

2013 ANNUAL REPORT

HOLLIS

New Hampshire



MAPLE HILL FARM AT BEAVER BROOK
PHOTO COURTESY OF LAURA BULLOCK



BEAVER BROOK ASSOCIATION
ESTABLISHED 1964

Local Government Contact Information

Town Website: www.hollisnh.org

EMERGENCY SERVICES

Fire Department/Rescue Services

Richard Towne, Fire Chief

Sandy Bohling, Assistant EMS Director

10 Glenice Drive

Phone: Non-Emergency 603-465-6001

Emergency 911

Email: fire@hollisnh.org

Police Department/Communications Center

James Sartell, Chief of Police

Deanna Denman, Administrative Assistant

John DuVarney, Communications Asst. Manager

9 Silver Lake Road

Phone: Emergency 911

Non-Emergency-Police 603-465-7637

Non-Emergency-Communications 603-465-2303

Fax: 603-465-7808

Email: police@hollisnh.org

PUBLIC WORKS DEPARTMENT

Public Works Department

Tom Bayrd, Director of Public Works

Mary Passamonte, Administrative Assistant

10 Muzzey Road

Phone: 603-465-2246

Email: tbayrd@hollisnh.org

mpassamonte@hollisnh.org

SOLID WASTE DISPOSAL

Transfer Station, 10 Rocky Pond Road

Phone: 603-465-3299

Hours of Operation: Tuesday and Saturday 8AM-5PM,
Thursday 12-7PM

Stump Dump, Depot Road

Phone: 603-465-2143

Hours of Operation: Wednesday and Saturday 8AM-5PM

TOWN CLERK'S OFFICE

3G Marketplace

Phone: 603-465-2064

Fax: 603-465-2964

Hours: Monday, Wednesday, Friday 8AM-1PM

Monday 7-9 PM

1st & 3rd Tuesdays 7-9PM

1st Saturday 8-11 AM

Nancy Jambard, Town Clerk

Lisa Claire, Deputy Town Clerk

Email: townclerk@hollisnh.org

TOWN HALL

7 Monument Square

Hollis, NH 03049

Phone: 603-465-2209

Fax: 603-465-3701

Hours: Monday-Friday 8:00AM-3:00PM

Administration/Selectmen/Welfare/Human Resources

Troy Brown, Town Administrator, ext 103

Kimberly Dogherty, Assistant Town Administrator

Phone: 603-465-2209 ext 101

Email: Troy Brown: ta@hollisnh.org

Kimberly Dogherty: administration@hollisnh.org

Assessing Department

Connie Cain, Assistant to the Assessor

Phone: 603-465-2209 ext. 105

Email: assessing@hollisnh.org

Building/Zoning/Code Enforcement Department

David Gagnon, Building Inspector/Code Enforcement

Donna Lee Setaro, Building and Land Use Coordinator

Phone: 603-465-2209 ext. 501

Email: David Gagnon: building@hollisnh.org

Donna Lee Setaro: zoning@hollisnh.org

Finance Department

Deborah Padykula, Finance Officer

Phone: 603-465-2209 ext. 110

Email: finance@hollisnh.org

Information Technology

Dawn Desaulniers, IT Director

Email: support@hollisnh.org

Planning Department

Mark Fougere, Town Planner

Beverly Hill, Planning Secretary

Phone: 603-465-2209 ext. 108

Email: Mark Fougere: planner@hollisnh.org

Email: Beverly Hills: planning@hollisnh.org

Tax Department

Barbara Kowalski, Tax Collector

Phone: 603-465-2209 ext. 104

Email: tax@hollisnh.org

HOLLIS SOCIAL LIBRARY

2 Monument Square, PO Box 659

Phone: 603-465-7721 Fax: 603-465-3507

Lucinda Mazza, Library Director

Email: director@hollislibrary.org

FREQUENTLY CALLED NUMBERS

EMERGENCY (POLICE, FIRE, AMBULANCE).....	911
TOWN HALL MAIN NUMBER	465-2209
Assessing Department	ext. 105
Building Department.....	ext. 501
Finance Department	ext. 110
Planning Department.....	ext. 108
Recreation Department.....	ext. 115
Selectmen's Office.....	ext. 103
Tax Collector	ext. 104
Welfare Assistance	ext. 103
TOWN HALL FAX NUMBER.....	465-3701
TOWN CLERK	465-2064
ANIMAL CONTROL OFFICER.....	465-2303
COMMUNICATION CENTER.....	465-2303
POLICE (NON EMERGENCY).....	465-7637
DEPARTMENT OF PUBLIC WORKS	465-2246
Stump Dump	465-2143
Transfer Station	465-3299
FIRE DEPARTMENT (NON EMERGENCY)	465-6001
Health Officer.....	465-6001
HOLLIS POST OFFICE	1-800-275-8777
HOLLIS SOCIAL LIBRARY	465-7721
CHARTER COMMUNICATIONS	1-866-472-2200
TDS TELECOM.....	465-9911
PSNH.....	1-800-662-7764

VISIT THE TOWN'S WEB SITE AT WWW.HOLLISNH.ORG

SCHOOLS

HOLLIS PRIMARY SCHOOL	324-5995
HOLLIS UPPER ELEMENTARY SCHOOL.....	465-9182
HOLLIS BROOKLINE MIDDLE SCHOOL.....	465-5997
HOLLIS BROOKLINE HIGH SCHOOL.....	465-2269
HOLLIS BROOKLINE SUPERINTENDENT'S OFFICE.....	324-5999

**Annual Report
*for the Town of***

HOLLIS, NEW HAMPSHIRE

for the year

Two Thousand Thirteen

Annual Reports



of the

Officers and Committees

of the Town of

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2013

with Reports of the

Hollis School District

and the

**Hollis/Brookline
Cooperative School District**

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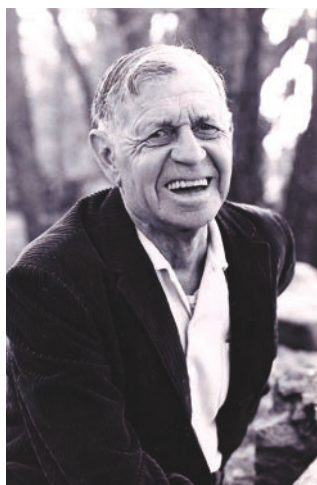
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Dedication

In May of 1964 cousins Hollis Nichols and Jeffrey Smith formed a private non-profit educational organization by combining a 20 acre parcel known as the Colburn Lot with an 18 acre lot and building on Love Lane. Its goal from the outset was to serve as an outdoor classroom where students of all ages could learn about managing natural resources in a sound and productive manner. They named it Beaver Brook Association.



Hollis Nichols



Jeff Smith

At first the classes were held in the Lodge on Love Lane but as years passed and space was needed additional buildings and acreage were acquired adding to the Beaver Brook collection of protected parcels. The Maple Hill Farm on Ridge Road was renovated to provide office space for a small staff of employees and the Spear Room was added to provide sorely needed classroom space. The barn was modified to accommodate the hundreds of students arriving on class trips from schools throughout southern New Hampshire and northern Massachusetts and the yurt was erected in 2011.

Keeping to its mission, “To promote an understanding of interrelationships in the natural world and to encourage conservation of natural resources through education and stewardship”, Beaver Brook has hosted over 150,000 students of all grades on class trips from over 130 primary and secondary schools. The Beaver Brook Summer Nature Camp began in 1973 and since then more than 11,600 children have enjoyed learning everything from “Native Americans” to “Photographing Nature”. Revenue from its educational programs and contributions from its donors have helped to support its operational expenses and Beaver Brook has had the benefit of hundreds of dedicated volunteers throughout the years.

Beaver Brook has also had a long standing relationship with the local Boy Scout and Girl Scout troops. In the last half century well over 40 Boy Scout and Girl Scout projects have been mentored and completed on the Beaver Brook campus.

Almost Fifty years after Hollis Nichols and Jeff Smith acted on their vision to form the organization, Beaver Brook has grown to include approximately 1900 acres in Hollis, 100 acres in Brookline, and 200 more in Milford. As such it is one of the largest outdoor classrooms in southern New Hampshire and its properties encompass a system of over 35 miles of trails that are open to the public and free of charge from sun up to sun down 365 days a year. A conservative estimate suggests that well over a half million people have explored the Beaver Brook trails.

For the foresight of its founders and the health, nature education, and overall welfare of our citizens, we dedicate this 2013 Hollis Town Report to Beaver Brook Association with our thanks and best wishes for many more years of land conservation, environmental education, and outdoor recreation.

TOWN OF HOLLIS
2014 WARRANT

Town Warrant Index

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2014 Town Warrant-Elections

THE STATE OF NEW HAMPSHIRE
LAWRENCE BARN COMMUNITY CENTER
THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 11, 2014

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Lawrence Barn Community Center at 28 Depot Road on Tuesday March 11, 2014, between the hours of 7:00 AM and 7:00 PM, to act on the following subjects:

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. To conduct other business by official ballot.**

Given under our hands and seal, this 10th day of February, 2014.

Board of Selectmen, Town of Hollis

**David Petry, Chairman
Mark Le Doux, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD**

A true copy of the warrant-Attest:

Board of Selectmen, Town of Hollis

**David Petry, Chairman
Mark Le Doux, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD**

Planning Board Ballot-2014

AMENDMENTS TO THE HOLLIS ZONING ORDINANCE

NOTE: New text is underlined.

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XIV, Sign Ordinance, M. Residential and Subdivision Signs, 1. to read: Residential signs (signs which names a residence ~~or farm~~, such as 'LAZY ACRES') and permitted Home Occupation signs can contain no more than 4 (four) square feet of Sign Surface Area.

Explanation: This amendment will clarify that permitted Residential Signs are allowed for residential uses by removing references to farms, which are separately regulated.

YES ☐ NO ☐

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XIV, Sign Ordinance, N. Agriculture Signs, c. Off-Premises seasonal agricultural signs, i. to read: Shall not exceed 4 ~~12~~ (four) square feet of Sign Surface Area and add a new paragraph v. to read as: A maximum of 3 (three) Off-Premises seasonal signs are permitted per each Agricultural Enterprise.

Explanation: This amendment will reduce the size of off premise agricultural signs from 12 square feet to 4 square feet.

YES ☐ NO ☐

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XIV, Sign Ordinance, N. Agriculture Signs, b. On-premises seasonal agricultural signs, iii., to read as: Shall be limited in number to one sign, with the exception of pick-your-own opportunities where 1 (one) additional sign may be displayed per product crop picked where it has been grown (such as "Apples"; "Peaches"; & "Strawberries", etc.), provided that it displays directional information;

Explanation: This amendment will clarify that pick-your-own agricultural signs are for each crop not per product.

YES ☐ NO ☐

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX: General Provisions, P. Conditional Use Permit-Landscape Material Yard, 3. Standards of Review, e. Access to the site shall be achieved **from frontage on a State road.** ~~directly from a State road;~~

Explanation: This amendment will clarify that Landscape Material Yard uses must have frontage on a State road in order to be permitted.

YES ☐ NO ☐

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Section XI: Overlay Zoning Districts, C. Wetland Conservation Overlay Zone, 6.c.(iv) to read as follows: Planting of native ~~or naturalized~~ species and wetland vegetation as identified by **NHDES publication “Native Shoreland/Riparian Buffer Plantings for New Hampshire, dated March 2006, as amended.** ~~the United States Fish and Wildlife Service National List of Plant Species that Occur in Wetlands: New Hampshire~~

Explanation: This amendment will clarify that any proposed plantings in wetland and buffer areas shall be native to our region, the current language allows for non-native plantings which can lead to environmental degradation.

YES ☐ NO ☐

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX: General Provisions, K. Accessory Dwelling Units by adding a new paragraph 7, Owner Occupied: The principal dwelling unit or the Accessory Dwelling Unit shall be owner occupied. **If the property owner cannot comply with this provision due to hardship such as, but not limited to, job relocation or a medical/family emergency; the owner may apply to the Board of Adjustment for a Special Exception. Such relief may be reviewed by the Board of Adjustment annually but in no case shall the relief granted be greater than two years.**

Explanation: This amendment will require Accessory Dwelling Units (ADU) to be owner occupied.

YES ☐ NO ☐

2014 Town Warrant

THE STATE OF NEW HAMPSHIRE

Annual Meeting, Town of Hollis

Wednesday, March 12, 2014

7:00 PM, Hollis Brookline Cooperative High School Gymnasium

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 11, 2014 between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School Gymnasium in said town on the next day, Wednesday, March 12, 2014 at 7:00 PM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects

ARTICLE 1 - Officials Report

To hear reports of the Board of Selectmen, other Town Officers and Committees

ARTICLE 2 - Pick-Up Truck Lease Purchase

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$38,000, plus interest, for the purpose of lease purchasing one (1) pick-up truck with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$4,200 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

f Y14	f Y15	f Y16	f Y17	f Y18	f Y19	TOTAL
\$4,200	\$8,400	\$8,400	\$8,400	\$8,400	\$4,200	\$42,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 3 - Dump Truck Lease Purchase

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$165,000, plus interest, for the purpose of lease purchasing one (1) dump truck with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$18,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

f Y14	f Y15	f Y16	f Y17	f Y18	f Y19	TOTAL
\$18,000	\$36,000	\$36,000	\$36,000	\$36,000	\$18,000	\$180,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 4 - Dump Truck Lease Purchase

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$53,000, plus interest, for the purpose of lease purchasing one (1) dump truck with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$5,900 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

f Y14	f Y15	f Y16	f Y17	f Y18	f Y19	TOTAL
\$5,900	\$11,800	\$11,800	\$11,800	\$11,800	\$5,900	\$59,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 5 - Tractor Lease Purchase

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$53,000, plus interest, for the purpose of lease purchasing one (1) tractor with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$5,900 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

f Y14	f Y15	f Y16	f Y17	f Y18	f Y19	TOTAL
\$5,900	\$11,800	\$11,800	\$11,800	\$11,800	\$5,900	\$59,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 - Grader Lease Purchase

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$223,000, plus interest, for the purpose of lease purchasing one (1) grader with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$24,400 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

f Y14	f Y15	f Y16	f Y17	f Y18	f Y19	TOTAL
\$24,400	\$48,800	\$48,800	\$48,800	\$48,800	\$24,400	\$244,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 7 - Municipal Accounting Software Lease Purchase

To see if the Town will vote to authorize the selectmen to enter into a three (3) year lease purchase agreement for the sum of \$56,000, plus interest, for the purpose of lease purchasing municipal accounting software for the Finance Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$10,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

f Y14	f Y15	f Y16	f Y17	TOTAL
\$10,000	\$20,000	\$20,000	\$10,000	\$60,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 8 - Fire Station Parking Lot Improvements

To see if the Town will vote to raise and appropriate the sum of \$87,000 to reconstruct and pave the Fire Station parking lot.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 9 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$75,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 10 - Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$30,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 11 - Old Home Day Special Revenue fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 12 - Revaluation Capital Reserve fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

Recommended by Selectmen
Not Recommended by Budget Committee

ARTICLE 13 - Establish a Contingency fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund.

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 14 - Collective Bargaining Agreement, Local 1801 (DPW/Town Hall)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Board of Selectmen and AFSCME Local 1801, which calls for the following increases for salaries and benefits at the current staffing level and, further, to raise and appropriate the amount of \$33,200 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new Agreement over those that would be paid at current staffing levels.

f Y 2014	f Y 2015	f Y 2016	Total
\$33,200	\$28,700	\$17,450	\$79,350

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 15 - Collective Bargaining Agreement, Local 3657 (Police/fire)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$75,600.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

f Y 2014	f Y 2015	Total
\$75,600	\$0.00	\$75,600

Recommended by Selectmen
Recommended by Budget Committee

ARTICLE 16 - 2014 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$9,194,270 which represents the operating budget of the Town for 2014, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 17 - Petition Article for Playground Equipment

To see if the Town will vote to raise and appropriate \$7,500 towards the building of a new playground structure at Big Nichols Field and improvements and repairs to the Little Nichols Field (behind the Hollis Social Library). This sum will be in addition to \$40,000 raised through private fundraising efforts by the community volunteer group Hollis Parks Project

Recommended by Selectmen

Not Recommended by Budget Committee

ARTICLE 18 - Petition Article for a Constitutional Amendment

To see if the Town will vote to urge the New Hampshire State Legislature to join nearly 500 municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that 1) guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and 2) clarifies that constitutional rights were established for people, not corporations. That the New Hampshire Congressional delegation supports such a constitutional amendment. That the New Hampshire State Legislature supports such an amendment once it is approved by Congress and sent to the State for ratification. The record of the vote approving this article shall be transmitted by written notice to Hollis's congressional delegation, and to Hollis State Legislators, and to the Governor of New Hampshire and the President of the United States informing them of the instructions from their constituents by the Hollis Selectmen, within 30 days of the vote.

ARTICLE 19 - To Transact Any Other Business That May Legally Come Before Said Meeting.

Given under our hands and seal this 10th day of February, 2014.

A true copy of Warrant - Attest

Board of Selectmen, Town of Hollis

David Petry, Chairman
Mark Le Doux, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

2014 Proposed Budget (MS-7)

PURPOSE OF APPROPRIATIONS	War.	Appropriations Prior Year As	Actual Expenditures	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
(RSA 32:3,V)	Art. #	Approved by DRA	Prior Year	(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
GENERAL GOVERNMENT							
Executive	16	278,205	196,517	213,623		213,623	
Election, Reg. & Vital Statistics	16	136,625	127,010	144,540		144,540	
Financial Administration	16	319,405	308,190	256,596		256,596	
Legal Expense	16	71,000	55,270	65,000		65,000	
Personnel Administration	16	1,734,200	1,632,763	1,828,900		1,828,900	
Planning & Zoning	16	82,657	65,874	78,142		78,142	
General Government Buildings	16	127,321	121,027	127,321		127,321	
Cemeteries	16	30,451	24,951	30,832		30,832	
Insurance	16	182,066	156,934	182,066		182,066	
Advertising & Regional Assoc.	16	6,800	6,837	7,690		7,690	
Other General Government	16	92,336	91,632	94,416		94,416	
PUBLIC SAFETY							
Police	16	1,263,940	1,199,418	1,290,560		1,290,560	
Fire	16	1,472,015	1,443,950	1,500,653		1,500,653	
Building Inspection	16	103,063	108,114	110,363		110,363	
Emergency Management	16	7,300	7,300	7,300		7,300	
Other (Including Communications)							
HIGHWAYS & STREETS							
Administration	16	550,121	509,046	527,231		527,231	
Highways & Streets	16	1,003,571	943,793	931,790		931,790	
Street Lighting	16	17,000	17,838	18,000		18,000	
SANITATION							
Solid Waste Collection	16	181,512	171,130	182,827		182,827	
Solid Waste Disposal	16	267,498	267,498	274,893		274,893	
HEALTH/WELFARE							
Administration	16	4,500	3,580	4,500		4,500	
Health Agencies & Hosp. & Other	16	28,500	28,500	28,500		28,500	
Administration & Direct Assist.	16	8,900	5,487	9,900		9,900	
CULTURE & RECREATION							
Parks & Recreation	16	34,551	29,232	34,801		34,801	
Library	16	286,477	286,477	289,342		289,342	
Patriotic Purposes	16	7,500	3,101	7,500		7,500	
CONSERVATION							
Admin. & Purch. of Nat. Resources	16	1	0	1		1	
DEBT SERVICE							
Princ.- Long Term Bonds & Notes	16	650,000	650,000	650,000		650,000	
Interest-Long Term Bonds & Notes	16	322,782	322,782	296,982		296,982	
Other Debt Service	16	1	0	1		1	
CAPITAL OUTLAY							
Buildings	16	340,000	298,760				
OPERATING TRANSFERS OUT							
To Special Revenue Fund	16	50,000	0				
To Expendable Trust Funds	16	110,000	110,000				
OPERATING BUDGET TOTAL		9,770,298	9,193,011	9,194,270		9,194,270	

****SPECIAL WARRANT ARTICLES****

****INDIVIDUAL WARRANT ARTICLES****

W-15

2014 Proposed Budget (MS-7) - cont'd

SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES				
Land Use Change Taxes - General Fund		197,185	50,000	50,000
Resident Taxes				
Yield Taxes		13,193	5,000	5,000
Payment in Lieu of Taxes				
Other Taxes				
Interest & Penalties on Delinquent Taxes		92,143	86,000	86,000
Inventory Penalties				
Excavation Tax (\$.02 cents per cu yd)		31	0	0
LICENSES, PERMITS & FEES				
Business Licenses & Permits		50	25	25
Motor Vehicle Permit Fees		1,567,054	1,480,000	1,480,000
Building Permits		79,194	45,000	45,000
Other Licenses, Permits & Fees		65,137	50,000	50,000
FROM FEDERAL GOVERNMENT				
FROM STATE				
Shared Revenues				
Meals & Rooms Tax Distribution		342,135	340,000	340,000
Highway Block Grant		189,452	188,436	188,436
Water Pollution Grant				
Housing & Community Development				
State & Federal Forest Land Reimbursement		23	32	32
Flood Control Reimbursement				
Other (Including Railroad Tax)		14,884	1	1
FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES				
Income from Departments		228,905	196,575	196,575
Other Charges		105,730	140,730	140,730
MISCELLANEOUS REVENUES				
Sale of Municipal Property				
Interest on Investments		8,066	6,500	6,500
Other		19,766		
INTERFUND OPERATING TRANSFERS IN				
From Special Revenue Funds	11		50,000	50,000
From Capital Projects Funds				
From Enterprise Funds				
Sewer - (Offset)				
Water - (Offset)				
Electric - (Offset)				
Airport - (Offset)				
From Capital Reserve Funds				
From Trust & Fiduciary Funds		4,352	5,200	5,200
Transfers from Conservation Funds				
OTHER FINANCING SOURCES				
Proc. from Long Term Bonds & Notes				
Amounts Voted From Fund Balance				
Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS		2,927,301	2,643,499	2,643,499

2014 Proposed Budget (MS-7) - cont'd

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1: Appropriations Recommended	9,194,270	9,194,270
SUBTOTAL 2: Special Warrant Articles Recommended	246,500	225,000
SUBTOTAL 3: Individual Warrant Articles Recommended	264,200	264,200
TOTAL: Appropriations Recommended	9,704,970	9,683,470
Less: Amount of Estimated Revenues & Credits	2,643,499	2,643,499
Estimated Amount of Taxes to be Raised	7,061,471	7,039,971

TOWN Mee TING NOTeS

Executive Councilor, District Five Letter

THE STATE OF NEW HAMPSHIRE EXECUTIVE COUNCIL

DEBORA B. PIGNATELLI
EXECUTIVE COUNCILOR
DISTRICT FIVE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

An Open Letter to Constituents from Executive Councilor Debora Pignatelli

The Executive Council is a body of five people elected from five districts throughout the State. My district consists of the southern border communities from Hudson and Nashua to Hollis to Peterborough to Swanzey and towns northwest from Merrimack, Weare, Dunbarton, and up to Hillsborough. The Council has been in existence since colonial times and its job is to serve as both a check as well as an advisor to the governor. Actually, the governor needs 3 votes to appoint a judge or state agency head, to enter into any contract greater than \$10,000 and to confirm appointees to state boards and commissions.

Appointments of judges are crucial decisions. Judges serve until age 70, and must be thoroughly vetted before they are put into such a position of power. Governor Hassan recently nominated 4 judges for our District Court system. The Council holds Public Hearings before confirming nominees. In my 7 years on the Council, I can say that I have been very impressed with the individuals who have been willing to serve on our Judiciary.

One of my jobs is to try to ensure we are getting good state contracts for the billions we spend. Though that is a statewide responsibility, I have been very happy to support many substantial contracts benefiting my district and the businesses within it.

The Council is in charge of the ten-year highway plan. I have held hearings in my district to get input from town leaders and citizens and the Regional Planning Commissions on what is needed in their areas. All state projects eventually get ranked, and the hearings are important. Unfortunately, money is scarce.

We also approve nomination of State Agency Heads. As you would expect, they are truly key people in carrying out the business of the state and delivering services to the people. I always said I would support only people who believe in the mission of their agencies, who are good listeners, and who will work hard. I began the process of holding Public Hearings on nominees to lead our important State Agencies. I believe opening up this process to the public makes it more transparent and allows citizens to have a say in who these important leaders will be.

I am always encouraging people in my district to let me know if they have an interest in serving on a state board or commission. It is service that most often becomes an enjoyable experience. The Governor and councilors are always looking for good people. Take the opportunity to get involved if you have the time. And be sure to let me know if I can help you.

One of the important duties is to assist communities in their dealings with state government. I always enjoy trying to help out my cities and towns. I have tried to assist many people in many ways, and I make myself available to my constituents if I can be of help in state government matters. First, check the Council website at www.nh.gov/council. You can write me at the State House in Concord, e-mail me at dpignatelli@nh.gov or call at 888-5245 (home office) or 271-3632 (State House office).

Again, thank you for electing me to this position as Executive Councilor. I enjoy the work very much. I expect more good things for our beautiful state.

A handwritten signature in cursive script that reads "Debora".

Debora B. Pignatelli
Executive Councilor, 2013

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Francetown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, Windsor and the City of Nashua

Government Leadership and Administration

March 2013 - March 2014

Elected Officials of the Town

Selectmen, Assessors, Overseers of the Poor

David Petry, Chairman, 2015

Frank Cadwell, 2014

Vahrij Manoukian, PhD, 2014

Mark Le Doux, Vice Chairman, 2016

Peter Band, 2016

Staff: Troy Brown, Town Administrator

Kim Dogherty, Assistant Town Administrator

Town Clerk Nancy Jambard, 2014

Treasurer Barbara Townsend, 2015

Moderator James Belanger, 2014

Town Budget Committee (Town and Hollis School District Budgets)

Tom Gehan Chairman, 2016

Tom Jambard, Secretary, 2015

Frank Whittemore, 2014

Peter Band, Ex-Officio Selectmen

Rosemary Mezzocchi, Ex-Officio Hollis School Board

Staff: Barbara Kowalski, Tax Collector

Deborah Padykula, Finance Office

Susan Benz, Vice Chairman, 2014

Christopher Hyde, 2016

Michael Harris, 2015

Hollis/Brookline Cooperative Budget Committee

Darlene Mann, Chairman, 2016

Diane Pauer, 2015

Valerie Ogden, 2014

James O'Shea, School Board Representative

Tom Enright, 2016

James Solinas, 2016

Lorin Rydstrom, 2016

Raul Blanche, 2014

Library Trustees

Robert Bartis, Chairperson, 2015

Stephanie Stack, Treasurer, 2014

Jone Labombard, Secretary, 2016

Laurel Lang, 2014

Karen Knight, 2015

Donald MacMillan, 2015

Supervisors of the Checklist

Margaret Larkin, 2016

Lydia L. Schellenberg, 2014

Thom Davies, 2018

Trustees of the Trust Funds

F. Warren Coulter, 2016

Shelly Gillis, 2014

John C. Callahan, 2015

Trustees of the Cemeteries

Doug Gagne, Chairperson 2014

Melinda Willis, 2014

Mary Ann Wesoly, resigned

Staff: Kimberly Dogherty

Raul Blanche, 2015

Mark Squires, 2016

State Government

Governor	Honorable Maggie Hassan
Executive Councilor (District 5)	Honorable Deborah Pignatelli
NH General Court	
Senate District 12	Honorable Margaret “Peggy” Gilmour
Representatives:	
Hillsborough District 27	Honorable James “Jim” Belanger
Hillsborough District 27	Honorable Carolyn M. Gargasz
Hillsborough District 43	Honorable Gary Daniels (Milford)

Appointed Officials of the Town

Agricultural Commission

Dan Harmon, Chairperson, 2015	Stephen Jambard, 2015
Randall Clark, Vice Chairman, 2014	Mark Post, 2016
Trevor Hardy, 2014	Charles J. Husk (Alt), 2016
George Travers, resigned	Ishbel Dunn, resigned

Building Code Board of Appeals

Robert Cormier, 2017	Richard Brown, 2014
Paul Armstrong, 2014	David Gagnon, Building Inspector

Cable Advisory Committee

James Anderson, 2015	Bob Labednick, 2015
Doug Cleveland, 2015	Mark Le Doux, Selectmen’s Representative
Staff: Troy Brown, Town Administrator	

Camera Operator

Paul Armstrong

Charitable Funds Committee

Mary Anne Smith, 2014	Millie Bonati, 2014
Debbie Shipman, 2014	Eleanor Whittemore, 2014
Troy Brown, Town Administrator	

Conservation Commission

Thomas Dufresne, Chairperson, 2016	Susan Durham, Vice Chairperson, 2014
Richard Brown, 2016	Thom Davies, 2014
Cathy Hoffman, 2014	Mary Jeffery (Alt), 2015
Lynn Quinlan, 2015	David Connor(Alt), 2015
Peter Baker (Alt), 2014	Heather Jusseaume, resigned
Staff: Connie Cain	Frank Cadwell, Selectmen’s Representative

Deputy Town Clerk

Lisa Claire

Emergency Management Director

Donald McCoy

Heritage Commission

David Sullivan, Chairperson, 2014	M. Honi Glover, 2014
Josie MacMillan, 2016	Dominick DePaolo (Alt), 2015
Doris Brooks Roach, 2016	Ronald Peik (Alt), 2016
Jan Larmouth, Historic District Commission Rep	Michael Tamposi (Alt), 2014
Frank Cadwell, Selectmen’s Representative	Mary Ann Wesoly, resigned

Highway Safety Committee

Jim Belanger, Chairperson, 2016
Rebecca Crowther, 2015
Tom Bayrd, Director of Public Works
Peter Band, Selectmen's Representative

Donald Ryder, 2015
Jay Sartell, Police Chief
Rick Towne, Fire Chief

Historic District Commission

Spencer Stickney, Chairperson, 2014
Jan Larmouth, 2014
Jessica Waters (Alt), 2015
Frank Cadwell, Selectmen's Representative
Staff: Donna Lee Setaro, Building and Land Use Coordinator

Dennis Gallant, 2015
Tom Cook, 2015
Dawn Jonis, resigned

Hollis Energy Committee

Venu Rao, Chairperson, 2016
Christopher Heiter, 2014
Troy Brown, Town Administrator

Brook Arthur, 2014
Peter Leavitt, 2015
Tom Bayrd, Public Works Director

Land Protection Study Committee

Roger Saunders, Chairman, 2014
Peter Baker, 2014
June Litwin, 2016
Peter Proko, 2015
Katherine Drisko, 2015
Mark Le Doux, Selectmen's Representative

Gerald Gartner, 2014
Thom Davies, 2016
David Gilmour, 2016
Paul Edmunds, 2015
Taylor Caswell, 2014

Memorial Day Organizer

Jim Belanger, 2015

Nashua Regional Planning Commission

Robert Larmouth, 2015

Old Home Days Committee

Carolyn Madden, Chairperson	Donna Cormier
Thelma Pollard	Mike O'Neil
Barbara Kowalski	Honi Glover
Dolores Ballou	Randy Forgaard
Judy Mahoney	Peter White
Carol Connor	

Jan Schwartz
Nancy Bell
Jeanne Cleveland
Stephen Luce
Donna Duffy

Planning Board

Edwin Makepeace, Chairperson, 2016
Richard Hardy, 2015
Cathy Hoffman, 2015
Brian Stelmack (Alt), 2016
David Petry, Ex Officio Selectman
Staff: Mark Fougere, Planning Consultant
Beverly Hill, Secretary

Doug Gagne, Vice Chairman, 2014
Bill Beauregard, 2014
Doug Cleveland, 2016

Recreation Commission

David Belanger Chairperson, 2014
Jayne Belanger, 2016
Jim Taylor, 2015
Kyle Gillis Recreation Coordinator
Frank Cadwell, Selectmen's Representative

Robin Dunn, 2014
Russell Rogers, (Alt), 2015

Souhegan Regional Landfill Distric

Jeanette Schoolsky, 2015

Stormwater Management Committee

Troy Brown, Town Administrator
Dennis LaBombard, Engineering Consultant
Mark Fougere, Planning Consultant
David Gagnon, Building Inspector/Code Enforcement Officer

Don Ryder, Citizen Representative, 2014
Tom Bayrd, Director of Public Works
Reggie Ouellette, Consultant

Town Forest Committee

Edward (Ted) Chamberlain, Chairperson, 2014
George R. Burton, 2015
Spencer Stickney, 2016

Gary Chamberlain, 2014
Craig Birch, 2015

Trails Committee

Sherry Wyskiel, Chairperson, 2015
Daniel Teveris, 2014
Amos White, 2016
Tom Jeffery, 2014

Doug Cleveland, 2016
Sherry Van Oss, 2014
Harry Russell, (Alt), 2014
Lori Clark (Alt), 2015

Zoning Board of Adjustment

Brian Major, Chairperson, 2015
Jim Belanger, Vice Chairmen, 2014
Gerald Moore, 2014
David Gibson (Alt), 2016
Kenneth Bonn, resigned
John Andruszkiewicz, resigned
Staff: Donna Lee Setaro, Building and Land Use Coordinator
David Gagnon, Building Inspector/Code Enforcement Office
Mark Fougere, Planning Consultant

Rick MacMillan, 2016
Cindy Tsao, 2015
Susan Durham, (Alt). 2014
Drew Mason (Alt), 2016
Paul Cain, resigned

Zylonis Fund Committee

Norma Woods, 2014
Frank Cadwell, Selectmen's Representative

Virginia Hoffman, 2014
Troy Brown, Town Administrator

Town Meeting - Elections

HOLLIS TOWN ELECTIONS MARCH 12, 2013

The meeting was called to order at 7:10am by Moderator James Belanger. The voting took place at the Lawrence Barn. The delay was caused by some vandalism of the voting booths that were set up for Election Day. The voting was on the following subjects:

To choose all necessary Town Officer for the ensuing year.

Selectman – 3 yrs – Mark LeDoux and Peter Band
Budget – 3 yrs – Chris Hyde and Tom Gehan
Supervisor of the Checklist – 5 yrs – Thomas Davies
Trustee of the Trust Fund – 3 yrs – F Warren Coulter
Library Trustee – 3 yrs – Jone LaBombard
Cemetery Trustee – 3 yrs – no one

To conduct other business by official ballot.
Ballot Questions – Planning Board

1. Open Space Planned Development	Yes - 372	No - 151
2. Home Based Business	Yes - 277	No - 254
3. Zoning: Agri and Business	Yes - 284	No - 232
4. Sign Ordinance - Definition	Yes - 356	No - 179
5. Sign Ordinance – Event	Yes - 319	No - 209
6. Sign Ordinance – Bus & Industrial	Yes - 399	No - 93
7. Zoning District – Agri & Business	Yes - 336	No - 160
8. Overlay Zoning	Yes - 361	No - 116
9. Definition – Bldng Area	Yes - 327	No - 163
10. Historic District Ordinance	Yes - 306	No - 212
11. Zoning District – Agri & Business	Yes - 364	No - 144
12. Zoning – Deleting Recreational	Yes - 329	No - 188
13. Sign Ordinance – Ag Commission	Yes - 453	No - 70

Meeting recessed at 8:30pm to adjourn until 7:00 pm Wednesday, March 13, 2013.

A True Copy of Record – Attest:

Nancy Beal Jambard

Hollis Town Clerk

Town Meeting - Minutes

HOLLIS TOWN MEETING
MARCH 13, 2013

Meeting was reconvened at 7:00pm in the Hollis Brookline Cooperative High School Gymnasium.

The meeting was called to order by Moderator James Belanger. The Veterans in attendance were honored for the years of service to our country, state and town. The National Anthem was sung by the following students: Ashley Mayo, Skylar Mack, Andi Lawner, Amira Elfadil, and Maddie Norris.

Introduction of our State Representatives Carolyn Gargas and James Belanger and our State Senator Peg Gilmore. A moment of silence was held in memory of Jessica "Jan" Squires who passed away on March 5, 2013. She was involved in the Library and was a Supervisor of the Checklist for many years for the Town. Always had a smile for everyone.

The 19th Annual Citizen of the Year Award for Americanism was presented by Senior Vice Commander of Hollis VFW, Andrew Seremeth to Margaret "Honi" Glover. She was instrumental in the building of the Lawrence Barn, worked on Old Home Days Committee, President of the Senior Group, plus many other projects.

ARTICLE 1 – Official Reports – Motion by Peter Band to hear reports of Selectmen and other Town Officer and Committees. Seconded by Mark Ledoux. CARRIED.

ARTICLE 9 – Lawrence Barn Parking Lot – (by citizen petition) Motion by Honi Glover to bring Article 9 to the floor after Article 2. Seconded by Chris Hyde. CARRIED.

ARTICLE 2 – Elderly Exemption Modification Motion by Susan Benz to see if the Town will vote to modify the elderly exemption from property tax in the Town of Hollis based on assessed value, for qualified full time resident tax payers to be as follows: for a person 65 years of age up to 74 years, \$144,000; for a person 75 years up to 79 years, \$172,000; for a person 80 years of age or older \$201,500. To qualify, the person must have resided in the State of New Hampshire at least 3 consecutive years preceding April 1st, own the real estate individually or jointly, or if the real estate is owned by such person's spouse they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than \$33,000 (change to \$36,300) or, if married, a combined net income of not more than \$44,000 (change to \$48,400), and owned assets not in excess of \$110,000 (change to \$121,000); excluding the value of the person's primary residence, including minimum acreage required by ordinance. Seconded by Mark Ledoux.

Recommended by Selectmen

Recommended by Budget Committee

Amendment: Motion by Dan Peterson to amend the Article as follows: change \$36,300 to \$48,000; change \$48,000 to \$55,000; change \$121,000 to \$150,000. Seconded by Michael Askenaizer. CARRIED.

ARTICLE 2 CARRIED as AMENDED.

ARTICLE 9 – Lawrence Barn Parking Lot – Motion by Honi Glover to see if the Town will vote to raise and appropriate the sum of \$30,000 to grade and pave the Lawrence Barn Parking Lot C. Seconded by Michael Harris

Not Recommended by Selectmen

Recommended by Budget Committee

Amendment – Motion by Sherry Van Oss to pave Parking Lot B and make necessary changes to accommodate ADA approved sidewalk to join front sidewalk already present. Seconded by Jayne Belanger.

Motion by Chris Hyde to Table ARTICLE 9. Seconded by Shirley Cohen. Yes – 89 No -77 CARRIED.

ARTICLE 3 – Town Hall Renovation – Motion by Susan Benz to see if the Town will vote to raise and appropriate the sum of \$350,000 for Town Hall Exterior Renovations and to authorize the use of the unassigned fund balance in the amount of \$175,000 towards this appropriation; the balance of \$175,000 to be raised by taxation. This is a

special warrant article and shall be non-lapsing pursuant to RSA32:7,(v). Seconded by Peter Band.

Recommended by Selectmen

Recommended by Budget Committee

Amendment 1 – Motion by Tom Gehan to raise and appropriate \$340,000; use unassigned fund balance \$165,000; raise from taxation \$175,000. Seconded by Michael Harris. CARRIED

Amendment 2 – Motion by Daniel Peterson to raise and appropriate \$340,000; use fund balance \$240,000; raise from taxation \$100,000. Seconded by Raul Blanche. CARRIED.

ARTICLE 3 –CARRIED as amended \$340,000 – raise and appropriate; fund balance \$240,000; Taxation \$100,000.

Motion by Peter Band to restrict reconsideration of ARTICLES 3 and 9. Seconded by Raul Blanche. CARRIED.

ARTICLE 4 –Compensated Absences Payable Expendable Trust Fund – Motion by Susan Benz to see if the Town will vote to raise and appropriate \$20,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Seconded by Frank Cadwell. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 5 – Municipal Buildings and Facilities Maintenance Expendable Trust Fund – Motion by Susan Benz to see if the Town will vote to raise and appropriate \$90,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Seconded by Mark Ledoux. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 – Old Home Day Special Revenue Fund – Motion by Susan Benz to see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate as these funds will be raised from fees and

ARTICLE 6- continued – donations. Seconded by Mark Ledoux. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 7- 2013 Operating Budget – Motion by Susan Benz to see if the Town will vote to raise and appropriate the sum of \$9,270,298 which represents the operating budget of the Town for 2013, not including appropriations by special warrant articles and other appropriations voted separately. Seconded by Frank Cadwell.

Recommended by Selectmen

Recommended by Budget Committee

Amendment – Motion by Michael Askenaizer to amend to reduce the budget by \$164,349.71 to \$9,105,948.29. Seconded by Basil Mason. DEFEATED. NOT CARRIED.

ARTICLE 7 – CARRIED as original \$9,270,298.00.

Motion by Peter Band to restrict reconsideration to Article 7. Seconded by Thomas Jambard. CARRIED.

ARTICLE 8 –Farley Building Lot Line Adjustment – Motion by Vahrij Manoukian to see if the Town will vote to authorize the Selectmen to negotiate and enter into an agreement or agreements with the Hollis-Brookline Cooperative School District relative to lot line adjustments and other matters relating to the Town's property known as the Farley Building and the School District's property known as the Middle School, on such terms and conditions as the Selectmen deem to be in the best interest of the Town, and, further, to authorize said Selectmen to sign any documents necessary to carry out said agreement or agreements. Seconded by Tom Gehan. CARRIED.

Recommended by the Selectmen

Recommended by Budget Committee

ARTICLE 10 – Transact any other business. Motion by Chris Hyde to adjourn meeting. Seconded by Nancy Bell. CARRIED. Adjourned at 9:50pm.

