

***2014 ANNUAL REPORT
HOLLIS
New Hampshire***



WORCESTER MILL POND - PHOTO COURTESY OF CONNIE CAIN

***50 Years of Land Conservation
1965 - 2015***

Local Government Contact Information

Town Website: www.hollisnh.org

EMERGENCY SERVICES

Fire Department/Rescue Services

Richard Towne, Fire Chief

Sandy Bohling, Assistant EMS Director

10 Glenice Drive

Phone: Non-Emergency 603-465-6001

Emergency 911

Email: fire@hollisnh.org

Police Department/Communications Center

James Sartell, Chief of Police

Deanna Denman, Administrative Assistant

John DuVarney, Communications Manager

9 Silver Lake Road

Phone: Emergency 911

Non-Emergency-Police 603-465-7637

Non-Emergency-Communications 603-465-2303

Fax: 603-465-7808

Email: police@hollisnh.org

PUBLIC WORKS DEPARTMENT

Public Works Department

Tom Bayrd, Director of Public Works

Beverly Hill Administrative Assistant

10 Muzzey Road

Phone: 603-465-2246

Email: tombayrd@hollisnh.org

bhill@hollisnh.org

SOLID WASTE DISPOSAL

Transfer Station, 10 Rocky Pond Road

Phone: 603-465-3299

Hours of Operation: Tuesday and Saturday 8AM-5PM,

Thursday 12-7PM

Stump Dump, Depot Road

Phone: 603-465-2143

Hours of Operation: Wednesday and Saturday

8AM-5PM

TOWN CLERK'S OFFICE

3G Marketplace

Phone: 603-465-2064

Fax: 603-465-2964

Hours: Monday, Wednesday, Friday 8AM-1PM

Monday 7-9 PM

1st & 3rd Tuesdays 7-9PM

1st Saturday 8-11 AM

Nancy Jambard, Town Clerk

Lisa Claire, Deputy Town Clerk

Email: townclerk@hollisnh.org

TOWN HALL

7 Monument Square

Hollis, NH 03049

Phone: 603-465-2209

Fax: 603-465-3701

Hours: Monday-Friday 8:00AM-3:00PM

Administration/Selectmen/Welfare/Human Resources

Troy Brown, Town Administrator, ext 103

Kimberly Dogherty, Assistant Town Administrator

Phone: 603-465-2209 ext 101

Email: Troy Brown: ta@hollisnh.org

Kimberly Dogherty: administration@hollisnh.org

Assessing Department

Connie Cain, Assistant to the Assessor

Phone: 603-465-2209 ext. 105

Email: assessing@hollisnh.org

Building/Zoning/Code Enforcement Department

David Gagnon, Building Inspector/Code Enforcement

Donna Lee Setaro, Building and Land Use Coordinator

Phone: 603-465-2209 ext. 501

Email: David Gagnon: building@hollisnh.org

Donna Lee Setaro: zoning@hollisnh.org

Finance Department

Deborah Padykula, Finance Officer

Phone: 603-465-2209 ext. 110

Email: finance@hollisnh.org

Information Technology

Dawn Desaulniers, IT Director

Email: support@hollisnh.org

Planning Department

Mark Fougere, Town Planner

Wendy Trimble, Planning Secretary

Phone: 603-465-2209 ext.108

Email: Mark Fougere: planner@hollisnh.org

Wendy Trimble: planning@hollisnh.org

Tax Department

Christina Winsor, Tax Collector

Phone: 603-465-2209 ext. 104

Email: tax@hollisnh.org

HOLLIS SOCIAL LIBRARY

2 Monument Square, PO Box 659

Phone: 603-465-7721 Fax: 603-465-3507

Lucinda Mazza, Library Director

Email: director@hollislibrary.org

**Annual Report
for the Town of
HOLLIS, NEW HAMPSHIRE**

***for the year*
Two Thousand Fourteen**

Annual Reports



***of the*
Officers and Committees**

***of the Town of*
HOLLIS, NEW HAMPSHIRE**

FOR THE YEAR ENDING DECEMBER 31, 2014

***with Reports of the*
Hollis School District
and the
Hollis/Brookline
Cooperative School District**

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Dedication

The Hollis Conservation Commission

Celebrating 50 years of Protecting Hollis' Natural Resources

In 1963, the State of New Hampshire Legislature created and adopted RSA 36-A, which allows municipalities to create and fund a Conservation Commission. On March 9, 1965, the citizens of Hollis voted to establish a Conservation Commission in accordance with the new law. With this historic vote, the Hollis Conservation Commission (HCC) was established as one of the first, if not the actual first, in the State of New Hampshire. The HCC is comprised of volunteer members who have dedicated their time and resources to the HCC, and have worked diligently to protect Hollis' natural resources and to preserve the Town's rural character with a minimum financial impact to Hollis property owners.

In 1965, the first volunteer commission was comprised of the following members:

Wayne F. Kimmerlin (Chairman)

Irene F. West (Secretary)

Daniel Brockelbank

Edward P. McDuffee

Arthur H. Rice

Robert A. Sheldon

Howitt R. Warren

Since the first meeting on March 23, 1965, the HCC has been instrumental in protecting over 800 acres of watershed, agricultural and forest properties, including the Flint Brook corridor, shore land around Pennichuck Pond, Dunklee Pond, Rocky Pond, Witches Spring Brook, Muddy Brook and other water bodies. Forested properties are maintained to preserve wildlife habitat and provide further protection of natural spaces and watersheds. These properties include the Worcester and Hildreth Conservation areas, which also provide recreational areas for the public along walking trails through these and other properties. The HCC also partners with other Town and private organizations, including the Land Protection Study Committee, the Forestry Commission, and Beaver Brook Association, to protect other large parcels of land, including Monson Village, Woodmont West Orchard, and the Siergiewicz and Gelazauskas Preserves, to insure that these parcels are protected for current and future Townspeople of Hollis. Since 1998, the HCC, alone or with other organizations, has been able to protect 710.5 acres of land via purchases, gifts, donations, and easements.



Monson Village, ca 2009.



Worcester Mill Pond, Rocky Pond Rd, ca 2009.

The HCC has always held its primary mission to be the protection of Town water resources, and recognize protection of this finite resource for present and future use must be among the key items when property acquisition is considered. Over the past 50 years, properties protected from possible impact include the Wright Nashua River Lot, the Taylor Conservation Lot, the Rideout and Hacker lots in the Nashua River area; the Lord, Rich Tree Farms, Rideout and Wright lots on Flint's Brook; the Worcester and Hildreth Conservation areas on Rocky Pond and Federal Hill Roads; and the Pennichuck Pond shore land among others. Also, in partnering with other Town Boards and Committees, State and Federal agencies, and private individuals, the HCC has been able to assist in acquiring other wildlife habitat, and natural and cultural resources. These partnerships allow for these properties to remain protected for public enjoyment and preservation of our State's history, and include the Runnells Bridge dam and bridge site, and the Worcester Mill Pond area.



Pennichuck Pond, ca Sept 2014.



Hayden Millpond, Federal Hill Rd, ca 2013.

Over the past 10 years, the HCC has implemented Management Reports for any newly acquired properties, and for older properties as funds allow. These management reports are created by wildlife specialists who make numerous visits to the sites, document the natural resources on the property, and recommend a management plan for the property with the priority being the preservation of natural resources. With these plans, the HCC can move forward with the best management for the property and use the property to its full potential, whether as habitat for endangered species, forest land, or water protection. Timber harvests are usually part of an ongoing management plan for conservation properties; when a timber harvest is conducted, any funds received from the harvest go into the Town's General Fund which is used to offset property taxes.



Harriet N Hills Conservation-Agricultural Easement area, January 2015.

As financial impact to tax payers remains a primary concern, HCC members have worked to make funding the purchase and maintenance of these properties possible with the least amount of tax impact to the Town. The HCC receives the majority of its funding from the 50% allocation of the Land Use Change Tax, or LUCT, which is assessed to property owners when their property disqualifies, or becomes ineligible, for the Current Use program. The LUCT is not a property tax, and is not raised by general taxation. Grant programs, such as the USDA Farm & Ranchland Grant and the New Hampshire LCHIP Grant program, have provided funding to make property purchases possible by awarding at least 50% of the purchase price of properties, such as the Bayrd Conservation Easement area on Federal Hill Road. Private donations also provide land protection at little or no cost to the Town, such as the Walker Gilman Conservation Easement on Pine Hill Road.



Walker Gilman Conservation-Agricultural Easement area, ca 2008.



Conservation Members on Site Walk, Taylor Conservation Property, ca 2011.

The HCC wishes to recognize and thank past and present members for their hard work and dedication to the HCC, including (in alphabetic order):

Charlotte Ballard
Craig Birch
Lou Candito
Robert "Bob" Davison
Gary Flaherty
William H Hall Jr.
Henry Hildreth
Jack Johnson
Edward Karjenen
Steve Kolinko
Mary Leipziger
Edward McDuffee
Kurt Olson
Arthur Rice
Theresa Sengstaken
Lynne Simonfy
Deborah Tamasanis
Howitt Warren

Robin Beaudette
Nancy Bonneville
David Chase
Lloyd Deenik
Gerry Gartner
Ralph Hardy
Carl Hills
Kathleen Johnson
Mary Killian
Jack Law
Raymond Lindsay
Mildred Moody
David Orde
Donald Ryder
Robert Sheldon
Jeffrey Smith
Louis Tetlow
Barbara R Wells

Cheri Birch
Daniel Brockelbank
Gail Coffey
Susan Durham
Claire Goulder
Herbert Higgenbotham
Frank Holt
Heather Jusseaume
Wayne Kimmerlin
Frederick Leipziger
John Lumbard
James Oehler
Vaughn Pitman
Roland Schellenberg
Dave Sherman
Jason Stone
Richard Walker
Irene West



2003 Hollis Conservation Commission
Left to right, standing: Carl Hills, Susan Durham, Raymond Lindsay, Cathy Hoffman;
seated: Peter Baker, Lynne Simonfy, Robin Beaudette, Richard Brown.
Not pictured: Thom Davies, Lloyd Deenik, Tom Dufresne, and John Lumbard.

In addition to those members listed above, many thanks and much appreciation goes out to those members of the public and other Town Boards and Committees who have assisted the HCC in its tasks and have volunteered countless hours on various projects, including the Annual Roadside Clean-up, Old Home Days, Dunklee Pond replanting and clean-up, along with numerous other projects throughout the past 50 years. Without these volunteers, many of which have assisted the HCC for decades, we would be many years behind where we are today.



Peggy Gilmour at the 2012 Roadside Clean-up.



Tom Dufresne with tires collected at the 2012 Roadside Clean-up.

Lastly, we would like to give our many thanks and appreciation to the Townspeople of Hollis. Over the past 50 years, your constant support for the HCC has enabled us to protect and preserve our natural resources and rural character. Without your support, Hollis would not be the Town it is today. Thank you, and here's to another 50 great years of the Hollis Conservation Commission!

Respectfully submitted,

Thomas Dufresne, Chair

Cathy Hoffman, Vice-Chair

Richard Brown, Secretary

Thomas Davies, Treasurer

Lynn Quinlan

David Connor

Peter Baker, Alternate

Mary Jeffery, Alternate

LeeAnn Wolff, Alternate

Peter Band, Selectmen Liaison

Connie Cain, Staff



2013 Annual Roadside Clean-up

HCC Members Thom Davies and Richard Brown with volunteer Kat McGhee.

Photo credits:

2003 Conservation Commission Members – M. Bristol;

Pennichuck Pond – Troy Brown;

Monson Village, Worcester Mill Pond and Harriet N Hills Lot – Connie Cain;

Hayden Millpond, Walker-Gilman Lot, Taylor Lot, and Roadside Clean-up photos – Cathy Hoffman.

TOWN OF HOLLIS
2015 WARRANT

Town Warrant Index

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Warrant Article #2	Establish an Expendable Trust Fund	\$50,000.00	W-11
Warrant Article #3	Old Home Day Special Revenue Fund	\$50,000.00	W-11
Warrant Article #4	Compensated Absences Payable Expendable Trust Fund	\$30,000.00	W-11
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2015 Town Warrant-Elections

THE STATE OF NEW HAMPSHIRE
LAWRENCE BARN COMMUNITY CENTER
THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 11, 2014

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 10, 2015 between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School in said town on, Saturday, March 14, 2015 at 9:00 AM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To conduct other business by official ballot.

Given under our hands and seal, this 9th day of February, 2015.

Board of Selectmen, Town of Hollis

Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

A true copy of the warrant-Attest:

Board of Selectmen, Town of Hollis

Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

Planning Board Ballot-2015

PLANNING BOARD BALLOT 2015 AMENDMENTS TO THE HOLLIS ZONING ORDINANCE

*NOTE: New text is underlined.

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1)
AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS
ZONING ORDINANCE AS FOLLOWS:

Amend Section X Zoning Districts: Paragraph: G. Residential/Agricultural Zone, 2.
Special Exception by adding the following new use:

m. Bed and Breakfast, according to the definition in Section VIII

and amend Section VIII – Definitions by adding the following new definition:

Bed and Breakfast: A Bed and Breakfast is defined as a transient lodging facility, that is the personal residence of its owner, is occupied by the owner at the time of rental to a patron, and in which the only meal served is breakfast to in-house patrons. Residents, patrons and non-resident employees must be provided with off-street parking. The bed and breakfast must also comply with all state regulations and have an adequate septic system.

Explanation: The amendment would allow for, after approval by the Zoning Board of Adjustment, the establishment of bed and breakfast uses in the R&A Zoning District.

YES ☐ NO ☐

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS
PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS
ZONING ORDINANCE AS FOLLOWS:

Amend Section IX. General Provisions, F Swimming Pools, Outdoor Storage Tanks,
Commercial Fishing Ponds by amending paragraph 1 as follows:

The facility shall conform with the setback requirements for principal buildings.
(Except for in-ground swimming pools which shall conform with the setback requirements for an accessory structure)

Explanation: This amendment will limit will provide greater flexibility for the location of a pool on a property, allow a pool to be 15 feet from a side or rear lot line instead of 35 feet.

YES ☐ NO ☐

Planning Board Ballot-2015

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend existing Section IX General Provisions, Section K Accessory Dwelling Unit, 3e by amending the existing Section as follows:

An accessory dwelling unit shall have an area of no less than 300 square feet and no greater than 800 square feet. (measured by the outside dimension of the exterior wall or the interior dimension of a common wall) An attached accessory dwelling unit shall occupy no more than 30 % of the total heated, above grade floor area of the total dwelling unit, including the accessory dwelling unit.

Explanation: This amendment will clarify the size requirements of an Accessory Dwelling Unit.

YES ☐ NO ☐

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX: General Provisions, by adding the following new paragraph:

O. Planned Unit Development (PUD) setback requirements: For those residential subdivisions that were approved by the Planning Board under the former Planned Unit Development ordinance (pre 1993), building setback requirements shall adhere to the Building Setbacks provisions outlined in Section XX Hollis Open Space Planned Development, Section 5e Building Setbacks.

Explanation: The purpose of this amendment is to accommodate old PUD developments that contain numerous homes that do not comply with the old PUD requirements.

YES ☐ NO ☐

Planning Board Ballot-2015

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend existing Section XII: NONCONFORMING Uses, Structures and Lots, Section B. Nonconforming Lots, 2 as follows:

~~Where 2 or more nonconforming lots are undersized, abut, and are under common ownership, they shall be considered indivisible and shall not be developed separately. They must attempt to comply with the minimum lot size in their respective zone by their consolidation.~~ A separate lot which does not conform to the provisions of this Ordinance, which is recorded and taxed as a lot of record at the time of passage of this Ordinance may be used for any conforming use of this district.

Explanation: This amendment is made necessary as a result of changes to RSA 674:39-a, preexisting lots of record.

YES ☐ NO ☐

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend existing Section XII: NONCONFORMING Uses, Structures and Lots, Section A. Nonconforming Uses, 2 Discontinued Use as follows:

Whenever a nonconforming use has been discontinued for more than ~~one~~ two (2) years for any reason, such nonconforming use shall not thereafter be reestablished, and the future use of the property shall be in conformity with the provisions of this ordinance.

Explanation: Reason - This amendment is made necessary in order to be consistent with existing state statute, RSA 674:28, III.

YES ☐ NO ☐

AMENDMENT (7) ARE YOU IN FAVOR OF ADOPTION OF AN ORDINANCE AMENDMENT (7) AS PROPOSED BY CITIZEN PETITION AS FOLLOWS:

Change the Ordinance for single family detached residences from the mandatory installation of automatic in-home fire protection sprinkler system to "recommended but not required".

The Planning Board does not support this proposed amendment.

YES ☐ NO ☐

2015 Town Warrant
THE STATE OF NEW HAMPSHIRE
Annual Meeting, Town of Hollis
Saturday, March 14, 2015
9:00 AM, Hollis Brookline Cooperative High School Gymnasium

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 - Establish an Expendable Trust Fund (Special Warrant Article)

To see if the Town will vote, pursuant to RSA 31:19-a, to establish an Expendable Trust Fund, to be named the Environmental Defense and Study Expendable Trust Fund, for the purpose of retaining and funding legal representation, engineering experts, and other technical experts as well as related studies and other technical reports associated with the potential environmental impact on the Town occasioned by circumstances affecting the Town in order to determine the extent to which such circumstances may impact wetlands, lakes, rivers, aquifers and other water systems, as well as naturally occurring habitats that sustain wildlife, humans, flora and fauna, as well as determining what, if any, action should be taken by the Town relating to the same; and, further, to appoint the Board of Selectmen to expend any funds in the trust, including interest and principal, for the purposes of the trust; and, further, to raise and appropriate \$50,000 to put in said fund, said funds to come from the unassigned fund balance as of December 31, 2014, available for transfer on January 1, 2015. No amount to be raised from taxation. (Majority Vote Required).

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 3 - Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 4 - Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$30,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 5 - Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 7 - Contingency Fund

To see if the Town will vote to raise and appropriate \$70,000 to be placed in the Contingency Fund as previously established at the 2014 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 8 - 2015 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$9,485,288 which represents the operating budget of the Town for 2015, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 9 - Conservation Easement

To see if the Town will vote to raise and appropriate the sum of \$400,000 to allow the Conservation Commission, in the name of the Town and subject to the approval of the Board of Selectmen, pursuant to RSA 36-A:4, (I), to acquire conservation easements on approximately 39 acres, more or less, consisting of two parcels of land located on Ranger Road, identified in the Town of Hollis Tax Maps as Map 26 - Lot 26 and Map 26 - Lot 80. To authorize not more than \$200,000 to be raised by taxation it being expressly understood and a condition of this appropriation that the balance of the purchase price remaining to acquire said easements shall be funded through the use of available funds in the conservation fund, grants and/or private donations, but not any additional taxes, failing which this appropriation shall lapse at the end of the fiscal year. Further, it is understood that the conservation easements shall restrict the entirety of the parcels identified except for an area surrounding the existing Old Pine Hill School House consisting of sufficient acreage to allow said structure to constitute a separate legal and buildable lot pursuant to typically applicable land use regulations, and the easement conditions shall otherwise be on such terms and conditions as are acceptable to the Conservation Commission and the Board of Selectmen.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 10 - Withdrawal from the H/B Cooperative School District

To see if the Town will vote to direct the Hollis-Brookline Cooperative School Board, pursuant to RSA 195:25, to undertake a study of the feasibility and suitability of the withdrawal of the pre-existing Hollis school district from the Cooperative school district.

Recommended by Selectmen

ARTICLE 11 - To Transact Any Other Business That May Legally Come Before Said Meeting.

Given under our hands and seal this 9th day of February, 2015.

A true copy of Warrant - Attest

Board of Selectmen, Town of Hollis

Mark Le Doux, Chairman

David Petry, Vice Chairman

Frank Cadwell

Peter Band

Vahrij Manoukian PhD

2015 Proposed Budget (MS-737)

Appropriations

Purpose of Appropriation	War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government							
Executive	8	\$213,623	\$207,515	\$235,623	\$0	\$235,623	\$0
Election, Registration, and Vital Statistics	8	\$144,540	\$135,650	\$139,575	\$0	\$139,575	\$0
Financial Administration	8	\$269,406	\$264,552	\$278,224	\$0	\$278,224	\$0
Legal Expense	8	\$65,000	\$82,228	\$65,000	\$0	\$65,000	\$0
Personnel Administration	8	\$1,893,115	\$1,845,265	\$1,838,980	\$0	\$1,838,980	\$0
Planning and Zoning	8	\$78,942	\$73,576	\$84,582	\$0	\$84,582	\$0
General Government Buildings	8	\$128,581	\$131,436	\$136,535	\$0	\$136,535	\$0
Cemeteries	8	\$30,832	\$33,249	\$44,444	\$0	\$44,444	\$0
Insurance	8	\$182,066	\$161,180	\$184,595	\$0	\$184,595	\$0
Advertising and Regional Association	8	\$7,690	\$7,685	\$7,690	\$0	\$7,690	\$0
Other General Government	8	\$164,416	\$163,614	\$103,585	\$0	\$103,585	\$0
Public Safety							
Police	8	\$1,302,760	\$1,244,042	\$1,338,370	\$0	\$1,338,370	\$0
Fire	8	\$1,512,003	\$1,522,541	\$1,461,972	\$0	\$1,461,972	\$0
Building Inspection	8	\$112,363	\$107,580	\$111,013	\$0	\$111,013	\$0
Emergency Management	8	\$7,300	\$6,095	\$7,300	\$0	\$7,300	\$0
Highways and Streets							
Administration	8	\$538,881	\$525,334	\$548,231	\$0	\$548,231	\$0
Highways and Streets	8	\$990,190	\$935,230	\$1,145,051	\$0	\$1,145,051	\$0
Street Lighting	8	\$18,000	\$18,491	\$18,000	\$0	\$18,000	\$0
Sanitation							
Solid Waste Collection	9	\$185,342	\$160,658	\$186,383	\$0	\$186,383	\$0
Solid Waste Disposal	9	\$274,893	\$274,893	\$278,131	\$0	\$278,131	\$0
Health							
Administration	8	\$4,500	\$1,525	\$4,500	\$0	\$4,500	\$0
Health Agencies, Hospitals, and Other	8	\$28,500	\$28,500	\$28,500	\$0	\$28,500	\$0

2015 Proposed Budget (MS-737) - cont'd

Purpose of Appropriation		War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Welfare								
Administration and Direct Assistance		8	\$9,900	\$4,299	\$9,900	\$0	\$9,900	\$0
Culture and Recreation								
Parks and Recreation		8	\$34,801	\$32,762	\$34,851	\$0	\$34,851	\$0
Library		8	\$289,342	\$289,342	\$289,342	\$0	\$289,342	\$0
Patriotic Purposes		8	\$7,500	\$3,031	\$7,500	\$0	\$7,500	\$0
Conservation and Development								
Administration and Purchasing of Natural Resources		8	\$1	\$0	\$1	\$0	\$1	\$0
Debt Service								
Long Term Bonds and Notes - Principal		8	\$650,000	\$650,000	\$759,000	\$0	\$759,000	\$0
Long Term Bonds and Notes - Interest		8	\$296,982	\$296,982	\$138,409	\$0	\$138,409	\$0
Other Debt Service		8	\$1	\$0	\$1	\$0	\$1	\$0
Capital Outlay								
Machinery, Vehicles, and Equipment			\$50,000	\$50,000	\$0	\$0	\$0	\$0
Improvements Other than Buildings			\$87,000	\$86,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
To Special Revenue Fund			\$50,000	\$0	\$0	\$0	\$0	\$0
To Expendable Trust Funds			\$119,000	\$119,000	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$9,747,470	\$9,462,253	\$9,485,288	\$0	\$9,485,288	\$0

2015 Proposed Budget (MS-737) - cont'd

Special Warrant Articles									
Purpose of Appropriation	War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)		
Establish an Environmental Defense & Study Expendable Trust Fund	2	\$0	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$0
Old Home Day Special Revenue Fund	3	\$0	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$0
Compensated Absences Expendable Trust Fund	4	\$0	\$0	\$30,000	\$0	\$30,000	\$0	\$0	\$0
Revaluation Capital Reserve Fund	5	\$0	\$0	\$14,000	\$0	\$14,000	\$0	\$0	\$0
Mun. Bldgs & Facilities Maint. Expendable Trust Fund	6	\$0	\$0	\$150,000	\$0	\$150,000	\$0	\$0	\$0
Contingency Fund	7	\$0	\$0	\$70,000	\$0	\$70,000	\$0	\$0	\$0
Conservation Easement	9	\$0	\$0	\$400,000	\$0	\$400,000	\$0	\$0	\$0
Special Articles Recommended		\$0	\$0	\$764,000		\$764,000		\$764,000	\$0

2015 Proposed Budget (MS-737) - cont'd

Revenues				
Purpose of Appropriation	War. Art. #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes				
Land Use Change Tax - General Fund		\$64,750	\$60,000	\$60,000
Yield Tax		\$19,559	\$5,000	\$5,000
Excavation Tax		\$130	\$130	\$130
Interest and Penalties on Delinquent Taxes		\$98,485	\$86,000	\$86,000
Licenses, Permits, and Fees				
Business Licenses and Permits		\$40	\$25	\$25
Motor Vehicle Permit Fees		\$1,666,262	\$1,600,000	\$1,600,000
Building Permits		\$82,750	\$68,000	\$68,000
Other Licenses, Permits, and Fees		\$62,732	\$54,250	\$54,250
State Sources				
Meals and Rooms Tax Distribution		\$371,320	\$371,000	\$371,000
Highway Block Grant		\$192,457	\$192,457	\$192,457
State and Federal Forest Land Reimbursement		\$11	\$10	\$10
Charges for Services				
Income from Departments		\$200,447	\$188,375	\$188,375
Other Charges		\$140,732	\$140,730	\$140,730
Miscellaneous Revenues				
Interest on Investments		\$17,309	\$10,200	\$10,200
Other	9	\$57,437	\$214,200	\$214,200
Interfund Operating Transfers In				
From Special Revenue Funds	3	\$0	\$50,000	\$50,000
From Trust and Fiduciary Funds		\$4,237	\$10,200	\$10,200
Other Financing Sources				
Fund Balance to Reduce Taxes	2	\$0	\$50,000	\$50,000
Total Estimated Revenues and Credits		\$2,978,657	\$3,100,577	\$3,100,577

2015 Proposed Budget (MS-737) - cont'd

Budget Summary				
Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget	
Operating Budget Appropriations Recommended	\$9,194,270	\$9,485,288	\$9,485,288	
Special Warrant Articles Recommended	\$289,000	\$764,000	\$764,000	
Individual Warrant Articles Recommended	\$264,200	\$0	\$0	
TOTAL Appropriations Recommended	\$9,747,470	\$10,249,288	\$10,249,288	
Less: Amount of Estimated Revenues & Credits	\$2,816,347	\$3,100,577	\$3,100,577	
Estimated Amount of Taxes to be Raised	\$6,931,123	\$7,148,711	\$7,148,711	

TOWN MEETING NOTES

Executive Councilor, District Five Letter

STATE OF NEW HAMPSHIRE

Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633



EXECUTIVE COUNCILORS:
CHRISTOPHER T. SUNUNU

MARGARET W. HASSAN, GOVERNOR

JOSEPH D. KENNEY
CHRISTOPHER C. PAPPAS

COLIN VAN OSTERN
DAVID K. WHEELER

TO: All Fifth District Cities and Towns
FROM: Executive Councilor David K. Wheeler
DATE: January 28, 2015

The Governor and Executive Council met on Wednesday, January 28, 2015 at the State House in Concord, NH and considered an agenda of approximately 63 items.

The next scheduled Governor and Executive Council Meeting will be held on Wednesday, February 11, 2015 at 10:00 a.m. in the Council Chamber at the State House in Concord, NH.

You can view the entire Agenda here: <http://sos.nh.gov/GC2.aspx>

Below is the list of citizens confirmed to State of New Hampshire Boards and Commissions as well as those nominated by Governor Hassan for consideration.

New Nominations by Governor Hassan:

Cannon Mountain Advisory Board

Karen K. Irwin, Hopkinton

Richard McLeod, Concord

Compensation Appeals Board

Dennis E.E. Adams, Deerfield

Mary Ann Ashcroft, Derry

Leo D. Kelly, Goffstown

Ronald E. Ludwig, Manchester

Robert H. Morneau, Wolfeboro

Dennis E. Murphy, Center Harbor

Constance J. Roy, Wolfeboro

Board of Licensed Dietitians

Carole A. Palmer, Penacook

Board of Education

Gary Groleau, Laconia

Enhanced 911 Commission

Patrick Robinson, Manchester

Judicial Council

Shari J. Landry, Loudon

Pease Development Authority Board of Directors

George M. Bald, Somersworth

Advisory Council on Worker's Compensation

Douglas M. Goumas, Bedford

Confirmed by the Council:

Carmela C. Amato-Wierda, Durham, NH to the Air Resources Council
Deborah Chabot, Hancock, NH to the Air Resources Council
Robert Duval, Manchester, NH to the Air Resources Council
Timothy G. Lena, Kittery, ME to the Alcohol and Drug Abuse Prevention, Treatment and Recovery Commission
Jeffrey Dubal, Manchester, NH to the Appellate Board
Eric D. Gelinas, Warner, NH to the Athletic Trainers Governing Board
Edward F. Caron, Hudson, NH to the Business Finance Authority
Guy A. Santagate, Claremont, NH to the Business Finance Authority
Chuck Souther, Concord, NH to the Current Use Advisory Board
Lisa J. Malfait, Concord, NH to the Board of Dental Examiners, Dental Hygienists Committee
Scott A. Brooks, Quechee, VT to the Enhanced 911 Commission
Steven S. Roberge, Peterborough, NH to the Board of Foresters
Jennifer L. Tansey, Merrimack, NH to the Genetic Counselors Governing Board
Sally S. Fellows, Exeter, NH to the Historical Records Advisory Board
Anne T. Packard, Holderness, NH to the Historical Records Advisory Board
Tim Sappington, Randolph, NH to the Historical Resources Council
Carolyn W. Baldwin, Gilmanton, NH to the Historical Resources Council
Catherine Hackett, Manchester, NH to the Human Rights Commission
Cameron Eldred, Hanover, NH to the Motor Vehicle Industry Board
Maris M. Wofsy, Salisbury, NH to the Occupational Therapy Governing Board
Gillian Cavezzali, Plymouth, NH to the Physical Therapy Governing Board
Erik Anderson, Portsmouth, NH to the Ports and Harbors Advisory Council
Richard W. Mozier, Belmont, NH to the Respiratory Care Practitioners Governing Board
Chris Rand, Weare, NH to the Telecommunications Planning and Development Advisory Committee
Bobby D. Broneske, Londonderry, NH to the Veterans Council
Robert Beauvive, Auburn, NH to the Water Council
John Joseph Boisvert, Statham, NH to the Water Council
John A. Gilbert, Exeter, NH to the Water Council
David R. Hunt, Washington, NH to the Water Well Board

The Executive Council welcomes public input on nominations that are brought forward by the Governor for consideration and confirmation.

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jennifer Kuzma in care of the Governor's office and a copy to Executive Councilor Wheeler.

Please feel free to contact me with concerns or support for any of the above individuals or any other issues you might have.

A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://www.sos.nh.gov/redbook/index.htm>.

DISTRICT ONE	DISTRICT TWO	DISTRICT THREE	DISTRICT FOUR	DISTRICT FIVE
JOSEPH D. KENNEY P.O. Box 201 UNION, NH 03887 TELEPHONE: 473-2569	COLIN VAN OSTERN P.O. Box 193 CONCORD, NH 03302 TELEPHONE: 290-5848	CHRISTOPHER T. SUNUNU 71 HEMLOCK COURT NEWFIELDS, NH 03856 TELEPHONE: 658-1187	CHRISTOPHER C. PAPPAS 629 KEARNEY CIRCLE MANCHESTER, NH 03104 TELEPHONE: 867-8438	DAVID K. WHEELER 523 MASON ROAD MILFORD, NH 03055 TELEPHONE: 672-6062

Government Leadership and Administration

March 2014 - March 2015

Elected Officials of the Town

Selectmen, Assessors, Overseers of the Poor

Mark Le Doux, Chairman, 2016

Frank Cadwell, 2017

Vahrij Manoukian, PhD, 2017

David Petry, Vice Chairman, 2015

Peter Band, 2016

Staff: Troy Brown, Town Administrator

Kim Dogherty, Assistant Town Administrator

Town Clerk Nancy Jambard, 2017

Treasurer Barbara Townsend, 2015

Moderator James Belanger, 2017

Town Budget Committee (Town and Hollis School District Budgets)

Tom Gehan Chairman, 2016

Tom Jambard, Secretary, 2015

Frank Whittemore, 2017

Frank Cadwell, Ex-Officio, Selectmen

Rosemary Mezzocchi, Ex-Officio, Hollis School Board

Staff: Christina Winsor, Tax Collector

Deborah Padykula, Finance Officer

Susan Benz, Vice Chairman, 2017

Christopher Hyde, 2016

Michael Harris, 2015

Hollis/Brookline Cooperative Budget Committee

Darlene Mann, Chairman, 2016

Diane Pauer, 2015

David Blinn, 2017

Cindy Van Coughnett, School Board Representative

Tom Enright, 2016

James Solinas, 2016

Lorin Rydstrom, 2015

Raul Blanche, 2017

Library Trustees

Robert Bartis, Chairperson, 2015

Stephanie Stack, Treasurer, 2017

Jone Labombard, Secretary, 2016

Merle Eisman Carrus, 2017

Amy Kellner, 2016

Karen Knight, 2015

Donald MacMillan, 2015

Supervisors of the Checklist

Margaret Larkin, 2016

Mary Thomas, 2020

Thom Davies, 2018

Trustees of the Trust Funds

F. Warren Coulter, 2016

Shelly Gillis, 2017

John C. Callahan, 2015

Trustees of the Cemeteries

Melinda Willis, Chairperson, 2017

Marc Squires, 2016

Staff: Kimberly Dogherty

Raul Blanche, 2015

Lisa Schmalz, 2015

Amy Armstrong, 2017

State Government

Governor	Honorable Maggie Hassan
Executive Councilor (District 5)	Honorable Dave Wheeler
NH General Court	
Senate District 12	Honorable Kevin A. Avard
Representatives:	
Hillsborough District 27	Honorable James “Jim” Belanger
Hillsborough District 27	Honorable Carolyn M. Gargasz
Hillsborough District 40	Honorable Keith Ammon (New Boston)
District 27, Hollis	District 40, Hollis, Milford, Mont Vernon, New Boston

Appointed Officials of the Town

Agricultural Commission

Mark Post, Chairperson, 2016	Stephen Jambard, 2015
Randall Clark, Vice Chairman, 2017	Dan Harmon, 2015
Trevor Hardy, 2017	Charles J. Husk (Alt), 2016
Richard Ramage (Alt), 2015	

Building Code Board of Appeals

Robert Cormier, 2017	Richard Brown, 2017
Paul Armstrong, 2017	David Gagnon, Building Inspector

Cable Advisory Committee

James Anderson, 2015	Bob Labednick, 2015
Doug Cleveland, 2015	Mark Le Doux, Selectmen’s Representative

Camera Operator

Paul Armstrong

Charitable Funds Committee

Mary Anne Smith, 2017	Eleanor Whittemore, 2017
Debbie Shipman, 2017	Millie Bonati, resigned
Troy Brown, Town Administrator	

Conservation Commission

Thomas Dufresne, Chairperson, 2016	Cathy Hoffman, 2017
Thom Davies, 2017	Richard Brown, 2016
Mary Jeffery (Alt), 2015	David Connor(Alt), 2015
Lynn Quinlan, 2015	Peter Baker (Alt), 2017
Lee-Ann Wolff, (Alt). 2016	Susan Durham, resigned
Staff: Connie Cain	Peter Band, Selectmen’s Representative

Deputy Town Clerk

Lisa Claire

Emergency Management Director

Donald McCoy

Heritage Commission

David Sullivan, Chairperson, 2017	M. Honi Glover, 2017
Josie MacMillan, 2016	Doris Brooks Roach, 2016
Ronald Peik (Alt), 2016	Michael Tamposi (Alt), 2017
Aurelia Perry Hooks (Alt), 2017	Joseph Johnson (Alt), 2016
Jan Larmouth, Historic District Commission Rep	Dominick DePaolo, resigned
Vahrij Manoukian, Selectmen’s Representative	

Highway Safety Committee

Jim Belanger, Chairperson, 2016
Rebecca Crowther, 2015
Jay Sartell, Police Chief
Mark Le Doux, Selectmen's Representative

Donald Ryder, 2015
Paul Armstrong (Alt), 2017
Rick Towne, Fire Chief
Tom Bayrd, Director of Public Works

Historic District Commission

Spencer Stickney, Chairperson, 2017
Jan Larmouth, 2017
Frank Cadwell, Ex Officio, Selectman
Staff: Donna Lee Setaro, Building and Land Use Coordinator

Dennis Gallant, 2015
Tom Cook, 2015
Jessica Waters (Alt), 2015

Hollis Energy Committee

Venu Rao, Chairperson, 2016
Peter Leavitt, 2015
Loran Woody Hayes, 2017
Christine Furman, 2017
Troy Brown, Town Administrator

Christopher Heiter, 2017
Christine Furman (Alt), 2017
Stacy Diamantini, 2016
Brook Arthur, resigned
Tom Bayrd, Public Works Director

Land Protection Study Committee

Paul Edmunds, Chairman, 2015
Peter Baker, 2017
David Gilmour, 2016
Peter Proko, 2015
Sherry Wyskiel, 2017
Mark Le Doux, Selectmen's Representative

Roger Saunders, 2017
Thom Davies, 2016
Gerald Gartner, 2017
Katherine Drisko, 2015
Taylor Caswell, resigned
June Litwin, resigned

Memorial Day Organizer

Jim Belanger, 2015

Nashua Regional Planning Commission

Robert Larmouth, 2015

Old Home Days Committee

Holly Babcock, Co-Chairperson	Donna Cormier
Laurie Miller, Co-Chairperson	Thelma Pollard
Nancy Bell	Carol Connor
Barbara Kowalski	Honi Glover
Dolores Ballou	Randy Forgaard
Judy Mahoney	Peter White, resigned
Frank Cadwell, Selectmen's Representative	

Jan Schwartz
Mike O'Neil
Donna Duffy
Jeanne Cleveland
Stephen Luce
Carolyn Madden, resigned

Planning Board

Edwin Makepeace, Chairperson, 2016
Richard Hardy, 2015
Cathy Hoffman, 2015
David Petry, Ex Officio, Selectman
Staff: Mark Fougere, Planning Consultant

Doug Gagne, Vice Chairman, 2017
Bill Beaugard, 2017
Doug Cleveland, 2016
Brian Stelmack (Alt), 2016
Beverly Hill, Secretary

Recreation Commission

David Belanger Chairperson, 2017
Jayne Belanger, 2016
Jim Taylor, 2015
Kyle Gillis Recreation Coordinator
Frank Cadwell, Selectmen's Representative

Robin Dunn, 2017
Russell Rogers, (Alt), 2015
Riley Rogers (Alt), 2015
Stephanie Stack (Alt), 2016

Souhegan Regional Landfill District

Jeanette Schoolsky, 2015

Souhegan Valley Transportation Collaborative

Rebecca Crowther, 2017

Stormwater Management Committee

Troy Brown, Town Administrator

Tom Bayrd, Director of Public Works

David Gagnon, Building Inspector/Code Enforcement Officer

Don Ryder, Citizen Representative, 2017

Reggie Ouellette, Consultant

Mark Fougere, Planning Consultant

Town Forest Committee

Edward (Ted) Chamberlain, Chairperson, 2017

George R. Burton, 2015

Spencer Stickney, 2016

Gary Chamberlain, 2017

Craig Birch, 2015

Trails Committee

Sherry Wyskiel, Chairperson, 2015

Daniel Teveris, 2017

Amos White, 2016

Tom Jeffery, 2017

Jane Edmunds (Alt), 2017

Sherry Van Oss, resigned

Doug Cleveland, 2016

Lori Clark, 2015

Harry Russell, 2017

Barbara Kowalski (Alt), 2016

Carol Brown (Alt), 2015

Zoning Board of Adjustment

Brian Major, Chairperson, 2015

Jim Belanger, Vice Chairmen, 2017

Gerald Moore, 2017

David Gibson (Alt), 2016

Kathy McGhee (Alt), 2016

Rick MacMillan, 2016

Cindy Tsao, 2015

Susan Durham, (Alt). 2017

Drew Mason (Alt), 2016

William Moseley (Alt), 2017

Staff: Donna Lee Setaro, Building and Land Use Coordinator

David Gagnon, Building Inspector/Code Enforcement Officer

Zylonis Fund Committee

Virginia Hoffman, 2017

Mark Le Doux, Selectmen's Representative

Norma Woods, resigned

Troy Brown, Town Administrator

Town Meeting - Elections

HOLLIS TOWN ELECTIONS
MARCH 11, 2014

The meeting was called to order by Moderator James Belanger, at 7:00am, for voting on the following subjects:

To choose all necessary Town Officers for the ensuing year.

Selectman – 3 yrs – Frank Cadwell and Vahrij Manoukian
Budget Committee – 3 yrs – Susan Benz and Frank Whittemore
Town Clerk – 3 yrs – Nancy Jambard
Supervisors of the Checklist – 6 yrs – Mary Thomas
Trustee of the Trust Funds – 3 yrs – Shelly Gillis
Library Trustee – 3 yrs – Laurel Lang, Stephanie Stack and
Library Trustee – 2 yrs – Amy Kellner
Moderator – 2 yrs – James Belanger
Cemetery Trustee – 3 yrs – Amy Armstrong, Melinda Willis
Cemetery Trustee – 1 yr – Lisa Schmalz

To conduct other business by official ballot.

Ballot Questions – Planning Board:

Amend Section XIV – Sign Ordinance –Res&Sub	Yes - 743	No - 171
Amend Section XIV – Agric. Signs	Yes - 588	No - 324
Amend Section XIV – Agric. Signs	Yes - 680	No - 216
Amend Section IX – Landscape	Yes - 559	No - 316
Section XI – Wetland Conservation	Yes - 766	No - 140
Amend Section IX – Accessary Dwelling	Yes - 551	No - 335

Meeting adjourned until Wednesday, March 12, 2014 at 7:00pm.

A True Copy of Record – Attest:

Nancy Beal Jambard
Hollis Town Clerk

Town Meeting - Minutes

HOLLIS TOWN MEETING MARCH 12, 2014

The meeting was reconvened at 7:00pm in the Hollis Brookline Cooperative High School Gymnasium by Moderator James Belanger. The National Anthem was performed by Vanessa Hale. The Veterans in attendance were recognized by the people in attendance.

Introduction of our Representatives Carolyn Gargas, Gary Daniels and Jim Belanger and our State Senator Peg Gilmour.

The 20th Annual Citizen of the Year Award for Americanism was presented to Dan Harmon. He was the head of a committee that was looking to the future for the Town of Hollis, took on the charge to try and recruit volunteers for the various volunteer committees in Hollis. He and family have resided in town for 25 years.

ARTICLE 1 – Motion by Peter Band to hear reports of the Board of Selectmen, other Town Officers and Committees. Seconded by Frank Cadwell. CARRIED.

ARTICLE 2,3,4,5,and 7 – Motion by Frank Cadwell to take all five of these Articles at once. Seconded by Michael Harris. ALL CARRIED.

ARTICLE 2 – Pick-up Truck Lease Purchase.

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$38,000, plus interest, for the purchase of lease purchasing one (1) pick-up truck with equipment and attachment for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$4,200 for the first year's payment for that purpose. This lease agreement contains an escape clause.

FY14	FY15	FY16	FY17	FY18	FY19	TOTAL
\$4,200	\$8,400	\$8,400	\$8,400	\$8,400	\$4,200	\$42,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 3 – Dump Truck Lease Purchase – Int. 7400 Plow Truck

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$165,000, plus interest, for the purchase of lease purchasing one (1) dump truck with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$18,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY14	FY15	FY16	FY17	FY18	FY19	TOTAL
\$18,000	\$36,000	\$36,000	\$36,000	\$36,000	\$18,000	\$180,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 4 – Dump Truck Lease Purchase – Int. 550 Dump Body

To see if the Town will vote to authorize the Selectmen to enter into a five (5) year lease purchase agreement for the sum of \$53,000, plus interest, for the purpose of lease purchasing one (1) dump truck with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$5,900 for the first year's payment for that purpose. This lease agreement contains an escape clause.

FY14	FY15	FY16	FY17	FY18	FY19	TOTAL
\$5,900	\$11,800	\$11,800	\$11,800	\$11,800	\$5,900	\$59,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 5 – Tractor Lease Purchase – John Deere

To see if the Town will authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$53,000, plus interest, for the purpose of lease purchasing one (1) tractor with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$5,900 for the first year's payment for that purpose. This lease purchase agreement has an escape clause.

FY14	FY15	FY16	FY17	FY18	FY19	TOTAL
\$5,900	\$11,800	\$11,800	\$11,800	\$11,800	\$5,900	\$59,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 7 – Municipal Accounting Software Lease Purchase

To see if the Town will vote to authorize the selectmen to enter into a three (3) year lease purchase agreement for the sum of \$56,000, plus interest, for the purpose of lease purchasing municipal accounting software for the Finance Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$10,000 for the first year's payment for that purpose. This lease purchase agreement has an escape clause.

FY14	FY15	FY16	FY17	TOTAL
\$10,000	\$20,000	\$20,000	\$10,000	\$60,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 – Motion by Michael Harris to see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of \$223,000, plus interest, for the purpose of lease purchasing one (1) grader with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$24,400 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

Seconded by David Petry. CARRIED.

FY14	FY15	FY16	FY17	FY18	FY19	TOTAL
\$24,400	\$48,800	\$48,800	\$48,800	\$48,800	\$24,400	\$244,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 8 – Motion by David Petry to see if the Town will vote to raise and appropriate the sum of \$87,000 to reconstruct and pave the Fire Station parking lot. Seconded by Peter Band. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

Motion by Peter Band to restrict reconsideration of ARTICLES 2 – 7. Seconded by David Petry. CARRIED.

ARTICLE 9 – Motion by Peter Band to see if the Town will vote to authorize and appropriate \$75,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Seconded by Vahrij Manoukian. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 10 – Motion by David Petry to see if the Town will vote to raise and appropriate \$30,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Seconded by Frank Cadwell. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 11– Motion by Peter Band to see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. Tjis article will not affect the tax rate, as these funds will be raised from fees and donations. Seconded by Frank Cadwell. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

Motion by Peter Band to restrict reconsideration of ARTICLES 8 – 11. Seconded by Michael Harris. CARRIED.

ARTICLE 12 – Motion by Peter Band to see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. Seconded by David Petry. CARRIED.

Recommended by Selectmen

Not Recommended by Budget Committee

ARTICLE 13 – Motion by Vahrij Manoukian to see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund. Seconded by David Petry. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 14 – Collective Bargaining Agreement, Local 1801 (DPW/Town Hall)

Motion by David Petry to see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Board of Selectmen and AFSCME Local 1801, which call for the following increases for salaries and benefits at the current staffing level and, further, to raise and appropriate the amount of \$33,200 for the current fiscal year, such sum representing the additional cost attributable to the increase in salaries and benefits required by the new Agreement over those that would be paid at current staffing levels. Seconded by Peter Band. CARRIED.

