estimating repair costs and also prioritizes repair strategies.

I would encourage all home owners to call us any time that they wish to perform any work near the roadway (mailboxes, driveways, plantings, walls, etc). I would much rather work with you on projects as opposed to informing you that your completed project does not meet guidelines, setback or regulations. As a Public works Department, we try to do what is best for the Town as a whole. Unfortunately, this does not always agree with everyone. we encourage input (good or bad) from the public to try to meet the needs of everyone.

Whenever a member of the public calls for the DPw, whether it be at Town Hall, the DPw or the Communications Center (They pick up our phone after 7 rings, 24 hours a day), the request is recorded on a triplicate work order which is reviewed by the Director or Foreman, forwarded to the appropriate employee for attention and when completed, it is signed off and filed. We encourage the public to continue calling whenever they have a DPW-related problem. Be sure to leave your name, telephone number, address and state the problem, including the location. Our telephone number is 465-2246 and our e-mail address is [hollisdpw@hollis.nh.us](mailto:hollisdpw@hollis.nh.us).

Respectfully Submitted,  
Jeffrey M. Babel, Director



## Recycling Pays

Hollis is one of four towns in The Souhegan Regional Landfill District. Amherst, Brookline and Mont Vernon represent the other three. The District oversees the disposal of trash that goes to the incinerator. It also oversees the recycling of plastic, steel and aluminum containers as well as recycling paper products (newspaper, magazines cardboard, mixed paper). The District purchases and maintains the equipment necessary to compact, contain and transport our trash and recyclables. The operational costs of the District are derived from the amount of trash we send to the incinerator. The more we recycle, the less we pay. This also works for the other towns as well; if the other towns recycle more, we will pay a larger portion.

Aside from the fact that recycling is good for the planet, it is also good for the town. Recycling saves our natural resources, reduces our carbon footprint, saves energy and for taxpayers, it saves money. Money savings depend upon participation; the more you participate the greater the savings. Savings are generated by offsetting costs with revenues received from the sale of recycled goods. Cost avoidance also contributes to savings. This is achieved by diverting items from the trash stream to recycling. If we can recycle something, then we can avoid the \$67.00/ton that we pay to dispose of trash. All recycled items either produce revenue or are recycled at a reduced rate. Some of the revenue rates are: \$92.00/ton cardboard, \$60.00/ton mixed paper, \$75.00/ton newspaper, \$1,380/ton aluminum cans, \$120.00/ton steel cans, \$150.00/ton light iron (scrap metal). Other metals (copper, brass, aluminum) bring a premium price. Recycling metals is one of the most cost effective products to recycle because of its high cost/revenue to weight ratio. Co-mingles (mix of different plastics) cost us \$10.00/ton for recycling and glass costs \$20.00/ton, which is better than paying \$67.00/ton to throw it in the dumpster. These rates fluctuate with the market and do not include trucking; however, they are always more cost effective than throwing the items away. Last year we produced 2,461.98 tons of trash that went to the incinerator and 676.55\*\* tons of recycled goods were diverted from that trash. 676.55 tons of recycled goods produced \$20,818.86 of revenue. If those 676.55 tons were trash it would have cost \$54,279.61 for disposal. That translates to a cost avoidance of \$75,098.47. Using today's numbers, a 30% increase in recycling could produce an additional \$90,000.00 savings! we know that sometimes it feels complicated and cumbersome to sort all of your recyclable products. we separate our products to try to take advantage of the best possible markets. we feel that it's very important to give the townspeople every advantage to recycle and reduce their tax burden.

\*\*Items recycled through the district do not include scrap metal, books, tires, cooking oil, cell phones, Salvation Army and items banned from the incinerator (electronic, all batteries except alkaline, waste oil, antifreeze, fluorescent bulbs, mercury containing devices, propane tanks, etc). These items are recycled through the town.

### Transfer Station

The Transfer Station got a facelift this year. we started by addressing some Environmental Protection Agency mandated stormwater issues. A stormwater containment area was added along with the repair of some of the existing containment areas. A roll-off dumpster was purchased for scrap metal and added to the realigned scrap metal recycling area. The dumpster will help contain contamination of stormwater runoff around the scrap metal. The EPA mandates that our stormwater is sampled and tested quarterly for contaminants.

we made some repairs and painted the front fence. we also began some much-needed painting of the sorting tray drop off area. Painting will continue in 2010. A new compactor, chute and tray were added for steel cans. A second compactor has been purchased for compaction of plastics; it will be installed as soon as weather permits. Compactors are essential to obtain the most cost effective loads. Compacted loads cut down on trucking costs and give us an edge in marketing our product. we also built a new drop-off shed for waste oil, lead acid batteries (automotive), anti-freeze and vegetable oil. This shed was built by the DPw crew with a grant from the New Hampshire Department of Environmental Services. Other minor repairs were also made to improve safety and efficiency. We moved some containers around, moved the Still Good Area and relocated the propane tanks, Salvation Army Containers and tires to try to improve the traffic flow and access to promote recycling. we are getting positive feedback from this adjustment.

We planted more flower bulbs in our various gardens. The bulbs were donated by the Hollis Conservation Commission. They should look nice this spring! Morin's Landscaping made a generous donation of bark mulch, so we could continue to keep our flowerbeds looking good

**n on District recyclable items that produce revenue:**

Vegetable oil 698 lbs = \$48.86

Scrap metal 171.23 tons = \$17,722.85

Cast iron 10.81 tons = \$1,783.65

Copper 1,587 lbs = \$956.54

Brass 1,620 lbs = \$648.00

Aluminum 7061 lbs = \$1,103.75

Cell phones = \$58.00

Books 11.81 tons = \$590.39

Lead acid batteries = exchanged for new batteries

Waste oil (motor oil) = The DPW Garage and Transfer Station Office are heated with waste oil at no cost to the taxpayers.

**Items recycled that produce no revenue:**

Electronics 44,269 lbs

Tires 4,420 lbs

Freon removed from 346 units

Anti-freeze 240 gallons

Fluorescent bulbs 10,740 feet of straight bulbs and 684 various other bulbs

Mercury containing devices

Propane tanks

Rechargeable batteries = 12 boxes

**Stump Dump**

The Stump Dump is operated by the Town and is not part of the Landfill District. This area underwent some changes this year. We changed the traffic pattern and built an access ramp to get to the new demolition roll-off dumpsters. The dumpsters will help to keep our product clean, reduce weight and make it more marketable as well as helping us comply with EPA stormwater regulations. The 23-year-old Ford tractor was moved from the Transfer Station to the Stump Dump where it will spend its final days helping us maintain the grounds. We will continue to make improvements to promote recycling and improve access.

The Stump Dump is another great opportunity for recycling. The returns are not as good, but it gives us a chance to recycle items that are not accepted at the incinerator. The bright spot here is the compost. Last year we were able to trade our compost for gravel and screened compost/loam. This trade saved taxpayers about \$65,000.00. Currently we are able to have our brush pile ground up at no cost and the vendor takes the product and uses it for landscape mulch. The clean wood is also disposed of for free; however, we have to pay for trucking. We do pay for disposal of demolition and shingles, which are recycled.

**Recycled items:**

Compost = saved taxpayers \$65,000

Demolition and shingles = 363.56 tons recycled

Clean wood = recycled, trucking cost only

Brush = recycled, no cost

**The future is in our hands. If we all do our part and recycle we can have a positive effect on our wallets and the environment for ourselves and for our children.**

Respectfully Submitted,

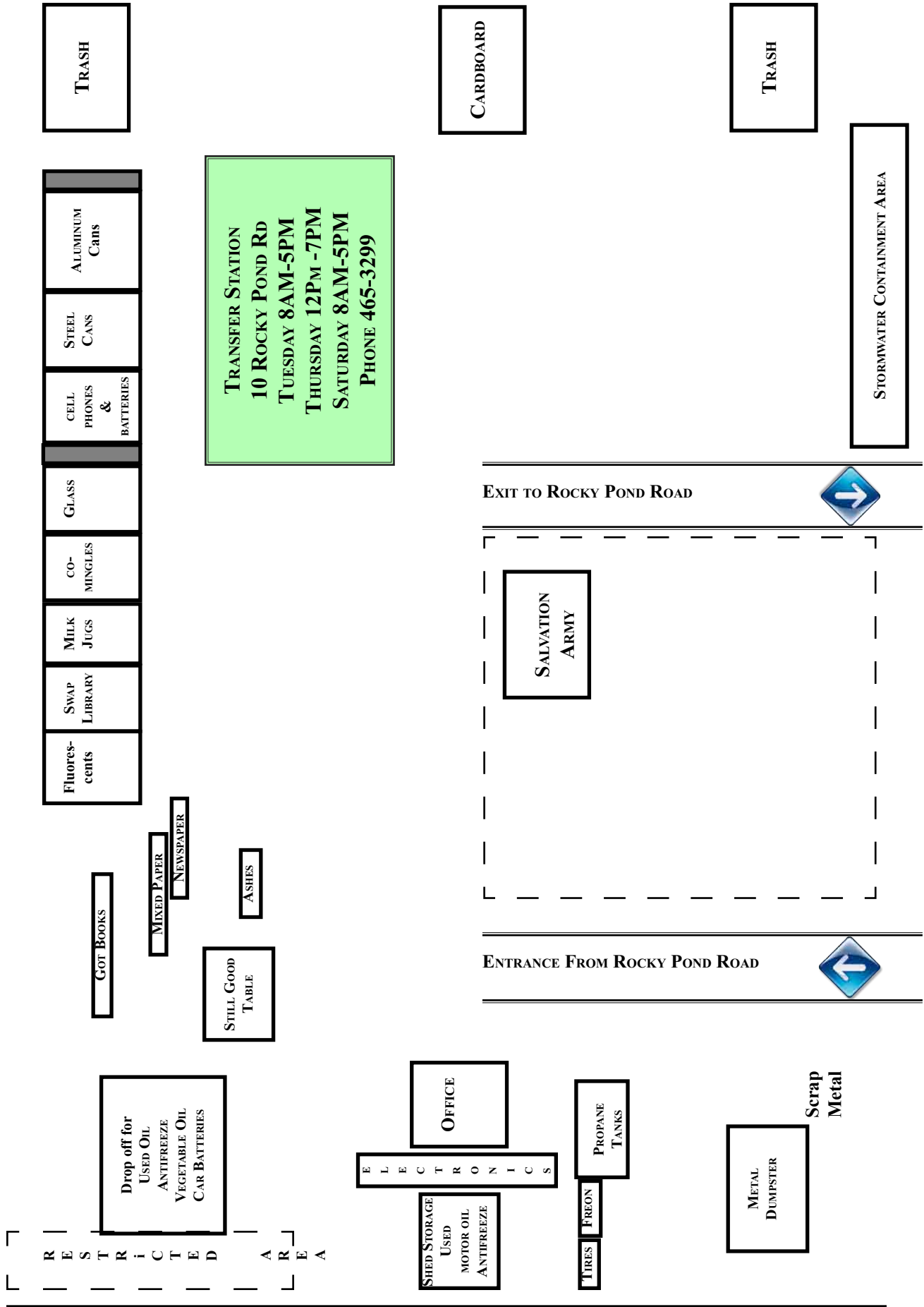
Jeff Babel, Director



## Town of Hollis-Recycling

Analysis of Potential Savings from Increased Recycling							
	Annual Trash Tonnage	Tipping Fees per Ton	Total Annual Tipping Fees	Reduction in Tipping Fees	Increased Recycling Income	Total Increased Revenue/Decreased Expense	Total Estimated Savings to Town of Hollis
2009 Actual	2461.98	80.23	\$197,524.66				
2009 at New Rate	2461.98	67	\$164,952.66				
5% Trash Reduction from 2009	2338.88	67	\$156,704.96	\$8,247.70	\$5,652.05	\$13,899.75	\$14,949.85
10% Trash Reduction from 2009	2215.78	67	\$148,457.26	\$16,495.40	\$11,315.15	\$27,810.55	\$29,936.89
15% Trash Reduction from 2009	2092.68	67	\$140,209.56	\$24,743.10	\$16,966.60	\$41,709.70	\$44,956.56
20% Trash Reduction from 2009	1969.58	67	\$131,961.86	\$32,990.80	\$22,618.50	\$55,609.30	\$60,012.79
25% Trash Reduction from 2009	1846.49	67	\$123,714.83	\$41,237.83	\$28,281.45	\$69,519.28	\$75,110.58
30% Trash Reduction from 2009	1723.39	67	\$115,467.13	\$49,485.53	\$33,933.45	\$83,418.98	\$90,247.91
n OTE: These numbers are estimates and contain many variables subject to change.							

# Transfer Station 1 ayou





## Transfer Station

The Transfer Station is located at 10 Rocky Pond Road. The Transfer Station offers many recycling opportunities. we are open Tuesday & Saturday from 8am to 5pm and Thursdays from Noon to 7pm.

The order in which recycling is set up at the Transfer Station beginning to the left of the entry gate is as follows:

1. **Scrap metal.** All grades of metal. Please throw all metal over the concrete wall. No metal picking.
2. **Propane tanks.** There is a \$5.00 fee for disposal.
3. **Freon appliances.** Refrigerators, air conditioners, dehumidifiers, wine coolers & water coolers can be disposed of for a \$15.00 Freon fee.
4. **Tires.** A common car tire is \$3.00 and a tire with a rim is \$5.00. Any tire larger than a standard automotive tire must check the tire chart for the appropriate fee.
5. **Electronic appliances.** All televisions, monitors, microwaves and laptops must be recycled. The pod box located behind the office is the proper disposal area for these appliances. Fees for all electronic appliances apply. A television or monitor less than 36 inches is \$10.00. A television or console television over 36 inches is \$20.00. All microwaves and laptops are \$5.00. It is a state law that these appliances must be recycled properly.
6. **Used motor oil, used antifreeze, vegetable oil & lead acid batteries.** All containers must be marked and placed in the basket in the new oil shed. If you wish to have your container back, you must ask an attendant to assist you. (Acceptable vegetable oils are canola, soy, palm, olive, corn, peanut and cottonseed. All oil must be in a liquid state.)
7. **Vehicle batteries.** All batteries are accepted. Please place in designated basket in the used oil shed. No Charge.
8. **The Still Good Table** is available for residents to drop off unwanted reusable items. Please no broken items.
9. **The Got Books trailer** is on site to collect used books. CD'S, cassettes, games and tapes are also accepted.
10. **Ashes** are collected in the barrels located in front of the newspaper trailer.
11. **newspapers and magazines** are combined together and placed in the designated trailer.
12. **Mixed paper** is for junk mail, cereal boxes, soda and beer boxes, school papers, shredded paper.
13. **Fluorescent tubes and bulbs** are accepted at no charge.
14. **The Swap l ibrary** is available to share books with others.
15. **Milk jugs #2, HDPE, clear.**
16. **Commingled plastic** includes numbers 1 through 7.
17. **Glass**, in all colors and porcelain may be recycled together. w hen bringing a toilet for recycle please make sure it is clean.
18. **Cell phones and rechargeable batteries** should be placed in the proper box.
19. **Steel or tin cans.** l abels are ok.
20. **Aluminum cans.** This may include aluminum cat and dog food cans, foil & disposable aluminum cooking containers Please rinse out.
21. A **message board** is available to post town events.
22. **Styrofoam packing peanuts** are collected so residents may take and share for all those packing needs.
23. The **“main trash trailer”** accepts trash and larger bulky items. Do not dispose of any furniture without speaking with an attendant first. Please follow all the proper rules of trash disposal. Remember to recycle everything you can before you arrive at the trash area.
24. **Corrugated cardboard.** Corrugated cardboard has tiny waves of paper between the outside layers of cardboard. Brown paper bags may be put in with the cardboard. Remember that waxed cardboard is a box that has a wax coating on the inside, most commonly used with fruit products and should be disposed of with your trash.
25. The **trash trailer** by the “road” accepts trash as well. Please no bulky items.
26. **All devices containing mercury** such as thermostats & thermometers must be given to an attendant for proper disposal. we are involved with a program thru the State of NH for the proper disposal of these items.

In the spring, summer and fall, The Nashua Region Solid waste Management District offers a Household Hazardous waste (HHw ) Collection at the Nashua DPw. For a \$10.00 fee, you can get rid of all your HHw. Basically it's all oil paint and stain, solvents, insecticides, and any unknown bottles of stuff you may have accumulated. Any questions ask the attendant. **n OTE: n o latex paints.** All latex paint may be dried up, either by leaving the container open or by adding kitty litter, and thrown in the trash.

**ITEMS THAT ARE BANNED FROM THE COMPACTORS, EITHER BY THE INCINERATOR OR BY LAW:**

**CRTs: TV's, Computer Monitors, Laptops, etc.**

**Ashes, Waste Oil, Tires, yardwaste and Antifreeze.**

**Household Hazardous Waste, Asbestos, Chemicals, Lead Acid Batteries, and Fluorescent Bulbs.**

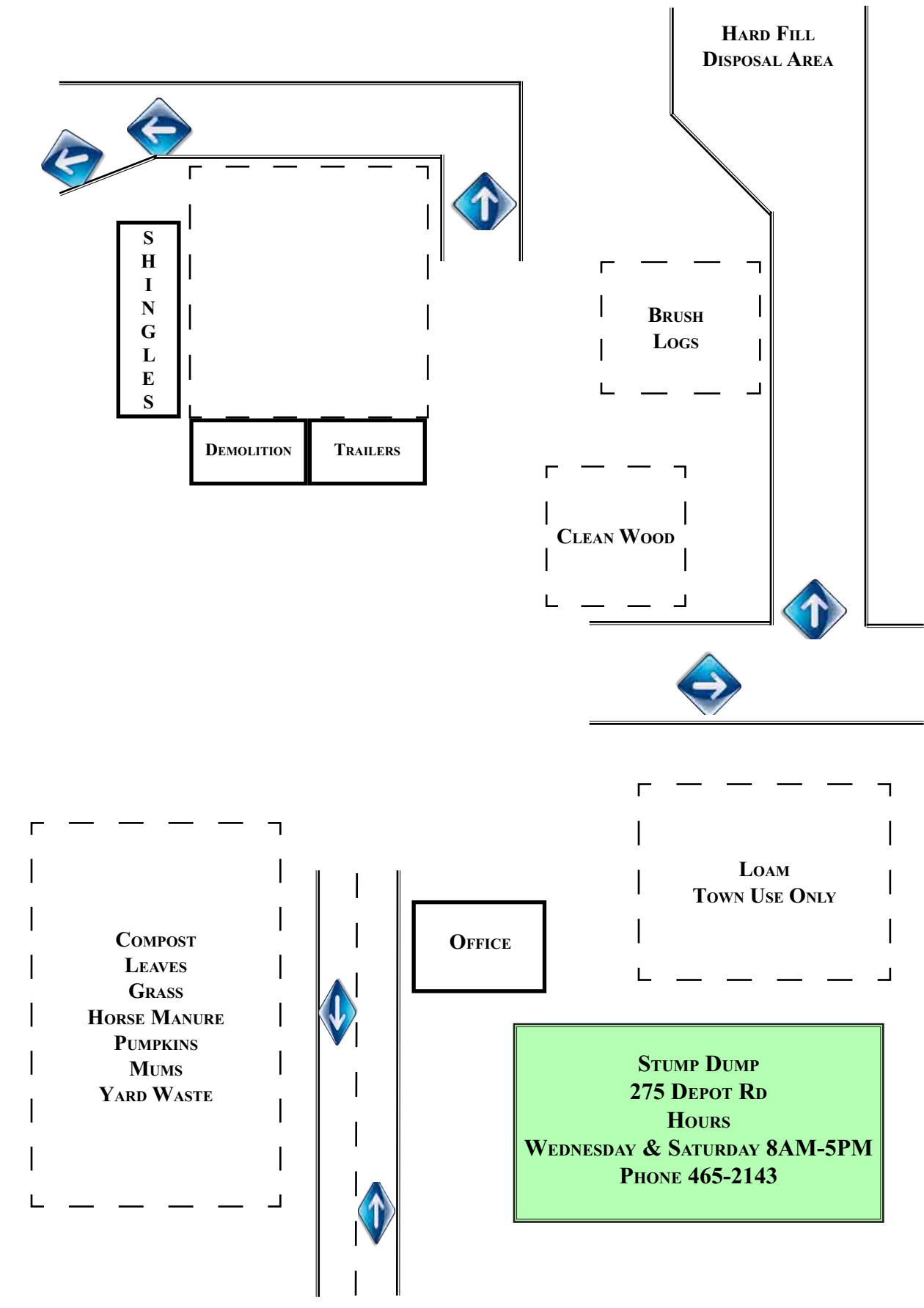
**Mercury Containing Devices, Appliances, Freon Containing Devices, Propane Tanks and Gas Cylinders.**

**Please consult the attendants for proper disposal of the above items. If you have any other questions, please do not hesitate to consult the attendants or call the DPW office at 465-2246**

Respectfully submitted,  
Jeff Babel, Director



## Stump Dump layout



## Stump Dump Regulations and Fees

Welcome to the Hollis Stump Dump located at 275 Depot Road. The hours are 8am-5pm Wednesday and Saturday. No TE: All items, whether residential or commercial, Mu ST originate in Hollis.

Recyclable materials that may be accepted from Hollis Residents for free:

1. Composting; horse manure, yard waste (grass clippings, potted plants, pumpkins, mums, fruit, corn stalks, leaves, hay, annuals and perennials, etc.)
2. Clean Wood; wood that has no stain, varnish, paint, or glue. No plywood, chipboard, or any pressure treated wood. Nails are ok.
3. Brush, tree limbs or logs
4. Hard Fill Burial area: Stumps, bricks, mortar, asphalt, rocks, and dirt that are transported by a Hollis Resident in vehicles no larger than a pick-up.

Recyclable materials that are accepted, but must be paid for by the cubic yard:

(All loads are measured and inspected. A cubic yard is length times width times height divided by twenty-seven. )

1. Shingles: \$75.00 cubic yard. Clean asphalt shingles and tarpaper with all wood and metal removed.
2. Pressure treated wood and Sheet rock: \$45.00 a cubic yard.
3. Demolition: \$35.00 a cubic yard. Includes painted wood, chipboard, kitchen cabinets, counter tops, doors, windows, plywood, stained and varnished wood as well as large pieces of furniture.

Commercial contractors are welcome to use the Hollis disposal area provided they have a note from the homeowner. The note must have the owner's name, address, telephone number and a brief description of the material being hauled. A commercial contractor will be charged for:

1. Hard Fill Burial area: \$10.00 a cubic yard. Stumps rocks, dirt, concrete, asphalt, bricks, and mortar.
2. Brush and logs: \$5.00 a cubic yard.
3. Shingles: \$75.00 a cubic yards. (Clean shingles and tar paper with all wood and metal removed.)
4. Demolition: \$35.00 a cubic yard. Painted wood, plywood, kitchen cabinets, counter tops, doors, windows, stained and varnished wood and furniture.
5. Pressure treated wood and sheet rock; \$45.00 a cubic yard

While there is no charge for commercial contractors to dump compost, the compost must have originated in Hollis and a note from the homeowner must accompany the load.

Items not accepted at this site: Trash, tires, paint, vinyl siding, insulation, asbestos, chemicals or any hazardous waste.

All materials stored at this site are property of the Town of Hollis. If you have any questions or need more information please call the Hollis Stump Dump 465-2143, The Transfer Station 465-3299 or the Hollis DPW 465-2246. Remember that it's best to call before you load your vehicle.

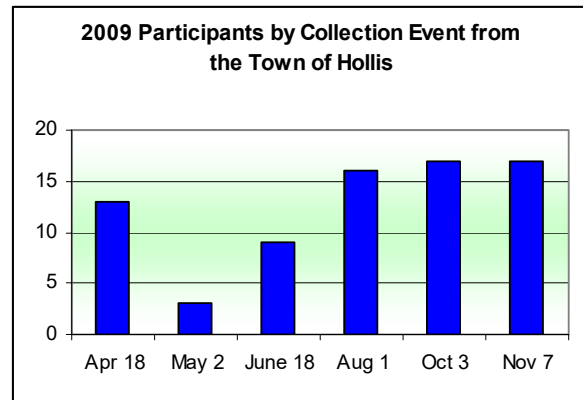
Respectfully submitted,  
Jeff Babel, Director

## 2009 Household Hazardous Waste Report

This report documents the benefits that the Town of Hollis has received through participation in the Nashua Regional Solid Waste Management District's (NRSWMD) Household Hazardous Waste Program. The program has historically been funded in part by exactions from the 10 member-community towns and through grant monies obtained by the Nashua Regional Planning Commission from the NH Department of Environmental Services. The following charts and figures have been compiled through the analysis of data obtained during the six collections held during the spring, summer, and fall of 2009.

### Collection Overview

<u>Day</u>	<u>Collection Date</u>	<u>Time</u>
Saturday	April 18	8:00 a.m. to noon
Saturday	May 2 (MILFORD)	8:00 a.m. to noon
Thursday	June 18	3:00p.m. to 7:00p.m.
Saturday	August 1	8:00 a.m. to noon
Saturday	October 3	8:00 a.m. to noon
Saturday	November 7	8:00 a.m. to noon



Six collection events were held in the 2009 HHW collection season. Five events were held at the Nashua Public Works Garage, and one event was held as a satellite collection event in Milford. A total of 1,312 households in the region participated, with 75 of those households coming from Hollis.

### Total Participation

In 2009, Hollis had a total estimated population of 7,550, which is approximately 3.5 percent of the total 212,906 population of the entire NRSWMD District region. Hollis residents actually utilized the collection events at a higher rate than expected (5.7% of total participation) given the town's population share (3.5% of the region).

	<b>Apr 12</b>	<b>May 3</b>	<b>Jun 5</b>	<b>Aug 2</b>	<b>Oct 4</b>	<b>Nov 1</b>	<b>Total</b>	<b>Contribution*</b>	<b>Share**</b>
2009 TOTAL HOUSEHOLD PARTICIPATION (Region)	148	139	185	239	281	320	1,312	n/a	n/a
2009 TOTAL HOUSEHOLD PARTICIPATION (Hollis)	13	3	9	16	17	17	75	5.7%	3.5%

\*Contribution = the percent of participation in 2009 collection events made up of Hollis residents as compared to total regional participation.

\*\*Share = the expected rate of participation based upon population of the Town as compared to that of the entire NRSWMD.

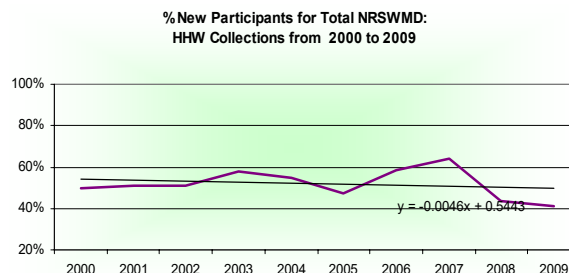
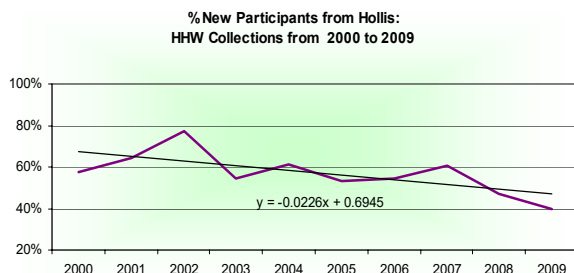
Towns that have a contribution greater than the share percentage are participating more than expected, based upon population.

Towns that have a contribution less than the share percentage are participating less than expected, based upon population.

### Historic Trend

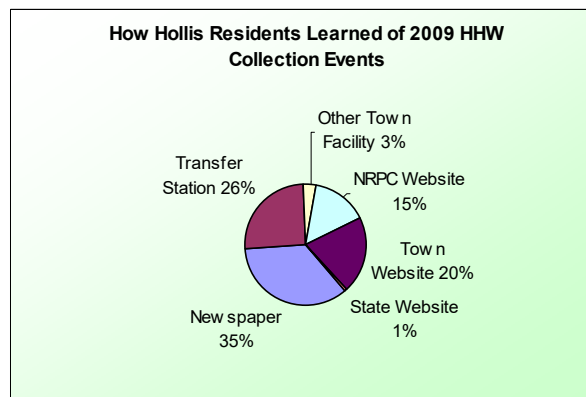
Ideally, an HHW collection program would only be visited by first-time participants, who then become so well-educated about the alternatives to hazardous materials that they never again need to dispose of household hazardous wastes. Of course, this is an unrealistic goal, but communities with high rates of first-time participants compared to overall participants may be doing a better job at getting-out the information which can turn a familiar and frequent participant into a one-time-only user.

Hollis averaged a 5.7% new participation rate for 2009. Overall first-time participation has declined over time in Hollis, while remaining somewhat stable regionwide. The following charts illustrate how Hollis citizens have participated over time. The equations and trendlines shown on the charts indicate the average participation trends over time.



