

*Town Of Hollis
2015 Annual Report*



Local Government Contact Information

Town Website: www.hollisnh.org

EMERGENCY SERVICES
Fire Department/Rescue Services
10 Glenice Drive
Richard Towne, Fire Chief
Sandy Bohling, Assistant EMS Director
Phone: Emergency 911
Non-Emergency 603-465-6001
Email: fire@hollisnh.o g

Police Department/CommunicationsCenter
9 Silver Lake Road
James Sartell, Chief of Police
Deanna Denman, Administrative Assistant
John DuVarney, Communications Manager
Phone: Emergency 911
Non-Emergency-Police 603-465-7637
Non-Emergency-Communications 603-465-2303
Fax: 603-465-7808
Email: police@hollisnh.org

PUBLIC WORKS DEPARTMENT
10 Muzzey Road
Tom Bayrd, Director of Public Works
Beverly Hill, Administrative Assistant
Phone: 603-465-2246
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bhill@hollisnh.org

SOLID WASTE DISPOSAL
Transfer Station, 10 Rocky Pond Road
Phone: 603-465-3299
Hours of Operation:Tuesday and Saturday 8AM-5PM,
Thursday 12-7PM

Stump Dump, Depot Road
Phone: 603-465-2143
Hours of Operation: Wednesday and Saturday 8AM-5PM

TOWN CLERK’S OFFICE
3G Marketplace
Phone: 603-465-2064
Fax: 603-465-2964
Lisa Claire, Town Clerk
Diane Leavitt, Deputy Town Clerk
Email: townclerk@hollisnh.org

Hours: Monday, Wednesday, Friday 8AM-1PM
Monday evenings 6-9 PM
1st Saturday of each month 8-11 AM

TOWN HALL
7 Monument Square
Phone: 603-465-2209
Fax: 603-465-3701
Hours: Monday-Friday 8:00AM-3:00PM
VISIT THE TOWN’S WEB SITE AT WWW.HOLLISNH.ORG

Administration/Selectmen/Welfare/Human Resources
Phone: 603-465-2209
Kimberly Galipeau, Town Administrator, ext. 101
Email: administration@hollisnh.org
Christine Herrera, Admin. Assistant/HR Coord., ext. 103
Email: townhall@hollisnh.org

Assessing Department
Connie Cain, Assistant to the Assessor
Phone: 603-465-2209 ext. 105
Email: assessing@hollisnh.org

Building/Zoning/Code Enforcement Department
David Gagnon, Building Inspector/Code Enforcement
Donna Lee Setaro, Building and Land Use Coordinator
Phone: 603-465-2209 ext. 501
Email: David Gagnon: building@hollisnh.org
Donna Lee Setaro: zoning@hollisnh.org

Finance Department
Deborah Padykula, Finance Office
Phone: 603-465-2209 ext. 110
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Information Technology
Dawn Desaulniers, IT Director
Email: support@hollisnh.org

Planning Department
Mark Fougere, Town Planner
Wendy Trimble, Planning Secretary
Phone: 603-465-2209 ext. 108
Email: Mark Fougere: planner@hollisnh.org
Wendy Trimble: planning@hollisnh.org

Tax Department
Christina Winsor, Tax Collector
Phone: 603-465-2209 ext. 104
Email: tax@hollisnh.org

HOLLIS SOCIAL LIBRARY
2 Monument Square, PO Box 659
Phone: 603-465-7721 Fax: 603-465-3507
Tanya Griffith, Interim Libary Directo
Email: director@hollislibrary.org

Frequently Called Numbers

EMERGENCY (POLICE, FIRE, AMBULANCE)911

TOWN HALL MAIN NUMBER 465-2209
TOWN HALL FAX NUMBER..... 465-3701

VISIT THE TOWN’S WEB SITE AT WWW.HOLLISNH.ORG

Assessing Departmentext. 105
Building Departmentext. 501
Facility Scheduling (Lawrence Barn, Town Hall)ext. 103
Finance Department.....ext. 110
Planning Departmentext. 108
Recreation Department.....ext 115
Selectmen’s Officext. 101
Tax Collector.....ext. 104
Welfare Assistanceext. 101

TOWN CLERK 465-2064

ANIMAL CONTROL OFFICER 465-2303

COMMUNICATION CENTER 465-2303

POLICE (NON EMERGENCY) 465-7637

DEPARTMENT OF PUBLIC WORKS 465-2246
Stump Dump 465-2143
Transfer Station..... 465-3299

FIRE DEPARTMENT (NON EMERGENCY)..... 465-6001
Health Office 465-6001

HOLLIS POST OFFICE..... 1-800-275-8777
HOLLIS SOCIAL LIBRARY 465-7721
CHARTER COMMUNICATIONS 1-866-472-2200
TDS TELECOM 465-9911
EVERSOURCE..... 1-800-662-7764

SCHOOLS
HOLLIS PRIMARY SCHOOL 324-5995
HOLLIS UPPER ELEMENTARY SCHOOL 465-9182
HOLLIS BROOKLINE MIDDLE SCHOOL 465-5997
HOLLIS BROOKLINE HIGH SCHOOL 465-2269
HOLLIS BROOKLINE SUPERINTENDENT’S OFFICE 324-5999

**Annual Report
for the Town of
HOLLIS, NEW HAMPSHIRE**

for the year

Two Thousand Fifteen

Annual Reports



of the

Officers and Committees

of the Town of

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2015

with Reports of the

**Hollis School District
and the
Hollis/Brookline
Cooperative School District**

Town Report compiled and edited by Christine Herrera and Donna Lee Setaro
Cover Photo Courtesy of Bill Hebden
Printed by Kase Printing, Inc.

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In Recognition of Retirement

NANCY B. JAMBARD
In Appreciation of Your Service as
Town Clerk and
Your Dedication to the TOWN OF HOLLIS
1980-2015

Last spring, the Board of Selectmen regrettably accepted a notice of impending retirement from Nancy Jambard, the Hollis Town Clerk. Nancy decided that it was time to retire after faithfully serving the people of Hollis for 35 years, first as the Deputy Town Clerk under Bertha Duncan in 1980, and then being elected to the Town Clerk position in 1982 when Mrs. Duncan herself retired.

For over three decades, Nancy served the community with voter and vehicle registration, marriage licenses, Town elections and Town meetings. Nancy's smile and laugh is contagious and welcoming for both new and established residents.

When Nancy was first hired as the Deputy Town Clerk, all operations were run from Mrs. Duncan's house on Silver Lake Road. There were about 1500 names on the voter checklist, and she knew just about everyone on the list. Almost everything was done by hand, and Nancy used the portable Smith-Corona typewriter her parents, Eugene & Grace Beal gave her as a high school graduation present. Soon after she began, the Town Clerk operations moved to the Town Hall where the Town Clerk and the Tax Collector shared offices. In 2001, as the population of Hollis grew, the Town Clerk's office moved to their present location in Hollis Village Market Place.

Besides being married to Tom for over 56 years, which is an accomplishment of its own. Nancy and her husband, Tom, are frequently seen driving their team of draft horses at various community events, including the Old Home Days Parade. Nancy was the secretary to the New Hampshire City Town Clerk Association from 1984 to 1988, and during her tenure as President of that organization in 1990, she spearheaded a successful campaign which created a state law that required every municipality to have



a Deputy Town Clerk. Nancy's first Deputy was Diane Leavitt, who returned to the position in 2015; Becky Crowther, the second Deputy Town Clerk, served from 1988 until her move to the DPW in 2006; Alison Falk took over as Deputy until 2013, when our present Town Clerk, Lisa Claire, stepped in as Deputy at that time.

On May 31, 2015, the Board of Selectmen held a retirement party at the Lawrence Barn to thank her for her service to the people of Hollis, and to wish her well in the next phase of her life. Family members, colleagues, residents, State Legislature representatives, New Hampshire Town & City Clerk's Association and the Selectmen thanked Nancy for her dedication and work on behalf of the Town of Hollis and the State of New Hampshire. Nancy will always be a special part of Hollis, just as Hollis has always been a special part of her.



TOWN OF HOLLIS
2016 WARRANT

2016 Town Warrant-Elections

THE STATE OF NEW HAMPSHIRE
LAWRENCE BARN COMMUNITY CENTER
THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 8, 2016

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 8, 2016 between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School in said town on, Saturday, March 12, 2016 at 10:00 AM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To conduct other business by official ballot.

Given under our hands and seal, this 12th day of February, 2016.

Board of Selectmen, Town of Hollis

Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

A true copy of the warrant-Attest:

Board of Selectmen, Town of Hollis

Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

Planning Board Ballot-2016

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

By creating new Section XXIV; Solar Energy Systems

A. Authority and Purpose This renewable energy systems ordinance is enacted in accordance with RSA 674:17(I)(j), 674:62-66, and the purposes outlined in RSA 672:1-III-a as amended. The purpose of this ordinance is to accommodate Solar Energy Systems and Distributed Generation Resources in appropriate locations, while protecting the public's health, safety and welfare. The Town of Hollis intends to facilitate the State and National goals of developing clean, safe, renewable energy resources in accordance with the enumerated policies of NH RSA 374-G and 362-F that include national security and economic and environmental sustainability.

B. Goals

- a. Allow for the use of Solar Energy Systems in the community while maintaining Hollis's scenic vistas.
- b. Preserve the community's rural character, particularly as seen from public roads.
- c. Minimize potential adverse impacts of Solar Energy Systems in the community by ensuring that such facilities are properly screened and are properly sited within existing topographic features of the property.
- d. Ensure consistent maintenance and safety procedures are in place to protect public health.

C. Definitions

Solar Access: The access of a Solar Energy System to direct sunlight. Solar Collector: A device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.

Solar Energy: Radiant energy received from the sun that can be collected in the form of heat or light by a Solar Collector.

Solar Energy System: An arrangement of Solar Collectors and other electrical and/or mechanical devices, located on the property of a Customer-Generator, and whose primary purpose is to transform solar energy into electricity or another form of energy, using mechanical, electrical, or chemical means. Solar Energy Systems shall not exceed a footprint greater than 15% of the land area of lots 3 acres or less and no more than 20% of a lot greater than 3 acres. In no case shall any Solar Energy System exceed 43,560 square feet in area. The footprint of the Solar Energy System shall include all above ground components and Solar Access ways and shall be calculated by including the entire area within a single, continuous perimeter enclosing all elements of the Solar Energy System.

Solar Energy System, Ground-Mounted: A Solar Energy System that is structurally mounted to the ground and is not roof-mounted.

Solar Energy System, Roof-Mounted: A Solar Energy System that is structurally mounted to the roof of a building or structure; may be of any size.

Solar Thermal System: A Solar Energy System that uses collectors to convert the sun's rays into useful forms of energy for water heating, space heating, or space cooling.

D. Solar Energy System Conditional Use Permits

1. Permit Required - No Solar Energy Systems, except Roof Mounted Systems, shall be erected, constructed, installed or modified without first receiving a Conditional Use Permit (CUP) from the Planning Board. All Roof-mounted Solar Energy Systems shall be reviewed by Planning Staff prior to the issuance of a building permit. The CUP shall clearly set forth all conditions of approval and shall list all plans, drawings and other submittals that are part of the approved use. Everything shown or otherwise indicated on a plan or submittal that is listed on the CUP shall be considered to be a condition of approval.

2. Application and Review Procedure: An Application for a Conditional Use shall be initiated by filing with the Planning Board for an application for a Conditional Use Permit. The following procedures shall apply to the processing of such application: Site Plan Approval Required: A site plan application shall be

Planning Board Ballot-2016 cont'd

submitted with any application for a Solar Energy System Conditional Use Permit. The application and review procedure for a CUP shall be made concurrently and in accordance with the Site Plan Regulations as applicable to the particular development.

3. Standards of Review: Following a fully noticed public hearing on the proposed use, the Planning Board may issue a Conditional Use Permit, if it finds, based on the information and testimony submitted with respect to the application, that:
 - a. The use is specifically authorized by Section X as a conditional use;
 - b. The development in its proposed location will comply with all requirements of the Hollis Site Plan Regulations, as well as specific conditions established by the Planning Board.
 - c. The use will not materially endanger the public health or safety;
 - d. The use shall provide adequate screening to ensure adjacent property values are not adversely impacted. Screening may be provided by maintaining existing vegetation or through the installation of site specific evergreen landscaping, suitable fencing, or a combination thereof. Such screening shall be maintained during the operative lifetime of the Solar Energy System Conditional Use Permit. The screening shall be of such quality & quantity as to adhere to and meet the Objectives of the Hollis Rural Character Preservation Ordinance.
 - e. In granting a conditional use permit pursuant to this section, the Planning Board may impose any reasonable conditions or restrictions deemed necessary to carry out the intended purpose of this ordinance.
 - f. The Planning Board reserves the right to waive the Height conditions of the Conditional Use Permit if the Applicant proves to the Planning Board that the requested waiver will not be detrimental to public safety, adjacent property values or the rural character.
4. Duration of Solar Energy System Conditional Use Permit: Any ground-mounted solar energy system which has been abandoned or is no longer operational shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal.

E. **Minimum dimensional regulations:** If the Planning Board grants a Conditional Use Permit pursuant to this section, any such use shall be conducted in a manner compliant with any conditions imposed by the Planning Board as well as the following minimum standards:

1. Height

The maximum height of any ground mounted Solar Energy System shall be 10 feet off the ground. Roof Mounted Solar Energy Systems shall be considered exempt for height requirements as allowed for in Section IX, General Provisions, 1. Height Regulations, 2. Exceptions, b.

2. Setbacks

All ground-mounted Solar Energy Systems shall adhere to applicable required front, side and rear yard requirements, along with all required Wetland Setbacks, and shall not be considered accessory structures when determining required setback provisions. A detailed screening plan, as determined necessary by the Planning Board, may be required to address specific neighborhood sensitivities, mitigate visual impacts, and maintain the rural character of the neighborhood. Based upon the specific character of neighborhood, greater setbacks may be required by the Planning Board in order to meet the goals of the Rural Character Preservation Ordinance.

F. Minimum Construction Standards

1. All Solar Energy Systems shall conform to applicable building, electrical codes and fire codes.

Amend Section X, Zoning Districts Agriculture and Business Zone A&B, Commercial Zone (C), Industrial Zone (I), Mobile Home-1 Zone (MH-1) and Mobile Home -2 Zone (MH-2), Recreation Zone (R), Residential and Agriculture District (R&A), Rural Lands Zone (RL), Town Center (TC), Water Supply Conservation Zone & Historic District (HC) to allow Solar Energy Systems uses as follows:

Planning Board Ballot-2016 cont'd

Permitted Uses

- a. Roof-Mounted Solar Energy Systems. All proposals in the Historic District shall be reviewed and approved by the Historic District Commission.

Uses Allowed by Conditional Use Permit

- a. Ground-Mounted Solar Energy Systems. All proposals in the Historic District shall be reviewed and approved by the Historic District Commission.

Explanation: This amendment would regulate the use of ground mounted solar systems to ensure such installations protect rural character and adjacent properties with adequate buffering. Roof mounted systems are allowed by right unless they are located in the Historic District, requiring Historic District Commission review or of such size and scale that planning board review would be necessary.

YES ☐ NO ☐

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Location of State Authorized Alternative Treatment Centers

A. Amend Section VIII, Definitions, by adding the following:

Alternative Treatment Center: An "alternative treatment center" as defined in RSA 126-X:1, I, namely, a not-for-profit entity registered under RSA 126-X:7 that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies, and dispenses cannabis, and related supplies and educational materials, to qualifying patients and alternative treatment centers. Alternative Treatment Centers are defined as one of two types of facilities:

- a) Alternative Treatment Center - Cultivation Location: A "cultivation location" as defined in RSA 126-X:1, IV, namely, a locked and enclosed site under the control of an alternative treatment center where cannabis is cultivated, secured with one or more locks or other security devices in accordance with RSA 126-X and the Department of Health and Human Services' administrative rules.
- b) Alternative Treatment Center - Non-Cultivation Location: An alternative treatment center operated in accordance with RSA 126-X and the Department of Health and Human Services' administrative rules that has a separate location for the cultivation of cannabis.

B. Amend Section IX General Provisions, Paragraph P. Conditional Use Permit, by adding the following:

Conditional Use Permit– Alternative Treatment Centers:

1. Authority Pursuant to the authority provided in RSA 674:21, the Planning Board may grant a Conditional Use Permit for Alternative Treatment Centers (Cultivation and Non-Cultivation Locations) within the Commercial & Industrial District.
2. Purpose & Intent: The purpose of this Section is to implement NH RSA 126-X, authorizing the use of therapeutic cannabis and to regulate the locations and operations of Alternative Treatment Center uses so as to promote and protect the public health, safety, and welfare of the residents of Hollis. The intent of this Section is to:
 - a. Provide for the safe sale and distribution of therapeutic cannabis to patients who qualify to obtain, possess, and use cannabis for medical purposes under RSA 126-X and as managed by the New Hampshire Department of Health & Human Services; and
 - b. Protect public health and safety through reasonable limitations on business operations as they relate to noise, air and water quality, food safety, building safety, neighborhood and patient safety, security for the business and its personnel and other health safety concerns.
3. Standard of Review: Following a fully noticed public hearing on the proposed use, the Planning Board may issue a Conditional Use Permit, if it finds, based on the information and testimony submitted with respect to the application, that:
 - a. The use is specifically authorized by Section X Zoning Districts as a conditional use;

Planning Board Ballot-2016 cont'd

- b. The development in its proposed location will comply with all requirements of the Hollis Site Plan Regulations, as well as specific conditions established by the Planning Board.
 - c. The use will not materially endanger the public health or safety;
 - d. The use shall provide adequate vegetative buffering to ensure adjacent property values are not adversely impacted. Buffering may be provided by maintaining existing vegetation or through the installation of site specific landscaping or a combination of both. The buffering shall be of such quality & quantity as to adhere to and meet the Objectives of the Hollis Rural Character Preservation Ordinance.
 - e. In granting a conditional use permit pursuant to this section, the planning board may impose any reasonable conditions or restrictions deemed necessary to carry out the intended purpose of this ordinance.
4. Minimum conditions: If the planning board grants a conditional use permit pursuant to this section, any such use shall be conducted in a manner compliant with any conditions imposed by the planning board as well as the following minimum standards:
- a. An Alternative Treatment Center shall not be located within a pre-existing designated drug free school zone or within 1,000 feet of the property line of a pre-existing public or private school and daycare facility; and
 - b. The Alternative Treatment Center shall be located in a permanent structure and may not be located in a trailer, manufactured home, cargo container, or any structure that has axles with wheels. Drive-Thru services at an Alternative Treatment Center are prohibited; and
 - c. The Alternative Treatment Center shall provide for the proper disposal of cannabis remnants or byproducts, which remnants or byproducts shall not be placed in the facility's exterior refuse containers; and
 - d. The applicant shall provide a detailed narrative and floor plan, as well as any other relevant documentation, describing how the Alternative Treatment Center shall be secured. The security plan must take into account the measures that will be taken to ensure the safe delivery of any product to the facility (including permitted times for delivery), how the product will be secured on site, and how patient transactions will be facilitated in order to ensure safety. The security plan shall be reviewed and approved by the Hollis Police Department; and
 - e. The use of cannabis on the premises is prohibited; and
 - f. The Alternative Treatment Center shall emit no cannabis related fumes, vapors or odors which can be smelled or otherwise perceived from beyond the lot lines of the property where the facility is located.
 - g. Official written comments shall be received from both the Fire Chief and Police Chief.
 - h. Alternative Treatment Centers that have received a Conditional Use Permit and Site Plan approval from the Planning Board shall be subject to the applicable requirements of the NH Health & Human Services Department (DHHS) Administrative Rules He-C 400, as most recently published or amended by DHHS) pertaining to Advertising Restrictions.
 - i. An Alternative Treatment Center shall not be allowed as a Home Based Business.

C. Amend Section X Zoning Districts, Section B. Section C, Industrial Zone (I) by adding a new paragraph: 7. Uses Allowed by Conditional Use Permit:

Alternative Treatment Centers: Pursuant to the authority provided in RSA 674:21, the Planning Board may grant a Conditional Use Permit for an Alternative Treatment Center, Cultivation & Non-cultivation, subject to the requirements of Section IX General Provisions, Paragraph P. This use shall be limited to that portion of the Industrial Zone located along Proctor Hill Road (NH Rt. 130).

Explanation: This amendment provides for an oversight process for Alternative Treatment Centers that dispense or grow medical cannabis, limited to the one industrial area. Such uses are allowed by State Statute and the Planning Board is taking a proactive approach in addressing this matter given the fact that the Town cannot outright prohibit such uses.

YES ☐ NO ☐

2016 Town Warrant

THE STATE OF NEW HAMPSHIRE

Annual Meeting, Town of Hollis

Saturday, March 12, 2016

10:00AM, Hollis Brookline Cooperative High School Auditorium

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 – Bond for Land Acquisition

To see if the Town will vote to raise and appropriate the sum of \$2,250,000.00 (gross budget) to acquire full ownership interest to certain tracts or parcels of land, together with any buildings thereon, in the Town of Hollis more particularly specified below, on such terms and conditions as determined by the Board of Selectmen, and to authorize the issuance of not more than \$2,250,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); also, to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen are hereby also authorized to apply for and accept gifts, grants or other forms of assistance, if any, in order to offset the raising and appropriating of the funds referenced above. The intended uses are to include protection of land and forests, passive recreation and potential athletic fields for Town of Hollis residents.