FY 2014	FY 2015	FY 2016	TOTAL
\$33,200	\$28,700	\$17,450	\$79,350

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 15 – Collective Bargaining Agreement, Local 3657 (Police/Fire)

Motion by David Petry to see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$75,600.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. Seconded by Peter Band. CARRIED.

FY 2014	FY 2015	TOTAL
75,600	\$0.00	\$75,600

Recommended by Selectmen

Recommended by Budget Committee

Motion by Peter Band to restrict reconsideration of ARTICLES 11 – 15. Seconded by David Petry. CARRIED.

ARTICLE 16 – 2014 Operating Budget

Motion by Vahrij Manoukian to see if the Town will vote raise and appropriate the sum of \$9,919,270 which represents the operating budget of the Town for 2014, not including appropriations by special warrant articles and other appropriations voted separately. Seconded by David Petry. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 17 – Petition – Playground

Article as printed in Town Report – To see if the Town will vote to raise and appropriate \$7,500 towards building of a new playground structure at Big Nichols Field and improvements and repairs to the Little Nichols Field (behind the Hollis Social Library). This sum will be in addition to \$40,000 raised through private fundraising efforts by the community volunteer group Hollis Parks Project.

Changed Article -Motion by Anna Birch to see if the Town will vote to raise and appropriate \$50,000 towards building of a new playground structure at Nichols Field and improvements and repairs to the Little Nichols Field (behind the Hollis Social Library) and to authorize the selectmen to accept \$40,000 from private donations made for this purpose; the balance of \$10,000 to be raised by taxation. The expenditure of the \$10,000 raised by taxation is contingent upon the \$40,000 from donations being raised from other sources. Seconded by Erin Hubbard. CARRIED.

Recommended by Selectmen

Not Recommended by Budget Committee

ARTICLE 18 – Petition –

Motion by Kathy McGhee to see if the Town will vote to urge the New Hampshire State Legislature to join nearly 500 municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that 1) guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and 2) clarifies that constitutional rights were established for people, not corporations. That the New Hampshire Congressional delegation supports such a constitutional amendment. That the New Hampshire State Legislature supports such an amendment once it is approved by Congress and sent to the State for ratification. The record of the vote approving this article shall be transmitted by written notice to Hollis's congressional delegation, and to Hollis State Legislators, and to the Governor of New Hampshire and the President of the United States informing them of the instructions from their constituents by the Hollis Selectmen, with 30 days of the vote. Seconded by Catherine Goldwater.

Motion by Chris Hyde to table Article 18. Seconded by Tom Gehan . DEFEATED. Yes - 45 No - 67

ARTICLE 18 as presented CARRIED. Yes - 67 No - 46

ARTICLE 19 – Motion by Peter Band to transact any other business that may legally come before said meeting. Seconded by David Petry

Seeing no other business to come before the meeting Michael Harris made a motion to adjourn the meeting. Seconded by Tom Jambard. Meeting adjourned at 10:00pm

A True Copy of Record – Attest:

Nancy Beal Jambard
Hollis Town Clerk

2014 Special Town Meeting - Warrant

HOLLIS SPECIAL TOWN MEETING
SEPTEMBER 20, 2014

To the inhabitants of the Town of Hollis, in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town affairs: You are hereby notified to meet in the Hollis Brookline High School Gymnasium on Saturday, September 20, 2014 at 9 AM to participate in a Special Town Meeting. You are hereby notified that voting upon the questions below will be held following discussion of these questions and to transact any other business which may properly arise at the meeting.

ARTICLE 1

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of preserving the Town's rural character.

ARTICLE 2

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of protecting and preserving the water quality in the Town's lakes, rivers, streams, brooks, estuaries, groundwater, and other bodies of water.

ARTICLE 3

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of preserving and protecting local wildlife, including but not limited to the federally protected marbled salamander, hognose snake, hog-peanut, Sickie-pod, butterfly-weed, Wiegand's sedge, Houghton's umbrella sedge, ram's head lady's slipper, burweed, goat's rue, and trailing arbutus.

ARTICLE 4

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of preserving its rural character because of the potential affects upon scenic roads, roadside trees, and stone walls.

ARTICLE 5

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of preserving and protecting forests, woodlands, wetlands, and open-space areas for recreational purposes.

ARTICLE 6

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would have an adverse impact upon the property values within the Town, thereby reducing tax revenues and impairing the tax base of the Town, net of any positive tax impact from the proposed pipeline.

ARTICLE 7

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect aesthetics within the Town by disturbing pristine or recreational forests, trails, woodlands, and wetlands and by clear-cutting a fifty-foot wide path for the construction of said pipeline.

ARTICLE 8

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect aesthetics within the Town by altering or disturbing scenic roads, roadside trees, and stone walls and by clear-cutting a fifty-foot wide path for the construction of said pipeline.

ARTICLE 9

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect aesthetics within the Town by altering or disturbing historic sites and areas.

ARTICLE 10

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect health and safety within the region by causing construction materials, soil, dust, and potential contaminants to enter the water shed that supplies water to the greater Nashua area.

ARTICLE 11

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect health and safety within the Town and in the greater Nashua area due to the continuous presence of a natural gas pipeline proximate to groundwater, aquifers, water sheds and surface water, which supply water to the greater Nashua area.

ARTICLE 12

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect health and safety within the Town by causing construction materials, soil, dust, and potential contaminants to enter wetland areas and/or groundwater.

ARTICLE 13

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would traverse large tracts of conservation land property and would involve economic uses that are inconsistent with other economic uses within said areas, such as silviculture and agriculture.

ARTICLE 14

Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the Town lacks the required equipment or personnel for emergency services to adequately address potential health and safety risks that the proposal presents.

Given under our hands and seal this 25th day of August, 2014.

A true copy of Warrant - Attest

Board of Selectmen, Town of Hollis

**Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD**

2014 Special Town Meeting - Minutes

SATURDAY, SEPTEMBER 20, 2014

Moderator James Belanger opened the Special Town Meeting in Hollis/Brookline Co-operative High School at 9:00AM.

Pledge of Allegiance followed by recognition of Veterans. There was a reading of the rules for the Meeting and they were adopted.

The following document was read by Troy Brown, Administrator for the Town of Hollis:

“On September 4, 2014 at 9:00am, I caused a copy of the warrant for this town meeting to be posted at H/B High School and Hollis Town Hall. On September 11, 2014, a copy of the warrant was also published in the Nashua Telegraph Newspaper. At the conclusion of this town meeting, I will file a certification of return with the Town Clerk, which shall be a public record.”

Chairperson of the Hollis Selectmen, Mark LeDoux presented the reason and the history of why we are here.

ARTICLE 15 – was entered by Herb Gardner and will not be taken up if all of the other ARTICLES pass.

ARTICLE 1 – 14 Motion by Tammy Fareed to bring up ARTICLES 1 -14 together. Seconded by Michael Harris.
CARRIED Yes – 392 No – 1

Motion by Peter Jenney to bring up ARTICLES 1,4,5,7,8, and 9 separately. Seconded by Art Sweed. NOT
CARRIED Yes – 3 No – 397

The ARTICLES are as follows:

ARTICLE 1 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of preserving the Town's rural character.

ARTICLE 2 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of protecting and preserving the water quality in the Town's lakes, rivers, streams, brooks, estuaries, groundwater, and other bodies of water.

ARTICLE 3 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of preserving and protecting local wildlife, including but not limited to the federally protected marbled salamander, hognose snake, hog-peanut, Sicklepod, Wiegand's sedge, Houghton's umbrella sedge, ram's head lady's slipper burweed, goat's rue, and trailing arbutus.

ARTICLE 4 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of preserving its rural character because of the potential affects upon scenic roads, roadside trees, and stone walls.

ARTICLE 5 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town's goal of preserving and protecting forests, woodlands, wetlands, and open-space areas for recreational purposes.

ARTICLE – 6 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would have an adverse impact upon the property values within the Town, thereby reducing tax revenues and impairing the tax base of the Town, net of any positive tax impact from the proposed pipeline.

ARTICLE 7 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect aesthetics within the Town by disturbing pristine or recreational forests, trails, woodlands, and wetlands and by clear-cutting a fifty foot wide path for the construction of said pipeline.

ARTICLE 8 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect aesthetics within the Town by altering or disturbing scenic roads, roadside trees, and stonewalls and by clear-cutting a fifty – foot wide path for the construction of said pipeline.

ARTICLE 9 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect aesthetics within the Town by altering or disturbing historic sites and areas.

ARTICLE 10 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect health and safety within the region by causing construction materials, soil, dust, and potential contaminants to enter the water shed that supplies water to the greater Nashua area.

ARTICLE 11 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect health and safety within the Town and in the greater Nashua area due to the continuous presence of a natural gas pipeline proximate to groundwater, aquifers, water sheds and surface water, which supply water to the greater Nahua area.

ARTICLE 12- Are you in favor of adopting the following as proposed by the Board of Selectmen: Tow see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would adversely affect health and safety within the Town by causing construction materials ,soil, dust, and potential contaminants to enter wetland areas and/or groundwater.

ARTICLE 13 – Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the proposal would traverse large tracts of conservation land property and would involve economic uses that are inconsistent with other economic uses within said areas, such as silviculture and agriculture.

ARTICLE 14- Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because the Town lacks the required equipment or personnel for emergency services to adequately address potential health and safety risks that the proposal presents.

Motion by Francis Kennedy to look at article 4 and the change the word “affects” to “effects”. Seconded by Michael Harris. Yes – 419 No- 1 CARRIED

There will be a resolution done before the Selectmen’s meeting on Monday, September 22,2014 – it will be strong and the will of the people and our town position.

Motion by Shirley Cohen to move question. Seconded by Michael Harris. CARRIED. Yes – 419 No – 1.

ARTICLES 1- 14 CARRIED Yes - 419 No – 1 as amended ARTICLE 4 – change to effects from affect.

ARTICLE 15 – Did not need to vote on this Article. Are you in favor of adopting the following as proposed by the Board of Selectmen: To see if the Town of Hollis will vote to oppose approval by the New Hampshire Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Natural Gas Company as part of the Northeast Energy Direct Project because alternative locations exist that would address the needs of the Tennessee Natural Gas Company, such as pre-existing pipeline corridors, or other established corridors, or other routings, without creating adverse effects in the Town of Hollis.

Motion by Andrew Mason to adjourn the meeting. Seconded by Tammy Fareed. CARRIED. HAND VOTE.

Meeting adjourned at 10:55am.

A True Copy of Record – Attest:

Nancy B Jambard
Hollis Town Clerk

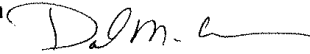
2014 Tax Rate Calculation

TOWN OF HOLLIS
Department of Revenue Administration
MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division

2014 Tax Rate Calculation



TOWN/CITY: HOLLIS

Gross Appropriations	9,747,470
Less: Revenues	2,816,347
	0
Add: Overlay (RSA 76:6)	206,369
War Service Credits	182,000

11/4/17

Net Town Appropriation	7,319,492
Special Adjustment	0

Approved Town/City Tax Effort	7,319,492
-------------------------------	-----------

TOWN RATE
6.15

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	11,097,011	834,589	10,262,422
Regional School Apportionment			10,286,633
Less: Education Grant			(1,888,990)

Education Tax (from below)	(2,967,668)
Approved School(s) Tax Effort	15,692,397

LOCAL
SCHOOL RATE
13.19

EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.480
1,196,640,268	2,967,668
Divide by Local Assessed Valuation (no utilities)	
1,171,097,165	

STATE
SCHOOL RATE
2.53

COUNTY PORTION

Due to County	1,494,445
	0

Approved County Tax Effort	1,494,445
----------------------------	-----------

COUNTY RATE
1.26

TOTAL RATE
23.13

Total Property Taxes Assessed	27,474,002
Less: War Service Credits	(182,000)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	27,292,002

PROOF OF RATE

Local Assessed Valuation		Tax Rate	Assessment
Education Tax (no utilities)	1,171,097,165	2.53	2,967,668
All Other Taxes	1,189,860,465	20.60	24,506,334
			27,474,002

TRC#
119

TRC#
119

2014 Town Budget

Comparative Statement Of Appropriations And Expenditures
For Year Ending December 31, 2014

<u>EXPENDITURES</u>	Budget	Expenditures	Unexpended Balance	Overdraft
GENERAL GOVERNMENT				
Executive	\$278,205	\$196,517	\$81,688	
Town Clerk/Elections & Registr.	\$136,625	\$127,001	\$9,624	
Financial Administration	\$319,405	\$308,190	\$11,215	
Legal Expenses	\$71,000	\$55,270	\$15,730	
Employee Benefits	\$1,734,200	\$1,632,763	\$101,437	
Planning & Zoning	\$82,657	\$65,874	\$16,783	
Town Buildings and Grounds	\$127,321	\$121,027	\$6,294	
Cemeteries	\$30,451	\$24,951	\$5,500	
Liability Insurance	\$182,066	\$156,934	\$25,132	
Municipal Association	\$6,800	\$6,837		(\$37)
Information Systems	\$92,336	\$91,632	\$704	
Subtotal	\$3,061,066	\$2,786,996	\$274,070	
PUBLIC SAFETY				
Police	\$1,263,940	\$1,199,418	\$64,522	
Fire & Ambulance	\$1,035,417	\$1,010,943	\$24,474	
Communications	\$436,598	\$433,007	\$3,591	
Building & Septic Inspection	\$103,063	\$108,114		(\$5,051)
Emergency Management	\$7,300	\$7,300		
Subtotal	\$2,846,318	\$2,758,782	\$87,536	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,553,692	\$1,452,839	\$100,853	
Street Lighting	\$17,000	\$17,838		(\$838)
Subtotal	\$1,570,692	\$1,470,677	\$100,015	
SANITATION				
Solid Waste Collection	\$181,512	\$171,130	\$10,382	
Solid Waste Disposal	\$267,498	\$267,498	\$0	
Subtotal	\$449,010	\$438,627	\$10,383	
HEALTH & WELFARE				
Admin. & Pest Control	\$4,500	\$3,580	\$920	
Health Agencies and Hospitals	\$28,500	\$28,500		
Direct Assistance	\$8,900	\$5,487	\$3,413	
Subtotal	\$41,900	\$37,567	\$4,333	
CULTURE & RECREATION				
Parks and Recreation	\$34,551	\$29,232	\$5,319	
Library	\$286,477	\$286,477		
Patriotic Purposes	\$7,500	\$3,101	\$4,399	
Subtotal	\$328,528	\$318,810	\$9,718	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$650,000	\$650,000		
I/Long Term Bonds and Notes	\$322,782	\$322,782	\$1	
I/Short Term Notes	\$1	\$0	\$1	
Bond Issuance Costs	\$0	\$0		
Subtotal	\$972,783	\$972,782	\$2	
CAPITAL OUTLAY				
Capital Projects	\$340,000	\$298,760	\$41,240	
Transfer to Special Revenue Funds	\$50,000	\$0	\$50,000	
Capital Reserves	\$110,000	\$110,000		
Subtotal	\$500,000	\$408,760	\$91,240	
TOTAL APPROPRIATIONS	\$9,770,298	\$9,193,001	\$577,297	

Town Budget, 2014 - cont'd
Comparative Statement Of Estimated and Actual Revenue
For Year Ending December 31, 2014

<u>REVENUES</u>	Budgeted	Actual Revenue	Budget Deficit	Budget Excess
TAXES				
Land Use Change Tax	\$0	\$197,185		\$197,185
Yield Tax	\$5,000	\$13,193		\$8,193
Interest and Costs	\$86,000	\$92,143		\$6,143
Excavation Tax	\$31	\$31		
Excavation Activity Tax	\$0	\$0		
Subtotal	\$91,031	\$302,553		\$211,521
LICENSES AND PERMITS				
Motor Vehicle	\$1,450,000	\$1,567,054		\$117,054
Building & Septic	\$45,025	\$79,244		\$34,219
Other Licenses, Permits, & Fees	\$50,000	\$65,137		\$15,137
Subtotal	\$1,545,025	\$1,711,436		\$166,411
STATE/FEDERAL REVENUES				
Federal FEMA				
Shared Revenue				
Meals & Rooms Tax	\$342,135	\$342,135		
Highway Block Grant	\$189,763	\$189,452	\$311	
State/Federal Grants	\$0	\$14,862		\$14,862
Forest/Railroad Tax	\$44	\$44		
Subtotal	\$531,942	\$546,494		\$14,552
TOWN DEPARTMENTS	\$194,375	\$228,905		\$34,530
OTHER SERVICE CHARGES	\$105,730	\$105,730		
SALE OF MUNICIPAL PROP.	\$0	\$0		
INTEREST INCOME	\$6,500	\$8,066		\$1,566
OTHER MISC. REVENUES	\$200	\$19,766		\$19,566
TRANSFER TO SPECIAL	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$5,200	\$4,352	\$848	
TOTAL REVENUES	\$2,530,003	\$2,927,301		\$397,298

Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2014 and 2013

REVENUES	2014	2013
Insurance Billing	\$138,493	\$132,843
Interest Income	\$14	\$29
Trust Income	\$823	\$1,057
Other Income	\$275	\$372
Total Revenues	\$139,605	\$134,301
 EXPENDITURES		
Ambulance Purchase	\$0	\$0
Ambulance expendable supplies	\$152,896	\$121,576
Ambulance training	\$15	\$0
Ambulance Services	\$6,993	\$6,858
Comstar Billing Fees	\$9,831	\$9,134
Total Expenditures	\$169,736	\$137,568
 Excess (deficiency) of Revenues over (under) Expenditures	 -\$30,131	 -\$3,266
 Fund Balance, January 1	 \$170,645	 \$173,911
Fund Balance, December 31	\$140,514	\$170,645

Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2014 and 2013

REVENUES	2014	2013
Bank Interest Income	\$25	\$19
Land Use Change Tax	\$64,750	\$115,115
Town Appropriation	\$0	\$0
Grants	\$0	\$0
Donations	\$0	\$30
Forest View Greenway	\$0	\$0
Total Revenues	\$64,775	\$115,164
 EXPENDITURES		
<i>Non-Land</i>		
Supplies and Equipment	\$0	\$0
Postage	\$0	\$0
Dues and Publications	\$0	\$343
Public Notices	\$0	\$0
Seminars	\$60	\$75
Educational Materials	\$0	\$50
NHACC Annual Meeting	\$0	\$0
Maps and Mapping	\$0	\$0
Natural Resources	\$0	\$1,400
Signs	\$0	-\$30
Other	\$0	\$2,292
<i>Land</i>		
Legal Fees	\$0	\$0
Surveys	\$0	\$0
Appraisals	\$0	\$0
Studies	\$0	\$0
Land Recording Fees	\$0	\$37
Total Expenditures	\$60	\$4,167
 Excess (deficiency) of Revenues over (under) Expenditures	 \$64,715	 \$110,997
 Fund Balance, January 1	 \$244,943	 \$133,946
Fund Balance, December 31	\$309,658	\$244,943

Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2014 and 2013

REVENUES	2014	2013
Proceeds from Town Forest	\$0	\$0
Interest Income	\$1	\$3
Total Revenues	\$1	\$3
 EXPENDITURES		
Current	\$1,822	\$1,845
Total Expenditures	\$1,822	\$1,845
 Excess (deficiency) of Revenues over (under) Expenditures	 (\$1,821)	 (\$1,843)
 Fund Balance, January 1	 \$15,422	 \$17,265
Fund Balance, December 31	\$13,601	\$15,422

Heritage Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2014 and 2013

REVENUES	2014	2013
Donations	\$0	\$0
Donations - Farley Building	\$0	\$1,840
Donations - Gambrel Barn	\$0	\$0
Interest Income	\$0	\$0
Town Appropriation	\$250	\$250
Proceeds from Old Home Day	\$360	\$0
Calendar Donations	\$1,610	\$0
Calendar Sales Collections	\$3,862	\$2,908
Grants	\$0	\$0
Total Revenues	\$6,082	\$4,998
 EXPENDITURES		
Public Awareness	\$0	\$0
Supplies	\$0	\$0
Conference & Seminars	\$0	\$0
OHD Registration	\$25	\$25
Dues & Publications	\$0	\$0
Equipment	\$0	\$0
Farley Building	\$0	\$2,363
Gambrel Barn	\$0	\$780
Miscellaneous Lawrence Barn	\$0	\$0
Calendar Expenses	\$2,123	\$0
Miscellaneous	\$58	\$20
Total Expenditures	\$2,206	\$3,188
 Excess (deficiency) of Revenues over (under) Expenditures	 \$3,877	 \$1,811
 Fund Balance, January 1	 \$2,291	 \$481
Fund Balance, December 31	\$6,167	\$2,291

Hollis Social Library Financial Report

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/14			\$112,284
Town Appropriation	\$289,342	--	\$289,342
Fines & Income Generating Equipment	--	\$10,719	\$10,719
Gifts & Donations	--	\$20,802	\$20,802
Transfer from Reserves*	--	\$23,985	\$23,985
TOTAL INCOME	\$289,342	\$55,506	\$344,848
EXPENSES			
Salaries & Wages	\$197,305	--	\$197,305
Books & Materials	\$52,553	\$15,311	\$67,864
Programs	\$4,528	\$8,905	\$13,433
Utilities	\$13,201	--	\$13,201
Technology Infrastructure	\$7,142	\$6,723	\$13,865
General Administration	\$14,613	--	\$14,613
Library Infrastructure	--	\$24,567	\$24,567
TOTAL EXPENSES	\$289,342	\$55,506	\$344,848
Balance as of 12/31/14			\$88,299
Pearl Rideout Endowment**			
Beginning Balance 1/1/14	\$65,915		
Withdrawals**	-\$4,064		
Dividends, Interest and Capital Gains	\$4,277		
Increase/decrease in market value	-\$1,831		
Advisory Fees	-\$653		
Ending Balance 12/31/14	\$63,594		

* Reflected in ending balance of 12/31/14

** This is an investment account and maintained by Eldridge Investment advisors

Inventory Of Property Owned By The Town Of Hollis

Map	Block	Lot	Location	Acres	Date Acquired	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE						
002	009		WORCESTER RD	10.00	1966	"Parker & Whitcher" or "Long" Meadow, Wetlands
005	020		RUNNELLS BRIDGE RD	21.06	1976	"Wright Nashua River Lot," Land-Locked Wetlands
005	034	001	RUNNELLS BRIDGE RD	17.11	2011	"Taylor Conservation Lot," Unbuildable
010	002		RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	003		RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	018		RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010	034		DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013	032	001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014	070		FRENCH MILL RD	6.32	1983	Chas. Lord Land on Flint's Brook, Wetlands
014	071		WRIGHT RD	19.22	1983	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	072		RIDEOUT RD	22.00	1982	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	076		RIDEOUT RD	11.89	1981	Chas. Lord Land, Flint's Brook, Wetlands, Conserv. Restrict.
014	077		RIDEOUT RD	23.51	1979	Chas. Lord, Nashua River/Flints Brook, Consv. Restrict.
015	001		RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015	003		RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015	015		SUMNER LN	23.24	1974	Open Space Lot. No Development Allowed per Deed
015	021	010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015	029		HANNAH DR	35.18	1993	Hannah Drive Open Space - Nashua River
015	040		HANNAH DR	4.07	1993	Hannah Drive Open Space. Includes Cul-de-sac & Fire Pond
017	022		PROCTOR HILL RD	0.75	1967	"Parkhurst" or "Charlton" Lot, Unbuildable Wetlands
017	023		PROCTOR HILL RD	3.00	1978	"Tenney Meadow" or "John Doe Lot," Wetlands
018	014		DEPOT RD	27.00	1994	"Hardy Field," Conservation Easement/Restrictions
018	015		DEPOT RD	1.60	1994	"Worcester Lot," Conservation Easement/Restrictions
019	028		BROAD ST	14.74	1974	Rideout Flint's Brook Lot, Land-Locked Wetlands
019	029		WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Land-Locked
020	017		BROAD ST	43.39	1974	"Rideout Conservation Land," Flint's Brook Wetlands
022	031		ROCKY POND RD	11.50	1998	"Worcester Upper Mill" Historic Site, Wetlands
022	032		ROCKY POND RD	8.00	1995	"Worcester Mill Pond" Historic Site, Wetlands
023	022		ROCKY POND RD	13.28	1968	"Quinton Meadow," Wetlands
023	035		ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023	055		ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands
023	056		ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026	018		PINE HILL RD	3.70	1975	"Noah Farley Meadow," Land-Locked Wetlands
026	019		PINE HILL RD	5.00	1980	"Wright-Holmberg Lot," Land-Locked

Map	Block	Lot	Location	Acres	Date Acquired	Description
028	035		FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	006		FEDERAL HILL RD	4.50	1991	"Wheeler Homestead," Land-Locked
029	014		HAYDEN RD	49.90	1998	"Baldwin Orchard," Henry Hildreth Conservation Area.
029	015		FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	016		FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	017		FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked with Conserv. Esmt.
029	026		FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029	033		ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	035		ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031	068		NARTOFF RD	7.50	1971	"FW Moore Lot," Muddy Brook, Land-Locked Wetlands
034	016		HAYDEN RD	19.50	1986	Part of "Corey-Swett Lot," Birch Hill, Land-Locked
035	077		FEDERAL HILL RD	14.30	1998	"Horseshoe Pond," Henry Hildreth Conservation Area.
036	015		SOUTH MERRIMACK RD	36.30	2004	"Runnells-Wheeler Lot," Land-Locked
037	004	002	HARDY LN	1.37	1984	"Somner Lot," Conservation per Deed.
042	035		MOOAR HILL	4.00	1978	"JP Howe's Sprout Lot," Land-Locked
047	043	005	SOUTH MERRIMACK RD	21.08	2008	"Siergiewicz Family Conservation Lot," Wetlands
047	054	001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047	057	001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049	004		SOUTH MERRIMACK RD	2.43	1966	"Sanderson Lot," Land-Locked Wetlands
049	007		ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049	011		ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049	014		ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054	034		BROAD ST	0.33	1976	Hambleton, Conservation Uses Only per Deed
054	035		BROAD ST	4.00	1976	Hambleton, Wetlands
055	005		WINDING VALLEY RD	2.90	1980	Guertin, Wetlands
055	008		ROCKY POND RD	47.50	1973	Spaulding, Wetlands
055	009		ROCKY POND RD	5.00	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055	010		ROCKY POND RD	3.05	1986	Spaulding, Wetlands
			Total Acreage:	787.37		Total Properties: 62
HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE						
030	009		WHEELER RD	12.01	2010	"Berry Lot," Land-Locked.
030	010		WHEELER RD	3.29	2010	"Hooper Lot," Land-Locked.
030	011		WHEELER RD	2.74	2010	"Belhuemer" or "Scot Field," Land-Locked.
030	013		WHEELER RD	17.00	1992	"Duncklee Lots"
031	010		BAXTER RD	11.70	1992	Enright-"Parker Pond & Brook"
031	046		WHEELER RD	60.00	2005	"Wright-Windmill Lot"
036	026		SOUTH MERRIMACK RD	8.50	1992	"Duncklee Dam Site"
036	027		SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037	005		HARDY LN	10.00	1992	"Hensel Lot"

Map	Block	Lot	Location	Acres	Date Acquired	Description
037	017		BAXTER RD	29.20	1992	“Stearns” or “Wright Heirs Lot,” Conservation Restrictions.
038	001		NARTOFF RD	116.00	2006	“Gelazauskas Preserve,” Conservation Restrictions.
041	010		HAYDEN RD	18.27	1990	“Dickerman-Rogers Lot,” Monson Village.
041	011		HAYDEN RD	12.00	1990	“Dickerman-Worcester Bros. Lot,” Monson Village.
041	012		HAYDEN RD	30.75	1990	“Dickerman Lot”
041	024		SILVER LAKE RD	14.90	1990	“Dickerman - Sarah Aikens Lot”
043	067		FARLEY RD	35.60	2005	“Walker Cameron Lot South”
			Total Acreage:	692.96		Total Properties: 16
						Year Shown is Year voted into the Town Forest.
TOWN FACILITIES						
009	068		DEPOT RD	6.41	1978	“Smith” or “Shed & Pit” Lot, Stump Dump
009	069		275 DEPOT RD	4.86	1983	“Part of Lawrence Farm” or “Kanterovich,” Stump Dump
013	035		ORCHARD DR	3.26	1986	“Nichols Field,” Recreation Use only.
017	013	002	10 ROCKY POND RD	6.53	2001	Transfer Station
018	013		42 DEPOT RD	12.37	1927	“Nichols Field,” Rec. Use only. Lawrence Barn/Ballfields.
050	005	004	23 MAIN ST	1.64	2007	“Farley or White Building.”
050	012		7 MONUMENT SQ	0.52	bef 1886	“Town Hall.”
050	021	001	MONUMENT SQ	0.41	bef 1900	“Town Common.”
050	024		MONUMENT SQ	0.13	bef 1900	“Ever Ready Fire House.”
052	027		9 SILVER LAKE RD	2.74	1986	“Police Station.”
052	036		10 GLENICE DR	2.12	1981	“Fire Station.”
052	037		ASH ST	0.50	1952	“Volunteer Park.”
052	050		MONUMENT SQ	1.13	1927	“Little Nichols Ball Field.”
052	051		2 MONUMENT SQ	0.84	1909	“Hollis Social Library.”
056	013		10 MUZZEY RD	16.06	1975	“Department of Public Works.”
			Total Acreage:	59.52		Total Properties: 15
CEMETERIES						
013	017		MAIN ST	1.17	1822	South Cemetery
024	030		WHEELER RD	5.52	2004	“Weston Lot,” East Cemetery Expansion
024	031		WHEELER RD	5.89	1897	East Cemetery
024	036		PINE HILL RD	7.38	2004	“Weston Lot,” East Cemetery Expansion
038	058		NARTOFF RD	1.49	1769	Pine Hill Cemetery.
041	061		SILVER LAKE RD	5.37	1790	North Cemetery
052	054		MONUMENT SQ	0.81	1742	“Church Graveyard.”
			Total Acreage	27.63		Total Properties: 7
FIRE PONDS/CISTERNS						
001	009	010	IRON WORKS LN	0.44	1999	“Nissitissit Woods,” Parking & Fire Cistern
004	050	A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004	074	A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
004	077		CLINTON DR	0.37	1981	Fire Pond & Cul-de-Sac, Clinton Drive
008	034		BALDWIN LN	0.58	1990	Fire Cistern/Green Space

Map	Block	Lot	Location	Acres	Date Acquired	Description
013	036		ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdivision. Restrict. Use.
014	099		FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022	053	A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025	040		CAMERON DR	1.48	1990	Fire Pond
025	058	009	PINE HILL RD	0.18	2001	Fire Cistern
028	029		FOREST VIEW DR	4.23	1982	Fire Pond
032	037	001	MENDELSSOHN DR	0.69	1995	Fire Pond
038	036	A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039	003	002	PINE HILL RD	0.21	2006	Fire Cistern.
042	013		MOOAR HILL RD	0.20	1986	Fire Pond
043	048		FORRENCE DR	1.93	1977	"Fire Pond and Playground Lot," Restricted Use.
044	002		FARLEY RD	1.40	1981	Fire Cistern
047	014		ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056	017		SILVER LAKE RD	3.84	1973	"Hildreth Water Hole," managed by the Fire Department.
			Total Acreage:	23.80		Total Properties: 19
ROAD & OTHER PROPERTIES						
008	034	001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009	029	01A	JEWETT LN	0.25	1982	"School Bus Stop" or "Jewett Lot," Unbuildable
023	08A		DEACON LN	0.12	1993	Future Road Access
023	12A		DEACON LN	0.12	1993	Future Road Access
023	26A		ROCKY POND RD	0.11	1993	Future Road Access
025	035		CAMERON DR	0.29	1990	Future Road Access
035	009	00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdivision.
041	021		TODDY BROOK RD	0.00	1970	Cul-de-Sac.
042	025		SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042	039		MOOAR HILL RD	0.75	1980	Cul-de-Sac.
059	032		WINDING VALLEY RD	0.75	1986	Cul-de-Sac.
061	004	A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
			Total Acreage	3.60		Total Properties: 12
VACANT LAND WITH RESTRICTIONS or UNBUILDABLE						
001	009	020	IRON WORKS LN	1.86	1999	"Nissitissit Woods," Stormwater & Retention Area
001	032		WORCESTER RD	4.00	1994	"Archambault Lot," Wetlands, Unbuildable per Plan.
002	010		WEST HOLLIS RD	5.00	1980	"Marriner" or "Lawrence Lot," Land-Locked Wetlands
006	022		IRENE DR	3.51	2004	"Archambault Conservation Land," Land-Locked, Restricted.
015	044		HANNAH DR	1.49	1984	"Playground Lot," Restricted Use.
019	023		FLINT POND DR	31.22	1980	"Flint Pond Water Lot," Restricted Use.
019	041		HIDEAWAY LN	0.85	1974	"Hussey Conservation Land," Restricted Use.

Map	Block	Lot	Location	Acres	Date Acquired	Description
020	006		SUMNER LN	2.00	1976	"Park Lot," Restricted Use.
035	024	001	FEDERAL HILL RD	8.67	2004	"Annabelle Johnson Preserve," Heritage Comm., Mgr.
035	063		214 SILVER LAKE RD	103.77	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	001	PLAIN RD	41.81	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	002	SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	003	232 SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	004	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	005	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	006	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	007	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	008	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
036	036		SILVER LAKE RD	21.38	2001	"Duncklee Gravel Pit," Wetlands. Managed by HCC.
041	019	001	TODDY BROOK RD	4.83	1997	"Howd Lot," no Buildings per Deed.
042	017		MOOAR HILL RD	1.00	1980	"Ovens Lot," no Buildings per Plan.
043	026		MARION DR	1.16	1973	"Park & Playground Lot," Restricted Use.
043	034		NEVINS RD	46.00	2003	"Glover Lot," no buildings per Deed.
045	017		LAUREL HILL RD	2.96	1971	"Playground Lot," Restricted Use.
046	050		MOOAR HILL RD	3.37	1986	"Bushmich Realty Trust Lot," Wetlands.
046	051		MOOAR HILL RD	80.00	2005	"Ludwick Siergiewicz Farm," Land-Locked.
047	041		WITCHES SPRING RD	13.60	1979	"Martin Lot," Wetlands.
049	003		SOUTH MERRIMACK RD	5.00	1979	"J. Woods" or "Martin Meadow," Land-Locked Wetlands.
050	005	002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050	005	003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
			Total Acreage:	421.59		Total Properties: 30
OPEN SPACE - RESTRICTED USE						
003	014		DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008	024		BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009	004		FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015	061		HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026	029		LOUISE DR	2.38	1980	"Recreation Lot," Open Space.
032	016	010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036	008		SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038	044		FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043	050		FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
			Total Acreage:	77.32		Total Properties: 9
PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED						
004	009		BLOOD RD	1.00	2004	"Abbot" or "Gagnon Heirs," Land-Locked on State Line.
006	002		IRON WORKS LN	0.90	1978	"John Doe Lot" or "Backlot," Land-Locked.
006	009		WEST HOLLIS RD	6.83	1998	"Gertrude Pyne" or "Cardinale Heirs," Land-Locked.
016	003		ROCKY POND RD	6.92	1960	"T. A. Shattuck Lot," Land-Locked.
017	015	001	PROCTOR HILL RD	2.02	1994	"Proctor Hill Realty Lot."
019	058		HIDEAWAY LN	2.80	1987	"Hussey - Pond," Wetlands.

Map	Block	Lot	Location	Acres	Date Acquired	Description
023	040	001	ROCKY POND RD	0.66	1996	"Tomasian Lot," Unbuildable.
027	021		LOUISE DR	0.35	2010	"Majestic Heights Lot," Land-Locked.
035	006		FEDERAL HILL RD	2.43	1993	"Rosswaag Lot," no Restrictions.
041	032		SILVER LAKE RD	2.31	1993	"Graves Lot," no Restrictions.
043	042		FARLEY RD	8.13	2004	"Gagnon Heirs," Land-Locked on Pennichuck Pond.
045	005	001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045	049		SILVER LAKE RD	8.47	1978	"John Doe" or "Cave" Lot. Land-Locked.
049	013		ROUTE 101A	0.75	2010	"Heath Lot," Land-Locked.
054	016		BROAD ST	8.00	1994	"Bowman Lot," no Restrictions.
058	018		NARTOFF RD	0.25	1988	"Sedlewicz Lot," Land-Locked Wetlands.
060	010		SILVER LAKE RD	0.25	2003	"Fern Johnson Estate," triangle at Federal Hill/Silver Lake Rds.
			Total Acreage:	52.27		Total Properties: 17
VACANT LAND - NO DEED RESTRICTIONS						
025	051		CRESTWOOD DR	5.94	1979	"Flint Pond Drive" no Restrictions.
043	069		FARLEY RD	4.92	2004	"Walker Cameron Lot North," no Restrictions.
			Total Acreage:	10.86		Total Properties: 2
SUMMARY - ALL PROPERTIES						
Total Acreage, Town Properties				676.59		Total Properties: 111
Total Acreage, Conservation Commission				787.37		Total Properties: 62
Total Acreage, Town Forest				692.96		Total Properties: 16
Total Town-Owned Acreage				2156.92		Total # of Properties: 189
OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST						
002	003		WORCESTER RD	54.00	1992	"Parker-Colburn Lot", Executory Interest to Town via HCC
003	030		BLOOD RD	36.85	2004	"William Hall Jr. Rev. Trust," Development Rights.
008	078		DOW RD	24.45	2002	"William Hall Jr. Rev. Trust," Development Rights.
013	064		DEPOT RD	18.75	2002	"William Hall Jr. Rev. Trust," Development Rights.
016	005		ROCKY POND RD	11.00	2010	"Lovejoy Lot," Executory Interest to the Town via HCC.
020	016		239 BROAD ST	23.60	1994	"Pearl C. Rideout Lot," Agricultural/Conservation Easement
022	022		ROCKY POND RD	2.23	2010	"Whaleback," Executory Interest to the Town via HCC.
022	023		ROCKY POND RD	3.93	2010	"Whaleback," Executory Interest to the Town via HCC.
023	030		ROCKY POND RD	62.00	2010	"Whaleback," Executory Interest to the Town via HCC.
025	062		PINE HILL RD	40.05	2008	"Harriet Hills Farm," Dvlpmnt. Rights & Agricul. Preserv. Esmt.
038	052		PINE HILL RD	29.70	2007	"Walker - Gilman Tract 2," Development Rights & Agric. Coven.
040	001		FEDERAL HILL RD	30.00	2009	"Kerr-Bayrd Farm," Executory Interest to the Town via HCC.
041	007		FEDERAL HILL RD	85.00	1998	"Monson Village," Executory Interest to the Town via HCC.
042	073		SOUTH MERRIMACK RD	125.72	2002	"Gardner Spaulding Land," Conserv. Esmt. & Protect. Restrict.
			Total Acreage:	547.28		Total Properties: 14

Old Home Days Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2014 and 2013

REVENUES	2014	2013
Town Appropriation	\$0	\$0
Donations	\$4,980	\$6,005
Vendors	\$4,765	\$4,435
BBQ Tickets	\$3,532	\$5,627
Balloon Rides	\$170	\$154
Concessions	\$5,500	\$5,500
Daily Interest	\$4	\$5
Sale of Merchandise	\$0	\$0
Silent Auction	\$6,258	\$5,987
Sponsorship	\$5,850	\$7,250
Miscellaneous	\$526	-\$10
Total Revenues	\$31,585	\$34,953
 EXPENDITURES		
Printing	\$441	\$412
Postage	\$594	\$539
Signs/Banners	\$794	\$905
Chicken Barbeque	\$4,594	\$4,285
Entertainment (Music)	\$2,349	\$1,796
Fireworks	\$10,000	\$10,300
Rentals	\$2,470	\$2,205
Sound System	\$2,505	\$2,505
Silent Auction	\$72	\$199
Parade	\$430	\$450
Demonstrators	\$1,126	\$1,343
Advertising	\$143	\$662
Dance		\$300
Miscellaneous	\$1,225	\$2,966
Total Expenditures	\$26,743	\$28,866
 Excess (deficiency) of Revenues over (under) Expenditures	 \$4,842	 \$6,086
 Fund Balance, January 1	 \$36,938	 \$30,852
Fund Balance, December 31	\$41,781	\$36,938

Police Private Details Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2014 and 2013

REVENUES	2014	2013
Police Detail Income	\$32,239	\$35,871
Bank Interest Income	\$3	\$3
Total Revenues	\$32,241	\$35,874
 EXPENDITURES		
Police Details	\$31,444	\$29,478
Miscellaneous	\$0	\$0
Total Expenditures	\$31,444	\$29,478
 Excess (deficiency) of Revenues over (under) Expenditures	 \$797	 \$6,395
 Fund Balance, January 1	 \$23,455	 \$17,060
Fund Balance, December 31	\$24,253	\$23,455

Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2014 and 2013

REVENUES	2014	2013
Basketball Travel 3-8	\$52	\$412
Basketball (Rec)	\$11,366	\$10,067
Little League	\$0	\$0
Softball	\$5,516	\$2,184
Swimming	\$0	\$0
Field & Facilities Use	\$0	\$2,601
Drama	\$7,440	\$4,450
Field Use (Vendors)	\$3,080	\$0
Lawrence Barn	\$550	\$500
Fine Arts Festival	\$0	\$0
Sticks-n-Stones	\$670	\$18
Soccer Camp	\$0	\$0
Parks Project	\$18,181	\$0
Miscellaneous	\$0	\$0
Interest Earned	\$4	\$5
Total Revenues	\$46,859	\$20,236
 EXPENDITURES		
Basketball Travel 3-8	\$55	\$3,680
Basketball (Rec)	\$10,665	\$9,326
Little League	\$0	\$0
Softball	\$6,163	\$1,998
Swimming	\$0	\$0
Drama	\$7,950	\$4,450
Lawrence Barn	\$0	\$0
Fine Arts Festival	\$0	\$0
Sticks-n-Stones	\$0	\$0
Soccer Camp	\$0	\$0
Fields	\$0	\$1,510
Parks Project	\$9,095	\$0
Miscellaneous	\$0	\$806
Total Expenditures	\$33,927	\$21,769
 Excess (deficiency) of Revenues over (under) Expenditures	 \$12,932	 (\$1,533)
 Fund Balance, January 1	 \$36,487	 \$38,020
Fund Balance, December 31	\$49,419	\$36,487

Statement of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2014

ANNUAL MATURITIES OF OUTSTANDING DEBT

I. OPEN LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2003

Initial Indebtedness: 1,800,500

Interest Rate: 3.70%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2015	\$120,000	\$21,732	\$141,732
2016	\$120,000	\$13,977	\$133,977
2017	\$120,000	\$9,177	\$129,177
2018	\$115,000	\$6,400	\$121,400
2019	\$110,000	\$2,613	\$112,613
Total	\$585,000	\$53,897	\$638,897

II. OPEN LAND & CEMETERY LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2004 (2014 Refinance)

Initial Indebtedness: \$2,973,960

Interest Rate: 1.72%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2015	\$219,000	\$11,830	\$230,830
2016	\$209,000	\$14,287	\$223,287
2017	\$206,000	\$10,603	\$216,603
2018	\$203,000	\$7,010	\$210,010
2019	\$199,000	\$3,470	\$202,470
	\$1,036,000	\$47,200	\$1,083,200

Statement Of Bonded Debt - cont'd
TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2014
ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

**III. OPEN LAND PURCHASE & SAFETY RENOVATIONS
(HFD,HPD&DPW)**

(General Obligation Bonds)

Issue Date: 2005 (2014 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.41% - 3.36%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2015	\$420,000	\$104,947	\$524,947
2016	\$373,000	\$138,142	\$511,142
2017	\$369,000	\$128,650	\$497,650
2018	\$365,000	\$119,634	\$484,634
2019	\$361,000	\$110,715	\$471,715
2020	\$356,000	\$102,173	\$458,173
2021	\$352,000	\$93,195	\$445,195
2022	\$347,000	\$84,594	\$431,594
2023	\$343,000	\$76,115	\$419,115
2024	\$338,000	\$67,920	\$405,920
2025	\$333,000	\$59,475	\$392,475
2026	\$158,000	\$51,338	\$209,338
2027	\$156,000	\$45,956	\$201,956
2028	\$155,000	\$40,753	\$195,753
2029	\$153,000	\$35,361	\$188,361
2030	\$152,000	\$30,149	\$182,149
2031	\$150,000	\$24,971	\$174,971
2032	\$148,000	\$19,915	\$167,915
2033	\$147,000	\$14,819	\$161,819
2034	\$145,000	\$9,811	\$154,811
2035	\$143,000	\$4,189	\$147,189
Total	\$5,464,000	\$1,362,822	\$6,826,822

Tax Collector's Report

DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR	2014	Prior Levies	
		2013	2012
Property Taxes	xxxxxx	\$822,309.50	
Land Use Change	xxxxxx		
Yield Taxes	xxxxxx		
Excavation Taxes	xxxxxx		
Other Tax or Charges		25.00	
Property Tax Credit Balance	-35,199.23		

TAXES COMMITTED THIS YEAR

Property Taxes	\$27,300,185.00	
Land Use Change	42,290.00	87,210.00
Yield Taxes	9,126.98	10,322.25
Excavation Tax	0.00	130.34

OVERPAYMENT REFUNDS

Property Taxes	24,917.10		
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	47,969.60		
Costs	2,852.00		
TOTAL DEBITS	\$27,392,141.45	\$919,997.09	\$0.00

Tax Collector's Report - cont'd

CREDITS

REMITTED TO TREASURER	2014	Prior Levies	
		2013	2012
Property Taxes	\$26,614,117.94	\$522,145.50	
Land Use Change	42,290.00	87,210.00	
Yield Taxes	4,577.52	10,322.25	
Excavation Tax		130.34	
Interest (includes lien conversion)	47,969.60		
Costs	2,852.00	25.00	
Conversion to Lien (principal only)		259,741.00	

ABATEMENTS MADE

Property Taxes	3,989.00	40,423.00	
Land Use Change			
Yield Taxes			
Excavation Tax			
Current Levy Deeded			

UNCOLLECTED TAXES - End of Year

Property Taxes	712,958.74		
Land Use Change			
Yield Taxes	4,549.46		
Excavation Tax			
Property Tax Credit Balance	-41,162.81		
TOTAL CREDITS	\$27,392,141.45	\$919,997.09	\$0.00

Tax Collector's Report - cont'd

REDEMPTIONS

	2013	PRIOR LEVIES	
		2013	2012 & Older
Unredeemed Liens-Beg of Year		\$149,556.96	\$115,515.82
Liens Executed During Fiscal Year	\$277,469.35		
Interest Collected After Lien	7,044.51	13,896.20	25,609.78
Costs Collected After Lien	570.00	239.00	278.65
TOTAL DEBITS	\$285,083.86	\$163,692.16	\$141,404.25

CREDITS

REMITTED TO TREASURER	2013	PRIOR LEVIES	
		2012	2011 & Older
Redemptions	\$125,133.39	\$68,560.64	\$66,018.64
Interest Collected After Lien	7,044.51	13,896.20	25,609.78
Costs Collected After Lien	570.00	239.00	278.65
Abatements of Unredeemed Taxes			
Liens Deeded to Municipality			
Unredeemed Liens Balance - EOY	152,335.96	80,996.32	49,497.18
TOTAL CREDITS	\$285,083.86	\$163,692.16	\$141,404.25

Respectfully Submitted,
Christina M. Winsor
Tax Collector

Town Clerk Financial Report

January 1, 2014 through December 31, 2014

DOG LICENSES

Received for:	
1,719 Dog Licenses	\$ 11,051.50
85 Dog Fines	\$ 2,125.00
TOTAL:	\$ 13,176.50
 Paid to Treasurer, Barbara Townsend	 \$ 13,176.50

AUTOMOBILE PERMITS

10,671 Automobile Registrations	\$1,666,261.77
 Paid to Treasurer, Barbara Townsend	 \$1,666,261.77

MISCELLANEOUS COLLECTIONS

Received For 45 Marriage Licenses for State @\$38.00	\$ 1,710.00
Received for 100 MC-DC-BC for State @\$8.00	\$ 800.00
Received for 64 MC-DC-BC for State @\$5.00	\$ 320.00
Received for Returned Checks Fine @\$25.00	\$ 200.00
Received for Boat Permits	\$ 3,484.60
Received for Mail-in Postage	\$ 10,410.10
Received for Transportation Tax	\$ 10,508.00
Received for Titles, Dredge & Fill ,UCCS, Etc.	\$ 34,956.25
TOTAL:	\$ 62,388.95
 Paid to Treasurer, Barbara Townsend	

Nancy Beal Jambard
Hollis Town Clerk

Town of Hollis And Hollis Nichols Fund Income Payments

NAME OF FUND	ADJUSTED BALANCE 12/31/12	INCOME PERCENTAGE FOR 2013	INCOME PAYMENT 04/02/13	INCOME PAYMENT 07/02/13	INCOME PAYMENT 10/02/13	INCOME PAYMENT 01/02/14	TOTAL FOR YEAR 2013
HIGH SCHOOL	205,662.35	44.08%	1,590.86	1,386.99	1,434.82	1,399.82	5,812.49
R R E WHEELER	35,626.64	7.64%	275.58	240.27	248.55	242.49	1,006.89
SCHOOL SYSTEMS	6,910.32	1.48%	53.45	46.60	48.21	47.03	195.29
LIBRARY	87,611.67	18.78%	677.70	590.85	611.23	596.32	2,476.10
C ZYLONIS-LITHUANIAN	89,920.37	19.27%	695.56	606.42	627.34	612.03	2,541.35
WELFARE	7,509.77	1.61%	58.09	50.65	52.39	51.11	212.24
RECREATION FUNDS	3,430.25	0.74%	26.53	23.13	23.93	23.35	96.94
AMBULANCE FUND	29,847.51	6.40%	230.88	201.29	208.23	203.16	843.56
SUB TOTAL	466,518.88	100.00%	3,608.65	3,146.20	3,254.70	3,175.31	13,184.86
GENERAL CEMETERY	243,364.20	0.00%	0.00	0.00	0.00	0.00	0.00
GENERAL CEMETERY MAINTENANCE	10,790.28	0.00%	0.00	0.00	0.00	0.00	0.00
VIOLA BROCKLEBANK-CEMETERY	7,088.81	0.00%	0.00	0.00	0.00	0.00	0.00
SUB TOTAL	727,762.17	100.00%	3,608.65	3,146.20	3,254.70	3,175.31	13,184.86
JANE BALLARD MEMORIAL FUND							
TRANSFER	81,275.22	0.00%	0.00	0.00	0.00	0.00	0.00
TOTALS	809,037.39	100.00%	3,608.65	3,146.20	3,254.70	3,175.31	13,184.86
NICHOLS FUND DISBURSEMENT		100.00%	1,403.10	840.59	963.89	834.89	4,042.47

Treasurer's Report to the Town of Hollis

TREASURER'S REPORT TO THE TOWN OF HOLLIS

January 16, 2015

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2014 was \$8,881,975, which compares to \$10,173,008 for the year ending December 31, 2013. Interest on overnight and other short-term cash investments produced income of \$17,308, which compares to \$8,065.76 earned in 2013, \$7,976.66 earned in 2012, \$11,448.68 earned in 2011, \$9,438.17 earned in 2010, \$41,556.14 earned in 2009, \$117,824.56 earned in 2008, and \$200,401.48 earned in 2007.