A True Copy of Records- Attest :

Nancy Beal Jambard,
Hollis Town Clerk

2013 Tax Rate Calculation

TOWN OF HOLLIS
Department of Revenue Administration
MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122

DEPARTMENT OF REVENUE ADMINISTRATION
Municipal Services Division
2013 Tax Rate Calculation

11/4/13

David M. Long

TOWN/CITY: HOLLIS

Gross Appropriations	9,770,298
Less: Revenues	2,770,003
	0
Add: Overlay (RSA 76:6)	190,769
War Service Credits	181,500

Net Town Appropriation	7,372,564
Special Adjustment	0

Approved Town/City Tax Effort	7,372,564
-------------------------------	-----------

TOWN RATE
6.25

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	10,669,359	885,609	9,783,750
Regional School Apportionment			10,303,807
Less: Education Grant			(2,045,695)

Education Tax (from below)	(2,860,665)
Approved School(s) Tax Effort	15,181,197

LOCAL
SCHOOL RATE
12.86

EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.435	
1,174,811,277		2,860,665
Divide by Local Assessed Valuation (no utilities)		
1,164,156,662		

STATE
SCHOOL RATE
2.46

COUNTY PORTION

Due to County	1,479,329
	0

Approved County Tax Effort	1,479,329
----------------------------	-----------

COUNTY RATE
1.25

TOTAL RATE
22.82

Total Property Taxes Assessed	26,893,755
Less: War Service Credits	(181,500)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	26,712,255

PROOF OF RATE

Local Assessed Valuation		Tax Rate	Assessment
Education Tax	(no utilities)	2.46	2,860,665
All Other Taxes		20.36	24,033,090
			26,893,755

TRC#
68

TRC#
68

2013 Town Budget

Comparative Statement Of Appropriations And Expenditures
For Year Ending December 31, 2013

<u>EXPENDITURES</u>	Budget	Expenditures	Unexpended Balance	Overdraft
GENERAL GOVERNMENT				
Executive	\$278,205	\$196,517	\$81,688	
Town Clerk/Elections & Registr.	\$136,625	\$127,001	\$9,624	
Financial Administration	\$319,405	\$308,190	\$11,215	
Legal Expenses	\$71,000	\$55,270	\$15,730	
Employee Benefits	\$1,734,200	\$1,632,763	\$101,437	
Planning & Zoning	\$82,657	\$65,874	\$16,783	
Town Buildings and Grounds	\$127,321	\$121,027	\$6,294	
Cemeteries	\$30,451	\$24,951	\$5,500	
Liability Insurance	\$182,066	\$156,934	\$25,132	
Municipal Association	\$6,800	\$6,837		(\$37)
Information Systems	\$92,336	\$91,632	\$704	
Subtotal	\$3,061,066	\$2,786,996	\$274,070	
PUBLIC SAFETY				
Police	\$1,263,940	\$1,199,418	\$64,522	
Fire & Ambulance	\$1,035,417	\$1,010,943	\$24,474	
Communications	\$436,598	\$433,007	\$3,591	
Building & Septic Inspection	\$103,063	\$108,114		(\$5,051)
Emergency Management	\$7,300	\$7,300		
Subtotal	\$2,846,318	\$2,758,782	\$87,536	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,553,692	\$1,452,839	\$100,853	
Street Lighting	\$17,000	\$17,838		(\$838)
Subtotal	\$1,570,692	\$1,470,677	\$100,015	
SANITATION				
Solid Waste Collection	\$181,512	\$171,130	\$10,382	
Solid Waste Disposal	\$267,498	\$267,498	\$0	
Subtotal	\$449,010	\$438,627	\$10,383	
HEALTH & WELFARE				
Admin. & Pest Control	\$4,500	\$3,580	\$920	
Health Agencies and Hospitals	\$28,500	\$28,500		
Direct Assistance	\$8,900	\$5,487	\$3,413	
Subtotal	\$41,900	\$37,567	\$4,333	
CULTURE & RECREATION				
Parks and Recreation	\$34,551	\$29,232	\$5,319	
Library	\$286,477	\$286,477		
Patriotic Purposes	\$7,500	\$3,101	\$4,399	
Subtotal	\$328,528	\$318,810	\$9,718	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$650,000	\$650,000		
I/Long Term Bonds and Notes	\$322,782	\$322,782	\$1	
I/Short Term Notes	\$1	\$0	\$1	
Bond Issuance Costs	\$0	\$0		
Subtotal	\$972,783	\$972,782	\$2	
CAPITAL OUTLAY				
Capital Projects	\$340,000	\$298,760	\$41,240	
Transfer to Special Revenue Funds	\$50,000	\$0	\$50,000	
Capital Reserves	\$110,000	\$110,000		
Subtotal	\$500,000	\$408,760	\$91,240	
TOTAL APPROPRIATIONS	\$9,770,298	\$9,193,001	\$577,297	

Town Budget, 2013 - cont'd
Comparative Statement Of Estimated and Actual Revenue
For Year Ending December 31, 2013

<u>REVENUES</u>	Budgeted	Actual Revenue	Budget Deficit	Budget Excess
TAXES				
Land Use Change Tax	\$0	\$197,185		\$197,185
Yield Tax	\$5,000	\$13,193		\$8,193
Interest and Costs	\$86,000	\$92,143		\$6,143
Excavation Tax	\$31	\$31		
Excavation Activity Tax	\$0	\$0		
Subtotal	\$91,031	\$302,553		\$211,521
LICENSES AND PERMITS				
Motor Vehicle	\$1,450,000	\$1,567,054		\$117,054
Building & Septic	\$45,025	\$79,244		\$34,219
Other Licenses, Permits, & Fees	\$50,000	\$65,137		\$15,137
Subtotal	\$1,545,025	\$1,711,436		\$166,411
STATE/FEDERAL REVENUES				
Federal FEMA				
Shared Revenue				
Meals & Rooms Tax	\$342,135	\$342,135		
Highway Block Grant	\$189,763	\$189,452	\$311	
State/Federal Grants	\$0	\$14,862		\$14,862
Forest/Railroad Tax	\$44	\$44		
Subtotal	\$531,942	\$546,494		\$14,552
TOWN DEPARTMENTS	\$194,375	\$228,905		\$34,530
OTHER SERVICE CHARGES	\$105,730	\$105,730		
SALE OF MUNICIPAL PROP.	\$0	\$0		
INTEREST INCOME	\$6,500	\$8,066		\$1,566
OTHER MISC. REVENUES	\$200	\$19,766		\$19,566
TRANSFER TO SPECIAL	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$5,200	\$4,352	\$848	
TOTAL REVENUES	\$2,530,003	\$2,927,301		\$397,298

Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2013 and 2012

REVENUES	2013	2012
Insurance Billing	\$132,843	\$158,733
Interest Income	\$29	\$77
Trust Income	\$1,057	\$754
Other Income	\$372	\$232
Total Revenues	\$134,301	\$159,797
 EXPENDITURES		
Ambulance Purchase	\$0	\$0
Ambulance expendable supplies	\$121,576	\$126,662
Ambulance training	\$0	\$145
Ambulance Services	\$6,858	\$7,020
Comstar Billing Fees	\$9,134	\$11,080
Total Expenditures	\$137,568	\$144,907
 Excess (deficiency) of Revenues over (under) Expenditures	 -\$3,266	 \$14,889
 Fund Balance, January 1	 \$173,911	 \$159,022
Fund Balance, December 31	\$170,645	\$173,911

Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2013 and 2012

REVENUES	2013	2012
Pool Interest Income	\$0	\$0
Bank Interest Income	\$19	\$31
Land Use Change Tax	\$115,115	\$53,133
Town Appropriation	\$0	\$0
Grants	\$0	\$0
Donations	\$30	\$500
Forest View Greenway	\$0	\$0
Total Revenues	\$115,164	\$53,664
 EXPENDITURES		
<i>Non-Land</i>		
Supplies and Equipment	\$0	\$36
Postage	\$0	\$0
Dues and Publications	\$343	\$333
Public Notices	\$0	\$0
Seminars	\$75	\$0
Educational Materials	\$50	\$800
NHACC Annual Meeting	\$0	\$0
Maps and Mapping	\$0	\$0
Natural Resources	\$1,400	\$0
Signs	-\$30	\$0
Other	\$2,292	\$0
<i>Land</i>		
Legal Fees	\$0	\$500
Surveys	\$0	\$0
Appraisals	\$0	\$0
Studies	\$0	\$0
Land Recording Fees	\$37	\$0
Total Expenditures	\$4,167	\$1,669
 Excess (deficiency) of Revenues over (under) Expenditures	 \$110,997	 \$51,995
 Fund Balance, January 1	 \$133,946	 \$81,951
Fund Balance, December 31	\$244,943	\$133,946

Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2013 and 2012

REVENUES	2013	2012
Proceeds from Town Forest	\$0	\$0
Interest Income	\$3	\$7
Total Revenues	\$3	\$7
EXPENDITURES		
Current	\$1,845	\$0
Total Expenditures	\$1,845	\$0
Excess (deficiency) of Revenues over (under) Expenditures	(\$1,843)	\$7
Fund Balance, January 1	\$17,265	\$17,258
Fund Balance, December 31	\$15,422	\$17,265

Heritage Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2013 and 2012

REVENUES	2013	2012
Donations	\$0	\$904
Donations - Farley Building	\$1,840	\$985
Donations - Gambrel Barn	\$0	\$600
Interest Income	\$0	\$5
Town Appropriation	\$250	\$250
Proceeds from Old Home Day	\$0	\$324
Calendar Sales Collections	\$2,908	\$0
Grants	\$0	\$0
Total Revenues	\$4,998	\$3,069
EXPENDITURES		
Public Awareness	\$0	\$150
Supplies	\$0	\$0
Conference & Seminars	\$0	\$0
OHD Registration	\$25	\$15
Dues & Publications	\$0	\$50
Equipment	\$0	\$0
Farley Building	\$2,363	\$765
Gambrel Barn	\$780	\$23,150
Miscellaneous Lawrence Barn	\$0	\$0
Miscellaneous	\$20	\$516
Total Expenditures	\$3,188	\$24,646
Excess (deficiency) of Revenues over (under) Expenditures	\$1,811	(\$21,577)
Fund Balance, January 1	\$481	\$22,058
Fund Balance, December 31	\$2,291	\$481

Hollis Social Library Financial Report

	Town Appropriation	Other Funds	Total
Balance as of 1/1/13			\$107,435
Town Appropriation	\$286,477		\$286,477
Fines & Income Generating Equipment		\$12,558	\$12,558
Gifts & Donations		\$21,397	\$21,397
Transfer from Fines Reserves		\$6,000	\$6,000
TOTAL INCOME	\$286,477	\$39,955	\$326,432

EXPENSES

Salaries & Wages	\$188,010		\$188,010
Books & Materials	\$58,740	\$7,119	\$65,858
Programs	\$4,567	\$4,977	\$9,545
Utilities	\$12,655		\$12,655
Technology Infrastructure	\$9,571	\$6,625	\$16,196
General Administration	\$8,203		\$8,203
Library Infrastructure	\$0	\$11,116	\$11,116
Transfer to 2014 Donations Reserves		\$10,000	\$10,000
TOTAL EXPENSES	\$281,746	\$39,837	\$321,583

Balance as of 12/31/13 **\$112,284**

Pearl Rideout Endowment*

Beginning Balance 1/1/13	\$58,996
Withdrawals**	\$3,900
Dividends, Interest and Capital Gains	\$3,341
Increase/decrease in market value	\$8,088
Advisory Fees	\$612
Ending Balance 12/31/13	\$65,914

*This is an investment account and maintained by Eldridge Investment Advisors

** Withdrawals are reflected in "Other Funds/Gifts & Donations"

Respectfully Submitted,
Hollis Social Library Director & Board of Trustees

Inventory Of Property Owned By The Town Of Hollis

Map	Block	Lot	Location	Acres	Date Acquired	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE						
002	009		WORCESTER RD	10.00	1966	"Parker & Whitcher" or "Long" Meadow, Wetlands
005	020		RUNNELLS BRIDGE RD	21.06	1976	"Wright Nashua River Lot," Land-Locked Wetlands
005	034	001	RUNNELLS BRIDGE RD	17.11	2011	"Taylor Conservation Lot," Unbuildable
010	002		RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	003		RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	018		RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010	034		DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013	032	001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014	070		FRENCH MILL RD	6.32	1983	Chas. Lord Land on Flint's Brook, Wetlands
014	071		WRIGHT RD	19.22	1983	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	072		RIDEOUT RD	22.00	1982	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	076		RIDEOUT RD	11.89	1981	Chas. Lord Land, Flint's Brook, Wetlands, Conserv. Restrict.
014	077		RIDEOUT RD	23.51	1979	Chas. Lord, Nashua River/Flints Brook, Consv. Restrict.
015	001		RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015	003		RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015	015		SUMNER LN	23.24	1974	Open Space Lot. No Development Allowed per Deed
015	021	010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015	029		HANNAH DR	35.18	1993	Hannah Drive Open Space - Nashua River
015	040		HANNAH DR	4.07	1993	Hannah Drive Open Space. Includes Cul-de-sac & Fire Pond
017	022		PROCTOR HILL RD	0.75	1967	"Parkhurst" or "Charlton" Lot, Unbuildable Wetlands
017	023		PROCTOR HILL RD	3.00	1978	"Tenney Meadow" or "John Doe Lot," Wetlands
018	014		DEPOT RD	27.00	1994	"Hardy Field," Conservation Easement/Restrictions
018	015		DEPOT RD	1.60	1994	"Worcester Lot," Conservation Easement/Restrictions
019	028		BROAD ST	14.74	1974	Rideout Flint's Brook Lot, Land-Locked Wetlands
019	029		WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Land-Locked
020	017		BROAD ST	43.39	1974	"Rideout Conservation Land," Flint's Brook Wetlands
022	031		ROCKY POND RD	11.50	1998	"Worcester Upper Mill" Historic Site, Wetlands
022	032		ROCKY POND RD	8.00	1995	"Worcester Mill Pond" Historic Site, Wetlands
023	022		ROCKY POND RD	13.28	1968	"Quinton Meadow," Wetlands
023	035		ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023	055		ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands
023	056		ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026	018		PINE HILL RD	3.70	1975	"Noah Farley Meadow," Land-Locked Wetlands
026	019		PINE HILL RD	5.00	1980	"Wright-Holmberg Lot," Land-Locked

Map	Block	Lot	Location	Acres	Date Acquired	Description
028	035		FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	006		FEDERAL HILL RD	4.50	1991	"Wheeler Homestead," Land-Locked
029	014		HAYDEN RD	49.90	1998	"Baldwin Orchard," Henry Hildreth Conservation Area.
029	015		FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	016		FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	017		FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked with Conserv. Esmt.
029	026		FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029	033		ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	035		ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031	068		NARTOFF RD	7.50	1971	"FW Moore Lot," Muddy Brook, Land-Locked Wetlands
034	016		HAYDEN RD	19.50	1986	Part of "Corey-Swett Lot," Birch Hill, Land-Locked
035	077		FEDERAL HILL RD	14.30	1998	"Horseshoe Pond," Henry Hildreth Conservation Area.
036	015		SOUTH MERRI-MACK RD	36.30	2004	"Runnells-Wheeler Lot," Land-Locked
037	004	002	HARDY LN	1.37	1984	"Somner Lot," Conservation per Deed.
042	035		MOOAR HILL	4.00	1978	"JP Howe's Sprout Lot," Land-Locked
047	043	005	SOUTH MERRI-MACK RD	21.08	2008	"Siergiewicz Family Conservation Lot," Wetlands
047	054	001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047	057	001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049	004		SOUTH MERRI-MACK RD	2.43	1966	"Sanderson Lot," Land-Locked Wetlands
049	007		ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049	011		ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049	014		ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054	034		BROAD ST	0.33	1976	Hambleton, Conservation Uses Only per Deed
054	035		BROAD ST	4.00	1976	Hambleton, Wetlands
055	005		WINDING VALLEY RD	2.90	1980	Guertin, Wetlands
055	008		ROCKY POND RD	47.50	1973	Spaulding, Wetlands
055	009		ROCKY POND RD	5.00	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055	010		ROCKY POND RD	3.05	1986	Spaulding, Wetlands
			Total Acreage:	787.37		Total Properties: 62
HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE						
030	009		WHEELER RD	12.01	2010	"Berry Lot," Land-Locked.
030	010		WHEELER RD	3.29	2010	"Hooper Lot," Land-Locked.
030	011		WHEELER RD	2.74	2010	"Belhuemer" or "Scot Field," Land-Locked.
030	013		WHEELER RD	17.00	1992	"Duncklee Lots"
031	010		BAXTER RD	11.70	1992	Enright-"Parker Pond & Brook"
031	046		WHEELER RD	60.00	2005	"Wright-Windmill Lot"
036	026		SOUTH MERRI-MACK RD	8.50	1992	"Duncklee Dam Site"
036	027		SOUTH MERRI-MACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037	005		HARDY LN	10.00	1992	"Hensel Lot"

Map	Block	Lot	Location	Acres	Date Acquired	Description
037	017		BAXTER RD	29.20	1992	“Stearns” or “Wright Heirs Lot,” Conservation Restrictions.
038	001		NARTOFF RD	116.00	2006	“Gelazauskas Preserve,” Conservation Restrictions.
041	010		HAYDEN RD	18.27	1990	“Dickerman-Rogers Lot,” Monson Village.
041	011		HAYDEN RD	12.00	1990	“Dickerman-Worcester Bros. Lot,” Monson Village.
041	012		HAYDEN RD	30.75	1990	“Dickerman Lot”
041	024		SILVER LAKE RD	14.90	1990	“Dickerman - Sarah Aikens Lot”
043	067		FARLEY RD	35.60	2005	“Walker Cameron Lot South”
			Total Acreage:	692.96		Total Properties: 16
						Year Shown is Year voted into the Town Forest.
TOWN FACILITIES						
009	068		DEPOT RD	6.41	1978	“Smith” or “Shed & Pit” Lot, Stump Dump
009	069		275 DEPOT RD	4.86	1983	“Part of Lawrence Farm” or “Kanterovich,” Stump Dump
013	035		ORCHARD DR	3.26	1986	“Nichols Field,” Recreation Use only.
017	013	002	10 ROCKY POND RD	6.53	2001	Transfer Station
018	013		42 DEPOT RD	12.37	1927	“Nichols Field,” Rec. Use only. Lawrence Barn/Ballfields
050	005	004	23 MAIN ST	1.64	2007	“Farley or White Building.”
050	012		7 MONUMENT SQ	0.52	bef 1886	“Town Hall.”
050	021	001	MONUMENT SQ	0.41	bef 1900	“Town Common.”
050	024		MONUMENT SQ	0.13	bef 1900	“Ever Ready Fire House.”
052	027		9 SILVER LAKE RD	2.74	1986	“Police Station.”
052	036		10 GLENICE DR	2.12	1981	“Fire Station.”
052	037		ASH ST	0.50	1952	“Volunteer Park.”
052	050		MONUMENT SQ	1.13	1927	“Little Nichols Ball Field.”
052	051		2 MONUMENT SQ	0.84	1909	“Hollis Social Library.”
056	013		10 MUZZEY RD	16.06	1975	“Department of Public Works.”
			Total Acreage:	59.52		Total Properties: 15
CEMETERIES						
013	017		MAIN ST	1.17	1822	South Cemetery
024	030		WHEELER RD	5.52	2004	“Weston Lot,” East Cemetery Expansion
024	031		WHEELER RD	5.89	1897	East Cemetery
024	036		PINE HILL RD	7.38	2004	“Weston Lot,” East Cemetery Expansion
038	058		NARTOFF RD	1.49	1769	Pine Hill Cemetery.
041	061		SILVER LAKE RD	5.37	1790	North Cemetery
052	054		MONUMENT SQ	0.81	1742	“Church Graveyard.”
			Total Acreage	27.63		Total Properties: 7
FIRE PONDS/CISTERNS						
001	009	010	IRON WORKS LN	0.44	1999	“Nissitissit Woods,” Parking & Fire Cistern
004	050	A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004	074	A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
004	077		CLINTON DR	0.37	1981	Fire Pond & Cul-de-Sac, Clinton Drive
008	034		BALDWIN LN	0.58	1990	Fire Cistern/Green Space

Map	Block	Lot	Location	Acres	Date Acquired	Description
013	036		ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdivision. Restrict. Use.
014	099		FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022	053	A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025	040		CAMERON DR	1.48	1990	Fire Pond
025	058	009	PINE HILL RD	0.18	2001	Fire Cistern
028	029		FOREST VIEW DR	4.23	1982	Fire Pond
032	037	001	MENDELSSOHN DR	0.69	1995	Fire Pond
038	036	A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039	003	002	PINE HILL RD	0.21	2006	Fire Cistern.
042	013		MOOAR HILL RD	0.20	1986	Fire Pond
043	048		FORRENCE DR	1.93	1977	"Fire Pond and Playground Lot," Restricted Use.
044	002		FARLEY RD	1.40	1981	Fire Cistern
047	014		ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056	017		SILVER LAKE RD	3.84	1973	"Hildreth Water Hole," managed by the Fire Department.
			Total Acreage:	23.80		Total Properties: 19
ROAD & OTHER PROPERTIES						
008	034	001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009	029	01A	JEWETT LN	0.25	1982	"School Bus Stop" or "Jewett Lot," Unbuildable
023	08A		DEACON LN	0.12	1993	Future Road Access
023	12A		DEACON LN	0.12	1993	Future Road Access
023	26A		ROCKY POND RD	0.11	1993	Future Road Access
025	035		CAMERON DR	0.29	1990	Future Road Access
035	009	00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdivision.
041	021		TODDY BROOK RD	0.00	1970	Cul-de-Sac.
042	025		SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042	039		MOOAR HILL RD	0.75	1980	Cul-de-Sac.
059	032		WINDING VALLEY RD	0.75	1986	Cul-de-Sac.
061	004	A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
			Total Acreage	3.60		Total Properties: 12
VACANT LAND WITH RESTRICTIONS or UNBUILDABLE						
001	009	020	IRON WORKS LN	1.86	1999	"Nissitissit Woods," Stormwater & Retention Area
001	032		WORCESTER RD	4.00	1994	"Archambault Lot," Wetlands, Unbuildable per Plan.
002	010		WEST HOLLIS RD	5.00	1980	"Mariner" or "Lawrence Lot," Land-Locked Wetlands
006	022		IRENE DR	3.51	2004	"Archambault Conservation Land," Land-Locked, Restricted.
015	044		HANNAH DR	1.49	1984	"Playground Lot," Restricted Use.
019	023		FLINT POND DR	31.22	1980	"Flint Pond Water Lot," Restricted Use.
019	041		HIDEAWAY LN	0.85	1974	"Hussey Conservation Land," Restricted Use.

Map	Block	Lot	Location	Acres	Date Acquired	Description
020	006		SUMNER LN	2.00	1976	"Park Lot," Restricted Use.
035	024	001	FEDERAL HILL RD	8.67	2004	"Annabelle Johnson Preserve," Heritage Comm., Mgr.
035	063		214 SILVER LAKE RD	103.77	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	001	PLAIN RD	41.81	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	002	SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	003	232 SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	004	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	005	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	006	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	007	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	008	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
036	036		SILVER LAKE RD	21.38	2001	"Duncklee Gravel Pit," Wetlands. Managed by HCC.
041	019	001	TODDY BROOK RD	4.83	1997	"Howd Lot," no Buildings per Deed.
042	017		MOOAR HILL RD	1.00	1980	"Ovens Lot," no Buildings per Plan.
043	026		MARION DR	1.16	1973	"Park & Playground Lot," Restricted Use.
043	034		NEVINS RD	46.00	2003	"Glover Lot," no buildings per Deed.
045	017		LAUREL HILL RD	2.96	1971	"Playground Lot," Restricted Use.
046	050		MOOAR HILL RD	3.37	1986	"Bushmich Realty Trust Lot," Wetlands.
046	051		MOOAR HILL RD	80.00	2005	"Ludwick Siergiewicz Farm," Land-Locked.
047	041		WITCHES SPRING RD	13.60	1979	"Martin Lot," Wetlands.
049	003		SOUTH MERRI-MACK RD	5.00	1979	"J. Woods" or "Martin Meadow," Land-Locked Wetlands.
050	005	002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050	005	003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
			Total Acreage:	421.59		Total Properties: 30
OPEN SPACE - RESTRICTED USE						
003	014		DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008	024		BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009	004		FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015	061		HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026	029		LOUISE DR	2.38	1980	"Recreation Lot," Open Space.
032	016	010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036	008		SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038	044		FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043	050		FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
			Total Acreage:	77.32		Total Properties: 9
PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED						
004	009		BLOOD RD	1.00	2004	"Abbot" or "Gagnon Heirs," Land-Locked on State Line.
006	002		IRON WORKS LN	0.90	1978	"John Doe Lot" or "Backlot," Land-Locked.
006	009		WEST HOLLIS RD	6.83	1998	"Gertrude Pyne" or "Cardinale Heirs," Land-Locked.
016	003		ROCKY POND RD	6.92	1960	"T. A. Shattuck Lot," Land-Locked.
017	015	001	PROCTOR HILL RD	2.02	1994	"Proctor Hill Realty Lot."
019	058		HIDEAWAY LN	2.80	1987	"Hussey - Pond," Wetlands.

Map	Block	Lot	Location	Acres	Date Acquired	Description
023	040	001	ROCKY POND RD	0.66	1996	"Tomasian Lot," Unbuildable.
027	021		LOUISE DR	0.35	2010	"Majestic Heights Lot," Land-Locked.
035	006		FEDERAL HILL RD	2.43	1993	"Rosswaag Lot," no Restrictions.
041	032		SILVER LAKE RD	2.31	1993	"Graves Lot," no Restrictions.
043	042		FARLEY RD	8.13	2004	"Gagnon Heirs," Land-Locked on Pennichuck Pond.
045	005	001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045	049		SILVER LAKE RD	8.47	1978	"John Doe" or "Cave" Lot. Land-Locked.
049	013		ROUTE 101A	0.75	2010	"Heath Lot," Land-Locked.
054	016		BROAD ST	8.00	1994	"Bowman Lot," no Restrictions.
058	018		NARTOFF RD	0.25	1988	"Sedlewicz Lot," Land-Locked Wetlands.
060	010		SILVER LAKE RD	0.25	2003	"Fern Johnson Estate," triangle at Federal Hill/Silver Lake Rds.
			Total Acreage:	52.27		Total Properties: 17
VACANT LAND - NO DEED RESTRICTIONS						
025	051		CRESTWOOD DR	5.94	1979	"Flint Pond Drive" no Restrictions.
043	069		FARLEY RD	4.92	2004	"Walker Cameron Lot North," no Restrictions.
			Total Acreage:	10.86		Total Properties: 2
SUMMARY - ALL PROPERTIES						
Total Acreage, Town Properties				676.59		Total Properties: 111
Total Acreage, Conservation Commission				787.37		Total Properties: 62
Total Acreage, Town Forest				692.96		Total Properties: 16
Total Town-Owned Acreage				2156.92		Total # of Properties: 189
OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST						
003	030		BLOOD RD	36.85	2004	"William Hall Jr. Rev. Trust," Development Rights.
008	078		DOW RD	24.45	2002	"William Hall Jr. Rev. Trust," Development Rights.
013	064		DEPOT RD	18.75	2002	"William Hall Jr. Rev. Trust," Development Rights.
016	005		ROCKY POND RD	11.00	2010	"Lovejoy Lot," Executory Interest to the Town via HCC.
020	016		239 BROAD ST	23.60	1994	"Pearl C. Rideout Lot," Agricultural/Conservation Easement
022	022		ROCKY POND RD	2.23	2010	"Whaleback," Executory Interest to the Town via HCC.
022	023		ROCKY POND RD	3.93	2010	"Whaleback," Executory Interest to the Town via HCC.
023	030		ROCKY POND RD	62.00	2010	"Whaleback," Executory Interest to the Town via HCC.
025	062		PINE HILL RD	40.05	2008	"Harriet Hills Farm," Dvlpmnt. Rights & Agricul. Preserv. Esmt.
038	052		PINE HILL RD	29.70	2007	"Walker - Gilman Tract 2," Development Rights & Agric. Covs.
040	001		FEDERAL HILL RD	30.00	2009	"Kerr-Bayrd Farm," Executory Interest to the Town via HCC.
041	007		FEDERAL HILL RD	85.00	1998	"Monson Village," Executory Interest to the Town via HCC.
042	073		SOUTH MERRI-MACK RD	125.72	2002	"Gardner Spaulding Land," Conserv. Esmt. & Protect. Restrict.
			Total Acreage:	493.28		Total Properties: 13

Old Home Days Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2013 and 2012

REVENUES	2013	2012
Town Appropriation	\$0	\$0
Donations	\$6,005	\$6,044
Vendors	\$4,435	\$4,181
BBQ Tickets	\$5,627	\$5,642
Balloon Rides	\$154	\$270
Concessions	\$5,500	\$5,000
Daily Interest	\$5	\$10
Sale of Merchandise	\$0	\$99
Silent Auction	\$5,987	\$5,681
Sponsorship	\$7,250	\$1,225
Miscellaneous	-\$10	\$0
Total Revenues	\$34,953	\$28,152
 EXPENDITURES		
Printing	\$412	\$472
Postage	\$539	\$567
Signs/Banners	\$905	\$545
Chicken Barbeque	\$4,285	\$4,213
Entertainment (Music)	\$1,796	\$1,490
Fireworks	\$10,300	\$10,000
Rentals	\$2,205	\$2,426
Sound System	\$2,505	\$2,385
Silent Auction	\$199	\$124
Parade	\$450	\$450
Demonstrators	\$1,343	\$610
Advertising	\$662	\$0
Dance	\$300	\$300
Miscellaneous	\$2,966	\$291
Total Expenditures	\$28,866	\$23,873
 Excess (deficiency) of Revenues over (under) Expenditures	 \$6,086	 \$4,280
 Fund Balance, January 1	 \$30,852	 \$26,573
Fund Balance, December 31	\$36,938	\$30,852

Police Private Details Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2013 and 2012

REVENUES	2013	2012
Police Detail Income	\$35,871	\$31,391
Bank Interest Income	\$3	\$7
Total Revenues	\$35,874	\$31,398
 EXPENDITURES		
Police Details	\$29,478	\$29,953
Miscellaneous	\$0	\$0
Total Expenditures	\$29,478	\$29,953
 Excess (deficiency) of Revenues over (under) Expenditures	 \$6,395	 \$1,445
 Fund Balance, January 1	 \$17,060	 \$15,615
Fund Balance, December 31	\$23,455	\$17,060

Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2013 and 2012

REVENUES	2013	2012
Basketball Travel 3-8	\$412	\$3,325
Basketball (Rec)	\$10,067	\$21,164
Little League	\$0	\$625
Softball	\$2,184	\$5,290
Swimming	\$0	\$0
Field & Facilities Use	\$2,601	\$6,986
Drama	\$4,450	\$4,720
Field Use (Vendors)	\$0	\$50
Lawrence Barn	\$500	\$320
Fine Arts Festival	\$0	\$0
Sticks-n-Stones	\$18	\$360
Soccer Camp	\$0	\$250
Miscellaneous	\$0	\$25
Interest Earned	\$5	\$13
Total Revenues	\$20,236	\$43,128
EXPENDITURES		
Basketball Travel 3-8	\$3,680	\$7,158
Basketball (Rec)	\$9,326	\$11,756
Little League	\$0	\$0
Softball	\$1,998	\$7,684
Swimming	\$0	\$0
Drama	\$4,450	\$4,720
Lawrence Barn	\$0	\$0
Fine Arts Festival	\$0	\$0
Sticks-n-Stones	\$0	\$0
Soccer Camp	\$0	\$0
Fields	\$1,510	\$0
Spring/Summer P/U B-Ball	\$0	\$0
Miscellaneous	\$806	\$0
Total Expenditures	\$21,769	\$31,318
Excess (deficiency) of Revenues over (under) Expenditures	(\$1,533)	\$11,810
Fund Balance, January 1	\$38,020	\$26,210
Fund Balance, December 31	\$36,487	\$38,020

Statement of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2013

ANNUAL MATURITIES OF OUTSTANDING DEBT

I. OPEN LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2003

Initial Indebtedness: 1,800,500

Interest Rate: 3.70%

AMORTIZATION SCHEDULE

Year of Maturity	Maturity Amount*
2014	\$120,000
2015	\$120,000
2016	\$120,000
2017	\$120,000
2018	\$115,000
2019	\$110,000
Balance Due at 12/31/13	\$705,000

*exclusive of interest

II. OPEN LAND & CEMETERY LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2004

Initial Indebtedness: \$2,973,960

Interest Rate: 3.20%

AMORTIZATION SCHEDULE

Year of Maturity	Maturity Amount*
2014	\$200,000
2015	\$200,000
2016	\$200,000
2017	\$200,000
2018	\$200,000
2019	\$200,000
Balance Due at 12/31/13	\$1,200,000

*exclusive of interest

Statement Of Bonded Debt - cont'd
TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2013
ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

III. OPEN LAND PURCHASE & SAFETY RENOVATIONS (HFD,HPD&DPW)

(General Obligation Bonds)

Issue Date: 2005

Initial Indebtedness: 8,200,000

Interest Rate: 4%

AMORTIZATION SCHEDULE

Year of Maturity	Maturity Amount*
2014	\$330,000
2015	\$330,000
2016	\$330,000
2017	\$330,000
2018	\$330,000
2019	\$330,000
2020	\$330,000
2021	\$330,000
2022	\$330,000
2023	\$330,000
2024	\$330,000
2025	\$330,000
2026	\$160,000
2027	\$160,000
2028	\$160,000
2029	\$160,000
2030	\$160,000
2031	\$160,000
2032	\$160,000
2033	\$160,000
2034	\$160,000
2035	\$160,000
Balance Due at 12/31/13	\$5,560,000

*exclusive of interest

Tax Collector's Report

DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR	2013	Prior Levies	
		2012	2011
Property Taxes	xxxxxx	\$739,091.50	
Land Use Change	xxxxxx		
Yield Taxes	xxxxxx	\$789.07	
Excavation Taxes	xxxxxx		
Property Tax Credit Balance	-\$52,375.40		

TAXES COMMITTED THIS YEAR

Property Taxes	\$26,762,291.00	
Land Use Change	\$222,810.00	\$89,490.00
Yield Taxes	\$7,938.62	\$4,837.33
Excavation Tax	\$0.00	\$31.48

OVERPAYMENT REFUNDS

Property Taxes	\$41,713.62		
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	\$42,360.96		
Costs	\$2,468.50		
TOTAL DEBITS	\$27,027,207.30	\$834,239.38	\$0.00

Tax Collector's Report - cont'd

CREDITS

REMITTED TO TREASURER	2013	Prior Levies	
		2012	2011
Property Taxes	\$25,919,408.95	\$415,213.50	
Land Use Change	141,610.00	88,620.00	
Yield Taxes	7,938.62	5,626.40	
Excavation Tax		31.48	
Interest (includes lien conversion)	42,360.96		
Costs	2,468.50		
Conversion to Lien (principal only)		267,574.00	

ABATEMENTS MADE

Property Taxes	45,110.00	56,304.00	
Land Use Change	81,200.00	870.00	
Yield Taxes			
Excavation Tax			
Current Levy Deeded			

UNCOLLECTED TAXES - End of Year

Property Taxes	822,309.50		
Land Use Change			
Yield Taxes			
Excavation Tax			
Property Tax Credit Balance	-35,199.23		
TOTAL CREDITS	\$27,027,207.30	\$834,239.38	\$0.00

Tax Collector's Report - cont'd

REDEMPTIONS

	2012	PRIOR LEVIES	
		2011	2010&OLDER
Unredeemed Liens-Beg of Year		\$144,352.88	\$100,832.21
Liens Executed During Fiscal Year	\$285,312.85		
Interest Collected After Lien	\$5,484.20	\$10,466.34	\$30,791.70
Costs Collected After Lien	\$255.00	\$66.00	\$250.00
TOTAL DEBITS	\$291,052.05	\$154,885.22	\$131,873.91

CREDITS

REMITTED TO TREASURER	\$2,012.00	PRIOR LEVIES	
		\$2,011.00	2010&OLDER
Redemptions	\$129,392.89	\$48,480.14	\$81,189.13
Interest Collected After Lien	\$5,484.20	\$10,466.34	\$30,791.70
Costs Collected After Lien	\$255.00	\$66.00	\$250.00
Abatements of Unredeemed Taxes	\$6,363.00		
Liens Deeded to Municipality			
Unredeemed Liens Balance - EOY	\$149,556.96	\$95,872.74	\$19,643.08
TOTAL CREDITS	\$291,052.05	\$154,885.22	\$131,873.91

Respectfully Submitted,

Barbara C. Kowalski

Tax Collector

Town Clerk Financial Report

January 1, 2013 through December 31, 2013

DOG LICENSES

Received for:

1702 Dog Licenses	\$ 10,855.00
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99 Dog Fines	\$ 2,475.00
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TOTAL:	\$ 13,330.00
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Paid to Treasurer, Barbara Townsend	\$ 13,330.00
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AUTOMOBILE PERMITS

Received for 10,749 Automobile Registrations	\$1,567,054.27
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Paid to Treasurer, Barbara Townsend	\$1,567,054.27
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MISCELLANEOUS COLLECTIONS

Received for 29 Marriage Licenses for State @\$38.00	\$ 1,102.00
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Received for 40 MC-DC-BC for State @\$11.00	\$ 440.00
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Received for 58 MC-DC-BC for State @\$8.00	\$ 464.00
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Received for 27 MC-DC-BC for State @\$7.00	\$ 189.00
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Received for 29 MC-DC-BC for State @\$5.00	\$ 145.00
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Received for 7 Bounced Check Fines @\$25.00	\$ 175.00
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Received for Boat Permits	\$ 3,919.87
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Received for Mail-In Postage	\$ 8,791.00
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Received for Transportation Tax	\$ 10,400.00
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Received for Titles, UCCs, Dredge Fill, Etc.	\$ 34,630.00
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TOTAL:	\$ 60,255.87
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Paid to Treasurer, Barbara Townsend	\$ 60,255.87
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Nancy Beal Jambard

Hollis Town Clerk

Town Of Hollis And Hollis Nichols Fund Income Payments

NAME OF FUND	ADJUSTED BALANCE 12/31/12	INCOME PERCENTAGE FOR 2013	INCOME PAYMENT 04/02/13	INCOME PAYMENT 07/02/13	INCOME PAYMENT 10/02/13	INCOME PAYMENT 01/02/14	TOTAL FOR YEAR 2013
HIGH SCHOOL							
R E WHEELER	205,662.35	44.08%	1,590.86	1,386.99	1,434.82	1,399.82	5,812.49
SCHOOL SYSTEMS	35,626.64	7.64%	275.58	240.27	248.55	242.49	1,006.89
LIBRARY	6,910.32	1.48%	53.45	46.60	48.21	47.03	195.29
C ZYLONIS-LITHUANIAN	87,611.67	18.78%	677.70	590.85	611.23	596.32	2,476.10
WELFARE	89,920.37	19.27%	695.56	606.42	627.34	612.03	2,541.35
RECREATION FUNDS	7,509.77	1.61%	58.09	50.65	52.39	51.11	212.24
AMBULANCE FUND	3,430.25	0.74%	26.53	23.13	23.93	23.35	96.94
	29,847.51	6.40%	230.88	201.29	208.23	203.16	843.56
SUB TOTAL	466,518.88	100.00%	3,608.65	3,146.20	3,254.70	3,175.31	13,184.86
GENERAL CEMETERY							
GENERAL CEMETERY MAINTENANCE	243,364.20	0.00%	0.00	0.00	0.00	0.00	0.00
VIOLA BROCKLEBANK-CEMETERY	10,790.28	0.00%	0.00	0.00	0.00	0.00	0.00
	7,088.81	0.00%	0.00	0.00	0.00	0.00	0.00
SUB TOTAL	727,762.17	100.00%	3,608.65	3,146.20	3,254.70	3,175.31	13,184.86
JANE BALLARD MEMORIAL FUND							
TRANSFER	81,275.22	0.00%	0.00	0.00	0.00	0.00	0.00
TOTALS	809,037.39	100.00%	3,608.65	3,146.20	3,254.70	3,175.31	13,184.86
NICHOLS FUND DISBURSEMENT		100.00%	1,403.10	840.59	963.89	834.89	4,042.47

Treasurer's Report to the Town of Hollis

January 16, 2014

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2013 was \$10,173,008, which compares to \$9,102,547 for the year ending December 31, 2012. Interest on overnight and other short-term cash investments produced income of \$8,065.76, which compares to \$7,976.66 earned in 2012, \$11,448.68 earned in 2011, \$9,438.17 earned in 2010, \$41,556.14 earned in 2009, \$117,824.56 earned in 2008, and \$200,401.48 earned in 2007.

During 2013, the Town purchased from the Tax Collector \$285,313 in delinquent taxes and accruals, DOWN \$15,909 from \$301,222 in 2012. At December 31, 2013, the amount of unpaid taxes was \$822,310, \$149,557, \$95,873, and \$19,643 for the years 2013, 2012, 2011 and 2010 respectively. (See the Tax Collector's Report for specific details.