The certain tracts or parcels of land which are to be purchased with the above appropriations are known collectively as the Birch Properties and, more particularly, include the following:

Birch Hill Properties

Tract(s) or Parcel(s) of Land	Size (Approximate)	Title Ref
M/L 28-53	11.73	8498/2328 (parcel 9)
M/L 34-10	68.00	8498/2328 (parcel 5)
M/L 34-15	21.00	8498/2328 (parcel 7)
M/L 34-19	9.34	8498/2328 (parcel 8)
M/L 28-59	131.50	8498/2334
M/L 28-17	34.98	6323/0850 (parcel 2)
M/L 34-03	1.00	6323/0850 (parcel 1)
M/L 34-04	15.6	6323/0850 (parcel 3)
M/L 34-08	25.00	6323/0850 (parcel 4)
M/L 34-09	21.00	6323/0850 (parcel 5)
M/L 34-13	15.00	6323/0850 (parcel 6)
354.15 acres		

This will be a non-lapsing appropriation per RSA 32:7, III and will not lapse until the purpose for which the appropriation is made shall be completed. This is a special warrant article pursuant to RSA 32:3 (VI)(b). (2/3rd ballot vote required).

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 3 – Bond for Land Acquisition

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. To see if the Town will vote to raise and appropriate the sum of \$2,550,000.00 (gross budget) to acquire full ownership interest to certain tracts or parcels of land, together with any buildings thereon, in the Town of Hollis more particularly specified below, on such terms and conditions as determined by the Board of Selectmen, and to authorize the issuance of not more than \$2,550,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); also, to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen are hereby also authorized to apply for and accept gifts, grants or other forms of assistance, if any, in order to offset the raising and appropriating of the funds referenced above. The intended uses are preservation of water and land uses, passive recreation, with potential aquatic uses to be codified after acquisition by the Board of Selectmen.

The certain tracts or parcels of land which are to be purchased with the above appropriations are known collectively

as the Bell Heirs - Rocky Pond Properties and, more particularly, include the following:

Rocky Pond Properties

Tract(s) or Parcel(s) of Land		Size (Approximate)	
M/L	22-06	14.03	
M/L	22-07 (1)	0.34	
M/L	22-07 (2)	7.24	
M/L	22-08	5.25	
M/L	22-10	5.45	
M/L	22-16	1.47	
M/L	22-36	2.96	
			36.74
M/L	28-01-01	7.04	
M/L	28-01-02	3.76	
M/L	28-01-03	8.57	
M/L	28-01-04	7.38	
M/L	28-09	15.82	
M/L	28-48	31.78	
M/L	28-48-01	9.89	
M/L	28-48-02	10.64	
M/L	28-48-03	9.25	
			104.13
			140.87 acres

This will be a non-lapsing appropriation per RSA 32:7, III and will not lapse until the purpose for which the appropriation is made shall be completed. This is a special warrant article pursuant to RSA 32:3 (VI)(b). (2/3rd ballot vote required).

Recommended by Selectmen

NOT Recommended by Budget Committee

ARTICLE 4 – Bond for Land Acquisition

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. To see if the Town will vote to raise and appropriate the sum of \$2,550,000.00 (gross budget) to acquire full ownership interest to certain tracts or parcels of land, together with any buildings thereon, in the Town of Hollis more particularly specified below, on such terms and conditions as determined by the Board of Selectmen, and to authorize the issuance of not more than \$2,550,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); also, to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen are hereby also authorized to apply for and accept gifts, grants or other forms of assistance, if any, in order to offset the raising and appropriating of the funds referenced above. The intended uses are for agricultural husbandry, timber management, land conservation, passive recreation and potential athletic fields for Town of Hollis residents, and other such uses as to be identified by the Board of Selectmen.

The certain tracts or parcels of land which are to be purchased with the above appropriations are known collectively as the Stefanowicz Properties and, more particularly, include the following:

Stefanowicz Properties

Tract(s) or Parcel(s) of Land		Size (Approximate)
M/L	32-01	185.84
M/L	32-02	1.39
		187.23 acres

This will be a non-lapsing appropriation per RSA 32:7, III and will not lapse until the purpose for which the appropriation is made shall be completed. (2/3rd ballot vote required).

Recommended by Selectmen

NOT Recommended by Budget Committee

ARTICLE 5 – Athletic Field

To see if the Town will vote to raise and appropriate the sum of \$125,000 for the purpose of doing site preparation for and constructing playing fields and other improvements on town owned property shown on the Hollis Tax Maps Map 018, Lot 014, as the Board of Selectmen deem appropriate, said funds to come from the unassigned fund balance as of December 31, 2015, if available. No amount to be raised from taxation.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 - Dump Truck Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$185,000, for the purpose of lease purchasing one (1) dump truck with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$18,500 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY16	FY17	FY18	FY19	FY20	FY21	TOTAL
\$18,500	\$37,000	\$37,000	\$37,000	\$37,000	\$18,500	\$185,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 7 - Loader Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$226,000, for the purpose of lease purchasing one (1) loader with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$22,600 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY16	FY17	FY18	FY19	FY20	FY21	TOTAL
\$22,600	\$45,200	\$45,200	\$45,200	\$45,200	\$22,600	\$226,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 8 - Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 9 - Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$40,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 10 - Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 11 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 12 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund.

Recommended by Selectmen**Recommended by Budget Committee****ARTICLE 13 - Collective Bargaining Agreement, Local 3657 (Police/Fire/Communications)**

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$89,400 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2017 and 2018 costs associated with the agreement will be included in the respective operating budgets.

FY2016	FY2017	FY2018	Total
\$89,400	\$76,200	\$4,500	\$170,100

Recommended by Selectmen**Recommended by Budget Committee****ARTICLE 14 – 2016 Operating Budget**

To see if the Town will vote to raise and appropriate the sum of \$9,769,248 which represents the operating budget of the Town for 2016, not including appropriations by special warrant articles and other appropriations voted separately; a portion of said funds, not to exceed \$206,000, to come from funds available in the unassigned fund balance as of December 31, 2015.

Recommended by Selectmen**Recommended by Budget Committee****ARTICLE 15 - To Transact Any Other Business That May Legally Come Before Said Meeting.**

Given under our hands and seal this 12th day of February 2016.

A true copy of Warrant – Attest:

Board of Selectmen, Town of Hollis, NH

**Mark Le Doux, Chairman
David Petry, Vice-Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian, PhD**

2016 Proposed Budget (MS-737)

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
4130-4139	Executive	14	\$235,623	\$250,674	\$212,898	\$0	\$212,898	\$0
4140-4149	Election, Registration, and Vital Statistics	14	\$139,575	\$129,342	\$162,415	\$0	\$162,415	\$0
4150-4151	Financial Administration	14	\$278,224	\$280,674	\$281,625	\$0	\$281,625	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	14	\$65,000	\$46,663	\$65,000	\$0	\$65,000	\$0
4155-4159	Personnel Administration	14	\$1,838,980	\$1,788,838	\$2,086,000	\$0	\$2,086,000	\$0
4191-4193	Planning and Zoning	14	\$84,582	\$72,854	\$77,252	\$0	\$77,252	\$0
4194	General Government Buildings	14	\$136,535	\$133,867	\$129,306	\$0	\$129,306	\$0
4195	Cemeteries	14	\$44,444	\$33,215	\$44,444	\$0	\$44,444	\$0
4196	Insurance	14	\$184,595	\$161,492	\$171,750	\$0	\$171,750	\$0
4197	Advertising and Regional Association	14	\$7,690	\$7,614	\$7,710	\$0	\$7,710	\$0
4199	Other General Government	14	\$103,585	\$102,892	\$103,950	\$0	\$103,950	\$0
Public Safety								
4210-4214	Police	14	\$1,338,370	\$1,333,227	\$1,369,580	\$0	\$1,369,580	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	14	\$1,461,972	\$1,455,641	\$1,470,994	\$0	\$1,470,994	\$0
4240-4249	Building Inspection	14	\$111,013	\$112,886	\$117,688	\$0	\$117,688	\$0
4290-4298	Emergency Management	14	\$7,300	\$5,953	\$7,300	\$0	\$7,300	\$0
Highways and Streets								
4311	Administration	14	\$548,231	\$558,629	\$571,181	\$0	\$571,181	\$0
4312	Highways and Streets	14	\$1,145,051	\$1,119,588	\$1,140,485	\$0	\$1,140,485	\$0
4316	Street Lighting	14	\$18,000	\$18,860	\$18,800	\$0	\$18,800	\$0
Sanitation								
4323	Solid Waste Collection	14	\$186,383	\$175,301	\$189,283	\$0	\$189,283	\$0
4324	Solid Waste Disposal	14	\$278,131	\$278,131	\$282,538	\$0	\$282,538	\$0
Health								
4411	Administration	14	\$4,500	\$1,570	\$4,500	\$0	\$4,500	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	14	\$28,500	\$28,500	\$42,250	\$0	\$42,250	\$0
Welfare								

2016 Proposed Budget (MS-737) - cont'd

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4441-4442	Administration and Direct Assistance	14	\$9,900	\$5,420	\$9,900	\$0	\$9,900	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	14	\$34,851	\$35,431	\$37,150	\$0	\$37,150	\$0
4550-4559	Library	14	\$289,342	\$289,342	\$289,342	\$0	\$289,342	\$0
4583	Patriotic Purposes	14	\$7,500	\$2,936	\$7,500	\$0	\$7,500	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural	14	\$1	\$0	\$1	\$0	\$1	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	14	\$759,000	\$759,000	\$702,000	\$0	\$702,000	\$0
4721	Long Term Bonds and Notes - Interest	14	\$138,409	\$138,409	\$166,405	\$0	\$166,405	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	14	\$1	\$0	\$1	\$0	\$1	\$0
Capital Outlay								
4901	Land		\$400,000	\$400,000	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$50,000	\$50,000	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$9,935,288	\$9,776,949	\$9,769,248	\$0	\$9,769,248	\$0

2016 Proposed Budget (MS-737) - cont'd

Special Warrant Articles									
Purpose of Appropriation	War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)		
Bond for Land Acquisition	02	\$0	\$0	\$2,250,000	\$0	\$2,250,000	\$0	\$0	\$0
Bond for Land Acquisition	03	\$0	\$0	\$2,550,000	\$0	\$0	\$0	\$2,550,000	\$0
Bond for Land Acquisition	04	\$0	\$0	\$2,550,000	\$0	\$0	\$0	\$2,550,000	\$0
Old Home Day Special Revenue Fund	08	\$50,000	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$0
Compensated Absences Expendable Trust Fund	09	\$30,000	\$30,000	\$40,000	\$0	\$40,000	\$0	\$0	\$0
Revaluation Capital Reserve Fund	10	\$14,000	\$14,000	\$14,000	\$0	\$14,000	\$0	\$0	\$0
Mun. Bldgs & Facilities Maint. Expendable Trust Fund	11	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$0	\$0	\$0
Contingency Fund	12	\$70,000	\$39,538	\$70,000	\$0	\$70,000	\$0	\$0	\$0
Special Articles Recommended		\$314,000	\$233,538	\$7,674,000	\$0	\$2,574,000	\$0	\$5,100,000	\$0

Individual Warrant Articles									
Purpose of Appropriation	War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)		
Athletic Field	05	\$0	\$0	\$125,000	\$0	\$125,000	\$0	\$0	\$0
Dump Truck Lease Purchase	06	\$0	\$0	\$18,500	\$0	\$18,500	\$0	\$0	\$0
Loader Lease Purchase	07	\$0	\$0	\$22,600	\$0	\$22,600	\$0	\$0	\$0
Collective Bargaining Agreement, Local 3657	13	\$0	\$0	\$89,400	\$0	\$89,400	\$0	\$0	\$0
Individual Articles Recommended		\$0	\$0	\$255,500	\$0	\$255,500	\$0	\$0	\$0

2016 Proposed Budget (MS-737) - cont'd

Revenues						
Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues	
Taxes						
3120	Land Use Change Tax - General Fund	14	\$71,370	\$60,000	\$60,000	\$60,000
3185	Yield Tax	14	\$34,619	\$5,000	\$5,000	\$5,000
3187	Excavation Tax	14	\$1,075	\$130	\$130	\$130
3190	Interest and Penalties on Delinquent Taxes	14	\$98,495	\$86,000	\$86,000	\$86,000
Licenses, Permits, and Fees						
3210	Business Licenses and Permits	14	\$25	\$25	\$25	\$25
3220	Motor Vehicle Permit Fees	14	\$1,765,478	\$1,700,000	\$1,700,000	\$1,700,000
3230	Building Permits	14	\$87,281	\$68,000	\$68,000	\$68,000
3290	Other Licenses, Permits, and Fees	14	\$62,959	\$54,250	\$54,250	\$54,250
3311-3319	From Federal Government		\$0	\$0	\$0	\$0
State Sources						
3352	Meals and Rooms Tax Distribution	14	\$371,343	\$371,000	\$371,000	\$371,000
3353	Highway Block Grant	14	\$211,969	\$205,691	\$205,691	\$205,691
3356	State and Federal Forest Land Reimbursement	14	\$18	\$18	\$18	\$18
3359	Other (Including Railroad Tax)	14	\$17,460	\$12	\$12	\$12
3379	From Other Governments		\$0	\$0	\$0	\$0
Charges for Services						
3401-3406	Income from Departments	14	\$211,822	\$193,375	\$193,375	\$193,375
3409	Other Charges	14	\$140,730	\$140,730	\$140,730	\$140,730
Miscellaneous Revenues						
3502	Interest on Investments	14	\$23,172	\$15,200	\$15,200	\$15,200
3503-3509	Other	14	\$265,791	\$20,200	\$20,200	\$20,200
Interfund Operating Transfers In						
3912	From Special Revenue Funds	08	\$0	\$50,000	\$50,000	\$50,000
3915	From Capital Reserve Funds		\$0	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	14	\$6,309	\$8,200	\$8,200	\$8,200
3917	From Conservation Funds		\$0	\$0	\$0	\$0
Other Financing Sources						
3934	Proceeds from Long Term Bonds and Notes	03, 04, 02	\$0	\$7,350,000	\$7,350,000	\$2,250,000
9998	Amount Voted from Fund Balance	14, 05	\$150,000	\$331,000	\$331,000	\$331,000
Total Estimated Revenues and Credits				\$3,519,916	\$10,658,831	\$5,558,831

2016 Proposed Budget (MS-737) - cont'd

Budget Summary				
Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget	
Operating Budget Appropriations Recommended	\$9,485,288		\$9,769,248	\$9,769,248
Special Warrant Articles Recommended	\$764,000		\$7,674,000	\$2,574,000
Individual Warrant Articles Recommended	\$0		\$255,500	\$255,500
TOTAL Appropriations Recommended	\$10,249,288		\$17,698,748	\$12,598,748
Less: Amount of Estimated Revenues & Credits	\$3,100,577		\$10,658,831	\$5,558,831
Estimated Amount of Taxes to be Raised	\$7,148,711		\$7,039,917	\$7,039,917

TOWN MEETING NOTES

Executive Councilor, District Five Letter

STATE OF NEW HAMPSHIRE

Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633



MARGARET W. HASSAN, GOVERNOR

EXECUTIVE COUNCILORS:
CHRISTOPHER T. SUNUNU

JOSEPH D. KENNEY
CHRISTOPHER C. PAPPAS

COLIN VAN OSTERN
DAVID K. WHEELER

Annual Report from Executive Councilor David Wheeler December 31, 2015

It is an honor to serve the thirty-three communities of District 5 as a member of the New Hampshire Executive Council. The five councilors work with the Governor to ensure taxpayer's money is spent wisely, state government runs efficiently, and the most qualified individuals are hired to fill executive branch and judicial positions.

New Hampshire's unique form of government with all its checks and balances is the first and last of its kind in the nation. In 2015, we held 24 Governor and Executive Council meetings where approximately 1,000 items were considered for approval with an estimated dollar amount of over 6 billion dollars.

During the summer months, the Governor and Council meetings are conducted in various communities throughout the state. This summer, official meetings were held in Cornish, Dover, Manchester, Mason, Newport and Portsmouth. The Council held many public hearings and confirmed 3 judicial positions for the Circuit Court, and 2 for the Superior Court as well as confirmed Commissioners for the Department of Transportation, Department of Administrative Services, Department of Information Technology and the Public Utilities Commission. In addition we attended several information sessions on the State's Managed Care Health plan.

The Councilors also held meetings throughout each Council District to gain input from the regional planning committees for the State's Ten Year Highway Plan. In December we forwarded our final draft to the Governor for review who will then forward it to the legislature for review and funding.

The Governor and Council, under Article 50 of the State Constitution, called for a Special Legislative Session to address the heroin and opioid epidemic that is facing our state. A special study committee will present their findings and recommendations to the full legislative body in January.

I have attended many public events on the proposed high pressure natural gas transmission line that would run through many towns in Council District Five. Speaking against this project will continue to be a high priority for me in 2016.

Sincerely,

David K. Wheeler
Executive Councilor

DISTRICT ONE	DISTRICT TWO	DISTRICT THREE	DISTRICT FOUR	DISTRICT FIVE
JOSEPH D. KENNEY P.O. Box 201 UNION, NH 03887 TELEPHONE: 473-2569	COLIN VAN OSTERN P.O. Box 193 CONCORD, NH 03302 TELEPHONE: 290-5848	CHRISTOPHER T. SUNUNU 71 HEMLOCK COURT NEWFIELDS, NH 03856 TELEPHONE: 658-1187	CHRISTOPHER C. PAPPAS 629 KEARNEY CIRCLE MANCHESTER, NH 03104 TELEPHONE: 867-8438	DAVID K. WHEELER 523 MASON ROAD MILFORD, NH 03055 TELEPHONE: 672-6062

TDD Access: Relay NH: 1-800-735-2964 www.nh.gov/council

Government Leadership and Administration

March 2015 - March 2016

ELECTED OFFICIALS OF THE TOWN

Selectmen, Assessors, Overseers of the Poor

Mark Le Doux, Chairman, 2016

Frank Cadwell, 2017

Vahrij Manoukian, PhD, 2017

Staff: Chrissy Herrera, Administrative Assistant/HR Coordinator

David Petry, Vice Chairman, 2018

Peter Band, 2016

Staff: Kim Galipeau, Town Administrator

Town Clerk

Nancy Jambard-Retired

Lisa Claire, Interim

Treasurer

Barbara Townsend, 2018

Moderator

James Belanger, 2016

Town Budget Committee (Town and Hollis School District Budgets)

Tom Gehan Chairperson, 2016

Tom Jambard, Secretary, 2018

Frank Whittlemore, 2017

David Sacks, Ex-Officio, Hollis School Board

Staff: Christina Winsor, Tax Collector

Susan Benz, Vice Chairperson, 2017

Christopher Hyde, 2016

Michael Harris, 2018

Frank Cadwell, Ex-Officio, Selectmen

Deborah Padykula, Finance Officer

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chairperson, 2016

James Solinas, 2016

David Blinn, 2017

Cindy Van Coughnett, School Board Representative

Thomas Enright, 2016

Brian Rater, 2018

Lorin Rydstrom, 2018

Raul Blanche, 2017

Library Trustees

Robert Bartis, Chairperson, 2018

Stephanie Stack, Treasurer, 2017

Jone Labombard, Secretary, 2016

Merle Eisman Carrus, 2017

Amy Kellner, 2016

Sarah Booth, 2018

Donald MacMillan, 2018

Karen Knight, 2015-Resigned

Supervisors of the Checklist

Mary Thomas, Chairperson, 2020

Robin Dunn, 2016

Thomas Davies, 2018

Trustees of the Trust Funds

F. Warren Coulter, 2016

Shelly Gillis, 2017

John C. Callahan, 2018

Trustees of the Cemeteries

Melinda Willis, Chairperson, 2017

Marc Squires, 2016

Staff: Beverly Hill

Raul Blanche, 2018

Lisa Schmalz, 2018

Amy Armstrong, 2017

STATE GOVERNMENT

Governor
Executive Councilor (District 5)
NH General Court
Senate District 12
Representatives:
Hillsborough District 27
Hillsborough District 27
Hillsborough District 40

Honorable Margaret (Maggie) Hassan
Honorable Dave Wheeler

Honorable Kevin A. Avard

Honorable James “Jim” Belanger
Honorable Carolyn M. Gargas
Honorable Keith Ammon (New Boston)

District 27 - Hollis
District 40 - Hollis, Milford, Mont Vernon, New Boston

APPOINTED OFFICIALS OF THE TOWN

Agricultural Commission

Mark Post, Chairperson, 2016
Dan Harmon, 2018
Charles J. Husk (Alt), 2016
Richard Ramage (Alt), 2015-Resigned

Randall Clark, Vice Chairperson, 2017
Trevor Hardy, 2017
David Petry, Selectmen’s Representative
Stephen Jambard, 2015-Resigned