### Information Sources

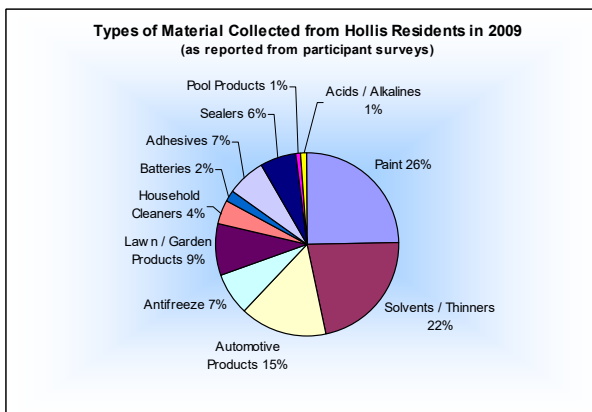
By tracking where participants are getting their information for HHW collection events, we can better target our receptive audiences, as well as reach out to those who never learn of our events, perhaps through new or underutilized information sources. In 2009, Hollis participants typically learned of HHW collection events through signs or personnel at the landfill/transfer station, local newspaper, and town website, as illustrated in the accompanying chart.



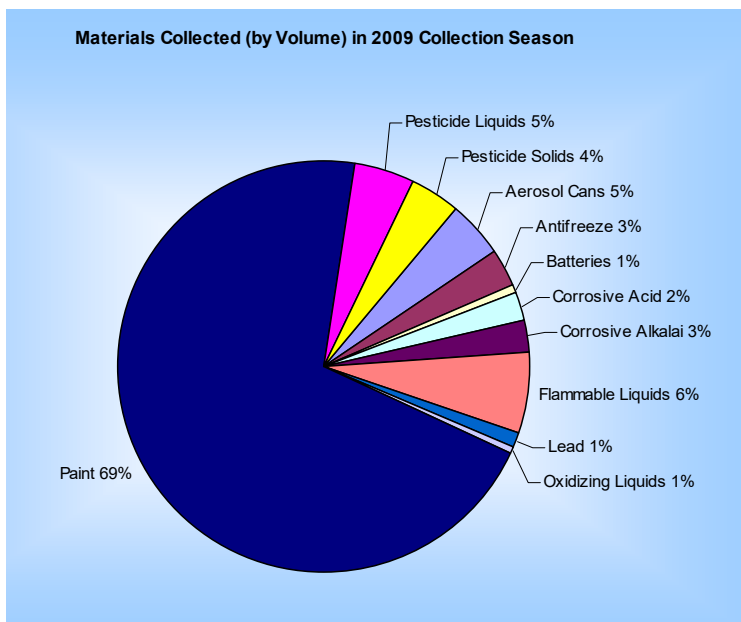
### Materials Collected

While manifest forms do not provide sufficient detail for our materials disposal vendor to provide accurate information on where waste products are coming, the participant surveys do give an idea of the types of waste being brought from Hollis, potentially offering information on further directed outreach and education efforts for the most prominent types of waste. Given Hollis residents' high reliance on the local sources for HHW collection information, there is an easily directed opportunity for additional education efforts that may have a direct impact on the types of wastes that Hollis residents bring to collections.

In total, 70,132 pounds of material was collected through the 2009 Household Hazardous Waste Collection Program. As mentioned above, individual volumes are not recorded, and therefore it is impossible to know precisely how the total volume of waste contributed by an individual vehicle or coming from a particular town. We can only estimate algebraically using the proportion of Hollis participants to total participation to derive a rough percent calculation of waste volume being contributed by Hollis residents. In 2009, Hollis residents comprised 5.7% of the total participation, which equates to approximately 3,998 pounds of waste removed from Hollis's waste stream.



The composition of the total wastes manifested through the 2009 HHW Collection Season is shown below. Paint continues to make up the largest volume type of material collected.



## Hollis Fire Department

This year the fire department was presented with many demands and challenges in our efforts to provide professional fire, rescue, and emergency medical service to the community. With budgets remaining flat, we have worked hard to meet the challenges that we have been presented with. While we deal with the hardships that have come with the economic downturn, with the resources given to us, the Hollis Fire Department will continue to deliver the maximum protection that has always been expected of by anyone in need.

We began the New year still recovering from the major ice storm that hit us in December. After reviewing what might have helped us during that event, all emergency department heads agreed that we needed to look into some sort of reverse 911, a means of getting emergency messages quickly to the general population. A request for funding has been submitted for the year 2010 for a system that will accomplish contacting residents by phone, cell or E-mail in certain areas of town or the whole town at once. In the early spring we received our new forestry truck. It arrived just in time as the spring was quite dry and breezy, resulting in several brush fires that were contained before any structures became involved. June and July stayed damp enough to keep brush fires down; however, the truck worked some more in late summer and fall as it became dry again. One thing we did not have this year was any major flooding. We are very thankful for that! As the end of the year came, we had very little snowfall with fewer accidents than in past years. Hopefully it will continue into the New year.

During an emergency there are always unexpected hazards; with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in the winter months. If you do not have a house number at the end of your drive-way that can be seen both night and day, consider the value and install one. If you live on a hill, make sure your drive-way is clear and sanded. If you have low hanging limbs please remove them. Often we have had to stop and cut limbs in order to bring the fire apparatus or ambulance in to the emergency.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year.

In June we held our annual Bicycle Rodeo in the parking lot of the Hollis Primary School. With the assistance of the Fire Department Explorer Post and community volunteers, members of the department set up stations for the children to interact and learn about bicycle safety and awareness of hazards in the road. Each bicycle was inspected and helmets were checked for proper size and fit. Many thanks to the businesses that donated prizes for all the participants.

We continued our neighborhood safety evening that we have done for the last few years, and again it was well attended. The program is accomplished by letting residents of a neighborhood know that we would be on location for a couple of hours in the evening with the Fire Safety House, fire truck and ambulance. The Fire Safety House continues to be an excellent educational tool, and everyone has an opportunity to see and ask any questions about the fire truck and ambulance. The fire truck rides are quite a hit with both young and old. This program is done in the summer months. If you are interested in having one in your neighborhood, please call.

In July the Applefest Half Marathon donated three GPS receivers along with a Garmin Map Source Topo DVD map. These units will be a great asset as most people who are in trouble or lost on off road trails often have a cell phone which will give us quadrants, enabling us to use the units for a much quicker and safe rescue.

September and October are very busy with fire safety prevention programs being held daily in schools and the fire station. Depending on the age group, these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. With the Hollis Fire Association donating a new Fire Safety House a year ago, using all the new features it comes with makes the education all the more interesting.

Our annual Open House is also held in October, which provides families the opportunity to visit the fire station and review their pre-planned escape routes with members of the fire department. Families can visit with Sparky the fire dog and Smokey Bear, tour the Fire Safety House, and visit several informational booths and demonstrations along with a fire truck ride. A large demonstration this year was a constructed room, set on fire to see how fast it goes from nothing



to a full room fire, reinforcing the importance of smoke detectors and residential sprinklers

Under the direction of Fire Prevention Coordinator Scott Hunter we are again offering a babysitter safety class twice a year. It is one afternoon a week for ten weeks covering the traditional babysitting class with additional training utilizing the Fire Safety House, infant & child CPR, and having a police officer instruct on the proper way to handle a "stranger at the door." As this class usually has a waiting list, please have your child reserve a space as soon as possible.

Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with fifty-five inspections this year. If you need help with an installation, please call and set up an appointment with a technician. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

Our Explorer Post continues to be very active. Meeting every other Tuesday, students between the ages of 14-18 are welcome. They learn about firefighting, first aid and the structure and operation of the fire service. It also provides leadership, civic opportunities, as well as learning about many aspects of the fire service and medical response.

The Hollis Fire Association comprised of all members of the department, continued to work on fundraising. Because of the generous financial donations received from the people of Hollis, we are able to purchase high quality equipment, provide items for the community safety programs, and finance the Explorer program. This year the Association replaced some expensive aging equipment, as well as purchased sophisticated lighting for the new brush truck. The Hollis Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Samantha Kearns. Samantha is currently attending Nashua Community College majoring in Human Services.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

Throughout the year we respond to many carbon monoxide incidents. Carbon monoxide is a tasteless, odorless and colorless gas. It can occur from a blocked chimney, cracked chimney flue, poorly ventilated space heater, car exhaust fumes in a garage, gas range problem, faulty wood burning stove or fireplace, or a problem with a gas or oil furnace, hot water heater, gas dryer or blocked gas vent due to snow or ice. Every home should have a carbon monoxide detector placed on each level of your home. When a carbon monoxide detector activates, call the fire department and vacate your home.

The Hollis Fire Department is very fortunate to have dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

Respectfully submitted

Richard Towne  
Fire Chief



**2009 OLD HOME DAYS PARADE**  
**PHOTO: CATHY HOFFMAN**

## Hollis Fire Department Call Load

Alarm:	unintentional	37
	Malfunction	43
	Malicious	4
Fire:	Building	4
	Brush	10
	Chimney	4
	Electrical	2
	MVA/No Injury	60
	Mutual Aid	17
	other	24
Medical:	Trauma	45
	Medical	305
	MVA/with Injury	24
	Mutual Aid	22
Good Intent	Smoke in Building	8
	Smoke Check	12
	other	24
Hazardous Condition:	Car Incident	20
	water Problem	9
	Gas/oil Spill	8
	wires Down	8
	other	13
Service	Public Assistance	28
	Lift Assist	20
	other	27
<b>TOTAL CALLS:</b>		<b>786</b>

## **Hollis Social Library**

The Hollis Social Library is a vibrant community center where all age groups can gather for programs, as well as books, periodicals, music cd's, audiobooks, movies, Internet access, and research. The staff and Trustees are committed to exceptional patron service and the availability of diverse and current materials. In 2009, the library purchased a new automation system, hired a children's librarian, redesigned its website, added a Facebook page and painted the exterior of the building. In 2010 the library will celebrate the 100<sup>th</sup> anniversary of the library building located on Monument Square. We encourage you to visit the library and take advantage of all the services and programs available.

### **Circulation Services**

The Hollis Social Library is pleased to report steady use of the library in 2009 with circulation of more than 105,000 items. On average over 1,500 people visit the library each week. The meeting room was used 441 times for programs and by community groups such as the PTA, Girl Scouts, Boy Scouts, Old Home Days Committee, Facilities Space Needs Committee, HUS Math Team, Writer's Group, Hollis Women's Club, Knitting Klub, Destination Imagination and the H.S. Drama Group. The library issued 379 new patron cards bringing the total number of library users to 5,288 - nearly 65% of the population of Hollis! The many ways in which you used your library in 2009 truly make the Hollis Social Library the community center of the town.

### **Youth Programs**

Children's programming is a vital aspect of library services and programs have been well attended. The library offers weekly story times for babies up to age 3 and toddlers aged 3-5. Pajama story time for families is held on the third Wednesday of every month. Other ongoing programs include the Fantasy Book Club, Magic Club, and game days.

A newly formed teen advisory board (TAB) planned programs, selected materials and decorated the YA space with fun and funky decoupage tables for teens using the library. The TAB held a bake sale to benefit the Animal Rescue League of NH and sponsored a "food for fines" drive, which collected over 400 food items for the Nashua Soup Kitchen and Shelter. Teens enjoyed Wii Game Days, board games, movies and crafts. A fun and delicious pancake breakfast kicked off the summer reading program, which saw a record number of 207 children and teens participating. Summer reading programs sponsored by the Friends of the Library, Linden Oil and other local donations helped to bring in musician Steve Blunt, Julie and Brownie Pirate Show, the Abra-Kid-Abra magician and many others.

### **Adult Programs**

Over 120 programs were offered for adults including:

Financial planning for women, retirement and estate planning, college planning, travel to Chile, dramatic performance of Mark Twain, Irish stories and songs, minstrel music, the history of Russian dolls, fly fishing, Reiki, laughter is the best medicine, freedom from emotional eating, invasive plants, lecture on F. Scott Fitzgerald and "The Great Gatsby", Lyme disease awareness and an author visit with local author, Sara Backer.

Ongoing programs for adults are Monday Night Scrabble, Knitting Club, Writer's Block, Tuesday Book Club and NH Humanities Council Book Club.

### **Staff**

As always, thanks to the library staff whose commitment to provide knowledgeable and friendly customer service make our library successful. Current staff members are Library Director, Gaye Kulvete; Children's Librarian, Amanda Hogue; Library Aides Edie Harris, Lisa Fabian, Lyn Neilly, Valerie Tramack, Jill Heslin and Alan Witt; pages Alex Davis, Brianna Ericson, Caelie Kern, Kayla Claire and Garlande Beckett.

The Library continues to benefit from monetary gifts, volunteer services and Friends of the Library.

### **Volunteers**

A core of volunteers augments our paid staff by providing a variety of services such as shelving books, helping with programs, sending overdue notices, book mending, straightening shelves, and working at the circulation desk. In addition many student volunteers gave time in the summer and for special projects. The Hollis Social Library is honored to have these devoted and helpful volunteers without whom our services would be greatly reduced.

### **Friends of the library**

The Friends of the library provides funding for books, programs and equipment, and sponsors museum passes for public use. Membership is open to anyone with an interest in the library.

### **Private Donations**

Generous monetary contributions enable the library to purchase materials and equipment that would not have been possible through normal appropriations. These donations allowed us to fund renovations in the meeting room, a new disc cleaning machine for dvd's, software for programming sign up, and additional educational books, music cd's, dvd's and audiobooks. The library trustees voluntarily painted the ceiling and walls in the highly used meeting room. Please consider supporting your library with a monetary gift now or as a part of your estate planning.

The Board of Trustees at the Hollis Social library welcome your suggestions, comments and compliments about library service in Hollis and what you would like to see improved.

Respectfully submitted by

Gaye Kulvete, library Director and Trustees of the Hollis Social library

Bob Bartis, Chair

Laurel Lang

Marcia Beckett, Treasurer

Joni Bombard

Howard Bigelow

Michelle Repp, Vice Chair

Mike Dougherty

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## **Information Technology**

The Town's Information Technology Specialist performs day-to-day systems upkeep and troubleshooting. In addition, we are continually expanding and improving information systems in all Town departments.

At Town Hall this year we replaced two computers and one laptop. we also added RSS feeds for announcements on the town website, [www.hollis.nh.us](http://www.hollis.nh.us). Microsoft Office software was upgraded at town hall this year too. A new server for town hall was purchased and is in the process of being setup.

The Police station installed a new server, three new computers and a printer in Communications. They are also now using barcoding to track evidence.

Two older computers were setup at the Fire station for training. we also replaced one computer and a printer here. DPW replaced a printer and at the Town Clerk we replaced a monitor.

The library saw the most updates this year with two new servers to run their new software system. one server is for web access and the other server holds their database. The new system allows email messages to be sent to patrons and has many new features for the online catalog. The library's website was redesigned this year and they recently added a new calendar which allows patrons to sign up online for programs. See all the new features at [www.hollis.nh.us/library](http://www.hollis.nh.us/library). The library setup an older computer to use PowerPoint at the front desk to inform patrons of events and announcements. A new laptop and projector were purchased and a new security camera system was setup. Two computers and two printers were also replaced this year at the library.

For next year we are planning to go live with the new server at town hall, replace multiple computers and complete updating Office software.

Respectfully submitted,

Dawn Desaulniers,

IT Specialist

# Hollis Police Department

## *Mission Statement*

*The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.*

*Members of the Hollis Police Department are charged with the mission of:*

- *The protection of life and property*
- *Preserving the peace*
- *Preventing Crime*
- *Detecting and arresting violators of the law*
- *Enforcing all laws coming within the department's jurisdiction*
- *Responding to all public emergencies*
- *Creating and maintaining meaningful and positive relationships with the community*

*Members of the Hollis Police Department, as public officers, are committed to treat all persons with whom we come in contact with respect and dignity. We believe it is our duty to conduct ourselves with truth and honesty at all times. We will be vigilant and courageous in our pursuit of justice, will preserve and defend the constitution, and will enforce all laws with impartiality and compassion.*

*Hollis Police Officers will serve all citizens with pride and commitment and attempt to mirror that nobility in our personal lives.*

on behalf of the Hollis Police Department, it is my privilege to present the Department's 2009 Annual Report.

It is common knowledge among statisticians, and anyone who works with figures, that the same statistics can be used on both sides of most arguments. Although statistics do not tell a complete story, they are certainly an important part of understanding trends and preparing appropriate responses. When increases of crime and activity are noted, the department needs to carefully evaluate them and respond accordingly with the appropriate levels of resources and equipment.

However, the important part of what these figures are all about is not found in that or in any other page of this book. Each one of these figures represents a person and a story. Many of the stories represented by these figures are very sad, not only for the victims, but for the community as a whole.

Over the last 10 years, I have seen crimes occur in this community that I never thought I would ever see, never mind investigate. The reality of it all is that serious crimes have, and will continue to happen here. While sometimes the violent natures of these crimes are difficult to comprehend, we need to recognize that they exist and do what we can do to stop it. Together, we can watch out for one another. We can be aware of strange vehicles in our neighborhoods and we can watch for suspicious persons and activity. If someone or some thing just does not look right, call the police. It only takes a few minutes, at most, for us to respond and verify that the activity observed is or is not legitimate.

The present state of the economy has continued to provide us with a challenge. Equipment and personnel costs continue to rise while our level of available funding continues to decrease. FY 2010 will be our second consecutive year of reduced funding and somehow, we must make it work without reducing the level of services that we provide. Last year we were able to keep costs stable through improvements in technology, personnel changes and delaying planned equipment replacement. This year, we were again forced to delay numerous long-overdue equipment replacements and re-allocate funds to replace critical equipment needs. While I certainly embrace the need to maintain or reduce costs during these difficult times, I would be remiss if I were to not express concerns that we are "kicking the can down the road" so to speak. If we have to continue funding the Department in this fashion, it is inevitable that we will have to cut services and perhaps even personnel.

on behalf of the entire Department, I would like to express our appreciation for your continued support as we work to fulfill our mission.

Respectfully submitted,  
Russell u x, Chief of Police

## Summary of Police Activity-2009

<i>The call activity numbers below reflect initial calls for service and are NOT the number of crime/incidents investigated by the Hollis Police Department</i>			
Abandoned 911	60	Juvenile Runaway/Missing	6
Abandoned Motor Vehicle	2	Littering	30
Alarm	310	Loud Noise/Music	30
Animal	258	Landlord/Tenant Dispute	5
Arson	0	Lost Property	18
Assault	11	Missing Person	18
Assist other Agency	61	Motor Vehicle Accident/Injury	29
Assist Fire/Medical	351	Motor Vehicle/No Injury	104
Assist Citizen	14	Motor Vehicle/unknown Injury	49
Bad Check	5	Motor Vehicle Complaint	195
Bomb Scare	0	Motor Vehicle/ Hit and Run	2
Burglary	17	Motor Vehicle/lockout	57
Business Check	4,302	Motor Vehicle Stop	4,027
Community Policing	140	Neighbor Dispute	3
Computer offense	4	Notary	19
Check Conditions	165	on HRV	18
Criminal Mischief	67	Police Information	271
Civil Standby	22	Parking Complaints	55
Criminal Threatening	16	Pursuit	3
Criminal Trespass	25	Police Service	69
Debris in Roadway	56	Serve Restraining order	3
Disturbance	76	Road Rage	3
Directed Patrol	346	Shoplifting	1
Disabled Motor Vehicle	214	Snow Violation	55
Disturbance	57	Soliciting Complaint	10
Domestic Disturbance	27	Suspicious MV	325
Domestic Issue	29	Suspicious Person	76
Fingerprinting	264	Stalking	1
Fireworks	3	Suicide Attempt	8
Found Property	51	Serve Paperwork	191
Fraud	30	Suspicious Activity	176
Give Advice	124	Theft	106
Harassment	36	Theft in Progress	1
House Check	3,962	Traffic Control	24
House Check Request	278	Unsecured Premise	58
Homocide	1	VIN Verification	47
Identity Theft	11	Violation of Restraining order	8
Juvenile Issue	16	Serve warrant	59
Juvenile Truant	1	Welfare Check	62
Juvenile Complaint	30	<b>Total</b>	<b>17,652</b>
		<b>Arrests</b>	<b>273</b>

## **Highway Safety Committee**

The Highway Safety Committee, established in 2005 to act as an advisory body to the Board of Selectmen to improve safety on our town roads and highways, meets on the third Monday of the month. Membership is composed of the Fire Chief, Police Chief, DPw Director, a representative from the Board of Selectmen and 3 members from the public.

The biggest issue of the year was traffic in and around the Town Common including issues on Route 122 with respect to pedestrians going to and from the schools. Many issues that had to be dealt with were out of the control of the Highway Safety Committee as these routes are all controlled by the State of NH. This issue was referred to a newly formed committee, which dealt with State and Federal funded “Safe Routes to Schools” programs that has access to State and Federal funding.

Some minor road improvements, such as installing yellow IED signs were taken up and implemented while other issues pertaining to speed and traffic were determined to be without merit when the statistics from gathered data were examined.

The committee continues to examine issues referred to it by the Board of Selectmen or any town resident who feels a need to apply to the committee for examination of issues related to safety on our town roads.

James “Jim” Bélanger, Chairman  
Russell Ux, Chief of Police  
Richard Towne, Fire Chief  
Jeffrey Babel, DPw Director  
Peter Band, Selectmen’s Rep  
Mark Piekarski, Member  
Don Ryder, Member  
Rebecca Crowther, Secretary

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## **Souhegan Valley Transportation Cooperative**

The Souhegan Valley Transportation Collaborative (SVTC) has been in operation for one year as of October 2009. The first year of the service was designed as a pilot program. A primary goal of the pilot was to collect demand and ridership information for use in modeling an efficient and effective transit service for our communities based on available resources. This information led to implementing “Thursday Shopping Rides” in July 2009. In addition to rides for non-emergency medical and social service appointments, residents can obtain rides to four local shopping destinations on Thursdays. SVTC hopes to further expand types of rides available in the future but will continue the present schedule for another year. As with any new initiative, planning and establishing this community transit service is an ongoing, evolving process.

This first year for SVTC and Souhegan Valley Rides has been tremendous, especially in terms of the community support demonstrated for the service. This support was clearly evidenced by the overwhelming affirmative votes in favor of the service at local Town Meetings, by the continued & growing interest in and use of the bus service, and by the generous financial support SVTC received from many local organizations, foundations and individuals. Additionally, the feedback received during SVTC’s community meetings and participation in area events has validated our belief that the bus service is a needed resource and that, by working together as a region, we can achieve our community transportation goals.

SVTC’s efforts represent proactive planning to provide community transit services to meet a current need and to help our hometowns establish the groundwork to meet future needs. The Collaborative will be seeking continued financial investment from our communities to maintain the bus service and to help it evolve in a manner that best meets the needs of our towns and our Souhegan Valley Region. To further those objectives, SVTC is working with the Nashua Regional Planning Commission (NRPC) to develop a strategic plan that will strengthen our ability to meet the local need and to continue with the community’s support, to enhance the quality of life in our hometowns.

Last year's town report depicted this service as "Elderly and Disabled Transportation" and it should be made clear that the SVTC ridership is offered to any resident of the town, regardless of age, financial or physical condition. As long as the transportation meets the goal of providing a ride to non-emergency medical (includes social services, rehabilitation, physical therapy, etc) appointments, the service is available to all as well as to shopping needs on Thursdays. Our initial funding requirements were very conservative. In order for the total cost of this service to be sustainably funded into the future, SVTC feels federal funding, as well as continued local town funding, will be necessary.

NRPC has agreed to be the Fiscal Agent for SVTC. Since NRPC is a tax exempt government entity, this enables foundations, businesses and private contributors to help fund this service. SVTC is seeking support from various grant sources, including local hospitals and other medical establishments which benefit from this service. Once sustainable funding sources are established in our serviced communities and Federal Funds are forthcoming, SVTC will be able to devote time and efforts to expanding the service, not only for hours of operation but, for more Souhegan Valley towns.

**Souhegan Valley Transportation Collaborative  
Projected budget for May 1, 2010 to April 30, 2011**

<b>Expense item</b>	<b>Expense Amount</b>
Nashua Transit System for subcontracted bus service	\$56,160.00
Fiscal Agent Fee (5% of estimated NTS expenses)	2,808.00
Marketing & Public relations activities	1,500.00
Postage & direct mailing	500.00
website Hosting	125.00
Post Office Box rent	44.00
liability Insurance	1,000.00
Legal Services (i.e. possible 501.c.3 application)	3,000.00
Sub Total	\$65,137.00

**Resources (Income)**

Anticipated funds from grants and donations	\$9,000.00
Municipal Funding (Brookline)	1,500.00
Municipal Funding (Hollis)	10,000.00
Municipal Funding (Amherst)	7,500.00
Municipal Funding (Milford)	37,137.00
Sub Total	\$ 65,137.00

**Funds needed after grants & donations = \$ 56,137.00**

**Board of Directors**

Carolyn Mitchell	Amherst
Dennie Townsend	Brookline
Jim Bélanger	Hollis
Marcia Nelson	Milford
Janet Langdell	Milford
Ellen Groh	GSo P
Ruth Heden	At large



## Cemetery Trustees

To the citizens of Hollis,

2009 was a challenging year for the cemetery trustees. As we plan each year how to efficiently and cost effectively take care of our six cemeteries, we are mindful they are often targets of vandalism. Unfortunately, this was the case in 2009. Our Pine Hill cemetery was severely damaged over the summer with many historic headstones broken. While this hurts our budget, it also hurts our pride as caretakers of these beautiful places.

We took action last year and provided additional security at Pine Hill. We are hopeful that this will reduce or eliminate this longstanding issue of vandalism. We have also repaired the headstones in honor of the residents within.

With our small budget, we were able to fertilize and reseed those cemeteries that had damaged grass. Those who visit most often have told us that the cemeteries have never looked better. We were fortunate that it was an unusually rainy summer, which helped to keep the grass green.

Even with the difficulties we faced in 2009, the trustees managed to make security improvements, improve the grounds, add new signage, and repair stones in multiple cemeteries. More notable is that we did these things and still returned some of our budget funds to the town. Additionally, we did not spend the funds given to us separately by the Selectmen to enhance security at Pine Hill. Instead we made use of donations of materials and labor. Of special significance was the generous donation of equipment and expertise by Jack Hurley of Hollis.

Our trustees continue to be vigilant watching over the needs of our former citizens. Whether you passed on one year ago, or one hundred years ago, the Hollis cemetery trustees are there to watch out for you.

Respectfully submitted,  
Scott Fisher  
Chairman, Hollis Cemetery Trustees

Melinda Willis  
Doug Gagne  
Nancy Bell  
Christopher Buzzy  
Staff: Kimberly Dogherty



LOOKING UP THE HILL AT PINE HILL CEMETERY



CEMETERY TRUSTEES INSPECT  
HEADSTONES AT THE CHURCH  
CEMETERY

PHOTOS: CEMETERY TRUSTEES



## Hollis Energy Committee

2009 was the first year for the Hollis Energy Committee (HEC). It was clear that the community wanted to improve our environment by reducing greenhouse gas emissions, while also finding ways to move towards energy independence, even if only partially. The HEC was officially chartered in May. The Board of Selectmen appointed members and the HEC held its first meeting in early September. Along with establishing a high-level mission statement, *“Promoting energy conservation and sustainable energy generation for Hollis”*, our focus has been to find energy savings for the taxpayers and to reduce our greenhouse gas emissions, in addition to looking towards the future by finding ways to implement sustainable energy practices. The HEC hit the ground running.

The first task was to perform an energy inventory of our municipal buildings to learn which ones presented the best opportunities for energy efficiency projects. With support from the Nashua Regional Planning Commission (NRPC), all energy consumption data was gathered and entered into the EPA Portfolio Manager tool. The NRPC provided the HEC instruction on the various reports that could be generated from the data. The NRPC then analyzed the data and created the Hollis Energy Action Plan, which served as the initial base-operating document for the HEC. This report is available on the HEC’s website.

The committee members next began searching for smaller energy efficiency projects that could be successfully implemented, along with applying for grants to fund these projects. As a result of one of these grants, in October Hollis was awarded a detailed energy audit for one of our municipal buildings through the Regional Greenhouse Gas Initiative program. Since the Hollis Energy Action Plan had already discovered that our largest energy-consumption building was the Police Station, we quickly engaged and worked with our assigned consultants, the [SDES](#) Group (Sustainable Development & Energy Systems) from Dover, NH to perform a decision-grade audit.

Many interesting energy-savings opportunities resulted, including some that will cost nothing or almost nothing to implement immediately. Two light bulbs have unknowingly been on in the attic and no building residents could use the light nor turn them off. These two bulbs have been using \$18/month, or \$216/year of electricity and providing no value to the building residents! The bulbs are now unscrewed. The full SDES report is also available on the HEC website. We are working with SDES to develop a detailed plan for a number of the larger cost projects, with the hope of finding grants to pay for the improvements. The first larger grant opportunity will arrive in January, with all applications due by mid-February.

Not forgetting that the school buildings are also municipal buildings, the HEC worked with the Project PROGRESS team to gather and enter all the SAU 41 school buildings. The resulting SAU 41 Energy Action Plan report should be ready in early January. The HEC has also found initial energy efficiency projects for the schools and met with the Hollis School and Hollis-Brookline School District Boards to find ways to work together. As funding is found, the resulting savings can be used for other necessary programs.

The HEC is also finding other ways to implement other savings to fund activities, including a search for a collective wholesale electrical contract. The resulting savings could be used to fund other energy efficiency programs without any impact on the tax base.

The HEC also participated in the Hollis Old Home Days, allowing the HEC to present our message to the town residents and search for those with an interest to help in one or more of the various planned activities. It was clear that there was a strong interest in the town in the HEC’s activities, and many signed up to assist. After the New Year, we plan to start involving the interested residents, as well as begin to hold information sessions to share knowledge from the experts in the region.