During 2014, the Town purchased from the Tax Collector \$277,469 in delinquent taxes and accruals, DOWN \$7,844 from \$285,313 in 2013. At December 31, 2014, the amount of unpaid taxes was \$717,508, \$152,336, \$80,996, \$31,065, and \$18,432 for the years 2014, 2013, 2012, 2011 and 2010 respectively. (See the Tax Collector's Report for specific details.)

For the twenty first year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2013	\$277,469
2012	\$285,313
2011	\$301,222
2010	\$326,623
2009	\$482,140
2008	\$305,942
2007	\$348,737

Delinquent Taxes Outstanding at Year-End

	2014	2013	2012	2011	2010
2014	717,508				
2013	152,336	822,310			
2012	80,996	149,557	739,092		
2011	31,065	95,873	144,353	783,261	
2010	18,432	19,643	92,608	182,386	961,096
2009	--	--	8,224	59,146	328,741
2008	--	--	--	--	80,816
Total	995,788	1,087,383	984,277	1,024,793	1,370,653

Respectfully Submitted,

Barbara Townsend, Treasurer

Trust Funds, Trustees Report (MS-9)

DATE OF GREAT ION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR
					BALANCE BEGINNING YEAR	ADDITIONS/ NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITH-DRAWALS	BALANCE END YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEEES			
	COMMON TRUST FUND															
	HIGH SCHOOL FUNDS															
1873	MARY SPARLEY	HIGH SCHOOL	COMMON TR	5.31%	31,621.45		1,123.79		32,745.24		1,490.40	(1,177.97)	(137.50)	32,602.04	49,256.28	52,213.45
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.66%	3,916.72		139.20		4,055.91		184.61	(145.91)	(17.03)	4,038.16	6,101.02	6,467.30
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	1,840.35		65.40		1,905.75		86.74	(68.56)	(8.00)	1,897.41	2,866.69	3,038.79
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	1,840.35		65.40		1,905.75		86.74	(68.56)	(8.00)	1,897.41	2,866.69	3,038.79
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	14.27%	85,075.27		3,023.47		88,098.74		4,009.82	(3,169.26)	(369.92)	87,713.45	132,520.52	140,476.55
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	0.28%	1,656.66		58.88		1,715.54		78.08	(61.71)	(7.20)	1,708.01	2,580.56	2,735.49
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.67%	9,934.74		353.07		10,287.81		468.25	(370.09)	(43.20)	10,242.83	15,475.20	16,404.25
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.11%	6,626.66		235.50		6,862.16		312.33	(246.86)	(28.81)	6,832.16	10,322.25	10,941.96
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.11%	6,624.74		235.44		6,860.17		312.24	(246.79)	(28.81)	6,830.20	10,319.26	10,938.79
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.24%	1,429.49		50.80		1,480.29		67.38	(53.25)	(6.22)	1,473.85	2,226.70	2,360.38
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.38%	26,082.44		925.94		27,009.38		1,229.33	(969.46)	(113.41)	26,835.64	40,628.24	43,067.41
1988	JANE BALLARD MEMORIAL PROGRAM	ARTIST	COMMON TR	9.98%	59,502.00		2,114.63		61,616.63		2,804.48	0.00	(258.72)	78,976.77	92,685.41	98,249.89
	TOTAL HIGH SCHOOL FUNDS				236,150.87	0.00	8,392.51	0.00	244,543.38		11,130.40	(6,578.42)	(1,026.82)	16,504.55	367,848.82	389,933.08
	SCHOOL SYSTEM FUNDS															
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.42%	2,529.54		89.90		2,619.44		119.22	(94.24)	(11.00)	2,608.00	3,940.23	4,176.79
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.42%	2,529.54		89.90		2,619.44		119.22	(94.23)	(11.00)	2,607.97	3,940.23	4,176.79
	TOTAL SCHOOL STEM FUNDS				5,059.08	0.00	179.79	0.00	5,238.88		238.45	(188.47)	(22.00)	5,215.98	7,880.46	8,353.58
	LIBRARY FUNDS															
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.15%	920.08		32.70		952.78		43.37	(34.28)	(4.00)	948.62	1,433.20	1,519.24
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.82%	16,802.70		597.15		17,399.84		791.95	(625.94)	(73.06)	17,323.74	26,173.32	27,744.67
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	0.06%	331.40		11.78		343.18		15.62	(12.35)	(1.44)	341.66	516.22	547.21
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.20%	1,198.50		42.59		1,241.10		56.49	(44.65)	(5.21)	1,235.68	1,866.89	1,978.97
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	530.14		18.84		548.98		24.99	(19.75)	(2.31)	546.56	825.79	875.37
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	0.28%	1,656.72		58.88		1,715.60		78.09	(61.72)	(7.20)	1,708.07	2,580.65	2,735.58
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.28%	1,656.72		58.88		1,715.60		78.09	(61.72)	(7.20)	1,708.07	2,580.65	2,735.58
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.67%	9,934.75		353.07		10,287.82		468.25	(370.09)	(43.20)	10,242.83	15,475.22	16,404.29
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	0.28%	1,656.70		58.88		1,715.58		78.08	(61.72)	(7.20)	1,708.05	2,580.62	2,735.55
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR	0.17%	994.06		35.33		1,029.39		46.85	(37.03)	(4.32)	1,024.88	1,548.44	1,641.40
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.56%	3,313.37		117.75		3,431.13		156.17	(123.43)	(14.41)	3,416.12	5,161.19	5,471.05

Trust Funds, Trustees Report (MS-9) - cont'd

DATE OF CREAT ION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL					INCOME					GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR BALANCE
					BALANCE BEGINNING YEAR	ADDITIONS/ NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITH-DRAW-ALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES			
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.11%	6,624.77		235.44		6,860.20	(66.65)	1.11%	312.24	(246.79)	(28.81)	6,830.20	10,319.31	10,938.84
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.28%	1,648.29		58.58		1,706.87	(16.60)	0.28%	77.69	(61.40)	(7.17)	1,699.39	2,567.52	2,721.67
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.24%	1,429.48		50.80		1,480.28	(14.55)	0.24%	67.38	(53.25)	(6.22)	1,473.84	2,226.68	2,360.36
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.11%	670.22		23.82		694.04	(6.72)	0.11%	31.59	(24.97)	(2.91)	691.03	1,043.99	1,106.66
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.44%	2,604.94		92.58		2,697.51	(26.20)	0.44%	122.78	(97.04)	(11.33)	2,685.72	4,057.67	4,301.28
1987	N & P CONIARIS	LIBRARY	COMMON TR	2.04%	12,600.52		432.44		12,600.52	(122.40)	2.04%	573.51	(453.29)	(52.91)	12,545.44	18,954.05	20,091.98
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	11.04%	65,831.15		2,339.56		68,170.71	(662.37)	11.04%	3,102.79	(2,452.36)	(286.25)	67,872.52	102,544.24	108,700.61
	TOTAL LIBRARY FUNDS				129,972.09	0.00	4,619.05	0.00	134,591.14	(1,307.74)		6,125.92	(4,841.76)	(565.14)	134,002.42	202,455.65	214,610.31
	CEMETERY FUNDS																
	VARIOU COMMON CEMETERY FUNDS	CEMETERY FDS	COMMON TR	29.89%	178,168.15		6,331.88		184,500.03	34,950.89	29.89%	8,397.53	(1,193.83)	(774.71)	41,379.89	277,529.98	294,191.83
2010	GENERAL CEMETERY MAINTEN	CEMETERY FDS	COMMON TR	1.95%	11,649.62	4,575.00	414.01		16,638.63	(59.47)	1.95%	549.08	0.00	(50.65)	438.96	17,077.59	26,530.88
1973	VIOLA BROCKLEBANK	CEMETERY EAST	COMMON TR	0.87%	5,189.75		184.44		5,374.19	1,033.06	0.87%	244.61	0.00	(22.57)	1,255.10	6,629.29	8,569.34
	TOTAL CEMETERY FUNDS				195,007.52	4,575.00	6,930.33	0.00	206,512.85	35,924.49		9,191.21	(1,193.83)	(847.93)	43,073.94	249,586.79	329,292.05
	PUBLIC WELFARE FUNDS																
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.31%	1,853.62		65.88		1,919.49	(18.65)	0.31%	87.37	(69.05)	(8.06)	1,911.09	2,887.35	3,060.70
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.06%	331.40		11.78		343.18	(3.55)	0.06%	15.62	(12.35)	(1.44)	341.66	516.22	547.21
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.56%	3,312.92		117.74		3,430.66	(33.33)	0.56%	156.15	(123.41)	(14.41)	3,415.66	5,160.49	5,470.31
	TOTAL PUBLIC WELFARE FUNDS				5,497.94	0.00	195.39	0.00	5,693.33	(55.54)		259.13	(204.81)	(23.91)	5,668.41	8,564.06	9,078.22
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.42%	2,511.31		89.25		2,600.55	(39.10)	0.42%	118.36	(93.03)	(10.92)	2,575.86	3,911.82	4,146.68
1998	CHARLES & DOROTHY DOW FUI	AMBULANCE	COMMON TR	3.67%	21,851.51		776.58		22,628.08	(380.34)	3.67%	1,029.92	(807.98)	(95.01)	22,374.67	34,037.78	36,081.28
	HOLLIS AMBULANCE FUND																
	TOTAL COMMON TRUST FUND			100.0%	596,050.32	4,575.00	21,182.89	0.00	621,808.21	47,070.48		28,093.40	(13,908.30)	(2,591.73)	58,663.85	938,459.01	991,495.20
1989	CHARLES T. NICHOLS FUND		INDIVIDUAL	100.0%	212,785.20	0.00	6,438.85		219,224.05	15,775.74	100.00%	7,869.91	(3,575.99)	(675.37)	19,394.29	248,095.22	253,791.78
	TOTAL ALL FUNDS				808,835.52	4,575.00	27,621.74	0.00	841,032.26	62,846.22		35,963.31	(17,484.29)	(3,267.10)	919,090.40	1,176,554.23	1,245,286.98

Trust Funds, Trustees Report (MS-10)

HOW INVESTED		***PRINCIPAL***						INCOME				GRAND TOTAL			
NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	ADDITIONS						BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UN- REALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PUR- CHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAIN/LOSS FROM SALES	BALANCE END YEAR								
	GENERAL FUND														
972.25	American Cap World Growth & Inc. F. (#433)	42,399.89		984.51			43,384.40	0.00	984.51	(984.51)	0.00	43,384.40	43,024.33	1,699.22	44,723.55
1,320.68	American Capital World Bd Fd Cl C	23,294.46		546.79			23,841.25	0.00	182.66	(182.66)	0.00	23,841.25	25,654.73	204.20	25,858.93
511.35	American Funds New World Cl C	19,026.08		1,291.34			20,317.42	0.00	10.02	(10.02)	0.00	20,317.42	27,762.64	(1,228.84)	26,533.80
270.00	AT&T Inc.	6,949.61					6,949.61	0.00	496.80	(496.80)	0.00	6,949.61	9,493.20	(423.90)	9,069.30
200.00	Baxter International Inc.	0.00	13,503.90				13,503.90	0.00	208.00	(208.00)	0.00	13,503.90	0.00	1,154.10	14,658.00
300.00	Chevron Corp	25,000.44					25,000.44	0.00	1,263.00	(1,263.00)	0.00	25,000.44	37,473.00	(3,819.00)	33,654.00
300.00	Exxon Mobil Corp	964.06					964.06	0.00	810.00	(810.00)	0.00	964.06	30,360.00	(2,625.00)	27,735.00
0.00	Firstenergy Corp	12,346.33			12,659.92	313.59	0.00	0.00	144.00	(144.00)	0.00	0.00	13,192.00	(532.08)	0.00
1,200.00	General Electric Co.	7,125.00					7,125.00	0.00	1,056.00	(1,056.00)	0.00	7,125.00	33,636.00	(3,312.00)	30,324.00
250.00	Home Depot Inc.	8,657.48					8,657.48	0.00	470.00	(470.00)	0.00	8,657.48	20,585.00	5,657.50	26,242.50
230.00	Johnson & Johnson	13,885.10					13,885.10	0.00	634.80	(634.80)	0.00	13,885.10	21,065.70	2,985.40	24,051.10
225.00	Kellogg Company	0.00	13,945.39				13,945.39	0.00	324.00	(324.00)	0.00	13,945.39	0.00	778.61	14,724.00
326.00	Lockheed Martin Corp.	4,237.50					4,237.50	0.00	1,789.74	(1,789.74)	0.00	4,237.50	48,463.16	14,314.66	62,777.82
325.00	Nextera Energy Inc. Com	29,794.38			30,305.91	15,408.72	14,897.19	0.00	1,178.14	(1,178.14)	0.00	14,897.19	55,653.00	9,197.16	34,544.25
863.69	Oppenheimer Developing Mkts. Cl Y	19,299.47		693.65			19,993.12	0.00	188.84	(188.84)	0.00	19,993.12	31,725.47	(1,444.46)	30,281.01
0.00	Oppenheimer Senior Floating Rate Class C	50,072.13		1,648.56	51,035.02	(685.67)	(0.00)	0.00	1,742.23	(1,742.23)	0.00	(0.00)	50,488.82	546.20	0.00
2,408.74	Pimco Income P	0.00	30,000.00	367.85			30,367.85	0.00	299.68	(299.68)	0.00	30,367.85	0.00	(300.25)	29,699.75
240.00	Procter & Gamble Co.	13,756.78					13,756.78	0.00	607.74	(607.74)	0.00	13,756.78	19,538.40	2,323.20	21,861.60
170.00	Travelers Companies Inc.	0.00	14,198.40				14,198.40	0.00	280.50	(280.50)	0.00	14,198.40	0.00	3,796.10	17,994.50
343.97	Vanguard Index TR 500 Portfolio #40	41,431.11		1,123.46			42,554.57	0.00	1,123.46	(1,123.46)	0.00	42,554.57	57,544.03	7,773.19	65,317.22
1,944.87	Vanguard Index TR Mid Cap Stock #859	24,977.91		738.53			25,716.44	0.00	738.53	(738.53)	0.00	25,716.44	57,727.41	7,853.54	65,580.95
865.16	Vanguard Wellington Admiral #521	29,578.56		3,607.60			33,186.16	0.00	1,460.88	(1,460.88)	0.00	33,186.16	53,225.56	5,267.64	58,493.20
240.00	Verizon Communications	6,529.47					6,529.47	0.00	513.60	(513.60)	0.00	6,529.47	11,793.60	(566.40)	11,227.20
800.00	Wells Fargo & Co.	28,977.04					28,977.04	0.00	1,080.00	(1,080.00)	0.00	28,977.04	36,320.00	7,536.00	43,856.00
20,000.00	Federal National Mortgage Association 5.00% 4/15/15	19,413.32					19,413.32	0.00	1,000.00	(1,000.00)	0.00	19,413.32	21,212.00	(935.00)	20,277.00
20,000.00	Federal National Mortgage Association 5.00% 3/15/16	19,326.52					19,326.52	0.00	1,000.00	(1,000.00)	0.00	19,326.52	21,981.40	(890.00)	21,091.40
20,000.00	JP Morgan Chase & Co. 1.100% 10/15/15	19,991.40					19,991.40	0.00	220.00	(220.00)	0.00	19,991.40	20,076.20	(40.20)	20,036.00
20,000.00	JP Morgan Chase & Co. 6% 1/15/18	19,972.20					19,972.20	0.00	1,200.00	(1,200.00)	0.00	19,972.20	23,029.60	(652.80)	22,376.80

Trust Funds, Trustees Report (MS-10) - cont'd

HOW INVESTED			***PRINCIPAL***						INCOME				GRAND TOTAL			
NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	ADDITIONS						BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UN- REALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE	
		BALANCE BEGINNING YEAR	PUR- CHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAIN/LOSS FROM SALES	BALANCE END YEAR									
4,344.46	Loomis Sayles Invst Grade Bd Y #1456	51,820.61		2,689.58			54,510.19	0.00	2,194.89	(2,194.89)	0.00	54,510.19	49,046.42	2,522.37	51,568.79	
2,714.45	PIMCO Fds Total Return Inst #35	26,746.36		1,362.83			28,109.19	0.00	1,140.58	(1,140.58)	0.00	28,109.19	27,667.47	1,268.60	28,936.07	
2,065.10	Templeton Global Bond Advisor #616	25,742.15		1,798.88			27,541.03	0.00	1,743.22	(1,743.22)	0.00	27,541.03	25,165.62	462.28	25,627.90	
3,227.17	Vanguard Admiral Inter Term Fd #571	27,683.76		1,285.48			28,969.24	0.00	1,007.58	(1,007.58)	0.00	28,969.24	29,946.77	1,776.35	31,723.12	
0.00	Wells Fargo & Co. 5% 11/15/14	19,269.40			20,000.00	730.60	0.00	0.00	1,000.00	(1,000.00)	0.00	0.00	20,755.20	(755.20)	0.00	
	Cash and Cash Equivalents	1,468.87	45,734.33				47,203.20	3,383.45		63.80	3,447.25	50,650.45	4,852.32	0.00	50,650.45	
	TOTAL GENERAL FUND	639,737.39	117,382.02	18,139.06	114,000.85	15,767.24	677,024.86	3,383.45	28,093.40	(28,029.60)	3,447.25	680,472.11	928,459.05	59,591.19	991,495.21	
	NICHOLS FUND															
566.90	American Funds Fundamental Invs F-1	20,645.67		4,287.91			24,933.58	0.00	540.15	(540.15)	0.00	24,933.58	24,321.85	2,158.04	26,479.89	
679.18	American Funds New Economy F-1	21,625.14					21,625.14	0.00		0.00	0.00	21,625.14	25,985.43	1,170.99	27,156.42	
685.15	American New Perspective Fd Fd F (#407)	21,234.54		1,595.72			22,830.26	0.00	126.93	(126.93)	0.00	22,830.26	23,975.20	758.53	24,733.73	
3,407.59	Oppenheimer Senior Floating Rate Class C	27,377.89		994.55			28,372.44	0.00	994.55	(994.55)	0.00	28,372.44	27,758.48	(88.85)	27,669.63	
25,000.00	AT&T Inc. 5.8% 2/15/19	25,675.00					25,675.00	0.00	1,450.00	(1,450.00)	0.00	25,675.00	28,659.00	(263.00)	28,396.00	
20,000.00	Federal National Mortgage Association	19,413.32					19,413.32	0.00	1,000.00	(1,000.00)	0.00	19,413.32	21,212.00	(935.00)	20,277.00	
1,876.02	Loomis Sayles Invst Grade Bd Y #1456	22,377.09		1,161.40			23,538.49	0.00	947.78	(947.78)	0.00	23,538.49	21,179.16	1,089.20	22,268.36	
6.53	Templeton Global Bond Advisor #616	82.21		5.68			87.89	0.00	5.50	(5.50)	0.00	87.89	79.61	1.44	81.05	
20,000.00	University Texas BAB 3.987% 8/15/20	20,000.00					20,000.00	0.00	797.40	(797.40)	0.00	20,000.00	21,045.60	788.00	21,833.60	
3,227.80	Vanguard Admiral Inter Term Fd #571	27,683.72		1,285.50			28,969.22	0.00	1,007.60	(1,007.60)	0.00	28,969.22	29,946.73	1,776.37	31,723.10	
0.00	Wells Fargo & Co 5% 11/15/14	19,269.40			20,000.00	730.60	0.00	0.00	1,000.00	(1,000.00)	0.00	0.00	20,755.20	(755.20)	0.00	
	Cash and Cash Equivalents	1,000.00	20,000.00				21,000.00	2,176.96		(3.96)	2,173.00	23,173.00	3,176.96	0.00	23,173.00	
	TOTAL NICHOLS FUND	226,383.98	20,000.00	9,330.76	20,000.00	730.60	236,445.34	2,176.96	7,869.91	(7,873.87)	2,173.00	238,618.34	248,095.22	57,000.52	253,791.78	
	GRAND TOTAL ALL FUNDS	866,121.37	137,382.02	27,469.82	134,000.85	16,497.84	913,470.20	5,560.41	35,963.31	(35,903.47)	5,620.25	919,090.45	1,176,554.27	65,291.71	1,245,386.99	

Trust Funds, Capital Reserve Account

Date of Creation	Name of Trust Fund	How Invested %	PRINCIPAL				INCOME					Principal & Income Year End
			Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year %	Expended During Year	Balance End Year	
1994	Flint Pond Restoration	NHPDIP	42,934.24	0.00		(12.91)	42,921.33	4,689.39	7.90	(4,697.29)	0.00	42,921.33
2002	Compensated Absences Payable Fund	"	28,261.37	30,000.00		(13,095.97)	45,165.40	75.72	7.54	(83.26)	0.00	45,165.40
2005	Employee Health Care Expense Expendable Trust	"	(1.93)	0.00		0.00	(1.93)	1.94	0.00		1.94	0.01
2008	Emergency Municipal Building and facilities Maintenance Expendable Trust	"	97,673.81	75,000.00		(52,162.03)	120,511.78	66.05	21.11	(87.16)	0.00	120,511.78
2009	Municipal Transportation	"	10,431.15	9,721.80		(3,645.39)	16,507.56	2.68	1.93	(4.61)	0.00	16,507.56
2008	SAU#41 Buildings Expendable Maint. Trust (0004)	"	7,126.77	12,163.90		0.00	19,290.67	296.40	3.87		300.27	19,590.94
2008	SAU#41 School Buildings Expendable Trust (0005)	"	190,028.17	0.00		(10,410.24)	179,617.93	266.57	35.19	(301.76)	0.00	179,617.93
2013	SAU#41 Athletic Programs	"	31,932.40	55,000.00		(69,972.78)	16,959.62	12.50	4.60	(17.10)	0.00	16,959.62
2014	Revaluation	"	0.00	14,000.00		0.00	14,000.00	0.00	0.82	0.00	0.82	14,000.82
			408,385.98	195,885.70	0.00	(149,299.32)	454,972.36	5,411.25	82.96	(5,191.18)	303.03	455,275.39

Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2014 and 2013

REVENUES	2014	2013
Trust Income	\$2,480	\$3,183
Bank Interest Income	\$0	\$0
Total Revenues	\$2,480	\$3,183
 EXPENDITURES		
Bank Fees	\$0	\$0
Airfare to Lithuania	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$3,000	\$3,000
Miscellaneous	\$0	\$0
Total Expenditures	\$3,000	\$3,000
 Excess (deficiency) of Revenues over (under) Expenditures	 (\$520)	 \$183
 Fund Balance, January 1	 \$3,001	 \$2,818
Fund Balance, December 31	\$2,482	\$3,001

INDEPENDENT AUDITORS' REPORT

102 Perimeter Road
Nashua, NH 03063
(603)882-1111
melansonheath.com

To the Board of Selectmen
Town of Hollis, New Hampshire

Additional Offices:
Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting

policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2013, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Melanson Heath

May 29, 2014

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2013.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available

at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets exceeded liabilities by \$33,237,769 (i.e., net position), a change of \$996,366 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$4,287,141, a change of \$703,537 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$2,328,425, a change of \$680,028 in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current year was \$7,465,000, a change of \$(650,000) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

NET POSITION

	Governmental Activities	
	<u>2013</u>	<u>2012</u>
Current assets	\$ 12,785,835	\$ 11,288,246
Noncurrent assets	<u>37,193,523</u>	<u>37,789,202</u>
Total assets	49,979,358	49,077,448
Current liabilities	9,068,763	8,432,210
Noncurrent liabilities	<u>7,672,826</u>	<u>8,403,835</u>
Total liabilities	16,741,589	16,836,045
Net position:		
Net investment in capital assets	29,270,074	28,966,350
Restricted	1,518,344	1,295,362
Unrestricted	<u>2,449,351</u>	<u>1,979,691</u>
Total net position	<u>\$ 33,237,769</u>	<u>\$ 32,241,403</u>

CHANGE IN NET POSITION

	Governmental Activities	
	<u>2013</u>	<u>2012</u>
Revenues:		
Program revenues:		
Charges for services	\$ 563,184	\$ 587,225
Operating grants and contributions	15,022	126,968
Capital grants and contributions	189,452	439,779
General revenues:		
Property taxes	7,029,610	7,071,611
Licenses and permits	1,722,526	1,653,480
Penalties, interest, and other taxes	417,668	232,591
Grants and contributions not restricted to specific programs	357,041	352,643
Investment income	112,921	81,702
Miscellaneous	50,422	13,435
Permanent fund contributions	<u>3,750</u>	<u>2,475</u>
Total revenues	10,461,596	10,561,909

(continued)

(continued)

CHANGE IN NET POSITION

	Governmental Activities	
	<u>2013</u>	<u>2012</u>
Expenses:		
General government	3,215,500	3,256,728
Public safety	3,211,876	3,143,352
Highways and streets	1,776,537	1,874,569
Sanitation	438,627	412,809
Health	32,080	38,793
Welfare	5,509	824
Culture and recreation	464,132	496,684
Conservation	7,334	2,433
Interest	313,635	339,278
Total expenses	<u>9,465,230</u>	<u>9,565,470</u>
Change in net position	996,366	996,439
Net position - beginning of year	<u>32,241,403</u>	<u>31,244,964</u>
Net position - end of year	<u>\$ 33,237,769</u>	<u>\$ 32,241,403</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent year, total net position were \$33,237,769, a change of \$996,366 from the prior year.

The largest portion of net position \$29,270,074 reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$1,518,344 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$2,449,351 may be used to meet the Town's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$996,366. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 480,555
Nonmajor governmental funds revenues and transfers in in excess of expenditures and transfers out	222,982
Depreciation expense in excess of principal debt service	(390,962)
Capital asset additions, net of disposals	467,595
Other	<u>216,196</u>
Total	<u>\$ 996,366</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$4,287,141, a change of \$703,537 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 480,555
Nonmajor governmental funds revenues and transfers in in excess of expenditures and transfers out	<u>222,982</u>
Total	<u>\$ 703,537</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$2,328,425 while total fund balance was \$2,768,797. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/13</u>	<u>12/31/12</u>	<u>Change</u>	<u>Percentage of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 2,328,425	\$ 1,648,397	\$ 680,028	25.5%
Total fund balance	\$ 2,768,797	\$ 2,288,242	\$ 480,555	30.3%

The fund balance of the general fund changed by \$480,555 during the current year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 417,825
Expenditures less than budget	287,952
Change in encumbrances	246,869
Change in reserve fund	9,061
Use of fund balance	(434,823)
Other GAAP adjustments	<u>(46,329)</u>
Total	\$ <u>480,555</u>

Included in the total general fund balance are the Town's reserve funds with the following balances:

	<u>12/31/13</u>	<u>12/31/12</u>	<u>Change</u>
Reserve funds	\$ <u>158,183</u>	\$ <u>149,122</u>	\$ <u>9,061</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget resulted in an overall change in appropriations of \$194,823. This change relates to a use of voted reserves (fund balance).

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$37,064,591 (net of accumulated depreciation), a change of \$(573,366) from the prior year. This investment in capital assets includes land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress.

Addition information on capital assets can be found in the notes to financial statement.

Long-term debt. At the end of the current year, total bonded debt outstanding was \$7,465,000, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the notes to financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2013

	Governmental <u>Activities</u>
ASSETS	
Current:	
Cash and short-term investments	\$ 11,067,528
Investments	866,739
Receivables, net of allowance for uncollectibles:	
Property taxes	778,225
Intergovernmental	38,023
Other assets	35,320
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	128,932
Capital assets:	
Land and construction in progress	22,644,420
Other capital assets, net of accumulated depreciation	<u>14,420,171</u>
TOTAL ASSETS	49,979,358
LIABILITIES	
Current:	
Accounts payable	233,351
Accrued expenses	181,943
Due to school districts	7,422,112
Due to fiduciary funds	12,164
Other liabilities	251,566
Accrued interest payable	109,505
Current portion of noncurrent liabilities:	
Bonds payable	650,000
Compensated absences	19,459
Capital leases	188,663
Noncurrent:	
Bonds payable	6,815,000
Compensated absences	175,128
Capital leases	140,854
Net OPEB obligation	<u>541,844</u>
TOTAL LIABILITIES	16,741,589
NET POSITION	
Net investment in capital assets	29,270,074
Restricted for:	
Grants and other statutory restrictions	1,214,584
Permanent funds:	
Nonexpendable	285,614
Expendable	18,146
Unrestricted	<u>2,449,351</u>
TOTAL NET POSITION	<u>\$ 33,237,769</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2013

	<u>General</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
ASSETS			
Cash and short-term investments	\$ 10,360,654	\$ 706,874	\$ 11,067,528
Investments	-	866,739	866,739
Receivables:			
Property taxes	1,052,157	-	1,052,157
Intergovernmental	38,023	-	38,023
Due from other funds	54,176	815	54,991
Other assets	<u>35,320</u>	<u>-</u>	<u>35,320</u>
TOTAL ASSETS	<u>\$ 11,540,330</u>	<u>\$ 1,574,428</u>	<u>\$ 13,114,758</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 230,603	\$ 2,748	\$ 233,351
Accrued expenses	181,943	-	181,943
Due to school districts	7,422,112	-	7,422,112
Due to other funds	13,817	53,336	67,153
Other liabilities	<u>251,566</u>	<u>-</u>	<u>251,566</u>
TOTAL LIABILITIES	8,100,041	56,084	8,156,125
Deferred Inflows of Resources	671,492	-	671,492
Fund Balances:			
Nonspendable	35,320	655,721	691,041
Restricted	-	862,623	862,623
Committed	158,183	-	158,183
Assigned	246,869	-	246,869
Unassigned	<u>2,328,425</u>	<u>-</u>	<u>2,328,425</u>
TOTAL FUND BALANCES	<u>2,768,797</u>	<u>1,518,344</u>	<u>4,287,141</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$ 11,540,330</u>	<u>\$ 1,574,428</u>	<u>\$ 13,114,758</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET POSITION

DECEMBER 31, 2013

Total governmental fund balances	\$ 4,287,141
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	37,064,591
• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	526,490
• In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(109,505)
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:	
Bonds payable	(7,465,000)
Compensated absences	(194,587)
Capital leases	(329,517)
Net OPEB obligation	<u>(541,844)</u>
Net position of governmental activities	<u><u>\$ 33,237,769</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2013

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:			
Property taxes	\$ 6,953,966	\$ -	\$ 6,953,966
Licenses and permits	1,722,526	-	1,722,526
Penalties, interest, and other taxes	302,553	115,115	417,668
Charges for services	319,620	243,564	563,184
Intergovernmental	546,494	15,021	561,515
Investment income	8,126	104,795	112,921
Contributions	-	3,750	3,750
Miscellaneous	<u>44,218</u>	<u>1,563</u>	<u>45,781</u>
Total Revenues	9,897,503	483,808	10,381,311
Expenditures:			
Current:			
General government	2,851,659	3,771	2,855,430
Public safety	2,795,493	166,754	2,962,247
Highways and streets	1,525,677	-	1,525,677
Sanitation	438,627	-	438,627
Health	32,080	-	32,080
Welfare	5,487	22	5,509
Culture and recreation	37,468	365,071	402,539
Conservation	-	7,334	7,334
Debt service:			
Principal	650,000	-	650,000
Interest	322,782	-	322,782
Capital outlay	<u>475,549</u>	<u>-</u>	<u>475,549</u>
Total Expenditures	<u>9,134,822</u>	<u>542,952</u>	<u>9,677,774</u>
Excess (deficiency) of revenues over expenditures	762,681	(59,144)	703,537
Other Financing Sources (Uses):			
Transfers in	4,351	286,477	290,828
Transfers out	<u>(286,477)</u>	<u>(4,351)</u>	<u>(290,828)</u>
Total Other Financing Sources (Uses)	<u>(282,126)</u>	<u>282,126</u>	<u>-</u>
Change in fund balance	480,555	222,982	703,537
Fund Equity, at Beginning of Year	<u>2,288,242</u>	<u>1,295,362</u>	<u>3,583,604</u>
Fund Equity, at End of Year	<u>\$ 2,768,797</u>	<u>\$ 1,518,344</u>	<u>\$ 4,287,141</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2013

Net changes in fund balances - total governmental funds	\$ 703,537
<ul style="list-style-type: none"> Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: 	
Capital purchases, net	467,595
Depreciation	(1,040,962)
<ul style="list-style-type: none"> Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements. 	75,644
<ul style="list-style-type: none"> The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: 	
Repayments of debt	650,000
Repayment of capital leases	227,090
<ul style="list-style-type: none"> In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 	9,147
<ul style="list-style-type: none"> Some expenses reported in the Statement of Activities, such as compensated absences and net OPEB obligation, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. 	
Compensated absences	(10,211)
Net OPEB obligation	<u>(85,474)</u>
Change in net position of governmental activities	\$ <u>996,366</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2013

	Budgeted Amounts		Actual	Variance with
	Original	From Prior	Amounts	Final Budget
	Budget	Years' Budgets	(Budgetary Basis)	Positive (Negative)
Revenues and Other Sources:				
Property taxes	\$ 7,000,295	\$ -	\$ 7,000,295	\$ -
Licenses and permits	1,545,025	-	1,722,526	177,501
Penalties, interest, and other taxes	91,031	-	302,553	211,522
Charges for services	288,105	-	319,620	31,515
Intergovernmental	531,942	-	546,494	14,552
Investment income	6,500	-	8,066	1,566
Miscellaneous	12,200	-	44,218	32,018
Transfers in	55,200	-	4,351	(50,849)
Use of fund balance	240,000	194,823	434,823	-
Total Revenues and Other Sources	9,770,298	194,823	10,382,946	417,825
Expenditures and Other Uses:				
Current:				
General government	3,061,066	3,500	2,926,833	137,733
Public safety	2,846,318	43,532	2,882,941	6,909
Highways and streets	1,570,692	55,000	1,525,677	100,015
Sanitation	449,010	-	438,627	10,383
Health	33,000	-	32,080	920
Welfare	8,900	-	5,487	3,413
Culture and recreation	42,051	5,135	59,975	(12,789)
Conservation	1	-	-	1
Debt service:				
Principal	650,000	-	650,000	-
Interest	322,783	-	322,782	1
Capital outlay	340,000	87,656	425,200	2,456
Transfers out	446,477	-	407,567	38,910
Total Expenditures and Other Uses	9,770,298	194,823	9,677,169	287,952
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 705,777	\$ 705,777

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2013

	<u>Agency Funds</u>
ASSETS	
Cash and short-term investments	\$ 229,663
Investments	375,729
Due from other funds	<u>12,162</u>
Total Assets	<u>\$ 617,554</u>
 LIABILITIES	
Other liabilities	<u>\$ 617,554</u>
Total Liabilities	<u>\$ 617,554</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In 2013, it was determined that no entities met the required GASB 39 criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental fund:

- The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Agency Fund* is used to account for money held by the Town on behalf of others (e.g., school capital reserve funds).

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments consist of corporate bonds and equities and mutual funds. Investments are carried at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Machinery, equipment, and furnishings	5
Infrastructure	50

H. Compensated Absences

It is the Town's policy to permit employees to accumulate earned time-off benefits. All vested earned time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., tax deeded property or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the Town (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Fund Balance Policy

The Town's fund balance policy describes the appropriate level of unassigned fund balance reserve to be consistent with the NH Department of Revenue Administration (DRA) and the Government Finance Officer Association (GFOA) guidelines:

1. DRA – Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations. Unassigned fund balance is reported on the budgetary basis for tax rate setting purposes (see Note 16), which includes all property tax revenues that otherwise would have been deferred under the modified accrual basis. At December 31, 2013, unassigned fund balance on the budgetary basis was 10.6% of

general fund operating expenditures (including Town, School, and County appropriations).

2. GFOA – Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations. At December 31, 2013, unassigned fund balance was 8% of general fund operating expenditures (including Town, School, and County appropriations).

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's Office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budg-

etary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 9,897,503	\$ 9,134,822
Other financing sources/uses (GAAP basis)	<u>4,351</u>	<u>286,477</u>
Subtotal (GAAP Basis)	9,901,854	9,421,299
Adjust tax revenue to accrual basis	46,329	-
Add 2013 appropriation carryforwards to expenditures	-	246,869
Reverse reserve fund activity	(60)	9,001
To record use of fund balance	<u>434,823</u>	<u>-</u>
Budgetary Basis	<u>\$ 10,382,946</u>	<u>\$ 9,677,169</u>

3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus." The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2013, the bank balance is categorized as follows:

Collateralized	\$ 5,524,407
Insured by FDIC	446,478
NHPDIP	<u>413,797</u>
Total Bank Balance	<u>\$ 6,384,682</u>

4. Investments

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year-end for each category of investments of the Town:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year-end</u>	
				<u>Aaa</u>	<u>A - A3</u>
Corporate bonds	\$ 198,726	N/A	\$ -	\$ 85,451	\$ 113,275
Corporate equities	337,573	N/A	337,573	-	-
Mutual funds	<u>706,169</u>	N/A	<u>706,169</u>	<u>-</u>	<u>-</u>
Total investments	<u>\$ 1,242,468</u>		<u>\$ 1,043,742</u>	<u>\$ 85,451</u>	<u>\$ 113,275</u>

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Investment Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Federal National Mortgage	\$ <u>64,405</u>	5%
Total	<u>\$ 64,405</u>	

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer

the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>		
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>
Debt Related Securities:				
Corporate bonds	\$ <u>198,726</u>	\$ <u>41,510</u>	\$ <u>107,511</u>	\$ <u>49,705</u>
Total	\$ <u>198,726</u>	\$ <u>41,510</u>	\$ <u>107,511</u>	\$ <u>49,705</u>

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

5. Taxes Receivable

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2013 consist of the following:

Property taxes:	
2013 levy	\$ 822,282
Unredeemed taxes:	
2012 levy	149,557
2011 levy	95,873
2010 levy	19,644
Unapplied payments	<u>(35,199)</u>
Total	\$ <u>1,052,157</u>

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

6. **Allowance for Doubtful Accounts**

The property tax receivables reported in the accompanying entity-wide financial statements reflect an estimated allowance for doubtful accounts of \$145,000.

7. **Intergovernmental Receivables**

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2013.

8. **Interfund Fund Receivables/Payables**

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2013 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 54,176	\$ 13,817
Nonmajor Governmental Funds	815	53,336
Agency Funds	<u>12,162</u>	<u>-</u>
Total	\$ <u>67,153</u>	\$ <u>67,153</u>

9. Capital Assets

Capital asset activity for the year ended December 31, 2013 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 9,803	\$ 335	\$ -	\$ 10,138
Machinery, equipment, and furnishings	5,727	159	(85)	5,801
Infrastructure	<u>13,950</u>	<u>-</u>	<u>-</u>	<u>13,950</u>
Total capital assets, being depreciated	29,480	494	(85)	29,889
Less accumulated depreciation for:				
Buildings and improvements	(4,270)	(280)	-	(4,550)
Machinery, equipment, and furnishings	(3,676)	(482)	66	(4,092)
Infrastructure	<u>(6,548)</u>	<u>(279)</u>	<u>-</u>	<u>(6,827)</u>
Total accumulated depreciation	<u>(14,494)</u>	<u>(1,041)</u>	<u>66</u>	<u>(15,469)</u>
Total capital assets, being depreciated, net	14,986	(547)	(19)	14,420
Capital assets, not being depreciated:				
Land	22,594	-	-	22,594
Construction in progress	<u>58</u>	<u>50</u>	<u>(58)</u>	<u>50</u>
Total capital assets, not being depreciated	<u>22,652</u>	<u>50</u>	<u>(58)</u>	<u>22,644</u>
Governmental activities capital assets, net	<u>\$ 37,638</u>	<u>\$ (497)</u>	<u>\$ (77)</u>	<u>\$ 37,064</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 161
Public safety	451
Highways and streets	367
Culture and recreation	<u>62</u>
Total depreciation expense - governmental activities	<u>\$ 1,041</u>

10. Accounts Payable

Accounts payable represent 2013 expenditures paid after December 31, 2013.

11. Capital Lease Obligations

The Town is the lessee of certain equipment under capital leases expiring in various years through 2018. Future minimum payments under the capital leases consisted of the following as of December 31, 2013:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 188,663	\$ 11,750	\$ 200,413
2015	89,757	4,208	93,965
2016	32,629	1,772	34,401
2017	17,213	669	17,882
2018	<u>1,255</u>	<u>344</u>	<u>1,599</u>
Total	\$ <u>329,517</u>	\$ <u>18,743</u>	\$ <u>348,260</u>

12. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	<u>Serial</u> <u>Maturities</u> <u>Through</u>	<u>Interest</u> <u>Rate(s) %</u>	<u>Amount</u> <u>Outstanding</u> <u>as of</u> <u>12/31/13</u>
Open Space	01/15/19	3.73%	\$ 705,000
Open Space	10/15/19	3.42%	1,200,000
Open Space and Safety Renovations	08/15/35	4.06%	<u>5,560,000</u>
Total			\$ <u>7,465,000</u>

B. Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2013 are as follows:

Governmental

<u>Activities</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 650,000	\$ 298,538	\$ 948,538
2015	650,000	272,638	922,638
2016	650,000	247,038	897,038
2017	650,000	222,038	872,038
2018	645,000	196,606	841,606
2019 - 2023	1,960,000	681,363	2,641,363
2024 - 2028	1,140,000	360,020	1,500,020
Thereafter	1,120,000	192,320	1,312,320
Total	<u>\$ 7,465,000</u>	<u>\$ 2,470,561</u>	<u>\$ 9,935,561</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2013.

C. Changes in General Long-Term Liabilities

During the year ended December 31, 2013, the following changes occurred in long-term liabilities (in thousands):

	Total Balance <u>1/1/13</u>	<u>Additions</u>	<u>Reductions</u>	Total Balance <u>12/31/13</u>	Less Current <u>Portion</u>	Equals Long-Term <u>Portion</u> <u>12/31/13</u>
<u>Governmental Activities</u>						
Bonds payable	\$ 8,115	\$ -	\$ (650)	\$ 7,465	\$ (650)	\$ 6,815
Other:						
Compensated absences	184	10	-	194	(19)	175
Capital leases	557	-	(227)	330	(189)	141
Net OPEB obligation	456	93	(7)	542	-	542
Totals	<u>\$ 9,312</u>	<u>\$ 103</u>	<u>\$ (884)</u>	<u>\$ 8,531</u>	<u>\$ (858)</u>	<u>\$ 7,673</u>

13. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net assets by the Town of Hollis that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities.

The general fund deferred inflow of resources balance as of December 31, 2013 represents \$671,492 of unearned tax revenue.

14. **Restricted Net Position**

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based in accordance with donor restrictions.