For the twentieth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2012	\$285,313
2011	\$301,222
2010	\$326,623
2009	\$482,140
2008	\$305,942
2007	\$348,737

Delinquent Taxes Outstanding at Year-End

	2013	2012	2011	2010
2013	822,310	--	--	--
2012	149,557	739,092	--	--
2011	95,873	144,353	783,261	--
2010	19,643	92,608	182,386	961,096
2009	--	8,224	59,146	328,741
2008	--	--	--	80,816
Total	1,087,383	984,277	1,024,793	1,370,653

Respectfully Submitted,

Barbara Townsend, Treasurer

Trust Funds, Trustees Report (MS-9)

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	ADDITIONS/ NEW FUNDS CREATED	PRINCIPAL CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR
	COMMON TRUST FUND																	
	HIGH SCHOOL FUNDS																	
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	5.34%	31,315.88		305.57		31,621.45	(339.56)	5.34%	1,379.21	(1,233.60)	(124.18)	(318.13)	31,303.32	43,192.51	49,256.28
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.66%	3,878.87		37.85		3,916.72	(42.07)	0.66%	170.83	(152.80)	(15.38)	(39.42)	3,877.30	5,349.94	6,101.02
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	1,822.56		17.78		1,840.35	(19.77)	0.31%	80.27	(71.79)	(7.23)	(18.53)	1,821.82	2,513.78	2,866.69
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	1,822.56		17.78		1,840.35	(19.77)	0.31%	80.27	(71.79)	(7.23)	(18.53)	1,821.82	2,513.78	2,866.69
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	14.36%	84,253.14		822.13		85,075.27	(913.60)	14.36%	3,710.67	(3,318.89)	(334.10)	(855.92)	84,219.35	116,206.37	132,520.52
1922	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	0.28%	1,640.65		16.01		1,656.66	(17.82)	0.28%	72.26	(64.63)	(6.51)	(16.70)	1,639.97	2,262.88	2,580.56
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.68%	9,838.74		96.00		9,934.74	(106.67)	1.68%	433.32	(387.57)	(39.01)	(99.94)	9,834.80	13,570.10	15,475.20
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.12%	6,562.62		64.04		6,626.66	(71.15)	1.12%	289.03	(258.52)	(26.02)	(66.66)	6,560.00	9,051.52	10,322.25
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.12%	6,560.72		64.02		6,624.74	(71.12)	1.12%	288.95	(258.44)	(26.02)	(66.63)	6,558.11	9,048.89	10,319.26
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.24%	1,415.68		13.81		1,429.49	(15.32)	0.24%	62.35	(55.77)	(5.61)	(14.35)	1,415.14	1,952.58	2,226.70
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.40%	25,830.39		252.05		26,082.44	(337.87)	4.40%	1,137.62	(1,017.52)	(102.43)	(320.19)	25,762.24	35,626.64	40,628.24
1988	JANE BALLARD MEMORIAL ARTIST PROGRAM	ARTIST PROGRAM	COMMON TR	10.05%	58,927.00		575.00		59,502.00	12,452.80	10.05%	2,595.26	0.00	(233.67)	14,814.39	74,316.39	81,275.22	92,685.41
	TOTAL HIGH SCHOOL FUNDS				233,868.82	0.00	2,282.05	0.00	236,150.87	10,498.06		10,300.03	(6,891.32)	(927.38)	12,979.39	249,130.26	322,564.21	367,848.82
	SCHOOL SYSTEM FUNDS																	
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.43%	2,505.10		24.44		2,529.54	(27.14)	0.43%	110.33	(98.67)	(9.93)	(25.42)	2,504.12	3,455.16	3,940.23
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.43%	2,505.10		24.44		2,529.54	(27.16)	0.43%	110.33	(98.69)	(9.93)	(25.46)	2,504.08	3,455.16	3,940.23
	TOTAL SCHOOL STEM FUNDS				5,010.19	0.00	48.89	0.00	5,059.08	(54.31)		220.66	(197.36)	(19.87)	(50.88)	5,008.21	6,910.32	7,880.46
	LIBRARY FUNDS																	
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.16%	911.19		8.89		920.08	(9.87)	0.16%	40.13	(35.89)	(3.61)	(9.25)	910.84	1,256.76	1,433.20
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.84%	16,640.32		162.37		16,802.70	(180.44)	2.84%	732.87	(655.50)	(65.99)	(169.05)	16,633.64	22,951.21	26,173.32
1918	CHARLES M STRAITON	HOLLIS LIBRARY	COMMON TR	0.06%	328.20		3.20		331.40	(3.57)	0.06%	14.45	(12.93)	(1.30)	(3.35)	328.05	452.67	516.22
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.20%	1,186.92		11.58		1,198.50	(12.86)	0.20%	52.27	(46.76)	(4.71)	(12.05)	1,186.45	1,637.07	1,866.89
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	525.02		5.12		530.14	(5.72)	0.09%	23.12	(20.68)	(2.08)	(5.36)	524.78	724.13	825.79
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	0.28%	1,640.71		16.01		1,656.72	(17.82)	0.28%	72.26	(64.63)	(6.51)	(16.70)	1,640.02	2,262.95	2,580.65
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.28%	1,640.71		16.01		1,656.72	(17.82)	0.28%	72.26	(64.63)	(6.51)	(16.70)	1,640.02	2,262.95	2,580.65
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.68%	9,838.75		96.00		9,934.75	(106.68)	1.68%	433.32	(387.57)	(39.01)	(99.95)	9,834.80	13,570.12	15,475.22
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	0.28%	1,640.69		16.01		1,656.70	(17.82)	0.28%	72.26	(64.63)	(6.51)	(16.70)	1,640.00	2,262.93	2,580.62
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR	0.17%	984.46		9.61		994.06	(10.68)	0.17%	43.36	(38.78)	(3.90)	(10.01)	984.06	1,357.82	1,548.44
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.56%	3,281.35		32.02		3,313.37	(35.58)	0.56%	144.52	(129.26)	(13.01)	(33.33)	3,280.04	4,525.82	5,161.19
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.12%	6,560.75		64.02		6,624.77	(71.14)	1.12%	288.95	(258.44)	(26.02)	(66.65)	6,558.12	9,048.93	10,319.31

Trust Funds, Trustees Report (MS-9) - cont'd

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	ADDITIONS/ NEW FUNDS CREATED	PRINCIPAL CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.28%	1,632.37		15.93		1,648.29	(17.72)	71.89	(64.30)	(6.47)	(16.60)	1,631.69	2,251.45	2,567.52
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.24%	1,415.67		13.81		1,429.48	(15.32)	62.35	(55.77)	(5.61)	(14.35)	1,415.13	1,952.56	2,226.68
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.11%	663.74		6.48		670.22	(7.17)	29.23	(26.15)	(2.63)	(6.72)	663.50	915.47	1,043.99
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.44%	2,579.76		25.17		2,604.94	(27.97)	113.62	(101.62)	(10.23)	(26.20)	2,578.73	3,558.15	4,057.67
1987	N & P CONIARIS	HOLLIS LIBRARY	COMMON TR	2.05%	12,050.50		117.59		12,168.09	(130.65)	530.73	(474.70)	(47.78)	(122.40)	12,045.69	16,620.68	18,954.05
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	11.11%	65,194.99		636.16		65,831.15	(706.99)	2,871.31	(2,568.17)	(258.52)	(662.37)	65,168.78	89,930.37	102,544.24
	TOTAL LIBRARY FUNDS				128,716.10	0.00	1,255.99	0.00	129,972.09	(1,395.83)	5,668.90	(5,070.41)	(510.41)	(1,307.74)	128,664.35	177,532.04	202,455.65
	CEMETERY FUNDS																
VARIOUS	COMMON CEMETERY FUNDS	CEMETERY FDS	COMMON TR	30.08%	176,446.42		1,721.73		178,168.15	27,879.53	7,771.04	0.00	(699.68)	34,950.89	213,119.05	243,364.20	277,529.98
2010	MAINTENANCE	CEMETERY FDS EAST	COMMON TR	1.33%	7,823.28	3,750.00	76.34		11,649.62	(373.00)	344.55	0.00	(31.02)	(59.47)	11,590.15	10,790.28	18,146.44
1973	VIOLA BROCKLEBANK	CEMETERY	COMMON TR	0.88%	5,139.60		50.15		5,189.75	827.09	226.36	0.00	(20.38)	1,033.06	6,222.82	7,088.81	8,084.00
	TOTAL CEMETERY FUNDS				189,409.30	3,750.00	1,848.22	0.00	195,007.52	28,333.62	8,341.95	0.00	(751.08)	35,024.49	230,932.01	261,243.29	303,760.42
	PUBLIC WELFARE FUNDS																
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.31%	1,835.71		17.91		1,853.62	(19.91)	80.85	(72.31)	(7.28)	(18.65)	1,834.96	2,531.90	2,887.35
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.06%	328.20		3.20		331.40	(3.58)	14.45	(12.93)	(1.30)	(3.35)	328.05	452.67	516.22
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.56%	3,280.91		32.01		3,312.92	(35.57)	144.50	(129.25)	(13.01)	(33.33)	3,279.59	4,525.20	5,160.49
	TOTAL PUBLIC WELFARE FUNDS				5,444.81	0.00	53.13	0.00	5,497.94	(59.06)	239.80	(214.49)	(21.59)	(55.34)	5,442.60	7,509.77	8,564.06
	NICHOLS FIELD HORSE RING																
1984	CHARLES & DOROTHY DOW	RECREATION	COMMON TR	0.42%	2,487.04		24.27		2,511.31	(26.63)	109.53	(112.15)	(9.86)	(39.10)	2,472.20	3,430.25	3,911.82
1998	FUND	AMBULANCE	COMMON TR	3.69%	21,640.35		211.16		21,851.51	(395.15)	953.08	(852.46)	(85.81)	(380.34)	21,471.17	29,847.51	34,037.78
	HOLLIS AMBULANCE FUND																
	TOTAL COMMON TRUST FUND			100.00%	586,576.61	3,750.00	5,723.71	0.00	596,050.32	36,900.71	25,833.96	(13,338.19)	(2,326.00)	47,070.48	643,120.80	809,037.39	928,459.01
1989	CHARLES J. NICHOLS FUND		INDIVIDUAL	100.00%	207,503.22	0.00	5,281.98		212,785.20	12,661.44	8,347.64	(4,592.63)	(640.71)	15,775.74	228,560.94	225,193.37	248,095.22
	TOTAL ALL FUNDS				794,079.83	3,750.00	11,005.69	0.00	808,835.52	49,562.15	34,181.60	(17,930.82)	(2,966.71)	62,846.22	871,681.74	1,034,230.76	1,176,554.23

Trust Funds, Trustees Report (MS-10)

HOW INVESTED		***PRINCIPAL***										INCOME				GRAND TOTAL			
DESCRIPTION OF INVESTMENT		ADDITIONS										INCOME				GRAND TOTAL			
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
	GENERAL FUND																		
0.00	Hewlett Packard 1.250% 9/13/12	19,961.44			20,000.00	38.56	(0.00)	0.00	250.00	(250.00)	0.00	0.00	0.00	(0.00)	0.00	(0.00)	19,999.80	0.20	0.00
0.00	Federal National Mortgage Association 4.375% 3/15/13	18,855.80			20,000.00	1,144.20	0.00	0.00	437.50	(437.50)	0.00	0.00	0.00		0.00	0.00	20,172.40	(172.40)	0.00
20,000.00	Federal National Mortgage Association 5.00% 4/15/15	19,413.32					19,413.32	0.00	1,000.00	(1,000.00)	0.00	0.00	0.00		0.00	19,413.32	22,123.20	(911.20)	21,212.00
20,000.00	Federal National Mortgage Association 5.00% 3/15/16	19,326.52					19,326.52	0.00	1,000.00	(1,000.00)	0.00	0.00	0.00		0.00	19,326.52	22,887.00	(905.60)	21,981.40
20,000.00	JP Morgan Chase & Co. 1.100% 10/15/15	19,991.40					19,991.40	0.00	218.17	(218.17)	0.00	0.00	0.00		0.00	19,991.40	19,999.40	76.80	20,076.20
20,000.00	JP Morgan Chase & Co. 6%	19,972.20					19,972.20	0.00	1,200.00	(1,200.00)	0.00	0.00	0.00		0.00	19,972.20	23,943.80	(914.20)	23,029.60
20,000.00	Wells Fargo & Co. 5% 11/15/14	19,269.40					19,269.40	0.00	1,000.00	(1,000.00)	0.00	0.00	0.00		0.00	19,269.40	21,455.80	(700.60)	20,755.20
270.00	AT&T Inc.	6,949.61					6,949.61	0.00	486.00	(486.00)	0.00	0.00	0.00		0.00	6,949.61	9,101.70	391.50	9,493.20
300.00	Chevron Corp	25,000.44					25,000.44	0.00	1,170.00	(1,170.00)	0.00	0.00	0.00		0.00	25,000.44	32,442.00	5,031.00	37,473.00
300.00	Exxon Mobil Corp	964.06					964.06	0.00	738.00	(738.00)	0.00	0.00	0.00		0.00	964.06	25,965.00	4,395.00	30,360.00
400.00	Firstenergy Corp	12,346.33					12,346.33	0.00	880.00	(880.00)	0.00	0.00	0.00		0.00	12,346.33	16,704.00	(3,512.00)	13,192.00
1,200.00	General Electric Co.	7,125.00					7,125.00	0.00	912.00	(912.00)	0.00	0.00	0.00		0.00	7,125.00	25,188.00	8,448.00	33,636.00
250.00	Home Depot Inc.	8,657.48					8,657.48	0.00	390.00	(390.00)	0.00	0.00	0.00		0.00	8,657.48	15,462.50	5,122.50	20,585.00
230.00	Johnson & Johnson	13,885.10					13,885.10	0.00	595.70	(595.70)	0.00	0.00	0.00		0.00	13,885.10	16,123.00	4,942.70	21,065.70
326.00	Lockheed Martin Corp.	4,237.50					4,237.50	0.00	1,558.28	(1,558.28)	0.00	0.00	0.00		0.00	4,237.50	30,086.54	18,376.62	48,463.16
650.00	Nextera Energy Inc. Com	29,794.38					29,794.38	0.00	1,716.00	(1,716.00)	0.00	0.00	0.00		0.00	29,794.38	44,973.50	10,679.50	55,653.00
240.00	Procter & Gamble Co.	13,756.78					13,756.78	0.00	567.96	(567.96)	0.00	0.00	0.00		0.00	13,756.78	16,293.60	3,244.80	19,538.40
240.00	Verizon Communications	6,529.47					6,529.47	0.00	498.00	(498.00)	0.00	0.00	0.00		0.00	6,529.47	10,384.80	1,408.80	11,793.60
800.00	Wells Fargo & Co.	28,977.04					28,977.04	0.00	920.00	(920.00)	0.00	0.00	0.00		0.00	28,977.04	27,344.00	8,976.00	36,320.00
	American Cap World Growth & Inc. F (#433)	41,461.55		938.34			42,399.89	0.00	938.34	(938.34)	0.00	0.00	0.00		0.00	42,399.89	34,464.96	8,559.37	43,024.33
1,293.08	American Capital World Bd Fd Cl C	22,906.47		387.99			23,294.46	0.00	387.99	(387.99)	0.00	0.00	0.00		0.00	23,294.46	26,643.84	(989.11)	25,654.73
486.64	American Funds New World Cl C	18,664.13		361.95			19,026.08	0.00	67.09	(67.09)	0.00	0.00	0.00		0.00	19,026.08	25,442.43	2,320.21	27,762.64
4,121.55	Loomis Sayles Invst Grade Bd Y #1456	48,328.45		3,492.16			51,820.61	0.00	2,233.06	(2,233.06)	0.00	0.00	0.00		0.00	51,820.61	48,388.78	657.64	49,046.42
844.66	Oppenheimer Developing Mkts. Cl Y	19,012.64		286.83			19,299.47	0.00	136.84	(136.84)	0.00	0.00	0.00		0.00	19,299.47	29,191.91	2,533.56	31,725.47
5,982.09	Oppenheimer Senior Floating Rate Class C	28,828.59	20,000.00	1,243.54			50,072.13	0.00	1,243.54	(1,243.54)	0.00	0.00	0.00		0.00	50,072.13	28,763.55	1,725.27	50,488.82
2,588.16	PIMCO Fds Total Return Inst #35	25,862.66		883.70			26,746.36	0.00	700.08	(700.08)	0.00	0.00	0.00		0.00	26,746.36	28,185.20	(517.73)	27,667.47
1,922.51	Templeton Global Bond Advisor #616	0.00	25,000.00	742.15			25,742.15	0.00	736.23	(736.23)	0.00	0.00	0.00		0.00	25,742.15	0.00	165.62	25,165.62
3,096.87	Vanguard Admiral Inter Term Fd #571	26,112.53		1,571.23			27,683.76	0.00	982.52	(982.52)	0.00	0.00	0.00		0.00	27,683.76	30,335.12	(388.35)	29,946.77
1,922.97	Vanguard Index TR Mid Cap Stock #859	24,389.76		588.15			24,977.91	0.00	588.15	(588.15)	0.00	0.00	0.00		0.00	24,977.91	42,762.50	14,964.91	57,727.41

Trust Funds, Trustees Report (MS-10) - cont'd

HOW INVESTED		***PRINCIPAL***										INCOME				GRAND TOTAL			
DESCRIPTION OF INVESTMENT		ADDITIONS																	
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR					PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
337.78 #40	Vanguard Index TR 500 Portfolio	40,446.79		984.32			41,431.11	0.00	984.32	(984.32)	0.00					41,431.11	43,536.02	14,008.01	57,544.03
812.23 #521	Vanguard Wellington Admiral	26,221.77		3,356.79			29,578.56	0.00	1,298.04	(1,298.04)	0.00					29,578.56	44,444.27	8,781.29	53,225.56
	Cash and Cash Equivalents	2,718.87	(1,250.00)				1,468.87	3,509.88	0.15	(126.58)	3,383.45					4,852.32	6,228.75	0.00	4,852.32
	TOTAL GENERAL FUND	619,967.48	43,750.00	14,837.15	40,000.00	1,182.76	639,737.39	3,509.88	25,833.96	(25,960.39)	3,383.45					643,120.84	809,037.37	115,798.11	928,459.05
	NICHOLS FUND																		
25,000.00	AT&T Inc. 5.8% 2/15/19	25,675.00					25,675.00	0.00	1,450.00	(1,450.00)	0.00					25,675.00	30,675.75	(2,016.75)	28,659.00
0.00	Federal National Mortgage Association 4.375% 3/15/13	18,855.80			20,000.00	1,144.20	0.00	0.00	437.50	(437.50)	0.00					0.00	20,172.40	(172.40)	0.00
20,000.00	Federal National Mortgage Association 5.00% 4/15/15	19,413.32					19,413.32	0.00	1,000.00	(1,000.00)	0.00					19,413.32	22,123.20	(911.20)	21,212.00
20,000.00	University Texas BAB 3.987%	20,000.00					20,000.00	0.00	797.40	(797.40)	0.00					20,000.00	22,264.60	(1,219.00)	21,045.60
20,000.00	Wells Fargo & Co 5% 11/15/14	19,269.40					19,269.40	0.00	1,000.00	(1,000.00)	0.00					19,269.40	21,455.80	(700.60)	20,755.20
	American Funds Fundamental Invs																		
468.18 F-1	American Funds New Economy F-I	0.00	20,000.00	645.67			20,645.67	0.00	227.01	(227.01)	0.00					20,645.67	0.00	4,321.85	24,321.85
679.18	American New Perspective Fd Fd F (#407)	0.00	20,000.00	1,625.14			21,625.14	0.00	103.82	(103.82)	0.00					21,625.14	0.00	5,985.43	25,985.43
641.39	Loomis Sayles Invt Grade Bd Y	0.00	20,000.00	1,234.54			21,234.54	0.00	169.17	(169.17)	0.00					21,234.54	0.00	3,975.20	23,975.20
1,779.76 #1456	Oppenheimer Senior Floating Rate Class C	20,869.11		1,507.98			22,377.09	0.00	964.28	(964.28)	0.00					22,377.09	20,895.17	283.99	21,179.16
3,288.92 #616	Templeton Global Bond Advisor	26,244.84		1,133.05			27,377.89	0.00	1,133.05	(1,133.05)	0.00					27,377.89	26,208.11	1,550.37	27,758.48
6.08	Vanguard Admiral Inter Term Fd	0.00		82.21			82.21	0.00	82.19	(82.19)	0.00					82.21	0.00	79.61	79.61
3,096.87 #571	Cash and Cash Equivalents	26,112.50		1,571.22			27,683.72	0.00	982.51	(982.51)	0.00					27,683.72	30,335.09	(388.36)	29,946.73
	TOTAL NICHOLS FUND	217,439.97	20,000.00	7,799.81	20,000.00	1,144.20	226,383.98	2,724.69	8,347.64	(8,895.37)	2,176.96					228,560.94	237,854.81	10,788.14	248,095.22
	GRAND TOTAL ALL FUNDS	837,407.45	63,750.00	22,636.96	60,000.00	2,326.96	866,121.37	6,234.57	34,181.60	(34,855.76)	5,560.41					871,681.78	1,046,892.18	126,586.25	1,176,554.27

Trust Funds, Capital Reserve Account

Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL					INCOME				Principal & Income Year End
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year		
									%	Amount			
1994	Flint Pond Restoration	Capital Reserves	NHPDIP	42,934.24	0.00		0.00	42,934.24	4,672.58	16.81		4,689.39	47,623.63
2002	Compensated Absences Payable Fund	"	"	40,653.79	20,000.00		(32,392.42)	28,261.37	60.66	15.06		75.72	28,337.09
2005	Employee Health Care Expense Expendable Trust	"	"	(1.93)	0.00		0.00	(1.93)	1.94	0.00		1.94	0.01
2008	Emergency Municipal Building and facilities Maintenance Expendable Trust	"	"	59,653.41	90,000.00		(51,979.60)	97,673.81	40.24	25.81		66.05	97,739.86
2009	Municipal Transportation	"	"	2,013.32	13,817.83		(5,400.00)	10,431.15	0.93	1.75		2.68	10,433.83
2008	SAU#41 Buildings Expendable Trust	"	"	52,741.00	0.00		(45,614.23)	7,126.77	289.62	6.78		296.40	7,423.17
2008	SAU#41 School Buildings Expendable Trust	"	"	448,958.17	0.00		(258,930.00)	190,028.17	192.96	73.61		266.57	190,294.74
2013	SAU#41 Athletic Programs	"	"	0.00	99,151.00		(67,218.60)	31,932.40	0.00	12.50		12.50	31,944.90
				646,952.00	222,968.83	0.00	(461,534.85)	408,385.98	5,258.93	152.32	0.00	5,411.25	413,797.23

Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2013 and 2012

REVENUES	2013	2012
Trust Income	\$3,183	\$2,275
Bank Interest Income	\$0	\$1
Total Revenues	\$3,183	\$2,276
 EXPENDITURES		
Bank Fees	\$0	\$0
Airfare to Lithuania	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$3,000	\$3,000
Miscellaneous	\$0	\$0
Total Expenditures	\$3,000	\$3,000
 Excess (deficiency) of Revenues over (under) Expenditures	 \$183	 (\$724)
 Fund Balance, January 1	 \$2,818	 \$3,542
Fund Balance, December 31	\$3,001	\$2,818

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assess-

ments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2012, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Malanson, Heath + Company P.C.
Nashua, New Hampshire
September 12, 2013

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2012.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the government's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories; governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available

at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. During 2011, the Town switched from being self-insured to a premium based health plan. The remaining balance in the internal service fund was transferred to the general fund in 2012.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets exceeded liabilities by \$32,241,403 (i.e., net position), a change of \$996,439 in comparison to the prior year.

- As of the close of the current year, governmental funds reported combined ending fund balances of \$3,583,604, a change of \$1,147,313 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$1,648,397, a change of \$617,619 in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current year was \$8,115,000, a change of \$(650,000) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

NET POSITION

	Governmental Activities	
	<u>2012</u>	<u>2011</u>
Current assets	\$ 11,288,246	\$ 10,138,972
Noncurrent assets	<u>37,789,202</u>	<u>38,417,693</u>
Total assets	<u>49,077,448</u>	<u>48,556,665</u>
Current liabilities	8,432,210	8,313,214
Noncurrent liabilities	<u>8,403,835</u>	<u>8,998,487</u>
Total liabilities	<u>16,836,045</u>	<u>17,311,701</u>
Net position:		
Net investment in capital assets	28,966,350	28,938,539
Restricted	1,295,362	1,196,131
Unrestricted	<u>1,979,691</u>	<u>1,110,294</u>
Total net position	<u>\$ 32,241,403</u>	<u>\$ 31,244,964</u>

CHANGES IN NET POSITION

	Governmental Activities	
	<u>2012</u>	<u>2011</u>
Revenues:		
Program revenues:		
Charges for services	\$ 587,225	\$ 606,770
Operating grants and contributions	126,968	152,987
Capital grants and contributions	439,779	487,752
General revenues:		
Property taxes	7,071,611	6,473,145
Licenses and permits	1,653,480	1,586,084
Penalties, interest, and other taxes	232,591	165,753
Grants and contributions not restricted to specific programs	352,643	449,815
Investment income	81,702	35,745
Miscellaneous	13,435	20,892
Permanent fund contributions	<u>2,475</u>	<u>5,325</u>
Total revenues	10,561,909	9,984,268
Expenses:		
General government	3,256,728	3,262,376
Public safety	3,143,352	3,096,846
Highways and streets	1,874,569	1,725,596
Sanitation	412,809	401,385
Health	38,793	43,133
Welfare	824	4,936
Culture and recreation	496,684	495,533
Conservation	2,433	13,294
Interest	<u>339,278</u>	<u>364,536</u>
Total expenses	<u>9,565,470</u>	<u>9,407,635</u>
Change in net position	996,439	576,633
Net position - beginning of year	<u>31,244,964</u>	<u>30,668,331</u>
Net position - end of year	<u><u>\$ 32,241,403</u></u>	<u><u>\$ 31,244,964</u></u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent year, total net position were \$32,241,403, a change of \$996,439 from the prior year.

The largest portion of net position \$28,966,350 reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$1,295,362 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$1,979,691 may be used to meet the Town's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$996,439. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 1,048,082
Nonmajor governmental funds revenues and transfers in in excess of expenditures and transfers out	99,231
Internal service fund operations	(1,593)
Depreciation expense in excess of principal debt service	(380,513)
Capital asset additions, net of disposals	405,309
Other	<u>(174,077)</u>
Total	<u>\$ 996,439</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$3,583,604, a change of \$1,147,313 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 1,048,082
Nonmajor governmental funds revenues and transfers in in excess of expenditures and transfers out	<u>99,231</u>
Total	<u>\$ 1,147,313</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$1,648,397 while total fund balance was \$2,288,242. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/12</u>	<u>12/31/11</u>	<u>Change</u>	% of Total General Fund Expenditures
Unassigned fund balance	\$ 1,648,397	\$ 1,030,778	\$ 617,619	18.0%
Total fund balance	\$ 2,288,242	\$ 1,240,160	\$ 1,048,082	25.0%

The fund balance of the general fund changed by \$1,048,082 during the current year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 264,583
Expenditures in excess of budget	279,972
Change in encumbrances	174,955
Change in reserve fund	39,084
Other GAAP adjustments	<u>289,488</u>
Total	<u>\$ 1,048,082</u>

Included in the total general fund balance is the Town's reserve account with the following balances:

	<u>12/31/12</u>	<u>12/31/11</u>	<u>Change</u>
Reserve fund	\$ <u>149,122</u>	\$ <u>110,038</u>	\$ <u>39,084</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no changes to the original budget during 2012.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$37,637,957 (net of accumulated depreciation), a change of \$(625,204) from the prior year. This investment in capital assets includes land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress.

Addition information on capital assets can be found in the notes to financial statement.

Long-term debt. At the end of the current year, total bonded debt outstanding was \$8,115,000, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the notes to financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2012

	Governmental Activities
ASSETS	
Current:	
Cash and short-term investments	\$ 9,783,684
Investments	776,387
Receivables, net of allowance for uncollectibles:	
Property taxes	654,446
Departmental and other	4,730
Intergovernmental	43,992
Due from fiduciary funds	2,769
Other assets	22,238
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	151,245
Capital assets:	
Land and construction in progress	22,651,794
Other capital assets, net of accumulated depreciation	<u>14,986,163</u>
TOTAL ASSETS	49,077,448
LIABILITIES	
Current:	
Accounts payable	196,789
Accrued expenses	169,503
Due to school districts	6,808,788
Other liabilities	229,959
Accrued interest payable	118,652
Current portion of long-term liabilities:	
Bonds payable	650,000
Compensated absences	18,438
Capital leases	240,081
Noncurrent:	
Bonds payable, net of current portion	7,465,000
Compensated absences, net of current portion	165,939
Capital leases, net of current portion	316,526
Net OPEB obligation	<u>456,370</u>
TOTAL LIABILITIES	16,836,045
NET POSITION	
Net investment in capital assets	28,966,350
Restricted for:	
Grants and other statutory restrictions	1,034,119
Permanent funds:	
Nonexpendable	250,453
Expendable	10,790
Unrestricted	<u>1,979,691</u>
TOTAL NET POSITION	<u>\$ 32,241,403</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2012

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expenses) Revenues and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
Governmental Activities:					<u>Governmental Activities</u>
General government	\$ 3,256,728	\$ 66,592	\$ 117,721	\$ -	\$ (3,072,415)
Public safety	3,143,352	359,788	-	-	(2,783,564)
Highways and streets	1,874,569	9,467	-	439,779	(1,425,323)
Sanitation	412,809	62,645	-	-	(350,164)
Health	38,793	1,075	-	-	(37,718)
Welfare	824	1,129	-	-	305
Culture and recreation	496,684	86,529	9,247	-	(400,908)
Conservation	2,433	-	-	-	(2,433)
Interest	339,278	-	-	-	(339,278)
Total	<u>\$ 9,565,470</u>	<u>\$ 587,225</u>	<u>\$ 126,968</u>	<u>\$ 439,779</u>	(8,411,498)
General Revenues and Contributions:					
					7,071,611
					1,653,480
					232,591
					352,643
					81,702
					13,435
					<u>2,475</u>
Total general revenues and contributions					<u>9,407,937</u>
Change in Net Position					996,439
Net Position:					
Beginning of year					<u>31,244,964</u>
End of year					<u>\$ 32,241,403</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2012

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and short-term investments	\$ 9,274,960	\$ 508,724	\$ 9,783,684
Investments	-	776,387	776,387
Receivables:			
Property taxes	932,691	-	932,691
Departmental and other	4,730	-	4,730
Intergovernmental	43,992	-	43,992
Due from other funds	4,532	11,801	16,333
Other assets	<u>22,238</u>	<u>-</u>	<u>22,238</u>
TOTAL ASSETS	\$ <u>10,283,143</u>	\$ <u>1,296,912</u>	\$ <u>11,580,055</u>
LIABILITIES			
Liabilities:			
Accounts payable	\$ 196,789	\$ -	\$ 196,789
Accrued expenses	169,503	-	169,503
Due to school districts	6,808,788	-	6,808,788
Due to other funds	12,014	1,550	13,564
Other liabilities	<u>229,959</u>	<u>-</u>	<u>229,959</u>
TOTAL LIABILITIES	7,417,053	1,550	7,418,603
DEFERRED INFLOWS OF RESOURCES	577,848	-	577,848
FUND BALANCES			
Nonspendable	22,238	613,758	635,996
Restricted	-	681,604	681,604
Committed	149,122	-	149,122
Assigned	468,485	-	468,485
Unassigned	<u>1,648,397</u>	<u>-</u>	<u>1,648,397</u>
TOTAL FUND BALANCES	<u>2,288,242</u>	<u>1,295,362</u>	<u>3,583,604</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	\$ <u>10,283,143</u>	\$ <u>1,296,912</u>	\$ <u>11,580,055</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET POSITION

DECEMBER 31, 2012

Total governmental fund balances	\$ 3,583,604
<ul style="list-style-type: none">• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	37,637,957
<ul style="list-style-type: none">• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	450,848
<ul style="list-style-type: none">• In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(118,652)
<ul style="list-style-type: none">• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:	
Bonds payable	(8,115,000)
Compensated absences	(184,377)
Capital leases	(556,607)
Net OPEB obligation	<u>(456,370)</u>
Net position of governmental activities	\$ <u>32,241,403</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

	General	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Property taxes	\$ 7,184,422	\$ -	\$ 7,184,422
Licenses and permits	1,653,480	-	1,653,480
Penalties, interest and other taxes	179,458	53,133	232,591
Charges for services	310,341	276,884	587,225
Intergovernmental	792,422	126,968	919,390
Investment income	8,132	73,570	81,702
Contributions	-	2,475	2,475
Miscellaneous	56,145	4,891	61,036
Total Revenues	10,184,400	537,921	10,722,321
Expenditures:			
Current:			
General government	2,938,062	4,118	2,942,180
Public safety	2,820,561	175,494	2,996,055
Highways and streets	1,587,082	-	1,587,082
Sanitation	412,809	-	412,809
Health	38,793	-	38,793
Welfare	806	18	824
Culture and recreation	45,985	382,270	428,255
Conservation	-	25,799	25,799
Debt service:			
Principal	650,000	-	650,000
Interest	348,382	-	348,382
Capital outlay	313,255	117,720	430,975
Total Expenditures	9,155,735	705,419	9,861,154
Excess (deficiency) of revenues over expenditures	1,028,665	(167,498)	861,167
Other Financing Sources (Uses):			
Proceeds of capital lease	284,553	-	284,553
Transfers in	21,341	286,477	307,818
Transfers out	(286,477)	(19,748)	(306,225)
Total Other Financing Sources (Uses)	19,417	266,729	286,146
Change in fund balance	1,048,082	99,231	1,147,313
Fund Equity, at Beginning of Year	1,240,160	1,196,131	2,436,291
Fund Equity, at End of Year	\$ 2,288,242	\$ 1,295,362	\$ 3,583,604

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2012

Net changes in fund balances - total governmental funds	\$ 1,147,313
<ul style="list-style-type: none"> Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: 	
Capital purchases	452,910
Depreciation	(1,030,513)
Loss on disposal	(47,601)
<ul style="list-style-type: none"> Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements. 	(112,811)
<ul style="list-style-type: none"> The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: 	
Repayments of debt	650,000
Proceeds of capital lease	(284,553)
Repayment of capital leases	287,569
<ul style="list-style-type: none"> In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 	9,104
<ul style="list-style-type: none"> Some expenses reported in the Statement of Activities, such as compensated absences and net OPEB obligation, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. 	
Compensated absences	10,263
Net OPEB obligation	(83,649)
<ul style="list-style-type: none"> Internal service fund operating results 	<u>(1,593)</u>
Change in net position of governmental activities	\$ <u>996,439</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2012

	Budgeted Amounts				Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget	Actual Amounts		
Revenues and Other Sources:					
Property taxes	\$ 6,894,934	\$ 6,894,934	\$ 6,894,934	\$	\$ -
Licenses and permits	1,535,025	1,535,025	1,653,480		118,455
Penalties, interest and other taxes	91,000	91,000	179,458		88,458
Charges for services	285,805	285,805	310,341		24,536
Intergovernmental	775,851	775,851	792,422		16,571
Investment income	6,500	6,500	7,977		1,477
Miscellaneous	12,200	12,200	56,145		43,945
Transfers in	50,200	50,200	21,341		(28,859)
Total Revenues and Other Sources	9,651,515	9,651,515	9,916,098		264,583
Expenditures and Other Uses:					
Current:					
General government	3,129,825	3,129,825	2,971,522		158,303
Public safety	2,730,399	2,730,399	2,682,553		47,846
Highways and streets	1,509,181	1,509,181	1,494,971		14,210
Sanitation	426,805	426,805	412,809		13,996
Health	44,153	44,153	38,793		5,360
Welfare	8,900	8,900	806		8,094
Culture and recreation	38,371	38,371	51,120		(12,749)
Conservation	1	1	-		1
Debt service:					
Principal	650,000	650,000	650,000		-
Interest	349,939	349,939	348,382		1,557
Capital outlay	317,464	317,464	313,776		3,688
Transfers out	446,477	446,477	406,811		39,666
Total Expenditures and Other Uses	9,651,515	9,651,515	9,371,543		279,972
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 544,555	\$	\$ 544,555

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED DECEMBER 31, 2012

	Governmental <u>Activities</u> Internal Service <u>Fund</u>
Transfers:	
Transfers out	\$ <u>(1,593)</u>
Change in Net Position	(1,593)
Net Position at Beginning of Year	<u>1,593</u>
Net Position at End of Year	\$ <u><u>-</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2012

	Governmental <u>Activities</u> Internal Service <u>Fund</u>
<u>Cash Flows From Noncapital Financing Activities:</u>	
Transfers to other funds	\$ <u>(1,593)</u>
Net Cash Used In Noncapital Financing Activities	<u>(1,593)</u>
Net Change in Cash and Short-Term Investments	(1,593)
Cash and Short-Term Investments, Beginning of Year	<u>1,593</u>
Cash and Short-Term Investments, End of Year	\$ <u><u>-</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2012

	Agency Funds
ASSETS	
Cash and short-term investments	\$ 502,182
Investments	<u>329,475</u>
Total Assets	<u>\$ 831,657</u>
LIABILITIES	
Other liabilities	\$ 828,888
Due to other funds	<u>2,769</u>
Total Liabilities	<u>\$ 831,657</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In 2012, it was determined that no entities met the required GASB 39 criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental funds:

- The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Internal Service Fund* reported in the accompanying financial statements, accounts for the self-insured employee health program. In 2012 the remaining balance was closed to the general fund.

The *Agency Fund* is used to account for money held by the Town on behalf of others (e.g., school capital reserve funds).

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the Statement of Cash Flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments consist of corporate bonds and equities, mutual funds, and federal agency securities. Investments are carried at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress, are reported in the governmental activities column in the government-wide

financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Machinery, equipment, and furnishings	5
Infrastructure	50

H. Compensated Absences

It is the Town's policy to permit employees to accumulate earned time-off benefits. All vested earned time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific

future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., tax deeded property or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets and liabilities. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Fund Balance Policy

The Town's fund balance policy describes the appropriate level of unassigned fund balance reserve to be consistent with the NH Department of Revenue Administration (DRA) and the Government Finance Officer Association (GFOA) guidelines:

1. DRA – Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations. Unassigned fund balance is reported on the budgetary basis for tax rate setting purposes (see Note 16). At December 31, 2012, unassigned fund balance was 8% of general fund operating expenditures (including Town, School, and County appropriations).
2. GFOA – Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations. At December 31, 2012, unassigned fund balance was 6% of general fund operating expenditures (including Town, School, and County appropriations).

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's Office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 10,184,400	\$ 9,155,735
Other financing sources/uses (GAAP basis)	<u>305,894</u>	<u>286,477</u>
Subtotal (GAAP Basis)	10,490,294	9,442,212
Adjust tax revenue to accrual basis	(289,488)	-
Reverse 2011 appropriation carryforwards expended in 2012	-	(8,530)
Add 2012 appropriation carryforwards to expenditures	-	183,485
Reverse reserve fund activity	(155)	38,929
To reverse capital lease proceeds	<u>(284,553)</u>	<u>(284,553)</u>
Budgetary Basis	<u>\$ 9,916,098</u>	<u>\$ 9,371,543</u>

3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus." The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2012, the bank balance is categorized as follows:

Collateralized	\$ 9,165,657
Insured by FDIC	350,902
NHPDIP	<u>652,211</u>
Total Bank Balance	<u>\$ 10,168,770</u>

4. **Investments**

A. **Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year-end for each category of investments of the Town:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year-end</u>		
				<u>Aaa</u>	<u>A - A3</u>	<u>Baa - Baa3</u>
Corporate bonds	\$ 137,530	N/A	\$ -	\$ -	\$ 117,530	\$ 20,000
Corporate equities	270,069	N/A	270,069	-	-	-
Mutual funds	568,520	N/A	568,520	-	-	-
Federal agency securities	<u>129,743</u>		<u>-</u>	<u>129,743</u>	<u>-</u>	<u>-</u>
Total investments	<u>\$ 1,105,862</u>		<u>\$ 838,589</u>	<u>\$ 129,743</u>	<u>\$ 117,530</u>	<u>\$ 20,000</u>

B. **Custodial Credit Risk**

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

C. **Concentration of Credit Risk**

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Investment Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Vanguard Intermediate Term Corporate Fund	\$ 60,670	5%
Federal National Mortgage	<u>107,478</u>	10%
Total	<u>\$ 168,148</u>	

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>		
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>
Debt Related Securities:				
Corporate bonds	\$ 137,530	\$ 20,000	\$ 62,910	\$ 54,620
Federal agency securities	<u>129,743</u>	<u>40,345</u>	<u>67,133</u>	<u>22,265</u>
Total	<u>\$ 267,273</u>	<u>\$ 60,345</u>	<u>\$ 130,043</u>	<u>\$ 76,885</u>

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

5. Taxes Receivable

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance,

recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2012 consist of the following:

Property taxes:	
2012 levy	\$ 739,090
Unredeemed taxes:	
2011 levy	143,924
2010 levy	92,608
2009 levy	8,224
Unapplied payments	(52,375)
Yield tax	<u>1,220</u>
Total	<u>\$ 932,691</u>

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

6. Allowance for Doubtful Accounts

The property tax receivables reported in the accompanying entity-wide financial statements reflect an estimated allowance for doubtful accounts of \$127,000.

7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2012.

8. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2012 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 4,532	\$ 12,014
Nonmajor Governmental Funds	11,801	1,550
Agency Funds	-	2,769
Total	<u>\$ 16,333</u>	<u>\$ 16,333</u>

9. Capital Assets

Capital asset activity for the year ended December 31, 2012 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 9,690	\$ 113	\$ -	\$ 9,803
Machinery, equipment, and furnishings	5,587	327	(187)	5,727
Infrastructure	<u>13,950</u>	<u>-</u>	<u>-</u>	<u>13,950</u>
Total capital assets, being depreciated	29,227	440	(187)	29,480
Less accumulated depreciation for:				
Buildings and improvements	(4,010)	(260)	-	(4,270)
Machinery, equipment, and furnishings	(3,324)	(491)	139	(3,676)
Infrastructure	<u>(6,269)</u>	<u>(279)</u>	<u>-</u>	<u>(6,548)</u>
Total accumulated depreciation	<u>(13,603)</u>	<u>(1,030)</u>	<u>139</u>	<u>(14,494)</u>
Total capital assets, being depreciated, net	15,624	(590)	(48)	14,986
Capital assets, not being depreciated:				
Land	22,594	-	-	22,594
Construction in progress	<u>45</u>	<u>13</u>	<u>-</u>	<u>58</u>
Total capital assets, not being depreciated	<u>22,639</u>	<u>13</u>	<u>-</u>	<u>22,652</u>
Governmental activities capital assets, net	<u>\$ 38,263</u>	<u>\$ (577)</u>	<u>\$ (48)</u>	<u>\$ 37,638</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 184
Public safety	434
Highways and streets	344
Culture and recreation	<u>68</u>
Total depreciation expense - governmental activities	<u>\$ 1,030</u>

10. Accounts Payable

Accounts payable represent 2012 expenditures paid after December 31, 2012.

11. Capital Lease Obligations

The Town is the lessee of certain equipment under capital leases expiring in various years through 2017. Future minimum payments under the capital leases consisted of the following as of December 31, 2012:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 240,081	\$ 18,776	\$ 258,857
2014	184,964	10,481	195,445
2015	86,058	2,939	88,997
2016	30,193	1,044	31,237
2017	15,311	211	15,522
Total	<u>\$ 556,607</u>	<u>\$ 33,451</u>	<u>\$ 590,058</u>

12. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	<u>Serial</u> <u>Maturities</u> <u>Through</u>	<u>Interest</u> <u>Rate(s) %</u>	<u>Amount</u> <u>Outstanding</u> <u>as of</u> <u>12/31/12</u>
Open Space	01/15/19	3.73%	\$ 825,000
Open Space	10/15/19	3.42%	1,400,000
Open Space and Safety Renovations	08/15/35	4.06%	<u>5,890,000</u>
Total			<u>\$ 8,115,000</u>

B. Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2012 are as follows:

Governmental Activities	Principal	Interest	Total
2013	\$ 650,000	\$ 324,338	\$ 974,338
2014	650,000	298,538	948,538
2015	650,000	272,638	922,638
2016	650,000	247,038	897,038
2017	650,000	222,038	872,038
2018 - 2022	2,275,000	770,119	3,045,119
2023 - 2027	1,310,000	413,230	1,723,230
Thereafter	<u>1,280,000</u>	<u>246,960</u>	<u>1,526,960</u>
Total	\$ <u>8,115,000</u>	\$ <u>2,794,899</u>	\$ <u>10,909,899</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2012.

C. Changes in General Long-Term Liabilities

During the year ended December 31, 2012, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/12	Additions	Reductions	Total Balance 12/31/12	Less Current Portion	Equals Long-Term Portion 12/31/12
<u>Governmental Activities</u>						
Bonds payable	\$ 8,765	\$ -	\$ (650)	\$ 8,115	\$ (650)	\$ 7,465
Other:						
Compensated absences	194	-	(10)	184	(18)	166
Capital leases	560	285	(288)	557	(240)	317
Net OPEB obligation	<u>373</u>	<u>87</u>	<u>(4)</u>	<u>456</u>	<u>-</u>	<u>456</u>
Totals	\$ <u>9,892</u>	\$ <u>372</u>	\$ <u>(952)</u>	\$ <u>9,312</u>	\$ <u>(908)</u>	\$ <u>8,404</u>

13. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net assets by the Town of Hollis that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities.

The deferred inflow of resources balance as of December 31, 2012 represents \$577,848 of deferred tax revenue.

14. Restricted Net Position

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based in accordance with donor restrictions.

15. Fund Balances

The following is a summary of fund balances at December 31, 2012:

	General Fund	Nonmajor Governmental Funds	Total
Nonspendable:			
Prepaid expenses	\$ 20,324	\$ -	\$ 20,324
Tax deeded property	1,914	-	1,914
Nonexpendable trust funds	-	363,305	363,305
Nonexpendable permanent funds	-	250,453	250,453
Total Nonspendable	22,238	613,758	635,996
Restricted:			
Expendable trust funds	-	92,870	92,870
Expendable permanent funds	-	10,790	10,790
Special revenue funds	-	577,944	577,944
Total Restricted	-	681,604	681,604
Committed:			
Flint Pond restoration	47,607	-	47,607
Compensated absences	40,714	-	40,714
Emergency municipal building and facility maintenance	55,222	-	55,222
Municipal transportation	5,579	-	5,579
Total Committed	149,122	-	149,122
Assigned:			
Encumbrances	183,485	-	183,485
Radio equipment upgrade	45,000	-	45,000
Subsequent year budget	240,000	-	240,000
Total Assigned	468,485	-	468,485
Unassigned:			
Remaining fund balance	1,648,397	-	1,648,397
Total Unassigned	1,648,397	-	1,648,397
Total Fund Balance	\$ 2,288,242	\$ 1,295,362	\$ 3,583,604

16. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 1,648,397
Deferred revenue	<u>577,848</u>
Tax Rate Setting Balance	<u>\$ 2,226,245</u>

17. Subsequent Events

Subsequent to December 31, 2012, the Town has incurred the following additional debt:

	<u>Amount</u>	<u>Interest Rate</u>	<u>Issue Date</u>	<u>Maturity Date</u>
Tax anticipation note	\$ 3,000,000	1.625%	02/11/13	12/31/13

This is a draw down line of credit which the Town currently has not used.