The HEC meets the first and third Monday of each month at 12pm in the Town Hall Community Room.

Respectfully submitted,

Christian Heiter, Chairman

Jeff Babel

Karen Crampton

Venu Rao

Troy Brown

Cathy Hoffman

## Hollis Conservation Commission

The Hollis Conservation Commission gives a huge “thumbs-up” to this year’s *Go Green* theme. After all, going green is exactly what your Conservation Commission is all about. One hundred percent of our time, goals and tasks are geared toward doing all that we can to protect Hollis’ natural heritage, rural character, forests and agricultural resources, water supply through protection of our aquifers and waterways, and wildlife habitat. In addition, the Conservation Commission supports the creation of greenways, views and other aspects of development with an eye to bringing the benefits of green initiatives to all Hollis residents.

### Important Land/Easement Acquisitions for 2009

The Hollis Conservation Commission, working with the Nichols-Smith Land Trust, was able to purchase a Conservation Easement of 30.001 acres on property identified as Hollis Tax Map/Lot 040-001, on Federal Hill Road, owned by Thomas Bayrd. Due to the generosity of the owner, the easement was able to be purchased at \$475,000, which was well below market price.

Via a grant made possible by the USDA Farm and Ranchland Protection program, the Conservation Commission was able to provide matching funds of \$237,500 to protect this valuable agricultural property from future development. This purchase not only protected vital agricultural soils, but also allowed an important trail connection to be made along the Federal Hill Road corridor. The Conservation Commission thanks Thomas Bayrd for his generosity in allowing this easement to be placed on the property.



HOLLIS TOWN FOREST

### Funding

The Conservation Commission’s major source of funds is 50% of the land use change tax penalties that the Town receives each year. The amount the Commission received from this revenue source in 2009 was \$49,272.50. At year-end, the Land and Conservation Fund had two reserve accounts: Stewardship Defense (\$10,000) and Flints Pond Restoration Fund (approximately \$29,112).

Although the primary source of funding is through the Land Use Change Tax, the Conservation Commission aggressively explores and pursues other methods of funding the purchase of endangered properties via grants, private donations and other sources that do not impact the property tax rate, and continues to explore these options for the future protection of our valuable natural resources.

### General Business

Annually, the Conservation Commission works with the Planning Board and other Town Boards and Committees in an advisory capacity, and with property owners to identify, preserve and protect the Town’s valuable natural resources.

During 2009, the Conservation Commission was able to provide assistance for the following activities, in addition to other projects:

- Flint Pond Hydro-raking Project

Throughout the year, the Flint Pond Improvement Association has refined a hydroraking plan for Flint Pond. They have included the Conservation Commission in every phase. Although the Conservation Commission does not support this endeavor, the application is in the process of being reviewed by the appropriate State agencies and the Flint Pond Improvement Association continues to keep the Conservation Commission informed as to the progress.

- Nashua Airport Mitigation

The Conservation Commission has been involved with the Nashua Airport Mitigation Team, as discussions for the future expansion of the runway have commenced. Participation in this venture could lead to the protection of valuable wetland resources in the Pennichuck Pond area at little or no tax impact to Hollis residents.

- Trails

The Conservation Commission, working in conjunction with the Hollis Trails Committee, has been able to further develop the trail system in the Monson Village area along Federal Hill Road and in woodmont west orchards.

- Property/Forestry Managment

The Conservation Commission conducts selective cutting on its properties throughout the year, in order to maintain the properties and provide habitats for endangered species known to exist within the Town boundaries. Conducting selective cuts is a necessary process in keeping our existing Conservation areas in good condition. This year, selective cuts took place along Flint's Brook and the Nashua River. The Conservation Commission is in the process of creating annual schedule for these selective cuts on all the HCC properties.

## Community Involvement

- Earth Day Roadside Cleanup

The 2009 Annual Roadside Cleanup took place on April 25, 2009, beginning at 8:00 am at the Hollis-Brookline High School parking lot. Many thanks go out to those who volunteered in the effort to keep our roads free of trash and debris, and special thanks go out to the staff at the Transfer Station for their assistance in the project.

In recognition of our efforts, the State of New Hampshire donated 800 daffodil bulbs, which were given out to residents at o ld Home Days and planted at various sites around Town. watch for these to bloom in the Spring 2010!

The Conservation Commission hopes to increase participation in the 2010 event, and is working on providing more advance notice to the public than in previous years. Please watch the local papers and Channel 12 for notices of the date. If you, or your organization, would like to volunteer to take part in the planning, publicizing or management of the event, please contact the Conservation Commission via Connie Cain at [assessing@hollis.nh.us](mailto:assessing@hollis.nh.us).

- o ld Home Days

The Conservation Commission kept up our tradition of sponsoring a booth at Hollis' o ld Home Day event. Members of the Commission who manned the booth distributed information on mercury and hazardous waste disposal, storm water management, and daffodil bulbs. As usual, we met numerous residents throughout the day. we had several requests for information about how to manage septic systems especially to protect the environment. we love those kinds of questions! Keep them coming!



**SIERGIEWICZ FAMILY MEMBERS LAURIE, DORIS AND JOHN JR.,  
ALONG WITH CONSERVATION COMMISSION CHAIRMAN TOM  
DUFRESNE (RIGHT) AND ASSISTANT TOWN ADMINISTRATOR CATHY  
HOFFMAN (LEFT), POSE BEHIND THE NEW SIGN AT THE LAND  
DEDICATION CEREMONY**

**PHOTO COURTESY OF BOB STEWART-HOLLIS TIMES**

- Siergiewicz Conservation l and Dedication

In celebration and to thank the Siergiewicz family for their donation of conservation land on South Merrimack Road, the Conservation Commission hosted a sign dedication ceremony on July 25, 2009. The Hollis Girl Scouts Troop #11334 created a sign to designate the location. Joining the Conservation Commission at the dedication were Hollis residents and representatives from town boards and commissions who added their thanks and appreciation to the Siergiewicz family for their gift to the Town of Hollis.



### **Want to become a Conservation Commission Member?**

The Conservation Commission meets the first and third Wednesdays of the month at 7:00 P.M. in the Town Hall Community Room. We welcome new members from all walks of life; all you need is a desire to help!

The Commission would like to express its thanks and gratitude to Lloyd Deenik and Jim Ochler, who resigned from the commission this year. The insight and knowledge that they provided to the Conservation Commission cannot be replaced, and they are both missed!

Respectfully submitted,

Tom Dufresne, Chairman  
Thom Davies, Treasurer  
Cathy Hoffman  
Carl Hills, Alternate  
Staff: Connie Cain

Sue Durham, Vice Chairman  
Richard Brown, Secretary  
Gary Flaherty  
Peter Baker, Alternate

Lynne Simonfy  
Gail Coffey, Alternate  
Lou Candito, Alternate



**HOLLOWED OUT LOG IN THE TOWN FOREST**



**A SNAPPING TURTLE CHOOSES AN UNUSUAL  
NESTING SITE BEHIND THE HOLLIS SOCIAL  
LIBRARY**



**AUTUMN AT WOODMONT**

Photos: Cathy Hoffman

## Hollis Land and Protection Study Committee

In 2000, the Hollis Selectmen created the Hollis Land and Protection Study Committee (L PSC). Our goal is ***“To preserve the natural heritage and rural character of Hollis”*** by helping the Town to protect permanently selected lands which meet specific criteria, such as: visual appeal, agricultural value, water resources, trails potential, citizen interest, flora fauna, woodlands, and connection to existing conservation lands. This work was supported by the recent town survey by the Strategic Planning Committee, which overwhelmingly confirmed the townspeople’s desire to preserve our rural character.

Our mission is to work with landowners to help them achieve their long-term goals for their land. If you would like to learn what the options are for preserving your land, just call one of our members. We would like to work with you.

Our committee is now 10 years old, and over this decade has worked with landowners and the Town to protect 11 parcels, totaling 652 acres, at an average net cost of \$14k per acre, far below market value. Much of this land has trails that allow access to beautiful woods, fields, orchards and views for everyone’s enjoyment. Some of this land, such as Woodmont West, has preserved the rural character of Hollis along the roads we travel frequently.

Parcels saved forever include land bordering Dunklee Pond and Parker Pond, two Hall farms (Dow/Depot and Blood/Pepperell roads), Glover property (Nevins Rd.), Walker Tree Farm (Farley Rd.), Melva Wright Forest (Weeler Rd.), the Gelazauskas Preserve (Nartoff Rd.), Siergiewicz Forest, and Woodmont West (rte. 122).

Last year, through the generosity of the Hills family, the L PSC and the Hollis Conservation Commission were able to preserve Harriet Hills’ property on Pine Hill Road, so it will remain in orchards and fields. This year, we worked with the Nichols-Smith Conservation Land Trust, the landowner, and the Hollis Conservation Commission to permanently protect 30 acres of the Bayrd Farm on Federal Hill Road, through a conservation easement that includes 1750 feet of frontage on Federal Hill Road and a public access trail through the property. One half of the funds for the purchase of the conservation easement were obtained by a grant from the Federal Farm and Ranch Lands Protection Program.

These lands have been preserved either through outright purchase or the purchase of restrictive rights, such as conservation easements or development rights, which are carefully monitored by the Nichols-Smith Land Trust and/or the Hollis Conservation Commission. Funding has been provided by long-term bonds, government grants and, in some cases, collaboration with the Hollis Conservation Commission. Some Hollis landowners have offered prices below market value for which we and the citizens of Hollis are very grateful.

By protecting selected parcels of land, we preserve our rural character while protecting our natural resources from harm and degradation. As an added benefit, protected land ultimately reduces taxes by limiting growth of services the town pays for, such as schools, police and roads, while preserving our quality of life and the value of all homes.

The members of the committee are appointed by the Selectmen, and include: Peter Baker (Hollis Conservation Commission, Land Stewardship Committee), Taylor Caswell, Thom Davies (Hollis Conservation Commission), Katherine Drisko, Paul Edmunds (Beaver Brook and Nichols-Smith Land Trust Boards), Gerry Gartner, David Gilmour (Co-Secretary), Mark LeDoux (Selectmen’s Representative), June Litwin (Co-Secretary, Beaver Brook Association Trustee), Peter Proko, Roger Saunders (Chairman), and Nancy Struckman. At our monthly meetings we work on land protection opportunities and seek funding sources other than property taxes.

Respectfully submitted,

Roger Saunders, Chairman

Gerry Gartner

Thom Davies

David Gilmour

Paul Edmunds

Nancy Birn Struckman

Mark LeDoux, Selectmen’s Representative

Peter Baker

June Litwin

Peter Proko

Katherine Drisko

Taylor Caswell

## Town Forest Committee

Spencer Stickney has been appointed to replace Steve Briggs on the Hollis Town Forest Committee. we would like to welcome Spencer. Spencer owns a Tree Service Company here in Hollis.

In the spring of 2009, Ted Chamberlain remarked some of the boundaries on the Gelazauskas Preserve. Dave Stamp continues to mow the field on the Gelazauskas reserve at no cost to the Town. A steep section of trail leading to LaVoie's fields was flagged for relocation to prevent erosio

Beaver once again flooded the Causeway Road in the fall. The dam was cleared and the beaver were removed.

In preparation for a small timber harvest in 2010 at the 5 Corners and Potato Hollow, a section of woods road leading from Patch Road to the 5 Corners was improved by adding gravel and straightening the road. Bentley Management Group did the road improvements. This will improve the drainage and prevent mud puddles caused by the log trucks. The trees to be harvested are marked with blue paint.

Thanks to the snowmobile club and the Trails committee for their efforts in keeping the trails open for recreation.

2009 Expenses:

Road work	(Bentley Management Group)	\$2500
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Respectfully submitted,

Ted Chamberlain  
Craig Birch  
Bill Burton  
Spencer Stickney  
Gary Chamberlain

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## Agricultural Commission

The Hollis Agricultural Commission was formed in 2010. The purpose is to provide a voice for farmers, preserve rural character, promote agriculturally based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

The group's first meeting was held in May. We started by getting acclimated with the town owned lands, defining the needs for the Agricultural Commission, and prioritizing our goals for the commission. A bulk of our time over the past few months has been spent on the woodmont Property, which was in a 1-year lease. our goal is to develop a long-term agricultural viability plan of all land parcels to best suit the available lands and within the outline of the woodmont west orchard Conservation Plan. This also entails the drafting of a long-term lease based on the land use guidelines and that will be put out to bid in 2011.

Keeping Hollis the leading agricultural community, driving awareness for local farmers, and the stewardship for existing town-owned agricultural lands will keep us busy for the upcoming year.

Respectfully submitted,  
Cameron Hardy, Chairman

Dan Harmon  
Randall Clark

Doug Gagne

David Petry, Selectmen's Representative

Stephen Jambard

Rachel Tebbetts



TREE TRIMMING TIME AT WOODMONT

## Trails Committee

The Hollis Trails Committee is a dedicated group of volunteers that maintain the trails on the town's conservation and forest lands. The trail system was left in impassable condition after the December 2008 ice storm. The Nor'Easters Snowmobile Club and the Trails Committee worked tirelessly after the ice storm to open up the trail system for winter recreation. When spring came buried under the snow cover were thousands of smaller limbs and branches that needed to be cleared as many had broken off into the ground and were a hazard. A spring clean up day was organized in April and we had a great turn out. Over 100 volunteers showed up. The largest group of volunteers came again from the Nor'Easters Snowmobile Club and the next biggest group were from the Hollis Area Equestrians. In 3 hours we managed to clean up the trails in the Spaulding Town Forest, Dickerman Town Forest and the Rideout Road Conservation Area.

New map boards were installed and older ones updated in a number of trail locations as an Eagle Scout project. The Nor'Easters were asked by the Hollis Fire Department to map and set GPS points on our trail system for emergency location purposes. Thanks go out to Doug Statler and Amos White for all the work they did to accomplish this big undertaking.

Trail improvements were made in several areas around town on private lands that the land owners have generously left open for public use. Specifically the Parker Pond area, Hayden Road and Wheeler Road. The Trails Committee thanks these land owners and we ask anyone using the trails in these areas to remember you are on these lands because of the generosity of these land owners and to respect their property.

The Trails Committee set up a booth at the Hollis Old Home Days and were well received. Many maps were distributed and questions answered.

October's Annual Trails Days had a very low turnout but the volunteers who showed, specifically the Nor'Easters Snowmobile Club, again worked to move the trail connecting Woodmont to the State Park. A smaller group of Trails Committee members worked off of Wheeler Road to clean up the trails and relocate a trail. Dave Stamp and Dan Teveris did most of the hard back breaking work and they also relocated a trail on the Gelazukas Town Forest that had been washed out during the summer rains.

The Trails Committee wants to thank the Nor'Easters Snowmobile Club for all the countless hours they have donated to the trail system in Hollis especially Amos White who not only donates his time but materials to the trail maintenance. So if you're in the woods in the wintertime take a second to wave a friendly greeting to a snowmobiler. They could just be the person who cleared the trail you are currently using.

Respectfully submitted,

Sherry Wyskiel, Chairman  
Sherry Van Oss  
Mary Ferguson  
Pamela Gustafson  
S. Robert Winer

Doug Cleveland  
Art Kinsley  
Amos White  
Tom Jeffery  
Daniel Teveris



**SHERRY WYSKIEL STAFFS THE  
TRAILS COMMITTEE BOOTH AT  
OLD HOME DAYS**

**PHOTO: CATHY HOFFMAN**



## Hollis Heritage Commission

Our commission has been busy as usual, while we work to finish the Certified Local Government (CLG) Grant. The information in the files still has to be entered into a database. A Hollis Brookline High School student has offered to complete the data entry of over six hundred historical survey locations.

Two commission members attended the New Hampshire Preservation Alliance Barn Survey seminar in Bedford.

The Heritage Commission donated three books to the Town library.

Sadly for us, two of our members, Bette Finnern and Mara Huberlie resigned this year. David Sullivan, Josie McMillan and Doris Roach became regular members. Our new representative from the Historic District Commission is Spencer Stickney. There are five vacancies on the commission for alternate members.

The Town has lost eight buildings to demolition this year, three of which were post and beam structures. Some of the timbers were salvaged for possible use in the reconstruction of the Noah Dow Cooper Shop. All of these demolitions were photographed, measured and documented.

The commission developed a tentative plan for the buildings on the Woodmont Orchard property. The White Building was cleaned out and is now being used for storage, including the Noah Dow Cooper Shop timbers. All salvageable items were recycled.

On November 8<sup>th</sup>, commission members conducted stewardship walks on the Annabelle Johnson and Shedd sites. The boundaries and mill sites were checked. The grass and brush around the White Building and the Ice House on the Woodmont Orchard property were cleared.

Ceiling fans and a keyless entry system were installed in the Lawrence Barn. A new shed was purchased and placed near the Barn to alleviate the storage needs.

The commission participated in the Old Home Days this year. On display were articles salvaged from Lake Potanipo, where the largest ice house in the world once stood. The commission shared a booth with the Old Home Days Committee. This booth featured a cooper making a barrel. In addition, as the theme tent, old winter sports memorabilia, clothing and tools were displayed. The commission's Old Home Days float featured a model of the Ice House, ice blocks and tools used in the ice businesses of the past.

The commission sponsored the Hollis Venture Crew, which is a young adult, co-ed, scout troupe. The Crew has volunteered their time to help the commission with various projects, including painting the new shed at the Lawrence Barn.



**PAST AND CURRENT HERITAGE  
COMMISSION MEMBERS ENJOY THE 10TH  
ANNIVERSARY CELEBRATION AT THE  
LAWRENCE BARN  
PHOTO: HONI GLOVER**

The highlight of 2009 was the Heritage Commission's tenth anniversary. All past Heritage Commission members were invited to the celebration at the Lawrence Barn. The invitations included a pen sketch of the Woodmont Ice House. Each guest also received a pen sketch of the Noah Dow Cooper Shop and some guests won prizes. The celebration included a photo presentation of the commission's past achievements.

Respectfully submitted,

Honi Glover, Chairman  
David Sullivan, Vice Chairman  
Mary Ann Wesoly, Clerk  
Frank Cadwell, Selectmen's Representative  
Spencer Stickney, Historic District Commission Representative  
Josie McMillan  
Doris Brooks Roach

## Hollis Historic District Commission

In 2009, the Historic District Commission (HDC) continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District, as well as the Sign Commission for the Historic District. Sixteen applications were submitted to the HDC from residents, business owners, and the Hollis/Brookline Coop School District. One continuing application from 2008 was also reviewed. Of the seventeen applications, all but one were approved. Almost half of applications were for business signs and sign lighting. Of the remainder, several applications were for alterations/additions or new construction and dealt with siding materials, architectural components (doors and windows), roofing materials, landscaping, etc. The most unique application concerned wind turbine generators to be located within the Historic District.

### ***HDC Members***

The Commission membership was comprised of David Gibson, Bill Avery, and Cameron Hardy. Alternate members were Jan Larmouth and Spencer Stickney. Paul Hemmerich served as Chair. Frank Cadwell completed his first full year as the representative of the Board of Selectmen, with Mark LeDoux as his Alternate. Debbie Adams ably continued as HDC secretary and liaison with Town Hall.

### ***Historic District Signs***

In accordance with the provisions of the grant monies made available in 2008, the HDC erected a “welcome to the Hollis Historic District” sign on Depot Rd in August. Upon receipt of a very generous gift from Selectman Mark LeDoux, four more signs were erected on Proctor Hill Rd, Pepperell Rd, Silver Lake Rd, and Broad St. It should be noted that this was accomplished without any taxpayer monies. To all residents and visitors travelling the main roads in to the center of town these signs serve not only as delineators of the boundaries of the Historic District, but as a testament to the pride we all have in our town.

### ***HDC Ordinance and Guidelines***

At the March 12<sup>th</sup> 2008 Town Elections the new HDC ordinance was passed. The Commission was energized by significant new membership in 2009 and had a productive year in understanding and interpreting its mission within the current regulations that have been in effect for well over a decade. It remains a goal of the Commission to draft new *HDC Regulations and Guidelines* consistent with zoning ordinances that will facilitate appropriate respect, transparency, understandability and enforceability. A redrafting of our *Regulations and Guidelines* is not intended to introduce new rules, but rather to provide clearer and easier interpretations by applicants and by HDC members, allowing for a more positive experience for applicants and greater consistency of deliberations and approvals. It must be remembered that the ultimate goal of proper regulations is to preserve and protect our historical structures and maintain or enhance overall property valuations within the District and, as a result, for the entire Town.

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Many thanks to the Town Hall staff for their continued support.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully submitted,

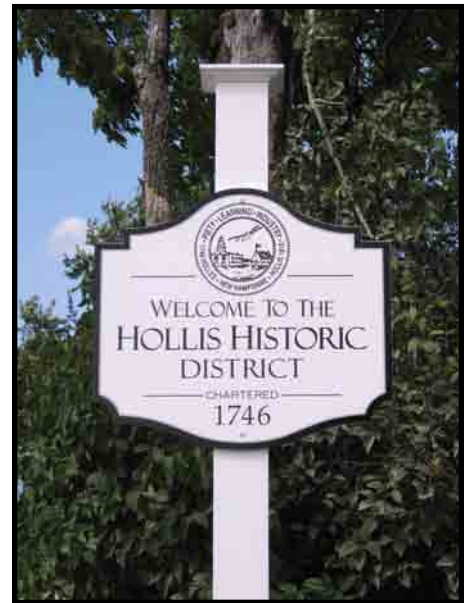
Paul Hemmerich, Chairman  
William Avery

David Gibson  
Jan Larmouth

Cameron Hardy  
Spencer Stickney

Frank Cadwell, Selectmen's Representative

Staff: Deborah Adams, Building and Zoning Coordinator



ONE OF FIVE SIGNS DESIGNATING THE  
HOLLIS HISTORIC DISTRICT  
PHOTO: DEBORAH ADAMS

## Historic District Cases - 2009

HEARING DATE	CASE#	LOCATION	PROJECT	DECISION
1/22/2009	2009-01	21 Proctor Hill Rd	construction of a wireless communication facility on and next to an existing telecommunications tower	Granted
2/5/2009	2008-24	65 Broad Street	Demolition of a 20'x30' garage, erection of a 32'x40' addition and a 20'x40' addition	Continued
2/5/2009	2009-02	9 Ash St	installation of new permanent sign	Granted
3/5/2009	2008-24	65 Broad Street	Demolition of a 20'x30' garage, erection of a 32'x40' addition and a 20'x40' addition	Granted
3/5/2009	2009-03	5 Broad St	construction of small addition to extend existing dormer	Continued
4/2/2009	2009-03	5 Broad St	construction of small addition to extend existing dormer	Granted
6/4/2009	2009-04	4A Market Pl	replacement of existing fence for preschool play yard	Granted
6/4/2009	2009-05	69 Main St	construction of a landscaping retaining wall	Granted
6/4/2009	2009-06	58 Broad St	installation of 2 wind energy systems	Granted
9/3/2009	2009-07	9 Ash St	installation of permanent business sign	Granted
9/3/2009	2009-08	4 Broad St	demolition and reconstruction of attached shed	Granted
9/3/2009	2009-09	60 Broad St	demolition and reconstruction of attached barn	Granted
9/3/2009	2009-10	15 Broad St	construction of 3 car garage with master bedroom suite above and front farmers porch	Granted
9/3/2009	2009-11	24 Cavalier Ct	Construction of Coach's observation box on football/track field	Denied
10/1/2009	2009-08	4 Broad St	demolition and reconstruction of attached shed amended to also include farmers porch	Granted
10/1/2009	2009-09	60 Broad St	demolition and reconstruction of attached barn	Granted
10/1/2009	2009-12	75 Main St	to demolish existing sunroom and construct 2-story addition with wrap around farmers porch	Granted
10/1/2009	2009-13	49 Proctor Hill Rd	construction of new single family home	Granted
10/1/2009	2009-14	30 Ash St	Installation of new permanent sign for Bodies Defined Fitness Studio	Granted
11/5/2009	2009-09	60 Broad St	demolition and reconstruction of attached barn	Granted
11/5/2009	2009-10	15 Broad St	construction of 3 car garage with master bedroom suite above and front farmers porch	Granted
12/3/2009	2009-15	5B Hutchings Dr	installation of new permanent business sign for Nashua Energy options	Granted
12/3/2009	2009-16	4B Market Place	installation of new permanent business sign for Hollis Family Chiropractic Center	Granted

**TOTAL CASES:** 23



## **Nashua Regional Planning Commission 2009 Annual Report for the Town of Hollis**

### **I and Use and Environment**

- ❖ Conducted the Hollis Road Standards Project – Through the course of 2009, NRPC worked with a committee of town volunteers to conduct the Hollis Road Standards Project. This project involved analyzing the existing road standards for subdivisions within the town, coordinating standards used by the town Department of Public works and those used by Planning and researching and writing regulations based on the updated standards. This project was conducted free of charge through the NRPC iTRaC program.
- ❖ Support for Hollis Energy Committee – In the fall of 2008, NRPC began a multi-year project to help form and provide support to the Hollis Energy Committee. The NRPC assisted the committee in conducting an inventory of the energy use of town facilities and buildings. The NRPC then assisted the town in identifying strategies that can save energy at each facility and developing a road map of the steps the energy committee should be taking to achieve energy and cost savings at town facilities and buildings. This project will extend through 2010.
- ❖ water Quality – During 2009 a pilot project was carried out in Pelham by NRPC on educating businesses owners and operators on best management practices for protecting groundwater quality in sensitive areas. water testing data shows that similar water quality issues exist in Hollis and a workshop on the program was provided to the members of the Hollis Planning Board and Conservation Commission.
- ❖ l egislative Services – o n an annual basis, NRPC is actively engaged with members of the l egislature on issues that concern member communities. During the 2009 session NRPC was actively engaged legislative issues related to land use law, workforce housing, transportation funding, and commuter rail.
- ❖ w orkforce Housing – During 2009 NRPC updated the Regional Housing Needs Assessment. This document is a planning tool for the Hollis Planning Board that identifies the amount of housing that will be needed in the community by 2015. The town Planning Board can use the Regional Housing Needs Assessment to determine if it is planning for an adequate supply of housing for all income groups in the community. NRPC also provided tools that the town can use in updating its housing policies including assessment tools and model ordinances.
- ❖ Innovative l and u se Planning Guidelines – NRPC working with the other NH regional planning commissions and NH Department of Environmental Services completed development the Innovative l and u se Planning Guidelines. This document provides background research, case studies and model ordinances for the application of innovative land use techniques in New Hampshire communities.
- ❖ Brownfields - NRPC continued its regional brownfield assessment process. This process is identifying brownfields throughout the region that qualify for federal and state funding programs. NRPC staff worked with local officials to identify qualifying brownfields in each of the member communities. Staff then directed NRPC's consultant in preparing Phase I and Phase II brownfields assessments for each of the sites. NRPC staff also worked with town staff members and affected property owners to provide education on the brownfield process and on potential funding sources for cleanup activities. This year NRPC completed an assessment of petroleum related brownfi lds and began assessing brownfields related to all other pollutants.
- ❖ Regional Stormwater Coalition – The Regional Stormwater Coalition has been working together under NRPC's leadership to help communities required to meet NPDES Phase II stormwater mandates by sharing information and resources. This year the stormwater coalition focused its efforts on developing educational curriculum that can will be used in the schools to train elementary and secondary school children.
- ❖ Resources and Training – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Resource cards and information sheets were developed RSA updates, septic design, site plan review and porous pavement. Training workshops were conducted on an update on NH legal issues for land use, Planning Board basics, and Zoning Board Basics.
- ❖ iTRaC E-News – NRPC sends out iTRaC E-News which provides bi-monthly updates on projects, training and resources available through the NRPC iTRaC program.
- ❖ Small w ind Energy System Training – NRPC facilitated a training session on Small w ind Energy Systems at the Hudson Town Hall on June 3, 2009. The training was conducted by Eric Steltzer, the Energy Policy Analyst with the NH Office of Energy and Planning, and addressed state statutes, siting requirements and ordinance development.

- ❖ Household Hazardous waste Program – The Household Hazardous waste (HHW ) Program provides residents of the region with the opportunity to dispose of common household chemicals in an appropriate fashion so that pollution of the region’s watersheds and groundwater can be avoided. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV’s and other appliances that include hazardous materials. Six HHW events were held this year that were attended by 63 Hollis households. For the second year, an HHW event was offered in Milford and was highly attended by Hollis residents.

