
2010 ANNUAL REPORT

HOLLIS NEW HAMPSHIRE



*THE HOLLIS SOCIAL LIBRARY
1910-2010
“100 YEARS AND COUNTING”*

Town Offices and Hours

Town Hall	Main Office: 465-2209 Fax: 465-3701 Office Hours: 8AM-3PM
Assessing Office Connie Cain, Assistant to the Assessor Email: assessing@hollis.nh.us	Phone: 465-9860 Office Hours: 8AM-3PM
Building Department David Gagnon, Building Inspector/Code Enforcement Officer Email: building@hollis.nh.us Donna Lee Setaro, Building and Land Use Coordinator Email: zoning@hollis.nh.us	Phone: 465-2514 Office Hours: 8-9:30AM Inspections: 9:30AM-3PM
Finance Department Doug Smith, Temporary Finance Officer Email: finance@hollis.nh.us	Phone: 465-6936 Office Hours: 8AM-3PM
Information Technology Dawn Desaulniers, IT Specialist Email: pcsupport@hollis.nh.us	Phone: 465-2209
Planning Department Mark Fougere, Planning Consultant Email: planner@hollis.nh.us Virginia Mills, Assistant Planner Email: planning@hollis.nh.us	Phone: 465-3446 Office Hours: Tuesday 8AM-3PM Office Hours: 8AM-3PM
Selectmen's Office Troy Brown, Town Administrator Email: bos@hollis.nh.us Cathy Hoffman, Assistant Town Administrator Email: gis@hollis.nh.us Kim Dogherty, Administrative Assistant/HR Coordinator Email: calendar@hollis.nh.us	Phone: 465-2780 Office Hours: 8AM-3PM Please Call for an Appointment
Tax Collector Barbara Kowalski, Tax Collector Email: tax@hollis.nh.us	Phone: 465-7987 Office Hours: 8AM-3PM
Town Clerk's Office Nancy Jambard, Town Clerk Alison Falk, Deputy Town Clerk Email: townclerk@hollis.nh.us	Phone: 465-2064 Office Hours: Mon, Wed, Fri 8AM-1PM Monday 7-9PM 1st & 3rd Tuesday 7-9PM 1st Sat 8-11AM

Town Report compiled and edited by Cathy Hoffman

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Hollis Historical Society publication

"Where the past has been preserved. Hollis, New Hampshire/ 1879-1979"

ANNUAL REPORT
for the Town of
HOLLIS, NEW HAMPSHIRE
for the year

Two Thousand Ten



Annual Reports
of the
Officers and Committees
of the Town of
HOLLIS, NEW HAMPSHIRE
FOR THE YEAR ENDING DECEMBER 31, 2010

with Reports of the
Hollis School District
and the
Hollis/Brookline
Cooperative School District

TOWN OF HOLLIS
2011 WARRANT

Town Warrant Index

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2011 Town Warrant-Elections
THE STATE OF NEW HAMPSHIRE
LAWRENCE BARN COMMUNITY CENTER
THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 8, 2011

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Lawrence Barn Community Center at 28 Depot Road on Tuesday March 8, 2010, between the hours of 7:00 AM and 7:00 PM, to act on the following subjects:

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. To conduct other business by official ballot.**

Given under our hands and seal, this 7th day of February 2011.

Board of Selectmen, Town of Hollis

David Petry, Chairman
Frank Cadwell, Vice Chairman
Mark LeDoux
Peter Band
Vahrij Manoukian PhD

A true copy of the warrant-Attest:

Board of Selectmen, Town of Hollis

David Petry, Chairman
Frank Cadwell, Vice Chairman
Mark LeDoux
Peter Band
Vahrij Manoukian PhD

Planning Board Ballot-2011

AMENDMENTS TO THE HOLLIS ZONING ORDINANCE

***NOTE: New text is underlined.**

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IV. Enforcement and Administration, B. to read: The Code Enforcement Officer, or the Board of Selectmen's designee, shall have the duty, and is hereby authorized, to enforce the provisions of this Ordinance.

(The **purpose** of this amendment is to provide flexibility as to who can enforce the provisions of the Hollis Zoning Ordinance. The Planning Board voted unanimously to approve this amendment.)

YES ■ NO ■

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII: Definitions, STRUCTURE AND/OR BUILDING to read as follows: That which is erected or assembled using a combination of materials for occupancy or use, whether portable or affixed to the ground. This includes structures of permanent or temporary construction, plastic, fabric, and/or canvas covered frame structures, structures for agricultural uses, structures installed on skids, blocks or permanent foundations and all sheds and storage facilities. All structures will require a building permit. Structures shall not include fences, basketball and tennis courts.

(The **purpose** of this amendment is to clarify that fences, basketball and tennis courts are not considered structures and do not have to meet lot setback requirements. The Planning Board voted unanimously to approve this amendment.)

YES ■ NO ■

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX: General Provisions, Paragraph N, Number of Residential Units Which May be Constructed on a Lot, to read as follows: One single family dwelling unit, or one 2 family dwelling unit, as the case may be, may be constructed on a single lot, except under the provisions of the accessory dwelling units, ~~and~~ elderly/disabled housing, and condominium

sections of this Ordinance, where the number of dwelling units which may be permitted on a lot is determined by a Special Exception granted by the Board of Adjustment and/or approval by the Planning Board under its Site Plan Review Regulations, as required.

(The **purpose** of this amendment is to clarify that condominiums are also allowed as an exception to the number of units that can be constructed on a lot. The Planning Board voted unanimously to approve this amendment.)

YES ■ NO ■

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII: Definitions, by adding the following new definitions: Arterial Street – Arterial Streets serve to move large volumes of traffic through a town or to connect one section of town with another section. These streets include and are limited to: NH Route 111 & 111A, NH Route 130, NH Route 122, NH Route 101A, Broad Street and Depot Road. Major Collector Street – Collector streets act to feed traffic to and from local roads and arterials. Collector roads provide direct access to abutting properties and distribute it to or from arterials. South Merrimack Road is a Major Collector Street.

(The **purpose** of this amendment is to define what is meant by Arterial and Major Collector Streets, which are terms presently found in the Zoning Ordinance. A number of specific uses in the Zoning Ordinance are required to be located adjacent to these streets and there has been confusion as to what these terms mean. The Planning Board voted unanimously to approve this amendment.)

YES ■ NO ■

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Delete Section IX: General Provisions, paragraph T. Cul-De-Sac Length in its entirety.

(The **purpose** of this amendment is to remove this section from the ordinance, with the intent to insert this provision into the Subdivision Regulations. The Planning Board voted unanimously to approve this amendment.)

YES ■ NO ■

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XII: Non-conforming Uses, Structures and Lots, Paragraph B. Non-

conforming Lots, 1. by adding the following new text: A nonconforming lot which has been developed with a structure may be continued for the same use but any alteration, expansion, new construction or change shall only be permitted according to the provisions set forth in item number 3, ALTERATIONS, as described above for A. NONCONFORMING USES. Provided, however, that any alteration, expansion, new construction or change that can be accomplished in a manner that will comply with the applicable setbacks for that district, shall be permitted.

(The **purpose** of the amendment is to allow non-conforming structures to be expanded without Zoning Board of Adjustment approval, provided they adhere to applicable zoning district setbacks. The Planning Board voted unanimously to approve this amendment.)

YES ■ NO ■

AMENDMENT (7) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (7) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

a) Amend Section X. Zoning Districts, G. Residential and Agricultural District (R&A) by adding a **new** section:

- 4) Uses allowed by Conditional Use Permit
 - a. Landscape Materials Yard

b) Amend Section IX. General Provisions, by adding the following **new** Section:

U. Conditional Use Permit

1) Planning Board to Administer

Wherever a conditional use is authorized by this ordinance, the authority to administer or grant conditional use permits shall be vested in the Planning Board

2) Application and Review Procedure

An application for a conditional use shall be initiated by filing with the Planning Board for an application for a conditional use permit. The following procedures shall apply to the processing of such application:

- A. Site Plan Approval Required. A site plan application shall be submitted with any application for a Conditional Use Permit. The application and review procedure for a conditional use permit shall be made concurrently and in accordance with the Site Plan Regulations as applicable to the particular development. Standards of Review

3) Standards of Review

Following a fully noticed public hearing on the proposed use, the Planning Board may issue a conditional use permit, if it finds, based on the information and testimony submitted with respect to the application, that:

- A. The use is specifically authorized by Section X.G. as a conditional use;
- B. The development in its proposed location will comply with all requirements of the Hollis Site Plan Regulations, as well as specific conditions

established by the Planning Board. In considering the proposal, the Planning Board will consider all requirements of the Site Plan Regulations in particular (but not limited to) those set forth in Section IV.2.C,D,E, and F;

C. The use will not materially endanger the public health and safety;

D. The use will not have a substantial adverse impact on highway or pedestrian safety;

E. The use has access to a State Road;

F. Appropriate Best Management Practices shall be employed to address all processes associated with Landscape Materials Yard.

c) Amend Section XI Overlay Zoning Districts, A. Aquifer Protection Overlay Zone, paragraph 6.m. by deleting the phrase “and composting facilities”.

d) Amend Section VIII Definitions, by adding the following **new** definition: Landscape Materials Yard – A facility for the processing, storage and sale of landscaping materials including loam, landscape stone of various sizes, mulch, stumps and brush, sawdust and compost. The property on which the proposed use will operate shall be a minimum of 30 acres, consisting of one or more contiguous lots under common ownership.

(The **purpose** of the amendment is to allow for the establishment of Landscape Materials Yards in the Residential & Agricultural district, provided they adhere to specific requirements, including being located on at least a 30 acre site, obtaining a Conditional Use Permit from the Planning Board, and site plan approval. The Planning Board voted unanimously to approve this amendment.)

YES ■ NO ■

AMENDMENT (8) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (8) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX General Provisions, by adding the following **new** Section:

Determination of Density for Condominium Developments. The number of permissible dwelling units in a condominium subdivision shall be the same as that which would be applicable for a conventional subdivision of the contemplated housing type. Similarly, any buildings proposed to be built as part of a condominium development shall be required to demonstrate compliance with the building area requirements set forth herein.

(The **purpose** of the amendment is to allow non-conforming structures to be expanded without Zoning Board of Adjustment approval, provided they adhere to applicable zoning district setbacks. The Planning Board voted unanimously to approve this amendment.)

YES ■ NO ■

**2011 Town Warrant
THE STATE OF NEW HAMPSHIRE**

**Annual Meeting, Town of Hollis
Wednesday, March 9, 2011**

7:00 PM, Hollis Brookline Cooperative High School Gymnasium

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the **Lawrence Barn Community Center** on **Tuesday, March 8, 2011, between the hours of 7:00 AM and 7:00 PM**, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the **Hollis Brookline Cooperative High School Gymnasium** in said town on the next day, **Wednesday, March 9, 2011, at 7:00 PM**, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

ARTICLE 1 - Officials Reports. To hear reports of Selectmen and other Town Officers and Committees.

ARTICLE 2 - Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$20,000.00 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 3 - Employee Health Insurance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$966,531.00 to be placed in the Employee Health Insurance Expendable Trust Fund as previously established at the 2005 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 4 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$37,000.00 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 5 - Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate as these funds will be raised from fees and donations.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 - Fire and Police Radio Equipment Upgrade

To see if the Town will vote to raise and appropriate the sum of \$90,000.00 to purchase and install additional radio equipment at various locations in the town to improve radio reception on the Fire and Police Department Emergency Communications Radio System.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 7 - Establish Fire and Police Radio Equipment Capital Reserve Fund

To see if the Town will vote pursuant to RSA 35 to establish a capital reserve fund to purchase and install additional radio equipment at various locations in the town to improve radio reception on the Fire and Police Department Emergency Communications Radio System and to raise and appropriate the sum of \$30,000.00 to be placed in this fund, and further, to designate the Board of Selectmen as agents to expend from said fund. (Note: This article shall be considered as an alternative if article 6 is not approved and it is intended that this article will be withdrawn by the Board of Selectmen if article 6 is adopted.)

Recommended by Selectmen

Not Recommended by Budget Committee

ARTICLE 8 - 2011 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$8,116,932.00 which represents the operating budget of the Town for 2011, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 9 - Establish Town Forest Property

To see if the Town will vote to establish property identified on the Hollis Tax Map as Map 30, Lots 9, 10 & 11 as Town Forest to be managed by the Forest Committee under RSA 31:110. The purchase of this property from the Birches / Woodside Development, LLC was authorized pursuant to a vote at a special Town Meeting on November 20, 2002.

ARTICLE 10 - Saturday Town Meeting

To see if the Town will vote to support holding the Annual Town Meeting Budget Session (2^d meeting) as a daytime meeting on the first Saturday following Town Election Day. This is a non-binding advisory vote.

ARTICLE 11 - Future Use of Farley Building

To have a non-binding advisory vote to learn the sense of the meeting as to its preference among the options available regarding the future of the Farley Building.

Option 1 – Restore, Option 2 – Demolish, or Option 3 – Sell or lease

ARTICLE 12 - To Rescind Land Use Change Tax Allocation (by petition)


To see whether the Town will vote, pursuant to RSA 79-A:25, (IV), to rescind the action taken at the March Annual Town Meeting of 1999, in order to reduce to zero percent (0%) the portion of Land Use Change Tax Fund that is provided to the Conservation Fund. This vote shall take effect in the tax year beginning April 1, 2011.

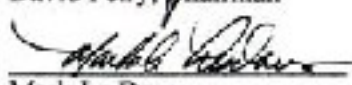
Not Recommended by Budget Committee

ARTICLE 13 - To transact any other business that may legally come before said meeting.

Given under our hands and seal this 7th day of February 2011.

Board of Selectmen, Town of Hollis



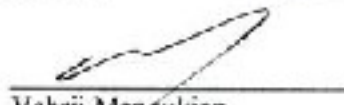
David Petry, Chairman


Mark Le Deux



Frank Cadwell


Peter Band



Vahrij Mandukian

2011- Proposed Budget of the Town of Hollis

PURPOSE OF APPROPRIATIONS	Warr. Art.# 8	2010 Approved Appropriations	2010 Actual Expenditures	SELECTMEN'S APPROPRIATIONS - 2011		BUDGET COMMITTEE'S APPROPRIATIONS - 2011	
				Recommended	Not Recommended	Recommended	Not Recommended
GENERAL GOVERNMENT							
Executive		312,597	241,156	312,130		312,130	
Election,Reg.& Vital Statistics		132,385	129,400	133,333		133,333	
Financial Administration		251,505	247,955	247,703		247,703	
Revaluation of Property							
Legal Expense		50,000	72,347	65,000		65,000	
Personnel Administration		738,721	704,218	758,505		758,505	
Planning & Zoning		107,921	108,345	106,021		106,021	
General Government Buildings		105,413	99,033	146,022		146,022	
Cemeteries		32,374	20,459	30,556		30,556	
Insurance		199,486	202,033	228,266		228,266	
Advertising & Regional Assoc.		6,475	6,475	6,475		6,475	
Information Systems		60,649	59,794	60,649		60,649	
PUBLIC SAFETY							
Police		1,200,303	1,147,293	1,196,988		1,196,988	
Fire/Ambulance		1,376,016	1,375,466	1,392,061		1,392,061	
Building Inspection		122,462	108,64	101,854		101,854	
Emergency Management		9,000	7,016	7,300		7,300	
Communications							
HIGHWAYS & STREETS							
Administration		558,467	533,406	521,834		521,834	
Highways & Streets		931,119	915,932	953,477		953,477	
Street Lighting		16,550	17,414	18,000		18,000	
SANITATION							
Solid Waste Collection		191,418	182,769	181,752		181,752	
Solid Waste Disposal		346,085	346,085	240,432		240,432	
HEALTH/WEFARE							
Administration		1,750	1,500	1,750		1,750	
Pest Control		20,044	11,239	16,044		16,044	
Health Agencies & Hosp. & Other		29,500	29,500	29,500		29,500	
Administration & Direct Assist.		10,900	5,624	10,900		10,900	
CULTURE & RECREATION							
Parks & Recreation		35,321	34,873	35,421		35,421	
Library		286,477	286,477	282,477		282,477	
Patriotic Purposes		7,500	10,746	8,500		8,500	
CONSERVATION							
Admin.& Purch. of Nat. Resources		1	0	1		1	
DEBT SERVICE							
Princ.- Long Term Bonds & Notes		650,000	650,000	650,000		650,000	
Interest-Long Term Bonds & Notes		400,477	400,477	373,980		373,980	
Int. on Tax Anticipation Notes							
Other Debt Service		1	0	1		1	
CAPITAL OUTLAY							
Land		106,000	53,098				
Machinery, Vehicles & Equipment							
Buildings		614,000	150,662				
Improvements other than Buildings		150,000	4,304				
OPERATING TRANSFERS OUT							
To Special Revenue Fund		50,000					
To Exp.Tr.Fund-except #4917							
SUBTOTAL 1		\$9,110,917	\$8,163,742	\$8,116,932		\$8,116,932	

2011- PROPOSED BUDGET OF THE TOWN OF HOLLIS - CONT'D

SPECIAL WARRANT ARTICLES

PURPOSE OF APPROPRIATIONS	Warr. Art.#	2010 Approved Appropriations	2010 Actual Expenditures	SELECTMEN'S APPROPRIATIONS - 2011		BUDGET COMMITTEE'S APPROPRIATIONS - 2011	
				Recommended	Not Recommended	Recommended	Not Recommended
Compensated Absences Expendable TF	2			20,000		20,000	
Employee Health Ins. Expendable TF	3	584,462	797,000	966,531		966,531	
Municipal Buildings & Facilities Maint. Exp TF	4			37,000		37,000	
Transfer to Special Revenue Fund	5			50,000		50,000	
Emergency Comm Radio Sys. Cap Res	7			30,000			30,000
SUBTOTAL 2 RECOMMENDED				\$1,103,531		\$1,073,531	

INDIVIDUAL WARRANT ARTICLES

PURPOSE OF APPROPRIATIONS	Warr. Art.#	2010 Approved Appropriations	2010 Actual Expenditures	SELECTMEN'S APPROPRIATIONS - 2011		BUDGET COMMITTEE'S APPROPRIATIONS - 2011	
				Recommended	Not Recommended	Recommended	Not Recommended
Fire & Police Radio Equipment Upgrade	6			90,000		90,000	
SUBTOTAL 3 RECOMMENDED				\$90,000		\$90,000	

2011-BUDGET SUMMARY

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended	\$8,116,932	\$8,116,932
SUBTOTAL 2 Special Warrant Articles Recommended	1,103,531	1,073,531
SUBTOTAL 3 "Individual" Warrant Articles Recommended	90,000	90,000
TOTAL Appropriations Recommended	\$9,310,463	\$9,280,463
Less: Amount of Estimated Revenues & Credits	2,497,337	2,497,337
Estimated Amount of Taxes to be Raised	\$6,813,126	\$6,783,126

REVENUES

SOURCE OF REVENUE	Budgeted Revenues-2010	Selectmen's Estimated Revenues-2011	Budget Comm. Estimated Revenues-2011
TAXES			
Land Use Change Taxes	30,000		
Timber Taxes	25,000	10,000	10,000
Payment in Lieu of Taxes			
Interest & Penalties on Delinquent Taxes	100,000	83,000	83,000
Excavation Tax (\$.02 cents per cu yd)	55	100	100
LICENSES, PERMITS & FEES			
Business Licenses & Permits		50	50
Motor Vehicle Permit Fees	1,500,000	1,400,000	1,400,000
Building Permits	45,000	45,000	45,000
Other Licenses, Permits & Fees	55,000	54,750	54,750
FROM FEDERAL GOVERNMENT	334,000		
FROM STATE			
Shared Revenues			
Meals & Rooms Tax Distribution	336,017	330,000	330,000
Highway Block Grant	205,174	228,175	228,175
State & Federal Forest Land Reimbursement	42	41	41
Other (Including Railroad Tax)	24	41	41
FROM OTHER GOVERNMENTS			
CHARGES FOR SERVICES			
Income from Departments	186,818	170,750	170,750
Other Charges	102,650	105,730	105,730
MISCELLANEOUS REVENUES			
Sale of Municipal Property	400		
Interest on Investments	7,000	10,500	10,500
Other		9,200	9,200
INTERFUND OPERATING TRANSFERS IN			
From Special Revenue Funds	50,000	50,000	50,000
From Capital Projects Funds			
From Capital Reserve Funds	106,000		
From Trust & Agency Funds	4,292		
OTHER FINANCING SOURCES			
Proc. from Long Term Bonds & Notes			
Fund Balance ("Surplus") to Reduce Taxes			
TOTAL ESTIMATED REVENUE & CREDITS	\$3,087,472	\$2,497,337	\$2,497,337

TOWN MEETING NOTES

Dedication

Celebrating 100 Years of the Hollis Social Library Building

This past August 24, 2010 marked the 100 year anniversary of the Hollis Social Library Building. Although the “Hollis Library” is one of the oldest libraries in New Hampshire, the building itself did not exist until its construction until 1910, when the library outgrew its space in the Hollis Congregational Church.

First opened in 1799 as a membership association and then becoming the Hollis Library Association in 1851, the “Library” was sold to the Town in 1879 for one dollar, becoming one of the first public libraries in the State of NH. Gathering the remaining original library books from the Burge residence, where they had been stored for a period of time, the Association continued to add to that collection, which was located in the Congregational Church vestry. When the Town Hall was built in 1886, the church space used as the “Selectmen’s Room,” was also utilized until that too became over-crowded. At that time, the original charter granted to the library was over 100 years old, and the Association members decided that the time had come to construct a library building to house the growing collection of books, magazines, and periodicals.

On June 14, 1909, Franklin Worcester, a Library Association member, upon raising \$13,500 for the construction of the library building, generously donated the lot of land in the center of Town for the placement of the building. The architectural firm of Magee & Rowe of Boston, Massachusetts was hired to create the plan for the building; a Library Building Committee was selected, and construction started. The Board of Library Trustees was created, and Mr. Worcester served as the first chairman of the Board of Library Trustees, which dedicated the building to the Town on August 24, 1910.

The building itself is an excellent example of the “Classical Revival” style of architecture, with an Ionic portico and the copper dome. In 1993, an addition added 4000 square feet to the building, to accommodate the growing collections, and shortly thereafter, additional services and materials begun to be offered, such as free Internet services, and programs for children and adults.

The Hollis Social Library is considered by many to be one of the best investments made by the Town. For the past hundred years, parents have brought their children to the building, to nurture an interest in learning and reading. Under the guidance of the many librarians that have worked under its roof, the Townspeople have been able to research, learn, and satisfy their intellectual curiosity on many topics and subjects. The generosity of the first Board of Trustees, who made the Library Building a reality, must be looked upon with the highest respect and appreciation for their gifts, which continue to benefit the Town of Hollis.



Postcard of Hollis Social Library Building (left) and the Hollis Congregational Church, from the south side of the Hollis Common, circa 1913.

Dedication written by Connie Cain

**In Recognition of
Nancy Jambard
30 Years of Service as Town Clerk**

Since 1980 when she was hired as the Deputy Town Clerk, Nancy Jambard has seen the Town of Hollis grow from a population of about 2,500 to one of over 7,500. Over the years the technology has changed but the basic duties of the Town Clerk have not. Vehicle registrations, marriage licenses, dog licenses, voter registration, vital statistics and Town Meeting minutes are still the primary functions of the Town Clerk. Congratulations and Thank you Nancy for your thirty years of dedication and devotion to the Town of Hollis.



NANCY JAMBARD, TOWN CLERK

PHOTO: CATHY HOFFMAN

Editor's Note

In an effort to make the Annual Town Report more user friendly, the order of the layout has been changed. This year the Planning Board Ballot of Zoning Amendments, the 2011 Town Meeting Warrant Articles, and the Proposed Budget are located at the beginning of the book and printed on green paper. Also, the font of the Zoning Amendments and the Warrant Articles has been enlarged for easier reading. A "Town Meeting Notes" page has been added after the Warrant Articles for attendees to make notations during the meeting. The intent of these changes is to make it more convenient to read and access information at Town Meeting. In addition, the Town Budget Committee Report, the Selectmen's Report, and the Town Administrator's Report, which is new this year, are located in the Department Reports section. The 2010 Town Meeting minutes are now located before the Financial Reports. Your feedback on these changes is welcome.

I would like to thank the Chairmen of the Town boards, committees and commissions, the department heads, and the administrative staff at the SAU office for their cooperation in submitting their reports on time. It made my job a lot easier.

I would also like to thank all of the Town Hall staff for their assistance. In particular, I would like to thank Connie Cain and Virginia Mills for proof-reading the report. Donna Lee Setaro, thanks for taking the time out of your busy schedule to scan documents and photos. Doug Smith, thanks for your help with the financial reports. You guys are great!

Troy Brown and Kim Dogherty, thank you for your patience and understanding during the past two months.

Respectfully,

Cathy Hoffman

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Executive Councilor, District Five

STATE OF NEW HAMPSHIRE

Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633



JOHN H. LYNCH, GOVERNOR

EXECUTIVE COUNCILORS:
CHRISTOPHER T. SURYAN

RAYMOND S. BURTON
RAYMOND J. WIECZOREK

DANIEL I. ST. HILAIRE
DAVID K. WHEELER

In 1679 King Charles 2nd ordered the territory of New Hampshire be separated from the Massachusetts Bay Colony and directed that a new government be formed. New Hampshire's Governor and Executive Council combine to form the most accountable executive branch of government in our nation. The Council's primary function has always been to ensure a check and balance on the executive powers that are granted to the Governor. Today all state business, as ordered and ordained by the Legislature, is voted in public, and no other state in the country enjoys such an open process between the Executive Branch and its citizens. The Executive Council's primary function has always been to ensure a check and balance on the executive powers that are granted to the Governor.

I was sworn into office on January 6, 2011 to represent Executive Council District Five and I am honored and humbled to accept this important position in our state government.

All receipts and expenditures of state and federal funds, budgetary transfers within the departments, and all contracts with a value of \$10,000 or more must be approved by the Executive Council. Councilors make certain all appointments to state government, whether Commissioners, Department Heads, Judges or regulatory board members, are responsible to the citizens of New Hampshire and not to special interests.

I am looking forward to serving the citizens of District Five and representing the interests of the entire state at our meetings. Please feel free to contact me anytime. I look forward to your input, concerns and suggestions on how we can continue our work of keeping New Hampshire such a beautiful place to call home. dwheeler@nh.gov or 271-3633

Respectfully Submitted,
David K. Wheeler, Executive Councilor
District Five

DISTRICT ONE

RAYMOND S. BURTON
335 RIVER ROAD
BAFF, NH 03740
TELEPHONE 767-9652

DISTRICT TWO

DANIEL I. ST. HILAIRE
49 HAMPTON STREET
CONCORD, NH 03301
TELEPHONE 226-0378

DISTRICT THREE

CHRISTOPHER T. SURYAN
71 HEALOCK COURT
NEWFELDS, NH 03104
TELEPHONE 650-1107

DISTRICT FOUR

RAYMOND J. WIECZOREK
1050 TAY STREET
MANCHESTER, NH 03104
TELEPHONE 624-1655

DISTRICT FIVE

DAVID K. WHEELER
525 MARSH ROAD
MILFORD, NH 03055
TELEPHONE 672-5082

Government Leadership and Administration

March 2010-March 2011

Elected Officials of the Town

Selectmen, Assessors, Overseers of the Poor

David Petry, Chairman, 2012

Mark Le Doux, 2013

Vahrij Manoukian, PhD, 2011

Frank Cadwell, Vice Chairman, 2011

Peter Band, 2013

Staff: Troy Brown, Town Administrator

Cathy Hoffman, Assistant Town Administrator

Kim Dogherty, Administrative Assistant/HR Coordinator

Town Clerk Nancy Jambard, 2011

Treasurer Mark Kowalski, 2012

Moderator James Belanger, 2012

Town Budget Committee (Town and Hollis School District Budgets)

Christopher Hyde, Chairman, 2013

Tom Jambard, 2012

Frank Whittemore, 2011

Peter Band, Ex-Officio, Selectmen

Susan Benz, Hollis School Board Representative

Staff: Barbara Kowalski, Finance Officer Paul Calabria (resigned)

Michael Harris, Vice Chairman, 2012

Tom Gehan, 2013

Raymond Valle, 2011

Hollis/Brookline Cooperative Budget Committee

Greg McHale, Chairman (Brookline), 2012

Raymond Valle (Hollis), 2012

Douglas Davidson (Hollis), 2011

Forrest Milkowski (Brookline), 2011

Stephen Pucci (Hollis), 2013

Darlene Mann (Hollis), 2012

James Solinas (Brookline), 2013

Library Trustees

Robert Bartis, 2012, Chairperson

Michael Dougherty, 2011

Jone Labombard, 2013

Karen Knight, 2011

Michelle Repp, 2013

Marcia Beckett, 2012

J. Howard Bigelow, resigned

Laurel Lang, 2011

Supervisors of the Checklist

Julia L. McCoy, 2012

Lydia L. Schellenberg, 2014

Laura Gargas, 2015

Trustees of the Trust Funds

F. Warren Coulter, 2013

Shelly Gillis, 2011

John C. Callahan, 2012

Trustees of the Cemeteries

Melinda Willis, Chairperson 2011

Doug Gagne, 2011

Christopher Buzzy, 2012

Staff: Kimberly Dogherty

Scott Fisher 2013

Nancy Bell, 2012

State Government

Governor	John Lynch
Executive Councilor (District 5)	David Wheeler
Senate (District 12)	Jim Luther
General Court (District 5)	Richard B. Drisko
	Carolyn M. Gargas
	James P. Belanger
	Jack B. Flanagan

Appointed Officials of the Town

Agricultural Commission

Dan Harmon, Chairperson, 2012
Stephen Jambard, 2012
Rachel Tebbetts, resigned
Mark Post, 2013
David Petry, Selectman (Alt), 2012

Cameron Hardy, resigned
Randall Clark, 2011
Chris Lalmond, 2011
Doug Gagne, (Alt), 2011

Building Code Board of Appeals

Robert Cormier, 2012
Richard Casale, 2013
Paul Armstrong, 2014

Richard Brown, 2014
Paul Hemmerich, 2014
David Gagnon, Building Inspector

Cable Advisory Committee

Bruce Harrison, Chairperson, 2012
Doug Cleveland, 2012
Staff: Troy Brown, Town Administrator

James Anderson, 2013
Mark Le Doux, Selectmen's Representative

Camera Operator

Paul Armstrong

Charitable Funds Committee

Mary Anne Smith, 2011
Debbie Shipman, 2011
Troy Brown, Town Administrator

Millie Bonati, 2011
Eleanor Whittemore, 2011

Conservation Commission

Thomas Dufresne, Chairperson, 2013
Richard Brown, 2013
Lynne Simonfy, 2012
Peter Baker (Alt), 2011
Gary Flaherty, resigned
Staff: Connie Cain

Susan Durham, Vice Chairperson, 2011
Thom Davies, 2011
Cathy Hoffman, 2011
Heather Jusseaume, Friend of the HCC
Frank Cadwell, Selectmen's Representative

Emergency Management Director

Don McCoy

Heritage Commission

David Sullivan, Chairperson, 2011
Mary Ann Wesoly, 2011
Doris Brooks Roach, 2013
Spencer Stickney, Historic District Commission Rep, 2013
Vahrij Manoukian, Selectmen's Representative
Frank Cadwell, Alt. Selectmen's Representative

M. Honi Glover, 2011
Josie MacMillan, 2013
Mara Huberlie, resigned

Highway Safety Committee

Jim Belanger, Chairperson, 2013
Mark Piekarski, 2011
Jeff Babel, Director of Public Works
Peter Band, Selectmen's Representative
Staff: Rebecca Crowther, Administrative Assistant

Donald Ryder, 2012
Russell Ux, Police Chief
Rick Towne, Fire Chief

Historic District Commission

Spencer Stickney, Chairperson, 2011
William Lavery, 2012
Dennis Gallant (Alt), 2012
Dave Gibson, resigned
Frank Cadwell, Selectmen's Representative
Staff: Donna Lee Setaro, Building and Land Use Coordinator

Jan Larmouth, 2011
Dawn Jonis, 2012
Paul Hemmerich, resigned
Cameron Hardy, resigned

Hollis Energy Committee

Christopher Heiter, Chairperson, 2011
Venu Rao, 2013
Jeff Babel, Public Works Director

Karen Cramton, 2012
Troy Brown, Town Administrator
Cathy Hoffman, Asst. Town Administrator

Land Protection Study Committee

Roger Saunders, Chairman, 2011
Peter Baker, 2011
June Litwin, 2013
Peter Proko, 2012
Katherine Drisko, 2012
Nancy Birn Struckman, resigned

Gerald Gartner, 2011
Thom Davies, 2013
David Gilmour, 2013
Paul Edmunds, 2012
Taylor Caswell, 2011
Mark Le Doux, Selectmen's Representative

Memorial Day Organizer

Jim Belanger, 2012

Nashua Regional Planning Commission

Peter Baker, 2013

Susan Durham, 2011

Old Home Days Committee (2010)

Kathy McGhee, Chairperson
Thelma Pollard
Barbara Kowalski
Delores Ballou
Stephen Luce
Mark Piekarski
Jeanne Cleveland

Donna Cormier
Martha Goodwine
Margaret Brender
Randy Forgaard
Wayne Ciarcia
George King
Honi Glover

David Sullivan
Cindy Tomar
Cyndi Gadberry
Nancy Bell
Judy Mahoney
Carolyn Madden
Peter White

Planning Board

Edwin Makepeace, Chairperson, 2013
Richard Hardy, 2012
Cathy Hoffman, 2012
David Fite (Alt), 2012
David Petry, Ex Officio, Selectman
Staff: Mark Fougere, Planning Consultant
Virginia Mills, Assistant Planner

Doug Gagne, Vice Chairman, 2011
Bill Beauregard, 2011
Doug Cleveland, 2013
Donna Cooksey (Alt), 2013

Recreation Commission

Virginia Sargent, Chairperson, 2012
Beth Zingales, 2011
Jim McCann, 2011
David Belanger (Alt), 2012
Kevin Dogherty, resigned
Tim Cardoza, resigned
Lisa Petralia, Recreation Coordinator
David Petry, Selectmen's Representative
Frank Cadwell, (Alt), Selectmen's Representative

Tim Glover, 2012
William Angevine, 2011
Kathleen Morgan (Alt), 2012
Robbin Dunn (Alt), 2013
Ken Page, resigned

Souhegan Regional Landfill District

Jeff Babel, 2013

Jeanette Schoolskey, 2012

Stormwater Management Committee

Troy Brown, Town Administrator
Cathy Hoffman, Assistant Town Administrator
David Gagnon, Building Inspector/Code Enforcement Officer
Jeff Babel, Director of Public Works
Dennis LaBombard, Engineering Consultant
Mark Fougere, Planning Consultant

Don Ryder, Citizen Representative, 2011
Virginia Mills, Assistant Planner

Town Forest Committee

Edward (Ted) Chamberlain, Chairperson, 2011
George R. Burton, 2012
Spencer Stickney, 2013

Gary Chamberlain, 2011
Craig Birch, 2012

Trails Committee

Sherry Wyskiel, Chairperson, 2012
Mary Ferguson, 2012
Art Kinsley, 2011
Tom Jeffery (Alt), 2012
S. Robert Winer, resigned

Doug Cleveland, 2013
Daniel Teveris, 2011
Amos White, 2013
Sherry Van Oss (Alt), 2011

Zoning Board of Adjustment

John Andruszkiewicz, Chairperson, 2013
Jim Belanger, 2011
Gerald Moore, 2011
Rick MacMillan (Alt), 2011
Susan Durham (Alt), 2011
S. Robert Winer, resigned
Staff: Donna Lee Setaro, Building and Land Use Coordinator
David Gagnon, Building Inspector/Code Enforcement Officer
Mark Fougere, Planning Consultant

Brian Major, Vice Chairman, 2012
Cindy Tsao, 2012
Paul Cain (Alt), 2013
Kenneth Bonn (Alt), 2013
David Gibson (Alt), 2013

Zylonis Fund Committee

Norma Woods, 2011
Frank Cadwell, Selectmen's Representative
Troy Brown, Town Administrator

Virginia Hoffman, 2011

Town Meeting Minutes-2010

Hollis Town Meeting Wednesday March 10, 2010

The meeting was reconvened at 7:00pm by Moderator James Squires at the Hollis Brookline Co-operative High School.

Kim Stanizzi sang the National Anthem. Anu Rao sang "Proud to be an American".

Recognition of all Veterans present in the hall from: World War II, Korean, Vietnam and Iraq with a standing ovation.

James Belanger presented the 16th annual citizen of the year award from the VFW to: Steve Simons. The list of his volunteerism to the Town are: 12 yrs on Co-op School Board, Hollis Social Library, Boy Scouts and Girl Scouts and working in the elementary school in many capacities.

Next was the honoring of retiring Moderator James Squires. There were members from the State Senate and the State Representatives, from Senator Judd Gregg's office, from Gov. Lynch's office and Senator Jeanne Shaheen's Office.

Thanking Cathy Hoffman and Deb Adams for the wonderful job of putting the Town Report together and out on time.

ARTICLE 1 – Motion by Vahrij Manoukian to hear reports of Selectmen and other Town Officers and Committees. Seconded by Mark LeDoux. CARRIED.

ARTICLE 2- Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of \$400,000 for renovation and structural repair work to the Town Hall Building and Clock Tower. This is a special warrant article and shall be non-lapsing pursuant to RSA32:7. (v). Seconded by Peter Band. Ballot vote requested by 5 people. Motion by Doug Davidson to move question. Seconded by Lou Tyska. CARRIED.
BALLOT VOTE: YES – 279 NO – 79 CARRIED.

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 3 – Motion by Vahrij Manoukian to see if the Town will vote to accept the Fact Finder's report for the Collective Bargaining Agreement between the Town of Hollis and the AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following appropriations for salaries and benefits over what was raised under the current agreement for the employees of the Union:

Year	Estimated Increase	Estimated Tax Impact
2009	\$ 94,828.00	\$0.07 per \$1000 assessed property value
2010	\$102,104.00	\$0.08 per \$1000 assessed property value
2011	\$162,520.00	\$0.13 per \$1000 assessed property value

And, to further, raise and appropriate the sum of \$196,932 for FY 09 and FY 10, such sum representing the additional costs attributed to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. Seconded by Mark LeDoux. Ballot voted requested by 5 voters.

Not recommended by Selectmen
Not recommended by Budget Committee

NOTE: Pursuant to RSA 273-A:12,VII, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect even after the termination date of this agreement until a new agreement is executed.

Motion by Gene Sidore to move the question. Seconded by Chris Hyde. CARRIED.

BALLOT VOTE; YES – 42 NO – 281. NOT CARRIED.

ARTICLE 7 – Motion by Vahrij Manoukian to take up ARTICLE 7: to see if the Town will vote to raise and appropriate the sum of \$106,000 for the removal of invasive weeds and other restoration efforts for Flints Pond and to authorize the withdrawal of \$106,000 from the Flint Pond Restoration Capital Reserve Fund established for this purpose in 1994. Further, to name the Board of Selectmen as agents to expend from this Capital Reserve Fund. Seconded by Peter Band.

Motion by Doug Davidson to move question. Seconded by Vahrij Manoukian. CARRIED

ARTICLE 7 – CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

Motion by Miriam Winer to restrict reconsideration of ARTICLE 2. Seconded by Chris Hyde. CARRIED

Motion by Doug Davidson to restrict reconsideration of ARTICLE 3. Seconded by Peter Band. CARRIED.

Motion by Gerry Walsh to restrict reconsideration of ARTICLE 7. Seconded by Vahrij Manoukian. CARRIED

Motion by Peter Band to adjourn the meeting at 11:40pm to 7:00pm Thursday, March 11,2010. Seconded by Mark LeDoux. CARRIED.

Hollis Town Meeting Thursday, March 11, 2010

The meeting was reconvened at 7:00pm by Acting Town Moderator James Belanger in James Squires absence.

ARTICLE 8 – (by Petition) Motion by David Petry to see if the Town will vote in accordance with RSA 35:16-a to discontinue the Flints Pond Restoration Capital Reserve Fund, created in 1994. Said fund, with accumulated interest to the date of withdrawal (approximately \$106,000), is to be transferred to the general fund. Seconded by Peter Band. CARRIED

ARTICLE 4 – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sums set forth below to be placed in the Expendable Trust Funds as previously established by Annual Town Meeting.

Compensated Absences Payable (est.2002)	\$ 20,000
Municipal Buildings and Facilities Maintenance (est.2008)	\$ 25,000
Employee Health Insurance (est. 2005)	\$800,117
Total	\$845,117

Seconded by Peter Band Ballot vote requested by 5 voters.

Motion by Chris Hyde to lower from \$20,000 to \$15,000 (comp.abs. payable) and from \$25,000 to \$10,000 (mun. bld. Fac. Main). Seconded by Miriam Winer. CARRIED.

BALLOT VOTE: as AMENDED: YES – 95 NO – 26 CARRIED AS AMENDED

Recommended by Selectmen

Not recommended by Budget Committee

ARTICLE 5 – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Old Home Day Special Revenue fund already established in 1999 for this purpose, and to authorize the Selectmen to expend up to the amount of said appropriation to defray the costs of said Old Home Day event in the ensuing year. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. Said appropriation shall be entirely offset by anticipated revenues from the Old Home Day event and none of said appropriation shall be raised by general taxation. Seconded by Peter Band. CARRIED.

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 6 – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of \$150,000 to complete the Ash Street Sidewalk Project as approved in 2008. Eighty percent (\$120,000) of the project cost will be reimbursed by the State of New Hampshire Department of Transportation under a Federal Transportation Enhancement Program grant awarded to the Town and the remaining twenty percent (\$30,000) will be funded by the Town by general taxation. This is a special warrant article and shall be non-lapsing pursuant to RSA 32:7(v). Seconded by Peter Band. CARRIED.

ARTICLE 9 – Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of \$162,562 for the purposes of paying for the cost of implementing identified measures to make the Town's buildings and infrastructure more energy efficient and, further, to authorize the Board of Selectmen to enter into an agreement or agreements with any and/or all of the municipal entities in SAU 41, (the Hollis School District, the Brookline School District, the Hollis-Brookline Cooperative School District), as well as the Town of Brookline, for the purpose of coordinating this effort to make the same as cost effective as possible, and to take any action necessary to implement the purpose of this article, said appropriation to be entirely raised, in part, from a grant from the American Recovery and Reinvestment Act Energy Efficiency and Conservation Block Grant Program, which is administered by the NH Office of Energy and Planning, and the balance to be raised by a corresponding grant from a collaborative third party such as the Public Service Company of NH or other entity providing such grants, it being understood that this appropriation and the corresponding authority to expend are contingent on the same being entirely funded from said grants, and that no amount thereof shall be raised by taxation. Seconded by David Petry.

AMENDMENT – Motion by Peter Band to raise the amount of money to \$214,000. Seconded by Venu Rao. AMENDMENT CARRIED.

ARTICLE 9 – CARRIED as AMENDED

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 10 – Motion by David Petry to see if the Town will vote in accordance with RSA 35:16-a to discontinue the following the capital reserve funds. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the general fund.

FUND	CREATED	BALANCE
Front End Loader CRF	1973	\$0.00
Grader CRF	1979	\$0.00
Tennis Courts CRF	1987	\$0.00
Communications Center CRF	2000	\$0.00
Major Public Improvements	2005	\$0.00
Seconded by Peter Band	CARRIED	

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 11 – Motion by Peter Band to see if the Town will vote to raise and appropriate the sum of \$8,190,917, which represents the operating budget of the Town for 2010, not including appropriations by special warrant articles and other appropriations voted separately. Seconded by David Petry. CARRIED.

Motion by Vahrij Manoukian to restrict reconsideration of **ARTICLE 11**. Seconded by Peter Band. CARRIED.

ARTICLE 12 – (by Petition) – Motion by Guy Finch to see if the Town will vote to approve the following resolution to be forwarded to our State Representative (s), our State Senator, the Speaker of the House, and the Senate President. Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines “marriage”. Seconded by Spencer Stickney. Motion by Miriam Winer to table the question. Seconded by Susan Flaherty.
CARRIED TO TABLE. YES – 96 NO – 62

Motion by Miriam Winer to restrict reconsideration to **ARTICLE 12**. Seconded by Gerry Bell. CARRIED.

ARTICLE 13 – (by Petition) Motion by Mark Basile to see if the New Hampshire Congressional Delegation will be instructed to pursue a new and independent investigation to address thoroughly all the evidence and unanswered questions related to the events of September 11, 2001. (The record of the vote on this article shall be transmitted by the Town of Hollis to New Hampshire’s Congressional Delegation.) Seconded by Peter Band. NOT CARRIED YES – 33 NO – 109

Motion by Peter Band to restrict reconsideration to **ARTICLES 4,5,6,8,9,and 10**. Seconded by Chris Hyde.

ARTICLE 14 – Motion by Doug Davidson to transact any other business that may legally come before said meeting. Seconded by John Anderson. None being brought forward.
CARRIED.

Motion by Thomas Jambard to adjourn the meeting at 9:25 pm. Seconded by Chris Hyde.

Adjourned at 9:25pm.
Nancy B Jambard
Hollis Town Clerk

Hollis Town Meeting-Elections Tuesday March 9, 2010

The meeting was called to order by Moderator James Squires, at 7:00am, for voting on the following subjects:

1. Choose all necessary Town Officers for the ensuing year.

Selectman – 3 yrs – Peter Band and Mark LeDoux
Budget Committee – 3 yrs – Christopher Hyde and Thomas Gehan
Moderator – 2 yrs – James Belanger
Trustee of the Trust Fund – 3 yrs – F. Warren Coulter
Library Trustee – 3 yrs – Michelle Repp and Jone Labombard
Cemetery Trustee – 3 yrs – Scott Fisher
Supervisor of the Checklist – 6 yrs – Margaret Corban

2. To conduct other business by official ballot.

Ballot Questions – Planning Board:

1. Code Enforcement Officer – Clarifying	Yes – 1325	No – 287
2. Existing Nonconforming Use	Yes – 1171	No – 477
3. Impermeable Surfaces & Bldng Coverage	Yes – 1056	No – 496
4. Wetlands Conservation Overlay Zone	Yes – 1120	No – 394
5. Public Way to Public Road	Yes – 1211	No – 423
6. Landscaping Materials Yard	Yes – 828	No – 928

A True Copy of Record – Attest:
Nancy B Jambard
Hollis Town Clerk

2010 Tax Rate Calculation

TOWN OF HOLLIS

DEPARTMENT OF REVENUE ADMINISTRATION

MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122

Town Portion

Appropriations	9,695,379			
Less: Revenues	3,087,472			
Less: Shared Revenues	0			
Add: Overlay	151,093			
War Service Credits	192,000			
Net Town Appropriation		6,951,000		
Special Adjustment		0		
Approved Town Tax Effort			6,951,000	
Municipal Tax Rate				5.60

School Portion

Net Local School Budget		10,254,934		
Regional School Apportionment		10,105,118		
Less: Adequate Education Grant		-2,041,102		
State Education Taxes		-2,925,415		
Approved School Tax Effort			15,393,535	
Local Education Tax Rate				12.4

State Education Taxes

Equalized Valuation (no utilities) x	2.19			
1,373,568,102			2,925,415	
Divide by Local Assessed Valuation				2.37
(no utilities) 1,231,913,033				
Excess State Education Taxes to be Remitted to State		0		

County Portion

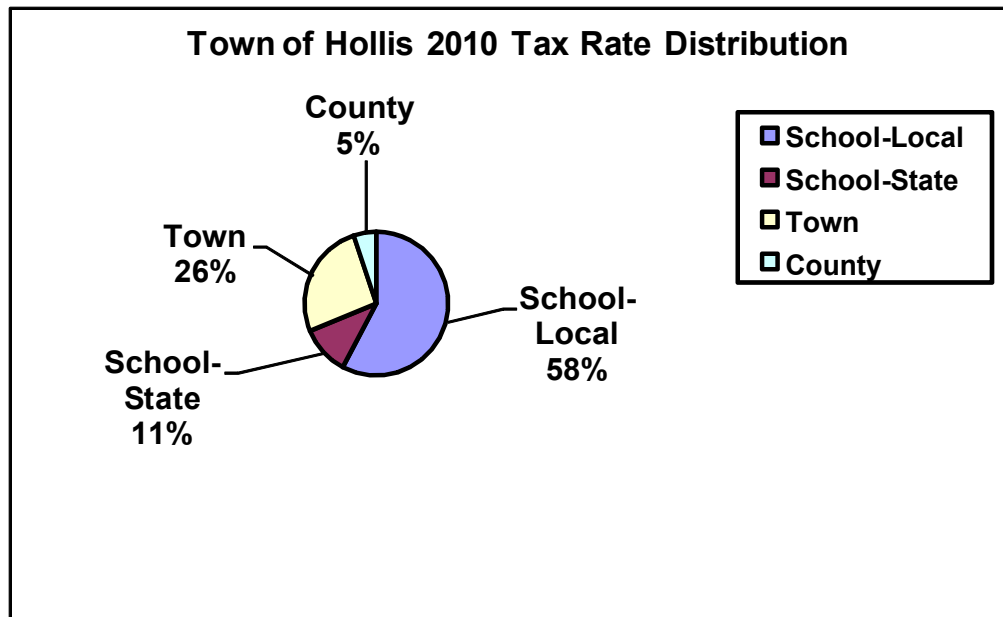
Due to County		1,365,807		
Less: Shared Revenues		0		
Approved County Tax Effort			1,365,807	
County Tax Rate				1.1
Combined Tax Rate				21.47
Total Property Taxes Assessed			26,635,757	
Less: War Service Credits			-192,000	
Add: Village District Commitment(s)			0	
Total Property Tax Commitment			26,443,757	

Proof of Rate

Net Assessed Valuation		Tax Rate	Assessment	
State Education Tax	1,235,061,210	2.37	2,925,415	
All Other Taxes	1,241,291,210	19.10	23,710,342	
			26,635,757	

2009-2010 Tax Rate Comparison

	2009 Tax Rate	2010 Tax Rate	% Increase-Decrease
School-Local	12.25	12.40	1.20%
School-State	2.38	2.37	-0.42%
Town	4.99	5.60	12.20%
County	1.12	1.10	-1.79%
Total	20.74	21.47	3.52%



2010 Town Budget
Comparative Statement Of Appropriations And Expenditures
For Year Ending December 31, 2010

<u>EXPENDITURES</u>	Budget	Expenditures	Unexpended Balance	Overdraft
GENERAL GOVERNMENT				
Executive	\$312,597	\$241,155	\$71,442	
Town Clerk/Elections & Registr.	\$132,385	\$129,400	\$2,985	
Financial Administration	\$251,505	\$247,955	\$3,550	
Legal Expenses	\$50,000	\$72,347		(\$22,347)
Employee Benefits	\$738,721	\$704,218	\$34,503	
Planning & Zoning	\$107,921	\$108,345		(\$424)
Town Buildings and Grounds	\$105,413	\$99,033	\$6,380	
Cemeteries	\$33,374	\$20,459	\$12,915	
Liability Insurance	\$199,486	\$202,033		(\$2,547)
Municipal Association	\$6,475	\$6,475		
Information Systems	\$60,649	\$59,794	\$855	
Subtotal	\$1,998,526	\$1,891,214	\$107,312	
PUBLIC SAFETY				
Police	\$1,200,303	\$1,147,293	\$53,010	
Fire & Ambulance	\$988,337	\$960,766	\$27,571	
Communications	\$395,309	\$414,700		(\$19,391)
Building & Septic Inspection	\$122,462	\$108,643	\$13,819	
Emergency Management	\$9,000	\$7,016	\$1,984	
Subtotal	\$2,715,411	\$2,638,418	\$76,993	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,595,811	\$1,449,338	\$146,473	
Street Lighting	\$16,550	\$17,414		(\$864)
Subtotal	\$1,612,361	\$1,466,752	\$145,609	
SANITATION				
Solid Waste Collection	\$191,418	\$182,769	\$8,649	
Solid Waste Disposal	\$346,085	\$346,085		
Subtotal	\$537,503	\$528,854	\$8,649	
HEALTH & WELFARE				
Admin. & Pest Control	\$21,794	\$12,739	\$9,055	
Health Agencies and Hospitals	\$29,500	\$29,500		
Direct Assistance	\$10,900	\$5,624	\$5,276	
Subtotal	\$62,194	\$47,863	\$14,331	

Town Budget, 2010 - Cont'd.
Comparative Statement Of Appropriations And Expenditures
For Year Ending December 31, 2010

<u>EXPENDITURES</u>	Budget	Expenditures	Unexpended Balance	Overdraft
CULTURE & RECREATION				
Parks and Recreation	\$35,321	\$34,873	\$448	
Library	\$286,477	\$286,477		
Patriotic Purposes	\$12,500	\$10,746	\$1,754	
Subtotal	\$334,298	\$332,096	\$2,202	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$650,000	\$650,000		
I/Long Term Bonds and Notes	\$400,477	\$400,477		
I/Short Term Notes	\$1	\$0	\$1	
Bond Issuance Costs	\$0	\$0		
Subtotal	\$1,050,478	\$1,050,477	\$1	\$0
CAPITAL OUTLAY				
Capital Projects	\$886,474	\$189,211	\$697,263	
Capital Reserves	\$584,462	\$796,999		(\$212,537)
Subtotal	\$1,470,936	\$986,210	\$484,726	
TOTAL APPROPRIATIONS	\$9,781,708	\$8,941,884	\$839,824	

Town Budget, 2010 - Cont'd
Comparative Statement Of Estimated and Actual Revenue
For Year Ending December 31, 2010

<u>REVENUES</u>	Budgeted	Actual Revenue	Budget Deficit	Budget Excess
TAXES				
Land Use Change Tax	\$30,000	\$298,110		\$268,110
Yield Tax	\$25,000	\$28,230		\$3,230
Interest and Costs	\$100,000	\$86,149	\$13,851	
Excavation Tax	\$55	\$55		
Excavation Activity Tax				
Subtotal	\$155,055	\$412,544		\$271,340
LICENSES AND PERMITS				
Motor Vehicle	\$1,500,000	\$1,444,185	\$55,815	
Building & Septic	\$45,000	\$55,781		\$10,781
Other Licenses, Permits, & Fees	\$54,750	\$60,585		\$5,835
Subtotal	\$1,599,750	\$1,560,551	\$39,199	
STATE/FEDERAL REVENUES				
Federal FEMA	\$334,000		\$334,000	
Shared Revenue				
Meals & Rooms Tax	\$336,017	\$336,017		
Highway Block Grant	\$205,174	\$210,851		\$5,677
State/Federal Grants				
Forest/Railroad Tax	\$66	\$107		\$41
Subtotal	\$875,257	\$546,975	\$328,282	
TOWN DEPARTMENTS	\$181,568	\$217,083		\$35,515
OTHER SERVICE CHARGES	\$102,650	\$102,650		
SALE OF MUNICIPAL PROP.	\$400	\$7,500		\$7,100
INTEREST INCOME	\$7,000	\$9,438		\$2,438
OTHER MISC. REVENUES	\$5,500	\$21,942		\$16,442
CAPITAL RESERVE W/D	\$106,000	\$61,840	\$44,160	
TRUST & AGENCY FUNDS	\$4,292	\$6,497		\$2,205
TOTAL REVENUES	\$3,037,472	\$2,947,020	\$90,452	

Town Clerk

JANUARY 1, 2010 through DECEMBER 31, 2010

DOG LICENSES

Received for:	
1709 Dog Licenses	\$10,981.00
47 Dog Fines @\$25.00	\$1,175.00
Total	\$12,156.00
Paid to Mark Kowalski, Treasurer	\$12,156.00

AUTOMOBILE PERMITS

Received for	
10,647 Automobile Registrations	\$1,458,945.40
Paid to Mark Kowalski, Treasurer	\$1,458,945.40

MISCELLANEOUS PERMITS

Received for 10 Marriage Licenses for State @	
\$38.00	\$380.00
Received for 29 Marriage Licenses for State @\$43.00	\$1,247.00
Received for 31 MC-DC-BC for State @\$8.00	\$248.00
Received for 66 MC-DC-BC for State @\$11.00	\$726.00
Received for 14 MC-DC-BC for State @\$5.00	\$70.00
Received for 48 MC-DC-BC for State @\$7.00	\$336.00
Received for 5 Filing Fees @\$2.00	\$10.00
Received for Boat Permits	\$4,231.99
Received for 11 Bounced Check Fines @\$25.00	\$275.00
Received for Mail-in Postage and E-Reg Postage	\$12,472.00
Received for Transportation Tax	\$9,045.00
Received for Titles, UCC, Dredge & Fill Permits, Etc.	\$33,040.00
Total	\$62,080.99
Paid to Mark Kowalski, Treasurer	\$62,080.99

Nancy B. Jambard

Hollis Town Clerk

Hollis Social Library Annual Financial Report for 2010

OPERATING ACCOUNT

(CHECKING Account)

BEGINNING BALANCE 1/01/10 **\$79,095**

INCOME:

Copier & Fax Income	837
Fines collected	13,409
Gifts	14,950
Grants	900
Town Allocations - (Quarter 1-3)*	214,856
Interest Income	78
Miscellaneous Income	350
Non Resident card purchases	107
Trust Fund Income	2,095

TOTAL INCOME **\$247,582**

EXPENSES

Books and Materials	65,210
Computers- Software, Hardware, Licenses	3,608
Copier Lease	1,817
Office Equipment And Furniture	164
Postage	548
Programs	3,350
Utilities	17,418
Wages, Salaries (Quarter 1-3)*	148,948
Book & Office Supplies	8,692
Conferences & Dues	935
Miscellaneous	0
Museum passes	675
Printing and Copying	172
Publicity and Advertising	109
Expended Gifts and Donations	14,950
Transfer to Fine Money Account	13,621
Transfer to Capital Expense Acct. (for new automation and server)	0

TOTAL EXPENSES **\$280,217**

ENDING BALANCE 12/31/10 **\$46,460**

* Does not include income and expenses for payroll not recorded in 2010. Received payment and bill after 12/31/10

Hollis Social Library - Cont'd

SAVINGS ACCOUNT

BEGINNING BALANCE 1/01/10	\$3,966
INCOME	
Trust Payments	66
Town Quarterly Payment	104
Interest Income	11
TOTAL RECEIPTS	\$181
EXPENDITURES	
Transfer to checking	0.00
Transfers to Capital Expense Account	0
TOTAL EXPENSES	\$0.00
ENDING BALANCE 12/31/10	\$4,147

CAPITAL EXPENSE*

BEGINNING BALANCE 1/01/10	\$27,300.75
(Account opened June 2009)	
INCOME	
Transfer from checking	0.00
Transfer from savings	0.00
Interest Income	118.71
TOTAL RECEIPTS	\$27,419.46
EXPENDITURES	
Library Automation & Server	15,184.00
Check book fee	
TOTAL EXPENSES	
ENDING BALANCE 12/31/10	\$12,235.46

* Established to pay for new automation and webserver not funded from operating expenses.