15. **Fund Balances**

The following is a summary of fund balances at December 31, 2013:

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	<u>Total</u>
Nonspendable:			
Prepaid expenses	\$ 33,406	\$ -	\$ 33,406
Tax deeded property	1,914	-	1,914
Nonexpendable trust funds	-	370,107	370,107
Nonexpendable permanent funds	-	285,614	285,614
Total Nonspendable	35,320	655,721	691,041
Restricted:			
Expendable trust funds	-	126,958	126,958
Expendable permanent funds	-	18,146	18,146
Special revenue funds	-	717,519	717,519
Total Restricted	-	862,623	862,623
Committed:			
Flint Pond restoration	43,723	-	43,723
Compensated absences	28,337	-	28,337
Emergency municipal building and facility maintenance	74,851	-	74,851
Municipal transportation	11,272	-	11,272
Total Committed	158,183	-	158,183

(continued)

(continued)

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	<u>Total</u>
Assigned:			
Encumbrances	<u>246,869</u>	<u>-</u>	<u>246,869</u>
Total Assigned	246,869	-	246,869
Unassigned:			
Remaining fund balance	<u>2,328,425</u>	<u>-</u>	<u>2,328,425</u>
Total Unassigned	<u>2,328,425</u>	<u>-</u>	<u>2,328,425</u>
Total Fund Balance	<u>\$ 2,768,797</u>	<u>\$ 1,518,344</u>	<u>\$ 4,287,141</u>

16. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 2,328,425
Deferred revenue	<u>671,492</u>
Tax Rate Setting Balance	<u>\$ 2,999,917</u>

17. Subsequent Events

Subsequent to December 31, 2013, the Town has incurred the following additional debt:

	<u>Amount</u>	<u>Interest Rate</u>	<u>Issue Date</u>	<u>Maturity Date</u>
Tax anticipation note	\$ 3,000,000	1.875%	04/14/14	12/31/14

This is a draw down line of credit which the Town currently has not used.

18. **Commitments and Contingencies**

Outstanding Legal Issues - There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

19. **Retirement System**

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, (as amended by GASB 50) with respect to the employees' retirement funds.

A. Plan Description

Full-time employees participate in the State of New Hampshire Retirement System (the System), a multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Funding policies, vesting requirements, contribution requirements and plan assets available to pay benefits are disclosed in the System's annual report available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. Funding Policy

Plan members are required to contribute a percentage of their gross earnings to the pension plan. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16. The Town's contribution to the System for the year ended December 31, 2013 was \$520,870, which is equal to its annual required contribution for this year.

The payroll for employees covered by the System for the year ended December 31, 2013, was \$3,214,193. Contribution requirements for the year ended December 31, 2013, were as follows:

Town	\$ 520,870
Employees' Contributions	<u>292,831</u>
Total	<u>\$ 813,701</u>

20. Post-Employment Health Care Benefits

Other Post-Employment Benefits

The Town has implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment health care benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of January 1, 2012, the actuarial valuation date, 7 retirees and 55 active employees met the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, and mental health/substance abuse to retirees and their covered dependents. All active

employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Non-union and union retirees with less than 20 years of service contribute 100% of the cost of the health plan.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's 2013 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending December 31, 2013, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of January 1, 2012.

Annual Required Contribution (ARC)	\$ 95,461
Interest on net OPEB obligation	18,255
Adjustment to ARC	<u>(21,231)</u>
Annual OPEB cost	92,485
Contributions made	<u>(7,011)</u>
Increase in net OPEB obligation	85,474
Net OPEB obligation - beginning of year	<u>456,370</u>
Net OPEB obligation - end of year	<u><u>\$ 541,844</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Year ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2013	\$ 92,485	7.6%	\$ 541,844
2012	\$ 87,517	4.4%	\$ 456,370
2011	\$ 137,337	5.7%	\$ 372,721
2010	\$ 129,347	3.0%	\$ 243,168
2009	\$ 121,515	3.1%	\$ 117,750

E. Funded Status and Funding Progress

The funded status of the plan as of January 1, 2012, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 594,446
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$ 594,446</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0%</u>
Covered payroll (active plan members)	<u>\$ 2,897,712</u>
UAAL as a percentage of covered payroll	<u>21%</u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2012 actuarial valuation the entry age method was used. The actuarial value of assets was not determined as the Town has not advance funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 9% which decreases to a 5% long-term rate for all healthcare benefits after four years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 29 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 4%.

21. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three years.

22. Implementation of New GASB Standards

The GASB has issued Statement 68 *Accounting and Financial Reporting for Pensions*, which is required to be implemented in 2015. Management's current assessment is that this pronouncement will have a significant impact on the Town's basic financial statements by recognizing as a liability and expense, the Town's applicable portion of the New Hampshire Retirement System's actuarially accrued liability.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2013
(Unaudited)

Other Post-Employment Benefits						
Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
01/01/12	\$ -	\$ 594,446	\$ 594,446	0.0%	\$ 2,897,712	21%
01/01/09	\$ -	\$ 527,066	\$ 527,066	0.0%	\$ 2,811,308	19%

See Independent Auditors' Report.

Selectmen's Report

The year of our Lord 2014 will go down as a memorable one for the citizens of Hollis, New Hampshire. Early in the year several residents were notified by a company of their interest in securing permission to initiate surveys for a proposed natural gas transmission line through their parcels. This notification caused some significant concerns and meetings were scheduled with our representatives in Concord to ascertain the 'lay of the land' in these matters. Several public meetings held in various venues led to the Selectmen calling for a special town meeting, and the residents voted overwhelmingly to instruct the Selectmen to oppose the route in question on various grounds. The difficulty in these matters is often in balancing the needs of our community and region with the private interests of our citizens, including the preservation of conservation lands for future generations.

In mid December, the Selectmen were notified that the Town of Hollis was no longer impacted by the entity's preferred route for the Northeast Energy Direct Project, since it now contemplates using alternative routes involving Power Transmission Line routes instead. While the residents of Hollis can thank themselves for their community involvement, we should all realize our neighbors in the Commonwealth to our south participated in a vigorous opposition to this proposal as well, and they are owed our gratitude as well..

Recognizing that interest rates are at historic lows, the Board undertook a significant effort to defease and recapitalize municipal bond debt issued several years before for items such as the reconstruction of the safety complex buildings as well as land acquisition of various agricultural and view-scape parcels to protect the rural character of life that is the hallmark of our community. The net effect is that prior to the end of the year, the Town was able to refinance these bonds at a savings of over \$400,000 to the taxpayers in significantly reduced interest payments on the outstanding debt, which at the time was approximately \$6 million.

The Selectmen have also worked with each department in the Town government to streamline operations, to update equipment and procedures to reflect best practices in governance, and update equipment to operate our government more efficiently.

The proposed budget for 2015 represents a reduction in overall spending, while fully staffing critical departments associated with the safety and welfare of our citizens. Each Selectman has played a vital role in the debates and deliberations that give rise to this important roadmap for our future, and as their Chairman, it has been an honor to serve with each them as we seek to find ways to continue the heritage of good governance in this place we affectionately call home.

Town of Hollis - Board of Selectmen

Mark A. LeDoux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD



Town Administrator's Report

2014 continued to be a busy year for the Board of Selectmen, Department Heads and myself. It was full of many challenges and accomplishments. The best accomplishment is the town's financial status. I believe the Town is fiscally and operationally solid. Recent implementation of several personnel policies and benefit changes for both union and non-union employees have effectively stabilized the town's health, dental, workers compensation and unemployment insurance premiums. For example, only a few years ago the town's health insurance premium was increasing over \$100k per year. In the proposed 2015 budget, there is a \$100k decrease. The implementation of financing DPW equipment, fire apparatus and police cruisers through lease purchase agreements, opposed to funding capital reserve funds, has proven to be beneficial to the Hollis tax payer. Our operating budget is stable and our equipment and vehicle fleet is ready to respond, more fuel efficient than ever and less costly to maintain. Despite the struggling economy, our general revenue and property tax collection remains solid. The Town has only a few properties in jeopardy of foreclosure. Hopefully in 2015, the Selectmen and homeowners will successfully negotiate payment agreements to keep families in their homes and make the property tax positive again. Finally, through the outstanding work of our Department Heads, Selectmen, Budget Committee, Deborah Padykula, Finance Officer and Hollis taxpayers the Town's unassigned fund balance has increased from an all time low of about \$150k to over \$2.3 million dollars. This achievement, along with our recent sound financial audit statements, is evidence that our municipal finances are in excellent condition.

After spending over five (5) years negotiating with Charter Communications, the Selectmen finally approved a new ten (10) year franchise agreement in 2014. The agreement is similar to the TDS franchise agreement approved in 2013. Hollis is the first community in the State of New Hampshire to have two (2) approved TV franchise agreements. It is our hope that this new competitive environment in Hollis will provide residents with excellent programming, pricing and service compared to other rural New Hampshire communities.

As you all know, in early 2014 the Selectmen learned that Kinder Morgan proposed to construct a high pressure natural gas pipeline through our conservation lands and residential neighborhoods. This met opposition from members of our community, boards and commissions and neighboring NH and MA communities. The Selectmen retained special legal counsel to represent the Town of Hollis and hosted several informational meetings and a Special Town Meeting. In the end, for now, the Town of Hollis prevailed and Kinder Morgan decided to change the proposed route. However, the process is not over until a final permit is issued or denied. Therefore, the Board of Selectmen are recommending the creation of a special legal defense fund at the 2015 Annual Town Meeting to provide special legal representation, studies and reports in case the Kinder Morgan route changes again or another corporation proposes a new environmental or safety threat to our community.

Throughout the year, I performed my regular duties managing the day-to-day general business of the Selectmen and Town Hall by coordinating with department heads, revising policies and preparing Selectmen's meeting agendas and meeting information. In addition, I serve as the Welfare Director, Storm Water Management Director, Personnel Director and Joint Loss Management Committee assistant. I also serve as a regular member on the Energy Committee, Zylonis Committee, Charitable Funds Committee and Nichols Fund Committee. I coordinated, with assistance from staff, several interior improvement projects at Town Hall. The entire interior received a fresh coat of paint and the original hardwood floors were restored except for the auditorium area. New carpet was installed in both foyers and office areas. In addition, new front entry doors and storm windows were installed. Much work remains on our beautiful historic building; however with the completion of recent structural, roofing, siding and window repairs, the projects are less costly because they do not require architectural or engineering services. The central heating system and overall security of the building are the next items that need to be addressed.

In closing, I want to thank the Board of Selectmen for their continued support and thank department heads, town hall staff and boards and committees for all their hard work that makes Hollis operate seamlessly. I look forward to continuing to serve the residents of the Town of Hollis.

Respectfully submitted,

Troy R. Brown
Town Administrator

Assessing Department

The Assessing Office is responsible for a variety of duties, with the primary focus on:

- Appraising and assessing all real estate in the Town;
- Maintaining Property Record Cards;
- Annually updating all Town Tax Maps;
- Administering the Current Use Program;
- Property Tax Exemptions and Credits.

As of October 1, 2014, the Town's gross taxable value was determined to be \$1,198,054,605. This includes 3479 taxable properties containing 15,394 acres.

In 2014, we received our 2013 Assessment Review Report, which indicated that Hollis had once again passed the State requirements for Assessing Practices with flying colors. With the mandatory 5-year cycle, the next Town wide update of property values is scheduled to take place in 2018.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office also administers Property Tax Exemptions and Credits. These exemptions and credits provide tax relief to qualified property owners, including the Veterans Credit, in the amount of \$500 annually to qualified Veterans; and the Elderly Exemption, available to seniors aged 65 years or over. Additional Exemptions are available for the Blind, Disabled Persons who have made modifications to their home for wheelchair accessibility, and Solar and Wind Energy systems. A full list of the Credits and Exemptions, and the qualifications for each, is available either online or in the Assessing office.

DEADLINES TO REMEMBER

For the 2014 Tax Year, the last day to file for abatement is Monday, March 2, 2015.

For the 2014 Tax Year, the last day to file for a Credit or Exemption is Wednesday, April 15, 2015.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

NOTICE REGARDING INVOLUNTARILY MERGED LOTS

In accordance with RSA 674:39-aa, under laws enacted in 2011, any property owner who has had their property involuntarily merged by the Town prior to September 18, 2010 may request that the Town restore the properties to their pre-merger state. Prior to action on the Town's part, a written request from the property owner must be sent to the Planning Board no later than December 31, 2016.

This statute does not apply to any voluntarily merged lots, or lots merged at the request of the property owner. As of publication date, the Assessing Office is not aware of any Hollis properties to which this may pertain. Please contact the Planning Office at (603) 465-2209, ext. 108 for additional information.

Respectfully submitted,

Connie Cain

Assistant to the Assessor

ASSESSMENT STATISTICS

PROPERTY VALUE SUMMARY

The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2013 VALUE	2014 VALUE
Residential Land & Buildings	\$1,048,667,000	\$1,057,701,500
Residential Condo Units	42,712,700	42,733,900
Residential Mobile Homes	4,610,800	4,572,800
Residential Vacant Land	17,499,400	15,468,600
Total all Residential Properties	\$1,113,489,900	\$1,120,476,800
Percentage of Town Total Value	93.78%	93.52%
Commercial/Industrial Land & Buildings	\$52,450,800	\$53,688,700
Commercial/Industrial Vacant Land	4,408,000	4,168,300
Public Utilities	16,095,300	18,763,300
Total all Commercial/Industrial/Utilities	\$72,954,100	\$76,620,300
Percentage of Town Total Value	6.14%	6.40%
Vacant Land under the Current Use Program Total	\$974,002	\$957,505
Percentage of Town Total Value	0.08%	0.08%
Gross Total Taxable Assessed Value	\$1,187,418,002	\$1,198,054,605

TOP 10 TAXPAYERS FOR 2014

NAME*	TYPE OF BUSINESS	2014 ASSESSED VALUE	2014 PROPERTY TAXES
1. PUBLIC SERVICE OF NH	PUBLIC UTILITY	\$18,188,500	\$420,700
2. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	\$5,028,600	\$116,312
3. TDS*	PHONE/TV PROVIDER	\$3,141,100	\$72,654
4. DIAMOND CASTING	MANUFACTURING	\$2,921,900	\$67,584
5. P & B REALTY	INDUSTRIAL UNITS	\$2,704,600	\$62,557
6. PRIVATE*	RESIDENTIAL	\$2,501,451	\$57,859
7. MARELD CO*	INDUSTRIAL UNITS	\$2,463,900	\$56,990
8. PRIVATE*	RESIDENTIAL	\$2,393,700	\$55,366
9. MORIN LIVING TRUST*	COM/RESIDENTIAL	\$2,294,462	\$53,071
10. DPT INC	GOLF COURSE	\$2,206,100	\$51,027

*INCLUDES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

Building Department

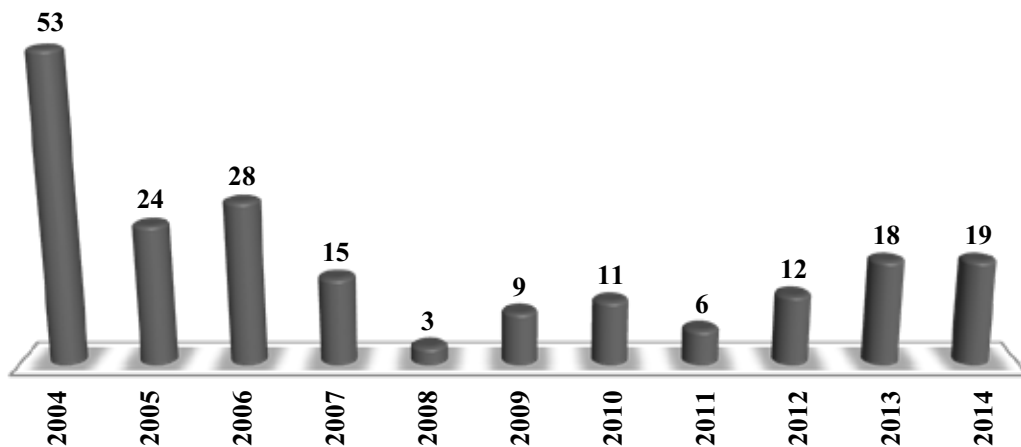
The Hollis Building Department issued a total of 417 permits for the year 2014 and performed 774 inspections. Of the 417 permits, 17 were issued for new Single Family Homes, 1 permit was issued for a Two Family Dwelling (duplex) and 1 permit was issued for a Mobile Home. Although, the trend still continues with homeowners renovating or adding onto their existing homes, rather than purchasing new.

As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process field verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

Respectfully submitted,
Donna Lee Setaro, Building and Land Use Coordinator

Year-to-Year Comparison									
	Single Family	Duplex	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other Permits	Total Building Permits	Total Permit Fees	Total Building Value
2014	17	1	0	0	1	398	417	\$76,673.47	\$13,604,860
2013	18	0	0	1	1	458	478	68,674.56	11,008,266
2012	12	0	0	1	0	502	515	66,615.00	14,937,553
2011	6	0	0	6	0	405	417	51,069.82	7,143,608
2010	11	0	0	5	0	308	324	47,176.49	6,431,173
2009	9	0	0	1	0	311	321	41,138.86	6,349,850
2008	3	0	0	2	0	251	256	25,383.00	5,408,800
2007	15	0	0	5	0	268	288	41,256.13	9,450,900
2006	28	0	0	0	0	255	283	54,511.69	13,402,600
2005	24	0	6	4	0	237	271	58,262.11	18,212,700
2004	53	1	12	4	2	253	325	91,509.53	25,446,300

Year-to-Year Comparison of New Home Construction



Communications Center

Mission Statement

The mission of the Hollis Communications Center is to promote and insure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center, located in the Police Station at 9 Silver Lake Road, is your link to all Town services, in both emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week and is staffed with 7 full-time and 2 part-time Communications Specialists to service your needs. The Communications Center operates under the direction of the Communications Center Advisory Board. The Communications Center is also pleased to provide the Towns of Brookline and Mason with Police, Fire and Emergency Medical Dispatch on a contractual basis.

Full Time Personnel

	<u>Experience</u>
Manager John DuVarney	39 years
Supervisor Robert Dichard	29 years
Communications Specialist Matthew Judge	28 years
Communications Specialist Ross Rawnsley	19 years
Communications Specialist Anna Chaput	17 years
Communications Specialist Robert Gavin	7 years
Communications Specialist Jayne Belanger	12 years

Part Time Personnel

Communications Specialist Richard Todd	34 years
Communications Specialist Norma Traffic	15 years

When combined, the Communications Center Staff has a total of 200 years of experience in public safety.

In 2014, the Communications Center answered a total of 35,499 calls for service. This showed an increase of 19% from 2013.

The Communications Center is very much committed to keeping our personnel current in training. Training that our Specialists completed this year includes: Media Relations, PTSD in Veterans, Next Generation PSAP, Team Building, Calls from Children, Intoxicated Callers, Bomb Threats, Compassion Fatigue, 911 More than a Job, Suicide Intervention, Boat Accidents, Know your Geography, Active Shooter, and CodeRed. This training program has been very beneficial to all dispatchers.

This past year the Communications Center took delivery of a new Motorola MCC5500 radio console. This radio console replaced the Orbacom radio console that served us for 13 years.

The Town of Hollis has been using the CodeRed Emergency Notification System for 4 years. This program is an ultra high-speed telephone service for emergency notifications and distribution of preparedness information essential for life safety. The System allows local Public Safety personnel to rapidly telephone the entire Town, or selected target areas, in an emergency situation requiring action or to give prevention instructions. This System is capable of delivering a local pre-recorded message describing the emergency situation and required action to a house phone, cell phone, answering machine, email, or text devices.

If you have not already registered, or have changed telephone numbers or email addresses, you will need to click on the CodeRed icon on the Town of Hollis website www.hollisnh.org to re-register.

For anyone without computer access, you may call John DuVarney, Manager, Hollis Communications Center at 603-465-2303 to receive assistance with entering your information. If you have any questions regarding CodeRed you could email hdispatch@hollisnh.org with the subject CodeRed.

We would like to thank everyone in the community for their involvement with this program. We began in 2010 with 1,753 listed telephone numbers. With the help of everyone in the community of Hollis, we now have 4,443 telephone numbers, 1,050 email addresses and 919 numbers for texting in the CodeRed System.

The Town of Hollis also has a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific time to call the Communications Center every day. If we don't receive a call from you we will call your residence. If there is no answer a police officer will be sent to your residence. This program will also give us specific medical conditions that you might have and will assist the medical responders prior to their arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-2303.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief James Sartell, Chairman
Fire Chief Richard Towne
Director of Public Works Thomas Bayrd

Department of Public Works

It never fails we all talk about the weather when we don't know what to say. It is too hot, too cold, too wet, or too dry, hardly is it ever just right! Well here in Hollis we are the same. Too much rain and the gravel roads in town turn to a nightmare of potholes and mud. Too dry and the same roads turn to wash board and dust and impossible to grade properly. With just the right amount of water the gravel roads almost appear paved. What we try to accomplish on the gravel roads is to do a final grading just before the ground freeze so they stay pothole free throughout the winter. This year we had quite a challenge to get the final grading completed before the ground froze. We had to continuously touch up the gravel roads this fall and early winter by grading and adding gravel to the holes when necessary. Just when we finished the final grading we got a heavy rain and the pot holes were back and we had to start all over again.

I would like to caution everyone how dangerous the roads become in the cold weather months when the ground is frozen and it starts raining. A lot of people get surprised when they drive from a paved road to a gravel road. The condition of a paved road can be drastically different from a gravel road. This is because the salt we use on the paved roads works to melt the ice versus the sand that becomes layered on the gravel roads. We can only continually salt and sand until the rain stops or the roads warm up enough that the icing stops.

Have you ever wondered about the condition of the roads after a storm? Why sometimes are the roads clear and other times the roads still have snow or ice stuck to them. Each storm is different and requires different responses to them. We can get a storm with a foot or more of snow. We plow, and then treat the roads with salt and sand. If the sun comes out after the storm and the temps go up the roads become completely clear of snow. The HDPW come out looking like we did a great job. Then another storm comes along. We get wet snow, sleet and the ground is frozen. Then it turns to drizzle, freezing rain and then back to snow which hardly totals a couple of inches and at the end of a long duration storm, the temp drops over night to the teens quickly. The next day the temperatures stay in the teens and the sun doesn't come out. Now the roads are all snow covered and rough to travel. We have to wait till the temperature goes up long enough for the salt to start to work. We may have to plow off the slush before the roads are completely clean. This may take a few days before we get back to bare pavement and all the residents are happy. During these conditions I'd like to ask for the residents to have patience with the HDPW. The less than perfect roads at this point are beyond our control and I assure you that we have done all that's possible with the time and resources that we have.

This year our road improvement projects included a 1" shim and a 1 1/2" overlay of asphalt on Van Dyke Road, Juniper Road, and Ridge Road. We put a 1 1/2" overlay on Maple Knoll /Hideaway Road and Merrill Lane. We reclaimed Rocky Pond Road with a liquid asphalt injection process for a stronger sub base, from route 130 to just past the lower entrance to the transfer station and from Wood Lane to Hayden Road. The first section then received a 2" paved base coat then a 1 1/2" top coat of asphalt. From the lower gate to Wood Lane we overlaid this with 1 1/2" top coat. Then from Wood Lane to Hayden a 2" paved base coat was put down with the intent for a 1 1/2" finish overlay to be done in the near future. The drainage along the edges of the roads was improved prior to the grinding and paving to help the longevity of the pavement.

This coming year we're planning to rebuild Wright Road from route 130 to Cutters Place, Ranger Road from route 130 to Pine Hill Road and the first part of Louise Drive starting at Ranger Road. This will consist of reclaiming the existing asphalt and then injecting liquid asphalt to create a stronger sub base. This will then be paved with a 2" basecoat followed by a 1 1/2" finish coat. All drainage work along the road edges will be done prior to the repaving. All driveways that need adjusting due to the paving will be adjusted.

On behalf of the Town Of Hollis, I would like to thank Doug Orde, of Hollis Construction Co. for his generous donation of 2,340 yards of material. We added this to our crushing pile to make gravel for the town's use.

We encourage you to call the department of Public Works any time. Our phone is answered 24 hours a day, seven days a week. If no one is in the office, the Hollis Communications center will answer the phone. Please give your name, address and phone number and the reason for your call. They will record it on a work order and fax it to us or page us if it's an emergency. All work orders are reviewed, recorded and assigned to the appropriate personnel. After work orders are completed, they are signed off and kept on file. We may be reached at 465-2246 and our e-mail address is Tombayrd@hollishn.org.

I would encourage all home owners to call us any time that they wish to perform any work near the roadway (mailboxes, driveways, plantings, walls, etc.). I would much rather work with you while you're planning your projects as opposed to informing you that your completed project does not meet guidelines, setbacks or regulations.

I would like to thank Curt Albrecht for his 12 years of service as our building maintenance/custodian and wish him well in his retirement.

This has been a busy year with regards to personnel changes. I would like to welcome and thank our new employees that filled those positions, equipment operator/ laborer Brian Bailey, stump dump attendant/ call in snow plow driver Steven Glover, weekend transfer station attendant Steve Kearns, building maintenance/ custodian Phil Fotos and our secretary Beverly Hill.

I would like to give thanks to the DPW crew Mike Limoges, Joan Cudworth, Peter Constantine, Daryl Constantine, Eric Slosek, Angelo Silva, Doug Benoit, Curt Albrecht and Jim Saytanides for their continuing dedication to keeping the roads and walkways safe in Hollis.

I have had a strong love for the town of Hollis since I was a boy. It is an honor to be not only a citizen of Hollis, but also to be trusted with the position of DPW Director. Please feel free to call or email me with any questions or concerns you may have.

Sincerely,
Thomas W. Bayrd



THE BOARD OF SELECTMEN HONOR CURTIS ALBRECHT, DEPARTMENT OF PUBLIC WORKS
FOR HIS DEDICATED SERVICE TO THE TOWN OF HOLLIS

Department of Public Works Transfer Station and Stump Dump

The Transfer Station had a big change this year. The Still good table was relocated to the bottom side of our facility due to a fire. On June 29, 2014 Sunday around noon time a fire started at the still good table. Colby Hall spotted the fire. His mother turned her car around and called 911. If Colby had not told his mother what he saw the potential for a much larger fire would have occurred. Due to the fire a lot of good has come with the still good table relocation. With the table relocation came the relieving of the traffic congestion problems that the Transfer station was having. Residents can move about the facility easier and have an easier time dropping of still good items as well as be able to park and look at the still good table without getting blocked in. The only change with the still good table is it closes one hour before the facility closes, so staff can make sure the site is secure from potential hazards.

	2013		2014	
	Tonnage	Revenue	Tonnage	Revenue
Newspaper & Magazine	154.30	\$ 9,055.85	138.82	\$10,047.90
Cardboard	133.99	\$12,565.37	139.15	\$11,425.40
Milk jugs	7.39	\$ 3,950.40	7.06	\$ 5,511.80
Aluminum cans	7.79	\$ 9,008.80	8.06	\$10,175.00
Steel cans	11.79	\$ 1,825.70	12.80	\$ 2,244.40
Mixed paper	84.26	\$ 3,033.12	93.59	\$3,379.97

	2013		2014	
	Tonnage	Expense	Tonnage	Expense
Trash	2425.63	\$164,942.84	2377.53	\$164,049.57
Co-mingles	46.40	\$ 0.00	46.47	\$ 653.10
Glass	202.00	\$ 4,646.00	202.15	\$ 4,649.45
Recyclables Revenue	647.93T	\$34,793.24	648.10T	\$37,481.92

In 2014 if the recyclables had been disposed of as trash at \$69.00 per ton disposal rate in 2014) it would have cost \$44,718.90. By recycling the cost avoidance was \$82,200.82. This table only reflects the items that are disposed of through the Souhegan regional Landfill District. Many other items are recycled at the transfer station too. The Town of Hollis recycled 53,060 lbs. of electronics. Do you know that would have conserved enough energy to power 8.8 houses for one year? Our biggest revenue source at the Transfer station is our scrap metal pile. Those 17 loads of light iron gave the Town of Hollis \$24,256.80 back to there general fund. Recycling metal really pays off.

The Transfer Station would like to thank Jeff Carrier for his donations of signs thru out the year. Many thanks to Doug Orde for the generous donation of bark mulch. The transfer station is mostly dependent on what it finds to continue to have a small operating budget. Thank you to all the residents that donate items to help keep our costs down. Please remember that recycling is good for the planet. Recycling save tax dollars.

The Hollis stump dump had an exciting gravel recycling project this year. We crushed a combination of asphalt, concrete, and rocks from a pile that was started and added to over a three year time period. The pile was crushed into 1inch minus size pieces to make gravel. It was very exciting seeing a product made into a recycled material that the town of Hollis created. This process saved the town a tremendous amount of money because we did not have to purchase gravel for our upcoming projects. As with any new project I learned a lot about what can and can't be crushed. An example is concrete board that you can buy at any box store that sells building material. Concrete board has a metal mesh inside of it. The metal found in that product can really bind up a processing plant. As we crushed additional material the more metal we found in other concrete materials. When rocks and asphalt are crushed they produce the cleanest gravel. In the end 6,816 yards of material was crushed with a cost savings of \$42,600.00. As we move forward in starting the new pile we'll separate the concrete material in order to prevent encountering metal contaminates that could cause a problem with processing.

I would like to thank Hollis Construction for the generous donation of bark mulch. I would also like to thank the Hollis residents who continue to donate flowers, grass seed and fertilizer so that we can continue our efforts in maintaining a beautiful facility that we can all be proud of.

Thank you for recycling, Joan Cudworth, Solid Waste Supervisor

Fire Department

The Hollis Fire Department continues to strive meeting the needs of our community. With contagious diseases on the rise, drug overdoses on the rise, building hazards and vehicle hazards constantly changing, we are constantly challenged to provide professional quality fire, rescue and emergency medical service. We are progressive in our attempt to provide effective resources and staffing, aggressive in our attempt to be efficient in planning, education and training so that we are able to deliver, with minimum risk, the high level of preparedness and effectiveness that the community expects and deserves.

We began the new-year with below freezing temperatures and snowfall, making the task of fighting fire, finding house numbers and accessing driveways difficult. Spring was kind to us as we had no severe flooding, unfortunately in the summer we responded to many lightning strikes, brush fires and wind damage. The result was a significant amount of property damage but luckily no injuries. In the fall it was quite dry with some small brush fires until Thanksgiving. We were hit with a snow storm that brought down many tree limbs and wires resulting in many emergency responses for the next few days.

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing an area for new grass. Any one that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn. The State allows burning only between 5PM and 9AM or during the day if it is raining. The brush must be no more than 5" in diameter, 50' away from any building or utility, must be in small piles that can be extinguished easily with a water source (garden hose) at the fire. All fires must be attended at all times and completely extinguished when done. Unfortunately many homeowners do not extinguish the fire completely, the fire then reignites when no one is home and we are called for a brush fire. Please read all the rules on the permit that you receive before you begin your permit burn. For backyard campfires, you may obtain a seasonal permit that allows you to call in before you burn, eliminating the need to keep coming in for a permit every few days.

During an emergency there are always unexpected hazards; with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in the winter months. If you do not have a house number at the end of your driveway that can be seen both day and night, consider its value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them, often we have had to stop and cut limbs in order to bring the fire apparatus or ambulance in to the emergency.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year.

September and October are very busy with fire safety prevention programs being held daily in schools and the fire station. Depending on the age group, these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. The Fire Safety House was purchased and supported through the Hollis Fire Association and is a great asset, all the features it comes with makes the education all the more interesting.

The Fire Department is again offering a babysitter safety class twice a year. It is one afternoon a week for ten weeks covering the traditional babysitting class with additional training utilizing the Fire Safety House, infant & child CPR, and having a police officer instruct on the proper way to handle a "stranger at the door." As this class usually has a waiting list, please have your child reserve a space as soon as possible.

Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with over fifty inspections this year. If you need help with an installation, please call and set up an appointment with a technician. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

The Hollis Fire Association comprised of all members of the department, continued to work on fundraising.

Because of the generous financial donations received from the people of Hollis, we are able to purchase high quality equipment, provide items for the community safety programs, and finance the Explorer program. The Hollis Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Mollie Gillis pursuing a course of study in Pre-Law, American Studies & Philosophy.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

Throughout the year we respond to many carbon monoxide incidents. Carbon monoxide is a tasteless, odorless and colorless gas. It can occur from a blocked chimney, cracked chimney flue, poorly ventilated space heater, car exhaust fumes in a garage, gas range problem, faulty wood burning stove or fireplace, or a problem with a gas or oil furnace, hot water heater, gas dryer or blocked gas vent due to snow or ice. Every home should have a carbon monoxide detector placed on each level of your home. When a carbon monoxide detector activates, call the fire department and vacate your home.

The mission of the fire service has often been described as the war that will never end, a war against the most destructive enemy known to man, fire. An enemy that is ruthless in its methodology, an enemy that tortures its victims, an enemy that can strike at any time anywhere. This battle is fought by the bravest, those that understand that maintaining those social commitments to protect and defend one another can sometimes take precedent over one's personal safety. The Hollis Fire Department is very fortunate to have those men and women serve this community. They are dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

Respectfully submitted

Richard Towne
Fire Chief

Fire Summary

Call Reason Breakdown

ALARM:	Fire - Unintentional	58
	Malfunction	46
	Medical	17
	CO/false	13
FIRE:	Building	1
	Brush	7
	Chimney	4
	Electrical	2
	MVA/No Injury	49
	Mutual Aid	16
	Illegal Burn	10
	Oil Burner	3
	Vehicle	3
	Other	18
MEDICAL:	Trauma	46
	Medical	269
	MVA/with injury	19
	Mutual Aid	20
GOOD INTENT:	Smoke in Building	7
	Other	15
HAZARDOUS CONDITION:	CO Incident	18
	Water Problem	9
	Propane leak	6
	Wires Down	22
	Other	20
SERVICE:	Public Assistance	94
	Lift Assist	29
	Lockout	12
	Other	36
TOTAL:		869

Hollis Social Library

In 2014, the Hollis Social Library continued to update the collection, technology and facility to meet the needs of our community. The young adult area was transformed by a generous donation from The Friends of the Hollis Social Library, in memory of Mrs. Jan Squires. The Library exterior was updated with a new walkway and bike rack using funds from the Pearl C. Rideout Trust, to compliment the Little Nichols Park renovation that was led by the Hollis Parks Project.

Library Director Lucinda Mazza continued to manage library operations, with assistance from Assistant Director Tanya Griffin, Young Adult Librarian Victoria Sandin, and a dedicated staff. This year the library circulated over 96,500 items, welcomed 434 new patrons, and offered 391 programs.

Circulation and Technology

The library offers more than 7,000 audio books and 9,000 e-book titles in partnership with the New Hampshire Downloadable Books Consortium and will continue to invest in this area. Circulation of digital materials reached a record high of 7,400 digital books, a 38.3% increase from last year. The library lends out various brands of e-readers for patrons wishing to explore this new medium.

The library's collection includes 56,661 titles, with new 7,784 titles added in 2014. The staff also removed items with low circulation or obsolete information (about 3% of the collection), in order to optimize space and improve the quality of the collection.

Free wireless internet and use of our public computers increased by 25%. In addition, we added wireless printing and a student homework station.

Our catalog is accessible from any computer or mobile device, which provides a convenient way to browse our collection of books and other materials. Cardholders can also log in to their library account, request materials, place holds, and renew items on loan. Visit www.hollislibrary.org for more information.

Programs and Community

The 2014 Youth Summer Reading Program was all about "science" and included educational events and reading opportunities for children and adults. Participation increased 18% and readers earned raffle tickets for various prizes. We are grateful to the Hollis Fire Department for serving the pancakes at the annual summer reading pancake breakfast, and to the volunteers who helped with the Ice Cream Social.

The library hosted programs this year featuring 7 local authors and 5 local artists. A weekly "Senior Hour" was introduced, which allows early access to the library for senior citizens to enjoy conversation and browse the materials. A musical program was offered in partnership with Dave Umstead, Band Instructor at the Hollis Brookline High School and North Main Music, featuring local jazz musicians. Other programs included bird watching, gardening, cooking, meditation, finances, weekly knitting clubs and Hollis Old Home Days.

Popular programs for our children and young adults included the Mother/Daughter Book Club, Preschool Story Times, Baby Lapsit, Holiday Tea Parties, Lego Club, Early Release Pizza and Wii and Music with Miss Jackie. The Youth Librarian was active with the local schools, participating in "Read Across America", attending open houses for all the Hollis Elementary Schools, and sponsoring the Librarian for the Day experience through the Hollis PTA Silent Auction. The library appreciates the support of the Friends of the Library who support our programs with proceeds from their annual book sale.

Community Support

The town budget allocation to the Library was \$289,342. This allocation was used to support the operations of the library, including salaries, books and materials, utilities and technology infrastructure.

The library receives donations from trusts and citizens which help provide programs, expand the collection and fund enhancements to the library infrastructure including the young adult area and sidewalk to Little Nichols Park. The Hollis Colonial Garden Club keeps our grounds lovely with seasonal plantings and wreaths. In 2014, the Club donated a beautiful crabapple tree for the front of the library.



YOUNG ADULT AREA



SIDEWALK TO LITTLE NICHOLS PARK

Board of Trustees

The members of the Hollis Social Library Board of Trustees meet on the second Tuesday of the month at 7:00 pm in the Library Meeting Room. All meetings are open to the public. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Lucinda D. Mazza
Library Director

Trustees

Robert Bartis, Chair
Jone LaBombard, Secretary

Don MacMillan, Vice Chair
Amy Kellner

Stephanie Stack, Treasurer
Karen Knight

Information Technology

The Town's Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

This year we completed phasing out Windows XP. This included replacing two desktops and two laptops at Town Hall. Two desktops and a laptop were also replaced at the Fire Station. At the Police Station we replaced one desktop and a laptop. We also replaced two older inkjet printers with small laser printers.

At the Town Clerk's office two computers and a printer were replaced. We upgraded the database software at the Town Clerk to improve performance. The supervisors of the checklist received a new laptop. Town Hall has a new server with updated backup software. Town Hall also installed new finance software this year.

The Police Station added Mason to their records management software system. Antivirus software and backup software was updated at all locations. Battery backups were replaced as needed to keep computers running during minor power outages.

At the Library we replaced three desktops, a receipt printer, and added a wireless laser printer. An older server was also replaced with a newer one.

You can find streamed meetings, property assessments, online registration renewals, volunteer information, community events, forms, hours, announcements and much more on the town website: www.hollisnh.org The Library also has their own website at: www.hollislibrary.org

Respectfully submitted,
Dawn Desaulniers, IT Director

Police Department

Mission Statement

The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.

Members of the Hollis Police Department are charged with the mission of:

The protection of life and property

Preserving the peace

Preventing Crime

Detecting and arresting violators of the law

Enforcing all laws within the department's jurisdiction

Responding to all public emergencies

Creating and maintaining meaningful and positive relationships with the community

Members of the Hollis Police Department, as public officers, are committed to treat all persons with whom we come in contact with respect and dignity. We believe it is our duty to conduct ourselves with truth and honesty at all times. We will be vigilant and courageous in our pursuit of justice, will preserve and defend the constitution, and will enforce all laws with impartiality and compassion.

Hollis Police Officers will serve all citizens with pride and commitment and attempt to mirror that nobility in our personal lives.

On behalf of the Hollis Police Department, it is my privilege to present the Department's 2014 Annual Report.

2014 was a challenging year for law enforcement. As we head into 2015, there is a national conversation taking place about how law enforcement might improve community relations and better identify with the citizenry. I am proud to say that here in Hollis, we have been steadily increasing community policing initiatives designed to do just that. Currently, the Hollis Police Department has a vibrant array of community policing programs including, but not limited to, D.A.R.E. (Drug Abuse Resistance Education), R.A.D. (Rape Aggression Defense), Police Athletic League Boxing, Coffee with a Cop, Drug Take Back, Identity Theft Protection (Shred Day), Senior Call In, and a burglary prevention program. One of the initiatives we take particular pride in is our C.A.R.E. (Children and Residents Encounter) program. This initiative allows families of special needs children and/or adults to provide emergency service workers with information about the individual prior to calls for service. The information is used to develop a unique and specific approach to that house, with that person, that addresses the special needs present. We provide information about this program on our website and meet with the Special Education Coordinator for the SAU annually to promote the program.

The department's personnel issues have finally subsided and, as of this writing, we are fully staffed for the first time in a number of years. After a few very competitive testing processes, the department hired Philip Landsteiner and Matthew Rinaldi as full time patrol officers. We welcome them to the department and look forward to introducing them to the community. Officers Bergeron and Corrado were recognized by the department for demonstrating distinguishable and exceptional performance. Officer Bergeron was awarded a Commendation Bar for exceptional achievement. This bar is awarded for consistent outstanding community policing. Officer Bergeron deserves credit for a number of the aforementioned community policing programs and he continues to develop and implement programs designed to improve communication and enhance relationships within the community.

Officer Angelo Corrado was awarded the Commendation Bar for Meritorious Service for actions that occurred during an April 6, 2013 incident. On that date, at approximately 3:00AM, Officer Corrado was assisting in the arrest of a male subject in Amherst, NH after the subject passed through Hollis during a pursuit. After driving off the roadway and crashing in Amherst, the male subject barricaded himself inside the vehicle. While attempting to gain access to the vehicle to arrest the driver, Officer Corrado suffered a serious hand laceration. Despite the seriousness of his injury, Officer Corrado was able to take the subject into custody without further incident.

Officer Corrado's perseverance and dedication during that early morning arrest was directly in keeping with the mission of the Hollis Police Department and he was recognized by being awarded the Commendation Bar for Meritorious Service.

Our officers remain committed to providing effective police services and doing our best to maintain the high quality of life enjoyed in the Town of Hollis. I ask for your continued trust and support as we move forward, and thank you for the opportunity to serve as your Chief of Police.

Respectfully submitted,

James P. Sartell
Chief of Police



MASTER PATROL OFFICER ANGELO CORRADO BEING AWARDED THE COMMENDATION BAR
FOR MERITORIOUS SERVICE ON AUGUST 11, 2014



MASTER PATROL OFFICER RICHARD BERGERON RECEIVES THE COMMENDATION
BAR FOR CHIEF'S ACHIEVEMENT AWARD FOR HIS ONGOING EFFORTS IN THE
AREA OF COMMUNITY SERVICE ON DECEMBER 8, 2014

Police Summary: The call activity numbers below reflect initial calls for service and are not the number of crime/incidents investigated by the Hollis Police Department.

Call Reason Breakdown

CALL REASON	2013	JUVENILE COMPLAINT	5
ABANDONED / HANGUP 911	43	LITTERING	3
ABANDONED M V	2	LOUD NOISE / MUSIC	8
ALARM / AUDIBLE	8	LOST PROPERTY	31
ALARM / HOLD-UP	8	LANDLORD / TENANT DISPUTE	8
ALARM / OTHER	9	MISSING PERSON	4
ALARM / PANIC	12	M V A WITH INJURY	19
ALARM / BURGLAR	312	M V A NO INJURY	84
ANIMAL / DOMESTIC	223	M V A UNKNOWN INJURY	50
ANIMAL / WILDLIFE	76	M V COMPLAINT	173
ASSAULT	14	M V A HIT AND RUN	7
ASSIST CITIZEN	20	M V LOCKOUT	44
ASSIST FIRE/MEDICAL	538	M V STOP	5883
ASSIST OTHER AGENCY	75	NEIGHBOR DISPUTE	5
BAD CHECK	5	NOTARY	6
BURGLARY IN PROGRESS	1	O H R V COMPLAINT	9
BURGLARY	14	POLICE INFORMATION	222
BUSINESS CHECK	4447	PARKING COMPLAINT	30
COMMUNITY POLICING	360	PROWLER	4
CHECK CONDITIONS	165	POLICE SERVICE	45
CRIMINAL MISCHIEF	35	SERVE RESTRAINING ORDER	4
CRIMINAL MISCHIEF IN PROGRESS	2	ROAD RAGE	2
CIVIL STANDBY	23	SCHOOL BUS COMPLAINT	10
CRIMINAL THREATENING	5	SEX OFFENSE	3
CRIMINAL TRESPASS	12	SNOW VIOLATION	42
DEBRIS IN ROADWAY	78	SUSPICIOUS M V	204
DIRECTED PATROL	57	SUSPICIOUS PERSON	50
DISTURBANCE	29	SUICIDE ATTEMPT	2
DISABLED M V	185	SERVE PAPERWORK	193
DOMESTIC DISTURBANCE	10	SUSPICIOUS ACTIVITY	119
DOMESTIC ISSUE	19	THEFT	89
FINGERPRINTING	175	TRAFFIC CONTROL	39
FOUND PROPERTY	54	UNSECURED PREMISE	33
FRAUD	23	VIN VERIFICATION	67
FIREWORKS	8	VIOLATION OF RESTRAINING ORDER	4
GIVE ADVICE	230	SERVE WARRANT	38
GUNSHOTS	36	WELFARE CHECK	48
HARASSMENT	14		
HOUSE CHECK	2693	TOTAL CALLS FOR SERVICE	17952
HOUSE CHECK REQUEST	313	ARRESTS	202
IDENTITY THEFT	16		
JUVENILE ISSUE	13		
JUVENILE TRUANT	3		

Town Clerk

The Hollis Town Clerk is conveniently located at 3G Market Place, between the Harvest Market and Bank of America. The Clerk's office is the place to go for the following things:

1. Vehicle Registration: The Town Clerk is where all Hollis Residents register their vehicles, tractors, trailers, motorcycles and other vehicles which are required to be registered with the State of New Hampshire. Regular numeric plates, Conservation and Heritage (moose), Vanity (Initial), tractor, trailer, farm, agricultural and motorcycle plates are available. It is also where you would start if you wanted Veteran or Antique plates. Registration renewals are mailed from this office the last week of each month and can be renewed in person, via mail or online at our website www.hollis.nh.us; click on the "E-Reg License Plate" and follow the directions.
2. Boat Registration: New boat registrations and renewals are done in our office. Registering your boat in our office keeps the revenue in the Town as opposed to all going to the State.
3. Dog Licenses: Bring in a copy of the current Rabies Vaccine and we will license your dog. Renewals can be done via mail or online (at the above website) as well.
4. Marriage Licenses and Certificates, Death Certificates and Birth Certificates are also issued by the Town Clerk.
5. Voter Registration: You can register to vote here as well as obtain Absentee Ballots for Local, State and Federal Elections.
6. Genealogy: The Town Clerk has information on Births, Deaths and Marriages for Town residents from 1733 to the present who were born, died or married in Hollis. Genealogy searches are by appointment only, please call for details.

In addition to the above, the Town Clerk also issues Residency Letters (for obtaining Driver's License), Dredge and Fill permits, Pole Licenses and Articles of Agreement. We print ballots for local elections and are present at all elections.

We are open

Monday, Wednesday and Friday from 8am – 1pm
Monday Evenings 7pm – 9pm
The first and third Tuesday Evenings of the month from 7pm – 9pm
The first Saturday of the month from 8am – 11am
Phone: 603-465-2064 Fax: 603-465-2964
Email: townclerk@hollis.nh.us

Please contact us if you have any questions.