### **Transportation**

NRPC as the designated Metropolitan Planning organization (MPO ) for the region is responsible for developing and maintaining the region’s transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region’s portion of the State’s Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- ❖ Support for Non-emergency Medical Transportation Project – Throughout 2009 NRPC transportation staff has met with and advised representatives from Hollis and other Souhegan Valley communities on the initiation of the Non-emergency Medical Transportation Project. This project, partial funded by the town and various grant sources provides rides to those who need help getting to and from medical appointments. Service began mid-year and NRPC staff is now working with project volunteers to access federal funds to increase the amount of service that is provided.
- ❖ Traffic Data Collection - Conducted 15 traffic counts in Hollis in the past year. These traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website and more detailed data from each count is available upon request.
- ❖ Capitol Corridor Rail Project – During the course of 2009 NRPC continued to push forward the Capitol Corridor Rail project. Activities this year included participation on the New Hampshire Rail Transit Authority, and working with the State NH Do T to submit an application for the rail project using Federal ARRA funds.
- ❖ Road Inventory – During 2009, NRPC staff prepared the updated the data in the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on the Town’s roads and will be used for planning road improvements in the community. NRPC’s maintenance of the road inventory data ensures that the communities receive the Highway Aid Block Grant Aid money they are entitled to receive through NHDo T.
- ❖ Transportation Emergency Preparedness Plan – This project identified the impacts of emergencies on the region’s transportation system and identified methods to prepare for and mitigate the impact of those emergencies. Members of the town staff including police, fire and planning participated in this effort.
- ❖ Environmental Planning for Transportation Projects – This project assessed the environmental impacts of all transportation projects that are planned for the Souhegan Valley watershed and identified approaches to coordinating the mitigation process to achieve the greatest environmental benefit. Members of the town conservation commission and non-profit groups located in the community actively participated in the development of this project.
- ❖ Human Service Transit Coordination – For several years the Department of Transportation and Department of Health and Human Services have been developing a process for coordinating transit services funded by the two agencies to reduce costs and increase service. The NRPC has been the leader in the state in this process and was recognized as the first regional coordinating group in October 2008. In the coming year it is anticipated that this project will lead to increased transit service throughout the NRPC region and help meet the transportation needs of many seniors and disabled adults without transportation options.
- ❖ Regional Traffic Model – NRPC is updating the regional traffic model to provide morning and afternoon peak hour traffic forecasts. This will allow NRPC to provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions during 2009 to help study critical intersections and development issues.

- ❖ Long Range Transportation Plan – During 2009, NRPC completely updated the region's Long Range Transportation Plan, Transportation Improvement Program and Air Quality Conformity Analysis. These documents identify transportation priorities for the region and each of the municipalities and are required to receive funding for transportation improvement projects.

### **Geographic Information Systems (GIS)**

The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- ❖ Updated NRPC Standard Map Library for Hollis. These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.
- ❖ This year NRPC worked with the town assessor and the Registry of Deed database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge.
- ❖ Provided town volunteers with all the existing GIS data on CD for use on Town projects. This data has been developed and maintained by NRPC and would have cost many thousands of dollars for the Town to develop on its own.
- ❖ Completed regular maintenance tasks and performed updates to the Hollis GIS data which is maintained by NRPC, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data.
- ❖ Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- ❖ Addressed numerous mapping requests from the Town officials and the public
- ❖ Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks.

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## **Cable Advisory Committee**

The Hollis Cable Advisory Committee has been spending considerable time generating feedback from the residents of Hollis in their ongoing negotiations to secure an equitable license agreement with Charter Communications. The CAC sought alternative bids from other cable providers in surrounding communities, but was informed in writing that those companies had no interest in providing services to Hollis. Further complicating the discussions and negotiations between Charter and the Town was the filing of a bankruptcy petition by Charter Communications. One of the key areas of debate between the CAC and the cable service provider centers on the issue of payment of a license fee that is not generated directly from the subscriber base. At the current time the cable provider essentially charges a fee to each subscriber in Hollis and passes that fee along to the Town of Hollis in satisfaction of their 'franchise fee'. The CAC and the Board of Selectmen Representative, Mr. LeDoux, believe that to be an inequitable situation and are therefore seeking direct compensation for the franchise fee from Charter Communications. The CAC hopes to secure an equitable contract for the Town from Charter Communications that would decide this and other issues, including a provision for the prompt and satisfactory resolution of customer complaints. It is expected that the contract will be presented to the Board of Selectmen for revision or ratification in the early part of 2010.

Respectfully submitted,

Bruce Harrison  
James Anderson  
Doug Cleveland  
Mark LeDoux, Selectmen's Representative  
Troy Brown, Town Administrator

## Planning Board

Planning Board membership has remained constant for several years. With the exception of Scott Brunkhardt, who resigned due to professional obligations, all current Planning Board members have served for at least three years (and some for many more). There is a major benefit to having a core group of long-standing volunteers who work well together. Their corporate knowledge and experience provide continuity and stability to the Planning Board.

The Planning Board went on several site walks towards the end of the year. Reading plans and discussing development proposals at meetings are part of the development review process, but to fully understand an application, it is necessary to get out in the field and walk the site. By walking the terrain, observing the natural features of the land, and viewing the surrounding properties, board members are better able to understand the impact of the development they are reviewing. In November the Board held site walks at the proposed John Testa seven-lot subdivision on Proctor Hill Road and the twelve-lot "Woodmont East" proposal off Silver Lake Road. On December 1 the Board walked the challenging terrain of the eighteen-lot Hollis Hills subdivision located off South Merrimack Road.

The ongoing 1 one Pine Hunters Club application continues. As was noted in this report last year, this has been one of the longest, most controversial, and most expensive cases the Hollis Planning Board has ever dealt with. All parties involved will agree that it has been a difficult case. In May John Liptak and John Regan from the NH Dept. of Environmental Services (DES) Hazardous waste Remediation Bureau, along with Assistant Attorney General Evan Mulholland attended a Planning Board meeting to discuss the DES approach to dealing with shooting ranges as well as the DES regulatory framework. State officials and agencies have taken a high level of involvement in this case, which clearly has implications beyond the Town of Hollis. The Planning Board appreciates the fact that State officials have attended several of our meetings to keep us informed of DES activity and policy.

Under the guidance of our planning consultant Mark Fougere, the Board has begun an update of the 1998 Hollis Master Plan. The plan will build on the foundation established by the comprehensive report of the Strategic Planning Committee, and will include an update of the Population, Visioning, Natural Resources, Historic Resources, Transportation, Economic Development, Housing, Community Facilities and Land Use Chapters.

Zoning amendments this year include changes to both the Aquifer Protection Overlay Zone and the Wetland Conservation Overlay Zone to conform with new requirements for stormwater management as part of the NH Department of Environmental Services Alteration of Terrain Regulations. It is important from an engineering perspective to maintain consistency between State and Town requirements with respect to stormwater management. Other minor amendments are proposed for the Home Based Business section and the Rural Character Ordinance. Finally, the Planning Board has received a citizens petition to allow for landscaping materials yards by special exception on lots of at least 20 acres in the Residential and Agricultural Zones. Since this is by Special Exception, applications will require review by both the Zoning Board of Adjustment and the Planning Board. The Planning Board held a well-attended public hearing on this petition in December and it will be on the Planning Board ballot for the voters to decide on at Town Meeting.

It has been another busy and interesting year for the Hollis Planning Board. A summary of activity follows this report.

Respectfully submitted,

Ed Makepeace, Chairman

On behalf of the entire Planning Board and staff. Ed Makepeace, Chairman; Doug Gagne, Vice Chairman; Bill Beauregard; Doug Cleveland; Rick Hardy; Cathy Hoffman; David Fite (Alternate); David Petry, Ex-Officio for Selectmen. Staff: Virginia Mills, Asst. Planner; Mark Fougere, Planning Consultant.

PI Ann In G BOARD ACTIVITY-2009			
Month	Name	Project	Action
January	l one Pine Hunters Club	Site Plan	Review
	Raisanen Homes	10-l ot Subdivision	Public Hearing
	New Cingular w ireless-AT&T	Co-l ocation-21 Proctor Hill Rd.	Conceptual
	Hollis Hills	18-l ot Subdivision	Conceptual
	w ork Session	Proposed Zoning Amendments	Review
February	New Cingular w ireless-AT&T	Co-l ocation-21 Proctor Hill Rd.	Public Hearing
	Raisanen Homes	10-l ot Subdivision	Approve
	Hollis Hills	18-l ot Subdivision	Conceptual
	l one Pine Hunters Club	Site Plan	Review
	New England Garden Center	Site Plan	Public Hearing
March	New England Garden Center	Site Plan	Review
	w ork Session	Master Plan, Special Studies	Review
April	Subdivision/Site Plan Regs	u pdate Floodplain Section	Public Hearing
	New England Garden Center	Site Plan	Approve
May	l one Pine Hunters Club	Discussion with State official	Review
	w ork Session	Master Plan, Special Studies, Zoning	Review
June	l one Pine Hunters Club	Site Plan	Review
	Diane and Mark l illey	l ot l ine Relocation	Approve
	Scott and l aura Annand	l ot l ine Relocation	Approve
	John Seager	l ot l ine Relocation	Approve
July	Planning Board & DPw	Scenic Road Hearing	Approve
	l one Pine Hunters Club	Site Plan	Review
	Sky o rchard Realty Trust	2-l ot Subdivision	Approve
	Fulchino Vineyard & Nursery	Site Plan	Approve
September	l one Pine Hunters Club	Site Plan	Review
	Diane Siteman Trust	Subdivision & l ot l ine Relocation	Public Hearing
o ctober	Richard & Bethany l overing	Request for 2nd Driveway	Approve
	John Testa Revocable Trust	8-l ot Subdivision	Conceptual
	Hollis Hills	18-l ot Subdivision	Design Review
	l one Pine Hunters Club	Site Plan	Public Hearing
	Diane Siteman Trust	Subdivision & l ot l ine Relocation	Approve
November	John Testa Revocable Trust	7-Lot Subdivision	Site walk
	l one Pine Hunters Club	Discussion with State official	Review



<b>Pl Ann In G BOARD ACTIVITY -2009-cont.</b>			
	Sky o rchard Reaty Trust	12-1 ot Subdivision	Conceptual
	Hollis Hills	18-1 ot Subdivision	Design Review
	w ork Session	Zoning & Subdivision Amendments	Review
	Sky o rchard Reaty Trust	12-1 ot Subdivision	Site walk
December	Hollis Hills	18-1 ot Subdivision	Site walk
	Sky o rchard Reaty Trust	12-1 ot Subdivision	Conceptual
	RGl Dev & DEMA Realty	Modification of Subdivision Conditio	Approve
	Planning Board	w ork Session with Town Counsel	Review
	Citizens	Petitioned Zoning Amendment	Public Hearing
	Hollis Hills	18-1 ot Subdivision	Design Review
	Planning Board	Proposed Zoning Changes	Review



**THE VIEW FROM WOODMONT EAST**  
**PLANNING BOARD SITE WALK**  
**PHOTO: CATHY HOFFMAN**

## Stormwater Management Committee



In 2009, the U.S. Environmental Protection Agency (U.S. EPA) introduced a new draft permit for small MSW 4 communities. The new permit requirements, which the EPA will adopt following a public comment period, represent a significant expansion from the first permit cycle, which began in 2003. The new permit contains more specific requirements and best management practices for each of the six control measures.

The control measures include public education and outreach; public involvement and participation; illicit discharge, detection and elimination; construction site stormwater runoff control; post-construction stormwater management; and, good housekeeping and pollution prevention.

In June, in an effort to reduce costs to the Town, the Stormwater Management Committee (SMC), with the help of consultant, Todd Dresser, wrote to the regional office of the U.S. EPA requesting a waiver of the water sampling compliance requirements for the Stump Dump. After reviewing additional information provided by the Committee, the U.S. EPA determined that the primary activity at the Stump Dump was composting. All other activities such as collection and removal of construction debris and the burying of stumps are secondary to composting. Since composting is not a “regulated industrial activity” the SMC filed a Notice of Termination and the Stump Dump’s permit was closed.

The first issue of “The Tempest”, the Committee’s quarterly newsletter was published in July. Two more issues followed in September and December. The intent of this publication is to inform and educate the public about topics of interest relating to the Town’s stormwater compliance activities and pollution prevention. One such article “What’s in your Medicine Cabinet”, informed readers on how to properly dispose of unused prescription medicines and personal care products. Look for new issues of “The Tempest” on the Town’s website in 2010.

As part of the training requirement, members of the SMC attended various workshops throughout the year including the annual Source Water Protection workshop sponsored by the Trust for Public Land, a workshop on Salt Reduction in Winter Road Maintenance and the Annual Local Government Center Conference, which featured several sessions on land use and the environment.

In addition to attending training sessions, the SMC worked with the Planning and Zoning Departments on proposed ordinance amendments, which would bring the Town’s ordinances more in line with the New Hampshire Department of Environmental Services (NHDES’s) new Stormwater Guidance Manuals.

The SMC’s main goal for 2009 was to implement the Illicit Discharge, Detection and Elimination Regulation. After holding a public hearing, the Selectmen adopted the regulation in December. The adoption of the IDDE Regulation fulfills a compliance requirement of the Town’s permit.

The SMC would like to thank consultants Todd Dresser, Dennis LaBombard and Mark Fougere for their invaluable assistance and the public for their continued support.

Respectfully submitted,

Cathy Hoffman, SMC Coordinator  
Deborah Adams, Zoning Coordinator  
Virginia Mills, Assistant Planner  
Jeff Babel, Public Works Director  
Don Ryder, Citizen Volunteer  
Troy Brown, Town Administrator

Consultants:  
Dennis LaBombard, LaBombard Engineering  
Todd Dresser, Cuoco and Cormier  
Mark Fougere, Planning



**STORMWATER MANAGEMENT AREA AT THE  
TRANSFER STATION  
PHOTO: CATHY HOFFMAN**

## Zoning Board of Adjustment

In an effort to “Go Green” and to reduce expenses this year, the Hollis ZBA has gone paperless. Rather than making paper copies of every case file to mail to each board member on a monthly basis, the files and all other paperwork are now being scanned, then emailed to the group for their review prior to the hearings. This not only saves paper, but large sized envelopes, ink and postage costs as well. With this small effort, the ZBA is helping the environment and the budget!

There are four groups involved with adopting and administering a zoning ordinance.

1. **Planning Board** – is responsible for proposing the initial zoning ordinance, recommending future amendments and holding public hearings to discuss their recommended amendments as well as any petitioned amendments.
2. **Local Legislative Body (Voters at town meeting)** – adopts the original ordinance and approves any future changes that are proposed by ballot vote.
3. **Administrative Official** – any local official, zoning administrator, building inspector or board of selectmen who administers and enforces the ordinance as it is written.
4. **Board of Adjustment** - hears appeals from any order, requirement, decision or determination made by an administrative official and administers special provisions in the ordinance dealing with variances and special exceptions.

Each of these groups can act only within the statutory authority granted it by the enabling legislation: RSA's 672 - 678. The planning board cannot adopt or enforce the zoning ordinance. The local legislative body must follow statutory procedures in enacting the ordinance. The administrative official must apply the ordinance as it is written and cannot waive any provisions. The board of adjustment may grant variances, where justified, but cannot amend the zoning ordinance. The ZBA is established to provide for the resolution of many of these situations without burdening the courts.

The ZBA has no authority over decisions made by the board of selectmen or enforcement official on whether or not to enforce the ordinance. However, they do have the authority to hear administrative appeals if it is alleged that there was an error in any order, requirement, decision or determination made by the official. The board of adjustment also has the authority to hear administrative appeals of decisions made by the planning board, when the decision is based on their interpretation of the zoning ordinance.

The Hollis ZBA typically meets on the second Thursday of each month to decide on presented cases with an occasional 2<sup>nd</sup> meeting during the month, depending on the number of applications. During 2009 the ZBA heard a total of 36 applications; of these, 27 appeals were granted, 6 appeals denied and 2 cases were tabled by the Board. One case was withdrawn by the applicant. One of the denials has been appealed to Hillsborough County Superior Court, with a trial date set for January 2010.

### Hollis Zoning Board of Adjustment – Membership

John Andruszkiewicz, Chairman  
Jim Belanger, Member  
Cindy Tsao, Alternate  
Paul Cain, Alternate  
Ken Bonn, Alternate

Brian Major, Vice-Chairman  
S. Robert Winer, Member  
Gerald Moore, Alternate  
Rick MacMillan, Alternate  
Vacancy, Alternate

Respectfully submitted, Deborah Adams, Secretary

## Zoning Board of Adjustment Cases

		Location	Case #	Hearing Date	Proposed use
Equitable waiver					
	Denied				
		9 Dutton Ln	2009-26A	11/12/09	an accessory dwelling unit
Equitable waiver & Special Exception - Accessory Dwelling unit					
	Granted				
		102 Dow Rd	2009-17	8/13/09	accessory dwelling unit
Modification to Conditions of Case 2008- 1					
	Granted				
		40 Pine Hill Rd	2009-23	10/8/09	expanded hours of operation and increase to number of horses for riding academy
Motion for Rehearing					
	Denied				
		244 Depot Rd	2008-34	2/12/09	overturning a Cease and Desist of the commercial distribution of earth materials
		244 Depot Rd	2009-03	5/14/09	continued operation of a landscape materials yard, to include the processing, temporary storage and sale and/or reuse, of the following earth products and landscaping materials; mulch, compost, gravel, graded stone, sand, loam, concrete, asphalt and stumps
	Granted				
		40 Pine Hill Rd	2009-13	8/13/09	rehearing of application for special exception to permit riding academy/day camp with indoor riding facility
		247 Hayden Rd	2009-20	10/8/09	rehearing of application for a special exception to permit a Home Shop, namely; Finish One Carpentry
Rehearing					
	withdrawn				
		40 Pine Hill Rd	2009-13	9/10/09	riding academy/day camp with indoor riding facility
Rehearing of Special Exception - Home Based Business					
	Granted				
		247 Hayden Rd	2009-20	11/12/09	a Home Shop, namely; Finish One Carpentry
Special Exception - Accessory Dwelling unit					
	Denied				
		118 Wheeler Rd	2009-27	12/10/09	creation of accessory dwelling unit
	Granted				
		242 Ridge Rd	2009-06	4/9/09	construction of accessory dwelling unit
		242 Ridge Rd	2009-11	6/11/09	construction of accessory dwelling unit
	Tabled				
		9 Dutton Ln	2009-26B	11/12/09	an accessory dwelling unit
		9 Dutton Ln	2009-26B	12/10/09	an accessory dwelling unit

## Zoning Board of Adjustment Cases-cont.

Special Exception - Home Based Business					
	Granted				
		58 Jewett l n	2009-05	4/9/09	a Home Shop; Granite State Pressure Washing
		52 Silver l ake Rd	2009-09	5/14/09	Home Occupation; Time and Time Again, Clock Repair
		96 Twiss l n	2009-19	9/10/09	a Home Occupation, namely; Adler Hobby
		247 Hayden Rd	2009-20	9/10/09	a Home Shop, namely; Finish One Carpentry
Special Exception - Nonconforming l ot					
	Granted				
		70 Van Dyke Rd	2009-01	2/12/09	demolition of existing single family residence and construction of new single family residence
		72 Howe Ln	2009-07	5/14/09	construction of rear deck
		24 o ld Runnells Bridge Rd	2009-10	5/14/09	construction of garage addition, front and rear dormers, decks, demolition of several sheds and relocation of another shed
		11 wood l n	2009-16	8/13/09	construction of screen house
		4 Broad St	2009-22	9/10/09	demolition and reconstruction of attached shed
		4 Broad St	2009-24	10/8/09	construction of farmers porch
Special Exception - Nonconforming l ot & Structure					
	Granted				
		5 Broad St	2009-02	3/19/09	construction of small addition to extend an existing dormer
		4 Cleasby l n	2009-28	12/10/09	construction of addition to existing garage
Special Exception - Nonconforming Structure					
	Granted				
		19 Van Dyke Rd	2009-08	5/14/09	construction of deck
		12 Van Dyke Rd	2009-21	9/10/09	construction of dormers
Special Exception - Permitted u se					
	Granted				
		254 & 260 Proctor Hill Rd	2009-04	3/19/09	rental of landscape equipment and machinery to the public
		40 Pine Hill Rd	2009-13	6/11/09	riding academy/day camp with indoor riding facility
Variance					
	Denied				
		244 Depot Rd	2009-03	3/19/09	continued operation of a landscape materials yard, to include the processing, temporary storage and sale and/or reuse, of the following earth products and landscaping materials; mulch, compost, gravel, graded stone, sand, loam, concrete, asphalt and stumps

## Zoning Board of Adjustment Cases-cont.

Variance - Setbacks					
	Denied				
		39 South Depot Rd	2009-15	6/11/09	construction of 1-car garage
	Granted				
		39 Lawrence Ln	2009-12	6/11/09	construction of shed
		80 & 84 Ranger Rd	2009-14	6/11/09	a lot line relocation creating setback intrusion with existing structure
		165 Witches Spring Rd	2009-18	8/13/09	construction of addition
		75 Main St	2009-25	10/8/09	construction of farmers porch



## **Recreation Commission**

The Recreation Commission offered many art and athletic programs in 2009.

Programs offered were:

- Drama classes
- Dance classes
- Art classes
- 2<sup>nd</sup> annual Art Show
- Support of Old Home Days
- Basketball, Softball, T-ball, Coach Pitch Baseball
- Support of Cal Ripkin, Babe Ruth Baseball and BHy Sl

For 2010, the Commission plans to offer the same programs as 2009 while looking for new additions to the program and expansions of existing programs. We are also looking for volunteers for the field study committee

The Commission extends its gratitude to the following individuals and organizations:

- Kevin McDonnell for all his service to the Recreation Commission
- The parent volunteers in all programs
- Hollis Cal Ripkin for maintaining the ball field
- Hollis Selectmen for their continued support of the Commission
- Hollis School Board and Hollis Brookline Co-op School Board for use of their facilities.

Respectfully Submitted,

Recreation Commission Members:

Virginia Sargent, Chairman

William Angevine, Vice Chairman

Beth Zingales, Secretary

Tim Glover

James McCann

Ken Page

KC Morgan

Kevin Dogherty

David Petry, Selectmen Liaison

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## **Hollis Seniors Association**

The Hollis Seniors Association continues to meet on Thursdays at 11 AM at the Lawrence Barn Community Center. All residents who have attained the age of 55 are eligible to join the Hollis Seniors and those aged 85, or more, need not pay annual dues. A monthly newsletter is promulgated and, through the generosity of a local resident, Josh Robey, the Seniors Group has its own web site: ([www.hollis seniors.org](http://www.hollis seniors.org)). Present and past newsletters and ongoing events are posted on the web site. The Hollis Seniors are sanctioned by the Hollis Recreation Commission but the Commission has never imposed itself upon the activities of the Seniors. This past year, the Seniors took a trip to Vermont and participated in other social activities within the town. The "Seniors" provides a social network for Hollis Residents and educates & informs seniors of issues important to them. A monthly blood pressure screening and an annual flu shot clinic is also provided.

If you are available on any Thursday, drop in and say "Hello"! Bring your friends, aged 55 or over, to join the group. There is strength in numbers. The weekly Thursday gatherings include a meal from St Joseph Community Services (Meals on wheels). Learn about what is available to you as a senior in our Town and participate in a social gathering that will enhance your quality of life.

Respectfully submitted,

Phyllis Houle

President

Virginia Wilkins

Vice President

Jim Bélanger

Secretary

Sandy Bélanger

Treasurer

Andy Seremeth

Newsletter

June Madeira

Social Secretary

# Hollis Old Home Days

September 18-19, 2009  
“Hollis Through the Seasons”

In 1899, New Hampshire Governor Rollins had an idea; he said if we have a party people will come. They did come; they came back to their towns from all over the state and the country. The idea of Old Home Day was to bring people together at an event that promotes Town heritage, family entertainment and everything that typifies the essence of small-town New Hampshire life.

For many years, Hollis has continued the tradition of Old Home Day and 2009 was no exception. What a great event we had! The town turned out in record numbers for what many described as the best Old Home Day event ever. The event started out Friday night with the teen dance, carnival rides, and some of the vendors setting up early to take advantage of the great weather. Saturday brought more sunshine and the day kicked off with our crowd-pleasing parade. Town residents of all ages enjoyed the event, which had something for everyone. The entertainment, food, and demonstrators built the basis for the day, while old-time favorites such as tractors, a cooper, sawmill demonstration, and a blacksmith added the town's heritage aspect.



**PET PARADE  
GREYHOUND “SHEEP”**

2009 brought the addition of the children's firemen muster, which combined with the great field games and the cow patty bingo made for a fun and exciting afternoon for many. Year after year the silent auction, pet parade and the famous chicken B-B-Q helps to make the day a great one for all. Additions made over the years of hot air balloon rides, antique car show, and the petting zoo round out the day. The event closed with the now famous fireworks display, which was made possible by the generous donations of our residents and businesses of this great town.

The Old Home Day Event is such an important part our community, held on the second weekend after Labor Day, it is always an event so many in this town look forward to. As always, this event can only happen with the support of all of us.

Thank you for allowing me to be a part of this great event for the last two years. In addition, thank you to the wonderful volunteers, without them, this event would not be possible.



**RE/MAX BALLOON**

Please visit our web site for more information on this event and how you can help make the 2010 Old Home Day Event possible.

Respectfully submitted,

David Sullivan, Chairman, 2008 – 2009

Kathy McGhee  
Frank Ballou  
Peter White  
Carolyn Madden  
Jeanne Cleveland  
Mary Anne Smith

Nancy Bell  
Stephen Luce  
Deborah Shipman  
Mark Piekarski  
Bob Bartis  
Delores Ballou



## Supervisors of the Checklist

After the record breaking year of citizens registering to vote in 2008 and then voting, this year has seemed to be quite calm. Hollis had only one election in 2009 -- Town Election Day on March 10. On this day, there were 5,692 registered voters in Hollis. We had 2,640 undeclared voters, 1,216 democrats and 1,836 republicans.

New Hampshire provides Election Day registration. A citizen of Hollis may register to vote on Election Day and if approved, they may immediately vote that same day. The state recommends that the Supervisors of the Checklist appoint assistants under RSA 658:7 to assist them in registering new voters. The Supervisors would like to thank all the citizens who help us and make our election days run smoothly here.

Digitizing and storing the data is a continual process. The Supervisors are working very hard to update everyone's voting record. Election days are the easiest opportunity for us to find people that have never re-registered before. On Election Day, please check with the Supervisors if you have re-registered. Everyone has been very cooperative doing this task.

The Supervisors work closely with the Town Clerk's office. Hollis Town Clerk Nancy Jambard and Deputy Town Clerk, Alison Falk, are very helpful.

Please encourage everyone to register to vote and go to the polls every election and **V O T E**.

Respectfully submitted,  
Laura J. Gargasz  
Julia L. McCoy "Judy"  
Lydia L. Schellenberg  
Supervisors of the Checklist



## **Hollis Town Meeting-Town Elections**

### **Tuesday March 10, 2009**

The meeting was called to order by Moderator James Squires, at 7:00AM, for voting on the following subjects:

1. To choose all necessary Town Officers for the ensuing year.  
Selectman – 3 yrs – David L. Petry  
Selectman – 1 yr – Peter Band  
Budget Committee – 3 yrs – Michael Harris and Thomas Jambard  
Budget Committee – 2 yrs – Ray Valle  
Cemetery Trustee – 3 yrs – Nancy Bell and Chris Buzzy  
Trustee of the Trust Fund – 3 yrs – John C. Callahan  
Library Trustee – 3 yrs – Robert Bartis, Marcia Beckett and J. Howard Bigelow  
Treasurer – 3 yrs – Mark Kowalski  
Supervisor of the Checklist – 6 yrs – Laura Gargasz
2. To conduct other business by official ballot  
Ballot Questions – Planning Board:
  1. National Flood Plain Insurance Program                      yes - 581    No - 122
  2. Rural Character Preservation Ordinance                      yes - 533    No - 122
  3. Specific fee in Zoning Ordinance                      Yes - 502    No - 131
  4. Special Exceptions – Delete                      Yes - 465    No - 157
  5. Home Occupation Ordinance                      Yes - 473    No - 166
  6. Affordable workforce Housing                      yes - 369    No - 245

A True Copy of Record – Attest:

Nancy Beal Jambard  
Hollis Town Clerk

## **Hollis Town Meeting**

### **Wednesday March 11, 2009**

The meeting was reconvened at 7:00pm by Moderator James Squires at the Hollis Brookline Co-operative High School.

Chelsea Delacy sang the National Anthem. Andrew Seremith led the audience in the Pledge of Allegiance.

Vahrij Manoukian honored Mark Johnson, past Selectman (who was present) for his years of service to the Town of Hollis. He was presented with a Certificate of Appreciation. Mark and his family have relocated to Carlisle, PA.

The following people and groups were honored for their efforts to keep the Town running during the December 2008 ice storm: F. Donald McCoy, Police Department, Fire Department, Communications and the Department of Public works.

Recognition of all the Veterans in the hall from: world war II, Korean, Vietnam, and Iraq.

James Belanger presented the 15<sup>th</sup> annual citizen of the year award from the VFW to: Dr David Gilmour. The list of his volunteerism to the Town are: Training volunteers for the first Ambulance Squad, Land Protection Study Committee, Strategic Planning Committee, and Project PRO GRESS (PRO ject Green Energy for our Schools).

Next on the agenda were our Senator Peg Gilmour, Rep. Donald Ryder and Rep Carolyn Gargas. Each talked about the economy and the stimulus package (any ideas on what to do with the moneys).  
Bernice Lopez-Stanizzi from the Bureau of the Census discussed the upcoming census on April 1, 2010.

**Article 1** – Motion by Vahrij Manoukian to hear reports of Selectmen and other Town Officers and Committees. Seconded by Mark LeDoux. CARRIED.

**Article 2** – Motion by Mark LeDoux to see if the Town will vote to raise and appropriate the sum of Eight Hundred Fifty Thousand Dollars (\$850,000), (Gross Budget), for the design, engineering, structural repairs and minor renovations of the Town Hall and, additionally, to offset the cost of Eight Hundred Fifty Thousand Dollars (\$850,000), of such borrowing, and to authorize the issuance of not more than the amount of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes to determine the rate of interest thereon. The first bond payment will be included in the 2010 operating budget (2/3 ballot vote required. Seconded by David Petry.