PEARL RIDEOUT ENDOWMENT FUND*

BEGINNING BALANCE 1/01/10	\$52,578
INCREASE/ (DECREASE) IN VALUATION	\$5,506
ENDING BALANCE 12/31/10	\$58,084

*This is an investment account D28 handled and maintained by Eldridge Investment Advisors

Respectfully Submitted,
Marcia Beckett, Treasurer

Tax Collector's Report

	DEBITS		
UNCOLLECTED TAXES- Beginning of Year	2010	Prior Levies	
		2009	2008
Property Taxes	xxxxxx	\$807,358.64	
Land Use Change	xxxxxx		
Yield Taxes	xxxxxx	767.89	
Excavation Tax	xxxxxx		
TAXES COMMITTED THIS YEAR			
Property Taxes	\$26,458,171.00		
Land Use Change	60,020.00	290,600.00	
Yield Taxes	14,474.29	1,406.95	
Excavation Tax	55.26		
OVERPAYMENT			
Property Taxes			
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	50,102.96		
Costs	3,083.50		
TOTAL DEBITS	\$26,585,907.01	\$1,100,133.48	\$0.00

Tax Collector's Report - Cont'd

CREDITS			
REMITTED TO TREASURER	2010	Prior Levies	
		2009	2008
Property Taxes	\$25,507,330.74	\$527,125.65	
Land Use Change	60,020.00	45,000.00	
Yield Taxes	14,139.17	2,174.84	
Excavation Tax	55.26		
Interest (includes lien conversion)	50,102.96		
Costs	3,083.50		
Conversion to Lien (principal only)		466,342.18	
ABATEMENTS MADE			
Property Taxes	3,618.00	59,490.81	
Land Use Change			
Yield Taxes			
Excavation Tax			
Current Levy Deeded			
UNCOLLECTED TAXES - End of Year			
Property Taxes	947,222.26		
Land Use Change			
Yield Taxes	335.12		
Excavation Tax			
TOTAL CREDITS	\$26,585,907.01	\$1,100,133.48	\$0.00

Tax Collector's Report - Cont'd

REDEMPTIONS

DEBITS			
	2009	PRIOR LEVIES	
		2008	2007
Unredeemed Liens-Beg of Year		\$159,860.40	\$51,225.57
Liens Executed During Fiscal Year	\$482,140.07		
Interest Collected After Lien	5,256.97	13,833.22	15,166.77
Costs Collected After Lien	388.00	250.00	175.00
TOTAL DEBITS	\$487,785.04	\$173,943.62	\$66,567.34
CREDITS			
REMITTED TO TREASURER	2009	PRIOR LEVIES	
		2008	2007
Redemptions	\$145,612.11	\$67,436.35	\$44,010.15
Interest Collected After Lien	5,256.97	13,833.22	15,166.77
Costs Collected After Lien	388.00	250.00	175.00
Abatements of Unredeemed Taxes	1,104.30	4,864.81	
Liens Deeded to Municipality	6,682.99	6,743.11	7,215.42
Unredeemed Liens Balance - EOY	328,740.67	80,816.13	0.00
TOTAL CREDITS	\$487,785.04	\$173,943.62	\$66,567.34

Respectfully Submitted,
Barbara C. Kowalski
Tax Collector

Treasurer's Report to the Town of Hollis

January 20, 2011

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2010 was \$8,585,668 which compares to \$7,893,350 for the year ending December 31, 2009. Interest on overnight and other short-term cash investments produced income of \$9,438.17, which compares to \$41,556.14 earned in 2009, \$117,824.56 earned in 2008, and \$200,401.48 earned in 2007.

During 2010, the Town purchased from the Tax Collector \$482,140 in delinquent taxes and accruals, up \$176,198 from \$305,942 in 2009. At December 31, 2010, the amount of unpaid taxes was \$961,096, \$328,741 and \$80,816 for the years 2010, 2009 and 2008 respectively. (See the Tax Collector's Report for specific details.)

For the seventeenth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2009	\$482,140
2008	\$305,942
2007	\$348,737
2006	\$202,679
2005	\$237,135

Delinquent Taxes outstanding for year-end 2010

	2010	2009	2008
2010	961,096	xx	xx
2009	328,741	808,127	xx
2008	80,816	159,860	891,451
2007	xx	51,226	129,384
2006	xx	xx	45,256
<hr/>			
Total	1,370,653	1,092,213	1,066,091

Respectfully Submitted,

Mark Kowalski, Treasurer

Statement Of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2010

ANNUAL MATURITIES OF OUTSTANDING DEBT

I. Open Land Purchase			
(General Obligation Bonds)		Amortization Schedule	
Issue Date:	2003		
Initial Indebtedness:	\$1,800,500		
Interest Rate:	3.70%	Year of Maturity	Maturity Amount*
		2011	\$120,000
		2012	\$120,000
		2013	\$120,000
		2014	\$120,000
		2015	\$120,000
		2016	\$120,000
		2017	\$120,000
		2018	\$115,000
		2019	\$110,000
*exclusive of interest		Balance Due at 12/31/10	\$1,065,000
II. Open Land & Cemetery Land Purchase			
(General Obligation Bonds)		Amortization Schedule	
Issue Date:	2004		
Initial Indebtedness:	\$2,973,960		
Interest Rate:	3 - 3.75%	Year of Maturity	Maturity Amount*
		2011	\$200,000
		2012	\$200,000
		2013	\$200,000
		2014	\$200,000
		2015	\$200,000
		2016	\$200,000
		2017	\$200,000
		2018	\$200,000
		2019	\$200,000
*exclusive of interest		Balance Due at 12/31/10	\$1,800,000

Statement Of Bonded Debt - Cont'd

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2010

ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

III. Open Land Purchase & Safety Renovations (HFD,HPD&DPW)			
(General Obligation Bonds)		Amortization Schedule	
Issue Date:	2005		
Initial Indebtedness:	\$8,200,000		
Interest Rate:	3.5 - 4.3%	Year of Maturity	Maturity Amount*
		2011	\$330,000
		2012	\$330,000
		2013	\$330,000
		2014	\$330,000
		2015	\$330,000
		2016	\$330,000
		2017	\$330,000
		2018	\$330,000
		2019	\$330,000
		2020	\$330,000
		2021	\$330,000
		2022	\$330,000
		2023	\$330,000
		2024	\$330,000
		2025	\$330,000
		2026	\$160,000
		2027	\$160,000
		2028	\$160,000
		2029	\$160,000
		2030	\$160,000
		2031	\$160,000
		2032	\$160,000
		2033	\$160,000
		2034	\$160,000
		2035	\$160,000
*exclusive of interest		Balance Due at 12/31/010	\$6,550,000

Police Private Details Special Revenue Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2010 and 2009

REVENUES	2010	2009
Police Detail Income	\$34,055	\$44,701
Bank Interest Income	\$22	\$65
Total Revenues	\$34,077	\$44,766
 EXPENDITURES		
Police Details	\$33,619	\$47,110
Miscellaneous	\$0	\$0
Total Expenditures	\$33,619	\$47,110
 Excess (deficiency) of Revenues over (under) Expenditures	 \$458	 (\$2,344)
 Fund Balance, January 1	 \$14,705	 \$17,049
Fund Balance, December 31	\$15,163	\$14,705

Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2010 and 2009

REVENUES	2010	2009
Proceeds from Town Forest	\$12,246	\$0
Interest Income	\$19	\$39
Total Revenues	\$12,265	\$39
 EXPENDITURES		
Current	\$1,567	\$2,600
Total Expenditures	\$1,567	\$2,600
 Excess (deficiency) of Revenues over (under) Expenditures	 \$10,697	 (\$2,561)
 Fund Balance, January 1	 \$7,053	 \$9,614
Fund Balance, December 31	\$17,750	\$7,053

Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2010 and 2009

REVENUES	2010	2009
Pool Interest Income	\$0	\$0
Bank Interest Income	\$511	\$2,066
Preferred Account Interest Income	\$0	\$0
Land Use Change Tax	\$0	\$49,273
Town Appropriation	\$0	\$0
Grants	\$0	\$0
Donations	\$0	\$0
Forest View Greenway	\$0	\$0
Total Revenues	\$511	\$51,338
EXPENDITURES		
<i>Non-Land</i>		
Supplies and Equipment	\$0	\$0
Postage	\$0	\$0
Dues and Publications	\$318	\$515
Public Notices	\$35	\$34
Seminars	\$0	\$160
Educational Materials	\$25	\$0
NHACC Annual Meeting	\$45	\$0
Maps and Mapping	\$0	\$0
Natural Resources	\$1,400	\$1,400
Signs	\$217	\$242
Other	\$9,825	\$25
<i>Land</i>		
Legal Fees	\$3,715	\$8,858
Surveys	\$0	\$0
Appraisals	\$0	-\$4,750
Studies	\$0	\$25
Land Acquisition	\$0	\$240,181
Total Expenditures	\$15,579	\$246,690
Excess (deficiency) of Revenues over (under) Expenditures	(\$15,068)	(\$195,352)
Fund Balance, January 1	\$374,586	\$569,938
Fund Balance, December 31	\$359,518	\$374,586

Old Home Day Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2010 and 2009

REVENUES	2010	2009
Town Appropriation	\$4,375	\$4,956
Donations	\$5,127	\$5,946
Vendors	\$3,770	\$3,080
Buttons for Balloon Rides	\$0	\$470
BBQ Tickets	\$4,470	\$4,197
Balloon Rides	\$500	\$0
T-Shirts	\$0	\$90
Concession Rides	\$4,212	\$1,820
Calendar 2000	\$0	\$0
Daily Interest	\$27	\$78
Sale of Merchandise	\$1,443	\$0
Silent Auction	\$4,496	\$5,035
Sponsorship	\$300	\$0
Candy Bars	\$0	\$7,564
Afghans	\$120	\$1,200
Cookbooks/Teddy Bears	\$135	\$320
Parade	\$150	\$0
Miscellaneous	\$515	\$373
Total Revenues	\$29,640	\$35,128
EXPENDITURES		
T-Shirts	\$1,645	\$0
Printing	\$584	\$1,025
Postage	\$687	\$487
Signs/Banners	\$290	\$0
Chicken Barbeque	\$2,299	\$4,153
Entertainment (Music)	\$275	\$0
Fireworks	\$5,000	\$10,000
Rentals	\$5,240	\$3,037
Sound System	\$2,245	\$2,145
Police Details	\$2,659	\$3,240
DPW Hours	\$1,716	\$1,716
Entertainment (Performers)	\$550	\$1,300
Silent Auction	\$30	\$0
Parade	\$1,325	\$1,150

Old Home Day Special Revenue Fund - Cont'd

EXPENDITURES-cont.	2010	2009
Demonstrators	\$875	\$450
Tote Bag	\$429	\$0
Flying Folding Disk	\$358	\$0
Tick Remover	\$685	\$0
Beach Tote	\$493	\$0
T-Shirts Long Sleeve	\$690	\$0
Sweatshirts	\$792	\$0
Pet Parade	\$128	\$0
Dance	\$300	\$0
Miscellaneous	\$935	\$3,380
Total Expenditures	\$30,228	\$32,083
Excess (deficiency) of Revenues		
over (under) Expenditures	(\$588)	\$3,046
Fund Balance, January 1	\$19,955	\$16,909
Fund Balance, December 31	\$19,367	\$19,955

Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2010 and 2009

REVENUES	2010	2009
Trust Income	\$2,561	\$3,065
Bank Interest Income	\$3	\$10
Total Revenues	\$2,564	\$3,075
EXPENDITURES		
Bank Fees	\$0	\$0
Airfare to Lithuania	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$2,000	\$3,000
Miscellaneous	\$0	\$0
Total Expenditures	\$2,000	\$3,000
Excess (deficiency) of Revenues		
over (under) Expenditures	\$564	\$75
Fund Balance, January 1	\$2,304	\$2,229
Fund Balance, December 31	\$2,868	\$2,304

Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2010 and 2009

REVENUES	2010	2009
Town Appropriation	\$0	\$0
Donations	\$0	\$0
Interest Earned	\$17	\$36
Basketball Travel K-6	\$1,685	\$4,673
Little League	\$2,395	\$3,190
Softball	\$7,679	\$5,300
Basketball 7-9	\$6,505	\$2,995
Tennis Camp	\$0	\$833
Soccer Camp	\$0	\$0
Field & Facilities Use	-\$7,765	\$6,330
Volleyball	\$5	\$0
Drama	\$7,240	\$4,590
Field Use (Vendors)	\$985	\$0
FIDO Art Program	-\$8,675	\$2,505
Lawrence Barn	\$0	\$290
Improv Theatre	\$0	\$0
Fine Arts Festival	\$4,835	\$5,490
Basketball Travel 3-6	\$778	\$5,726
Sticks-n-Stons	-\$615	\$615
Basketball 10-12	\$915	\$2,150
Dance	\$0	\$340
Little League-Rookie	\$595	\$0
Spring/Summer P/U B-Ball	\$175	\$0
Total Revenues	\$16,754	\$45,064
EXPENDITURES		
Part Time Director	-\$510	\$0
Mileage Reimbursement	\$0	\$0
Volleyball	\$0	\$0
Babe Ruth	-\$2,630	\$0
Swimming	\$0	\$0
Soccer Camp	\$0	\$0
Softball	\$5,569	\$7,139
Tennis Camp	-\$404	\$1,207
Basketball	\$5,532	\$10,767
Little League	\$2,918	\$2,229
Fine Arts Festival	\$2,266	\$5,353
Drama	\$7,060	\$4,775
Ball Field Lights	-\$2,246	\$1,287
Awards	\$0	\$0
Portable Toilets	-\$136	\$0
Fields	-\$7,386	\$2,949

Recreation Revolving Fund-Cont'd

EXPENDITURES-cont.	2010	2009
New Programs	-\$4,080	\$2,700
Skate Board Park	\$0	\$0
Lawrence Barn	-\$570	\$0
Dance	-\$260	\$600
Basketball Travel 3-6	\$4,208	\$1,467
Basketball 7-9	\$8,371	\$0
Basketball 10-12	\$1,831	\$575
Little League-Rookie	\$595	\$0
Spring/Summer P/U B-Ball	\$22	\$0
Miscellaneous	-\$87	\$69
Total Expenditures	\$20,063	\$41,117
Excess (deficiency) of Revenues over (under) Expenditures	(\$3,309)	\$3,947
Fund Balance, January 1	\$15,262	\$11,315
Fund Balance, December 31	\$11,953	\$15,262

Heritage Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2010 and 2009

REVENUES	2010	2009
Donations	\$50	\$582
Interest Income	\$13	\$94
Town Appropriation	\$0	\$0
Proceeds from Old Home Day	\$0	\$0
Grants	\$0	\$15,055
Total Revenues	\$63	\$15,731
 EXPENDITURES		
Trailer Purchase	\$0	\$0
Public Awareness	\$9	\$0
Supplies	\$0	\$9,007
Conference & Seminars	\$0	\$0
OHD Registration	\$0	\$210
Dues & Publications	\$0	\$4,313
Equipment	\$0	\$59
Miscellaneous Lawrence Barn	\$6,674	\$7,430
Miscellaneous	\$2,083	\$0
Total Expenditures	\$8,766	\$21,019
 Excess (deficiency) of Revenues over (under) Expenditures	 ((\$8,703)	 -\$5,289
 Fund Balance, January 1	 \$13,408	 \$18,696
Fund Balance, December 31	\$4,705	\$13,408

Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2010 and 2009

REVENUES	2010	2009
Insurance Billing	\$151,108	\$157,826
Interest Income	\$431	\$1,183
Trust Income	\$843	\$1,010
Total Revenues	\$152,382	\$160,019
EXPENDITURES		
Ambulance Purchase	\$0	\$0
Ambulance expendable supplies	\$86,327	\$28,214
Ambulance training	\$1,944	\$3,656
Ambulance Services	\$6,912	\$54,777
Comstar Billing Fees	\$10,517	\$11,088
Total Expenditures	\$105,700	\$97,735
Excess (deficiency) of Revenues over (under) Expenditures	\$46,681	\$62,284
Fund Balance, January 1	\$302,717	\$240,433
Fund Balance, December 31	\$349,399	\$302,717

Charles J. Nichols Fund

Financial Report, 2010

The present membership on the Governing Committee of the Nichols Fund, established in 1985 and amended May 10, 1989, consists of: Steve Luce, Garden Club; Lisa Petralia, Hollis Rec.; Shirley Cohen, Beaver Brook Association; Richard R. Husk, Charles J. Nichols Fund; Cheryl Beaudry, Representative at Large and David Petry, Selectman.

MONEY MARKET ACCOUNT

Beginning Balance 12/31/09	\$23,543.45
Receipts:	
Interest Earned	\$29.33
Trust Fund income-Town of Hollis	\$7,376.25
Private Contribution	\$1,000.00
Total:	\$31,949.03
Payments:	
Dutton's Lawn Care	\$14,550.00
 Ending Balance 12/31/10	 \$17,399.03

Town Of Hollis And Hollis Nichols Fund Income Payments

NAME OF FUND	ADJUSTED BALANCE 12/31/2009	INCOME PERCENTAGE FOR 2010	INCOME PAYMENT 4/2/2010	INCOME PAYMENT 7/2/2010	INCOME PAYMENT 10/4/2010	INCOME PAYMENT 1/3/2011	TOTAL FOR YEAR 2010
HIGH SCHOOL	148,514.19	43.85%	1,408.39	1,935.83	1,428.59	1,091.74	5,864.55
R E WHEELER	27,673.56	8.17%	262.43	360.72	266.20	203.43	1,092.78
SCHOOL SYSTEMS	4,990.14	1.47%	47.32	65.04	48.00	36.68	197.04
LIBRARY	63,266.64	18.68%	599.97	824.66	608.58	465.08	2,498.29
C ZYLONIS-LITHUANIAN	64,933.81	19.17%	615.78	846.39	624.62	477.33	2,564.12
WELFARE	5,423.01	1.60%	51.43	70.69	52.17	39.86	214.15
RECREATION FUNDS	2,477.44	0.73%	23.49	32.29	23.83	18.21	97.82
AMBULANCE FUND	21,386.93	6.32%	202.82	278.77	205.73	157.22	844.54
SUB TOTAL	338,665.72	100.00%	3,211.63	4,414.39	3,257.72	2,489.55	13,373.29
GENERAL CEMETERY	184,081.55	0.00%	0.00	0.00	0.00	0.00	0.00
VIOLA BROCKLEBANK-CEMETERY	5,571.27	0.00%	0.00	0.00	0.00	0.00	0.00
SUB TOTAL	528,318.54	100.00%	3,211.63	4,414.39	3,257.72	2,489.55	13,373.29
JANE BALLARD MEMORIAL FUND							
TRANSFER	66,225.55	0.00%	0.00	0.00	0.00	0.00	0.00
TOTALS	594,544.09	100.00%	3,211.63	4,414.39	3,257.72	2,489.55	13,373.29
NICHOLS FUND TRANSFER		25.00%	0.00	0.00	0.00	0.00	0.00
NICHOLS FUND DISBURSEMENT		75.00%	1,540.69	2,553.47	1,538.31	1,892.56	7,525.03

Trust Funds, Trustees Report (MS-9)

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	ADDITIONS/ NEW FUNDS CREATED	PRINCIPAL		BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	INCOME EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR BALANCE
							CASH GAINS OR (LOSSES)	WITHDRAWALS										
COMMON TRUST FUND																		
HIGH SCHOOL FUNDS																		
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	5.4%	31,506.43		119.55		31,626.38	(317.37)	5.4%	1,233.25	(1,172.33)	(196.44)	(455.90)	31,171.39	33,559.47	38,758.80
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.68%	3,902.73		14.36		3,917.88	(39.40)	0.68%	152.75	(145.77)	(24.29)	(56.11)	3,866.47	4,185.65	4,485.35
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.32%	1,833.77		6.38		1,849.95	(18.25)	0.32%	71.77	(68.21)	(11.42)	(26.57)	1,813.38	1,958.62	2,227.89
1916	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	0.32%	1,833.77		6.38		1,849.95	(18.25)	0.32%	71.77	(68.21)	(11.42)	(26.57)	1,813.38	1,958.62	2,227.89
1917	SARAH A CUTTER	HIGH SCHOOL	COMMON TR	14.67%	84,771.13		322.73		85,093.91	(855.43)	14.67%	3,317.97	(3,151.57)	(527.70)	(1,218.50)	83,874.40	90,265.16	104,377.33
1932	CLARA C CUTTER	HIGH SCHOOL	COMMON TR	0.29%	1,650.74		6.38		1,657.33	(16.49)	0.29%	64.61	(61.40)	(10.28)	(23.76)	1,632.27	1,757.73	2,023.53
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.71%	9,899.23		37.49		9,936.62	(99.40)	1.71%	387.46	(368.23)	(61.62)	(142.28)	9,796.64	10,540.79	12,188.76
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.14%	6,602.97		25.44		6,628.11	(66.33)	1.14%	258.44	(245.51)	(41.00)	(94.90)	6,531.21	7,039.91	8,101.13
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.14%	6,602.97		25.44		6,628.11	(66.33)	1.14%	258.44	(245.51)	(41.00)	(94.90)	6,531.21	7,039.91	8,101.13
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.29%	1,424.33		5.42		1,429.40	(14.53)	0.29%	55.75	(52.86)	(8.70)	(20.45)	1,403.26	1,516.69	1,743.82
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.50%	25,989.23		98.44		26,088.54	(268.88)	4.50%	1,017.23	(1,028.70)	(161.78)	(431.14)	26,658.81	27,653.56	32,060.08
1988	JANE BALLARD MEMORIAL	ARTIST PROGRAM	COMMON TR	10.26%	59,289.33		275.52		59,515.04	(536.16)	10.26%	2,320.61	(2,320.61)	(0.00)	(0.00)	59,289.33	63,118.83	73,001.94
	TOTAL HIGH SCHOOL FUNDS				235,306.79	0.00	895.33		236,202.51	(4,043.30)		9,209.99	(9,209.99)	(1,464.79)	(5,173.73)	241,383.33	250,536.90	289,799.29
SCHOOL SYSTEM FUNDS																		
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.44%	2,520.50		9.40		2,530.10	(25.23)	0.44%	98.65	(93.75)	(15.89)	(36.20)	2,498.89	2,685.85	3,103.45
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.44%	2,520.50		9.40		2,530.10	(25.23)	0.44%	98.65	(93.75)	(15.89)	(36.20)	2,498.89	2,685.85	3,103.45
	TOTAL SCHOOL STEM FUNDS				5,041.00	0.00	19.99		5,060.19	(50.86)		197.31	(187.50)	(31.88)	(72.43)	4,987.76	5,367.70	6,206.90
LIBRARY FUNDS																		
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.16%	916.79		3.49		920.28	(9.40)	0.16%	35.88	(34.10)	(5.71)	(13.17)	901.12	976.21	1,118.83
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.90%	16,742.46		63.74		16,806.88	(168.37)	2.90%	655.31	(622.78)	(104.22)	(240.60)	16,566.72	17,827.72	20,654.93
1918	CHARLES M STRATON	HOLLIS LIBRARY	COMMON TR	0.06%	3,302.23		1.36		3,311.47	(3.35)	0.06%	129.92	(122.81)	(23.80)	(47.60)	3,280.71	3,516.62	4,065.99
1921	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.21%	1,194.23		4.55		1,198.77	(12.45)	0.21%	46.74	(44.42)	(7.43)	(17.16)	1,181.61	1,274.62	1,470.42
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	528.23		2.01		530.26	(5.30)	0.09%	20.68	(19.55)	(3.29)	(7.62)	525.64	562.48	650.42
1932	CLARA C CUTTER	HOLLIS LIBRARY	COMMON TR	0.29%	1,650.80		6.38		1,657.88	(16.49)	0.29%	64.61	(61.41)	(10.28)	(23.76)	1,633.33	1,757.79	2,023.60
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.29%	1,650.80		6.38		1,657.88	(16.49)	0.29%	64.61	(61.41)	(10.28)	(23.76)	1,633.33	1,757.79	2,023.60
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.71%	9,899.23		37.49		9,936.63	(99.50)	1.71%	387.46	(368.23)	(61.62)	(142.28)	9,796.64	10,540.80	12,188.77
1950	RUTH L GOODWIN	HOLLIS LIBRARY	COMMON TR	0.29%	1,650.74		6.38		1,657.96	(16.49)	0.29%	64.61	(61.40)	(10.28)	(23.76)	1,633.31	1,757.77	2,023.58
1953	SILAS S SPALLING	HOLLIS LIBRARY	COMMON TR	0.17%	990.53		3.77		994.28	(10.00)	0.17%	38.77	(36.84)	(6.27)	(14.55)	988.04	1,054.71	1,219.60
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.57%	3,301.53		12.57		3,314.10	(33.43)	0.57%	129.22	(122.81)	(20.55)	(47.45)	3,280.65	3,535.50	4,085.12
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.14%	6,602.97		25.43		6,626.22	(66.41)	1.14%	258.37	(245.54)	(41.09)	(94.88)	6,531.34	7,038.90	8,177.81
1963	ETNA F FLAGG	HOLLIS LIBRARY	COMMON TR	0.28%	1,642.40		6.35		1,648.36	(16.40)	0.28%	64.28	(61.39)	(10.22)	(23.63)	1,623.03	1,736.85	2,022.26
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.29%	1,424.33		5.42		1,429.99	(14.45)	0.29%	55.75	(52.88)	(8.71)	(20.45)	1,403.35	1,516.68	1,743.80
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.12%	667.83		2.44		670.36	(6.13)	0.12%	26.14	(24.34)	(4.60)	(9.57)	660.79	711.10	812.28
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.43%	2,925.68		9.88		2,962.51	(28.93)	0.43%	101.39	(96.53)	(16.60)	(37.30)	2,868.20	3,145.95	3,618.95
1987	N & L CONNORS	HOLLIS LIBRARY	COMMON TR	2.10%	12,124.58		46.36		12,170.53	(122.40)	2.10%	474.56	(451.00)	(75.88)	(174.26)	11,998.50	12,913.38	14,928.81
1980	CHARLES X LONIS	LITHUANIAN	COMMON TR	11.35%	65,898.83		249.71		66,448.40	(662.40)	11.35%	2,562.44	(2,440.00)	(608.40)	(942.93)	64,906.65	69,847.08	80,747.07
	TOTAL LIBRARY FUNDS				179,507.53	0.00	493.14		180,000.57	(1,307.37)		5,683.97	(5,487.53)	(806.93)	(1,867.64)	178,133.93	192,901.85	220,400.44
CEMETERY FUNDS																		
VARIOUS	COMMON CEMETERY FUNDS	CEMETERY FUNDS	COMMON TR	29.95%	173,048.39	4,500.00	658.41		178,207.99	8,674.42	29.95%	6,773.38	(6,000)	(1,077.23)	14,378.46	192,577.66	218,551.34	
1973	VIOLA BROCKLEBANK	EAST CEMETERY	COMMON TR	0.89%	5,171.20		19.49		5,190.89	(248.23)	0.89%	202.40	(192.38)	(2.40)	(47.60)	5,000.33	5,508.35	6,377.22
	TOTAL CEMETERY FUNDS				178,219.59	4,500.00	678.49		183,398.88	8,922.75		6,975.58	(6,000)	(1,109.42)	14,788.90	198,186.99	224,938.56	
PUBLIC WELFARE FUNDS																		
1906	JESSIE RIDGOUT	PUBLIC WELFARE	COMMON TR	0.32%	1,846.99		7.13		1,854.02	(18.43)	0.32%	72.29	(68.71)	(11.80)	(26.55)	1,824.47	1,966.69	2,274.17
1934	DELLA M SMITH	PUBLIC WELFARE	COMMON TR	0.06%	330.23		1.26		331.97	(33.50)	0.06%	12.92	(12.38)	(2.90)	(47.60)	328.71	351.62	406.59
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.57%	3,301.53		12.57		3,313.85	(33.39)	0.57%	129.21	(122.80)	(20.55)	(47.44)	3,280.62	3,535.02	4,084.57
	TOTAL PUBLIC WELFARE FUNDS				5,478.29	0.00	20.86		5,499.14	(55.28)		214.42	(203.80)	(34.10)	(78.76)	5,420.39	5,833.33	
NICHOLS FUND																		
1984	NICHOLS FELD HORSE RING	RECREATION	COMMON TR	0.43%	2,502.23		9.53		2,511.86	(24.90)	0.43%	97.94	(93.39)	(15.88)	(35.62)	2,498.84	2,684.50	3,081.08
1998	CHARLES & DOROTHY DOW	AMBULANCE	COMMON TR	3.77%	21,773.40		82.89		21,856.40	(386.48)	3.77%	852.22	(803.57)	(135.54)	(473.47)	21,388.83	23,184.53	26,899.23
	HOLLIS AMBULANCE FUND																	
	TOTAL COMMON TRUST FUND			100.00%	577,828.93	4,500.00	2,199.83		584,528.76	11,142.07		22,616.43	(12,714.77)	(3,597.01)	17,446.72	601,975.48	612,482.60	716,909.83
1989	CHARLES J NICHOLS FUND	INDIVIDUAL	INDIVIDUAL	100.00%	202,960.48	0.00	2,993.34		203,954.32	4,603.90	100.00%	10,081.56	(7,376.25)	(1,202.99)	6,107.81	212,066.13	212,485.48	228,939.60
	TOTAL ALL FUNDS				780,789.41	4,500.00	5,193.67		790,408.08	15,747.56		32,097.99	(20,091.02)	(4,800.00)	23,554.53	814,037.61	824,968.08	945,950.43
*** Details of individual cemetery funds can be found at Town Hall																		

**Town Of Hollis, New Hampshire
Capital Reserve Account
Fiscal Year 2010**

Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL					INCOME				Principal & Income Year End	
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year		Expended During Year		Balance End Year
										%	Amount			
1994	Flint Pond Restoration	Capital Reserves	NHPDIP	106,000.00	16,000.00	0.00	(77,839.51)	44,160.49	25,712.24	242.48	0.00	25,954.72	70,115.21	
2002	Compensated Absences Payable Fund	“	“	69,696.88	0.00	0.00	0.00	69,696.88	1,180.96	148.36	0.00	1,329.32	71,026.20	
2005	Employee Health Care Expense Expendable Trust	“	“	101,375.61	584,462.00	0.00	(684,246.02)	1,591.59	0.00	215.98	(215.98)	0.00	1,591.59	
2008	Municipal Building and facilities Maintenance Expendable Trust	“	“	28,755.84	0.00	0.00	(23,930.32)	4,825.52	0.00	39.86	(39.86)	0.00	4,825.52	
2009	Municipal Transportation	“	“	5,275.00	8,310.00	0.00	(9,992.52)	3,592.48	1.98	5.50	(7.48)	0.00	3,592.48	
2008	SAU#41 Buildings Expendable Trust	“	“	33,282.00	0.00	0.00	0.00	33,282.00	139.91	69.94	0.00	209.85	33,491.85	
2008	SAU#41 School Buildings Expendable Trust	“	“	228,498.00	0.00	0.00	0.00	228,498.00	694.94	479.98	0.00	1,174.92	229,672.92	
				572,883.33	608,772.00	0.00	(796,008.37)	385,646.96	27,730.03	1,202.10	(263.32)	28,668.81	414,315.77	

Report of the Trust Funds of the Town of Hollis, NH for the Year Ending on December 31, 2010 (MS-10)

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT NAME OF BANKS, STOCKS, BONDS	***PRINCIPAL*** ADDITIONS				INCOME				GRAND TOTAL		END OF YEAR FAIR MARKET VALUE			
		PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGIN- NING YEAR	INCOME DUR- ING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR				
20,000.00	GENERAL FUND Deutsche Bank AG 5.375% 10/12/12 Federal National Mortgage Association 4.75% 12/15/10 Federal Home Loan Bank 5.25% 6/10/11 Federal Home Loan Mortgage Corp 5.125% 7/15/12 Federal National Mortgage Association 4.375% 3/15/13 Federal National Mortgage Association 5.00% 4/15/15 Federal National Mortgage Association 5.00% 3/15/16 HSBC Financial Corp 6.75% 5/15/11 JP Morgan Chase & Co. 6% 11/15/18 Wells Fargo & Co. 5% 11/15/14 Allegheny Energy Inc. AT&T Inc. Bank of America Corporation Chevron Corp Exxon Mobil Corp FPL Group Frontier Communications Corp General Electric Co. Johnson & Johnson Lockheed Martin Corp Nextera Energy Inc. Com Pricer & Gumble Co Norzon Communications Wells Fargo & Co. American Cap World Growth & Inc. C #433 American Capital World Bd Fd Cl C American Fund New World Cl C Oppenheimer Senior Floating Rate Class C PIMCO Fds Total Return Inst #35 Vanguard Wellington Fund #21 Vanguard Index TR Mid Cap Stock #859 Vanguard Index TR 500 Portfolio #40 Vanguard Intermediate Term Corp #71 Cash and Cash Equivalents	20,299.00				20,299.00	0.00	1,075.00	(1,075.00)	0.00	20,299.00	21,591.20	(96.60)	21,494.60	
0.00		19,523.18				476.82	0.00	0.00	0.00	950.00	0.00	20,787.60	(787.60)	0.00	
20,000.00		19,861.80			20,000.00		0.00	0.00	0.00	1,050.00	0.00	19,861.80	21,181.20	(760.00)	20,421.20
20,000.00		19,741.58					0.00	0.00	0.00	1,025.00	0.00	19,741.58	21,493.80	(343.20)	21,381.80
20,000.00		18,855.80					0.00	0.00	0.00	875.00	0.00	18,855.80	21,725.00	(56.60)	22,637.80
20,000.00		19,413.32					0.00	0.00	0.00	1,000.00	0.00	19,413.32	21,981.20	656.60	22,594.60
20,000.00		19,326.52					0.00	0.00	0.00	1,000.00	0.00	19,326.52	21,737.20	857.00	22,594.60
20,000.00		19,922.20					0.00	0.00	0.00	1,350.00	0.00	19,922.20	21,137.60	(703.00)	20,434.60
20,000.00		19,972.20					0.00	0.00	0.00	1,200.00	0.00	19,972.20	21,499.80	835.20	22,335.00
20,000.00		19,269.40					0.00	0.00	0.00	1,000.00	0.00	19,269.40	20,542.20	695.20	21,237.40
600.00		12,352.50					0.00	0.00	0.00	360.00	0.00	12,352.50	14,088.00	456.00	14,544.00
270.00		6,949.61					0.00	0.00	0.00	453.60	0.00	6,949.61	7,568.10	364.50	7,932.60
500.00		16,802.75					0.00	0.00	0.00	20.00	0.00	16,802.75	7,530.00	(860.00)	6,670.00
300.00		25,000.44					0.00	0.00	0.00	852.00	0.00	25,000.44	23,097.00	4,278.00	27,375.00
300.00		964.06					0.00	0.00	0.00	522.00	0.00	964.06	20,457.00	1,479.00	21,936.00
57.00		29,794.38					0.00	0.00	0.00	325.00	0.00	34,333.00	(4,538.62)	0.00	
1,200.00		440.13			4.47	(0.19)	0.00	0.00	0.00	21.38	(21.38)	435.47	118.95	554.61	0.00
230.00		7,125.00					0.00	0.00	0.00	504.00	0.00	7,125.00	18,156.00	3,792.00	21,948.00
326.00		13,885.10					0.00	0.00	0.00	485.50	0.00	13,885.10	14,814.50	(588.80)	14,225.50
326.00	4,237.50					0.00	0.00	0.00	860.64	(860.64)	4,237.50	24,564.10	(1,773.44)	22,790.66	
650.00	29,794.38					0.00	0.00	0.00	975.00	(975.00)	29,794.38	33,793.50	3,999.12	37,793.50	
240.00	13,756.78					0.00	0.00	0.00	452.49	(452.49)	13,756.78	14,551.20	888.00	15,439.20	
240.00	6,529.47					0.00	0.00	0.00	459.00	(459.00)	6,529.47	7,951.20	1,076.13	8,587.20	
800.00	28,977.04					0.00	0.00	0.00	160.00	(160.00)	28,977.04	21,592.00	3,200.00	24,792.00	
891.18	39,953.54					0.00	0.00	0.00	559.61	(559.61)	39,953.54	29,520.00	2,027.77	31,547.77	
1,203.61	20,687.86					0.00	0.00	0.00	773.92	(773.92)	21,461.78	23,087.43	1,177.35	24,264.78	
473.94	18,156.25					0.00	0.00	0.00	205.87	(205.87)	18,362.12	21,597.42	3,545.31	24,912.73	
812.25	18,141.27					0.00	0.00	0.00	115.95	(115.95)	18,257.22	22,998.16	6,299.73	29,297.89	
40.58	358.68				(13.29)	0.00	0.00	0.00	17.38	0.00	362.77	311.25	25.98	337.23	
2,257.55	21,166.03					0.00	0.00	0.00	744.99	(744.99)	23,070.49	22,507.66	1,987.35	24,494.41	
1,222.11	23,243.64					0.00	0.00	0.00	1,021.72	(1,021.72)	23,243.64	34,260.53	3,747.09	38,007.62	
1,857.44	22,221.92					0.00	0.00	0.00	395.21	(395.21)	23,425.01	30,069.24	2,655.35	37,724.59	
318.28	38,425.01					0.00	0.00	0.00	618.64	(618.64)	38,843.82	32,078.93	4,784.14	36,863.07	
2,603.13	20,973.11					0.00	0.00	0.00	1,181.27	(1,181.27)	22,731.01	23,366.32	2,476.55	25,842.87	
	24,505.94					1,963.80	0.00	6.46	662.16	2,632.42	28,792.19	3,617.63	0.00	28,792.19	
TOTAL GENERAL FUND		587,007.63	24,505.94	20,004.47	463.34	599,343.09	1,963.80	22,616.43	(21,947.81)	2,632.42	601,975.51	665,793.07	46,027.66	716,990.32	
25,000.00	NICHOLS FUND AT&T Inc. 5.8% 2/15/19 Deutsche Bank AG 5.375% 10/12/12 Federal National Mortgage Association 4.75% 12/15/10 Federal Home Loan Bank 5.125% 7/15/12 Federal Home Loan Mortgage Corp 5.125% 3/15/13 Federal National Mortgage Association 5.00% 4/15/15 HSBC Financial Corp 6.75% 5/15/11 University Texas BAB 3.987% 8/15/20 Wells Fargo & Co. 5% 11/15/14 American Capital World Bd Fd Cl C Oppenheimer Senior Floating Rate Class C Vanguard Intermediate Term Corp #71 Cash and Cash Equivalents	25,675.00				25,675.00	0.00	1,450.00	(1,450.00)	0.00	25,675.00	26,649.00	1,490.50	28,139.50	
20,000.00		20,299.00				20,299.00	0.00	1,075.00	(1,075.00)	0.00	20,299.00	21,591.20	(96.60)	21,494.60	
0.00		19,523.18			20,000.00	476.82	0.00	0.00	0.00	950.00	0.00	20,787.60	(787.60)	0.00	
20,000.00		19,741.58					0.00	0.00	0.00	1,025.00	0.00	19,741.58	21,725.00	(343.20)	21,381.80
20,000.00		18,855.80					0.00	0.00	0.00	875.00	0.00	18,855.80	21,493.80	(56.60)	22,637.80
20,000.00		19,413.32					0.00	0.00	0.00	1,000.00	0.00	19,413.32	21,981.20	656.60	22,637.80
20,000.00		19,922.20					0.00	0.00	0.00	1,350.00	0.00	19,922.20	21,137.60	(703.00)	20,434.60
20,000.00		19,972.20					0.00	0.00	0.00	1,000.00	0.00	19,972.20	21,499.80	835.20	22,335.00
20,000.00		19,269.40					0.00	0.00	0.00	1,000.00	0.00	19,269.40	20,542.20	695.20	21,237.40
0.00		12,352.50					0.00	0.00	0.00	360.00	0.00	12,352.50	14,088.00	456.00	14,544.00
0.04	20,687.87					0.00	0.00	0.00	165.99	(165.99)	20,853.86	23,087.43	(280.66)	20,573.20	
2,603.13	13,756.78					0.00	0.00	0.00	5.14	(5.14)	13,756.78	14,551.20	0.36	15,439.20	
	20,973.10					0.00	0.00	0.00	1,181.27	(1,181.27)	22,730.99	23,366.31	2,476.54	25,842.85	
	22,930.04					22,930.04	3,075.01	4.16	145.28	3,224.45	26,154.49	3,075.01	0.00	26,154.49	
TOTAL NICHOLS FUND		42,930.04	42,930.04	1,929.02	2,417.22	208,837.68	3,075.01	10,081.56	(9,932.12)	3,224.45	212,062.13	225,550.07	3,259.61	228,959.60	
GRAND TOTAL ALL FUNDS		791,498.58	67,435.98	9,299.68	2,880.56	808,180.77	5,038.81	32,697.99	(31,879.93)	5,856.87	810,437.64	891,143.14	49,287.27	945,950.32	

Inventory Of Property Owned By The Town Of Hollis

Map	Block	Lot	Location	Acres	Date Acquired	Description
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HOLLIS CONSERVATION COMMISSION - RESTRICTED USE

002	009		WORCESTER RD	10.00	1966	"Parker & Whitcher" or "Long" Meadow, Wetlands
005	020		RUNNELLS BRIDGE RD	21.06	1976	"Wright Nashua River Lot," Land-Locked Wetlands
010	002		RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	003		RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	018		RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010	034		DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013	032	001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014	070		FRENCH MILL RD	6.32	1983	Chas. Lord Land on Flint's Brook, Wetlands
014	071		WRIGHT RD	19.22	1983	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	072		RIDEOUT RD	22.00	1982	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	076		RIDEOUT RD	11.89	1981	Chas. Lord Land, Flint's Brook, Wetlands, Conserv. Restrict.
014	077		RIDEOUT RD	23.51	1979	Chas. Lord, Nashua River/Flints Brook, Conserv. Restrict.
015	001		RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015	003		RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015	015		SUMNER LN	23.24	1974	Open Space Lot. No Development Allowed per Deed
015	021	010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015	029		HANNAH DR	35.18	1993	Hannah Drive Open Space - Nashua River
015	040		HANNAH DR	4.07	1993	Hannah Drive Open Space. Includes Cul-de-sac & Fire Pond
017	022		PROCTOR HILL RD	0.75	1967	"Parkhurst" or "Charlton" Lot, Unbuildable Wetlands
017	023		PROCTOR HILL RD	3.00	1978	"Tenney Meadow" or "John Doe Lot," Wetlands
018	014		DEPOT RD	27.00	1994	"Hardy Field," Conservation Easement/Restrictions
018	015		DEPOT RD	1.60	1994	"Worcester Lot," Conservation Easement/Restrictions
019	028		BROAD ST	14.74	1974	Rideout Flint's Brook Lot, Land-Locked Wetlands
019	029		WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Land-Locked
020	017		BROAD ST	43.39	1974	"Rideout Conservation Land," Flint's Brook Wetlands
022	031		ROCKY POND RD	11.50	1998	"Worcester Upper Mill" Historic Site, Wetlands
022	032		ROCKY POND RD	8.00	1995	"Worcester Mill Pond" Historic Site, Wetlands
023	022		ROCKY POND RD	13.28	1968	"Quinton Meadow," Wetlands
023	035		ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023	055		ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands
023	056		ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026	018		PINE HILL RD	3.70	1975	"Noah Farley Meadow," Land-Locked Wetlands
026	019		PINE HILL RD	5.00	1980	"Wright-Holmberg Lot," Land-Locked
028	035		FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	006		FEDERAL HILL RD	4.50	1991	"Wheeler Homestead," Land-Locked
029	014		HAYDEN RD	49.90	1998	"Baldwin Orchard," Henry Hildreth Conservation Area.

Map	Block	Lot	Location	Acres	Date Acquired	Description
029	015		FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	016		FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	017		FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked with Conserv. Esmt.
029	026		FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029	031		HAYDEN RD	8.97	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	033		ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	035		ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031	068		NARTOFF RD	7.50	1971	"FW Moore Lot," Muddy Brook, Land-Locked Wetlands
034	016		HAYDEN RD	19.50	1986	Part of "Corey-Swett Lot," Birch Hill, Land-Locked
035	077		FEDERAL HILL RD	14.30	1998	"Horseshoe Pond," Henry Hildreth Conservation Area.
036	015		SOUTH MERRIMACK RD	36.30	2004	"Runnells-Wheeler Lot," Land-Locked
036	036		SILVER LAKE RD	21.38	2001	"Dunklee Gravel Pit," Wetlands
037	004	002	HARDY LN	1.37	1984	"Somner Lot," Conservation per Deed.
042	035		MOOAR HILL	4.00	1978	"JP Howe's Sprout Lot," Land-Locked
047	043	005	SOUTH MERRIMACK RD	21.08	2008	"Siergiewicz Family Conservation Lot," Wetlands
047	054	001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047	057	001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049	004		SOUTH MERRIMACK RD	2.43	1966	"Sanderson Lot," Land-Locked Wetlands
049	007		ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049	011		ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049	014		ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054	034		BROAD ST	0.33	1976	Hambleton, Unbuildable due to size
054	035		BROAD ST	4.00	1976	Hambleton, Wetlands
055	005		WINDING VALLEY RD	2.90	1980	Guertin, Wetlands
055	008		ROCKY POND RD	47.50	1973	Spaulding, Wetlands
055	009		ROCKY POND RD	5.00	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055	010		ROCKY POND RD	3.05	1986	Spaulding, Wetlands

Total Acreage:

800.61

Total Properties: 63

HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE

037	017		BAXTER RD	29.20	1992	"Wright Heirs Lot," Conservation Restrictions.
030	013		WHEELER RD	17.00	1992	"Dunklee Lots"
031	010		BAXTER RD	11.70	1992	"Parker Pond & Brook"
031	046		WHEELER RD	60.00	2005	"Wright-Windmill Lot"
036	026		SOUTH MERRIMACK RD	8.50	1992	"Dunklee Dam Site"
036	027		SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels.
037	005		HARDY LN	10.00	1992	"Hensel Lot"
038	001		NARTOFF RD	116.00	2006	"Gelazauskas Preserve," Conservation Restrictions.
041	010		HAYDEN RD	18.27	1990	"Dickerman-Rogers Lot," Monson Village.
041	011		HAYDEN RD	12.00	1990	"Dickerman-Worcester Bros. Lot," Monson Village.

Map	Block	Lot	Location	Acres	Date Acquired	Description
041	012		HAYDEN RD	30.75	1990	"Dickerman Lot."
041	024		SILVER LAKE RD	14.90	1990	"Dickerman - Sarah Aikens Lot"
043	067		FARLEY RD	35.60	2005	"Walker Cameron Lot South"

Total Acreage:

674.92

Total Properties: 13

Year Shown is Year voted into the Town Forest.

TOWN FACILITIES

009	068		DEPOT RD	6.41	1978	"Smith" or "Shed & Pit" Lot, Stump Dump
009	069		275 DEPOT RD	4.86	1983	"Part of Lawrence Farm" or "Kanterovich," Stump Dump
013	035		ORCHARD DR	3.26	1986	"Nichols Field," Recreation Use only.
017	013	002	10 ROCKY POND RD	6.53	2001	Transfer Station
018	013		42 DEPOT RD	12.37	1927	"Nichols Field," Rec. Use only. Lawrence Barn/Ballfields.
050	005	004	23 MAIN ST	1.64	2007	"Farley or White Building."
050	012		7 MONUMENT SQ	0.52	bef 1886	"Town Hall."
050	021	001	MONUMENT SQ	0.41	bef 1900	"Town Common."
050	024		MONUMENT SQ	0.13	bef 1900	"Ever Ready Fire House."
052	027		9 SILVER LAKE RD	2.74	1986	"Police Station."
052	036		10 GLENICE DR	2.12	1981	"Fire Station."
052	037		ASH ST	0.50	1952	"Volunteer Park."
052	050		MONUMENT SQ	1.13	1927	"Little Nichols Ball Field."
052	051		2 MONUMENT SQ	0.84	1909	"Hollis Social Library."
056	013		10 MUZZEY RD	16.06	1975	"Department of Public Works."