Building Code Board of Appeals

Robert Cormier, 2017
John Mahan, 2017

Paul Armstrong, 2017
Staff: David Gagnon, Building Inspector

Cable Advisory Committee

James Anderson, 2018
Doug Cleveland, 2018

Bob Labednick, 2018
Mark Le Doux, Selectmen’s Representative

Camera Operator

Paul Armstrong

Charitable Funds Committee

Mary Anne Smith, 2017
Debbe Shipman, 2017

Eleanor Whittemore, 2017
Kim Galipeau, Town Administrator

Conservation Commission

Thomas Dufresne, Chairperson, 2016
Thomas Davies, 2017
David Connor, 2018
Peter Baker (Alt), 2017
Mark Post (Alt), 2016
Peter Band, Selectmen’s Representative

Cathy Hoffman, 2017
Lynn Quinlan, 2018
Mary Jeffery (Alt), 2018
LeeAnn Wolff (Alt), 2016
Staff: Connie Cain

Deputy Town Clerk

Diane Leavitt

Emergency Management Director

Donald McCoy

Heritage Commission

David Sullivan, Chairperson, 2017
Josie MacMillan, 2016
Ronald Peik (Alt), 2016
Joseph Johnson (Alt), 2016
Jan Larmouth, Historic District Commission Rep, 2017
Vahrij Manoukian, Selectmen’s Representative

M. Honi Glover, Vice Chairperson, 2017
Doris Brooks Roach, 2016
Judith Aurelia Perry Hooks (Alt), 2017

Highway Safety Committee

Jim Belanger, Chairperson, 2016
Paul Armstrong, 2018
Jay Sartell, Police Chief
Mark Le Doux, Selectmen's Representative

Rebecca Crowther, 2018
Don Ryder (Alt), 2017
Rick Towne, Fire Chief
Staff: Tom Bayrd

Historic District Commission

Spencer Stickney, Chairperson, 2017
Tom Cook, 2018
Frank Cadwell, Selectman's Representative
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Jan Larmouth, Vice Chairperson, 2017
Jessica Waters, 2018
Dennis Gallant, 2015-Resigned

Hollis Energy Committee

Venu Rao, Chairperson, 2016
Peter Leavitt, 2018
Stacy Diamantini, 2016
Eric Ryherd (Alt), 2016
Kim Galipeau, Town Administrator

Christopher Heiter, 2017
Loran Woody Hayes, 2017
Christine Furman, 2017
Paul Happy (Alt), 2018
Tom Bayrd, Public Works Director

Land Protection Study Committee

Paul Edmunds, Chairperson, 2018
Peter Baker, 2017
David Gilmour, 2016
Peter Proko, 2018
Sherry Wyskiel, 2017

Roger Saunders, 2017
Thomas Davies, 2016
Gerald Gartner, 2017
Katherine Drisko, 2018
Mark Le Doux, Selectmen's Representative

Memorial Day Organizer

Jim Belanger, 2018

Nashua Regional Planning Commission

Robert Larmouth, 2018

Venu Rao, 2019

Old Home Days Committee

Holly Babcock, Co-Chairperson, 2017
Laurie Miller, 2017
Nancy Bell, 2017
Barbara Kowalski, 2017
Dolores Ballou, 2017
Judy Mahoney, 2017
Jan Schwartz, 2017
Mike O'Neil, 2017
Frank Cadwell, Selectmen's Representative

Donna Cormier, 2017
Thelma Pollard, 2017
Carol Connor, 2017
M. Honi Glover, 2017
Randy Forgaard, 2017
Donna Duffy, 2017
Jeanne Cleveland, 2017
Stephen Luce, 2017

Planning Board

Doug Gagne, Chairperson, 2017
Cathy Hoffman, Vice Chairperson, 2018
Chet Rogers, 2017
Dan Turcott (Alt), 2018
Bill Beauregard, 2017-Resigned
Staff: Mark Fougere

Richard Hardy, 2018
Doug Cleveland, 2016
Brian Stelmack, 2016
Edwin Makepeace, 2016-Resigned
David Petry, Ex Officio, Selectman
Staff: Wendy Trimble

Recreation Commission

David Belanger Chairperson, 2017
Russell Rogers, 2018
Jake Balfour (Alt), 2017
Jayne Belanger (Alt), 2018
Jim Taylor, 2015-Resigned
Frank Cadwell, Selectmen's Representative

Robin Dunn, 2017
Linda Statkus, 2018
Stephanie Stack (Alt), 2016
Kyle Gillis, Recreation Coordinator
Riley Rogers (Alt), 2015-Resigned

Select Committee on Educational Review

Melinda Willis, Co-Chairperson, 2016
Betsy Cox-Buteau, 2016
James O'Shea, 2016
Dan Peterson, 2016

Douglas Cleveland, Co-Chairperson, 2016
Henry Ciofrone, 2016
Robert Mann, 2016
Thomas Gehan, 2016

Souhegan Regional Landfill District

Tom Bayrd

Jeanette Schoolskey, 2015-Resigned

Souhegan Valley Transportation Collaborative

Rebecca Crowther, 2017

Stormwater Management Committee

Kim Galipeau, Town Administrator
Tom Bayrd, Director of Public Works
David Gagnon, Building Inspector/Code Enforcement Officer

Don Ryder, Citizen Representative, 2017
Reggie Ouellette, Consultant
Mark Fougere, Planning Consultant

Town Forest Committee

Edward (Ted) Chamberlain, Chairperson, 2017
George R. Burton, 2018
Spencer Stickney, 2016

Gary Chamberlain, 2017
Craig Birch, 2018

Town Photographer

Robert Heyer

Trails Committee

Sherry Wyskiel, Chairperson, 2018
Daniel Teveris, 2017
Harry Russell, 2017
Carol Brown, 2018
Barbara Kowalski (Alt), 2016

Doug Cleveland, Co-Chairperson, 2016
Amos White, 2016
Tom Jeffery, 2017
Jane Edmunds (Alt), 2017
Lori Clark, 2015-Resigned

Zoning Board of Adjustment

Jim Belanger, Chairperson, 2017
Brian Major, 2018
Gerald Moore, 2017
David Gibson (Alt), 2016
Kathy McGhee (Alt), 2016
Staff: Donna Lee Setaro

Cindy Tsao, Vice Chairperson, 2018
Rick MacMillan, 2016
Susan Durham, (Alt), 2017
Drew Mason (Alt), 2016
William Moseley (Alt), 2017
Staff: David Gagnon

Zylonis Fund Committee

Virginia Hoffman, 2017
Mark Le Doux, Selectmen's Representative

Kim Galipeau, Town Administrator

Town Meeting - Elections

Hollis Town Meeting – Elections
March 10, 2015

The meeting was called to order by Moderator James Belanger, at 7:00am, Tuesday, March 10, 2015, for voting on the following subjects:

To choose all necessary Town Officers for the ensuing year .

Selectman	3 yrs – David Petry
Budget Committee	3 yrs – Michael Harris and Thomas Jambard
Treasurer	3 yrs – Barbara Townsend
Trustee of the Trust Fund	3 yrs – John C Callahan
Library Trustee	3 yrs – Donald MacMillan, Robert J Bartis, and Sarah Booth
Library Trustee	2 yrs – Merle Eisman Carrus
Cemetery Trustee	3 yrs – Raul C Blanche and Lisa Schmalz

To conduct other business by official ballot

Ballot Questions – Planning Board:

Amend Section X	Zoning Districts – Res & Agri Zone	Yes- 402	No- 67
Amend Section IX	General Provisions - Section F	Yes- 321	No- 142
Amend Section IX	General Provisions – Section K	Yes- 340	No- 111
Amend Section IX	General Provisions – Q	Yes- 330	No- 104
Amend Section XII	Nonconforming Uses – Section B	Yes- 354	No- 73
Amend Section XII	Nonconforming Uses – Section A	Yes- 362	No- 72
Citizen Petition	Single Family residences	Yes- 231	No- 224

A True Copy of Record- Attest:

Nancy Beal Jambard
Hollis Town Clerk

Town Meeting - Minutes

HOLLIS TOWN MEETING
SATURDAY, MARCH 14, 2015

The meeting was reconvened at 9:00am in the Hollis Brookline High School Gymnasium by Moderator James Belanger. The National Anthem was performed by Eric Pratt. The Veterans in attendance were honored for their service and dedication to our Country.

Introduction of our Representatives Carolyn Gargas and James Belanger.

The 21st Annual Citizen of the Year Award for Americanism was presented to David Benner and Joseph Benner for their project and work on a ramp for Louis Tyska (VFW member) so he could come home for a visit from the assisted living facility he was residing in.

ARTICLE 1 –Official Report

Motion by Peter Band to hear reports of the Board of Selectmen, other Town Officers and Committees. Seconded by Frank Cadwell. Report by Mike Leavitt on Energy for sustainable energy in all Municipal & School Buildings- Heat – wood chips. Electricity – solar systems .Transportation – biofuels. Report by Tom Gehan, Chair of Budget Committee – 10% only amount that can be raised above the budget. Announcement that SB2 for Co-op School did not pass by 1 vote. CARRIED. Hand Count

ARTICLE 2- Establish an Expendable Trust Fund (Special Warrant Article)

Motion by Mark Le Doux to see if the Town will vote, pursuant to RSA 31:19-a, to establish an Expendable Trust Fund, to be named the Environmental Defense and Study Expendable Trust Fund, for the purpose of retaining and funding legal representation, engineering experts, and other technical experts as well as related studies and other technical reports associated with the potential environmental impact on the Town occasioned by circumstances affecting the Town in order to determine the extent to which such circumstances may impact wetlands ,lakes ,rivers, aquifers, and other water systems, as well as naturally occurring habitats that sustain wildlife, humans, flora and fauna, as well as determining what if any, action should be taken by the Town relating to the same; and, further, to appoint the Board of Selectmen to expend any funds in the trust, including interest and principle, for the purpose of the trust; and, further, to raise and appropriate \$50,000 to put in said fund, said funds to come from unassigned fund balance as of December 31,2014, available for transfer on January 1,2015. No amount to be raised from taxation. (Majority Vote Required). Seconded by David Petry.

Motion by James Seager to raise the amount from \$50,000 to \$75,000. Seconded by Robert Mann. NOT CARRIED

CARRIED – Original Article. Hand Count

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 3, 4, 5, and 6 –Motion by Vahrij Manoukian to take up these Articles at once. Seconded by Peter Band. ALL CARRIED. Hand Count.

ARTICLE 3, 4, 5, and 6 – Continued

ARTICLE 3 – Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Day event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 4 – Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$30,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 5 – Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 – Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

Article 7 – Contingency Fund

Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate \$70,000 to be placed in the Contingency Fund as previously established at the 2014 Annual Town Meeting. Seconded by Peter Band.

CARRIED. Hand Vote.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 9 – Conservation Easement

Motion by Mark Le Doux to see if the Town will vote to raise and appropriate the sum of \$400,000 to allow the Conservation Commission, in the name of the Town and subject to the approval of the Board of Selectmen, pursuant to RSA 36-A:4, (I), to acquire conservation easements on approximately 39 acres, more or less, consisting of two parcels of land located on Ranger Road, identified in the Town of Hollis Tax Maps as Map 26-Lot 26 and Map 26 – Lot 80. To authorize not more than \$200,000 to be raised by taxation it being expressly understood and a condition of this appropriation that the balance of the

ARTICLE 9 – Continued

Purchase price remaining to acquire said easements shall be funded through the use of available funds in the conservation fund, , grants and or private donations, but not any additional taxes, failing which this appropriation shall lapse at the end of the fiscal year. Further, it is understood that the conservation easements shall restrict the entirety of the parcels identified except for an area surrounding the existing Old Pine Hill School House consisting of sufficient acreage to allow said structure to constitute a separate legal and buildable lot pursuant to typically applicable land use regulations, and the easement conditions shall otherwise be on such terms and conditions as are acceptable to the Conservation Commission and the Board of Selectmen. Seconded by Vahrij Manboukian.

Motion by Michael Harris to reduce from \$200,000 from taxation to - \$100,000 from taxation and \$100,000 from unassigned fund balance. Seconded by Raoul Blanche. CARRIED. Hand Vote.

Motion by Charles Lewis to end debate. Seconded by Sandy Johnson. CARRIED. Voice Count.

ARTICLE 9 – CARRIED – as amended. Hand Vote.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 10- Withdrawal from H/B Cooperative School District

Motion by Mark Le Doux to see if the Town will vote to direct the Hollis-Brookline Cooperative School Board, pursuant to RSA 195:25, to undertake a study of the feasibility and suitability of the withdrawal of the pre-existing Hollis school district from the Cooperative school district. Seconded by Frank Cadwell.

Motion by Brandon Buteau to end discussion on Article 10. Seconded by Eliza Lecours. CARRIED.

Motion by Dan Peterson to change to Hollis Board of Selectmen (delete the H/B School Board) and take out pursuant to RSA 195: 25. Seconded by Chris Hyde.

Motion by Brandon Buteau to end discussion on amendment. Seconded by Betsy Cox-Buteau. CARRIED

AMENDMENT – CARRIED.

ARTICLE 10- CARRIED as AMENDED. Yes – 171 No – 46 voided – 1

Recommended by Selectmen

ARTICLE 8 – 2015 Operating Budget

Motion by Tom Gehan to see if the Town will raise and appropriate the sum of \$9,485,288 which represents the operating budget of the Town for 2015, not including appropriations by special warrant articles and other appropriations voted separately. Seconded by Peter Band. CARRIED. HAND VOTE.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 11 – To Transact Any Other Business That May Legally Come Before Said Meeting.

Seeing how there was none: Motion to adjourn the meeting by James Squires. Seconded by Michael Askenaizer. CARRIED. Voice Vote.

Meeting adjourned at 12:25 pm.

A True Copy of Record – Attest:

Nancy Beal Jambard
Hollis Town Clerk

2015 Tax Rate Calculation

TOWN OF HOLLIS
Department of Revenue Administration
MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122



New Hampshire
Department of
Revenue
Administration

2015
\$23.02

Tax Rate Breakdown Hollis

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$7,362,156	\$1,196,382,422	\$6.15
County	\$1,527,681	\$1,196,382,422	\$1.28
Local Education	\$15,701,086	\$1,196,382,422	\$13.12
State Education	\$2,903,117	\$1,177,482,222	\$2.47
Total	\$27,494,040		\$23.02

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$27,494,040
War Service Credits	(\$175,000)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$27,319,040

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/28/2015

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$10,249,288	
Net Revenues (Not Including Fund Balance)		(\$3,119,174)
Fund Balance Voted Surplus		(\$150,000)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$175,000	
Special Adjustment	\$0	
Actual Overlay Used	\$207,042	
Net Required Local Tax Effort	\$7,362,156	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,527,681	
Net Required County Tax Effort	\$1,527,681	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$10,077,679	
Net Cooperative School Appropriations	\$10,488,197	
Net Education Grant		(\$1,961,673)
Locally Retained State Education Tax		(\$2,903,117)
Net Required Local Education Tax Effort	\$15,701,086	
State Education Tax	\$2,903,117	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,903,117	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,196,382,422	\$1,189,860,465
Total Assessment Valuation without Utilities	\$1,177,482,222	\$1,171,097,165

2015 Town Budget

Comparative Statement Of Appropriations And Expenditures For Year Ending December 31, 2015

<u>Purpose of Appropriation</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Unexpended Balance</u>	<u>Overdraft</u>
GENERAL GOVERNMENT				
Executive	\$235,623	\$250,674		(\$15,051)
Town Clerk/Elections & Registr.	\$139,575	\$129,342	\$10,233	
Financial Administration	\$278,224	\$280,674		(\$2,450)
Legal Expenses	\$65,000	\$46,663	\$18,337	
Employee Benefits	\$1,838,980	\$1,788,838	\$50,142	
Planning & Zoning	\$84,582	\$72,854	\$11,728	
Town Buildings and Grounds	\$136,535	\$133,867	\$2,669	
Cemeteries	\$44,444	\$42,315	\$2,129	
Liability Insurance	\$184,595	\$161,492	\$23,103	
Municipal Association	\$7,690	\$7,614	\$76	
*Contingency Fund	\$70,000	\$39,538	\$30,462	
Information Systems	\$103,585	\$102,892	\$693	
Subtotal	\$3,188,833	\$3,056,764	\$132,069	
PUBLIC SAFETY				
Police	\$1,338,370	\$1,333,227	\$5,143	
Fire & Ambulance	\$1,006,249	\$1,031,311		(\$25,062)
Communications	\$455,723	\$450,331	\$5,392	
Building & Septic Inspection	\$111,013	\$112,886		(\$1,873)
Emergency Management	\$7,300	\$5,953	\$1,347	
Subtotal	\$2,918,655	\$2,933,707	(\$15,052)	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,693,282	\$1,678,217	\$15,065	
Street Lighting	\$18,000	\$18,860		(\$860)
Subtotal	\$1,711,282	\$1,697,077	\$14,205	
SANITATION				
Solid Waste Collection	\$186,383	\$175,301	\$11,082	
Solid Waste Disposal	\$278,131	\$278,131	\$0	
Subtotal	\$464,514	\$453,432	\$11,082	
HEALTH & WELFARE				
Admin. & Pest Control	\$4,500	\$1,570	\$2,930	
Health Agencies and Hospitals	\$28,500	\$28,500		
Direct Assistance	\$9,900	\$5,420	\$4,480	
Subtotal	\$42,900	\$35,490	\$7,410	
CULTURE & RECREATION				
Parks and Recreation	\$34,851	\$35,431		(\$580)
Library	\$289,342	\$289,342		
Patriotic Purposes	\$7,500	\$2,936	\$4,564	
Subtotal	\$331,693	\$327,709	\$3,984	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$759,000	\$759,000		
I/Long Term Bonds and Notes	\$138,409	\$138,409	\$0	
Bond Issuance Costs	\$1	\$0	\$1	
Subtotal	\$897,410	\$897,409	\$1	
CAPITAL OUTLAY				
Capital Projects	\$400,000	\$400,000		
Transfer to Special Revenue Funds	\$50,000	\$0	\$50,000	
Capital Reserves	\$244,000	\$244,000		
Subtotal	\$694,000	\$644,000	\$50,000	
TOTAL APPROPRIATIONS	\$10,249,288	\$10,045,587	\$203,701	

*The Town spent \$39,538 of the 2015 Contingency Fund for the following 3 projects:

1. Legal Services for the Tennessee Gas Pipeline Company, L.L.C Northeast Energy Direct Project - \$9,282
2. State required dock removal at Pennichuck Pond - \$10,762
3. Replacement of Microwave Link - \$19,494

2015 Town Budget-cont'd

Comparative Statement Of Estimated and Actual Revenue
For Year Ending December 31, 2015

<u>Revenues</u>	<u>Budget</u>	<u>Actual Revenue</u>	<u>Budget Deficit</u>	<u>Budget Excess</u>
TAXES				
Land Use Change Tax	\$60,000	\$71,370		\$11,370
Yield Tax	\$5,000	\$34,619		\$29,619
Interest and Costs	\$86,000	\$98,495		\$12,495
Excavation Tax	\$130	\$1,075		
Excavation Activity Tax	\$0	\$0		
Subtotal	\$151,130	\$205,559		\$53,484
LICENSES AND PERMITS				
Motor Vehicle	\$1,650,000	\$1,765,478		\$115,478
Building & Septic	\$68,000	\$87,281		\$19,281
Other Licenses, Permits, & Fees	\$54,275	\$62,984		\$8,709
Subtotal	\$1,772,275	\$1,915,743		\$143,468
STATE/FEDERAL REVENUES				
Federal FEMA		\$17,448		\$17,448
Shared Revenue				
Meals & Rooms Tax	\$371,343	\$371,343		
Highway Block Grant	\$205,691	\$205,691		
State/Federal Grants				
Forest/Railroad Tax	\$30	\$30		
Subtotal	\$577,064	\$594,512		\$17,448
TOWN DEPARTMENTS	\$193,375	\$211,822		\$18,447
OTHER SERVICE CHARGES	\$140,730	\$140,731		\$1
SALE OF MUNICIPAL PROP.	\$0	\$0		
INTEREST INCOME	\$10,200	\$23,172		\$12,972
OTHER MISC. REVENUES	\$214,200	\$265,791		\$51,591
TRANSFER TO SPECIAL	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$10,200	\$6,309	\$3,891	
TOTAL REVENUES	\$3,119,174	\$3,363,640		\$243,521

Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2015 and 2014

REVENUES	2015	2014
Insurance Billing	\$137,871	\$138,493
Interest Income	\$17	\$14
Trust Income	\$738	\$823
Other Income	\$0	\$275
Total Revenues	\$138,625	\$139,605
 EXPENDITURES		
Ambulance Purchase	\$0	\$0
Ambulance Expendable Supplies	\$112,073	\$152,896
Ambulance Training	\$135	\$15
Ambulance Services	\$6,453	\$6,993
Comstar Billing Fees	\$9,557	\$9,831
Total Expenditures	\$128,218	\$169,736
 Excess (deficiency) of Revenues over (under) Expenditures	 \$10,407	 -\$30,131
 Fund Balance, January 1	 \$140,514	 \$170,645
Fund Balance, December 31	\$150,921	\$140,514

Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2015 and 2014

REVENUES	2015	2014
Bank Interest Income	\$31	\$25
Land Use Change Tax	\$71,370	\$64,750
Town Appropriation	\$0	\$0
Grants	\$0	\$0
Donations	\$0	\$0
Forest View Greenway	\$0	\$0
Total Revenues	\$71,401	\$64,775
EXPENDITURES		
<i>Non-Land</i>		
Supplies and Equipment	\$0	\$0
Postage	\$0	\$0
Dues and Publications	\$377	\$0
Public Notices	\$0	\$0
Seminars	\$80	\$60
Educational Materials	\$0	\$0
Property Monitoring	\$2,800	\$0
Maps and Mapping	\$0	\$0
Natural Resources	\$0	\$0
Signs	\$0	\$0
Other	\$200	\$0
<i>Land</i>		
Legal Fees	\$0	\$0
Surveys/Assessments	\$6,698	\$0
Appraisals	\$0	\$0
Studies	\$0	\$0
Land Recording Fees	\$0	\$0
Total Expenditures	\$10,155	\$60
Excess (deficiency) of Revenues over (under) Expenditures	\$61,246	\$64,715
Fund Balance, January 1	\$309,658	\$244,943
Fund Balance, December 31	\$370,903	\$309,658

Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2015 and 2014

REVENUES	2015	2014
Proceeds from Town Forest	\$0	\$0
Interest Income	\$1	\$1
Total Revenues	\$1	\$1
 EXPENDITURES		
Current	\$1,600	\$1,822
Total Expenditures	\$1,600	\$1,822
 Excess (deficiency) of Revenues over (under) Expenditures	 (\$1,599)	 (\$1,821)
 Fund Balance, January 1	 \$13,601	 \$15,422
Fund Balance, December 31	\$12,003	\$13,601

Heritage Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2015 and 2014

REVENUES	2015	2014
Donations	\$205	\$0
Donations - Farley Building	\$0	\$0
Miscellaneous	\$250	\$0
Interest Income	\$1	\$0
Town Appropriation	\$500	\$250
Proceeds from Old Home Day	\$0	\$360
Calendar Donations	\$0	\$1,610
Cooper Shop/Calendar Fundraising	\$5,290	\$3,862
Calendar Sponsorship	\$500	\$0
Grants	\$0	\$0
Total Revenues	\$6,746	\$6,082
 EXPENDITURES		
Public Awareness	\$0	\$0
Supplies	\$0	\$0
Conference & Seminars	\$0	\$0
OHD Registration	\$0	\$25
Dues & Publications	\$0	\$0
Equipment	\$0	\$0
Farley Building	\$0	\$0
Gambrel Barn	\$0	\$0
Miscellaneous Lawrence Barn	\$0	\$0
Calendar Expenses	\$3,240	\$2,123
Miscellaneous	\$1,129	\$58
Total Expenditures	\$4,369	\$2,206
 Excess (deficiency) of Revenues over (under) Expenditures	 \$2,377	 \$3,877
 Fund Balance, January 1	 \$6,167	 \$2,291
Fund Balance, December 31	\$8,544	\$6,167

Hollis Social Library Financial Report

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/15			\$88,299
Town Appropriation	\$289,342	--	\$289,342
Fines & Income Generating Equipment	--	\$10,112	\$10,112
Gifts & Donations	--	\$11,519	\$11,519
Transfer from Reserves*		\$5,757	\$5,757
TOTAL INCOME	\$289,342	\$27,388	\$316,730
EXPENSES			
Salaries & Wages	\$191,052	--	\$191,052
Books & Materials	\$55,911	\$9,014	\$64,925
Programs	\$5,103	\$6,203	\$11,306
Utilities	\$12,473	--	\$12,473
Technology Infrastructure	\$8,615	\$2,348	\$10,963
General Administration	\$16,188	\$200	\$16,388
Library Infrastructure	--	\$9,623	\$9,623
TOTAL EXPENSES	\$289,342	\$27,388	\$316,730
Balance as of 12/31/15			\$82,542
Pearl Rideout Endowment**			
Beginning Balance 1/1/15	\$63,594		
Withdrawals	-\$3,719		
Dividends, Interest and Capital Gains	\$1,800		
Increase/decrease in market value	-\$2126		
Advisory Fees	-\$623		
Ending Balance 12/31/15	\$58,926		

* Reflected in ending balance of 12/31/15

** This is an investment account and maintained by Eldridge Investment advisors

Inventory Of Property Owned By The Town Of Hollis

Map	Block	Lot	Location	Acres	Year Acquired	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE						
002	009		WORCESTER RD	10.00	1966	"Parker & Whitcher" or "Long" Meadow, Wetlands
005	020		RUNNELLS BRIDGE RD	21.06	1976	"Wright Nashua River Lot," Land-Locked Wetlands
005	034	001	RUNNELLS BRIDGE RD	17.11	2011	"Taylor Conservation Lot," Unbuildable
010	002		RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	003		RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	018		RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010	034		DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013	032	001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014	070		FRENCH MILL RD	6.32	1983	Chas. Lord Land on Flint's Brook, Wetlands
014	071		WRIGHT RD	19.22	1983	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	072		RIDEOUT RD	22.00	1982	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	076		RIDEOUT RD	11.89	1981	Chas. Lord Land, Flint's Brook, Wetlands, Conserv. Restrict.
014	077		RIDEOUT RD	23.51	1979	Chas. Lord, Nashua River/Flints Brook, Conserv. Restrict.
015	001		RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015	003		RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015	015		SUMNER LN	23.24	1974	Open Space Lot. No Development Allowed per Deed
015	021	010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015	029		HANNAH DR	35.18	1993	Hannah Drive Open Space - Nashua River
015	040		HANNAH DR	4.07	1993	Hannah Drive Open Space. Includes Cul-de-sac & Fire Pond
017	022		PROCTOR HILL RD	0.75	1967	"Parkhurst" or "Charlton" Lot, Unbuildable Wetlands
017	023		PROCTOR HILL RD	3.00	1978	"Tenney Meadow" or "John Doe Lot," Wetlands
018	014		DEPOT RD	27.00	1994	"Hardy Field," Conservation Easement/Restrictions
018	015		DEPOT RD	1.60	1994	"Worcester Lot," Conservation Easement/Restrictions
019	028		BROAD ST	14.74	1974	Rideout Flint's Brook Lot, Land-Locked Wetlands
019	029		WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Land-Locked
020	017		BROAD ST	41.29	1974	"Rideout Conservation Land," Flint's Brook Wetlands
022	031		ROCKY POND RD	11.50	1998	"Worcester Upper Mill" Historic Site, Wetlands
022	032		ROCKY POND RD	8.00	1995	"Worcester Mill Pond" Historic Site, Wetlands
023	022		ROCKY POND RD	13.28	1968	"Quinton Meadow," Wetlands
023	035		ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023	055		ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands
023	056		ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026	018		PINE HILL RD	3.70	1975	"Noah Farley Meadow," Land-Locked Wetlands
026	019		PINE HILL RD	5.00	1980	"Wright-Holmberg Lot," Land-Locked
028	035		FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	006		FEDERAL HILL RD	4.50	1991	"Wheeler Homestead," Land-Locked
029	014		HAYDEN RD	49.90	1998	"Baldwin Orchard," Henry Hildreth Conservation Area.
029	015		FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	016		FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	017		FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked with Conserv. Esmt.
029	026		FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029	033		ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	035		ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031	068		NARTOFF RD	7.50	1971	"FW Moore Lot," Muddy Brook, Land-Locked Wetlands
034	016		HAYDEN RD	19.50	1986	Part of "Corey-Swett Lot," Birch Hill, Land-Locked
035	077		FEDERAL HILL RD	14.30	1998	"Horseshoe Pond," Henry Hildreth Conservation Area.
036	015		SOUTH MERRIMACK RD	36.30	2004	"Runnells-Wheeler Lot," Land-Locked
037	004	002	HARDY LN	1.37	1984	"Somner Lot," Conservation per Deed.
042	035		MOOAR HILL	4.00	1978	"JP Howe's Sprout Lot," Land-Locked

Map	Block	Lot	Location	Acres	Year Acquired	Description
047	043	005	SOUTH MERRIMACK RD	21.08	2008	"Siergiewicz Family Conservation Lot," Wetlands
047	054	001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047	057	001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049	004		SOUTH MERRIMACK RD	2.43	1966	"Sanderson Lot," Land-Locked Wetlands
049	007		ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049	011		ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049	014		ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054	034		BROAD ST	0.33	1976	Hambleton, Conservation Uses Only per Deed
054	035		BROAD ST	4.00	1976	Hambleton, Wetlands
055	005		WINDING VALLEY RD	2.90	1980	Guertin, Wetlands
055	008		ROCKY POND RD	47.50	1973	Spaulding, Wetlands
055	009		ROCKY POND RD	5.07	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055	010		ROCKY POND RD	3.05	1986	Spaulding, Wetlands

Total Acreage:

785.34

Total Properties: 62

HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE						
030	009		WHEELER RD	12.01	2010	"Berry Lot," Land-Locked.
030	010		WHEELER RD	3.29	2010	"Hooper Lot," Land-Locked.
030	011		WHEELER RD	2.74	2010	"Belhuemer" or "Scot Field," Land-Locked.
030	013		WHEELER RD	17.00	1992	"Duncklee Lots"
031	010		BAXTER RD	11.70	1992	Enright-"Parker Pond & Brook"
031	046		WHEELER RD	60.00	2005	"Wright-Windmill Lot"
036	026		SOUTH MERRIMACK RD	8.50	1992	"Duncklee Dam Site"
036	027		SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037	005		HARDY LN	10.00	1992	"Hensel Lot"
037	017		BAXTER RD	29.20	1992	"Stearns" or "Wright Heirs Lot," Conservation Restrictions.
038	001		NARTOFF RD	118.83	2006	"Gelazauskas Preserve," Conservation Restrictions.
041	010		HAYDEN RD	18.27	1990	"Dickerman-Rogers Lot," Monson Village.
041	011		HAYDEN RD	12.00	1990	"Dickerman-Worcester Bros. Lot," Monson Village.
041	012		HAYDEN RD	30.75	1990	"Dickerman Lot"
041	024		SILVER LAKE RD	14.90	1990	"Dickerman - Sarah Aikens Lot"
043	067		FARLEY RD	35.60	2005	"Walker Cameron Lot South"

Total Acreage:

695.79

Total Properties: 16

Year Shown is Year voted into the Town Forest.

TOWN FACILITIES						
009	068		DEPOT RD	6.41	1978	"Smith" or "Shed & Pit" Lot, Stump Dump
009	069		275 DEPOT RD	4.86	1983	"Part of Lawrence Farm" or "Kanterovich," Stump Dump
013	035		ORCHARD DR	3.26	1986	"Nichols Field," Recreation Use only.
017	013	002	10 ROCKY POND RD	6.53	2001	Transfer Station
018	013		42 DEPOT RD	12.37	1927	"Nichols Field," Rec. Use only. Lawrence Barn/Ballfields.
050	005	004	23 MAIN ST	1.64	2007	"Farley or White Building."
050	012		7 MONUMENT SQ	0.52	bef 1886	"Town Hall."
050	021	001	MONUMENT SQ	0.41	bef 1900	"Town Common."
050	024		26 MONUMENT SQ	0.13	bef 1900	"Ever Ready Fire House."
052	027		9 SILVER LAKE RD	2.74	1986	"Police Station."
052	036		10 GLENICE DR	2.11	1981	"Fire Station."
052	037		ASH ST	0.50	1952	"Volunteer Park."
052	050		1 MONUMENT SQ	1.13	1927	"Little Nichols Ball Field."
052	051		2 MONUMENT SQ	0.84	1909	"Hollis Social Library."
056	013		10 MUZZEY RD	16.06	1975	"Department of Public Works."

Total Acreage:

59.51

Total Properties: 15

Map	Block	Lot	Location	Acres	Year Acquired	Description
CEMETERIES						
013	017		MAIN ST	1.17	1822	South Cemetery
024	030		WHEELER RD	5.52	2004	"Weston Lot," East Cemetery Expansion
024	031		29 WHEELER RD	5.89	1897	East Cemetery
024	036		PINE HILL RD	7.38	2004	"Weston Lot," East Cemetery Expansion
038	058		NARTOFF RD	1.49	1769	Pine Hill Cemetery.
041	061		SILVER LAKE RD	5.37	1790	North Cemetery
052	054		MONUMENT SQ	0.81	1742	"Church Graveyard."
Total Acreage				27.63	Total Properties: 7	

FIRE PONDS/CISTERNS						
001	009	010	IRON WORKS LN	0.44	1999	"Nissitissit Woods," Parking & Fire Cistern
004	050	A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004	074	A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
008	034		BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013	036		ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdivision. Restrict. Use.
014	099		FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022	053	A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025	040		CAMERON DR	1.48	1990	Fire Pond
025	058	009	PINE HILL RD	0.18	2001	Fire Cistern
028	029		FOREST VIEW DR	4.23	1982	Fire Pond
032	037	001	MENDELSSOHN DR	0.69	1995	Fire Pond
038	036	A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039	003	002	PINE HILL RD	0.21	2006	Fire Cistern.
042	013		MOOAR HILL RD	0.20	1986	Fire Pond
043	048		FORRENCE DR	1.93	1977	"Fire Pond and Playground Lot," Restricted Use.
044	002		FARLEY RD	1.30	1981	Fire Cistern
047	014		ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056	017		SILVER LAKE RD	3.84	1973	"Hildreth Water Hole," managed by the Fire Department.
Total Acreage:				23.33	Total Properties: 18	

ROADS & OTHER RELATED PROPERTIES						
008	034	001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009	029	01A	JEWETT LN	0.25	1982	"School Bus Stop" or "Jewett Lot," Unbuildable
023	08A		DEACON LN	0.12	1993	Future Road Access
023	12A		DEACON LN	0.12	1993	Future Road Access
023	26A		ROCKY POND RD	0.11	1993	Future Road Access
025	035		CAMERON DR	0.29	1990	Future Road Access
035	009	00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdivision.
041	021		TODDY BROOK RD	0.00	1970	Cul-de-Sac.
042	025		SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042	039		MOOAR HILL RD	0.75	1980	Cul-de-Sac.
059	032		WINDING VALLEY RD	0.72	1986	Cul-de-Sac.
061	004	A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
Total Acreage				3.57	Total Properties: 12	

Map	Block	Lot	Location	Acres	Year Acquired	Description
VACANT LAND WITH RESTRICTIONS or UNBUILDABLE						
001	009	020	IRON WORKS LN	1.86	1999	"Nissitissit Woods," Stormwater & Retention Area
001	032		WORCESTER RD	4.00	1994	"Archambault Lot," Wetlands, Unbuildable per Plan.
002	010		WEST HOLLIS RD	4.30	1980	"Marriner" or "Lawrence Lot," Land-Locked Wetlands
006	022		IRENE DR	3.51	2004	"Archambault Conservation Land," Land-Locked, Restricted.
015	044		HANNAH DR	1.49	1984	"Playground Lot," Restricted Use.
019	023		FLINT POND DR	31.22	1980	"Flint Pond Water Lot," Restricted Use.
019	041		HIDEAWAY LN	0.85	1974	"Hussey Conservation Land," Restricted Use.
020	006		SUMNER LN	1.56	1976	"Park Lot," Restricted Use.
035	024	001	FEDERAL HILL RD	8.67	2004	"Annabelle Johnson Preserve," Heritage Comm., Mgr.
035	063		214 SILVER LAKE RD	103.77	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	001	PLAIN RD	41.80	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	002	SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	003	232 SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	004	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	005	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	006	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	007	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	008	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
036	036		SILVER LAKE RD	21.38	2001	"Duncklee Gravel Pit," Wetlands. Managed by HCC.
041	019	001	TODDY BROOK RD	4.83	1997	"Howd Lot," no Buildings per Deed.
042	017		MOOAR HILL RD	1.00	1980	"Ovens Lot," no Buildings per Plan.
043	026		MARION DR	1.16	1973	"Park & Playground Lot," Restricted Use.
043	034		NEVINS RD	46.00	2003	"Glover Lot," no buildings per Deed.
045	017		LAUREL HILL RD	2.96	1971	"Playground Lot," Restricted Use.
046	050		MOOAR HILL RD	3.37	1986	"Bushmich Realty Trust Lot," Wetlands.
046	051		MOOAR HILL RD	80.00	2005	"Ludwick Siergievicz Farm," Land-Locked.
047	041		WITCHES SPRING RD	13.60	1979	"Martin Lot," Wetlands.
049	003		SOUTH MERRIMACK RD	4.73	1979	"J. Woods" or "Martin Meadow," Land-Locked Wetlands.
050	005	002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050	005	003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
Total Acreage:				420.17	Total Properties: 30	

OPEN SPACE - RESTRICTED USE						
003	014		DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008	024		BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009	004		FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015	061		HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026	029		LOUISE DR	2.38	1980	"Recreation Lot," Open Space.
032	016	010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036	008		SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038	044		FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043	050		FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
Total Acreage:				77.32	Total Properties: 9	

PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED						
004	009		BLOOD RD	1.00	2004	"Abbot" or "Gagnon Heirs," Land-Locked on State Line.
006	002		IRON WORKS LN	0.90	1978	"John Doe Lot" or "Backlot," Land-Locked.
006	009		WEST HOLLIS RD	6.83	1998	"Gertrude Pyne" or "Cardinale Heirs," Land-Locked.
016	003		ROCKY POND RD	6.92	1960	"T. A. Shattuck Lot," Land-Locked.
017	015	001	PROCTOR HILL RD	2.02	1994	"Proctor Hill Realty Lot."
019	058		HIDEAWAY LN	2.80	1987	"Hussey - Pond," Wetlands.

Map	Block	Lot	Location	Acres	Year Acquired	Description
023	040	001	ROCKY POND RD	0.66	1996	"Tomasian Lot," Unbuildable.
027	021		LOUISE DR	0.35	2010	"Majestic Heights Lot," Land-Locked.
035	006		FEDERAL HILL RD	2.43	1993	"Rosswaag Lot," no Restrictions.
041	032		SILVER LAKE RD	2.31	1993	"Graves Lot," no Restrictions.
043	042		FARLEY RD	8.13	2004	"Gagnon Heirs," Land-Locked on Pennichuck Pond.
045	005	001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045	049		SILVER LAKE RD	8.47	1978	"John Doe" or "Cave" Lot. Land-Locked.
049	013		ROUTE 101A	0.75	2010	"Heath Lot," Land-Locked.
054	016		BROAD ST	8.00	1994	"Bowman Lot," no Restrictions.
058	018		NARTOFF RD	0.25	1988	"Sedlewicz Lot," Land-Locked Wetlands.
060	010		SILVER LAKE RD	0.25	2003	"Fern Johnson Est.," triangle at Federal Hill/Silver Lake Rds.

Total Acreage:

52.27

Total Properties: 17

VACANT LAND - NO DEED RESTRICTIONS						
025	051		CRESTWOOD DR	5.94	1979	"Flint Pond Drive" no known Restrictions.
043	069		FARLEY RD	4.92	2004	"Walker Cameron Lot North," no known Restrictions.

Total Acreage:

10.86

Total Properties: 2

SUMMARY - ALL PROPERTIES						
Total Acreage, Town Properties			674.66	Total Properties: 110		
Total Acreage, Conservation Commission			785.34	Total Properties: 62		
Total Acreage, Town Forest			695.79	Total Properties: 16		
Total Town-Owned Acreage			2155.79	Total # of Properties: 188		

OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST						
002	003		WORCESTER RD	54.00	1992	"Parker-Colburn Lot", Executory Interest to Town via HCC.
003	030		BLOOD RD	36.85	2004	"William Hall Jr. Rev. Trust," Development Rights.
008	078		DOW RD	20.26	2002	"William Hall Jr. Rev. Trust," Development Rights.
013	064		DEPOT RD	18.75	2002	"William Hall Jr. Rev. Trust," Development Rights.
016	005		ROCKY POND RD	11.00	2010	"Lovejoy Lot," Executory Interest to the Town via HCC.
020	016		239 BROAD ST	23.60	1994	"Pearl C. Rideout Lot," Agricultural/Conservation Easement
022	022		ROCKY POND RD	2.23	2010	"Whaleback," Executory Interest to the Town via HCC.
022	023		ROCKY POND RD	3.93	2010	"Whaleback," Executory Interest to the Town via HCC.
023	030		ROCKY POND RD	62.00	2010	"Whaleback," Executory Interest to the Town via HCC.
025	062		PINE HILL RD	40.05	2008	"Harriet Hills Farm," Dvlpmt. Rights & Agricul. Preserv. Esmt.
038	052		PINE HILL RD	29.70	2007	"Walker - Gilman Tract 2," Dvlpmt. Rights & Agric. Covs.
040	001		FEDERAL HILL RD	30.00	2009	"Kerr-Bayrd Farm," Executory Interest to the Town via HCC.
041	007		FEDERAL HILL RD	85.00	1998	"Monson Village," Executory Interest to the Town via HCC.
042	073		SOUTH MERRIMACK RD	125.72	2002	"Gardner Spaulding Land," Conserv. Esmt. & Protect. Restrict.