Respectfully Submitted,

Nancy Jambard, Town Clerk
Lisa Claire, Deputy Town Clerk

Agricultural Commission

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

2014 accomplishments include the following:

- The Commission continued to write and publish a monthly news column in the Nashua Telegraph. The column, titled “Down on the Farm”, appeared regularly on the 4th Tuesday of each month, and addressed topics of general interest in support of local agriculture. Some issues of the column were also picked up and published in the weekly Hollis-Brookline Journal.
- In February, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission chaired an annual review with the lessee of Woodmont Orchard. In addition to the lessee, the review was attended by members of Town Hall staff, and representatives of the Hollis Conservation Commission. The review determined that the lessee was in compliance with the terms of the Farm Lease Agreement.
- In November, the Agriculture Commission started investigating the feasibility of logging the forested areas on Woodmont West not under lease. Such logging would be thinning the forest according to the town forestry plan and could generate additional revenue to the Town in 2015.

Sincerely,

Mark Post, Chairman
Stephen Jambard
Dan Harmon
Randall Clark
CJ Husk
Trevor Hardy
Ricahrd Ramage

Budget Committee

Process

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis Schools, and Coop Schools) during March, where *the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings.*

The committee draws its authority from NH RSA 32:1. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as self-funding programs and most Special Education costs.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

The committee seeks and values inputs from the citizens of the town. Our meetings are open to the public, with time provided for public input. During the budget formation process in the fall through early winter, we encourage the public to communicate with budget committee members at a meeting, at the public hearings, which are typically in February, or at any time. The voice of the public is very important to us, and we want to hear from you.

Data and Commentary

To gauge the real impact of property tax on residents, the Budget Committee has tracked 15 homes in Hollis for the past 20 years (see graph). These homes were selected because they all were near the average single-family property assessed value. Taxes rose sharply beginning in 2004 as citizens voted to invest in land acquisition bonds and facilities upgrades. Following the onset of the economic crisis in 2008, and for the following five years, the Budget Committee provided guidance to hold spending flat. Since 2013 the budget committee has sought nominal spending growth (less than inflation). In the Town budget we have supported a 1% increase in the guidance-operating budget, with additional funds directed toward road maintenance. In the School budget we have continued to request flat budgets, however moved additional special education expenses outside of our guidance calculation, which has alleviated pressure on the overall budget. The cumulative effect of these efforts has resulted in an increase of 5.0% since 2008 in the average tax bill, in nominal or current year dollars, for 15 the tracked homes.

When comparing tax bills over time it is important to consider the effect of inflation as well as the changes in revenues and expenditures. With that in the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for the 15 homes has decreased 3.6% since 2008, compared to the unadjusted 5.0% increase cited above. Over the 20-year period depicted in the graph, 1994-2014, the inflation adjusted average tax bill decreased at an annualized rate of 0.15%, for a cumulative total decrease of 3.0%, from \$5,694 to \$5,523 in constant dollars.

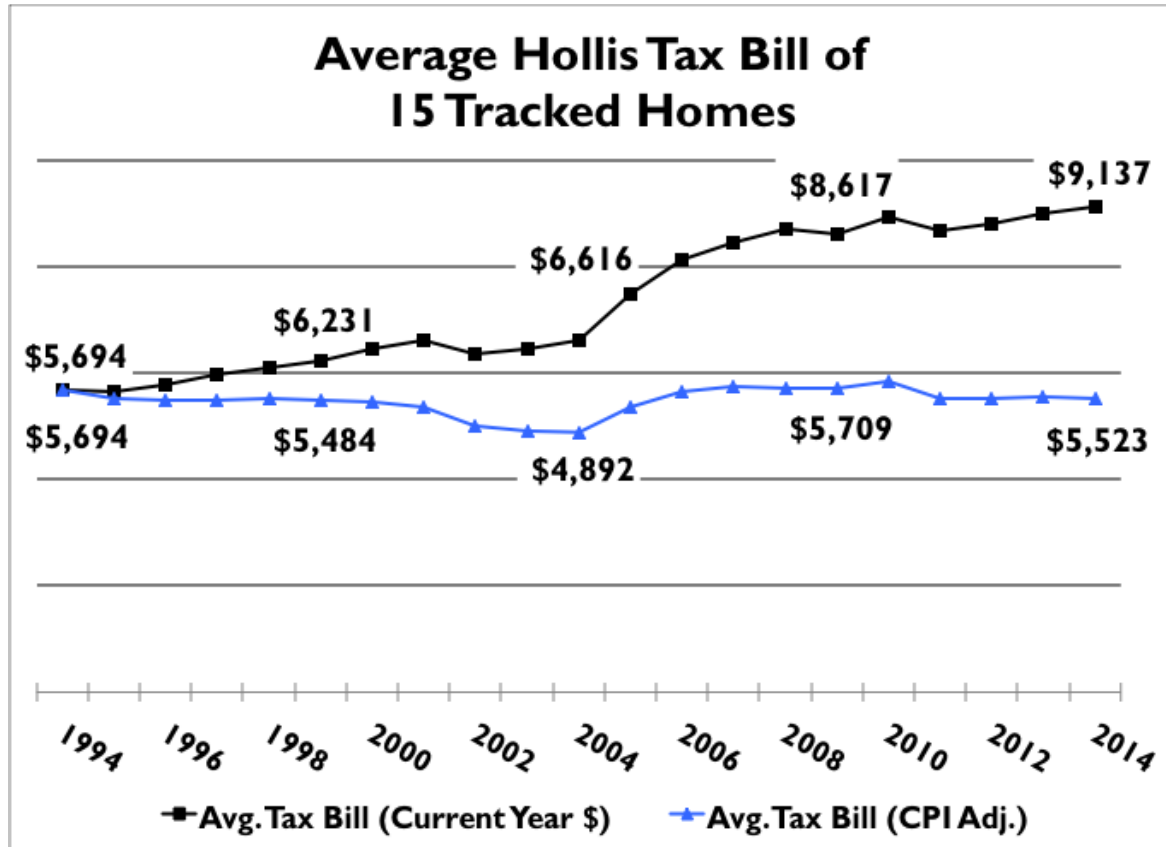
Schools

The decline in school enrollment appears to have reversed in 2013 with a slight increase in students, followed by a larger increase in 2014. Multi-year projections of enrollments still indicate a downward trend, however the recent uptick in home building in Hollis may result in further additions to our school population. The two Hollis School District bonds were paid off in 2014, resulting in a decrease of approximately \$365 thousand annually in costs to Hollis taxpayers.

A Special Meeting of the District changed the formula for the apportionment of the costs of the Hollis Brookline Cooperative School District in January 2015. The new formula shifts costs from Brookline to Hollis. It is estimated that this shift will total \$1.7 million from 2016 through 2020. The Budget Committee will remain acutely engaged in the apportionment issue and assist in preparation for the next revision cycle that will occur no sooner than 2019-2020.

Town

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town's Unassigned Fund Balance, from a low of \$155K in 2009 to a projected \$2.3M in 2014. The fund balance is retained tax revenue that can be designated as a funding source for warrant articles or by the Selectmen to offset property taxes. Having a sufficient fund balance is an important measure of creditworthiness and contributed to the Town's ability to successfully refinance two long-term bonds in 2014. The refinancing will result in approximately \$400 thousand savings to Hollis taxpayers over the remaining duration of the bonds.



There are a number of ongoing budgetary issues that the Budget Committee will continue to monitor going forward. There has been a trend in “down shifting” of retirement and other costs from the State to the Town. Employee benefit costs continue to outpace inflation and account for a significant portion of budget increases. After a period of low growth there are indications that home building is on the rise. All these factors put pressure on budgets and taxpayers and shape the budget guidance we provide. We recognize this drives some very difficult decisions by the Selectman and the School Board and we are appreciative of their efforts to manage within our guidance.

Looking forward, residents will continue to consider the appropriate level of investment in infrastructure, for example the Farley Building and other Town structures. And as our student population stabilizes, opportunities to control costs through reduced scale will continue to diminish. The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or bond issues, to provide additional services and facilities. Voters are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Ultimately, the choice is up to the voters at annual meetings, which is as it should be.

Respectfully submitted,
Tom Gehan
Chair, Hollis Budget Committee

Cemetery Trustees

Hollis Cemetery Trustees are responsible for the management and operation of our six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on related concerns, and plan for the long-term needs of the cemeteries, such as future expansion. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. This past year our Chair of many years, Doug Gagne, did not seek reelection. Doug's expertise and commitment to the Cemeteries was a great asset to the town. Amy Armstrong and Lisa Schmalz were elected in March 2014. They have quickly come up to speed and are great additions to the Trustees.

We depend upon Kim Dogherty, the Assistant Town Administrator for the administrative aspects of running the cemeteries and the Department of Public Works who plow the East Cemetery and help with the occasional tree work or other odd jobs. A lawn maintenance company is contracted annually for the regular lawn maintenance as well as Spring and Fall cleanups. Our intention is to maintain the cemeteries in a manner that befits its country-like character. However, as with many lawns in the area, grubs have created quite a mess at the cemeteries in the last few years. In 2014 we began to aggressively treat the grub infestation and planted new seed to repair where the damage had been caused. This is an expensive multi-year proposition and we did not have the monies budgeted to treat and repair all areas immediately. A schedule was determined and enacted, with treatments and repairs continuing this coming and subsequent years. Our budget has increased solely to cover these added expenses. Treating grubs is a multi-year process, so patience is requested as we work to repair the damage.

In addition to wrestling with the grub issue this year the Trustees also treated for mud wasps at the North cemetery. Other actions were professional tree trimming at East Cemetery and a "work morning" with New Hampshire Senator Peggy Gilmour, trimming back the tree growth around the perimeter of the Pine Hill Cemetery.

Hollis Cemetery Trustees meet monthly, with the exception of December. Meetings are held in Town Hall during the winter months at the respective cemeteries April – October. During the on site meetings business items are discussed as well as the inspection and assessment of the conditions of the cemetery grounds and grave markers.

We welcome and encourage visitation to our town cemeteries during daylight hours. They are beautiful, peaceful places to wander and explore. They provide a glimpse into the history of our town, with many names recognizable now as street names. If you wish to learn more about the stones and families, the Hollis Historical Society, Hollis Social Library, and the Town Hall have a significant number of records and photos about the cemeteries and the respective families.



Respectfully submitted,

Melinda Willis, Chair
Marc Squires, Vice Chair
Raul Blanche, Secretary
Amy Armstrong
Lisa Schmalz

Conservation Commission

Fifty years ago this month, the Town voted the Hollis Conservation Commission into existence. The State of New Hampshire had created the enabling legislation under RSA 36-A in 1964.

The current HCC members wish to express their thanks to the members of the first HCC for stepping up to protect the natural resources of Hollis. The first Conservation Commission members were:

Wayne F. Kimmerlin (Chairman);	Edward P. McDuffee;
Irene F. West (Secretary);	Arthur H. Rice;
Daniel Brockelbank;	Robert A. Sheldon;
Howitt R. Warren.	

In the first few years, they established the conservation priorities we continue to work on:

- In 1965, their first job statement was “To formulate a program to preserve the quality of our environment and to protect our watershed resources.”
- In 1966, they produced a survey of water classification on the Nashua River.
- In 1967, they noted the importance of “open-space rural character versus development,” and stressed the importance of acquiring land, “preferable along a water course.”
- And, in 1968, they reported on their annual “cleanup day”. (Although this may have been the second annual cleanup day; they reported on their third in 1969.)

We plan to keep natural resource protection going in Hollis for another 50 years. It’s an obligation and a pleasure.

Charter

The purpose of the Hollis Conservation Commission (HCC) is to protect the natural and rural character of Hollis by conserving natural resources. The HCC places emphasis on protection of farm and forest resources, aquifers, surface waters, greenways and scenic views.

In 2014, there were no land or easement acquisitions, but the HCC stayed busy with other items.

- Proposed Natural Gas Pipeline. Preparations were made on several fronts to oppose the gas pipeline threat in Town. The new Pipeline Impact Study Taskforce (PIST) was formed at a joint meeting of the Planning Board and Zoning Board of Adjustment. The PIST members emphasized the protection of our water resources and ecology. This agrees with the Conservation Charter above, and four Conservation Commission members generously volunteered their time and skills by serving on this taskforce.
- Pound Road wetlands crossing. A proposal to build a duplex home on property at the end of Pound Road was opposed at two of our meetings by owners of the abutting orchard. Objection was based on the potential of increased drainage due to a new driveway and site development. To avoid these issues, modifications were made to the site plan, with culverts and a drainage basin being included in the plan for the proposed site, and these were approved by the Town engineer. As a part of the Planning Board approval, eight Conservation Commission members attended a site walk on May 20, 2014, and based on the modifications made to the plan, the Conservation Commission approved the wetlands crossing plan.
- Down at the Docks. The shoreline of Pennichuck Pond is a conservation property, on which a dock system had been constructed by a former abutter. During 2014, removal of the dock system was a constant topic. Adding to the issue, the present abutter had also added a new section. With the assistance of the Board of Selectmen, a plan for removal of the system was reached with the New Hampshire Dept. of Environmental Services (NHDES) with

the removal of system to occur in October 2014. Due to the complexities of the site and permissions needed to access the area, the NHDES extended the removal deadline until summer 2015. The Town has contracted for the removal and this should be completed before the deadline.

- Earth Day & the Annual Roadside Cleanup. Every spring, the Conservation Commission holds the Annual Roadside Cleanup to coincide with Earth Day; this event has been organized by Thomas Davies. At the 2014 event, it was reported that a ton of trash had been collected and David Connor was commended for separating the recyclable material from that gathered. In comparison to Milford's annual Town clean-up, we had almost as many participants as they did!

The Conservation Commission wishes to express their thanks to those who participated in the event, and also to those who pick-up the trash and debris that accumulates along our Town roads throughout the year. It is a shame that those who litter always count on someone else to remove their mess. We are grateful to these volunteers who carry on the "Adopt-A-Road" concept.

- Flint Pond Hydro-raking Project. We are lucky to count David Connor among our members. David is the President of the Flint Pond Improvement Association (FPIA), and has been one of the key members continuing to work on the hydro-raking project. In 2014, the wetlands permit for the project had been extended to February 2019. Hydro raking of weeds can be performed in phased and the FPIA continues to seek the most cost-effective approach.

The current permit calls for arsenic testing of the weeds removed and specifies a drying, or de-watering, process. The Town-owned lot is only 0.25 acres, and the permit calls for the drying to be done further from the shoreline than the lot encompasses. The FPIA is pursuing a waiver from this particular restriction at this time.

If the weeds are allowed to continue growing, they will choke the pond and outlets, and will eventually become a bog. The pond is a valuable natural resource and a recreation feature of concern, and along with the FPIA and the Board of Selectmen, the Conservation Commission expects to be involved in the protection of this water body.

Funding

The HCC's major source of funds is the Land Use Change Tax (LUCT) that is assessed on lots that are removed from the Current Use program for development. By Town vote, the HCC receives 50% of any LUCT collected; in 2014 the amount received for the LUCT was \$64,750.00 The HCC continues to pursue potential Federal, State, and private grants to reduce the costs of conservation land purchases.

Regulations

New subdivisions and site plans are presented to the HCC as part of the Planning Board process. In an advisory capacity, the HCC reviews design plans, conducts site walks, and makes recommendations to the Planning Board. The HCC continues to review and comment on wetland impact (dredge and fill) permits. Some of these items were commented on earlier in this report.

Land Management & Stewardship

The HCC continues to conduct annual monitoring, as required, on the Ranger-Rideout property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Glover easement on Nevins Road.

As part of its charter, the HCC manages approximately 62 properties for the Town, preserving these spaces for the enjoyment of the public. Over the past several years, the HCC has been creating and implementing "Best Management Plans" for each of these properties. This process continued in 2014, and is anticipated to continue for the foreseeable future.

The HCC does not receive any of the timber harvest profits. These profits are placed in the Town's General Fund, and are used to offset property taxes.

Community Outreach

Thomas Davies not only organizes our Annual Roadside Clean-ups, but is also one of our members who mans the Old

Home Days booth, where the goal of the HCC is to make residents aware of the HCC functions, what residents can do to preserve and conserve on their property, Hazardous Waste days in the area, along with many other items of interest.

This year, a new item at the booth: “Test your Water Resources IQ” quizzed participants to match water bodies with their name, with a prize for 3 winners. This was a great success at the booth, and another similar quiz will be in the works for 2015.

Membership

This year, the HCC welcomed LeeAnn Wolff as our newest member, while saying goodbye to Susan Durham, after many years with the Conservation Commission. Her knowledge of the local area, State laws, and comradeship has been missed since her departure. LeeAnn has brought with her a wealth of technological knowledge and a great smile to meetings, and the Conservation Commission is very happy to have her become one of the team. With Sue’s departure, Cathy Hoffman was elected as Vice-Chair, and Peter Band replaced Frank Cadwell as our Board of Selectmen liaison. With these changes to our membership, we currently comprise of 6 regular members and 3 alternates.

Fortunately, the HCC has members who multi-task as liaisons to other Boards and Committees, including Peter Baker and Thom Davies as the LPSC liaisons; Cathy Hoffman, our Planning Board liaison; and Peter Band, our Board of Selectmen’s liaison. These members provide valuable insight and participation that we would be bereft without.

If you are interested in becoming a member, please contact HCC Chair Tom Dufresne at (603) 465-2361, or visit the newly created Town Volunteer Information site at http://hollisnh.org/govt/volunteer_info.htm for more information on becoming a HCC member. No special skills are required to be a member, just a willingness to participate!

The Hollis Conservation Commission holds its regular meetings on the first and third Wednesdays of the month at 7:00 pm in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend.

Respectfully submitted,

Richard Brown, Secretary

Dave Connor

Tom Dufresne, Chairman

Peter Baker, Alternate

Cathy Hoffman, Vice-Chairman

Mary Jeffery, Alternate

Thomas Davies, Treasurer

LeeAnn Wolff, Alternate

Lynn Quinlan

Connie Cain, Staff

Energy Committee

The Hollis Energy Committee (HEC), having accomplished energy conservation and energy saving projects, which resulted in continuing savings of \$128,000.00 a year to Hollis tax payers and providing investment grade audit reports for each town and School building, which further act as road maps for future energy savings, is now focusing on sustainable energy sources for the Town of Hollis. Three areas that HEC is exploring are:

1. Heating and Hot water
2. Electricity and,
3. Transportation

Presently HEC is focusing on Heating and Hot Water for all municipal and school buildings using sustainable energy sources that will save Hollis Tax payers substantially.

What we are envisioning for Hollis is a cluster of three woodchip District Heating Systems (**Cluster One:** Primary, Elementary and SAU41 Admin Building; **Cluster Two:** High School and Middle School; **Cluster Three:** Police Station and Fire Station, etc.). However, all the buildings will be interconnected. It is very important that all our town and school buildings be interconnected. An interconnected and networked system is much more resilient and has higher reliability.

In all towns and school districts where centralized wood chip district heating systems are already functioning, they are invariably shut down during Summer months and individual buildings use back-up systems (electric, gas, or wood pellet) to provide hot water. This increases the cost of heating in the summer season and, in some cases, the backup systems even revert to fossil fuels.

If we have a system where all our buildings are networked, then in the summer months all but one District heating system can be shut down to provide hot water to all the buildings. This way we can continue to use woodchips twelve months a year. HEC has received a grant from NH Wood Energy Council to perform a Feasibility Study for a woodchip based District Heating System for Cluster One (Primary, Upper Elementary, and SAU41 Administrative building).

Why Biomass Heating Systems:

- **Saves Hollis Tax payer \$\$\$**
 - BTU to BTU, wood pellets & wood chips are 50% and 70% cheaper than oil
 - Bio-mass boiler systems are highly automated with matured technologies
- **Keeps fuel dollars in the local economy & helps create jobs in New Hampshire**
 - Over 80% of heating in NH is supplied by imported fossil fuels
 - NH is the second most dependent state in the country on heating oil (Maine is #1)
 - NH exports about \$1 Billion annually to import fossil heating fuels
- **Renewable and Sustainable**
 - 84% of NH is forest

Hollis Energy Committee Members:

Troy Brown
Stacy Diamantini
Christine Furman
Woody Hayes
Chris Heither
Mike Leavitt
Venu Rao, Chair
Eric Ryherd



Heritage Commission

The Hollis Heritage Commission works to preserve the cultural and historical heritage of our community. The Commission is a volunteer organization which meets once a month and undertakes projects to preserve the community's heritage. It is comprised of community members interested in historic preservation and is supported by the Board of Selectmen. This year our selectmen's representative is Vahrij Manoukian, PhD. The Commission is committed to educating and bringing forth a balance of preservation and community responsibility.



In 2014 the Heritage Commission began working on our second calendar project. Continuing with our theme "Preserving Hollis Heritage", the subject of the "2015" calendar was "Barns of Hollis". The calendar showcased beautiful photographs of restored, original and barns recently lost to demolition. Once again the effort was a great success with calendars sold out before the year end. All proceeds from the calendar project will support the rebuilding of the Noah Dow Cooper Shop at Woodmont Orchard. The picture on the right shows the shop at its original location on the corner of Broad Street and Van Dyke Road.

The Heritage Commission co-sponsored the NH Preservation Alliance Barn Tour along with Beaver Brook, the Historical Society and the Freedoms Way Organization in 2014. This self-guided tour took visitors through several barns in Hollis, where guest speakers and barn owners described the construction and shared the history of the barns. This event was well attended and enjoyed not only by people from our town, but visitors from neighboring communities.



The Heritage Commission once again participated in the Hollis Old Home Day celebration. Our focus in 2013 highlighted our calendar project and our efforts to promote historic preservation. The Commission, through the generous donation of Senator Peggy Gilmour, presented the Selectmen with a gift of a large American Flag. The flag, which was flown over the State Capitol, will be hung in the upper town hall, to complement the beautiful restoration efforts made to this historic building.

In 2014 the town was faced with the threat of a high pressure gas pipeline construction. The Hollis Heritage Commission volunteered its resources to the Hollis Pipeline Impact Study Task-force. Our focus was to identify the significant negative impact this pipeline would have on the historical, rural and cultural character of our fine town. This project is ongoing and continues to be an important issue.

The Heritage Commission's work could only be realized with the generous support of our community. If you like the work that the Hollis Heritage Commission does and would like to see us continue our preservation efforts, please consider donating time or resources. We welcome and seek new members, as well as input from the community. Please contact any of the members listed below if you would be interested in serving on this commission, or visit Town Hall for more information. Thank you for your continued support.

Respectfully submitted,

The Hollis Heritage Commission

David Sullivan, Chairman,

Honi Glover, Doris Roach, Josey MacMillan, Ron Peik, Jan Larmouth, Auraila Hooks, Joe Johnson, and Vahrij Manoukian, PhD

Highway Safety Committee

The Highway Safety Committee saw a very light work load in 2014. Since the committee meets only when it has items to address, most scheduled meetings are cancelled. There was a major change this year as a result of the committee's request to have an additional member "at large" appointed and the selectman position be eliminated. The Board of Selectmen denied that request. The reason for the request was that ALL actions of the committee are referred to the Board of Selectmen for action since the committee has no authority except to make recommendations.

The Board of Selectmen felt that having a member of their board on the committee as a voting member was important. Since the board member that was assigned had a busy schedule, which kept him out of town much of the time, the Committee Meetings were changed to quarterly meetings on a date when that assigned Selectman was available. In general, the committee still feels having a selectman as a voting member is unnecessary.

The Committee was requested to have one of its members serve on the "Pipeline" committee to identify any highway safety items which might result from the construction of a high pressure gas pipeline which crossed town and State roads. Chairman Belanger volunteered to serve in that capacity.

Members of the public are encouraged to bring any highway safety issue to the committee's attention, in writing.

Respectfully,

James "Jim" Bélanger, Chairman, Member at Large, Term expires 2016

Richard Towne, Fire Chief

James Sartell, Police Chief

Thomas Bayrd, DPW Director

Donald Ryder, Member at large, Term expires 2015

Rebecca "Becky" Crowther, Member at large, Term expires 2017

Paul Armstrong, Member at Large, Alt Member, Term Expires 2017

Historic District Commission

In 2014, the Historic District Commission (HDC) continued its role as a regulatory Board for all demolition, remodelling, and new construction within the Historic District. Seventeen applications were submitted to the HDC from residents and business owners. Of the seventeen applications, ten were approved, two were paint registrations, three were deemed out of public view, one was dismissed and one was tabled.

HDC Members

The Commission membership was comprised of Spencer Stickney, Chairman, Jan Larmouth, Vice-Chairman, Dennis Gallant, Tom Cook; Regular members. Jessica Waters; Alternate member.

Frank Cadwell is the representative of the Board of Selectmen, with Mark LeDoux as his alternate.

Donna L. Setaro, HDC secretary and liaison with Town Hall.

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Donna L. Setaro, Building and Land Use Coordinator



HOLLIS TOWN HALL

Hollis Historic District Commission Cases

<i>Case #</i>	<i>Hearing Date</i>	<i>Decision</i>	<i>Location</i>	<i>To Permit</i>
2014-001	4/3/2014	Granted	MONUMENT SQ	The installation of the new playground equipment and landscaping.
2014-002	4/3/2014	Dismissed	11 MONUMENT SQ	The installation of a 72' x 30' x 13' steel frame polycarbonate greenhouse.
2014-003	5/1/2014	Registration	0 DEPOT RD	Paint Registration- Structure-Polished Pewter, Trim-Sayward Pine, Front Door and Side Door-Codman Claret, Barn Door-Syawrd Pine
2014-004	4/3/2014	Not in Public View	20 PROCTOR HILL RD	The construction of a 32' x 54' barn.
2014-005	5/1/2014	Granted	44 MAIN ST	The installation of replacement windows.
2014-006	5/1/2014	Tabled	5 HUTCHINGS DR, UNI	The installation of two new permanent business signs.
2014-006	6/5/2014	Granted	5 HUTCHINGS DR, UNI	The installation of two new permanent business signs.
2014-007	7/10/2014	Not in Public View	1+1A BROAD ST	The construction of a 16' x 21' deck located at the rear at the rear of the home.
2014-008	7/10/2014	Granted	4 MARKET PL (UNIT E)	The installation of a new business signs for Better Homes and Gardens, The Masiello Group.
2014-009	7/10/2014	Granted	80R MAIN ST	The demolition of a exsiting home due to extensive fire damage.
2014-010	9/4/2014	Granted	28 MAIN ST	The conversion of a section of the exsiting open porch into a mudroom.
2014-011	9/4/2014	Not in Public View	2 MONUMENT SQ	The landscaping/hardscape changes to the rear of the library.
2014-012	10/2/2014	Granted	40 BROAD ST	The construction of a farmers front porch, extending existing dormers, add new front dormer, replace existing siding and windows
2014-013	10/2/2014	Registration	8 SILVER LAKE RD	Paint and shingle registration- The house will be painted white and the door will be winter balsam. Shingles will match existing style and color.
2014-014	11/6/2014	Granted	14 MAIN ST	The construction of a 14' x 23' addition which will include a sitting room and full bathroom.
2014-015	11/6/2014	Granted	69 MAIN ST	The replacement of 23 double hung windows.
2014-016	12/4/2014	Granted	7 DEPOT RD	The repair and alteration of the existing front porch.
<i>Total Cases for 2014:</i>		17		

Land Protection Study Committee

What aspect of Hollis is your favorite? What makes Hollis unique? An analysis of that question quickly leads to the realization that Hollis has more open space, farmlands or forests than most of its Southern New Hampshire neighbors. This “rural character” is a factor why many of us have chosen to live here.

This open space did not occur by accident, but rather by the town fathers’ foresight. A review of the archives in the late 1970’s show initiatives to incorporate “open space” requirements for any new developments being proposed. Different permutations of this were ultimately formalized in March 1993 when RSA 67.21 (regarding open space) was adopted by the town and evolved into the Planning Board’s creation of a HOSPD or Hollis Open Space Planned Development. This law’s implementation gave the Planning Board the authorization to ensure that some open space was preserved for every new development built. A review of the tax maps reflects that this Open Space law has saved/preserved almost 900 acres of land over the last twenty plus years.

Results of the Strategic Planning Committee survey of issues impacting Hollis households (taxes, schools, town services, etc.) corroborated that one of Hollis residents’ highest priorities was the “preservation of our rural character.” Acting on this feedback, in 2000, the Hollis Selectmen created the Hollis Land Protection Study Commission with its mission to “Preserve the natural heritage and rural character of Hollis.” The HLPSC’s original charter further stipulated that the committee was to identify land that meets the following specific criteria to be permanently protected:

- visual appeal/viewscape
- agricultural value
- water resource preservation
- flora/fauna/woodlands/forest
- cultural/historical value preservation
- abut/adjacent/connect with existing conservation lands

The HLPSC, in its effort to fulfill its mission, has to date worked with landowners to preserve just under 700 acres of ponds, fields, forests and trails. These parcels have included: Dunklee & Parker Ponds; Hall Farm properties on (Dow/Depot & Blood/Pepperell Roads); Glover property (Nevins Road); Walker Tree Farm (Farley Road); Wright Forest (Wheeler Road); Gelazauskas Preserve (Nartoff Road); Siergiewicz Forest (off Mooar Hill Road); Woodmont West (Rte 122); Hills Farm (Pine Hill Road). These lands have been preserved by a combination of direct purchase or more frequently, the utilization of conservation easements or development rights. The cost to the town has consistently been substantially below market value, averaging less than \$14K/acre. The HLPSC works with individual landowners in an effort to customize a solution to help them create a legacy, preserve Hollis’ rural character, achieve tax benefits or possibly create an income stream, depending upon their individual circumstances.

The Land Protection Study Committee utilizes multiple funding mechanisms to minimize any taxable impact on Hollis homeowners. These funding sources include: long term bonds, a series of government funded grants sponsored by multiple Federal and State agencies which are available for conservation, agricultural, or historic preservation purposes. The funding for some recent conservation easements has been supplied by the Hollis Conservation Commission. This is illustrative of the HLPSC efforts to work with all conservation organizations in the community. The Nichols-Smith Land Trust is used to monitor on an annual basis several of the conservation easements we have in place. We work closely with the Conservation Commission, the Town Forest, Beaver Brook, the Trails Committee and the Nashua River Watershed Association and the Nissitissit River Land Trust. Several of our members also serve and actively support other conservation organizations within the community.

If you are a land owner for whom the idea of permanently protecting your land has some appeal, please contact one of our members listed below. Similarly if you are a citizen for whom the concept of preserving Hollis’s rural character has appeal, please contact us. We are motivated to help the landowner achieve their individual goals. If in this process we also protect our natural resources, preserve clean water, maintain and/or enhance viewsapes, support local agriculture, facilitate a walk in an apple orchard, or mitigate long term tax rates by avoiding construction of new developments, then these are additional benefits which can only contribute to the quality of life in Hollis.

Before closing I would like to thank June Litwin for her 12 years of service to this committee. Her hard work, knowledge of the community and lifelong commitment to conservation benefitted not only this committee, but the Town of Hollis. June was the driving force in LPSC's successful acquisition of the Gelazauskas Preserve. We also welcome Sherry Wyskiel. Sherry is currently Chair of the Town's Trails Committee.

Appointed by the Selectmen, the members of the Hollis Land Protection Study Committee include: Peter Baker (Hollis Conservation Commission), Gerry Gartner - Vice-Chairman (New Hampshire Nature Conservancy Board), David Gilmour (Pipeline Impact Study Team), Roger Saunders - Past Chairman, Peter Proko (Nashua River Watershed Association), Mark LeDoux (Selectman's Representative), Katherine Drisko - Secretary, Sherry Wyskiel (Hollis Trails Commission), and Paul Edmunds - Chair, (Beaver Brook & Nichols-Smith).

Respectfully submitted,

Paul Edmunds

Old Home Days Committee

Our mission is to provide the residents of Hollis, both past and present, with a traditional Old Home Days celebration that is fun, safe and family-friendly. Our celebration brings together families, friends, neighbors, community groups and local businesses to honor, unite and support our community.

Despite intermittent rain, Old Home Days weekend featured a grand parade, local artists, live entertainment, amusement rides, heritage demonstrations, silent auction, delicious food and the town's annual fireworks display.

After a late start in the planning process, the accomplishments of the 2014 Old Home Days committee include:

- Continued successful sponsorship program
- A well-received new layout for the event which created more space for vendor booths

In addition to many Old Home Days traditions, the 2014 celebration featured:

- The Hollis Board of Selectmen delivering the opening address
- A student announcer for the grand parade
- Heritage demonstrations that included a blacksmith, a shaker broom maker, and a representative from the American Textile History Museum doing spinning and weaving
- Booths from the Hollis Fire Department, DPW and Hollis Police Department
- Participation by over 50 area clubs, organizations and non-profits

Thank you to the volunteers, donors, sponsors and town employees who help bring this event together each year. This year's committee benefited greatly from the 2013 Chairman's guidance and support.

Respectfully Submitted,

Holly Deurloo Babcock and Laurie Miller
2014 Hollis Old Home Days Co-Chairs

Planning Board

With the Hollis Planning Board meeting monthly, they reviewed approximately 16 minor subdivisions, 2 site plan revisions, review of a proposed wetland impact on Pound Rd., lot line relocation, farm stand use, site plan extension requests, site plan amendment requests, Hollis' Master Plan amendment changes, zoning and subdivision regulation changes along with several conceptual plan reviews.

Lone Pine Hunters Club saw an end in May to a 15 year process regarding their outdoor firing range with an approved plan signed in June by the board and blessings from the group known as "Residents Defending their Homes". The site plan is for a proposed 24 foot by 60 foot clubhouse addition and a 60 foot by 340 foot underground firing range.

Horse 'N Hound, 288 So. Merrimack Road requested site plan approval for an animal therapy clinic.

A site plan for Chase Farm Riding Academy, 146 Federal Hill Road was presented to the board.

The Hollis Recreation Commission graciously approached the board to request a site plan amendment for the addition of a new light pole and light to the existing lighted baseball park at Nichols Field.

Merrimack Water Village District located at Hall Avenue in Merrimack, NH came before the board with a proposed site plan for the construction of 3,264 square foot water treatment facility and two treatment infiltration basins constructed adjoining the building.

PSNH requested 2 scenic road public hearings for tree trimming on Richardson Road, Rideout Road, Wright Road and Farley Road.

There were 2 requests for a change of use for a small non-retail bakery at 1A Old Runnells Bridge Road and a B&B at 162 Broad Street.

Fulchino Vineyard, 187 Pine Hill Road is requesting an approval for a change of use site plan amendment to permit various functions and farmers on the existing vineyard property.

The major subdivision of Federal Hill/Rocky Pond Road continued throughout the year with concerns expressed from numerous residents. The presentations of special studies were conducted by various certified specialists for Wildlife, Traffic, Fiscal and Blasting impacts.

In August the Planning Board and the Zoning Board of Adjustment joined together to discuss a proposed natural gas pipeline route through Hollis by Kinder Morgan. It was at this meeting that subcommittees were formed and the quest to find subcommittee members came forth. The PIST (Pipeline Information Study Taskforce) was formed with Kathy McGhee appointed by the Hollis Planning Board and Hollis Zoning Board to lead the committee. The team met faithfully and worked hard on this project. By the end of 2014 Kinder Morgan had announced they'd found an alternate route utilizing existing Federal & State ROWs which the Hollis PIST, Hollis Planning Board, Hollis Zoning Board and the Hollis Selectmen had been asking for all along. At the time of this writing, the PIST committee continues to work on the pipeline project and the effects it will have in the town of Hollis.

The Planning Board conducted site walks at Snow Lane, Wright Road and Pound Road.

A request for second curb cut/driveway on Howe Lane was denied.

A request to issue a building permit to construct a single family home off an existing ROW without frontage but having a 20 foot wide deeded ROW was denied.

The Planning Board approved the following plans;

Two lot subdivision – Nartoff Road
Bakery – Old Runnells Bridge Road
B&B – 162 Broad Street
Merrimack Village Water District – Hall Avenue, Merrimack, NH
Horse N Hound – 288 South Merrimack Road
Morin's Landscaping – 301 Depot Road
Payette Farm Stand – 118 Broad Street
Chase Farm – 146 Federal Hill Road
Jaw Sales – 4 Clinton Drive
Two lot subdivision – 453 Silver Lake Road
Site plan, Duplex - Pound Road
Hollis Recreation Commission – Nichols Field

The following cases/files will be continued into 2015;

Federal Hill Estates
Snow Lane - 5 lot subdivision
Wright Road - 4 lot subdivision
101 Federal Hill Road – 5 lot subdivision
Fulchino Vineyards

The Planning Board's secretary, Beverly Hill became the Department of Public Work's (DPW) Secretary on December 1, 2014. She had been assisting the DPW Dept with secretarial duties since September of 2014 and is still spearheading the Planning Dept until her replacement is chosen.

The Planning Board meetings are held on the third Tuesday of the month and televised on the local cable access channel. If and when deemed necessary the Planning Board may decide to revert back to the original 1st and 3rd Tuesday schedule which was held for decades until 3 years ago.

Respectfully submitted,

Ed Makepeace
Chairman

On behalf of the Planning Board and staff – Ed Makepeace, Chairman; Doug Gagne, Vice Chairman; Bill Beauregard; Doug Cleveland; Rick Hardy; Cathy Hoffman, David Petry, Ex-Officio for Selectmen and Brian Stelmack, Alternate.

Staff: Mark Fougere, Town Planner and Beverly Hill, Planning Secretary

Recreation Commission

The Recreation Commission schedules year round recreational programs for residents of all ages. Residents participated in programs, leagues, and special events offered by the Commission last year including:

- Spring and Fall Softball
- Basketball Programs for children in grade K-3, 4-6, and 7-9 encompassing coed, boys and girls instructional, recreational and travel teams.
- Hollis Parks Project
- Tee Ball and Coach Pitch
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors
- Our fields supported many other Hollis sports and activities including Old Home Days, Hollis Cal Ripken, Hollis/Brookline Lacrosse, BHYSL Hollis Brookline Junior Cavaliers Football, and Cavaliers Soccer as well as several high school athletic teams and various summer camps.

Among the improvements/additions accomplished by the commission in 2014 were the following:

- Replaced the entire rail fence at Nichol Field adjacent to Depot Road
- Worked with the HB Cavs soccer group to repurpose storage in the larger shed at Nichols
- Partnered with Brookline softball to combine the two programs under Recreation's supervision
- Replaced the anchored tennis net poles with removable poles
- Absorbed Hollis parks Project into the Recreation Commission
- Began discussion on a rectangular field master plan
- Partnered with Hollis/Brookline Cal Ripken to improve the lighting at the Nichols Baseball field
- Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to rest the well-worn rectangular field at Nichols inside the track.
- In December, with help from the HBHS hockey team and coaches (along with several committed volunteers) assembled, flooded, and maintained the skating rink in its new location inside the Nichols tennis courts

We continue to struggle to find adequate gym space and field space to support our ongoing and growing programs, and have begun strategic planning with a goal of adding a rectangular, multi-use field. Our goal in potentially adding this field is to enhance what we hope will be a growing offering of diverse programs.

None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! The Commission also appreciates the support of the Hollis Nichols Trust in funding the general maintenance of Nichols and Little Nichols fields. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis/Brookline school systems and the Selectmen and employees of the Town Hall. Additionally, contributions from the Cam Ricard Memorial Scholarship Fund and the Hollis Cavs Hockey were instrumental funding the purchase of removable poles on the tennis court at Nichols Field.

Supervisors of the Checklist

The three checklist supervisors are collectively responsible for maintaining as current the list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord.

In 2014 the checklist supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

Monday, March 3, 2014	SAU 41 CO-OP School District Meeting
Tuesday, March 4, 2014	Hollis School District Meeting
Thursday, March 6, 2014	SAU 41 CO-OP School District Meeting
Tuesday, March 11, 2014	Hollis Town Election Day
Wednesday, March 12, 2014	Hollis Town Meeting
Tuesday, September 9, 2014	New Hampshire State Primary Election
Tuesday, November 4, 2014	New Hampshire State General Election

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, a notice in the Hollis Brookline Journal, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk's office were also processed during each published supervisory session just prior to the printing of a new checklist. Voters were also allowed by law to register the days of the State Primary and General Elections however prospective voters who had not registered before the published cutoff date prior to local voting sessions (e.g. school and town meetings and elections) were ineligible to vote in those sessions.

At the beginning of 2014 the checklist of registered Hollis voters totaled 5,716 of which 2,609 were registered as Undeclared, 1988 as Republican, and 1119 as Democrat. At the end of 2014 the voting checklist totaled 5,946 of which 2,666 were Undeclared, 2119 Republican, and 1161 Democrat.

The checklist supervisors have been fortunate to have had more than 30 loyal and dedicated volunteers who served the Town of Hollis in 2014 as ballot clerks, counters, and election day assistants. Without their generous donation of time and effort it would have been impossible to conduct the meetings and elections listed above and for their help we are extremely appreciative.

Respectfully,

Margaret "Peggy" Larkin – Chair

Mary Thomas

Thom Davies

Town Forest Committee

The management plan for the Gelazauskas property on Pine Hill Road was completed by Jim Oehler, a local wildlife consultant, and property manager for NH Fish and Game. The plan will be used as a guideline for the management of the property to benefit wildlife and manage the timber on the property. The cost of the plan was \$1,822.00.

Ted Chamberlain had the signs refurbished at the entrances to Spaulding Park at Dunklee Pond and Patch Road.

The committee completed a Mission Statement and policies at the request of the Hollis Selectmen.

Mission Statement: To maintain the Hollis Town Forest as a working forest following good woodland management practices to provide for timber, wildlife, and recreation.

Policies: Timber Income to be used to maintain the Hollis Town Forest. Expenditures to be voted on by the Hollis Town Forest Committee. Any projects costing over \$5,000 will be placed out to bid and approved by the Hollis Selectmen. Once again, thanks to the Hollis Nor'Easters snowmobile club and the Hollis Trails committee for their efforts in keeping the trails open for recreation.

Respectfully submitted: Ted Chamberlain, Craig Birch, Bill Burton, Spencer Stickney, and Gary Chamberlain

Trails Committee

The Hollis Trails Committee is a volunteer group that maintains and preserves the many miles of trails on Conservation and Town Forest Lands.

The Trails Committee welcomed Carol Brown, Jane Edmunds and Barbara Kowalski. Jane and Barbara represent the Equestrians of Hollis. Sherry Van Oss resigned after many years of serving on the Trails Committee.

The Annual Fall Trails Day in October had limited volunteers work on trails in the Town Forest and Rideout Road.

November brought wet heavy snow that left all the trails in town impassable. The Nor'Easters Snowmobile Club members spent countless hours getting the main trails open. The Trails Committee worked on the secondary trails. Heavy rains came in late December and brought down many more branches and trees that had to be removed.

The Trails in Hollis rely on the Hollis Nor'Easters Snowmobile club for help maintaining the trails and for funds to maintain the trails. The Trails Committee thanks them for all the contributions they have made to the Trail system in town especially their hard work after the November snow storm.

The Nor'Easters led by Trails Committee member Amos White opened up a new trail at the north end of town off of Federal Hill Road to make a loop from the Vista trail.

If you enjoy the trails in Hollis volunteer to help us maintain them.

Submitted by,

Sherry Wyskiel
Chair

Members:

Carol Brown (A)
Lorie Clark (R)
Doug Cleveland (Co - Chair)
Jane Edmunds (A)
Barbara Kowalski (A)
Tom Jeffery (R)
Dan Teveris (R)
Amos White (R)

Zoning Board of Adjustment

There are four groups involved with adopting and administering a zoning ordinance.

1. **Planning Board** – is responsible for proposing the initial zoning ordinance, recommending future amendments and holding public hearings to discuss their recommended amendments as well as any petitioned amendments.
2. **Local Legislative Body (Voters at town meeting)** – adopts the original ordinance and approves any future changes that are proposed by ballot vote.
3. **Administrative Official** – any local official, zoning administrator, building inspector or board of selectmen who administers and enforces the ordinance as it is written.
4. **Board of Adjustment** - hears appeals from any order, requirement, decision or determination made by an administrative official and administers special provisions in the ordinance dealing with variances and special exceptions.

Each of these groups can act only within the statutory authority granted it by the enabling legislation: RSA's 672 - 678. The planning board cannot adopt or enforce the zoning ordinance. The local legislative body must follow statutory procedures in enacting the ordinance. The administrative official must apply the ordinance as it is written and cannot waive any provisions. The board of adjustment may grant variances, where justified, but cannot amend the zoning ordinance. The ZBA is established to provide for the resolution of many of these situations without burdening the courts.

The ZBA has no authority over decisions made by the board of selectmen or enforcement official on whether or not to enforce the ordinance. However, they do have the authority to hear administrative appeals if it is alleged that there was an error in any order, requirement, decision or determination made by the official. The board of adjustment also has the authority to hear administrative appeals of decisions made by the planning board, when the decision is based on their interpretation of the zoning ordinance.

The Hollis ZBA meets on the 4th Thursday of each month. It convenes to decide on presented cases with an occasional 2nd meeting, depending on the number of applications. During 2014 the ZBA heard a total of 26 applications; of these, 12 appeals were granted, 2 appeals were denied, 3 appeals were dismissed, 4 appeals were tabled by the Board and 5 withdrawn by the applicant.

Zoning Board of Adjustment – Membership

Brian Major, Chairman
Jim Belanger, Vice-Chairman
Cindy Tsao, Member
Gerald Moore, Member
Rick MacMillan, Member
David Gibson, Alternate
Susan Durham, Alternate
Drew Mason, Alternate
Kat McGhee, Alternate
Bill Moseley, Alternate

Respectfully submitted, Donna L. Setaro, Secretary



Hearing Date	Case #	Location	Decision	To Permit
<u>Court Remand Hearing- Case # 226-2010-CV00608; 226-2044-CV-00456</u>				
1/23/2014	2011-04	112 RIDEOUT RD	Tabled	Tabled until 7/24/2014
7/24/2014	2011-04	112 RIDEOUT RD	Withdrawn	Withdrawn
<u>Special Exception - Home Based Business</u>				
8/28/2014	2014-011	154 WITCHES SPRING RD	Granted	The operation of a Musical Arts Studio.
11/20/2014	2014-017	96 TWISS LN	Denied	The continued operation of a Home Based Business know as "Adler Hobby" within a larger structure.
12/18/2014	2014-018	458 SILVER LAKE RD	Dismissed	The operation of a Clock Repair Business.
<u>Special Exception - Nonconforming Structure</u>				
7/24/2014	2014-009	61 FLINT POND DR	Granted	The construction of a 22' x 24' two car garage 39.9' from the front property line (required 50') and 14' from the side property line (required 35')
<u>Special Exception - Nonconforming Use</u>				
7/24/2014	2014-010	301 DEPOT RD	Granted	The alteration/expansion of a nonconforming use to include; office space and additional fleet maintenance/repair area.
<u>Special Exception - Nonconforming Use & Lot</u>				
11/20/2014	2014-016	18 SNOW LN	Granted	To permit the alteration of a lot line for a nonconforming lot.
<u>Special Exception - Setback Requirements non-conforming lots within the HDC.</u>				
12/18/2014	2014-015	14 MAIN ST	Granted	Construct a 14' x 22' addition 10' 4" away from the side setback.
<u>Special Exception - Wetland Overlay Zone</u>				
3/27/2014	2014-004	POUND RD	Tabled	The construction of a driveway within the wetland conservation overlay zone
4/24/2014	2014-004	POUND RD	Withdrawn	The construction of a driveway within the wetland conservation overlay zone
<u>Variance</u>				
10/23/2014	2014-014	75 JEWETT LN	Granted	The reclassification of a 2 family home to a single family with a 864 square foot Accessory Dwelling Unit.
<u>Variance - Permitted Uses</u>				
6/26/2014	2014-006	77 BROAD ST	Withdrawn	The operation of a hand assembly facility and two rental units.
<u>Variance - Setbacks</u>				
7/24/2014	2014-008	43 JAMBARD RD	Granted	The construction of a 22' x 36' inground swimming pool within the 100' open space PUD setback
10/23/2014	2014-013	41 ORCHARD DR	Granted	The construction of a 25' x 14' deck within the 100 foot PUD setback.