Total Acreage:

59.52

Total Properties: 15

CEMETERIES

013	017		MAIN ST	1.17	1822	South Cemetery
024	030		WHEELER RD	5.52	2004	"Boyd Lot," East Cemetery Expansion
024	031		WHEELER RD	5.89	1897	East Cemetery
024	036		PINE HILL RD	7.38	2004	"Boyd Lot," East Cemetery Expansion
038	058		NARTOFF RD	1.49	1769	Pine Hill Cemetery.
041	061		SILVER LAKE RD	5.37	1790	North Cemetery
052	054		MONUMENT SQ	0.81	1742	"Church Graveyard."

Total Acreage

27.63

Total Properties: 7

FIRE PONDS/CISTERNS

001	009	010	IRON WORKS LN	0.44	1999	"Nissitissit Woods," Parking & Fire Cistern
004	050	A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004	074	A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
004	077		CLINTON DR	0.37	1981	Fire Pond & Cul-de-Sac, Clinton Drive
008	034		BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013	036		ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdivision. Restrict. Use.

Map	Block	Lot	Location	Acres	Date Acquired	Description
014	099		FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022	053	A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025	040		CAMERON DR	1.48	1990	Fire Pond
025	058	009	PINE HILL RD	0.18	2001	Fire Cistern
028	029		FOREST VIEW DR	4.23	1982	Fire Pond
032	037	001	MENDELSSOHN DR	0.69	1995	Fire Pond
038	036	A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039	003	002	PINE HILL RD	0.21	2006	Fire Cistern.
042	013		MOOAR HILL RD	0.20	1986	Fire Pond
043	048		FORRENCE DR	1.93	1977	"Fire Pond and Playground Lot," Restricted Use.
044	002		FARLEY RD	1.40	1981	Fire Cistern
047	014		ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056	017		SILVER LAKE RD	3.84	1973	"Hildreth Water Hole," managed by the Fire Department.

Total Acreage:

23.80

Total Properties: 19

ROAD & OTHER PROPERTIES

008	034	001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009	029	01A	JEWETT LN	0.25	1982	"School Bus Stop" or "Jewett Lot," Unbuildable
020	048		POWERS RD	0.43	1986	"Cul-de-Sac," Unbuildable, part of Road Deed.
023	08A		DEACON LN	0.12	1993	Future Road Access
023	12A		DEACON LN	0.12	1993	Future Road Access
023	26A		ROCKY POND RD	0.11	1993	Future Road Access
025	035		CAMERON DR	0.29	1990	Future Road Access
031	021		BAXTER RD	0.72	1973	Cul-de-Sac, part of Road Deed.
035	009	00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdivision.
041	021		TODDY BROOK RD	0.00	1970	Cul-de-Sac, part of Road Deed.
042	025		SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042	039		MOOAR HILL RD	0.75	1980	Cul-de-Sac, part of Road Deed.
043	016		MARION DR	0.46	1973	Cul-de-Sac, part of Road Deed.
045	009	A	FOX DEN RD	0.02	1972	Cul-de-Sac, part of Road Deed.
046	039		ALSUN DR	0.58	1986	Cul-de-Sac, part of Road Deed.
057	005		SPRINGVALE DR	0.72	1981	Cul-de-Sac, part of Road Deed.
059	032		WINDING VALLEY RD	0.75	1986	Cul-de-Sac, part of Road Deed.
061	004	A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access

Total Acreage

6.53

Total Properties: 18

VACANT LAND WITH RESTRICTIONS or UNBUILDABLE

001	032		WORCESTER RD	4.00	1994	"Archambault Lot," Wetlands, Unbuildable per Plan.
001	009	020	IRON WORKS LN	1.86	1999	"Nissitissit Woods," Stormwater & Retention Area
002	010		WEST HOLLIS RD	5.00	1980	"Part of the Lawrence Lot," Land-Locked Wetlands
006	022		IRENE DR	3.51	2004	"Archambault Conservation Land," Land-Locked, Restricted
015	044		HANNAH DR	1.49	1984	"Playground Lot," Restricted Use.
019	023		FLINT POND DR	31.22	1980	"Flint Pond Water Lot," Restricted Use.

Map	Block	Lot	Location	Acres	Date Acquired	Description
019	041		HIDEAWAY LN	0.85	1974	"Hussey Conservation Land," Restricted Use.
020	006		SUMNER LN	2.00	1976	"Park Lot," Restricted Use.
030	009		WHEELER RD	12.01	2003	"Berry Lot," Land-Locked.
030	010		WHEELER RD	3.29	2003	"Hooper Lot," Land-Locked.
030	011		WHEELER RD	2.74	2003	"Belhuemer" or "Scot Field," Land-Locked.
035	024	001	FEDERAL HILL RD	8.67	2004	"Annabelle Johnson Preserve," Heritage Comm., Mgr.
035	063	001	PLAIN RD	41.81	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	002	SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	003	232 SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	004	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	005	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	006	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	007	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	008	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063		214 SILVER LAKE RD	103.77	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
041	019	001	TODDY BROOK RD	4.83	1997	"Howd Lot," no Buildings per Deed.
042	017		MOOAR HILL RD	1.00	1980	"Ovens Lot," no Buildings per Plan.
043	026		MARION DR	1.16	1973	"Park & Playground Lot," Restricted Use.
043	034		NEVINS RD	46.00	2003	"Glover Lot," no buildings per Deed.
045	017		LAUREL HILL RD	2.96	1971	"Playground Lot," Restricted Use.
046	050		MOOAR HILL RD	3.37	1986	"Bushmich Realty Trust Lot," Wetlands.
046	051		MOOAR HILL RD	80.00	2005	"Ludwick Siergiewicz Farm," Land-Locked.
047	041		WITCHES SPRING RD	13.60	1979	"Martin Lot," Wetlands.
049	003		SOUTH MERRIMACK RD	5.00	1979	"J. Woods" or "Martin Meadow," Land-Locked Wetlands.
050	005	002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050	005	003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
Total Acreage:				418.25	Total Properties: 32	

OPEN SPACE - RESTRICTED USE

003	014		DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008	024		BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009	004		FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015	061		HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026	029		LOUISE DR	2.38	1980	"Recreation Lot," Open Space.
032	016	010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036	008		SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038	044		FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043	050		FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
Total Acreage:				77.32	Total Properties: 9	

PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED

004	009		BLOOD RD	1.00	2004	"Gagnon Heirs," Land-Locked on State Line.
-----	-----	--	----------	------	------	--

Map	Block	Lot	Location	Acres	Date Acquired	Description
006	002		IRON WORKS LN	0.90	1978	"John Doe Lot" or "Backlot," Land-Locked.
006	009		WEST HOLLIS RD	6.83	1998	"Cardinali Heirs," Land-Locked.
008	013		22 BLACK OAK DR	3.69	2010	"Brisk Lot," no Restrictions.
016	003		ROCKY POND RD	6.92	1960	"T. A. Shattuck Lot," Land-Locked.
017	015	001	PROCTOR HILL RD	2.02	1994	"Proctor Hill Realty Lot."
019	058		HIDEAWAY LN	2.80	1987	"Hussey - Pond," Wetlands.
023	040	001	ROCKY POND RD	0.66	1996	"Tomasian Lot," Unbuildable.
027	021		LOUISE DR	0.35	2010	"Majestic Heights Lot," Land-Locked.
035	006		FEDERAL HILL RD	2.43	1993	"Rosswaag Lot," no Restrictions.
041	032		SILVER LAKE RD	2.31	1993	"Graves Lot," no Restrictions.
043	042		FARLEY RD	8.13	2004	"Gagnon Heirs," Land-Locked on Pennichuck Pond.
045	005	001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045	049		SILVER LAKE RD	8.47	1978	"John Doe" or "Cave" Lot. Land-Locked.
049	013		ROUTE 101A	0.75	2010	"Heath Lot," Land-Locked.
054	016		BROAD ST	8.00	1994	"Bowman Lot," no Restrictions.
058	018		NARTOFF RD	0.25	1988	"Sedlewicz Lot," Land-Locked Wetlands.
060	010		SILVER LAKE RD	0.25	2003	"Fern Johnson Estate," triangle at Federal Hill/Silver Lake Rds.

Total Acreage:

55.96

Total Properties: 18

VACANT LAND - NO DEED RESTRICTIONS

025	051		CRESTWOOD DR	5.94	1979	"Flint Pond Drive" no Restrictions.
043	069		FARLEY RD	4.92	2004	"Walker Cameron Lot North," no Restrictions.

Total Acreage:

10.86

Total Properties: 2

SUMMARY - ALL PROPERTIES

Total Acreage, Town Properties	679.87	Total Properties: 120
Total Acreage, Conservation Commission	800.61	Total Properties: 63
Total Acreage, Town Forest	674.92	Total Properties: 13
Total Town-Owned Acreage	2155.40	Total # of Properties: 196

OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST

003	030		BLOOD RD	36.85	2004	"William Hall Jr. Rev. Trust," Development Rights.
008	078		DOW RD	24.45	2002	"William Hall Jr. Rev. Trust," Development Rights.
013	064		DEPOT RD	18.75	2002	"William Hall Jr. Rev. Trust," Development Rights.
025	062		PINE HILL RD	40.05	2008	"Harriet Hills Farm," Dvlpmnt. Rights & Agricul. Preserv. Esmt.
038	052		PINE HILL RD	29.70	2007	"Walker - Gilman Tract 2," Development Rights & Agric. Covs.
040	001		FEDERAL HILL RD	30.00	2009	"Kerr-Bayrd Farm," Executory Interest to the Town via HCC.
041	007		FEDERAL HILL RD	85.00	1998	"Monson Village," Executory Interest to the Town via HCC.
042	073		SOUTH MERRIMACK RD	125.72	2002	"Gardner Spaulding Land," Conserv. Esmt. & Protect. Restrict.

Total Acreage:

390.52

Total Properties: 8

2010 Auditors' Report



MELANSON HEATH & COMPANY, PC

Chartered Public Accountants
Certified Public Accountants

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Portland, Maine 04101-2000
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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hollis' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2009, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis appearing on the following pages, and the supplementary information on page 35, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited

procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
May 26, 2010

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, we offer readers this narrative overview and analysis of the financial activities of the Town of Hollis for the fiscal year ended December 31, 2009.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that are essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 29,682,447 (i.e., net assets), a change of \$ 358,946 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 2,481,710, a change of \$ (228,651) in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 155,030, a change of \$ (215,179) in comparison with the prior year.

- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$ 10,065,000, a change of \$ (655,000) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years. All amounts are presented in thousands.

	<u>Governmental Activities</u>	
	<u>2009</u>	<u>2008</u>
Current and other assets	\$ 10,981	\$ 11,939
Capital assets	<u>38,160</u>	<u>38,217</u>
Total assets	<u>49,141</u>	<u>50,156</u>
Long-term liabilities outstanding	10,494	11,236
Other liabilities	<u>8,965</u>	<u>9,597</u>
Total liabilities	<u>19,459</u>	<u>20,833</u>
Net assets:		
Invested in capital assets, net	28,095	27,498
Restricted	303	284
Unrestricted	<u>1,284</u>	<u>1,541</u>
Total net assets	<u>\$ 29,682</u>	<u>\$ 29,323</u>

C. CHANGES IN NET ASSETS

	<u>Governmental Activities</u>	
	<u>2009</u>	<u>2008</u>
Revenues:		
Program revenues		
Charges for services	\$ 2,133	\$ 2,205
Operating grants and contributions	74	40
Capital grants and contributions	340	199
General revenues:		
Property taxes	5,984	5,344
Penalties and interest on taxes	162	125
Grants and contributions not restricted to specific programs	342	390
Investment income	144	(39)
Gain (loss) on disposition of asset	-	(38)
Miscellaneous	<u>40</u>	<u>53</u>
Total revenues	<u>9,219</u>	<u>8,279</u>

(continued)

(continued)

	<u>Governmental Activities</u>	
	<u>2009</u>	<u>2008</u>
Expenses		
General government	2,748	1,527
Public safety	2,571	3,004
Education	5	10
Public works	2,351	3,540
Health and human services	49	55
Culture and recreation	545	460
Interest expense	418	442
Employee benefits	167	-
Total expenses	<u>8,854</u>	<u>9,038</u>
Change in net assets before transfers	365	(759)
Transfers in (out)	(9)	-
Permanent fund contributions	<u>3</u>	<u>4</u>
Increase in net assets	359	(755)
Net assets - beginning of year, as restated	<u>29,323</u>	<u>30,078</u>
Net assets - end of year	<u>\$ 29,682</u>	<u>\$ 29,323</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 29,682,447, a change of \$ 358,946 from the prior year.

The largest portion of net assets \$ 28,094,750 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 303,611 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 1,284,086 may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net assets of \$ 358,946. Key elements of this change are as follows:

	<u>Government-Wide Governmental Activities</u>
General fund operating results	\$ (31,379)
Nonmajor funds surplus - accrual basis	43,009
Internal service fund deficit	(49,083)
Excess depreciation over principal maturities, a budgeted expense	(221,780)
Capital assets additions	819,288
Other post-employment benefits	(117,750)
Other GAAP accruals	<u>(83,359)</u>
Total	<u>\$ 358,646</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 2,481,718, a change of \$ (228,551) in comparison with the prior year. Key elements of this change are as follows:

	<u>Fund Balance Governmental Funds</u>
General fund operating results	\$ (31,379)
Nonmajor funds deficit	<u>(197,172)</u>
Total	<u>\$ (228,551)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 155,050, while total fund balance was \$ 419,359. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 1.8 percent of total general fund expenditures, while total fund balance represents 4.8 percent of that same amount.

The fund balance of the general fund changed by \$ (31,379) during the current fiscal year. Key factors in this change are as follows:

	Fund Balance <u>General Fund</u>
Revenue shortfalls	\$ (127,000)
Budgetary appropriation turnbacks by departments	267,284
Tax collection in excess of budget	124,537
Excess of current year encumbrances to be spent in the subsequent year over prior encumbrances spent in the current year	55,800
Use of fund balance	<u>(352,000)</u>
Total	<u>\$ (31,379)</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no differences between the original budget and the final amended budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$ 38,159,750 (net of accumulated depreciation), a change of \$ (\$7,492) from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$ 10,065,000, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

OWN OF ROLLIS, NEW HAMPSHIRE

STATEMENT OF NET ASSETS

DECEMBER 31, 2009

	Governmental Activities
ASSETS	
Current:	
Cash and short-term investments	\$ 3,115,574
Investments	943,922
Receivables, net of allowance for uncollectibles:	
Property taxes	927,983
Departmental and other	33,139
Due from other governments	38,061
Prepaid expenses	3,912
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	211,386
Capital assets:	
Land and construction in progress	22,210,530
Other capital assets, net of accumulated depreciation	<u>15,949,220</u>
TOTAL ASSETS	49,141,124
LIABILITIES	
Current:	
Accounts payable	34,342
Accrued liabilities	247,786
Accrued expenses	152,932
Due to school districts	7,488,507
Other current liabilities	153,074
Current portion of long-term liabilities:	
Bonds payable	650,000
Compensated absences	20,613
Capital leases	207,876
Other liabilities	
Noncurrent:	
Bonds payable, net of current portion	5,415,000
Compensated absences, net of current portion	185,514
Capital leases, net of current portion	775,488
Other post-employment benefits	<u>117,750</u>
TOTAL LIABILITIES	19,458,677
NET ASSETS	
Invested in capital assets, net of related debt	23,054,750
Restricted for:	
Permanent funds	
Nonexpendable	229,120
Expendable	14,481
Unrestricted	<u>1,234,086</u>
TOTAL NET ASSETS	\$ <u>29,687,447</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2000

	Expenses	Program Revenues			Net (Expense) Revenue and Charges in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities:					
General government:					
Public safety	\$ 2,748,600	\$ 1,578,973	\$ -	\$ -	\$ (1,171,377)
Education	2,575,540	417,512	41	-	(2,159,587)
	4,401	-	-	-	4,401
Public works	2,882,367	82,051	-	340,073	11,828,908
Health and human services	48,428	- 540	-	-	(7,800)
Culture and recreation	545,187	67,570	74,294	-	(409,257)
Interest expense	47,737	-	-	-	(417,751)
Employee benefit	155,833	-	-	-	(168,833)
Total	\$ 8,853,577	\$ 2,133,176	\$ 74,235	\$ 340,068	(6,306,082)
		General Revenues, Transfers, and Contributions:			
		Property taxes			6,984,251
		Penalties, interest and other taxes			187,685
		Grants and contributions not restricted to specific programs			347,887
		Investment income			143,869
		Miscellaneous			39,689
		Transfers, net			(8,788)
		Permanent fund contributions			2,620
		Total general revenues and contributions			6,655,026
		Change in Net Assets			328,945
Net Assets:					
Beginning of year, as restated					26,323,601
End of year					\$ 26,652,447

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2019

ASSETS		General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and short-term investments		\$ 7,889,185	\$ 1,121,485	\$ 9,010,670
Investments		-	343,922	343,922
Receivables:				
Inventory		951,832	-	951,832
Departmental and other		-	48,872	48,872
Due from other governments		38,060	-	38,060
Other assets		3,610	-	3,610
TOTAL ASSETS		\$ 9,923,067	\$ 2,114,257	\$ 12,037,324
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable		\$ 31,288	\$ 3,058	\$ 34,342
Accrued expenses		152,632	-	152,632
Deferred revenues		658,305	48,872	707,176
Due to school districts		7,486,502	-	7,486,502
Other liabilities		153,174	-	153,174
TOTAL LIABILITIES		\$ 8,523,802	\$ 51,928	\$ 8,575,728
Fund Balances:				
Reserved for:				
Contingencies		254,328	-	254,328
Perpetual (nonexpendable) permanent funds		-	219,730	219,730
Unassigned:				
General fund		45,932	-	45,932
Special revenue funds		-	1,755,749	1,755,749
Permanent funds		-	14,481	14,481
TOTAL FUND BALANCES		\$ 415,260	\$ 2,062,352	\$ 2,477,612
TOTAL LIABILITIES AND FUND BALANCES		\$ 8,939,062	\$ 2,114,280	\$ 11,053,342

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET ASSETS

DECEMBER 31, 2009

Total governmental fund balances	\$ 2,461,719
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	30,152,750
• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	558,681
• Internal service funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets.	1,049
• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(146,410)
• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.	<u>(11,372,311)</u>
Net assets of governmental activities	\$ <u>29,682,447</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
GOVERNMENT FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2006

	General	Major Governmental Funds	Other Governmental Funds
Revenues:			
Property taxes	\$ 5,065,505	\$ 55,200	\$ 6,010,705
Fees, charges and other taxes	189,586	-	189,586
Charges for services	-	204,034	204,034
Intergovernmental	877,813	79,770	957,583
Donations	239,363	-	239,363
Fees and permits	1,614,303	-	1,614,303
Investment income	2,564	102,115	141,680
Contributions	-	2,625	2,625
Miscellaneous	35,869	-	35,869
Total Revenues	<u>8,038,041</u>	<u>502,715</u>	<u>8,242,587</u>
Expenditures:			
Current:			
General government	2,632,464	11,259	2,645,263
Public safety	2,717,053	148,770	2,866,273
Education	-	4,401	4,401
Public works	2,069,153	8,315	2,076,468
Health and human services	49,394	\$-	49,394
Culture and recreation	36,222	410,553	446,775
Debt service	1,080,374	-	1,080,374
Capital outlay	27,587	253,371	287,028
Total Expenditures	<u>8,611,577</u>	<u>943,773</u>	<u>9,402,150</u>
Excess (deficiency) of revenues over expenditures	126,464	(341,058)	(218,733)
Other Financing Sources (Uses):			
Transfers in	78,054	334,712	512,745
Transfers out	(338,477)	(191,057)	(621,534)
Total Other Financing Sources (Uses)	<u>(160,423)</u>	<u>143,655</u>	<u>(108,789)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(33,959)	(197,403)	(226,551)
Fund Equity at Beginning of Year	450,700	2,259,531	2,710,269
Fund Equity at End of Year	<u>\$ 416,741</u>	<u>\$ 2,062,128</u>	<u>\$ 2,483,718</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2009

NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ (228,551)
<ul style="list-style-type: none"> Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. 	
Capital outlay purchases	819,288
Depreciation	(876,790)
<ul style="list-style-type: none"> Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue. 	
	(21,082)
<ul style="list-style-type: none"> The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. 	
Repayments of debt	655,000
Repayment of leases	169,136
<ul style="list-style-type: none"> In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 	
	7,646
<ul style="list-style-type: none"> Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. 	
	(136,628)
Internal service fund operating results	(43,063)
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	\$ 356,946

See notes to financial statements.

TOWN OF FOLLIS, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31 2009

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original Budget</u>	<u>Total Budget</u>	<u>Amounts</u>	
Revenues and Other Sources:				
Taxes	\$ 5,830,935	\$ 5,830,935	\$ 5,800,908	\$ -
Penalties, interest and other taxes	156,867	156,867	161,585	4,718
Intergovernmental	811,565	811,565	677,619	(134,346)
Departments	281,527	281,527	289,369	37,482
Licenses and permits	1,511,322	1,511,320	1,564,308	(47,032)
Investment income	42,000	42,000	41,553	(447)
Miscellaneous	25,084	25,084	39,039	14,335
Transfers in	73,877	73,877	178,334	(1,943)
Other sources	352,993	352,993	352,900	-
Total Revenues and Other Sources	9,272,132	9,272,138	9,145,736	(127,000)
Expenditures and Other Uses:				
General government	2,088,932	2,088,932	1,917,105	158,827
Public safety	2,085,940	2,085,946	2,717,052	(31,107)
Public works	2,278,856	2,278,856	2,152,628	125,228
Health and human services	63,494	63,494	45,394	14,100
Culture and recreation	44,484	44,484	43,228	1,230
Library	1,080,378	1,080,378	1,080,378	-
Transfers out	1,050,966	1,050,966	1,050,968	-
Total Expenditures and Other Uses	9,272,132	9,272,130	9,092,854	267,204
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 140,284	\$ 140,284

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
 PROPRIETARY FUNDS
 STATEMENT OF NET ASSETS
 DECEMBER 31, 2008

	Governmental Activities Internal Service Funds
<u>ASSETS</u>	
Current	
Cash and short-term investments	\$ <u>102,425</u>
TOTAL ASSETS	102,425
<u>LIABILITIES</u>	
Current:	
Accrued liabilities	<u>101,376</u>
TOTAL LIABILITIES	101,376
<u>NET ASSETS</u>	
Unrestricted	<u>1,049</u>
TOTAL NET ASSETS	\$ <u><u>1,049</u></u>

See notes to financial statements.

OWN OF TOLLIS, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2008

	Governmental Activities Internal Service Fund
Operating Revenues:	
Employee and employer contributions	\$ <u>751,010</u>
Total Operating Revenues	751,010
Operating Expenses:	
Employee benefits	<u>800,693</u>
Total Operating Expenses	<u>800,693</u>
Operating income (Loss)	<u>(49,683)</u>
Change in Net Assets	(49,683)
Net Assets at Beginning of Year	<u>50,132</u>
Net Assets at End of Year	\$ <u><u>1,049</u></u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED DECEMBER 31, 2009

	Governmental Activities Internal Service Fund
<u>Cash Flows From Operating Activities:</u>	
Receipts from employees and employer	\$ 751,010
Payments of employee benefits and expenses	(764,501)
Net Cash (Used For) Operating Activities	<u>(13,491)</u>
Net Change in Cash and Short-Term Investments	(13,491)
Cash and Short-Term Investments, Beginning of Year	<u>115,916</u>
Cash and Short-Term Investments, End of Year	<u>\$ 102,425</u>
<u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u>	
Operating income (loss)	\$ (19,383)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Changes in assets and liabilities:	
Accrued liabilities	<u>35,592</u>
Net Cash (Used For) Operating Activities	<u>\$ (13,491)</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
 FIDUCIARY FUNDS
 STATEMENT OF FIDUCIARY NET ASSETS
 DECEMBER 31, 2003

	Agency Funds
<u>ASSETS</u>	
Cash and short-term investments	\$ <u>262,947</u>
Total Assets	262,947
<u>LIABILITIES</u>	
Other liabilities	<u>262,947</u>
Total Liabilities	\$ <u><u>262,947</u></u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2009, it was determined that no entities met the required GASB-39 criteria of component units.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *internal service fund* reported in the accompanying financial statements, accounts for the self-insured employee health program.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are

invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short term investments". The interest earnings attributable to each fund type is included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments are carried at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major

outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Infrastructure	50
Vehicles	5
Office equipment	5
Computer equipment	5

H. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation benefits. All vested sick and vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities.

J. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund and proprietary funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

	Revenues and Other <u>Financing Sources</u>	Expenditures and Other <u>Financing Uses</u>
<u>General Fund</u>		
Revenues/Expenditures (GAAP basis)	\$ 5,739,611	\$ 8,618,577
Other financing sources/uses (GAAP basis)	<u>178,034</u>	<u>330,477</u>
Subtotal (GAAP Basis)	5,917,675	8,949,054

(continued)

(continued)	Revenues and Other <u>Financing Sources</u>	Expenditures and Other <u>Financing Uses</u>
<u>General Fund</u>		
To adjust property tax revenue to the budgetary basis	(124,537)	-
To reverse expenditures of prior year appropriation carryforwards	-	(208,529)
To book current year appropriation carryforwards	-	264,329
To record use of free cash	352,000	-
Budgetary basis	<u>\$ 9,145,138</u>	<u>\$ 9,004,854</u>

3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid up capital and surplus, exception that a city with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank." The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2009, none of the Town's bank balance of \$ 9,613.587 was exposed to custodial credit risk as uninsured, uncollateralized, and collateral held by pledging bank's trust department not in the Town's name.

4. Investments

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year end for each investment of the Town (in thousands):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u>		
				<u>Aaa</u>	<u>Aa</u>	<u>A</u>
Corporate bonds	\$ 174	N/A	\$ -	\$ -	\$ 64	\$ 110
Corporate equities	209	N/A	209	-	-	-
Mutual funds	346	N/A	346	-	-	-
Federal agency securities	215			215		
Total investments	<u>\$ 944</u>		<u>\$ 555</u>	<u>\$ 215</u>	<u>\$ 64</u>	<u>\$ 110</u>

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

Custodial credit risk is managed by maintaining investments in the Town's name.

C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Federal Home Loan	\$ 86,125	9%
Federal National Mortgage	\$ 128,769	14%

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>		
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>
Debt Related Securities:				
Corporate bonds	\$ 174	\$ -	\$ 126	\$ 48
Federal agency securities	<u>215</u>	<u>42</u>	<u>86</u>	<u>87</u>
Total	<u>\$ 389</u>	<u>\$ 42</u>	<u>\$ 212</u>	<u>\$ 135</u>

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

5. Property Taxes Receivable

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2009 consist of the following:

Property taxes	
2008 levy	\$ 307,359
Unredeemed taxes:	
2008 levy	159,860
2007 levy	51,226
Unapplied payments	(27,380)
Yield tax	<u>768</u>
Total taxes receivable	<u>\$ 991,833</u>

Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts:

	<u>Governmental</u>
Property taxes	\$ 142,764
Other	15,733

7. Due From Other Governments

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2009.

B. Capital Assets

Capital asset activity for the year ended December 31, 2009 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 4,882	\$ 3,859	\$ -	\$ 8,741
Machinery, equipment, and furnishings	5,317	679	(111)	5,786
Infrastructure	13,950	-	-	13,950
Total capital assets, being depreciated	24,149	4,438	(111)	28,473
Less accumulated depreciation for:				
Buildings and improvements	(3,393)	(181)	-	(3,584)
Machinery, equipment, and furnishings	(2,939)	(407)	111	(3,232)
Infrastructure	(5,432)	(279)	-	(5,711)
Total accumulated depreciation	(11,761)	(867)	111	(12,527)
Total capital assets, being depreciated, net	12,388	3,569	-	15,949
Capital assets, not being depreciated:				
Land	21,970	241	-	22,211
Construction in progress	3,859	-	(3,859)	-
Total capital assets, not being depreciated	25,829	241	(3,859)	22,211
Governmental activities capital assets, net	\$ 38,217	\$ 3,802	\$ (3,859)	\$ 38,150

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 157
Public safety	298
Public works	344
Culture and recreation	78
Total depreciation expense - governmental activities	\$ 877

9. Accounts Payable

Accounts payable represent 2009 expenditures paid after December 31, 2009.

10. Deferred Revenue

Governmental funds report *deferred revenues* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all December 31, 2009 receivable balances, except property taxes that are accrued for subsequent 60-day collections.

11. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 12/31/09
<u>Governmental Activities:</u>			
Open Space	01/15/19	3.73%	\$ 1,185,000
Open Space	10/15/19	3.42%	2,000,000
Open Space and Safety Renovations	08/15/35	4.06%	<u>6,860,000</u>
Total Governmental Activities:			\$ <u>10,065,000</u>

B. Future Debt Service

The annual payments to retire all general obligation long-term debt outstanding as of December 31, 2009 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 650,000	\$ 400,477	\$ 1,050,477
2011	650,000	375,537	1,025,537
2012	650,000	349,937	999,937
2013	650,000	324,338	974,338
2014	650,000	298,538	948,538
2015-2019	3,235,000	1,109,081	4,344,081
2020-2024	1,650,000	605,250	2,255,250
2025-2029	970,000	313,290	1,283,290
Thereafter	<u>960,000</u>	<u>144,400</u>	<u>1,104,400</u>
Total	\$ <u>10,065,000</u>	\$ <u>3,920,848</u>	\$ <u>13,985,848</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2009:

C. Changes in General Long-Term Liabilities

During the year ended December 31, 2009, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/09	Additions	Reductions	Total Balance 12/31/09	Less Current Portion	Equals Long-Term Portion 12/31/09
<u>Governmental Activities</u>						
General obligation debt	\$ 10,020	\$ -	\$ (355)	\$ 10,085	\$ (850)	\$ 9,415
Compensated absences	187	19	-	206	(21)	185
Capital assets	1,173	-	(133)	964	(200)	776
Other post-employment benefits	-	116	-	116	-	116
Totals	\$ 12,062	\$ 137	\$ (944)	\$ 11,373	\$ (879)	\$ 12,494

12. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

13. Reserves of Fund Equity

"Reserves" of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at December 31, 2009:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Perpetual Funds - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

14. Commitments and Contingencies

Outstanding Lawsuits - There are certain pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

15. Post-Employment Health Care and Life Insurance Benefits

Other Post-Employment Benefits

During the year, the Town implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the statement of revenues, expenses, and changes in net assets when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Assets over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment health care benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100 A:50. As of January 1, 2009, the actuarial valuation date, approximately 4 retirees and 55 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, and mental health/ substance abuse to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Non-union and union retirees with less than 20 years of service contribute 100% of the cost of the health plan, as determined by the Town. Union retirees with over 20 years of service pay the same as active employees. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's fiscal annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending December 31, 2009, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of January 1, 2009.

Annual Required Contribution (ARC)	\$ 121,515
Interest on net OPEB obligation	-
Adjustment to ARC	-
Annual OPEB cost	121,515
Contributions made	(3,765)
Increase in net OPEB obligation	117,750
Net OPEB obligation - beginning of year	-
Net OPEB obligation - end of year	\$ 117,750

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Fiscal year ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2009	\$ 121,515	3.1%	\$ 117,750

The Town's net OPEB obligation as of is recorded as a component of the "other long-term liabilities" line item.

E. Funded Status and Funding Progress

The funded status of the plan as of January 1, 2009, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 527,066
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	\$ <u>527,066</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0%</u>
Covered payroll (active plan members)	\$ <u>2,811,308</u>
UAAL as a percentage of covered payroll	<u>19%</u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2009 actuarial valuation the projected unit credit cost method was used. The actuarial value of assets was not determined as the Town has not advanced funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 9% which decreases to a 5% long-term rate for all healthcare benefits after four years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 29 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 4%.

16. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no signifi-

cant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

17. Self Insurance

The Town self insures against claims for employees' health coverage. Annual estimated requirements for claims are provided in the Town's annual operating budget.

Health Insurance

The Town contracts with an insurance carrier for excess liability coverage and an insurance consultant for claims processing. Under the terms of its insurance coverage, the Town is liable for claims up to \$ 30,000 per individual. The claims liability represents an estimate of claims incurred but unpaid at year end, based on past historical costs and claims paid subsequent to year end.

Changes in the aggregate liability for claims for the year ended December 31, 2009 are as follows:

	<u>Health Coverage</u>
Claims liability, January 1, 2009	\$ 55,784
Claims incurred/recognized in fiscal year 2009	800,092
Claims paid in fiscal year 2009	<u>(764,500)</u>
Claims liability, December 31, 2009	\$ <u>101,376</u>

18. Beginning Fund Balance Net Assets Restatement

The beginning (January 1, 2009) fund balances of the Town have been restated as follows:

Government-Wide Financial Statements:

	<u>Governmental Activities</u>
As previously reported	\$ 30,312,351
Capital leases previously not reported	(1,172,600)
To correct depreciation of infrastructure assets	<u>183,750</u>
As restated	\$ <u>29,323,501</u>

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2009
(Unaudited)

Other Post-Employment Benefits						
Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll (b-a)/c
01/01/09	\$ -	\$ 527,066	\$ 527,066	0.0%	\$ 2,811,303	19%

See Independent Auditors' Report.

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Selectmen's Report

The following report offers a summary and explanation of the events, projects, challenges and changes that the Board of Selectmen dealt with in 2010. This report also includes a discussion of long range issues facing the Town and the goals that the Selectmen hope to attain in 2011.



TOWN VOLUNTEERS ENJOYING THE APPRECIATION COFFEE AT THE LAWRENCE BARN COMMUNITY CENTER

Board membership remained constant in 2010. Peter Band and Mark Le Doux were both reelected for three-year terms. At the end of March, Board members elected David Petry Chairman and Frank Cadwell Vice Chairman. Their terms of office will continue until March, 2011.

On March 6th the Selectmen hosted the third Annual Volunteer Appreciation Coffee at the Lawrence Barn. This event is a great opportunity for the Selectmen to personally thank the many volunteers who selflessly serve the Town on the numerous boards, committees and commissions.

Leading up to Town Meeting 2010, the Selectmen held many meetings during which the main topics of discussion were the budget and potential warrant articles. The contract with the local union (AFSCME Local 3657) expired in March of 2009. Negotiations during 2009 were unproductive and an impasse was declared. After reviewing the Fact Finder's report in January of 2010, the Board and the Budget Committee voted not to support Article 3, which asked voters to accept the Fact Finder's report and to ratify the Collective Bargaining Agreement. This article was defeated. Negotiations continued during 2010, but no joint agreement was reached. The Town and the union will be tackling this issue in 2011 and hopefully coming to a mutually acceptable resolution.

The franchise agreement with the Town's cable provider, Charter Communications, was extended in 2010. The Town has been without a formal contract since December of 2007. Due to Charter's current financial situation and their refusal to submit information requested by the Selectmen, the contract negotiations remain in limbo.

The renovation and structural repair work for the Town Hall (Article 2) was approved at Town Meeting. Work got



TOWN HALL STRUCTURAL REPAIRS GET UNDERWAY

underway in early November. The roof replacement and structural work was completed in January of 2011 with some structural surprises and minor inconvenience to residents and staff. Costs were well below the \$400,000 appropriation for the project. Maintenance of the Town Hall exterior is long overdue. The Selectmen support the continued rehabilitation of the building, but due to the economy, it is uncertain when this will occur.

Voters approved the release of capital reserve funds in the amount of \$106,000 for the Flints Pond restoration project. The first phase of the project, which included hydro-raking the vegetative material from the pond's surface got underway in early August. Progress was slow due to the low water level in the pond caused by the lack of rain during the summer. Misinterpretation of the listed conditions resulted in the New Hampshire Department of Environmental Services (NHDES) citing the Town and the Flints Pond Improvement Association for permit violations. Wetland Scientist Gary

Flaherty was hired by the Town to develop and oversee a remediation plan for the site. The cleanup went well and the second phase of the project, the chemical treatment of the pond with a combination of 2,4D and triclopyr, is scheduled to begin in 2011. The Flints Pond Association was awarded a 50/50 grant from the NHDES's Exotic Species Program for the eradication of the invasive Milfoil in Flints Pond.

The Ash Street Sidewalk Construction Project was delayed in 2010 due to cost increases and funding issues. The project is expected to go out to bid in the spring of 2011.

On behalf of the Town and the schools, the Hollis Energy Committee applied for and was awarded a grant from the American Recovery and Reinvestment Act (ARRA) Energy Efficiency and Conservation Block Grant Program (EECBG). This grant in the amount of \$214,000 is 100% federally funded and will be used to implement identified measures to make the Town and school buildings more energy efficient. This Committee has worked very hard throughout the year to comply with all of the grant requirements. Installation of energy efficient lighting is expected to occur in 2011.



**HYDRO-RAKING AT
FLINTS POND**

The Town-owned Woodmont West Orchard was the topic of discussion at many of the Selectmen's meetings. For the past



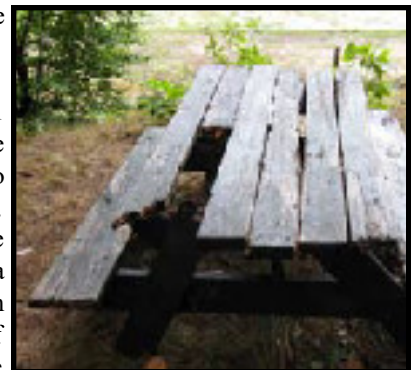
**BUILDING DEMOLITION AT THE
WOODMONT WEST ORCHARD**

two years the land has been maintained as an apple orchard by Lanni Orchards, a company based in Lunenburg, Massachusetts. The Agricultural Commission's recommendation to the Selectmen was to develop a long-term farm lease agreement for the property. The Selectmen agreed, and the Commission, working with Town Attorney William Drescher, was tasked with formulating a twenty-five year lease agreement for farming the orchard land. Proposals were submitted and reviewed by the Agricultural Commission. Local farmer Adrien LaVoie's proposal was accepted and work on the terms of the agreement is ongoing. It is highly probable that in the future, the landscape, because of changes in the agricultural use of the property, will look very differently than it does today.

Throughout 2010, the Board debated on how to deal with the existing farm buildings on the Woodmont West property. After a site walk and several meeting discussions, the Board determined that these buildings, which were in various stages of deterioration and deemed hazardous, should be removed. Because the property was purchased with federal funding assistance from the Farm and Ranch Land Protection Program, and because of the conservation easement deed restrictions, the Board was required to obtain permission to remove the buildings from various stakeholders in the property. With all of the final approvals in place, the buildings were demolished in early December. The Board would like to thank Amos White and Public Works Director Jeff Babel for their assistance with the building demolition and debris removal.

The Town Facility Rental and Usage Policy was amended in October. The updated policy brings consistency and ensures fairness to all of the Hollis residents and community organizations that utilize the Lawrence Barn Community Center and Town Hall meeting rooms.

The Board met with officials from the State Division of Parks and Recreation in August to discuss the Selectmen's and Town residents' concerns with the management and condition of Silver Lake State Park, which has continued to deteriorate. Concerns included the need for additional staffing during peak usage, an alternate fee schedule during peak times, and providing easily accessible dumpsters for trash disposal. In addition, the Town would like to enter into a long-term agreement with the State to use a portion of the property to the north of the parking lot for a recreational field. The State did agree to ban the use of alcohol at the Park, which occurred prior to the July 4th holiday. However, the State would not agree to extend the Memorandum of Agreement for the use of a portion of the property for a practice field. The Selectmen and the Recreation Commission did not want to invest time and money into improving a field with



**A SILVER LAKE STATE PARK PICNIC
TABLE THAT HAS SEEN BETTER DAYS**

only a short-term agreement. As for the other concerns, decreasing revenues and the fact that State parks in New Hampshire are self-funded, makes it difficult for the Parks and Recreation Department to maintain and staff some of the smaller parks, such as Silver Lake. Discussions about potential solutions will continue in 2011.

The Old Home Days celebration was a great success, despite the controversy about the date. Old Home Days is held on the 2nd weekend in September. The event begins on Friday night and continues all day on Saturday. In 2010, the event



EVERYBODY LOVES A PARADE

happened to fall on the Jewish holiday Yom Kippur. The request from some members of the Jewish community was to please reschedule the event to another date. However, because vendors commit to this date every year, and since there are many other events and fairs scheduled at this time of year, the Old Home Days Committee voted not to reschedule. Realizing the sensitive nature of this issue, the Committee, with the Selectmen's endorsement, extended the event to include an additional day in order to accommodate those who could not participate due to religious beliefs.

There were several changes in staff throughout the year. In January, Lisa Petralia was hired as the Town's Recreation Coordinator. Lisa has worked very hard throughout the year and the Town is lucky to have her on board. Donna Lee Setaro was hired in June to replace Deborah Adams, who resigned in April. Deborah worked for the Town for 13 years. Finance Officer Paul Calabria, who worked for the Town since 2002, resigned in December. The Board welcomes Lisa and Donna Lee and wishes Deborah

and Paul well in their future endeavors.

The Town's finances and the budget took center stage from June through December. In June, the Board met with the Town's auditors from Melanson, Heath & Company. The focus of the meeting's discussion was the Town's fund balance. The fund balance is the difference between the Town's assets and liabilities reported in the general fund. At the end of 2009, the Town's unreserved fund balance dipped to a low of \$155,030.00, a decrease of \$215,179 from the previous year. The unreserved fund balance is that which is available for appropriation. Based upon the Town's budget, the fund balance should be 1.5 Million Dollars. The Town has been using money from the fund balance each year to decrease the tax rate. In order to be pro-active, the Board adopted a fund balance policy, with the goal of increasing the fund balance to 1.5 Million Dollars over a three-year period. The enactment of this policy could be delayed because of current economic conditions.

Following the Town Meeting in March, the Town was notified by the Department of Revenue Administration (DRA) that the 10% budget limitation was exceeded. This resulted in the DRA disallowing \$240,655 of the 2010 operating budget. In response, the Selectmen asked all departments to find further reductions in their budgets to offset the disallowance.

The Town's tax rate was set by the DRA in November. Typically the tax rate is set in October. The delay was due to the 10% budget limitation issue. The Town portion of the tax rate increased \$.61, from \$4.99 in 2009 to \$5.60 in 2010. The main drivers for the increase were the Town Hall renovation and a decrease in revenues. In addition there was only a .25% increase in the tax base. The good news was that the Town Hall renovation is a one-time occurrence that did receive strong support from the voters at Town Meeting, and based on projections, will come in under budget.

The current state of the economy, the dramatic increases in expenses that the Town has no control over, such as health insurance rates and contributions to the New Hampshire Retirement System, and the projected decreases in revenue, have all made for a very difficult budget season. As of this writing, the Selectmen have voted to support submitting a proposed budget that is \$85,000 over the Budget Committee's guidance.

The Board is sensitive to residents' concerns and throughout the year held public hearings on issues ranging from proposed road paving to potential land acquisitions. Meetings are open to the public and public comment is always welcome.

The Selectmen would like to acknowledge Police Chief Russell Ux, Fire Chief Rick Towne, Public Works Director Jeff Babel, Interim Finance Officer Doug Smith, Library Director Gaye Kulvete and Town Administrator Troy Brown for their dedication and service to the Town. In addition, the Selectmen would also like to thank Town employees for supporting the Selectmen and their respective Departments.



**FROM LEFT TO RIGHT: VICE CHAIRMAN FRANK CADWELL, PETER BAND,
CHAIRMAN DAVID PETRY, MARK LE DOUX AND VAHRIJ MANOUKIAN**

BOARD OF SELECTMEN

 _____ David Petry, Chairman	 _____ Frank Cadwell
 _____ Mark Le Doux	 _____ Peter Band
 _____ Vahrij Manoukian	

PHOTO CREDITS:

TOWN HALL, SELECTMEN, OLD HOME DAYS PARADE AND FLINTS POND: CATHY HOFFMAN
SILVER LAKE: TROY BROWN
WOODMONT: JEFF BABEL

Town Administrator's Report

It's December. I'm sitting at my desk trying to decide how I can put a positive spin on the content of this report. I am distracted by the continuous slamming of the front door reminding me that it's tax time and residents are not happy about the increases in their property taxes. The hammering on the Town Hall roof and the occasional shingle flying past my window reminds me that the snow will be falling soon and the Town Hall roofing project is running behind schedule. The phone rings and I learn that the LCHIP (Land Conservation and Heritage Investment Program) grant application for the Town Hall windows and paint project has been denied. What a disappointment. I had high hopes that this would be our year to spruce up the exterior of this nearly one hundred and twenty-five year old building. As I try to focus, I begin to wonder how I'm going to explain additional, unexpected and uncontrollable increases in the budget to the Selectmen at tonight's meeting. Budget concerns, ongoing union negotiations, personnel changes, projects that have been delayed or that have not gone smoothly are all on my mind. The noise from the hallway and the multitude of conversations coming from the surrounding offices are adding to my anxiety on how to begin this report.

I take a deep breath and try to concentrate. The phone rings in the office next door and I hear Administrative Assistant/Human Resources Officer Kim Dogherty scheduling an event at the Lawrence Barn. She patiently explains the process to the resident. The phone rings again. This time it is an employee who needs assistance with a health insurance issue. Kim changes hats, takes down pertinent information and ensures the employee that she will make a call and correct the problem. The front door opens and closes. A distraught elderly man would like to purchase a cemetery plot for his wife, who passed away after a long illness. Kim expresses her condolences and is compassionate as she walks the grieving widower through the selection and purchase of lots. He leaves, relieved and assured that the burial details will be taken care of.

I continue to listen to the daily conversations that are taking place around me. Assistant Planner Virginia Mills is discussing subdivision plans with an applicant's engineer. When he leaves she is on the phone with Planning Consultant Mark Fougere scheduling a pre-construction meeting with the developer and the Town's construction engineer. As soon as she hangs up, her phone rings and she sets up an appointment for a septic inspection at a new home construction site. Virginia has worked for the Town of Hollis for over twenty years. I think about all of the historical knowledge that will be lost when she decides to retire.

Assistant to the Assessor Connie Cain enters my office. She submits an Intent to Cut form and a summary of assessing action items for tonight's Selectmen's meeting. She expresses dismay that the LCHIP grant for the Town Hall was denied. Earlier this year Connie wrote and submitted an LCHIP grant application for the historical assessment of the one hundred and twenty-three year old Town Hall building. Because of her creativity and excellent writing skills, the Town was awarded \$15,000 to complete the building assessment.

As 2010 draws to a close, building construction is beginning to pick up. I hear the front door open and close again. I look up as Building Inspector/Code Enforcement Officer Dave Gagnon passes by on the way back from a full morning of electrical, mechanical and plumbing inspections. In his arms are numerous illegal off-premise signs that he has removed from utility poles within the Town and State rights of way. He informs me that he will not be in on Wednesday because he is attending a monthly meeting of the New Hampshire Building Officials Association. The previous session he explains, was particularly interesting because it covered the legal aspects of code enforcement. He proceeds to his office to notify the businesses and realtors that they need to come to Town Hall to pick up their signs.

As I stretch my legs in the hallway outside my office, I overhear our newest employee, Building and Land Use Coordinator Donna Lee Setaro advising a resident on how to fill out an application to the Historic District Commission. Donna Lee was hired in June and during the past six months has committed herself to learning about building and zoning in Hollis. She has proven to be a valuable addition to our staff at Town Hall.

Just as I'm ready to begin concentrating on my report again, my computer suddenly freezes. Fortunately, our IT Specialist Dawn Desaulniers is at my desk in the blink of an eye and, typing faster than the human eye can follow, coaxes my computer back to life. While she runs a scan of my operating system, Dawn, with her usual exuberance, fills me in on her plans to replace the aging computers in all Town departments. All of the departments, including the library, depend on Dawn's technical knowledge. There is no computer problem that Dawn will not tackle.

In these tough economic times, working in the tax office can be challenging. This year, because of decreasing revenues,

a diminished unreserved fund balance and the exceedence of the 10% budget limitation, the Town's tax rate increased. I listen as Tax Collector Barbara Kowalski addresses concerns, and answers questions from taxpayers, in a calm and reassuring manner. Due to personnel changes in the finance department, she has also stepped in to assist our interim finance officer, Doug Smith, with payroll, accounts payable and other financial operations necessary to keep the Town running smoothly.

Finally, settling down to my writing task, I hear a voice from the neighboring office call my name. It is Assistant Town Administrator Cathy Hoffman, asking me if I have started my Town Administrator's report yet. Cathy has been editing and compiling Hollis's Annual Town Report since 1999. Over the years, the Town has won two second place and one third place award for "*Excellence in Annual Reports*" as awarded by the Local Government Center at the annual conference. One of Cathy's goals is to win a first place award. Cathy has worked for the Town of Hollis for twelve years. She has served as the official minute taker at Selectmen's meetings since 2001. Her experience and historical knowledge of decisions and actions taken by the Board of Selectmen has been invaluable to me since I became Town Administrator in 2007.

I think about personnel changes and how they affect business operations and morale. In addition to Finance Officer Paul Calabria, Debbie Adams, former Building and Zoning Coordinator, resigned this year. Paul worked for the Town for eight years and Debbie thirteen. Both of these employees made significant contributions to the Town during their tenure and will be missed. Both Virginia Mills and Cathy Hoffman will be considering retirement within the next few years. I always hear that everyone is replaceable, but given how each employee at Town Hall contributes and adds to the whole, it will certainly prove easier to fill vacant positions than it will be to fill the void in historical knowledge.

When I finally get a moment of peace and quiet to write this report, I realize that from my observations during the day, it wasn't such a difficult task. Yes, 2010 has been a challenging year for the Town Administrator's office, as well as the Town. There have been many bumps in the road. For me, it has been a year of learning, acceptance and discovery. I've learned that projects almost never go as planned. The Town Hall roofing and structural repairs, the Ash Street Sidewalk and the Flints Pond hydro-raking project attest to that fact. I've accepted that I don't always control every aspect of a project and sometimes must relinquish that control to other authorities. The delay of the planned demolition of the hazardous buildings on the Woodmont West Orchard by the New Hampshire Division of Historic Resources is a case in point. But most importantly, I have discovered that no matter how difficult the task, question or request, I can always count on the Town Hall staff for advice and support.

I would like to thank the Department Heads-Police Chief Russell Ux, Fire Chief Rick Towne and Public Works Director Jeff Babel for their dedication to the Town. It is a pleasure to work with these professionals.

Finally, I would like to extend my thanks to the Board of Selectmen-Chairman David Petry, Vice Chairman Frank Cadwell, Mark Le Doux, Peter Band and Vahrij Manoukian- for their leadership throughout the year. Few people realize how much time the Selectmen must spend preparing for and attending meetings. The Selectmen are the ones who make the difficult decisions.

Looking forward to 2011, I respectfully submit this report.

Troy Brown
Town Administrator



**TOWN ADMINISTRATOR
TROY BROWN**



**ZONING AND LAND USE COORDINATOR
DONNA LEE SETARO**



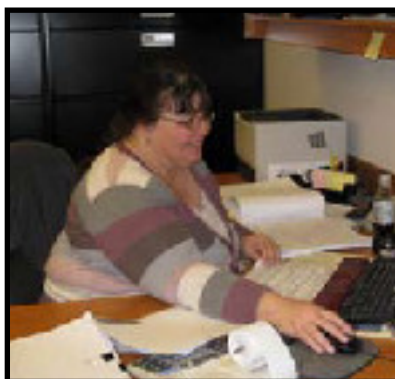
**INTERIM FINANCE OFFICER
DOUG SMITH**



**BUILDING INSPECTOR/CODE
ENFORCEMENT OFFICER
DAVE GAGNON**



**ADMINISTRATIVE ASSISTANT/
HR COORDINATOR
KIM DOGHERTY**



**ASSISTANT TO THE ASSESSOR
CONNIE CAIN**



**TAX COLLECTOR
BARBARA KOWALSKI**



**ASSISTANT TOWN ADMINISTRATOR
CATHY HOFFMAN**



**ASSISTANT PLANNER VIRGINIA MILLS
AND PLANNING CONSULTANT
MARK FOUGERE**



**IT SPECIALIST
DAWN DESAULNIERS**

PHOTOS: CATHY HOFFMAN

Assessing Department

The Assessing Office is responsible for a variety of duties, with the primary focus on:

- Appraising and assessing all real estate in the Town;
- Maintaining Property Record Cards;
- Annually updating all Town Tax Maps;
- Administering the Current Use Program;
- Property Tax Exemptions and Credits.

As of September 1, 2010, the Town's gross taxable value was determined to be \$1,248,076,750. This consists of 3358 taxable properties containing 14,870 acres.