Total Acreage:

543.09

Total Properties: 14

Old Home Days Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2015 and 2014

REVENUES	2015	2014
Town Appropriation	\$0	\$0
Donations	\$3,764	\$4,980
Vendors	\$5,405	\$4,765
BBQ Tickets	\$4,087	\$3,532
Balloon Rides	\$400	\$170
Concessions	\$5,500	\$5,500
Daily Interest	\$4	\$4
Sale of Merchandise	\$0	\$0
Silent Auction	\$3,941	\$6,258
Sponsorship	\$5,250	\$5,850
Miscellaneous	\$0	\$526
Total Revenues	\$28,351	\$31,585
 EXPENDITURES		
Printing	\$556	\$441
Postage	\$1,196	\$594
Signs/Banners	\$0	\$794
Chicken Barbeque	\$4,855	\$4,594
Entertainment (Music)	\$1,825	\$2,349
Fireworks	\$10,000	\$10,000
Rentals	\$2,439	\$2,470
Sound System	\$2,505	\$2,505
Silent Auction	\$84	\$72
Parade	\$500	\$430
Demonstrators	\$1,015	\$1,126
Advertising	\$145	\$143
Dance	\$200	\$0
Miscellaneous	\$538	\$1,225
Total Expenditures	\$25,859	\$26,743
 Excess (deficiency) of Revenues over (under) Expenditures	 \$2,493	 \$4,842
 Fund Balance, January 1	 \$41,781	 \$36,938
Fund Balance, December 31	\$44,273	\$41,781

Police Private Details Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2015 and 2014

REVENUES	2015	2014
Police Detail Income	\$29,049	\$32,239
Bank Interest Income	\$3	\$3
Total Revenues	\$29,051	\$32,241
 EXPENDITURES		
Police Details	\$23,760	\$31,444
Miscellaneous	\$0	\$0
Total Expenditures	\$23,760	\$31,444
 Excess (deficiency) of Revenues over (under) Expenditures	 \$5,291	 \$797
 Fund Balance, January 1	 \$24,253	 \$23,455
Fund Balance, December 31	\$29,545	\$24,253

Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2015 and 2014

REVENUES	2015	2014
Basketball Recreation/Travel	\$14,439	\$11,418
Little League	\$0	\$0
Softball	\$4,461	\$5,516
Swimming	\$0	\$0
Field & Facilities Use	\$7,397	\$0
Drama	\$7,660	\$7,440
Field Use (Vendors)	\$0	\$3,080
Lawrence Barn	\$520	\$550
Fine Arts Festival	\$0	\$0
Sticks-n-Stones	\$0	\$670
Soccer Camp	\$0	\$0
Parks Project	\$0	\$18,181
Miscellaneous	\$0	\$0
Interest Earned	\$5	\$4
Total Revenues	\$34,482	\$46,859
 EXPENDITURES		
Basketball Recreation/Travel	\$13,430	\$10,720
Little League	\$0	\$0
Softball	\$3,928	\$6,163
Swimming	\$0	\$0
Drama	\$7,830	\$7,950
Lawrence Barn	\$0	\$0
Fine Arts Festival	\$0	\$0
Sticks-n-Stones	\$0	\$0
Soccer Camp	\$0	\$0
Fields	\$341	\$0
Parks Project	\$6,105	\$9,095
Miscellaneous	\$0	\$0
Total Expenditures	\$31,634	\$33,927
 Excess (deficiency) of Revenues over (under) Expenditures	 \$2,848	 \$12,932
 Fund Balance, January 1	 \$49,419	 \$36,487
Fund Balance, December 31	\$52,267	\$49,419

Statement of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2015
ANNUAL MATURITIES OF OUTSTANDING DEBT

I. OPEN LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2003

Initial Indebtedness: 1,800,500

Interest Rate: 3.70%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2016	\$120,000	\$13,977	\$133,977
2017	\$120,000	\$9,177	\$129,177
2018	\$115,000	\$6,400	\$121,400
2019	\$110,000	\$2,613	\$112,613
Total	\$465,000	\$32,166	\$497,166

II. OPEN LAND & CEMETERY LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2004 (2014 Refinance)

Initial Indebtedness: \$2,973,960

Interest Rate: 1.72%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2016	\$209,000	\$14,287	\$223,287
2017	\$206,000	\$10,603	\$216,603
2018	\$203,000	\$7,010	\$210,010
2019	\$199,000	\$3,470	\$202,470
	\$817,000	\$35,370	\$852,370

Statement Of Bonded Debt - cont'd

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2015

ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

III. OPEN LAND PURCHASE & SAFETY RENOVATIONS (HFD,HPD&DPW)

(General Obligation Bonds)

Issue Date: 2005 (2014 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.41% - 3.36%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2016	\$373,000	\$138,142	\$511,142
2017	\$369,000	\$128,650	\$497,650
2018	\$365,000	\$119,634	\$484,634
2019	\$361,000	\$110,715	\$471,715
2020	\$356,000	\$102,173	\$458,173
2021	\$352,000	\$93,195	\$445,195
2022	\$347,000	\$84,594	\$431,594
2023	\$343,000	\$76,115	\$419,115
2024	\$338,000	\$67,920	\$405,920
2025	\$333,000	\$59,475	\$392,475
2026	\$158,000	\$51,338	\$209,338
2027	\$156,000	\$45,956	\$201,956
2028	\$155,000	\$40,753	\$195,753
2029	\$153,000	\$35,361	\$188,361
2030	\$152,000	\$30,149	\$182,149
2031	\$150,000	\$24,971	\$174,971
2032	\$148,000	\$19,915	\$167,915
2033	\$147,000	\$14,819	\$161,819
2034	\$145,000	\$9,811	\$154,811
2035	\$143,000	\$4,189	\$147,189
Total	\$5,044,000	\$1,257,875	\$6,301,875

Tax Collector's Report

DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR	2015	Prior Levies	
		2014	2013
Property Taxes	xxxxxx	\$712,958.74	
Land Use Change	xxxxxx		
Yield Taxes	xxxxxx	4,549.46	
Excavation Taxes	xxxxxx		
Other Tax or Charges			
Property Tax Credit Balance	-41,162.81		

TAXES COMMITTED THIS YEAR

Property Taxes	\$27,327,072.00	
Land Use Change	135,440.00	7,300.00
Yield Taxes	157.64	11,825.11
Excavation Tax	0.00	1,075.04

OVERPAYMENT REFUNDS

Property Taxes	35,326.80		
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	11,285.69	30,164.52	
Costs	175.00	2,122.00	
TOTAL DEBITS	\$27,468,294.32	\$769,994.87	\$0.00

Tax Collector's Report - cont'd

CREDITS

REMITTED TO TREASURER	2015	Prior Levies	
		2014	2013
Property Taxes	\$26,726,249.50	\$500,494.22	
Land Use Change	135,440.00	7,300.00	
Yield Taxes	157.64	16,374.57	
Excavation Tax		1,075.04	
Interest (includes lien conversion)	11,285.69	30,164.52	
Costs	175.00	2,122.00	
Conversion to Lien (principal only)		188,194.52	

ABATEMENTS MADE

Property Taxes	3,971.00	24,270.00	
Land Use Change			
Yield Taxes			
Excavation Tax			
Current Levy Deeded			

UNCOLLECTED TAXES - End of Year

Property Taxes	610,556.37		
Land Use Change			
Yield Taxes			
Excavation Tax			
Property Tax Credit Balance	-19,540.88		
TOTAL CREDITS	\$27,468,294.32	\$769,994.87	\$0.00

Tax Collector's Report - cont'd

REDEMPTIONS

DEBITS

	2014	PRIOR LEVIES	
		2013	2012 & Older
Unredeemed Liens-Beg of Year		\$152,335.96	\$130,493.50
Liens Executed During Fiscal Year	\$201,137.07		
Interest Collected After Lien	2,132.53	13,694.35	37,483.35
Costs Collected After Lien	384.00	347.00	706.85
TOTAL DEBITS	\$203,653.60	\$166,377.31	\$168,683.70

CREDITS

REMITTED TO TREASURER	2014	PRIOR LEVIES	
		2013	2012 & Older
Redemptions	\$78,589.08	\$65,334.09	\$92,916.57
Interest Collected After Lien	2,132.53	13,694.35	37,483.35
Costs Collected After Lien	384.00	347.00	706.85
Abatements of Unredeemed Taxes			
Liens Deeded to Municipality			
Unredeemed Liens Balance - EOY	122,547.99	87,001.87	37,576.93
TOTAL CREDITS	\$203,653.60	\$166,377.31	\$168,683.70

Respectfully Submitted,

Christina Winsor

Tax Collector

Town Clerk Financial Report

January 1, 2015 through December 31, 2015

DOG LICENSES

Received for:	
1694 Dog Licenses	\$ 11,006.00
31 Dog Fines	\$ 775.00
Total:	\$ 11,781.00
Paid to Treasurer, Barbara Townsend	

AUTOMOBILE PERMITS

10,820 Automobile Registrations	\$1,765,478.31
Total:	\$1,765,478.31
Paid to Treasurer, Barbara Townsend	

MISCELLANEOUS COLLECTIONS

Received for 16 Marriage Licenses for State @ \$38.00	\$ 608.00
Received for 19 Marriage Licenses for State @ \$43.00	\$ 817.00
Received for 215 MC-DC-BC for State	\$ 1,477.00
Received for Returned Checks Fine @ \$25.00	\$ 150.00
Received for Boat Permits	\$ 3,699.06
Received for Mail-in Postage	\$ 10,095.25
Received for Transportation Tax	\$ 10,615.00
Received for Titles, Dredge & Fill, UCCS, Etc.	\$ 34,554.92
Total:	\$ 62,016.23
Paid to Treasurer, Barbara Townsend	

Lisa I. Claire
Hollis Town Clerk

Town Of Hollis And Hollis Nichols Fund Income Payments

NAME OF FUND	ADJUSTED BALANCE 12/31/2014	INCOME PERCENTAGE FOR 2015	INCOME PAYMENT 4/2/2015	INCOME PAYMENT 7/2/2015	INCOME PAYMENT 10/2/2015	INCOME PAYMENT 1/2/2016	TOTAL FOR YEAR 2015
HIGH SCHOOL	248,615.78	44.08%	1,448.45	1,169.00	1,402.33	1,063.37	5,083.15
R E WHEELER	43,067.41	7.64%	250.91	202.50	242.92	184.21	880.54
SCHOOL SYSTEMS	8,353.58	1.48%	48.67	39.28	47.12	35.73	170.80
LIBRARY	105,909.70	18.78%	617.03	497.99	597.39	453.00	2,165.41
C ZYLONIS-LITHUANIAN	108,700.61	19.27%	633.29	511.11	613.13	464.94	2,222.47
WELFARE	9,078.22	1.61%	52.89	42.69	51.21	38.83	185.62
RECREATION FUNDS	4,146.68	0.74%	24.16	19.50	23.39	17.74	84.79
AMBULANCE FUND	36,081.28	6.40%	210.21	169.65	203.52	154.33	737.71
SUB TOTAL	563,953.26	100.00%	3,285.61	2,651.72	3,181.01	2,412.15	11,530.49
GENERAL CEMETERY	294,191.83	0.00%	0.00	0.00	0.00	0.00	0.00
GENERAL CEMETERY MAINTENANCE	26,530.88	0.00%	0.00	0.00	0.00	0.00	0.00
VIOLA BROCKLEBANK-CEMETERY	8,569.34	0.00%	0.00	0.00	0.00	0.00	0.00
SUB TOTAL	329,292.05	0.00%	0.00	0.00	0.00	0.00	0.00
JANE BALLARD MEMORIAL FUND							
TRANSFER	98,249.89	0.00%	0.00	0.00	0.00	0.00	0.00
TOTALS	991,495.20	100.00%	3,285.61	2,651.72	3,181.01	2,412.15	11,530.49
NICHOLS FUND DISBURSEMENT		100.00%	952.00	326.83	954.02	0.00	2,232.85

Treasurer's Report to the Town of Hollis

January 15, 2016

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2015 was \$12,978,114, which compares to \$8,881,975 for the year ending December 31, 2014. Interest on overnight and other short-term cash investments produced income of \$23,172, which compares to \$17,308 earned in 2014, \$8,066 earned in 2013, \$7,977 earned in 2012, \$11,449 earned in 2011, and \$9,438 earned in 2010.

During 2015, the Town purchased from the Tax Collector \$201,137 in delinquent taxes and accruals, DOWN \$76,332 from \$277,469 in 2014. At December 31, 2015, the amount of unpaid taxes was \$610,556, \$122,548, \$87,002, \$16,837, \$12,695 and \$8,044 for the years 2015, 2014, 2013, 2012, 2011 and 2010 respectively. (See the Tax Collector's Report for specific details.)

For the twenty second year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2014	\$201,137
2013	\$277,469
2012	\$285,313
2011	\$301,222
2010	\$326,623

Delinquent Taxes Outstanding at Year-End

	2015	2014	2013	2012	2011
2015	610,556				
2014	122,548	717,508			
2013	87,002	152,336	822,310		
2012	16,837	80,996	149,557	739,092	
2011	12,695	31,065	95,873	144,353	783,261
2010	8,044	18,432	19,643	92,608	182,386
Total	857,682	1,000,337	1,087,383	976,053	965,647

Respectfully Submitted,

Barbara Townsend, Treasurer

Trust Funds, Trustees Report (MS-9)

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				FEE'S	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR
					BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR					
1873	COMMON TRUST FUND																
1884	<u>HIGH SCHOOL FUNDS</u>																
1884	MARY SPARLEY	HIGH SCHOOL	COMMON TR	5.27%	32,745.24		2,458.44	35,203.68	(143.20)	5.27%	1,361.00	(1,133.16)	(139.25)	(74.61)	35,129.07	52,213.45	51,549.17
1916	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.65%	4,055.91		304.51	4,360.42	(17.75)	0.65%	168.58	(142.83)	(17.25)	(9.25)	4,351.17	6,467.30	6,385.02
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	1,905.75		143.08	2,048.83	(8.35)	0.31%	79.21	(67.11)	(8.10)	(4.35)	2,044.48	3,038.79	3,000.13
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	1,905.75		143.08	2,048.83	(8.35)	0.31%	79.21	(67.11)	(8.10)	(4.35)	2,044.48	3,038.79	3,000.13
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	14.17%	88,098.74		6,614.25	94,712.99	(385.28)	14.17%	3,661.67	(3,102.49)	(374.63)	(200.73)	94,512.26	140,476.55	138,689.37
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	0.28%	1,715.54		128.80	1,844.34	(7.53)	0.28%	71.30	(60.41)	(7.30)	(3.94)	1,840.40	2,735.49	2,700.69
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.65%	10,287.81		772.39	11,060.19	(44.98)	1.65%	427.60	(362.30)	(43.75)	(23.43)	11,036.77	16,404.28	16,195.58
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.10%	6,862.16		515.20	7,377.36	(30.00)	1.10%	285.21	(241.66)	(29.18)	(15.63)	7,361.73	10,941.96	10,802.76
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.10%	6,860.17		515.05	7,375.22	(29.98)	1.10%	285.13	(241.59)	(29.17)	(15.61)	7,359.61	10,938.79	10,799.62
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.24%	1,480.29		111.14	1,591.43	(6.45)	0.24%	61.53	(52.13)	(6.29)	(3.34)	1,588.09	2,360.38	2,330.35
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.34%	27,009.38		2,027.80	29,037.18	(173.73)	4.34%	1,122.60	(949.20)	(114.85)	(115.19)	28,921.99	43,067.41	42,519.49
1988	JANE BALLARD MEMORIAL	ARTIST PROGRAM	COMMON TR	9.91%	61,616.63		4,626.04	66,242.66	(173.01)	9.91%	2,560.99	0.00	(262.02)	19,659.12	85,901.78	98,249.89	96,999.93
	TOTAL HIGH SCHOOL FUNDS				244,543.38	0.00	18,597.76	262,903.14	16,504.55		10,164.03	(6,440.00)	(1,039.90)	19,188.68	282,091.82	389,533.08	384,972.24
1984	<u>SCHOOL SYSTEM FUNDS</u>																
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.42%	2,619.44		196.66	2,816.10	(11.43)	0.42%	108.87	(92.25)	(11.14)	(5.95)	2,810.15	4,176.79	4,123.65
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.42%	2,619.44		196.66	2,816.10	(11.46)	0.42%	108.87	(92.24)	(11.14)	(5.97)	2,810.13	4,176.79	4,123.65
	TOTAL SCHOOL STEW FUNDS					0.00	393.32	5,632.20	(22.90)		217.75	(184.49)	(22.28)	(11.92)	5,620.28	8,353.58	8,247.30
1917	<u>LIBRARY FUNDS</u>																
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.15%	952.78		71.53	1,024.31	(4.16)	0.15%	39.60	(33.55)	(4.05)	(2.16)	1,022.15	1,519.24	1,499.92
1918	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.80%	17,399.84		1,306.34	18,706.18	(76.10)	2.80%	723.19	(612.76)	(73.99)	(39.65)	18,666.53	27,744.67	27,391.69
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	0.06%	343.18		25.76	368.94	(1.52)	0.06%	14.26	(12.09)	(1.46)	(0.80)	368.14	547.21	540.25
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.20%	1,241.10		93.18	1,334.28	(5.42)	0.20%	51.58	(43.71)	(5.28)	(2.82)	1,331.45	1,978.97	1,953.80
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	548.98		41.22	590.20	(2.43)	0.09%	22.82	(19.33)	(2.33)	(1.28)	588.92	873.57	864.23
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	0.28%	1,715.60		128.80	1,844.40	(7.53)	0.28%	71.31	(60.42)	(7.30)	(3.94)	1,840.46	2,735.58	2,700.78
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.28%	1,715.60		128.80	1,844.40	(7.53)	0.28%	71.31	(60.42)	(7.30)	(3.94)	1,840.46	2,735.58	2,700.78
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.65%	10,287.82		772.39	11,060.20	(44.99)	1.65%	427.60	(362.30)	(43.75)	(23.44)	11,036.77	16,404.29	16,195.59
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	0.28%	1,715.58		128.80	1,844.38	(7.53)	0.28%	71.31	(60.42)	(7.30)	(3.94)	1,840.44	2,735.55	2,700.75
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR	0.17%	1,029.39		77.28	1,106.68	(4.51)	0.17%	42.78	(36.25)	(4.38)	(2.35)	1,104.32	1,641.40	1,620.52
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.55%	3,431.13		257.60	3,688.73	(15.00)	0.55%	142.61	(120.83)	(14.59)	(7.82)	3,680.91	5,471.05	5,401.45
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.10%	6,860.20		515.05	7,375.25	(30.00)	1.10%	285.13	(241.59)	(29.17)	(15.63)	7,359.62	10,938.84	10,799.67
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.27%	1,706.87		128.15	1,835.02	(7.48)	0.27%	70.94	(60.11)	(7.26)	(3.91)	1,831.11	2,721.67	2,687.04
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.24%	1,480.28		111.14	1,591.42	(6.45)	0.24%	61.53	(52.13)	(6.29)	(3.35)	1,588.07	2,360.36	2,330.33
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.11%	694.04		52.11	746.14	(3.01)	0.11%	28.85	(24.44)	(2.95)	(1.56)	744.59	1,106.66	1,092.59
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.43%	2,697.51		202.52	2,900.04	(11.79)	0.43%	112.12	(95.00)	(11.47)	(6.14)	2,893.89	4,301.28	4,246.56
1987	N & P CONIARS	HOLLIS LIBRARY	COMMON TR	2.03%	12,600.52		946.02	13,546.54	(55.09)	2.03%	523.72	(443.74)	(53.58)	(28.69)	13,517.85	20,091.98	19,836.37
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	10.96%	68,170.71		5,118.10	73,288.81	(298.19)	10.96%	2,833.40	(2,400.70)	(289.89)	(155.38)	73,133.44	108,700.61	107,317.69
	TOTAL LIBRARY FUNDS				134,591.14	0.00	10,104.80	144,695.93	(588.72)		5,594.05	(4,739.77)	(572.34)	(306.78)	144,389.16	214,610.31	211,880.01
VARIOUS	<u>CEMETERY FUNDS</u>																
2010	COMMON CEMETERY FUNDS	CEMETERY FDS	COMMON TR	29.67%	184,500.03		13,851.84	198,351.87	42,573.72	29.67%	7,668.43	(3,806.06)	(784.57)	45,651.52	244,003.39	294,191.83	290,449.04
1973	GENERAL CEMETERY MAINTENANCE	CEMETERY FDS	COMMON TR	2.68%	16,638.63		1,249.19	20,052.82	(754.87)	2.68%	691.56	0.00	(70.75)	(134.07)	19,918.75	26,530.88	29,363.59
	VIOLA BROCKLEBANK	EAST CEMETERY	COMMON TR	0.86%	5,374.19		403.48	5,777.67	1,255.10	0.86%	223.37	0.00	(22.85)	1,455.62	7,233.29	8,560.34	8,460.31
	TOTAL CEMETERY FUNDS				206,512.85	2,165.00	15,504.51	224,182.36	43,073.94		8,583.36	(3,806.06)	(978.18)	46,973.06	271,155.42	329,292.05	328,272.94
1906	<u>PUBLIC WELFARE FUNDS</u>																
1934	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.31%	1,919.49		144.11	2,063.60	(8.40)	0.31%	79.78	(67.59)	(8.16)	(4.38)	2,059.23	3,060.70	3,021.76
1951	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.06%	343.06		25.76	368.94	(1.52)	0.06%	14.26	(12.08)	(1.46)	(0.80)	368.14	547.21	540.25
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.55%	3,430.66		257.57	3,688.23	(15.00)	0.55%	142.59	(120.81)	(14.59)	(7.81)	3,680.41	5,470.31	5,401.45