18. Commitments and Contingencies

Outstanding Legal Issues - There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

19. Retirement System

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, (as amended by GASB 50) with respect to the employees' retirement funds.

A. Plan Description

Full-time employees participate in the State of New Hampshire Retirement System (the System), a multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Funding policies, vesting requirements, contribution requirements and plan assets available to pay benefits are disclosed in the System's annual report available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. Funding Policy

Plan members are required to contribute a percentage of their gross earnings to the pension plan. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16. The Town's contribution to the System for the year ended December 31, 2012 was \$455,590, which is equal to its annual required contribution for this year.

The payroll for employees covered by the System for the year ended December 31, 2012, was \$3,179,213. In accordance with State House Bill 2, the provision in RSA 100-A:16 requiring State contributions was eliminated as of July 1, 2011. Contribution requirements for the year ended December 31, 2012, were as follows:

Town	\$ 455,590
Employees' Contributions	<u>289,208</u>
Total	<u>\$ 744,798</u>

20. **Post-Employment Health Care Benefits**

Other Post-Employment Benefits

The Town has implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment health care benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of January 1, 2012, the actuarial valuation date, 4 retirees and 55 active employees met the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, and mental health/substance abuse to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Non-union and union retirees with less than 20 years of service contribute 100% of the cost of the health plan, as determined by the Town. Union retirees with over 20 years of service pay the same as active employees. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's 2012 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially

determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending December 31, 2012, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of January 1, 2012.

Annual Required Contribution (ARC)	\$ 89,642
Interest on net OPEB obligation	14,909
Adjustment to ARC	<u>(17,034)</u>
Annual OPEB cost	87,517
Contributions made	<u>(3,868)</u>
Increase in net OPEB obligation	83,649
Net OPEB obligation - beginning of year	<u>372,721</u>
Net OPEB obligation - end of year	<u><u>\$ 456,370</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

Year ended	Annual OPEB Cost	Percentage of OPEB Cost Contributed	Net OPEB Obligation
2012	\$ 87,517	4.4%	\$ 456,370
2011	\$ 137,337	5.7%	\$ 372,721
2010	\$ 129,347	3.0%	\$ 243,168
2009	\$ 121,515	3.1%	\$ 117,750

E. Funded Status and Funding Progress

The funded status of the plan as of January 1, 2012, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 594,446
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u><u>\$ 594,446</u></u>
Funded ratio (actuarial value of plan assets/AAL)	<u><u>0%</u></u>
Covered payroll (active plan members)	<u><u>\$ 2,897,712</u></u>
UAAL as a percentage of covered payroll	<u><u>21%</u></u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2012 actuarial valuation the entry age method was used. The actuarial value of assets was not determined as the Town has not advance funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 9% which decreases to a 5% long-term rate for all healthcare benefits after four years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 29 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 4%.

21. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three years.

22. Self-Insurance

During 2011, the Town switched from being self-insured to a premium based health plan. The 2011 remaining balance in the internal service fund was closed to the general fund during 2012.

23. Implementation of New GASB Standards

The GASB has issued Statement 68 Accounting and Financial Reporting for Pensions, which is required to be implemented in fiscal year 2015. Management's current assessment is that this pronouncement will have a significant impact on the Town's basic financial statements by recognizing as a liability and expense, the Town's applicable portion of the Town's actuarially accrued liability.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION
December 31, 2012
(Unaudited)

Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
01/01/12	\$ -	\$ 594,446	\$ 594,446	0.0%	\$ 2,897,712	21%
01/01/09	\$ -	\$ 527,066	\$ 527,066	0.0%	\$ 2,811,308	19%

See Independent Auditors' Report.

Selectmen's Report

The year of our Lord of 2013 was a good year for the Town of Hollis on many levels. Without significant weather disasters such as breached dams or ruptured roadways, and with the completion of the restoration of the Social Library and Town Hall buildings in the center of our Community on time and within budget, there is much to be thankful for.

At the end of 2013, the Town ended with at least \$2.2 million dollars in the unassigned fund balance, essentially, our reserves. Just four short years ago, that number had fallen perilously low, to just over \$150,000 dollars. Why is this number important? Because, it provides security to the residents, assists in securing appropriate bond ratings, and makes the role of town finance oversight much easier and efficient. It is our hope to help lower tax burden in the future by maintaining this reserve at these levels.

Many new residents to our community may not know what the statutory requirements are for the duties of a Selectman, so we thought it would be prudent to share those directly from the State of New Hampshire Department of Revenue Administration (based on Revised Statutes Annotated – RSA's). First, in our town of Hollis, the town meeting is the legislative body for the town, and conducts the duties of purchasing or selling land or property, raising funds through taxation or by borrowing money, and establishing zoning ordinances.

The selectmen shall manage the prudential affairs of the town and perform the duties prescribed by law (RSA 41:8). The board of selectmen is composed of either three or five members, as provided for in RS 41:8-b. If the responsibility to administer the town's operation has not been specifically assigned to someone else by law, the responsibility belongs to the selectmen.

Per RSA 76:10, the selectmen can also be the town's assessors. They determine the value of all properties in the town. Once a tax rate has been established, each taxpayer's fair share of the taxes is committed to the tax collector for collection, as is required by RSA 76:10. This commitment is in the form of a warrant and accompanying lists charging the collector with the amount to be collected. The document must be signed by a majority of the board of assessors. RSA 76:16 states that the selectmen for good cause may abate any tax assessed, and RSA 76:17-d authorizes them to apply all or a portion of any taxes abated, along with interest, to any outstanding taxes.

The selectmen also have financial responsibilities. RS 41:9 require the selectmen to turn over all receipts to the treasurer, stating from whom and for what received. They must also direct the treasurer to pay bills with proper vouchers; keep accurate financial records; post or publish a general fund balance sheet in the annual report; and address any general fund deficit at the town meeting. In addition, if town meeting votes to sell land, it is the selectmen who sign the deed.

Finally, the selectmen are responsible for establishing and maintaining appropriate internal control procedures to ensure the safeguarding of ALL town assets and properties (RSA 41:9, VI). Each of the Selectmen of the Town of Hollis is honored to serve their fellow taxpayers in a manner that discharges these obligations efficiently, and which secures opportunity for our future generations.



HOLLIS BOARD OF SELECTMEN

From left to right: Mark Le Doux, Vahrij Manoukian, Peter Band, David Petry, Frank Cadwell

Board of Selectmen, Town of Hollis

David Petry, Chairman
Mark Le Doux, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

Town Administrator's Report

As Town Administrator, my job is to manage the day-to-day general business of the Town, coordinate with Department Heads and Staff and implement policies and procedures adopted by the Board of Selectmen. I also coordinate and prepare meeting agendas for Board of Selectmen meetings and implement or follow-up on the Board's decisions or actions. In addition, I serve as the Welfare Director, Personnel Director and Administrative Assistant to the Joint Loss Management Committee, Zylonis Committee, Charitable Funds Committee, Cable Committee and Storm Water Management Committee.

It was exciting to see the Town Hall Exterior Renovation Project finally begin in July 2013. D.L. King and Associates, Inc. of Nashua, NH were selected to complete the work and they did an outstanding job! The first floor windows were replaced with new energy efficient windows and the second floor windows were restored back to their original condition. Due to lead contamination and poor condition, the exterior siding was removed and replaced with new cedar siding and the exterior trim was replaced or prepared for a fresh new coat of white paint. The entire project, including storm windows scheduled for installation in 2014, cost about \$330,000. I want to thank the Board of Selectmen, Budget Committee and Hollis Taxpayers for their continued financial support needed to maintain this historic building. Please feel free to contact me anytime if you wish to tour the building and, if you are willing and able, a trip to the top of the clock tower can be arranged.

I enjoyed coordinating the Farley Building repair work with the Heritage Commission, Board of Selectmen and various contractors. The scope of work was temporary but it should help prevent the building from further deterioration over the next five years. Approximately \$42,000 was spent on mold abatement and repairing or replacing windows, siding, gutters and roof shingles. The entire building was treated for mold and most of the ceiling tiles, sheetrock and carpets were removed to prevent future problems.

Selectmen Le Doux and I worked all summer and fall negotiating collective bargaining agreements. Although the process took longer than expected both parties were able to reach agreements. The DPW/Town Hall contract, first since the certification of this group, is a three (3) year contract. It does not include any cost of living increases, changes the employee health care insurance contribution for the base plan from 15% to 20% and consolidates the traditional Vacation/Sick leave accrual benefit to a Paid Time Off leave accrual benefit. These changes should stabilize employee benefit costs and ultimately save tax dollars. The Police/Fire contract is only a one (1) year agreement, however, it accomplishes a lot. There is no cost of living increase. It also changes the employee health insurance contribution for the base plan from 15% to 20% and provides a financial incentive for employees to change their health plan from the base plan to a high deductible plan (\$2,500/\$5,000). Similar to the DPW/Town Hall contract, these changes should help stabilize future employee benefit costs.

In closing, I want to thank the Board of Selectmen, Budget Committee, Department Heads and Town Hall staff for their continued support and dedication. I am always available to meet with you at my office during normal business hours to discuss any concerns or suggestions you may have. Please feel free to contact me at ta@hollisnh.org or call 603.465.2209 ext 103.

Respectfully Submitted,

Troy R. Brown
Town Administrator

Assessing Department

The Assessing Office is responsible for a variety of duties, with the primary focus on

- Appraising and assessing all real estate in the Town;
- Maintaining Property Record Cards;
- Annually updating all Town Tax Maps;
- Administering the Current Use Program;
- Property Tax Exemptions and Credits.

As of October 1, 2013, the Town's gross taxable value was determined to be \$1,187,418,002. This includes 3482 taxable properties containing 15,396 acres.

2013 brought our third State mandated "Assessment Review" by the NH Department of Revenue Administration (DRA). In accordance with RSA 75:8-a and other State laws, every municipality must undergo a review of Assessing practices at least once in a five-year period. While the Town's taxable value decreased by \$75,277,800, or 6.34%, this decrease captured the housing market trends over the past 5 years, and brought the Town's Equalized Value Ratio to 97.6% of Market Value on the average home.

As of publication date, the DRA is finalizing the report to tax payers on how well the Town of Hollis administers the RSA's and rules that govern Assessing practices. This report should be available in Spring 2014. Early indications show that Hollis has, once again, met all of the Assessing criteria as established by the DRA.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office also administers Property Tax Exemptions and Credits. These exemptions and credits provide tax relief to qualified property owners, including the Veterans Credit, in the amount of \$500 annually to qualified Veterans; and the Elderly Exemption, available to seniors aged 65 years or over. Additional Exemptions are available for the Blind, Disabled Persons who have made modifications to their home for wheelchair accessibility, and Solar and Wind Energy systems. A full list of the Credits and Exemptions, and the qualifications for each, is available either online or in the Assessing office.

DEADLINES TO REMEMBER

For the 2013 Tax Year, the last day to file for abatement is Monday, March 3, 2014.

For the 2014 Tax Year, the last day to file for a Credit or Exemption is Tuesday, April 15, 2014.

The Assessing Office welcomes any and all inquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

NOTICE REGARDING INVOLUNTARILY MERGED LOTS

In accordance with RSA 674:39-aa, under laws enacted in 2011, any property owner who has had their property involuntarily merged by the Town prior to September 18, 2010 may request that the Town restore the properties to their pre-merger state. Prior to action on the Town's part, a written request from the property owner must be sent to the Planning Board no later than December 31, 2016.

This statute does not apply to any voluntarily merged lots, or lots merged at the request of the property owner. As of publication date, the Assessing Office is not aware of any Hollis properties to which this may pertain. Please contact the Planning Office at (603) 465-2209, ext. 108 for additional information.

Respectfully submitted,

Connie Cain
Assistant to the Assessor

ASSESSMENT STATISTICS

PROPERTY VALUE SUMMARY

The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2012 VALUE	2013 VALUE
Residential Land & Buildings	\$1,123,283,993	\$1,048,667,000
Residential Condo Units	49,525,700	42,712,700
Residential Mobile Homes	5,074,300	4,610,800
Residential Vacant Land	10,796,800	17,499,400
Total all Residential Properties	\$1,188,680,793	\$1,113,489,900
Percentage of Town Total Value	94.14%	93.78%
Commercial/Industrial Land & Buildings	\$56,330,300	\$52,450,800
Commercial/Industrial Vacant Land	1,927,100	4,408,000
Public Utilities	14,667,600	16,095,300
Total all Commercial/Industrial/Utilities	\$72,925,000	\$72,954,100
Percentage of Town Total Value	5.78%	6.14%
Vacant Land under the Current Use Program Total	\$1,089,975	\$974,002
Percentage of Town Total Value	0.08%	0.08%
Gross Total Taxable Assessed Value	\$1,262,695,768	\$1,187,418,002

TOP 10 TAXPAYERS FOR 2013

NAME*	TYPE OF BUSINESS	ASSESSED VALUE	2013 PROPERTY TAXES
1. PUBLIC SERVICE OF NH	PUBLIC UTILITY	\$15,637,100	\$318,372
2. OXFORD HOLLIS LLC	INDUSTRIAL UNITS	\$5,028,600	\$114,753
3. DIAMOND CASTING	MANUFACTURING	\$2,921,900	\$66,678
4. P & B REALTY TRUST	INDUSTRIAL UNITS	\$2,704,600	\$61,719
5. VALICENTI TRUSTS	COM/RESIDENTIAL	\$2,661,800	\$60,742
6. PRIVATE OWNER	RESIDENTIAL	\$2,611,700	\$59,599
7. MARELD CO	INDUSTRIAL UNITS	\$2,463,900	\$56,226
8. PRIVATE OWNER	RESIDENTIAL	\$2,393,700	\$54,624
9. PRIVATE OWNER	RESIDENTIAL	\$2,360,151	\$53,859
10. MORIN LIVING TRUST	COM/RESIDENTIAL	\$2,294,462	\$52,360

*INCLUDES ALL PROPERTIES UNDER THE SAME OWNERSHIP

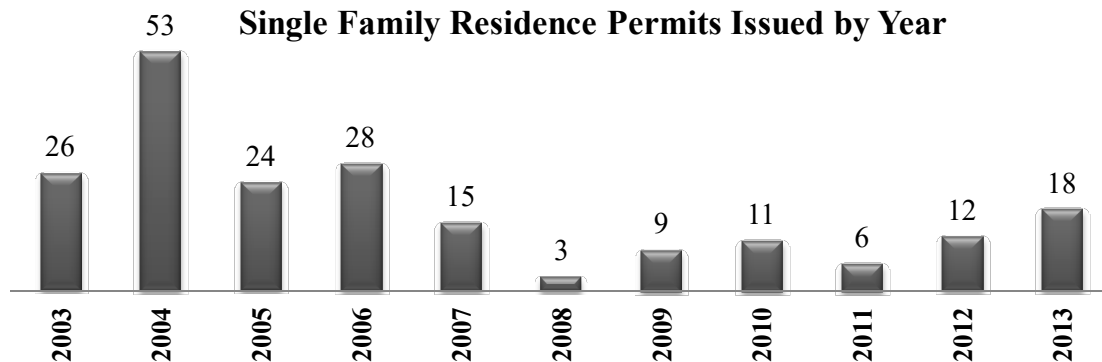
Building Department

The Hollis Building Department issued a total of 478 permits for the year 2013 and performed 760 inspections. This year Hollis has seen an increase in the number of single family residence constructed. A total of 18 permits were issued for new single family homes. Although, the trend still continues with homeowners renovating or adding onto their existing homes, rather than purchasing new.

As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process field verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

Respectfully submitted,
Donna Lee Setaro, Building and Land Use Coordinator

Year-to-Year Comparison									
	Single Family	Duplex	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other Permits	Total Building Permits	Total Permit Fees	Total Building Value
2013	18	0	0	1	1	458	478	\$68,674.56	\$11,008,266
2012	12	0	0	1	0	502	515	\$66,615.00	14,937,553
2011	6	0	0	6	0	405	417	51,069.82	7,143,608
2010	11	0	0	5	0	308	324	47,176.49	6,431,173
2009	9	0	0	1	0	311	321	41,138.86	6,349,850
2008	3	0	0	2	0	251	256	25,383.00	5,408,800
2007	15	0	0	5	0	268	288	41,256.13	9,450,900
2006	28	0	0	0	0	255	283	54,511.69	13,402,600
2005	24	0	6	4	0	237	271	58,262.11	18,212,700
2004	53	1	12	4	2	253	325	91,509.53	25,446,300
2003	26	1	26	5	0	226	284	66,859.53	16,089,300



Communications Center

Mission Statement

The mission of the Hollis Communications Center is to promote and insure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center, located in the Police Station at 9 Silver Lake Road, is your link to all Town services, in both emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week and is staffed with 7 full-time and 2 part-time Communications Specialists to service your needs. The Communications Center operates under the direction of the Communications Center Advisory Board. The Communications Center is also pleased to provide the Towns of Brookline and Mason with Police, Fire and Emergency Medical Dispatch on a contractual basis.

Full Time Personnel	Experience
Manager John DuVarney	38 years
Supervisor Robert Dichard	28 years
Communications Specialist Matthew Judge	27 years
Communications Specialist Ross Rawnsley	18 years
Communications Specialist Anna Chaput	16 years
Communications Specialist Robert Gavin	6 years
Communications Specialist Jayne Belanger	11 years

Part Time Personnel

Communications Specialist Richard Todd	33 years
Communications Specialist Norma Traffic	14 years

When combined, the Communications Center Staff has a total of 191 years of experience in public safety.

In 2013, the Communications Center answered a total of 28,931 calls.

On July 1, 2013 the Hollis Communications Center assumed responsibility of Public Safety Communications for the Town of Mason. The set up and transition went very well. We look forward to providing excellent service to the emergency personnel and citizens of Mason.

The Communications Center is very much committed to keeping our personnel current in training. Training that our Specialists attended this year includes: Active Shooter, Sovereign Citizens, Disaster Training, NH Mobilization Plan, Aircraft Accidents, Moral, Excited Delirium, Signs of Mental Illness Among Callers, Radio Etiquette, Elder Abuse, Bullying, Methamphetamine Labs and Designer Drugs, Teamwork and Relations with other Agencies, Empathy, Unusual Occurrences and CodeRed. This training program has been very beneficial to all dispatchers.

This past year, the Communications Center re-hired Jayne Belanger as a Full-Time Communications Specialist. Jayne was formerly a full time and part-time Communications Specialist and also served as Animal Control Officer for the Town of Hollis. She has 11 years experience and we welcome her back to the Communications Center.

The Town of Hollis has been using the CodeRed Emergency Notification System for 3 years. This program is an ultra high-speed telephone service for emergency notifications and distribution of preparedness information essential for life safety.

The System allows local Public Safety personnel to rapidly telephone the entire Town, or selected target areas, in an emergency situation requiring action or to give prevention instructions. This System is capable of delivering a local pre-recorded message describing the emergency situation and required action to a house phone, cell phone, answering machine, email, or text devices.

If you have not already registered, or have changed telephone numbers or email addresses, you will need to click on the CodeRed icon on the Town of Hollis website www.hollisnh.org to re-register.

For anyone without computer access, you may call John DuVarney, Manager, Hollis Communications Center at 603-465-2303 to receive assistance with entering your information. If you have any questions regarding CodeRed you could email hdispatch@hollisnh.org with the subject CodeRed.

We would like to thank everyone in the community for their involvement with this program. We began in 2010 with 1,753 listed telephone numbers. With the help of everyone in the community of Hollis, we now have 4,133 telephone numbers, 1,036 email addresses and 901 numbers for texting in the CodeRed System.

The Town of Hollis also has a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific time to call the Communications Center every day. If we don't receive a call from you we will call your residence. If there is no answer a police officer will be sent to your residence. This program will also give us specific medical conditions that you might have and will assist the medical responders prior to their arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-2303.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief James Sartell, Chairman
Fire Chief Richard Towne
Director of Public Works Thomas Bayrd

Department of Public Works

Every year starts out different. The weather rules us, we are not the ruler. So to say what we are going to do on any given day during the winter months is almost impossible. New England winters require heavy use of our equipment, which in turn equates to more equipment repairs. So for the most part, we maintain our equipment between storms, as time permits. It seems that we have at least one piece of equipment breaking down during each storm. A good storm is one that doesn't result in any equipment breaking down.

When the weather doesn't dictate our work schedule, our normal on-going every day or periodic projects consist of: equipment maintenance, sign repair/replacement and installation, crushing metal at the Transfer Station, removing ashes and tires at the Transfer Station, patching pot holes, tree and brush removal includes storm damaged, dead and hazardous trees as well as over grown trees and brush. We provide traffic control for all jobs performed in the roadways. We transfer used oil from the Transfer Station to the DPW Garage to use in a waste oil furnace to heat our building. We use cold patch for potholes in the winter and hot patch spring, summer, fall, and part of the winter. We push up the compost, brush piles and crush the demolition materials at the Stump Dump. We dig out catch basins and storm drains after snow storms or when plugged by leaves and debris. We fill pot holes on the dirt roads with gravel in the winter, in the summer we grade all the dirt roads in town. There are 13 miles of dirt roads in Hollis that are graded between 2 and 8 times per year. We remove beaver dams that cause flooding and damage to roads and property, clean out the runoffs on dirt roads. We accompany the street sweeper and transport the sweepings to the Stump Dump and clean up the demolition disposal area at the Stump Dump. We periodically clean the storm water retention areas at the Transfer Station.

This year our road improvement projects included a 1 1/2" finish coat of asphalt on South Merrimack Road from route 122 to Farley Road; A 1 1/2" finish coat of asphalt on South Merrimack Road from Nevins Road to Buttonwood Drive. We reclaimed Farley Road by grinding the existing asphalt and injecting it with liquid asphalt, thereby creating a stronger sub base, and then paved a 2" basecoat. This portion of the road will be top coated with 1 1/2" finish coat of asphalt in the future. We shimmed and then put a 1 1/2" finish coat of asphalt on Plain Road, Crestwood Drive and Springvale Drive.

After the roads are completed we then gravel the edges to support the road, thereby reducing breakage of the road edge. We had a double safety line put down the center of South Merrimack Road as the road has many curves. When it is foggy it is almost impossible to find the road. This coming year we are planning to rebuild Rocky Pond Road from Wood Lane to Hayden Road. This will consist of reclaiming the existing asphalt and then injecting liquid asphalt to create a stronger sub base. This will then be paved with a 2" basecoat. A 1 1/2" finish coat will then be put on the entire length of Rocky Pond Road. If our budget allows, we hope to repave Deacon and Apple Lanes.

We encourage you to call the Department of Public Works any time. Our phone is answered 24 hours a day, seven days a week. If we are busy and cannot answer the telephone, the Hollis Communications Center will answer the phone. Please give your name, address and phone number and the reason for your call. They will record it on a work order and fax it to us or page us if it's an emergency. All work orders are reviewed, recorded and assigned to the appropriate personnel. After work orders are completed, they are signed off and kept on file. We may be reached at (603)465-2246 and our e-mail address. Tombayrd@hollisnh.org

We also encourage all home owners to call us any time that they wish to perform any work near the roadway (mailboxes, driveways, plantings, walls, etc.). I would much rather work with you while planning your projects as opposed to informing you that your completed project does not meet guidelines, setbacks or regulations.

I would like to give thanks to the DPW crew Mike Limoges, Joan Cudworth, Peter Constantine, Daryl Constantine, Eric Slosek, Angelo Silva, Doug Benoit, Mary Passamonte, Joe Dewing, Russ Dewing, Curt Albrecht and Jim Saytanides for their continuing dedication to keeping the roads and walkways safe in Hollis. Please feel free to call me with any questions or concerns you may have.

I have had a strong love for the town of Hollis since I was a boy. It is an honor to be not only a citizen of Hollis, but also to be trusted with the position of DPW Director.

Sincerely,

Thomas W. Bayrd, Director Of Public Works

Transfer Station

A new compactor was installed in the fall. The compactor has a roof and mesh sides so you can see out into the lower level of the Transfer Station. Resident's can dump and go, no more waiting for the old trailer to run. It's very efficient and keeps the traffic moving. Poles were placed in front of the new compactor for safe . The new compactor has increased trailer weights as well. This trailer only goes out once a week instead of twice a week which reduces our hauling costs. With expansion of the lower level we planted grass to enhance the appearance of our facility. The old trash trailer is now our card board trailer

	2012		2013	
	Tonnage	Revenue	Tonnage	Revenue
Newspaper & magazines	154.11	\$ 10,530.45	154.30	\$ 9,055.85
Cardboard	121.82	\$ 12,625.79	133.99	\$ 12,565.37
Aluminum cans	7.45	\$ 11,185.00	7.79	\$ 9,008.80
Steel cans	11.87	\$ 2,673.55	11.79	\$ 1,825.70
Mixed paper	81.17	\$ 3,969.69	84.26	\$ 3,033.12
Plastic	7.57	\$ 1,277.00	7.39	\$ 3,950.40
	Tonnage	Expense	Tonnage	Expense
Trash	2385.05	\$168,146.03	2425.63	\$164,942.84
Co-mingles	45.25	\$ 0.00	46.40	\$ 0.00
Glass	186.99	\$ 4,300.77	202.00	\$ 4,646.00
Recyclables Revenue	616.23T	\$ 37,960.71	647.93T	\$ 34,793.24

In 2013 if the recyclables had been disposed of as trash at \$68.00 per ton disposal rate in 2013) it would have cost \$44,059.24. By recycling the cost avoidance was \$78,852.48. This table only reflects the items that are disposed of through the Souhegan Regional Landfill District. It is very noticeable that recycling really pays o f. Other items that are recycled at the Transfer Station are scrap metal, batteries, waste oil, cell phones, books, propane tanks, Freon devices, fluorescent bulbs, tires, mercury containing devices, vegetable oil, flags, televisions, monitors. Out of all these items, scrap metal is our biggest revenue source at the Transfer Station. Last year we had 14 loads of light iron go out with revenue of \$22,130.10. Plus the Transfer station recycled \$10,824.39 of precious metal. For a grand total of \$32,954.49. That money goes directly back to the general fund.

The Transfer station would like to thank Jeff Carrier for his many donations of signs. Thank you to Doug Orde for his generous donation of bark mulch. To all the residents that donate art work, flowers, fertilize , and tools it is very much appreciated. The Transfer station is dependent on what the staff finds to run the Transfer station from nails to lawn mowers. Please remember that recycling is good for the planet. Recycling saves tax dollars.

The Hollis Stump Dump

This year we cleaned up the old shingle pile and are now putting shingles in demolition. We had the good fortune to receive a grant from New Hampshire the Beautiful for a new roll off box to put our clean wood in. Three loads of clean wood were brought to a recycling center to be turned into wood chips. Nineteen loads of demolition material were trucked out. The average load was over ten tons. We continue to collect rocks, asphalt and concrete and in the future will process it through a crusher to make gravel. Recycling this material will save us future tax dollars. We continue to see more and more residents use the stump dump facility. We continue to plant more trees, flowers and grass to help keep the dust down and to provide a clean and friendly appearance .Thank you to all the residents that continue to support our efforts by donating trees, flowers and grass seed and fertilize .

Thank you for recycling,

Respectfully,

Joan Cudworth, Solid Waste Supervisor

Nashua Regional Solid Waste Management District's 2013 Household Hazardous Waste Program

Introduction

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Regional Solid Waste Management District's (NRSWMD) 2013 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and grant funding received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the spring, summer, and fall of 2013.

2013 Collection Overview

Six collections were held during the 2013 HHW season. Five of the events were located at the Nashua Public Works Garage and one was held in Milford.

Saturday April 20, 8am-12pm, in Nashua	Saturday August 3, 8am-12pm, in Nashua
Saturday May 4, 8am-12pm, in Milford	Saturday October 5, 8am-12pm, in Nashua
Thursday June 6, 3-7pm, in Nashua	Saturday November 2, 8am-12pm, in Nashua

2013 Total Participation

In 2013, a total of 1,532 households participated in the HHW collections District-wide; of those, 91 households or 5.94% came from Hollis. According to the 2010 US Census, the population of the NRSWMD region is 212,615. The 2010 US Census population for the Town of Hollis is 7,684, which is 3.61% of the District's total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population.

Households	April 20	May 4	June 6	Aug. 3	Oct. 5	Nov. 2	Total	Percent Participation	Percent Population
Regional Participation	245	219	205	313	332	218	1,532	N/A	N/A
Hollis Participation	16	8	9	21	23	14	91	5.94%	3.61%

Historic Participation Trends

The number of households participating in HHW collections has fallen District wide over the past 10 years. However, in 2013 participation rates were the highest they have been since 2006 District-wide. Participation rates have risen slightly in Hollis over the past 10 years.

Households	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Hollis	98	86	94	89	63	75	89	78	115	91
District	2173	1931	1928	1491	1216	1312	1368	1032	1280	1532
Hollis % of Total	4.51%	4.45%	4.88%	5.97%	5.18%	5.72%	6.51%	7.56%	8.98%	5.94%

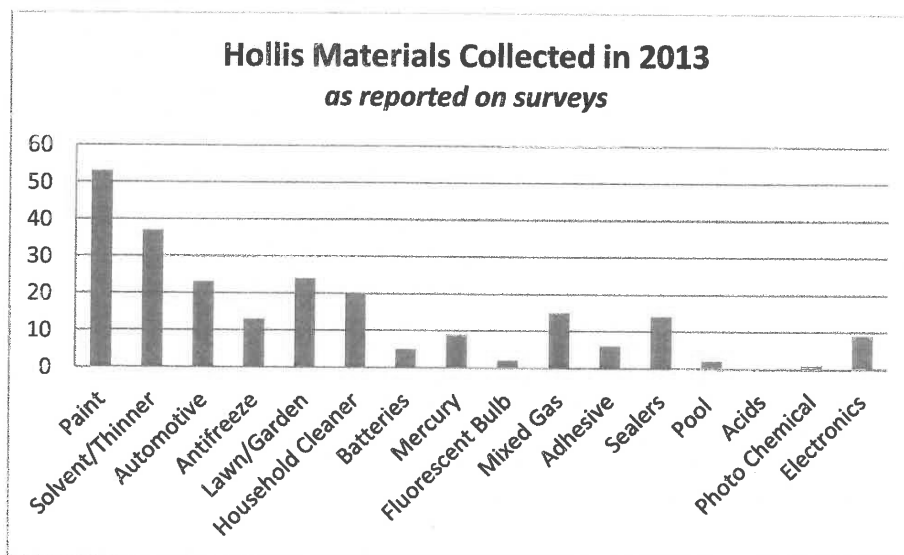
Information Sources

By tracking how participants learn about HHW events, we can better target our marketing and outreach. In 2013, most Hollis residents learned about HHW collections through the Hollis Town website (25 households), followed by the transfer station (23 households), Nashua Telegraph (18 households), and Hollis-Brookline Journal (15 households).

Materials Collected

Participant surveys provide an idea of the types of waste being brought in from each municipality. This information can be used to target community-specific outreach and education efforts on the most prominent types of waste.

The composition of total waste manifested through the 2013 HHW Collection Season is shown below. Paint continued to be the most common item received; 770 households District-wide (50.3%) brought paint to the 2013 collection events. Solvents and thinners were the second most common item, with 565 households (36.9%) reporting to bring these materials. Lawn and garden products ranked third at 387 households (25.2%). Hollis residents reflected this pattern. Among Hollis residents, 53 out of the 91 participating households (58.2%) brought paint to the collection events, 37 households (40.7%) brought solvents and thinners, and 24 households (26.4%) brought lawn and garden products.



Fire Department

Many times in the fire service one always hears “It isn’t like it used to be!” That is the truth, the fire service isn’t like it used to be, and neither is our community. For the most part, that’s a good thing even though it’s not an easy thing. With an aging population and building designs that allow occupants only minutes to escape, our challenge is always our ability to manage and thrive in a changing environment. We have been extremely innovative in our training and prevention programs, adopt new technology for new ideas and solutions to old problems and work collaboratively with other town departments to meet the increased demand for service, focus on common goals, prioritize and safely deploy resources and services. Our mission is to deliver the maximum protection that has always been expected of anyone in need.

We continued into 2013 as we left 2012, the winter was fairly normal with some snow but mostly mild with no extended sub zero temperatures. This resulted in fewer motor vehicle accidents, downed power lines and the many other calls that are created because of snow, ice and freezing temps. As the spring season came along we dried out quickly and had a few early brush fires, we thought due to a dry spring condition it would lead into a dry summer with many brush fires. Luckily as summer came along we had enough rain so that everything greened up and stayed that way until late fall when it again became quite dry causing concern for both brush fires and low fire ponds. In December between the snow and rain the fire ponds filled up before things froze over.

Something we experienced this year that is quite unusual was the lack of any type of severe weather event. Because of this we did not have to respond to as many calls for assistance that one of these events creates that made life easier for all responders.

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing an area for new grass. Any one that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn. The State allows burning only between 5PM and 9AM or during the day if it is raining. The brush must be no more than 5” in diameter, 50’ away from any building or utility, must be in small piles that can be extinguished easily with a water source (garden hose) at the fire. All fires must be attended at all times and completely extinguished when done. Unfortunately many homeowners do not extinguish the fire completely, the fire then reignites when no one is home and we are called for a brush fire. Please read all the rules on the permit that you receive before you begin your permit burn. For backyard campfires, you may obtain a seasonal permit that allows you to call in before you burn, eliminating the need to keep coming in for a permit every few days.

During an emergency there are always unexpected hazards; with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in the winter months. If you do not have a house number at the end of your driveway that can be seen both day and night, consider its value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them, often we have had to stop and cut limbs in order to bring the fire apparatus or ambulance in to the emergency.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year.

In June, we held our annual Bicycle Rodeo in the parking lot of the Hollis Primary School. With the assistance of the Fire Department Explorer Post, Hollis Police and community volunteers, members of the department set up stations for the children to interact and learn about bicycle safety and awareness of hazards in the road. Each bicycle was inspected and helmets were checked for proper size and fit. Many thanks to the businesses that donated prizes for all the participants.

September and October are very busy with fire safety prevention programs being held daily in schools and the fire station. Depending on the age group, these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. The Fire Safety House was purchased and supported through the Hollis Fire Association and is a great asset, all the features it comes with makes the education all the more interesting.

In October we had an open house that we have had to cancel the last two years due to time and money constraints. It was very well attended and gave families the opportunity to visit the fire station and review their pre-planned escape routes with members of the fire department. Families also visited with Spark , the fire dog, and Smokey Bea , toured the Fire Safety House, and visited several informational booths and demonstrations along with a fire truck ride. We also had a demonstration of a kitchen fire, showing how fast things can go wrong and the importance of smoke detectors and escape routes.

The Fire Department is again offering a babysitter safety class twice a year. It is one afternoon a week for ten weeks covering the traditional babysitting class with additional training utilizing the Fire Safety House, infant & child CPR, and having a police officer instruct on the proper way to handle a “stranger at the door.” As this class usually has a waiting list, please have your child reserve a space as soon as possible.

Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with over fifty inspections this year . If you need help with an installation, please call and set up an appointment with a technician. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you

The Hollis Fire Association comprised of all members of the department, continued to work on fundraising. Because of the generous financial donations received from the people of Hollis, we are able to purchase high quality equipment, provide items for the community safety programs, and finance the Explorer program. The Hollis Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Christopher Wilkins, majoring in Fire Science.

Every year we respond to many accidental fire alarms. However , every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

Throughout the year we respond to many carbon monoxide incidents. Carbon monoxide is a tasteless, odorless and colorless gas. It can occur from a blocked chimney, cracked chimney flue, poorly ventilated space heater , car exhaust fumes in a garage, gas range problem, faulty wood burning stove or fireplace, or a problem with a gas or oil furnace, hot water heater, gas dryer or blocked gas vent due to snow or ice. Every home should have a carbon monoxide detector placed on each level of your home. When a carbon monoxide detector activates, call the fire department and vacate your home.

The Hollis Fire Department is very fortunate to have men and women with a knack for innovation and a passion to serve this community. They are dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support. I would also like to thank our community for their continued support to our department.

Respectfully submitted,

Richard Towne,

Fire Chief

Fire Summary

Call Reason Breakdown

ALARM:	Fire - Unintentional	48
	Malfunction	41
	Medical	8
	CO	13
FIRE:	Building	1
	Brush	4
	Chimney	2
	Electrical	3
	MVA/No Injury	46
	Mutual Aid	21
	Illegal Burn	18
	Oil Burner	3
	Rescue	6
	Vehicle	2
	Other	5
MEDICAL:	Trauma	44
	Medical	254
	MVA/with injury	19
	Mutual Aid	25
GOOD INTENT:	Smoke in Building	4
	Smoke check	9
	Other	25
HAZARDOUS CONDITION:	CO Incident	6
	Water Problem	7
	Propane leak	2
	Wires Down	18
	Gasoline/oil spill	4
	Other	17
SERVICE:	Public Assistance	61
	Lift Assist	34
	Lockout	13
	Other	88
TOTAL:		846

Hollis Social Library

2013 was an exciting year for the Hollis Social Library and it could not have been possible without the ongoing support and participation of our community. This year we circulated approximately 99,000 items to nearly 5,950 patrons, delivered 275 programs including record high Summer Reading and Adult Program attendance. We also expanded our offerings to include a telescope for patrons to check out, thanks to the generosity of one of our dedicated patrons. In addition to our regular efforts, the library staff was honored to oversee the re-carpeting and painting of the interior of the library. Coincidentally these upgrades to the building are being done exactly 20 years since the dedication of the new addition added to the original building. Every effort has been made to maintain the architectural authenticity of this beautiful Greek-Revival library.

Collection & Circulation

The library's collection includes 54,500 items and this year the staff added 11,500 new items delivering new and relevant materials to the patrons. The library expanded its e-reader collection to 7 devices this year, by adding (2) Nook HD tablets. Hollis patrons accessed the more than 6,000 audio books and 6,000 e-books available through the New Hampshire Downloadable Books Consortium, at a record high circulation level of 5,350 digital books. Anyone interested in learning more about e-books and e-readers is encouraged to ask the staff for assistance or set up a 1x1 session for individualized support. As always visit www.hollislibrary.org to access the catalog, renew and reserve books, and download e-books.

Circulation increased by about 1% overall, with a 78% growth in use of e-books. The library ended 2013 with just under 6,000 cardholders, a 6.3% increase from last year, representing nearly 75% of the town's population.

Programs & Community Involvement

The library offered a wide range of programs including (6) local author programs, Observing the Evening Sky, the very popular weekly knitting clubs, Alzheimer's Support Group, ACA presentation by AARP and art exhibits by local artists. Many special programs were presented in conjunction with the Hollis Woman's Group and Beaver Brook Association including our very successful Black Bear Behavior program with Ben Kilham that drew standing room only. Popular programs for our children and young adults included the Mother/Daughter book club, story times, tea parties, Spanish for Pre-Schoolers, Music with Miss Jackie, Lego Club, and PAWS to READ.

The summer reading program was a major success this summer. Youth participation was up 26% over last year making it the highest year for youth participation since 2009. The number of books read, by both youth and adults hit an all time high, 3,826 books, an 18.4% increase over 2012. Our thanks to the Hollis Fire Department for serving the pancakes at the annual summer reading pancake breakfast.

Community involvement included sponsoring the Librarian for the Day through the Hollis PTA silent auction, participating in the PTA Reflections program judging literature, and working with the local town playground committee to enhance the playground next to the library. The Library Director visited the "Depot Way" senior's book club, staffed a booth at Hollis Old Home Days with the theme "Show us Your Library Card" and attended the Gilmour Bike Race promoting the library and our Zoo New England passes. Finally we held a Library Open House on May 28th to introduce our new staff members, show off our new carpeting, furniture and reading areas accompanied by free food for all. It was a big success.

During 2013 our free wireless internet and use of our public computers increased by 21%.

To stay informed of library news and upcoming events, you can follow the Hollis Social Library on Facebook, on Twitter at #HollisSocLib and on line at www.hollislibrary.org.

Staff & Administration

Library Director Lucinda Mazza continues to oversee the library operations and is supported by a great staff. The year held many new staffing changes due in part to staffing departures and expanded emphasis on patron support.

Tanya Griffith, a familiar smiling face at the library, was promoted to Circulation and Adult Services Librarian. Tanya oversees the Circulation Department managing Circulation Desk coverage to insure greater patron support and a welcoming environment for all our patrons. In her Adult Services role, Tanya is responsible for readers

advisory and reference as well as and implementing adult programming. We are very excited to have her leading our effort to expand our support and services to our patrons.

Victoria Sandin was hired as the new Youth Librarian, joining the staff in May just as the Summer Reading Program was about to begin. She jumped right in and pulled off a record setting Summer Reading program. Vicky has brought fresh new youth programming to the library; we look forward to a full year under her guidance.

With an expanded emphasis on patron support and circulation desk coverage, a new position was created at the library, the role of Circulation Assistant. Working directly with the Circulation and Adult Services Librarian, this role involves proactively interacting with patrons, providing coverage of the circulation desk and proficiency of circulation rules and processes. During the year we hired 3 new Circulation Assistants to our staff.

In 2013, the town budget allocation to the Library was \$286,478. This allocation is used to support the operations of the library, including salaries, books and materials, utilities and technology infrastructure.

The library receives donations from trusts and citizens which supplement our operating budget for programs and books as well as fund enhancements to the library infrastructure. This year funds were used to upgrade the server for our Library Management System, TLC. Funds were directed towards the Summer Reading Program, for quality programs. The Library is very grateful for the donations of time, expertise and floral contributions made by the Hollis Garden Club year round, be it flowers in the summer or beautiful wreaths in the winter. We are also thankful for other Hollis organizations such as the Woman's Club who helped furnish our meeting room and of course community members that quietly fund so many special aspects of our collection.

Friends of the Hollis Social Library

The Friends of the Hollis Library is a non-profit group dedicated to providing financial and volunteer assistance to the Hollis Social Library. This year they provided the funds for beautiful lounge furniture in the new Adult Reading area. In addition to providing extensive support for our Summer Reading program, the friends make our museum pass program complete. This year they enabled us to expand our museum offering to include the SEE Science Center in Manchester, NH and Zoo New England which includes both the Stone Zoo and the Franklin Park Zoo.

This year saw the passing of Jan Squires, long time Friend of the Library and advocate for the Hollis Social Library. In memory of Jan Squires, the Library Board of Trustees funded the purchase of a special collection of Children's books, for the Summer Reading program. Donations were also made in Jan's memory to the Friends of the Hollis Library. These funds will be used to enhance the Young Adult and Children's areas of the library, in keeping with Jan's love of youth and the importance of promoting literacy.

If you are interested in becoming a Friend of the Library, please inquire at the Circulation Desk. We are always looking for people who would like to help with the annual book sale or other fund raising ideas to support the Hollis Social Library.

Board of Trustees

The members of the Hollis Social Library Board of Trustees meet the first Tuesday of the month at 7:00 pm in the Library meeting room. All meetings are open to the public and meeting minutes are available on line at <http://www.hollislibrary.org/libinfo/trustees.htm>. This year saw a change in officers as Don MacMillan was voted in as Vice Chairperson, replacing long time trustee and former Vice Chairperson, Michelle Repp. We thank Michelle for her wonderful service and wish her well in her new endeavors. The Board welcomes input from the community on all aspects of the Library and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Lucinda D. Mazza, Library Director,
and the Trustees of the Hollis Social Library:

Robert Bartis, Chair

Jone LaBombard, Secretary

Don MacMillan, Vice Chair

Karen Knight

Stephanie Stack, Treasurer

Laurel Lang

Information Technology

The Town's Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

This year we replaced two older copiers. The Police department copier adds scanning functions and printing from their desktops. The Town Hall copier gives them lower cost color printing and more efficient scanning.