As always, it has been a busy year in the Assessing Office. We began the year searching for a new Assessing firm to take over from Assessment Associates after many years of acting as the Town Assessor. In January, after receiving a number of qualified bids, the Board of Selectmen hired Municipal Resources Inc. of Meredith NH to take over the Assessing duties for the Town; they started in February and have done a fantastic job of transitioning into the position.

Every year, the Assessing Office conducts visits to properties when it becomes known that a change may have occurred that could affect the property's value. This could be for many reasons, but is usually because a property owner has filed for a building permit. Starting in winter and continuing through spring, representatives of the Assessing Office can be found visiting these properties to determine if a value change is necessary. Without conducting these inspections, the Town cannot ensure that no one property owner bears more than their fair share of the property taxes necessary to provide Town Services. The Assessing Office encourages all property owners to review their property record card at least once a year, to ensure that your property records are accurate, and to notify us of any changes or possible discrepancies to your assessment.

The Assessing Office also administers Property Tax Exemptions and Credits. These exemptions and credits provide tax relief to qualified property owners, and include:

- Veterans Credit, in the amount of \$500 annually to qualified Veterans who have served at least 90 days active duty during a qualifying time period, AND have been a NH resident for at least one year as of April 1st in the year which they are applying. Other Credits are available to Disabled Veterans who meet the eligibility requirements.
- Elderly Exemption, available to seniors aged 65 years or over, who have been a NH resident for at least three years as of April 1st in the year which they are applying. Asset and income limitations apply, and the award varies, dependent on the applicant's age.

Additional Exemptions are available for the Blind, Disabled Persons who have made modifications to their home for wheelchair accessibility, and Solar and Wind Energy systems. A full list of the Credits and Exemptions, and the qualifications for each, is available either online or in the Assessing Office.

DEADLINES TO REMEMBER

For the 2010 Tax Year, the last day to file for an abatement is March 1, 2011.

For the 2011 Tax Year, the last day to file for a Credit or Exemption is April 15, 2011.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing Matter. Please contact the Assessing Office at (603) 465-9860, Monday through Friday, 8:00 am to 3:00 pm.

Respectfully submitted,

Connie Cain
Assistant to the Assessor

Assessment Statistics

2010 PROPERTY VALUE SUMMARY

Residential Land & Buildings	\$1,114,295,500
Residential Condo Units	49,653,100
Residential Mobile Homes	5,107,000
Residential Vacant Land	15,711,100
Total all Residential Properties	\$1,184,766,700
Percentage of Town Total Value	94.93%
Commercial/Industrial Land & Buildings	\$53,790,800
Commercial/Industrial Vacant Land	2,127,000
Public Utilities	6,230,000
Total all Commercial/Industrial/Utilities	\$62,147,800
Percentage of Town Total Value	4.98%
Vacant Land under the Current Use Program Total	\$1,162,250

Tax Collector

Following is a breakdown of your 2010 tax bill. The distribution of taxes is based upon homes with an assessed value of \$400,000 and \$600,000

	2010 Budget Breakdown	Distribution of Tax Dollars from a:	
	(\$)	\$400,000 home	\$600,000 home
Town Portion			
Executive	312,597	72.60	108.89
Town Clerk/Election&Reg	132,385	30.74	46.12
Financial Administration	251,505	58.41	87.61
Legal Expense	50,000	11.61	17.42
Employee Benefits	738,721	171.56	257.34
Planning & Zoning	107,921	25.06	37.59
Buildings&Grounds	105,413	24.48	36.72
Cemeteries	32,374	7.52	11.28
Insurance	199,486	46.33	69.49
Municipal Association	6,475	1.50	2.26
IT	60,649	14.08	21.13
Police	1,200,303	278.75	418.13
Fire	980,707	227.76	341.63
Communications	395,309	91.80	137.71
Building & Septic	122,462	28.44	42.66
Emergency Management	9,000	2.09	3.14
Highway Administration	558,467	129.70	194.54
Road Rebuilding	931,119	216.24	324.36
Street Lighting	16,550	3.84	5.77
Town Dumps	191,418	44.45	66.68
Solid Waste Disposal	346,085	80.37	120.56
Health&Welfare	62,194	14.44	21.67
Library	286,477	66.53	99.80
Recreation	35,321	8.20	12.30
Patriotic Purposes	7,500	1.74	2.61
Conservation Commission	1	0.00	0.00
Debt Service	1,050,477	243.96	365.94
Capital Outlay	870,000	202.04	303.07
Capital Reserve	584,462	135.73	203.60
Total Town Portion	\$9,645,378	\$2,240.00	\$3,360.00
School Portion			
Hollis District	9,256,806	2506.35	3759.53
H/B Coop	9,062,144	2453.65	3680.47
Total School Portion	\$18,318,950.00	\$4,960.00	\$7,440.00
State Education		\$948.00	\$1,422.00
County		\$440.00	\$660.00
Total 2010 Tax Bill		\$8,588.00	\$12,882.00

Town Clerk

The Hollis Town Clerk is conveniently located at 3G Market Place, between the Harvest Market and Bank of America. The Clerk's office is the place to go for the following things:

1. **Vehicle Registration:** The Town Clerk is where all Hollis Residents register their vehicles, tractors, trailers, motorcycles and other vehicles which are required to be registered with the State of New Hampshire. Regular numeric plates, Conservation and Heritage (moose), Vanity (Initial), tractor, trailer, farm, agricultural and motorcycle plates are available. It is also where you would start if you wanted Veteran or Antique plates. Registration renewals are mailed from this office the last week of each month and can be renewed in person, via mail or online at our website www.hollis.nh.us; click on the "E-Reg License Plate" and follow the directions.
2. **Boat Registration:** New boat registrations and renewals are done in our office. Registering your boat in our office keeps the revenue in the Town as opposed to all going to the State.
3. **Dog Licenses:** Bring in a copy of the current Rabies Vaccine and we will license your dog. Renewals can be done via mail or online (at the above website) as well.
4. **Marriage Licenses and Certificates, Death Certificates and Birth Certificates** are also issued by the Town Clerk.
5. **Voter Registration:** You can register to vote here as well as obtain Absentee Ballots for Local, State and Federal Elections.
6. **Genealogy:** The Town Clerk has information on Births, Deaths and Marriages for Town residents from 1733 to the present who were born, died or married in Hollis. Genealogy searches are by appointment only, please call for details.

In addition to the above, the Town Clerk also issues Residency Letters (for obtaining Driver's License), Dredge and Fill permits, Pole Licenses and Articles of Agreement. We print ballots for local elections and are present at all elections.

We are open

Monday, Wednesday and Friday from 8am – 1pm
Monday Evenings 7pm – 9pm
The first and third Tuesday Evenings of the month from 7pm – 9pm
The first Saturday of the month from 8am – 11am
Phone: 603-465-2064 Fax: 603-465-2964
Email: townclerk@hollis.nh.us

Please contact us if you have any questions.

Respectfully Submitted
Nancy Jambard, Town Clerk
Alison Falk, Deputy Town Clerk

Building Department

The Hollis Building Department issued a total of 324 permits for the year 2010 and performed 568 inspections. This year Hollis has seen a slight increase in the number of single family residences constructed. A total of 11 permits were issued for new single family homes, which is up by 2 from 2009. The trend continues with homeowners renovating or adding on to their existing homes, rather than purchasing new.

Many Hollis residents are installing emergency generators. For your safety, before installing an emergency generator please consider the following:

- Make sure the generator is the right size for your needs.
- Always have a qualified electrician install the transfer switch to connect the generator to your home's wiring, and a licensed gas fitter to install any gas lines.
- The generator must be properly placed and appropriately vented away from the building and should never be refueled while operating.
- Building permits and inspections are required for the installation of any generator.

Remember – Improper installation of any sized generator can result in house fires or feeding electricity back into utility lines, endangering the lives of repair crews.

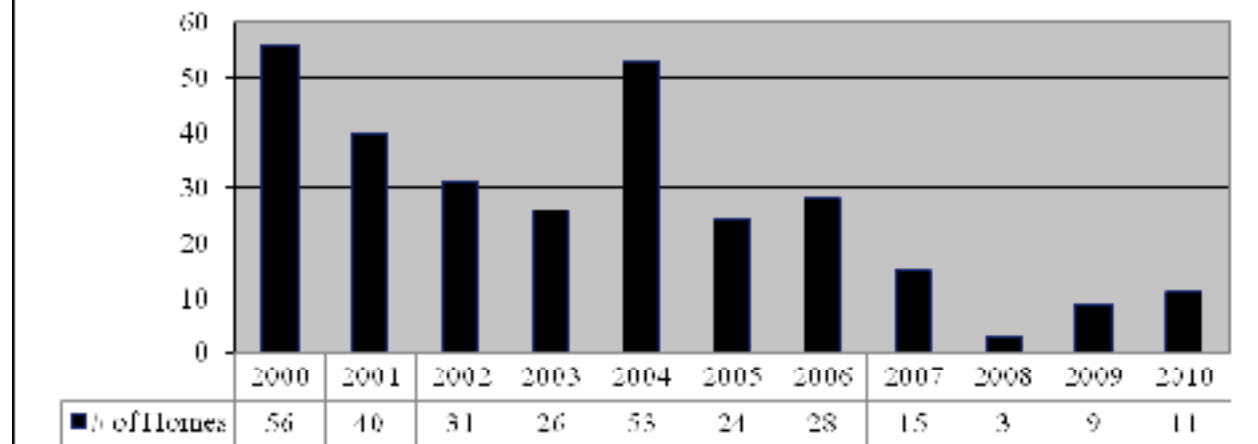
As always, the Building Department would like to impress upon all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process field verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

Respectfully submitted,

Donna Lee Setaro, Building/Land Use Coordinator
David Gagnon, Building Inspector/Code Enforcement Officer

Year-to-Year Comparison								
	Building Permits	Single Family	Elderly Housing Units	Accessory Dwelling Units	Duplex	Mobile Home	Total Permit Fees	Total Building Value
2010	324	11	0	5	0	0	\$47,176.49	\$ 6,431,173
2009	321	9	0	1	0	0	41,138.86	6,349,850
2008	256	3	0	2	0	0	25,383.00	5,408,800
2007	288	15	0	5	0	0	41,256.13	9,450,900
2006	283	28	0	0	0	0	54,511.69	13,402,600
2005	271	24	6	4	0	0	58,262.11	18,212,700
2004	325	53	12	4	1	2	91,509.53	25,446,300
2003	284	26	26	5	1	0	66,859.53	16,089,300
2002	296	31	38	1	0	2	77,493.58	18,853,700
2001	329	40	24	4	0	0	72,295.77	17,937,850
2000	298	56	0	1	0	0	68,211.90	21,158,025

Single Family Residence Permits Issued



Department of Public Works

2010 kept us busy as usual, and of course Mother Nature had to give us her own challenges. While one may think that a hot, dry summer is ideal, when it came to maintaining gravel roads the weather was less than ideal. Moisture is an essential element in the maintenance of gravel roads and the summer of 2010 gave us little precipitation. Below is a quick synopsis of what the Department of Public Works accomplished in the past year.

For the fourth straight year, our crews were called in to plow, sand and salt on New Year's Eve and New Year's Day. This pattern continued for 2 more days. More sanding and salting followed on Jan. 8th and 9th. On the 18th and 19th, a snowstorm arrived. On Jan. 24th and 25th, a freezing rainstorm made life miserable and caused more tree damage. By January 28th and 29th snow squalls and wind arrived to exacerbate the tree damage. On February 16th and 17th, we had more snow and on the 24th, what began as snow, turned to rain resulting in street flooding as well as more downed trees. At midnight on the 26th, it had returned to snow and continued for 2 more days. The year ended with a minor storm with a lot of wind 2 days before Christmas and another larger one - a 28 hour Nor'easter - the day after Christmas.

Road Work: A culvert was repaired on Louise Drive. We ditched from 54 Federal Hill to Silver Hill Road, and replaced culverts and improved drainage on South Merrimack Road, Witches Spring Road, Rocky Pond Road, Van Dyke Road, Federal Hill Road and Pierce Lane. We relined the double culvert on Worcester Road. Drainage and shoulder excavation work to prepare for paving was done on Nevins Road, Farley Road, Winding Valley Road, Laurel Hill Road & Glenice Drive. The following roads were shimmed and overlaid with new asphalt: Glenice, South Merrimack from Nevins to Farley, Nevins, and Farley from Nevins to the Nashua line. After the roads are paved all shoulders are graveled and driveways adjusted as necessary. Muzzey Road was ground up, rebuilt and paved. In addition, the elevation, sight distance and alignment were adjusted to provide safe access for school buses and public work's vehicles onto Route 122.



FEDERAL HILL ROAD CULVERT

Contractors installed culverts on Van Dyke Road and Federal Hill Road. We posted and removed signs for road closures, loaded pipe, supplied the water truck for compaction, delivered fill, picked out and delivered rocks for headwalls and end walls. Guardrails, installed by another contractor, were laid out, stained and delineated by the DPW.

Ongoing chores include unplugging culverts dammed by beavers, sumping culverts, patching roads, chipping and tree removal, sidewalk spraying and repair, sign installations and sign repair, road side mowing, catch basin cleaning, road grading (weather permitting), equipment maintenance, winter maintenance, stock piling sand, salt and gravel and maintenance of the Stump Dump & Transfer Station. We also performed many types of inspections (fire alarm, fire extinguisher, sprinkler system, generator, chains, stormwater, driveways, mailbox, roads, bridges etc.) and filling out reports.

To assist the Fire Department we helped to set their new generator, helped string the new flag pole line in Monument Square, sumped out the fire access on Federal Hill @ Winding Valley, mounted AED units at Town Hall, Lawrence Barn, Transfer Station and the Library and picked up and disposed of brush cut around fire ponds.

To assist the Town Hall Staff we moved desks to storage, repaired a zone valve heating problem, reset the tower clock, supervised blower repair on the furnace, checked out and repaired roof leaks, made minor electrical repairs and marked circuit breakers, replaced ballast in the Community Room lights, opened the ceiling for engineers to inspect for tower/roof repair, adjusted front doors to work, fixed lights in an office, checked out clock bell motor in the tower that burned out, replaced a toilet in the employee's bathroom, replaced worn out carpet in the community room, repaired a small furnace problem, and insulated the furnace room to stop air leaks.

At the Lawrence Barn we repaired a waterline problem, repaired a rotten spot in the wooden floor, repaired and adjusted locks on big doors, worked on new shed, graded the parking lot, installed a vandal proof plate on the back door, installed solar light over shed door, fixed door lock problem, repaired and cleaned up damage from leaking water pump, repaired fan and reset fan to run and reinstalled insulation over the loft that fell down.

We assisted the Library by checking out & repairing roof leaks, unplugging the toilet and sewer line, cutting trees and brush behind the parking lot, replacing carpet behind main desk and measuring and replacing plexiglass storm windows on the front of the building.

At the Flint Pond Cleanup, we pushed up the dredged soil, placed wood chips around the debris pile left from the cleanup to prevent erosion until debris could be permanently removed. After we received approval, the pond debris was loaded into trucks and hauled to a landfill for proper disposal. Once debris was removed we graded all disturbed areas, then seeded and mulched them. Final erosion control was established until the vegetation can be reestablished. Inch and a half stone was added to the boat launch ramp.



EROSION CONTROL AT FLINTS POND

We repaired 3 Water Breaks this year: (1) on September 23rd, between the Always Ready Engine House & “The Block”, (2) on September 30th in the Lawrence Barn Parking Lot, and (3) on October 13 in Monument Square.



**WATER MAIN LEAK IN
MONUMENT SQUARE**

At 22 Black Oak Drive (a town acquired property) we boarded up 12 windows upstairs, replaced the front door lock and deadbolt and secured the building.

At the Always Ready Engine House, we repaired the fire escape, repaired the door to the escape, repaired the block portion of the chimney, coated the inside with mortar, and installed a new metal cap on the top of the chimney.

At the Cell Tower, located off Hayden Road, we checked for rodent intrusion, vacuumed out bugs and foam insulation and put out mothballs to discourage mice.

We erected and broke down voting booths for 3 elections (in March, September and November) as well as delivering barrels & setting up signs at the school parking lot for the November election.

We provided trucks to haul away street sweeping debris.

At the Cemeteries we assisted in 10 cremations and 9 full burials. The spring cleanup consisted of repairing roads, loaming and seeding the new burials and the installation of military markers. We widened, graveled and graded 9th avenue and 4th Street, loamed and seeded the adjacent area, reinstalled dusk to dawn signs at Pine Hill, removed and replanted a tree in the East Yard. We began plowing 2nd, 3rd, and 4th Avenues and 9th Street after snow events in December.

At Woodmont we picked up old boxes, tires, barrels and junk from the buildings scheduled to be razed. We pumped and separated water from oil in drums found at the site. Trees were cut to allow access for demolition truck removal. The site was cleaned up after the buildings were razed and the area was overlaid with compost, seeded and mulched.

For the Recreation Commission, we installed No Parking Signs & watered the parking lots. We brought in gravel, shot grades & leveled off a spot in the parking lot for the skating rink that was then blocked off with cones and caution tape. We then assisted with the hose to complete the job.

To assist the Old Home Day Committee, we installed and retrieved the sign on the trailer at Hardy Field, moved the bleachers and gates, graded the entrance from Orchard Drive and set up the generator light. Trash control and other requests were covered by several of our staff. After all was said and done, we replaced the bleachers.

At the DPW building we acquired a washer and dryer from the Transfer Station



**DEMOLITION OF THE WOODMONT
BUILDINGS BEGINS**

and installed them at the DPW Garage. This allows us to wash our coveralls in house, thus saving the Town \$1,500.00 per year. We also replaced torn carpet in the offices.

Various members of our crew attended classes and seminars which included: Asian Longhorn Beetle, Chain Saw Safety, Mine Safety, Fork Truck, DES accreditation and renewals, Ford Diesel Class, Household Hazardous Waste recertification and Drainage. Two members of the staff also attended ISC 200 that is tied in with the Emergency Management system.

In 2011, along with general maintenance and completion of several ongoing projects, we will begin to rebuild Dow Road. The Dow Road project will take several years to complete. Due to lack of funding and the large amount of roads that need surface treatment, you will also notice more roads being chip sealed in 2011. Chip sealing is a process where hot liquid asphalt is applied to the road surface and a layer of stone chip is applied to the asphalt. The process adds a wear course to the road surface and helps seal out moisture and bind the road together. Chip sealing is a good product that helps to extend the life of a roadway. Chip sealing does not improve ride quality.

You may notice that our crew size was reduced by one. We had one employee resign to pursue other career opportunities. Due to budget concerns, the Selectmen opted not to replace that position. We will do our best to not let our staff reduction affect the level of service that we provide.

I would like to thank the townspeople, my crew and any contractors and vendors that we worked with for their support and cooperation. I would also like to extend a special thank you to Bentley Management for donating an excavator and operator to help us demolish the Woodmont Buildings and load them into dumpsters for removal.

I would encourage all home owners to call us any time that they wish to perform any work near the roadway (mailboxes, driveways, plantings, walls, etc.) I would much rather work with you while planning your projects as opposed to informing you that your completed project does not meet guidelines, setbacks or regulations.

We encourage you to call the Department of Public Works any time. Our phone is answered 24 hours a day, seven days a week. If no one is in the office, the Hollis Communications Center will answer the phone. Please give your name, address and phone number and the reason for your call. They will record it on a work order and fax it to us or page us if it's an emergency. All work orders are reviewed, recorded and assigned to the appropriate personnel. After work orders are completed they are signed off and kept on file. We can be reached at 465-2246 and our e-mail address is hollisdpw@hollis.nh.us.

Respectfully,
Jeffrey M. Babel,
DPW Director

Transfer Station

Thanks to a strong recycling market we were able to reduce our payment to the Souhegan Regional Landfill District by over \$100,000. The following table shows the volumes and cost/revenue generated by the disposal of solid waste at the Transfer Station.

<u>2009</u>	<u>Tonnage=Revenue</u>	<u>2010</u>
Newspaper & Mags	214.79 T = \$10,211.30	184.16 T = \$16,368.90
Cardboard	122.71 T = \$5,068.20	127.49 T = \$15,088.50
Aluminum Cans	7.94 T = \$ 6,870.40	7.57 T = \$9,638.60
Steel Cans	13.93 T = \$531.13	8.61 T = \$1,369.25
Mixed Paper	76.59 T = \$2,415.43	79.51 T = \$4,537.83

<u>2009</u>	<u>Expense</u>	<u>2010</u>
Trash	2461.78 T = \$197,524.66	2503.50 T = \$167,734.50
Co-mingles	49.67 T = \$605.00	47.31 T = \$473.10
Glass	190.92 T = \$3,818.40	202.82 T = \$4,056.20

Combined Recyclables (not including Trash) - Revenue

<u>2009</u>	<u>2010</u>
676.55 T = \$20,673.06	657.46 T = \$42,473.78

If these items had been disposed of as trash at the 2010 rates, the cost would have been

<u>2009</u>	<u>2010</u>
767.55T = \$45,328.85	657.46T = \$44,049.82

Cost Avoidance:

<u>2009</u>	<u>2010</u>
\$66,001.91	\$86,523.60

This table only reflects items that are disposed of through the district. It's not very encouraging to see the trash volume increase and the recycling volume decrease. You can see by the revenue produced that recycling really pays. Even if we don't receive revenue from recycled products we avoid the \$67.00 per ton disposal fee at the incinerator. If you want to see your taxes reduced I encourage you to recycle. If you know someone who is not recycling, ask them to participate. The more people that we can get on board, the more we can save.

Other items like scrap metal, batteries, waste oil, cell phones, anti-freeze, books, propane tanks, refrigerators, fluorescent bulbs, tires, mercury containing devices and flags are recycled through the town. Of these items, scrap metal is the largest revenue producing item. We recycled 194.31 tons of scrap metal that produced \$36,854.75 of revenue. This revenue goes directly into the General Fund of the Town of Hollis.

The Transfer Station had many changes again this year. We completed our new used oil shed. It was painted and the doors were added. We added new decking boards to the cardboard deck. We continue to transfer used motor oil from our facility to the DPW garage. The used oil we collect heats the Transfer Station Office and the DPW garage. A hundred daffodil bulbs donated by the Conservation Committee were planted at the Transfer Station.

A new concrete pad and wall were poured in June to prepare for our next step in recycling. A new compactor and chute were installed on that pad so we can compact milk jugs and co-mingle plastic. This has been very successful. Steel cans & glass were moved and the glass bin had sound walls added to help control the noise. An AED (Automated External Defibrillator) unit was installed in July. The DPW staff is trained to use an AED in the event of a medical emergency. A new metal roof was installed on the recycle center and back trash compactor roof. Dirt work continues to be done around the facility to make room for improvements and comply with stormwater regulations.

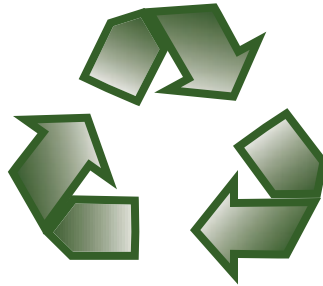
To work at either the Stump Dump or the Transfer Station, one must pass different levels of licensing exams administered by the New Hampshire Department of Environmental Services. The 9th member of the DPW staff was licensed this year.

We participated in Old Home Day. We offered a free arts and crafts table for all ages as well as an informational piece on the Transfer Station regarding recycling. Recycling is good for the planet, and helps reduce your taxes.

Reduce, Reuse, and Recycle.

Respectfully,

Joan D'Esopo, Manager
Jeffrey M Babel, DPW Director



Stump Dump

The Stump Dump had very few changes this year. In mid January, we completed the retaining wall for the demolition area. We planted more grass in the fall as well as added to our flower garden. We moved/turned the compost pile late this fall. We turn the pile to mix and aerate the compost to complete the composting process. Moving the pile adds additional room for new material. We also provide horse manure only area and a yard waste only area in our compost drop area.

We shipped 18 loads of demolition materials totaling 156.07 ton. We shipped out 6 loads of clean wood for recycling. We also shipped out 2 loads of shingles, totaling 33.88 ton.

Respectfully,

Joan D'Esopo, Manager
Jeffrey M. Babel, DPW Director



**CLEAN LUMBER AND BRUSH AREAS AT
THE STUMP DUMP**

Household Hazardous Waste Report 2010

Introduction

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Regional Solid Waste Management District's (NRSWMD) 2010 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and grant funding received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the spring, summer, and fall of 2010.

Collection Overview

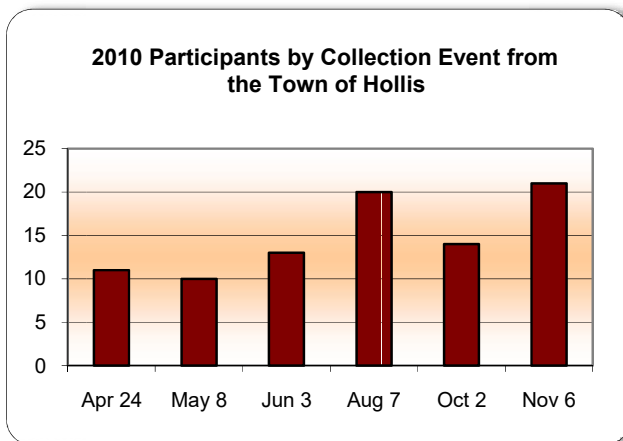
Six collections were held during the 2010 HHW season. Five of the events were located at the Nashua Public Works Garage and one was held in Milford. A total of 1,368 households participated from across the region; 89 of those households came from Hollis.

2010 Collection Schedule

- Saturday April 24, 8am-12pm, in Nashua
- Saturday May 8, 8am-12pm, in Milford
- Thursday June 3, 3-7pm, in Nashua
- Saturday August 7, 8am-12pm, in Nashua
- Saturday October 2, 8am-12pm, in Nashua
- Saturday November 6, 8am-12pm, in Nashua

Total Participation

The estimated population of the entire NRSWMD region is 221,890. The 2010 estimated population for the Town of Hollis is 8,000, which is 3.6% of the District's total population. Based on this population, Hollis residents utilize the collection events at a higher rate than expected. In 2010, 1,368 households participated District wide. Of these, 89 or 6.5% were from Hollis.



Total Households	April 24	May 8	June 3	Aug. 7	Oct 2	Nov. 6	Total	Actual Participation ¹	Population Share ²
Regional Participation	220	141	162	300	251	294	1,368	N/A	N/A
Hollis Participation	11	10	13	20	14	21	89	6.5%	3.6%

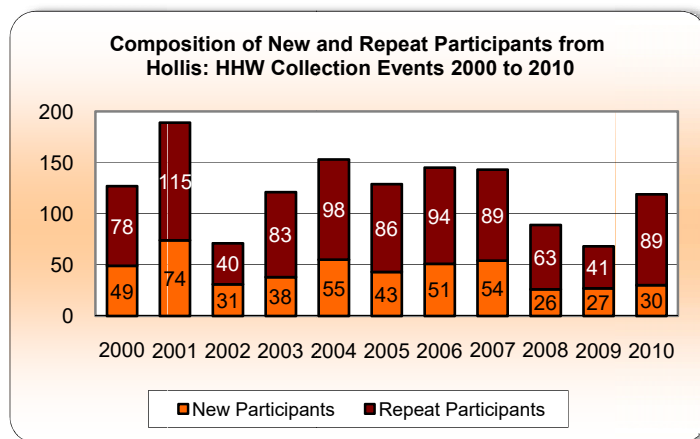
1. Actual Participation—percent of total participation in 2010 collections made up of Hollis residents

2. Population Share—expected rate of participation based on population of Hollis compared to that of the District

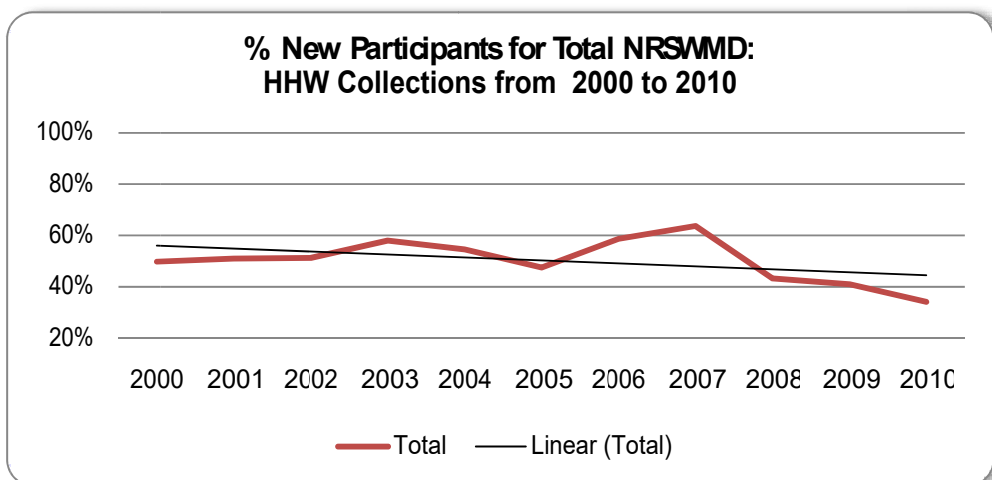
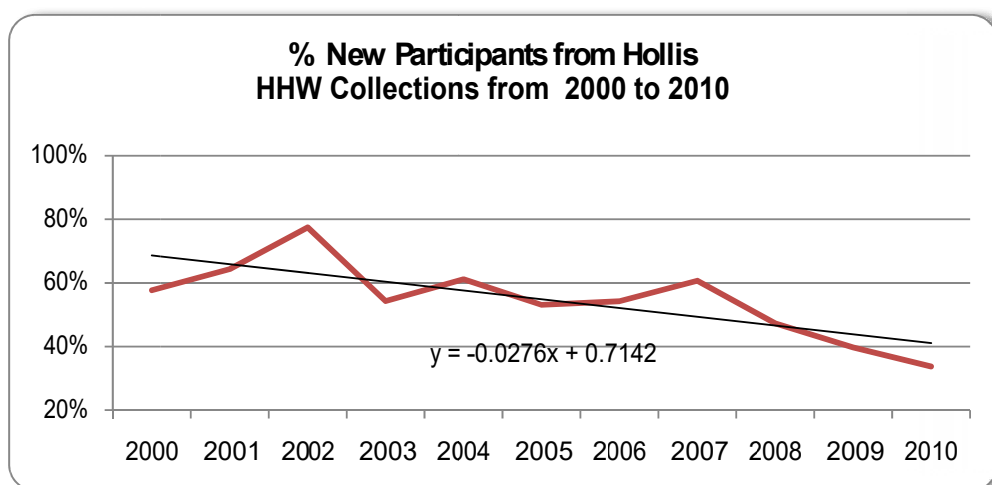
Towns that have an actual participation greater than the population share percentage are participating more than expected based on population. Towns that have an actual participation less than the population share percentage are participating less than expected based on population.

Historic Trend

In an ideal world, all HHW collection event participants would be one time users, who then changed their purchasing habits and never needed to participate again. While this is unrealistic, communities with high rates of first time participants may be doing a better job at educating residents about alternatives to hazardous materials.



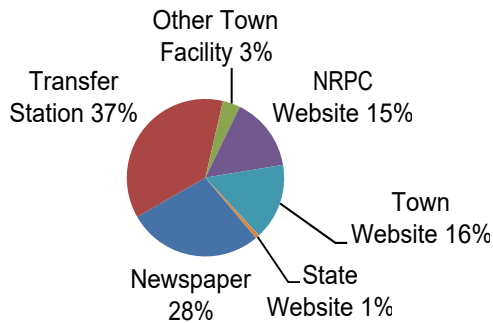
Hollis averaged a 34% new participation rate in 2010. First time participation has declined over time in Hollis, as it has across the region wide. The following charts illustrate these trends in new participation over time.



Information Sources

By tracking how participants learn about HHW events, we can better target our marketing and outreach. In 2010, Hollis residents typically learned about HHW collections through the transfer station, the newspaper, and Town/NRPC websites.

How Hollis Residents Learned of 2010 HHW Collection Events

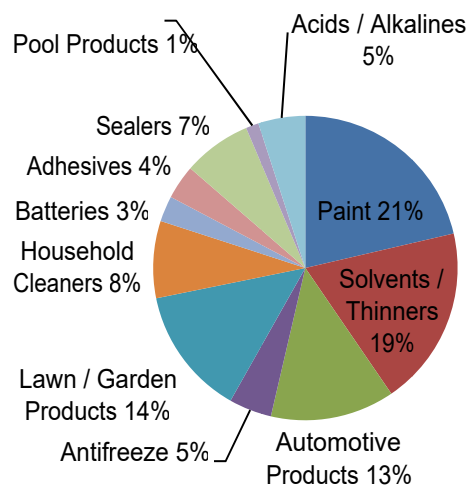


Materials Collected

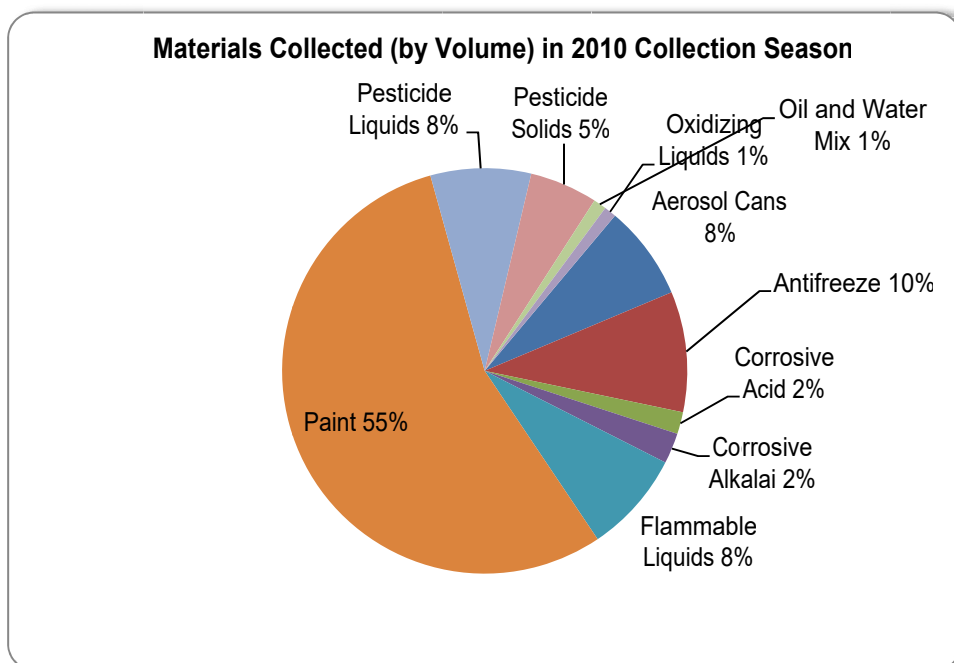
Participant surveys provide an idea of the types of waste being brought in from each municipality. This information can be used to target community-specific outreach and education efforts on the most prominent types of waste.

A total of 79,464 pounds of material were collected during the 2010 Household Hazardous Waste program. Volumes from individual communities are not recorded on manifest forms by the disposal vendor, so it is impossible to know what the total volume of waste is from each municipality. We can only calculate estimates based on the level of participation by each community. In 2010, Hollis residents comprised 6.5% of the total participation, which equates to roughly 5,165.2 pounds of waste removed from the waste stream.

**Types of Material Collected from Hollis Residents in 2010
(as reported from participant surveys)**



The composition of total waste manifested through the 2010 HHW Collection Season is shown below. Paint continues to make up the largest volume of material collected at 55%.



Fire Department

This year the fire department was presented with many demands and challenges in our efforts to provide professional fire, rescue, and emergency medical service to the community. With budgets remaining flat, we have worked hard to meet these challenges. While we deal with the hardships that have come with the economic downturn, with the resources given to us, the Hollis Fire Department will continue to deliver the maximum protection that has always been expected of anyone in need.

We continued into 2010 with a mild winter, few snowstorms created less of a problem accessing driveways and little melt-off helped with the spring flooding. Unfortunately, heavy rains in the last part of March did produce quite a few calls for assistance concerning flooded basements. As we went into the summer we quickly forgot about all the water in March. A very long dry summer produced more brush fires than usual. Thankfully none were very large, unlike many of the surrounding communities that experienced large acreage fires. As fall approached, along with Old Home Days, luckily so did the rain, enabling the fireworks to proceed. Just as last year, we ended the year with little snow, keeping the calls for snow related accidents down.

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing an area for new grass. Anyone that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn. The State allows burning only between 5PM and 9AM or during the day if it is raining. The brush must be no more than 5" in diameter, a minimum of 50' away from any building or utility, in small piles that can be extinguished easily and there must be a water source (garden hose) at the fire. All fires must be attended at all times and completely extinguished when done. Unfortunately, many homeowners do not extinguish the fire completely. Often the fire reignites when no one is home and we are called for a brush fire. Please read all the rules on the permit that you receive before you begin your permit burn. For backyard campfires, etc. you may obtain a seasonal permit that allows you to call in before you burn

During an emergency there are always unexpected hazards. With advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in the winter months. If you do not have a house number at the end of your driveway that can be seen both night and day, consider the value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them. Often we have had to stop and cut limbs in order to bring the fire apparatus or ambulance in to the emergency.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year.

In June we held our annual Bicycle Rodeo in the parking lot of the Hollis Primary school. With the assistance of the Fire Department Explorer Post, Police and community volunteers, members of the department set up stations for the children to interact and learn about bicycle safety and awareness of hazards in the road. Each bicycle was inspected and helmets were checked for proper size and fit. Many thanks to the businesses that donated prizes for all the participants.

We continued our neighborhood safety evening that we have held for the last few years, and again it was well attended. The program is accomplished by letting residents of a neighborhood know that we would be on location for a couple of hours in the evening with the Fire Safety House, fire truck and ambulance. The Fire Safety House continues to be an excellent educational tool, and everyone has an opportunity to see and ask any questions about the fire truck and ambulance. The fire truck rides are quite a hit with both young and old. This program is done in the summer months. If you are interested in having one in your neighborhood, please call.

September and October are very busy with fire safety prevention programs being held daily in schools and the fire station. Depending on the age group, these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. The Fire Safety House that was purchased and supported through the Hollis Fire Association is a great asset. The many features of the Fire Safety House make education more interesting for all participants.

Our annual Open House is also held in October, which provides families the opportunity to visit the fire station and review their pre-planned escape routes with members of the fire department. Families can visit with Sparky the fire dog and Smokey Bear, tour the Fire Safety House, and visit several informational booths and demonstrations along with a fire truck ride. A large demonstration this year was a constructed room, set on fire to see how fast it goes from nothing to a full room fire, reinforcing the importance of smoke detectors and residential sprinklers.

Under the direction of Fire Prevention Coordinator Scott Hunter we are again offering a babysitter safety class twice a year. It is one afternoon a week for ten weeks covering the traditional babysitting class with additional training utilizing the Fire Safety House, infant & child CPR, and having a police officer instruct on the proper way to handle a “stranger at the door.” As this class usually has a waiting list, please have your child reserve a space as soon as possible.

Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with fifty-five inspections this year. If you need help with an installation, please call and set up an appointment with a technician. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

Our Explorer Post continues to be very active. Meeting every other Tuesday, students between the ages of 14-18 are welcome. They learn about firefighting, first aid and the structure and operation of the fire service. The program also provides leadership, civic opportunities, as well as learning about many aspects of the fire service and medical response.

The Hollis Fire Association, comprised of all members of the department, continued to work on fundraising. Because of the generous financial donations received from the people of Hollis, we are able to purchase high quality equipment, provide items for the community safety programs, and finance the Explorer program. This year the Association replaced old extrication equipment with new updated equipment. The Hollis Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Emily Davis. Emily is currently attending Duke University majoring in Biomedical Engineering.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

Throughout the year we respond to many carbon monoxide incidents. Carbon monoxide is a tasteless, odorless and colorless gas. It can occur from a blocked chimney, cracked chimney flue, poorly ventilated space heater, car exhaust fumes in a garage, gas range problem, faulty wood burning stove or fireplace, or a problem with a gas or oil furnace, hot water heater, gas dryer or blocked gas vent due to snow or ice. Every home should have a carbon monoxide detector placed on each level of your home. When a carbon monoxide detector activates, call the fire department and vacate your home.

The Hollis Fire Department is very fortunate to have dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

Respectfully submitted

Richard Towne
Fire Chief

**Fire Call Load
2010**

Alarm:	Fire/Medical	92
Fire:	Building	4
	Brush	16
	Chimney	2
	Electrical	18
	MVA/No Injury	45
	Mutual Aid	20
	Illegal Burn	19
	Rescue	3
	Vehicle	5
	Other	6
Medical:	Trauma	61
	Medical	270
	MVA/with Injury	20
	Mutual Aid	36
Good Intent	Smoke in Building	8
	Smoke Check	14
	Other	23
Hazardous Condition:	CO Incident	20
	Water Problem	20
	Propane Leak	3
	Wires Down	21
	Other	11
Service	Public Assistance	13
	Lift Assist	29
	Lockout	11
	Other	83
TOTAL CALLS:		873



OLD HOME DAYS PARADE-2010

Hollis Police Department

Mission Statement

The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.

Members of the Hollis Police Department are charged with the mission of:

- *The protection of life and property*
- *Preserving the peace*
- *Preventing Crime*
- *Detecting and arresting violators of the law*
- *Enforcing all laws coming within the department's jurisdiction*
- *Responding to all public emergencies*
- *Creating and maintaining meaningful and positive relationships with the community*

Members of the Hollis Police Department, as public officers, are committed to treat all persons with whom we come in contact with respect and dignity. We believe it is our duty to conduct ourselves with truth and honesty at all times. We will be vigilant and courageous in our pursuit of justice, will preserve and defend the constitution, and will enforce all laws with impartiality and compassion.

Hollis Police Officers will serve all citizens with pride and commitment and attempt to mirror that nobility in our personal lives.

On behalf of the Hollis Police Department, it is my privilege to present the Department's 2010 Annual Report.

The present state of the economy has continued to challenge municipal services. Equipment and personnel costs continue to rise while our level of available funding continues to decrease. FY 2011 will be our third consecutive year of level funded budgets. Somehow, we must make it work without reducing the level of services that we provide. The department is committed to keeping costs stable during difficult times and will continue to explore ways to reduce costs and improve efficiency.

A highly skilled, educated and trained staff of Police Officers is a reputation that the Department is proud to maintain.

Our staff has continued to improve their education and training. Lieutenant James Sartell completed his Master's Degree in Criminal Justice at Boston University and completed an Executive Development Course, a seven week comprehensive training program for senior police managers at Roger Williams University. Sergeant Mello completed a Mid-level Management Course, a two week comprehensive training program for mid-level supervisory personnel at Roger Williams University. Sergeant Angelo Corrado is working to complete his Bachelor of Arts Degree at Western New England College.

Three of our Officers have taken their education and training to a higher level by teaching courses at area colleges. Sergeant Richard Mello is an adjunct instructor at Middlesex Community College and Officer Richard Bergeron, in addition to teaching DARE at our elementary schools, is an adjunct instructor at the New Hampshire Technical Institute in Concord. Lt. Sartell taught one class this year at Worcester State University.

The department remains committed to reducing training costs by certifying instructors in specialized and required training areas. We currently have certified firearms, defensive tactics, physical agility, pepper spray, baton, handcuffing and field sobriety testing instructors on staff. This year, Officer Tracy Dunne completed Drug Recognition Expert instructor training and Sergeant LaFlamme and Officer Bergeron completed work zone flagger instructor training.

The department has continued its mission to recruit and retain highly qualified Police Officers to serve our community. Officers Tara Ricketts and Joseph Wallent were hired in 2010. Officer Ricketts received her Bachelor of Arts degree in Criminal Justice from Norwich University and served in the US Army. Officer Wallent received his Bachelor of Arts Degree in History from the University of New Hampshire and served as a deputy with the Hillsborough County

Sheriff's Department.

On behalf of the entire Department, I would like to express our appreciation for your continued support as we work to fulfill our mission.

Respectfully submitted,

Russell Ux
Chief of Police



THE POLICE CHIEF LEADS THE OLD HOME DAYS PARADE

<i>The call activity numbers below reflect initial calls for service and are NOT the number of crime/incidents investigated by the Hollis Police Department</i>			
Abandoned 911/Hangup	59	Juvenile Complaint	4
Abandoned Motor Vehicle	1	Juvenile Runaway/Missing	2
Alarm/Audible	5	Littering	4
Alarm/Hold-up	7	Loud Noise/Music	18
Alarm/Other	14	Landlord/Tenant Dispute	4
Alarm/Panic	20	Lost Property	20
Alarm/Burglar	402	Missing Person	10
Animal/Domestic	267	Motor Vehicle Accident with Injury	20
Animal/Wildlife	53	Motor Vehicle/No Injury	91
Assault	7	Motor Vehicle/Unknown Injury	47
Assist Other Agency	142	Motor Vehicle Complaint	175
Assist Fire/Medical	320	Motor Vehicle/ Hit and Run	12
Assist Citizen	15	Motor Vehicle/Lockout	61
Bad Check	5	Motor Vehicle Stop	3,800
Burglary in Progress	5	Neighbor Dispute	5
Burglary	19	Notary	20
Business Check	2,432	OHRV Complaint	20
Community Policing	123	Police Information	241
Check Conditions	119	Parking Complaints	47
Criminal Mischief	73	Pursuit	2
Criminal Mischief in Progress	2	Prowler	3
Civil Standby	23	Police Service	53
Criminal Threatening	16	Serve Restraining Order	1
Criminal Trespass	14	Road Rage	4
Debris in Roadway	59	School Bus Complaint	25
Disturbance	44	Sex Offense	1
Directed Patrol	417	Shoplifting	1
Disabled Motor Vehicle	200	Snow Violation	16
Domestic Disturbance	24	Soliciting Complaint	2
Domestic Issue	20	Suspicious MV	285
Fingerprinting	242	Suspicious Person	65
Fireworks	12	Suicide Attempt	1
Forgery	1	Serve Paperwork	176
Found Property	73	Suspicious Activity	157
Fraud	20	Theft	77
Give Advice	118	Theft in Progress	1
Gunshots	35	Traffic Control	27
Harassment	50	Unsecured Premise	66
House Check	3,449	VIN Verification	69
House Check Request	312	Violation of Restraining Order	3
Identity Theft	4	Serve Warrant	52
Juvenile Issue	37	Welfare Check	48
Juvenile Truant	13	Total	15,009
		Arrests	243

Hollis Communications Center

Mission Statement

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high quality public safety standards.

These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center, located in the Police Station at 9 Silver Lake Road, is your link to all Town services, in both emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week and is staffed with 7 full-time and 2 part-time Communications Specialists to service your needs. The Communications Center operates under the direction of the Communications Center Advisory Board. The Communications Center also provides the Town of Brookline with Police, Fire and Emergency Medical dispatch on a contractual basis.

Full Time Personnel

Experience

Assistant Manager John DuVarney	35 years
Supervisor Robert Dichard	25 years
Communications Specialist Matthew Judge	24 years
Communications Specialist Anna Chaput	15 years
Communications Specialist Ross Rawnsley	13 years
Communications Specialist Miguel Nieves	7 years
Communications Specialist Robert Gavin	3 years

Part Time Personnel

Communications Specialist Richard Todd	30 years
Communications Specialist Norma Traffic	11 years

When combined, the Communications Center Staff has a total of 163 years of experience in public safety.

In 2010, the Communications Center answered a total of 27,407 calls.

The Communications Center is very much committed to keeping our personnel current in training. Some of the specialized training that our Specialists attended this year includes, but is not limited to; Protecting Law Enforcement Officers, CJIS Awareness, 7 Deadly Mistakes, Advanced NCIC and Code Red Training. Every Communications Specialist also completes a minimum of 12 hrs in house training during the year.

The Town of Hollis is now using the **CodeRed** Emergency Notification System, an ultra high-speed telephone service for emergency notifications and distribution of preparedness information essential for life safety. The System allows local Public Safety personnel to rapidly telephone the entire Town or selected target areas in an emergency situation requiring action or to give prevention instructions.

This System is capable of delivering a local pre-recorded message describing the emergency situation and required action to a live person, cell phone, answering machine, email, or text devices in the affected areas.

While the System has an established database from most telephone carriers, many cell phones and computer generated phones may not have been captured by the database. To ensure that all your phones and answering devices have been entered into the System, you will need to click on the **CodeRed** icon on the Town of Hollis website www.hollis.nh.us to register.

For anyone without computer access, you may call John DuVarney Assistant Manager Hollis Communications Center at 603-465-2303 to receive assistance with entering your information. If you have any questions regarding **CodeRed** you could email hdispatch@hollis.nh.us with the subject **CodeRed**.

We would like to thank everyone in the community for their involvement with this program. We started with 1,753 listed telephone numbers. With the help of everyone in the community of Hollis we now have 3,371 telephone numbers and 848 email addresses in the Code Red System.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,

John V. DuVarney, Assistant Manager

Communications Center Advisory Board
Police Chief Russell Ux, Chairman
Fire Chief Richard Towne
Director of Public Works Jeffrey Babel

Information Technology

The Town's Information Technology Specialist performs day-to-day systems upkeep and troubleshooting. In addition, we are continually expanding and improving information systems in all Town departments.

At Town Hall this year we replaced five computers, a laser printer and projector. Updates were done for the town website, www.hollis.nh.us. Microsoft Access software was upgraded at town hall this year too.

The Police station replaced four computers and the projector. Software and firmware updates are ongoing for records management, dispatch and cruiser laptops.

An Emergency Notification System database, CodeRED, is now available for sending critical communications to residents like evacuation notices or missing child alerts. For more information or to register please go to the town website.

Both computers at Town Clerk were replaced this year. Online dog license renewals were added to the website and the ability to receive new vehicle registration estimates in E-Reg.

The library replaced two computers and added two laptops for programs and computer training classes. The library also added a new calendar on their website, www.hollis.nh.us/library, which allows program sign-ups online and summer reading program logs online.

Respectfully submitted,

Dawn Desaulniers, IT Specialist

Hollis Social Library

The Hollis Social Library is a central part of the Hollis community and has served the residents for over 200 years. In the year 1799, the Hollis Social Library was incorporated by the General Court of the State of New Hampshire. In the first decade of the 20th century, a committee headed by Franklin Worcester raised \$13,500 for a new building. A parcel of and in the center of Hollis, owned by Mr. Worcester, was given and deeded to the town for the purpose of locating and sustaining a Public Library. On August 24, 1910, the Greek-Revival building designed by the Boston firm of Magee & Rowe opened. In an address given by Thomas Proctor it was dedicated “to the rational enjoyment, to the broader education and to the greater happiness of the people of Hollis, that it may teach anew and more fervently the lesson of patriotism, good citizenship, and, in the age of unrest and change, respect for law.” August 24, 2010 marked the 100th anniversary of this beautiful building on Monument Square.

Centennial Celebration

With Old Home Days as the kick-off event for our week-long celebration, the library had many events to commemorate our 100th anniversary. A reading marathon was held which encouraged kids to read for 100 minutes during the week and to earn “silly bands” as a prize. An art show featuring watercolor paintings of Hollis landscapes, painted by Hollis native Ethel Hills, was displayed in the library meeting room. A cooking demonstration, *Feasting from Hollis 1910*, was presented by Liz Barbour. This tasting featured recipes from some of Hollis’ best hometown cooks of the early 1900s. Rebecca Rule was sponsored through a New Hampshire Humanities Council grant to present *That Reminds Me of a Story: Yankee Humor and the New England Storytelling Tradition*. At the end of the week we celebrated with anniversary cake!

Library Use

The Hollis Social Library which serves two-thirds of the population for less than 3% of the entire town budget is a wonderful resource for residents looking to reduce costs at home. The average cost to Hollis residents to use the library is \$37.00 per year. If you measure that against what it would cost to purchase these materials and services out of pocket you can see how beneficial your town library is. The following table shows the value of over \$1 million in materials checked out and services provided in 2010. How much did your family use the library and how much did you save?

Value of the Hollis Social Library to Library Users

<u>Usage</u>	<u>Item</u>	<u>Cost/Savings (each)</u>	<u>Total Savings</u>
34,182	Adult Books	\$ 20.00	\$ 683,640.00
29,862	Movies (DVDs)	\$ 4.00	\$ 119,448.00
1,804	Magazines	\$ 3.50	\$ 6,314.00
29,175	Children’s/YA Books	\$ 12.00	\$ 350,100.00
2,260	Audio (Books and Music)	\$ 20.00	\$ 45,200.00
1063	Inter-library loans	\$ 25.00	\$ 26,575.00
1089	Adult Programs	\$ 15.00	\$ 16,335.00
1517	Children’s Programs	\$ 10.00	\$ 15,170.00
222	Meeting Room Use	\$ 25.00	\$ 5,550.00
2815	Computer Use Per 1/2-Hour	\$ 12.00	\$ 33,780.00
177	Downloadable E-books	\$ 9.99	\$ 1,768.23
104,166			\$1,303,880.23

The cost of meeting room use is for outside groups only. Computer use includes patrons using WiFi in the library. This does not include computer instruction at the Basic Computer Workshops and Technology Clinics

Is there a library card in your wallet? If not, we would love to give you one and demonstrate the many ways this valuable card can save you money. The library added 391 new borrowers in 2010. The library welcomes on average 1500 people a week.