Trust Funds, Trustees Report (MS-9) - cont'd

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME						GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR BALANCE
					BALANCE BEGINNING YEAR	ADDITIONS NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES			
	TOTAL PUBLIC WELFARE FUNDS				5,693.33	0.00	427.44	0.00	6,120.77	(24.92)		236.63	(200.49)	(24.21)	(12.99)	8,962.72	
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.42%	2,600.55		195.24		2,795.80	(24.69)	0.42%	108.09	(91.11)	(11.06)	(18.77)	4,093.92	
1998	CHARLES & DOROTHY DOW FUND	AMBULANCE	COMMON TR	3.64%	22,628.08		1,698.86		24,326.95	(253.41)	3.64%	940.50	(791.41)	(96.22)	(200.55)	35,622.25	
	HOLLIS AMBULANCE FUND																
	TOTAL COMMON TRUST FUND			100.00%	621,808.21	2,165.00	46,683.94	0.00	670,657.15	58,663.85		25,844.40	(16,253.33)	(2,644.18)	65,610.74	982,051.38	
1989	CHARLES J. NICHOLS FUND		INDIVIDUAL	100.00%	219,224.05	0.00	5,193.78		224,417.83	19,394.29	100.00%	6,405.87	(3,062.49)	(686.16)	22,051.51	253,149.70	
	TOTAL ALL FUNDS				841,032.26	2,165.00	51,877.72	0.00	895,074.98	78,058.14		32,250.27	(19,315.82)	(3,330.34)	87,662.25	1,235,201.08	

*** Details of individual cemetery funds can be found at Town Hall

Trust Funds, Trustees Report (MS-10)

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL ***										INCOME			GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
		ADDITIONS										BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR			
		BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR							
	GENERAL FUND																	
1,010.71	American Cap World Growth & Inc. F (#433)	43,384.40		1,714.67			45,099.07	0.00	1,013.24	(1,013.24)	0.00				45,099.07	44,723.55	(990.13)	43,733.42
1,321.49	American Capital World Bd Fd Cl C	23,841.25		15.06			23,856.31	0.00	15.06	(15.06)	0.00				23,856.31	25,858.93	(1,279.16)	24,579.77
511.35	American Funds New World O/C	20,317.42					20,317.42	0.00		0.00	0.00				20,317.42	26,533.80	(7,194.63)	24,738.97
270.00	AT&T Inc.	6,949.61					6,949.61	0.00	507.60	(507.60)	0.00				6,949.61	9,069.30	221.40	9,290.70
200.00	Baxalta Inc.	0.00	6,212.20				6,212.20	0.00			0.00				6,212.20	0.00	0.00	7,806.00
200.00	Baxter International Inc.	13,503.90					13,503.90	0.00	335.00	(335.00)	0.00				13,503.90	14,658.00	(815.80)	7,630.00
300.00	Chesron Corp	25,000.44					25,000.44	0.00	1,284.00	(1,284.00)	0.00				25,000.44	33,654.00	(6,666.00)	26,988.00
300.00	Exxon Mobil Corp	964.06					964.06	0.00	864.00	(864.00)	0.00				964.06	27,735.00	(4,350.00)	23,385.00
1,200.00	General Electric Co.	7,125.00					7,125.00	0.00	1,104.00	(1,104.00)	0.00				7,125.00	30,324.00	7,066.00	37,390.00
250.00	Home Depot Inc.	8,657.48					8,657.48	0.00	590.00	(590.00)	0.00				8,657.48	26,242.50	6,820.00	33,062.50
230.00	Johnson & Johnson	13,885.10					13,885.10	0.00	678.50	(678.50)	0.00				13,885.10	24,051.10	(425.50)	23,625.60
225.00	Kellogg Company	13,945.39					13,945.39	0.00	445.50	(445.50)	0.00				13,945.39	14,724.00	1,536.75	16,260.75
168.00	Lochehead Martin Corp.	4,237.50					4,237.50	0.00	1,260.90	(1,260.90)	0.00				4,237.50	62,777.82	3,760.51	36,046.90
325.00	Nexera Energy Inc. Com	14,897.19					14,897.19	0.00	1,001.00	(1,001.00)	0.00				14,897.19	34,544.25	(780.00)	33,764.25
889.95	Openheimer Developing Mkts. Cl Y	19,993.12					19,993.12	0.00	193.49	(193.49)	0.00				19,993.12	30,281.01	(4,191.12)	26,089.89
2,595.33	Pimco Income P	30,367.85					30,367.85	0.00	2,239.08	(2,239.08)	0.00				30,367.85	29,699.75	743.51	30,443.26
240.00	Procter & Gamble Co.	13,756.78					13,756.78	0.00	631.76	(631.76)	0.00				13,756.78	21,861.60	(2,803.20)	19,058.40
170.00	Travelers Companies Inc.	14,198.40					14,198.40	0.00	404.60	(404.60)	0.00				14,198.40	17,984.50	1,191.70	19,186.20
350.87	Vanguard Index TR 500 Portfolio #40	42,554.57					42,554.57	0.00	1,295.34	(1,295.34)	0.00				42,554.57	65,317.22	815.32	66,132.54
1,393.37	Vanguard Index TR Mid Cap Stock #659	25,716.44					25,716.44	0.00	602.84	(602.84)	0.00				25,716.44	65,580.95	211.55	45,688.60
927.88	Vanguard Wellington Admiral #521	33,186.16					33,186.16	0.00	1,558.85	(1,558.85)	0.00				33,186.16	58,493.20	83.94	58,577.14
240.00	Verizon Communications	6,529.47					6,529.47	0.00	531.60	(531.60)	0.00				6,529.47	11,227.20	(134.40)	11,092.80
800.00	Wells Fargo & Co.	28,977.04					28,977.04	0.00	1,180.00	(1,180.00)	0.00				28,977.04	43,856.00	(388.00)	43,468.00
2,006.49	American Funds St Bd Fd of Amer F1	0.00	20,000.00	4.10			20,004.10	0.00	4.10	(4.10)	0.00				20,004.10	0.00	(96.22)	19,907.88
0.00	Federal National Mortgage Association 5.00% 4/15/15	19,413.32					19,413.32	0.00	500.00	(500.00)	0.00				19,413.32	20,277.00	(277.00)	0.00
20,000.00	Federal National Mortgage Association 5.00% 3/15/16	19,326.52					19,326.52	0.00	1,000.00	(1,000.00)	0.00				19,326.52	21,081.40	(95.00)	20,186.40
588.00	Shares Core US Aggregate Bd ETF	0.00	64,056.45				64,056.45	0.00	485.54	(485.54)	0.00				64,056.45	0.00	(546.57)	63,509.88
0.00	JP Morgan Chase & Co. 1.100% 10/15/15	19,991.40					19,991.40	0.00	220.00	(220.00)	0.00				19,991.40	20,036.00	(36.00)	0.00
20,000.00	JP Morgan Chase & Co. 6% 1/15/16	19,972.20					19,972.20	0.00	1,200.00	(1,200.00)	0.00				19,972.20	22,376.80	(775.60)	21,601.20
6,257.32	Loomis Sayles Inv Grade Bd Y #456	54,510.19					54,510.19	0.00	1,501.93	(1,501.93)	0.00				54,510.19	51,568.79	(9,533.06)	68,007.63
2,882.23	PIWCO Fds Total Return Inst #35	28,109.19					28,109.19	0.00	826.78	(826.78)	0.00				28,109.19	28,936.07	188.69	29,124.76
2,127.15	Templeton Global Bond Advisor #616	27,541.03					27,541.03	0.00	817.90	(817.90)	0.00				27,541.03	25,627.90	(1,034.04)	24,593.86
6,454.34	Vanguard Admiral Inter Term Fd #571	28,969.24					28,969.24	0.00	1,533.06	(1,533.06)	0.00				28,969.24	31,723.12	532.16	62,218.08
	Cash and Cash Equivalents	47,203.20	(44,941.65)				2,261.55	3,447.25	1.73	(853.45)	2,595.53				4,857.08	50,650.45	0.00	4,857.08
	TOTAL GENERAL FUND	677,024.86	89,049.50	16,621.25	90,595.33	41,572.13	733,872.41	3,447.25	25,844.40	(26,696.12)	2,595.53				736,267.94	991,495.21	(7,046.30)	982,051.36
	NICHOLS FUND																	
538.78	American Funds Fundamental Invs F-1	22,777.86		1,574.13			24,351.99	0.00	377.08	(377.08)	0.00				24,351.99	26,479.89	881.46	27,361.35
782.17	American Funds New Economy F-1	23,780.86		1,611.33			25,392.19	0.00	92.07	(92.07)	0.00				25,392.19	27,156.42	1,014.25	26,170.67
726.91	American New Perspective Fd F (#407)	22,830.26		1,504.92			24,335.18	0.00	168.89	(168.89)	0.00				24,335.18	24,733.73	2,304.29	26,038.02
3,535.63	Openheimer Senior Floating Rate Class C	28,372.44		1,030.55			29,402.99	0.00	1,030.55	(1,030.55)	0.00				29,402.99	27,669.63	(763.46)	28,906.17
25,000.00	AT&T Inc. 5.8% 2/15/19	25,675.00					25,675.00	0.00	1,450.00	(1,450.00)	0.00				25,675.00	28,396.00	(814.75)	27,581.25
0.00	Federal National Mortgage Association 5.00% 4/15/15	19,413.32					19,413.32	0.00	500.00	(500.00)	0.00				19,413.32	20,277.00	(277.00)	0.00
175.00	Shares Core US Aggregate Bd ETF	0.00	19,004.83				19,004.83	0.00	75.30	(75.30)	0.00				19,004.83	0.00	(103.08)	18,901.75
2,135.34	Loomis Sayles Inv Grade Bd Y #456	23,538.49		865.22			26,533.11	0.00	553.57	(553.57)	0.00				26,533.11	22,288.36	(1,229.38)	23,168.38
6.74	Templeton Global Bond Advisor #616	87.89		2.60			90.49	0.00	2.60	(2.60)	0.00				90.49	81.05	(3.25)	77.80
20,000.00	University Texas B&B 3.987% 8/15/20	20,000.00					20,000.00	0.00	797.40	(797.40)	0.00				20,000.00	21,833.60	(281.20)	21,552.40
5,416.19	Vanguard Admiral Inter Term Fd #571	28,969.22		1,572.52			30,541.74	0.00	1,357.75	(1,357.75)	0.00				30,541.74	31,723.10	526.99	52,225.29
	Cash and Cash Equivalents	21,000.00	(20,981.09)				18.91	2,173.00	0.66	(1,025.95)	1,147.71				1,166.62	23,173.00	0.00	1,166.62
	TOTAL NICHOLS FUND	236,445.34	20,128.34	8,161.27	20,000.00	586.68	245,213.63	2,173.00	6,408.87	(7,431.16)	1,147.71				246,469.34	253,791.78	254.87	253,149.70
	GRAND TOTAL ALL FUNDS	913,470.20	109,177.84	24,782.52	110,595.33	42,158.81	978,994.04	5,620.25	32,250.27	(34,127.28)	3,743.24				982,737.28	1,245,286.99	(6,791.43)	1,235,201.06

Trust Funds, Capital Reserve Account

Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME				Principal & Income Year End		
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year			Balance End Year	
										%	Amount			
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Capital Reserves "	NHPDIP "	19,290.67	16,000.00		0.00	35,290.67	300.27		26.14	0.00	326.41	35,617.08
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	"	"	179,617.93	16,000.00		(3,102.28)	192,515.65	0.00		140.72	(140.72)	0.00	192,515.65
1994	Flint Pond Restoration (0006)			42,921.33	0.00		(21,907.80)	21,013.53	0.00		28.20	(28.20)	0.00	21,013.53
2002	Compensated Absences Payable Fund (0008)	"	"	45,165.40	30,000.00		(34,816.22)	40,349.18	0.00		50.40	(50.40)	0.00	40,349.18
2005	Employee Health Care Expense Expendable Trust (0010)	"	"	(1.93)	0.00		0.00	(1.93)	1.94		0.00	0.00	1.94	0.01
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	"	"	120,511.78	150,000.00		(255,537.54)	14,974.24	0.00		88.18	(88.18)	0.00	14,974.24
2009	Municipal Transportation (0012)	"	"	16,507.56	8,376.00		(5,957.29)	18,926.27	0.00		11.71	(11.71)	0.00	18,926.27
2013	SAU#41 HB Coop Athletic Program Services (0013)	"	"	16,959.62	70,000.00		(67,025.43)	19,934.19	0.00		14.89	(14.89)	0.00	19,934.19
2014	Revaluation (0014)	"	"	14,000.00	14,000.00		0.00	28,000.00	0.82		19.27	0.00	20.09	28,020.09
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	"	"	0.00	20,000.00		0.00	20,000.00	0.00		14.92	0.00	14.92	20,014.92
2016	Environmental Defense Study Fund (0016)	"	"	0.00	50,000.00		0.00	50,000.00	0.00		34.16	0.00	34.16	50,034.16
				454,972.36	374,376.00	0.00	(388,346.56)	441,001.80	303.03		428.59	(334.10)	397.52	441,399.32

Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2015 and 2014

REVENUES	2015	2014
Trust Income	\$2,222	\$2,480
Bank Interest Income	\$0	\$0
Total Revenues	\$2,223	\$2,480
 EXPENDITURES		
Bank Fees	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$2,500	\$3,000
Miscellaneous	\$0	\$0
Total Expenditures	\$2,500	\$3,000
 Excess (deficiency) of Revenues over (under) Expenditures	 (\$277)	 (\$520)
 Fund Balance, January 1	 \$2,482	 \$3,001
Fund Balance, December 31	\$2,204	\$2,482

Additional Offices:

Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and

fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

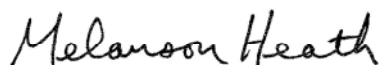
Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2014, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.



September 11, 2015

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2014.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available

at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets exceeded liabilities by \$34,014,967 (i.e., net position), a change of \$777,198 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$4,905,298, a change of \$618,157 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$2,721,913, a change of \$393,488 in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current year was \$7,085,000 a change of \$(380,000) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

NET POSITION

	Governmental Activities	
	<u>2014</u>	<u>2013</u>
Current assets	\$ 11,905,313	\$ 12,785,835
Noncurrent assets	36,987,245	37,193,523
Deferred outflows	<u>270,000</u>	<u>-</u>
Total assets and deferred outflows	49,162,558	49,979,358
Current liabilities	7,526,319	9,068,763
Noncurrent liabilities	<u>7,621,272</u>	<u>7,672,826</u>
Total liabilities	15,147,591	16,741,589
Net position:		
Net investment in capital assets	29,308,551	29,270,074
Restricted	1,574,614	1,518,344
Unrestricted	<u>3,131,802</u>	<u>2,449,351</u>
Total net position	<u>\$ 34,014,967</u>	<u>\$ 33,237,769</u>

CHANGE IN NET POSITION

	Governmental Activities	
	<u>2014</u>	<u>2013</u>
Revenues:		
Program revenues:		
Charges for services	\$ 586,350	\$ 563,184
Operating grants and contributions	14,324	15,022
Capital grants and contributions	192,457	189,452
General revenues:		
Property taxes	7,148,128	7,029,610
Licenses and permits	1,822,307	1,722,526
Penalties, interest, and other taxes	247,674	417,668
Grants and contributions not restricted to specific programs	371,330	357,041
Investment income	74,450	112,921
Miscellaneous	44,204	50,422
Permanent fund contributions	<u>6,740</u>	<u>3,750</u>
Total revenues	10,507,964	10,461,596

(continued)

(continued)

CHANGE IN NET POSITION

	Governmental Activities	
	<u>2014</u>	<u>2013</u>
Expenses:		
General government	3,463,497	3,215,500
Public safety	3,319,815	3,211,876
Highways and streets	1,404,102	1,776,537
Sanitation	435,551	438,627
Health	399,010	32,080
Welfare	4,324	5,509
Culture and recreation	499,922	464,132
Conservation	60	7,334
Interest	204,485	313,635
Total expenses	<u>9,730,766</u>	<u>9,465,230</u>
Change in net position	777,198	996,366
Net position - beginning of year	<u>33,237,769</u>	<u>32,241,403</u>
Net position - end of year	<u>\$ 34,014,967</u>	<u>\$ 33,237,769</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent year, total net position was \$34,014,967, a change of \$777,198 from the prior year.

The largest portion of net position, \$29,308,551, reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$1,574,614, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$3,131,802, may be used to meet the Town's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$777,198. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 561,887
Nonmajor governmental funds revenues and transfers in in excess of expenditures and transfers out	56,270
Depreciation expense in excess of principal debt service	(623,491)
Capital asset additions, net of disposals	661,968
Other	<u>120,564</u>
Total	<u>\$ 777,198</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$4,905,298, a change of \$618,157 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 561,887
Nonmajor governmental funds revenues and transfers in in excess of expenditures and transfers out	<u>56,270</u>
Total	<u>\$ 618,157</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$2,721,913, while total fund balance was \$3,330,684. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/14</u>	<u>12/31/13</u>	<u>Change</u>	<u>Percentage of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 2,721,913	\$ 2,328,425	\$ 393,488	29.2%
Total fund balance	\$ 3,330,684	\$ 2,768,797	\$ 561,887	35.7%

The fund balance of the general fund changed by \$561,887 during the current year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 175,876
Expenditures less than budget	141,775
Change in encumbrances	139,939
Change in reserve fund	81,780
Use of fund balance	(236,088)
Other GAAP adjustments	<u>258,605</u>
Total	<u>\$ 561,887</u>

Included in the total general fund balance are the Town's reserve funds with the following balances:

	<u>12/31/14</u>	<u>12/31/13</u>	<u>Change</u>
Reserve funds	\$ <u>239,964</u>	\$ <u>158,183</u>	\$ <u>81,781</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget resulted in an overall change in appropriations of \$236,088. This change relates to a use of voted reserves (fund balance).

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$36,790,029 (net of accumulated depreciation), a change of \$(274,562) from the prior year. This investment in capital assets includes land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress.

Addition information on capital assets can be found in the notes to financial statements.