AMENDMENT: Motion by Roger Saunders to lower the amount to be raised to, \$200,000.

Seconded by Miriam Winer.

Motion by Miriam Winer to move the question (the Amendment). Seconded by James Belanger. CARRIED

AMENDMENT VOTE: DEFEATED

Motion by Miriam Winer to move the original Article. Seconded by Michael Dougherty. Polls opened at 9:37pm closed at 10:37pm. 210 voted. YES-50 NO-161. 2/3 vote needed NOT CARRIED

Recommended by Selectmen

Not Recommended by Budget Committee

**Article 3** – Motion by Vahrij Manoukian to see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of police special details. All revenues received for police special details will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund unreserved fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Board of Selectmen and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Furthermore, to raise and appropriate the sum of thirty thousand dollars (\$30,000) for this purpose, said funds to come from the Police Private Detail Special Revenue Fund. Seconded by Mark LeDoux. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

**Article 3a** – Motion by David Petry to see if the Town shall vote to rescind the police private detail fund established under RSA31:95-c in 2001. Seconded by Frank Cadwell. CARRIED.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 4** – Motion by Vahrij Manoukian to see if the Town will vote to establish a revolving fund pursuant to RSA31:95-h, for the purpose of ambulance services. All revenues received for ambulance services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund unreserved fund balance. The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Board of Selectmen and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund is created. Furthermore, to raise and appropriate the sum of three hundred thousand dollars (\$300,000) for this purpose, said funds to come from Ambulance Fee Special Revenue Fund. Seconded by Peter Band. CARRIED.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 4a** – Motion by Vahrij Manoukian to see if the Town will vote to rescind the ambulance services special revenue fund established under RSA31:95-c in 1999. Seconded by Peter Band. CARRIED.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 5** - Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sums set forth below from the special revenue funds already established. Such appropriations shall be used for the purpose of covering police private details, Old Home Day and ambulance expenses and shall be funded from various vendors and users. Any surplus in said funds shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said funds for a specific purpose related to the purpose of the funds or source of revenue.

Police Private Detail Fund	\$100,000
Old Home Day Fund	\$50,000
Ambulance Fee Fund	\$200,000
Total	\$350,000

Seconded by Mark Le Doux.

AMENDMENT: Motion by Mark Le Doux to delete the Police Private Detail Fund (\$100,000) and Ambulance Fee Fund (\$200,000) and leave only Old Home Days (\$50,000) Seconded by Vahrij Manoukian. CARRIED, AS AMENDED.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 6** – Motion by Mark Le Doux to see if the Town will vote to discontinue the major fire equipment capital reserve fund created in 2002. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the general fund. (Estimated balance \$120,000) Seconded by David Petry. CARRIED.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 7** – Motion by Mark Le Doux to see if the Town will vote to expand the purpose of the existing municipal buildings and facilities maintenance expendable trust fund established in 2008 for emergency repairs, to allow for planned maintenance and repairs, and further, to raise and appropriate the sum of Twenty Four Thousand Dollars (\$24,000) for said fund. (2/3 vote required) Seconded by Vahrij Manoukian.

AMENDMENT: Motion by Mark Le Doux to increase amount of money to \$50,000. Seconded by Vahrij Manoukian. 2/3 vote needed. Voted – 140 YES – 63 NO – 77. DEFEATED AS AMENDED.

**Article 7 – original** – 2/3 vote needed. Voted – 138. y ES – 115 No – 23. CARRIED o RIGINAL ARTICl E.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 8** – Motion by Mark l e Doux to see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Compensated Absences Expendable Trust Fund established at the 2002 Annual Town Meeting. Seconded by Vahrij Manoukian. CARRIED.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 9** – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of Seven Hundred Nineteen Thousand Five Hundred Ninety Dollars (\$719,590,00) to be added to the Employee Helath Insurance Expendable Trust Fund established at the 2005 Annual Town Meeting. Seconded by Mark l e Doux. CARRIED.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 10** – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of Eight Million Three Hundred Eight Thousand Five Hundred Forty-Eight Dollars (\$8,308,548), which represents the operating budget of the Town for 2009, not including appropriations by special warrant articles and other appropriations voted separately. Seconded by Peter Band.

AMENDMENT: Motion by David Sullivan to add \$5,000 for o ld Home Days Fund. Seconded by Paul Armstrong. (Cannot specify where spent in budget) DEFEATED AS AMENDED.  
CARRIED – o RIGINAL ARTICl E.

Recommended by Selectmen  
Recommended by Budget Committee

**Article 11** – Motion by Mark l e Doux to see if the Town will vote and appropriate a sum of Two Hundred Thousand Dollars (\$200,000), of which o ne Hundred Fifty Thousand Dollars (\$150,000) will be reimbursed by FEMA for the removal of damaged trees and brush in the Town’s right-of-way caused by the 2008 December Ice Storm. Seconded by Peter Band.

AMENDMENT: Motion by Basil Mason to make this money contingent of receipt of FEMA Money. Seconded by Svante w old. DEFEATED AS AMENDED.  
CARRIED – o RIGINAL ARTICl E.

Recommended by Selectmen  
Not recommended by Budget Committee (vote done meeting night)

**Article 12** –Motion by David Petry to see if the Town will vote to establish an Agricultural Commission pursuant to RSA673:4-b to consist of fiv regular voting members and two alternate members appointed by the Board of Selectmen for staggered three year terms. The initial appointments to be 1 one-year term, 2 two-year terms, and 2 three-year terms. The Board of Selectmen shall fill a vacancy based on the un-expired term in the manner provided for in RSA673:12. Seconded by Peter Band. CARRIED

Recommended by Selectmen

**Article 13** – Motion by David Petry to see if the Town will vote to authorize the Board of Selectmen pursuant to RSA41:11-a to enter into a lease agreement of not more than 25 years with regard to the entire property, (or any portions thereof), known as Woodmont Orchards, (West), which property consists of the tax map and lot numbers identified below, on such terms and conditions as the Selectmen, in their judgment, deem in the best interests of the Town, in order to insure that said premises will continue to be used for agricultural purposes in a manner consistent with applicable conditions and restrictions pertaining to said land.

Map 035/1 ot 063, Map 035/1 ot 063-001, Map 035/1 ot 063-002, Map 035/1 ot 063-003, Map 035/1 ot 063-004, Map 035/Lot 063-005, Map 035/Lot 063-006, Map 035/Lot 063-007, Map 035/Lot 063-008, and Map 036/Lot 063.

Seconded by Vahrij Manoukian.

Motion by Michael Dougherty to move question. Seconded by James Belanger. CARRIED

ARTICLE CARRIED.

Recommended by Selectmen

**Article 14** – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of one Hundred Thousand Dollars for the paving of the unpaved portion of Baxter Road. Seconded by Mark LeDoux. By PETITION.

Motion by Alfred Chase to move question. Seconded by Chris Hyde. CARRIED

ARTICLE DEFEATED.

Not Recommended by Selectmen

Not Recommended by Budget Committee

**Article 15** – Motion by James Belanger to see if the Town will vote to collect an additional motor vehicle registration fee of \$1.00 per vehicle for the purpose of supporting a municipal transportation improvement fund for the purposes set forth in RSA261:153VI, and further, to vote to establish said fund which shall be a capital reserve fund established for this purpose and governed by the provisions of RSA 35. Proceeds from said fund are to be used to support eligible local transportation improvement projects, specifically public transportation

The funds may be used as matching funds for state or federal funds, and shall be appropriated by the legislative body of the Town of Hollis for the purposes stated in this warrant article only. The funds shall not be used to offset any other non-transportation appropriations made by the Town. The additional fee shall be collected from all vehicles, both passenger and commercial, with the exception of all terrain vehicles, as defined in RSA215-A:1, I-b and antique motor vehicles or motorcycles, as defined in RSA259:4. (Required simple majority ballot vote per RSA261:153.VI.c.1). Seconded by Frank Whittlemore. By PETITION.

AMENDMENT: Motion by Basil Mason to move question. Seconded by Andrew Seremith.

CARRIED

ARTICLE --- CARRIED. yes – 90 No – 10

Recommended by Budget Committee

**Article 16** – Motion by Mark LeDoux to see if the Town will vote to appoint the Board of Selectmen as agents to expend from the Municipal Transportation Capital Reserve Fund. Seconded by Vahrij Manoukian. CARRIED

Recommended by Selectmen

Recommended by Budget Committee

**Article 17** – Motion by Ray Vallee to see if the Town will vote, pursuant to RSA72:66, to modify the current exemption for a wind powered energy system, from \$5,000 to \$20,000, of assessed value for property tax purposes. Seconded by Frank Whittlemore. By PETITION

AMENDMENT: Motion by Roger Saunders to limit up to the amount of investment for exemption of assessed value for property tax purposes. Seconded by Angelo Marino.

Motion by Michael Thomas to move question. Seconded by Ray Vallee. CARRIED.

AMENDMENT: CARRIED.

Motion by Michael Thomas to Table Motion. Seconded by Svante Wold. DEFEATED.

AMENDMENT: Motion by Chris Hyde to change from \$5,000 up to \$20,000 based on cost at discretion of Selectmen. Seconded by Mark LeDoux. CARRIED yes – 24 No – 23.

Motion to move question by James Belanger. Seconded by Roger Saunders. CARRIED

ARTICLE 17 – as amended – DEFEATED. Yes – 35 No – 43.

Not Recommended by Budget Committee

**Article 18** – Motion by Tom Jambard to see if the Town will vote, pursuant to RSA72:62, to modify the current exemption for a solar powered energy system, from \$5,000 to \$20,000, of assessed value for property tax purposes. Seconded by Frank w hittemore. By PETITIo N  
AMENDMENT: Motion by Spencer Stickney to change from \$5,000 up to \$20,000 based on cost at discretion of Selectmen. Seconded by Ray Vallee.  
DEFEATED as amended.

Not recommended by Budget Committee

**Article 19** – To transact any other business that may legally come before said meeting. Seeing no other business to transact there was a Mo Tlo N by Vahrij Manoukian to adjourn the meeting. Seconded By Mark l e Doux. CARRIED.

Adjourned at 12:25AM, Thursday, March 12, 2009.

Nancy B Jambard  
Hollis Town Clerk

## Hollis Births-2009

Date	Child's Name	Father's Name	Mother's Name	Place of Birth
1/13/2009	Bird, Everett Alexander	Bird, Peter	Tenkarian, Tanya	Nashua, NH
1/26/2009	Cullen, Serena Marie	Cullen, Cormac	Terry, Margaret	Nashua, NH
2/4/2009	Martens, Tyler Hanrath	Martens, Karl	Martens, Julianne	Nashua, NH
2/11/2009	McDowell, Sean Francis	McDowell, Scott	McDowell, Sarah	Nashua, NH
2/19/2009	Roth, Ayden Christopher	Roth, Joshua	Roth, Stephanie	Nashua, NH
2/26/2009	Cahill, Jackson Ronald	Cahill, Mark	Cahill, Jennifer	Nashua, NH
3/29/2009	Chavez, Gavin	Chavez, Jose	Chavez, Leida	Nashua, NH
3/30/2009	Jagmag, Humza Aamir	Jagmag, Adil	Jagmag, Tasneem	Nashua, NH
4/3/2009	Laflamme, Troy Robert	Laflamme, Brendo	Laflamme, Jennifer	Nashua, NH
5/3/2009	Wertheimer, Molly Quinn	Wertheimer, Peter	Wertheimer, Meghan	Nashua, NH
5/10/2009	Lebaron, Ashley Grace	Lebaron, Timothy	Foley, Megan	Nashua, NH
5/23/2009	Iannotti, Jovani Ernest	Iannotti, Ernest	Sandy, Amanda	Nashua, NH
6/12/2009	Rines, Stella Elizabeth	Rines, Nathan	Rines, Danica	Manchester, NH
6/15/2009	Stone, Sophia Charlotte	Stone, George	Stone, Marianne	Nashua, NH
6/17/2009	Murray, Malachi Robert	Murray, Andrew	Murray, Elizabeth	Nashua, NH
6/20/2009	Castagliuolo, Mia Rose	Castagliuolo, Francesco	Castagliuolo, Gina	Nashua, NH
6/22/2009	Fahey, Benedict Michael	Fahey, William	Fahey, Amy	Nashua, NH
6/29/2009	Boboccea, Lara Ann	Boboccea, Mihai	Boboccea, Manuela	Nashua, NH
8/10/2009	Kehaias, Ava Elizabeth	Kehaias, Theoginis	Kehaias, Meredith	Nashua, NH
8/11/2009	Kayton, Brady Alexander	Kayton, Bradley	Kayton, Emily	Nashua, NH
8/21/2009	Niebel, Stevin Friedrich	Niebel, Werner	Niebel, Heather	Nashua, NH
8/29/2009	Lavoie, Maggie Elise	Lavoie, Adrien	Vokey-Lavoie, Nadine	Nashua, NH
9/15/2009	Constantineau, Gabriella Renee	Constantineau, William	Roger, Kara	Nashua, NH
9/16/2009	Silvestro, Anthony Rocco	Silvestro, Stephen	Silvestro, Kaddiz	Nashua, NH
9/22/2009	Young, Julia Ann	Young, David	Young, Amy	Nashua, NH
10/4/2009	Nelson, Lydia Amber	Nelson, Geoffrey	Nelson, Kelly	Nashua, NH
10/11/2009	So, Cameron Menrith	So, Sothea	So, Carmita	Nashua, NH
10/15/2009	Hallas, Zachary Charles	Hallas, H Charles	Hallas, Bianca	Nashua, NH
10/25/2009	Bubar, Ayle Rae Falsario	Bubar, Todd	Bubar, Marife	Nashua, NH
11/12/2009	Gryniewicz, Connor Joseph	Gryniewicz, David	Gryniewicz, Maya	Nashua, NH
11/17/2009	Bishop, Sabrina Louise	Bishop, Peter	Bishop, Brigitte	Nashua, NH
12/31/2009	Ross, John Neely	Ross, John	Ross, Kristin	Nashua, NH
12/31/2009	Ross, Claudia Dorothy	Ross, John	Ross, Kristin	Nashua, NH



## Hollis Marriages-2009

Date	Groom's name	Groom's Residence	Bride's name	Bride's Residence
1/1/2009	Mitchell, Kent E	u nited Kingdom	Ferreira, Ana Sofi	Portugal
1/3/2009	Adams, Michael S	Nashua, NH	Litchfield, Jennifer	Amherst, NH
2/14/2009	Morin, George T, Jr.	Hollis, NH	w ard, Saraann	w orcester, MA
3/2/2009	Cazorla, Rodrigo M	Nashua, NH	Huffman, Sarah A	Hollis, NH
3/4/2009	Skinner, Christopher w	Hollis, NH	Stenstrom, Erin M	Brookline, NH
3/8/2009	Gleneck, James A	Hollis, NH	Keonig-y acco, Amy E	Hollis, NH
3/28/2009	Nelson, Jonathan R	Taunton, MA	Taft, Coreen M	Taunton, MA
4/27/2009	Nelson, Geoffrey C	Hollis, NH	Redus, Kelly A	Hollis, NH
5/3/2009	Kasmieh, Ahmad	Hollis, NH	Abu Hantash, Nesrin	Hollis, NH
5/23/2009	Rogers, Michael J	Hollis, NH	Coakley, l ynn R	Hollis, NH
5/30/2009	Shaw, Christopher D	Nashua, NH	Burns, Elizabeth	Nashua, NH
6/6/2009	Dustin, Travis M	Hollis, NH	Hamanne, Tiffany l	Hollis, NH
6/6/2009	Galvin, Michael A	Pensacola, Fl	Sprague, Debra l	w ashington, NH
6/7/2009	Komarov, Alexei V	Natick, MA	Chervinskiy, Natalya	Natick, MA
6/20/2009	Finn, l awrence A	l owell, MA	l eone, Suzanne M	Nashua, NH
6/20/2009	Buonomo, James R	w orcester, MA	Dube, Erin M	w orcester, MA
6/21/2009	Soucy, Eric R	Hollis, NH	Chretien, Elizabeth A	Hollis, NH
6/27/2009	Pocklington, Richard w	Grand Rapids, MI	Daugherty, Christina l	Brookline, NH
7/10/2009	Kelso, Eric w	Hollis, NH	l ucier, Adrienne M	Hollis, NH
7/12/2009	Ellis, Ralph l	Fayetteville, AK	Neal, Judith Ann	Fayetteville, AK
7/19/2009	Dunn, Andrew R	Ayer, MA	McMaster-Gendron, Dianne P	Hollis, NH
7/25/2009	Dube, Joseph P	Milford, NH	Bellan, Colina A	Hollis, NH
7/25/2009	Cerasi, Andrew R	Trevose, PA	Gendreau, Samantha l	Trevose, PA
7/31/2009	Porter, David A	l owell, MA	Guerin, Maureen F	l owell, MA
8/15/2009	l ussier, Christopher w	Hollis, NH	Beaulieu, Deborah A	Hollis, NH
8/15/2009	l ewis, Ethan G	Hollis, NH	Schur, Jennette l	Hollis, NH
8/29/2009	Harkins, Daniel A	Hollis, NH	Tantillo, Jennifer l	Quincy, MA
9/1/2009	Sklavounos, George C	Hollis, NH	Stavraki, Sofi	Hollis, NH
9/6/2009	Murphy, Drew R	New y ork City, Ny	Miller, Alexandra A	New y ork City, Ny
9/8/2009	Hartley, Anthony H	Hollis, NH	Hartman, l ori	Hollis, NH
9/26/2009	Kendall, Russell w	Hollis, NH	Sipe, l uanna l	Hollis, NH
10/3/2009	Dube, Ryan R	Manchester, NH	Akre, Ashley J	Peabody, MA
10/3/2009	Como, John M	Jersey City, NJ	l ocke, Kathleen D	Jersey City, NJ
10/10/2009	Farnsworth, Jeffrey P	Nashua, NH	Mathewson, Tina M	Nashua, NH
10/10/2009	Bayrd, Thomas w	Hollis, NH	w alker, l isa A	Hollis, NH
12/31/2009	Hassan, Muhammed Salim Attiany	Grafton, MA	Kasmieh, Gehan Hassib	Hollis, NH

## Hollis Deaths-2009

Date	Decedent's name	Place of Death	Father's name	Mother's Maiden name
1/5/2009	Gabron, Frances	Manchester, NH	Gabron, Frank	Fantini, Mary
1/28/2009	Gallant, Gale	Merrimack, NH	Swanson, Raymond	Champion, Barbara
1/29/2009	Gaumer, Denmon	Nashua, NH	Gaumer, Clayton	Delgouffre, Georgette
1/29/2009	Hyland, Joseph	Manchester, NH	Hyland, Edward	o'Brien, Catherine
1/30/2009	Butler, Jo	Nashua, NH	Geasland, Leo	Bynum, Mary
2/1/2009	Adams, Daniel	Nashua, NH	Adams, Douglas	Kneupfer, Deirdre
2/3/2009	Tiedeman, Jacquelyn	Nashua, NH	Rose, William	Cameron, Ruth
2/15/2009	Kalhuri, Albert	Nashua, NH	Kalhuri, Abdollah	Nejad, Nimtaj
2/16/2009	Bienvenido, Ramos	Hollis, NH	Ramos, Bienvenido	Javier, Felicita
3/2/2009	Bound, James	Hollis, NH	Bound, Hal	Dunne, Muriel
3/12/2009	Werne, Brian	Hollis, NH	Werne, Ernest	Ackerman, Irene
3/25/2009	Caldwell, Ann	Merrimack	Meany, Philip	McNamara, Ruth
3/30/2009	Hills, Mabel	Nashua, NH	Hills, Edward	Hardy, Mabel
3/30/2009	Vogel, Karl	Nashua, NH	Vogel, Edwin	McCoy, Vola
4/4/2009	Fiero, Elaine	Merrimack, NH	Jordan, Thomas	LaMontagne, Ange
4/12/2009	Stearns, Evelyn	Nashua, NH	Dillon, John	Parr, Florence
4/14/2009	Keohan, Donald	Nashua, NH	Keohan, Daniel	Drake, Johanna
4/22/2009	Green, George	Nashua, NH	Green, George	Blood, Marion
4/30/2009	Rowe, Arnold	Merrimack, NH	Rowe, Harold	Holt, Gladys
5/15/2009	D'Alessandro, Nicola	Nashua, NH	D'Alessandro, Nicola	Mattarocchia, William
5/27/2009	Hardy, Elizabeth	Nashua, NH	Abt, Edgar	Hardy, Elizabeth
5/29/2009	Goussios, Emilie	Nashua, NH	Alvan, Peter	Mountopoulos, Mary
5/29/2009	Hill, Barbara	Merrimack, NH	LeMery, Joseph	Grant, Madeline
6/1/2009	Ludman, Jacques	Nashua, NH	Ludmann, Oscar	Heller, Jane Mae
6/9/2009	Holden, Florence	Merrimack, NH	Regetz, David	Streun, Bertha
6/14/2009	Stebbins, Peter	Nashua, NH	Stebbins, Everett	Wallin, Annie
6/26/2009	Hills, Harold	Hollis, NH	Hills, George	Goodwin, Martha
7/4/2009	Staples, Ralph	Nashua, NH	Staples, Clyde	Unknown, Unknown
7/19/2009	Janosky, Jarmila	Nashua, NH	Slechta, Joseph	Susta, Anna
7/23/2009	Ditrollo, Joel	Hollis, NH	Ditrollo, Joseph	Meo, Amalia
7/27/2009	Damon, Barbara	Hollis, NH	Finklestein, David	Sabol, Iona
8/5/2009	Kanterovich, Julius	Nashua, NH	Kanterovich, Louis	Hlebica, Sophie
8/17/2009	Fyfe, Elizabeth	Hollis, NH	Close, Hubert	Durtchi, Marie
8/25/2009	Beinder, Kristofer	Hollis, NH	Beinder, Bruno	Moyer, Margaret
9/13/2009	Bell, Hartwell	Merrimack, NH	Bell, Charles	Hartwell, Doris
10/11/2009	Comeau, Jo-Ann	Merrimack, NH	Alessio, Arthur	Veraldi, Lena
10/14/2009	Kowalski, Rose	Nashua, NH	Matusik, Michael	Jarek, Cecylia
11/29/2009	Hill, Linda	Merrimack, NH	Gridley, Kenneth	Walker, Barbara
12/2/2009	Perrin, Wayne	Nashua, NH	Perrin, Horace	Trautwein, Rose
12/11/2009	Lee, Kenneth	Nashua, NH	Lee, Fong	Shee, Chin
12/16/2009	Hills, Everdean	Bedford, NH	Vancore, Leonard	Lawson, Ruth
12/31/2009	Leavitt, John	Merrimack, NH	Leavitt, Arthur	Baker, Edith



**Hollis School District**  
**For the year Ending June 30, 2009**

**SCHOOL OFFICERS**  
**2009**

**Hollis School Board**

Mr. James McCann, Chair	Term Expires 2010
Mrs. Susan Benz	Term Expires 2011
Mr. Robert Mann*	Term Expires 2011
Mr. William Beauregard	Term Expires 2012
Mr. Richard Manley	Term Expires 2012
Mrs. Diane Leavitt, Clerk	Term Expires 2010
Mrs. Claudia Dufresne, Treasurer	Term Expires 2010
Mr. James Bélanger, Moderator	Term Expires 2010

**SAU #41 Administration**

Ms. Susan E. Hodgdon, Superintendent of Schools  
Ms. Carol A. Mace, Director of Curriculum and Instruction  
Mr. Mark McLaughlin, Business Administrator  
Mr. Robert R. Kelly, Director of Special Education  
Ms. Jeanne Saunders, Asst. Director of Special Education  
Mr. Richard Raymond, Network Administrator

**Hollis Elementary Schools**

Hollis Primary School  
Mrs. Elizabeth Allen  
Mrs. Ruth Tuttle, Asst. Principal-SpEd. Coordinator

Hollis Upper Elementary School  
Mrs. Candice Fowler, Principal  
Mrs. Katherine McBride, Asst. Principal-SpEd. Coordinator

**School Warrant**  
**The State of New Hampshire**

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

you ARE HEREBY NOTIFIED To MEET AT THE Hollis Regional High School IN SAID DISTRICT on THE NINTH DAY of MARCH 2010 AT SEVEN o'Clock IN THE Morning, To ACT upon THE Following Subjects.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose one member of the School Board for the ensuing three years.
5. To choose one member of the School Board for the ensuing year.

Given under our hands and seals at said Hollis, New Hampshire on this 10<sup>th</sup> day of February, 2010.

James McCann, Chair  
William Beauregard  
Susan Benz  
Richard Manley  
Robert Mann  
School Board

A true copy of the warrant - Attest:

James McCann, Chair  
William Beauregard  
Susan Benz  
Richard Manley  
Robert Mann  
School Board

## **Hollis School District Warrant**

### **The State of New Hampshire**

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

you ARE HEREBY NOTIFIED To MEET AT THE Hollis Brookline High School IN SAID DISTRICT on THE NINTH DAY of MARCH 2010 AT SEVEN o'Clock IN THE Morning, To ACT upon THE Following Subjects.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 10, 200

- Election of one member of the School Board for the ensuing three years.
- Election of one member of the School Board for the ensuing year.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.
- Election of a Moderator for the ensuing year.

you ARE HEREBY NOTIFIED To MEET AT THE Hollis Brookline Middle School IN SAID DISTRICT on THE FIFTEENTH DAY of MARCH, 2010, AT SEVEN o'Clock IN THE EVENING To ACT upon THE Following Subjects.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$52,000 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2010-2011 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the first year of a three year contract. The school board and budget committee recommend this appropriation.

"...NOTE: Pursuant to RSA 273-A:12, VII, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect even after the termination date of this agreement, until a new agreement is executed."

Article 3. Shall the Hollis School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only? The school board and budget committee recommend this article.

Article 4. To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 41 and 1 lane in Hollis, Map 56, lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. The school board and budget committee recommend this appropriation.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of \$71,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2010 unanticipated revenues (unreserved fund balance surplus), available for transfer on July 1, 2010. The school board and budget committee recommend this appropriation.

Article 6. To see whether the District will vote to raise and appropriate the amount of \$115,337 for the purpose of paying for the cost of implementing identified measures to make the District's buildings and infrastructure more energy efficient and, further, to authorize the School Board to enter into an agreement or agreements with any and/or all of the other municipal entities in SAU 41, (the Brookline School District, the Hollis-Brookline Cooperative School District), as well as the towns of Hollis and/or Brookline, for the purpose of coordinating this effort to make the same as cost effective as possible, and to take any action necessary to implement the purpose of this article, said appropriation to be entirely raised, in part, from a grant from the American Recovery and Reinvestment Act Energy Efficiency and Conservation Block Grant Program, which is administered by the NH Office of Energy and Planning, and the balance to be raised by a corresponding grant from a collaborative third party such as the Public Service Company of NH or other entity providing such grants, it being understood that this appropriation and the

corresponding authority to expend are contingent on the same being entirely funded from said grants and that no amount thereof shall be raised by taxation. The school board and budget committee recommend this article.

Article 7. To see if the school district will vote to raise and appropriate a sum of \$11,383,489 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board and budget committee recommend this appropriation.

Article 8. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.

Article 9. (By petition.) It is The Sense of the Meeting that the Hollis School Board should quickly work to approve an agreement with a third party supplier (e.g., Staples, Office Depot) to acquire expendable office supplies at discount (various vendors have offered discounts of 30%). The School Board should act either independently or collectively with SAu 41, the Cooperative School District or the Town of Hollis and/or Brookline.

Article 10. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 10th/18th day of February, 2010.

James McCann, Chair  
William Beauregard  
Susan Benz  
Richard Manley  
Robert Mann  
SCHOOL BOARD

A true copy of the warrant - Attest:

James McCann, Chair  
William Beauregard  
Susan Benz  
Richard Manley  
Robert Mann  
SCHOOL BOARD

# **Hollis School District Annual District Meeting**

**March 18, 2009**

**Hollis Brookline Middle School, Hollis, n H**

## **Hollis School District Board Members**

William Beauregard, Chairman  
James McCann, Vice Chairman  
Maura Loftus  
Susan Benz  
Alison Haytayan

## **Hollis School District Budget Committee**

Christopher Hyde, Chairman  
Mike Harris, Vice Chairman  
Bob Labednick  
Lorin Rydstrom  
Mark LeDoux, Ex-Officio, Selectme  
Tom Jambard  
Frank Whitemore  
Bill Beauregard, School Board Representative

## **Hollis School District Moderator**

Jim Belanger

## **Superintendent of Schools**

Susan Hodgdon

## **Director of Curriculum and Instruction**

Carol Mace

## **Business Administration**

Dawna Duhamel

## **Director of Special Education**

Robert Kelly

## **Network Administrator**

Richard Raymond

## **School District Clerk**

Diane Leavitt

Moderator Belanger called the meeting to order at 7:00 p.m.

Mrs. Tuttle and the 3rd grade singers sang the National Anthem.

The Moderator acknowledged Veterans of military service and thanked them.

Moderator Belanger recognized State Representatives, Carolyn Gargas, Dick Drisko, Don Ryder and Senator Peggy Gilmour.

Chairman, Bill Beauregard introduced the School Board and gave a special thank you to retiring board member Maura Loftus and introduced the new school board member Rich Manley.

Chairman, Chris Hyde introduced the Budget Committee members.