Another project this year has been phasing out Windows XP computers. This included replacing three computers at Town Hall, three for Police, two in Communications, one for Public Works, two laptops for Fire department, and one laptop for voter checklist. We also added a laptop in a cruiser and replaced an older cruiser laptop. Two older laptops at the fire department were reformatted to be used for training. A few remaining Windows XP computers will be phased out early in 2014.

A projector and screen were installed in the Community room which is very helpful for meeting presentations. At the Police Department the file server was replaced. Their software had three updates this year and the database software was also updated. In the upcoming year we will be implementing Google Maps within the police software. The Fire Department software also had an update.

The Library replaced their server this year and had multiple software updates. Four computers were replaced and one laptop was upgraded to Windows 8.

You can find streamed meetings, property assessments, online registration renewals, volunteer information, community events, forms, hours, announcements and much more on the town website: www.hollisnh.org

The Library also has their own website at: www.hollislibrary.org

Respectfully submitted,

Dawn Desaulniers, IT Director

Police Department

Mission

The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.

Members of the Hollis Police Department are charged with the mission of:

- *The protection of life and property*
- *Preserving the peace*
- *Preventing Crime*
- *Detecting and arresting violators of the law*
- *Enforcing all laws within the department's jurisdiction*
- *Responding to all public emergencies*
- *Creating and maintaining meaningful and positive relationships with the community*

Members of the Hollis Police Department, as public officers are committed to treat all persons with whom we come in contact with respect and dignity. We believe it is our duty to conduct ourselves with truth and honesty at all times. We will be vigilant and courageous in our pursuit of justice, will preserve and defend the constitution, and will enforce all laws with impartiality and compassion.

Hollis Police Officer will serve all citizens with pride and commitment and attempt to mirror that nobility in our personal lives.

On behalf of the Hollis Police Department, it is my privilege to present the Department's 2013 Annual Report.

The department struggled with personnel issues this year, experiencing several significant work-related injuries and an open unfunded position. These long term absences, when combined with more conventional leaves of absence, left us severely short-handed. These staffing shortages led to a reduction in patrols, impacting a variety of proactive crime prevention initiatives (motor vehicle stops, DWI arrests, etc.) It's worth noting that these reductions are not representative of crime occurring in and around the town of Hollis. While struggling with a significant reduction in staffing, and the accompanying decrease in patrol activity, Hollis experienced significant increases in crimes against persons (+11%), crimes against property (+5%) and crimes against society (+17%). Dealing with these increases is especially challenging given the personnel challenges of the agency and the reduction of services provided by the state and court system. We have done our best to manage these changes by continuing to invest in technology, assigning supervisors to patrol duties, and improving quality control measures and department processes to ensure employees are using their time wisely.

We have also made strides in getting back to a full complement with the hiring of Officer Daniel Bliss and Officer Mitchell Cardona as full time patrol officers. Officer Bliss graduated the police academy in December and is currently in field training. Officer Cardona is currently attending the police academy and will graduate in April. At the time of this report, the 15th patrol position, approved at the 2008 Town Meeting but unfunded since the departure of Retired Chief Russell Ux, is slated to be filled in July 2014. The department will initiate a hiring process sometime this spring to fill this opening.

The department continues to take advantage of state and federal grants. In 2013, we received grants for radios, radar equipment, enforcement patrols and computers totaling approximately \$47,000 which represents almost 4% of the department's overall budget. The police department will continue to seek opportunities for funding to enhance our abilities and reduce costs through increased quality control and oversight.

Despite the challenges that exist, the department remains committed to providing effective police services and doing our best to maintain the high quality of life we enjoy in the Town of Hollis. I ask for your continued trust and support as we move forward, and thank you for the opportunity to serve as your Chief of Police.

Respectfully submitted,
James P. Sartell, Chief of Police

Police Summary: The call activity numbers below reflect initial calls for service and are not the number of crime/incidents investigated by the Hollis Police Department.

Call Reason Breakdown

CALL REASON	2013		
		JUVENILE COMPLAINT	3
ABANDONED / HANGUP 911	40	JUVENILE RUNAWAY / MISSING	
ABANDONED M V	2	LITTERING	9
ALARM / AUDIBLE	13	LOUD NOISE / MUSIC	17
ALARM / HOLD-UP	7	LOST PROPERTY	24
ALARM / OTHER	5	LANDLORD / TENANT DISPUTE	1
ALARM / PANIC	14	MISSING PERSON	6
ALARM / BURGLAR	358	M V A WITH INJURY	12
ANIMAL / DOMESTIC	241	M V A NO INJURY	92
ANIMAL / WILDLIFE	46	M V A UNKNOWN INJURY	55
ASSAULT	13	M V COMPLAINT	185
ASSIST CITIZEN	23	M V A HIT AND RUN	9
ASSIST FIRE/MEDICAL	490	M V LOCKOUT	61
ASSIST OTHER AGENCY	77	M V STOP	3540
BAD CHECK	2	NEIGHBOR DISPUTE	6
BURGLARY IN PROGRESS	2	NOTARY	7
BURGLARY	5	O H R V COMPLAINT	16
BUSINESS CHECK	3419	POLICE INFORMATION	241
COMMUNITY POLICING	385	PARKING COMPLAINT	42
CHECK CONDITIONS	98	PURSUIT	3
CRIMINAL MISCHIEF	54	PROWLER	1
CRIMINAL MISCHIEF IN PROGRESS	1	POLICE SERVICE	57
CIVIL STANDBY	48	SERVE RESTRAINING ORDER	20
CRIMINAL THREATENING	9	ROAD RAGE	3
CRIMINAL TRESPASS	12	SCHOOL BUS COMPLAINT	15
DEBRIS IN ROADWAY	35	SEX OFFENSE	7
DIRECTED PATROL	91	SHOPLIFTING	0
DISTURBANCE	25	SNOW VIOLATION	49
DISABLED M V	177	SOLICITING COMPLAINT	1
DOMESTIC DISTURBANCE	19	SUSPICIOUS M V	200
DOMESTIC ISSUE	15	SUSPICIOUS PERSON	41
FINGERPRINTING	191	SUICIDE ATTEMPT	3
FORGERY	0	SERVE PAPERWORK	217
FOUND PROPERTY	50	SUSPICIOUS ACTIVITY	133
FRAUD	21	THEFT	64
FIREWORKS	9	THEFT IN PROGRESS	1
GIVE ADVICE	205	TRAFFIC CONTROL	23
GUNSHOTS	54	UNSECURED PREMISE	62
HARASSMENT	24	VIN VERIFICATION	69
HOUSE CHECK	2474	VIOLATION OF RESTRAINING ORDER	1
HOUSE CHECK REQUEST	325	SERVE WARRANT	44
IDENTITY THEFT	9	WELFARE CHECK	76
JUVENILE ISSUE	24	TOTAL CALLS FOR SERVICE	14531
JUVENILE TRUANT	3	ARRESTS	243

Town Clerk

The Hollis Town Clerk is conveniently located at 3G Market Place, between the Harvest Market and Bank of America.

The Clerk's office is the place to go for the following things

1. **Vehicle Registration:** The Town Clerk is where all Hollis Residents register their vehicles, tractors, trailers, motorcycles and other vehicles which are required to be registered with the State of New Hampshire. Regular numeric plates, Conservation and Heritage (moose), Vanity (Initial), tractor, trailer, farm, agricultural and motorcycle plates are available. It is also where you would start if you wanted Veteran or Antique plates. Registration renewals are mailed from this office the last week of each month and can be renewed in person, via mail or online at our website www.hollisnh.org; click on the "E-Reg License Plate" and follow the directions.
2. **Boat Registration:** New boat registrations and renewals are done in our office. Registering your boat in our office keeps the revenue in the Town as opposed to all going to the State.
3. **Dog Licenses:** Bring in a copy of the current Rabies Vaccine and we will license your dog. Renewals can be done via mail or online (at the above website) as well.
4. **Marriage Licenses and Certificates, Death Certificates and Birth Certificates** are also issued by the Town Clerk.
5. **Voter Registration:** You can register to vote here as well as obtain Absentee Ballots for Local, State and Federal Elections.
6. **Genealogy:** The Town Clerk has information on Births, Deaths and Marriages for Town residents from 1733 to the present who were born, died or married in Hollis. Genealogy searches are by appointment only, please call for details.

In addition to the above, the Town Clerk also issues Residency Letters (for obtaining Driver's License), Dredge and Fill permits, Pole Licenses and Articles of Agreement. We print ballots for local elections and are present at all elections.

We are open

Monday, Wednesday and Friday from 8am – 1pm
Monday Evenings 7pm – 9pm
The first and third Tuesday Evenings of the month from 7pm – 9pm
The first Saturday of the month from 8am – 1am
Phone: 603-465-2064 Fax: 603-465-2964
Email: townclerk@hollisnh.org

Please contact us if you have any questions.

Respectfully Submitted
Nancy Jambard, Town Clerk
Lisa Claire, Deputy Town Clerk

Agricultural Commission

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

2013 accomplishments include the following:

- The Commission continued to write and publish a monthly news column in the Nashua Telegraph. The column, titled “Down on the Farm”, appeared regularly on the 4th Tuesday of each month, and addressed topics of general interest in support of local agriculture. Some issues of the column were also picked up and published in the weekly Hollis-Brookline Journal.
- In February, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission chaired an annual review with the lessee of Woodmont Orchard. In addition to the lessee, the review was attended by members of Town Hall staff, and representatives of the US NRCS and Nichols-Smith Conservation Land Trust. The review determined that the lessee was in compliance with the terms of the Farm Lease Agreement.
- In March, Town residents voted in favor of an amendment to the Town Zoning Ordinance which simplified the process for the posting of seasonal signs by agricultural businesses in Hollis. The amendment had been developed (and subsequently championed) by the Commission based upon input from agricultural businesses and Town Hall staff.

Since June, the Hollis Agricultural Commission has been largely inactive, and is currently seeking a new chairman. Interested residents are encouraged to log-on the Town website (http://www.hollisnh.org/govt/volunteer_info.htm), or visit Town Hall to learn more about this opportunity to participate in Town government.

Respectfully submitted,

Dan Harmon,
Chairman

Budget Committee

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis Schools, and Coop Schools) during March, where *the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings*.

The committee draws its authority from NH RSA 32:1. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as self-funding programs and most Special Education costs.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings

The committee seeks and values inputs from the citizens of the town. Our meetings are open to the public, with time provided for public input. During the budget formation process in the fall through early winter, we encourage the public to communicate with budget committee members at a meeting, at the public hearings, which are typically in February, or at any time. The voice of the public is very important to us, and we want to hear from you.

Data and Commentary

To gauge the real impact of property tax on residents, the Budget Committee has tracked 15 homes in Hollis for many years (see graph on next page). These homes were selected because they all were near the average single-family property assessed value. Between 2004 -2007 our taxes rose sharply commensurate with citizens voting to invest in land acquisition bonds and facilities upgrades. Since the onset of the economic crisis in 2008, the Budget Committee has strived to hold taxes steady. The average tax bill, in nominal or current year dollars, on these homes has increased 3.6% since 2008.

When comparing tax bills over time it is important to consider the effect of inflation as well as the changes in revenues and expenditures. With that in the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for the 15 homes has decreased 3.4% since 2008, compared to the unadjusted 3.6% increase discussed above. Over the entire period depicted in the graph, 1997-2013, the inflation adjusted average tax bill increased at an annualized rate of 0.03%, for a total increase of 0.5%, from \$5,972 to \$6,001 in constant dollars.

There are many factors that have contributed to our increased tax bills in recent years:

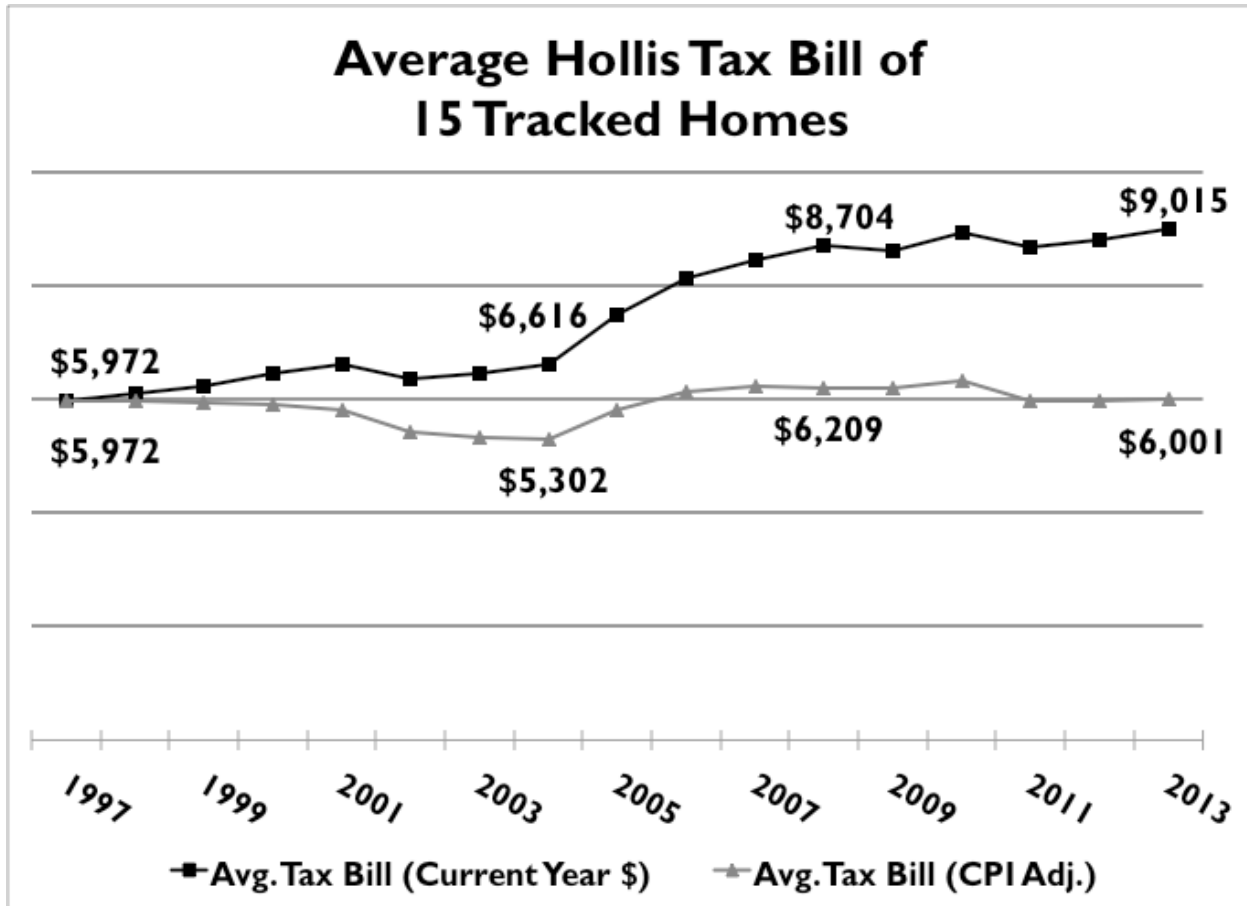
- The increases in employee wage and benefit costs, and number of employee .
- Bonded indebtedness approved by voters in previous years including: Town and School infrastructure and equipment and land acquisitions.
- Increased costs to provide relatively high service levels.

Schools

The decline in school enrollment appears to have reversed in 2013 with a slight increase in students. Multi-year projections of enrollments still indicate a downward trend, however the recent uptick in home building in Hollis may result in further additions to our school population.

Town

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town's Unassigned Fund Balance, from a low of \$155K in 2009 to a projected \$2.2M in 2013. The fund balance is retained tax revenue that can be designated as a funding source for warrant articles or by the Selectmen to offset property taxes. Having a sufficient fund balance is an important measure of creditworthiness. It is likely that we have neared the optimal fund balance and that funds previously retained to build in the fund will be available for property tax relief.



Over the past five years the Budget Committee has consistently provided budget guidance that tightly constrains spending. In addition to recognizing the difficulties associated with an atypically sluggish economic recovery, there has been a trend in “down shifting” of retirement and other costs from the State to the Town. Employee benefit costs continue to outpace inflation and account for a significant portion of budget increases. All these factors put pressure on budgets and taxpayers. We recognize our guidance drives some very difficult decisions by the Selectman and the School Board and we are appreciative of their efforts to manage within our guidance.

Looking forward, residents will continue to consider the appropriate level of investment in infrastructure, for example the Farley Building and other Town structures. And as our student population stabilizes, opportunities to control costs through reduced scale will continue to diminish. The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or bond issues, to provide additional services and facilities. Voters are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Ultimately, the choice is up to the voters at annual meetings, which is as it should be.

Respectfully submitted,
Tom Gehan, Chair, Hollis Budget Committee

Cemetery Trustees

Hollis Cemetery Trustees are responsible for the management and operation of our six burial grounds, from setting policy to ensuring that each cemetery is maintained in a manner that befits its country-like character. We depend upon town staff such as Kim Dogherty, who arranges sales of Rights to Inter and coordinates burials; the Department of Public Works assists us by having its crews perform the necessary work for interments and by plowing snow off the lanes at East Cemetery on Wheeler Road – our most active cemetery – to allow winter visitation. A lawn maintenance company is contracted each year to manage the informal turf, clean up fallen leaves, and do other such jobs when needed.

There are five Trustees, each of whom serves a three-year term after being elected at Town Meeting. Mary Ann Wesoly resigned her position in late 2012 for personal reasons, and Scott Fisher opted not to seek re-election in 2013. We thank them for their service and wise counsel. With no candidate stepping forward to run for the office, the Board of Selectmen appointed Marc Squires, who had generously volunteered, to serve the three-year term. He has quickly transitioned into the role of Cemetery Trustee, and has become an eager, active and involved member. Still, we currently lack one Trustee, and welcome any interested resident willing to spend a couple hours each month to keep our cemeteries as they should be.

Unlike many other communities, Hollis Cemetery Trustees meet regularly: typically once a month, except in December. During the temperate months we meet at least once at Churchyard, East, North, South and Pine Hill Cemeteries to inspect the condition of the grounds and note any grave markers which have broken or are otherwise in need of attention, and arrange for their repair. In 2013 we experienced an infestation of lawn grubs at East Cemetery on Wheeler Road. Work to mitigate the hatching of new grubs as well as to reseed the cemetery was contracted out, and we are hopeful that the problem has been remedied to everyone's satisfaction.

We welcome and encourage visitation to our town cemeteries during the daylight hours. They provide a glimpse at the history of the town, as you will find many recognizable family names engraved on the weathered stones. Even if you are not aware of historical Hollis families, many have been honored with road names that will be familiar. The Hollis Social Library and Hollis Town Hall also have fascinating historical information about our burial grounds, for those who may be interested.



Respectfully submitted,

Doug Gagne, Chair
Melinda Willis, Vice Chair
Raul Blanche
Marc Squires

Conservation Commission

The purpose of the Hollis Conservation Commission (HCC) is to protect the natural and rural character of Hollis by conserving natural resources. The HCC places emphasis on protection of farm and forest resources, aquifers, surface waters, greenways and scenic views.

In 2013, there were no land or easement acquisitions, but the HCC stayed busy with other items.

- At our first meeting in January, the HCC voted to approve an expenditure of \$600 for a thousand shrub seedlings to plant at the Dunklee Pond parcel. The three varieties (grey dogwood, hazelnut, and Virginia rose) will provide a low growth habitat for wildlife. The shrubs were planted as a spring Arbor Day activity with volunteers from the Hollis Montessori School, who were armed with spades and water buckets. A Fall inspection showed that 80 percent of the shrubs are live and growing, and we are pleased with their progress.
- At the April 6, 2013 meeting, the HCC and Land Protection Study Committee (LPSC) hosted an informational presentation by Attorney Gerald Prunier, who provided updated information on real estate law. After the presentation and discussion, the attendees were better informed on both real estate and estate legacy laws pertaining to gifts to the Town via a will or a gift from an estate. We hope that property owners will consider protecting their land as a family legacy to the Town when considering planning their Estate.
- HCC Chairman Tom Dufresne and Member Lynn Quinlan participated in a survey and workshop about the New England Cottontail rabbit which is an endangered species. The rabbit has been found in Merrimack, NH, and hopefully it can be found in Hollis. The method utilized by survey participants to collect droppings for DNA analysis. It is hoped that the Dunklee shrub plantings done this year will provide a habitat for these rare animals.
- Due to an order from the NH Dept. of Environmental Services, the Hollis DPW breached the dam at the Hayden Reservoir on Federal Hill Road, with the DPW replacing a stone culvert. As a result of this action, the HCC formed a subcommittee of members and residents who were impacted by this action, to work on options and costs to replace or repair the damage due to the breach. Good news was reported in late spring that the abutters cancelled a request to remove trees from the dam site, and that, after some weeks, nature took charge of the area, with beavers making a dam that raised the pond water level. The HCC and DPW have continued to monitor the dam and pond to ensure that no further damage occurs to the site.
- Our newest member, Dave Connor, has worked with the Nashua Regional Planning Commission (NRPC) on updates to the NRPC's maps which are available online at the NRPC's website. With this update, the public can see easily what lands the HCC oversees for the Town, as well as other conservation lands owned by other entities or under private ownership.
- The HCC is a member of the New Hampshire Association of Conservation Commissions (NHACC), and is one of the first Towns in the State to have formed a Conservation Commission. At the 2013 NHAAC Annual Conference, Susan Durham represented the HCC, and both provided and collected pertinent information for both parties.

Funding

The HCC's major source of funds is the Land Use Change Tax (LUCT) that is assessed on lots that are removed from the Current Use program for development. By Town vote, the HCC receives 50% of any LUCT collected; in 2013 the amount received for the LUCT was \$115,115. The HCC continues to pursue potential Federal, State, and private grants to reduce the costs of conservation land purchases.

During 2013, we also received a donation of \$30.00 from an area family.

Regulations

New subdivisions and site plans are presented to the HCC as part of the Planning Board process. In an advisory capacity, the HCC reviews design plans, conducts site walks, and makes recommendations to the Planning Board. The HCC continues to review and comment on wetland impact (dredge and fill) permits

In May 2013, HCC members attended the site walk conducted by the Planning Board for the proposed changes to the Morin Landscaping and Puritan Press properties, both of which submitted plans to expand their facilities near their shared boundary line. Participants attended to the provision plan for vehicle access and storm water drainage.

Land Management & Stewardship

The HCC continues to conduct annual monitoring, as required, on the Ranger-Rideout property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Glover easement on Nevins Road. As part of its charter, the HCC manages approximately 62 properties for the Town, preserving these spaces for the enjoyment of the public. Over the past several years, the HCC has been creating and implementing “Best Management Plans” for each of these properties.

In mid-June 2013, Forrester Craig Birch conducted a site walk-tour of the Wright Lot off Mooar Hill Road. HCC Members saw the results of utilizing best management practices for a timber harvest that was conducted in 2012. Mr. Birch was able to show members the provisions for wildlife habitat, types and sizes of trees retained, and the decomposition of branches (slash) on the ground. Timber harvests during 2013 were sold to area mills, with a profit of \$13,193.

The HCC does not receive any of the timber harvest profits. These profits are placed in the Town's General Fund, and are used to offset property taxes.

Community Outreach

Under the direction of HCC member Thom Davies, the HCC held the annual spring Roadside Clean-up. The HCC wishes to thank those members of the community and local organizations that have participated.

Thom is also our feature person at the Old Home Days booth, where the goal of the HCC is to make residents aware of the HCC functions, what residents can do to preserve and conserve on their property, Hazardous Waste days in the area, along with many other items of interest. Thom has always been a great asset to the HCC, and continues to serve our Community with a smile on his face, and a quip at the ready! Thank you Thom!!

Membership

This year, the HCC welcomed David Connor as our newest member, while saying goodbye to alternate Heather Jus-seaume, who moved out of Town mid-2013. With Dave's recent appointment to regular membership, this brings the HCC membership to 7 regular members and 2 alternates. Fortunately, the HCC has members who multi-task as liaisons to other Boards and Committees, including Peter Baker and Thom Davies as the LPSC liaisons; Cathy Hoffman, our Planning Board liaison; and Frank Cadwell, our Board of Selectmen's liaison. These members provide valuable insight and participation that we would be bereft without. If you are interested in becoming a member, please contact HCC Chair Tom Dufresne at (603) 465-2361, or visit the newly created Town Volunteer Information site at http://hollisnh.org/govt/volunteer_info.htm for more information on becoming a HCC member. No special skills are required to be a member, just a willingness to participate!

The Hollis Conservation Commission holds its regular meetings on the first and third Wednesdays of the month at 7:00 pm in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend.

Respectfully submitted,

Tom Dufresne, Chairman

Lynn Quinlan

Richard Brown, Secretary

Dave Connor

Susan Durham, Vice-Chairman

Peter Baker, Alternate

Thomas Davies, Treasurer

Mary Jeffery, Alternate

Cathy Hoffman

Connie Cain, Staff

Energy Committee

Hollis Board of Selectmen established the Hollis Energy Committee (HEC) in September of 2009 with a mission to promote energy conservation and efficiency through sustainable energy practices.

The Hollis Energy Committee accomplishments to date:

Lighting Upgrade Project

The comprehensive lighting upgrade was performed on all municipal and school buildings located in Hollis. This effort resulted in saving \$63,900/year for Hollis. This project was accomplished with Federal grants and PSNH interest free loans paid back from the savings.

Electricity Power Purchase Agreement (PPA)

In addition, in 2011, HEC assisted the Town in evaluating a power purchase agreement with HESS Corporation. The Town's participation resulted in a reduction of electrical cost to the town and school districts by more than \$64,000 per year. The PPA is renewed in 2012 and again 2013 and we continue to save \$64,000/year for Hollis.

Thus, the resulting annual energy savings residents of Hollis Town are continuing to enjoy totals to \$128,000 per year, all achieved with zero additional tax burden to Hollis residents.

Investment Grade Building Audit Project

In 2012, investment grade audits were done in accordance with the ASHRAE Level III standards on seven Town buildings and all five school buildings located in Hollis. Computer simulation models were developed in order to evaluate potential energy efficiency measures. The detailed reports were developed to allow the various entities (Town administration, school administration, and Hollis Energy Committee) to proactively plan for future improvements. These audits were completely funded by \$70,000 Federal grant with no local tax impact to Hollis residents.

Projects Under Consideration in 2013:

Geothermal implementation with an integrated heating & cooling system for Hollis Police Department

The current system consists of a single liquid propane-fired boiler and two suspended gas-fired air convention heaters, and the cooling system consists of nine air-condensing units, and two water circulations pumps. All these units are at or past their recommended life and are becoming increasingly expensive to maintain. The Hollis Energy Committee is reviewing proposals for a geothermal solution with an integrated and efficient heating, cooling and air-management system. Funding options are being considered that will require a minimum or no investment. If this solution is successfully implemented, the solution will be considered for other municipal and school buildings where feasible, thus reducing or eliminating our dependence of fossil fuels.

Bring Natural Gas source into center of Hollis

Hollis Energy Committee and Selectmen Mark Ledoux are exploring the possibilities of bringing natural gas connections into the center of Hollis in order to supply the major Town and School buildings.

The HEC meets the first Monday of each month at 12pm in the Town Hall Community Room (excluding holidays). The Board of Selectmen authorized the committee to have up to seven (7) members and two (2) alternate members.

The HEC now has five (5) members and looking to fill the still open positions. Active participation is welcome by anyone in our community interested in the HEC's mission and goals. The future plans continue the HEC's mission of "Promoting energy conservation and sustainable energy generation for Hollis".



Hollis Energy Committee

Venu Rao (Chair)

Troy Brown

Mike Leavitt

Christian Heiter

Brooke Arthur

Heritage Commission

The Hollis Heritage Commission was created to help preserve the cultural and historical aspect of our great community. Volunteer Committee members along with our Selectmen Representative meet once a month with that common goal in mind. The Commission is committed to educating and bringing forth a balance of preservation and responsibility within our town. The historic preservation of our town and its resources continue to be our main focus.

In 2013 the Heritage Commission began the year with the goal to build up the funds in our account. Members of the commission worked throughout the year developing plans for our 1st annual heritage calendar, entitled “Preserving Hollis Heritage”. The calendar is loaded with new and historical photographs of buildings, resources and projects completed that celebrate the heritage of our fine town. The effort was a great success and is nearly sold out. Keep your eyes open later this year for our 2nd annual calendar filled with more great photos.

The Heritage Commission also put out a great effort to educate the town’s people on the correct and original colors of our beautiful town hall. With a major, and much needed restoration to the exterior of the building, planned and approved by town vote, we felt this was the perfect opportunity to bring the building back to its former Victorian glory. Although the commission failed to garner enough support for the idea, it did bring about a healthy debate and public hearing that provided the interested citizen an opportunity to be heard and have a say in such an important building within our community.

In 2013 the Heritage Commission continued with the process of stabilizing the historic Farley Building. Although the process has taken longer than we had hoped the work is continuing and the building is more secure and much stabilization had been completed. The Selectmen have now taken over the task to finish the process and are proceeding according to the stabilization plans developed by the Heritage Commission. Once stabilized, it is our hope that efforts will turn to pursuing grants and donations to develop a reuse plan. This plan would then be put before the voters at a future town meeting.

The Heritage Commission also completed the dedication of the Gambrel Barn at Woodmont Orchard. Several members of the commission, members of our community, along with our Selectman Chair David Petry and Senator Peggy Gilmore met on a brisk November day to dedicate the barn. Many historical farming tools were on display for the event and refreshments and hot cider were served. The barn was dedicated to the volunteer efforts that make projects like this possible and our town what it is. Again, the Heritage Commission thanks Mark LeDoux, the Marie LeDoux Foundation, and our community for making this effort possible through financial support and time donated. The Heritage Commission once again participated in the Hollis Old Home Day celebration. Our focus in 2013 highlighted our calendar project and our other project.



The rebuilding of Noah Dow Cooper Shop, shown here before being taken down, is one of our ongoing and future rebuilding efforts.



The Heritage Commission’s work could only be completed with the generous donations by the citizens and businesses of our community. If you like the work that the Hollis Heritage Commission does and would like to see us continue with these worthwhile projects, please consider donating time or resources. We welcome and seek new members, as well as input from the community. If you or someone you know, would be interested in serving on this commission, please contact any of the members listed below, or stop in to Town Hall for information. Thank you for your continued support.

Respectfully submitted,

The Hollis Heritage Commission
David Sullivan, Chairman,
Josey MacMillan
Ron Peik

Honi Glover
Michael Tamposi
Jan Larmouth

Doris Roach
Dominick DePaolo
Frank Cadwell

Highway Safety Committee

2013 began on January 21 with more discussion of street markings. The Committee decided that from a safety standpoint the MUTCD guidelines should be followed and the Selectmen were informed by letter of that decision. A resident requested the installation of a stop sign at Wood Lane and Federal Hill Road be visited. Because the speed limit on both roads is 25 MPH, and given the fact that coming from Wood Lane you are facing a fence, and input from the Police Department indicated that state law requires that you stop at intersections, regardless of signage, the vote was unanimous that a stop sign was unwarranted.

4 members, Jim Belanger, Becky Crowther, Rick Towne and Jeff Babel, appeared before the Selectmen's Meeting on February 25 to further discuss line striping and to clarify the Committee's position.

We met again on May 20th to discuss a request to install additional crosswalks on Love Lane at the athletic fields. Upon research it was discovered that (1) the crosswalks must be year round, (2) must be ADA acceptable, and (3) must be lit. Upon further discussion, it was decided that the Police Chief would work with the athletic department to rectify the situation. Loose chickens on Broad Street caused some concern, and again the Police will investigate the situation.

The mission of this group is to act in an advisory capacity and to make recommendations to the Selectmen and not be limited to working on grants.

If any member of the public wishes to point out issues for review, you are encouraged to do so, in writing, to any member of the committee or letters may be submitted to the Selectmen's Office at Town Hall.

Respectfully,

James, "Jim" Belanger, Chairman
Richard Towne, Fire Chief
James Sartell, Police Chief
Thomas Bayrd, DPW Director
Donald Ryder, Citizen at Large
Rebecca Crowther, Citizen at Large

Historic District Commission

In 2013, the Historic District Commission (HDC) continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Twenty-one applications were submitted to the HDC from residents and business owners. Of the twenty-one applications, seventeen were approved, two were denied and two being tabled. Nine of the applications were for business signs. Of the remainder, two applications were for adding additional antennas to the current cell tower located on Proctor Hill Road the remaining dealt with door replacement, paint and shingle modifications.

HDC Members

The Commission membership was comprised of Spencer Stickney, Chairman, Jan Larmouth, Vice-Chairman, Dennis Gallant, Tom Cook; regular members. Jessica Waters; alternate member. Frank Cadwell is the representative of the Board of Selectmen, with Mark LeDoux as his alternate. Donna L. Setaro, HDC secretary and liaison with Town Hall.

Dawn Jonis has stepped down as a regular member of the HDC. The HDC would like to thank her for her service.

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Many thanks to the Town Hall staff for their continued support.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Donna L. Setaro, Building and Land Use Coordinator

Hollis Historic District Commission Cases

HEARING DATE	CASE#	LOCATION	PROJECT	DECISION
1/3/2013	2013-01	14 PROCTOR HILL RD	Modification to existing business sign.	Granted
1/15/2013	2013-02	47 BROAD ST	Registration for replacing brown shingles on Brookdale Fruit Farm.	Registration
2/7/2013	2013-03	7 MAIN ST	Modify existing business sign.	Granted
2/7/2013	2013-04	7 MAIN ST	To install a new secondary business	Granted
3/7/2013	2013-05	21 PROCTOR HILL RD	To install 3 new antennas and 6 radio heads on the existing tower and install a new cabinet.	Granted
4/4/2013	2013-06	34 LOVE LN	To construct 2 wood patios; one located in the front the other located in the rear of the home.	Granted
4/4/2013	2013-07	4 PROCTOR HILL RD 1 MAIN ST	The installation of a new entry door, install new window located in the front of the Village Grocery and replace existing front door on the house.	Tabled

HEARING				
DATE	CASE#	LOCATION	PROJECT	DECISION
4/4/2013	2013-08	2 + 4 MAIN ST	The alteration to existing business sign.	Granted
4/4/2013	2013-09	30 ASH ST	Alteration to existing business sign.	Granted
5/2/2013	2013-07	4 PROCTOR HILL RD 1 MAIN ST	The installation of a new entry door, install new window located in the front of the Village Grocery and replace existing front door on the house.	Denied
5/2/2013	2013-11	72 MAIN ST	Paint Registration - will be painting the house its exsiting color of White.	Registration
6/6/2013	2013-10	4 PROCTOR HILL RD	The installation of a new fence, entry door, install new window located in the front of the Village Grocery and replace existing front door on the house.	Item # 4 Granted, Items 1-3 Tabled
6/6/2013	2013-12	24 MAIN ST	Registration for roof shingles - Replacement of roof shingles with the same type and color.	Registration
7/11/2013	2013-10	4 PROCTOR HILL RD	The installation of a new fence, entry door, install new window located in the front of the Village Grocery.	Tabled
7/11/2013	2013-13	21 PROCTOR HILL RD	The installation of 6 receive only antennas on the existing tower.	Granted
7/11/2013	2013-14	3 MARKET PL (UNIT D)	The installation of new business signs.	Granted
8/1/2013	2013-10	4 PROCTOR HILL RD	The installation of a new fence, install new window and front entry doors located in the front of the Village.	Denied
8/1/2013	2013-15	11 MONUMENT SQ	The installation of new business sign.	Granted
8/1/2013	2013-16	21 PROCTOR HILL RD	The installation of a microwave dish on the existing cell tower.	Granted
9/5/2013	2013-17	9 ASH ST	Alteration of existing business signs.	Granted
12/5/2013	2013-18	8 RICHARDSON	The installation of a new front door, storm doors and 3 outside lamp poles.	Granted
TOTAL CASES: <u>21</u>				

Land Protection Study Committee

Our Mission

In 2000, the Hollis Selectmen created the Hollis Land Protection Study Committee (LPSC). Our goal is ***“To preserve the natural heritage and rural character of Hollis”*** by helping the Town to permanently protect selected lands which meet specific criteria, such as: visual appeal, agricultural value, water resources, trails potential, flora/fauna woodlands and connection to existing conservation lands. This mission was supported by the town survey conducted by the Strategic Planning Committee, which overwhelmingly confirmed the townspeople’s desire to preserve our rural character.

Our mission is to work with landowners to help them achieve their long term goals for protecting their land. If you are interested in preserving your land, just contact one of our members or Connie Cain at Town Hall (465-2209). We can provide information on the alternative methods available, and if you would like, we can work with you to make it easier to achieve your goals. Thanks to the commitment of some members of our committee to land protection in Hollis, we can often cover the legal fees associated with permanently protecting your land.

Our Accomplishments

Our committee is now 12 years old, and over this time we have worked with landowners and the Town to protect 11 parcels, totaling 652 acres, at an average net cost of \$14k per acre, far below market value. Much of this land has trails that allow access to beautiful woods, fields, orchards and views for everyone’s enjoyment. Some of this land, such as Woodmont West, has preserved the rural character of Hollis along the roads we travel frequently. Parcels saved forever include:

Land bordering Dunklee Pond	21 acres
Land bordering Parker Pond	32 acres
Hall farm on Dow/Depot Roads	39 acres
Glover property (Nevins Rd.)	46 acres
Walker Tree Farm (Farley Rd.)	41 acres
Melva Wright Forest (Wheeler Rd.)	60 acres
Hall farm on Blood/Pepperell Roads	37 acres
Gelazauskas Preserve (Nartoff Rd.)	116 acres
Siergiewicz Forest	80 acres
Woodmont West (rte. 122)	180 acres
Hills Farm on Pine Hill Road.	42 acres

These lands have been preserved either through outright purchase or the purchase of restrictive rights, such as conservation easements or development rights, which are carefully monitored by the Nichols-Smith Land Trust and/or the Hollis Conservation Commission. Funding has been provided by long-term bonds, government grants and, in some cases, collaboration with the Hollis Conservation Commission. Some Hollis landowners have offered their land at prices much below market value, for which we and the citizens of Hollis are very grateful.

Our Goal

By protecting selected parcels of land, we preserve the rural character of Hollis while protecting our natural resources from harm and degradation. As an added benefit, protected land ultimately reduces taxes by limiting growth of services the town pays for, such as schools, police and roads, while preserving our quality of life and the value of all homes. A study of new homes built in Hollis from 1995 to 2000 showed that on average, each new home cost the town over \$2000. per year more in services than it paid in taxes. This is a burden on existing homeowners that continues every year thereafter.

The members of the committee are appointed by the Selectmen. At our monthly meetings we work on land protection opportunities and seek funding sources other than property taxes. If you are interested working with us, please talk with one of our members to learn more, or visit Connie Caine at Town Hall to pick up more information.

Respectfully submitted,

Roger Saunders,
Chairman

Peter Baker (Hollis Conservation Commission, Land Stewardship Committee)
Thom Davies (Hollis Conservation Commission)
Katherine Drisko (Secretary)
Paul Edmunds (Beaver Brook and Nichols-Smith Land Trust Boards)
Gerry Gartner (NH Nature Conservancy Board)
David Gilmour
Mark LeDoux (Selectmen's Representative)
June Litwin, Co-chair, (Beaver Brook Association Trustee)
Peter Proko (Nashua River Watershed Association)

Old Home Days Committee

Our mission is to provide the residents of Hollis, both past and present, with a traditional Old Home Days celebration that is fun, safe and family-friendly. Our celebration brings together families, friends, neighbors, community groups and local businesses to honor, unite and support our community.

Picture perfect weather set the stage for a weekend that featured a grand parade, local artists, live entertainment, amusement rides, games, heritage demonstrations, delicious food and the town's annual fireworks display.

The accomplishments of the 2013 Old Home Days committee include:

The creation and successful implementation of a sponsorship program
Investment in electrical upgrades at Nichols Field
Successful expansion and use of social media

In addition to many Old Home Days traditions, the 2013 celebration featured:

The Hollis Board of Selectmen participating in the grand parade, and delivering the opening address
A theme tent featuring Beaver Brook, the Hollis Conservation Commission, the Nor'Easters Snowmobile Club and the Hollis Trails Committee celebrating Hollis Trails through the seasons
An announcer for the grand parade
Expanded heritage demonstrations that included a cooper, a blacksmith, shaker broom making, spoon carving, wool spinning and wool dying.
Participation by over 50 area clubs, organizations and non-profit

Thank you to the volunteers, donors, sponsors and town employees who help bring this event together each year.

Respectfully Submitted,

Carolyn J. Madden

2013 Hollis Old Home Days Chairman

Planning Board

2013 was a fairly quiet year considering some noteworthy changes. In March the Hollis Planning Board and town welcomed Beverly Hill as the Planning Secretary. She has some big shoes to fill but with the help and patience from everyone in the Town she'll eventually grow into them!!

The Hollis Planning Board also welcomed a new Alternate member, Brian Stelmack. He will bring a new view and voice to the Board. The Board also reluctantly accepted the resignation of Alternate member Donna Cooksey, her opinions and input will be missed. The Hollis Planning Board met 13 times in 2013 to review 2 minor subdivisions, 4 lot-line relocations; 1 change of use, 1 conditional use, 7 site plan reviews, 1 conceptual consultation, 4 site walks and 1 major subdivision review.

The Federal Hill/Rocky Pond Road, a 26 lot subdivision, was brought forth at the December meeting after roughly a year in hiatus. The meeting was the second phase of the three phase required process. The Design Review/Public meeting brought approximately 65 abutters and town residents to the Upper Town Hall who voiced their concerns against the major development. This project was continued until the January 2014 meeting.

The minor subdivision projects included the following approvals: a three lot plan at the corner of North Pepperell and Worcester Road; lot line relocation on North Pepperell Road; lot-line relocation and consolidation of three lots to two at South Deerwood Drive and Indian Rock Road (Nashua); 2 lot subdivision of an existing 42.7 lot on Nartoff Road and a site plan amendment for an outdoor display area at 2 Market Place.

Site Plan approval for Morin's Landscaping to build a 13,200 square foot warehouse and maintenance garage. Puritan Press received approval to build a 12,166 square foot warehouse addition and a 436 square foot office addition to the existing structure. Both Morin's and Puritan were approved for lot-line relocation allowing the Puritan Press expansion.

The construction of a 952 square foot accessory building to be used as a three car garage at 6 Ash St. was approved.

A proposed minor site plan to establish a year round farm stand at 103 Nartoff Road has been tabled numerous times.

Change of use approvals consisted of Camp Mix – a dry seasoning product utilizing 1,000 square feet of a 4,000 square foot building located at 1A Old Runnells Bridge Road which formerly housed a gym,

Conditional use approvals were granted for TDS Telecom to install six receive only antennas on an existing cell tower located at 21 Proctor Hill Road.

Conceptual consultations included a proposed 7 lot subdivision on Snow Lane.

Site walks were held at: Worcester and North Pepperell Road, Puritan Press, Morin's Landscaping and Snow Lane.

Meetings are held on the third Tuesday of the month and televised on the local cable access channel. Meetings will resume to our normal twice-per-month 1st and 3rd Tuesday schedule if and when the Planning Board's workload increases enough to support it.