Long-term debt. At the end of the current year, total bonded debt outstanding was \$7,085,000, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the notes to financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2014

	Governmental Activities
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	
Assets	
Current:	
Cash and short-term investments	\$ 9,898,777
Investments	910,594
Receivables, net of allowance for uncollectibles:	
Property taxes	663,960
Departmental and other	18,235
Intergovernmental	38,436
Other assets	178,868
Other assets held in escrow	196,443
Total current assets	11,905,313
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	197,216
Capital assets:	
Land and construction in progress	22,694,067
Other capital assets, net of accumulated depreciation	14,095,962
Total noncurrent assets	36,987,245
TOTAL ASSETS	48,892,558
Deferred Outflows of Resources	270,000
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	49,162,558
LIABILITIES	
Current:	
Accounts payable	104,507
Accrued expenses	64,438
Due to school districts	6,160,065
Other liabilities	186,885
Accrued interest payable	17,008
Current portion of noncurrent liabilities:	
Bonds payable	759,000
Compensated absences	23,308
Capital leases	211,108
Total current liabilities	7,526,319
Noncurrent:	
Bonds payable	6,326,000
Compensated absences	209,774
Capital leases	455,370
Net OPEB obligation	630,128
Total noncurrent liabilities	7,621,272
TOTAL LIABILITIES	15,147,591
NET POSITION	
Net investment in capital assets	29,308,551
Restricted for:	
Grants and other statutory restrictions	1,243,157
Permanent funds:	
Nonexpendable	302,761
Expendable	28,696
Unrestricted	3,131,802
TOTAL NET POSITION	\$ 34,014,967

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2014

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position
		Charges for	Operating	Capital	
	<u>Expenses</u>	<u>Services</u>	<u>Grants and</u> <u>Contributions</u>	<u>Grants and</u> <u>Contributions</u>	<u>Governmental</u> <u>Activities</u>
Governmental Activities:					
General government	\$ 3,463,497	\$ 68,412	\$ -	\$ -	\$ (3,395,085)
Public safety	3,319,815	363,261	-	-	(2,956,554)
Highways and streets	1,404,102	11,150	-	192,457	(1,200,495)
Sanitation	435,551	53,860	-	-	(381,691)
Health	399,010	500	-	-	(398,510)
Welfare	4,324	-	-	-	(4,324)
Culture and recreation	499,922	89,167	14,324	-	(396,431)
Conservation	60	-	-	-	(60)
Interest	204,485	-	-	-	(204,485)
Total	<u>\$ 9,730,766</u>	<u>\$ 586,350</u>	<u>\$ 14,324</u>	<u>\$ 192,457</u>	(8,937,635)
General Revenues and Contributions:					
					7,148,128
Property taxes					1,822,307
Licenses and permits					247,674
Penalties, interest, and other taxes					371,330
Grants and contributions not restricted to specific programs					74,450
Investment income					44,204
Miscellaneous					6,740
Permanent fund contributions					
Total general revenues and contributions					<u>9,714,833</u>
Change in Net Position					777,198
Net Position:					
Beginning of year					<u>33,237,769</u>
End of year					<u>\$ 34,014,967</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2014

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and short-term investments	\$ 9,174,966	\$ 723,811	\$ 9,898,777
Investments	-	910,594	910,594
Receivables:			
Property taxes	959,176	-	959,176
Departmental and other	18,235	-	18,235
Intergovernmental	38,436	-	38,436
Due from other funds	54,455	2,165	56,620
Other assets	<u>178,868</u>	<u>-</u>	<u>178,868</u>
TOTAL ASSETS	\$ <u>10,424,136</u>	\$ <u>1,636,570</u>	\$ <u>12,060,706</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 95,367	\$ 9,140	\$ 104,507
Accrued expenses	64,438	-	64,438
Due to school districts	6,160,065	-	6,160,065
Due to other funds	3,804	52,816	56,620
Other liabilities	<u>186,885</u>	<u>-</u>	<u>186,885</u>
TOTAL LIABILITIES	6,510,559	61,956	6,572,515
Deferred Inflows of Resources	582,893	-	582,893
Fund Balances:			
Nonspendable	178,868	684,898	863,766
Restricted	-	889,716	889,716
Committed	239,964	-	239,964
Assigned	189,939	-	189,939
Unassigned	<u>2,721,913</u>	<u>-</u>	<u>2,721,913</u>
TOTAL FUND BALANCES	<u>3,330,684</u>	<u>1,574,614</u>	<u>4,905,298</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	\$ <u>10,424,136</u>	\$ <u>1,636,570</u>	\$ <u>12,060,706</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET POSITION

DECEMBER 31, 2014

Total governmental fund balances	\$ 4,905,298
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	36,790,029
• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	484,893
• Remaining capital lease proceeds held in escrow.	196,443
• Deferred outflows of resources from bond refunding.	270,000
• In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(17,008)
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:	
Bonds payable	(7,085,000)
Compensated absences	(233,082)
Capital leases	(666,478)
Net OPEB obligation	<u>(630,128)</u>
Net position of governmental activities	\$ <u><u>34,014,967</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2014

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:			
Property taxes	\$ 7,189,728	\$ -	\$ 7,189,728
Licenses and permits	1,822,307	-	1,822,307
Penalties, interest, and other taxes	182,924	64,750	247,674
Charges for services	343,344	243,006	586,350
Intergovernmental	563,788	14,322	578,110
Investment income	17,397	57,053	74,450
Contributions	-	6,740	6,740
Miscellaneous	<u>57,437</u>	<u>-</u>	<u>57,437</u>
Total Revenues	10,176,925	385,871	10,562,796
Expenditures:			
Current:			
General government	3,238,459	7,054	3,245,513
Public safety	2,967,433	200,043	3,167,476
Highways and streets	1,479,110	-	1,479,110
Sanitation	435,551	-	435,551
Health	30,025	-	30,025
Welfare	4,299	25	4,324
Culture and recreation	58,300	406,695	464,995
Conservation	-	60	60
Debt service:			
Principal	650,000	-	650,000
Interest	296,983	-	296,983
Capital outlay	<u>170,602</u>	<u>-</u>	<u>170,602</u>
Total Expenditures	<u>9,330,762</u>	<u>613,877</u>	<u>9,944,639</u>
Excess (deficiency) of revenues over expenditures	846,163	(228,006)	618,157
Other Financing Sources (Uses):			
Refunding bonds issued	6,170,000	-	6,170,000
Bond issuance costs	(45,831)	-	(45,831)
Payment to refunded bond escrow agent	(6,124,169)	-	(6,124,169)
Transfers in	5,066	289,342	294,408
Transfers out	<u>(289,342)</u>	<u>(5,066)</u>	<u>(294,408)</u>
Total Other Financing Sources (Uses)	<u>(284,276)</u>	<u>284,276</u>	<u>-</u>
Change in fund balance	561,887	56,270	618,157
Fund Equity, at Beginning of Year	<u>2,768,797</u>	<u>1,518,344</u>	<u>4,287,141</u>
Fund Equity, at End of Year	<u>\$ 3,330,684</u>	<u>\$ 1,574,614</u>	<u>\$ 4,905,298</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2014

Net changes in fund balances - total governmental funds	\$ 618,157
<ul style="list-style-type: none"> Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: 	
Capital purchases, net	661,968
Depreciation	(936,530)
<ul style="list-style-type: none"> Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements. 	(41,600)
<ul style="list-style-type: none"> The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: 	
Repayment of bonds	650,000
Proceeds of capital leases	(589,000)
Repayment of capital leases	252,039
Remaining capital lease proceeds held in escrow	196,443
<ul style="list-style-type: none"> In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 	92,500
<ul style="list-style-type: none"> Some expenses reported in the Statement of Activities, such as compensated absences and net OPEB obligation, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. 	
Compensated absences	(38,495)
Net OPEB obligation	(88,284)
Change in net position of governmental activities	\$ <u>777,198</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2014

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
	Original Budget	From Prior Years' Budgets		
Revenues and Other Sources:				
Property taxes	\$ 6,931,123	\$ -	\$ 6,931,123	\$ -
Licenses and permits	1,655,025	-	1,822,307	167,282
Penalties, interest, and other taxes	151,130	-	182,924	31,794
Charges for services	325,105	-	343,344	18,239
Intergovernmental	562,687	-	563,788	1,101
Investment income	10,000	-	17,358	7,358
Miscellaneous	52,200	-	57,437	5,237
Transfers in	60,200	-	5,065	(55,135)
Use of fund balance	-	236,088	236,088	-
Total Revenues and Other Sources	9,747,470	236,088	10,159,434	175,876
Expenditures and Other Uses:				
Current:				
General government	3,178,211	126,133	3,287,185	17,159
Public safety	2,934,426	87,448	3,045,466	(23,592)
Highways and streets	1,547,071	-	1,479,110	67,961
Sanitation	460,235	-	435,551	24,684
Health	33,000	-	30,025	2,975
Welfare	9,900	-	4,299	5,601
Culture and recreation	42,302	22,507	58,300	6,509
Conservation	1	-	-	1
Debt service:				
Principal	650,000	-	650,000	-
Interest	296,982	-	296,982	-
Capital outlay	137,000	-	136,000	1,000
Transfers out	458,342	-	418,865	39,477
Total Expenditures and Other Uses	9,747,470	236,088	9,841,783	141,775
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 317,651	\$ 317,651

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2014

	<u>Agency Funds</u>
ASSETS	
Cash and short-term investments	\$ 216,168
Investments	<u>398,287</u>
Total Assets	<u>\$ 614,455</u>
LIABILITIES	
Other liabilities	<u>\$ 614,455</u>
Total Liabilities	<u>\$ 614,455</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In 2014, it was determined that no entities met the required GASB 14 (as amended) criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental fund:

- The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Agency Fund* is used to account for money held by the Town on behalf of others (e.g., school capital reserve funds).

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments consist of corporate bonds and equities and mutual funds. Investments are carried at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Machinery, equipment, and furnishings	5
Infrastructure	50

H. Compensated Absences

It is the Town's policy to permit employees to accumulate earned and paid time off benefits. All vested time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance - Generally, fund balance represents the difference between the current assets/deferred outflows and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and, therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., tax deeded property or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the Town (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets/deferred outflows and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Fund Balance Policy

The Town's fund balance policy describes the appropriate level of unassigned fund balance reserve to be consistent with the NH Department of Revenue Administration (DRA) and the Government Finance Officer Association (GFOA) guidelines:

1. DRA – Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations. Unassigned fund balance is reported on the budgetary basis for tax rate setting purposes (see Note 17), which includes all property tax revenues that otherwise would have been deferred under the modified accrual basis. At December 31, 2014, unas-

signed fund balance on the budgetary basis was 11% of general fund operating expenditures (including Town, School, and County appropriations).

2. GFOA – Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations. At December 31, 2014, unassigned fund balance was 9% of general fund operating expenditures (including Town, School, and County appropriations).

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's Office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results

of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 10,176,925	\$ 9,330,762
Other financing sources/uses (GAAP basis)	<u>5,066</u>	<u>289,342</u>
Subtotal (GAAP Basis)	10,181,991	9,620,104
Adjust tax revenue to accrual basis	(258,605)	-
Add 2014 appropriation carryforwards to expenditures	-	139,939
Reverse reserve fund activity	(40)	81,740
To record use of fund balance	<u>236,088</u>	<u>-</u>
Budgetary Basis	<u>\$ 10,159,434</u>	<u>\$ 9,841,783</u>

3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus." The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2014, the bank balance is categorized as follows:

Collateralized	\$ 12,327,440
Insured by FDIC	612,136
NHPDIP	<u>455,275</u>
Total Bank Balance	<u>\$ 13,394,851</u>

4. Investments

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year-end for each category of investments of the Town:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year-end</u>	
				<u>Aaa</u>	<u>A - A3</u>
Corporate bonds	\$ 154,288	N/A	\$ -	\$ 83,479	\$ 70,809
Corporate equities	372,719	N/A	372,719	-	-
Mutual funds	<u>781,874</u>	N/A	<u>781,874</u>	<u>-</u>	<u>-</u>
Total investments	<u>\$ 1,308,881</u>		<u>\$ 1,154,593</u>	<u>\$ 83,479</u>	<u>\$ 70,809</u>

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

C. Concentration of Credit Risk

The Town does not have an investment in one issuer greater than 5% of the total investments.

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>		
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>
Debt Related Securities:				
Corporate bonds	\$ 154,288	\$ 60,590	\$ 71,864	\$ 21,834
Total	\$ 154,288	\$ 60,590	\$ 71,864	\$ 21,834

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

5. Taxes Receivable

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2014 consist of the following:

Property taxes:	
2014 levy	\$ 712,959
Unredeemed taxes:	
2013 levy	152,336
2012 levy	80,996
2011 levy	31,065
2010 levy	18,433
Unapplied payments	(41,163)
Yield tax	4,550
Total	\$ 959,176

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

6. Allowance for Doubtful Accounts

The property tax receivables reported in the accompanying entity-wide financial statements reflect an estimated allowance for doubtful accounts of \$98,000.

7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2014.

8. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2014 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 54,455	\$ 3,804
Nonmajor Governmental Funds	<u>2,165</u>	<u>52,816</u>
Total	<u>\$ 56,620</u>	<u>\$ 56,620</u>

9. Capital Assets

Capital asset activity for the year ended December 31, 2014 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 10,138	\$ 94	\$ (15)	\$ 10,217
Machinery, equipment, and furnishings	5,801	531	(425)	5,907
Infrastructure	<u>13,950</u>	<u>-</u>	<u>-</u>	<u>13,950</u>
Total capital assets, being depreciated	29,889	625	(440)	30,074
Less accumulated depreciation for:				
Buildings and improvements	(4,550)	(293)	15	(4,828)
Machinery, equipment, and furnishings	(4,092)	(364)	412	(4,044)
Infrastructure	<u>(6,827)</u>	<u>(279)</u>	<u>-</u>	<u>(7,106)</u>
Total accumulated depreciation	<u>(15,469)</u>	<u>(936)</u>	<u>427</u>	<u>(15,978)</u>
Total capital assets, being depreciated, net	14,420	(311)	(13)	14,096
Capital assets, not being depreciated:				
Land	22,594	-	-	22,594
Construction in progress	<u>50</u>	<u>101</u>	<u>(51)</u>	<u>100</u>
Total capital assets, not being depreciated	<u>22,644</u>	<u>101</u>	<u>(51)</u>	<u>22,694</u>
Governmental activities capital assets, net	<u>\$ 37,064</u>	<u>\$ (210)</u>	<u>\$ (64)</u>	<u>\$ 36,790</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 68
Public safety	446
Highways and streets	369
Culture and recreation	<u>53</u>
Total depreciation expense - governmental activities	<u>\$ 936</u>

10. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net assets by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. As of December 31, 2014, the deferred outflows balance of \$270,000 is the difference between the refunded bonds and new bonds issued, as further described in Note 13.

11. Accounts Payable

Accounts payable represent 2014 expenditures paid after December 31, 2014.

12. Capital Lease Obligations

The Town is the lessee of certain equipment under capital leases expiring in various years through 2019. Future minimum payments under the capital leases consisted of the following as of December 31, 2014:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$ 211,108	\$ 13,687	\$ 224,795
2016	156,287	8,943	165,230
2017	133,586	5,488	139,074
2018	110,252	3,003	113,255
2019	<u>55,245</u>	<u>536</u>	<u>55,781</u>
Total	<u>\$ 666,478</u>	<u>\$ 31,657</u>	<u>\$ 698,135</u>

13. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	<u>Serial Maturities Through</u>	<u>Interest Rate(s) %</u>	<u>Amount Outstanding as of 12/31/14</u>
Open Space	01/15/19	3.73%	\$ 585,000
Open Space and Safety Renovations	08/15/35	4.06%	330,000
GO Refunding Bond 2014 Series A	08/15/19	1.72%	1,036,000
GO Refunding Bond 2014 Series B-1	08/15/25	2.41%	3,627,000
GO Refunding Bond 2014 Series B-2	08/15/35	3.36%	<u>1,507,000</u>
Total			<u>\$ 7,085,000</u>

B. Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2014 are as follows:

Governmental

<u>Activities</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$ 759,000	\$ 138,409	\$ 897,409
2016	702,000	166,405	868,405
2017	695,000	148,429	843,429
2018	683,000	133,044	816,044
2019	670,000	116,798	786,798
2020 - 2024	1,736,000	423,997	2,159,997
2025 - 2029	955,000	232,884	1,187,884
Thereafter	<u>885,000</u>	<u>103,854</u>	<u>988,854</u>
Total	\$ <u>7,085,000</u>	\$ <u>1,463,820</u>	\$ <u>8,548,820</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2014.

C. Advance Refundings

The proceeds from the Town's general obligation bonds were used to advance refund \$1,000,000 of its October 15, 2004 Open Space bond with an interest rate of 3.42% and \$5,230,000 of its August 15, 2015 Open Space and Safety Renovations bond with an interest rate of 4.06%. The refunded bonds mature October 15, 2019 and August 15, 2035, respectively.

The refunding met the requirements of an in-substance debt defeasance and the refunded bonds were removed from the Town's financial statements.

The advance refunding resulted in an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$426,585.

D. Changes in General Long-Term Liabilities

During the year ended December 31, 2014, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/14	Additions	Reductions	Total Balance 12/31/14	Less Current Portion	Equals Long-Term Portion 12/31/14
<u>Governmental Activities</u>						
Bonds payable	\$ 7,465	\$ 6,170	\$ (6,550)	\$ 7,085	\$ (759)	\$ 6,326
Other:						
Compensated absences	194	39	-	233	(23)	210
Capital leases	330	589	(252)	667	(211)	456
Net OPEB obligation	542	97	(9)	630	-	630
Totals	<u>\$ 8,531</u>	<u>\$ 6,895</u>	<u>\$ (6,811)</u>	<u>\$ 8,615</u>	<u>\$ (993)</u>	<u>\$ 7,622</u>

14. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net assets by the Town of Hollis that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities.

The general fund deferred inflow of resources balance as of December 31, 2014 represents \$582,893 of unearned tax revenue.

15. Restricted Net Position

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based in accordance with donor restrictions.

16. Fund Balances

The following is a summary of fund balances at December 31, 2014:

	General Fund	Nonmajor Governmental Funds	Total
Nonspendable:			
Prepaid expenses	\$ 176,954	\$ -	\$ 176,954
Tax deeded property	1,914	-	1,914
Nonexpendable trust funds	-	382,137	382,137
Nonexpendable permanent funds	-	302,761	302,761
Total Nonspendable	178,868	684,898	863,766
Restricted:			
Expendable trust funds	-	135,571	135,571
Expendable permanent funds	-	28,696	28,696
Special revenue funds	-	725,449	725,449
Total Restricted	-	889,716	889,716
Committed:			
Flint Pond restoration	42,921	-	42,921
Compensated absences	45,165	-	45,165
Emergency municipal building and facility maintenance	119,730	-	119,730
Municipal transportation	18,147	-	18,147
Revaluation	14,001	-	14,001
Total Committed	239,964	-	239,964
Assigned:			
Encumbrances	139,939	-	139,939
Subsequent year budget	50,000	-	50,000
Total Assigned	189,939	-	189,939
Unassigned:			
Remaining fund balance	2,721,913	-	2,721,913
Total Unassigned	2,721,913	-	2,721,913
Total Fund Balance	\$ 3,330,684	\$ 1,574,614	\$ 4,905,298

17. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 2,721,913
Deferred inflows	<u>582,893</u>
Tax Rate Setting Balance	<u>\$ 3,304,806</u>

18. Commitments and Contingencies

Outstanding Legal Issues - There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

19. Retirement System

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, (as amended by GASB 50) with respect to the employees' retirement funds.

A. Plan Description

Full-time employees participate in the State of New Hampshire Retirement System (the System), a multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local

employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Funding policies, vesting requirements, contribution requirements and plan assets available to pay benefits are disclosed in the System's annual report available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. Funding Policy

Plan members are required to contribute a percentage of their gross earnings to the pension plan. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16. The Town's contribution to the System for the year ended December 31, 2014 was \$597,349, which is equal to its annual required contribution for this year.

The payroll for employees covered by the System for the year ended December 31, 2014, was \$3,349,282. Contribution requirements for the year ended December 31, 2014 were as follows:

Town	\$ 597,349
Employees' Contributions	<u>305,727</u>
Total	<u>\$ 903,076</u>

20. Post-Employment Health Care Benefits

Other Post-Employment Benefits

The Town has implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment health care benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of January 1,

2012, the actuarial valuation date, 7 retirees and 55 active employees met the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, and mental health/ substance abuse to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Non-union and union retirees contribute 100% of the cost of the health plan.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's 2014 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending December 31, 2014, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of January 1, 2012.

Annual Required Contribution (ARC)	\$ 101,563
Interest on net OPEB obligation	21,674
Adjustment to ARC	<u>(25,659)</u>
Annual OPEB cost	97,578
Contributions made	<u>(9,294)</u>
Increase in net OPEB obligation	88,284
Net OPEB obligation - beginning of year	<u>541,844</u>
Net OPEB obligation - end of year	<u><u>\$ 630,128</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

Year ended	Annual OPEB Cost	Percentage of OPEB Cost Contributed	Net OPEB Obligation
2014	\$ 97,578	9.5%	\$ 630,128
2013	\$ 92,485	7.6%	\$ 541,844
2012	\$ 87,517	4.4%	\$ 456,370
2011	\$ 137,337	5.7%	\$ 372,721
2010	\$ 129,347	3.0%	\$ 243,168
2009	\$ 121,515	3.1%	\$ 117,750

E. Funded Status and Funding Progress

The funded status of the plan as of January 1, 2012, the date of the most recent actuarial valuation, was as follows:

Actuarial accrued liability (AAL)	\$ 594,446
Actuarial value of plan assets	-
Unfunded actuarial accrued liability (UAAL)	\$ 594,446
Funded ratio (actuarial value of plan assets/AAL)	0%
Covered payroll (active plan members)	\$ 2,897,712
UAAL as a percentage of covered payroll	21%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision, as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members

to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2012 actuarial valuation, the entry age method was used. The actuarial value of assets was not determined, as the Town has not advance funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 9%, which decreases to a 5% long-term rate for all healthcare benefits after four years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 29 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 4%.

21. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three years.

22. Implementation of New GASB Standards

The GASB has issued Statement 68 *Accounting and Financial Reporting for Pensions*, which is required to be implemented in 2015. Management's current assessment is that this pronouncement will have a significant impact on the Town's basic financial statements by recognizing, as a liability and expense, the Town's applicable portion of the New Hampshire Retirement System's actuarially accrued liability.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION
December 31, 2014
(Unaudited)

Other Post-Employment Benefits						
Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
01/01/12	\$ -	\$ 594,446	\$ 594,446	0.0%	\$ 2,897,712	21%
01/01/09	\$ -	\$ 527,066	\$ 527,066	0.0%	\$ 2,811,308	19%

See Independent Auditors' Report.

Selectmen's Report

The year of our Lord 2015 was a memorable one for the Citizens of Hollis, New Hampshire. During the year our Town was advised that our bond rating had been re-evaluated based on improvements to the Town Balance Sheet and was being upgraded to AA-2 which is the highest rating from Moody's for a Town of our size. This was a significant improvement based on the increase of our 'rainy day fund, also known as the Undesignated Fund Balance, and is there to provide for emergencies, which by their very nature are difficult to anticipate or plan for.

This year we also achieved national prominence as the Lawrence Barn was selected as a venue from which the NBC Today show broadcast live in October of 2015, with a Town Hall meeting involving a prominent candidate for the office of President of the United States. One can only imagine the amount of planning and security that needed to take place in a short window of opportunity, but the staff of the Town did an exemplary job, as we have become accustomed to over the past years. Our prior Town Administrator resigned his position in order to take an equivalent position nearer his home in Londonderry, and our very competent Kim Dogherty-Galipeau was named Interim Town Administrator, a position she has filled in an excellent fashion. Effective January 1, 2016, Kim was named by the Board of Selectmen as Town Administrator, and Chrissy Herrera came on board to provide administrative support to Kim in late November of 2015.