Superintendent Susan Hodgdon introduced Hollis School District Principals, Assistant Principals and members of SAU.

Moderator Belanger introduced School District Clerk, Diane Leavitt and District Attorney, Bill Drescher.

The Moderator gave an overview of the rules for the meeting.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$11,069,678 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board and budget committee recommend this appropriation.

Tom Jambard motioned to bring Article 2 to the floor, seconded by Mike Harris.

School Board Bill Beauregard gave a presentation. No questions from voters.

Budget Committee Chris Hyde gave a presentation.



Discussion ensued.

Chris Hyde motioned to amend Article 2 to change the amount from 11,069,678 to 11,045,040 due to a decrease in heating oil prices, seconded by Mike Harris.

Moderator Belanger brought the Amendment to Article 2 to a vote. Amendment carried by a card vote.

The Moderator brought the amended Article 2 to a vote. The motion carried by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$157,137 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2009-10 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a 2-year contract. The school board and budget committee recommend this appropriation.

Mike Harris motioned to bring Article 3 to the floor, seconded by Tom Jambard.

James McCann gave a presentation.

Budget Committee gave a presentation.

Discussion ensued.

Harry Hayton moved the question, seconded by Steve Simons. Motioned carried by card vote.

The Moderator brought Article 3 to a vote. The motion carried by a card vote.

Article 4. Shall the Hollis School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only? The school board and budget committee recommend this article.

Mike Harris motioned to table Article 4, seconded by Chris Hyde.

The Moderator brought the motion to table Article 4 to a vote. The motion carried by card vote.

Article 5. To see if the school district will vote to raise and appropriate a sum of \$40,230 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2009-10 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a 2-year contract. The school board and budget committee recommend this appropriation.

Mike Harris motioned to bring Article 5 to floor, seconded by Chris Hyde.

James McCann gave a presentation.

Chris Hyde gave presentation in support of Article 5.

No questions.

Moderator Belanger brought Article 5 to a vote. The motion carried by card vote.

Article 6. Shall the Hollis School District, if Article 5 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 5 cost items only? The school board and budget committee recommend this article.

Mike Harris brought the motion to table Article 6, seconded by Chris Hyde.

The Moderator brought the motion to table Article 6 to a vote. The motion carried by card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established Maintenance Fund for administrative and associated structures at 41 and 1 lane in Hollis, Map 56, lot 2, from rental proceeds and unexpended maintenance funds to be received from SAu 41 available for transfer on July 1 of this year. The school board and budget committee recommend this appropriation.

Mike Harris motioned to bring Article 7 to floor, seconded by Chris Hyde.

Bill Beauregard gave a description of Article 7.

Discussion ensued.

Moderator Belanger brought Article 7 to a vote. The motion carried by a card vote.

Article 8. To see if the school district will vote to raise and appropriate up to the sum of \$75,266 to be added to the previously established School Buildings Maintenance Fund from the Hollis School District's June 30, 2009 unanticipated revenues (unreserved fund balance surplus), available for transfer on July 1, 2009. The school board and budget committee recommend this appropriation.

Mike Harris motioned to bring Article 8 to the floor, seconded by Chris Hyde.

School Board gave a description of Article 8.

No presentation by Budget Committee.

The Moderator brought Article 8 to a vote. The motion carried by card vote.

Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.

Mike Harris motioned to bring Article 9 to the floor, seconded by Chris Hyde.

Bill Beauregard gave comment.

No discussions.

Moderator motioned to bring Article 9 to vote. The motion carried by card vote.

Article 10. To transact any other business which may legally come before said meeting.

Mike Harris motioned to adjourn the meeting, seconded by Chris Hyde. The motion carried by a card vote.

Meeting adjourned at 9:02 p.m.

Respectfully submitted,

Diane Leavitt, School District Clerk

# Budget

## Hollis School District Actual And Budgeted Expenditures

Account	Description	Actual Fy 2008-2009	Adopted Fy 2009-2010	Proposed Fy 2010-2011	Recommended Fy 2010-2011
1100	Regular Instruction	\$3,420,019	\$3,309,411	\$3,100,624	\$3,100,624
1200	Special Education	1,392,642	1,640,202	1,542,942	1,542,942
1260	Esl Program	62,595	63,441	64,690	64,690
2100	Special Education - Student Services	378,192	565,035	491,735	491,735
2120	Guidance	134,957	147,208	142,558	142,558
2134	Health	141,211	149,284	149,994	149,994
2210	Improvement o f Instruction	152,277	149,140	182,160	182,160
2220	Educational Media	108,158	167,916	166,994	166,994
2310	School Board Expense	35,577	151,187	131,449	131,449
2320	Office Of Superintenden	384,435	386,271	414,342	414,342
2400	Office Of Principa	465,203	472,877	478,603	478,603
2600	o peration o f Plant	861,713	756,454	797,498	797,498
2700	Transportation	300,755	324,930	324,930	324,930
2722	SPecial Education Transportation	90,007	152,397	165,393	165,393
2900	Benefit	1,730,723	1,959,875	1,919,914	1,919,914
4600	Facility Acquisition & Construction		1	449,819	449,819
5100	Debt Service	397,430	391,778	386,076	386,076
5220	Transfer Special Revenue Funds	171,525	130,000	148,768	148,768
5221	Transfer To Food Service	242,765	325,000	325,000	325,000
5250	Transfer To Expendable Trust Fund	81,632	83,266		
Total		<b>\$10,551,816</b>	<b>\$11,325,673</b>	<b>\$11,383,489</b>	<b>\$11,383,489</b>
5252	Special warrant Articles			79,000	79,000
Various	Individual warrant Articles			52,000	52,000
Grand Total				<b>\$11,514,489</b>	<b>\$11,514,489</b>

# Revenue

## Hollis School District Statement Of Revenues & Appropriations

Revenue & Credits	Approved		Approved	
	By Dra	Proposed	By Dra	Proposed
	2008 - 2009	2009-2010	2009-2010	2010-2011
unreserved Fund Balance	\$73,632	\$75,266	\$75,266	\$-
Voted From Fund Balance	269,228	-	643,586	-
Tuition	16,200	16,200	22,500	22,500
Child Nutrition	325,000	325,000	325,000	325,000
School Building Aid	67,058	58,266	65,763	50,945
Medicaid Distributions	25,000	25,000	25,000	28,904
Catastrophic Aid	68,841	45,000	58,911	49,273
Earnings on Investments	10,000	10,000	13,075	2,884
Other Local Sources	49,871	52,157	26,950	52,544
Federal Funds	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>	<u>148,768</u>
Subtotal of Revenues	\$1,034,830	\$736,889	\$1,386,051	\$680,818
District Assessment	\$7,851,363	\$8,211,380	\$7,537,580	\$8,435,167
Adequacy Aid - Tax	945,359	998,242	998,242	998,128
Adequacy Aid - Grant	<u>1,490,792</u>	<u>1,403,800</u>	<u>1,403,800</u>	<u>1,400,376</u>
Total Revenues & Credits	\$11,322,344	\$11,350,311	\$11,325,673	\$11,514,489
Total Appropriations	\$11,322,344	\$11,350,311	\$11,325,673	\$11,514,489

# Financial Report

**Hollis School District**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**All Governmental Funds**  
**For the Fiscal year Ended June 30, 2009**

	General	Food Service	Grants	Expendable Trust	Governmental Fund (Capital Project)	Total Governmental Funds
Revenues:						
School district assessment	\$7,851,363	\$-	\$-	\$-	\$-	\$7,851,363
Other local	76,610	220,721	10,942	580	-	308,853
State	2,716,046	2,871	2,200	-	-	2,721,117
Federal	54,530	31,253	149,877	-	-	235,660
Total revenues	10,698,549	254,845	163,019	580	-	11,116,993
Expenditures:						
Current:						
Instruction	5,006,711	-	23,255	-	-	5,029,966
Support services:						-
Student	654,360	-	144,365	-	-	798,725
Instructional staff	321,149	-	3,905	-	-	325,054
General administration	35,576	-	-	-	-	35,576
Executive administration	384,435	-	-	-	-	384,435
School administration	465,203	-	-	-	-	465,203
Operation and maintenance of plant	823,158	-	-	33,925	-	857,083
Student transportation	390,762	-	-	-	-	390,762
Other	1,668,734	-	-	-	-	1,668,734
Non-instructional services	-	254,635	-	-	-	254,635
Debt service:						-
Principal	196,196	-	-	-	-	196,196
Interest	201,234	-	-	-	-	201,234
Facilities acquisition and construction	39,830	-	-	-	1,279	41,109
Total expenditures	10,187,348	254,635	171,525	33,925	1,279	10,648,712
Excess (deficiency) of revenue over (under) expenditures	511,201	210	(8,506)	(33,345)	(1,279)	468,281
Other financing sources (uses)						
Transfers in	-	-	-	81,632	-	81,632
Transfers out	(81,632)	-	-	-	-	(81,632)
Total other financing sources and uses	(81,632)	-	-	81,632	-	-
Net change in fund balances	429,569	210	(8,506)	48,287	(1,279)	468,281
Fund balances, beginning	450,907	-	13,671	96,882	9,907	571,367
Fund balances, ending	\$880,476	\$210	\$5,165	\$145,169	\$8,628	\$1,039,648

# Balance Sheet

## Hollis School District

### Balance Sheet

### Governmental Funds

For the Fiscal year Ended June 30, 2009

	General	Food Service	Grants	Expendable Trust	o ther Gov Fund (Capt. Project)	Total Governmental Funds
<b>ASSETS</b>						
Cash and cash equivalents	\$805,243	\$58,344	\$5,164	\$-	\$8,628	\$877,379
Investments	469	-	-	-	-	469
Receivables:						
Accounts	315	-	75	-	-	390
Intergovernmental	44,095	1,521	144,822	179,094	-	369,532
Interfund receivable	236,392	-	-	-	-	236,392
Prepaid items	18,320	-	-	-	-	18,320
Total assets	\$1,104,834	\$59,865	\$150,061	\$179,094	\$8,628	\$1,502,482
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable	\$94,833	\$-	\$268	\$-	\$-	\$95,101
Accrued salaries and benefit	35,598	166	-	-	-	\$35,764
Intergovernmental payable	93,927	-	-	-	-	\$93,927
Interfund payable	-	59,489	142,978	33,925	-	\$236,392
Deferred revenue	-	-	1,650	-	-	\$1,650
Total liabilities	224,358	59,655	144,896	33,925	-	\$462,834
Fund balances:						
Reserved for encumbrances	161,624	-	-	-	-	161,624
Reserved for special purposes	75,266	-	-	-	-	75,266
unreserved, undesignated, reported in:						-
General fund	643,586	-	-	-	8,628	652,214
Special revenue funds	-	210	5,165	145,169	-	150,544
Total fund balances	880,476	210	5,165	145,169	8,628	1,039,648
Total liabilities and fund balances	\$1,104,834	\$59,865	\$150,061	\$179,094	\$8,628	\$1,502,482

# Special Education

Hollis School District  
Actual Expenditures For Special Education Programs & Services  
Per Rsa 32:11a

<u>Expenses:</u>	<u>Fy2008</u>	<u>Fy2009</u>
Salaries	\$1,776,584	\$1,666,689
Benefit	443,262	482,505
Contracted Services	129,492	215,960
Transportation	75,281	90,007
Tuition	182,505	200,016
Materials	14,626	13,584
Equipment	25,166	15,208
o ther	330	321
Subtotal	\$2,647,246	\$2,684,290
<u>Revenue:</u>		
Catastrophic Aid	\$54,698	\$83,293
Medicaid Distribution	73,227	54,530
Idea	138,148	139,179
Preschool	5,186	5,186
Subtotal	\$271,259	\$282,188
<b>n et Cost For Special Education</b>	<b>\$2,375,987</b>	<b>\$2,402,102</b>

## Teacher Roster

Hollis Primary School					
Name		years in Education	Assignment	College	Degree
Elizabeth	Allen	25	Principal	Su Ny o swego & Rivier	M.S. & CAGS
Ruth	Tuttle	42	Asst. Principal-Special Ed. Coordinator	u NH	M.Ed.
Allison	Annand	21	Preschool Teacher	w heelock College	B.S.
Gregory	Ashley	23	Grade 3	Antioch New England	M.Ed.
Catherine	Baines	1	Grade 3	Keene State	B.S.-B.A.
Pamela	Banks	25	Speech/l anguage Pathologist	u . Conn.	M.A.
Mary l ee	Barnard	15	Guidance	Rivier	M.Ed.
Nancy	Bernard	10	Grade 1	l esley u niv.	M.Ed.
Cheri	Birch	8	Environmental science	u niv. Maine, o rono	B.S.
Nichole	Callier	9	Grade 3	l esley u niv.	M.Ed.
Maureen	Chorma	9	Preschool Coord.-S/l Pathol.	w illiam Paterson u niv.	M.S.
Patricia	Connolly	19	Reading Specialist	Plymouth State	M.Ed.
Carol	Cornell-Smith	11	Grade 2	Castleton	B.A.
Jessica	Cue	5	Grade 1	Fairfield Uni .	M.A.
Elizabeth (Penny)	Currier	12	Grade 2	u NH	M.Ed.
Robin	Fitton	16	Speech/l anguage Pathologist	B.u . and l esley	M.S.
Joan	Fuller	17	Reading Recovery	Boston u niv.	Ed.M.
Brenda	Golia	13	Special Education	Plymouth State	M.Ed.
Ruth	Hinde-Moura	8	Nurse, Preschool/ Kindergarten	Fitchburg State	B.S.N.
Dennis	Kane	30	Kindergarten	Fitchburg State	M.Ed.
Christine	Kelley	14	Special Education	Framingham State	B.S.
Ellen	l encsak	15	School Nurse	Rivier	BSN
Susan	l ewis	12	Grade 1	Millersville u niv.	M.Ed.
Sandra	l indquist	15	Spanish	u niv. of New England	M.Ed.
l ynn	l utz	21	School Psychologist/SAIF	Rivier	CAGS
Susan	Manigan	35	Grade 2	Fitchburg State	M.Ed.
Sandra	Martel	12	Grade 1	San Diego State	M.A.
l auren	Melia	4	Special Education	Plymouth State	M.S.
Mary Jo	Naber	19	Grade 1	Towson u niv.	B.S.
Heather	Nelson	13	Reading Specialist	Su Ny, o neonta	B.A.
David	o lszewski	24	Physical Education	Rivier	M.Ed.



## Teacher Roster

Hollis Primary School - Cont'd					
William	Loszewski	11	Occupational Therapy	U NH	B.S.
Marian	Pickowicz	21	Reading Recovery	North Adams State	B.S.
Marie	Pimley	39	Extended Day Kindergarten	Lesley	M.Ed.
Lorraine	Plourde	13	Computer	Notre Dame College	B.A.
Sarah	Proulx	8	Grade 3	U NH	M.Ed.
Amye	Renaud	8	Grade 2	Rivier	B.A.
Leslie	Russell	24	Art	RI School of Design	M.A.T
Judith	Schibanoff	17	Media Generalist	So. Conn. State	B.I .S.
Julie	Somorostro	5	Grade 3	Roanoke College	B.A.
Liza	Varanese	4	Co TA	Westfield State	B.A.
David	Ward	33	Grade 3	U . Mass., Boston	B.A.
Christine	Wysokowski	4	Music	Gordon College	M.Music
Amy	Young	16	Kindergarten	Boston U niv.	M.Ed.
Amy	Ziminsky	29	Grade 1	Antioch New England	M.A.
District-wide Positions					
Susan	Caron	23	Math Support Teacher	Fitchburg	B.S.
M. Frances	McBee	20	ESL Specialist	Notre Dame College	M.A.

Hollis Upper Elementary School					
Name		years in Education	Assignment	College	Degree
Candice	Fowler	19	Principal, Hollis Upper	Notre Dame College	M.S.
Katherine	McBride	10	Asst. Principal-Special Education	Antioch New England	M.Ed.
			Coordinator		
Karen	Amber	15	Grade 5	Rivier	M.Ed.
Gail	Ansaldi	21	School Nurse	Keene State	B.A.
Meghan	Bamford	12	Reading Specialist	U niv. Nottingham, England	M.Ed.
				Simmons College	M.S.Ed.
Richard	Bothmer	43	Environmental Science	North Texas State	M.Ed.
Lesha	Colthart	24	Music	Western Conn. State	B.S.
Mary-Elizabeth	Cregan	10	Grade 5	Framingham State	B.S.
Raymond	Daneau	14	Guidance	Boston U niv.	M.Ed.
Traci	Ekberg	12	Reading Specialist	Notre Dame College	M.Ed.
Karen	Fischer	8	Grade 6	Su Ny, New Paltz	M.S.T.

## Teacher Roster

Hollis Upper Elementary School - Cont'd					
Patricia	Flynn	13	Grade 4	Notre Dame College	M.Ed.
Paula	Francis-Springer	9	School Psychologist	Northeastern u niv.	M.S.
Ana	Grant	6	Spanish	Shenandoah u niv.	M.Ed.
Susan	Hoyt	14	Grade 6	American Intl. College	M.Ed.
Elizabeth	Keegan	6	Grade 6	u NH - Franklin Pierce	B.S.
Karen	Kelley	30	Grade 5	Antioch New England	M.Ed.
Nancy	Kring-Burns	15	Special Education	Simmons	M.S.
Paula	lockard	5	Grade 5	u NH	M.Ed.
Betty	Marshall	11	Special Education	Rivier	M.Ed.
Mary	Martin	23	Special Education	Simmons	M.A.T.
Colleen	McBride	7	Grade 5	Boston College	M.Ed.
Caryn	Miller	7	Grade 4	Anna Maria College	M.Ed.
Nicholasa	Moreau	2	Grade 5	Keene State	B.S.
Susan	Morelli	29	Speech/l anguage Pathologist	Northeastern	M.S.
Brenda	Nickerson	15	Grade 4	lesley	M.Ed.
Maryl ou	Noonan	20	Grade 6	Kean College	B.A.
Jamie	Pelletier	3	Grade 6	u . Maine, Fort Kent	B.S.
Robert	Pooler	3	Grade 4	u NH	M.Ed.
Alexander	Pope	9	Art	u NH	M.A.T.
Kari	Raiano	8	Reading Specialist	Simmons	M.S.
Gail	Rogers	17	Computer	Cambridge College	M.A.
Jonathan	Rubin	4	Grade 4	Antioch New England	M.Ed.
Melissa	Straub	2	Grade 6	Fitchburg State	M.Ed.
l isa	Stone	12	Grade 4	u NH	M.Ed.
Heather	Sylvia	1	Special Education	Rivier	M.Ed.
Elizabeth	Thorpe	13	Instrumental Music	u . l owell	M. Mu- sic
Johanna	w enger	1	Grade 5	Providence College	B.A.
Melanie	w hite	8	Grade 5	u NH	M.Ed.
Thomas	w illiamson	16	Physical Education	Springfield Colleg	B.S.

**Hollis Elementary School Community**  
**Administrative Team Report**  
**2009-2010**

Hollis Primary School  
36 Silver Lake Road

Hollis Upper Elementary School  
12 Drury Lane

Respectfully submitted by Elizabeth Allen, Candice Fowler, Ruth Tuttle and Katherine McBride

#### Mission Statement

“Hollis Elementary School is dedicated to educating the whole student. It is our goal to nurture students and help them become well-rounded, self-respecting, friendly, and sensitive individuals. We seek to provide a challenging curriculum with flexibility to meet the needs of each student. We recognize and respect different learning and teaching styles. Our high expectations for academic achievement are balanced with giving students a broader sense of the world and the desire to perform service to others.”

This year, our district is participating in an SAU-wide Strategic Planning Committee, the Transforming Schools Together initiative. A central charge of this group is to create a vision of the future of schools in SAU #41, and a study of best practices in preparing our learners for the 21st century world. Over the next few months, there will be opportunities to learn more about the work of the Committee, and its goals and vision for students in our SAU, as well as the Committee’s community engagement activities.

#### Going Green

The Hollis Schools are proud to showcase their efforts in becoming more environmentally friendly. Last year, we began using a notification system called Alert Now. This system allows us to email letters instead of printing out hardcopies each time the school needs to share information with families. Our PTA no longer prints its monthly newsletter – it’s posted online for our community to access. Our recycling program is going very well and we encourage our community members to use our Paper Retriever yellow and green bins for paper and newsprint in addition to the transfer station’s recycling program. We are teaching our students to reduce, reuse and recycle whenever possible.

#### District Schools

Instructional leadership is provided by our administration team in each building and consists of a Principal and an Assistant Principal/Special Education Coordinator at each building. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. Administrators work together to support a dynamic educational experience for all Hollis students. We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program. We pride ourselves on having an open door policy and always welcome community involvement.

#### Academics

“Teachers play a variety of roles in their work – instructor, coach, advocate, and learner – but they also act as scientists in several ways. As they make the important decisions about what and how to teach, they must evaluate the claims associated with educational strategies and programs. And in the classroom, they must constantly assess and reassess the value of programs and their impact on students.” - National Institute for Literacy

The Hollis School District believes that to teach one must know what is already learned. Assessment of known and learned skills is achieved in a variety of ways. Data is collected on an on-going basis and utilized to drive instruction, evaluate the effectiveness of programs, and assist in decision-making. Nw EA (Northwest Evaluation Association – measures of academic progress) tests produce scores that make it possible to monitor student growth and are given to students three times a year. Teachers assist students in setting goals, which helps them to become responsible learners. This year, students in grades 4-6 have participated in two additional Nw EA assessments – Language Usage and Science. These scores along with all other scores, will be shared with our community through our “Hollis School District Report Card” link located at: <http://www.hollis.k12.nh.us/>. Our goal each year on the report card committee

is to get the latest assessment data out to the Hollis community before the Annual School District meeting. we think it is very important to understand that the dollars spent on education are well SPENT and yield academic growth for our learners.

All students in grades three through eight are assessed each year by the State of NH. This assessment is the New England Common Assessment Program (NECAP) and it assesses students on their knowledge of concepts based on grade level expectations (GLE's). NECAP results are categorized into four levels of achievement: substantially below proficient, partially proficient, proficient, and proficient with distinction. More information on our NECAP scores can also be found on the report card link above.

#### Student Clubs & Activities

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Examples of student opportunities are: yearbook committee, track, band, ski program, lunch-time concert series, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Read Across America week, Summer Academic Camps, Literacy Around the world, strings program, recess options, Spelling Bee, Student Leadership Council, PTA Reflections Program, Pizza Night, Story Night, Jump Rope for the Heart, PTA Science Fair, and the Presidential Physical Fitness Program. we enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events.

we hope you have enjoyed reading about the Hollis Schools and some of the exciting events that support our efforts to engage and challenge Hollis Elementary School students. we continue to be very proud of the efforts of our superior staff who distinguish the Hollis Schools as positive learning communities with a culture of energized learning, collaboration, and respect.



## Report of the Superintendent of Schools

It is with genuine pleasure and pride that I report to the citizens of Hollis and Brookline on the successes and accomplishments that have been achieved in the SAU #41 schools in the 2009-2010 school year. In doing so, I acknowledge that the year has brought its serious challenges as well though, while these cannot be discounted, the larger picture is one of positive strides towards achieving our educational purpose by fostering the growth and achievement of all of our students. In their reports, SAU #41 administrators provide a detailed description of the work going on at all levels of the system and across the three districts. There is much to celebrate, not the least of which are the strong partnerships and community support that provide the springboard to our many successes in academics and co-curricular activities. Against this backdrop of success, it is imperative that we continue to maintain a focus, and a dedication, to the highest standards and principles in educating all students for the twenty-first century.

**Initiatives.** While the list of initiatives that we continue to pursue in SAU #41 is a rather lengthy one, several, some of them new, bear mentioning in this report. Two reflect the work of the SAU #41 Leadership Team, which is comprised of building principals and assistant principals from all the schools and SAU Office administrators. The Leadership Team held a two-day retreat in August 2009 to further its work on a standards-based administrator evaluation model, *Multi-Dimensional Leadership for the Professional Growth of School Leaders*, and to create a *Five Year Work Plan* that focused time, attention, and budgets on the key work for the Leadership Team from 2009-2014. The *Five Year Plan* was approved by the SAU School Board on November 12, 2009. The four goals areas in the *Plan* are data, curriculum alignment, student growth, and capacity building. *The Multi-Dimensional Leadership Evaluation Model* assesses leadership performance and growth in ten key areas, or domains. The model was approved by the SAU School Board on December 21, 2009. Both initiatives have a Preschool through Grade 12 focus and both reflect the Leadership Team's commitment to the notion that collaboration between districts and schools benefits student learning.

A third project introduced in this school year, Strategic Planning, or *Transforming Schools Together*, is an initiative that grew out of the facilities studies done in Hollis and Brookline in the previous school year, as well as internal discussions on the changing needs of our students in the twenty-first century. With a goal of creating a strategic plan for SAU #41's schools, a Steering Committee was formed, comprised of teachers, administrators, School Board members, and community representatives, and has begun meeting, conducting research on future trends in education, and planning a community engagement phase in the next few months. Later in the spring, the Steering Committee will hold a Futures Session, followed by creating a written strategic plan that will be presented in Fall 2010.

A fourth initiative, also SAU -wide and including the Towns of Brookline and Hollis, is focused on auditing, assessing, and conserving energy usage by the six schools and town offices. Hollis Energy Committee and Project Progress are community-based collaborative with whom the SAU Office is working on this initiative.

**Schools.** The schools of SAU #41, as the reports from building administrators reflect, retain their focus on providing a rigorous, high quality educational experience for all students. The reports provide the communities with information, too, about the many varied opportunities for students in inter-scholastic and co-curricular activities, with the goal of providing experiences that are growth-oriented, that teach students other aspects of citizenship, and that build skills that support students throughout their lifetime. We in schools recognize the importance of partnerships with parents and community in achieving our program goals and we are very grateful for the involvement, direct participation, and support from parents and the communities. This participation is reflected in the Blue Ribbon Award SAU #41 has received for the fourth year in a row for the significant level of volunteerism in our schools and we join a small handful of districts across New Hampshire in receiving this recognition.

**Technology.** As we move further into the twenty-first century, we continue to expand our use of technology to achieve our educational goals. For the first time, all SAU #41 schools are using the same student information system, PowerSchool, and all schools utilize a parent notification system, AlertNow. Both of these software systems allow us to provide parents with information in an efficient, immediate, cost savings manner and to find new avenues for communication. At the Hollis Upper Elementary School, we are piloting an online student learning management system, Blackboard, as a cost-effective way to make up student instructional days lost due to a facilities issue and to explore the opportunities for "blended" learning (combining classroom-based learning with online learning).

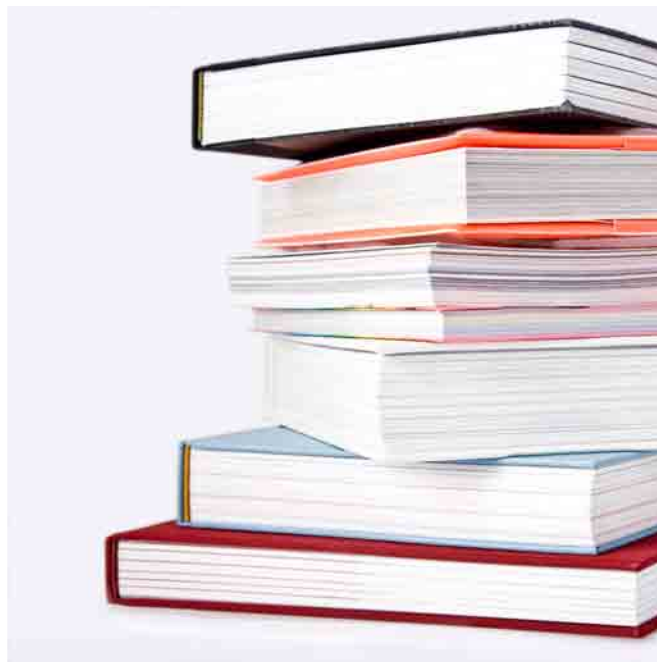
**SAU Office** This school year began with the addition of an Assistant Director of Special Education to the administrative staff of the SAU Office: Jeanne Saunders, formerly a Special Education Coordinator and teacher in the Coop District. The additional staffing in Special Education has benefited all districts in providing internal professional development

and training, data-driven decision making, and direct support to students and families, as well as staff. In the Business Office, we said good bye in September to Dawna Duhamel, our Business Administrator for the past two years, and, in early December, welcomed Mark McLaughlin as our new Business Administrator. Mr. McLaughlin comes to us with extensive experience and training that has been invaluable in the budget development process for the FY 11 budget and in providing information for the five collective bargaining negotiations this office has supported.

**In Summary**, significant accomplishments and success continue in SAU #41, due in large part to our wonderful and talented students, our talented staffs and administrators, the community support and partnership, and the continued commitment to providing high quality education for all of our students. While we face challenges in many sectors, not the least of which is that of the uncertain economy and its impact on school funding, we have a great deal to be proud of and to celebrate.

In sincere appreciation and thanks,

Susan E. Hodgdon  
Superintendent of Schools



## **Report of the Director of Special Education**

SAu 41 school districts coordinate a diversity of special education programs and related services to meet the unique needs of students with educational disabilities throughout Hollis and Brookline. In this 2009/2010 school year, the department is currently providing services for 394 students, preschool through graduation. The special education staff and administration are very proud of their programs and a quote from the last NH Department of Education program approval onsite review noted:

“The districts of SAu 41 have developed a strong continuum of programming for students with disabilities as evidenced by the array of special education programs and supports presented in the individual buildings. Special education personnel have made focused efforts to meet the individual needs of students within the general education setting through the individualizing of the established curriculum.”