Community Education and Other Programs

Libraries are a vital part of the solution when a community is struggling economically. The Hollis Social Library offered many free community education programs to residents. Patrons used the library to learn new computer skills, makeover their resumes, build successful career connections through networking, organize their homes and acquire travel tips and tricks. Important health related topics like Lyme disease awareness and nutrition were covered as well. Financial literacy programs included an 8-week series on *Women and Money*, college planning for parents and students, and Elder Law and Extended Care. Program attendees learned about astronomy at the fascinating program *Galileo's Telescope*, presented by Dartmouth professor, Richard Kremer. History programs included *Digging Into Native American History in NH* and *Day of the Dead and Mexican Culture*. Local authors Michaeline Della Fera, Robin Beaudette and Cali Hayward discussed their books and the writing process. Marianne O'Connor of *Chronicle* fame presented a fascinating and spooky program based on her book *Haunted Hikes of New Hampshire*. Monday Night Scrabble and the Knitting Club continue to be popular weekly events. We were delighted to welcome a total of 1,089 people to these adult programs in 2010. We would like to thank the Marie Le Doux Foundation for a generous donation that allowed us to renovate the meeting room into a beautiful space for library patrons and outside groups to meet.

Children and Young Adult Programs

During 2010 there were 166 children and 43 young adult literacy-based programs. Over 1,500 children and 210 young adults attended programs at the library in 2010. Regularly scheduled programs included two weekly Preschool story times, Tiny Tots story time for babies, Pajama story time, Fantasy book club for preteens, Craft days, Wii Games, and the very popular Tea parties with stories. The summer reading program "Make a splash at your library" was kicked off with the annual pancake breakfast. A total of 169 students participated in the summer reading program. There were 27 special events planned for the 7-week program. A total of 581 people attended. This was the first summer that participants were able to sign up for summer reading and to log books online. Many parents and students appreciated the ability to participate electronically.

Technology

A pilot program "Computer Basics Workshops" began in the summer to teach basic computer skills. From this pilot program, the library developed the Friday Tech Clinics, which are one-on-one computer tutoring for ½-hour sessions. Many residents have turned to the library for free WiFi use. Through our website, library users can access 16 different databases as well as downloadable audiobooks and e-books, provided by the State Library of NH. Patrons can view the library calendar online, sign up for programs, renew items, place items on hold, save a list of titles to read, look up *Consumer Report* articles, research a homework assignment, and much more — all from the convenience of home and access to their "virtual library branch".

Staff

The library is fortunate to have a dedicated staff, which provides the best in customer service and is committed to improving the library collection and environment. We strive to meet the needs of the community and offer a variety of educational and entertaining materials, resources, and programs. This year we sent three of our pages off to college — Kayla Claire, Alex Davis, and Brianna Ericson. Library Aide, Edie Harris, retired after 10 years of dedicated service to the library. Please be sure to stop in and say hello to our newest aide, Tanya Griffith, and new pages Emily, CJ, Savannah, and Riley. Continuing staff members are Gaye Kulvete Kurmas as Director; Amanda Hogue Lavallee as Children and Young Adult Librarian; Library Aides Lisa Fabian, Jill Heslin, Lyn Neilley, Val Tramack, and Alan Witt; pages Garlande, Ian, Caelie, and seasonal page Sarah Bilotta.

Volunteers

We are thankful for our core of volunteers that help shelve materials, read shelves, clean, organize, mend, create posters, and work on special projects for the library. The library benefitted from the help of 27 volunteers who provided 698 hours of work averaging 25 hours per week. Long time volunteer, Nancy Wall, retired from duty after more than 10 years of volunteer service. Steve Simons is our longest-serving volunteer. The library is honored to have these devoted and helpful volunteers without whom our services would be greatly reduced.

Friends of the Library

The Friends of the Library are always generous in donating to the library. Funding from the Friends paid for the wonderful children's performers that visited the library during summer reading. Their contributions also covered museum passes, Great Courses DVDs, books, and furniture. Money from the Friends purchased two new laptop computers to be used in our Computer Skills Workshops and Tech Clinics. In 2010 the Friends purchased a comfortable chair in memory of longtime friend and library staff member Betty Fyfe.

Donations

The library saves money by adding new and mint condition donations to our collection. During the holiday season many patrons “helped our elves fill our shelves” with monetary donations to purchase new books. Budget constraints do not allow us to purchase everything we would like to for the collection and contributions to our Adopt-A-Book and Adopt-A Magazine program have helped tremendously. We are extremely grateful to our patrons for these donations of materials and funding throughout the year.

Trustees

Long-term library trustee Howard Bigelow resigned from the Board of Trustees after 21 years of service. Howard served for many years as the Chair of the Board of Trustees and was instrumental in seeing the renovation of the library in 1993 come to fruition. We are grateful for his years of service, his love of libraries, and, in particular, his passion and support of the Hollis Social Library. He will be missed.

The Board of Trustees at the Hollis Social Library welcome your suggestions, comments and compliments about library service in Hollis and what you would like to see improved.

Respectfully submitted by

Gaye Kulvete Kurmas, Library Director and Trustees of the Hollis Social Library:

Bob Bartis, Chair
Marcia Beckett, Treasurer
Howard Bigelow
Mike Dougherty

Laurel Lang
Jone LaBombard
Michelle Repp, Vice Chair
Karen Knight



Budget Committee

Process

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at 3 annual meetings (Town, Hollis Schools, and Coop Schools) during March, where *the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings.*

The committee draws its authority from NH RSA 32:1. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as self-funding programs.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

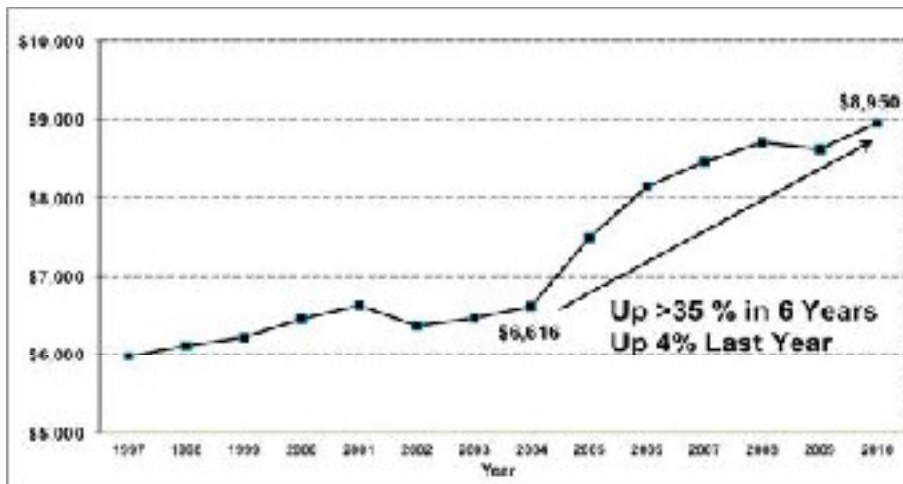
The committee seeks and values input from the citizens of the town. Our meetings are open to the public, with time provided for public input. During the budget formation process in the fall through early winter, we encourage the public to communicate with budget committee members at a meeting, at the public hearings, which are typically in February, or at any time. The public voice is very important to us, and we want to hear from you.

Data and Commentary

To gauge the real impact of property tax on residents, the Budget Committee has tracked 15 homes for many years (see graphic) which give a good mix of homes in Hollis with about average costs. The average tax bill on these homes has increased over 35% from \$6,616 to \$8,950 in 6 years, 4% last year alone.

There are many factors which have contributed to this acceleration including:

- The increases in employee wage and benefit costs, and number of employees.
- Bonded indebtedness approved by voters in previous years including: Town and School infrastructure and equipment and land acquisitions.
- Declining efficiencies of scale in our schools due to declining student population as well as significantly increased costs and extent of special education services.
- Increased costs to provide high service levels that are perceived to be desired by the public.



I'd like to offer some commentary. For many years, Hollis residents have been rightly proud of the extensive and excellent services provided by our many talented and valued employees and volunteers. Obviously, these services cost money. However just a few years ago, Hollis was in the lowest 1/3 of tax burdens of all towns in the state. That trend changed as voters at annual meetings approved significant increases in employee pay and benefits, bonding, added services and spending which has dramatically increased property taxes, making Hollis one of the most expensive towns in the state. The impacts are real and have placed a significant strain on many Hollis residents.

That resultant rate of growth may be structurally unsound – a view supported by our significantly rising taxes despite 3 years of “flat” discretionary expenditures. This is why many on the Budcom have been pressing so hard to reduce spending. When placed within the framework of State and Federal fiscal woes, and the likelihood of reduced revenues and increased shifting of costs down to towns, it's wise for all residents to ask why, how and on what we are spending our taxes on, and ask for redoubled efforts to make sure every dollar is absolutely needed and wisely used.

The Budget Committee's efforts to reign in that unsustainable rate of increase have been only partially successful. Recently, every dollar in savings has been met with expensive infrastructure maintenance needs, and huge benefit cost increases that are mandated in the prior collective bargaining agreements. This year the Budget Committee has provided guidance to the Town and Schools that are causing some very difficult decisions by both the Selectman and the School Board. Votes by residents during our 3 district meetings will decide if they want to moderate the tax rate and accept reduced service levels, or continue to increase taxes to maintain our high service levels.

Ultimately, the choice is up to the voters at annual meetings, which is as it should be.

Finally, I'd like to thank my fellow Budget Committee members, as well as the Selectmen and Hollis School Board, who as volunteers give tremendous amounts time, effort and concern for the well being of the residents and children of Hollis. We may not always agree, but I respect their views and I'm honored to work with each of them.

Respectfully submitted,
Chris Hyde, Chair, Hollis Budget Committee

Highway Safety Committee

The Highway Safety Committee, established in 2005 to act as an advisory body to the Board of Selectmen to improve safety on our town roads and highways, meets on the third Monday of the month. Membership is composed of the Fire Chief, Police Chief, DPW Director, a representative from the Board of Selectmen and 3 members from the public.

The biggest issue of the year was traffic in and around the Town Common including issues on Route 122 with respect to pedestrians going to and from the schools. Many issues that had to be dealt with were out of the control of the Highway Safety Committee as these routes are all controlled by the State of NH. This issue was referred to a newly formed committee, which dealt with State and Federal funded “Safe Routes to Schools” programs that has access to State and Federal funding.

Some minor road improvements, such as installing YIELD signs were taken up and implemented while other issues pertaining to speed and traffic were determined to be without merit when the statistics from gathered data were examined.

The committee continues to examine issues referred to it by the Board of Selectmen or any town resident who feels a need to apply to the committee for examination of issues related to safety on our town roads.

James “Jim” Bélanger, Chairman
Richard Towne, Fire Chief
Peter Band, Selectmen's Rep
Don Ryder, Member
Rebecca Crowther, Secretary

Russell Ux, Chief of Police
Jeffrey Babel, DPW Director
Mark Piekarski, Member



Souhegan Valley Transportation Cooperative

Souhegan Valley Rides- A Community Bus Service

The best word to describe the second year of operation for Souhegan Valley Rides is **success**! This success is a direct result of community support which comes not only in the use of the bus service by residents, but also in the form of funding from the four participating towns of Hollis, Brookline, Amherst and Milford. These things continue to be the keys to building sustainability for this regional transportation resource. Moreover, generous donations from private individuals and from local businesses and foundations have allowed the Souhegan Valley Transportation Collaborative to continue its work to improve our regional community transportation system and the SVTC sincerely thanks those organizations for their generosity.

How do we measure this success? In only our second year, ridership increased by 63%. Our first year (October 1, 2008 to September 30, 2009) provided a total of 984 rides. This number increased to 1607 rides in our second year, and by year end 2010 our total ridership to date is reported at just under 3000 rides provided.

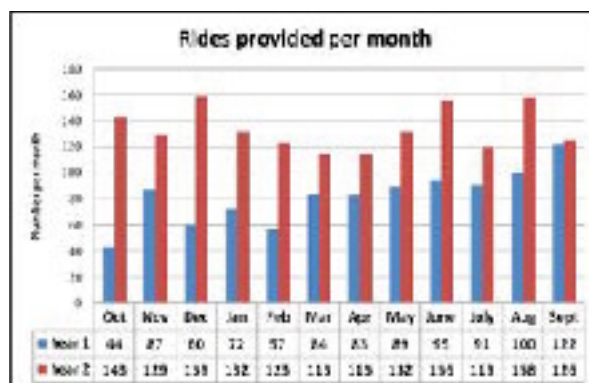
The following graphics demonstrate the dynamics of the 2009-2010 figures:

Ridership Information

Summary from October 1, 2009 to September 30, 2010 (2nd year)

A total of 1607 rides in our 2nd year represent a 63% increase over the number of rides provided in the previous year. Additional ridership analysis includes:

- New riders from all four of the towns continued to register for the service at an average of 5-6 individuals per month.
- There was a 17% increase in registered riders during the past year.
- Rides provided to Amherst residents nearly doubled between years 1 and 2.
- Rides provided to Brookline residents have remained the same.
- Rides provided to Milford residents increased by nearly 89% in the past year.
- Hollis residents took 43 fewer rides during the past year which reflects a 19% decrease. (This was attributed in part to attrition due to death or relocation among the regular riders from Hollis.)



Year 1 = October 1, 2008 to September 30, 2009

Year 2 = October 1, 2009 to September 30, 2010

An analysis of the community users is as follows:

- About 71% of the rides were provided to female passengers.
- Passengers using 31% of the rides also use some type of assistive device such as a cane, walker, wheelchair or scooter.
- As compared to September 2009, the percentage of rides provided to seniors has decreased from approximately 73% to 68%. This information suggests an emerging trend of increased use of the service by younger residents.

The 2009 town report (Hollis) depicted this service as “Elderly and Disabled Transportation”. **It should be made clear that any resident of a participating community is eligible to use the Souhegan Valley Rides bus service regardless of age, financial or physical condition.**

Other SVTC Achievements

As an organization, the Souhegan Valley Transportation Collaborative has accomplished a number of noteworthy milestones this year including:

- The SVTC Board of Directors initiated a formal strategic planning process and in June completed an initial Strategic Plan. This process was facilitated by the Nashua Regional Planning Commission (NRPC) under a grant from the New Hampshire Charitable Foundation (NHCF), and we are grateful to NRPC staff for their expertise and to the NHCF for their financial assistance.
- In addition to working to increase SVTC's community presence and to spread the word about the bus service, SVTC directors have shown their support for other community endeavors by participating in a number of community-wide events including the grand opening of Milford's Kaley Park and NRPC's Smart Commute week kick-off in May, the Brookline Old Home Days, the Milford Labor Day Parade, the Hollis Old Home Day, and the Milford Pumpkin Festival.
- SVTC actively participated in the District #7 Regional Coordinating Council for Community Transportation and with the Greater Milford Outreach network.
- And, of particular importance, SVTC is forging ahead on plans to use local funding to leverage federal transportation monies that can be used to expand the service in order to better meet the needs of Souhegan Valley residents.

Future Goals

Based on community input and analysis of local transportation research, the Souhegan Valley Transportation Collaborative developed the following short and long term goals:

- Maintain the existing service model and build ridership by strengthening outreach activities to attract new riders and to increase public awareness of SVTC and SVR
- Establish a more sustainable funding plan to ensure that the bus service is a permanent resource in the Souhegan Valley
- Continue non-emergency medical transportation as the priority
- Expand the types of rides provided based on community needs and funding availability
- Expand the days of service based on community needs and funding availability
- Expand the destinations based on community needs and funding availability
- Expand the regional bus service to include other Souhegan Valley towns interested in participating in the collaborative
- Strengthen SVTC's organizational structure to assure the longevity and sustainability of the regional community transportation service

Projected Budget for May 1, 2011 to April 30, 2012

Objective: Assure that the Souhegan Valley Rides bus service continues to be available to the residents of Amherst, Brookline, Hollis and Milford at least 8 hour/day 3 days/week.

Direct Service Expenses	Expense Amount
Nashua Transit System (8 hours/day, 3 days/week)	\$56,160.00
Fiscal Agent Fee (5% of NTS expenses)	\$2,808.00
Subtotal	\$58,968.00
 SVTC Administrative Expenses	 Expense Amount
Marketing & Public relations	\$1,750.00
Postage & Direct Mailing	\$300.00
Website	\$100.00
Post Office Box rental	\$50.00
Liability Insurance	\$918.00
Legal Services (i.e. possible 501.3.C application)	\$3,000.00
NH Center for Non-profits	\$100.00
Unpaid Fares (voucher program)	\$800.00
Subtotal	\$7,018.00
Total projected expenses	\$65,986.00

Anticipated Revenues

Carry-over of direct service funds	\$10,000.00
Carry-over of administrative funds	\$3,000.00
Grants and Donations	\$4,000.00
Town of Amherst	\$5,500.00
Town of Brookline	\$500.00
Town of Hollis	\$8,000.00
Town of Milford	\$35,000.00
Total projected revenues	\$66,000.00

The anticipated revenue investments from each community are based on actual percentage of ridership from each town since October 2008 and on consideration of the carry-over in direct service funds.

Grants and Donations 2010 - 2011 (as of 12-31-10)

Anonymous Amherst Resident*	J & J Storage - The Bélangers
Anonymous Hollis Resident	Mrs. Margaret Riddle
Centrix Bank	Mrs. Mary Kelly Cater
Dr. Patrick Riddle	The Bean Foundation
Fitch's Corner Farm Stand and Orchards	The Marie Le Doux Foundation
Hollis Seniors	The Milford Hospital Association
Hollis-Brookline Rotary Club	Unitarian Universalist Church of Milford
Hollis Memorial VFW Post 11373 in memory of Mabel Hills	
*This donation allowed the Amherst community to remain an active member of SVTC and allowed Amherst residents continued access to the bus service through April 2011.	

Many thanks to our contributors and please consider supporting our supporters!

Operating Features

Souhegan Valley Rides operates within the following guidelines:

- Shared ride, door-to-door transportation service using handicapped accessible, 14 seat vans (including 2 wheelchair spaces) subcontracted from the Nashua Transit System. These buses have “low-floor, step-less” entry for ease of passenger use, increased safety and more efficient service.
- Tuesday, Wednesday and Thursday 8:00 AM to 4:00 PM (including travel time)
- Tuesdays and Wednesdays: Rides are offered for non-emergency healthcare related appointments, such as medical appointments, outpatient therapy, counseling, laboratory visits, pharmacy pick-ups, and dialysis, as well as to social service agencies such as SHARE, DHHS, SSA and the Adult Learning Center within Amherst, Brookline, Hollis, and Milford and to and from Nashua.
- On Thursdays rides are offered for non-emergency medical transportation as described above and for shopping at four local major shopping destinations: Wal-Mart in Amherst, Shaw's/Lorden Plaza in Milford, Stop & Shop/Richmond Plaza in Milford, and Market Basket in Milford. Shoppers have a minimum of one hour to complete their errands. For safety reasons, riders can have only two shopping bags, the driver cannot assist with the bags, and wheeled shopping carts are not allowed on the buses.
- Riders must register in advance through Nashua Transit System. Riders must call at least 48 hours in advance on weekdays to schedule a ride. Rides needed on Tuesdays must be scheduled by the previous Friday, rides for Wednesday must be scheduled by the previous Monday, and rides for Thursday must be scheduled by the previous Tuesday. Riders may call up to 2 weeks in advance to schedule a ride. NTS's dispatching staff will work with individual riders who have ongoing medical appointments and would like to set-up extended bookings.
- A thirty (30) minute pick-up window applies. The bus may arrive anytime within a thirty (30) minute “window”, up to fifteen (15) minutes before and fifteen (15) minutes after the scheduled pick-up time.
- Personal Care Attendants and necessary companions ride free. Service animals are permitted. Riders may bring one guest. However, the guest's ride is subject to the fare, and Nashua Transit System must be notified about the guest when the ride is scheduled.
- Fare is \$2 per one-way trip. The bus driver only accepts exact fares – no change will be given. Fare vouchers are available for those riders who cannot afford this cost. Vouchers can be obtained when scheduling a ride through the dispatch office. The voucher program is funded by SHARE and the Hollis Seniors.
- Registration and ride scheduling can be done by calling **880-0100 then dial extension 1.**

Board of Directors

Carolyn Mitchell Amherst
Dennie Townsend, Brookline
Stanley Swerchesky, Hollis
Richard Burpee, At Large

Marcia Nelson Milford
Janet Langdell, Milford
Ellen Groh GSOP



PHOTOS: COURTESY OF THE SVTC

Cemetery Trustees

The Cemetery Trustees are elected officials charged with maintaining six Hollis cemeteries. During the summer months, the Trustees meet at each cemetery to assess the condition of roads, monuments and its overall appearance. During the winter months, meetings are held in the Hollis Town Hall, Upper Town Hall Foyer. All meetings are held on the third Thursday of every month at 6:00pm.

Cemetery Rules

As recommended by the State Attorney General's Office, as of January 1, 2010, the Cemetery Trustees changed the way that cemetery plots are purchased. Before 2010 one would buy a lot and receive a deed. As of January 1st one now buys a "Right to Inter" and receives a document stating that they own the right to inter in said lot. The importance of this change is with regard to the use of perpetual care monies, which are now classified as General Care Funds. This change enables the Trustees to access the funds, which are used for improving the cemeteries.

The Trustees also updated the Cemetery Rules and Fee Schedule. The most significant change to the Rules was the addition of a Hollis residency requirement (current or past resident) to purchase a Right to Inter. Additionally, the Trustees recommend that at the time of purchase, the purchaser include interment designations, which is a listing of all those who would eventually be buried in the lot. This is recommended because, by State law, if the owner of the lot dies, and they have not transferred the Right to Inter or the Deed in their will, or listed on the Right to Inter or Deed who may be buried there, the family will have to go to probate court to receive permission to bury someone in the lot. We certainly want to help families avoid this complication and delay.

The number of cremation burials permitted per lot was increased from two to four, giving owners increased use of their lots. The Fee Schedule was updated to reflect the actual cost of burials. This increased some fees, while reducing others.

Reggie Ouellette, R.L. Ouellette Associates, LLC., has been contracted to update and improve the maps for the East Cemetery. Being the most active cemetery, it has become apparent that we were in need of updated maps. In addition, the Trustees are in the process of installing a few water spigots in the East Cemetery. The location of these and the underground piping will be included in the new mapping, upon completion of the installation. The spigots are being added to enable the Department of Public Works (DPW) to water lots when necessary and for visitors to have access to water for filling watering cans.

Maintenance and upgrades

The roads in East Cemetery were in tough shape after last winter. The DPW did a fine job not only re-grading the roads, but also rebuilding 4th Street and 9th Avenue. In addition the Board of Selectmen approved our request for the plowing of 2nd, 3rd, and 4th Streets and 9th Avenue in East Cemetery. We have received appreciative feedback from residents about these upgrades.

Scores of monuments were repaired in the Pine Hill, North, East, Church Yard and South Cemeteries. The work conducted by Medlyn Monument included epoxy repairs of broken monuments as well as resetting monuments that were leaning, before they fell over and broke. Our secretary, Kim Dogherty, has created a master list of repairs to track the status of the monuments over the years.

All of our six cemeteries, Pine Hill, North, East, Church Yard, South and Lawrence are beautiful places where one may enjoy a walk and read the history of our town on the headstones; we encourage you to explore these beautiful and peaceful places over the upcoming year.

Respectfully Submitted,
Melinda Willis, Chairman, Hollis Cemetery Trustees
Scott Fischer,
Vice Chairman
Nancy Bell
Chris Buzzy
Doug Gagne



PINE HILL CEMETERY
PHOTO: HEATHER JUSSEAU



Hollis Energy Committee

The Hollis Energy Committee (HEC) has now completed its first year and has made significant strides towards implementing a number of energy efficiency projects.

The Committee's charter identifies three objectives to minimize and eliminate fossil fuel dependency:

- Pursue energy efficiency projects
- Pursue sustainable energy projects
- Engage school students in the energy technology

This past year, the HEC has taken some successful initial steps in the first and the third of its objectives.

1. Securing about \$500,000.00 in project funding (in grants, rebates, and PSNH Smart Start loans) for the first set of upcoming efficiency (lighting upgrades) and investment grade audit projects. These projects will be implemented without any tax burden to Hollis residents.
2. Selecting and awarding a contract for the lighting upgrade contractor (LighTec Inc.). LighTec will be replacing approximately 80% of all lighting fixtures (all the Hollis Municipal buildings, Hollis School District buildings, Hollis-Brookline COOP School buildings, and SAU1 Administrative building) with high efficiency versions, reducing the electrical load by an estimated 406,548 Kilowatt-Hours (KWh) per year. A conservative assumption of 13 cents per KWh, the energy reduction of 49,566 KWh per year in Hollis will result in approximately \$6,443 per year. At Hollis School District the reduction of 156,320 KWh per year will result in approximately \$20,321 per year. At the Hollis-Brookline COOP School District the reduction is estimated to be 200,662 KWh per year and will result in approximately \$26,086 per year. In addition to the financial benefit, lighting upgrade efforts will reduce its production of carbon dioxide by 540,000 pounds.
3. The HEC was awarded \$1350 from the New England Grassroots Environment Fund to promote energy efficiency programs in the Town. This award has provided the HEC's newly established HEC Outreach Subcommittee (ORS) the funding for various community outreach projects. One of the resulting initiatives of ORS is the Energy Efficiency Workshops, the first of which was held in December. These Workshops will be held monthly through May and will cover various efficiency and alternative energy projects for homeowners. Announcements will be made in the local newspapers as well as on a sign at the Route 130/122 stoplights.
4. To implement the third objective of HEC, Outreach Subcommittee is establishing a student Sustainable Energy Club (SEC). SEC Members will be coached and will be involved in hands-on energy projects. This effort will be a team effort of Hollis Energy Committee, industry, and university participation. Parents and high school students who are interested in taking part in these projects should contact any Hollis Energy Committee Member or Outreach Subcommittee Member.
5. Hollis Energy Committee worked with National Honor Society members who raised significant funds to purchase and install fuel oil catalyzers on the four boilers in the High School. The resulting 15% reduction in fuel oil usage will save an estimated 6,000 gallons of heating oil per year, and reduce 134,000 pounds of carbon dioxide into the local environment.

The HEC meets the first and third Monday of each month at 12pm in the Town Hall Community Room (excluding holidays). Active participation on any of the projects or programs is welcome.

Respectfully submitted,

Hollis Energy Committee

Jeff Babel, Troy Brown, Karen Cramton, Christian Heiter, Chairman, Cathy Hoffman, Venu Rao

HEC Outreach Subcommittee

Mary Brown, Deanne Martin, Jennifer MacCleod, Michelle Repp, Maryanne Shanley, Beth Kosis

Hollis Conservation Commission

General Business

The HCC works closely, in an advisory capacity, with other land use boards and committees, as well as the Hollis Board of Selectmen. The HCC also works hand in hand with property owners to identify, preserve and protect the Town's valuable natural resources.

During 2010, the HCC offered guidance and assistance on the following projects and issues:

- Revisions and updates to the Zoning Ordinance amendments, rural character ordinance, wetland zoning changes, etc. and compliance with State regulations.
- Lone Pine Hunters Club site plan reviews relative to the site clean-up as required by the Department of Environmental Services in NH.
- Protection of vernal pools on the Hollis Hills Development on South Merrimack Road and Alsun Drive based on impact of storm-water and drainage.
- Woodmont East development plan to fully comply with ridgeline, views and rural character ordinances.
- Monitoring of the Bottle Bill at the State Legislative docket for 2010.
- NH Fish & Game monitoring of the vernal pools and salamander movement.
- Although the HCC did not support the Flints Pond hydro-raking project, \$9,800 of the HCC's \$30,000 Flints Pond Improvement reserve fund was allocated to the completion of the project. By vote of the HCC, the remaining monies were returned to the general conservation fund.

Stewardship

The HCC sponsored Property and Forestry Management projects such as selective cutting on its properties. Selective cuttings are often used to provide habitats for endangered species and to maintain the overall health and development of the properties. Selective cuttings in 2010 took place at Rideout & French Mills Roads, where some of the white pine has been infected with cankers. Increasing the airflow around these trees has been known to prevent the spread of the disease. The timber cutting on Rideout & French Mill Roads added approximately \$13,000 in revenue to the town's general fund.

Community Involvement

The HCC maintains its membership in the NH Association of Conservation Commission and members attend an annual event with other NH Conservation Commissions to share information and take classes in current Conservation Commission trends and solutions.



TOM DUFRESNE AND THOM DAVIES AT THE HCC'S OLD HOME DAYS BOOTH

The Spring Roadside Cleanup was held on April 17, 2010. The event was well supported in the press, and promoted with new signs around town. Despite dreary and rainy weather, participant turnout was higher than previous years. Two hundred and fifty bags of garbage were collected in this effort. Special thanks to the citizens and community groups such as the Boy & Girl Scouts, the Hollis/Brookline Rotary, and others who support the event every year.

The Hollis Board of Selectmen passed on a letter from a Hollis student who asked if the roadside clean up could be held more frequently, noting how quickly the roads become littered. The HCC agreed and held their first Fall Roadside Clean up on October 16. Provided that we can grow the number of participants next year, the HCC is committed to scheduling two roadside clean ups per year. About 40 people participated in this event which resulted in approximately 85 bags of collected trash including three tires.

The HCC was invited to join a new protection effort by the Nashua River Watershed Association (NRWA), funded by a grant from Environ, to discuss water protection issues Hollis has experienced or shares with abutting towns in the lands over the Nissitissit aquifer. One third of Hollis is considered to be in this watershed and these efforts were organized to help find solutions to mitigate any problems. Richard Brown was voted as representative of the HCC.

As in past years, the HCC is a sponsor and exhibitor at Hollis Old Home Days. The HCC is available with aerial maps, to answer conservation questions, to meet up with old and new friends, and to promote activities such as hazardous

waste disposal, water conservation, the Stormwater runoff, and the roadside cleanups.

HCC – Ten Years of Land Conservation Achievements

The HCC was recently asked to provide an overview and history of the last ten years of conservation accomplishments. We thought you might be interested as well.

The Hollis Conservation Commission, or “HCC”, was created by Town Vote in 1965. Since that time, the HCC has utilized various methods of funding the protection and conservation of a number of properties in Hollis. At the 1997 Annual Town Meeting, Townspeople voted to authorize the allocation of 40% of the “Land Use Change Tax” received to the HCC, with a cap of \$30,000 annually. At the 1999 Town Meeting, a warrant article was approved to change the allocation to 50%, with no cap. The remaining Land Use Change Tax monies received become part of the Town’s General Fund. Land Use Change Tax monies are received from property owners when their property disqualifies, or becomes ineligible, for the Current Use program. The Land Use Change Tax is not a property tax, and is not raised by general taxation.

Summary of HCC Conservation Land Protected, 1998-2009

Acres of land protected by Conservation Easement Deeds:	265
Acres of land protected by HCC purchase/private donation:	173
Total Acreage Protected:	438
Average cost/acre for the HCC to protect these lands:	\$3250

How did the HCC protect these lands?

The Land Use Change Tax revenues received by the HCC went to good use. Properties purchased by the HCC, in whole or in partnership with other Town Boards and Committees, protect water resources, wetlands, agricultural soils, areas that contain endangered plant and animal species, as well as open spaces from future development. Private land donations were also received by the HCC over these years, which helped protect additional spaces and allowed the HCC to further their efforts towards land conservation.

Conservation Easements are another vehicle utilized by the HCC to protect additional lands, where the property owner may not want to sell the land, but wishes to permanently protect their property from further development. A conservation easement binds the current owner, and any future owner, to certain requirements. The final easement document is recorded at the Registry of Deeds to ensure that the easement remains in place.

While the HCC cannot “give” money away, an “Executory Interest” in a property can be, and is, a suitable alternative when additional funds are needed by other like-minded conservation organizations to help them purchase lands for protection within the boundaries of the Town of Hollis. While the HCC does not “own” the property in these cases, by law, the Town must show that the public interest has been served and value has been received for any monies expended towards the purchase of properties. By purchasing an interest in the property, this satisfies the legal requirements, gives the HCC some rights in how the property is managed and protected, and allows additional lands to be protected that otherwise might not be, at a lesser cost to Hollis taxpayers.

Conservation Land Purchases, 1998-2009

1998: *Henry Hildreth Conservation Area, Federal Hill Road*

The HCC purchased 64.2 acres for \$225,000 from the Henry Hildreth Trust; \$57,000 of the purchase price came from local donors. The final cost to the HCC was \$168,000, or \$2617 per acre.

Monson Village, Federal Hill Road

An interest was purchased on the Hollis portion of Monson Village owned by the Society for the Protection of New Hampshire Forest for a cost of \$12,500 to aid in preserving 115.30 acres.

1999 & 2000 *Worcester Properties, Rocky Pond Road*

Multiple transactions to protect this land consisted of purchases of 31 acres, 16 acres, and the 1.58 acre “Neck” between the properties, for a total of 48.58 acres. In addition, local residents donated funds towards the purchase, and 4 local property owners donated Conservation Easements on their lands, which preserved an additional 33 acres of valuable forest and wetlands. The final cost to the HCC was \$140,000 to protect 81.58 acres, at a cost of \$1716 per acre.

2002: *Millicent Gardner Memorial Conservation Easement, South Merrimack Road*

A Conservation Easement was purchased on this property, consisting of 125.72 acres. This easement protects valuable water and wildlife resources, and is contiguous with other protected lands. A NH Department of Environmental Services grant was awarded toward the purchase of this property, thereby reducing the actual cost of this purchase to \$318,000, or a cost of \$2529 per acre.

2004: *Wright Lot, off South Merrimack Road*

The HCC purchased 36.3 acres from the Albert Wright Revocable Trust, located near the “Woodmont East” properties. The purchase price was \$250,000, at a cost of \$6887 per acre.

2005: *Gelazauskas Preserve, Nartoff Road*

The HCC contributed \$200,000 toward the purchase of this 116 acre woodland parcel which was voted into the Hollis Town Forest at the 2006 Town Meeting. This purchase was made possible through the work of the Hollis Land Protection Study Committee. This contribution reduced the Town’s bonded debt for this parcel from \$1.4M to \$1.2M.

2006: *Albert LaForest Heirs, off South Merrimack Road*

This valuable donation from the LaForest Family consists of three separate parcels for a total of 3 acres. The three parcels are located in the Pennichuck Brook aquifer, and help conserve and protect this water resource at no cost to the HCC.

2007: *Richard Walker Family, Pine Hill Road*

The Walker Family generously donated the development rights and an agricultural preservation easement on 29.70 acres of their holdings at no cost to the HCC.

2008: *Harriet Hills Family, Pine Hill Road*

The Land Protection Study Committee negotiated the purchase of the development rights and an agricultural preservation easement on this property, which consists of 40.05 acres of farmland. Due to the generosity of the Hills Family and the work of the Land Protection Study Committee, the HCC paid only \$50,000 (plus legal costs) needed for this bargain sale, which protected this property at the cost of \$1250 per acre.

Doris R. Siergewicz Family Conservation Lot, South Merrimack Road

Mrs. Siergewicz and her family generously donated this 21.08 acre parcel to the HCC at no cost. The property makes up part of the Pennichuck Brook aquifer, and enabled the HCC to protect more of this precious water resource.

2009: *Tom Bayrd Conservation Easement, Federal Hill Road*

The HCC purchased an interest in the Conservation Easement on 30.01 acres of the property, located near the Milford-Hollis Town Line. Nichols-Smith Land Trust is the Conservation Easement Holder, while the HCC owns an Executory Interest in the property. A Federal Farm and Ranch Land Protection Program Grant paid half of the purchase price of \$475,000, reducing the cost to the HCC to \$237,500, plus legal costs, or \$8000 per acre.

Please note that the listed purchase prices do not include legal or other associated costs involved in the property purchase.

Conservation Land Stewardship and Management, 1998-2009

In addition to property purchases, the HCC also works with other Town Boards and Committees to help preserve their properties. Some methods utilized towards this purpose include management and stewardship of the properties, identifying valuable resources through Environmental Assessments and Surveys, monitoring of properties, and public education on conserving and maintaining our natural resources.

1999 Funding was provided for an Environmental Assessment of the Worcester Mill Pond. This property was a gift to the Town by the Harry H. Bell Heirs, and is currently managed by the Heritage Commission.

2001 Funding was provided for an Environmental Assessment and Survey of the Annabelle Johnson Preserve on Federal Hill Road. This property was a gift to the Town by her children, and is currently managed by the Heritage Commission.

- 2003 & 2004** Stewardship of the 46 acre parcel on Nevins Road was assigned to the HCC. This property was purchased via the Land Protection Study Committee from Margaret “Honi” Glover in 2003, on behalf of the Town. Stewardship of this property includes conducting the annual property monitoring, which is a grant requirement of the NH Department of Environmental Services.
- 2005** The HCC hired Chris Kane, a Conservation Biologist, to conduct annual monitoring on several HCC managed conservation properties. This monitoring fulfills Grant requirements used for the purchase of these properties, which include the Millicent Gardner Memorial Forest Conservation Easement, the Pearl Rideout property near the Nashua River, the Margaret Glover property on Nevins Road, and the Hollis-Brookline High School Conservation Easement.
- 1998-2009** The Annual Spring Roadside Clean-up continues to be a well-attended event, sponsored and run by the HCC. By holding this event, the HCC brings awareness of the importance of proper trash disposal, recycling, and the impact indiscriminate discarding of waste has on the environment. In 2010, the “Annual” clean-up became a “Bi-annual” event, and will be held in the spring and fall each year.

The HCC continues to present, sponsor, co-sponsor, or hold, in conjunction with other Conservation minded organizations, lectures, seminars and workshops on the importance of Land Conservation and Protection. The HCC works closely with like-minded organizations towards the common goal of preserving our natural resources. These organizations include the Nichols-Smith Conservation Land Trust, Beaver Brook Association and the Nashua River Watershed Association, as well as the Hollis Land Protection Study Committee, the Hollis Trails Committee, the Hollis Heritage Commission and the Hollis Planning Board, in addition to other Town and Community based organizations.

HCC Focus on the Future

Short Term Goals

- Inspire the Hollis Brookline High School, in particular, and other schools, to renew their commitment to support recycling and an active Green Group.
- Host two annual Roadside Cleanups in 2011; Spring and Fall
- Execute Stewardship and land management activities
- Work with Hollis residents to support protection of all natural resources

Goals for the Next Decade

Over the next ten years, the HCC will focus on the following:

- Protecting the Town’s water resources through land acquisition and stewardship.
The HCC feels that this is a primary focus, as every community needs to ensure that its residents have an ample and safe water supply. Recent donations from the Siergiewicz and LaForest families have assisted towards protection of the Pennichuck Brook aquifer. The HCC continues to actively pursue the protection of these valuable water resources.
- Completing stewardship and management plans for conservation properties.
The HCC is in the process of creating long-term management plans to ensure the continued preservation of these properties. With the creation and implementation of these plans, proper management and preservation of HCC properties will allow them to be used to their best advantage while continuing to protect them for future generations.
- Reviewing site and subdivision development plans to ensure conservation values are protected.
Working with the Planning and Zoning Boards, the HCC has been able to ensure that sensitive wetlands and wildlife habitats are protected prior to and during development. These sites are identified during the initial planning phases, and can be protected by easements or other vehicles, and identified by the placement of wetland buffer or other signage. This has become a valuable method of protecting sensitive areas at a minimal cost to the Town, and will continue to be utilized.
- Promote public awareness of conservation and preservation issues through outreach and education, including public education on the benefits of protecting lands with high conservation values.
A prime example of promoting conservation and preservation issues is through public education. The HCC continues to work with other like minded organizations, such as the Beaver Brook Association and the Nashua River Watershed Association, to promote public awareness on a variety of issues, including best management practices for forestry and agriculture to ensure the preservation of prime, state and locally important farm soils.
- Working in cooperation with other conservation organizations to protect natural resources.

In addition to public education, the HCC works with other organizations to protect natural resources. This cooperative effort allows for protection of valuable resources where it might not be otherwise possible, via purchases, easements or other similar vehicles. The HCC anticipates and strives for the continuation of this type of interaction to the benefit of Hollis and adjoining communities.

- Establishing greenway connections between contiguous conservation lands to promote public access and maintain wildlife corridors.

This remains one of a number of driving factors in the HCC's decision to purchase/accept land for conservation purposes. Scientific and biological studies have shown that human development greatly disturbs natural communities that provide wildlife habitats for plants and animals alike. Endangered species such as the Blanding's Turtle, the New England Cottontail, and the Marbled Salamander are known to exist in Hollis. Establishing greenway connections between conservation lands allows these natural communities to thrive and remain a part of Hollis' valuable ecosystem. Additionally, contiguous parcels allow for greater public access in areas where appropriate, via trail systems or other access. Keeping these properties undeveloped and available for passive recreation activities, such as walking, hiking and nature observation, benefits the public while keeping the land protected.

- Raising public awareness of conservation source funding, and pursuing Federal and State grant opportunities for financial assistance in the protection and preservation of high priority conservation lands.

Grants help offset the costs of land protection and preservation, and the HCC recognizes the value of this funding. Whenever applicable and available, the HCC pursues these opportunities to preserve and protect valuable resources at a lower cost to the taxpayers.

HCC Invites You

Please join us. Attend a Conservation Commission meeting. Become a member. The HCC meets the first and third Wednesdays of the month at 7:00 pm in the Town Hall Community Room. We welcome new members, whatever experience you may or may not have. All you need is a desire to help protect your town and its natural resources.

Respectfully submitted,

Tom Dufresne, Chairman
Susan Durham
Richard Brown
Lynne Simonfy
Tom Davies
Cathy Hoffman
Peter Baker
Heather Jusseaume, Friend of the HCC
Frank Cadwell, Selectmen's Representative
Connie Cain, Staff

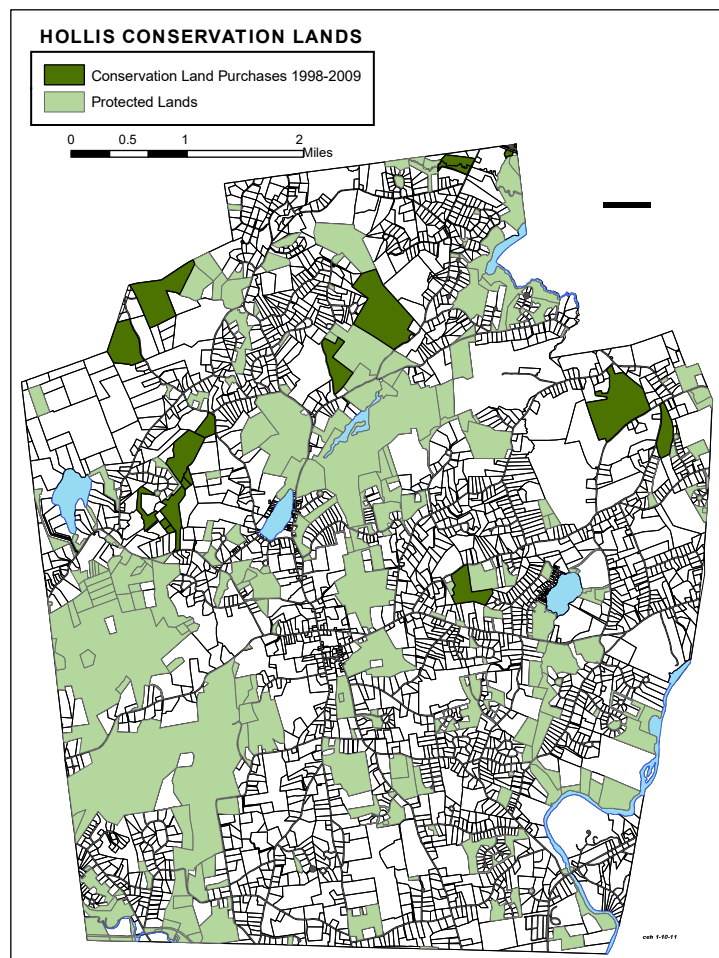


PHOTO: CATHY HOFFMAN

Hollis Land Protection Study Committee

In 2000, the Hollis Selectmen created the Hollis Land Protection Study Committee (LPSC). Our goal is ***“To preserve the natural heritage and rural character of Hollis”*** by helping the Town to permanently protect selected lands which meet specific criteria, such as: agricultural value, water resources, trails potential, citizen interest, visual appeal, flora/fauna, woodlands, and connection to existing conservation lands. This work was strongly supported by the recent town survey by the Strategic Planning Committee, which overwhelmingly confirmed the townspeople’s desire to preserve our rural character.

Our mission is to work with landowners to help them achieve their long term goals for their land. If you are interested in preserving your land, please contact one of our members. We can provide information on the alternative methods available, and if you would like, we can work with you to make it easier to achieve your goals.

Our committee is now 11 years old, and over this time we have worked with landowners and the Town to protect 11 parcels, totaling 652 acres, at an average net cost of \$14k per acre, far below market value. Much of this land has trails that allow access to beautiful woods, fields, orchards and views for everyone’s enjoyment. Some of this land, such as Woodmont West, has preserved the rural character of Hollis along the roads we travel frequently.

Parcels saved forever include land bordering Dunklee Pond and Parker Pond, two Hall farms (Dow/Depot and Blood/Pepperell Roads), Glover property (Nevins Rd.), Walker Tree Farm (Farley Rd.), Melva Wright Forest (Wheeler Rd.), the Gelazauskas Preserve (Nartoff Rd.), Siergiewicz Forest, Woodmont West (Rte. 122) and the Hills Farm (Pine Hill Road).

These lands have been preserved either through outright purchase or the purchase of restrictive rights, such as conservation easements or development rights, which are carefully monitored by the Nichols-Smith Land Trust and/or the Hollis Conservation Commission. Funding has been provided by long-term bonds, government grants and, in some cases, collaboration with the Hollis Conservation Commission. Some Hollis landowners have offered their land at prices much below market value, for which we and the citizens of Hollis are very grateful.

By protecting selected parcels of land, we preserve our rural character while protecting our natural resources from harm and degradation. As an added benefit, protected land ultimately reduces taxes by limiting growth of services the town pays for, such as schools, police and roads, while preserving our quality of life and the value of all homes.

The members of the committee are appointed by the Selectmen. At our monthly meetings we work on land protection opportunities and seek funding sources other than property taxes. If you are interested in working with us, please talk with one of our members to learn more.

Respectfully submitted,

Roger Saunders, Chairman
Peter Baker (Hollis Conservation Commission)
Taylor Caswell (NH Nature Conservancy Board)
Thom Davies (Hollis Conservation Commission)
Katherine Drisko, Secretary
Paul Edmunds (Beaver Brook and Nichols-Smith Land Trust Boards)
Gerry Gartner (NH Nature Conservancy Board)
David Gilmour
Mark Le Doux (Selectmen’s Representative)
June Litwin, Co Chairman (Beaver Brook Association Trustee)
Peter Proko (Nashua River Watershed Association)

Town Forest Committee

In 2010 a timber harvest was conducted in the Potato Hollow area on Spalding Park. The trees selected for harvest were marked with blue paint by Ted and Gary Chamberlain and Craig Birch. Approximately 49,000 board feet of logs were marked and put out to bid. Robert Sundstrom, a former Hollis Resident, won the bid and completed the sale. This produced \$12,150 for the Town Forest Management Fund.

The Town Forest Committee and the State of NH Forest Health Specialist have discovered a problem with Calliscepis canker in the white pine in the 5 Corners area. Future harvests are planned to thin the pine in this area in hopes of slowing down the spread of this disease.

In conjunction with grants from the Hollis Snowmobile Club, Amos White has improved sections of the road leading from Patch Road to the Dunklee Pond Dam. These improvements have covered many exposed roots and boulders and improved access for forestry activities.

As in previous years, the beaver have returned to flood the causeway road. Again the beaver were removed and the dam was cleared.

Thanks to the snowmobile club and the Trails committee for their efforts in keeping the trails open for recreation.

2010 Income:

Timber Income (Potato Hollow)	\$12,150
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Respectfully submitted:

Ted Chamberlain
Craig Birch
Bill Burton
Spencer Stickney
Gary Chamberlain

Agricultural Commission

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

The leasing of town-owned Woodmont Orchard West was the Commission's primary focus in 2010. The Commission prepared and publicized a Request for Bids for a 25-year lease, evaluated the submitted bids, and made a recommendation to the Board of Selectmen on the preferred bidder. Following approval by the Selectmen, the Commission participated in the negotiation of lease terms with the preferred bidder, and then drafted and submitted a proposed lease for approval by the bidder and Selectmen.

The Hollis Agricultural Commission also experienced some turnover in membership in 2010, as the Commission's chairman, Cameron Hardy, and one of the regular members, Rachel Tebbets, moved away from Hollis. The open positions on the Commission were filled by Mark Post and Chris Lalmond. Also, two members changed status, with Doug Gagne changing from regular to alternate status, and Randall Clark changing from alternate to regular status.

Respectfully submitted,

Dan Harmon, Chairman		
Stephen Jambard	Randall Clark	Chris Lalmond
Mark Post	Doug Gagne	David Petry

Trails Committee

The Hollis Trails Committee is a volunteer group that maintains and preserves the many miles of trails on Conservation and Town Forest Lands.

2010 saw flooding at the Flint Brook Conservation Land. The bridge over Flint Brook that was washed downstream was restored to its original crossing. The bridge was raised and secured to concrete to prevent future washouts. Hollis Trails Committee member Amos White volunteered his equipment, labor and materials for this project, saving the town the cost of the repairs.

The Trails Committee had a booth at Old Home Days and handed out maps and information. The Committee received praise from residents who use the trails on how well they are maintained.

The Annual Fall Trails Day in October had volunteers work on trails on the conservation land along the Nashua River. The Hollis Area Equestrians worked on trails in the Town Forest.

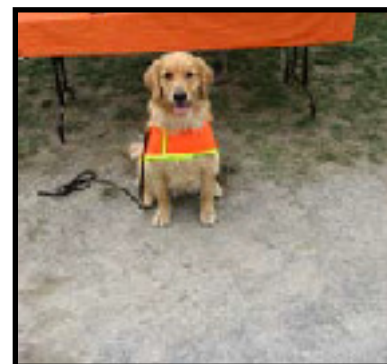
The Nor'Easters Snowmobile Club continues to volunteer their services to maintain trails on private and town land throughout the year. The Hollis Trails Committee greatly appreciates all the hard work done by the Nor'Easters.

Submitted by
Sherry Wyskiel, Chairperson

Members:
Doug Cleveland Mary Ferguson
Tom Jeffery Art Kinsley
Dan Teveris Sherry Van Oss
Amos White



KATIE INSPECTS THE RESTORED FLINTS BROOK BRIDGE



ELLIE "MANS" THE OLD HOME DAY BOOTH

PHOTOS: SHERRY WYSKIEL

Hollis Heritage Commission

The Hollis Heritage Commission is another one of Hollis's volunteer commissions. It is the goal of the Heritage Commission to preserve the cultural and historical aspect of our great community. The Commission consists of individuals committed to educating and bringing forth a balance of preservation and responsibility.

In 2010 the Heritage Commission saw its long time Chairperson, Honi Glover step down as their leader. Honi served the commission as chair for 8 years, and is the only member who has been a part of the commission since it was chartered. Honi, a life long Hollis resident, with family lineage dating back to the town's founding, continues to serve as the vice-chair. Honi has been active her entire life in the community. Having her wealth of knowledge and commitment to sharing her sense of heritage with anyone who wishes to learn of it, is such an important part of the heritage that we strive to preserve and share.

The Heritage Commission completed the CLG Grant in 2010. This grant given by the New Hampshire Division of Historical Resources, developed and documented a database which surveyed detailed historical information, architectural description and the information of how the residents lived and prospered in Hollis. This information is now available for anyone to access at the Town Hall.

Over the course of the year the Heritage Commission recorded 7 demolitions of buildings or structures, as part of our Demolition Ordinance. Each subject is photographed and documented to provide an account of what was here originally and lost.

In 2010 the Heritage Commission also made a formal request to the town Selectmen that a 3 acre section of land at the corner of Silver Lake and Plain Roads at the Woodmont Orchard be divided and preserved as the Holly Hill Heritage Site. This site would be used as a historical site where residents could learn about the early days of farming life and agriculture in Hollis.

Sadly, in 2010 the town of Hollis saw the demolition of the farm buildings at Woodmont Orchards. Due to years of decay and lack of funds for preservation the iconic buildings were razed in the interest of public safety.



BEFORE AND AFTER PHOTOS OF THE GAMBREL BARN AT THE WOODMONT ORCHARD
PHOTOS COURTESY OF THE HERITAGE COMMISSION

As many residents will remember the old ice house at Woodmont Orchard suffered the same fate in 2007 but was rebuilt by the Heritage Commission as a duplicate, to preserve the iconic town scene. Thankfully the Gambrel barn will be rebuilt in the same fashion, duplicating the barn and preserving the historical heritage of the site. It is the thought of the Heritage Commission that if we can not save the buildings at least we can save the historical aspect of the site. The rebuilding of the barn is made possible by the generous donation by the Marie Le Doux Foundation and the Le Doux Family.

The Heritage Commission hopes that the Noah Dow Cooper Shop will someday be rebuilt at this corner site, developing it into an Agricultural Heritage Site as mentioned above.