Respectfully submitted,

Ed Makepeace
Chairman

On behalf of the Planning Board and staff – Ed Makepeace, Chairman; Doug Gagne, Vice Chairman; Bill Beauregard; Doug Cleveland; Rick Hardy; Cathy Hoffman, David Petry, Ex-Officio for Selectmen and Brian Stelmack, Alternate.

Staff: Mark Fougere, Town Planner and Beverly Hill, Planning Secretary

Recreation Commission

The Recreation Commission schedules year round recreational programs for residents of all ages. Residents participated in programs, leagues, and special events offered by the Commission last year including:

- This year the Recreation Commission added a three-week long summer basketball camp at Nichols basketball court for boys and girls in grades 4-6. It was supervised by Mike McQuilkin and coached by three members of the Hollis Brookline Varsity Basketball Team: John Beckett, Conor O'Shea, and Jason VanCoughnett.
- Spring and Fall Softball
- Basketball Programs for children in grade K-3, 4-6, and 7-9 encompassing coed, boys and girls instructional, recreational and travel teams.
- Tee Ball and Coach Pitch
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors
- Our fields supported many other Hollis sports and activities including Old Home Days, Hollis Cal Ripken, Hollis/Brookline Lacrosse, BHYSL Hollis Brookline Junior Cavaliers Football, and Cavaliers Soccer as well as several high school athletic teams and various summer camps.

Among the improvements accomplished by the commission in 2012 were the following:

- Worked with the Selectmen to establish a plan for replacing the fence at Nichols Field on the east side
- Improved the irrigation at Nichols by replacing all the existing Hunter PGP zone valves as well as all the Toro flow pro valves that are at the Lawrence Barn track and the 3 ball fields behind. The new valves are designed to help the flow of "dirty" water irrigation.
- Replaced the bulbs in lights at Nichols baseball field that were not working and replaced the light fixtures that were not working.
- Worked with members of the Hollis Playground Project (led by Anna Birch) to find space and formulate a plan to remove an old, outdated swing set at Little Nichols and to add new swings and structures at Little Nichols Field and at Nichols Field. In the spring, the plastic base and the mulch will be replaced.
- In December, with help from the HBHS hockey team and coaches, assembled, flooded, and maintained the skating rink in the Nichols parking lot adjacent to the tennis courts

We continue to struggle to find adequate gym space and field space to support our ongoing and growing programs, and will continue to look for additional facilities and fields to enhance what we hope will be a growing offering of diverse programs.

None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! The Commission also appreciates the support of the Hollis Nichols Trust in funding the general maintenance of Nichols and Little Nichols fields. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis/Brookline school systems and the Selectmen and employees of the Town Hall.

Respectfully submitted,

Kyle Gillis
Recreation Coordinator

Supervisors of the Checklist

2013, was a relatively quiet year for the Supervisors of the Checklist, with no elections taking place.

As of January 2013 there were 6,029 voters on the checklist in Hollis, 2,732 of which were registered Undeclared; 2,101 Republican; and 1,196 Democrat.

During 2013, the HAVA (Helping America Vote Act) office sent to checklist supervisors of all cities and towns a list of potential duplicate voters listed in the Electionet (state-wide voter) database. Voters who were listed in the same town more than once or may have been registered to vote in more than one town were identified, enabling supervisors to correct their local checklists. Because of this initiative, over 14,000 duplicate voters were merged in the state-wide Electionet database.

As a result of this effort to 'clean up' the list of registered voters, the Hollis checklist statistics as of Dec 2013 total 5,716 registered voters, 2,609 of which are Undeclared, 1,988 Republican, and 1,119 Democrat.

In 2014, there will be 3 Elections. The Town Election will be held on March 11, 2014. The State Primary Election will be held on September 9, 2014 and the General Election will be held on November 4th, 2014.

Finally, the supervisors extend a very special Thank You to our many volunteers who help at the Elections and Annual Town and School meetings.

Respectfully Submitted,

Margaret "Peggy" Larkin - Chair
Lydia Schellenberg
Thomas Davies

Town Forest Committee

Improvements were made to the access road leading into the Big Dickerman Lot and up to Old Monson. This included improving drainage and surfacing the road with processed gravel. The work was done on behalf of the Hollis Nor'Easters by Amos White. Although the total cost was much more, the Town Forest contributed \$1500 towards gravel.

Three new gates were purchased for blocking vehicles at access points to Spaulding Park at a cost of \$345.

The Town Forest Committee is continuing preparation of a management plan for the Gelazauskas Property on Pine Hill Road. This plan will evaluate current conditions and make management recommendations in regards to trails, wildlife habitat and timber management.

In April of 2013, the members of the Town Forest Committee and some of their kids, fought the deer ticks and re-painted the boundary lines of the Spaulding Park area and the Dunklee Lots. Painting the boundaries helps protect against encroachments by abutters.

Once again, thanks to the snowmobile club and the Hollis Trails committee for their efforts in keeping the trails open for recreation.

Respectfully submitted,

Ted Chamberlain, Craig Birch, Bill Burton, Spencer Stickney, Gary Chamberlain

Trails Committee

The Hollis Trails Committee is a volunteer group that maintains and preserves the many miles of trails on Conservation and Town Forest Lands.

The Trails Committee said good bye to Mary Ferguson after many years of volunteering. Harry Russell joined our Committee. Harry has helped for years maintaining the trails off of Wheeler Road and is a welcome addition to the Trails Committee. Harry is an avid hiker and mountain biker.

Updated GPS and map boards provided by the Nor'Easters Snowmobile club were posted by Amos White. The new map and GPS boards are of weather resistant plastic and are more accurate than the maps they replaced.

The Trails Committee had a booth at Old Home Days to provide information. We received much praise from residents who use the trails on how well maintained they are.

The Hayden Road trails were improved by the Nor'Easters Snowmobile Club. Rocks were removed and culverts installed to divert run off from washing out the trail.

The Annual Fall Trails Day in October had volunteers work on trails in the Town Forest.

.The Hollis Trails Committee greatly appreciates all the hard work done by the Nor'Easters.

If you enjoy the trails in Hollis volunteer to help us maintain them.

Submitted by
Sherry Wyskiel
Chair

Members:
Lorie Clark
Doug Cleveland Harry Russell
Tom Jeffery Dan Teveris
Sherry Van Oss Amos White

Zoning Board of Adjustment

There are four groups involved with adopting and administering a zoning ordinance.

1. **Planning Board** – is responsible for proposing the initial zoning ordinance, recommending future amendments and holding public hearings to discuss their recommended amendments as well as any petitioned amendments.
2. **Local Legislative Body (Voters at town meeting)** – adopts the original ordinance and approves any future changes that are proposed by ballot vote.
3. **Administrative Official** – any local official, zoning administrator, building inspector or board of selectmen who administers and enforces the ordinance as it is written.
4. **Board of Adjustment** - hears appeals from any order, requirement, decision or determination made by an administrative official and administers special provisions in the ordinance dealing with variances and special exceptions.

Each of these groups can act only within the statutory authority granted it by the enabling legislation: RSA's 672 - 678. The planning board cannot adopt or enforce the zoning ordinance. The local legislative body must follow statutory procedures in enacting the ordinance. The administrative official must apply the ordinance as it is written and cannot waive any provisions. The board of adjustment may grant variances, where justified, but cannot amend the zoning ordinance. The ZBA is established to provide for the resolution of many of these situations without burdening the courts.

The ZBA has no authority over decisions made by the board of selectmen or enforcement official on whether or not to enforce the ordinance. However, they do have the authority to hear administrative appeals if it is alleged that there was an error in any order, requirement, decision or determination made by the official. The board of adjustment also has the authority to hear administrative appeals of decisions made by the planning board, when the decision is based on their interpretation of the zoning ordinance.

John Andruszkiewicz has relocated to Milford, NH and has stepped down as chairman of the ZBA. John has served on the ZBA for a total of twenty two years and served as chairman for the last fifteen years. We all would like to thank him for his many years of service. He will be deeply missed.

The Hollis ZBA meets on the 4th Thursday of each month. It convenes to decide on presented cases with an occasional 2nd meeting, depending on the number of applications. During 2013 the ZBA heard a total of 22 applications; of these, 11 appeals were granted, 10 appeals were tabled by the Board and 1 withdrawn by the applicant.

Zoning Board of Adjustment – Membership

Brian Major, Chairman
Jim Belanger, Vice-Chairman
Cindy Tsao, Member
Gerald Moore, Member
Rick MacMillan, Alternate
David Gibson, Alternate
Susan Durham, Alternate
Drew Mason, Alternate



*Frank Cadwell, Vahrij Manoukian, John Andruszkiewicz
and David Petry.*

Respectfully submitted, Donna L. Setaro, Secretary

Zoning Board of Adjustment Cases

Case #	Hearing Date	Decision	Location	To Permit
<u>Appeal from an Administrative Decision</u>				
2013-001	4/25/2013	Tabled	103 NARTOFF RD	The appeal of the Administrative determination per RSA 676:5, II (b), made by the Hollis Building Inspector for a Temporary Structure.
2013-001	5/23/2013	Withdrawn	103 NARTOFF RD	The appeal of the Administrative determination per RSA 676:5, II (b), made by the Hollis Building Inspector for a Temporary Structure.
<u>Court Remand Hearing- Case # 226-2010-CV00608; 226-2044-CV-00456</u>				
2011-04	10/24/201	Tabled	112 RIDEOUT RD	Tabled until 1/23/2014
2011-04	8/7/2013	Tabled	112 RIDEOUT RD	Tabled until 10/24/2013
2011-04	1/3/2013	Tabled	112 RIDEOUT RD	Tabled until 8/7/2013
<u>Special Exception - Accessory Dwelling Unit</u>				
2012-014	1/3/2013	Granted	4 SUMNER LN	Construct a 576 square foot Accessory Dwelling Unit.
2012-015	1/3/2013	Granted	97 MOOAR HILL RD	Construct a 800 square foot Accessory Dwelling Unit
<u>Special Exception - Home Based Business</u>				
2013-003	5/23/201	Granted	12 BELL LN	The operation of a bakery.
2013-008	12/19/2013	Granted	162 BROAD ST	To operate a Bed & Breakfast.
2013-008	11/14/201	Tabled	162 BROAD ST	To operate a Bed & Breakfast.
<u>Variance - Front Yard Setback</u>				
2013-002	6/27/2013	Granted	235 S. MERRIMACK RD	The construction of a 10' x 14' foot shed, 50 feet from the property line (required 100 foot scenic road setback)
2013-002	5/23/2013	Tabled	235 S. MERRIMACK RD	The construction of a 10' x 14' foot shed, 28.5 feet from the property line (required 100 foot scenic road setback)
<u>Variance - Permitted Use</u>				
2013-005	6/27/2013	Granted	1A OLD RUNNELLS BRIDGE RD	To permit the operation of a specialty food production facility (located in an existing building)
2013-007	11/14/2013	Granted	1A OLD RUNNELLS BRIDGE RD	To permit the operation of a wholesale bakery (located in an existing building)
<u>Variance- Directional Sign</u>				
2013-006	8/22/201	Granted	11 MONUMENT SQ	To Install a permanent agricultural sign with directional information.
<u>Variance- Permitted Use</u>				
2013-009	12/19/2013	Granted	162 BROAD ST	The operation of a Bed & Breakfast.
2013-009	11/14/2013	Tabled	162 BROAD ST	The operation of a Bed & Breakfast.

Hearing		Decision	Location	To Permit
Case #	Date			
<u>Variance-Home Occupation</u>				
2013-004	5/23/2013	Granted	31 PATCH RD	To operate and existing daycare.
2013-004	8/7/2013	Tabled	31 PATCH RD	Request to modify condition #2 per State of NH daycare regulations.
<u>Variance-Home Occupation Re-Hearing</u>				
2013-004	8/22/2013	Granted	31 PATCH RD	The modification to condition #2 placed on the application during the 5/23/2013 ZBA meeting, per State of NH daycare regulations.
<u>Variance-Minimum Lot Area</u>				
2013-010	12/19/2013	Tabled	162 BROAD ST	Two dwellings on a 2.1 acre lot.
2013-001	11/14/2013	Tabled	162 BROAD ST	Two dwellings on a 2.1 acre lot.
Total Cases for 2013: 22				

Vital Statistics - Births, Marriages and Deaths

Births

Date	Childs Name	Father's Name	Mother's Name	Place of Birth
1/23/2013	Judah Isaac Lutz	Simon Lutz	Amy Lutz	Nashua, NH
1/28/2013	Rylee Renae Blackburn	Kevin Blackburn	Sddita Blackburn	Nashua, NH
2/3/2013	Owen Thomas Lavoie	Jonathan Lavoie	Alyssa Lavoie	Nashua, NH
2/5/2013	Liam Kaden Whary	Christopher Whary	Amanda Whary	Nashua, NH
2/6/2013	Hadley Marie Everett	Alexander Everett	Allie Hills	Nashua, NH
3/5/2013	Joshua David Velez	Sigfredo Velez	Abigail Velez	Nashua, NH
3/13/2013	Abigail Marie Caron	Bryan Caron	Deborah Caron	Nashua, NH
3/24/2013	Rohan James Sorenson	Nicholas Sorenson	Nadia Sorenson	Nashua, NH
3/29/2013	Adelyn Rae Rockafellow	Garrett Rockafellow	Lauren Rockafellow	Nashua, NH
4/1/2013	Mateo Alexander Winarta	David Winarta	Lyndsay Senechal	Nashua, NH
4/18/2013	Evelyn Claire-Madison Dufresne		Margaret Dufresne	Nashua, NH
5/1/2013	Zane Isaac Antonucci	Frank Antonucci	Sarah Antonucci	Nashua, NH
5/27/2013	Rhys James Wiedman	Jason Wiedman	Krista Wiedman	Nashua, NH
6/2/2013	Wilder Gray Ormerod	David Ormerod	Andrea Kendall	Nashua, NH
6/7/2013	Nicholas Rigel Marandola	Thomas Marandola	Jennifer Marandola	Nashua, NH
6/10/2013	Logan Shaw Miller	Geoff Miller	Sarah Miller	Nashua, NH
6/17/2013	Caleb Timothy Naylor	Timothy Naylor	Jodi Naylor	Manchester, NH
6/19/2013	Clara Martine Torpey	James Torpey	Elka Torpey	Nashua, NH
7/6/2013	Jacob Wolfe Dieffenbacher	Jason Dieffenbacher	Nicole Dieffenbacher	Nashua, NH
7/8/2013	Brooke Marie Wright	Joseph Wright	Wendy Wright	Nashua, NH
7/22/2013	Olivia Peyton Campano	Matthew Campano	Sarah Campano	Nashua, NH
8/7/2013	Marcus Beau Lazzari	Christopher Lazzari	Denisa Lazzari	Nashua, NH
8/28/2013	Julie Rachel Ellis	Gregory Ellis	Paula Ellis	Nashua, NH
9/1/2013	Charlotte Lillian Eng	Nathan Eng	Sheri Eng	Nashua, NH
9/7/2013	Mitchell Lewis Redwood	Sean Redwood	Emily Major	Nashua, NH
9/9/2013	Mae Joy Lovering	Richard Lovering III	Bethany Lovering	Nashua, NH
9/25/2013	Eli John Spahr	Erik Spahr	Aiyana Spahr	Nashua, NH
10/29/2013	Paige Angelina Canaway	Christopher Canaway	Colleen Canaway	Nashua, NH
11/4/2013	Wixson Bailey Rae	Robert Lindof	Kallista Wixson	Nashua, NH
11/11/2013	Ruth Frances Wiginton	Jeffrey Wiginton	Karen Wiginton	Nashua, NH
12/9/2013	Bridget Mary-Therese MacDonald	Scott MacDonald	Carol MacDonald	Nashua, NH
12/27/2013	Cameron George Simonian	Seth Simonian	Kelley Simonian	Nashua, NH
12/28/2013	Valerie Anita LaFlamme	Brendan LaFlamme	Jennifer LaFlamme	Nashua, NH

Marriages

Date	Person A's Name	Person A's Residence	Person B's Name	Person B's Residence
4/27/2013	David V. Golia II	Hollis, NH	Brieana M. Hernandez	Hollis, NH
5/4/2013	David P. Brassett	Hollis, NH	Holly A. Williams	Hollis, NH
5/11/2013	Ardath N. Blauvelt	Hollis, NH	Marcia C. Donaldson	Hollis, NH
5/18/2013	Jonathan P. Birch	Hollis, NH	Elyse A. Zagorites	Nashua, NH
6/15/2013	Trevor M. Hardy	Hollis, NH	Katherine E. Carlson	Hollis, NH
6/29/2013	Gerald F. Covino	Hollis, NH	Rosemary T. Mezzocchi	Hollis, NH
7/13/2013	Stefan Kinzel	Weimar, Germany	Katarina T. Sengstaken	Hollis, NH
7/27/2013	James T. Recks	Hollis, NH	Sharon M. Misiaszek	Hollis, NH
8/10/2013	Nathan P. Cudworth	Hollis, NH	Courtney L. Ballos	Hollis, NH
8/23/2013	Eddy S. Caron	Goffstown, NH	Christine R. Hallmark	Hollis, NH
9/21/2013	Deborah T. Dennis	Hollis, NH	Darlene J. Brown	Hollis, NH
10/19/2013	James R. Bristol Jr.	Hollis, NH	Barbara A. Longfellow	Hollis, NH
11/9/2013	David M. Wadleigh	Ashby, MA	Amanda R. Davis	Hollis, NH
12/14/2013	Christian A. Kenyeres	Hollis, NH	Alsun E. McMahon	Hollis, NH

Deaths

Date	Decedent's Name	Place of Death	Father's Name	Mother's Maiden Name
1/4/2013	Pearl Giles	Nashua, NH	Dimitrious Liopas	Anastasia Dramitinou
1/8/2013	John Holmes	Merrimack, NH	John Holmes	Rowena Lee
1/11/2013	Bernice Spence	Merrimack, NH	Warwick Snow	Edith Evans
1/22/2013	Elwin Hardy	Hollis, NH	Harold Hardy	Estelle Woodin
1/31/2013	Helen Wesoly	Hollis, NH	Stanislaw Szlosek	Anna Lupa
1/31/2013	Joseph Grillo	Merrimack, NH	Anthony Grillo	Francesca Occipinti
2/1/2013	Paul Phelan	Manchester, NH	Joseph Phelan	Lillian Lewis
2/28/2013	Joseph Surwell	Nashua, NH	Peter Surwell	Rose Vurskie
3/5/2013	Jessica Squires	Lebanon, NH	Eugene Austin	Genevieve Hunt
3/8/2013	Louise Donovan	Nashua, NH	Harris Wilkie	Leona Dube
3/13/2013	Gerald Shaw	Hollis, NH	Josiah Shaw	Agnes Wilson
3/16/2013	Gerald Bruson	Hollis, NH	Martin Bruson	Esther Unknown
3/29/2013	Paul Haley	Hollis, NH	William Haley	Joan Haley
4/14/2013	Linda Diprizito	Nashua, NH	Frederick Pfistere	Isobel Cramp
4/29/2013	Barbara Burt	Hollis, NH	Max McFerren	Carrie Jefferson
5/16/2013	Simone Roy	Goffstown, NH	Zoel Courcy	Yvonne Roy
5/18/2013	Mary Drake	Laconia, NH	Archar Tebbetts	Abbie Wiggin
5/19/2013	Lucy Husk	Hollis, NH	Hollis Nichols	Ellen Baker
6/7/2013	Vivian Cote	Nashua, NH	John Zinie	Ethel May
6/9/2013	Rhys Wiedman	Nashua, NH	Jason Wiedman	Krista Rinaldi
6/26/2013	Joyce Sciortino	Hollis, NH	Leroy Boudreaux	Dorothy Steeves
7/20/2013	Roland Hellmer	Nashua, NH	Richard Hellmer	Elizabeth Laudt
8/18/2013	Paul Chapman	Intervale-Bartlett, NH	S. Chapman	Ann Ottman
8/25/2013	Gary Vazquez	Merrimack, NH	Anthony Vazquez	Eleanor Hummel
8/29/2013	Martha Byers	Hollis, NH	Edward O'Hare	Mattie King
9/18/2013	Theressa Barnes	Nashua, NH	Walter Forrest	Lottie Scaife
10/9/2013	Real Vachon	Merrimack, NH	Fernand Vachon	Linda Thomas
10/21/2013	Thomas Oliver	Hollis, NH	Joseph Oliver	Mary Tibbetts
10/23/2013	Rosel Fernald	Nashua, NH	Johann Reicheneder	Maria Salvermoser
11/2/2013	Margaret Chateaufneuf	Nashua, NH	William Doherty	Gertrude Gannon
11/19/2013	Jayson Benoit	Nashua, NH	Unknown Unknown	Barbara Benoit
11/22/2013	Ruth Hall	Hollis, NH	Unknown Unknown	Carrie Beaubiean
12/8/2013	Barbara Trenholm	Merrimack, NH	Peter Hendricks	Ida Webber
12/9/2013	Cameron Ricard	Nashua, NH	Robert Ricard	Heather Stanley
12/26/2013	William Brown	Nashua, NH	Edward Brown	Helen Tucker
12/27/2013	Rebecca Christensen	Nashua, NH	Russell Hemingway	Frances Hancock
12/31/2013	Louis Dumais	Merrimack, NH	Maurice Dumais	Cecile Pelletier
	2012 ADDENDUM			
5/28/2012	Julie Ann Ferrazzani	Winchester, MA	Frank Donald McCoy	Julia L. McGinnis

Flints Pond Improvement Association

Flints Pond

Infestations of the exotic aquatic plant, variable milfoil, have been reduced by over 90% in Flints Pond, and a healthy and diverse mix of native aquatic plants now flourishes, providing good competition for keeping the milfoil at bay. The best way to prevent the spread of invasive aquatic plants is to Clean, Drain and Dry all boats, before and after every use. To help get this message out, volunteers from the Flint Pond Improvement Association built a kiosk at the State of New Hampshire Fish and Game Department's boat ramp. The kiosk serves as an informational tool to encourage those who visit the pond to get involved in its protection.

Improving accessibility and water flow at Flints Pond has been a team effort that would not be successful without assistance and guidance from the New Hampshire Department of Environmental Services (NH DES) and the Town of Hollis. Funding for the project continues to be provided in part by the Town of Hollis through the Flints Pond Restoration Capital Reserve Fund, State grant opportunities, and the Flint Pond Improvement Association. Milfoil management methods used in 2013 include certified weed control diving and an herbicide treatment that focused on 5.6 acres of isolated areas in the fifty acre pond. The NH Department of Environmental Services determined the treatment areas and recommended contracting with Aquatic Control Technology Inc. Combined expenses for the year total \$7,867.

Each year community outreach events take place to raise awareness for Flints Pond including the famous Fishing Booth at Hollis Old Home Day, a Fair Share event at Shorty's Mexican Roadhouse in Nashua, raffle ticket sales, and membership drives. Golfers, sponsors, and volunteers are needed for a Flints Pond golf tournament scheduled at Amherst Country Club on Friday, June 27, 2014.

Additional information about Weed Watching, water quality monitoring, events, and other news can be found at www.flintspond.org or on Facebook. Everyone is welcome to attend a monthly meeting held at the Hollis Social Library during the cold season and pond side when the weather is nice.

Respectfully Submitted,

Beth Flagler

Hollis Seniors Association

The Seniors meet weekly on Thursdays. Their programs start with light exercises at 10:00 am and 11:00am, social hour at 11:00am, meals on wheels lunch (\$2.00) or bring your own lunch at 12:00-12:15pm. Our programs which start at 12:15 consist of member's biographies, medical programs, Medicare and prescriptions, arts, crafts, safety, Town and School programs.

During the three summer months, we bring our lunch, have pizza from Hollis House of Pizza, pot luck or eat out at a local restaurant. This year we chose Haluwa and Longhorn.

We take blood pressure on the first Thursday from 11:00 to 12:00pm. Business meetings are held on the last Thursday of each month and celebrate member's birthdays of that month with a cake. We also have a bi-monthly foot clinic (\$22.00) from 9:00am to 12:00pm on the last Thursday.

For fun days we dressed for a beach party, had a pumpkin carving contest, a brown bag auction and had clowns and a magician. Members who gave their biographies were The McKays and Paul Gavreau. Sing alongs (with dancing) by Janet and Lois and Johnny "O".

The Hollis Schools provided William Hinkle's Jazz band and Julie Carbone's Acapella Chorus. The Fire Department taught us to use a defibrillato , extinguishers and the Vial of Life. The Middle School serves us lunch for \$3.00 at their cafeteria on the third Tuesday.

We went to Concord, NH to visit the Legislature and Senate. Our annual picnic was catered by the Market Place Diner with music by Mark's "Acoustic Baboostics". Our annual Christmas Luncheon was at the Crowne Plaza with John-O leading us with carols.

George King advised us of Rivier's programs. Jennifer Arpin talked about nutrition. Blue Bus presented their new services. Hospice discussed the benefits of safety at home. Randy Lobier talked about Seniors Helping Seniors. Connie Cain explained tax credits. Service Link explained Medicare and Obama Insurance Plan. Deaf Association on available help and equipment. Blind Association on available help and equipment. Dr. Dagianis on eye care. Easter Seals described their new services. Getaway Seniors on their new services. Paul Gavreau provided a slide show on deer and wildlife. Andy Seremeth taught the AARP driving course. Laura Bullock explained Reiki. Vickie Ciofroni's 4H Club carded rabbit hair, spun it and knit it. Bob DeMayo read from his book on Teddy Roosevelt's life before Presidency. Loretta Jackson spoke about bee keeping. Bell Tone offered hearing exams and provided an ice cream social. Sheryl and Don Ryder provided an ice cream social. Our own Veterans relayed their roles and experiences in World War II, Korean War and the Vietnam War. Our year ended with the High School baking us cookies.

We are grateful for all who provide us with our programs and our faithful members who volunteer to help us set and clean up.

Walk-ins are welcome to join us. Member dues are (age 55+) \$10.00 and (age 85+) free.

We look forward to meeting you at the Lawrence barn.

Honi Glover, President
Donna Wadlow, Vice-President
Andy Seremeth, Editor/Photographer
Basil Mason, Treasurer
Pam Arpin, Program/Publicity
June Madeira, Correspondence
Bob Fiero, Secretary



HALLOWEEN PARTY, HONI GLOVER

Nashua Regional Planning Commission 2013 Report for the Town of Hollis

NRPC was founded in 1959 with a mission to foster coordination and collaboration between the 13 communities in the Nashua region. Over the past 54 years, NRPC has developed into an organization that provides member municipalities customized services to meet their planning needs and also undertakes activities that benefit communities collectively.

NRPC's highly qualified and experienced staff complements and extends municipal resources by providing a wide array of professional planning services that cover all aspects of community planning. NRPC also offers programs that would otherwise be inefficient and costly for communities to conduct on their own. In addition to programs and projects, NRPC acts as a strong and consistent advocate for communities and the region at the State and Federal level.

Services available to municipalities through membership dues in the NRPC include transportation planning such as grant writing assistance, specialized traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management, parking studies. Land Use planning including customized board training and resources, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational materials and master plan consultation and project scoping. Data and GIS Mapping services such as demographic data and analysis, mapping data and standard map sets, GIS needs assessments, production of annual tax maps and NRPC Live Maps. Environment and energy planning such as group energy purchase for municipal and school facilities, household hazardous waste collections. For more information, contact Kerrie Diers, Executive Director, at 424-2240 or kerried@nashuarpc.org.

In 2013, NRPC provided the following assistance to the Town of Hollis:

TRANSPORTATION

NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

Traffic Data Collection: For a list of historic and recent traffic counts, reference the NRPC website at: <http://www.nashuarpc.org/trafficcount/index.htm>. All traffic counts are available for use by the Town and NRPC can conduct special counts upon request.

Transportation Improvement Program –The TIP is a document required under federal transportation regulations that shows that there are sufficient resources to fund the proposed projects. NRPC is responsible for the development and maintenance of the TIP so that federal highway transportation dollars are available to all towns in the region. NRPC carefully monitored the status of projects in the TIP to ensure that project information and changes initiated by NHDOT were communicated to the Town officials.

Souhegan Valley Transportation Collaborative (SVTC) - NRPC continues to support the SVTC in its 6th year of service. NRPC was again awarded federal transit administration funds to assist the expansion the operation of the service. This grant allowed SVTC to evaluate expansion opportunities to other communities in the region while maintaining its level of service to the residents of Hollis. It also provided the flexibility to increase the number of destinations served by the service. This service is available to eligible residents of Hollis.

Learn more at <http://souheganrides.org/>.

Congestion Mitigation Air Quality (CMAQ) Program - The CMAQ program provides funding opportunities for communities to address transportation needs that have a direct and beneficial impact on air quality in the region. NRPC provides application assistance, air quality analysis and presentation materials for communities interested in pursuing CMAQ grant applications.

NH Capitol Corridor Passenger Rail Project –NRPC continues to work toward the development of the NH Capitol Corridor project. Activities included participation on the New Hampshire Rail Transit Authority, the operating entity for the rail project, and pursuing options to study the feasibility of passenger rail in the corridor.

Safe Routes to Schools Program - The Safe Routes program encourages children to bike or walk to school through

education and incentives that remind children how much fun biking and walking can be. The program also addresses the safety concerns of parents by encouraging greater enforcement of traffic laws, exploring ways to create safer streets, and educating the public about safe biking, walking, and driving practices. NRPC continues to pursue Safe Routes to School funding for communities and school districts in the region. NRPC completed a Travel Plan for the Hollis Primary, Upper Elementary, and Hollis-Brookline Middle Schools in January 2011.

Road Inventory Data— NRPC staff maintains the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up-to-date information on roads and will be used for planning road improvements in the community. This data also forms the basis for the Town's allocation of Transportation Block Grant Aid from the State.

Regional Traffic Model – NRPC is nearing completion of a large-scale update to the regional traffic model in conjunction with the release of new U.S. Census data, new regional employment data, and NRPC's updated community-by-community population projections through 2040. This update will also allow NRPC to provide morning and afternoon peak hour traffic forecasts, as well as more accurately model traffic signalization at intersection issues. NRPC can then provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost.

Population Projections –NRPC worked with the NH Office of Energy and Planning State Data Center, to update and maintain the population projections for each community in the region. These projections currently provide forecasts through the year 2040 to aid in long term community planning. NRPC worked with other regional planning commissions to develop similar projections for all towns in the state, allowing comparison with neighboring communities.

Metropolitan Transportation Plan (MTP) –NRPC maintains the region's Metropolitan Transportation Plan. The purpose of this document is to identify the long term transportation needs of the region. It provides a mechanism for the communities of the region to have a voice in the transportation planning process and decisions. Including specific local and regional projects in the MTP provides opportunities for future funding through the state's Ten Year Plan process.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

General Mapping and Spatial Data Maintenance - The GIS staff at NRPC continues to maintain a diverse collection of mapping information and databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects. NRPC continued its quarterly updates to the town parcels layer, using the Registry of Deeds database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge.

Specific mapping assistance was also provided to the Town of Hollis in the following capacities:

- Production of large-format, glossy street maps of Hollis, Brookline, and Mason for both the Hollis Communications Center and Hollis PD.
- Production of a Conserved Lands map for the Hollis Conservation Commission.
- Production of a Land Use/Aquifers map for the Planning Department.
- A custom trails map for Beaver Brook Association.
- Developed a regional, generalized zoning data layer in GIS based on density of permitted uses.
- Created a region-wide data layer of Historic Districts including those in Hollis.

Live Maps - NRPC is putting its standard GIS maps online in an interactive format. The application's basemaps include aerial images, topographic contours, roads, town landmarks, conserved lands, and individual property boundaries. Overlay will display land use, zoning, flood, water resources, and soil characteristics in relation to neighborhoods or parcels. Cross-links to Google Street View or Bing Bird's Eye offer enhanced views of the 2D map location. Each year, Live Maps will be updated with fresh data.

GIS Training: Geared towards municipal GIS users and open to the public, each meeting features general news and announcements, followed by a guest speaker or open group discussion on a particular GIS project or topic. Guest speakers in 2013 included UNH Technology Transfer Center, and NRPC staff who conducted a two-part program that covered GIS data and traffic modeling software for general highway planning, and a preview of the new NRPC

Live Maps application.

Standard Maps –NRPC maintains large-format maps for each of its communities which include: 1) Street Index and Town Features, 2) Land Use, 3) Zoning, and 4) Environmental Features. These maps are available online in PDF format, or in printed-form.

Census Data – NRPC continues to house datasets from the ongoing US Census Bureau American Community Survey estimate program at various geographic levels, including: state, county, town, tracts, block groups and blocks. Census data is very important in planning efforts and decision making for communities. Updated estimates in categories such as population, race, language, employment, poverty and housing are used in regional and local plans, and will be the inputs to the updated travel demand model. Census data is provided upon request to our communities.

Broadband Mapping and Planning: The New Hampshire Broadband Mapping and Planning Program (NHBMP) is a comprehensive program that seeks to understand where broadband is currently available in NH, how it can be made more widely available in the future, and how to encourage increased levels of broadband adoption and usage. NRPC staff coordinated with each member community to obtain town specific feedback on this effort. Staff is currently in the process of compiling all of this information into a final Broadband Plan for the Region

LAND USE AND ENVIRONMENT

Electricity Supply Aggregation— Beginning in 2011, NRPC has coordinated requests for proposals to procure electricity from a competitive supplier. The aggregation consists of municipalities and school districts in the region. The total anticipated cost savings in 2013 was \$273,147 with savings for the Town of Hollis estimated at \$6,781. NRPC recently reconvened the aggregation in the fall of 2013 to conduct a third competitive electricity supply bid process, with new contracts anticipated to begin in early 2014.

Household Hazardous Waste Program –NRPC held six collections during the 2013 Household Hazardous Waste season. In 2013, a total of 1,532 households participated in the HHW collections District-wide; of those, 91 households or 5.94% came from Hollis. Hollis represents 3.61% of the Solid Waste District's total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population. 53 of the 91 participating households from Hollis disposed of non-latex paint, making it the most commonly collected item.

Resources and Training – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Fact sheets are available on our website and cover numerous topics relevant to local boards and staff.

Regional Plan: 2013 was spent on outreach efforts including a series of topical workshops on transportation, housing, community and economic vitality, water infrastructure, and climate and energy, as well as a series of focus group conversations. As part of the topical workshops, NRPC has compiled a summary of goals and objectives found in municipal master plans in the region, resources for municipalities, compilations of what was heard at each event, and a series of presentations of local case studies. Staff has drafted outlines for all plan components and has begun the process of developing chapter drafts with the assistance of topical subcommittees comprised of commissioners, other local representatives and topical experts. A complete draft of the plan is anticipated for mid-year 2014.

Granite State Future: Developed a common data set which will be made available statewide to aid municipalities in their own planning efforts as well as resources to aid local master planning such as a scientific survey of citizen opinions and values, a series of statewide listening sessions, a compilation of statewide resources, and Climate Assessments for Southern and Northern NH.



hollis school district
Annual Report



Officers and Administration

HOLLIS SCHOOL DISTRICT
For the Year Ending June 30, 2013

SCHOOL OFFICERS

Hollis School Board

Mr. Skip Snyder, Chair	Term Expires 2016
Dr. Betsey Cox-Buteau (Appointed 2013-14)	Term Expires 2014
Mrs. Deborah Pucci	Term Expires 2014
Mrs. Rosemary Mezzocchi	Term Expires 2015
Dr. James Warren (Appointed 2013-14)	Term Expires 2015
Mrs. Diane Leavitt, Clerk	Term Expires 2014
Mrs. Claudia Dufresne, Treasurer	Term Expires 2014
Mr. Drew Mason, Moderator	Term Expires 2014

SAU #41 Administration

Dr. John H. Moody	Interim Superintendent of Schools
Mrs. Cynthia Matte	Interim Assistant Superintendent
Mr. Eric Horton	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mr. Richard Raymond	Network Administrator

Hollis Elementary Schools

Hollis Primary School
Mrs. Elizabeth Allen
Mrs. Paula Izbicki, Asst. Principal-SpEd. Coordinator

Hollis Upper Elementary School
Mrs. Candice Fowler, Principal
Mrs. Amy Bottomley, Asst. Principal-SpEd. Coordinator

2014 Hollis School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD, IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH 2014 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

To choose a Moderator for the ensuing year.

To choose a Clerk for the ensuing year.

To choose a Treasurer for the ensuing year.

To choose two members of the School Board for the ensuing three years.

To choose one member of the School Board for the ensuing year.

Given under our hands and seals at said Hollis, New Hampshire on this 10th day of February, 2014.

Skip Snyder, Chair
Dr. Betsey Cox-Buteau
Rosemary Mezzocchi
Deborah Pucci
Dr. James Warren
SCHOOL BOARD

A true copy of the warrant - Attest:

Skip Snyder, Chair
Dr. Betsey Cox-Buteau
Rosemary Mezzocchi
Deborah Pucci
Dr. James Warren
SCHOOL BOARD

2014 Hollis School District Warrant

The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD, IN THE SAID DISTRICT ON THE ELEVENTH DAY OF MARCH, 2014 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 1, 2014.

- Election of two members of the School Board for the ensuing three years.
- Election of one member of the School Board for the ensuing year.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.
- Election of a Moderator for the ensuing year.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE MIDDLE SCHOOL, IN THE HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ON THE FOURTH DAY OF MARCH, 2014 AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$10,464,965 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The budget committee recommends this appropriation (5-0-0). The school board recommends this appropriation (3-0-0).

Article 3. Shall the school district vote to approve the cost items included in the two-year collective bargaining agreement between the Hollis School Board and the Hollis Education Association for the 2014-2015, and 2015-2016 school years, which resulted from good faith negotiations, and which calls for the following increases in professional staff salaries, fringe benefits, and other cost items at the current staffing level

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2015	\$175,081	2016	\$186,915

and further to raise and appropriate the sum of One Hundred Seventy Five Thousand Eighty-One Dollars (\$175,081) to fund those additional cost items related to the first year of the bargaining agreement (2014-2015 school year), and which amount represents the negotiated increase over the 2013-2014 salaries, fringe benefits, and other cost items?

The budget committee recommends this appropriation (3-1-1). The school board recommends this appropriation (3-0-0).

Article 4. Shall the school district vote to approve the cost items included in the two-year collective bargaining agreement between the Hollis School Board and the Hollis Education Support Staff Association for the 2014-2015, and 2015-2016 school years, which resulted from good faith negotiations, and which calls for the following increases in support staff salaries, fringe benefits, and other cost items at the current staffing level

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2015	\$42,866	2016	\$44,213

and further to raise and appropriate the sum of Forty Two Thousand Eight Hundred Sixty-Six Dollars (\$42,866) to fund those additional cost items related to the first year (2014-2015 school year) of the bargaining agreement, and which amount represents the negotiated increase over the 2013-2014 salaries, fringe

benefits, and other cost items?

The budget committee recommends this appropriation (4-1-0). The school board recommends this appropriation (3-0-0).

Article 5. Shall the Hollis School District, if Article 3 and/or Article 4 be defeated, authorize the governing body to call one special meeting, at its option, to address the cost items of the defeated article(s) 3 and/or 4 only? The budget committee does not recommend this article (1-4-0). The school board recommends this article (3-0-0).

Article 6. To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. The budget committee recommends this appropriation (5-0-0). The school board recommends this appropriation (3-0-0).

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$12,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2014 unanticipated revenues (unreserved fund balance), available for transfer on July 1, 2014. The budget committee recommends this appropriation (5-0-0). The school board recommends this appropriation (3-0-0).

Article 8. Shall the voters of the Hollis School District adopt a school administrative unit budget of \$1,348,588 for the forthcoming fiscal year in which \$394,099 is assigned to the school budget of this school district? This year's adjusted budget of \$1,354,043, with \$395,663 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The budget committee recommends this appropriation (5-0-0). The school board recommends this appropriation (3-0-0).

Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The budget committee recommends this article (5-0-0). The school board recommends this article (3-0-0).

Article 10. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 6th day of February, 2014.

Skip Snyder, Chair
Dr. Betsey Cox-Buteau
Rosemary Mezzocchi
Deborah Pucci
Dr. James Warren
SCHOOL BOARD

A true copy of the warrant - Attest:

Skip Snyder, Chair
Dr. Betsey Cox-Buteau
Rosemary Mezzocchi
Deborah Pucci
Dr. James Warren
SCHOOL BOARD

2014 - 2015 Proposed Budget, (MS-27)

1	2	3	4	5	6	7	8	9
	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. WARR. ART #	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	(Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	(Not Recommended)
	INSTRUCTION							
1100-1199	Regular Programs		\$3,140,786.54	3366639	\$3,248,266.28		\$3,248,266.28	
1200-1299	Special Programs		\$1,245,192.16	1155289	\$1,293,814.55		\$1,293,814.55	
1300-1399	Vocational Programs							
1400-1499	Other Programs							
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr. College Ed. Programs							
1800-1899	Community Service Programs							
	SUPPORT SERVICES							
2000-2199	Student Support Services		\$725,322.74	720617	\$764,920.77		\$764,920.77	
2200-2299	Instructional Staff Services		\$306,744.55	362242	\$366,496.36		\$366,496.36	
	GENERAL ADMINISTRATION							
2310 840	School Board Contingency			95000	\$95,000.00		\$95,000.00	
2310-2319	Other School Board		\$50,953.20	37199	\$47,450.00		\$47,450.00	
	EXECUTIVE ADMINISTRATION							
2320-310	SAU Management Services							
2320-2399	All Other Administration							
2400-2499	School Administration Service		\$524,729.98	531862	\$555,962.43		\$555,962.43	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant		\$884,137.84	845630	\$808,335.56		\$808,335.56	
2700-2799	Student Transportation		\$425,257.26	411287	\$444,437.04		\$444,437.04	
2800-2999	Support Service Central & Other		\$1,770,695.86	1949342	\$2,027,372.28		\$2,027,372.28	
	NON-INSTRUCTIONAL SERVICES							
3100	Food Service Operations							
3200	Enterprise Operations							

2014 - 2015 Proposed Budget (MS-27) - cont'd

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	(Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	(Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition							
4200	Site Improvement							
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
OTHER OUTLAYS								
5110	Debt Service - Principal		\$169,870	\$164,793	\$160,058		\$160,058	
5120	Debt Service - Interest		\$204,665	\$203,936	\$202,852		\$202,852	
FUND TRANSFERS								
5220-5221	To Food Service			\$220,000	\$220,000		\$220,000	
5222-5229	To Other Special Revenue			\$230,000	\$230,000		\$230,000	
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	Operating Budget Total			\$10,293,836	\$10,464,965		\$10,464,965	

2014 - 2015 Proposed Budget (MS-27) - cont'd

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition		25000	25000	25000
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		5000	5000	5000
1600-1699	Food Service Sales		192000	192000	192000
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		88000	22164	22164
REVENUE FROM STATE SOURCES					
3210	School Building Aid		51273	49851	49851
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		26415	26415	26415
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		25000	25000	25000
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants		204459	204459	204459
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		3000	3000	3000
4570	Disabilities Programs		25541	25541	25541
4580	Medicaid Distribution		60000	60000	60000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

2014 - 2015 Proposed Budget (MS-27) - cont'd

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		12000	20000	20000
	Fund Balance to Reduce Taxes		167921	141621	141621
	Total Estimated Revenue & Credits		885609	800051	800051

BUDGET SUMMARY

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	10,293,836	10,464,965	10,464,965
Special Warrant Articles Recommended (from page 4)	12,000	20,000	20,000
Individual Warrant Articles Recommended (from page 4)	393,522	612,046	612,046
TOTAL Appropriations Recommended	10,699,358	11,097,011	11,097,011
Less: Amount of Estimated Revenues & Credits (from above)	885,609	800,051	800,051
Less: Amount of State Education Tax/Grant	2,217,471	2,257,788	2,257,788
Estimated Amount of Local Taxes to be Raised For Education	7,596,278	8,039,172	8,039,172

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
(See Supplemental Schedule With 10% Calculation)

2013 Hollis School District Annual Meeting Minutes

**Hollis Middle School, Hollis, NH
18 March 2013**

Hollis School Board

Robert Mann, Chair
Frank Giudici
Deborah Pucci
Bernard Mizula
Boris Golosarsky

Drew Mason, Moderator
Claudia Dufresne, Treasurer
Diane Leavitt, School District Clerk

Hollis School District Budget Committee

Tom Gehan, Chairman
Susan Benz, Vice Chairman
Mike Harris
Tom Jambard
Frank Whittemore
Christopher Hyde
Peter Band, Ex-Officio, Selectman

SAU #41 Administration

Susan Hodgdon	Superintendent of Schools
Martha Bedrosian	Interim Assistant Superintendent
Eric Horton	Business Administrator
Amy Rowe	Director of Student Services
Richard Raymond	Network Administrator

Hollis Elementary Schools

Elizabeth Allen	Hollis Primary School Principal
Jill Peterson	Asst. Principal-SpEd Coordinator
Candice Fowler	Hollis Upper Elementary School Principal
Amy Bottomley	Asst. Principal-SpEd Coordinator

The meeting was called to order at 7:05pm by Moderator, Drew Mason at the Hollis Middle School.