SAu 41 special education staff and administration continuously review options for improving programs and procedures. A number of initiatives and task committees have been established this year regarding topics such as but not limited to: research based intervention programs, materials and teaching techniques for reading, writing, mathematics and functional/life skills; assessment measures and data for documenting and reporting student progress; response to intervention (RTI) programs to assist student growth; social skills development programs and a task committee to develop a measurable IEP goals bank connected to grade level expectations (GLEs).

SAu 41 districts are also continuing to expand their Early Intervening Services. These are supports for children who do not meet the disability criteria under IDEA, but who would benefit from additional assistance mastering the regular education grade level curriculum. An example includes providing students in need with additional reading instruction beyond their regular classroom curriculum.

The predominant goal of special education is to assure that all children benefit from their educational experience and make progress. This means that when students have significant deficits in the learning process, resulting in delayed achievement relative to their grade level, the school system provides a diversity of services to address those factors adversely impacting a student's academic performance. Such factors or educational deficits include specific learning disabilities in reading decoding, reading fluency, reading comprehension, listening comprehension, written and oral expression, math reasoning and calculation, as well as speech and language skills. Orthopedic, emotional and health conditions are also addressed by the department when they significantly impact the learning process.

Special education interventions are twofold, remedial services to enhance growth in the student's deficit area(s) and compensatory services to facilitate the student's successful engagement with his/her regular classroom instruction. For example, if a student has significant difficulty learning to read, the special services personnel provide both remedial reading programs to enhance the child's reading skills as well as assistance to classroom experiences so that his/her acquisition of knowledge taught in the regular classes is not prevented by their learning difficulties. Parents and staff meet periodically to document and review student progress relative to their annual goals as outlined in the individual's specific education plan.

The special education process involves numerous formal meetings accompanied by an extensive number of documents to assure adherence to federal and state regulations. A copy of the state department's "Special Education Procedural Safeguards Handbook" outlining the special education process is posted on all SAu 41 school websites. Department staff continue their success with the highest level of compliance with all state documents and procedures, resulting in each district receiving its maximum entitlement for federal funds.

Special education budgets reflect all expenditures for in-district programs and related service therapies including staff salaries, instructional materials, educational evaluations, as well as out-of-district tuitions and specialized transportation costs. At the time of this report, the combined total of all three FY 11 proposed district budgets will be approximately \$53,000 under the current FY 10 budgets. Revenues are also received annually to assist our districts in providing these specialized instructional programs. For the 2009/2010 fiscal year, SAU 41 districts will receive approximately \$475,000 in federal IDEA funds, \$189,872 in Catastrophic Aid reimbursement and an estimated \$130,000 from the Medicaid to Schools reimbursement program.

SAu 41 school districts are also participating in the federal American Recovery and Reinvestment Act program (ARRA) from now through December 2011 when the program ends. The combined total of eligible ARRA funds

for all three districts is approximately \$596,000. under the federal ARRA regulations, these funds cannot be used to supplant local special education budgets, but they will certainly assist in not having to purchase some instructional materials and equipment in future year budgets.

All SAU 41 special education staff are highly qualified and dedicated professionals who find great pleasure in servicing the children and families of the Hollis and Brookline communities.

Respectfully submitted,  
Robert R. Kelly, MA

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## **SAU41 network Report 2009-2010**

During the summer of 2009 the district updated the student information system to PowerSchool which is developed by Pearson School Systems. The previous system was approaching its end of life and would not longer be supported by the developer. Most of the summer was dedicated to the data conversion from the old to the new system. PowerSchool is web based and offers many new features such as a parent portal, online teacher grade books, built in state reporting, and automated interface with Alert Now. Since the system is hosted by Pearson updates, connectivity, and data backups are managed by their technical staff.

we have continued to expand the wireless capabilities to the middle school with most of the building having wireless access. It is a managed system where a single controller is configured to manage the many access points located through out the building.

The district's web sites continue to be a vital source of information for the community. we are in the process of changing the domain name to SAU 41.org.

Other items just coming on the horizon include the BlackBoard online learning solution and the Ektron Content Management System for the SAU and COOP web sites.

Four full time personnel maintain the SAU 41 Computer Network. These individuals maintain the hardware as well as manage the various database systems throughout the district. They also interface with the staff to assist them with there technology needs.

Richard Raymond  
Network Administrator





# **Hollis Brookline Cooperative School District Annual Report**

for the year Ending June 30, 2009

## **Hollis Brookline Cooperative School Board**

Mrs. Janice Tremblay, Chair	Term Expires 2011
Mr. Fred Hubert	Term Expires 2010
James o'Shea, MD	Term Expires 2010
Mr. Stephen Simons	Term Expires 2010
Mr. Daniel Peterson	Term Expires 2011
Mr. Thomas Enright	Term Expires 2012
Mr. Thomas Solon	Term Expires 2012
Mr. James Bélanger, Moderator	Term Expires 2010
Mrs. Julie Simons, Treasurer	Appointed 2001
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

## **Hollis Brookline Cooperative Budget Committee**

Mr. Stephen Pucci, Chair	Term Expires 2010
Mr. Greg McHale	Term Expires 2012
Mr. Raymond Valle	Term Expires 2012
Mr. Gregory d'Arbonne	Term Expires 2010
Mr. Lorin Rydstrom	Term Expires 2010
Mr. Douglas Davidson	Term Expires 2011
Mr. Forrest Milkowski	Term Expires 2011

## **SAU #41 Administration**

Ms. Susan E. Hodgdon, Superintendent of Schools  
Ms. Carol A. Mace, Director of Curriculum and Instruction  
Mr. Mark McLaughlin, Business Administrator  
Mr. Robert R. Kelly, Director of Special Education  
Ms. Jeanne Saunders, Asst. Director of Special Education  
Mr. Richard Raymond, Network Administrator

## **Hollis Brookline Middle School**

Mrs. Patricia Lewis Goyette, Principal  
Mr. Stephen Secor, Assistant Principal

## **Hollis Brookline High School**

Mr. Timothy Kelley, Principal  
Mr. Robert Ouellette, Assistant Principal  
Mrs. Cynthia L. Matte, Assistant Principal  
Ms. Grace Laliberte, Special Education Coordinator

## School Warrant

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)

Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

you ARE HEREBY NOTIFIED To MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL (HOLLIS) AND CAPT. SAMUEL DOW GLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE NINTH DAY OF MARCH, 2010, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, To ACT UPON THE FOLLOWING SUBJECTS.

1. To choose two members of the School Board (Hollis) for the ensuing three years.
2. To choose one member of the School Board (Brookline) for the ensuing three years.
3. To choose two members of the Budget Committee (Hollis) for the ensuing three years.
4. To choose one member of the Budget Committee (Brookline) for the ensuing three years.
5. To choose a School District Moderator (Hollis or Brookline) for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this fifteenth day of February , 2010.

Janice Tremblay, Chair  
Thomas Enright  
Fred Hubert  
James O'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon

A true copy of the warrant attest:

Janice Tremblay, Chair  
Thomas Enright  
Fred Hubert  
James O'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon  
SCHOOL BOARD

Holl IS/BRoo Kl INE CoO PERATIVE SCHool DISTRICT wARRANT  
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

you ARE HEREBY NOTIFIED To MEET AT THE Holl IS BRoo Kl INE HIGH SCHool (Holl IS) AND CAPT. SAMUEL DUGLASS ACADEMY (BRoo Kl INE) IN SAID DISTRICT ON THE NINTH DAY OF MARCH, 2010 AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, To ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 9, 201

- Election of a School District Moderator from Hollis or Brookline for the ensuing three years.
- Election of two members of the School Board from Hollis for the ensuing three years.
- Election of one member of the School Board from Brookline for the ensuing three years.
- Election of one Budget Committee member from Brookline for the ensuing three years.
- Election of two Budget Committee members from Hollis for the ensuing three years.

you ARE HEREBY NOTIFIED To MEET AT THE Holl IS BRoo Kl INE HIGH SCHool Gymnasium IN SAID DISTRICT ON THE SEVENTEENTH DAY OF MARCH, 2010 AT SEVEN O'CLOCK IN THE EVENING To ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$ **186,978** to fund the increase in cost items relative to **professional** staff salaries and fringe benefits for the **2010-2011** school year which resulted from good faith negotiations with the **professional** staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the **first** year of a **three** year contract. The budget committee **does not recommend** this appropriation. The school board **recommends** this appropriation.

Article 3. Shall the Hollis Brookline Cooperative School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only? The budget committee **does not recommend** this article. The **school board recommends** this article.

Article 4. To see if the school district will vote to raise and appropriate a sum of \$ **32,109** to fund the increase in cost items relative to support staff salaries and fringe benefits for the **2010-2011** school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the **first** year of a **three** year contract. The budget committee **does not recommend** this appropriation. The school board **recommends** this appropriation.

Article 5. Shall the Hollis Brookline Cooperative School District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only? The budget committee **does not recommend** this article. The **school board recommends** this article.

Article 6. To see whether the District will vote to raise and appropriate the amount of **\$181,114** for the purpose of paying for the cost of implementing identified measures to make the District's buildings and infrastructure more energy efficient and, further, to authorize the School Board to enter into an agreement or agreements with any and/or all of the other municipal entities in SAU 41, (the Brookline School District, the Hollis School District), as well as the towns of Hollis and/or Brookline, for the purpose of coordinating this effort to make the same as cost effective as possible, and to take any action necessary to implement the purpose of this article, said appropriation to be entirely raised, in part, from a grant from the ***American Recovery and Reinvestment Act Energy Efficiency and Conservation Block Grant Program***, which is administered by the NH Office of Energy and Planning, and the balance to be raised by a corresponding grant from a collaborative third party such as the ***Public Service Company of NH or other entity providing such grants***, it being understood that this appropriation and the corresponding authority to expend are contingent on the same being entirely funded from said grants and that no amount thereof shall be raised by taxation. The budget committee **does not recommend** this article. The **school board recommends** this article.

**Article 7.** To see if the school district will vote to raise and appropriate a sum of \$ **18,448,415** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The budget committee **recommends** this appropriation. The school board **does not recommend** this appropriation.

**Article 8.** To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article.

**Article 9.** (By petition.) It is The Sense of the Meeting that the Cooperative School Board should quickly work to approve an agreement with a third party supplier (e.g., Staples, Office Depot) to acquire expendable office supplies at a discount (various vendors have offered discounts of 30%). The School Board should act either independently or collectively with SAu 41, the Towns of Hollis and/or Brookline.

**Article 10.** To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 15th day of February, 2010.

Janice Tremblay, Chair  
Thomas Enright  
Fred Hubert  
James o 'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon  
SCHool Bo ARD

A true copy of the warrant – Attest:

Janice Tremblay, Chair  
Thomas Enright  
Fred Hubert  
James o 'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon  
SCHool Bo ARD

**Hollis Brookline Cooperative School District Annual Meeting**  
**Hollis Brookline High School**  
**4 March 2009**

Hollis Brookline Cooperative School District Board Members:

Thomas Enright, Chair  
Fred Hubert  
James o'Shea, MD  
Daniel Peterson  
Stephen Simons  
Thomas Solon  
Janice Tremblay

Hollis Brookline Cooperative School District Budget Committee Members:

Stephen Pucci, Chair  
Greg McHale  
Gregory d'Arbonne  
Douglas Davidson  
I orin Rydstrom  
Raymond Valle  
Forrest Milkowski

Moderator: Jim Belanger

Superintendent of Schools: Susan Hodgdon

Director of Curriculum and Instruction: Carol A. Mace

Business Administrator: Dawna Duhamel

Director of Special Education: Robert R. Kelly

Network Administrator: Richard Raymond

Cooperative School District Clerk: Diane I eavitt

Moderator Belanger called the meeting to order at 7:00 p.m.

The Star Spangled Banner was played by the 7th Grade Band.

The Moderator recognized veterans of the military and thanked them for their service.

The Moderator introduced our State Representatives: Carolyn Gargas, Dick Drisko, Don Ryder, Melanie I evesque.

The Moderator recognized Senator Peggy Gilmour who then addressed the voters.

Chairman of the School Board, Tom Enright introduced District Attorney, Bill Drescher, Superintendent of Schools, Susan Hodgdon and the School Board Members.

Tom Enright gave a presentation and thanked the Teaching Staff, Administrative Staff and the Support Staff.

Superintendent Susan Hodgdon introduced the School Admini-strative Staff Members.

Chairman Steve Pucci introduced the Budget Committee Members.

Moderator Belanger explained the rules of the meeting.

Moderator introduced Clerk, Diane I eavitt and explained roles and motions.

Moderator introduced Assistant Moderators, Dr. Jim Squires and Peter webb.

An overview of the evening and time schedule was presented by the Moderator.

Roger Saunders motioned from the floor to take Articles out of order, seconded by Ray Valle.

Moderator brought motion to take up Article 3, before Article 2 to a vote. Motion carried by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$43,833 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2009-2010 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a two year contract. The school board recommends this appropriation. The budget committee recommends this appropriation.

Motion to bring Article 3 to the floo , Tom Enright, seconded by Steve Simons.

Tom Enright gave a presentation for the School Board.

Comment by Budget Committee, Doug Davidson

No questions to Article 3

The Moderator brought Article 3 to a vote. The motion carried by a card vote.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$18,831,962 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board does not recommend this appropriation. The budget committee recommends this appropriation.

Motion to bring Article 2 to the floor by Steve Pucci, seconded by Greg McHale

Doug Davidson gave a presentation for the Budget Committee.

Dan Peterson gave a presentation for the School Board.

The Moderator opened the floor to questions on the Amendment to increase the number in the budget 43,833.

Discussions ensued.

Dan Peterson moved to amend Article 2 to change the appropriation from: 18,831,962 to 18,875,795, seconded by Fred Hubert

Moderator brought the Amendment to Article 2 to a vote. 129 “yes”, 113 “no”. The Amendment is carried by card vote.

Article 2 amended with new number 18,875,795.

Moderator opened floor to discussion on the amended Article 2.

Jim Murphy moved the question, seconded by voter in the audience. The motion carried by card vote.

The Moderator brought Article 2 amended to a vote. The motion carried by card vote.

Article 4. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article.

Tom Enright motioned by bring Article 4 to the floor, seconded by Steve Simons.

Ray Valle moved to restrict reconsideration to Article 2, seconded by Doug Davidson.

Moderator brought motion to a vote. The motion carried by a card vote.

Tom Enright gave a brief explanation of Article 4.

No Comment from Budget Committee.

Moderator brought Article 4 to a vote. The motion carried by card vote.

Article 5. (By PETITION). To see if the school district will vote to exercise its sovereignty under the law and thereby

prohibit the expenditure of appropriations supporting unfunded mandates related to budget retirement funding in the district without the approval of the school district at its annual meeting and as described and defined in Part 1, Article 28-a of the New Hampshire Constitution. w hereas, the New Hampshire Constitution reads:

The state shall not mandate or assign any new, expanded or modified programs or responsibilities to any political subdivision in such a way as to necessitate additional local expenditures by the political subdivision unless such programs or responsibilities are fully funded by the state or unless such programs or responsibilities are approved for funding by a vote of the local legislative body of the political subdivision.

Doug Davidson, private citizen, moved to bring Article 5 to the floor and amended the wording in a minor wa .

Doug Davidson gives a presentation.

Discussions ensued.

Attorney Bill Drescher answered questions on legality.

Ray Valle motioned to move question, seconded by Ann Dumas. Motion carries to move question and end debate by card vote.

Moderator brings Article 5 to a vote. Motion defeated by majority card vote.

Article 6. To transact any other business which may legally come before said meeting.

No other business

Moderator Belanger made the motion to adjourn. The motion carried by card vote.

Meeting adjourned at 9:30 p.m.

Respectfully submitted,

Diane Leavitt  
School District Clerk



# Budget

## Hollis-Brookline Cooperative School District Actual And Budgeted Expenditures

Acct.	Description	Actual Fy 2008-2009	Adopted Fy 2009-2010	Proposed Fy 2010-2011	Recommended Fy 2010-2011
1100	Regular Instruction	\$5,432,563	\$5,348,282	\$5,317,629	\$5,231,347
1200	Special Education	2,091,407	2,374,474	2,261,787	2,225,075
1260	Esl Program	7,509	1	1	1
1270	Gifted & Talented	900	800	800	800
1300	Vocational Education	73,722	92,688	94,300	92,770
1400	Co-Curricular	391,894	459,763	452,143	444,807
2100	Special Education - Student Services	240,298	392,370	482,060	474,095
2120	Guidance	487,830	523,637	503,785	495,723
2134	Health	134,917	138,270	138,242	136,030
2210	Improvement o f Instruction	145,542	103,678	98,365	96,771
2220	Educational Media	220,238	318,853	342,531	336,971
2310	School Board Expense	37,474	37,999	36,599	36,005
2320	Office Of Superintenden	599,026	635,336	673,180	673,180
2400	Office Of Principa	745,375	767,753	772,315	759,784
2600	o peration o f Plant	1,195,452	1,168,758	1,165,522	1,146,610
2700	Transportation	488,955	401,276	383,276	377,055
2722	Special Education Transportation	223,699	307,329	214,854	211,370
2900	Benefit	2,967,935	3,227,250	3,143,380	3,092,376
4000	Facilities Acquisition & Construction	28,013	-	-	-
5100	Debt Service	1,897,946	1,898,259	1,894,794	1,894,794
5220	Transfer Special Revenue Funds	285,263	173,511	232,511	173,511
5221	Transfer To Food Service	507,572	549,341	549,341	549,341
5230	Transfer To Capital Projects	<u>8,096</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total	<u>\$18,211,626</u>	<u>\$18,919,628</u>	<u>\$18,757,415</u>	<u>\$18,448,415</u>
Various	HESSA& HEA CBA			\$219,087	\$ -
	Grand Total			<u>\$18,976,502</u>	<u>\$18,448,415</u>

# Revenue

## Hollis Brookline Cooperative School District Statement Of Revenues & Appropriations

Revenue & Credits	Approved By Dra 2008 - 2009	Proposed 2009-2010	Approved By Dra 2009-2010	Recommended 2010-2011
unreserved Fund Balance	\$364,935	\$-	\$742,765	\$-
Tuition	-	25,000	-	
Child Nutrition	549,341	549,341	549,341	549,341
School Building Aid	428,780	418,172	397,486	316,258
Medicaid Distributions	21,000	21,000	21,000	21,000
Catastrophic Aid	178,539	50,000	77,760	15,455
Vocational Aid	4,000	4,000	5,200	5,200
Earnings on Investments	25,000	45,000	21,050	4,800
Other Local Sources	4,500	21,500	15,163	15,000
Driver Ed	4,000	4,000	4,000	4,000
Federal Funds	173,511	173,511	169,511	228,511
Transfer From Non-Expendable Trust Fund	<u>4,500</u>	<u>4,500</u>	<u>5,000</u>	-
Subtotal of Revenues	\$1,758,106	\$1,316,024	\$2,008,276	\$1,159,565
District Assessment	\$12,479,602	\$12,771,914	\$11,903,618	\$12,285,235
Adequacy Aid - Tax	1,982,518	2,081,658	2,081,658	2,114,640
Adequacy Aid - Grant	<u>2,655,569</u>	<u>2,926,076</u>	<u>2,926,076</u>	<u>2,888,975</u>
Total Revenues & Credits	\$18,875,795	\$19,095,672	\$18,919,628	\$18,448,415
Total Appropriations	\$18,875,795	\$19,095,672	\$18,919,628	\$18,448,415

# Financial Report

**Hollis-Brookline Cooperative School District**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**All Governmental Funds**  
**For the Fiscal year Ended June 30, 2009**

	General	Food Service	Grants	Permanent	o ther Governmental Fund (Capital Project)	Total Governmental Funds
Revenues:						
School district assessment	\$12,479,602	\$-	\$-	\$-	\$-	\$12,479,602
o ther local	46,856	475,891	15,803	(50,510)	1,294	489,334
State	5,494,653	3,814	3,750	-	-	5,502,217
Federal	40,290	51,631	245,192	-	-	337,113
Total revenues	18,061,401	531,336	264,745	(50,510)	1,294	18,808,266
Expenditures:						
Current:						
Instruction	8,313,948	-	125,615	-	-	8,439,563
Support services:						-
Student	863,045	-	153,954	-	-	1,016,999
Instructional staff	487,025	-	5,200	-	-	492,225
General administration	37,474	-	-	-	-	37,474
Executive administration	599,026	-	-	-	-	599,026
School administration	745,375	-	-	-	-	745,375
o peration and maintenance of plant	1,196,727	-	494	-	-	1,197,221
Student transportation	633,579	-	-	-	-	633,579
o ther	2,832,940	-	-	-	-	2,832,940
Non-instructional services	-	508,464	-	-	-	508,464
Debt service:						-
Principal	1,016,441	-	-	-	-	1,016,441
Interest	881,505	-	-	-	-	881,505
Facilities acquisition and construction	-	-	-	-	28,013	28,013
Total expenditures	17,607,085	508,464	285,263	-	28,013	18,428,825
Excess (deficiency) of revenue over (under) expenditures	454,316	22,872	(20,518)	(50,510)	(26,719)	379,441
Other financing sources (uses)						
Transfers in	13,584	-	1,289	-	-	14,873
Transfers out	-	-	-	(6,777)	(8,096)	(14,873)
Total other financing sources and use	13,584	-	1,289	(6,777)	(8,096)	-
Net change in fund balances	467,900	22,872	(19,229)	(57,287)	(34,815)	379,441
Fund balances, beginning	499,943	95,713	113,012	313,461	34,815	1,056,944
Fund balances, ending	\$967,843	\$118,585	\$93,783	\$256,174	\$-	\$1,436,385

# Balance Sheet

## Hollis-Brookline Cooperative School District

### Balance Sheet

#### Governmental Funds

For the Fiscal year Ended June 30, 2009

	General	Food Service	Grants	Permanent	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$884,816	\$199,696	\$93,791	\$-	\$1,178,303
Investments	7,766	-	-	-	7,766
Receivables:					
Accounts	3,100	-	-	-	3,100
Intergovernmental	22,626	18,153	223,342	256,174	520,295
Interfund receivable	310,840	-	-	-	310,840
Prepaid items	38,415	-	-	-	38,415
Total assets	\$1,267,563	\$217,849	\$317,133	\$256,174	2,058,719
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts payable	\$239,147	\$-	\$418	\$-	\$239,565
Accrued salaries and benefit	53,037	214	-	-	53,251
Intergovernmental payable	7,536	-	-	-	7,536
Interfund payable	-	99,050	211,790	-	310,840
Deferred revenue	-	-	11,142	-	11,142
Total liabilities	299,720	99,264	223,350	-	622,334
Fund balances:					
Reserved for encumbrances	225,078	-	-	-	225,078
Reserved for special purposes	-	-	-	256,174	256,174
Unreserved, undesignated, reported in:					
General fund	742,765	-	-	-	742,765
Special revenue funds	-	118,585	93,783	-	212,368
Total fund balances	967,843	118,585	93,783	256,174	1,436,385
Total liabilities and fund balances	\$1,267,563	\$217,849	\$317,133	\$256,174	\$2,058,719

# Special Education

Hollis Brookline Cooperative School District  
Actual Expenditures For Special Education Programs And Services  
Per Rsa 32:11a

	<u>Fy 2008</u>	<u>Fy 2009</u>
<b><u>Expenses:</u></b>		
Salaries	\$1,676,496	\$1,773,088
Benefit	488,722	527,548
Contracted Services	186,106	177,625
Transportation	260,960	242,803
Tuition	717,504	625,311
Materials	13,917	17,202
Equipment	9,616	5,591
o ther	898	996
Subtotal	<u>\$3,354,219</u>	<u>\$3,370,164</u>
<b><u>Revenue:</u></b>		
Catastrophic Aid	\$205,183	\$210,414
Medicaid Distribution	85,681	40,290
Idea	206,619	212,341
SubtotAl	<u>\$497,483</u>	<u>\$463,045</u>
<b>n et Cost For Special Education</b>	<u>\$2,856,736</u>	<u>\$2,907,119</u>

## Teacher Roster

Hollis Brookline High School					
Name		Experience	Assignment	College	Degree
Timothy	Kelley	34	Principal	University of Lowell	M.S.
Cynthia	Matte	13	Assistant Principal	Rivier	M.Ed., CAGS
Robert	Moquette	14	Assistant Principal	NH College	M.B.A.
Grace	Maliberte	17	Special Ed Coordinator	Rivier	M.Ed.
Rhon	Rupp	23	Athletic Director	University of North Carolina	B.A.
Nicole	Adamson	9	Physical Education	Keene	B.S.
Rebecca	Balfour	17	Social Studies	University of New England	M.S.Ed.
Dorothy	Ball	26	Mathematics	Nova Southeastern University	M.A.
Alexander	Basbas	2	Spanish	University of NH	M.Ed.
Sandra	Bent	5	Guidance	Rivier	M.Ed.
Gina	Bergskaug	11	Chemistry	Boston College	M.Ed.
Jennifer	Bissonnette	5	Music	University of Maine,	M.Music
Donald	Boggis	27	Phys. Ed./wellness	Plymouth State	B.S.
Amy	Bottomley	9	Special Education	Bethany College	B.A.
Barbara	Boucher	20	Media-library	University of RI	M.I.S.
John	Boucher	11	Physics/Physical Science	University of Mass, Lowell	M.Ed.
Christina	Brown	13	Mathematics	Rivier	M.Ed.
Cathy	Burbee	13	School Nurse	University of Southern Maine	B.S.N.
Nerissa	Calo	1	English	Mt. Holyoke	B.A.
Luis	Castro	27	Spanish	Rivier	M.A.
Rodney	Clark	18	Biology	Fitchburg State	M.Ed.
Catherine	Cray	2	SAP Counselor	Rivier	M.A.
Kelly	Cummings	1	English	Rivier	M.Ed.
Amanda	Delaney	13	Special Education	Rivier	M.Ed.
Bonnie	Del Signore	18	Mathematics	Brown University	B.A.
Kristen	Desborough	1	Job Developer	University of Missouri	B.A.
Elizabeth	Dragoumanos	10	Spanish	Holy Cross	B.A.
Trevor	Duval	13	Social Studies	Austin State University	M.Ed.
Katherine	Emerson	7	Physical Science	Stonehill College	B.S.
Margaret	Erskine	19	504 Coordinator	Rivier	M.Ed.
Lara	Evans	5	Latin	Georgetown University	B.S.
Jannine	Farrar	13	Business Ed.-Computer	University of New England	M.Ed.
Heidi	Foster	3	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	43	English	Middlebury	M.A.
Kerry	Gangemi	12	Guidance	Notre Dame College	M.Ed.

Hollis Brookline High School - Cont'd					
Timothy	Girzone	7	Physical Ed-w ellness	u NH	M.Ed.
Jennifer	Given	6	Social Studies	Antioch New England	M.Ed.
Patricia	Hageman	15	English	Rivier	M.S.
Christine	Haight	16	Special Education	Rivier	M.Ed.
Candice	Hancock	4	Family & Consumer Science	Keene State	B.S.
Susan	Hay	11	Technology	u NH	M.B.A.
Christine	Heaton	10	English	Antioch New England	M.A.
Mark	Holding	27	English	Tufts u niv.	M.A.
Robert	Huckins	12	Social Studies	Rivier	M.Ed.
l in	Illingworth	18	English	u NH	M.A.T.
Mark	Illingworth	24	Mathematics	Savannah Col. of Art & Design	M.A.
Kathleen	Kirby	5	Social Studies	Middlebury	M.P.A. & M.A.T.
Diane	Kramer	8	Computer-Mathematics	w orcester Poly Tech.	M.S.
Amy	l aurendeau	New Teacher	English	Assumption	B.A.
Tammy	l eonard	11	Mathematics	u niv. Mississippi	M.A.
Brigitte	MacMillan	12	Art-Photography	Rivier	B.A.
Deborah	Maloney	8	Chemistry	u RI	M.S.
Kathleen	Maynard	15	Guidance	Rivier	M.Ed.
Judith	McDaniel	7	Mathematics	Rivier	M.B.A.
Samantha	McElroy	11	English	Temple u niv.	B.S.
Ann	Melim	10	English	u NH	M.A.
Susan	Mooers	12	Mathematics	u niv. Southern Maine	M.S.
Richard	Nagy	31	Mathematics	St. John's u niv.	M.S.
Catherine	o rzech	2	Biology/Physical Science	u niv. of Notre Dame	M.Ed.
Susan	Patz	9	School Nurse	u niv. of San Francisco	B.S.
l ina	Pepper	12	Art	Plymouth State	B.S.
Stacey	Plummer	15	Mathematics	u niv. Rochester	B.A.
Milton	Robinson	15	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	2	Biology/Chemistry	w orcester Poly Tech.	M.S.
Kristen	Roy	11	Spanish	Su Ny Albany	M.Ed.
Annie	Roy-Faucher	12	French	Rivier	M.A.
Douglas	Ruby	7	Mathematics	u . Mass, l owell	M.Ed.
l inda	Saari	10	Chemistry/Physics	u Mass and u NH	B.S. & Ph.D.
Michelle	Sacco	2	Special Education	o akland u niv.	M.A.
Maria	St. Pierre	8	Health Education	u niv. of l owell	B.S.
Maricalana	Salamone	2	English	Rivier	M.A.
Jennifer	Staub	14	Social Studies	Tufts u niv.	MAT
Julie	Sullivan	4	Guidance	Antioch New England	M.A.