Our Commission also hosted its first New Hampshire Humanities Council presentation “Wild and Colorful Victorian Architecture in New Hampshire” with scholar/presenter Prof. Richard Wilson.

The Heritage Commission welcomes input from the community, and is currently seeking new members. If you or someone you know, would be interested in serving on this commission, please contact any of the members listed below, or stop in to Town Hall for information.

Respectfully submitted
The Hollis Heritage Commission
David Sullivan, Chairman
Honi Glover,
Mary Ann Wesoly
Doris Roach
Josey MacMillan
Vahrij Manoukian, Selectmen’s Representative
Spencer Stickney, Historic District Commission Representative

Hollis Historic District Commission

In 2010, the Historic District Commission (HDC) continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Fifteen applications were submitted to the HDC from residents and business owners. Of the fifteen applications, all were approved with one application being withdrawn. Three of the applications were for business signs. Of the remainder, several applications were for alterations/additions or new construction and dealt with siding materials, architectural components (doors and windows), roofing materials and landscaping.

HDC Members

The Commission membership was comprised of Spencer Stickney, Chairman, Jan Larmouth, Vice-Chairman, William Lavery, Clerk, and Dawn Jonis, regular members. Dennis Gallant, alternate member. Frank Cadwell is the representative of the Board of Selectmen, with Mark Le Doux as his alternate. New to Town Hall staff, Donna L. Setaro now serves as HDC secretary and liaison with Town Hall.

Paul Hemmerich has relocated to Milford, NH and has stepped down as chairman of the HDC. Paul has served on the HDC for a total of eleven years and served as chairman for the last six years. We all would like to thank him for his many years of service and for being instrumental in this year’s Town Hall renovations.

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Many thanks to the Town Hall staff for their continued support.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Spencer Stickney, Chairman
Jan Larmouth, Vice-Chairman
William Lavery, Clerk
Dawn Jonis
Dennis Gallant
Frank Cadwell, Selectmen’s Representative
Staff: Donna L. Setaro, Building and Land Use Coordinator

2010 - Hollis Historic District Commission Cases

<i>Case #</i>	<i>Hearing Date</i>	<i>Decision</i>	<i>Location</i>	<i>To Permit</i>
2010-01	2/4/2010	Granted	22 Ash Street	A new permanent business sign.
2010-02	4/1/2010	Granted	30 Ash Street	Alteration of entry doors by replacing existing wood doors with a fiberglass unit.
2010-03	6/3/2010	Granted	18 Ash Street	Alteration of an existing business sign.
2010-04	8/5/2010	Not in Pub.View	17 Proctor Hill Rd.	The repair of wood siding and deck boards that have decayed. The wood siding will be replaced with vinyl siding and the deck will be replaced with new deck boards.
2010-05	8/5/2010	Granted	24 Cavalier Ct	The placement of a 10' x 6' temporary storage shed on blocks along side of the existing concession stand located at the football field
2010-06	8/5/2010	Granted	34 Proctor Hill Road	Finishing the paving of the existing driveway.
2010-07	9/2/2010	Granted	1 Broad Street	A new permanent business sign.
2010-08	8/10/2010	Registration	0 Depot Rd	Registration for repair and/or replacement of roof materials
2010-09	9/2/2010	Granted	9 Ash Street	The replacement of an existing sign.
2010-10	10/7/2010	Withdrawn	4 Broad Street	The construction of a 24 X 24 garage
2010-11	10/7/2010	Granted	7 Monument Sq	The replacement of the shingles and flashing on the Town Hall roof.
2010-12	11/4/2010	Granted	60 Broad Street	A new permanent business sign.
2010-13	10/19/2010	Not in Public View	17 Proctor Hill Rd	The installation of a 12 ' x 20' Shelter Logic Canvas Shed
2010-14	11/4/2010	Granted	6 Ash Street	The installation of a new 36 x 81 white metal entry door and one over the door light.
2010-15	12/2/2010	Granted	4 Broad Street	The construction of a 24 X 24 attached garage
<u>Total Cases for 2010:</u>			<u>15</u>	



Nashua Regional Planning Commission

2010 Report for the Town of Hollis

INTRODUCTION

The Nashua Regional Planning Commission (NRPC) was established in 1959 by communities in the Nashua area for the purpose of analyzing and coordinating land use and transportation issues at the regional level. Today, NRPC serves the thirteen member communities of Pelham, Hudson, Litchfield, Merrimack, Nashua, Amherst, Hollis, Brookline, Milford, Mont Vernon, Lyndeborough, Wilton, and Mason, and provides comprehensive community planning services.

NRPC provides member communities with comprehensive solutions to local environmental, land use, transportation, and regional planning issues as well as cutting edge mapping and data services. NRPC has also been designated as the Metropolitan Planning Organization to provide transportation planning services for the region. In this capacity NRPC works to bring innovative and effective transportation policies and strategies to the communities in the Nashua region.

A leader in planning strategies that preserve and improve the quality of life in southern New Hampshire, NRPC collaborates with multiple parties resulting in planning that is innovative, inclusive, technically sound, and driven by public participation. Specific assistance has been consistently provided to our communities on projects ranging from transit analysis, draft ordinances, develop and update local master plans, transportation planning, analysis of local zoning, and facilitation of visioning workshops to help communities establish goals and objectives for future growth. Our knowledge of local government operations and functions has allowed us to successfully administer this assistance and develop strong relationships with local boards and committees over the past 50 years.

2010 ANNUAL REPORT OF NRPC ACTIVITIES FOR THE TOWN OF HOLLIS

NRPC embarked on a number of new initiatives and projects in 2010, which promise to have long-term positive impacts for the future of the region and the state. NRPC has played a significant role in the NH Broadband Mapping Program as we began the process of identifying and mapping broadband resources across the state in collaboration with the other eight Regional Planning Commissions. In 2011, we will continue this work with a public outreach and planning component to the project that will engage the region in understanding and planning for broadband services. NRPC organized the region's first Smart Commute Week, involving local businesses, community officials, and residents to raise awareness of alternative modes of transportation for commuting, school, and everyday trips. We hope to build on the partnerships and relationships we established in planning this event to develop an expanded program over 2011.

While focusing on new initiatives, we also were successful in continuing our core services of transportation, land use, environmental, and GIS planning. As we look forward to FY11, there are many opportunities for NRPC to assist individual communities in shaping their future and to facilitate meaningful, engaged discussions about where the region is heading. At local level, we are developing a streamlined, cost effective method for updating Community Master Plans. We will also continue to work with communities on energy planning and exploring ways to integrate energy, transportation, and land use planning. At the regional level, we will begin the process of building a new transportation model that will help to inform our decision making about land use and transportation choices. At the state level, we will continue to collaborate on the Statewide Broadband Mapping and Planning Initiative.

Our work on behalf of the Town of Hollis includes:

TRANSPORTATION

NRPC as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

Traffic Data Collection - Conducted 13 traffic counts in Hollis in the past year. 5 counts were done to support the Hollis Safe Routes to school planning process. 8 counts were done to support the NRPC traffic model. Traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website and more detailed data from each count is available upon request.

Transportation Improvement Program – As the designated MPO for the region, NRPC maintains the Transportation Improvement Program (TIP). The TIP is a fiscally constrained document required under federal transportation regulations. All federally funded highway improvements must be included in the regions TIP in order to receive federal funding. NRPC is responsible for the development and maintenance of the TIP so that federal highway transportation dollars are available to Hollis and the rest of the region. NRPC has closely monitored the Ash Street sidewalk project and processed the requested funding and schedule changes required to keep the project moving forward.

Congestion Mitigation Air Quality (CMAQ) Program - The CMAQ program provides funding opportunities for communities to address transportation needs that have a direct and beneficial impact on air quality in the region. Typical projects include intersection signalization improvements and improvements to transit service.

NH Capitol Corridor Passenger Rail Project – During the course of 2010 NRPC continued to push forward the NH Capitol Corridor project. Activities this year included participation on the New Hampshire Rail Transit Authority, the operating entity for the rail project, as well as passage of a limitation on liability as well as the preparation of conceptual development and operating costs. The liability limitation will be a critical factor in controlling operating cost for the rail project.

Human Service Transit Coordination – For several years the Department of Transportation and Department of Health and Human Services have been developing a process for coordinating transit services funded by the two agencies to reduce costs and increase service. The NRPC has been the leader in the state in this process and was recognized as the first regional coordinating council. In the coming year it is anticipated that this project will lead to increased transit service throughout the NRPC region and help meet the transportation needs of many seniors and disabled adults without transportation options.

Strategic Planning for the Souhegan Valley Transportation Collaborative (SVTC) - NRPC is working with the SVTC communities, NTS, and NHDOT to transition this service from a pilot program to a more permanent and sustainable service. NRPC was awarded funding through the New Hampshire Charitable Foundation and the Federal Transit Administration New Freedoms program to develop a strategic plan that will summarize all key issues and concerns, develop recommendations for expanding the service, and identify a method for sustainable funding of the service in the future.

Safe Routes to Schools Program - The Safe Routes program encourages children to bike or walk to school through education and incentives that remind children how much fun biking and walking can be. The program also addresses the safety concerns of parents by encouraging greater enforcement of traffic laws, exploring ways to create safer streets, and educating the public about safe biking, walking, and driving practices.

NRPC facilitated a planning process this year that will result in a Hollis Safe Routes to School “Travel Plan.” The planning process was guided by a steering committee made up of parents, school principals, SAU Superintendent, Police Chief, DPW Director and NHDOT. The Travel Plan identified attitudes of parents and children about the trip to school. It also identified key issues regarding walking and biking in Hollis and recommendations for making Hollis a safer place to walk and bike. The Travel Plan can be used to apply for funding to implement the recommendations.

Road Inventory – During 2010, NRPC staff prepared the updated data in the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on Hollis’s roads and will be used for planning road improvements in the community.

Regional Traffic Model – NRPC is updating the regional traffic model in conjunction with the release of new U.S. Census data and regional employment and journey to work data. This update will also allow NRPC to provide morning and afternoon peak hour traffic forecasts, as well as more accurately model traffic signalization and intersection issues. This will allow NRPC to provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions to help study critical intersections and development issues.

Long Range Transportation Plan – During 2010, NRPC updated the region’s Long Range Transportation Plan, Transportation Improvement Program and Air Quality Conformity Analysis. These documents identify transportation priorities for the region and each of the municipalities and are required to receive funding for transportation improvement projects.

LAND USE AND ENVIRONMENT

NRPC Energy Program – In 2008, NRPC received a 2 year grant from the US Environmental Protection Agency’s Healthy Communities initiative to establish the Nashua Regional Energy Program. The Nashua Regional Energy Program works with municipalities to understand community needs and resources, assess current energy consumption within municipal buildings, take action to reduce energy consumption and implement renewable energy projects, and evaluate progress.

NRPC held its third Regional Energy Roundtable in 2010, which members of the Hollis staff and Local Energy Commission participated in. The goal of this group is to share knowledge, technical expertise, and lessons learned as communities in the Nashua Region take action to address climate change and energy issues at the local level. NRPC also organized and facilitated a workshop during the 2010 Local Energy Solutions Conference. The workshop was entitled “Strategies for Effective Partnerships in Local Energy Action” and focused on the needs and resources of municipal staff and local energy committees to address energy issues and build stronger partnerships. Hollis Local Energy Commission members were selected as one of three community case studies to be represented on this panel.

Over the past year, NRPC worked with Hollis and SAU 41 to conduct energy inventories for the Hollis Primary School, Hollis Upper Elementary School, Hollis-Brookline High School, Hollis-Brookline Middle School, both elementary schools in Brookline, and the SAU 41 Administrative building. NRPC then wrote an Energy Efficiency Action Plan for SAU 41 based on these energy inventory results. The plan contains a profile of the schools, background on the inventory process, inventory results, energy use by building, costs by building, greenhouse gas emissions by building, energy inventory analysis, and recommendations. This project provided the Town of Hollis with baseline energy data, which it used to apply for and receive American Recovery and Reinvestment Act funding through the Energy Efficiency and Conservation Block Grant (EECBG) program.

In 2010, NRPC also secured funding to conduct outreach and technical assistance to increase municipal energy efficiency in the Nashua Region through the Energy Technical Assistance and Planning program (ETAP). ETAP is funded by the American Recovery and Reinvestment Act and is being administered through the NH Office of Energy and Planning. Through this program, NRPC was able to collaborate with engineers from Peregrine Energy Group to provide the Town with assistance in evaluating proposals for investment grade audits and energy related design work in its municipal buildings.

Legislative Services – On an annual basis, NRPC is actively engaged with members of the Legislature on issues that concern member communities. During the 2010 session NRPC was actively engaged in legislative issues related to land use law, workforce housing, transportation funding, and commuter rail.

Brownfields - NRPC continued its regional Brownfields Assessment process in 2010 to identify Brownfields that qualify for federal and state funding programs. NRPC staff worked with local officials to identify qualifying Brownfields in each member community. Staff then directed NRPC’s consultant in preparing Phase I and Phase II Brownfields assessments for selected sites. NRPC also worked with town staff members and affected property owners to provide education on the Brownfield process and on potential funding sources for cleanup activities.

Resources and Training – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Fact sheets were developed on Edible Landscapes, Alternative Landscapes, Transportation Planning, Dark Skies, Gateways, Historic Districts, Flood Hazard Area Zoning, Rail and a 2010 Legislative Update. Large scale educational posters have been developed on Access Management, Gateways, Traffic Calming and the State of New Hampshire’s Transportation Planning Process. All of these educational posters are available for our member communities to borrow. Planning Board and Zoning Board trainings were also offered in the Spring and the Fall.

The iTRaC Program has recently launched the Exemplary Spaces Award program which acknowledges examples of excellent planning and design throughout the Nashua Regional Planning Commission’s 13 member communities. Awards will be granted for residential, commercial and industrial, and public spaces in the Nashua Region that exemplify the successful use of innovative planning techniques, site design, and aesthetic appeal and to recognize examples of excellent planning that enhances the community.

Household Hazardous Waste Program – Household Hazardous Waste (HHW) comes from everyday products used in the home, yard, or garden. By definition, they are corrosive, flammable, toxic, or reactive. Non-latex paint,

solvents, oven cleaner, pool chemicals, pesticides, drain opener, and auto chemicals are just a few examples. The Nashua Regional Planning Commission holds HHW Collections each year to allow residents to properly dispose of these products. During these events, participants can also recycle unwanted electronics.

Six collections were held during the 2010 HHW season. Five of the events were located in Nashua and one was held in Milford. A total of 1,368 households participated from across the region; 89 of those households came from Hollis. Six more collections are planned for 2011 beginning on April 23. For more information and a complete schedule, visit www.nashuarpc.org/hhw.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

Maintained Standard Map Series - These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.

Updated online Google Maps NRPC Traffic Count application. At the end of the traffic counting season, GIS staff uploaded all current data to Google maps web application, showing the latest 24-hour and hourly counts for every location in Hollis and the rest of the NRPC region.

Updated and printed multiple copies of the Town Zoning Map. GIS staff worked closely with the Town Planner to make needed updates. Multiple display size prints were provided as well as an electronic PDF version so that the Town can print additional copies. Updated the Town Zoning map and NRPC Standard Map Library for Hollis. These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town.

This year NRPC worked with the town assessor and the Registry of Deed database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge.

Provided data collection and mapping support to the Hollis Safe Routes to School project, and upon request of Town officials produced: base map and zoning map updates, updated roads and annotation, trail maps, Beaver Brook aerial maps, Flint's Pond map, and finalized Road Surface Management System data and report.

Completed regular maintenance tasks and performed updates to the Hollis GIS data which is maintained by NRPC, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data. Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks.

For more information contact Kerrie Diers, Executive Director at 603-424-2240, ext. 12 or via email at kerried@nashuarpc.org or visit the NRPC website at www.nashuarpc.org.

Planning Board

In spite of the economic downturn, the Planning Board has continued to receive and review subdivision applications. In April the Planning Board granted final approval for an 18-lot subdivision submitted by Hollis Hills Development. This 92-acre property is located off South Merrimack Road and adjacent to Alsun Drive. In addition to the single-family lots, this development features three large open space parcels. The challenges of reviewing this development included a number of wetland areas and vernal pools to protect, as well as areas of steep slopes. Although the applicant received approval from the ZBA to exceed the 1,500-foot roadway length, long driveways will be necessary in order to access some of the lots. New State Alteration of Terrain regulations mandated a very sophisticated drainage system for this project.

In June the Planning Board approved a seven-lot subdivision for the John Testa Revocable Trust. This property is located adjacent to Beaver Brook property on Proctor Hill Road. The developer deeded fifteen of the total 35 acres to Beaver Brook. The Board also approved a four-lot subdivision in October for the Elizabeth N. Wright Revocable Trust. Board members conducted a site walk for this subdivision to determine the least intrusive location for the driveways along Worcester Road. As is often the case, the site walk was an important component of the development review process.

The Planning Board continued its review of the “Woodmont East/Sky Orchard Realty Trust” subdivision that began in 2009. In an effort to assess the best locations for the homes and protect the viewscape, the Board conducted a “balloon test” in February. Balloons were set at the location of the four highest homes and viewed from different vantage points to assess the visual impact. Board members concluded that, when properly buffered, the homes will have little or no visual impact. The Board is currently working with the developer and his engineer on driveway layouts. The goal is to provide the necessary access to the individual house locations with the least impact on the environment and the viewscape.

No Planning Board report would be complete without an update on the ongoing Lone Pine Hunters Club application. The Planning Board met thirteen times during the year, and the Lone Pine case was discussed at eight of these meetings. After extensive review of a site plan that was accepted for consideration in 2008, the Planning Board granted approval for Lone Pine’s pistol and rifle ranges, along with numerous other “non-shooting” activities that occur on the property (archery, fishing, social activities, etc.) This approval was issued on November 16. As this report goes to press, the Planning Board has just received an appeal of this approval from Residents Defending their Homes (RDTH). RDTH is appealing to the Zoning Board of Adjustment, and is also suing the Planning Board in Superior Court.

The Board recently welcomed Donna Cooksey as a new alternate member. All other Board members and staff remain unchanged. Planning Board meetings take place on the 3rd Tuesdays of each month at 7:00 PM and are televised on the Hollis cable access channel.

Respectfully submitted,

Ed Makepeace, Chairman

On behalf of the entire Planning Board and staff. Ed Makepeace, Chairman; Doug Gagne, Vice Chairman; Bill Beauregard; Doug Cleveland; Rick Hardy; Cathy Hoffman; David Fite (Alternate); Donna Cooksey (Alternate); Mark Le Doux Ex-Officio and David Petry Alternate Ex-Officio, for Selectmen. Staff: Virginia Mills, Asst. Planner; Mark Fougere, Planning Consultant.

Planning Board Activity

<u>MONTH</u>	<u>NAME</u>	<u>PROJECT</u>	<u>ACTION</u>
January	Planning Board	Zoning Amendments	Public Hearing
	Lone Pine Hunters Club	Site Plan	Review
	Hollis Hills Development	18-Lot Subdivision	Design Review
	Sky Orchard Realty Trust	12-Lot Subdivision	Conceptual
February	Hollis Hills Development	18-Lot Subdivision	Design Review
	Sky Orchard Realty Trust	12-Lot Subdivision	Conceptual
March	Hollis Hills Development	18-Lot Subdivision	Public Hearing
	Lone Pine Hunters Club	Site Plan	Review
April	PSNH & Hollis DPW	Scenic Road Hearing	Public Hearing
	Hollis Hills Development	18-Lot Subdivision	Review & Approve
	Lone Pine Hunters Club	Site Plan	Review
	John Testa Rev. Trust	7-Lot Subdivision	Public Hearing
	Ide One Family Trust	Lot Line Relocation	Conceptual
May	John Testa Rev. Trust	7-Lot Subdivision	Review
	Ann N. Conway Trust	2-Lot Subdivision	Public Hearing
	E. Wright Trust/Caldwell Trust	4-Lot Subdivision & Lot Line Reloc.	Conceptual
	C. Dejoie	Request for 2nd Driveway	Approve
June	E. Wright Trust/Caldwell Trust	4-Lot Subdivision & Lot Line Reloc.	Site Walk & Review
	John Testa Rev. Trust	7-Lot Subdivision	Review & Approve
	Lone Pine Hunters Club	Site Plan	Review
	Ide One Family Trust	Lot Line Relocation	Review & Approve
	Sky Orchard Realty Trust	12-Lot Subdivision	Design Review
	Florida Tower Partners	Wireless Communications Tower	Conceptual
	Lone Pine Hunters Club	Site Plan	Review
July	Leigh Kettaneh	Amend Site Plan	Review
	E. Wright Trust/Caldwell Trust	4-Lot Subdivision & Lot Line Reloc	Conceptual
	Sky Orchard Realty Trust	12-Lot Subdivision	Design Review
	Florida Tower Partners	Wireless Communications Tower	Conceptual
	Leigh Kettaneh	Amend Site Plan	Site Walk & Approve
August	Lone Pine Hunters Club	Site Plan	Review
	Sky Orchard Realty Trust	12-Lot Subdivision	Design Review
	T. Enright & S. Simonds	Athletic Fields at High School	Discussion
September	E. Wright Trust/Caldwell Trust	4-Lot Subdivision & Lot Line Reloc.	Public Hearing
	Sky Orchard Realty Trust	12-Lot Subdivision	Design Review
	Lone Pine Hunters Club	Site Plan	Review

Planning Board Activity-cont.

<u>MONTH</u>	<u>NAME</u>	<u>PROJECT</u>	<u>ACTION</u>
October	PSNH & Hollis DPW	Scenic Road Hearing	Public Hearing
	W. Wright Trust/J & R McElroy	4-Lot Subdivision & Lot Line Reloc.	Review & Approve
	Lone Pine Hunters Club	Site Plan	Review
	Sky Orchard Realty Trust	12-Lot Subdivision	Design Review
	Realmuto & Bellevance	Lot Line Relocation	Review & Approve
November	Lone Pine Hunters Club	Site Plan	Review
	Sky Orchard Realty Trust	12-Lot Subdivision	Design Review
	Florida Tower Partners	Wireless Communications Tower	Conceptual
December	Planning Board	Zoning Amendments	Public Hearing



SUNSET FROM WOODMONT EAST

PHOTO: CATHY HOFFMAN



Stormwater Management Committee

2010 marks the eighth year of the Town's participation in the Environmental Protection Agency's (EPA) Phase II Stormwater Program as a MS4 (Municipal Separate Storm Sewer System) community. The reporting year for this program runs from April 1st through April 30th of the next year.

The Stormwater Management Committee (SMC) held four public meetings in 2010. This committee is composed of representatives from the following municipal departments: administration; building and zoning; planning; and public works. One member is an appointed volunteer from the community. The SMC periodically invites consultants, including an environmental scientist, the Town's septic inspector and the Town's construction engineer to meetings in an effort to keep committee members informed of changes in regulations at the state and federal levels. During the year the SMC completed compliance tasks and implemented new initiatives.

Following is a summary of the SMC's efforts during 2010.

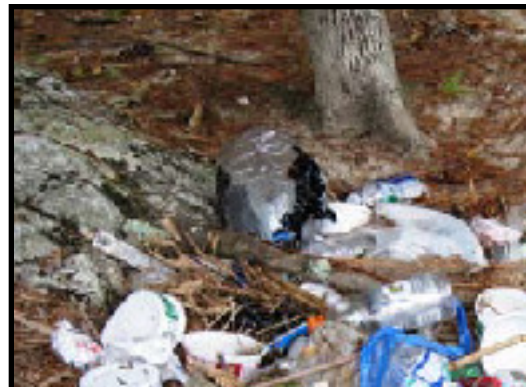
Public Education/Outreach: The SMC continues to provide a variety of written and visual resource materials to educate and inform the public regarding stormwater and other water quality issues. "*The Tempest*", is the SMC's newsletter. This newsletter is published quarterly and covers a wide range of timely topics. The March issue, titled "How Geology Affects Water Quality", stressed the importance of private well water testing. The newsletter on "Xeriscaping" gave readers information on landscaping with plants that require little maintenance and less water. This article was particularly timely because of the drought experienced by much of the State this past summer. "Manure Management" advised horse owners on "Best Management Practices" for the proper storage and disposal of manure. "Stormwater Management in New Hampshire" summarized, in layman's terms, the new regulations for stormwater permitting in New Hampshire.

This year the stormwater education curriculum program "When It Rains, It Drains" was completed and distributed to teachers of grades 6-12 in Hollis and other towns in the region. The Nashua Regional Planning Commission developed this curriculum for the regional towns that participate in the Stormwater Coalition.

Public Participation: All meetings of the SMC are open to the public. Questions and input are welcome.

The SMC works closely with community organizations and other Town boards, committees and commissions to encourage public participation.

In conjunction with the Hollis Conservation Commission (HCC), the SMC promoted and participated in two roadside cleanup events, which were very successful. In addition, the SMC shared a booth at Old Home Days with the HCC. Copies of "*The Tempest*", as well as other handouts on water quality and conservation, were on display and made available to the public. This Old Home Days event is very popular and well attended by Town and area residents.



LITTER FOUND NEAR THE NASHUA RIVER DURING THE SITE INSPECTION OF THE MS 4 AREA

Illicit Discharge Detection and Elimination (IDDE): This regulation has been in effect since December of 2009. The IDDE fills a major compliance requirement of the Town's permit.

In September, SMC members Cathy Hoffman and Don Ryder conducted a site inspection of the Town's MS4 area along the Nashua River near State Route 111. This is a site that is frequently used as an illegal dumping ground. Following the inspection, the Conservation Commission was notified. Permission from the property owner was obtained and the site has been restored. The Public Works Department installed a barrier in order to deter future dumping. The SMC will continue to monitor this area.

Construction Site run-off Control/Post Construction Run-off Control: The SMC works with the Planning Board and the Building Department to ensure that stormwater management practices are included in the building permitting, subdivision and site plan review processes. The Town's engineering consultant and site inspector are involved in every phase of the process. Site inspections for compliance are conducted on a regular basis.

Municipal Good Housekeeping: The Town's transfer station is inspected yearly and the water quality monitored quarterly. The Public Works Department has done an excellent job promoting recycling and implementing measures to reduce the impact of stormwater run-off. The Public Works Department also oversees annual Town-wide drainage maintenance and street sweeping programs. Public Works employees participate in training courses and workshops throughout the year. SMC members attend workshops and conferences sponsored by the Local Government Center, the New Hampshire Department of Environmental Services (NHDES) and the American Groundwater Trust. These workshops are educational and informative and provide practical guidance regarding the protection of surface and groundwater.



BEHIND THE SCENES AT THE TRANSFER STATION

The SMC would like to thank the residents of Hollis for their assistance and cooperation in the Town's efforts to address stormwater issues. Please remember that pollution from untreated stormwater can have many adverse affects on plants, animals and humans. Protecting water resources through stormwater pollution prevention ensures a clean water supply for future generations.

Respectfully submitted,

The Stormwater Management Committee:

Cathy Hoffman, Coordinator
Troy Brown, Town Administrator
Don Ryder
Virginia Mills, Assistant Planner
Mark Fougere, Planning Consultant
David Gagnon, Building Inspector/Code Enforcement Officer
Jeff Babel, Director of Public Works
Dennis LaBombard, Engineering Consultant

PHOTOS: CATHY HOFFMAN

Zoning Board of Adjustment

There are four groups involved with adopting and administering a zoning ordinance.

1. **Planning Board** – is responsible for proposing the initial zoning ordinance, recommending future amendments and holding public hearings to discuss their recommended amendments as well as any petitioned amendments.
2. **Local Legislative Body (Voters at town meeting)** – adopts the original ordinance and approves any future changes that are proposed by ballot vote.
3. **Administrative Official** – any local official, zoning administrator, building inspector or board of selectmen who administers and enforces the ordinance as it is written.
4. **Board of Adjustment** - hears appeals from any order, requirement, decision or determination made by an administrative official and administers special provisions in the ordinance dealing with variances and special exceptions.

Each of these groups can act only within the statutory authority granted it by the enabling legislation: RSA's 672 - 678. The Planning Board cannot adopt or enforce the zoning ordinance. The local legislative body must follow statutory procedures in enacting the ordinance. The administrative official must apply the ordinance as it is written and cannot waive any provisions. The Board of Adjustment may grant variances, where justified, but cannot amend the zoning ordinance. The ZBA is established to provide for the resolution of many of these situations without burdening the courts.

The ZBA has no authority over decisions made by the Board of Selectmen or enforcement official on whether or not to enforce the ordinance. However, they do have the authority to hear administrative appeals if it is alleged that there was an error in any order, requirement, decision or determination made by the official. The board of adjustment also has the authority to hear administrative appeals of decisions made by the planning board, when the decision is based on their interpretation of the zoning ordinance.

The Hollis ZBA typically meets on the last Thursday of each month. It convenes to decide on presented cases with an occasional 2nd meeting, depending on the number of applications. During 2010 the ZBA heard a total of 32 applications; of these, 24 appeals were granted, 3 appeals denied, 2 cases were tabled by the Board. 2 cases were withdrawn by the applicant, and 1 case was dismissed by the Board.

Hollis Zoning Board of Adjustment – Membership

John Andruszkiewicz, Chairman
Jim Belanger, Member
Cindy Tsao, Member
Paul Cain, Alternate
Ken Bonn, Alternate
David Gibson, Alternate

Brian Major, Vice-Chairman
S. Robert Winer, Member (retired)
Gerald Moore, Member
Rick MacMillan, Alternate
Susan Durham, Alternate

Respectfully submitted,
Donna L. Setaro, Secretary

Zoning Board of Adjustment Cases

<i>Hearing</i>				
<i>Case #</i>	<i>Date</i>	<i>Decision</i>	<i>Location</i>	<i>To Permit</i>
<u>Appeal from an Administrative Decision</u>				
2010-19	9/23/2010	<i>Granted</i>	Rt. 130 & Rocky Pond Rd	To appeal the administrative decision to not allow 6 single family homes to be constructed in the R & A zone under section X. G1A.
<u>Motion for Rehearing</u>				
2010-06	7/22/2010	<i>Denied</i>	40 Pine Hill Rd	Motion for Rehearing for case 2010-06 to appeal the Zoning Board Of Adjustment decision made on June 24, 2010 to permit the existing riding academy to use an indoor riding ring.
2010-19	10/28/2010	<i>Granted</i>	Rt. 130 & Rocky Pond Rd	Motion for Rehearing for case 2010-19 to permit the potential development of six single family homes on the property located on 49 Proctor Hill Road intersection of Rt. 130 & Rocky Pond Road Map 017, Lot 014, 12.6 acres
<u>Motion for Rehearing - Special Exception</u>				
2010-06	5/27/2010	<i>Granted</i>	40 Pine Hill Rd	Motion for Rehearing for case 2010-06 to amend the special exception granted on 4/10/08 to permit the existing riding academy to use an indoor riding ring.
<u>Rehearing</u>				
2010-06	6/24/2010	<i>Granted</i>	40 Pine Hill Rd	Rehearing for case 2010-06 to amend the special exception granted on 4/10/08 to permit the existing riding academy to use an indoor riding
2010-19	11/18/2010	<i>Tabled</i>	Rt. 130 & Rocky Pond Rd	At its meeting of Thursday, October 28, 2010, the ZBA approved a request to rehear the within matter. Application of Third Edition, LLC Pursuant to Section VI of the Hollis Zoning Ordinance, Board of Adjustment, which empowers the ZBA with the ability to hear administrative appeals pursuant to RSA 674.33, the applicant, Third Edition, LLC appeals the decision of the Town Planner's letter of August 10, 2010 that the construction of six detached single family homes on a single lot is not an allowed use under Section X Zoning Districts, Paragraph G.1.A. Also, the decision that a variance is required from Section VIII Definitions, 1 Acceptable Land & 5 Buildable Lot. The property is owned by Third Edition, LLC and is located 49 Proctor Hill Road (intersection of Rt. 130 & Rocky Pond Road), Map 17 – Lot 14, 12.6 acres,

Zoning Board of Adjustment Cases-cont.

<i>Hearing</i>				
<u>Case #</u>	<u>Date</u>	<u>Decision</u>	<u>Location</u>	<u>To Permit</u>
2010-19	12/16/2010	<i>Withdrawn</i>	Rt. 130 & Rocky Pond Rd	At its meeting of Thursday, November 18, 2010, the ZBA approved a request to table the within matter to December 16, 2010. Application of Third Edition, LLC Pursuant to Section VI of the Hollis Zoning Ordinance, Board of Adjustment, which empowers the ZBA with the ability to hear administrative appeals pursuant to RSA 674.33, the applicant, Third Edition, LLC appeals the decision of the Town Planner's letter of August 10, 2010 that the construction of six detached single family homes on a single lot is not an allowed use under Section X Zoning Districts, Paragraph G.1.A. Also, the decision that a variance is required from Section VIII Definitions, 1 Acceptable Land & 5 Buildable Lot. The property is owned by Third Edition, LLC and is located 49 Proctor Hill Road (intersection of Rt. 130 & Rocky Pond Road), Map 17 – Lot 14, 12.6 acres,
<u>Special Exception</u>				
2010-04	4/22/2010	<i>Granted</i>	9 South Merrimack Rd	To permit a private school
2010-07	5/27/2010	<i>Granted</i>	3 Fletcher Lane	Construction of a storage shed
2010-08	5/27/2010	<i>Granted</i>	44 Twiss Lane	Construction of a garden shed
2010-09	5/27/2010	<i>Granted</i>	72 Silver Lake Rd	Construction of a storage shed
2010-12	6/24/2010	<i>Granted</i>	18 Main Street	To construct three season sunroom on existing deck
<u>Special Exception - Accessory Dwelling Unit</u>				
2010-21	11/18/2010	<i>Granted</i>	28 Ridge Rd	The construction of a 28' x 36' three car detached garage with a 749 square foot accessory dwelling unit located on the second floor.
2010-21	10/28/2010	<i>Tabled</i>	28 Ridge Rd	The construction of a 28' x 36' three car detached garage with a 749 square foot accessory dwelling unit located on the second floor.
2010-20	10/28/2010	<i>Withdrawn</i>	25 Jambard Rd	The remodeling of the existing basement into a 786 square foot accessory dwelling unit.
<u>Special Exception - Home Based Business</u>				
2010-13	7/22/2010	<i>Granted</i>	170 Farley Rd	Reiki session by appointment only
2010-16	8/26/2010	<i>Granted</i>	1 Broad Street	Notary Public and Justice of the Peace services
<u>Special Exception - Nonconforming Lot</u>				
2010-01	2/11/2010	<i>Granted</i>	102 Nartoff Rd	The construction of 2 decks on current house.
2010-15	8/26/2010	<i>Granted</i>	86 Broad Street	Construction of a 12 x 12 shed

Zoning Board of Adjustment Cases-cont.

Hearing

<u>Case #</u>	<u>Date</u>	<u>Decision</u>	<u>Location</u>	<u>To Permit</u>
2010-17	9/23/2010	<i>Granted</i>	208 Silver Lake Rd	The demolishing a portion of the home 1,884 square feet. and building a new area of 2,356 sq.
2010-23	12/16/2010	<i>Granted</i>	4 Broad Street	Construction of a 24' x 24' attached garage

Special Exception - Nonconforming Lot & Structure

2010-14	7/22/2010	<i>Granted</i>	64 Wheeler Rd	Construction of 10' X 30' addition and a 24 x 24 garage to be used for vehicles and storage.
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Special Exception - Nonconforming Structure

2010-22	11/18/2010	<i>Granted</i>	28 Ridge Rd	The construction of a 21' x 17' addition which will include a 106 square foot dining room and a 219 square foot three season porch located within the 100 foot scenic setback, proposed addition will be 61 feet from Ridge Road.
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Special Exception - Permitted Use

2010-03	3/18/2010	<i>Granted</i>	74 Ridge Rd	A daycare for more than 6 children
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Special Exception - Riding Academy

2010-06	4/22/2010	<i>Denied</i>	40 Pine Hill Rd	Amend the special exception granted on 4/10/08 to permit the existing riding academy to use an indoor riding ring.
2010-06	4/22/2010	<i>Granted</i>	40 Pine Hill Rd	To amend the special exception granted on 4/10/08 to change the hours of operation of the outdoor riding academy.

Special Exception and Variance

2010-11	5/27/2010	<i>Dismissed</i>	51 Silver Lake Rd	Construction of basketball court on a non-conforming lot and a variance for construction of an accessory structure larger than 250 sq. ft. within 15' of the lot line.
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Variance

2010-02	3/18/2010	<i>Denied</i>	74 Ridge Rd	A private school located on a non-arterial street.
2010-05	4/22/2010	<i>Granted</i>	South Merrimack Rd & Alsun Dr	To amend the variance granted on 10/09/08 to permit a cul-de-sac length exceeding 1,500' for a new subdivision
2010-10	5/27/2010	<i>Granted</i>	98 Runnells Bridge Rd	To permit a welding shop for small cars and trucks, frames and plows at property located at 98 Runnells Bridge Road in the Aquifer Protection Overlay (APO) Zone.

Zoning Board of Adjustment Cases-cont.

Hearing

<u>Case #</u>	<u>Date</u>	<u>Decision</u>	<u>Location</u>	<u>To Permit</u>
2010-24	12/16/2010	Granted	49 Proctor Hill Rd	A Variance to Section X, Paragraph G.3. Area and Height regulations for permitted uses paragraph g.. Building Area, to allow for the development of a Building Area that meets 77.4% of the required area (20,000 square feet required , (15,480 square feet provided), associated with a proposed 5 unit condominium located at 49 Proctor Hill Road (intersection of Rt. 130 & Rocky Pond Road), Map 17- Lot 14, 12.6 acres, Residential/Agricultural Zone. The property is owned by Thirst Edition, LLC.

Variance - Setbacks

2010-18	9/23/2010	Granted	245 Worcester Rd.	The construction of a front porch which will be 3 feet into the front 100 foot setback.
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Total Cases for 2010: 32



Recreation Commission

The Recreation Commission schedules year round recreational programs for all ages. Residents participated in programs, leagues, and special events offered by the Commission last year including:

- Spring and Fall Softball
- Basketball Programs for children in grade K-3, 4-6, 7-9, and 10-12 encompassing coed, boys and girls instructional, recreational and travel teams.
- Tee Ball and Coach Pitch
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Winter Ice Skating
- Drama programs
- Our fields supported many other Hollis sports and activities including Old Home Days, Hollis Cal Ripken, Hollis/Brookline Lacrosse, BHYSL and Cavaliers Soccer as well as several high school athletic teams.

Among the improvements accomplished by the commission were the following:

- Continued repair of the Nichols Field fence along Depot Road
- Upgraded sprinkler heads to the irrigation system at Nichols Field
- Installation of safety mulching at the playground at the Library.
- Installation of a new tennis court net
- Repaired lighting at Nichols Field tennis courts.
- Installed and maintained a recreational winter skating rink

The Recreation Commission was granted permission by the State of New Hampshire to use the fields at Silver Lake Park. Much work must be done to bring these fields to a point where they can be used. The Commission will work with volunteers to have the land cleared and prepared for use. We hope to be able to use these fields in the fall of 2011.

Recreational programs are important to the quality of life of Hollis residents and help to make this a desirable town to live. Our current facilities are heavily used and we are hampered by a lack of additional usable space. We will continue to look for additional facilities and fields to enhance what we hope will be a growing offering of diverse programs.

The Commission appreciates the support of the Hollis Nichols Trust in funding the general maintenance of Nichols and Little Nichols fields. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis/Brookline school systems and the employees of the Town Hall. Thank you to Hollis Cal Ripken for their continued maintenance of the baseball fields. Also, none of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts!

Respectfully submitted,

Lisa Petralia, Recreation Coordinator
Virginia Sargent, Chairperson
Beth Zingales
Jim McCann
David Belanger (Alt)
David Petry, Selectmen's Representative
Frank Cadwell, (Alt), Selectmen's Representative

Tim Glover
William Angevine
Kathleen Morgan (Alt)
Robbin Dunn (Alt)

Hollis Seniors Association

As I began my term as President of the Hollis Seniors in January 2010 we were looking forward to a productive, fun filled year. Throughout the year we initiated fund raising activities, some very interesting and informative speakers, programs and demonstrations. Of great interest to all was the AARP Drivers Safety Course with Andy Seremeth in the driver's seat. Other activities included a Talk on Bone Density with Kate Walsh & Bill Sturgeon, Reiki Healing with Karen Cerato, The Healthy Medicine Cabinet: Using Therapeutic Essential Oils with Dorris Blair; The Journey of a Guiding Eye Dog presented by Bill LeBlanc, a classical violin performance by member Betty Stewart and the New Health Care Plan explained by Dr. Jim Squires. In March, we hosted a huge yard sale at the Lawrence Barn and thanks to the time, effort and many donations by the seniors and town folk it was a tremendous success. At our annual picnic we were thoroughly entertained by the "Boot Scootin' Boomers" followed in July with a "Senioritaville Celebration in true Jimmy Buffet style. In September, we hosted a "Fishing Booth" at the Hollis Old Home Day. We enjoyed a couple of field trips; first visiting Fulchino's Vineyard and Nursery on Pine Hill Rd. Our hosts Al and Susan Fulchino made the visit a pleasure as well as very informative. Later we journeyed to the center of town to Valicenti's Organico where we were treated to wonderful taste sensations. David and Michelle certainly out did anything we expected. At both locations we delightfully sampled the delicious products grown and created right here in our own town. We ended the year with a gala Christmas Party at the Crowne Plaza in Nashua. Thirty-eight seniors attended the party and a memorable time was had by all.

In 2010, the Hollis Seniors met each Thursday at the Lawrence Barn from 11:00 am to 1:00 pm. On the first Thursday of each month we enjoyed a big screen movie matinee complete with popcorn thanks to our concessionaire Loretta Seremeth. Also during the year "Meals on Wheels" were served three weeks out of the month and on the last Thursday; we held our official business meetings and also held a Pot Luck Lunch; one such fantastic lunch was prepared, hosted and served by the Hollis Garden Club and another served up by the our dedicated Fire Dept. & Rescue Team members both of which generated a true feeling of community for the seniors.

Thank you to all who joined us through this past year, we look forward to welcoming you and many others in the future.

Respectfully submitted,
Gerald J. Walsh, President

Hollis Old Home Days



Hollis celebrates Old Home Days each September when families have returned from their summer vacations to this wonderful community we call home. For many, Hollis' pastoral farmlands, natural beauty and excellent schools feed the feeling of having found a place worth calling home. Though the Old Home Days tradition started as a means of getting former residents to return to New Hampshire towns to generate needed revenue, it has grown into another kind of tradition. It is an annual celebration of community. Hollis is a unique community with a rich farming history and the lingering character of the honest, hard-working families, who established roots here long ago. Old Home Days gives us a chance to see that character – and gauge its growth from year to year. Seeing the old and new generations, gathering together to learn, laugh and visit – makes all the planning, worth the effort.

In 2010, the theme was *Hollis Treasures*. The Old Home Days committee chose this theme to highlight some of the town's treasures. The Historical Society focused on treasured people – and held a series of interviews to compile biographies on long-time town residents for display in their tent. The Heritage Committee entered a lovely float in the parade depicting the Gambrel Barn and the 'Pig House'. There were several bands, including a Bluegrass quartet who played atop a fire-engine and then did another set during Nancy Bell's famous chicken BBQ. The Fireman's muster and field games were held on the southern half of Nichols field for children of all ages and the Hollis Hookers, a women's group who have been meeting for generations, were on hand to demonstrate rug hooking.

Along with the traditional Old Home Days events of Amusement rides, Cow Pattie Bingo, Silent Auction and the Pet Parade, we brought in a rock climbing wall as a focal point to entice adventuresome residents to get in some active playtime. A stonewall mason was on hand to demonstrate the lost art of fieldstone wall building. And there were booths representing all strata of our local community – from the schools, to local businesses, non-profits and restaurants. We added a Thursday bracelet night to encourage families to attend the amusements together for one low price, but rain kept attendance low – so we will try again next year.

Attendance and weather for Friday and Saturday were both terrific in 2010. There was a water shortage at the field, reported just prior to the weekend kick-off, but we were able to enlist Chief Towne's aid in securing a water tanker to fill the High School's dunk tank – and the shortage did not impede Old Home Days' success. The entertainment tent was busy from the Friday night dance until the spectacular closing fireworks, featuring a wide variety of local talent to make Hollis proud! We'd like to thank the Town and all our local contributors for helping to support *Hollis Treasures*.

Respectfully Submitted,
Kat McGhee, Chairperson
Old Home Days Committee



ENJOYING THE ROCK CLIMBING WALL



PET PARADE JAILBIRDS

PHOTOS: KAT MCGHEE

Supervisors of the Checklist

The Hollis Town election was held on March 9, 2010. About 30 percent of the 5,572 registered voters cast their ballots. Margaret 'Peggy' Corban was elected to serve as a Supervisor of the Checklist.

In August, the Supervisors, as well as our new Town Moderator James Belanger, attended election law training in Goffstown, NH. There were a lot of changes that affected all election officials for the upcoming primary and general elections in the fall of 2010.

On September 14, 2010, the turnout of 201,992 voters in the State of NH for the State Primary Election dipped below expectations. However, Secretary of State Bill Gardner said it was the second largest number ever to cast ballots in a state primary. Only about 22 percent of the registered voters showed up at the polls in NH. We, as election officials, do not understand why more citizens do not vote in the primaries. The State Primary seems to count more than the General Elections, but the voting public does not seem to see it that way.

There were 108 people who registered to vote at the State General Election on November 2, 2010. Five people of these people were already registered. This brought our new registrations numbers down. When the polls closed, Hollis had 1,845 registered Republicans, 1,177 Democrats and 2,694 Undeclared, which is a total of 5,716 names on the Checklist at the end of the 2010 State General Election. Hollis had 3,676 citizens who voted at the State General Election. Of this number 3,451 cast their ballots in person and 225 voted by absentee ballot.

The number of registered voters is constantly changing. As soon as a Hollis voter registers in another town in the state of NH, the computer immediately changes the status of the voter to their new residence and they are removed from the register in Hollis.

We would like to thank all the volunteers who help us with every election.

Respectfully submitted,

Margaret M. Corban 'Peggy'
Julia L. McCoy 'Judy'
Lydia L. Schellenberg
Supervisors of the Checklist



Hollis Births-2010

Date	Child'sName	Father's Name	Mother's Name	Place Of Birth
1/1/2010	Seddon, Sarah Ruth	Seddon, Charles	Seddon, Andrea	Hollis, NH
1/19/2010	Petrella, Samuel John	Petrella, Matthew	Petrella, Lindsay	Nashua, NH
2/9/2010	Armstrong, Elizabeth Ann	Armstrong, Nathan	Armstrong, Amy	Nashua, NH
4/1/2010	Shirley, Paige Elisabeth	Shirley, Jonathan	Drew Shirley, Whitney	Nashua, NH
4/7/2010	Krizan-Spencer, Charlee Jade		Krizan, Hailey	Nashua, NH
5/17/2012	Colton, Cora Mae	Colton, Darren	White, Jennifer	Manchester, NH
5/22/2010	Coulter, Margaret Ryan	Coulter, Ryan	Coulter, Brandi	Nashua, NH
5/27/2010	Simonds, Noah Goodwin	Simonds, Keith	Simonds, Chandra	Nashua, NH
5/29/2010	Phillips, Caden Warren	Phillips, Scott	Phillips, Tracey	Nashua, NH
7/4/2010	Reardon, Riley Stone	Reardon, Donald	Reardon, Beverly	Nashua, NH
8/7/2010	Ward, Livia Nancy	Ward, Joshua	Ward, Christina	Nashua, NH
8/10/2010	Ellickson, Aylin Grace	Ellickson, Ted	Ellickson, Sarah	Nashua, NH
8/12/2010	Ellis, Connor David	Ellis, Stephen	Ellis, Crystal	Nashua, NH
9/17/2010	Garrity, John Tyler	Garrity, John	Garrity, Rachel	Manchester, NH
9/30/2010	Marino, Brody Memo	Marino III, John	Marino, Jennifer	Nashua, NH
10/29/2010	Morreale, Dylan Eli	Morreale, Eric	Morreale, Janelle	Nashua, NH
12/21/2010	Gulla, Brianna Lucia	Gulla, Joseph	Gulla, Ellen	Nashua, NH

Hollis Marriages-2010

Date	Person A's Name	Person A's Residence	Person B's Name	Person B's Residence
1/30/2010	Dery, Darlene	Hollis, NH	Des Lauriers, Carol A.	Hollis, NH
3/27/2010	Slater, John J.	Hollis, NH	Cunningham, Sarah E.	Hollis, NH
4/24/2010	Turner, Jennifer B.	Bedford, NH	Rogers, Patrick M.	Hollis, NH
5/14/2010	Lates, Jeremy A.	Hollis, NH	Freeman, Joy M.	Hollis, NH
5/15/2010	Fay, Jonathan R.	Hollis, NH	O'Malley, Erin E.	Hollis, NH
6/26/2010	Riester, Frederick H.	Hollis, NH	Sawaf, Marilene N.	Hollis, NH
6/27/2010	DeYoung, Mark L.	Hollis, NH	Lemmond, Keri L.	Hollis, NH
8/6/2010	Campbell, Joseph A.	Hollis, NH	Garrett, Elizabeth A.	Hollis, NH
8/13/2010	Harman, Ronald C.	Hollis, NH	Gautier, Amy E.	Hollis, NH
8/13/2010	Morreale, Eric M.	Hollis, NH	Crowley, Janelle L.	Hollis, NH
8/14/2010	Wood, Joseph C.	Hollis, NH	Richard, Linda	Hollis, NH
8/14/2010	Hamilton, Paul E	Hollis, NH	Hurst, Donna A	Pepperell, MA
8/28/2010	Hussey, Patrick A.	Hollis, NH	Panciocco, Robyn G.	Hollis, NH
9/25/2010	LaVoie, Jonathan T.	Hollis, NH	Santos, Alyssa R.	Hollis, NH
10/2/2010	Glover, Robert M.	Hollis, NH	Fleury, MaryEllen	Hollis, NH
10/3/2010	Hurlburt, Joseph B.	Hollis, NH	Bishop, Jamie M.	Hollis, NH
10/9/2010	Seager, Paul V.	Hollis, NH	Martin, Tammy J.	Hollis, NH
11/20/2010	Coyne, Robert E.	Hollis, NH	Fariole, Eleanor T.	Merrimack, NH
11/20/2010	Lutz, Simon F.	Hollis, NH	Rattin, Amy J.	Nashua, NH

Hollis Deaths-2010

Date	Decedent's Name	Place of Death	Father's Name	Mother's Maiden Name
1/12/2010	Dupont, Catherine	Merrimack	Roach, Patrick	Hume, Margaret
1/26/2010	Sprague Sr, George	Hollis	Sprague, Robert	Edwards, Hilda
1/29/2010	Koukias, Alexander	Nashua	Koukias, Stefanos	Huslander, Gladys
1/31/2010	Eastman, Robert	Nashua	Eastman, Frederic	Cooper, Mildred
2/13/2010	Borgia, Jan	Manchester	House, Victor	Marx, Emily
2/18/2010	Spaulding, Carroll	Nashua	Spaulding, Willis	Burton, Hannah
2/21/2010	O'Connell Jr, Richard	Hollis	O'Connell, Richard	Edgerly, Gertrude
3/12/2010	Mitchell, Rose	Hollis	Addonizio, Albert	Oliva, Rose
3/20/2010	Mayou, Olive	Nashua	Straitiff, Daniel	Flory, Maxine
4/11/2010	Bristol Sr, James	Merrimack	Bristol, Claude	Biggs, Dorothy
4/13/2010	Johnson, Carole	Nashua	Johnson, Walter	Murphy, Emma
4/16/2010	Mac Lennan, Peter	Franklin	Mac Lennan, Hugh	Tewksbury, Dagmar
5/19/2010	LeBlanc, Patricia	Hollis	Foy, Thomas	Demarais, Alice
6/2/2010	Courtemanche, Emily	Hollis	Jackson, Harvey	Williams, Patricia
6/16/2010	Laffin, Eleanor	Nashua	Morison, Alexander	Clayton, Lily
6/22/2010	Gates, Nadine	Hollis	Goguen, Neri	Harasimowicz, Wanda
6/25/2010	Patterson, Ruth	Nashua	Davis, Clyde	Chippendale, Lena
6/30/2010	Voss, Marjorie	Merrimack	Horn, Robert	Lapp, Shirley
7/1/2010	Sullivan, Dorothy	Hollis	Roy, William	Cadieux, Alfreda
7/14/2010	Griffin, Leo	Nashua	Griffin, Richard	Maloney, Johanna
8/16/2010	Rodgers, Karen	Hollis	Burke, Thomas	Martel, Pauline
8/17/2010	Mercier, Roger	Nashua	Mercier, Arthur	Kerouac, Irene
8/28/2010	Taylor, Catherine	Manchester	Mullane, James	Smith, Maria
9/7/2010	Arida, Robert	Merrimack	Arida, Moses	Salhney, Mary
9/18/2010	Kafka-Kuehnelt, Renate	Hollis	Kafka, Stefan	Boehl, Berta
10/19/2010	Bracci, Gina	Hollis	Bracci, Randall	Bellavance, Susan
11/13/2010	Dogherty, Paul	Nashua	Dogherty, Edward	Cashman, Mary
12/19/2010	Spence, Brian	Merrimack	Spence Sr, J	Snow, Bernice

***2011 ANNUAL REPORT
OF THE
HOLLIS SCHOOL DISTRICT***

Officers and Administration
Hollis School District
For the Year Ending June 30, 2010

Hollis School Board

Mr. William Beauregard, Chair	Term Expires 2012
Mrs. Susan Benz	Term Expires 2011
Mrs. Rosemary Mezzocchi	Term Expires 2011
Mr. Richard Manley	Term Expires 2012
Mr. Robert Mann	Term Expires 2013
Mrs. Diane Leavitt, Clerk	Term Expires 2011
Mrs. Claudia Dufresne, Treasurer	Term Expires 2011
Mr. Harry Haytayan, Moderator	Term Expires 2011

SAU #41 Administration

Ms. Susan E. Hodgdon	Superintendent of Schools
Dr. Betsey Cox-Buteau	Associate Superintendent of Schools
Mr. Mark McLaughlin	Business Administrator
Ms. Jeanne Saunders	Director of Special Education
Ms. Marcy Kelley	Assistant Director of Special Education
Mr. Richard Raymond	Network Administrator

Hollis Elementary Schools

Hollis Primary School
Mrs. Elizabeth Allen
Mrs. Ruth Tuttle, Asst. Principal-SpEd. Coordinator

Hollis Upper Elementary School
Mrs. Candice Fowler, Principal
Mrs. Amy Bottomley, Asst. Principal-SpEd. Coordinator

2011 Hollis School District Warrant-Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN COMMUNITY CENTER IN SAID DISTRICT ON THE EIGHTH DAY OF MARCH 2011 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 9th day of February, 2011.