Hearing Date	Case #	Location	Decision	To Permit
<u>Variance - Wetland Setbacks</u>				
2/27/2014	2014-001	HALL AVE	Tabled	The bulk storage of water treatment chemical within the 100 foot wetland buffer.
3/27/2014	2014-001	HALL AVE	Withdrawn	The bulk storage of water treatment chemical within the 100 foot wetland buffer.
2/27/2014	2014-002	HALL AVE	Tabled	The installation of a subsurface disposal system within the 100 foot wetland buffer.
3/27/2014	2014-002	HALL AVE	Withdrawn	The installation of a subsurface disposal system within the 100 foot wetland buffer.
<u>Variance- Permitted Use</u>				
4/24/2014	2014-005	288 SOUTH MERRIMACK RD	Granted	The operation of Horse & Hound Physical Therapy Business.
<u>Variance- Prohibited Use in the APOZ</u>				
8/28/2014	2014-007	4 CLINTON DR.	Granted	The operation of an inside maintenance/repair shop for JAW Sales trucks and equipment.
<u>Variance-Buildable Area</u>				
12/18/2014	2014-019	205 PROCTOR HILL RD	Granted	A driveway to be placed on an abutting property and not from the subject site's frontage and to not require the applicant to demonstrate that driveway access can be provided from the lot's Frontage to the Building Area without the need for a waiver.
<u>Variance-Extension</u>				
6/26/2014	2012-09	95 RUNNELLS BRIDGE RD	Dismissed	A two (2) year extension for the variance granted on 8/23/2012.
<u>Variance-Minimum Lot Area</u>				
1/23/2014	2013-010	162 BROAD ST	Denied	Two dwellings on a 2.1 acre lot.
<u>Variance-Off premise directional sign with advertising</u>				
3/27/2014	2014-003	RIDGE RD	Dismissed	Replacement of two off premise signs one located at Brown Rd & Ridge Rd (town property); second at 122 & Ridge Rd. (Husk property)
<u>Variance-Two dwelling units on a single lot</u>				
9/25/2014	2014-012	54 WHEELER RD	Granted	Two detached dwelling units on a single lot (RSA 674:33.V)
Total Cases for 2014:		26		

Births

Date	Child's Name	Father's Name	Mother's Name	Place of Birth
01/20/2014	Lauren Virginia Spence	Timothy Spence	Julie Spence	Manchester, NH
02/18/2014	Hugue Upton Poulin	Kenneth Poulin	Angela Poulin	Nashua, NH
03/15/2014	Norah Marie Lockwood	Joseph Lockwood	Joy Lockwood	Manchester, NH
03/27/2014	Ronan Patrick Maguire	Patrick Maguire	Lea Maguire	Nashua, NH
03/31/2014	Alexander Ryan Caron	Bryan Caron	Deborah Caron	Nashua, NH
04/22/2014	Gabrielle Hope Fry Armhold	Patrick Fry	Heather Armhold	Nashua, NH
04/22/2014	Zaven Conrad Gillespie	Michael Gillespie	Stephanie Kendall	Nashua, NH
05/02/2014	Eva Harper Lorden	Raymond Lorden III	Marya Lorden	Nashua, NH
06/05/2014	Ryan Steven Slater	Andrew Slater	Maggie Slater	Nashua, NH
06/05/2014	Joseph Day Brewer	David Brewer	Kimberly Brewer	Nashua, NH
06/08/2014	William Graham Cross-Thomson	George Thomson	Shelly Cross	Hollis, NH
08/11/2014	Cole Raymond Hill	Jeffrey Hill	Gwen Hill	Nashua, NH
09/12/2014	Adeline Alicia Smith	Ian Smith	Shabnam Smith	Nashua, NH
10/03/2014	Donald Robert Picard	Bruce Picard	Krista Picard	Nashua, NH
10/04/2014	Colton Ray Goldenberg	James Goldenberg	Tara Goldenberg	Nashua, NH
10/16/2014	Patrick Joseph Fournier	Andrew Fournier	Kimberly Fournier	Nashua, NH
10/22/2014	Annabelle Jane Miller	Craig Miller	Shannon Miller	Nashua, NH
11/24/2014	Quinton Xavier Newell	Alexander Newell	Christina Johnson	Nashua, NH
12/31/2014	Griffin Forest Walker Bridgeo	Jason Bridgeo	Karen Bridgeo	Nashua, NH

Marriages

Date	Person A's Name	Person A's Residence	Person B's Name	Person B's Residence
02/18/2014	Sean W Redwood	Hollis, NH	Emily J Major	Hollis, NH
03/03/2014	Jo Ann Davidson	Hollis, NH	Richard A Snyder	Chester, NH
06/21/2014	Edward C Leary Jr	Hollis, NH	Pamela J Langlois	Hollis, NH
07/04/2014	Mario S Viola	Nashua, NH	Elizabeth K Petry	Hollis, NH
07/12/2014	Alan C Archambault	Hollis, NH	Michelle M Sargent	Hollis, NH
07/19/2014	Louis W Piacentini	Oak Bluffs, MA	Laura E Johnson	Hollis, NH
08/04/2014	Leila M Fast	Hollis, NH	Gwen A Matthews	Hollis, NH
08/14/2014	Kevin Buckley	Hollis, NH	Michele L Buzzell	Hollis, NH
08/18/2014	Bhaskar Srivastava	Hollis, NH	Priyam Mathur	Hollis, NH
08/30/2014	James A Moody	Hollis, NH	Theresa C Luther	Hollis, NH
09/08/2014	Bruce D Picard	Hollis, NH	Krista J Sweeney	Hollis, NH
12/12/2014	James M Medeiros	Townsend, MA	Kaitlin D Petry	Hollis, NH

Deaths

Date	Decedent's Name	Place of Death	Father's Name	Mother's Maiden Name
02/10/2014	William Cole	Hollis	Arthur Cole	Lillian Unknown
03/14/2014	Esther Wyman	Merrimack	Paul Stephens	Maryann Mac Cready
03/29/2014	Devon Garman	Bedford	Roy Garman	Oda Kring
04/03/2014	David Butler	Derry	Mark Butler	Virgina Wooding
04/27/2014	Brian Lorden	Nashua	Raymond Lorden Sr	Lorraine Dudley
05/08/2014	Joseph Collura	Nashua	Charles Collura	Isabella Seminerio
05/08/2014	Harry Knight	Hollis	Harry Knight	Grace Sternagle
05/09/2014	Robert Mcshea	Hollis	John Mcshea	Agnes McGinn
05/11/2014	Elliott Wilshire	Nashua	Leon Wilshire	Adelia Blades
05/30/2014	Marion Brousseau	Hollis	John Graham	Helen Tansey
06/14/2014	Lorri Cote	Hollis	Romeo Fluet	Carol Belanger
06/24/2014	Marion Clement	Hollis	James Sargent	Bertha Lund
07/12/2014	Phillip Hogan	Hollis	Richard Hogan	Madeline Maguire
07/15/2014	Barbara Hebden	Nashua	Albert Ward	Phyllis Stockwell
07/20/2014	Suzanne Lampognana	Merrimack	Edward Burke Jr	Madlyn House
07/28/2014	Francis Dempsey III	Hollis	Francis Dempsey Jr	Margaret Mansfield
07/30/2014	Priscilla Moody	Milford	Henry Blood	Clara Adams
08/03/2014	Mary Shunney	Nashua	William Shanahan	Anne Moakley
08/04/2014	Georgia Emanouil	Hollis	Andrew Lampropoulos	Zafiro Kougis
08/08/2014	Elizabeth Rudinsky	Nashua	Merton Cross	Dorence Rock
08/14/2014	Marian Warren	Nashua	John Burton	Elizabeth Woodward
09/04/2014	Eliese Joost	Nashua	Simon Jacobs	Nora Dethlefs
09/12/2014	Matthew Ennis Jr	Merrimack	Matthew Ennis Sr	Florence Virge
09/14/2014	Elmont York	Nashua	Cyrus York	Lottie Corson
09/14/2014	Richard Ploof	Nashua	William Ploof	Anne Petrovich
09/25/2014	Veronica Suarez	Hollis	Leonides Tracy	Datrice Gillespie
11/02/2014	Patricia Ralls	Hollis	Charles Rioux	Mary Boudreau
11/03/2014	Lillian Alpaugh	Merrimack	Arthur Speedie	C Meyers
11/09/2014	Louis Tyska	Nashua	Louis Tyska	Chauncey Ucci
11/10/2014	Edward Chacos	Bedford	George Chacos	Olivette Marquis
11/11/2014	Frederick Townsend Sr	Nashua	Charles Townsend	Florence Snow
11/26/2014	Edgar Beaucher	Hollis	Ludger Beaucher	Blanche Dube
12/01/2014	Donald Pelletier	Hollis	Romuald Pelletier	Albertine Pellerin
12/01/2014	Robert Pettengill	Merrimack	Vernon Pettengill	Lois Watson
12/07/2014	Claire Dumaine	Merrimack	Armand Villeneuve	Irene Vadeboncoeur
12/11/2014	Ernest Milkovits	Nashua	Josef Milkovits	Beatrix Smejda
12/26/2014	Marilyn Willis	Hollis	Ernest Miller Jr	Alice Crockett
12/28/2014	Theoginis Kehaias	Hollis	John Kehayoglou	Margaret Smith
12/31/2014	Marie Houvener-Kluis	Hollis	Charles Vlaun	Rose Lake

Flints Pond Improvement Association

Flints Pond Improvement Association (FPIA) enjoyed a productive 2014. The FPIA continues to make progress in Flints Pond stewardship and restoration activities. 2014 also proved to be a successful year for public outreach.

One of the major challenges to the Flints Pond restoration efforts is the control of invasive aquatic plant, Variable Milfoil. Invasive plants crowd out diverse, native flora and degrades aquatic habitat for game fisheries and restricts recreational opportunities. In order to protect Flints Pond, FPIA continues to coordinate milfoil management efforts, such as certified weed control diving and, when recommended by the New Hampshire Department of Environmental Services (NH DES), herbicide treatments on isolated areas of the pond. FPIA also educates volunteers to perform Weed Watching in order to detect new patches of milfoil growth. The weed control diving involves hiring certified divers to identify the invasive milfoil and pull the entire plant, including the roots. NH DES performed a milfoil survey in late August and determined that the milfoil appears to be under control with the select diving efforts and a fall herbicide treatment in Flints Pond was not needed. Milfoil management expenses totaled \$3,050 for 2014. The Town of Hollis Flints Pond Restoration Capital Reserve Fund, NH State grants, and the FPIA jointly fund the milfoil management efforts.

Another major component of restoration efforts entails keeping overall aquatic plant growth in check. FPIA is applying for a permit renewal for the existing NH DES hydroraking permit that is scheduled to expire in February of 2015. The organization is also starting to develop plans for Flints Pond to be hydroraked in 2015 according to the DES permit.

This year, FPIA continued water quality monitoring efforts. Volunteers collect water samples during the summer months and then send these samples to the New Hampshire Volunteer Lake Assessment Program (VLAP) for the analysis of key water quality indicators. Volunteers also collect water samples from Flints Pond Brook, which is the Flints Pond outlet and feeds into the Nashua River. These brook samples are sent to the Nashua River Watershed Association (NRWA) for analysis.

The FPIA also participated in several public outreach activities in 2014. The June Golf Tournament at Amherst Country Club proved to be a great success and raised approximately \$3400. Golfers and volunteers had a fun time raising awareness and funds for Flints Pond restoration efforts. The FPIA is sponsoring another golf tournament on Friday, June 26, 2015 and is looking for sponsors, golfers, and volunteers. Other outreach activities included a summer potluck, a Panera fundraiser, and manning a booth at Hollis Old Home Day. The FPIA also continues to maintain the educational kiosk at the NH Fish and Game's public boat ramp, pictured below.

For more information regarding FPIA and the 2015 golf tournament, please visit the website, www.flintspond.org, or the FPIA Facebook page. Everyone is welcome to attend the monthly meetings held at Devlin Beach during the summer months and at the Hollis Social Library during the remainder of the year.

Respectfully submitted by the Flint Pond Improvement Association:

Beth Flagler, David Connor, Erica Daly, Lucie Hill, Mark Glidden, Sarah MacDougall and Bruce Moran



Hollis Seniors Association

The Hollis Seniors Association meets every Thursday, 10:00 am, at the Lawrence Barn, excepting holidays. Light exercise programs are held from 10:00 to 11:00 am, along with socializing until meal time. Meals on Wheels will provide lunch for \$2.00 each, and must be pre-ordered; or you may bring your own lunch. The Hollis-Brookline Middle School offers members lunch at a cost of \$3.00 each on the third Thursdays of the month during the school year. Meals are served at approximately 12:00 pm. Programs and presentations begin around 12:15 pm. Walk-ins are always welcome at meetings.

We have a blood pressure clinic of the first Thursday of the month from 11:00 am to 12:00 pm; unfortunately, our foot clinic was cancelled in March 2014 for a lack of attendance.

Business meetings are held on the last Thursday of the month, in addition to the birthday of the month celebrations with ice cream and cake. Annual membership is \$10.00 for members aged 55 or older, or free if you are aged 85 or older.

During 2014 we had many presentations, discussions and outings, and kept busy as always. The highlights of the year included:

January

- Joan Cudworth of the Hollis DPW/Transfer Station gave a presentation of Recycling and the benefits of going “Green,” which included how recycling benefits us, the Town and the environment.
- Debi DePaulis of the Hollis Chocolate Barn gave a demonstration on making chocolates, and included some tasty samples of her chocolates.

February

- “BG Joshua Chamberlain” of the 20th Maine Volunteers, and former Maine Governor, spoke to us about his experiences in the Civil War and his term as Governor. “Governor Chamberlain” was portrayed by the Reverend Bob McFarlane, and entertained us with his sketch of the former Governor and Veteran of the Civil War.
- Norma Boyce from AARP gave a presentation on “Senior Scams” and what to do if you became the victim of such scams.



“BG JOSHUA CHAMBERLAIN”

March

- To celebrate St. Patrick's Day, we held a sing-a-long with Janet Cheney, Lois Keohan and Preston Walsh.
- Bill DeFeo demonstrated how to make planes from cans.

April

- We "swung" right into spring with the Hollis-Brookline Middle School "Knight Jazz" group, led by William Hinkle. The concert was thoroughly enjoyed, with members dancing along.
- Bill DeFeo presented "Rafting through the Grand Canyon" detailing his rafting trip through the Grand Canyon.
- Janet DeFeo spoke about her experience teaching 3rd and 5th Grades as an Adjunct Teacher for a week at the Acoma Indian Reservation in New Mexico.

May

- Honi Glover gave a wonderful presentation on the history of the Lawrence Barn from its original construction to its reconstruction, which was completed in 2006. Honi was a key figure in the preservation and reconstruction of the building we now use as our meeting space.
- AARP Representatives gave a presentation on Medicare fraud, and what we can do to prevent such fraud.
- Kat McGhee and Janet Cheney held a sing-a-long.
- The Hollis-Brookline Senior Choir, led by Julie Carbone, gave an outstanding performance at one of our meetings. They are welcome to practice and perform for us any time they'd like!

June

- "The Classic Tap Dancers," led by Barbara Danais, performed song and dance routines.
- Erin Moskun of Ripple Bakery, gave us information on gluten-free diets, and brought samples for us to try from her Hollis-based bakery.
- Bob Stewart regaled us with tales of the joy of Lobster Fishing, just in time for summer.
- On June 19th, we held our annual Picnic, catered by the Market Place Diner, with Ramblin' Richard providing great entertainment, and members singing along.

July

- Jim Belanger gave a presentation on the French-Canadian migration, and his research into the "Belanger" surname. He has compiled a database of over 100,000 Belangers to date.
- We visited the Fulchino Vineyards in Hollis for a presentation on wine making in Hollis, and sampled some of the Fulchino wines.
- A lunch outing to the Olive Garden in Tyngsboro was enjoyed by all.

August

- Lindy Brown presented "Reflexology for the Sole. Lindy is an ARCB Certified Reflexologist. She explained the history and benefits of "Reflexology."
- Heidi Paine of "My Heidi Bag" in Manchester discussed her history as a coma patient after a serious car accident. After she awoke from her coma and headed into recovery, she further explained how she got started in this unique bag design and manufacturing business making custom "back-friendly" bags.
- A lunch outing to Longhorn Steakhouse was also enjoyed by all.

September

- We started the month out with a pizza and a movie lunch to get everyone back into the swing of things after the summer months.

- Our annual Ice Cream Social was held on September 11th, with all the fixings.
- Hollis Police Chief Jay Sartell presented information on fraud and scams that target seniors, who seem to be more vulnerable to these types of scams. He also discussed how we can protect our personal information and identity to prevent us from being the victims of these ruses.
- The Hollis Seniors purchased a brick for the new Hollis Playground at the Little Nichols Ball Field.

October

- Lois Hermann of Amherst Hypnosis Center gave a demonstration on hypnosis, and how you can create a visual path to relaxation and maintain a calmer, stress-free, environment.
- ServiceLink of Nashua came to inform us of 2015 Medicare changes and services that they provide to seniors.
- We held our “Brown Bag Auction” with our own Pam Arpin being the Auctioneer for the event. Everything from bags of coffee to baskets to model planes was up for auction, and Pam did a great job of keeping people entertained and getting good bids for everything.
- At our last meeting of the month, we held our Halloween party, including costumes and pumpkin carvings.



November

- For Veteran’s Day, Honi Glover presented a “reflection” of living in Hollis during World War II, and gave a great historical perspective of the WWII era here in Hollis.
- Dr. John Dagianis of Nashua Eye Associates discussed the latest advancements in eye care and glasses, and chaired a question and answer discussion, which was very informative.
- At our last meeting of the month, Town Administrator Troy Brown and Board of Selectmen Chair Mark LeDoux presented Paul Fimbel with the Boston Post Cane as the Town’s oldest living resident. We followed the presentation with our ice cream and cake social, and a great sing-a-long with Janet Chaney.

December

- In December, at our first meeting, a presentation was made by Home Instead, Senior Care. This organization provides services to seniors that will make staying in one’s own home much more comfortable, including services such as 24-hour care to transportation.
- Our second meeting was our Christmas party, held at the Radisson in Nashua, with Ramblin’ Richard providing entertainment. Our Yankee Swap got a lot of laughs when “gifts” were exchanged. A great time was had by all.
- We ended the year with the election of our incoming officers for 2015; Donna Wardlow stepped up as President, and Marion Keith was elected Vice-President; with Bob Fiero and Nancy Bell remaining in their positions as Secretary and Treasurer respectively.



2014 HOLLIS SENIORS CHRISTMAS PARTY AT THE RADISSON.

We would like to thank all of our presenters and educators that visited us over the past year. Thanks also go to our volunteers, who help with set-up, cleaning, meal serving, and coordinating our speakers and programs.

A special “Thank You” goes to Honi Glover, who stepped down as President after many years of service to the Seniors. We don’t know how to say Thank You enough for all you have done!



2015 PRESIDENT DONNA WARDLOW AND 2015 VICE PRESIDENT MARION KEITH
PRESENTING HONI GLOVER WITH A CERTIFICATE OF APPRECIATION.

We look forward to seeing you at the Lawrence Barn in 2015!

Honi Glover, President
Donna Wardlow, Vice-President
Bob Fiero, Secretary
Nancy Bell, Treasurer

For more photos and our monthly newsletters, please visit our website at <http://www.hollis seniors.org/>
Photos courtesy Andy Seremeth.

Nashua Regional Planning Commission 2014 Report for the Town of Hollis

In a region with a long and storied history, the Nashua Regional Planning Commission strives to honor the past and preserve its historic traditions while working to make the region the best possible place to live, work, and play both today and for the benefit of future generations. The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data assistance utilizing the latest technologies. Membership in NRPC allows communities to access customized services by request as well as resources such as:

- **Transportation Planning:** Grant writing, custom traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management system, parking studies.
- **Land Use Planning:** Customized land use board training and materials, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational resources, master plan consultation, and project scoping.
- **Data and GIS Mapping:** Demographic data and analysis, mapping data and standard map sets, GIS community needs assessments, production of annual tax maps and NRPC Live Maps.
- **Environment and Energy:** Group energy purchase for municipal and school facilities, consultation for local Energy Committees, MS4 Permit coordination, household hazardous waste collections.

In 2014, NRPC launched our new website at www.nashuarpc.org. The site is intuitive to navigate and information is easier to find. It promotes understanding about NRPC: our mission, our services, and the value we provide. The site contains a wealth of data resources presented in a modern, creative, and interactive manner to meet the evolving expectations of our communities. For each of our core planning areas, Transportation, Land Use Planning, GIS, and Environment, there are pages that summarize our service offerings with illustrative work examples. In addition, there is a transportation data viewer, a searchable Document Library and new flagship application called Live Maps that allows users to create their own parcel level maps.

In 2014, NRPC provided the following services to the Town of Hollis:

TRANSPORTATION

Traffic Data Collection – NRPC collected traffic counts at 5 locations within Hollis. These counts were collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. The data that was collected included total traffic volume at all 5 locations. NRPC staff has also collected data at other locations in recent years to support various town requests. Historical data for all locations may be found at <http://www.nashuarpc.org/trafficcount/index.htm>.

Transportation Improvement Program (TIP) – NRPC develops and maintains the TIP so that federal highway transportation dollars are available to Amherst and the rest of the region. Throughout 2014, NRPC carefully monitored the status of projects in the TIP that affect Hollis to ensure that project information and changes initiated by NHDOT were communicated to the Town.

2015-2040 Metropolitan Transportation Plan (MTP) - NRPC develops and maintains the MTP so that federally funded and regionally significant transportation projects can be advanced towards design and construction. The MTP lists multimodal projects over a 25-year planning horizon and is the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan and TIP. This is a critical step to ensure federal highway transportation dollars are available to Hollis and the rest of the region. NRPC is working to advance projects through the transportation planning process to support Hollis which include:
NH 122/NH130: 4-Corners intersection improvements

Souhegan Valley Transportation Collaborative (SVTC) - NRPC continues to support the SVTC. NRPC was again awarded federal transit administration funds to assist the expansion the operation of the service. This grant allowed SVTC to evaluate expansion opportunities to other communities in the region while maintaining its level of service to the residents of Hollis. It also provided the flexibility to increase the number of destinations served by the service. This service is available to eligible residents of Hollis. Learn more at <http://souheganrides.org/>.

Road Surface Management System – NRPC staff conducted a Road Surface Management System (RSMS) study of all town maintained roads during the summer and fall of 2014. The study included road inventory data collection, identification of pavement conditions, analysis using RSMS software, and a presentation to the Hollis budget committee.

RSMS is a methodology intended to provide an overview and estimate of a road system's condition and the approximate costs of future improvements. RSMS provides a systematic approach for local officials to answer basic questions about their road system, to gauge current network conditions and to guide future improvement and investment in line with municipal Capital Improvements Programs (CIPs).

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Data Services – NRPC continues to maintain an authoritative digital GIS basemap for the region. NRPC completed a region-wide set of building footprints in 2014. NRPC met with the conservation and assessing departments to thoroughly quality-check the GIS conserved lands and parcel data for Hollis.

Custom Hard-Copy Maps and Analysis – NRPC continues to provide ad-hoc mapping services. In 2014, NRPC provided:

- An updated cistern map for Fire Department/Town Planning.
- Important habitat maps for Planning.
- Technical assistance on data conversion to Beaver Brook Association.
- Nine standard street map copies for Hollis PD.
- Agricultural lands and businesses map for the Agricultural Commission.
- GIS Data and mapping support to Selectmen and Conservation Commission on the proposed Northeast Energy Direct pipeline.

Applications – MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for property information in the region. The Town's website features a prominent referral link to this resource. NRPC's Transportation Data Viewer hosts the most up-to-date traffic counts and transportation project information, in an easy-to-use Google Interface.

Training and Workshops – For town employees, NRPC hosted a Live Maps demo onsite in Town Hall, and also presented the app at an evening session of the Agricultural Commission. Later in the year, NRPC hosted the free, instructor-led classroom training, "Introduction to American Factfinder with Thematic Mapping." We also continued the quarterly GIS Brownbag Lunch Series, an informal knowledge-exchange among GIS users in the region. Geared towards municipal GIS users and open to the public, each meeting features general news and announcements, followed by a guest speaker or open group discussion on a particular GIS project or topic. In 2014 NRPC developed expertise in CommunityViz scenario planning software and presented a regional build-out model to our towns.

LAND USE AND ENVIRONMENT

Household Hazardous Waste Program - On behalf of the Nashua Regional Solid Waste Management District, NRPC conducts six HHW collections each year to allow residents to properly dispose of hazardous products. Five of the events were located at the Nashua Public Works Garage and one was held in Milford. Residents of Hollis may attend any of the six events.

In 2014, a total of 1,623 households participated in the HHW collections District-wide; 101 households came from Hollis. In 2014, participation rates among Hollis households were the second highest they have been in the past 10 years. District-wide, participation rates in 2014 were the 3rd highest they have been in the past 10 years and the highest they have been since 2007.

The Solid Waste District manifested a total of 84,799 pounds of waste during the 2014 collection season. Non-latex paint is the most common item received (50.3%). Solvents and thinners were the second most common item (37.9%). Lawn and garden products were the third most common item (25.3%). In comparison, Hollis residents brought 59.4% non-latex paint, 49.5% solvents and thinners, and 28.7% automotive products.

Electricity Supply Aggregation - The Town of Hollis is a member of the Nashua Region Electricity Supply Aggregation. The goal of the Aggregation is to purchase electricity as a group from a competitive supplier at a lower rate than each member could receive on its own. By purchasing as an aggregation, municipalities and school districts can offer electricity suppliers a larger demand than if they each tried to purchase electricity individually. The larger demand, in turn, allows suppliers to offer a better rate to the aggregation than it could to individual members.

The Nashua Regional Planning Commission serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory.

In 2014, NRPC worked with aggregation members to obtain a 9-month competitive electricity supply contract running from February to November 2014. Savings among aggregation members varied based on usage. Individual 9-month savings resulting from the 2014 bid process ranged from \$863 to \$35,201; the Town of Hollis is anticipated to save \$4,027. Total combined 9-month savings for members of the aggregation are \$165,781 or 19.4% compared to the utility rate.

Nashua Regional Solid Waste Management District's 2014 Household Hazardous Waste Program

Introduction

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Regional Solid Waste Management District's (NRSWMD) 2014 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and grant funding received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the spring, summer, and fall of 2014.

2014 Collection Overview

Six collections were held during the 2014 HHW season. Five of the events were located at the Nashua Public Works Garage and one was held in Milford.

Saturday April 19, 8am-12pm, in Nashua	Saturday August 2, 8am-12pm, in Nashua
Saturday May 3, 8am-12pm, in Milford	Saturday October 4, 8am-12pm, in Nashua
Thursday June 5, 3-7pm, in Nashua	Saturday November 1, 8am-12pm, in Nashua

2014 Total Participation

In 2014, a total of 1,623 households participated in the HHW collections District-wide; of those, 101 households or 6.22% came from Hollis. According to the 2010 US Census, the population of the NRSWMD region is 212,615. The 2010 US Census population for the Town of Hollis is 7,684, which is 3.61% of the District's total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population.

Households	April 19	May 3	June 5	Aug. 3	Oct. 4	Nov. 1	Total	Percent Participation	Percent Population
Regional Participation	312	133	211	310	339	318	1,623	N/A	N/A
Hollis Participation	15	7	17	17	23	22	101	6.22%	3.61%

Historic Participation Trends

In 2014, participation rates among Hollis households were the second highest they have been in the past 10 years. District-wide, participation rates in 2014 were the 3rd highest they have been in the past years and the highest they have been since 2007, when the District began charging a \$10 user fee per vehicle.

Households	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Hollis	86	94	89	63	75	89	78	115	91	101
District	1931	1928	1491	1216	1312	1368	1032	1280	1532	1623
Hollis % of Total	4.45%	4.88%	5.97%	5.18%	5.72%	6.51%	7.56%	8.98%	5.94%	6.22%

Information Sources

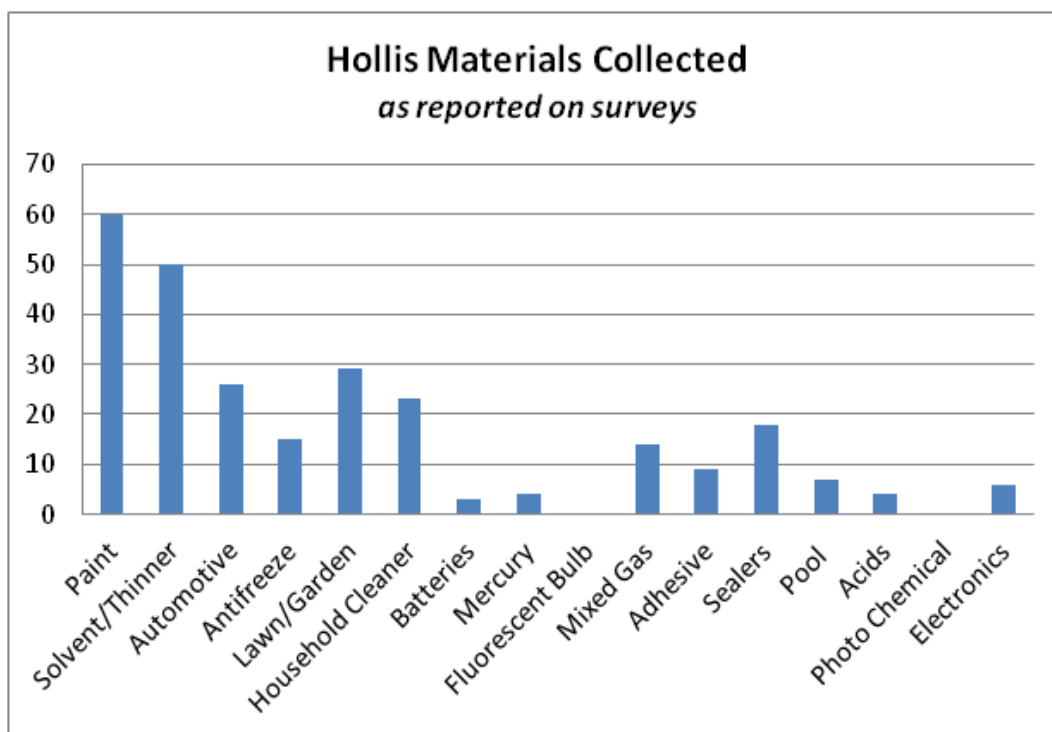
By tracking how participants learn about HHW events, we can better target our marketing and outreach. In 2014, most Hollis residents learned about HHW collections through the Hollis-Brookline Journal (28 households), transfer station (23 households), and town website (22 households).

Materials Collected

The Solid Waste District manifested a total of 84,799 pounds of waste during the 2014 collection season. Of this, 76,554 pounds were hazardous and 8,245 pounds were non-hazardous wastes. Participant surveys provide more detailed information on the types of waste being collected from each municipality. This information can be used to target community-specific outreach and education efforts on the most prominent types of waste being collected.

The composition of total waste collected through the 2014 HHW Collection Season, as reported on participant surveys, is shown below. Paint continued to be the most common item received; 816 households District-wide (50.3%) brought paint to the 2014 collection events. This is exactly the same percentage of households who brought paint in 2013. Solvents and thinners were the second most common item again in 2014, with 613 households (37.9%) reporting to bring these materials. Lawn and garden products were the third most common item again in 2014, at 410 households (25.3%).

Hollis residents reflected this pattern. Among Hollis residents, 60 out of the 101 participating households (59.4%) brought paint to the collection events, 50 households (49.5%) brought solvents and thinners, and 29 households (28.7%) brought lawn and garden products. These were also the top 3 types of materials collected by Hollis residents in 2013.





HOLLIS SCHOOL DISTRICT ANNUAL REPORT



HOLLIS SCHOOL DISTRICT
2015 WARRANT

Hollis School District Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD, IN SAID DISTRICT ON THE TENTH OF MARCH 2015 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

To choose a Moderator for the ensuing year.

To choose a Clerk for the ensuing year.

To choose a Treasurer for the ensuing year.

To choose two members of the School Board for the ensuing three years.

To choose one member of the School Board for the ensuing year.

Given under our hands and seals at said Hollis, New Hampshire on this 4th day of February, 2015.

**Robert Mann, Vice Chair
Tammy Fareed
Rosemary Mezzocchi
James O'Shea, MD
SCHOOL BOARD**

A true copy of the warrant - Attest:

**Robert Mann, Vice Chair
Tammy Fareed
Rosemary Mezzocchi
James O'Shea, MD
SCHOOL BOARD**

2015 Hollis School District Warrant

The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE **HOLLIS BROOKLINE MIDDLE SCHOOL**, IN THE HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ON THE **NINETENTH DAY OF MARCH, 2015** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. Shall the voters of the Hollis School District adopt a school administrative unit budget of \$1,421,449 for the forthcoming fiscal year in which \$395,559 is assigned to the school budget of this school district? This year's adjusted budget of \$1,370,893 with \$392,536 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The budget committee recommends this appropriation (7-0-0). The school board recommends this appropriation (4-0-0).

Article 2. To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. The budget committee recommends this appropriation (7-0-0). The school board recommends this appropriation (4-0-0).

Article 3. To see if the school district will vote to raise and appropriate up to the sum of \$12,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2015 unanticipated revenues (unreserved fund balance), available for transfer on July 1, 2015. The budget committee recommends this appropriation (7-0-0). The school board recommends this appropriation (4-0-0).

Article 4. To see if the school district will vote to raise and appropriate a sum of \$10,252,996 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The budget committee recommends this appropriation (8-0-0). The school board recommends this appropriation (3-1-0).

Article 5. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$95,000 to go into the fund. The sum to come from June 30, 2015 unassigned fund balance available for transfer on July 1, 2015, if available, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The budget committee recommends this appropriation (7-0-0). The school board recommends this appropriation (4-0-0).

Article 6. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The budget committee recommends this article (7-0-0). The school board recommends this article (4-0-0).

Article 7. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 10th day of February, 2015.

2015 - 2016 Proposed Budget, (MS-27)

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	4	\$3,162,354	\$3,357,487	\$3,536,480	\$0	\$3,536,480	\$0
1200-1299	Special Programs	4	\$1,252,929	\$1,337,318	\$1,154,540	\$0	\$1,154,540	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	4	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	4	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	4	\$775,459	\$790,641	\$814,280	\$0	\$814,280	\$0
2200-2299	Instructional Staff Services	4	\$302,751	\$378,820	\$365,793	\$0	\$365,793	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$95,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	4	\$142,331	\$47,450	\$45,950	\$0	\$45,950	\$0
Executive Administration								
2320 (310)	SAU Management Services		\$362,594	\$394,099	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	4	\$532,855	\$555,962	\$474,387	\$0	\$474,387	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	4	\$819,803	\$835,515	\$845,892	\$0	\$845,892	\$0
2700-2799	Student Transportation	4	\$418,234	\$444,437	\$426,571	\$0	\$426,571	\$0
2800-2999	Support Service, Central and Other	4	\$1,989,983	\$2,027,372	\$2,139,103	\$0	\$2,139,103	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0

2015 - 2016 Proposed Budget (MS-27) - cont'd

4600	Building Improvement Services			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays											
5110	Debt Service - Principal			\$164,793	\$160,058	\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest			\$203,935	\$202,852	\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers											
5220-5221	To Food Service	4		\$0	\$220,000	\$220,000	\$0	\$0	\$220,000	\$220,000	\$0
5222-5229	To Other Special Revenue	4		\$0	\$230,000	\$230,000	\$0	\$0	\$230,000	\$230,000	\$0
5230-5239	To Capital Projects			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations				\$10,128,021	\$11,077,011	\$10,252,996	\$0	\$0	\$10,252,996	\$10,252,996	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	2	\$8,000	\$8,000	\$8,000	\$0	\$8,000	\$0
Purpose: SAU Maintenance Fund								
5252	To Expendable Trusts/Fiduciary Funds	3	\$4,000	\$12,000	\$12,000	\$0	\$12,000	\$0
Purpose: School Facilities Maintenance Trust								
Special Articles Recommended				\$12,000	\$20,000	\$0	\$20,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
2310 (840)	School Board Contingency	5	\$0	\$95,000	\$95,000	\$0	\$95,000	\$0
Purpose: Contingency								
2320 (310)	SAU Management Services	1	\$362,594	\$394,099	\$395,559	\$0	\$395,559	\$0
Purpose: SAU Budget								
Individual Articles Recommended				\$362,594	\$490,559	\$0	\$490,559	\$0

2015 - 2016 Proposed Budget (MS-27) - cont'd

Revenues						
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues	
Local Sources						
1300-1349	Tuition	4	\$25,000	\$27,000	\$27,000	\$27,000
1400-1449	Transportation Fees		\$0	\$0	\$0	\$0
1500-1599	Earnings on Investments	4	\$5,000	\$3,500	\$3,500	\$3,500
1600-1699	Food Service Sales	4	\$192,000	\$183,000	\$183,000	\$183,000
1700-1799	Student Activities		\$0	\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0	\$0
1900-1999	Other Local Sources	4	\$50,000	\$50,000	\$50,000	\$50,000
State Sources						
3210	School Building Aid		\$49,851	\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0	\$0
3230	Catastrophic Aid	4	\$65,636	\$52,000	\$52,000	\$52,000
3240-3249	Vocational Aid		\$0	\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0	\$0
3260	Child Nutrition	4	\$3,000	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0	\$0
Federal Sources						
4100-4539	Federal Program Grants	4	\$204,459	\$80,550	\$80,550	\$80,550
4540	Vocational Education		\$0	\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0	\$0
4560	Child Nutrition	4	\$25,000	\$34,000	\$34,000	\$34,000
4570	Disabilities Programs	4	\$25,541	\$149,450	\$149,450	\$149,450
4580	Medicaid Distribution	4	\$50,000	\$30,000	\$30,000	\$30,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0	\$0
Other Financing Sources						
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0	\$0

2015 - 2016 Proposed Budget (MS-27) - cont'd

5300-5699	Other Financing Sources			\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)			\$0	\$0	\$0
9998	Amount Voted from Fund Balance	3, 2, 5		\$20,000	\$115,000	\$115,000
9999	Fund Balance to Reduce Taxes	4		\$119,102	\$5,000	\$5,000
Total Estimated Revenues and Credits				\$834,589	\$732,500	\$732,500

Budget Summary						
Item			Current Year	School Board Ensuig Year	Budget Committee Ensuig Year	
Operating Budget Appropriations Recommended			\$10,464,965	\$10,252,996	\$10,252,996	
Special Warrant Articles Recommended			\$20,000	\$20,000	\$20,000	
Individual Warrant Articles Recommended			\$612,046	\$490,559	\$490,559	
TOTAL Appropriations Recommended			\$11,097,011	\$10,763,555	\$10,763,555	
Less: Amount of Estimated Revenues & Credits			\$800,051	\$732,500	\$732,500	
Estimated Amount of State Education Tax/Grant				\$2,356,290	\$2,356,290	
Estimated Amount of Taxes to be Raised for Education				\$7,674,765	\$7,674,765	

MEETING NOTES

MEETING NOTES

Government Leadership and Administration

For the Year Ending June 30, 2014

Hollis School Board

Mr. Skip Snyder, Chair	Term Expires 2016
Mrs. Tammy Fareed	Term Expires 2015
Mrs. Rosemary Mezzocchi	Term Expires 2015
Mr. Robert Mann	Term Expires 2017
Dr. James O'Shea	Term Expires 2017
Mrs. Diane Leavitt, Clerk	Term Expires 2015
Mr. Ditmar Kopf, Treasurer	Term Expires 2015
Mr. Drew Mason, Moderator	Term Expires 2015

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Mrs. Cynthia Matte	Assistant Superintendent
Mr. Eric Horton	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Asst. Director, Student Services/Special
	Education Coordinator
Mr. Richard Raymond	Network Administrator

Hollis Elementary Schools

Hollis Primary School

Mrs. Paula Izbicki, Building Administrator

Hollis Upper Elementary School

Mrs. Candice Fowler, Principal
Mrs. Amy Bottomley, Asst. Principal-SpEd. Coordinator

2014 Hollis School District Annual Meeting Minutes

Hollis Middle School, Hollis, NH
4 March 2014

Hollis School Board

Skip Snyder, Chair
Deborah Pucci, Vice Chair
Betsey Cox-Buteau
Rosemary Mezzocchi, Secretary
James Warren

Drew Mason, Moderator
Claudia Dufresne, Treasurer
Diane Leavitt, School District Clerk

Hollis School District Budget Committee

Tom Gehan, Chairman
Susan Benz, Vice Chairman
Tom Jambard
Frank Whittemore
Christopher Hyde
Mike Harris
Rosemary Mezzocchi, Ex-Officio, Hollis School Board
Peter Band, Ex-Officio, Selectman

SAU #41 Administration

John Moody	Interim Superintendent of Schools
Cynthia Matte	Interim Assistant Superintendent
Eric Horton	Business Administrator
Amy Rowe	Director of Student Services

Hollis Elementary Schools

Elizabeth Allen	Hollis Primary School Principal
Paula Isbicki	Assistant Principal-SpEd Coordinator
Candice Fowler	Hollis Upper Elementary School Principal
Amy Bottomley	Assistant Principal-SpEd Coordinator

The meeting was called to order at 7:00pm by Moderator, Drew Mason at the Hollis Middle School. The Moderator started the meeting with the Pledge of Allegiance. The National Anthem was sung by Rachel DeLong and Casey Orner of Mrs. Gough's 4th grade class. Recognition of veterans and active service members were acknowledged. Betsey Cox-Buteau, introduced the School Board, Tom Gehan, Chair introduced the Budget Committee, John Moody, Interim Superintendent introduced the School District administration and staff.

Moderator, Drew Mason gave an overview of the results of the Hollis Brookline Coop meeting. Moderator went over the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown. Moderator motioned to vote on the rules of the meeting as proposed. Rules of the meeting were accepted. Mike Harris motioned to adopt the rules as presented. Seconded by Chris Hyde. **CARRIED** by card vote.

Moderator went over the Articles and then introduced Bill Drescher, School District Attorney and Diane Leavitt, School District Clerk. Also introduced his assistants, Jim Belanger and Paul Armstrong, to assist with counting votes and the ballot box.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 11, 2014.

- Election of two members of the School Board for the ensuing three years.
- Election of one member of the School Board for the ensuing year.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.
- Election of a Moderator for the ensuing year.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$10,464,965** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Tom Gehan, Budget Committee Chair, presented the budget. Betsey Cox-Buteau thanked the Budget Committee. Mike Harris moved to bring Article 2 to the floor. Seconded by Chris Hyde. Discussions ensued.

Basil Mason motioned to reduce the operating budget by \$341,907. Was not seconded.

Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Article 3. Shall the school district vote to approve the cost items included in the two-year collective bargaining agreement between the Hollis School Board and the Hollis Education Association for the 2014-2015, and 2015-2016 school years, which resulted from good faith negotiations, and which calls for the following increases in professional staff salaries, fringe benefits, and other cost items at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2015	\$175,081	2016	\$186,915

and further to raise and appropriate the sum of One Hundred Seventy Five Thousand Eighty-One Dollars (**\$175,081**) to fund those additional cost items related to the first year of the bargaining agreement (2014-2015 school year), and which amount represents the negotiated increase over the 2013-2014 salaries, fringe benefits, and other cost items? **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Betsey Cox-Buteau gave a presentation.

Betsey Cox-Buteau motioned to bring Article 3 to the floor. Seconded by Rosemary Mezzocchi.

Tom Gehan gave a presentation. Chris Hyde gave a presentation.

Discussions ensued.

Brandon Buteau motioned to move the question. Seconded by Mike Harris. **CARRIED** by a 2/3 card vote.

Moderator brought Article 3 to a vote, **CARRIED** by a card vote.

Article 4. Shall the school district vote to approve the cost items included in the two-year collective bargaining agreement between the Hollis School Board and the Hollis Education Support Staff Association for the 2014-2015, and 2015-2016 school years, which resulted from good faith negotiations, and which calls for the following increases in support staff salaries, fringe benefits, and other cost items at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2015	\$42,866	2016	\$44,213

and further to raise and appropriate the sum of Forty Two Thousand Eight Hundred Sixty-Six Dollars (**\$42,866**) to fund those additional cost items related to the first year (**2014-2015 school year**) of the bargaining agreement, and which amount represents the negotiated increase over the 2013-2014 salaries, fringe benefits, and other cost items? **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Betsey Cox-Buteau motioned to bring Article 3 to the floor. Seconded by Rosemary Mezzocchi.

Betsey Cox-Buteau gave a presentation. Tom Gehan spoke to this Article. Chris Hyde spoke to this Article.

Discussions ensued.

Moderator brought Article 4 to a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration to Article 3 and Article 4. Seconded by Mike Harris. **CARRIED** by a card vote.

Article 5. Shall the Hollis School District, if Article 3 and/or Article 4 be defeated, authorize the governing body to call one special meeting, at its option, to address the cost items of the defeated article(s) 3 and/or 4 only? **The budget committee does not recommend this article. The school board recommends this article.**

Betsey Cox-Buteau motioned to pass over Article 5. Seconded by Mike Harris. **CARRIED** by card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$8,000** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Betsey Cox-Buteau motioned to bring Article 6 to the floor. Seconded by Debbie Pucci.
Tom Gehan Budget Committee spoke to this Article.
Moderator brought Article 6 to a vote. **CARRIED** by card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **\$12,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2014 unanticipated revenues (unreserved fund balance), available for transfer on July 1, 2014. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Mike Harris motioned to bring Article 7 to the floor. Seconded by Chris Hyde.
Tom Gehan, Budget Committee spoke to Article 7.
Discussions ensued.
Moderator motioned to bring Article 7 to a vote. **CARRIED** by card vote.

Article 8. Shall the voters of the Hollis School District adopt a school administrative unit budget of **\$1,348,588** for the forthcoming fiscal year in which **\$394,099** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,354,043**, with **\$395,663** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Rosemary Mezzocchi motioned to bring Article 8 to the floor. Seconded by Betsey Cox-Buteau.
Tom Gehan, Budget Committee spoke to Article 8.
Moderator motioned to bring Article 8 to a vote. **YES - 107 NO - 4** Secret ballot votes will be combined with the Coop votes. Betsey Cox-Buteau motioned to restrict reconsideration on Article 2. Seconded by Erin Hubbard. **CARRIED** by a card vote.