Hollis Brookline High School - Cont'd					
Michael	Tenters	8	French	Keene State	B.A.
Trudi	Thompson	6	Biology	Clemson	B.S.
Kimberly	Thomson	4	Social Studies	Keene State	B.A.
Francis	Tkaczyk	29	Special Education	Notre Dame College	M.Ed.
Elyse	Tomlinson	16	English-Theatre Arts	u niv. of Santa Clara	M.A.
David	u mstead	10	Instrumental Music	u niv. of l ouisville	M.M.
Richard	w inslow	6	Guidance	u NH & Keene State	M.A.& M.Ed.
lucas	w oods	2	Social Studies	u NH	M.Ed.
Celeste	w yrosdic	1	Art	Antioch New England	M.Ed.
Ann	y ounge-Gendreau	12	Special Education	Fitchburg State	M.Ed.
Robert	Zimmerman	14	Psychotherapist	Salem State	M.S.w .
Cora	Zinagales	5	Special Education	u NH	B.A.

## Teacher Roster

Hollis Brookline Middle School					
Name		years	Assignment	College	Degree
Patricia l ewis	Goyette	22	Principal	u NH	M.Ed.
Stephen	Secor	7	Assistant Principal	Northern Arizona u niv.	M.Ed.
Jeanne	Saunders	8	Special Education Coordinator	Fitchburg State	M.Ed.
Claudia	Banks	7	Spanish	Superior en l enguas Vivas No. l de Rosario (Argentina)	B.A.
David	Bond	28	Science	u . Mass.	M.A.
Gayle	Bottcher	33	Physical Education	u . Bridgeport	M.S.Ed.
Stephen	Capraro	16	Social Studies	St. Anselm College	B.A.
Jennifer	Christman	7	Special Education	Keene State	B.S.-B.A.
June	Cloutier	9	Foreign l anguage	Anna Maria College	B.A.
Susan	Connelly	15	Social Studies	Nyu	M.A.
Nancy	Cook	20	School Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	12	English l anguage Arts	Rivier	M.Ed.
l ynn	Di Zazzo	2	English	Fairfield Uni .	B.A.
Claudia	Dufresne	21	Reading	Fitchburg State	M.Ed.
Janice	Ellerin	14	Science-Math	Montclair State u niv., Rutgers	M.A.
Carolyn	Evans	30	Science	Boston u niv.	B.S.
l eonid	Gershgorin	3	Reading	Rivier	M.A.T.



## Teacher Roster

Hollis Brookline Middle School - Cont'd					
Name		years	Assignment	College	Degree
Christine	Grieff	10	Guidance	American Grad. School Intl. Mgmt., Plymouth State	M.A. & M.Ed.
Pamela	Griffit	New	Special Education	Su Ny, Potsdam	B.A.
Joseph	Gruce, III	13	Computer	Duquesne u niv.	M.A.
Margaret	Grupposo	31	English	u . Mass., Amherst	B.A.
Katrina	Hall	8	Mathematics	Rivier	B.A.
w illiam	Hinkle	New	Music	Rivier	B.Music
Carolyn	Jahns	19	Media	Plymouth State	M.Ed.
Dean	Jahns	32	Mathematics	Rivier	M.Ed.
Ronald	Johnston	25	Physical Education-Health	u NH	M.S.
Janet	l ash	14	Spanish	Regis College	B.A.
l aura	l awler	2	Social Studies	u NH	M.A.
Barry	l yle	23	Social Studies	Framingham State	M.A.
Melanie	Madden	29	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	11	School Nurse	Fitchburg State	BSN
Patricia	Marquette	New	Algebra (p.t.)	u NH	B.S.
Richard	Melillo	17	Guidance	Antioch New England	M.A.
Rosemary	Mezzocchi	31	Mathematics	Northeastern u niv.	B.A.
Christine	Page	6	Special Education	Fitchburg State	M.Ed.
Sandra	Papadeas	19	Art	u NH	B.S.
Paul	Picariello	29	Technology Education	Fitchburg State	M.Ed.
Gail	Rasmussen	7	English	Rivier	B.A.
Teresa	Rossetti	6	Mathematics	Rivier	M.A.
Bharti	Sarvaiya	15	Family & Consumer Science	u niv. of Baroda	M.S.
Patricia	Smith	19	Science	Mississippi State	M.S.
Nancy	Spencer	17	Music	u . Conn	M.M.
Kirsten	w erne	New	Mathematics	Rivier	M.A.T.
Erin	w hite	5	Health-w ellness	u NH	B.S.

# Hollis Brookline High School

2009 - 2010

The past year has once again been one of outstanding accomplishments for the Hollis Brookline High School community. In late August, we welcomed approximately 900 students to begin the 2009-10 school year. For the third year in a row, two national publications have cited us as one of the best high schools in the nation. *Newsweek* named Hollis Brookline as one of the 1,300 top high schools in the country, highest ranked in the state and *U.S. News & World Report* awarded Hollis Brookline silver medal recognition as one of the 500 Best High Schools in the nation. For the second consecutive year, our New England Common Assessment Program (NECAP) results have placed Hollis Brookline as one of the top public high schools in the state in the areas of math, reading and writing. There has been significant growth in reading scores according to the NECAP results. As recently as 2002, 47% of the students at Hollis Brookline scored at a level of proficient or above in reading. That indicator has grown to 67% in 2005 and last year 87% of our students were above the proficient level in reading nearly doubling the measurement in just seven years.

Individual recognition includes three seniors who were named National Merit Semi-Finalists and twelve seniors honored as National Merit Program Commended Scholars. Last spring, 298 Advanced Placements tests were administered. Eighty of these students achieved a perfect score on their Advanced Placement tests and thus far this year, seventeen seniors have a perfect score on an SAT or ACT test. Chemistry teacher Ms. Gina Bergskaug and senior Patrick McDaniel, were named as recipients of the 2009 Siemens Award for Advanced Placement. This national award recognizes one teacher and one student from each state.

Last spring the initial induction ceremony into the Hollis Brookline Hall of Fame was held. It was a special occasion honoring former educators, administrators, coaches, and community members who have made significant contributions to our school. The initial class included Vicki Parady-Guay, Don Hunt, Lou (Coach) Korcoulis, Bob McGettigan, Dusty Rich and Carroll Spaulding.

The theatre department began the year by presenting *The Complete Works of William Shakespeare (abridged)*, in early September followed by *Arabian Nights* in December, the musical *Curtains* in March, and a Spring Play in May all under the direction of our drama director, Ms. Elyse Tomlinson. This year our students received statewide recognition for their musical talents in greater numbers than ever. Nine students were accepted into the All New England Band Festival, two into Jazz All State, and six students into New Hampshire Music Educators' All State Festival. Last April, the Honors Choir, Concert and Jazz Band traveled to Philadelphia and participated in the Heritage Festival Music Competition. The concerts throughout the year by our various band, choral and dance groups, as well as the Pep Band performing at basketball and football games, continue to showcase the talented students of Hollis Brookline and the outstanding leadership of Band Director Mr. Dave Muste and Choral Director Ms. Jennifer Bissonnette.

We are proud of the continued success of the U.S. FIRST Robotics Team, led by their advisor, Ms. Susan Hay, and the dedication of students and parent volunteers who give countless hours of their time, as well as the 2009 State Champion Math Team under the direction of their advisors Ms. Stacey Plummer and Ms. Sue Mooers. The Interact group was very active in community service projects this year, working with their advisor, Ms. Catherine Cray as well as the Hollis Brookline Rotary Club. Special student programs this year included Veteran's Day, academic recognition, and seasonal pep rally assemblies. Fundraising efforts were also a big part of extra-curricular activities such as holiday giving programs involving Adopt a Family and the Giving Tree, as well as can drives for the Nashua Soup Kitchen. During School Spirit week students contributed over \$2000 for charity raised through "penny wars." Throughout the year, staff pledged money to wear jeans one day each month, and funded scholarships for a number of graduating seniors. Students and staff once again took part in the Penguin Plunge, raising over \$4000 for Special Olympics.

In the athletic arena, Hollis Brookline High School continues to excel in statewide competition. Over the past year the Girl's Lacrosse team and Volleyball Team captured their respective state titles and the Girls' Soccer Team made it to the state finals for the third consecutive year. The football team had their first winning season in their short history and most of the other varsity teams participated in their respective divisional playoffs.

Communication continues to be a key component within the Hollis Brookline High School community. This year we have begun to utilize the parent portal of our student information system, allowing families online access to student

grades and attendance. we continue to offer a number of programs addressing transition issues faced by our students as they move from the middle school to the high school. High school staff collaborated with their middle school colleagues to assist Grade 8 students throughout the course selection process including an information night in the winter. Additionally, informational coffee sessions were held for parents of incoming students, a club fair for Grade 8 families in May and a “new student” orientation on the first day of school. The parent conferences held prior to the Thanksgiving break continue to be well-received.

Energy conservation has been an area that we have addressed throughout the year. Through conservation measures, oil and electrical consumption is down and use of electronic communication has cut our postage and paper usage.

The end of this past school year marked the retirements of three staff members: Ms. Kathy McGowan, Ms. Nancy Hilliard and Mr. Michael Williamson. we thank these dedicated teachers for the many years of service to our district and their impact on the lives of our children.

In closing, the Hollis Brookline High School community continues to be guided by our school’s mission and appreciates the continued support of our two communities, the Supervisory Union and School Board.

Respectfully Submitted,

Timothy J. Kelley  
Principal

**Hollis Brookline High School Mission Statement**

*We believe that our mission is to inspire lifelong learning and achievement.  
We will provide a broad range of experiences which will encourage students to strive for their maximum intellectual,  
artistic, emotional, social and physical development.  
We value the individuality of each member of the community and believe that an atmosphere of mutual trust and  
respect is essential to the educational process.*

# Hollis Brookline Middle School

## Annual Report

2009-2010

As principal of Hollis Brookline Middle School, I am both pleased and proud to submit this report to the citizens of Hollis and Brookline.

**Middle School Model.** Some parents and community members occasionally question the difference between a middle school and a junior high school. The answer is clear; school structure, academic rigor and knowledge of young adolescents. Our Teams include a certified math, science, English and social studies teacher along with a specialist and special education teacher. The Team works intimately with the same 110+ students. The teachers meet daily to discuss students, problem solve issues, plan events, coordinate assignments and integrate content when meaningful. Turning Points, Carnegie Council on Adolescent Development has been our guide. Their eight recommendations continue to be our foundation; teaming, keeping standards high and emphasizing critical thinking skills, empowering teachers to make decisions for the students they know best, focusing on health and physical education, encouraging parent involvement and increasing connections within the communities.

Last spring we celebrated the career of Mrs. Rosemary Mezzocchi as she entered retirement and welcomed Mrs. Pat Marquette as the new math teacher on Team Prescott.

**Curriculum.** At Hollis Brookline Middle School, high expectations for academic achievement are the norm; education is highly valued. Across all content areas a variety of instructional strategies are incorporated; visual, auditory and kinesthetic components as well as technology. Teachers plan real life activities/projects to create purpose. As an example, seventh grade math students have been studying volume. Their most recent assignment was to choose a food package of their choice, reduce the surface area to enable the company to save money while keeping the volume the same. Letters to specific companies needed to accompany their design. Students received many varied responses from Kraft, Trader Joe's, Target House of Flavors and more.

Last year began the introduction of our literacy initiative. Writing across all content areas became the initial focus with reading strategies in the content area following. Special recognition is given to Mr. Capraro, Mrs. Coutu and Mrs. Dufresne for their organization of a three year literacy plan. The HBMS staff has begun serious work on forming essential questions for the year as well as unit specific

Much work has been done behind the scenes in mathematics, K-12. As a result we are receiving more students potentially ready for more rigor in math. This year's 8th grade class has 6 sections of algebra, one in geometry and four pre-algebra.

**Extra Curricular.** On our very first meeting with incoming students, Mr. Secor and I stress the value of getting involved beyond the school day. After school activities vary to include art, jazz band, yearbook, recycling, drama and many fall, winter and spring sports. Drama Club itself embraces over 70 students with a fall play and spring musical, while the banners hanging in our gymnasium speak volumes of our athletic program.

Our recycling club has been newly renamed as the Trash Talkers. In a short period of time they have rekindled the commitment to recycling paper, cardboard and plastics and moved on to increase more awareness within our building. Each day at 2:00, classrooms with natural light have been asked to turn off their lights and leave them off for the remainder of the day. In addition, the Trash Talkers organized a dance where students were asked to donate gently used books. Four boxes of books were collected and delivered to the Nashua Children's Home. Monthly researched items are emailed to staff. The latest shared statistics regarding catalogs mailed to homes and how to simply stop the delivery of unwanted catalogs.

**School Climate.** HBMS encourages self discipline and character development. To support that goal an advisory program was developed several years ago and remains strong. RoCK (Reading, organization, Communication and Knowledge) is the name of our program. RoCK groups are formed with 10 students and one adult who meet daily for the first 20 minutes. This is yet another layer where student-staff relationships may develop naturally.

Four expectations provide the foundation for our environment; manage yourself, cooperate with others, respect

personal and public property and act in a healthy and legal manner. Students are held accountable for their actions. Logical consequences can result in loss of privileges.

we are proud of the mutual respect that exists between students and staff. It is felt in the hallways, observed in formal instruction and carries through to student-staff activities.

**Community Relations.** we value our relationship with local veterans. While the annual Veterans' Day Assembly has become a favorite, our relationship extends far beyond that one day. Local veterans continue to meet with 8<sup>th</sup> grade students in small groups prior to their Washington, DC trip. They share memorabilia, experiences specific to the conflict they served and answer questions posed by our young adolescents. That focused time adds to the value of our trip. Students see memorials and connect a name, face and experience.

The HBMS Parent, Teacher, Student Association provides major support for our staff and student body. Dedicated parents provide leadership by serving as officers, program chairpersons and volunteers. Some parents simply attend monthly meetings to stay current with school happenings and to give the principal requested feedback. This group is recognized for their primary focus on our adolescent population, fundraising is secondary. As a direct result of parent input the PTSA initiated two alternative fundraising efforts; Spirit Clothing and Unitedscrip Shopping Cards. Now, in our second year the program continues to grow. Whether it be chaperoning a dance, covering the office during lunch, transporting plastic bottles to the transfer station, scoring during a wrestling match, timing at a cross country meet or working in the library, our volunteers serve with care and commitment.

A newly formed relationship has begun with our senior citizens. The third Tuesday of each month seniors join our 8<sup>th</sup> grade students for lunch. Eighth grade students meet and greet our guests and help them with condiments and coffee. The significance of this lunch time together is the sharing of stories and experiences.

**Student Achievement.** while our NECAP scores demonstrate achievement far above the state average, it serves only as a snapshot in time. Other formative measures are equally valued; common assessments, teacher made tests, process writing documents, hands on dissections, chorus and band performances, art exhibits, essay contest winners and character development. we are proud of our student population and their individual growth.

**Staff.** The adult community of Hollis Brookline Middle School is unique. While each position is distinctive, each supports serving the whole child. Our paraeducators support special education by delivering services to identified students, secretaries oversee the schools procedures and operations, custodians insure a safe, clean environment, specialists give opportunities for students to explore and certified staff provide a standards based curriculum, addressing each child's academic needs.

As principal of HBMS I am proud of the education provided to all students. Mr. Stephen Secor, as Assistant Principal has fully embraced our mission and has positively touched many young adolescents in a short period of time. Without question we face challenges daily. The strength of HBMS staff continues to provide the energy, care and expertise to move forward.

Respectfully submitted,

Patricia Lewis Goyette, Principal HBMS

# Hollis Brookline High School

## Scholarships & Awards 2009

### Alan Frank Memorial Scholarship Book Award

Emily Kalenik

### American Federation of Musicians

Jenny Grossman

### Amherst Orthodontic Scientific Woman's S.

Alexander w erne

### Army Reserve n ational Scholar/Athlete Award

Alexander w erne

Danika Rencken

### Athlete Citizen Scholar Award

Kimberley Glover

Patrick McDaniel

### Austin C. Scholarship

Stephanie Billings

### BAE US First Scholarship

Adam Dickerson

### Booster Club Boys l eadership Scholarship

Donald Turner

### Booster Club Gril's l eadership Scholarship

l auren Tamposi

### Booster Club Outstanding Effort Scholarship

Kimberley Glover

Danika Rencken

Martin Perkins

Alexander w erne

### Booster Club Sportsman Scholarship

Joshua Cone-Roddy

Samara l evine

Erin Marquis

Patrick McDaniel

### Brookline Historical Society Book Award

Teagan Daly

### Brookline Women's Club

Rachel Fitzmaurice

**Cavaler of the year Award**

Brian Cormier

**Charles Zylonis Memorial Scholarship**

Vincent Bennett                      Alexander werne

**Coach k orcoulis Scholarship**

Tollan Renner

**Colonial Garden Club Scholarship**

Shelby l onglan

**Community of Caring Scholarship**

Stephanie Billings                      Tyler Booth                      w illiam Collins                      Chelsea Theriault

**DAR Good Citizens Award**

Vincent Bennett

**DECA/FBI A Scholarship**

Brian Cormier

**DelSignore Scholarship**

Jeremy Gath

**Director's Award for Band**

Matthew Casazza

**Dollars for Scholars**

Jennifer Grossman                      l aura l umbard  
Alexander werne

**Fred Waring Director's Award**

Josephine Johnson                      James Howard

**French Honor Award**

Catriona Calo                      Erin Marquis

**Hollingsworth & Vose, West Groton Employee Sch.**

Michael l oux-Turner

**Hollis Brookline Rotary Club College Scholarship**

Vincent Bennett                      Tyler Booth                      Matthew Casazza                      Ian Grant  
Rachel Fitzmaurice                      Josphine Johnson                      Sara Schmidt                      Alexander werne

**Hollis Historical Society Book Award**

Vincent Bennett

**Hollis nor'easters Snowmobile Club Scholarship**

Craig Schmalz

Tyler Booth

**Hollis Women's C.Valedictorian Award**

Teagan Daly

**Hollis Women's Club Vocational Scholarship**

Tyler Booth

**Hollis Women's Club University Scholarship**

Alexander werne

**John M. Doll Scholarship**

Philip DelSignore

**Latin Scholarship**

Erik Doty

**Laurie Harris Memorial Scholarship**

Matthew Reynolds

**Louis Armstrong Jazz Award**

Molly Furlong

**Mable Hills Memorial Scholarship**

Christianna Langley

**Nancy Archambault Ratta Scholarship**

Matthew Casazza

Josphine Johnson

Kristina Wilson

**Nashua West Rotary Interact Scholarship**

Ashley Repp

**National Merit Scholarship**

Patrick McDaniel

**National Merit Scholarship Finalists**

Laura Lombard

Allison Langley

Patrick McDaniel

Tollan Renner

Kylie Witt



**national Merit Certificate of Achievement**

Seamus Peebles

**national School Choral Award**

Catriona Calo

**new England Institute of Techonology Book Awards**

Business Management Technology - Morgan Trepaney

Electronics Engineering Technology - Ryan Hall

SMASH Competitive Mathematics Team League - Patrick McDaniel

Software Engineering Technology

Video & Radio Production Technology - Hannah Rascoe

Heating Technology - Braden Kirk

Graphics/Multimedia & web Design - Scott Lynch

Aviation Science Technology - Michael Hancock

**n H Coaches Assoc. (3 sports for 4 years)**

Kimberley Glover

Patrick McDaniel      Danika Rencken

Don Turner

Alexander werne

**n H State PTSA Scholarship**

Brian Cormier

**nicholas Jennings Memorial Scholarship**

Tyler Booth

Donald Turner

**Rhode Island School of Design**

Sara Schmidt

**Richard Maghakian Memorial Scholarship**

Jennifer l ashua

**ROTC Scholarsip**

Patrick Kennedy

**Ruth E. Wheeler Scholarship**

Allison l angley

**Salutatorian Book Award**

Kimberley Glover

**Seimens Award**

Patrick McDaniel

Gina Bergskaug

**Senior Determination Award**

Jack Smith

Andrew Doyle

**Society of Women Engineers**

Catherine Miller

Emily Kalenik

Allison Harrow

**Spanish Honor Award**

Teagan Daly

Rachel Fitzmaurice

**STEAM for youth Scholarship**

David Muse

**Student Council Scholarship**

Vincent Bennett

**Team Player of the year**

Erin Marquis

Dominic Mangano

**US Marine Corps Distinguished Athlete Award**

Patrick McDaniel

Kimberley Glover

**US Marine Corps Scholastic Excellence Award**

Teagan Daly

Alexander werne

**US Marine Corps Semper Fidelis (Music Award)**

Madeleine w hitaker

Christopher Clement

**Warren Towne Memorial Scholarship**

Samantha Kearns

**Wendy's Heisman Award**

Jenna Testa

Alexander werne

**William & I orraine Dubben Scholarship**

Katelyn Martin

**AFCEA Fellowship Award**

Daniel Michon

**n ew England United Methiodist Conference Scholarship**

Allison Harrow

## **n H Food Industry Education Foundation Scholarship**

Mark Firmani

## **DCU Memorial Scholarship**

Alexander werne

## **Tri M Honor Society**

Alex Betit  
Molly Furlong

Catriona Calo  
James Howard  
Madeleine whitaker

Matthew Casazza  
Josephine Johnson  
Kristina Wilson

Christopher Clement  
Seamus Peebles

## **national Honor Society**

Chelsey Bauer  
Brian Cormier  
Jenny Grossman  
Allison Langley  
Danika Rencken

Vincent Bennett  
Jordan Cote  
Allison Harrow  
Laura Lombard  
Sara Schmidt  
Maddie Whitaker

Caroline Booth  
Rachel Fitzmaurice  
Josephine Johnson  
Erin Marquis  
Jenna Testa  
Kristina Wilson

Joshua Con-Roddy  
Kimberley Glover  
Emily Kalenik  
Olivia Movafaghi  
Alexander werne

## **Athletic/Academic Awards**

Matthew Bonta

Joshua Cone-Roddy  
Dominic Mangano  
Tollan Renner

Brian Cormier  
Patrick McDaniel

Patrick Kennedy

Julie Coffey  
Liana Gual  
Samara Levine  
Danika Rencken

Chrissy Cornette  
Elizabeth Huberlie  
Andrea Mandragouras  
Ashley Repp  
Madeleine whitaker

Rachel Fitzmaurice  
Emily Kalenik  
Erin Marquis  
Sara Schmidt  
Alexandra Zanella

Kimberley Glover  
Anna Kelley  
Maura McCartney  
Jenna Testa



## Colleges That Accepted Hollis Brookline Graduates

American university	Keene State College	Su Ny Albany, Binghamton, Buffalo,
Anna Maria College	Lake Forest College	Geneseo, New Paltz, Plattsburgh,
Arizona State university	Lake Tahoe Community College	Stony Brook and Morrisville
Art Institute of Boston	Lakes Region Community College	Susquehanna university
Assumption College	Lassell College	Syracuse university
Bennington College	Le Cordon Bleu	Temple university
Bentley College	Lesley university	Tennessee Tech university
Berklee College of Music	Louisiana State university A&M	Texas A&M university Commerce
Boston College	Loyola Marymount university	The Catholic university of America
Boston university	Loyola university	The winchendon School
Brandeis university	Marist College	Tilton School
Bridgeton Academy	Marquette university	Trinity College
Bridgewater State College	Massachusetts College of Pharmacy	Tufts university
Brooklyn College	and Health Science	Tulane university
Broome Community College	Massachusetts Institute of Technology	university of Bridgeport
Bryant university	Massachusetts Maritime Academy	university of California/Santa Cruz
Carnegie Mellon university	McMaster university	university of Colorado/Boulder
Case western Reserve university	Mercer university	university of Connecticut
Castleton State College	Mercyhurst College	university of Delaware
Champlain College	Merrimack College	university of Hartford
Clark university	Mesa State university	university of Hartford-Hartt School
Clarkson university	Michigan Technological university	university of Maine Farmington
Clemson university	Middlesex Community College	university of Maine orono
Coastal Carolina university	Monroe Community College	university of Mary washington
Colby Sawyer College	Montana State university	union College
College of Saint Rose	Mount Holyoke College	university College
College of the Holy Cross	Murray State university	university of Akron
College of William and Mary	Nashua Community College	university of Alaska/Fairbanks
Colorado School of Mines	New England College	university of Arizona
Colorado State university	New England Culinary Institute	university of Maryland
Columbia College Chicago	New England Institute of Art	university of Maryland/College Park
Concordia university	New Hampshire Institute of Art	university of Massachusetts/Amherst
Cornell university	New Hampshire Technical Institute	university of Massachusetts/Boston
Cu Ny Brooklyn	New York university	university of Massachusetts/Lowell
Cu Ny City College	Nichols College	university of Michigan
Curry College	North Country Community College	university of Montana
Dalhousie university	Northeastern university	university of New England
Daniel Webster College	Oberlin College	university of New Hampshire
Dartmouth College	Ohio university	univ of New Hampshire, Manchester
Dean College	Ohio Wesleyan university	university of New Hampshire, TSAS
DePaul university	Oklahoma State university	university of New Haven
Dickinson College	Pace university	university of North Carolina, Charlotte
Drexel university	Peabody Conserv of Johns Hopkins univ	university of North Carolina, wilmington
Duquesne university	Pennsylvania State university	university of Oklahoma
East Carolina university	Philadelphia university	university of Pennsylvania

Eastern u niversity	Plymouth State u niversity	u niversity of Pittsburgh
Eckerd College	Pomona College	u niversity of Rhode Island
Elizabethtown College	Prescott College	u niversity of Richmond
Embry Riddle Aeronautical u niversity	Providence College	u niversity of Rochester
Emmanuel College	Purdue u niversity	u niversity of San Diego
Endicott College	Quinnipiac u niversity	u niversity of San Francisco
Fairfield Universit	Regis College	u niversity of Southern California
Fitchburg State College	Rensselaer Polytechnic Institute	u niversity of Southern Maine
Florida Atlantic u niversity	Rice u niversity	u niversity of Southern Maine, Portsmouth
Florida State u niversity	Rivier College	u niversity of Tampa
Fordham u niversity	Roanoke College	u niversity of Toronto
Franklin Pierce u niversity	Rochester Institute of Technology	u niversity of u tah
George Mason u niversity	Roger w illiams u niversity	u niversity of Vermont
George washington u niversity	Rutgers, The State u niv of New Jersey	u rsinus College
Georgetown u niversity	Saint Anselm College	u tah State u niversity
Green Mountain College	Saint Joseph's College of Maine	Vermont Technical College
Hampshire College	Saint Joseph's u niversity	Villanova u niversity
Hesser College	Saint Michael's College	Virginia Polytechnic Inst. & State u niv
Hobart & w illiam Smith Colleges	Salisbury u niversity	w agner College
Hofstra u niversity	Salve Regina u niversity	w ashington u niversity/St. l ouis
Immaculata u niversity	Santa Clara u niversity	w ellesley College
Indiana u niversity	Savannah College of Art and Design	w ells College
Indiana u niversity of Pennsylvania	School of the Art Institute of Chicago	w entworth Institute of Technology
Iowa State u niversity	School of the Museum of Fine Arts	w esleyan u niversity CT
Ithaca College	Seton Hall u niversity	w est Virginia u niversity
Jacksonville State u niversity	Simmons College	w estern New England College
Jacksonville u niversity	Skidmore College	Westfield State Colleg
James Madison u niversity	Smith College	w estminster College
Johns Hopkins u niversity	Southern New Hampshire u niversity	w heaton College
Johnson & wales College/FI	Southern Polytechnic State u niversity	w heelock College
Johnson & wales u niversity	Stonehill College	w inthrop u niversity
Johnson State College	Suffolk u niversity	w orcester Polytechnic Institute

## Directory

Emergency (Police, Fire, Ambulance) .....	911
Town Hall.....	465-2209
Town Hall Fax .....	465-3701
Animal Control Office .....	465-2303
Assessing Office .....	465-9860
Building Inspector.....	465-2514
Charter Communications.....	1-800-634-1008
Communications Center.....	465-2303
Department of Public Works .....	465-2246
Finance Department .....	465-6936
Fire Department (non-emergency).....	465-6001
Health Office .....	465-2514
Hollis Post Office .....	465-9030
Hollis Social Library.....	465-7721
Information Technology .....	465-2209
Planning Department.....	465-3446
Police (non-emergency) .....	465-7637
PSn H.....	1-800-362-7764
Recreation Department .....	465-2671
Selectmen's Office .....	465-2780
Stump Dump.....	465-2143
Tax Collector.....	465-7987
TDS Telecom.....	465-9911
Town Clerk .....	465-2064
Transfer Station.....	465-3299
Welfare Assistance.....	465-2780

*Visit the Town's Web page at [www.hollis.nh.us](http://www.hollis.nh.us)*

## Schools

Hollis Primary School.....	465-2260
Hollis Upper Elementary School .....	465-9182
Hollis Brookline Middle School .....	465-2223
Hollis Brookline High School .....	465-2269
SAU 41.....	465-7118
Hollis Brookline Superintendent's Office .....	465-7118

*Visit the Schools' Web page at [www.hollis.k12.nh.us](http://www.hollis.k12.nh.us)*

## *Recycling.....*