William Beauregard, Chair
Susan Benz
Richard Manley
Robert Mann
Rosemary Mezzocchi
SCHOOL BOARD

A true copy of the warrant - Attest:

William Beauregard, Chair
Susan Benz
Richard Manley
Robert Mann
Rosemary Mezzocchi
SCHOOL BOARD

2011 Hollis School District Warrant

The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD IN SAID DISTRICT ON THE EIGHTH DAY OF MARCH, 2011 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on **March 8, 2011.**

1. Election of **two members** of the School Board for the ensuing three years.
2. Election of a School District Treasurer for the ensuing year.
3. Election of a School District Clerk for the ensuing year.
4. Election of a Moderator for the ensuing year.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE MIDDLE SCHOOL IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH, 2011, AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate up to the sum of **\$8,000** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES EXPENDABLE TRUST FUND at 4 Lund Lane in Hollis, Map 56, Lot 2, from unreserved fund balance (surplus) available for transfer on July 1 of this year. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Article 3. To see if the school district will vote to raise and appropriate up to the sum of **\$4,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE EXPENDABLE TRUST FUND from the Hollis School District's June 30, **2011** unreserved fund balance (surplus), available for transfer on July 1, **2011**. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Article 4. To see if the school district will vote to raise and appropriate a sum of **\$10,677,678** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Article 5. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board and budget committee recommend this article.**

Article 6 (by Petition). We the undersigned voters of the Hollis School District do hereby request, pursuant to the Laws of the State of New Hampshire, the following warrant article be inserted into the warrant for the district for consideration at the 2011 district annual meeting the following:

The Hollis School District is hereby authorized to hold a special meeting to consider adoption of any tentative collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association or any tentative collective bargaining agreement between the Hollis School Board and the Hollis Education Support Staff Association.

Article 7 (by Petition). "Shall the voters of the Hollis school district within school administrative unit 41 adopt the provisions of RSA 194-C:9-b to allow for insertion of the school administrative unit budget as a separate warrant article at annual school district meetings?" **The budget committee recommends this article. The school board recommends this article.**

Article 8. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **9th day of February, 2011.**

William Beauregard, Chair
Susan Benz
Richard Manley
Robert Mann
Rosemary Mezzocchi
SCHOOL BOARD

A true copy of the warrant - Attest:

William Beauregard, Chair
Susan Benz
Richard Manley
Robert Mann
Rosemary Mezzocchi
SCHOOL BOARD

2010 Hollis School District Annual Meeting

March 15, 2010

Hollis Brookline Middle School, Hollis, NH

Hollis School District Board Members

James McCann, Chairman
Susan Benz
Robert Mann
William Beauregard
Richard Manley

Hollis School District Budget Committee Members

Christopher Hyde, Chairman
Mike Harris, Vice Chairman
Tom Jambard
Bob Labednick
Frank Whittemore
Raymond Valle
Peter Band, Ex-Officio, Selectman
Bill Beauregard, Hollis School Board Representative

Hollis School District Moderator	Jim Belanger
Superintendent of Schools	Susan Hodgdon
Director of Curriculum and Instruction	Carol A. Mace
Business Administrator	Mark McLaughlin
Director of Special Education	Robert R. Kelly
Asst. Director of Special Education	Jeanne Saunders
Network Administrator	Richard Raymond
Hollis School District Clerk	Diane Leavitt

Moderator Belanger called the meeting to order at 7:10 p.m.

The National Anthem was sung by 6th grader, Bryn Carroll followed by the Pledge of Allegiance.

The Moderator recognized veterans of the military and thanked them for their service.

Recognized Senator Peggy Gilmour, State Representatives Don Ryder, Melanie Levesque, Caroline Gargas and Dick Drisko.

School Board Chairman, Jim McCann, introduced the School Board.

Budget Committee Chairman, Chris Hyde, introduced the Budget Committee.

Bob Labednick was acknowledged for his service and he was wished well as he transitions off the Budget Committee.

Superintendent of Schools, Susan Hodgdon introduced Hollis School District Principals, Assistant Principals and members of SAU.

Article 1.

9 March 2010, Election Results:

Moderator (1 yr term):	Harry Haytayan
School Board (3 yr term):	Robert Mann
School Board (1 yr term):	Forrest Milkowski
School District Treasurer (1 yr term):	Claudia Dufresne
School District Clerk (1 yr term):	Diane Leavitt

Moderator asked for permission to allow nonresident staff members to speak. Motion CARRIED by a card vote.

Moderator presented slides with general rules and guidelines for the meeting.

Bill Beauregard, Hollis School Board Representative on the Budget Committee presented Jim McCann, with a plaque and gift certificate for his service on the School Board.

Motion made by Doug Davidson to move Article 9 out of order before Article 2, seconded by Steve Pucci.
Discussions ensued.
The Moderator brought the motion to move Article 9 to come before Article 2 to a vote. 107 voted. YES-49 NO-58.
2/3 vote needed. Motion is NOT CARRIED by a card vote.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$52,000 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2010-2011 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the first year of a three year contract. "...NOTE: Pursuant to RSA 273-A:12, VII, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect even after the termination date of this agreement, until a new agreement is executed."

Recommended by the School Board
Recommended by the Budget Committee

Chris Hyde, Budget Committee presented an overview.
Jim McCann motioned to bring Article 2 to the floor, seconded by Bill Beauregard.
School Board, Jim McCann gave a presentation.
Budget Committee, Tom Jambard gave the majority opinion.
Budget Committee, Chris Hyde gave the minority opinion.
Discussion ensued.
Cindy Ryhere motioned to move the question, seconded by John Anderskevich.
Moderator motioned to end debate. Motion CARRIED by card vote.
Moderator brought Article 2 to a ballot vote. 132 voted. YES-50 NO-82. Motion NOT CARRIED.
Moderator motioned to vote on discussions to Article 4 before Article 3 while waiting for votes to come in on Article 2. Motion CARRIED by card vote.
Jim McCann motioned to restrict Article 2 from reconsideration for 7 days, seconded by Doug Davidson. Motion CARRIED by card vote.

Article 4. To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year.

Recommended by the School Board
Recommended by the Budget Committee

Jim McCann motioned to bring Article 4 to the floor, seconded by Bill Beauregard.
Discussions ensued.
Moderator brought Article 4 to a vote. Motion CARRIED by a card vote.

Article 3. Shall the Hollis School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only?

Recommended by the School Board
Recommended by the Budget Committee

Jim McCann motioned to bring Article 3 to the floor, seconded by Bill Beauregard.
No presentations were presented.
Discussions ensued.
Doug Davidson made a motion related to Articles 2 & 3, that it is the sense of this meeting that the vote on Article 2 50-YES 83-NO be taken into full consideration by the School Board and in particular the remarks as they relate to the evergreen law, the economy, the disaster at HUES and not before we have full and complete wording of a proposed contract agreement, seconded by Steve Pucci.
Motion was to send a message to the School Board; this is not an amendment, advisory only. Motion CARRIED by card vote.
Discussions ensued.

Moderator motioned to bring Article 3 to a vote. Motion CARRIED by a card vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$71,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2010 unanticipated revenues (unreserved fund balance surplus), available for transfer on July 1, 2010.

Recommended by the School Board

Recommended by the Budget Committee

Jim McCann motioned to bring Article 5 to the floor, seconded by Bill Beauregard.

Jim McCann, School Board presented slides.

Chris Hyde, Budget Committee gave an explanation.

Doug Davidson made a motion to amend the wording in Article 5 from unanticipated revenues, to anticipated expenditures in Article 5, seconded by Chris Hyde. Steve Simons recommended removing the parenthesis and taking out the word surplus. Motion to amend CARRIED by card vote.

Discussions ensued.

Moderator motioned to bring Article 5 as amended to a vote. Motion CARRIED by a card vote.

Article 6. To see whether the District will vote to raise and appropriate the amount of \$115,337 for the purpose of paying for the cost of implementing identified measures to make the District's buildings and infrastructure more energy efficient and, further, to authorize the School Board to enter into an agreement or agreements with any and/or all of the other municipal entities in SAU 41, (the Brookline School District, the Hollis-Brookline Cooperative School District), as well as the towns of Hollis and/or Brookline, for the purpose of coordinating this effort to make the same as cost effective as possible, and to take any action necessary to implement the purpose of this article, said appropriation to be entirely raised, in part, from a grant from the American Recovery and Reinvestment Act Energy Efficiency and Conservation Block Grant Program, which is administered by the NH Office of Energy and Planning, and the balance to be raised by a corresponding grant from a collaborative third party such as the Public Service Company of NH or other entity providing such grants, it being understood that this appropriation and the corresponding authority to expend are contingent on the same being entirely funded from said grants and that no amount thereof shall be raised by taxation.

Recommended by the School Board

Recommended by the Budget Committee

Moderator Belanger explained that Article 6 was brought to the floor with a change from what was written in the warrant. The number in energy efficiency is changed from \$115,337.00 to \$166,847.00.

Jim McCann motioned to bring Article 6 to the floor, seconded by Bill Beauregard.

Bill Beauregard, School Board gave an explanation.

Discussion ensued.

Moderator motioned to bring Article 6 to a vote. Motion CARRIED by card vote.

Article 7. To see if the school district will vote to raise and appropriate a sum of \$11,383,489 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

Recommended by the School Board

Recommended by the Budget Committee

Jim McCann brought Article 7 to the floor, seconded by Bill Beauregard.

School Board, Bill Beauregard made a motion to amend down Article 7 by \$121,000, change from \$11,383,489, to \$11,262,489, seconded by Chris Hyde.

Moderator motioned to vote on amending Article 7. Motion CARRIED by a card vote.

Bill Beauregard, School Board gave a presentation.

Chris Hyde, Budget Committee gave an explanation.

Discussions ensued.

Ellen Lencsak motioned to amend Article 7 to increase the amount in the budget to \$50,000.00 bringing the new number to \$11,312,489, seconded by Ms. Mazzochi.

Discussion ensued.

Moderator brought the amendment to Article 7 to a vote. Amendment was NOT CARRIED by a card vote.
Melissa Shear made a motion to amend Article 7 to add \$74,625.00 to the budget bringing the new number to \$11,337,114, seconded by Ellen Lencsak.

Discussion ensued.

Moderator brought the amendment to Article 7 to a vote. Amendment was NOT CARRIED by a card vote.
Steve Pucci made a motion to amend the budget by reducing \$100,000 bringing the new budget to \$11,162,489, seconded by Doug Davidson.

Discussion ensued.

Moderator brought the amendment to Article 7 to a vote. Amendment was NOT CARRIED by card vote.

Discussion ensued.

Cindy Writer motioned to move the question, seconded by Steve Simons.

Moderator motioned to end the debate, motion CARRIED by card vote.

Moderator motioned to bring Article 7 as amended to the floor. Motion CARRIED by card vote.

Marianne Wesley motioned to restrict reconsideration on Article 7, seconded by someone on the floor. Motioned CARRIED by a card vote.

Article 8. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations.

Recommended by the School Board

Recommended by the Budget Committee

Jim McCann motioned to bring Article 8 to the floor, seconded by Bill Beauregard.

No discussion.

Moderator motioned to bring Article 8 to a vote. Motion CARRIED by a card vote.

Article 9. (By petition.) It is The Sense of the Meeting that the Hollis School Board should quickly work to approve an agreement with a third party supplier (e.g., Staples, Office Depot) to acquire expendable office supplies at a discount (various vendors have offered discounts of 30%). The School Board should act either independently or collectively with SAU 41, the Cooperative School District or the Town of Hollis and/or Brookline.

Doug Davidson motioned to bring Article 9 to the floor, seconded by Mr. Lovednick.

Jim McCann, School Board gave a special thank you to Moderator Jim Belanger for his service and wished him luck in his new endeavor as speaker of the town.

Doug Davidson, petitioner gave a presentation on a no cost article, advisory only.

Discussions ensued.

Frank Kennedy moved the question, seconded by a voter from the floor.

Moderator motioned to end debate. Motioned CARRIED by card vote.

Moderator motioned to bring Article 9 to a vote, which sends a message but is non-binding.

Motion CARRIED by a card vote.

Article 10. To transact any other business, which may legally come before said meeting.

Moderator brought Article 10 to the floor.

No other business.

Steve Pucci motioned to adjourn, seconded by Basil Mason.

Moderator motioned to adjourn the meeting. Motion CARRIED by a card vote.

Meeting adjourned: 11:02pm

Respectfully submitted,

Diane Leavitt

School District Clerk

Budget

HOLLIS SCHOOL DISTRICT ACTUAL AND BUDGETED EXPENDITURES

Account	Description	Actual FY 2009-2010	Adopted FY 2010-2011	Proposed FY 2011-2012	Recommended FY 2011-2012
1100	REGULAR INSTRUCTION	\$3,344,394	\$3,100,624	\$3,192,891	\$3,192,891
1200	SPECIAL EDUCATION	1,535,090	1,600,250	1,244,780	1,244,780
1260	ESL PROGRAM	27,521	64,690	64,429	64,429
2100	SPECIAL EDUCATION - STUDENT SERVICES	456,026	397,427	538,432	538,432
2120	GUIDANCE	141,357	142,558	142,827	142,827
2134	HEALTH	149,690	149,994	151,515	151,515
2210	IMPROVEMENT OF INSTRUCTION	147,071	182,160	183,010	183,010
2220	EDUCATIONAL MEDIA	237,477	166,994	155,314	155,314
2310	SCHOOL BOARD EXPENSE	51,645	131,449	131,449	131,449
2320	OFFICE OF SUPERINTENDENT	391,106	414,342	399,934	399,934
2400	OFFICE OF PRINCIPAL	484,339	478,603	499,358	499,358
2600	OPERATION OF PLANT	717,106	797,498	891,327	891,327
2700	TRANSPORTATION	278,365	324,930	324,930	324,930
2722	SPECIAL EDUCATION TRANSPORTATION	110,131	165,393	111,458	111,458
2900	BENEFITS	1,782,996	1,919,914	1,898,169	1,898,169
4600	FACILITY ACQUISITION & CONSTRUCTION	297,206	365,819	-	-
5100	DEBT SERVICE	391,778	386,076	380,330	380,330
5222	TRANSFER SPECIAL REVENUE FUNDS	135,751	148,768	163,525	163,525
5221	TRANSFER TO FOOD SERVICE	216,018	325,000	204,000	204,000
5252	TRANSFER TO EXPENDABLE TRUST FUND	83,266	79,000	12,000	12,000
	TOTAL	<u>\$10,978,333</u>	<u>\$11,341,489</u>	<u>\$10,689,678</u>	<u>\$10,689,678</u>
Various	SPECIAL WARRANT ARTICLES			-	-
Various	INDIVIDUAL WARRANT ARTICLES			-	-
	GRAND TOTAL			<u>\$10,689,678</u>	<u>\$10,689,678</u>

Revenue

HOLLIS SCHOOL DISTRICT STATEMENT OF REVENUES & APPROPRIATIONS

REVENUE & CREDITS	APPROVED		APPROVED	
	BY DRA 2009-2010	PROPOSED 2010-2011	BY DRA 2010-2011	PROPOSED 2011-2012
UNRESERVED FUND BALANCE	\$568,320	\$-	\$280,407	\$-
VOTED FROM FUND BALANCE	75,266	-	79,000	-
TUITION	22,500	22,500	22,500	22,500
CHILD NUTRITION	325,000	325,000	325,000	325,000
SCHOOL BUILDING AID	65,763	50,945	50,945	61,928
MEDICAID DISTRIBUTIONS	25,000	28,904	28,904	50,000
CATASTROPHIC AID	58,911	49,273	49,273	56,127
EARNINGS ON INVESTMENTS	13,075	2,884	2,884	2,884
OTHER LOCAL SOURCES	26,950	52,544	52,544	8,000
FEDERAL FUNDS	<u>130,000</u>	<u>148,768</u>	<u>148,768</u>	<u>22,041</u>
 SUBTOTAL OF REVENUES	 \$1,310,785	 \$680,818	 \$1,040,225	 \$548,480
 DISTRICT ASSESSMENT	 \$7,612,846	 \$8,435,167	 \$7,902,760	 \$7,607,456
ADEQUACY AID - TAX	998,242	998,128	998,128	1,295,990
ADEQUACY AID - GRANT	<u>1,403,800</u>	<u>1,400,376</u>	<u>1,400,376</u>	<u>1,237,752</u>
 TOTAL REVENUES & CREDITS	 \$11,325,673	 \$11,514,489	 \$11,341,489	 \$10,689,678
 TOTAL APPROPRIATIONS	 \$11,325,673	 \$11,514,489	 \$11,341,489	 \$10,689,678

Financial Report

HOLLIS SCHOOL DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	General	Grants	Expendable Trust	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$7,537,589	\$-	\$-	\$-	\$7,537,589
Other local	39,612	-	560	207,348	247,520
State	2,392,584	-	-	6,659	2,399,243
Federal	338,409	273,287	-	30,988	642,684
Total revenues	10,308,194	273,287	560	244,995	10,827,036
EXPENDITURES					
Current:					
Instruction	4,987,942	139,190	-	16,074	5,143,206
Support services:					
Student	747,088	134,097	-	-	881,185
Instructional staff	297,010	-	-	-	297,010
General administration	56,764	-	-	-	56,764
Executive administration	391,106	-	-	-	391,106
School administration	480,753	-	-	-	480,753
Business	32,277	-	-	-	32,277
Operation and maintenance of plant	1,027,854	-	28,789	-	1,056,643
Student transportation	364,028	-	-	-	364,028
Other	1,782,694	-	-	-	1,782,694
Non-instructional services	-	-	-	215,951	215,951
Debt service:					
Principal	188,108	-	-	-	188,108
Interest	203,670	-	-	-	203,670
Total expenditures	10,559,294	273,287	28,789	232,025	11,093,395
Excess (deficiency) of revenues over (under) expenditures					
	(251,100)	-	(28,229)	12,970	(266,359)
Other financing sources (uses):					
Transfers in	187	-	83,266	-	83,453
Transfers out	(83,266)	-	-	(187)	(83,453)

	General	Grants	Expendable Trust	Other Governmental Funds	Total Governmental Funds
Total other financing sources and uses	(83,079)	-	83,266	(187)	-
Net change in fund balances	(334,179)	-	55,037	12,783	(266,359)
Fund balances, beginning	880,476	-	145,169	14,490	1,040,135
Fund balances, ending	\$546,297	\$-	\$200,206	\$27,273	\$773,776

Balance Sheet
HOLLIS SCHOOL DISTRICT
GOVERNMENTAL FUNDS
JUNE 30, 2010

	General	Grants	Expendable Trust	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$466,063	\$-	\$-	\$48,634	\$514,697
Investments	469	-	-	-	469
Receivables:					
Accounts	344	-	-	-	344
Intergovernmental	12,826	159,111	262,920	12,092	446,949
Interfund receivable	228,535	-	-	-	228,535
Prepaid items	4,575	-	-	130	4,705
Total assets	<u>\$712,812</u>	<u>\$159,111</u>	<u>\$262,920</u>	<u>\$60,856</u>	<u>\$1,195,699</u>
LIABILITIES					
Accounts payable	\$79,654	\$4,329	\$-	\$225	\$84,208
Accrued salaries and benefits	82,805	-	-	-	82,805
Intergovernmental payable	1,356	-	-	-	1,356
Interfund payable	-	146,501	62,714	19,320	228,535
Deferred revenue	2,700	8,281	-	14,038	25,019
Total liabilities	<u>166,515</u>	<u>159,111</u>	<u>62,714</u>	<u>33,583</u>	<u>421,923</u>
FUND BALANCES					
Reserved for encumbrances	186,891	-	-	150	187,041
Reserved for endowments	-	-	-	5,576	5,576
Reserved for special purposes	79,000	-	-	8,628	87,628
Unreserved, undesignated, reported in:					
General fund	280,406	-	-	-	280,406
Special revenue funds	-	-	200,206	12,919	213,125
Total fund balances	<u>546,297</u>	<u>-</u>	<u>200,206</u>	<u>27,273</u>	<u>773,776</u>
Total liabilities and fund balances	<u>\$712,812</u>	<u>\$159,111</u>	<u>\$262,920</u>	<u>\$60,856</u>	<u>\$1,195,699</u>

Special Education Expenditures

HOLLIS SCHOOL DISTRICT

ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES

PER RSA 32:11a

<u>EXPENSES:</u>	<u>FY2009</u>	<u>FY2010</u>
SALARIES	\$1,666,689	\$1,805,866
BENEFITS	482,505	544,333
CONTRACTED SERVICES	215,960	142,808
TRANSPORTATION	90,007	85,663
TUITION	200,016	222,740
MATERIALS	13,584	14,408
EQUIPMENT	15,208	8,226
OTHER	321	164
SUBTOTAL	\$2,684,290	\$2,824,208
 <u>REVENUE:</u>		
CATASTROPHIC AID	\$83,293	\$62,681
MEDICAID DISTRIBUTION	54,530	61,613
IDEA	139,179	139,138
PRESCHOOL	5,186	4,967
SUBTOTAL	\$282,188	\$268,399
 NET COST FOR SPECIAL EDUCATION	 \$2,402,102	 \$2,555,809

Teacher Roster

HOLLIS PRIMARY SCHOOL					
Name		Years in Education	Assignment	College	Degree
<i>updated for 2011 DISTRICT MEETING</i>					
Elizabeth	Allen	26	Principal	SUNY Oswego & Rivier	M.S. & CAGS
Ruth	Tuttle	33	Asst. Principal/Special Ed. Coordinator	UNH	M.Ed.
Allison	Annand	22	Preschool Teacher	Wheelock College	B.S.
Gregory	Ashley	24	Grade 3	Antioch New England	M.Ed.
Catherine	Baines	2	Grade 2	Keene State	B.S.-B.A.
Pamela	Banks	26	Speech/Language Pathologist	U. Conn.	M.A.
Mary Lee	Barnard	16	Guidance	Rivier	M.Ed.
Nancy	Bernard	11	Reading Specialist	Lesley Univ.	M.Ed.
Maureen	Chorma	10	Preschool Coord.-S/L Pathol.	William Paterson Univ.	M.S.
Carol	Cornell-Smith	12	Grade 2	Castleton	B.A.
Jessica	Cue	6	Grade 1	Fairfield Univ.	M.A.
Elizabeth (Penny)	Currier	13	Grade 2	UNH	M.Ed.
Joan	Fuller	18	Reading Recovery	Boston Univ.	Ed.M.
Brenda	Golia	14	Special Education	Plymouth State	M.Ed.
Ruth	Hinde-Moura	8	Nurse, Preschool/Kindergarten	Fitchburg State	B.S.N.
Dennis	Kane	31	Kindergarten	Fitchburg State	M.Ed.
Christine	Kelley	15	Special Education	Framingham State	B.S.
Susan	LaRocque	4	Computer	So. NH Univ.	B.S.
Ellen	Lencsak	16	School Nurse	Rivier	BSN
Susan	Lewis	13	Grade 1	Millersville Univ.	M.Ed.
Sandra	Lindquist	16	Spanish	Univ. of New England	M.Ed.
Lynn	Lutz	22	School Psychologist/SAIF	Rivier	CAGS
Susan	Manigan	36	Grade 2	Fitchburg State	M.Ed.
Anna	McLaughlin	3	Occupational Therapy	UNH	M.S.
Lauren	Melia	4	Special Education	Plymouth State	M.S.
Mary Jo	Naber	20	Grade 1	Towson Univ.	B.S.
Heather	Nelson	14	Reading Specialist	SUNY, Oneonta	B.A.
David	Olszewski	25	Physical Education	Rivier	M.Ed.
Marian	Pickowicz	22	Reading Recovery	North Adams State	B.S.
Marie	Pimley	36	Extended Day Kindergarten	Lesley	M.Ed.
Sarah	Proulx	9	Grade 3	UNH	M.Ed.
Amye	Renaud	9	Grade 2	Rivier	B.A.
Leslie	Russell	25	Art	RI School of Design	M.A.T
Judith	Schibanoff	18	Media Generalist	So. Conn. State	B.L.S.
Julie	Somorostro	6	Grade 3	Roanoke College	B.A.
Nicole	Tomaselli	8	Environmental Science	Northeastern	M.Ed.

Name		Years in Education	Assignment	College	Degree
Sandra	VanSciver	13	Grade 1	San Diego State	M.A.
Liza	Varanese	5	COTA	Westfield State	B.A.
David	Ward	34	Grade 3	U. Mass., Boston	B.A.
Christine	Wysokowski	5	Music	Gordon College	M.Music
Amy	Young	17	Kindergarten	Boston Univ.	M.Ed.
Amy	Ziminsky	30	Grade 1	Antioch New England	M.A.
<u>District-wide Positions</u>					
Susan	Caron	24	Math Support Teacher	Fitchburg	B.S.
M. Frances	McBee	21	ESL Specialist	Notre Dame College	M.A.

HOLLIS UPPER ELEMENTARY SCHOOL					
Name		Years in Education	Assignment	College	Degree
UPDATED FOR 2011 TOWN REPORT					
Candice	Fowler	20	Principal, Hollis Upper	Antioch Graduate School	M.Ed
Amy	Bottomley	10	Asst. Principal-Special Education Coordinator	New England College	M.Ed
Karen	Amber	16	Grade 5	Rivier	M.Ed.
Gail	Ansaldo	22	School Nurse	Keene State	B.A.
Meghan	Bamford	13	Reading Specialist	Univ. Nottingham, England Simmons College	M.Ed./MS Ed
Richard	Bothmer	49	Environmental Science	North Texas State	M.Ed.
Lesha	Colthart	35	Music	Western Conn. State	B.S.
Raymond	Daneau	15	Guidance	Boston Univ.	M.Ed.
Traci	Ekberg	13	Reading Specialist	Notre Dame College	M.Ed.
Karen	Fischer	9	Grade 6	SUNY, New Paltz	M.S.T.
Paula	Francis-Springer	9	School Psychologist	Northeastern Univ.	M.S./CAGS
Ana	Grant	7	Spanish	Shenandoah Univ.	M.Ed.
Susan	Hoyt	16	Grade 6	American Intl. College	M.Ed.
Elizabeth	Keegan	7	Grade 6	UNH - Franklin Pierce	B.S.
Karen	Kelley	31	Grade 5	Antioch New England	M.Ed.
Nancy	Kring-Burns	16	Special Education	Simmons	M.S.
Paula	Lockard	6	Grade 5	UNH	M.Ed.
Betty	Marshall	12	Special Education	UNH/Rivier	M.Ed./SAIF
Mary	Martin	24	Special Education	Simmons/Rivier	M.A.T./LD
Colleen	McBride	11	Grade 5	Boston College	M.Ed.
Caryn	Miller	9	Grade 4	Anna Maria College	M.Ed.
Nicholasa	Moreau	3	Grade 5	Keene State/Antioch	B.S./M.Ed.
Susan	Morelli	30	Speech/Language Pathologist	Northeastern	M.S.
Brenda	Nickerson	16	Grade 4	Lesley	M.Ed.

Name		Years in Education	Assignment	College	Degree
UPDATED FOR 2011 TOWN REPORT					
MaryLou	Noonan	21	Grade 6	Kean College/Plymouth State	M.Ed.
Jamie	Pelletier	4	Grade 6	U. Maine, Fort Kent	B.S.
Robert	Pooler	5	Grade 4	UNH	M.Ed.
Alexander	Pope	10	Art	UNH	M.A.T.
Kari	Raiano	9	Reading Specialist	Simmons	M.S.
Gail	Rogers	18	Computer	Cambridge College	M.A.
Jonathan	Rubin	6	Grade 4	Antioch New England	M.Ed.
Lisa	Stone	13	Grade 4	UNH	M.Ed.
Elizabeth	Thorpe	14	Instrumental Music	U. Lowell	M. Music
Melanie	White	9	Grade 5	UNH	M.Ed.
Thomas	Williamson	17	Physical Education	Springfield College	B.S.

Hollis Elementary School Community Administrative Team Report

2010-2011

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

Respectfully submitted by Elizabeth Allen, Candice Fowler, Ruth Tuttle and Amy Bottomley

Mission Statement

“Hollis Elementary School is dedicated to educating the whole student. It is our goal to nurture students and help them become well-rounded, self-respecting, friendly, and sensitive individuals. We seek to provide a challenging curriculum with flexibility to meet the needs of each student. We recognize and respect different learning and teaching styles. Our high expectations for academic achievement are balanced with giving students a broader sense of the world and the desire to perform service to others.”

This year, our district is participating in an SAU-wide technology plan update, an SAU-wide writing committee, and an SAU-wide curriculum mapping project. Through these initiatives, we anticipate a more unified educational journey for our PK – 12 students in both Hollis and Brookline. Our curriculum mapping project will span several years as teachers in Hollis and Brookline work together to create common implementation plans, common assessments, and common essential learnings.

Going Green

The Hollis Schools are proud to showcase their efforts in becoming more environmentally friendly. Last year, we began using a notification system called Alert Now. This system allows us to email letters instead of printing out hardcopies each time the school needs to share information with families. Our PTA no longer prints its monthly newsletter – it’s posted online for our community to access. Our recycling program is going very well and we encourage our community members to use our Paper Retriever yellow and green bins for paper and newsprint in addition to the transfer station’s recycling program. We are teaching our students to reduce, reuse and recycle whenever possible.

District Schools

Instructional leadership is provided by our administration team in each building and consists of a Principal and an Assistant Principal/Special Education Coordinator at each building. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. Administrators work together to support a dynamic educational experience for all Hollis students. We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program. We pride ourselves on having an open door policy and always welcome community involvement.

Academics

“Teachers play a variety of roles in their work – instructor, coach, advocate, and learner – but they also act as scientists in several ways. As they make the important decisions about what and how to teach, they must evaluate the claims associated with educational strategies and programs. And in the classroom, they must constantly assess and reassess the value of programs and their impact on students.” - National Institute for Literacy

The Hollis School District believes that to teach one must know what is already learned. Assessment of known and learned skills is achieved in a variety of ways. Data is collected on an on-going basis and utilized to drive instruction, evaluate the effectiveness of programs, and assist in decision-making. NWEA (Northwest Evaluation Association – measures of academic progress) tests produce scores that make it possible to monitor student growth and are given to students three times a year. Teachers assist students in setting goals, which helps them to become responsible learners. Students in grades 4-6 have participated in two additional NWEA assessments – Language Usage and Science. These scores along with all other scores, will be shared with our community through our “Hollis School District Report Card” link located at: <http://www.hollis.k12.nh.us/>. Our goal each year on the report card committee is to get the latest assessment data out to the Hollis community before the Annual School District meeting. We think it is very important to understand that the dollars spent on education are WELL SPENT and yield academic growth for our learners.

All students in grades three through eight are assessed each year by the State of NH. This assessment is the New England Common Assessment Program (NECAP) and it assesses students on their knowledge of concepts based on grade level expectations (GLE's). NECAP results are categorized into four levels of achievement: substantially below proficient, partially proficient, proficient, and proficient with distinction. More information on our NECAP scores can also be found on the report card link above.

Student Clubs & Activities

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Examples of student opportunities are: yearbook committee, track, band, ski program, lunch-time concert series, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Read Across America Week, Summer Academic Camps, Literacy Around the World, strings program, recess options, Spelling Bee, Student Leadership Council, PTA Reflections Program, Pizza Night, Story Night, Jump Rope for the Heart, PTA Science Fair, and the Presidential Physical Fitness Program. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events.

We hope you have enjoyed reading about the Hollis Schools and some of the exciting events that support our efforts to engage and challenge Hollis Elementary School students. We continue to be very proud of the efforts of our superior staff who distinguish the Hollis Schools as positive learning communities with a culture of energized learning, collaboration, and respect.



Report of the Superintendent of Schools

Yet again there is a great deal to celebrate in our schools across SAU#41 as I prepare my annual report on education for the citizens of Hollis and Brookline. Our students are achieving at high academic levels, parent and community member volunteerism at all our schools put SAU#41 in a unique position with a small number of other school systems across the state, and our high school earned recognition as a National Blue Ribbon School of Excellence – the only high school in NH given that coveted award this year. There are countless other causes for celebration that you will read about in the administrative reports found in these pages. It is easy to lose sight of the quality of our schools, staff, and students, however, given the persisting constraints in the economy over the past year, though I urge you not to do that. These are wonderful schools staffed with wonderful educators and support personnel. It is true, though, that our two communities face significant challenges in funding the quality of education that we all value, knowing its importance to the success of all of our students at all levels, from pre-school through grade 12, as well as to the stability and growth of our communities over time, and to the core principles of citizenship in our democracy.

Restructuring at the SAU and Other Administrative Changes

Associate Superintendent

As I assessed the needs of the three districts at the start of the last school year, it became clear to me that a change in administrative staffing at the SAU was necessary in order to meet the changing needs of our educational system, but also to more fully and effectively utilize existing administrative positions. I spent time studying the organization of other neighboring districts, the changing leadership needs called for by district and SAU-wide initiatives and goals as well as at the state and national levels, and the vulnerabilities in our existing staffing. This led to my decision, supported by the SAU Board, to replace the Director of Curriculum position with an Associate Superintendent position that is responsible for curriculum, instruction, assessment, and professional development (areas of responsibility for the Director of Curriculum). In addition, the Associate Superintendent is responsible for oversight of technology initiatives and the professional development related to implementation of software programs, duties that are typical of a Director of Technology.

I also envisioned that the Associate Superintendent would be certified as a Superintendent so that he/she could assume some of the duties more typical of the Superintendent, and, if needed, could provide leadership for the SAU in the absence of the Superintendent. Dr. Betsey Cox-Buteau was selected for the position after a lengthy search process. I am pleased that this position change provides the SAU with continuity of leadership should something happen that prevented me from doing my duties and that there is SAU oversight of technology, an area of growth in our system. The positions of Superintendent, Associate Superintendent, and Business Administrator provide oversight of multiple areas in addition to their primary responsibilities: transportation, technology, facilities, and food service.

Director and Assistant Director of Special Education

When the Director of Special Education retired last year, Mrs. Jeanne Saunders, who was then Assistant Director, was appointed, providing all-important continuity of leadership and stability across the system. The move also led to a search for an Assistant Director of Special Education to fill the spot left vacant by Jeanne. Again, we were fortunate to find a skilled, talented Special Educator, Mrs. Marcy Kelley. One of the first decisions made by the Director and Assistant Director was to bring the responsibility for students who receive their education in placements outside their home district back to the SAU office level, relieving Special Education Coordinators at the building level of this responsibility, thereby freeing them up to provide more direct oversight at the building level.

Business Administrator

With the departure of the Business Administrator in September last year, the search for a new Business Administrator got underway, though interim services were needed from September through December. Mr. Mark McLaughlin joined the SAU Office in December 2009, and is finishing his first year as I write this report. Mark came to SAU #41 from out of state and with a significant background in school finance. Among the projects that Mark has contributed to are the mold remediation and ensuing building reconstruction at Hollis Upper Elementary, the water system work in Hollis, and a facilities assessment in Brookline.

HBHS Principal

2010 also saw the search for and appointment of a new principal at HBHS, Mrs. Cindy Matte. Cindy replaced Tim Kelley, who retired in June 2010. Cindy's appointment resulted in a smooth transition and continuation of the initiatives

the school has been working on for the last few years. Replacing Cindy as Assistant Principal is Mr. Rick Barnes.

Elementary Principal and Assistant Principal/Special Education Coordinators

Further turnover in administrative positions occurred at the elementary level as well, at RMMS and HUES. Mrs. Liz Perry was appointed Interim Principal at RMMS, with Mrs. Karen Kulick joining the administrative team as Assistant Principal/Special Education Coordinator. Liz, an experienced elementary principal from Massachusetts, has been a major force in the review/revision of the Kindergarten program at RMMS. At HUES, Mrs. Amy Bottomley, an educator from HBHS, joined Mrs. Candice Fowler to complete the administrative team at that school.

Welcome to all of our new administrators. Given the number of administrators who are new to SAU #41 or to the position, the Leadership Team spent time this past summer in team building. The level of leadership this group provides is one of the major reasons why SAU #41 is recognized as an outstanding school system. The *Five Year Plan* is illustrative of the caliber of this group.

First Year of the Five-Year Plan, 2009-14

In August 2010, the SAU #41 Leadership Team conducted its review of the work accomplished in the four key areas that are spelled out in the *Five Year Plan* (see the *Plan* on the SAU #41 website): data, curricular alignment, student growth, and capacity building. While the *Plan* is based on large scale school improvement research and is designed to focus time, resources, and attention to the core areas found in all successful school systems, the Leadership Team's research on best practices indicated that a model known as *Professional Learning Communities*, or *PLCs* for short, aligned well with the four goals of the *Plan*, gave educators a common language and approach to collective inquiry and action research, provided embedded professional development, and focused on student learning. All schools are engaged in using the PLC model, which asks a few key questions: *What is it that we expect our students to learn? How do we know they've learned it? How will we respond when they don't learn or if they already know it?* The PLC teams come together to ask and answer these questions.

The time span of the *Plan*, 2009-2014, also coincides with the NCLB (No Child Left Behind) deadline that requires districts to demonstrate that all students are meeting the standards in the core content areas by 2014. Under the present administration in Washington, there is a shift away from Highly Qualified Teacher/Para-educator to Highly Effective Teacher/Para-educator. My understanding at this time is that NCLB will be reauthorized in 2014, but with changes that include a change to highly effective instruction.

While each school is in a different place when looking at the characteristics of a professional learning community, there is a commonality of focus on student learning and building staff capacity to deliver high quality, effective instruction. In order to foster alignment at all levels and across levels, the school calendars in 2010-2011 contain two PreKindergarten-Grade 12 professional development days. These two days provide common professional development time for all SAU #41 staff for training in the PLC model.

I am pleased that the SAU#41 Leadership Team, comprised of building and SAU Office administrators, has continued and deepened its commitment to the *Five Year Plan* in this the second year, providing the outstanding educational leadership that is a hallmark of our school system. The work is vital to all systems dedicated to continuous growth and achievement, but it is never easy to change dynamic structures like school systems. Some liken school improvement work to redesigning the plane while it's in the air. I am also proud of our educators and staff who bring the action strategies and work related to the *Plan* down to the classroom level, where it most matters.

Strategic Planning

Despite the time and attention required for the administrative searches described above, the budget work that led to the March 2010 district meeting approval of the FY 10 budgets for the three districts, and other, internal matters, the Strategic Planning Steering Committee, comprised of School Board representatives, community representatives, high school students, and SAU #41 administrators and teachers, came together to research educational practices and trends that are the hallmarks for successful, high achieving school systems in the 21st century. The Steering Committee conducted surveys, site visits, community forums, and a visioning day to gather input from stakeholders about what we want our schools to be like in 2020. An SAU #41 mission and vision statement has been drafted. A strategic plan for the next five-eight years will be written in January-March 2011.

In Summary, there is every reason to celebrate that, even in these challenging times and especially in this climate where financial resources are so seriously constrained, our students continue to flourish and impress us with their academic, interscholastic, co-curricular, and social successes. We are fortunate to have outstanding leaders and talented educators and support staff who care deeply about the children they serve. We also acknowledge and appreciate the level of support and partnership that we receive from our parents, School Boards, and communities

In sincere appreciation and thanks,

Susan E. Hodgdon
Superintendent of Schools

Report of the Director of Special Education

The SAU #41 Special Education Department consists of talented, dedicated special education administrators, special education teachers, related service providers such as occupational therapists, speech language pathologists and specialists, counselors, social workers, and a variety of paraeducators who play an integral role in meeting the unique, individual needs of students with disabilities within Hollis and Brookline, New Hampshire. Approximately 400 students between the ages of 3 and 21 receive special education and related services through Individualized Education Programs (IEPs) in addition to 150 students in grades K-12 who are supported under Section 504 of the Rehabilitation Act of 1973.

In accordance with SAU #41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Special Education or building Special Education Coordinator. The school districts' responsibility is to make available a free, appropriate public education (FAPE) to all students with disabilities within SAU #41. This education may consist of special education services, related services, transportation, paraeducator assistance, and/or specialized programming at an out of district placement. The districts within SAU #41 also receive federal funds per the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset the costs of specialized programming for our students with disabilities in our community. In the 2009-10 school year the districts received revenue totals of \$475,035 federal entitlement IDEA funds, \$199,590.31 in NH Catastrophic Aid, and \$291,470.90 from the Medicaid to Schools Program.

The Hollis, Brookline, and Hollis Brookline Cooperative School Districts received a one-time total sum of \$596,244.40 in stimulus funds from the American Reinvestment and Recovery Act of 2009 (ARRA) to improve teaching, learning, and outcomes for students with disabilities preK-12. Technology such as SmartBoards, sound systems, and laptops were purchased across the SAU to support instruction for students with disabilities in the inclusive classroom. In addition, professional development, instructional materials, specialized software, assessment kits, and furniture such as wheelchair accessible lab stations were also purchased. These stimulus funds did not replace existing expenditures in the operating budget. Instead these funds helped supplement and enhance our special education programming preK-12.

The Brookline School District expanded its continuum of services this year by introducing a preschool program called the Brookline Early Education (BEE) program for three and four year old students, serving children with and without disabilities. The program is a success due to the efforts and donations of parents, preschool teachers/staff within the SAU, and community members. Students are being educated in their home school environment and learning critical skills.

Each year the school district and parents of students with disabilities determine whether or not a student requires extended school year services per the NH Rules for the Education of Children with Disabilities. These services are designed to maintain skills based upon goals in the Individualized Education Program. This summer, selected students attended the first annual SAU #41 social skills program at the elementary and secondary levels. This program was designed and implemented by special education teachers, an administrator, school counselors and/or school psychologists. Students in Hollis and Brookline learned, practiced, and generalized age-appropriate social skills with other students in their home community. We look forward to implementing the program again in July/August 2011.

Please welcome Marcy Kelley to SAU #41 as she joins us as Assistant Director of Special Education as of July 1, 2010. She brings a wealth of knowledge and experience to SAU #41.

Respectfully submitted,

Jeanne Saunders, M.Ed.
Director of Special Education

SAU41 Technology Report 2010-2011

During the summer of 2010 the district updated the staff email system to Google. The previous system was approaching its end of life which would have incurred a huge expense to upgrade both software and hardware. GoogleApps is offered to the k-12 market at no charge. This includes gmail, google docs, google sites, and calendars. The sau41.org domain points to the Google mail servers.

The district's web sites continue to be a source of information for the community. We have changed the domain name to SAU41.ORG which is more user friendly URL than the previous sau41.k12.nh.us. The COOP sites are now hosted with Google with the other districts moving in the next few months. User friendly URLs have been registered for all the districts web sites.

- SAU Central Office - sau41.org
- Hollis Brookline High School - hollisbrookline.org
- Hollis Brookline Middle School – hollisbrooklinems.org
- Hollis Schools – hollisschools.org
- Brookline Schools – brooklineschools.org

In the upcoming months inventory software will be purchased to manage all SAU41 technology assets. This will involve bar-coding all applicable assets and storing the information in a database.

Four full time personnel maintain the SAU 41 Computer Network. These individuals maintain the hardware as well as manage the various database systems throughout the district. They also interface with the staff to assist them with there technology needs.

Richard Raymond
Network Administrator
1/5/2011

***2011 ANNUAL REPORT
OF THE
HOLLIS BROOKLINE COOPERATIVE
SCHOOL DISTRICT***

Officers and Administration

for the Year Ending June 30, 2010

Hollis Brookline Cooperative School Board

Mrs. Janice Tremblay, Chair	Term Expires 2011
Mr. Daniel Peterson	Term Expires 2011
Mr. Thomas Enright	Term Expires 2012
Mr. Thomas Solon	Term Expires 2012
Mr. Fred Hubert	Term Expires 2013
James O'Shea, MD	Term Expires 2013
Mr. Stephen Simons	Term Expires 2013
Mr. James Murphy, Moderator	Term Expires 2013
Mrs. Julie Simons, Treasurer	Appointed 2001
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Mr. Greg McHale, Chair	Term Expires 2012
Mr. Douglas Davidson	Term Expires 2011
Mr. Forrest Milkowski	Term Expires 2011
Mr. Raymond Valle	Term Expires 2012
Mr. Stephen Pucci	Term Expires 2013
Mr. James Solinas	Term Expires 2013
Ms. Darlene Mann	Term Expires 2013

SAU #41 Administration

Ms. Susan E. Hodgdon	Superintendent of Schools
Dr. Betsey Cox-Buteau	Associate Superintendent
Mr. Mark McLaughlin	Business Administrator
Ms. Jeanne Saunders	Director of Special Education
Ms. Marcy Kelley	Assistant Director of Special Education
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mrs. Patricia Lewis Goyette, Principal
Mr. Stephen Secor, Assistant Principal

Hollis Brookline High School

Mrs. Cynthia L. Matte, Principal
Mr. Richard Barnes, Assistant Principal
Mr. Robert Ouellette, Assistant Principal
Ms. Grace Laliberte, Special Education Coordinator

2011 Hollis/Brookline School District Warrant-Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN COMMUNITY CENTER (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE EIGHTH DAY OF MARCH 2011, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board (Hollis) for the ensuing three years.
2. To choose one member of the School Board (Brookline) for the ensuing three years.
3. To choose one member of the Budget Committee (Hollis) for the ensuing three years.
4. To choose one member of the Budget Committee (Brookline) for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 8th day of February, 2011.

Janice Tremblay, Chair
Thomas Enright
Fred Hubert
James O'Shea, MD
Daniel Peterson
Stephen Simons
Thomas Solon

A true copy of the warrant attest:

Janice Tremblay, Chair
Thomas Enright
Fred Hubert
James O'Shea, MD
Daniel Peterson
Stephen Simons
Thomas Solon

SCHOOL BOARD

2011 Hollis/Brookline Cooperative School District Warrant

The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE EIGHTH DAY OF MARCH, 2011 AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on **March 8, 2011**

1. Election of one member of the School Board from Hollis for the ensuing three years.
2. Election of one member of the School Board from Brookline for the ensuing three years.
3. Election of one Budget Committee member from Brookline for the ensuing three years.
4. Election of one Budget Committee members from Hollis for the ensuing three years.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE SIXTEENTH DAY OF MARCH, 2011 AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$36,649** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2011-2012 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated cost of living increase for those staff members that are off the salary table. This is the second year of a three year contract. **The budget committee does not recommend this appropriation. The school board recommends this appropriation.**

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$14,376** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2011-2012 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated cost of living increase for those staff members that are off the salary table. This is the second year of a three year contract. **The budget committee does not recommend this appropriation. The school board recommends this appropriation.**

Article 4. To see if the school district will vote to raise and appropriate a sum of **\$18,780,000** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation. The school board does not recommend this appropriation.**

Article 5.

To see if the school district will vote to create an expendable trust fund under the provisions of RSA 198:20-c, to be known as the Hollis-Brookline Cooperative District Maintenance Fund, for the purpose of providing funds to address unanticipated emergency expenditures that occur after the fiscal year budget is approved. Furthermore, to raise and appropriate up to the sum of \$50,000 from the H-B Cooperative School District's June 30, 2011 unreserved fund balance, available for transfer on July 1, 2011, and to name the Co-op School Board as agents to administer said fund. Upon identification of a requirement for funds to be expended, the Board will notify the Co-op Budget Committee. A public hearing will be held prior to expending monies from the fund. **The budget committee does not recommend this appropriation. The school board recommends this appropriation.**

Article 6.

To see if the school district will vote to create an expendable trust fund under the provisions of RSA 198:20-c, to be known as the Hollis-Brookline Cooperative District Special Education Fund, for the purpose of providing funds to address unanticipated special education expenditures that occur after the fiscal year budget is approved. Furthermore, to raise and appropriate up to the sum of \$50,000 from the H-B Cooperative School District's June 30, 2011 unreserved fund balance, available for transfer on July 1, 2011, and to name the Co-op School Board as agents to administer said fund.

Upon identification of a requirement for funds to be expended, the Board will notify the Co-op Budget Committee. A public hearing will be held prior to expending monies from the fund. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Article 7. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article.**

Article 8 (by Petition). “Shall the voters of the Hollis Brookline Cooperative School District within school administrative unit 41 adopt the provisions of RSA 194-C:9-b to allow for insertion of the school administrative unit budget as a separate warrant article at annual school district meetings?” **The budget committee recommends this article. The school board recommends this article.**

Article 9. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on **this 8th day of February, 2011.**

Janice Tremblay, Chair
Thomas Enright
Fred Hubert
James O’Shea, MD
Daniel Peterson
Stephen Simons
Thomas Solon
SCHOOL BOARD

A true copy of the warrant – Attest:

Janice Tremblay, Chair
Thomas Enright
Fred Hubert
James O’Shea, MD
Daniel Peterson
Stephen Simons
Thomas Solon

SCHOOL BOARD

2010 Hollis Brookline Cooperative School District Annual Meeting

Hollis Brookline High School

March 17, 2010

Hollis Brookline Cooperative School District Board Members

Janice Tremblay, Chair

Fred Hubert

James O'Shea, MD

Stephen Simons

Daniel Peterson

Thomas Enright

Thomas Solon

Hollis Brookline Cooperative School District Budget Committee Members

Stephen Pucci, Chair

Greg McHale

Raymond Valle

Gregory d'Arbonne

Lorin Rydstrom

Douglas Davidson

Forrest Milkowski

Hollis Brookline Cooperative School District Moderator: Jim Belanger

Susan Hodgdon

Superintendent of Schools

Carol A. Mace

Director of Curriculum and Instruction

Mark McLaughlin

Business Administrator

Robert R. Kelly

Director of Special Education

Jeanne Saunders

Asst. Director of Special Education

Richard Raymond

Network Administrator

Diane Leavitt

Cooperative School District Clerk

Moderator Belanger called the meeting to order at 7:10 p.m.

The National Anthem was sung by High School Honors Choir, Chaille Proksch, Kelsey Berry, and Dillon Maloney followed by the Pledge of Allegiance.

The Moderator recognized veterans of the military and thanked them for their service.

The Moderator recognized our State Representatives: Carolyn Gargas, Dick Drisko, Don Ryder, and Melanie Levesque.

The Moderator introduced Senator Peggy Gilmour who then addressed the voters.

Article 1

9 March 2010, Election Results:

Moderator (3 yr term):

Jim Murphy

School Board (3 yr term):

Jim O'Shea, Steve Simons

Budget Committee (3 yr term):

Stephen Pucci, Darlene Mann and Jim Solinas

Moderator introduces District Attorney, Bill Drescher.

School Board Chairperson, Janice Tremblay introduced the School Board members, Superintendent of Schools and SAU Business Administrator.

Budget Committee Chairperson, Steve Pucci introduces the Budget Committee members, and thanks Gregory d'Arbonne and Lorin Rydstrom for their service.

Moderator introduced the Superintendent of Schools, Susan Hodgdon who introduced her staff.

Moderator Belanger brought a motion to allow non-resident staff members to speak. *Motion carried by a card vote.*

The Moderator gave an overview of the rules for the meeting and pointed out the assistant moderator(s) for the evening, the counters and introduced the clerk, Diane Leavitt.

Superintendent of Schools, Susan Hodgdon recognized High School Principal, Tim Kelley, for his contribution to Hollis/Brookline High School and his years of service from 2005-2010 and presented him with a plaque.

Superintendent of Schools, Susan Hodgdon extended thanks to Moderator Jim Belanger who is retiring and presented him with a plaque. Moderator Belanger said a few words of thanks.

The Moderator went over an overview of the evening's articles and time frame.

Budget Committee Chair, Steve Pucci gave a presentation, explained and described facts, main items and dollar amounts associated with the Coop Budget.

Moderator acknowledged Brookline Moderator, Peter Webb.