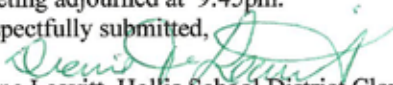
Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The budget committee recommends this article. The school board recommends this article.**

Michael Harris motioned to move Article 9 to the floor. Seconded by Chris Hyde.
Tom Gehan spoke to Article 9. Moderator motioned to bring Article 9 to a vote. **CARRIED** by card vote.

Article 10. To transact any other business which may legally come before said meeting.

Jim Belanger motioned to ask for a sense of the meeting in a non binding motion to see if the school board should consider sanbornization in future contract negotiations. Seconded by Mike Harris.
Discussion ensued.
Moderator motioned to vote on the motion. **19 YES 30 NO NOT CARRIED** by a card vote.

Tom Gehan motioned to adjourn until 7am on Tuesday 11 March at the Lawrence Barn, 28 Depot Road in Hollis for the purpose of electing School District officers as warranted in Article 1. Seconded by Mike Harris.
Moderator brought this motion to the floor. **CARRIED** by card vote.
Meeting adjourned at 9:45pm.

Respectfully submitted,

Diane Leavitt, Hollis School District Clerk

Hollis School District Revenue, Expenditures and Changes in Fund Balances

June 30, 2014

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 7,596,279			\$ 7,596,279
Other local	168,953		200,018	368,971
State	2,304,107		3,085	2,307,192
Federal	52,889	191,021	34,633	278,543
Total revenue	10,122,228	191,021	237,736	10,550,985
EXPENDITURES				
Current:				
Instruction	4,400,448	159,518	27,219	4,587,185
Support services:				-
Student	775,459		3	775,462
Instructional staff	303,805	26,181		329,986
General administration	142,331			142,331
Executive administration	362,594			362,594
School administration	532,855			532,855
Operation and maintenance of plant	854,499			854,499
Student transportation	418,234			418,234
Central			225	225
Other	1,989,983	5,322		1,995,305
Non-instructional services			217,127	217,127
Debt service:				-
Principal	164,793			164,793
Interest	203,935			203,935
Facilities acquisition and construction			70	70
Total expenditures	10,148,936	191,021	244,644	10,584,601
Excess (deficiency) of revenues over (under) expenditures	(26,708)	-	(6,908)	(33,616)
Other financing sources (uses):				
Transfers in	12,189			12,189
Transfers out	(12,000)		(189)	(12,189)
Total other financing sources and uses	189	-	(189)	-
Net change in fund balance	(26,519)	-	(7,097)	(33,616)
Fund balances, beginning	499,341		50,953	550,294
Fund balances, ending	472,822	-	43,856	516,678

Hollis School District General Fund Revenue Comparison by Year

	FY2012	FY2013	FY2014
School District Assessment			
Current Appropriation	7,329,865	7,394,186	7,596,279
Other Local Sources			
Tuition	27,965	26,923	27,193
Investment Earnings	6,097	5,741	3,513
Impact Fees	-	-	-
Rentals	8,000	8,000	8,000
Miscellaneous	4,385	2,869	130,024
Total Other Local Sources	46,447	43,533	168,730
State Sources			
Adequacy Aid (grant)	926,469	926,496	924,450
Adequacy Aid (tax)	1,296,854	1,299,705	1,293,021
School Building Aid	61,928	52,795	51,272
Catastrophic Aid	68,510	54,575	35,364
Other	8,764		
Total State Sources	2,362,525	2,333,571	2,304,107
Federal Sources			
Medicaid	8,653	73,272	52,889
Other Financing Sources			
Transfers in	131	201	189
Total Revenues and Other Financing Sources	9,747,621	9,844,763	10,122,194

Hollis School District Balance Sheet

Governmental Funds - June 30, 2014

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 292,599		\$ 25,004	\$ 317,603
Investments	469			469
Receivables:				-
Accounts	2,186		10	2,196
Intergovernmental	216,172	106,385	10,262	332,819
Interfund receivable	91,055		16,514	107,569
Inventory			7,004	7,004
Prepaid items	1,506	2,910		4,416
Total assets	603,987	109,295	58,794	772,076
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts payable	56,640	62	1,125	57,827
Accrued salaries and benefits	74,285			74,285
Intergovernmental payable		1,664		1,664
Interfund payable		107,569		107,569
Other current liabilities				-
Total liabilities	130,925	109,295	1,125	241,345
Deferred inflows of resources:				
Deferred revenue	240		13,813	14,053
Fund balances:				
Nonspendable	1,506		12,197	13,703
Restricted			3,039	3,039
Committed	135,220		28,620	163,840
Assigned	74,143			74,143
Unassigned	261,953			261,953
Total fund balances	472,822	-	43,856	516,678
Total liabilities, deferred inflows of resources, and fund balances	603,987	109,295	58,794	772,076

Hollis School District Special Education Expenditures

<u>EXPENSES:</u>	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>
SALARIES	\$1,353,140	\$1,443,450	\$1,503,603
BENEFITS	425,193	429,954	525,058
CONTRACTED SERVICES	270,720	199,072	194,527
TRANSPORTATION	115,366	127,996	124,410
TUITION	167,233	185,344	157,593
MATERIALS	14,530	12,656	25,420
EQUIPMENT	4,383	7,780	2,463
OTHER	0		1,085
SUBTOTAL	<u>\$ 2,350,565</u>	<u>\$ 2,406,252</u>	<u>\$ 2,534,159</u>
<u>REVENUE:</u>			
CATASTROPHIC AID	\$68,509	\$54,575	\$35,364
MEDICAID DISTRIBUTION	8,653	73,272	52,889
IDEA	134,406	167,490	149,480
PRESCHOOL	27,965	26,923	27,193
SUBTOTAL	<u>\$ 239,533</u>	<u>\$ 322,260</u>	<u>\$ 264,926</u>
NET COST FOR SPECIAL EDUCATION	<u><u>\$ 2,111,032</u></u>	<u><u>\$ 2,083,992</u></u>	<u><u>\$ 2,269,233</u></u>

Teacher Roster

Upper Elementary School

Name		Assignment	College/Univesrity	Degree
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Amy	Bottomley	Asst. Principal-Special Education Coordinator	New England College	M.Ed.
Karen	Amber	Grade 5	Rivier Univ.	M.Ed.
Gail	Ansaldo	School Nurse	Keene State College	B.A.
Richard	Bothmer	Environmental Science	North Texas State Univ.	M.Ed.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Susan	Caron	Grade 6	Fitchburg State Univ.	B.S.
Lesha	Colthart	Music	Western Conn. State Univ.	B.S.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Traci	Ekberg	Reading Specialist/Reading Coach	Notre Dame College	M.Ed.
Jamie	Gough	Grade 4	U. Maine, Fort Kent	B.S.
Ana	Grant	Spanish	Shenandoah Univ.	M.Ed.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Grade 6	Antioch Univ. of New England	M.Ed.
Nancy	Kring-Burns	Special Education	Simmons College	M.S.
Linda	Lannin	O.T.	Florida International Univ.	M.S.
Paula	Lockard	Grade 5	UNH	M.Ed.
Betty	Marshall	Special Education	UNH/Rivier	M.Ed./SAIF
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Colleen	McBride	Grade 6	Boston College	M.Ed.
Caryn	Miller	Grade 5	Anna Maria College	M.Ed.
Nicholasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan	Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Nancy	Morse	ESOL	Plymouth State Univ.	M.Ed.
Brenda	Nickerson	Library Media	Lesley Univ.	M.Ed.
MaryLou	Noonan	Grade 6	Kean College/Plymouth State Univ.	M.Ed.
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Sarah	Proulx	Grade 5	UNH	M.Ed.
Kari	Raiano	Reading Specialist	Simmons College	M.SEd.
Jonathan	Rubin	Grade 4	Antioch Univ. of New England	M.Ed.
Kristen	Seymour	School Psychologist	Rivier Univ.	CAGS
Lisa	Stone	Grade 4	UNH	M.Ed.
Adam	Wallis	Band	Syracuse Univ.	M. Music
Melanie	White	Grade 5	UNH	M.Ed.
Thomas	Williamson	Physical Education	Springfield College	B.S.

Teacher Roster Primary School

Name		Assignment	College/University	Degree
Paula	Izbicki	Building Administrator	New England College	M.Ed.
Gregory	Ashley	Grade 3	Antioch Univ. of New England	M.Ed.
Catherine	Baines	Grade 3	Keene State College	B.S.-B.A.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Mary Lee	Barnard	Guidance	Rivier Univ.	M.Ed.
Susan	Carlton-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Carrie	Cormier	Music	Keene State College	B.Music, B.S.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Jessica	Cue	Grade 1	Fairfield Univ.	M.A.
Elizabeth (Penny)	Currier	Technology Integration Specialist	UNH	M.Ed.
Sarah	DeLisle	Grade 2	Keene State College	B.A.-B.S.
Jennifer	Goldthwaite	Grade 1	Rivier Univ.	B.A.
Brenda	Golia	Special Education	Plymouth State Univ.	M.Ed.
Liana	Gual	Grade 2	UNH	M.Ed.
Dennis	Kane	Kindergarten	Fitchburg State Univ.	M.Ed.
Christina	Langley	Preschool	St. Anselm College	B.A.-B.S.
Nancy	Lemay	EDK	Grand Valley State Univ.	B.S.
Ellen	Lencsak	School Nurse	Rivier Univ.	BSN
Susan	Lewis	Grade 1	Millersville Univ.	M.Ed.
Sandra	Lindquist	Spanish	Univ. of New England	M.Ed.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Anna	McLaughlin	Occupational Therapist	UNH	M.S.
Sophie	Merrill	Speech Assistant	Rhode Island College	B.S.
Nancy	Morse	ESOL	Wilson College	B.A.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	SUNY, Oneonta	B.A.
Michelle	O'Brien	Grade 3	UNH	M.Ed.
David	Olszewski	Physical Education	Rivier Univ.	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Marian	Pickowicz	Reading Recovery	North Adams State College	B.S.
Darcy	Raust	Case Manager	Notre Dame College	B.A.
Amye	Renaud	Grade 2	Rivier Univ.	B.A.
Christine	Roy	Grade 1	Xavier	M.A.
Leslie	Russell	Art	RI School of Design	M.A.T
Judith	Schibanoff	Media Generalist	So. Conn. State Univ.	B.L.S.
Kristen	Seymour	School Psychologist	Rivier Univ.	M.Ed./CAGS
Julie	Somorrostro	Grade 3	New England College	M.A.
Amy	St. Hilaire	Case Manager/School Psychologist	Rivier Univ.	M.Ed./CAGS
Kaitlin	Tocci	Grade 1	New England College	M.Ed.
Nicole	Tomaselli	Environmental Science	Northeastern Univ.	M.Ed.
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Margo	Wood	Reading Specialist	Rivier Univ.	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.

Hollis Elementary School Community Administrative Team Report

2014- 2015

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

The Mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence. This year, our district is focused on the integration of technology at all grade levels. Our work on the SAU Strategic Plan is ongoing as we work in unison with other schools in SAU 41 to meet the goals and benchmarks in this well-defined plan. Through these initiatives, we anticipate a more unified educational journey for our PK – 12 students in SAU 41.

Communication with Parents and Community Members

The Hollis Schools are proud to showcase our accomplishments, programs, data, and classroom websites via our new SAU 41 website. Please visit <http://www.sau41.org> to access every SAU 41 school along with all School Board work. Our open buildings, strong core of volunteers, and committed PTA members have allowed for us to provide many opportunities for student learning beyond, the classroom.

District Schools

Instructional leadership is provided by our administrative team in each building and consists of a Principal and an Assistant Principal/Special Education Coordinator at each building. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. Administrators work together to support a dynamic educational experience for all Hollis students. We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program. We pride ourselves on having an open door policy and always welcome community involvement.

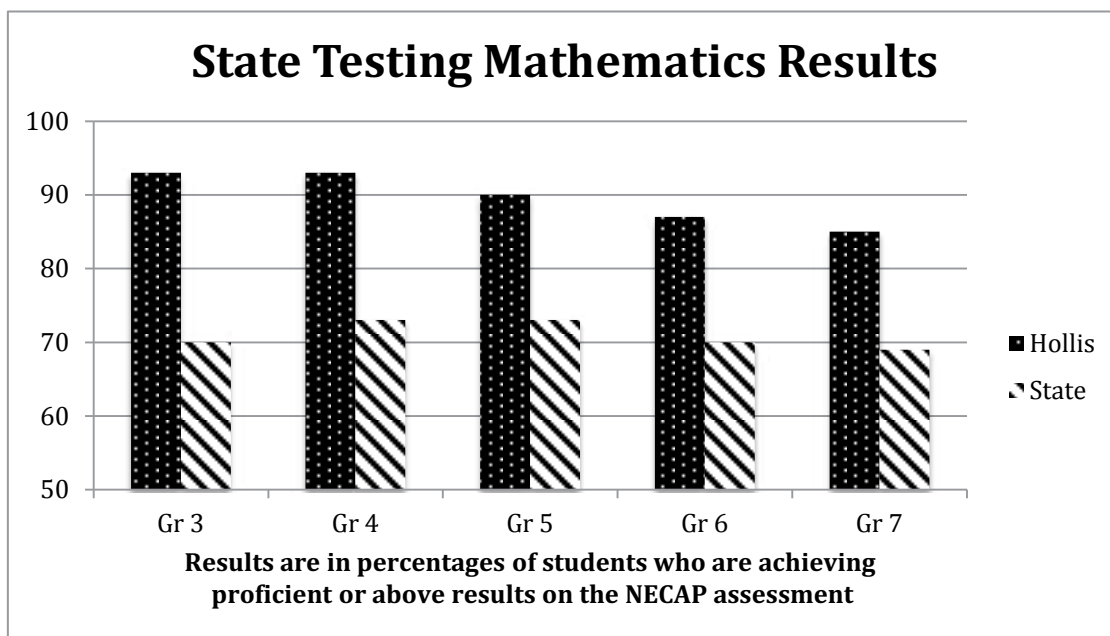
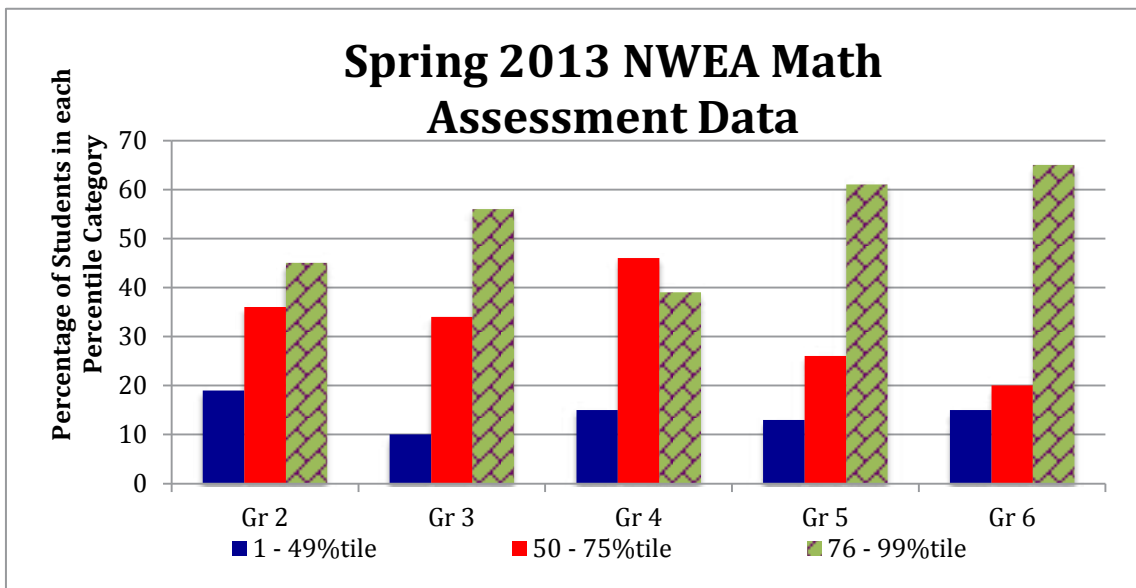
Student Clubs & Activities

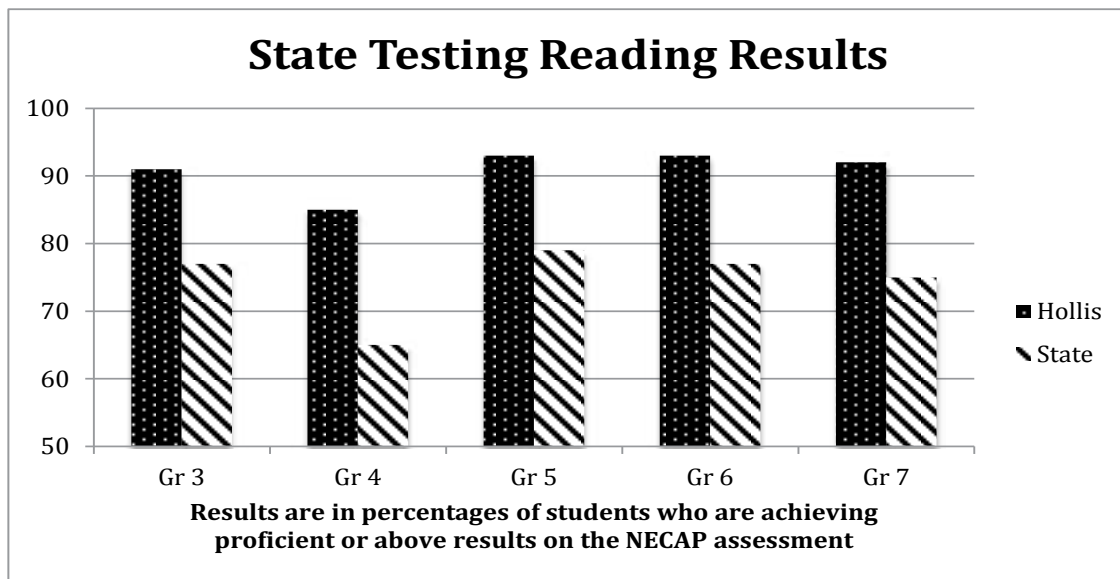
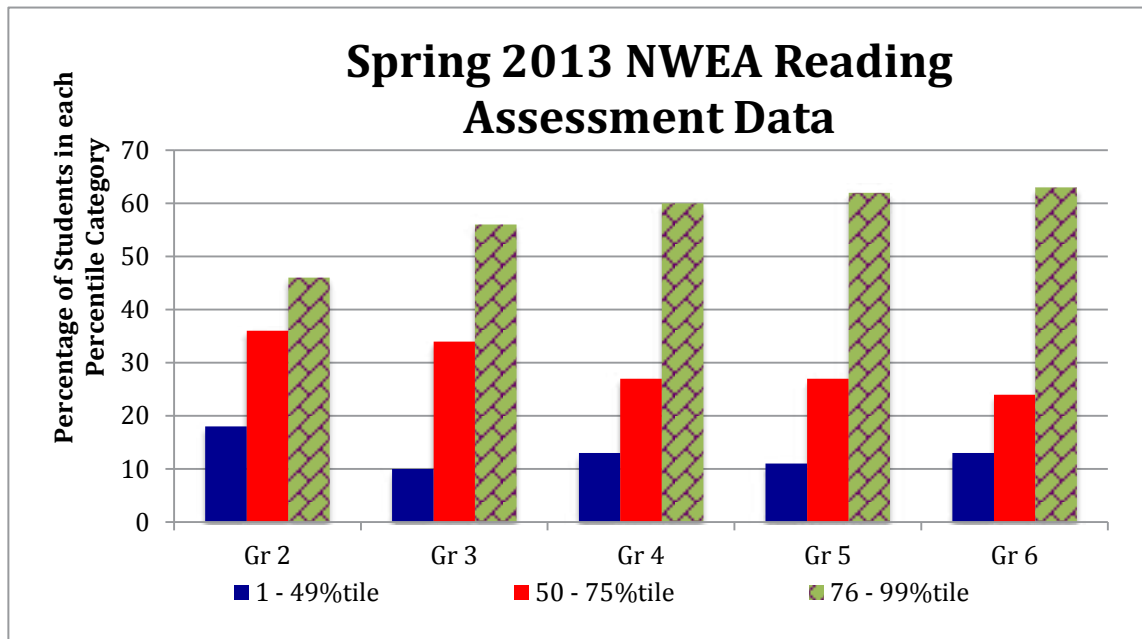
Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Examples of student opportunities are: yearbook committee, cross-country, band, ski program, lunch-time concerts, talent shows, musicals, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Read Across America Week, Summer Academic Camps, Literacy Around the World, strings program, recess options, Spelling Bee, Student Leadership Council, PTA Reflections Program, Story Night, Battle of the Books, Writing Club, Geography Bee, PTA Science Fair, and the Presidential Physical Fitness Program to name a few. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events. Student Community Service Projects include food drives for local food banks, raising money to support local pet shelters, contributing to “Pennies for Patients” and taking care of families in our own community to support those facing challenging medical or economic situations. It is our goal that our students will develop not only their academic skills, but their social and emotional skills as well, and become well-rounded responsible citizens.

Academics

The Hollis School District believes that to teach one must know what is already learned. Assessment of student learning is achieved in a variety of ways. Data is collected on an on-going basis and utilized to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making. NWEA (Northwest Evaluation Association – measures of academic progress) tests produce scores that make it possible to monitor student growth and are given

to students three times a year. Teachers assist students in setting goals, which help them to become responsible learners. All students in grades three through eight are also assessed each year by the State of NH. Below are the results from our 2013/2014 school year. As you can see, our students are top performing in both the local (NWEA) and State (NECAP) assessments.





We hope you have enjoyed reading about the Hollis Schools and some of the exciting events that support our efforts to engage and challenge Hollis Elementary School students. We continue to be very proud of the efforts of our superior staff that distinguish the Hollis Schools as positive learning communities with a culture of energized learning, collaboration, and respect.

Respectfully submitted by Candice Fowler, Paula Izicki, and Amy Bottomley

Superintendent's Report

For the past seven months, as Superintendent of SAU41, I have had many opportunities to visit all schools in the district. In each school I see fabulous examples of the 21st Century Learning Skills: communication, collaboration, critical thinking, and creativity. I find my time spent in the schools to be the most rewarding part of my position. Students are engaged in their education while fostering positive relationships with staff and peers. Witnessing education in action, I have attended a wide variety of school events, including plays, assemblies, athletic events, and induction ceremonies that have afforded me the opportunity to get to know SAU 41 staff, students, parents and community members.

As we move into the spring we will be providing the communities with an update on the progress we have made implementing the Strategic Plan for SAU 41. Three issues the SAU staff has focused on since my arrival are: the NEASC accreditation for Hollis Brookline High School, the apportionment study, and the advisory vote from the District Meeting regarding Common Core State Standards. The SAU is pleased to report The New England Association of School and Colleges will be visiting HBHS in March for our full decennial NEASC accreditation review. A sixteen member state-wide team will conduct a four day review to evaluate HBHS's core values and beliefs, curriculum, instruction, assessment, school culture and leadership, school resources for learning, and community resources for learning. The Apportionment Committee's recommendation was supported at a Special District Meeting held in January 2015. Lastly, the Cooperative School Board has formed a committee to review the Hollis Brookline Standards in relation to the Common Core State Standards. This work remains in progress and recommendations will be forthcoming in the spring.

The leadership of SAU 41 recognizes that the citizens and taxpayers of the District represent a dedicated, faithful group that make a sincere effort to support and maintain our schools. The communities of Hollis and Brookline have reason to be proud of the excellent academic instruction and extra-curricular activities in our schools.

The support from the school boards has allowed me to feel welcome and acclimate to SAU41 in a short period of time. I would like to acknowledge the hard work and effort of the budget committee members, community members and families, as well as our dedicated staff and students. Communication has been paramount in our work together and will remain a top priority as we move forward. I am confident that SAU 41 will continue to be one of the premier school districts in New Hampshire. As Superintendent of SAU 41, I have found this to be a truly rewarding and challenging experience and I look forward to continuing to lead this excellent school district.

Andrew F. Corey



Director of Student Services Report

The SAU #41 Student Services Department consists of Specialists and Education professionals to serve students approximately 400 students with the SAU who fall within several categories of programs and support. Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, students with Limited English proficiency, home school monitoring, Charter Schools, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU#41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU # 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. The staff has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. In the 2014-2015 school year, SAU 41 anticipates \$462,162.00 in federal entitlement IDEA funds. Additionally, Revenue from the Medicaid to School and NH Catastrophic Aid funds are also distributed based on application of funds expended.

Several program changes have occurred SAU wide in the past calendar year. We have expanded many of the available supports for students within our schools, which has resulted in a number of students returning from Out of District placements to their home schools. We have also increased our community collaboration and opportunities for students in their local communities. Our high school has embraced the Unified Sports Program with three seasons of unified athletics. The fall Unified Sports Team was successful in winning the State Soccer Championship. To view the Unified Sports program, a video created by the partners and athletes of the program is located on the HBHS website.

The Department of Student Services continues to support the collaboration of the work set forth by the SAU 41 Parent Partnership. The mission of this parent group is to provide resources to parents and faculty students through meaningful collaboration with the schools and community. For more information about the SAU Parent Partnership, please visit www.sau41parentpartnership.org.

Respectfully Submitted,
Amy Rowe
Director of Student Services



SAU 41 Technology Report

Four full time technology staff continue to maintain the SAU41 computer network. This includes maintaining the hardware and network infrastructures as well as working with staff to assist them with their technology needs.

New Aruba wireless systems have been deployed at HBMS and HPS. The Hollis Brookline Middle School wireless network now supports “Bring Your Own Device” allowing students to use their personal devices on a secure guest network. Twenty six access points were added to the HBHS Aruba system giving students better performance when using their BYOD network. Some 8,000 feet of additional CAT6 cable was pulled to accommodate the additional access points at HBHS. In the spring of 2015 the HUES wireless network will be expanded with 10 additional access points.

This year SAU41 is exploring the use of Google Apps with students. Google Classroom is a new online classroom environment where a teacher can create paperless assignments and distribute them to students. Students can work on their assignments from a single web based log on, submit their work, and receive personal feedback from the teacher.

A Dell Kace network management system was deployed in the spring of 2014 which allows software updates to be automatically pushed out to all workstations across the district. This device will also be used to keep track of technology assets such as desktops, laptops, and network hardware.

Viewership of streamed school board and budget committee meetings continues to increase. Meetings continue to be archived on the sau41.org website. We will continue to stream the HBHS graduation in June allowing family members who are unable to attend the ability to view it over the Internet.

Respectfully submitted,
Richard Raymond, Network Administrator
1/15/2015





HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT



***HOLLIS COOPERATIVE
SCHOOL DISTRICT
2015 WARRANT***

Hollis/Brookline Cooperative School District Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TENTH DAY OF MARCH 2015, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1

To choose one member of the School Board from Hollis for the ensuing three years.

To choose one member of the School Board from Brookline for the ensuing three years.

To choose one member of the Budget Committee from Hollis for the ensuing three years.

To choose one member of the Budget Committee from Brookline for the ensuing three years.

Article 2

(By Petition) Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis/Brookline Cooperative School District on the second Tuesday of March?

Given under our hands and seals at said Hollis, New Hampshire on this 22nd day of January, 2015.

**James O'Shea, MD, Chair
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
Krista Whalen
SCHOOL BOARD**

A true copy of the warrant attest:

**James O'Shea, MD, Chair
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
Krista Whalen
SCHOOL BOARD**

Hollis/Brookline Cooperative School District Warrant

The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **THIRD DAY OF MARCH, 2015** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to raise and appropriate a sum of **\$52,591** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2015-2016 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the **Second** year of a two year contract. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-1-0).

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$65,291** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2015- 2016 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the **Third** year of a three-year contract. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-1).

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$20,387,680** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The budget committee recommends this appropriation (6-1-0). The school board recommends this appropriation (6-0-0).

Article 4. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate **\$100,000** to go into the fund. The sum to come from June 30, 2015 unassigned fund balance available for transfer on July 1, 2015, if available, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The budget committee recommends this appropriation (6-1-0). The school board recommends this appropriation (6-0-0).

Article 5. Shall the voters of the Hollis-Brookline Cooperative School District adopt a school administrative unit budget of **\$1,421,449** for the forthcoming fiscal year in which **\$723,439** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,370,893** with **\$717,908** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-1-0).

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$62,539** to be added to the previously established Athletic Program and Services Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2015 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2015. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (7-0-0).

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **\$20,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2015 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2015. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-1-0).

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (6-0-0).

Article 9: By Petition: Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the budget committee shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2.5%? The school board does not recommend this article (0-6-0). The budget committee does not recommend this article (5-0-1).

Article 10: By Petition: Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the budget committee, shall contain a notation stating the estimated tax impact of the article? The school board does not recommend this article (0-6-0). The budget committee has not taken a position on this article.

Article 11. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **5th day of February, 2015.**

James O'Shea, MD, Chair
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
Krista Whalen
SCHOOL BOARD

A true copy of the warrant – Attest:

James O'Shea, MD, Chair
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
Krista Whalen
SCHOOL BOARD

2015 - 2016 Proposed Budget, (MS-27)

Appropriations									
Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Recommended
Instruction									
1100-1199	Regular Programs	3	\$5,330,317	\$5,701,764	\$5,264,459	\$0	\$5,264,459	\$0	\$0
1200-1299	Special Programs	3	\$2,890,931	\$3,027,729	\$3,185,007	\$0	\$3,185,007	\$0	\$0
1300-1399	Vocational Programs	3	\$192,714	\$131,882	\$131,890	\$0	\$131,890	\$0	\$0
1400-1499	Other Programs	3	\$488,293	\$509,942	\$581,192	\$0	\$581,192	\$0	\$0
1500-1599	Non-Public Programs	3	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	3	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Support Services									
2000-2199	Student Support Services	3	\$1,141,158	\$1,107,928	\$1,272,642	\$0	\$1,272,642	\$0	\$0
2200-2299	Instructional Staff Services	3	\$423,330	\$388,765	\$385,700	\$0	\$385,700	\$0	\$0
General Administration									
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$100,000	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	3	\$64,446	\$36,143	\$37,879	\$0	\$37,879	\$0	\$0
Executive Administration									
2320 (310)	SAU Management Services		\$719,000	\$689,453	\$0	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	3	\$832,902	\$930,224	\$953,240	\$0	\$953,240	\$0	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	3	\$1,098,724	\$1,075,463	\$1,118,310	\$0	\$1,118,310	\$0	\$0
2700-2799	Student Transportation	3	\$776,775	\$866,010	\$860,328	\$0	\$860,328	\$0	\$0
2800-2999	Support Service, Central and Other	3	\$3,773,393	\$3,891,093	\$3,978,914	\$0	\$3,978,914	\$0	\$0
Non-Instructional Services									
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction									
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$31,000	\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0

2015 - 2016 Proposed Budget, (MS-27) - cont'd

Appropriations								
Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Facilities Acquisition and Construction								
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal	3	\$943,143	\$948,399	\$960,224	\$0	\$960,224	\$0
5120	Debt Service - Interest	3	\$870,909	\$864,682	\$842,384	\$0	\$842,384	\$0
Fund Transfers								
5220-5221	To Food Service	3	\$0	\$538,754	\$480,000	\$0	\$480,000	\$0
5222-5229	To Other Special Revenue	3	\$0	\$335,511	\$335,511	\$0	\$335,511	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$19,577,035	\$21,143,742	\$20,387,680	\$0	\$20,387,680	\$0

2015 - 2016 Proposed Budget, (MS-27) - cont'd

Special Warrant Articles									
Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	6	\$0	\$70,000	\$62,539	\$0	\$62,539	\$0	\$0
	Purpose: Athletics ETF								
5253	To Non-Expendable Trust Funds	7	\$0	\$20,000	\$20,000	\$0	\$20,000	\$0	\$0
	Purpose: Maintenance ETF								
Special Articles Recommended				\$0	\$90,000	\$82,539	\$0	\$82,539	\$0
Individual Warrant Articles									
Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
0000-0000	Collective Bargaining	1	\$0	\$0	\$252,591	\$0	\$252,591	\$0	\$0
	Purpose: Professional Staff								
0000-0000	Collective Bargaining	2	\$0	\$0	\$65,291	\$0	\$65,291	\$0	\$0
	Purpose: Support Staff								
2310 (840)	School Board Contingency	4	\$0	\$100,000	\$100,000	\$0	\$100,000	\$0	\$0
	Purpose: Contingency								
2320 (310)	SAU Management Services	5	\$719,000	\$689,453	\$723,439	\$0	\$723,439	\$0	\$0
	Purpose: SAU								
Individual Articles Recommended				\$719,000	\$789,453	\$1,141,321	\$0	\$1,141,321	\$0

2015 - 2016 Proposed Budget, (MS-27) - cont'd

Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	3	\$4,550	\$4,550	\$4,550
1600-1699	Food Service Sales	3	\$494,401	\$494,401	\$494,401
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	3	\$29,207	\$29,207	\$29,207
State Sources					
3210	School Building Aid	3	\$400,514	\$400,514	\$400,514
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	3	\$430,000	\$498,275	\$498,275
3240-3249	Vocational Aid	3	\$4,650	\$4,650	\$4,650
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	3	\$3,738	\$3,738	\$3,738
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	3	\$33,000	\$33,000	\$33,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	3	\$38,615	\$38,615	\$38,615
4570	Disabilities Programs	3	\$302,511	\$302,511	\$302,511
4580	Medicaid Distribution	3	\$90,000	\$90,000	\$90,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0

2015 - 2016 Proposed Budget, (MS-27) - cont'd

Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Other Financing Sources					
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	6, 7	\$90,000	\$82,539	\$82,539
9999	Fund Balance to Reduce Taxes	3, 4	\$133,137	\$150,000	\$150,000
Total Estimated Revenues and Credits			\$2,054,323	\$2,132,000	\$2,132,000

Budget Summary			
Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$20,080,401	\$20,387,680	\$20,387,680
Special Warrant Articles Recommended	\$90,000	\$82,539	\$82,539
Individual Warrant Articles Recommended	\$1,061,341	\$1,141,321	\$1,141,321
TOTAL Appropriations Recommended	\$21,231,742	\$21,611,540	\$21,611,540
Less: Amount of Estimated Revenues & Credits	\$2,054,323	\$2,132,000	\$2,132,000
Estimated Amount of State Education Tax/Grant		\$5,290,928	\$5,290,928
Estimated Amount of Taxes to be Raised for Education		\$14,188,612	\$14,188,612

MEETING NOTES

MEETING NOTES

Government Leadership and Administration

For the Year Ending June 30, 2014

Hollis Brookline Cooperative School Board

James O'Shea, MD, Chair	Term Expires 2016
Mrs. Elizabeth Brown	Term Expires 2015
Mr. Thomas Solon	Term Expires 2015
Mrs. Gina Bergskaug	Term Expires 2016
Mrs. Krista Whalen	Term Expires 2016
Mr Eric Pauer	Term Expires 2017
Mrs. Cindy VanCoughnett	Term Expires 2017
Mr. James Murphy, Moderator	Term Expires 2016
Mr. Ditmar Kopf, Treasurer	Appointed July, 2014
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2016
Ms. Diane Pauer	Term Expires 2015
Mr. Lorin Rydstrom	Term Expires 2015
Mr. James Solinas	Term Expires 2016
Mr. Raul Blanche	Term Expires 2017
Mr. David Blin	Term Expires 2017

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Mrs. Cynthia Matte	Assistant Superintendent
Mr. Eric Horton	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Assistant Director of Student Services/ Out-of-District Coordinator
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson, Principal
Mrs. Patricia Flynn, Assistant Principal
Mrs. Anne Elser, Building Coordinator

Hollis Brookline High School

Mr. Richard Barnes, Principal
Mr. Robert Ouellette, Assistant Principal
Mr. Timothy Girzone, Assistant Principal
Ms. Jennifer Anderson, Special Education Coordinator

2014 Hollis/Brookline Cooperative School District Annual Meeting Minutes

3 March 2014

Hollis Brookline Coop School Board

Thomas Solon, Chair
William Beauregard, Jr.
Gina Bergskaug, Secretary
Chad Farrow
Mike Patz
James O'Shea, Vice Chair
Krista Whalen

James Murphy, Moderator
Ditmar Kopf, Treasurer
Diane Leavitt, School District Clerk

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Diane Pauer
Valerie Ogden
James Solinas, Vice Chair
Lorin Rydstrom
Raul Blanche
Tom Enright, Secretary
James O'Shea, School Board Representative

SAU #41 Administration

John Moody	Interim Superintendent of Schools
Cynthia Matte	Interim Assistant Superintendent
Eric Horton	Business Administrator
Amy Rowe	Director of Student Services

Hollis Brookline Middle School

Robert Thompson	Principal
Patricia Flynn	Assistant Principal

Hollis Brookline High School

Richard Barnes	Interim Principal
Robert Ouellette	Assistant Principal
Timothy Girzone	Interim Assistant Principal

The meeting was called to order at 7:30pm by Moderator James Murphy at the Hollis Brookline High School gymnasium. The Moderator started the meeting with the Pledge of Allegiance. The National Anthem was sung by the Hollis Brookline Coop Chorus, directed by Nancy Spencer.

James Murphy, Moderator, welcomed everyone to the meeting and introduced the School District Clerk, the School Board, the Budget Committee and welcomed all the administrators who were present. Moderator recognized Thomas Solon, School Board Chair who announced that Andrew Corey has been chosen as the new Superintendent of Schools and thanked our current interim Superintendent, John Moody who provided exceptional efforts of leadership this year and wished him well in his delayed retirement. Also thanked Eric Norton our Business Administrator for his exceptional commitment, work ethic and support. Moderator also introduced Bill Drescher, School District Attorney.

Moderator went over the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown.

Moderator motioned to vote on rules of the meeting as proposed. **CARRIED** by a card vote.
Basil Mason motioned to segregate voters, those who are not registered voters in Hollis or Brookline leave the auditorium. Seconded by Ken Lendon. **NOT CARRIED** by a card vote.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 11, 2014.

- To choose two members of the School Board, Hollis for the ensuing three years.
- To choose one member of the School Board, Brookline for the ensuing three years.
- To choose one member of the Budget Committee, Hollis for the ensuing three years.
- To choose one member of the Budget Committee, Brookline for the ensuing three years.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **THIRD DAY OF MARCH, 2014** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. *Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee.* To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate the sum of \$5,520,000 (gross budget) for the purposes of financing (i) addition to the existing Hollis Brookline Cooperative High School and (ii) construction of multi-purpose field and associated structures, and (iii) improvements to existing High School facility, and (iv) improvements to existing athletic fields. Such sum to include related fees and any other items incident to and/or necessary for said projects; to authorize the issuance of not more than \$5,500,000 of bonds or notes for said projects under and in compliance with NH RSA 33:1 et seq, as amended (the Municipal Finance Act); to authorize the Hollis Brookline Cooperative School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose, and to authorize the Hollis Brookline Cooperative School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the Hollis Brookline Cooperative School Board to take any other action or to pass any other vote relative thereto. In addition, to raise and appropriate \$143,000 for the first year interest payment on the bond. **The Hollis Brookline Cooperative School Board recommends this appropriation. The budget committee does not recommend this appropriation. A two-thirds ballot vote is required.**

James O'Shea motioned to bring Article 2 to the floor. Seconded by Chad Farrow.
Tom Solon, School Board gave a presentation. Raul Blanche, Budget Committee gave a presentation.
Moderator opened the floor to questions. Discussion ensued. John Lester motioned to move the question. Seconded by Forest Milkowski. **CARRIED** by a 2/3 card vote.
Moderator brought Article 2 to a vote. **YES - 361 NO - 727 NOT CARRIED** by a secret ballot vote.
Forest Milkowski motioned to change the order of the articles and move Article 15 to the floor. Seconded by Ernie Pistor. **CARRIED** by a card vote.

Article 15. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 5 as it is currently written and substituting a new Article as follows:

"The capital and operating expenses of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned fifty percent (50%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Cooperative School District during the preceding fiscal year, as determined by the State Department of Education, and fifty percent (50%) on the most recent equalized valuation of the pre-existing districts, as determined by the Department of Revenue Administration." (Submitted by petition)

Eric Pauer motioned to bring Article 15 to the floor. Seconded by Henry Anthony. **CARRIED** by a card vote. Discussion ensued. John Lavoie motioned to allow ten minutes for each rebuttal. Seconded by Robert Mann. **CARRIED** by a card vote.
Chris Hyde motioned to table Article 15. Seconded by Robert Mann.

Moderator brought motion to a vote. **YES - 454 NO - 430 CARRIED** by a card vote.
Darlene Mann motioned to restrict reconsideration of Article 15. Seconded by James O'Shea.
Moderator brought motion to a majority vote. **YES - 610 NO - 231 CARRIED** by a majority vote.

By Petition:

Article 12. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 11 as it is currently written and substituting a new Article 11 as follows:

“These articles of agreement may be amended by the Hollis Brookline Cooperative School District, consistent with the provisions of RSA 195:18III(i), except that no amendment shall be effective unless the question of adopting such amendment is submitted at a Cooperative School District meeting to the voters of the District after reasonable opportunity for debate in open meeting, and unless a supermajority (two-thirds) of the voters of the District who are present and voting shall vote in favor of adopting such amendment. Furthermore, no amendment to these articles shall be considered except at an annual or special meeting of the Cooperative School District and unless the text of such amendment is included in an appropriate article in the Warrant for such a meeting.

It shall be the duty of the Cooperative School Board to hold a public hearing concerning the adoption of any amendment to these articles of agreement at least ten (10) days before such annual or special meeting and to cause notice of such hearing and the text of the proposed amendment to be published in a newspaper or newspapers having general circulation in the District at least fourteen (14) days before such a hearing.”
(Submitted by petition)

Dan Peterson motioned to table Article 12. Seconded by Robert Mann.
Moderator brought motion to a vote. **YES - 462 NO - 128 CARRIED** by a card vote.
Robert Mann motioned to restrict reconsideration of Article 12. Seconded by Ernie Pistor.
CARRIED by card vote. Basil Mason motioned to table Article 3. Seconded by Larry Devon.
Moderator brought motion to a vote. **NOT CARRIED** by a card vote. Henry Anthony motioned to move the meeting to Thursday, March 6th at 7pm. Seconded by Cynthia Andreol. Moderator brought motion to a vote. **YES - 299 NO - 240 CARRIED** by a card vote.

**March 6, 2014, Reconvened at 7pm
Hollis Brookline High School, Hollis, NH**

Moderator started the meeting with the Pledge of Allegiance and went over a few rules and requests.

Article 3. To see if the school district will vote to raise and appropriate a sum of **316,818** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2014-2015 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the **FIRST** year of a two year contract. **The school board recommends this appropriation. The budget committee does not recommend this appropriation.**

James O'Shea motioned to bring Article 3 to the floor. Seconded by Chad Farrow.
Tom Solon, School Board gave a presentation. Tom Enright, Budget Committee gave a presentation.
Discussion ensued. John Lester motioned to move the question. Seconded by Chris Hyde. **CARRIED** by a 2/3 card vote. Moderator brought Article 3 to a vote. **YES - 588 NO - 284 CARRIED** by a secret ballot vote. Tammy Fareed motioned to restrict reconsideration to Article 3. Seconded by James O'Shea. Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 5. To see if the school district will vote to raise and appropriate a sum of **\$55,070** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2014- 2015 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the **SECOND** year of a three-year contract. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

James O'Shea motioned to bring Article 5 to the floor. Seconded by Chad Farrow.
Tom Solon, School Board gave a presentation. Discussion ensued.
Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Article 6. Shall the Hollis Brookline Cooperative School District, if Article 5 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 5 cost items only? **The school board recommends this article. The budget committee does not recommend this article.**

Moderator motioned to pass over Article 6. Seconded by Chris Hyde. **CARRIED** by a card vote.
James O'Shea motioned to restrict reconsideration to Article 5. Seconded by Robert Mann.
Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 7. To see if the school district will vote to raise and appropriate a sum of **\$20,080,401** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district and includes \$100,000 held in contingency. This appropriation does not include appropriations voted in other warrant articles.
The budget committee recommends this appropriation. The school board recommends this appropriation.

Darlene Mann motioned to bring Article 7 to the floor. Seconded by Raul Blanche.
Darlene Mann, Budget Committee gave a presentation. Discussion ensued.
Eric Pauer motioned to amend Article 7 to \$19,721,790, and change the contingency fund to 0. Seconded by John Lister. Someone from the floor motioned to move the amendment. Seconded by Mike Harris.
CARRIED by a 2/3 card vote. Moderator brought the amendment to Article 7 to a vote. **NOT CARRIED** by a card vote.
Dave Belanger motioned to amend Article 7 to \$20,430,401. Seconded by Mr. Whalen.
Mr. Rui Loura motioned to end the debate. Seconded by someone on the floor.
CARRIED by a 2/3 card vote.
Moderator brought the amendment to Article 7 a vote. **NOT CARRIED** by a card vote.
Tom Buteau motioned to move the question. Seconded by Darlene Mann.
Moderator brought motion to vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 7 to a vote. **CARRIED** by a card vote.
James O'Shea motioned to restrict reconsideration of Article 7. Seconded by Robert Mann.
Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 4. Shall the Hollis Brookline Cooperative School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only? **The school board recommends this article. The budget committee does not recommend this article.**

Robert Mann motioned to pass over Article 4. Seconded by Chris Hyde
Moderator brought Article 4 to a vote. **CARRIED** by a card vote.

Article 8. Shall the voters of the Hollis-Brookline Cooperative School District adopt a school administrative unit budget of **\$1,348,588** for the forthcoming fiscal year in which **\$689,453** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,354,043** with **\$692,188** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.
The school board recommends this appropriation. The budget committee recommends this appropriation.

Darlene Mann motioned to bring Article 8 to the floor. Seconded by Raul Blanche.
William Beauregard, School Board gave a presentation. Moderator motioned to bring Article 8 to a vote.
Combined total of all three districts, total: **YES - 879 NO - 56 CARRIED** by secret ballot vote.

Article 9. To see if the school district will vote to raise and appropriate up to the sum of **\$60,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund from the Hollis

Brookline Cooperative School District's June 30, 2014 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2014. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Tom Solon, School Board Chair motioned to move Article 9 with the change to **\$70,000**. Seconded by Darlene Mann. Tom Solon gave a presentation. John Lavoie motioned to move the question. Seconded by Mike Harris. **CARRIED** by 2/3 card vote. Moderator motioned to vote on Article 9. **CARRIED** by card vote. MaryAnn Shanly motioned to reconsider Article 2. Seconded by Tammy Fareed. Article 2 is a bond article and will need 7 days to vote on said article. Discussion ensued. Motion on the floor to move the question. Seconded by Shirley Kohn. **NOT CARRIED** by a card vote. Al Chase motioned to move the question. Seconded by the floor. **CARRIED** by a 2/3 card vote. Moderator motioned to reconsider Article 2. **CARRIED** by card vote. Tim McGettigan motioned to reconsider Article 15. Seconded by Eric Pauer. Discussion ensued. Jason Stockwell motioned to move the question. Seconded by Becky Belfour. **CARRIED** by a 2/3 card vote. Moderator brought reconsidering Article 15 to a vote. **NOT CARRIED** by a card vote. Eric Pauer motioned to recess the meeting until a time and date at least 7 days hence to be called and noticed by the school board. Seconded by Tammy Fareed. **CARRIED** by a card vote.