The Moderator started the meeting with the Pledge of Allegiance.

The National Anthem was sung by: Brianna DeJoie, Amira Elfadil, Andi Lawner, Skylar Mack, Ashley Mayo, Maddie Norris, Hannah Wilton.

Recognition of veterans and active service members were acknowledged and a moment of silence in memory of Jan Squires who was many things to our community including supervisor of the checklist.

Tom Gehan introduced the Budget Committee, Robert Mann introduced the School Board, and Susan Hodgdon introduced the School Staff.

Moderator went over the rules of the meeting. Proposed the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown. Rules of the meeting were accepted.

Moderator introduced Bill Dresher, School District Attorney and Diane Leavitt, School District Clerk. Also introduced his assistants, Jim Belanger and Paul Armstrong, to assist with counting votes and the ballot box.

Robert Mann, School Board Chair, gave a presentation. School Board recognized and thanked Susan Hodgdon, Superintendent of Schools who will be leaving the SAU Office and presented her with a gift.

Tom Gehan, Budget Committee Chair, presented the budget.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on **March 12, 2013.**

- Election of a Moderator for the ensuing year.
- Election of one member of the School Board for the ensuing three years.
- Election of one member of the School Board for the ensuing two years.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$10,293,836** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Susan Benz motioned to bring Article 2 to the floor. Seconded by Mike Harris.

Tom Gahan, Budget committee gave a presentation.

No discussions.

Moderator brought Article 2 to a vote. Motion **CARRIED** by card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$30,928** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a two year contract.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Susan Benz motioned to bring Article 3 to the floor. Seconded by Mike Harris.

Robert Mann, School Board gave a presentation.

No discussions.

Moderator brought Article 3 to a vote. Motion **CARRIED** by card vote.

Article 4. To see if the school district will vote to raise and appropriate up to the sum of **\$8,000** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Susan Benz motioned to bring Article 4 to the floor. Seconded by Mike Harris.

Robert Mann, School Board gave a presentation.

Moderator brought Article 4 to a vote. Motion **CARRIED** by a card vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$4,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2012 unanticipated revenues (unreserved fund balance), available for transfer on July 1, 2012.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

NOTE: This motion made under this article will correct the dates to 2013.

Susan Benz motioned to bring Article 5 as corrected to the floor. Seconded by Mike Harris.

Robert Mann gave a presentation.

Moderator brought Article 5 to a vote. Motion **CARRIED** by a card vote.

Article 6. (by secret ballot) Shall the voters of the Hollis School District adopt a school administrative unit budget of **\$1,338,732** for the forthcoming fiscal year in which **\$362,594** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,388,193**, with **\$ 375,991** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Susan Benz motioned to bring Article 6 to the floor. Seconded by Mike Harris.

Moderator explained the rules for voting.

Tami Fareed motioned to restrict reconsideration of Articles 2, 3, 4, 5. Seconded by Peter Band. Motion **CARRIED** by card vote.

Moderator brought Article 6 to a vote. YES - 91 NO - 4 Motion **CARRIED** by secret ballot vote.

Article 7. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations.

The budget committee recommends this article.

The school board recommends this article.

Susan Benz motioned to bring Article 7 to the floor. Seconded by Mike Harris.

Robert Mann School Board gave a presentation.

No Discussions

Moderator brought Article 7 to a vote. Motion **CARRIED** by a card vote.

Article 8. Shall the school district vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b,II. Such fund balance retained can only be used to reduce the tax rate or for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education.

The budget committee recommends this appropriation.
The school board recommends this appropriation.

Susan Benz motioned to bring Article 8 to the floor. Seconded by Mike Harris.
Tom Gahan Budget Committee gave a presentation.

Jim Belanger motioned to amend Article 8 from 2.5 percent to 1.0 percent. Seconded by Michael Askenaizer.

Moderator brought amendment to Article 8 to a vote. Motion **NOT CARRIED** by card vote.

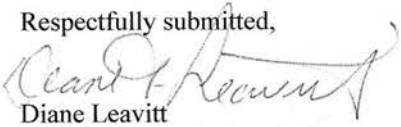
Moderator brought Article 8 as written to a vote. Motion **CARRIED** by a card vote.

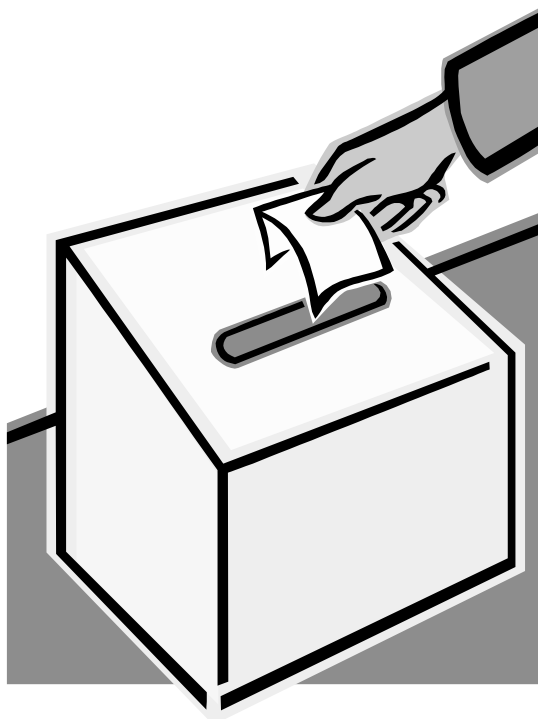
Article 9. To transact any other business which may legally come before said meeting.

Tom Gahan motioned to adjourn the meeting. Seconded by Mike Harris.

Meeting adjourned at 8:33pm.

Respectfully submitted,


Diane Leavitt
Hollis School District Clerk



Hollis School District Revenue, Expenditures and Changes in Fund Balances

Governmental Funds
For the Fiscal Year Ended June 30, 2013

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 7,394,186	\$ -	\$ -	\$ 7,394,186
Other local	43,533	-	200,418	243,951
State	2,333,571	-	13,248	2,346,819
Federal	73,272	175,805	34,712	283,789
Total revenues	9,844,562	175,805	248,378	10,268,745
EXPENDITURES				
Current:				
Instruction	4,399,122	163,908	-	4,563,030
Support services:				
Student	725,447	-	19,013	744,460
Instructional staff	307,019	2,600	-	309,619
General administration	50,953	-	-	50,953
Executive administration	371,440	-	-	371,440
School administration	524,730	-	-	524,730
Operation and maintenance of plant	902,500	-	-	902,500
Student transportation	426,590	-	-	426,590
Other	1,770,696	9,297	-	1,779,993
Non-instructional services	-	-	227,637	227,637
Debt service:				
Principal	169,870	-	-	169,870
Interest	204,665	-	-	204,665
Facilities acquisition and construction	288,921	-	6,768	295,689
Total expenditures	10,141,953	175,805	253,418	10,571,176
Deficiency of revenues under expenditures	(297,391)	-	(5,040)	(302,431)
Other financing sources (uses):				
Transfers in	201	-	-	201
Transfers out	-	-	(201)	(201)
Total other financing sources and uses	201	-	(201)	-
Net change in fund balances	(297,190)	-	(5,241)	(302,431)
Fund balances, beginning	796,531	-	56,194	852,725
Fund balances, ending	\$ 499,341	\$ -	\$ 50,953	\$ 550,294

Hollis School District Balance Sheet

Governmental Funds

June 30, 2013

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 353,726	\$ -	\$ 48,979	\$ 402,705
Investments	469	-	-	469
Receivables, net of allowance for uncollectibles:				
Accounts	267	-	-	267
Intergovernmental	230,747	85,958	12,573	329,278
Interfund receivable	82,682	-	-	82,682
Inventory	-	-	4,635	4,635
Prepaid items	10,912	-	-	10,912
Total assets	<u>\$ 678,803</u>	<u>\$ 85,958</u>	<u>\$ 66,187</u>	<u>\$ 830,948</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 149,634	\$ 130	\$ 1,776	\$ 151,540
Accrued salaries and benefits	25,426	3,146	2,003	30,575
Intergovernmental payable	2,722	-	-	2,722
Interfund payable	-	82,682	-	82,682
Deferred revenue	1,680	-	11,455	13,135
Total liabilities	<u>179,462</u>	<u>85,958</u>	<u>15,234</u>	<u>280,654</u>
Fund balances:				
Nonspendable	10,912	-	9,657	20,569
Restricted	-	-	2,267	2,267
Committed	125,709	-	39,029	164,738
Assigned	43,011	-	-	43,011
Unassigned	319,709	-	-	319,709
Total fund balances	<u>499,341</u>	<u>-</u>	<u>50,953</u>	<u>550,294</u>
Total liabilities and fund balances	<u>\$ 678,803</u>	<u>\$ 85,958</u>	<u>\$ 66,187</u>	<u>\$ 830,948</u>

Hollis School District Special Education Expenditures

<u>EXPENSES:</u>	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>	<u>FY2013</u>
SALARIES	1,805,866	1,899,997	1,353,140	1,443,450
BENEFITS	544,333	361,745	425,193	429,954
CONTRACTED SERVICES	138,816	183,582	270,720	199,072
TRANSPORTATION	85,663	215,589	115,366	127,996
TUITION	226,732	241,383	167,233	185,344
MATERIALS	14,408	89,856	14,530	12,656
EQUIPMENT	8,226	34,965	4,383	7,780
OTHER	164		0	
SUBTOTAL	<u>\$ 2,824,208</u>	<u>\$ 3,027,117</u>	<u>\$ 2,350,565</u>	<u>\$ 2,406,252</u>
<u>REVENUE:</u>				
CATASTROPHIC AID	62,681	105,171	68,509	54,575
MEDICAID DISTRIBUTION	61,613	44,446	8,653	73,272
IDEA	139,138	86,860	134,406	167,490
PRESCHOOL	4,967	2,583	27,965	26,923
SUBTOTAL	<u>\$ 268,399</u>	<u>\$ 239,060</u>	<u>\$ 239,533</u>	<u>\$ 322,260</u>
NET COST FOR SPECIAL EDUCATION	<u><u>\$ 2,555,809</u></u>	<u><u>\$ 2,788,057</u></u>	<u><u>\$ 2,111,032</u></u>	<u><u>\$ 2,083,992</u></u>

Teacher Roster

Upper Elementary School

NAME	ASSIGNMENT	COLLEGE	DEGREE
Candice Fowler	Principal	Antioch Univ. of New England	M.Ed
Amy Bottomley	Asst. Principal-Special Education Coordinator	New England College	M.Ed
Karen Amber	Grade 5	Rivier Univ.	M.Ed.
Gail Ansaldo	School Nurse	Keene State College	B.A.
Richard Bothmer	Environmental Science	North Texas State Univ.	M.Ed.
Samantha Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Kristen Brennan	School Psychologist	Rivier Univ.	CAGS
Lesha Colthart	Music	Western Conn. State Univ.	B.S.
Raymond Daneau	Guidance	Boston Univ.	M.Ed.
Traci Ekberg	Reading Specialist/Reading Coach	Notre Dame College	M.Ed.
Karen Fischer	Grade 6	SUNY, New Paltz	M.S.T.
Jamie Gough	Grade 4	U. Maine, Fort Kent	B.S.
Ana Grant	Spanish	Shenandoah Univ.	M.Ed.
Betsy Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen Kelley	Grade 6	Antioch Univ. of New England	M.Ed.
Nancy Kring-Burns	Special Education	Simmons College	M.S.
Paula Lockard	Grade 5	UNH	M.Ed.
Betty Marshall	Special Education	UNH/Rivier	M.Ed./SAIF
Mary Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Colleen McBride	Grade 6	Boston College	M.Ed.
Anna McLaughlin	Occupational Therapist	UNH	M.S.
Caryn Miller	Grade 5	Anna Maria College	M.Ed.
Nicholasa Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Nancy Morse	ESOL	Plymouth State Univ.	M.Ed.
Brenda Nickerson	Library Media	Lesley Univ.	M.Ed.
MaryLou Noonan	Grade 6	Kean College/Plymouth State Univ.	M.Ed.
Robert Pooler	Grade 6	UNH	M.Ed.
Alexander Pope	Art	UNH	M.A.T.
Sarah Proulx	Grade 5	UNH	M.Ed.
Kari Raiano	Reading Specialist	Simmons College	M.SEd.
Jonathan Rubin	Grade 4	Antioch Univ. of New England	M.Ed.
Lisa Stone	Grade 4	UNH	M.Ed.
Adam Wallis	Band	Syracuse Univ.	M. Music
Melanie White	Grade 5	UNH	M.Ed.
Thomas Williamson	Physical Education	Springfield College	B.S.

Teacher Roster Primary School

NAME	ASSIGNMENT	College	Degree
Elizabeth Allen	Principal	SUNY Oswego & Rivier Univ.	M.S. & CAGS
Paula Izbicki	Asst. Principal-Special Ed. Coord.	New England College	M.Ed.
Gregory Ashley	Grade 3	Antioch Univ. of New England	M.Ed.
Catherine Baines	Grade 3	Keene State College	B.S.-B.A.
Pamela Banks	Speech/Language Pathologist	U. Conn.	M.A.
Mary Lee Barnard	Guidance	Rivier Univ.	M.Ed.
Nancy Bernard	Reading Specialist	Lesley Univ.	M.Ed.
Kristen Brennan	School Psychologist/SAIF	Rivier Univ.	M.Ed/CAGS
Susan Carlon-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Susan Caron	Grade 3	Fitchburg State Univ.	B.S.
Carrie Cormier	Music	Keene State College	B.Music, B.S.
Carol Cornell-Smith	Grade 2	Castleton State College	B.A.
Jessica Cue	Grade 1	Fairfield Univ.	M.A.
Elizabeth (Penny) Currier	Grade 2	UNH	M.Ed.
Sarah DeLisle	Grade 2	Keene State College	B.A.-B.S.
Joan Fuller	Reading Recovery	Boston Univ.	Ed.M.
Brenda Golia	Special Education	Plymouth State Univ.	M.Ed.
Dennis Kane	Kindergarten	Fitchburg State Univ.	M.Ed.
Christina Langley	Preschool	St. Anselm College	B.A.-B.S.
Susan LaRocque	Computer	So. NH Univ.	B.S.
Ellen Lencsak	School Nurse	Rivier Univ.	BSN
Susan Lewis	Grade 1	Millersville Univ.	M.Ed.
Sandra Lindquist	Spanish	Univ. of New England	M.Ed.
Karen Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Anna McLaughlin	Occupational Therapist	UNH	M.S.
Sophie Merrill	Speech Assistant	Rhode Island College	B.S.
Nancy Morse	ESOL	Wilson College	B.A.
Mary Jo Naber	Grade 2	New England College	M.S.
Heather Nelson	Reading Specialist	SUNY, Oneonta	B.A.
David Olszewski	Physical Education	Rivier Univ.	M.Ed.
Matthew Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Marian Pickowicz	Reading Recovery	North Adams State College	B.S.
Marie Pimley	Extended Day Kindergarten	Lesley Univ.	M.Ed.
Darcy Raust	Case Manager	Notre Dame College	B.A.
Amye Renaud	Grade 2	Rivier Univ.	B.A.
Leslie Russell	Art	RI School of Design	M.A.T
Amy St. Hilaire	Special Education	Rivier Univ.	M.Ed/CAGS
Judith Schibanoff	Media Generalist	So. Conn. State Univ.	B.L.S.
Julie Somorrostro	Grade 3	New England College	M.A.
Kaitlin Tocci	Grade 1	Rivier Univ.	B.A.
Nicole Tomaselli	Environmental Science	Northeastern Univ.	M.Ed.
Jennifer Vaillancourt	Grade 1	Rivier Univ.	B.A.
Sandra VanSciver	Grade 1	San Diego State Univ.	M.A.
Liza Varanese	COTA	Westfield State Univ.	B.A.
Amy Young	Kindergarten	Boston Univ.	M.Ed.

Hollis Elementary School Community Administrative Team Report

2013-2014

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

Respectfully submitted by Elizabeth Allen, Candice Fowler, Paula Izbicki, and Amy Bottomley

The Mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence. This year, our district is continuing the SAU-wide curriculum-mapping initiative, as well as our continued studies related to best practices in education. We are also focused on the integration of technology at all grade levels. The implementation of our mapping software allows staff to capture core concepts to ensure a solid foundation for all learners. Our curriculum-mapping project will span several years as teachers in Hollis and Brookline work together to create common implementation plans, common assessments, and common essential learning goals. Our work on the SAU Strategic Plan is ongoing as we work in unison with other schools in SAU 41 to meet the goals and benchmarks in this well-defined plan. Through these initiatives, we anticipate a more unified educational journey for our PK – 12 students in SAU 41.

Communication with Parents and Community Members

The Hollis Schools are proud to showcase our accomplishments, programs, data, and classroom websites via our new SAU 41 website. Please visit <http://www.sau41.org> to access every SAU 41 school along with all School Board work. A huge thank you goes out to the committee who worked diligently on making this new website a reality. Our open buildings, strong core of volunteers, and committed PTA members have allowed for us to provide many opportunities for student learning beyond, the classroom.

District Schools

Instructional leadership is provided by our administrative team in each building and consists of a Principal and an Assistant Principal/Special Education Coordinator at each building. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. Administrators work together to support a dynamic educational experience for all Hollis students. We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program and the Hollis Primary School was nominated for a National Blue Ribbon Award for Excellence in Education. We pride ourselves on having an open door policy and always welcome community involvement.

Academics

“Teachers play a variety of roles in their work – instructor, coach, advocate, and learner – but they also act as scientists in several ways. As they make the important decisions about what and how to teach, they must evaluate the claims associated with educational strategies and programs. And in the classroom, they must constantly assess and reassess the value of programs and their impact on students.” - National Institute for Literacy

The Hollis School District believes that to teach one must know what is already learned. Assessment of student learning is achieved in a variety of ways. Data is collected on an on-going basis and utilized to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making. NWEA (Northwest Evaluation Association – measures of academic progress) tests produce scores that make it possible to monitor student growth and are given to students three times a year. Teachers assist students in setting goals, which help them to become responsible learners. Students in grades 4-6 have participated in one additional NWEA assessment – Language Usage. All students in grades three through eight are also assessed each year by the State of NH. This assessment is the New England Common Assessment Program (NECAP) and it assesses students on their knowledge of concepts based on grade level expectations (GLE's). NECAP results are categorized into four levels of achievement:

substantially below proficient, partially proficient, proficient, and proficient with distinction. Please refer to our 41 Report card for assessment data from the 2012/2013 school year.

Student Clubs & Activities

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Examples of student opportunities are: yearbook committee, track, band, ski program, lunch-time concert series, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Read Across America Week, Summer Academic Camps, Literacy Around the World, strings program, recess options, Spelling Bee, Student Leadership Council, PTA Reflections Program, Pizza Night, Story Night, Jump Rope for the Heart, Battle of the Books, Writing Club, Geography Bee, PTA Science Fair, and the Presidential Physical Fitness Program. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events. Student Community Service Projects include food drives for local food banks, raising money to support local pet shelters, contributing to “Pennies for Patients” and taking care of families in our own community to support those facing challenging medical or economic situations. It is our goal that our students will develop not only their academic skills, but their social and emotional skills as well, and become well-rounded responsible citizens.

We hope you have enjoyed reading about the Hollis Schools and some of the exciting events that support our efforts to engage and challenge Hollis Elementary School students. We continue to be very proud of the efforts of our superior staff that distinguish the Hollis Schools as positive learning communities with a culture of energized learning, collaboration, and respect.



Superintendent's Report

The past year has been an eventful one for SAU41 and the associated school districts. Both the Superintendent and Assistant Superintendent of Schools left the SAU in June. When the search for a new superintendent ended without a candidate being selected, the SAU Governing Board made the decision to hire an Interim Superintendent for the 2013-14 school year. Following another interview process for interim candidates, I was selected to serve as Interim Superintendent. Because I am officially retired from the New Hampshire Retirement System, I am limited to a 32-hour workweek. To say the least, working with four school boards presents multiple challenges; not the least of which is balancing my time so that I can address the needs of each district in addition to addressing the day-to-day issues that demand the attention of the superintendent. Thanks to the school boards, our talented Leadership Teams at the SAU and building level, I believe we have managed to meet those needs without diminishing services to our schools and districts. Additionally, the support staff of the SAU has been extraordinarily helpful in maintaining a high level of service to all of our schools.

Much of our time has been focused on the development of the SAU and individual school district budgets, providing support to the multiple collective bargaining contracts being negotiated, preparing for school board meetings, and ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expected by our communities.

The SAU41 Strategic Plan guides us in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been articulated in the plan and the Leadership Team is responsible for providing the “deliverables” outlined as a means of informing the boards of progress in each area. In addition, the Strategic Plan provides direction to the leadership team as it relates to evaluation of technology and infrastructure, building maintenance, future planning.

By the time Annual Meetings take place across the SAU, a new superintendent should have been selected and appointed by the SAU Governing Board. This appointment is a very important for each of our districts. Permanent leadership is critical to the success of any organization as large as our SAU. The support of individual school boards in acclimating the new superintendent to the specific nuances of each community is important and will require frequent communication with the superintendent. I am confident that the committed and dedicated citizens that serve on our boards will do all that they can to welcome and support their new superintendent.

As for me, I am grateful for having had the opportunity to serve as your Interim Superintendent this year. It has truly been a challenging and rewarding experience, and one that I will remember for a very long time. Thank you for your confidence in my leadership as well as your support

Director of Student Services Report

s Au #41

The SAU #41 Student Services Department consists of Specialists and Education professionals to serve students approximately 400 students with the SAU who fall within several categories of programs and support. Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, students with Limited English proficiency, home school monitoring, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU#41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU # 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. In the 203-14 school year, SAU 41 anticipates \$ 444,856.00 in federal entitlement IDEA funds. Additionally, Revenue from the Medicaid to School and NH Catastrophic Aid funds are also distributed based on application of funds expended. The Office of Student Services has worked diligently to seek the maximum reimbursement of potential revenue opportunities and has seen an increase in Medicaid reimbursements during this fiscal year due to an increased submission for eligible students and services.

Respectfully Submitted,
Amy Rowe
Director of Student Services

SAU 41 Technology Report

The 2013-2014 school year continues to be busy for the four full time technology staff who maintain the district wide computer network. These individuals are responsible for hardware and network infrastructure as well as working with staff to assist them with their technology needs.

The district and school websites continue to communicate information to parents and students.

Starting this year the PowerSchool parent portal allows parents to set up a single sign on account where all their student's information can be viewed from one log in. The high school and middle school use both parent and student PowerSchool portals to distribute grades eliminating the need to print and mail report cards.

School board and budget committee meetings continue to being streamed "live" over the internet and are archived for later viewing. The live stream and archived meetings are accessible from the sau41.org web site. This past June the HBHS graduation was streamed allowing family members who could not attend the ceremony the ability to view it over the Internet.

We are continuing to expand the wireless networks, especially in the COOP. HBHS has been expanded to 38 access points and a new system is being planned for the middle school in the 2014-2015 school year. Both systems have a student guest VLAN which allows students to use personally owned wireless technology in school.

The use of Google Apps which is free to public education continues to grow with all staff. Google hosts the district's email, calendars, and school web sites with nearly all teaching staff having active websites hosted with Google. Staff collaboration with word documents, forms, and spreadsheets is ongoing as well.

Respectfully submitted,
Richard Raymond, Network Administrator
1/19/2014





**Hollis/Brookline Cooperative
School District
Annual Report**



Officers and Administration

for the
Year Ending June 30, 2013

Hollis Brookline Cooperative School Board

Mr. Thomas Solon, Chair	Term Expires 2015
Mrs. Gina Bergskaug	Term Expires 2016
James O'Shea, MD	Term Expires 2016
Mr. Michael Patz	Term Expires 2015
Mrs. Krista Whalen	Term Expires 2016
Mr. William Beauregard, Jr.	Term Expires 2014
Mr. Chad Farrow	Term Expires 2014
Mr. James Murphy, Moderator	Term Expires 2014
Mr. Ditmar Kopf, Treasurer	Appointed July, 2014
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Diane Pauer, Chair	Term Expires 2015
Mr. Raul Blanche	Term Expires 2014
Mr. James Solinas	Term Expires 2016
Ms. Darlene Mann	Term Expires 2016
Mr. Lorin Rydstrom	Term Expires 2016
Ms. Valerie Ogden	Term Expires 2014

SAU #41 Administration

Dr. John H. Moody	Interim Superintendent of Schools
Mrs. Cynthia Matte	Interim Assistant Superintendent
Mr. Eric Horton	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson, Principal
Ms. Patricia Flynn, Assistant Principal
Ms. Patricia Rhodes, Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes, Interim Principal
Mr. Robert Ouellette, Assistant Principal
Mr. Timothy Girzone, Interim Assistant Principal
Jennifer Anderson, Special Education Coordinator

2014 Hollis/Brookline Cooperative School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)

Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH 2014, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

To choose one member of the School Board from Hollis for the ensuing three years.

To choose one member of the School Board from Hollis for the ensuing year.

To choose one member of the School Board from Brookline for the ensuing three years.

To choose one member of the Budget Committee from Hollis for the ensuing three years.

To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 4th day of February, 2014.

Thomas Solon, Chair
William Beauregard
Gina Bergskaug
Chad Farrow
James O'Shea, MD
Michael Patz
Krista Whalen
SCHOOL BOARD

A true copy of the warrant attest:

Thomas Solon, Chair
William Beauregard
Gina Bergskaug
Chad Farrow
James O'Shea, MD
Michael Patz
Krista Whalen
SCHOOL BOARD

2014 Hollis/Brookline Cooperative School District Warrant

The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH, 2014 AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on **March 11, 2014.**

To choose two members of the School Board, Hollis for the ensuing three years.

To choose one member of the School Board, Brookline for the ensuing three years.

To choose one member of the Budget Committee, Hollis for the ensuing three years.

To choose one member of the Budget Committee, Brookline for the ensuing three years.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **THIRD DAY OF MARCH, 2014** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate the sum of \$5,520,000 (gross budget) for the purposes of financing (i) addition to the existing Hollis Brookline Cooperative High School and (ii) construction of multi-purpose field and associated structures, and (iii) improvements to existing High School facility, and (iv) improvements to existing athletic fields. Such sum to include related fees and any other items incident to and/or necessary for said projects; to authorize the issuance of not more than \$5,500,000 of bonds or notes for said projects under and in compliance with NH RSA 33:1 et seq, as amended (the Municipal Finance Act); to authorize the Hollis Brookline Cooperative School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose, and to authorize the Hollis Brookline Cooperative School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the Hollis Brookline Cooperative School Board to take any other action or to pass any other vote relative thereto. In addition, to raise and appropriate \$143,000 for the first year interest payment on the bond. The Hollis Brookline Cooperative School Board recommends this appropriation (5-0-0). The budget committee does not recommend this appropriation (3-5-0). A two-thirds ballot vote is required.

Article 3. To see if the school district will vote to raise and appropriate a sum of **316,818** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2014-2015 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the **FIRST** year of a two year contract. The school board recommends this appropriation (5-0-0). The budget committee does not recommend this appropriation (3-5-0).

Article 4. Shall the Hollis Brookline Cooperative School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only? The school board recommends this article (5-0-0). The budget committee does not recommend this article (2-6-0).

Article 5. To see if the school district will vote to raise and appropriate a sum of \$55,070 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2014- 2015 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the **se Con D** year of a three-year contract. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (6-1-1).

Article 6. Shall the Hollis Brookline Cooperative School District, if Article 5 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 5 cost items only? The school board recommends

this article (5-0-0). The budget committee does not recommend this article (2-6-0).

Article 7. To see if the school district will vote to raise and appropriate a sum of **\$20,080,401** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district and includes \$100,000 held in contingency. This appropriation does not include appropriations voted in other warrant articles. The budget committee recommends this appropriation (6-2-0). The school board recommends this appropriation (5-0-0).

Article 8. Shall the voters of the Hollis-Brookline Cooperative School District adopt a school administrative unit budget of \$1,348,588 for the forthcoming fiscal year in which **\$689,453** is assigned to the school budget of this school district?

This year's adjusted budget of **\$1,354,043** with **\$692,188** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (7-1-0).

Article 9. To see if the school district will vote to raise and appropriate up to the sum of **\$60,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2014 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2014. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 10. To see if the district will vote, pursuant to RSA 198:20-c, to establish an Expendable Trust Fund called the School Building and Facilities Maintenance Expendable Trust Fund, for the purpose of defraying, in part, as the Hollis-Brookline Cooperative School Board determines, the costs of facility maintenance and improvements and related services of the District, including, but not limited to the maintenance and operation of such facilities and related services, and to name the Hollis-Brookline School Board as the agents to expend monies from said fund, including the right to expend both the principal and interest in said fund, said funds to be held as required by law by the trustees of the trust fund for the Town of Hollis, it being understood that the said School Board, as agents to expend from said fund, shall not be legally entitled to expend any monies from said fund without first conducting the public hearing required by RSA 198:20-c, (II), and no such expenditure may be made unless it is for a purpose for which this fund has been established and it being further understood that any monies remaining in said fund at the conclusion of the fiscal year shall not lapse into the general fund but may be carried over from year to year. Additionally, shall the district vote to raise and appropriate the sum of up to \$1.00, the same to be paid into the School Building and Facilities Maintenance Expendable Trust Fund, this sum to come from June 30 fund balance available for transfer on July 1, 2014, if available. The school board recommends this article and appropriation (5-0-0). The budget committee recommends this article and appropriation (5-3-0). (Majority vote required).

Article 11. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (5-0-0).

By Petition:

Article 12. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 11 as it is currently written and substituting a new Article 11 as follows:

"These articles of agreement may be amended by the Hollis Brookline Cooperative School District, consistent with the provisions of RSA 195:18III(i), except that no amendment shall be effective unless the question of adopting such amendment is submitted at a Cooperative School District meeting to the voters of the District after reasonable opportunity for debate in open meeting, and unless a supermajority (two-thirds) of the voters of the District who are present and voting shall vote in favor of adopting such amendment. Furthermore, no amendment to these articles shall be considered except at an annual or special meeting of the Cooperative School District and unless the text of such amendment is included in an appropriate article in the Warrant for such a meeting.

It shall be the duty of the Cooperative School Board to hold a public hearing concerning the adoption of any

amendment to these articles of agreement at least ten (10) days before such annual or special meeting and to cause notice of such hearing and the text of the proposed amendment to be published in a newspaper or newspapers having general circulation in the District at least fourteen (14) days before such a hearing.” (Submitted by petition)

Article 13. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the budget committee, shall contain a notation stating the estimated tax impact of the Article? (Submitted by petition)

Article 14. Shall we reject the Common Core State Standards (CCSS) and the implementation of CCSS, in favor of our own higher Hollis Brookline COOP Academic Standards, and recommend that the school board form a committee (consisting of representatives from the school board, budget committee, school administrators, teachers, students, and community members) to develop the Hollis Brookline COOP Academic Standards? (Submitted by petition)

Article 15. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 5 as it is currently written and substituting a new Article as follows:

“The capital and operating expenses of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned fifty percent (50%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Cooperative School District during the preceding fiscal year, as determined by the State Department of Education, and fifty percent (50%) on the most recent equalized valuation of the pre-existing districts, as determined by the Department of Revenue Administration.” (Submitted by petition)

Article 16. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the budget committee shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2.5%? (Submitted by petition)

Article 17. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **12 day of February, 2014.**

Thomas Solon, Chair
William Beauregard
Gina Bergskaug
Chad Farrow
James O'Shea, MD
Michael Patz
Krista Whalen
SCHOOL BOARD

A true copy of the warrant – Attest:

Thomas Solon, Chair
William Beauregard
Gina Bergskaug
Chad Farrow
James O'Shea, MD
Michael Patz
Krista Whalen
SCHOOL BOARD

2014 - 2015 Proposed Budget, (MS-27)

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
INSTRUCTION								
1100-1199	Regular Programs	7	\$5,139,793.75	\$5,220,646.34	\$5,303,280.11		\$5,303,280.11	
1200-1299	Special Programs	7	\$2,647,910.19	\$2,871,807.01	\$3,001,781.54		\$3,001,781.54	
1300-1399	Vocational Programs	7	\$197,336.64	\$139,852.92	\$140,979.11		\$140,979.11	
1400-1499	Other Programs	7	\$502,915.97	\$452,671.03	\$509,439.81		\$509,439.81	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr.College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services	7	\$1,079,690.64	\$1,046,228.12	\$1,104,157.23		\$1,104,157.23	
2200-2299	Instructional Staff Services	7	\$459,874.42	\$378,922.63	\$391,891.35		\$391,891.35	
GENERAL ADMINISTRATION								
2310-840	School Board Contingency	7	0	0	100000		100000	
2310-2319	Other School Board	7	\$54,132.79	\$39,549.51	\$39,716.10		\$39,716.10	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services							
2320-2399	All Other Administration							
2400-2499	School Administration Service	7	\$850,288.07	\$856,172.54	\$939,713.84		\$939,713.84	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant	7	\$1,028,653.78	\$1,092,898.29	\$1,108,627.74		\$1,108,627.74	
2700-2799	Student Transportation	7	\$811,909.08	\$820,852.47	\$866,010.00		\$866,010.00	
2800-2999	Support Service Central & Other	7	\$3,228,804.88	\$3,712,726.77	\$3,889,458.19		\$3,889,458.19	
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations							
3200	Enterprise Operations							

2014 - 2015 Proposed Budget, (MS-27) - cont'd

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition							
4200	Site Improvement							
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
OTHER OUTLAYS								
5110	Debt Service - Principal	7	\$1,000,829	\$943,143	\$948,399		\$948,399	
5120	Debt Service - Interest	7	\$886,616	\$870,908	\$864,682		\$864,682	
FUND TRANSFERS								
5220-5221	To Food Service	7		\$534,503	\$536,754		\$536,754	
5222-5229	To Other Special Revenue	7		\$334,104	\$335,511		\$335,511	
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	Operating Budget Total	7	\$17,888,755	\$19,314,985	\$20,080,401		\$20,080,401	

****SPECIAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:

- 1) Negotiated cost items for labor agreements;
- 2) Leases;
- 3) Supplemental appropriations for the current year for which funding is already available; or
- 4) Deficit appropriations for the current year which must be funded through taxation.

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:

- 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

	1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Prior Year As Approved by DRA	WARR. ART.#	School Board's Appropriations Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)				
Acct.#									
	Professional Staff Contract		330,786	3	316,818				316,818
	Support Staff Contract		76,019	5	55,070			55,070	
	SAU Budget	706,087	719,504	8	689,453			689,453	
INDIVIDUAL ARTICLES RECOMMENDED			1,126,309		1,061,341			744,523	

2014 - 2015 Proposed Budget, (MS-27) - cont'd

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		4000	4000	4000
1600-1699	Food Service Sales		498254	498254	498254
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		204000	204000	204000
REVENUE FROM STATE SOURCES					
3210	School Building Aid		398487	400514	400514
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		312847	467000	467000
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		3500	3500	3500
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants		33000	33000	33000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		35000	35000	35000
4570	Disabilities Programs		302511	302511	302511
4580	Medicaid Distribution		75000	75000	75000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes			5500000	
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

2014 - 2015 Proposed Budget, (MS-27) - cont'd

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		55000	60001	60001
	Fund Balance to Reduce Taxes		19608	50000	50000
	Total Estimated Revenue & Credits			7165780	1665780

BUDGET SUMMARY

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	\$19,314,985	\$20,080,401	\$20,080,401
Special Warrant Articles Recommended (from page 4)	\$1,126,309	\$5,723,001	\$60,001
Individual Warrant Articles Recommended (from page 4)	\$55,000	\$1,061,341	\$744,523
TOTAL Appropriations Recommended	\$20,496,294	\$26,864,743	\$20,884,925
Less: Amount of Estimated Revenues & Credits (from above)	\$1,941,207	\$7,165,780	\$1,665,780
Less: Amount of State Education Tax/Grant	\$5,266,228	\$5,217,409	\$5,217,409
Estimated Amount of Local Taxes to be Raised For Education	\$13,288,859	\$14,481,554	\$14,001,736

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
(See Supplemental Schedule With 10% Calculation)

2013 Hollis/Brookline Cooperative School District Annual Meeting Minutes

5 March 2013

Hollis Brookline Coop School Board

Thomas Solon, Chair
William Beauregard, Jr.
Thomas Enright
Chad Farrow
Fred Hubert
James O'Shea
Krista Whalen (appointed until election to replace S. Simons)

James Murphy, Moderator
Ditmar Kopf, Treasurer
Diane Leavitt, School District Clerk

Hollis Brookline Coop Budget Committee

Diane Pauer, Chair
Darlene Mann, Vice Chair
Valerie Ogden
James Solinas
Stephen Pucci
Raul Blanche
Doug Davidson
Fred Hubert, (School Board Representative)

SAU #41 Administration

Susan Hodgdon	Superintendent of Schools
Martha Bedrosian	Interim Assistant Superintendent
Eric Horton	Business Administrator
Amy Rowe	Director of Student Services
Richard Raymond	Network Administrator

Hollis Brookline Middle School

Robert Thompson	Principal
Patricia Flynn	Assistant Principal
Patricia Rhodes	Special Education Coordinator

Hollis Brookline High School

Cynthia L. Matte	Principal
Richard Barnes	Assistant Principal
Robert Ouellette	Assistant Principal
Lisa Gifford	Special Education Coordinator

The meeting was called to order at 7pm by Moderator James Murphy at the Hollis Brookline High School gymnasium.

The Moderator started the meeting with the Pledge of Allegiance and then recognized those who have served in the military and thanked them for their service and sacrifice. Moment of silence was recognized for a member of our community, Jan Squires who passed away.

The National Anthem was sung by the Hollis Brookline COOP Honors Choir, Nicola Chomiak, Kerri O'Reilly, Lisa Bumpus, Drew Gillis, Zander Bernett, Nicole Poitras, Leslie Comeau, Selene Berube, Simren Bhogal, Paul Menard, Eric Pratt and Nancy Spencer, Director.

Thomas Solon, School Board Chair introduced the School Board and gave a special thanks to Steve Simons who served on the School Board for many years and has moved away. Introduced the SAU Administration and Rich Raymond the computer expert.

Diane Pauer, Budget Committee Chair introduced the Budget Committee. After a small speech, a moment of silence was recognized for Budget Committee member, Raymond Valley who passed away.

Moderator introduced Bill Dresher, School District Attorney and Diane Leavitt, School District Clerk.

Moderator went over the rules of the meeting. Proposed the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown.

Moderator motioned to vote on rules of the meeting as proposed. **CARRIED** by a card vote.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 12, 2013.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$330,786** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the FIRST year of a one year contract.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Chad Farrow motioned to bring Article 2 to the floor. Seconded by Krista Whalen.

Tom Solon, School Board gave a presentation.

Darlene Mann, Budget Committee gave a presentation.

Moderator opened the floor to questions. Discussions ensued.

Moderator brought Article 2 to a vote. YES - 120 NO - 29 Motion **CARRIED** by secret ballot vote.

Article 3. Shall the Hollis Brookline Cooperative School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only?

The budget committee recommends this article.

The school board recommends this article.

Forrest Milkowski motioned to table Article 3. Seconded by Robert Mann. **CARRIED** by a card vote.

Article 4. To see if the school district will vote to raise and appropriate a sum of \$76,019 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the FIRST year of a three-year contract.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Forrest Milkowski motioned to bring Article 4 to the floor. Seconded by Robert Mann.

Motion to take Article 4 out of order. **CARRIED** by a card vote.

Tom Solon, School Board gave a presentation.

Darlene Mann, Budget Committee gave a presentation.

Discussions ensued.

Brandon Buteau motioned to restrict reconsideration to Article 2. Seconded by James O'Shea.

CARRIED by card vote.

Moderator brought Article 4 to a vote. YES - 127 NO - 23 Motion **CARRIED** by secret ballot vote.

Article 5. Shall the Hollis Brookline Cooperative School District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only?

The budget committee recommends this article.

The school board recommends this article.

Article 6. To see if the school district will vote to raise and appropriate a sum of \$19,314,985 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Forrest Milkowski motioned to bring Article 6 to the floor. Seconded by Brendon Denny

Motion to take Article 6 out of order. **CARRIED** by card vote.

Darlene Mann Budget Committee gave a presentation.

Tom Solon, School Board gave a presentation.

Moderator opened the floor for discussions. Discussions ensued.

Eric Pauers motioned to amend Article 6 to \$18,754,593. Seconded by Jim Rezzardy.

Moderator motioned to have Eric Horton, Business Administrative who is not a resident to speak to a question. Motion **CARRIED** by a card vote.

Steven Smaltz motioned to move the question. Seconded by someone on the floor. **CARRIED** by 2/3 card vote.

Moderator motioned to vote on amended Article 6. **NOT CARRIED** by card vote.

Brandon Buteau motioned to move the question. Seconded by James O'Shea. Motion **CARRIED** by 2/3 vote.

Moderator brought Article 6 to a vote. YES - 115 NO - 27 **CARRIED** by secret ballot.

Article 7. Shall the voters of the Hollis-Brookline Cooperative School District adopt a school administrative unit budget of \$1,338,732 for the forthcoming fiscal year in which \$719,504 is assigned to the school budget of this school district? This year's adjusted budget of \$1,388,193 with \$746,087 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Brandon Buteau motioned to restrict reconsideration of Article 4. Seconded by James O'Shea.

CARRIED by card vote.

James O'Shea motioned to Table Article 5. Seconded by Brandon Buteau. **CARRIED** by card vote.

Tom Solon motioned to bring Article 7 to the floor. Seconded by Kris Whelan. **CARRIED** by card vote.

Moderator explained ballot vote for Article 7 which includes a majority of combined votes across the 3 districts wins.

Robert Mann motioned to restrict reconsideration of Article 6. Seconded by James O'Shea.

CARRIED by card vote.

Bill Beauregard School Board gave a presentation.

Darlene Mann Budget Committee spoke to the Article. Discussions ensued.