James O'Shea motioned from the floor to move Article 3 and 5 to be taken up after Article 6, seconded by Steve Simons. *The motion carried by a 2/3 card vote.*

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$186,978** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2010-2011 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the first year of a three year contract. **The budget committee does not recommend this appropriation. The school board recommends this appropriation.**

Basil Mason motioned from the floor, point of order, questioned why the town report did not show the Hollis budget.

Discussions ensued.

Motion to bring Article 2 to the floor, James O'Shea, seconded by Fred Hubert.

Dan Peterson, School Board gave a presentation.

Steve Pucci, Budget Committee gave a presentation.

Point of order from the floor. Presentations are taking too long and the floor would like to start discussions.

The Moderator opened the floor to questions.

Discussions ensued.

Motion requested for permission to have non-registered voter student speak at microphone. ***Motion carried by card vote.***

Motion requested for permission to have non-registered voter student speak at microphone. ***Motion carried by card vote.***

Motion requested for permission to have non-registered voter student speak at microphone. ***Motion carried by card vote.***

Becki Hallowitz moved the question, seconded by voter in the audience. *The motion carried by a card vote.*

The Moderator stated that there was a petition for a secret ballot vote on Article 2.

Polls opened for 20 minutes for yes/no vote.

The Moderator read the results of the vote, 308 “yes”, “126” no. *Motion carried by a ballot vote.*

Steve Simons motioned to restrict reconsideration of Article 2, seconded by Fred Hubert. *Motion carried by a card vote.*

Article 4. To see if the school district will vote to raise and appropriate a sum of \$ _32,109_ to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2010-2011 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. This is the first year of a three year contract. **The budget committee does not recommend this appropriation. The school board recommends this appropriation.**

Steve Simons motioned to move Article 4 to the floor, seconded by Fred Hubert.

John Anderson motioned to vote in favor of having a non-registered voter speak at the microphone, seconded by voter in the audience.

Moderator brought the motion to a vote. 180 “yes”, 121 “no”. *The motion carried by a card vote.*

Dan Peterson, School Board gave a presentation.

Steve Pucci gave a presentation from the Budget Committee.

Discussions ensued.

Ms. Sedeko moved the question, floor seconded. *Motion carried by a card vote.*

The Moderator stated that there was a petition for a secret ballot vote on Article 4.

Polls opened for 20 minutes for yes/no vote.

Moderator read the results of the vote. 232 “yes”, 75 “no”. *Motion is carried by a ballot vote.*

Brandon Buteau motioned to restrict reconsideration of Article 4, seconded by Mr. Sutter. *Motion carried by a card vote.*

Article 3. Shall the Hollis Brookline Cooperative School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only? **The budget committee does not recommend this article. The school board recommends this article.**

Steve Simons motioned to table Article 3, seconded by Fred Hubert.

Moderator brought motion to table Article 3 a vote. *The motion carried by a card vote.*

Article 5. Shall the Hollis Brookline Cooperative School District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only? **The budget committee does not recommend this article. The school board recommends this article.**

Steve Simons motioned to table Article 5, seconded by Fred Hubert.

Moderator brought motion to table Article 5 a vote. *The motion carried by a card vote.*

Article 7. To see if the school district will vote to raise and appropriate a sum of \$ _18,448,415_ for the support of

schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation. The school board does not recommend this appropriation.**

Due to time constraints Moderator motioned to take discussions to Article 7 while waiting for votes to be tallied for Article 4.

Moderator brought motion to a vote. *Motion carried by card vote.*

Motion from floor to limit time on presentations to 10 minutes, *was not seconded so motion was denied.*

Steve Pucci, Budget Committee gave a presentation.

After votes came in for Article 4, Steve Pucci motioned to move Article 7 to the floor, seconded by Doug Davidson.

Dan Peterson gave presentation for School Board.

Dan Peterson motioned to amend Article 7 to 18,639,000 seconded by Steve Simons.

Steve Pucci, Budget Committee presented.

Discussion ensued.

Ms. Lewis motioned to move the question, seconded by Ms. Ash. *Motioned carried by card vote.*

Moderator brought amended Article 7 to a vote. 124 “yes”, 81 “no”. *Article 7 carried as amended by card vote.*

Steve Simons motioned to restrict reconsideration to Article 7, seconded by Fred Hubert. *Motion carried by a card vote.*

Article 6. To see whether the District will vote to raise and appropriate the amount of ***\$181,114*** for the purpose of paying for the cost of implementing identified measures to make the District’s buildings and infrastructure more energy efficient and, further, to authorize the School Board to enter into an agreement or agreements with any and/or all of the other municipal entities in SAU 41, (the Brookline School District, the Hollis School District), as well as the towns of Hollis and/or Brookline, for the purpose of coordinating this effort to make the same as cost effective as possible, and to take any action necessary to implement the purpose of this article, said appropriation to be entirely raised, in part, from a grant from the ***American Recovery and Reinvestment Act Energy Efficiency and Conservation Block Grant Program***, which is administered by the NH Office of Energy and Planning, and the balance to be raised by a corresponding grant from a collaborative third party such as the ***Public Service Company of NH or other entity providing such grants***, it being understood that this appropriation and the corresponding authority to expend are contingent on the same being entirely funded from said grants and that no amount thereof shall be raised by taxation. **The budget committee does not recommend this article. The school board recommends this article.**

Article 6 was brought to the floor in the amount of \$214,194 instead of the \$181,114 as originally stated.

Dan Peterson, School board gave a presentation.

Steve Pucci, Budget Committee gave a presentation.

Discussion ensued.

Floor motioned to have the Budget Committee take a vote to see if they were now in support of this article. *The Budget Committee voted unanimously to recommend Article 6 by hand vote.*

Floor motioned to move the question, seconded by voters on the floor.

The moderator brought Article 6 to a vote. *The motion carried by card vote.*

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article.**

Steve Simons motioned to bring Article 8 to the floor, seconded by Fred Hubert.

The Moderator brought Article 8 to a vote. *The motion carried by a card vote.*

Article 9. (By petition.) It is The Sense of the Meeting that the Cooperative School Board should quickly work to approve an agreement with a third party supplier (e.g., Staples, Office Depot) to acquire expendable office supplies at a discount (various vendors have offered discounts of 30%). The School Board should act either independently or collectively with SAU 41, the Towns of Hollis and/or Brookline.

Doug Davidson motioned to bring Article 9 to the floor, seconded by Steve Pucci.

Doug Davidson gave a presentation.

Discussion ensued.

The floor moved the question, seconded by voters in the audience.

The Moderator brought Article 9 to a vote. *The motion carried by a card vote.*

Article 10. To transact any other business, which may legally come before said meeting.

No other business.

Steve Pucci made the motion to adjourn, seconded by Doug Davidson. *The motion carried by a card vote.*

Meeting adjourned: 12:00 a.m.

Respectfully submitted,

Diane Leavitt
School District Clerk

Budget

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT

ACTUAL AND BUDGETED EXPENDITURES

Account	Description	Actual FY 2009-2010	Adopted FY 2010-2011	Proposed FY 2011-2012	Recommended FY 2011-2012
1100	REGULAR INSTRUCTION	\$5,470,341	\$5,406,859	5,330,215	4,896,470
1200	SPECIAL EDUCATION	2,156,796	2,151,942	2,324,944	2,294,944
1260	ESL PROGRAM	-	6,952	6,951	6,951
1270	GIFTED & TALENTED	800	800	800	800
1300	VOCATIONAL EDUCATION	91,183	94,300	108,933	108,932
1400	CO-CURRICULAR	473,329	452,143	440,570	440,569
2100	SPECIAL EDUCATION - STUDENT SERVICES	357,488	386,383	467,461	467,461
2120	GUIDANCE	494,706	511,632	510,088	510,087
2134	HEALTH	138,274	143,284	142,876	142,876
2210	IMPROVEMENT OF INSTRUCTION	171,411	98,365	120,790	120,790
2220	EDUCATIONAL MEDIA	340,297	346,743	364,760	364,760
2310	SCHOOL BOARD EXPENSE	57,857	112,800	37,429	37,429
2320	OFFICE OF SUPERINTENDENT	635,336	673,180	673,466	673,466
2400	OFFICE OF PRINCIPAL	782,216	785,711	783,684	783,682
2600	OPERATION OF PLANT	1,153,621	1,169,531	1,179,812	1,179,812
2700	TRANSPORTATION	416,740	363,276	401,325	401,325
2722	SPECIAL EDUCATION TRANSPORTATION	243,926	234,854	297,447	297,447
2900	BENEFITS	2,981,617	3,139,686	3,264,824	3,264,824
4000	FACILITIES ACQUISITION & CONSTRUCTION	-	-	-	-
5100	DEBT SERVICE	1,902,932	1,894,794	1,902,523	1,902,523
5222	TRANSFER SPECIAL REVENUE FUNDS	300,941	335,511	335,511	335,511
5220	TRANSFER TO FOOD SERVICE	511,460	549,341	549,341	549,341
5230	TRANSFER TO CAPITAL PROJECTS	=	=	=	=
TOTAL		\$18,681,271	<u>\$18,858,087</u>	<u>\$19,243,750</u>	<u>18,780,000</u>
Various	HESSA & HEA CBA			51,025	-
5252	H-B COOP DISTRICT MAINTENANCE FUND			50,000	-
5252	H-B COOP DISTRICT SPECIAL ED FUND			50,000	50,000
GRAND TOTAL				<u>\$19,394,775</u>	<u>\$18,830,000</u>

Revenue

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT STATEMENT OF REVENUES & APPROPRIATIONS

REVENUE & CREDITS	APPROVED	PROPOSED	APPROVED	RECOMMENDED
	BY DRA 2009-2010		BY DRA 2010-2011	
UNRESERVED FUND BALANCE	\$742,765	\$-	\$512,409	\$50,000
TUITION	-	-	-	25,000
CHILD NUTRITION	549,341	549,341	549,341	530,327
SCHOOL BUILDING AID	397,486	316,258	316,258	396,021
MEDICAID DISTRIBUTIONS	21,000	21,000	21,000	120,000
CATASTROPHIC AID	77,760	15,455	15,455	199,755
VOCATIONAL AID	5,200	5,200	5,200	5,200
EARNINGS ON INVESTMENTS	21,050	4,800	4,800	4,800
OTHER LOCAL SOURCES	15,163	15,000	15,000	15,000
DRIVER ED	4,000	4,000	4,000	4,000
FEDERAL FUNDS	169,511	228,511	228,511	95,000
TRANSFER FROM NON-EXPENDABLE TRUST FUND	<u>5,000</u>	=	=	=
 SUBTOTAL OF REVENUES	 \$2,008,276	 \$1,159,565	 \$1,671,974	 \$1,445,103
 DISTRICT ASSESSMENT	 \$11,903,618	 \$12,813,322	 \$12,182,498	 \$12,295,201
ADEQUACY AID - TAX	2,081,658	2,114,640	2,114,640	2,152,921
ADEQUACY AID - GRANT	<u>2,926,076</u>	<u>2,888,975</u>	<u>2,888,975</u>	<u>2,936,775</u>
 TOTAL REVENUES & CREDITS	 \$18,919,628	 \$18,976,502	 \$18,858,087	 \$18,830,000
 TOTAL APPROPRIATIONS	 \$18,919,628	 \$18,976,502	 \$18,858,087	 \$18,830,000

Financial Report

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$11,903,618	\$-	\$-	\$-	\$11,903,618
Other local	41,891	-	19,807	485,589	547,287
State	4,906,445	-	-	11,691	4,918,136
Federal	934,224	300,941	-	58,332	1,293,497
Total revenues	17,786,178	300,941	19,807	555,612	18,662,538
EXPENDITURES					
Current:					
Instruction	8,308,622	132,924	-	28,940	8,470,486
Support services:					
Student	983,946	151,952	-	-	1,135,898
Instructional staff	508,271	11,207	-	-	519,478
General administration	60,651	-	-	-	60,651
Executive administration	635,336	-	-	-	635,336
School administration	775,800	-	-	-	775,800
Business	22,594	-	-	-	22,594
Operation and maintenance of plant	1,116,260	-	-	2,377	1,118,637
Student transportation	641,372	-	-	-	641,372
Other	2,981,617	-	-	265	2,981,882
Non-instructional services	-	-	-	496,834	496,834
Debt service:					
Principal	1,004,762	-	-	-	1,004,762
Interest	898,170	-	-	-	898,170
Facilities acquisition and construction	-	4,858	-	-	4,858
Total expenditures	17,937,401	300,941	-	528,416	18,766,758
Excess (deficiency) of revenues over (under) expenditures	(151,223)	-	19,807	27,196	(104,220)
Other financing sources (uses):					
Transfers in	8,095	-	-	1,129	9,224
Transfers out	-	-	(9,224)	-	(9,224)
Total other financing sources and uses	8,095	-	(9,224)	1,129	-
Net change in fund balances	(143,128)	-	10,583	28,325	(104,220)
Fund balances, beginning, as restated (See Note III.D)	967,843	-	250,801	205,009	1,423,653
Fund balances, ending	\$824,715	\$-	\$261,384	\$233,334	\$1,319,433

Hollis-Brookline Cooperative School Board -Balance Sheet

GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$718,600	\$-	\$-	\$238,802	\$957,402
Investments	7,786	-	-	-	7,786
Receivables:					
Accounts	2,249	-	-	-	2,249
Intergovernmental	26,771	274,593	263,320	8,615	573,299
Interfund receivable	273,400	-	-	-	273,400
Prepaid items	1,895	-	-	711	2,606
Total assets	<u>\$1,030,701</u>	<u>\$274,593</u>	<u>\$263,320</u>	<u>\$248,128</u>	<u>\$1,816,742</u>
LIABILITIES					
Accounts payable	\$131,237	\$8,316	\$-	\$417	\$139,970
Accrued salaries and benefits	43,679	1,033	-	346	45,058
Intergovernmental payable	31,070	-	-	-	31,070
Interfund payable	-	265,244	1,936	6,220	273,400
Deferred revenue	-	-	-	7,811	7,811
Total liabilities	<u>205,986</u>	<u>274,593</u>	<u>1,936</u>	<u>14,794</u>	<u>497,309</u>
FUND BALANCES					
Reserved for encumbrances	312,306	-	-	400	312,706
Reserved for endowments	-	-	261,384	-	261,384
Unreserved, undesignated, reported in:					
General fund	512,409	-	-	-	512,409
Special revenue funds	-	-	-	232,934	232,934
Total fund balances	<u>824,715</u>	<u>-</u>	<u>261,384</u>	<u>233,334</u>	<u>1,319,433</u>
Total liabilities and fund balances	<u>\$1,030,701</u>	<u>\$274,593</u>	<u>\$263,320</u>	<u>\$248,128</u>	<u>\$1,816,742</u>

Special Education

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

EXPENSES:	FY2009	FY2010
SALARIES	\$1,773,088	\$1,941,583
BENEFITS	527,548	601,872
CONTRACTED SERVICES	213,855	210,918
TRANSPORTATION	242,803	224,632
TUITION	589,081	599,910
MATERIALS	17,202	11,993
EQUIPMENT	5,591	4,477
OTHER	996	1,104
SUBTOTAL	<u>\$3,370,164</u>	<u>\$3,596,489</u>
REVENUE:		
CATASTROPHIC AID	\$210,414	\$82,736
MEDICAID DISTRIBUTION	<u>40,290</u>	<u>122,871</u>
SUBTOTAL	<u>\$250,704</u>	<u>\$205,607</u>
NET COST FOR SPECIAL EDUCATION	<u>\$3,119,460</u>	<u>\$3,390,882</u>
FEDERAL GRANTS FOR SPECIAL EDUCATION:		
IDEA	\$212,341	\$228,006

Teacher Roster

HOLLIS-BROOKLINE MIDDLE SCHOOL					
Name		Exp.	Assignment	College	Degree
Patricia Lewis	Goyette	24	Principal	UNH	M.Ed.
Stephen	Secor	9	Assistant Principal	Northern Arizona Univ.	M.Ed.
Patricia	Rhodes	22	Special Education Coordinator	Loyola Marymount Univ.	M.A.
Claudia	Banks	9	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
David	Bond	30	Science	U. Mass.	M.A.
Gayle	Bottcher	35	Physical Education	U. Bridgeport	M.S.Ed.
Stephen	Capraro	18	Social Studies	St. Anselm College	B.A.
Jennifer	Christman	9	Special Education	Keene State	B.S.- B.A.
June	Cloutier	11	French	Anna Maria College	B.A.
Susan	Connelly	17	Social Studies	NYU	M.A.
Nancy	Cook	22	School Psychologist	Notre Dame College	M.Ed.
Lauren	Corliss	12	English Language Arts	Lyndon State College	B.A.
Karen	Coutu	14	English Language Arts	Rivier	M.Ed.
Lynn	DiZazzo	4	English Language Arts	Fairfield Univ.	B.A.
Susan	Doyle	13	Special Education	Rivier	M.Ed.
Michael	Dubois	13	Guidance	Rivier	M.Ed.
Claudia	Dufresne	23	Reading	Fitchburg State	M.Ed.
Janice	Ellerin	16	Science	Montclair State Univ./Rutgers	M.A./ M.A
Carolyn	Evans	32	Science	Boston Univ.	B.S.
Leonid	Gershgorin	5	Reading	Rivier	M.A.T.
Christine	Grieff	12	Guidance	American Grad. School Intl. Mgmt., Plymouth State	M.A. M.Ed.
Pamela	Griffith	2	Special Education	SUNY, Potsdam	B.A.
Joseph	Gruce, III	15	Computer	Duquesne Univ.	M.A.
Katrina	Hall	10	Mathematics	Rivier	B.A.
William	Hinkle	2	Music	Rivier	B.Music
Carolyn	Jahns	21	Media	Plymouth State	M.Ed.
Dean	Jahns	34	Mathematics	Rivier	M.Ed.
Ronald	Johnston	27	Physical Education	UNH	M.S.
Janet	Lash	16	Spanish	Regis College	B.A.
Laura	Lawler	4	Social Studies	UNH	M.A.
Barry	Lyle	25	Social Studies	Framingham State	M.A.
Melanie	Madden	31	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	13	School Nurse	Fitchburg State	BSN
Patricia	Marquette	2	Algebra	UNH	B.S.
Christine	Page	8	Special Education	Fitchburg State	M.Ed.
Sandra	Papadeas	21	Art	UNH	B.S.
Paul	Picariello	31	Technology Education	Fitchburg State	M.Ed.

Name		Exp.	Assignment	College	Degree
Kerbert	Porter-Elliott	14	English Language Arts	Harvard Univ.	M.A.
Teresa	Rossetti	8	Mathematics	Rivier	M.A.
Bharti	Sarvaiya	17	Family & Consumer Science	Univ. of Baroda	M.S.
Patricia	Smith	21	Science	Mississippi State	M.S.
Nancy	Spencer	19	Music	U. Conn	M.M.
Kirsten	Werne	2	Mathematics	Rivier	M.A.T.
Erin	White	7	Health-Wellness	UNH	B.S.

Teacher Roster
HOLLIS-BROOKLINE HIGH SCHOOL

Name		Exp.	Assignment	College	Degree
<i>Updated for 2011</i>					
Cynthia	Matte	14	Principal	Rivier	M.Ed., CAGS
Richard	Barnes	9	Assistant Principal	Northeastern Univ.	M.Ed.
Robert	Ouellette	15	Assistant Principal	NH College	M.B.A.
Grace	Laliberte	18	Special Education Coordinator	Rivier	M.Ed.
Rhon	Rupp	24	Athletic Director	Univ. North Carolina	B.A.
Nicole	Adamson	10	Physical Education	Keene	B.S.
Rebecca	Balfour	18	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	27	Mathematics	Nova Southeastern Univ.	M.A.
Linda	Barrow	3	Art	East Carolina Univ.	B.F.A.
Alexander	Basbas	3	Spanish	UNH	M.Ed.
Sandra	Bent	6	Guidance	Rivier	M.Ed.
Gina	Bergskaug	12	Chemistry	Boston College	M.Ed.
Jennifer	Bissonnette	6	Music	Univ. of Maine,	M.Music
Donald	Boggis	28	Phys. Ed./Wellness	Plymouth State	B.S.
Barbara	Boucher	21	Media-Library	URI	M.L.S.
John	Boucher	12	Physics/Physical Science	U. Mass, Lowell	M.Ed.
Christina	Brown	14	Mathematics	Rivier	M.Ed.
Rodney	Brown	7	Mathematics	Boston College	M.B.A.
Cathy	Burbee	14	School Nurse	Univ. of Southern Maine	B.S.N.
Nerissa	Calo	2	English	Mt. Holyoke	B.A.
Luis	Castro	28	Spanish	Rivier	M.A.
Rodney	Clark	19	Biology	Fitchburg State	M.Ed.
John	Connarn	37	Art	Notre Dame College	M.Ed.
Kimberly	Coughlin	5	Social Studies	Keene State	B.A.
Sharon	Coughlin	New	504 Coordinator	Univ. of Miami	J.D.

	Name	Exp.	Assignment	College	Degree
Catherine	Cray	4	SAP Counselor	Rivier	M.A.
Kelly	Cummings	2	English	Rivier	M.Ed.
Amanda	Delaney	14	Special Education	Rivier	M.Ed.
Bonnie	Del Signore	20	Mathematics	Brown Univ.	B.A.
Kristen	Desborough	2	Job Developer	Univ. of Missouri	B.A.
Elizabeth	Dragoumanos	11	Spanish	Holy Cross	B.A.
Trevor	Duval	14	Social Studies	Austin State Univ.	M.Ed.
Katherine	Emerson	8	Physical Science	Stonehill College	B.S.
Lara	Evans	6	Latin	Georgetown Univ.	B.S.
Heidi	Foster	4	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	44	English	Middlebury	M.A.
Kerry	Gangemi	13	Guidance	Notre Dame College	M.Ed.
Timothy	Girzone	8	Physical Education-Wellness	UNH	M.Ed.
Jennifer	Given	7	Social Studies	Antioch New England	M.Ed.
Patricia	Hageman	16	English	Rivier	M.S.
Christine	Haight	17	Special Education	Rivier	M.Ed.
Candice	Hancock	5	Family and Consumer Science	Keene State	B.S.
Susan	Hay	12	Technology	UNH	M.B.A.
Christine	Heaton	11	English	Antioch New England	M.A.
Mark	Holding	28	English	Tufts Univ.	M.A.
Robert	Huckins	13	Social Studies	Rivier	M.Ed.
Lin	Illingworth	19	English	UNH	M.A.T.
Mark	Illingworth	25	Mathematics	Savannah College of Art & Design	M.A.
Timothy	Kelley	32	Mathematics	Univ. of Lowell	M.S.
Kathleen	Kirby	6	Social Studies	Middlebury	M.P.A. & M.A.T.
Amy	Laurendeau	1	English	Assumption	B.A.
Tammy	Leonard	12	Mathematics	Univ. Mississippi	M.A.
Brigitte	MacMillan	13	Art-Photography	Rivier	B.A.
Deborah	Maloney	9	Chemistry	URI	M.S.
Kathleen	Maynard	16	Guidance	Rivier	M.Ed.
Amber	Mayville	1	LD Case Manager	Rivier	B.A.
Judith	McDaniel	8	Mathematics	Rivier	M.B.A.
Samantha	McElroy	12	English	Temple Univ.	B.S.
Ann	Melim	11	English	UNH	M.A.
Susan	Mooers	13	Mathematics	Univ. Southern Maine	M.S.
Catherine	Orzech	3	Biology/Physical Science	Univ. of Notre Dame	M.Ed.
Susan	Patz	10	School Nurse	Univ. of San Francisco	B.S.
Lina	Pepper	13	Art	Plymouth State	B.S.
Alison	Piec	6	Mathematics	Keene State	B.A.

	Name	Exp.	Assignment	College	Degree
Stacey	Plummer	16	Mathematics	Univ. Rochester	B.A.
Milton	Robinson	16	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	3	Biology/Chemistry	Worcester Poly Tech.	M.S.
Kristen	Roy	12	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	13	French	Rivier	M.A.
Linda	Saari	11	Chemistry/Physics	U Mass and UNH	B.S. & Ph.D.
Michelle	Sacco	3	Special Education	Oakland Univ.	M.A.
Maria	St. Pierre	9	Health Education	Univ. of Lowell	B.S.
Maricalana	Salamone	3	English	Rivier	M.A.
Jennifer	Staub	15	Social Studies	Tufts Univ.	MAT
Julie	Sullivan	5	Guidance	Antioch New England	M.A.
Michael	Tenters	9	French	Keene State	B.A.
Trudi	Thompson	7	Biology	Clemson	B.S.
Francis	Tkaczyk	30	Special Education	Notre Dame College	M.Ed.
Elyse	Tomlinson	17	English-Theatre Arts	Univ. of Santa Clara	M.A.
David	Umstead	11	Instrumental Music	Univ. of Louisville	M.M.
Nathan	Warren	3	Social Studies	Hampshire College	B.A.
Richard	Winslow	7	Guidance	UNH & Keene State	M.A.& M.Ed.
Lucas	Woods	3	Social Studies	UNH	M.Ed.
Ann	Young-Gendreau	13	Special Education	Fitchburg State	M.Ed.
Robert	Zimmerman	15	Psychotherapist	Salem State	M.S.W.
Cora	Zingales	6	Special Education	UNH	B.A.

Hollis Brookline Middle School

ANNUAL REPORT 2010-2011

With tremendous pride and enthusiasm I submit this annual report to the citizens of Hollis and Brookline.

MIDDLE SCHOOL INITIATIVES. The *Literacy Action Team* completed their second of a three year plan to further develop literacy across all content areas. Literacy is defined as speaking, listening, reading, writing, thinking and viewing. Recognition is extended to Claudia Dufresne (grade 8 reading), Karen Coutu (grade 8 English) and Steve Capraro (grade 7 social studies) for their planning of comprehensive professional development, commitment to individual peer coaching and openness to serve as a resource to all staff. We believe that writing across the curriculum and additional reading using a variety of sources has supported the increase of our fall 2009 NECAP results.

Our technology teacher, Joe Gruce, continues to reflect on and refine our *ICT portfolio rubric*. The Information, Communication and Technology initiative mandated from the NH Department of Education stated that all computer/technology skills needed to be taught and embedded in all content classes, rather than in a pull out computer class. As a direct result, web pages and the Arc GIS 9.0 applications have been developed in science, secure blogs in English, wiki's in math and videography in foreign language.

A major shift occurred in the spring; the dissolve of Faculty Council to the inception of a *Building Leadership Team* (BLT). Faculty Council focused solely on school-wide issues related to behavior protocols, expectations, and uniformity. Conversely the BLT will serve as a research and development team. The concentration will be to prepare formal statements relative to issues that commonly reoccur, for example the amount of homework, study skills, retention and reluctant learners.

The middle school teachers have continued to work on their *curriculum maps*. Content (precise nouns), skills (action verbs) and assessment have been entered into the mapping software. Significant time was devoted to the development of essential questions which represent the 'big picture.' As part of the checkout process in June, all teachers submitted two essential questions (eq's) which are now displayed throughout the hallways and in all classrooms.

SCHOOL CLIMATE. As building principal, there is nothing more rewarding than to hear from an elementary parent, "We have heard such good things about the middle school!" HBMS encourages self discipline, critical thinking, self advocacy, and independence. Our *advisory program, ROCK* (reading, organization, communication, knowledge) continues to support our goals. Gayle Bottcher is one of the original creators of ROCK. She is recognized for her continued support and time.

Four expectations provide the foundation for our environment; manage yourself, cooperate with others, respect personal and public property and act in a healthy and legal manner. Students are held accountable for their actions. Logical consequences can result in loss of privileges.

We are proud of the mutual respect that exists between students and staff. It is felt in the hallways, observed in formal instruction and seen in student-staff activities.

ENROLLMENT. October 1st *enrollment* numbers follow for your perusal.

	<u>06-07</u>	<u>07-08</u>	<u>08-09</u>	<u>09-10</u>
Grade 7	219	209	237	236
Grade 8	<u>241</u>	<u>215</u>	<u>210</u>	<u>237</u>
Total	460	424	447	473

STAFFING. We accepted one retirement in June; Mrs. Margaret Gruppos. Maggie taught English at HBMS for many years. She was a strong supporter of the middle level structure and served as an informal team leader. Maggie was also a member of the Best Schools Leadership Team that created our advisory program, participated in Faculty Council, and promoted curriculum mapping as a means to a fluid experience for students k-12. Without question, Maggie instilled a passion for writing with her students, several of whom were recognized nationally. At her retirement celebration Maggie was described as the “heart and soul of HBMS.”

The following staff members were hired during the 09-10 school year:

Mr. Kerby Elliott – Team Hypatia English
Ms. Patty Rhodes - .5 Special Education Coordinator
Mrs. Ibeska Roldan – Para-educator
Mr. Louis Esposito – Para-educator
Mrs. Pat Hasychak – Secretary
Mrs. Patty Avron - Receptionist

PARTNERSHIPS. Our *PTSA* continues to be a strong foundation for our success. Twenty plus parents meet monthly to discuss what is affecting our adolescents, what we can control and how to make a positive difference. Many opportunities exist for volunteers. The Hollis Brookline Middle School Parent Association continues to receive the Blue Ribbon Award for volunteerism. We are proud of our parent involvement and recognize their contributions.

Our local **Veterans** are strong partners in education. The Veteran’s Day Assembly has become our favorite. Mr. Stephen Capraro continues to organize this inspiring event. Veterans meet with 8th grade students in small groups prior to our Washington DC trip. Students find more meaning in places and events due to the personal stories and experiences shared. We respect and appreciate their time and commitment to the HBMS students.

ACADEMIC PROGRAMMING. Meeting the *needs of all our young adolescents* is a primary goal. The Life Skills Program grew during the 09-10 year. Four students are served who in years past would have been attending schools outside of our district.

At a different level on the continuum is our accelerated math program. Two seventh grade math classes were created to address incoming needs.

EXTRA-CURRICULAR. Exemplary middle schools boost connections with students beyond the school day. Hollis Brookline Middle School offers diverse opportunities for students to become involved to include a variety of interscholastic sports and intramurals, yearbook, drama, choral, band, art and Student Council. Recognition assemblies honor students four times a year for their academic and extracurricular accomplishments.

SUMMARY. We continue to strive for academic excellence and care for our young adolescents. I am grateful for yet another year working with Mr. Steve Secor, Assistant Principal. His skill, insights and compassion combine to serve staff and students well.

Parents, students and last but not least, staff are the three support pillars in our learning community. Staff, (certified, paraprofessionals, secretaries, custodial) all contribute to the rigor and relevance of our program within a safe environment.

Respectfully submitted,

Patricia Lewis Goyette, Principal HBMS

Hollis Brookline High School

ANNUAL REPORT

2010-2011

Hollis Brookline High School students and staff have once again shown exceptional academic success. Newsweek and US News and World Report have cited Hollis Brookline High School as one of the top schools in the nation for the third and fourth time respectfully, and for the first time in HBHS history, Hollis Brookline High School is one of the 304 public or private schools in the country to be recognized as a National Blue Ribbon School. This is a great honor and speaks highly of the dedication to excellence of all of our parents, teachers, staff and students. This honor recognizes our school as highly academically successful and we will proudly fly the Blue Ribbon Flag outside the building. Recent Principal Tim Kelley and current Principal Cindy Matte traveled to Washington, D.C. for the Blue Ribbon Award Ceremony in November.

We are very proud of the accomplishments of our students and would like to highlight several individual accomplishments. The 2010 National Merit Commended Scholars include: Matthew D'Intino, Kyle Forgaard, Sara Heard, Ryan Heden, Benjamin Jacoby, Zachary McElwain, Delia O'Shea, Melissa Putur, Ansel Renner, John Reuter, Victoria Rines, and Christopher Willis; and we are very pleased to have six National Merit Semifinalists. They are Jonathan Bower, Steven Griffin, Sarah McDaniel, Daniel Pallies, Alexander Roberts, and Lasya Thilagar. In addition in May we again administered 339 AP tests with over 30 students receiving a perfect score as well as 12 students receiving perfect scores on their SAT's and ACT tests this fall.

The National Honor Society inducted 41 students this October and is a very active service group. Last spring they raised over \$3000 to purchase three Fitch Fuel Catalysts which have been successfully installed by the Green Power Management Holding, Inc. and are working fine. This heat saving source was researched and purchased by NHS as a way of giving back to the building and will help the building to conserve fuel and expend less on heating costs.

As with other schools in the district Hollis Brookline High School has water concerns in the fall. We have had a new water panel installed which regulates our wells and provides better control of the water system and alleviates stress on our pumps. In addition, we have added digital meters, installed water saving shower heads in the locker rooms, and water saving heads in bathrooms sinks. We are continuing to research how to best meet the water needs at the high school.

In the athletic arena we continue to shine. This year for the first time in its short history the Football team made the playoffs and Coach Milton Robinson was named Coach of the Year by the Nashua Telegraph. The Girl's Lacrosse Team won their second consecutive state championship. The Girl's Cross Country Team was ranked 7th statewide across all divisions by the New Hampshire Cross Country Journal for their first top ten ranking in school history and they won the large school race at the Manchester Invitational for the first time. The Girls Soccer Team moved up a division and still earned a trip to the final four. For the tenth year in a row the New Hampshire Volleyball Coaches Association recognized our Varsity Volleyball team for carrying a 3.0 or better for the entire academic year. With only the fall sports completed we are looking forward to many more accolades as the year progresses.

The theatre department opened the school year with a reprisal of "Frogs" and the Shakespeare play "A Comedy of Errors" in November to be followed with the annual musical production of "The King and I" which will be held in March and don't forget to keep your eyes out for the spring production in May all under the direction of Ms. Elyse Tomlinson. The music department is proud to have four students named to the All New England Band Festival and four chosen to participate in the New Hampshire Jazz All State Festival. Watch for the Pep Band at the football and basketball games. The Visual and Performing Arts department is a vibrant and exciting place with students excelling and performing in many areas.

We are also very proud of the successes of the US First Team, led by advisor Ms. Sue Hay, who traveled to Atlanta to the World Championships last April thanks to the dedication and hard work of all their advisors, parents and students. Along with US First, we also have a dedicated Math Team, advised by Mrs. Stacey Plummer and Mrs. Sue Mooers, a growing and expanding Science Olympiad which has outgrown our facility and has moved to St. Anslem's College, advised by Mrs. Gina Bergskaug, and Mr. John Boucher. We are very pleased that our Student Assistance Program Coordinator, Cathy Cray has rejuvenated our Interact and Peer Outreach programs and has coordinated the effort to bring inspirational speaker Travis Roy to the building to discuss goal setting with the freshmen and sophomore classes

and is working on a presentation for juniors and seniors in the spring. Many plans are underway for community outreach throughout the year with the annual giving tree drive completed in December and service projects planned for spirit week in February.

As principal, I know how essential effective communication is. My goal is to keep all constituencies informed on a regular basis both with the monthly newsletter and bi-weekly notices home to families. Parent/teacher conferences were again conducted in the fall and it is a goal for the building that staff members communicate regularly with parents regarding any issues as well as successes. Guidance will again be offering parent informational evenings to provide support for families in the college search and application process as well as programs for eighth grade families transitioning to the high school. PTSA plays an integral part in the high school community, they support our staff and students by giving of their time and resources volunteering in classrooms and supporting school wide events.

In my first year as principal of Hollis Brookline High School, I cannot say strongly enough how wonderful a place this is. I am continually amazed at how committed the staff and students are to academic excellence and helping each and every student succeed to the best of their abilities. As parents of these students and members of the community who support this building, you can be very proud of both what you have helped to accomplish and of what your children have accomplished. I sincerely appreciate your continued support.

Respectfully submitted
Cynthia L. Matte
Principal

Hollis Brookline Cooperative Budget Committee Report

Process

The Hollis-Brookline Cooperative School District operates under the Municipal Budget Act, meaning that the citizens have decided to have an elected Budget Committee create the budget for the school district. These budgets are presented at the annual meeting in March, where the ultimate power to decide lies in the hands of the voters who attend and vote at that meeting.

The committee draws its authority from NH RSA 32:1. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance based in part on inflation, growth in population, tax impact, costs to maintain our assets, and perceived demand for service levels.

The budget is presented to the public at a public hearing where the citizens of Hollis and Brookline have the opportunity to voice their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearing, the points brought forward by the School board and Administration, and the affordability of the proposed budget, the Budget Committee establishes a recommended budget, which is then presented to the voters at the School District Annual meeting in March. At this meeting, the voters have the right to approve or modify the Budget Committee's proposed budget.

The committee seeks and values input from the citizens of both towns. Our meetings are open to the public, with time provided for public input. Additionally our meetings are televised on channel 12, and are held on the third Thursday of every month at 6PM.

The Budget Committee operates a Yahoo! Group, which can be accessed at <http://groups.yahoo.com/groups/hbcoopbudcom>. At this site, all documents, minutes, e-mails and data used or distributed by the Budget Committee can be accessed by members of the public. Additionally, members of the public can send e-mail to the Budget Committee via the Yahoo! Group site or by sending an e-mail to hbcoopbudcom-owner@yahoogroups.com.

Data and Commentary

The table below represents a comparison of student population, total budget, and cost per student over the last several fiscal years.

Fiscal Year	Student Population	% Change	Total Budget	% Change	Cost/Student
2005-2006	1336	--	\$15,815,378	--	\$11,837.86
2006-2007	1354	1.35%	\$17,206,722	8.80%	\$12,708.07
2007-2008	1355	0.07%	\$18,130,339	5.37%	\$13,380.32
2008-2009	1364	0.66%	\$18,686,485	3.07%	\$13,699.77
2009-2010	1376	0.88%	\$18,919,628	1.25%	\$13,749.73
2010-2011	1337	-2.83%	\$18,858,097	-0.01%	\$14,148.74
2011-2012	1328*	-0.67%	\$19,617,159*	4.03%	\$14,771.96
Differences from 2005-2006	-8	-0.60%	+\$3,801,781	+24.04%	+\$2,394.10

*Projected enrollment and SAU/Admin proposed budget as of publication deadline, subject to actual enrollment and voter approval

Despite a projected decline in student enrollment from 2005-2006, our district costs have increased ~20% in the same time period. These increases can be attributed to a few key areas:

- Increases in employee wage, health insurance, and retirement costs.

- Increase in total number of employees.
- Increases in costs related to Special Education, both in-district and out-of-district.

In the 2011-2012 budget, the additional cost to maintain existing staff levels would be in excess of \$400,000, or a 2.12% increase over last year's budget.

The Budget Committee believes the Cooperative school district has already reached or will soon surpass its tipping point of financial sustainability. The flexibility of our operating budget is significantly hampered by perpetually increasing salaries and benefits costs which are the result of collective bargaining, the lack of federal funding for Special Education, and the presence of a pension style retirement system as handed down by the state of New Hampshire. As a result of these issues, we operate in an environment where we must pay significantly higher taxes for the same level of service, bypass infrastructure needs we cannot afford to attend to, and delay the replenishing and renewal of core resources such as textbooks and technology. Voters at our district meeting will ultimately decide if they want to moderate the tax rate or continue to increase taxes to maintain our existing level of service.

Over the past two years, the budget has been kept relatively flat due to realigning costs back to known levels in non-core or non-educational areas, and removing excesses that have crept into the budget over the big growth years up through 2008. No reduction in headcount or programs has occurred. However, since approximately 80% of the budget is allocated towards salaries, benefits and special education, we must constructively evaluate options or alternatives in these areas to balance fiscal responsibility and quality of service. In this difficult economy, continued unemployment levels, pay freezes or pay reductions for our private sector and senior citizens, and expected reductions in State/Federal funding, there is only so much that can be accomplished in working on 20% of the budget. Decisions must be made now to ensure less dramatic measures than will have to be taken in the near future.

With regards to salaries and benefits, there are a few common practices that will define the current and future budgets, ultimate tax rates, and the quality of service provided. These practices affect all of our districts, and most other districts across the state and nation. These practices must be changed or growing budgets and taxes will automatically result:

- Automatic pay increases that are not tied to improved quality of service
- Superior health benefits compared to the majority of the population
- Low employee contribution rates for all benefits

The table below represents eight actual teachers who worked in our district in 2005-2006 and still work in our district today. Salary 05-06 reflects salary as of July 2005, and Salary 11-12 reflects salary as of July 2011. The pays scales represent three years of the previous collective bargaining agreement, one year with no agreement, and two years under the current agreement.

Category	Degree (05-06)	Step (05-06)	Salary (05-06)	Degree (11-12)	Step (11-12)	Salary (11-12)	\$ diff	% diff	%/yr
Same Degree, On Table	B	6	\$41,031	B	12	\$52,195	\$11,164	27.21%	4.53%
Same Degree, On Table	M	9	\$49,147	M	15	\$64,296	\$15,149	30.82%	5.14%
Same Degree, Off Table	B	11	\$48,693	B	Off	\$64,307	\$15,614	32.07%	5.34%
Same Degree, Off Table	M	14	\$57,828	M	Off	\$64,306	\$6,478	11.20%	1.87%
Degree Change, On Table	B+15	3	\$37,798	M+30	9	\$53,458	\$15,660	41.43%	6.91%
Degree Change, On Table	B	2	\$35,414	B+30	8	\$47,959	\$12,545	35.42%	5.90%
Degree Change, Off Table	B+30	13	\$54,344	M+30	Off	\$71,969	\$17,625	32.43%	5.41%
Degree Change, Off Table	B	11	\$48,693	B+30	Off	\$60,432	\$11,739	24.11%	4.02%
Averages			\$46,619			\$59,865		29.34%	4.89%

Even while at district meeting voters have the opportunity to decide on a budget, it's important that they recognize there are a few major components of that budget which fall into the category of unfunded and/or poorly funded mandates:

- Our Special Education budget services 15 out of district placement students whose needs total ~\$1,000,000

annually. The Federal Government outlined a maximum funding level of 40% of per-pupil costs in the Individuals with Disabilities Education Act (IDEA), but has historically never provided more than 30%, often covering only 15% or less.

Our legislators need to modify the Special Education laws such that school districts are not required to provide services for which they receive little to no financial support.

- The New Hampshire State Retirement System (NHRS) operates pension and medical subsidy funds that have unfunded liabilities in excess of \$4.75 billion. We know from several real-world case studies that pension systems eventually fail because they require an infinite supply of money to succeed (General Motors, among others). In the 2011-2012 budget, our state retirement obligations have increased 18.79% from last year to a total of \$727,784. This represents ~\$5,500 per teacher in retirement contributions.

Our state legislature needs to revamp the retirement system into something solvent, sustainable, and fair to our public employees.

It has been a pleasure working on behalf of the voters in our district as well as serving with my fellow Budget Committee members. This year has brought many spirited discussions, late nights, complex spreadsheets, and ultimately a budget proposal that represents countless hours of volunteer effort. We hope the information we have provided allows you to make informed decisions at district meeting, and look forward to seeing you there.

Respectfully submitted,

Greg McHale, Chair, Hollis-Brookline Cooperative Budget Committee

2010 Hollis Brookline High School Awards

Alan Frank Memorial Scholarship Book Award

Chiara Secules

American Federation of Musicians

Megan Kagenski

Amherst Orthodontic Scientific Woman's S.

Leigh Kowalski

Army Reserve National Scholar/Athlete Award

Leigh Kowalski

Erik Lafrance

Athlete Citizen Scholar Award

Emily Davis

Erik Lafrance

Athletic/Academic Awards (males 10 & females 16)

Atrium Dodds Scholarship

Rebecca Kabel

Booster Club Boys Leadership Scholarship

Zachary Dunn

Booster Club Girl's Leadership Scholarship

Katina Sousa

Booster Club Outstanding Effort Scholarship

Ashlee Daoust

Kelly Morgan

Justin Shutt

Kenneth Regan

Booster Club Sportsman Scholarship

Rebecca Kabel

Kendal Nicosia-Rusin

Erik Lafrance

Sean Quinn

Brookline Historical Society Book Award

Amanda Johnson

Brookline Women's Club

Jared Rocco

Cavalier of the Year Award

Eric Peterson

Director's Award for Band

Tamara Liu

Jeffrey Quinn

Discus Award

Benjamin Garcia

Dollars for Scholars

Emily Davis

Benjamin Garcia

Rebecca Kabel

Leigh Kowalski

Eric Peterson

Sean Quinn

Ed Berna Memorial Award

Julia Bury

Fred Waring Director's Award

Leilani Fox

Christopher Courtemanche

French Honor Award

Caroline Quaglieri

Cardin Kennedy

Greater Manchester/Nashua Board of Realtors

Emily Davis

HBHS Custodial Scholarship Award

Katie Foley

Hollis Brookline Rotary Club College Scholarship

Emily Davis

Hollis Brookline Rotary Club College Scholarship

Caroline Quaglieri

Zacory Kobylarz

Emily Dutile

Leigh Kowalski

Daniel Baerthlein

Hollis Historical Society Book Award

Steven Prescott

Charles Zylonis Memorial Scholarship

Zacory Kobylarz

Emily Davis

Cincinnati Scholarship Competition

Lucy Bradshaw

Coach Korcoulis Scholarship

Sean Quinn

Community of Caring Scholarship

Zachary Dunn

Caroline Quaglieri

Leigh Kowalski

DAR Good Citizens Award

Caroline Quaglieri

DECA/FBLA Scholarship

Alyssa Landolt

Devon Carelli

Danielle Faulk

National Merit Scholarship

Tamara Liu

National Merit Scholarship Finalists

Rachael Filer

Tamara Liu

Kayleigh Ryherd

National School Choral Award

Chelsea deLacy

NH Coaches Assoc. (3 sports for 4 years)

Alicia Papineau

Ashlee Daoust

Devin MacDonald

Jessica Frick

Lorin Field

Sean Quinn

NH State PTSA Scholarship

Emily Davis

Hollis Women's Club Valedictorian Award

Zifan Yang

Hollis Women's Club Community College Scholarship

Bryan Landry

Hollis Women's Club University Scholarship

Caroline Quaglieri

Jacques Ludman Scholarship

Benjamin Garcia

Laurie Harris Memorial Scholarship

Kristopher Brown

Louis Armstrong Jazz Award

Jared Rocco

Max Calkin

McGill Univ. Award

Chiara Secules

Nancy Archambault Ratta Scholarship

Anabelle Parenteau

Morgan Noel

US Marine Corps Scholastic Excellence Award

Zifan Yang

Emily Davis

US Marine Corps Semper Fidelis (Music Award)

Rebecca Kabel

Zifan Yang

Warren Towne Memorial Scholarship

Emily Davis

Wilfred Anctil Foundation

Emily Davis

William & Lorraine Dubben Scholarship

Amanda Johnson

William & Lorraine Dubben Scholarship (Renewal)

Katelyn Martin Class of 09

Nicholas Jennings Memorial Scholarship

Chelsea deLacy

Leigh Kowalski

Rhode Island School of Design

Megan Granger

Richard Maghakian Memorial Scholarship

Max Calkin

Ruth E. Wheeler Scholarship

Kendal Nicosia-Rusin

Salutatorian Book Award

Emily Davis

Senior Determination Award

Lindsay Fusco

Rebecca Reid

Society of Women Engineers

Emily Davis

Hannah Trasatti

Megan Kaganski

Spanish Honor Award

Chiara Secules

Joseph Perricone

STEAM for Youth Scholarship

Benjamin Garcia

Student Council Scholarship

Eric Peterson

Team Player of the Year

Rachael Filer

Ryan McGrath

Tri-M Honors Scholarship

Max Calkin

Rebecca Kabel

Rebecca Cielinski

US Marine Corps Distinguished Athlete Award

Sean Quinn

Caroline Quaglieri

Tri M Honor Society

Becky Kabel, Zifan Yang, Meghan Gervais, Martha

Griem, Pernilla Ahgren, Max Calkin, Chelsea de Lacy

Leilani Fox, Megan Kagaenski, Tamara Liu, Devin

MacDonald, Alex Monaco, Alicia Pillion, Chaille Prokush,

Kim Stanizzi, Jared Rocco, Rebecca Cielinski, Chris

Courtemanche, Morgan Askenaizer, Anabelle

Parenteau, Jeff Quinn, Trevor Nierendorf, Rachel Filer,

Kristopher Brown

National Honor Society (40)

Daniel Baerthlein, Martha Griem, Joseph Perricone,

Alexander Bohn, Rebecca Kabel, Kyle Pucci, Lucy

Bradshaw, Megan Kaganski, Caroline Quaglieri,

Kristopher Brown, Zacory Kobylarz, Sean Quinn, Julia

Bury, Erik Lafrance, Kayleigh Ryherd, Max Calkin, Alyssa

Landolt, Chiara Secules, Samantha Cambray, Tamara Liu,

Emily Davis, Devin MacDonald, Kelsey Smith, Alyssa

Desrocher, Tyler Modelski, Brittany Stamp, Emily Dutile,

Ciara Musson, Tiffany Williamson, Brianna Ericson,

Kendall Nicosia-Rusin, Zifan Yang, Rachel Filer, Trevor

Nierendorf, Amanda Zagorianakos, Meghan Gervais,

Anabelle Parenteau, Anna Zeira, Eileen Gill, Eric Peterson

Athletic/Academic Awards

Julia Bury, Kimberly Curtis, Alyssa Desrocher, Emily

Dutile, Danielle Falk, Rachael Filer, Meghan Gervais,

Eileen Gill, Leigh Kowalski, Devin MacDonald, Alicia

Papineau, Chiara Secules, Sultana Svirik, Grace VanNoy,

Tiffany Williamson, Anna Ziera

William Brock, Devon Carelli, Christopher Courtemanche,

Erik Lafrance, Trevor Nierendorf, Joe Perricone, Sean

Quinn, Kenneth Regan, Justin Shutt, Ryan Zingales

Colleges and Universities Accepting Class of 2010 Students

Anna Maria College	New England College
Assumption College	New England Culinary Institute
Bates College	New England School of Communication
Bay State College	New Hampshire Institute of Art
Becker College	New Hampshire Technical Institute
Bentley University	New York University
Bishop's University	Northeastern University
Boston College	Plymouth State University
Boston Conservatory	Quinnipiac University
Boston University	Rensselaer Polytechnic Institute
Brigham Young University/Idaho	Rivier College
Brown University	Rochester Institute of Technology
Castleton State College	Saint Anselm College
Champlain College	Saint John's University/NY
Chapman University	Saint Joseph's College CT
Chelsea College London	Saint Joseph's College of Maine
Clark University	San Dimas Community College
Colby Sawyer College	Siena College
Columbia College Chicago	Sierra Nevada College
Connecticut College	South Dakota State University
Daniel Webster College	Southern New Hampshire University
Dartmouth College	Stonehill College
Drew University	SUNY Albany
Drexel University	Syracuse University
Duke University	The Cooper Union
Eastern Nazarene College	The Young Americans College of the Performing Arts
Eastman School of Music, University of Rochester	Tufts University
Elon University	University of Delaware
Embry Riddle Aeronautical University	University of Florida
Emerson College	University of Hawaii
Endicott College	University of Illinois Urbana-Champaign
George Washington University	University of Maine Farmington
Georgia Southern University	University of Maine Orono
Gordon College	University of Maryland/College Park
High Point University	University of Massachusetts/Amherst
Hofstra University	University of Massachusetts/Lowell
Husson University	University of New Hampshire
Imperial College London	University of New Hampshire Manchester
Ithaca College	University of North Carolina/Chapel Hill
James Madison University	University of Notre Dame
Keene State College	University of San Diego
Keuka College	University of South Carolina

Lakes Region Community College	University of Tampa
Lasell College	University of Texas at Austin
Lesley University	University of Vermont
Liberty University	University of Virginia
Life University	Villanova University
Loyola University	Virginia Polytechnic Institute & State University
Manchester Community College	Volunteer State Community College
Manhattan School of Music	Wake Forest University
Massachusetts College of Pharmacy and Health Science	Wentworth Institute of Technology
Massachusetts Institute of Technology	West Virginia University
McGill University	Western New England College
Messiah College	Worcester Polytechnic Institute
Michael's School of Hair Design	
Nashua Community College	



Directory

Emergency (Police, Fire, Ambulance).....	911
Town Hall.....	465-2209
Town Hall Fax	465-3701
Animal Control Officer.....	465-2303
Assessing Office	465-9860
Building Inspector.....	465-2514
Charter Communications.....	1-800-634-1008
Communications Center.....	465-2303
Department of Public Works	465-2246
Finance Department	465-6936
Fire Department (non-emergency).....	465-6001
Health Officer.....	465-2514
Hollis Post Office	465-9030
Hollis Social Library.....	465-7721
Information Technology	465-2209
Planning Department.....	465-3446
Police (non-emergency)	465-7637
PSNH.....	1-800-362-7764
Recreation Department	465-2671
Selectmen's Office	465-2780
Stump Dump.....	465-2143
Tax Collector.....	465-7987
TDS Telecom.....	465-9911
Town Clerk	465-2064
Transfer Station.....	465-3299
Welfare Assistance.....	465-2780

Visit the Town's Web page at www.hollis.nh.us

Schools

Hollis Primary School.....	465-2260
Hollis Upper Elementary School	465-9182
Hollis Brookline Middle School	465-2223
Hollis Brookline High School	465-2269
SAU 41.....	465-7118
Hollis Brookline Superintendent's Office	465-7118

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The Library, winter of 1967