**March 26, 2014 reconvened at 7pm
Hollis Brookline High School, Hollis, NH**

Moderator started the meeting with the Pledge of Allegiance and made a few comments, went over a few rules and requests.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 11, 2014.

- To choose two members of the School Board, Hollis for the ensuing three years.
- To choose one member of the School Board, Brookline for the ensuing three years.
- To choose one member of the Budget Committee, Hollis for the ensuing three years.
- To choose one member of the Budget Committee, Brookline for the ensuing three years.

Moderator went over the election results.

Article 2. *Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee.* To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate the sum of ~~\$5,520,000~~ \$2,448,000 (gross budget) for the purposes of financing (i) addition to the existing Hollis Brookline Cooperative High School ~~and (ii) construction of multi-purpose field and associated structures, and~~ (iii) improvements to existing High School facility, and (iv) improvements to existing athletic fields. Such sum to include related fees and any other items incident to and/or necessary for said projects; to authorize the issuance of not more than ~~\$5,500,000~~ \$2,428,000 of bonds or notes for said projects under and in compliance with NH RSA 33:1 et seq, as amended (the Municipal Finance Act); to authorize the Hollis Brookline Cooperative School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity not to exceed 10 years and other terms thereof; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose, and to authorize the Hollis Brookline Cooperative School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the Hollis Brookline Cooperative School Board to take any other action or to pass any other vote relative thereto. In addition, to raise and appropriate ~~\$143,000~~ \$52,607 for the first year interest payment on the bond.

The Hollis Brookline Cooperative School Board recommends this appropriation. The budget committee does not recommend this appropriation. A two-thirds ballot vote is required.

Tom Solon motioned to bring Article 2 to the floor with a reduction in scope and cost. Seconded by Darlene Mann. Tom Solon, School Board gave a presentation. Darlene Mann, Budget Committee gave a presentation. Moderator opened the floor to questions. Discussions ensued.

Paul Valente motioned to vote on Article 2 by a ballot vote all day Saturday, March 29th, 7:30am- 7:00pm and to reconvene the meeting at 7:30pm at the Hollis Brookline High School on Saturday, March 29th.

Seconded by someone on the floor. Moderator brought motion to a vote. **NOT CARRIED** by a card vote. John Lisco motioned to move the question. Seconded by Paul Valente. **CARRIED** by a 2/3 card vote. Moderator brought Article 2 to a ballot vote. **YES - 596 NO - 514 NOT CARRIED** by a 2/3 vote.

Article 11. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article.**

Robert Mann motioned to table Article 16. Seconded by Mike Harris. **NOT CARRIED** by a card vote. Dennis Bechis motioned to change the rules of the meeting to require a 2/3 vote to table a meeting. Seconded by Jeff Albach. **NOT CARRIED** by a card vote. Allen Rosenberg motioned to bring Article 11 to the floor. Seconded by Robert Mann. **CARRIED** by a card vote. Tom Solon motioned to move Article 11 as read. Seconded by Chad Farrow. Tom Solon gave a presentation. Discussion ensued. Moderator brought Article 11 to a vote. **CARRIED** by a card vote.

Article 13. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the budget committee, shall contain a notation stating the estimated tax impact of the Article? (Submitted by petition)

Richard Ripple motioned to bring Article 13 to the floor. Seconded by George Folly. Tom Solon, School Board gave a presentation. Darlene Mann, Budget Committee answered a question. Discussion ensued. Brandon Buteau motioned to move the question. Seconded by someone on the floor. Moderator brought Article 13 to a vote. **YES - 266 NO - 401 NOT CARRIED** Darlene Mann motioned to restrict reconsideration to Article 11 and Article 13. Seconded by Raul Blanche. **CARRIED** by a card vote.

Article 14. Shall we reject the Common Core State Standards (CCSS) and the implementation of CCSS, in favor of our own higher Hollis Brookline COOP Academic Standards, and recommend that the school board form a committee (consisting of representatives from the school board, budget committee, school administrators, teachers, students, and community members) to develop the Hollis Brookline COOP Academic Standards? (Submitted by petition)

Robert Mann motioned to table Article 14. Seconded by Mike Harris. **NOT CARRIED** by a card vote. Steve Pucci motioned to bring Article 14 to the floor. Seconded by Doug Davidson. Discussion ensued. Basil Mason motioned to move the question. Seconded by Paul Valente. **CARRIED** by a 2/3 card vote. Moderator motioned to bring Article 14 to a vote. **CARRIED** by a card vote. Doug Davidson motioned to limit reconsideration to Article 14. Seconded by Derik Smith. **CARRIED** by a card vote.

Article 16. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the budget committee shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2.5%? (Submitted by petition)

Norman Bleau motioned to reconsider to table Article 15. Seconded by someone from the floor. **NOT CARRIED** by a card vote. Steve Pucci motioned to bring Article 16 to the floor. Seconded by Paul Valente. Discussion ensued. Ernie Pistor motioned to table Article 16. Seconded by Tom Gehan. **CARRIED** by a card vote. Darlene Mann motioned to restrict reconsideration to table Article 16. Seconded by Robert Mann. **CARRIED** by card vote.

Article 10. To see if the district will vote, pursuant to RSA 198:20-c, to establish an Expendable Trust Fund called the School Building and Facilities Maintenance Expendable Trust Fund, for the purpose of defraying, in part, as the Hollis-Brookline Cooperative School Board determines, the costs of facility maintenance and improvements and related services of the District, including, but not limited to the maintenance and operation of such facilities and related services, and to name the Hollis-Brookline School Board as the agents to expend monies from said fund, including the right to expend both the principal and interest in said fund, said funds to be held as required by law by the trustees of the trust fund for the Town of Hollis, it

being understood that the said School Board, as agents to expend from said fund, shall not be legally entitled to expend any monies from said fund without first conducting the public hearing required by RSA 198:20-c, (II), and no such expenditure may be made unless it is for a purpose for which this fund has been established and it being further understood that any monies remaining in said fund at the conclusion of the fiscal year shall not lapse into the general fund but may be carried over from year to year. Additionally, shall the district vote to raise and appropriate the sum of up to \$1.00, the same to be paid into the School Building and Facilities Maintenance Expendable Trust Fund, this sum to come from June 30 fund balance available for transfer on July 1, 2014, if available. **The school board recommends this article and appropriation. The budget committee recommends this article and appropriation. (Majority vote required).**

Robert Mann motioned to wave the reading of Article 10. Seconded by Mike Harris. **CARRIED** by a card vote. Darlene Mann motioned to bring Article 10 to the floor. Seconded by Tom Solon. Dave Partridge motioned to amend Article 10 to **\$20,000**. Seconded by Forest Milkowski. Moderator brought Article 10 to a vote. Motion **CARRIED** by a card vote. Brandon Buteau motioned to move the question. Seconded by someone on the floor. Motion **CARRIED** by a 2/3 card vote.

Article 17. To transact any other business which may legally come before said meeting.

Drew Mason motioned to adjourn the meeting. Seconded by the floor.
Meeting adjourned at 10:45pm.

Respectfully submitted,



Diane Leavitt,
Hollis Brookline Coop School District Clerk



**Hollis/Brookline Cooperative Revenues, Expenditures and
Changes in Fund Balances
June 30, 2014**

	General	Grants	Permanent Fund	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 13,288,859				\$ 13,288,859
Other local	335,369		50,579	465,315	851,263
State	6,012,777			3,896	6,016,673
Federal	118,716	333,650		51,586	503,952
Total revenue	19,755,721	333,650	50,579	520,797	20,660,747
EXPENDITURES					
Current:					
Instruction	8,976,839	309,528		72,712	9,359,079
Support services:					-
Student	1,141,158				1,141,158
Instructional staff	425,450	12,837			438,287
General administration	64,446				64,446
Executive administration	719,000				719,000
School administration	834,093				834,093
Operation and maintenance of plant	1,129,432				1,129,432
Student transportation	776,776				776,776
Other	3,773,393	11,285		330	3,785,008
Non-instructional services				511,511	511,511
Debt service:					-
Principal	943,143				943,143
Interest	870,909				870,909
Facilities acquisition and construction	31,000				31,000
Total expenditures	19,685,639	333,650	-	584,553	20,603,842
Excess (deficiency) of revenues over (under) expenditures	70,082	-	50,579	(63,756)	56,905
Other financing sources (uses):					
Transfers in	5,623			974	6,597
Transfers out			(6,597)		(6,597)
Total other financing sources and uses	5,623	-	(6,597)	974	-
Net change in fund balance	75,705	-	43,982	(62,782)	56,905
Fund balances, beginning	330,164		340,261	316,966	987,391
Fund balances, ending	405,869	-	384,243	254,184	1,044,296

Hollis/Brookline Cooperative School Board Balance Sheet

Governmental Funds - June 30, 2014

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 348,220			\$ 264,276	\$ 612,496
Investments	7,811				7,811
Receivables:					-
Accounts	11,140			3,470	14,610
Intergovernmental	95,405	255,764	384,243	2,519	737,931
Interfund receivable	243,724				243,724
Inventory				9,650	9,650
Prepaid items	12,570				12,570
Total assets	718,870	255,764		279,915	1,638,792
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities:					
Accounts payable	187,464	12,040		10,485	209,989
Accrued salaries and benefits	70,303				70,303
Intergovernmental payable	55,034				55,034
Interfund payable					-
Other current liabilities		243,724			243,724
Total liabilities	312,801	255,764		10,485	579,050
Deferred inflows of resources:					
Deferred revenue	200			15,246	15,446
Fund balances:					
Nonspendable	12,570		242,390	9,650	264,610
Restricted			141,853		141,853
Committed	95,019			244,534	339,553
Assigned	12,381				12,381
Unassigned	285,899				285,899
Total fund balances	405,869	-	384,243	254,184	1,044,296
Total liabilities, deferred inflows of resources, and fund balances	718,870	255,764	-	279,915	1,638,792

Hollis/Brookline Cooperative Special Education Expenditures

<u>EXPENSES:</u>	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>
SALARIES	1,869,564	1,802,331	2,019,886
BENEFITS	609,487	620,799	537,851
CONTRACTED SERVICES	589,427	414,351	860,427
TRANSPORTATION	351,010	400,377	353,588
TUITION	634,052	905,200	603,612
SUPPLIES	109,824	112,972	9,418
EQUIPMENT	29,042	9,311	2,704
OTHER		1,800	250
SUBTOTAL	<u>4,192,406</u>	<u>4,267,140</u>	<u>4,387,736</u>
 <u>REVENUE:</u>			
CATASTROPHIC AID	160,379	157,168	341,143
MEDICAID DISTRIBUTION	72,788	98,017	118,716
IDEA	302,516	213,255	313,649
ARRA			
SUBTOTAL	<u>535,683</u>	<u>468,440</u>	<u>773,508</u>
 NET COST FOR SPECIAL EDUCATION	<u>3,656,723</u>	<u>3,798,700</u>	<u>3,614,229</u>

Hollis/Brookline Cooperative Teacher Roster

Hollis/Brookline Middle School

Name	Assignment	College/University	Degree
Robert Thompson	Principal	UNH	M.Ed.
Patricia Flynn	Assistant Principal	Rivier	M.Ed.
Anne Elser	Special Education Coordinator	Rivier	M.Ed.
Claudia Banks	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
David Bond	Science	U. Mass.	M.A.
Gayle Bottcher	Physical Education	U. Bridgeport	M.S.Ed.
Stephen Capraro	Social Studies	St. Anselm College	M.S.Ed.
Amy Chase	English	UNH	M.A.T.
Jennifer Christman	Special Education	Keene State	B.S.-B.A.
June Cloutier	French	Anna Maria College	B.A.
Susan Connelly	Social Studies	NYU	M.A.
Nancy Cook	School Psychologist	Notre Dame College	M.Ed.
Karen Coutu	Reading Specialist	Rivier	M.Ed.
Laura DeRosa	Social Studies	UNH	M.A.T.
Lynn DiZazzo	English Language Arts	Fairfield Univ.	B.A.
Susan Doyle	Special Education	Rivier	M.Ed.
Janice Ellerin	Science	Montclair State Univ. Rutgers Univ.	M.A. M.A.
Carolyn Evans	Science	Boston Univ.	B.S.
Leonid Gershgorin	Reading	Rivier	M.A.T.
Christine Griefff	Guidance	American Grad. School Intl. Mgmt. Plymouth State	M.A. M.Ed.
Pamela Griffith	Special Education	SUNY, Potsdam	B.A.
Joseph Gruce, III	Computer	Duquesne Univ.	M.A.
Katrina Hall	Mathematics	Rivier	M.S.Ed.
William Hinkle	Music	New England College	M.Ed.
Dianne Hunter	Life Skills	Colorado State Univ.	B.S.
Ronald Johnston	Physical Education	UNH	M.S.
Susan Kinney	Media	Plymouth State Univ.	B.S.
Jennifer Klauber MacLeod	English	St. Michael's College	B.A.
Janet Lash	Spanish	Regis College	B.A.
Barry Lyle	Social Studies	Framingham State	M.A.
Melanie Madden	Special Education	Rivier	M.Ed.
Sheila Mandragouras	School Nurse	Tennessee State Univ.	MSN
Patricia Marquette	Algebra	UNH	B.S.
Lynne Ouellette	Art	Keene State	B.S.
Christine Page	Special Education	Fitchburg State	M.Ed.
Paul Picariello	Technology Education	Fitchburg State	M.Ed.
Kerbert Porter-Elliott	English Language Arts	Harvard Univ.	M.A.
Patricia Smith	Science	Mississippi State	M.S.
Nancy Spencer	Music	U. Conn	M.M.
Jonathan Stearns	Guidance	UNH	M.Ed.
Carol Swanson	Mathematics	Rivier	M.Ed.
Kirsten Werne	Mathematics	Rivier	M.A.T.
Erin White	Health-Wellness	UNH	B.S.
Robert Zimmerman	Psychotherapist	Salem State	M.S.W.

Hollis/Brookline Cooperative Teacher Roster

Hollis/Brookline High School

Name		Assignment	College/University	Degree
Richard	Barnes	Principal	Northeastern Univ.	M.Ed.
Robert	Ouellette	Assistant Principal	NH College	M.B.A.
Timothy	Girzone	Assistant Principal	UNH	M.Ed.
Jennifer	Anderson	Special Education Coordinator	Rivier	M.Ed.
Rhon	Rupp	Athletic Director	Univ. North Carolina	B.A.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Alexander	Basbas	Spanish	UNH	M.Ed.
Sandra	Bent	Guidance	Rivier	M.Ed.
Donald	Boggis	Physical Education/Wellness	Plymouth State	B.S.
Christina	Brown	Mathematics	Rivier	M.Ed.
Christin	Cahill	Program Clinician	Rivier	M.A.
Nerissa	Calo	English	Mt. Holyoke	B.A.
Julie	Carbone	Music	Plymouth State	B.S.
Rodney	Clark	Biology	Fitchburg State	M.Ed.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
Tracy	Cornellier	Physical Education	Keene State	B.S.
Kimberly	Coughlin (LOA)	Social Studies	Rivier	M.Ed.
Catherine	Cray	SAP Counselor	Rivier	M.A.
Lisa	Danis	English	Univ. of New Hampshire	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Bonnie	Del Signore	Mathematics	Brown Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Katherine	Emerson	Physical Science	Stonehill College	B.S.
Lara	Evans	Latin	Georgetown Univ.	B.S.
Thomas	Evans, II	Special Education, Life Skills	Johnson & Wales University	M.A.
Amber	Fenton	LD Case Manager	Rivier	M.Ed.
Yolanda	Flamino	Chemistry	Smith College	M.S.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury	M.A.
Lauren	Giolimon	English	UNH	M.A.T.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Christine	Haight	Special Education	Rivier	M.Ed.
Linda	Hammill	Psychotherapist	Mass. State University, Fitchburg	M.S.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Susan	Hay	Technology	UNH	M.B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Jillian	Hegarty	504 Coordinator	Rivier	M.Ed.
Maria	Hunt	Spanish	Rivier	M.A.
Lin	Illingworth	English	UNH	M.A.T.
Mark	Illingworth	Mathematics	Savannah College of Art & Design	M.A.
Elissa	Johansson	French	Keene State	B.S.

Hollis/Brookline High School Teacher Roster Cont.

Name		Assignment	College/University	Degree
Timothy	Kelley	Mathematics	Univ. of Lowell	M.S.
Kathleen	Kirby	Social Studies	Middlebury	M.P.A. & M.A.T.
Shannon	Kolb	Speech Assistant	Univ. of Florida	B.S.
Linda	Lannin	Occupational Therapist	Florida International Univ.	M.S.
Tammy	Leonard (LOA)	Mathematics	Univ. Mississippi	M.A.
Brigitte	MacMillan	Art-Photography	Rivier	B.A.
Deborah	Maloney	Chemistry	URI	M.S.
Kathleen	Maynard	Guidance	Rivier	M.Ed.
James	McCann (for Leonard)	Mathematics	Babson	M.B.A.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Samantha	McElroy	English	Temple Univ.	B.S.
Ann	Melim	English	UNH	M.A.
Victoria	Milette	English	UNH	M.A.T.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Beverly	Morshed	Speech/Language Pathologist	Univ. of Texas at Dallas	M.S.
Sabin	Olsen (for Coughlin)	Social Studies	Keene State	B.A.
Catherine	Orzech	Biology/Physical Science	Univ. of Notre Dame	M.Ed.
Susan	Patz	School Nurse	Univ. of San Francisco	B.S.
Lina	Pepper	Art	Plymouth State	B.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Katherine	Pine	Social Studies	SNHU	M.Ed.
Stacey	Plummer	Mathematics	University of New Hampshire	M.S.
Milton	Robinson	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	Biology/Chemistry	Worcester Poly Tech.	M.S.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Maria	St. Pierre	Health Education	Univ. of Lowell	B.S.
Mariealana	Salamone	English	Rivier	M.A.
Erin	Sheehan	Spanish	Boston College	M.A.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Julie	Sullivan	Guidance and School to Careers	Antioch New England	M.A.
George	Taliadouros	Physics	American International College	M.Sc.T.
Trudi	Thompson	Biology	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
Elyse	Tomlinson	English-Theatre Arts	Univ. of Santa Clara	M.A.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Nathan	Warren	Social Studies	New England College	M.Ed.
Adam	Wilcox	Physics	Columbia Univ.	M.A.
Richard	Winslow	Guidance	UNH & Keene State	M.A.& M.Ed.
Lucas	Woods	Social Studies	UNH	M.Ed.
Cora	Zingales	Special Education	UNH	B.A.

Hollis/Brookline Middle School Administrative Report

Hollis Brookline Middle School provides all of our students a rigorous 21st century academic program in a learning environment that fosters each child's educational, social and emotional growth. Recognizing that our students are at an important place in their development, our school community strives to meet the individual needs of each of our students, with our goal being success for all students.

Our teachers and students work together in learning environments that foster collaboration, communication, creativity and critical thinking. These four cornerstones are the hallmark of our instructional practices, as we work to prepare students for a 21st century world.

Combining content and skills with real-world applications, our academic program of studies is rich and engaging for students. The educational experience students receive at our middle school prepares them for the challenges of high school and beyond. In addition to academics, HBMS offers a variety of extracurricular activities. We are incredibly proud of our newest offerings, as both were designed by and are led by students. Our U-Knighted for All Committee works to combat bullying in schools through education, activities and positive messaging. Our new school newspaper, "From Hollis Brookline" celebrates our school community and is a wonderful way for us to showcase our school.

We are fortunate to have an incredibly talented staff at Hollis Brookline Middle School. We would like to recognize 7th Grade Math Teacher Kirsten Werne, who was one of 5 New Hampshire teachers to be named a semi-finalist for the New Hampshire Teacher of the Year Award. Additionally, 8th grade English teacher Kerby Elliott was a finalist for the Christa McAuliffe Sabbatical Program, which seeks to recognize NH's most creative and innovative educators. We are proud of the accomplishments of all of our teachers and support staff, all of who demonstrate the highest level of commitment to our students every day.

As school leaders, we serve the children of Hollis and Brookline with pride and respect. We are honored to be a part of this school community. Hollis Brookline Middle School is an energizing and amazing place to learn. We sincerely thank all of the community members, including our PTSA, for the commitment that they continually make to ensure that the children of Hollis and Brookline receive the best possible education.

Sincerely,

Bob Thompson, Principal Hollis Brookline Middle School

Patti Flynn, Assistant Principal Hollis Brookline Middle School



Hollis/Brookline High School Administrative Report



The accreditation visit scheduled for March 2015 from the New England Association of Secondary Schools and Colleges (NEASC) has been a primary focus for Hollis Brookline High School for the past year. The self-study process asks the staff to take a hard look at seven identified strands and rate the school's performance in each. These strands include: 1) Core Values, Beliefs, and Learning Expectations, 2) Curriculum, 3) Instruction, 4) Assessment for Student Learning, 5) School Culture and Leadership, 6) School Resources for Learning, and 7) Community Resources for Learning.

This self-study allows us to focus on what we do well and what we need to focus on to improve the educational experience for our students, which is our primary goal. Through this process we have identified our strengths and weaknesses within each of the seven strands. This report is given to the visiting committee. The committee, while here, will meet with teachers, students and community members to assess the school based on the seven strands. They will review our report and send back their assessment as well.

As many of you have been aware, for the past ten years, in response to the last accreditation visit, we have focused a great deal of attention on the lack of space at the high school and have made changes over the years to address what we could without adding additional building space. During this past summer (2014), we made a final push to address these issues. Moving the US First Robotics lab to the Middle School to create an additional science lab, reconfiguring the mini cafeteria to a regular classroom, dividing the first floor computer lab into two lab spaces, and reconfiguring the theatre wing and special education resource rooms have allowed us to provide better teaching space. In addition, the computer lab on the third floor was converted to a teacher work space. These changes have allowed more teachers to remain in their rooms and reduced the number of teachers on carts. The over-crowded cafeteria was addressed by changing out the tables to add long tables with bench seating. Additional egress was also added to the cafeteria.

We are very proud of what we offer our students and the job our staff does to provide a high quality educational experience for the children of Hollis and Brookline. During 2013-2014 the administration at HBHS underwent some changes. Principal Cynthia Matte, moved to the position of Assistant Superintendent at the SAU; Assistant Principal Richard Barnes moved into the role of Principal; and Teacher Timothy Girzone joined Robert Ouellette as Assistant Principal. The transition was smooth and the focus of providing the best possible educational experience for our students never wavered.

Another major focus for us is the push to create a 21st century high school and provide 21st century skills for our students. Technology is the key. To that end, we have almost doubled our bandwidth, added online textbooks where possible and we are moving toward creating a Learning Commons in the Library. Our new Librarian, Mrs. Christine Heaton has been instrumental in making major changes in our Media Center. HBHS continues to make strides toward being a school where students may bring their own device to incorporate the benefits of the digital world with the wonderful education they are receiving.



We are very proud of the academic successes of our students. HBHS students excel in many areas. In 2014, 54 new members were inducted into the HBHS National Honor Society, 104 seniors were awarded the NH Scholars Medal

and HBHS was proud to have 5 finalists in the National Merit Scholarship program; **Katherine Cherian, Emma Close, Noam Eshed, Emma Newton, and Anish Thilagar**. Twelve students received a perfect score in one or more of the ACT and SAT tests.

HBHS has a fine tradition of seniors entering the military after graduation. In 2014 four seniors entered the service: **Cameron Howard, Marines; Eric Mann, Army; Sam McClure, Marines; and Chazz Rogers, Army National Guard**.

Our talented staff continue to make our rigorous curriculum relevant to students. One example of many is the annual Trebuchet project. For almost 10 years, Hollis Brookline High School physics students have been participating in this annual event. In this engineering design challenge, teams of 4-6 students are tasked with working together to design, build, calibrate, and test a working trebuchet, a Medieval siege device used to launch a projectile (waterballon) using nothing but the force of gravity via a counterweight and lever arm. Over the course of several weeks, the students are required to maintain an individual engineering logbook, complete with design sketches, meeting minutes, testing procedures, launch data, calculations, and reflections upon the outcome of testing day. This activity is one of the most popular events at HBHS, and all students are encouraged to take physics so they can have the chance to participate in this exciting & challenging project during their time in high school.



Physics students prepare their trebuchet for launch

Our students continue to excel in athletics and the arts as well. In 2014 our athletic teams performed well. The Boys Lacrosse won the Division III State Championship, the Baseball team finished 2nd in the regular season and was a Final Four participant HBHS fielded its first ever Unified team in the sport of Track and Field, the Football team won the Western Conference Championship and was a Final Four participant, the Boys Soccer finished 1st in the regular season and was a Final Four participant, and the Unified Soccer finished as State-Runner up in NHIAA Unified Soccer Championship, and the 2013-14 Girls Volleyball Team received the NHVCA Team Academic Award for maintaining a 3.0 or better for the entire academic year. The team had an average of 3.55.



2014 Boys Lacrosse Division 3 State Champions



HBHS Unified Soccer Team

finished 1st in the regular season and was a Final Four participant, and the Unified Soccer finished as State-Runner up in NHIAA Unified Soccer Championship, and the 2013-14 Girls Volleyball Team received the NHVCA Team Academic Award for maintaining a 3.0 or better for the entire academic year. The team had an average of 3.55.

In addition, in 2014, 29 scholar athletes were recognized at a special ceremony in Concord in

February. These students must hold an average of a B+ or better, play at least two sports, including one their senior year, and be outstanding citizens and role models in their communities participating in community service activities. We also were proud to have 10 senior students who were recognized for participating in three sports each for all four of their years at HBHS.

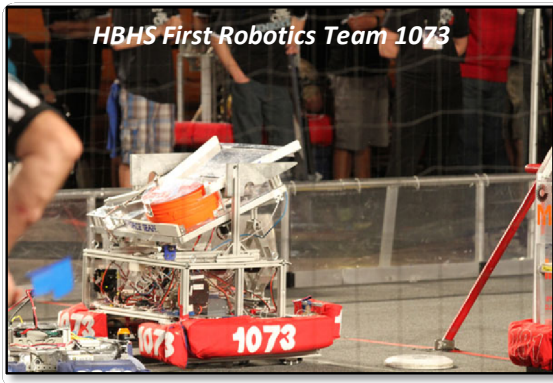
From the music department we are pleased to announce six students were selected this fall to participate in the Jazz All State Festival. 15 students were selected to participate in the All New England Choral Festival and a record of 20 students were selected to the NH All State Music and/or Jazz Festival which is a testament to the caliber of instruction and guidance from our Music Director Dave Umstead and Choral Director Julie Carbone.

Many students also participate in the Theatre and Visual Arts programs. If you have not yet seen one of the Hollis Brookline Musical performances which are presented each March, please mark your calendars for this year's presentation of *Oklahoma*. Each year the combined efforts of the music, visual arts and theatre programs come together in a wonderful musical production which could compete with any semiprofessional performance. Teachers and staff give countless hours outside of the classroom to help our

students succeed. With more than 100 clubs, organizations, and sports teams all advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged. HBHS once again brought home the 2014 New Hampshire State Math Team Championship for their 9th consecutive season under the guidance of advisors Mrs. Stacey Plummer and Mrs. Sue Moores. The Hollis Brookline Destination Imagination Team had a spectacular year. They finished third in the WORLDS at the Destination Imagination Global Finals Competition at the High School level! Their combined solutions to the long-term challenge and the think-on-your feet Instant Challenge awarded them third place in the largest Global Finals competition in history. They participated in this event together with more than 8,000 students representing the top teams from 48 states and 30 countries. In addition to this outstanding team achievement, **Noam Eshed** was one of nine high school senior students out of hundreds to receive an academic scholarship.



HBHS FIRST Robotics Team 1073 had a successful year with 70+ students and 10+ mentors who competed at UNH and Northeastern District events. Winning an Industrial Design Award at UNH and Judges Award at Northeastern, the team qualified for the New England District Championships where they finished 17 out of 54 teams. In addition to great season, FRC team 1073 brought their robot to 2nd grade at HPS and supported RMMS with their Science Night to help inspire the elementary students with an innovative example of what STEM is all about!



As we come to the close of 2014, we look forward to a continued commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted

Richard D. Barnes, Principal

Hollis/Brookline Cooperative School Budget Committee Report

Introduction

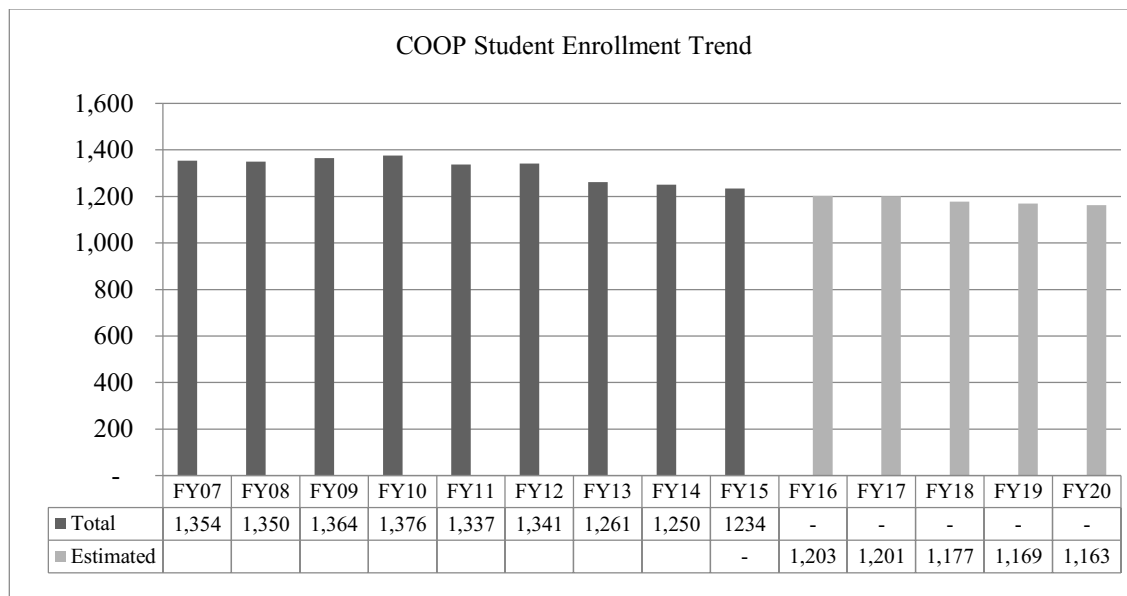
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility of developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School and Hollis Brookline High School. The Budget Committee established to support HBCSD is comprised of eight members-four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board-and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the COOP. Articulating budget guidance early in the budget process enables the administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development and presented for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

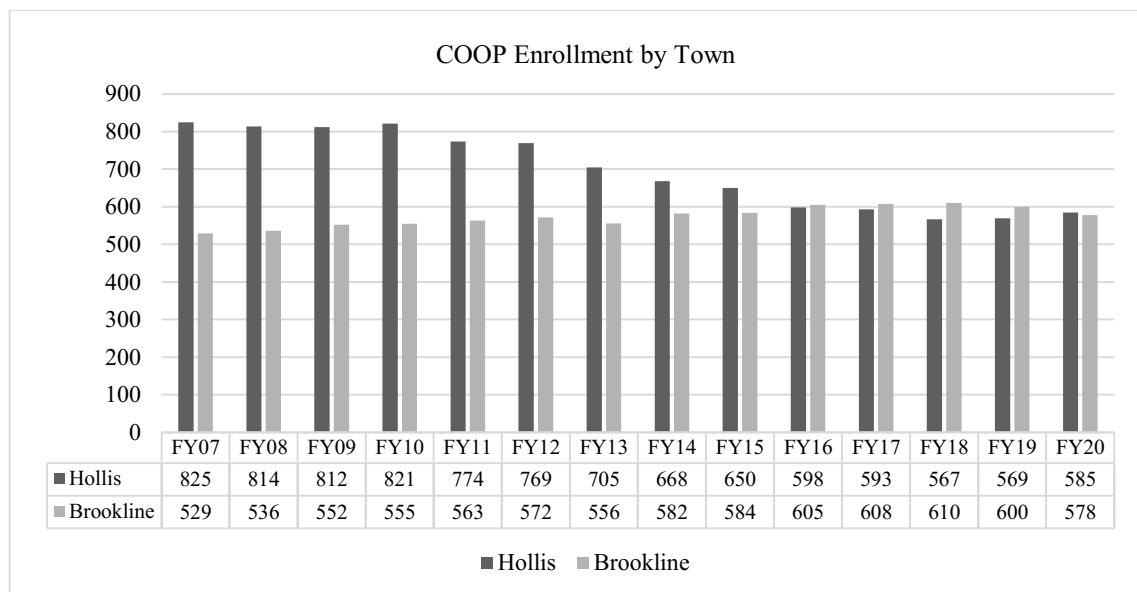
Trends

The trend in student enrollment has been declining since reaching its highest level in FY10. HBCSD faces the challenge of managing its programs, resources, and facilities with projected declines in annual enrollment for the next several years. The enrollment of 1234 students as of October 1, 2014 is down 1.3% from the prior school year and is higher than last year’s NESDEC projection of a 3.1% drop in enrollment.



Student enrollment data based on NESDEC reports of historic and future enrollment.

By town, the student population trend reflects a shift in composition of enrollments between the two towns. Since Hollis' maximum student enrollment of 825 in FY07, Hollis has been experiencing steady declines totaling 21% by FY15. During the same period, Brookline has realized a 10% increase in student population. As of October 1, 2014, the enrollment distribution is 52.7% of students from Hollis and 47.3% of students from Brookline. Future projections indicate the two populations becoming even more closely aligned.



Student enrollment data based on NESDEC estimates of historic and future enrollment.

Budget Highlights

FY15 Budget Summary: As approved by the legislative body, the \$21.2M HBCSD budget represents a 3.6% increase from the prior year with the approval of articles for the operating and SAU budgets, contracts for professional and support staff, and expendable trusts. The failure of the bond article for facility improvements resulted in funding of necessary changes in space configuration to maintain NEASC accreditation within the approved budget. Netting for the impacts of district revenue and state aid resulted in a tax assessment of \$7.7M for Hollis and \$6.2M for Brookline. After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) payable by each community, Hollis' total COOP tax commitment is \$9.2M and Brookline's total COOP tax commitment is \$6.9M.

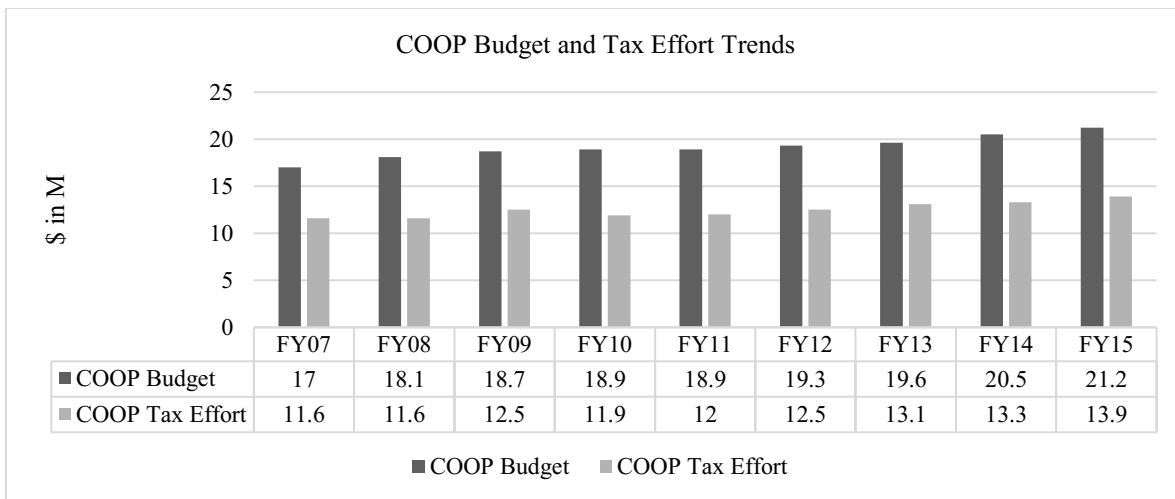
Staff Salaries and Benefits: Articles for the current school year which comprised the first year of a two year agreement for professional staff (HEA) and the second year of a three year agreement for support staff (HESSA) were approved at the district meeting in March, 2014. These agreements addressed elements for salaries and benefits, as well as other non-financial contract elements. The district realized a benefit of the participation of 93% of staff on the updated medical benefits plan introduced two years ago. For FY15, plan participation and improved use of plan benefits resulted in a reduction in the guaranteed maximum rate (GMR) charged by LGC and unanticipated savings of approximately \$100K for HBCSD, as well as, additional savings across other districts in SAU41. The second year of the HEA contract will be included in the warrant for the March 2015 District Meeting. The HESSA agreement for support staff defined salary increases and an increase to the monthly insurance cap paid by the district. Approximately 76% of support staff are enrolled in the newly offered medical benefits plan which was identified as a supplement after the approval of the first year of the contract. The third year of the HESSA contract will be presented in the upcoming warrant.

New Hampshire Retirement System (NHRS): Another key area impacting the budget has been increases mandated by the state for NHRS contributions. With rates set by the state in two year increments, no NHRS rate changes were made and the current school budget (FY15) realized NHRS increases tied to salary increases for current staff. In total, NHRS expenses represent 5.4%, or \$1.1M, of the current budget. For the FY16 budget cycle, increases in NHRS expenses are expected as new rates have been set for FY16 and FY17.

Special Education: After consideration of salary and benefit expenses, Special Education costs comprise 18% of the HBCSD budget. A significant effort has been made within the Student Services organization to manage programs in accordance with student needs while maximizing the use of grants and eligible aid. By utilizing grant funding for staff expenses, more expenses have become eligible for reimbursement under state and federal guidelines. In some cases, costs are offset among SAU41 districts as students enter HBCSD from the lower grades. Through the implementation of new programs, Student Services has been able to optimize student programming within the district to better address student needs, reduce out of district placements, and offer an opportunity for revenue generation upon approval by the state. Shifting the composition of staff and in-district program development to accommodate specific student needs has resulted in improved delivery of services within the established budget and a reduction in the number of students placed out of district.

Debt Service: Current annual debt service for HBCSD stands at approximately \$1.8M for four bond initiatives, three for HBHS and one for HBMS. By FY18, the budget will be relieved of approximately \$1.2M of principal and interest payments related to bonds for the high school issued in 1996 and 2007. The remaining debt service of approximately \$600K annually is for the bond for the HBMS renovation and will continue through FY25.

Other Items: While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget. Once district revenue and state aid by town have been considered, the resulting tax effort averages approximately 65% of the approved COOP budget.



The approved budget is apportioned between the two communities to determine the amount to be assessed in taxes by each town's local tax rate. The apportionment formula for FY15 is based on 100% Average Daily Membership (ADM). Based on daily attendance records of 1250 students as of June 30, 2014, ADM shifted by 2 percentage points resulting in an ADM distribution of 53.6% Hollis, 46.4% Brookline. As a result of the January 2015 Special District Meeting, a new apportionment formula will be applied to the FY16 net assessment.

For the FY16 budget cycle, the legislative body will be asked to consider the operating and SAU budgets, of the recently amended COOP Articles of Agreement.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

2014 Hollis/Brookline High School Awards

Alan Frank Memorial Scholarship Book Award	Dollars for Scholars
Alex Kasperek	Allison Andreola
American Federation of Musicians	Emily Choate
Tyler Ellis	Emma Close
Amherst Orthodontic Scientific Woman's S.	Emma Newton
Savannah Werne	Ryan Papineau
Arch Clinton Luther III Science Scholarship	Savannah Werne
Alex Merryman	Willard Wider
Army Reserve National Scholar/Athlete Award	Ed Berna Memorial Award For Track
Sydney MacLeod	Felicia Muse
Nicholas Garside	Fred Waring Director's Award for Chorus
Athlete Citizen Scholar Award	Melanie Nelson
Emma Newton	Harris Memorial Scholarship
Nicholas Garside	Gus Lewis
Atrium Scholarship	Hollis Nor'Easters Snowmobile Club
Sydney MacLeod	Sara Swabowicz
Savannah Werne	Hollis Brookline Rotary Club College Scholarship
Brookline Fire Department	Emma Newton
Harrison Newman	Emma Close
Brookline Historical Society Book Award	Hollis Historical Society Book Award
Grant Johnson	Conor O'Shea
Brookline Women's Club	Hollis Women's Club Scholarship (4 yr College)
Cole Gallant	Savannah Werne
Cameron Ricard Memorial Scholarship	Hollis Women's Club Scholarship (Voc/Com College)
Logan Blake	Rebecca Harmon
Shea Whalen	Hollis Veterinary Hospital Scholarship
Cavalier of the Year Award	Laura Santer
Ryan Papineau	John B. Andrews Scholarship
Charles Zylonis Memorial Scholarship	Savannah Werne
Emma Close	Kendal VanSchoick Memorial Scholarship
Sydney MacLeod	Ryan Lecours
Noam Eshed	Liam Tardif
Coach Korcoulis Scholarship	Louis Armstrong Jazz Award
Suzanne Kagenski	Chazz Rogers
Kyle Lorden	Maggie Riddle Scholarship
Colonial Garden Club	Sara Swabowicz
Cole Gallant	Nancy Archambault Ratta Scholarship
Community of Caring Scholarship	Cameron Randlett
Ryan LeCours	Carlie Howard
Savannah Werne	National Automotive Technology Competition
Director's Award for Band	Liam Tardif
Michael Ross	Jack Buchanan
National Honor Society Book Award	Team Player of the Year
Sydney MacLeod	Fiona Kennedy
	Logan Blake

2014 Hollis/Brookline High School Awards - cont'd

National Merit Scholarship Finalist	Theatre Award
Katherine Cherian	Ryan Lemay
Emma Close	Thespian Award
Noam Eshed	Olivia Black
Emma Newton	US Marine Corps Distinguished Athlete Award
Anish Thilagar	Lindsey Beauregard
National School Choral Award	Cole Gallant
Melissa Oittinen	US Marine Corps Scholastic Excellence Award
NH Coaches Association (3 sports for 4 years)	Anish Thilagar
Lindsey Beauregard	Katherine Cherian
Megan Philpot	US Marine Corps Semper Fidelis (Music Award)
Nichole Wholey	Samuel Whitaker
Emma Newton	Jacob Solon
Ryan Papineau	William & Lorraine Dubben Scholarship
Christian Parenteau	Carlie Howard
Sydney MacLeod	Kyle Lorden
Benjamin Poisson	Ten Top Seniors Class of 2014
Kyle Lorden	Emily Choate, Dartmouth College
Madeline Snow	Noam Eshed, Rensselaer Polytechnic Institute
NH-SMASH Scholarship	Mollie Gillis, University of Alabama
Anish Thilagar	Alexander Kasperek, Worcester Polytechnic Institute
Nicholas Jennings Memorial Scholarship	Gus Lewis, Boston College
Alec Grant	Melissa Oittinen, Boston University
Lindsey Beauregard	Anish Thilagar, CalTech
Patrick Smith Honor Award	Savannah Werne, Purdue University
Sam McClure	Class of 2014 Salutatorian
Rhode Island School of Design	Emma Newton, Mass. Institute of Technology
Liam Tanner	Class of 2014 Valedictorian
Richard Maghakian Memorial Scholarship	Katherine Cherian, Tulane University
Grant Johnson	Student Council 2014
Ruth E. Wheeler Scholarship	President Grant Johnson
Katherine Cherian	Vice President Jonathan Northcott
Senior Music Scholarship	Secretary Sara Swabowicz
Tyler Ellis	Treasurer Savannah Werne
Chazz Rogers	Representatives
Melissa Oittinen	Ryan Buckley
Zach Nardone	Genevieve Eliopoulos
Alec Gervais	Sophia Hall
STEAM for Youth Scholarship	Emily King
Cole Gallant	Meghan Philpot
Student Council Scholarship	
Emily King	

2014 Hollis/Brookline High School Awards - cont'd

Scholar Athletes	
Lindsey Beauregard	Sara Swabowicz
Michaela Day	Meghan Sweeney
Gigi Eliopoulos	Nicole Wholey
Meghan Flanagan	Ryan Buckley
Mollie Gillis	Harrison Fetter
Suzanne Kagenski	Nicholas Garside
Fiona Kennedy	Nicholas Leonard
Sydney MacLeod	Kyle Lorden
Sarah Mauser	Matthew Mailloux
Emma Newton	Alex Merryman
Lauria Patz	Ryan Papineau
Meghan Philpot	Christian Parenteau
Sarah Pugh	Joseph Spohn
Samantha Slater	Sam Whitaker
Maria Snyder	
Tri - M Music Honor Society	
AlecGeravis	Harrison Fetter
Jacob Solon	Amanda Graves
Sam Whitaker	Zachary Nardone
Emily Choate	Melissa Oittinen
Abbey Hirsch	Matthew Partridge
Amanda Blair	Cara Quigley
Tyler Ellis	Michael Ross
Noam Eshed	



FREQUENTLY CALLED NUMBERS

EMERGENCY (POLICE, FIRE, AMBULANCE).....	911
TOWN HALL MAIN NUMBER.....	465-2209
Assessing Department.....	ext. 105
Building Department.....	ext. 501
Finance Department.....	ext. 110
Planning Department.....	ext. 108
Recreation Department.....	ext. 115
Selectmen's Office.....	ext. 103
Tax Collector.....	ext. 104
Welfare Assistance.....	ext. 103
TOWN HALL FAX NUMBER.....	465-3701
TOWN CLERK.....	465-2064
ANIMAL CONTROL OFFICER.....	465-2303
COMMUNICATION CENTER.....	465-2303
POLICE (NON EMERGENCY).....	465-7637
DEPARTMENT OF PUBLIC WORKS.....	465-2246
Stump Dump.....	465-2143
Transfer Station.....	465-3299
FIRE DEPARTMENT (NON EMERGENCY).....	465-6001
Health Officer.....	465-6001
HOLLIS POST OFFICE.....	1-800-275-8777
HOLLIS SOCIAL LIBRARY.....	465-7721
CHARTER COMMUNICATIONS.....	1-866-472-2200
TDS TELECOM.....	465-9911
PSNH.....	1-800-662-7764

VISIT THE TOWN'S WEB SITE AT WWW.HOLLISNH.ORG

SCHOOLS

HOLLIS PRIMARY SCHOOL.....	324-5995
HOLLIS UPPER ELEMENTARY SCHOOL.....	465-9182
HOLLIS BROOKLINE MIDDLE SCHOOL.....	465-5997
HOLLIS BROOKLINE HIGH SCHOOL.....	465-2269
HOLLIS BROOKLINE SUPERINTENDENT'S OFFICE.....	324-5999



WOODMONT - IMAGE BY CONNIE CAIN

50 Years of Protecting Hollis' Natural Resources



HARRIET HILLS - IMAGE BY CONNIE CAIN