Moderator brought Article 7 to a vote. YES - 107 NO - 6 Motion **CARRIED** by a secret ballot.

Article 8. To see if the school district will vote to raise and appropriate up to the sum of \$55,000 to be added to the previously established Athletic Program and Services Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2013 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2013.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Chad Farrow motions to bring Article 8 to the floor. Seconded by Krista Whalen.

Moderator motioned to have Attorney Dresher who is not a resident to speak to a question.

CARRIED by a card vote. Discussions ensued.

Moderator brought Article 8 to a vote. **CARRIED** by card vote.

Article 9. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations.

The school board recommends this article.

Chad Ferrow motioned to bring Article 9 to the floor. Seconded by Krista Whelan.

Discussions ensued.

Moderator brought Article 9 to a vote. **CARRIED** by card vote.

Article 10. Shall the school district vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b,II. Such fund balance retained can only be used to reduce the tax rate of for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education.

The budget committee does not recommend this appropriation.

The school board recommends this appropriation.

Jim Belanger motioned to bring Article 10 to the floor changing from: 2.5 percent of the current fiscal year's net assessment to: 1.0 percent of the current fiscal year's net assessment, and also commenting on a grammatical error in the paragraph from: tax rate of for emergency expenditures to: tax rate or for emergency expenditures. Seconded by Doug Davidson.
Discussions ensued.

James O'Shea motioned to amend Article 10 to 2.5% . Seconded by Keith Thompson.

Amendment **NOT CARRIED** by Card Vote.

Moderator brought Article 10 to a vote. **CARRIED** by card Vote.

James O'Shea motioned to restrict reconsideration of Article 10. Seconded Darlene Mann.

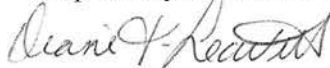
CARRIED by card vote.

Article 11. To transact any other business which may legally come before said meeting.

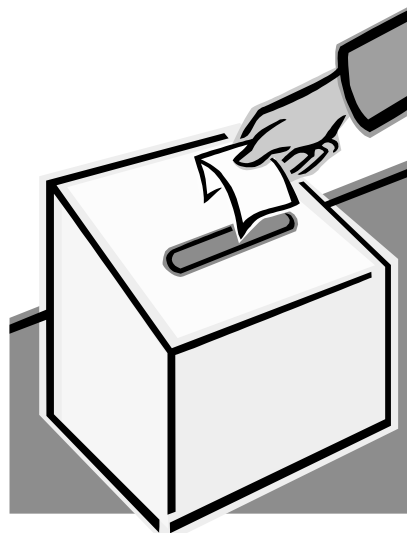
Eric Pauer motioned to adjourn the meeting. Seconded by Robert Mann. **CARRIED** by a card vote.

Meeting adjourned at 11:05

Respectfully submitted,



Diane Leavitt,
Hollis Brookline Coop School District Clerk



Hollis/Brookline Cooperative Revenues, Expenditures and Changes in Fund Balances

Governmental Funds For the Fiscal Year Ended June 30, 2013

	General	Food Service	Permanent	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 13,140,287	-	\$ -	-	\$ 13,140,287
Other local	90,496	415,638	36,576	54,693	597,403
State	5,611,617	3,602	-	-	5,615,219
Federal	98,017	53,134	-	230,268	381,419
Total revenues	<u>18,940,417</u>	<u>472,374</u>	<u>36,576</u>	<u>284,961</u>	<u>19,734,328</u>
EXPENDITURES					
Current:					
Instruction	8,556,571	-	-	292,812	8,849,383
Support services:					
Student	1,081,531	-	-	-	1,081,531
Instructional staff	463,471	-	-	-	463,471
General administration	54,133	-	-	-	54,133
Executive administration	706,087	-	-	-	706,087
School administration	851,363	-	-	-	851,363
Operation and maintenance of plant	1,247,819	-	-	-	1,247,819
Student transportation	811,909	-	-	-	811,909
Other	3,228,805	-	-	12,338	3,241,143
Non-instructional services	-	528,486	-	-	528,486
Debt service:					
Principal	1,000,829	-	-	-	1,000,829
Interest	886,616	-	-	-	886,616
Facilities acquisition and construction	7,800	-	-	-	7,800
Total expenditures	<u>18,896,934</u>	<u>528,486</u>	<u>-</u>	<u>305,150</u>	<u>19,730,570</u>
Excess (deficiency) of revenues over (under) expenditures	<u>43,483</u>	<u>(56,112)</u>	<u>36,576</u>	<u>(20,189)</u>	<u>3,758</u>
Other financing sources (uses):					
Transfers in	5,971	-	-	1,034	7,005
Transfers out	-	-	(7,005)	-	(7,005)
Total other financing sources and uses	<u>5,971</u>	<u>-</u>	<u>(7,005)</u>	<u>1,034</u>	<u>-</u>
Net change in fund balances	49,454	(56,112)	29,571	(19,155)	3,758
Fund balances, beginning	280,710	228,645	310,690	163,588	983,633
Fund balances, ending	<u>\$ 330,164</u>	<u>\$ 172,533</u>	<u>\$ 340,261</u>	<u>\$ 144,433</u>	<u>\$ 987,391</u>

Hollis/Brookline Cooperative School Board Balance Sheet

Governmental Funds June 30, 2013

	General	Food Service	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 593,450	\$ 176,424	\$ -	\$ 131,113	\$ 900,987
Investments	7,809	-	-	-	7,809
Receivables, net of allowance for uncollectibles:					
Accounts	258	-	-	15,680	15,938
Intergovernmental	96,254	7,590	340,261	44,424	488,529
Interfund receivable	36,957	-	-	-	36,957
Inventory	-	6,838	-	-	6,838
Prepaid items	29,769	-	-	720	30,489
Total assets	<u>\$ 764,497</u>	<u>\$ 190,852</u>	<u>\$ 340,261</u>	<u>\$ 191,937</u>	<u>\$ 1,487,547</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 303,819	\$ 2,563	\$ -	\$ 7,705	\$ 314,087
Accrued salaries and benefits	64,611	-	-	-	64,611
Intergovernmental payable	65,903	-	-	2,842	68,745
Interfund payable	-	-	-	36,957	36,957
Deferred revenue	-	15,756	-	-	15,756
Total liabilities	<u>434,333</u>	<u>18,319</u>	<u>-</u>	<u>47,504</u>	<u>500,156</u>
Fund balances:					
Nonspendable	29,769	6,838	234,425	-	271,032
Restricted	-	-	105,836	-	105,836
Committed	86,000	165,695	-	144,433	396,128
Assigned	42,025	-	-	-	42,025
Unassigned	172,370	-	-	-	172,370
Total fund balances	<u>330,164</u>	<u>172,533</u>	<u>340,261</u>	<u>144,433</u>	<u>987,391</u>
Total liabilities and fund balances	<u>\$ 764,497</u>	<u>\$ 190,852</u>	<u>\$ 340,261</u>	<u>\$ 191,937</u>	<u>\$ 1,487,547</u>

Hollis/Brookline Cooperative Special Education Expenditures

EXPENSES:	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>	<u>FY2013</u>
SALARIES	1,941,583	1,798,039	1,869,564	1,802,331
BENEFITS	601,872	609,960	609,487	620,799
CONTRACTED SERVICES	210,918	342,237	589,427	414,351
TRANSPORTATION	224,632	267,534	351,010	400,377
TUITION	624,825	494,030	634,052	905,200
MATERIALS	11,993	43,372	109,824	112,972
EQUIPMENT	4,477	138,462	29,042	9,311
OTHER	1,104			1,800
SUBTOTAL	<u>\$3,621,404</u>	<u>3,693,635</u>	<u>4,192,406</u>	<u>4,267,140</u>
 REVENUE:				
CATASTROPHIC AID	82,736	119,331	160,379	157,168
MEDICAID DISTRIBUTION	122,871	91,863	72,788	98,017
IDEA	269,164	126,124	302,516	213,255
ARRA		205,142		
SUBTOTAL	<u>474,771</u>	<u>542,459</u>	<u>535,683</u>	<u>468,440</u>
 NET COST FOR SPECIAL EDUCATION	 <u>\$3,146,633</u>	 <u>3,151,175</u>	 <u>3,656,723</u>	 <u>3,798,700</u>

Hollis/Brookline Cooperative Teacher Roster

Hollis/Brookline Middle School

Name	Assignment	College	Degree
Robert Thompson	Principal	UNH	M.Ed.
Patricia Flynn	Assistant Principal	Rivier	M.Ed.
Patricia Rhodes	Special Education Coordinator	Loyola Marymount Univ.	M.A.
Claudia Banks	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
David Bond	Science	U. Mass.	M.A.
Gayle Botcher	Physical Education	U. Bridgeport	M.S.Ed.
Amy Bouchard	English	UNH	M.A.T.
Stephen Capraro	Social Studies	St. Anselm College	M.S.Ed.
Jennifer Christman	Special Education	Keene State	B.S.-B.A.
June Cloutier	French	Anna Maria College	B.A.
Susan Connelly	Social Studies	NYU	M.A.
Nancy Cook	School Psychologist	Notre Dame College	M.Ed.
Karen Coutu	English Language Arts	Rivier	M.Ed.
Laura DeRosa	Social Studies	UNH	M.A.
Lynn DiZazzo	English Language Arts	Fairfield Univ.	B.A.
Susan Doyle	Special Education	Rivier	M.Ed.
Michael Dubois	Guidance	Rivier	M.Ed.
Claudia Dufresne	Reading	Fitchburg State	M.Ed.
Janice Ellerin	Science	Montclair State Univ. Rutgers	M.A. M.A.
Carolyn Evans	Science	Boston Univ.	B.S.
Leonid Gershgorin	Reading	Rivier	M.A.T.
Christine Grieff	Guidance	American Grad. School Intl. Mgmt. Plymouth State	M.A. M.Ed.
Pamela Griffith	Special Education	SUNY, Potsdam	B.A.
Joseph Gruce, III	Computer	Duquesne Univ.	M.A.
Katrina Hall	Mathematics	Rivier	M.S.Ed.
William Hinkle	Music	New England College	M.Ed.
Dianne Hunter	Life Skills	Colorado State Univ.	B.S.
Ronald Johnston	Physical Education	UNH	M.S.
Susan Kinney	Media	Plymouth State Univ.	B.S.
Janet Lash	Spanish	Regis College	B.A.
Barry Lyle	Social Studies	Framingham State	M.A.
Melanie Madden	Special Education	Rivier	M.Ed.
Sheila Mandragouras	School Nurse	Tennessee State Univ.	MSN
Patricia Marquette	Algebra	UNH	B.S.
Lynne Ouellette	Art	Keene State	B.S.
Christine Page	Special Education	Fitchburg State	M.Ed.
Paul Picariello	Technology Education	Fitchburg State	M.Ed.
Kerbert Porter-Elliott	English Language Arts	Harvard Univ.	M.A.
Teresa Rossetti	Mathematics	Rivier	M.A.
Patricia Smith	Science	Mississippi State	M.S.
Nancy Spencer	Music	U. Conn	M.M.
Kirsten Werne	Mathematics	Rivier	M.A.T.
Erin White	Health-Wellness	UNH	B.S.

Hollis/Brookline Cooperative Teacher Roster

Hollis/Brookline High School

Name		Assignment	College	Degree
Richard	Barnes	Interim Principal	Northeastern Univ.	M.Ed.
Robert	Ouellette	Assistant Principal	NH College	M.B.A.
Timothy	Girzone	Interim Assistant Principal	UNH	M.Ed.
Jennifer	Anderson	Special Education Coordinator	Rivier	???
Rhon	Rupp	Athletic Director	Univ. North Carolina	B.A.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Sandra	Bent	Guidance	Rivier	M.Ed.
Richard	Bergskaug	Special Education	Boston College	B.A.
Donald	Boggis	Phys. Ed./Wellness	Plymouth State	B.S.
Christina	Brown	Mathematics	Rivier	M.Ed.
Cathy	Burbee	School Nurse	Univ. of Southern Maine	B.S.N.
Nerissa	Calo	English	Mt. Holyoke	B.A.
Julie	Carbone	Music	Plymouth State	B.S.
Rodney	Clark	Biology	Fitchburg State	M.Ed.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
Kimberly	Coughlin	Social Studies	Rivier	M.Ed.
Catherine	Cray	SAP Counselor	Rivier	M.A.
Kelly	Cummings	English	Rivier	M.Ed.
John	Daly	Interim English	So. NH Univ.	M.Ed.
Lisa	Danus	English	Univ. of New Hampshire	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Bonnie	Del Signore	Mathematics	Brown Univ.	B.A.
Bryan	Dine	English	Ithaca College	M.A.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Katherine	Emerson	Physical Science	Stonehill College	B.S.
Lara	Evans	Latin	Georgetown Univ.	B.S.
Amber	Fenton	LD Case Manager	Rivier	B.A.
Yolanda	Flamino	Chemistry	Smith College	M.S.
Heidi	Foster	English	Harvard and Rivier	M.T.S. M.A.T.
Michael	Fox	English	Middlebury	M.A.
Kerry	Gangemi	Guidance	Notre Dame College	M.Ed.
Timothy	Girzone	Physical Education-Wellness	UNH	M.Ed.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State	B.S.
Christine	Haight	Special Education	Rivier	M.Ed.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Susan	Hay	Technology	UNH	M.B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Jillian	Hegarty	504 Coordinator	Rivier	M.Ed.
Robert	Huckins	Social Studies	Rivier	M.Ed.
Lin	Illingworth	English	UNH	M.A.T.

Hollis/Brookline High School Teacher Roster Cont.

Name		Assignment	College	Degree
Mark	Illingworth	Mathematics	Savannah College of Art & Design	M.A.
Elissa	Johansson	French	Keene State	B.S.
Matthew	Keddie	Interim Phys. Ed.	UNH	B.S.
Timothy	Kelley	Mathematics	Univ. of Lowell	M.S.
Kathleen	Kirby	Social Studies	Middlebury	M.P.A. M.A.T
Linda	Lannin	Occupational Therapist	Florida International Univ.	M.S.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Adriana	Linn	Spanish	Rivier	M.A.
Brigitte	MacMillan	Art-Photography	Rivier	B.A.
Deborah	Maloney	Chemistry	URI	M.S.
Kathleen	Maynard	Guidance	Rivier	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Samantha	McElroy	English	Temple Univ.	B.S.
Ann	Melim	English	UNH	M.A.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Catherine	Orzech	Biology/Physical Science	Univ. of Notre Dame	M.Ed.
Susan	Patz	School Nurse	Univ. of San Francisco	B.S.
Lina	Pepper	Art	Plymouth State	B.S.
Alison	Piec	Mathematics	Keene State	B.A.
Stacey	Plummer	Mathematics	University of New Hampshire	M.S.
Milton	Robinson	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	Biology/Chemistry	Worcester Poly Tech.	M.S.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Maria	St. Pierre	Health Education	Univ. of Lowell	B.S.
Mariealana	Salamone	English	Rivier	M.A.
Erin	Sheehan	Spanish	Boston College	M.A.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Julie	Sullivan	Guidance	Antioch New England	M.A.
George	Taliadouros	Chemistry	American International College	M.Sc.T.
Michael	Tenters	French	Keene State	B.A.
Trudi	Thompson	Biology	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
Elyse	Tomlinson	English-Theatre Arts	Univ. of Santa Clara	M.A.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Nathan	Warren	Social Studies	New England College	M.Ed.
Adam	Wilcox	Physics	Columbia Univ.	M.A.
Richard	Winslow	Guidance	UNH & Keene State	M.A M.Ed.
Lucas	Woods	Social Studies	UNH	M.Ed.
Robert	Zimmerman	Psychotherapist	Salem State	M.S.W.
Cora	Zingales	Special Education	UNH	B.A.

Hollis/Brookline Middle School Administrative Report

2013-2014

Hollis Brookline Middle School is fiercely committed to students and their learning. This commitment reflects a genuine desire on the part of all staff to educate the “whole child.” As a learning community we understand that early adolescence is one of the most important developmental phases in a person’s life. As a result, we continually foster an environment that supports the intellectual, physical, social, and emotional needs of all of our children.

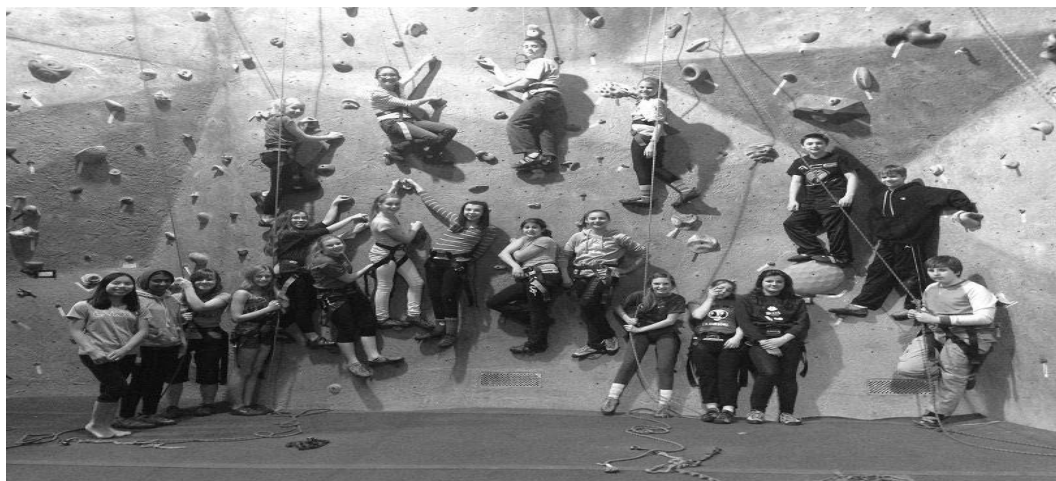
Students at Hollis Brookline Middle School engage in a highly rigorous program of studies that focuses on both content and 21st century learning skills. The classroom curriculum is engaging, hands on, developmentally appropriate, and focuses on real world learning that helps prepare our students for the challenges of high school and beyond. In addition to academics HBMS offers a variety of extra curricular activities such as: mountain biking, climbing, drama, games, art, jazz band, and fall, winter, and spring athletics. Furthermore, our school culture promotes building positive relationships, among and between staff members and students, one of the many reasons our students achieve success.

The success of our students is supported by the quality of the teachers and support staff at Hollis Brookline Middle School. Among them are: 7th grade Science teacher Janice Ellerin who was one of 4 New Hampshire teachers to be named a semi-finalist for the New Hampshire Teacher of the Year Award. Additionally, 8th grade American History teacher Laura DeRosa who was named the New Hampshire Daughters of The American Revolution Outstanding American History Teacher of the Year for the 2013- 2014. We are proud of the accomplishments of all of our teachers and support staff who demonstrate the highest level of commitment to our students everyday.

As school leaders we are honored to be able to serve the children of Hollis and Brookline everyday. Hollis Brookline Middle School is an energized, rigorous, and exciting place to learn. We sincerely thank all of the community members, including our PTSA, for the commitment that they continually make to ensure that the children of Hollis and Brookline get the best possible education.

Sincerely,

Bob Thompson, Principal Hollis Brookline Middle School
Patti Flynn, Assistant Principal Hollis Brookline Middle School



Hollis/Brookline High School Administrative Report



Hollis Brookline High School is proud of its tradition of providing excellence in education for its students. We set high standards and help and encourage our students to succeed. 2013 has been a year of change and reflection. Leadership roles have changed hands with Cindy Matte moving from HBHS Principal to Assistant Superintendent and with Assistant Principal Rick Barnes moving into the Interim Principal's position and teacher Tim Girzone moving into the position of interim Assistant Principal. A new 45 minute block of time three days a week called CAVBlock has been added to the school day to provide, academic support, credit recovery, and enrichment for all students. Students and staff alike are thrilled to have the opportunity to access time to work together and data has shown a significant drop in our failure rate which we hope will continue.

While HBHS has many wonderful achievements to highlight, we have also had a year of loss. With the deaths of several former students and a current senior boy, Hollis and Brookline students, families and their teachers have struggled together to come to terms with the grief these losses have brought. Our Guidance Department, led by Mrs. Kathleen Maynard, has played a significant role in helping our high school community deal with these losses in appropriate and healthy ways. Hollis Brookline High School is more than an academic institution, it is a family that supports and nourishes its' members.

We are very proud of the academic successes of our students. In 2013, ten students were named by the National Merit Scholarship Program as 2014 Commended Students: Emily Choate, Mackenzie Hewes, Brenden Hurley, Ryan Lemay, Kyle Lorden, Alexander Merryman, Conor O'Shea, Melissa Oittinen, Cameron Randlett, and Kasey Smith. HBHS also had 7 students named as 2013 National Merit Semi Finalists: Logan Chamberlain, Katherine Cherian, Emma Close, Noam Eshed, Emma Newton, Jacob Solon and Anish Thilager. In addition, 15 students received a perfect score of 800 on one or more of their ACT, SAT, or SAT subject tests as well as 81 students who received a 5 (the highest level) on their Advanced Placement tests. The juniors continue to perform well on the NECAP's (New England Common Assessment Program) and we continue to be impressed with how well our students consistently perform on these tests.

The New Hampshire Scholars program is entering its fourth year at Hollis Brookline High School. Last June we congratulated 83 seniors who graduated as New Hampshire Scholars; a program that encourages students to take a rigorous course of study in high school in preparation for the workforce and the college admissions process. In the fall, Fifty-four students were inducted into the National Honor Society. The Girls Varsity Volleyball team has for the thirteenth year in a row, been presented with an award by the New Hampshire Volleyball Coaches Association for maintaining a team average of over 3.0 for the year.



Our students' successes go far beyond the academic environment of the classroom. Teachers and staff give many hours beyond the academic day to help our students succeed in many venues. We have more than one hundred clubs, organizations and sports teams advised by Hollis Brookline High School staff including the new Crew Team led by SAU Business Administrator, Eric Horton. Hollis Brookline provides wide-ranging opportunities to engage and involve every student. The 2013 Math Team and advisors Mrs. Stacey Plummer and Mrs. Susan Mooers were once again the New Hampshire State Math Team Champions for the fourth year in a row and the team finished their regular season with their 8th consecutive league championship. The HB FIRST Robotics Team 1073 with 70 students and 15 mentors had a strong year and are already hard at work on this year's challenge called Aerial Assist. Other competitive teams performing well are the HBHS Science Olympiad team, the Debate team, and our new Quiz Bowl team.



We strive in all areas to encourage students to think beyond themselves to others and the environment. Many of our clubs have outreach events. Student Council advised by Mrs. Jennifer Given encourages collaboration, participation and the spirit of healthy competition with the annual Penny War and can drive for charity held the week prior to Spirit Week. The Red Cross Club sponsors Blood Drives and raises funds to send to The American Red Cross to support victims of disasters. This holiday season, staff and students and community members together fulfilled a record number of requests for food items and gifts on our annual Giving Tree which were distributed to the Shepherd's Fund and the Nashua Soup Kitchen.

The Music department, under the direction of Mr. Dave Umstead and Mrs. Julie Carbone, continues to showcase the many talents of our students in concerts, musicals, at basketball games and assemblies. Students travel for competitions and to showcase their talents both in New Hampshire for All-State vocal and band competitions as well as outside the state, competing against schools around the country. Hollis Brookline High School is pleased to have 14 band and choral students chosen for All-State Competitions, some students in several different groups. Acceptance into these ensembles is a result of years of dedication and practice.

The Performing Arts department, under the direction of Ms. Elyse Tomlinson showcased many talented students with last spring's performance of *The Wedding Singer* and this fall's riveting performance of *The Diviners*. Currently students in both departments are fully involved with this year's musical production of *Anything Goes* to be presented in March.

The Hollis Brookline sports teams continued to shine through 2013. The Hollis Brookline Wrestling team successfully defended their state crown, with another Division II championship in February, securing the lone state championship of the year for the Cavaliers. However, several other teams put forth strong efforts of their own. The 2013 Girls Cross Country and Boys Soccer teams each finished in nd place in Division II, and the Girls Softball team reached the Final Four in Division II. The Baseball, Boys Lacrosse, and Boys Basketball teams each finished their regular season in the top four in their respective divisions as well. Several individuals also earned state championships in their respective sports. Emma Newton won the Division II state championship in Girls Cross Country and Jonathan Lopez, Zach McPherson, Caleb Lomme, Zach Jennings, Nate Ashe, and Hisham Hafez each won individual wrestling state championships. The Girls 4x800 meter relay

team, consisting of Emma Newton, Megan Philpot, Colleen Plesac, and Sarah Cramton won the indoor track state championship for their event as well.



Hollis Brookline also had 40 seniors from the Class of 2013 who were recognized as NHIAA Scholar-Athletes. These students played at least 2 sports in their senior year, while maintaining a B+ average, and participated in community service.

Our teaching staff is exceptional. Many go above and beyond to reach individual goals that inspire and influence our students and beyond. We have staff members who have published articles and books, performed musically outside our building. More recently, we had a staff member, Ann Melim, who climbed Mount Kilimanjaro over the holiday break in support of a wounded veteran. She set records in achieving the summit and met an individual goal which has inspired all of us, staff and students alike.

On May 28th the entire school population participated in “Nathan’s Walk” to raise funds in support of a member of the Class of 2017 at home for his freshmen year due to serious illness. This spring all students and staff will again walk to raise funds to support substance abuse prevention.

To help meet our goal for a safe and secure environment, administration, staff, and state and local personnel have met to review and update the safety procedures. New security doors, which were planned last spring, were installed in the main lobby during the winter holiday break. Cameras and alarms were also installed on all side doors to monitor access to the building. In addition, staff received training from NAMI (National Alliance Mental Illness) regarding suicide awareness and prevention. Last spring all ninth grade students attended a presentation by NAMI, “Is it more than just a bad hair day” a program designed to reinforce healthy coping skills. Tenth grade students attended presentations by Bridges to promote healthy relationships. An evening parent presentation was held to review signs, symptoms and support for anxiety and depression. HBHS continues to be proactive in providing prevention programs designed to increase safety. Safety drills and training for staff and students is ongoing and will include, drills for evacuation, lock down and secure in place. The administration will continue to make safety a top priority and continue to update security measures.

As the 2013 year comes to a close and we look toward 2014, we continue to be committed to provide an excellent and a well-rounded education for the students at Hollis Brookline High School.

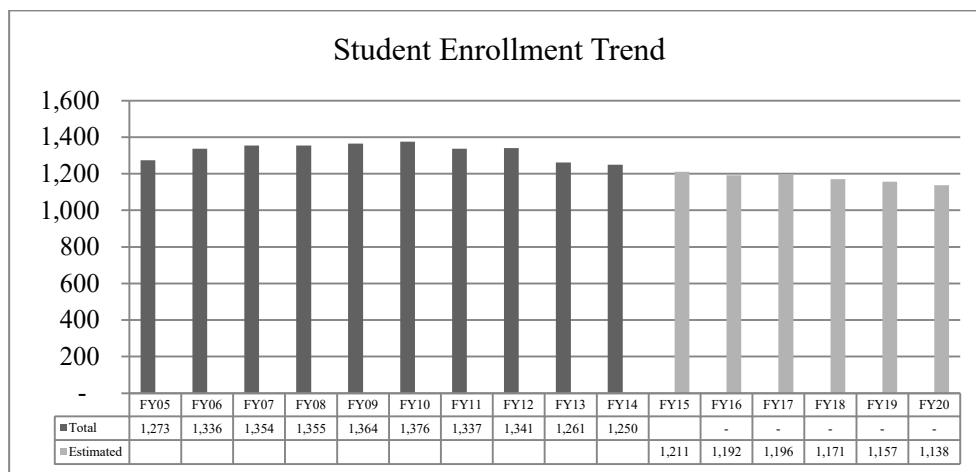
Respectfully submitted
Richard Barnes, *Interim* Principal

Hollis/Brookline Cooperative School Budget Committee Report

The Cooperative Budget Committee operates under Municipal Budget Law (RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs towns, village districts, and school districts by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility of developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School and Hollis Brookline High School. The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets on the first Tuesday of every month. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to determine the final funding level for HBCSD and the resulting impact to individual taxes.

In developing the budget, the Budget Committee has the opportunity to work with SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development and presented for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs to determine a funding level which supports the educational and strategic goals of HBCSD while balancing impacts to the communities of Hollis and Brookline. While the economic condition of the communities has been impacted in large part due to national economic factors, ongoing local factors that impact the budget include student enrollment, professional and support staff contracts, state mandated expenses (ie: NHRS), special education expenses, and debt service.

The trend in student enrollment has been declining since reaching its highest level in FY10. HBCSD faces the challenge of managing its programs, resources, and facilities with projected declines in annual enrollment for the next several years.



Student enrollment data based on NESDEC reports of historical and future enrollment.

For the current school year, a one year agreement for professional staff (HEA) and the first year of a three year agreement for support staff (HESSA) were approved at the district meeting in March, 2013. These agreements addressed elements for salaries and benefits, as well as, other non-financial contract elements. For the professional staff, salary changes included initiating a merit pool, competitive salary increases, and a new medical benefits plan. HBCSD is leading the SAU in the key area of medical benefit cost savings. This year, the approved HEA contract for professional staff included a new driver plan which reduced the overall annual cost to both the district and employees. With 92% of the enrolled staff changing to this new plan, the reduced costs of the prior driver plan resulted in savings to HBCSD and employees. Ongoing, the distribution of benefit costs between the district and employee will continue to be an element of future contract negotiations.

Such universal acceptance of the new plan along with significant education on plan utilization has resulted in an informed employee base that is engaged in making healthcare choices in consideration of their health and the resulting financial impacts. As a result, the impact for FY15 is a projected increase in rates 75% lower than in prior years. The projected 4% increase is the lowest projected increase that has been recognized by any district in the SAU. Additionally, the one year agreement to supplement plan year deductible expenses is expected to underrun the anticipated costs even with higher than anticipated plan participation by employees. This coverage anticipated at ~\$25K was in place for the current year only. As such, these expenses will not be realized in the FY15 budget. The HESSA agreement for support staff defined salary increases and an increase to the monthly insurance cap paid by the district. The new driver plan introduced in the HEA agreement was defined after the agreement with HESSA and made available to support staff. Approximately 60% of support staff enrolled in the newly offered medical benefits plan. The second year of the HESSA contract will be presented in the warrant in the March 2014 District Meeting.

Another key area impacting the budget has been in the area of increases mandated by the state for the New Hampshire Retirement System (NHRS). With rates set by the state in two year increments, the current school budget (FY14) realized a 25% increase in rates yielding a ~\$230K increase in the budget. Since rates are not increasing for the budget cycle under consideration (FY15), increases in NHRS expenses are tied only to any anticipated salary related increases approved with the upcoming budget. The Budget Committee has led an effort through the year to bring members of community and school governing bodies together to understand the historical and future impacts of NHRS expenses on community and school budgets. These seminars have engaged state experts to explain the historical nature of the mandated increases and the issues faced by the state legislature to reform NHRS funding. The archive of the seminars and presentation materials are available on the SAU 41 website (www.sau41.org).

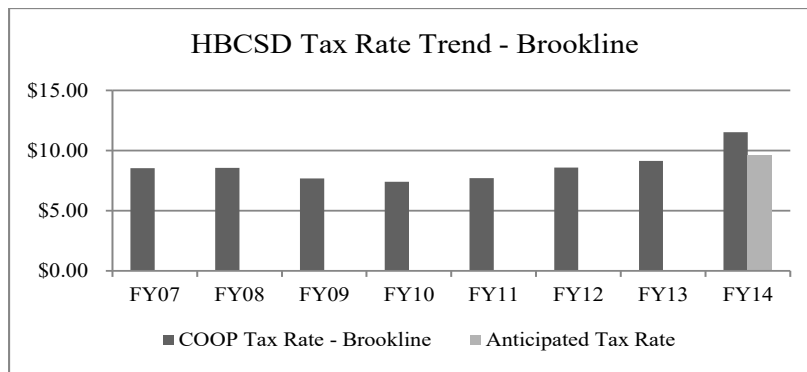
After consideration of salary and benefit expenses, Special Education costs are the next largest area of expense for HBCSD. A significant effort has been made within the Student Services organization to manage programs in accordance with student needs while maximizing the use of grants and eligible aid. By utilizing grant funding for staff expenses, more expenses have become eligible for reimbursement under state and federal guidelines. In some cases, costs are offset among SAU41 districts as students enter HBCSD from the lower grades.

Current annual debt service for HBCSD stands at ~\$1.8M for four bond initiatives, three for HBHS and one for HBMS. By FY18, the budget will be relieved of approximately ~\$1.2M of principal and interest payments related to bonds for the high school issued in 1996 and 2007. The remaining debt service of ~\$600K annually is for the bond for the HBMS renovation approved in 2004 and will continue through FY2025.

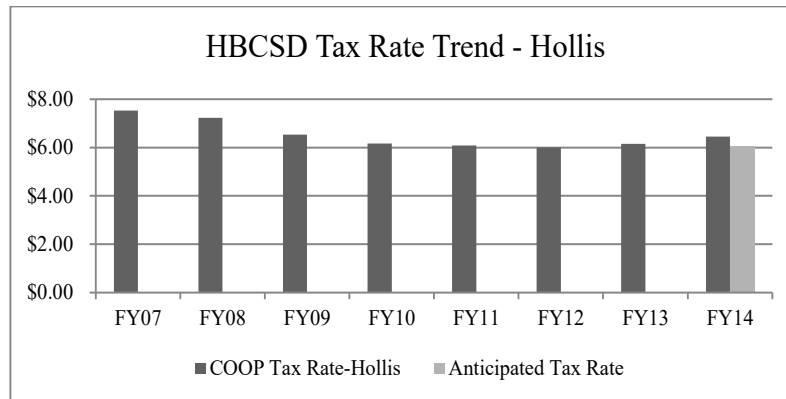
While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

A key factor in developing the budget is the impact that the anticipated budget has on the tax bases of both Hollis and Brookline. The annually approved budget is apportioned between the two communities to determine the amount to be assessed in taxes by each community. The net assessment to each community is determined after the apportioned amount is reduced by state aid and grants. Most significantly for 2013, the revaluation of the tax bases for Hollis and Brookline has impacted the resulting rate per thousand of assessed value.

For 2013, Brookline assessed value of \$492M represents a 16.9% reduction in the tax base and serves as a basis for calculation of the impact of the HBCSD budget on the Brookline community. The Brookline portion of HBCSD expenses totals \$5.7M or 36.5% of the total Brookline tax assessment. The anticipated impact of the Cooperative school budget was a 4.8% increase on 36.5% of the budget. The resulting tax rate change to \$9.59 per thousand represents an increase of 1.8% from the 2012 rate of \$9.15 per thousand. However, what eventuated due to the decrease in the tax base is a 26% increase on 36.5% of the budget. The actual tax rate of \$11.53 represents a net change of +9.5% of the Brookline tax rate.



Hollis assessed value of \$1.18B for 2013 represents a 6% reduction in the tax base and serves as a basis for calculation of the impact of the HBCSD budget on the Hollis community. The Hollis portion of HBCSD expenses totals \$7.6M or 28.3% of the total Hollis tax assessment. The anticipated impact of the Cooperative school budget was a 1.5% decrease on 28.3% of the budget. The resulting tax rate change to \$6.06 per thousand represents a decrease of .4% from the 2012 rate of \$6.15 per thousand. However, what eventuated due to the decrease in the tax base is an increase of 4.8% on 28.3% of the budget resulting in a net change of +1.4%, or an increase to \$6.45 per thousand of the Hollis tax rate.



Looking ahead to the next budget cycle, in addition to the annual budget, the legislative body will need to consider the impact of contracts for the professional staff (HEA) and the second year of the support staff contract (HESSA), as well as potential articles for improvements to athletics fields and school facilities. The articles for fields and facilities improvements are being introduced in response to ongoing concerns with whether HBCSD facilities will meet the programmatic and safety needs of our students and staff. Voters will need to consider if the presented options will be necessary to satisfy the strategic goals of HBCSD.

I would like to thank the members of the Budget Committee for their service to HBCSD and both communities. The Budget Committee is dedicated to the pursuit of a financial result that strikes a balance between HBCSD needs to support the schools, students, and staff while considering the impacts to two communities. While not always resulting in unanimous agreement, the debates over the best way to accomplish this goal are thoughtful, deliberate, and considerate of the many factors that impact the budget. I commend the Budget Committee for their vigorous pursuit of facts and information in order to arrive at the budget recommended to the community. Additionally, I would like to thank the Business Administrator, Director of Student Services, and Principals of both schools for addressing the inquiries of the Budget Committee professionally and expediently with data and information that enables informed decision making. Further thanks extend to the School Board for their collaboration throughout the year on financial issues and the budget process

Respectfully Submitted,
 Darlene Mann
 Chair, HBCSD Budget Committee

2013 Hollis/Brookline High School Awards

Scholarships & Awards			
Emily Benz	AAUW Scholarship	Anneliese Beaulieu	International Thespian President's Award
Devin Fauteux	Alan Frank Memorial Scholarship Book Award	Benjamin Michon	Louis Armstrong Jazz Award
Andrew Babouta	American Federation of Musicians	(Alden) Barrett Clark	Louis Armstrong Jazz Award
Colleen Plesac	Amherst Orthodox Scientific Woman's S.	Timothy Rencken	Nancy Archambault Ratta Scholarship
Kellie Messer	Army Reserve National Scholar/Athlete Award	Erin Ramirez	Nancy Archambault Ratta Scholarship
Zach McPherson	Army Reserve National Scholar/Athlete Award	Emily Benz	National Honor Society Book Award
Andrew Cappetta	Athlete Citizen Scholar Award	Michael Hu	National Merit Scholarship Finalist
Emily Benz	Athlete Citizen Scholar Award	Grace Howard	National School Choral Award
Cortney Zack	Brookline Historical Society Book Award	Kayla Sliger	NH Coaches Assoc. (3 sports for 4 years)
Monica Zack	Brookline Historical Society Book Award	Lydia Brown	NH Coaches Assoc. (3 sports for 4 years)
Ian Smith (RSEC)	Brookline Women's Club	Connor Walsh	NH Coaches Assoc. (3 sports for 4 years)
Erik Chazin	Cavailer of the Year Award	Sam Van Noy	NH Coaches Assoc. (3 sports for 4 years)
Karlie Kobylarz	Charles Zylonis Memorial Scholarship	Tim Rencken	NH Coaches Assoc. (3 sports for 4 years)
Emily Benz	Coach Korcoulis Scholarship	Nick Noval	NH Coaches Assoc. (3 sports for 4 years)
Hunter Longland	Colonial Garden Club	Zach McPherson	NH Coaches Assoc. (3 sports for 4 years)
Erik Chazin	Community of Caring Scholarship	Karlie Kobylarz	NH Coaches Assoc. (3 sports for 4 years)
Erin Turner	Community of Caring Scholarship	Jeremy Heard	NH Coaches Assoc. (3 sports for 4 years)
Alyssa Marsan	Community of Caring Scholarship	Emma MacDonald	Nicholas Jennings Memorial Scholarship
Alyssa Marsan	Director's Award for Band	Timothy Rencken	Nicholas Jennings Memorial Scholarship
Amelia Flanery	Dollars for Scholars	Erin Ramirez	Rhode Island School of Design
Ryan Johnson	Dollars for Scholars	Hailey Barbour	Ruth E. Wheeler Scholarship
Monica Zack	Dollars for Scholars	Alyssa Marsan	Salutatorian Book Award
Erik Chazin	Ed Berna Memorial Award For Track	Benjamin Michon	Senior Music Scholarship
Emma MacDonald	Fred Waring Director's Award for Chorus	Grace Howard	Senior Music Scholarship
Barrett Clark	Harris Memorial Scholarship	James Keeley	Senior Music Scholarship
Joshua Rines	Hollis Nor'Easters Snowmobile Clug	Tim Rencken	Senior Music Scholarship
Emily Benz	Hollis Brookline Rotary Club College Scholarship	Kaitlyn Atkinson	STEAM for Youth Scholarship
Karlie Kobylarz	Hollis Brookline Rotary Club College Scholarship	MacKenzie Woodrow	Student Council Scholarship
Harry Haytayan	Hollis Historical Society Book Award	Will Holmes	Team Player of the Year
Barrett Clark	Hollis Women's C.Valedictorian Award	Morgan Williamson	Team Player of the Year
Megan Ide	Hollis Women's Club Scholarship	Alyssa Marsan	Temple Band Scholarship
Ian Smith (RSEC)	Hollis Women's Club Scholarship	Anupama Rao	US Figure Skating Gold Level Graduating Senior Award
Emily Benz	US Marine Corps Distinguished Athlete Award	Nicholas Noval	US Marine Corps Distinguished Athlete Award

2013 Hollis/Brookline High School Awards - cont'd

Scholarships & Awards			
Alyssa Marsan	US Marine Corps Scholastic Excellence Award	Christopher Wilkins	Warren Towne Memorial Scholarship
Barrett Clark	US Marine Corps Scholastic Excellence Award	Courtney Zack	William & Lorraine Dubben Scholarship
Adam Ouellette	US Marine Corps Semper Fidelis (Music Award)	Victoria Fernandez	William & Lorraine Dubben Scholarship
NHIAA Scholar Athletes (40)			
Erin Ackerly	Lori Lavey	EvanCooke	Emily Rezzarday
Ryan Ahlquist	Eve Lingaitis	Joe Flaherty	Brian Thibodeau
Haley Barbour	Zach McPherson	Max Friedman	Megan Tighe
Emily Benz	Kellie Messer	LaurenGueting	Erin Turner
Lydia Brown	Sam Musson	Hisham Hafez	Sam Van Noy
Danielle Cambray	Nick Noval	Jeremy Heard	Connor Walsh
Andrew Scappetta	Taylor Owens	Will Holmes	Brad Whitaker
Matthew Carr	Colleen Plesac	Megan Ide	Morgan Williamson
Erik Chazin	Erin Ramirez	Karlie Kobylarz	Cortney Zack
Jonah Chazin	Tim Rencken	Katherine Kroeger	Monica Zack
Tri M Honor Society (14)		Top Ten Seniors Class of 2013	
Lugwig Ahgren	Emma MacDonald	Alden Barrett Clark	Class of 2013 Valedictorian - Dartmouth College
Andrew Barbouta	Alyssa Marsan	Alyssa Marsan	Class of 2013 Salutatorian - Rensselaer Polytech. Inst.
Joshua Bennett	Adam Ouellette	Emily Benz - Mass. Institute of Technology	
Barrett Clark	Justin Nierendorf	Joshua Rines - Bates College	
Sydney Hawekotte	Tim Rencken	Devin Fauteux - Boston College	
Grace Howard	Julia Sherwood	Jeremy Heard - University of Connecticut	
Jimmy Keeley	Andrea Sword	Samuel VanNoy - University of Rochester	
Student Council Class of 2013		Megan Ide - University of New Hampshire	
Joshua Rines, President		Colleen Plesac - University of Miami	
Emily Benz, Vice President		Audrey Johnson - University of New Hampshire	
Joshua Bennett, Treasurer			
Zoe Garber, Secretary			
<u>Representatives</u>			
Bradley Whitker			
Max Friedman			
Erik Chazin			
Erin Ackerly			



IMAGE BY CELESTE PHILBRICK BARR

EDUCATION



IMAGE BY JAY COPLEY



HIKING TRAILS

COME AND
EXPLORE



IMAGE BY LAURA BULLOCK



IMAGE BY TIM BARR

WILDLIFE



GARDENS



IMAGE BY DENISE HURT