Unfortunately, the Town lost some very prominent members of the community, not because of their political stature, but because of their lifelong commitment to the quality of life in this bucolic community we call home. Shirley Cohen, Dick Brown, Gerald Walsh and Lou Tyska are just some of the names of the citizens who have gone to their eternal reward. We should hold their names and those of many others in high esteem for their selfless dedication to making Hollis such a unique community.

The business of Town Administration is always fluid. This Board of Selectmen, through their ongoing participation as ex officio members of multiple Boards, Commissions and Committees, has discharged their obligations with dignity and efficiency.

It has been an honor to work with each of these fine men. Together we have helped organize, streamline and negotiate difficult situations with reasonable solutions, keeping in mind that the taxpayers are in charge, and we serve at their pleasure. We have negotiated a fair and honorable labor contract with AFSCME 3657 representing police, fire, communications workers, while keeping costs appropriately managed, and providing managers of these units with adequate tools to achieve efficiencies economically. In 2016 we will begin anew with negotiations for the AFSCME 1801 unit that oversees our represented employees at Town Hall and the Department of Public Works.

Each of us thanks you for your confidence in our abilities to serve your needs and those of the community at large.

Respectfully,

Mark A. Le Doux, Chairman
David Petry, Vice-Chairman
Frank Cadwell

Vahrij Manoukian, PhD
Peter A. Band

Assessing Department

The Assessing Office is responsible for a variety of duties, with the primary focus on

- Appraising and assessing all real estate in the Town;
- Maintaining Property Record Cards;
- Annually updating all Town Tax Maps;
- Administering the Current Use Program;
- Property Tax Exemptions and Credits.

As of September 1, 2015, the Town's gross taxable value was determined to be \$1,205,740,962. This includes 3484 taxable properties containing 15,388 acres.

The next Town-wide Assessing Update is scheduled to occur in 2018. These State mandated updates occur at least once in a 5-year period, and are overseen by the NH Department of Revenue Administration.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office also administers Property Tax Exemptions and Credits. These exemptions and credits provide tax relief to qualified property owners, including

- Veterans Credit, in the amount of \$500 annually to qualified Veterans;
- Elderly Exemption, available to seniors aged 65 years or over who meet income and asset restrictions.

Additional Credits/Exemptions are available for Veterans with 100% Service-Connected Disabilities, Property Owners who have been certified as Blind by the State of New Hampshire, Disabled Persons who have made modifications to their home for wheelchair accessibility, and Property Owners who have installed Solar and Wind Energy systems. A full list of the Credits and Exemptions, and the qualifications for each, is available online at <http://hollisnh.org/assessing/credits-exemptions.htm> or in person at the Assessing office.

DEADLINES TO REMEMBER

The last day to file for **2015 Property Tax Abatement** is Tuesday, March 1, 2016.

The last day to file for a **2016 Property Tax Credit or Exemption** is Friday, April 15, 2016.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

FINAL NOTICE REGARDING INVOLUNTARILY MERGED LOTS

In accordance with RSA 674:39-aa, under laws enacted in 2011, any property owner who has had their property involuntarily merged by the Town prior to September 18, 2010 may request that the Town restore the properties to their pre-merger state. Prior to action on the Town's part, a formal, written request from the property owner must be submitted to the Hollis Board of Selectmen ***no later than December 31, 2016.***

This statute does not apply to any voluntarily merged lots, or lots merged at the request of the property owner. Please contact the Assessing Office at (603) 465-2209, ext. 105 for additional information

Respectfully submitted,

Connie Cain

Assistant to the Assessor

Assessing Statistics

PROPERTY VALUE SUMMARY

The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2014 VALUE	2015 VALUE
Residential Land & Buildings	\$1,057,701,500	\$1,067,505,800
Residential Condo Units	42,733,900	42,739,600
Residential Mobile Homes	4,572,800	4,559,000
Residential Vacant Land	15,468,600	13,855,300
Total all Residential Properties	\$1,120,476,800	\$1,128,659,700
Percentage of Town Total Value	93.52%	93.61%
Commercial/Industrial Land & Buildings	\$53,688,700	\$53,317,700
Commercial/Industrial Vacant Land	4,168,300	3,927,500
Public Utilities	18,763,300	18,900,200
Total all Commercial/Industrial/Utilities	\$76,620,300	\$76,145,400
Percentage of Town Total Value	6.40%	6.32%
Vacant Land under the Current Use Program Total	\$957,505	\$935,862
Percentage of Town Total Value	0.08%	0.07%
Gross Total Taxable Assessed Value	\$1,198,054,605	\$1,205,740,962

TOP 10 TAXPAYERS FOR 2015

		2015 ASSESSED VALUE	2015 PROPERTY TAXES
NAME*	TYPE OF BUSINESS		
1. PUBLIC SERVICE OF NH	PUBLIC UTILITY	\$18,314,100	\$376,355
2. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	\$5,028,600	\$115,809
3. TDS*	PHONE/TV PROVIDER	\$3,289,800	\$75,764
4. DIAMOND CASTING	MANUFACTURING	\$2,921,900	\$67,291
5. P & B REALTY	INDUSTRIAL UNITS	\$2,704,500	\$62,285
6. PRIVATE*	RESIDENTIAL	\$2,501,572	\$57,611
7. MORIN LIVING TRUST*	COM/RESIDENTIAL	\$2,294,442	\$52,841
8. DPT INC	GOLF COURSE	\$2,206,100	\$50,806
9. BROOKDALE FARM	RETAIL/AGRICULTURE	\$2,016,961	\$46,451
10.PRIVATE*	RESIDENTIAL	\$1,950,815	\$44,927

*INCLUDES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

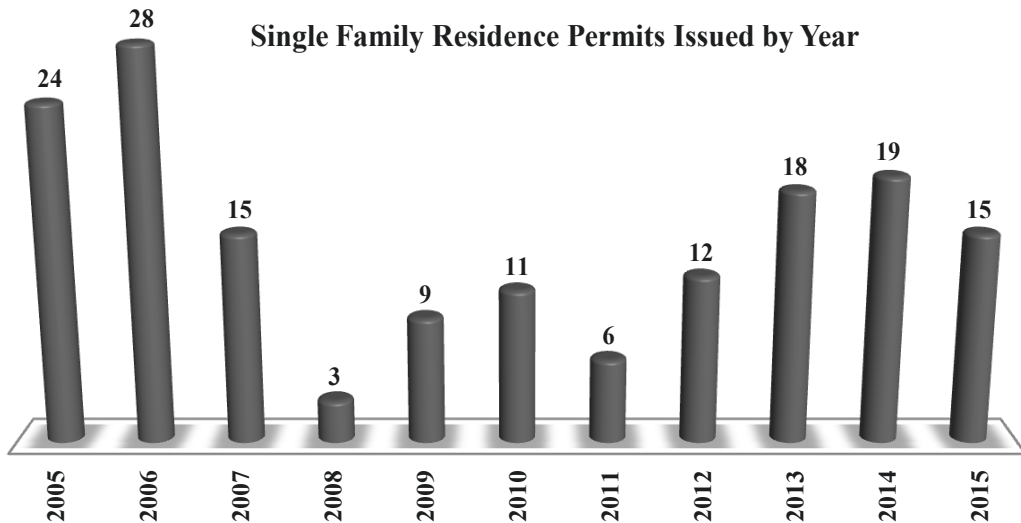
Building Department

The Hollis Building Department issued a total of 546 permits for the year 2015 and performed 800 inspections. Of the 546 permits, 15 were issued for new Single Family Homes. Although the trend still continues with homeowners renovating or adding onto their existing homes rather than purchasing new.

As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

Respectfully submitted,
Donna L. Setaro, Building and Land Use Coordinator

Year-to-Year Comparison									
	Single Family	Duplex	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other Permits	Total Building Permits	Total Permit Fees	Total Building Value
2015	15	0	0	2	0	529	546	\$76,979.71	\$11,811,874
2014	17	1	0	0	1	398	417	76,673.47	13,604,860
2013	18	0	0	1	1	458	478	68,674.56	11,008,266
2012	12	0	0	1	0	502	515	66,615.00	14,937,553
2011	6	0	0	6	0	405	417	51,069.82	7,143,608
2010	11	0	0	5	0	308	324	47,176.49	6,431,173
2009	9	0	0	1	0	311	321	41,138.86	6,349,850
2008	3	0	0	2	0	251	256	25,383.00	5,408,800
2007	15	0	0	5	0	268	288	41,256.13	9,450,900
2006	28	0	0	0	0	255	283	54,511.69	13,402,600
2005	24	0	6	4	0	237	271	58,262.11	18,212,700



Hollis Communications Center

Mission Statement

The mission of the Hollis Communications Center is to promote and insure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, in emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Manager, Supervisor, 6 full-time and 2 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the police chief, fire chief and DP Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

Full Time Personnel

Experience

Manager John DuVarney	40 years
Supervisor Robert Dichard	30 years
Communications Specialist Matthew Judge	29 years
Communications Specialist Ross Rawnsley	20 years
Communications Specialist Anna Chaput	27 years
Communications Specialist Robert Gavin	8 years
Communications Specialist Jayne Belanger	13 years
Communications Specialist Rick Nicosia	1 year

Part Time Personnel

Communications Specialist Richard Todd	35 years
Communications Specialist Norma Traffic	16 years

When combined, the Communications Center Staff has a total of 200 years of experience in public safety.

In 2015, the Communications Center answered a total of 36,035 calls for service.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units as well as speak with citizens that walk into the police department with complaints or requests for service.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Call Taking, Basic Radio Traffic, Difficult Callers, Vicarious Traumatization, Hazardous Materials, Fire Dispatch, Active Listening, Water Rescues, Wireless Phones, Burnout, Compassion, Fatigue and Recognizing the Signs, Leadership Being the Best, Amber Alerts, Missing Children, Courtroom Procedures, Employee Rights, Active Shooter and CodeRed. This training program has been very beneficial to all dispatchers.

The Town of Hollis has been using the CodeRed Emergency Notification System for 5 years. This program is an ultra high-speed telephone service for emergency notifications and distribution of preparedness information essential for life safety. The System allows local Public Safety personnel to rapidly telephone the entire town or selected target areas in an emergency situation requiring action or to give prevention instructions. This system is capable of delivering a local pre-recorded message describing the emergency situation and required action to a house phone, cell phone, answering machine, email or text devices.

If you have not already registered or have changed telephone numbers or email addresses, you will need to click on the CodeRed icon on the Town of Hollis website www.hollisnh.org to re-register.

For anyone without computer access, you may call John DuVarney, Manager, Hollis Communications Center, at 603-465-2303 to receive assistance with entering your information. If you have any questions regarding CodeRed you may also email hdispatch@hollisnh.org with the subject CodeRed.

We would like to thank everyone in the community for their involvement with this program. We began in 2010 with 1,753 listed telephone numbers. With the help of everyone in the community of Hollis, we now have 4,502 telephone numbers, 1,061 email addresses and 932 numbers for texting in the CodeRed System.

The Town of Hollis also has a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific time to call the Communications Center every day. If we don't receive a call from you, we will call your residence. If there is no answer, a police officer will be sent to your residence. This program also allows medical responders access to any specific medical conditions you may have to assist them on arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-2303.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief James Sartell, Chairman
Fire Chief Richard Towne
Director of Public Works Thomas Bayrd

Department of Public Works

January of 2015 came in like a lamb but soon became as ferocious as a lion as the snow continued to fall throughout February. Approximately 92 inches of snow had fallen by the end of winter and needless to say, the DPW crew put in a lot of hours keeping the roadways clear and safe for everyone. When the snow finally melted, there were substantial road repairs, tree and brush clean up, etc., that required the DPW crew's immediate attention.

There were many projects that the DPW completed throughout the year which included:

A finish coat of pavement applied to Rocky Pond Road beginning at Wood Lane to Hayden Road
Shimmed and overlaid pavement on Apple Lane
Rebuilt and paved Wright Road from Route 130 to bridge/culvert crossing
Rebuilt and paved Ranger Road from Pine Hill to Route 130
Repaved part of Louise Drive beginning at Ranger Road
Replaced a culvert on Louise Drive
Paved Lawrence Barn parking lot from the tennis courts to the horse ring parking area

The drainage along the edges of these roads was improved prior to the grinding and paving thereby increasing the longevity of the pavement.

At the end of November the DPW assisted the Historic Commission in moving items from various areas throughout the town to the loft in the Lawrence Barn.

2015 came to a close with 5 pieces of surplus equipment that went out to bid and sold. The pieces were:

York Rake -	\$ 325.00
2000, 4700 International Dump -	\$6588.00
PE-95-G Signal Corps Army Generator -	\$ 865.00
Kuhn Rake -	\$1500.00
Generac Generator -	\$ 632.00

Peter Constantine moved into the position of Foreman B in October – Congratulations Pete!!

Beverly Hill took on a new responsibility as the Cemetery Administrator in addition to her position as DPW Secretary. She can be reached at by phone at 603-465-2246; email: bhill@hollisnh.org or at the Department of Public Works Garage, 10 Muzzey Road.



Department of Public Works Transfer Station and Stump Dump

As we went into the New Year we had the challenge of snow. The Transfer Station had only one real change this year. The town has a new newspaper container. With the markets fluctuating in 2015 we were able to overcome the unstable markets. Our material was still valuable and very marketable.

From January 1, 2015 through November 31, 2015 the Transfer Station received and processed the following material;

MSW (trash)	2,147.84 tons at a disposal cost of \$70.00 ton or \$150,348.80
Plastic	41.58 tons which generated \$412.70 in revenue
Mixed glass	167.60 tons at a disposal cost of \$4,656.58
Milk Jugs	4.67 tons which generated \$1,868.00 in revenue
Newspaper	112.07 tons which generated \$7,530.30 in revenue
Cardboard	117.04 tons which generated \$9,044.45 in revenue
Aluminum Cans	8.17 tons which generated \$8,608.40 in revenue
Steel Cans	8.79 tons which generated \$1,067.10 in revenue
Mixed Paper	87.95 tons which generated \$2,390.63 in revenue

The above summary does not include transportation cost, so it is not a complete representation of cost. Had the 380.27 tons of (\$30,921.58 in revenue) recycled material been disposed of in the trash at a cost of \$26,618.90, the overall cost avoidance would be \$57,540.48. This table only reflects the items that are disposed of through the Souhegan Regional Landfill District. The Transfer Station recycled 72 gallons of vegetable oil, 88 car batteries, 40,221 lbs. of electronics, 85 propane tanks, 525 freon appliances, 22 mercury thermostats, 68 cell phones, 510 lbs. of rechargeable batteries, 3,780 lbs. of tires, 700 gallons of used oil, 3,252 feet of fluorescent tubes and 320 compact fluorescent bulbs.

Revenue generated through recycling scrap metal goes directly back to the general fund. The scrap metal market has been very unstable. Last year our scrap metal revenue was \$24,256.80 and this year our revenue is \$16,978.28. The HHW collection (household hazardous waste) saw its highest Hollis residential turn out in 2015.

The Stump Dump had a few changes. The clean wood is being loaded directly into a container vs. putting the wood on the ground. The town charges residents for disposal of construction material. 255,240 lbs. of construction material was collected. Our track loader was not repairable this time around. This has left us with no machine to move our material. We continue to make improvements at this facility to keep it neat and clean.

I would like to thank Jeff Carrier for his donation of signs throughout the year. Many thanks go to Doug Orde for the generous donation of bark mulch for both facilities. Please remember that recycling is good for the planet. Recycling saves tax dollars.

Thank you for recycling,
Joan Cudworth
Solid Waste Supervisor

Fire Department

The Hollis Fire Department continues to strive meeting the needs of our community. With contagious diseases on the rise, drug overdoses on the rise, and building hazards and vehicle hazards constantly changing, we are constantly challenged to provide professional quality fire, rescue and emergency medical service. We are progressive in our attempt to provide effective resources and staffing, aggressive in our attempt to be efficient in planning, education and training so that we are able to deliver, with minimum risk, the high level of preparedness and effectiveness that the community expects and deserves.

We began the new year with above average temperatures and little snow, little did we know what we in for! As the end of the month came along so did the snow and cold, and it never stopped. All through the month of February it snowed constantly, accumulating large amounts of snow on roofs which had us responding to many requests checking weight loads, also water backing up and leaking into homes. Fortunately, we had no major roof collapses in our town. With all the snow accumulation we were very lucky that when spring arrived we had no flooding at all. The last half of spring and the very beginning of summer became very dry, resulting in an amount of brush fire calls that were unusually high with a large amount of property damage. The year ended with a very large brush fire in the Town Forest on Thanksgiving and a house fire on Christmas Eve.

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing an area for new grass. Any one that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn. The State allows burning only between 5PM and 9AM or during the day if it is raining. The brush must be no more than 5" in diameter, 50' away from any building or utility, and must be in small piles that can be extinguished easily with a water source (garden hose) at the fire. All fires must be attended at all times and completely extinguished when done. Unfortunately many homeowners do not extinguish the fire completely, the fire then reignites when no one is home, and we are called for a brush fire. Please read all the rules on the permit that you receive before you begin your permit burn. For backyard campfires, you may obtain a seasonal permit that allows you to call in before you burn, eliminating the need to keep coming in for a permit every few days.

During an emergency there are always unexpected hazards; with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in the winter months. If you do not have a house number at the end of your driveway that can be seen both day and night, consider its value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them, often we have had to stop and cut limbs in order to bring the fire apparatus or ambulance in to the emergency.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year.

September and October are very busy with fire safety prevention programs being held daily in schools and the fire station. Depending on the age group, these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. The Fire Safety House was purchased and supported through the Hollis Fire Association and is a great asset; all the features it comes with makes the education all the more interesting.

The Fire Department is again offering a babysitter safety class twice a year. It is one afternoon a week for ten weeks covering the traditional babysitting class with additional training utilizing the Fire Safety House, infant & child CPR, and having a police officer instruct on the proper way to handle a "stranger at the door." As this class usually has a waiting list, please have your child reserve a space as soon as possible.

Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with over fifty inspections this year. If you need help with an installation, please call and set up an appointment with a technician. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you

The Hollis Fire Association comprised of all members of the department, continued to work on fundraising. Because of the generous financial donations received from the people of Hollis, we are able to purchase high quality equipment, provide items for the community safety programs, and finance the Explorer program. The Hollis Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Scott Goldberg pursuing a course of study in Hospitality Management.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times. They will save your life!

Throughout the year we respond to many carbon monoxide incidents. Carbon monoxide is a tasteless, odorless and colorless gas. It can occur from a blocked chimney, cracked chimney flue, poorly ventilated space heater, car exhaust fumes in a garage, gas range problem, faulty wood burning stove or fireplace, or a problem with a gas or oil furnace, hot water heater, gas dryer or blocked gas vent due to snow or ice. Every home should have a carbon monoxide detector placed on each level of your home. When a carbon monoxide detector activates, call the fire department and vacate your home.

The mission of the fire service has often been described as the war that will never end, a war against the most destructive enemy known to man, fire. An enemy that is ruthless in its methodology, an enemy that tortures its victims, an enemy that can strike at any time anywhere. This battle is fought by the bravest, those that understand that maintaining those social commitments to protect and defend one another can sometimes take precedent over one's personal safety. The Hollis Fire Department is very fortunate to have those men and women serve this community. They are dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

Respectfully submitted

Richard Towne
Fire Chief

Fire Summary

Call Reason Breakdown

ALARM:	Fire - Unintentional	33
	Malfunction	37
	Medical	10
	CO	20
FIRE:	Building	4
	Brush	10
	Chimney	5
	Electrical	3
	MVA	61
	Mutual Aid	25
	Illegal Burn	15
	Oil Burner	1
	Rescue	10
	Vehicle	2
	Other	4
MEDICAL:	Trauma	59
	Medical	294
	Mutual Aid	13
GOOD INTENT:	Smoke in Building	5
	Smoke check	17
	Other	33
HAZARDOUS CONDITION:	CO Incident	7
	Water Problem	4
	Propane leak	3
	Wires Down	9
	Gasoline/oil spill	2
	Other	6
SERVICE:	Public Assistance	74
	Lift Assist	19
	Lockout	10
	Other	66
TOTAL:		861

Hollis Social Library

In 2015, the Hollis Social Library continued to update our collection, technology and facility to meet the needs and expectations of our community. At the close of 2015, the Hollis Social Library had a total of 4,380 active library patrons.

Programs

The 2015 Summer Reading Program was all about superheroes and included educational events and reading opportunities for children and adults. Participation increased 22% from last summer, with readers earning tickets towards raffle prizes. We are grateful to the Hollis Fire Department for serving the pancakes at the annual Summer Reading Pancake Breakfast, and to the volunteers who helped with the Ice Cream Social.

Attendance at library programs this year was remarkable. The library welcomed over 3,339 attendees to our hosted programs on a variety of topics including nutrition, coyotes, finance, home design, Robert Frost, weekly knitting clubs and how to start your genealogy. Popular programs for children and young adults included Preschool Story Times, Baby/Toddler Story Times, Family Lego Nights and Music with Miss Jackie.

Circulation and Technology

The library's collection consists of 52,955 items (including e-books and e-audio-books), with 4,158 new items added in 2015. The library circulated 96,950 items to our patrons. Library staff updated the collection by removing materials with low circulation or obsolete information for space optimization and collection quality. The library offers e-book, e-audiobook and e-magazine titles in partnership with the New Hampshire Downloadable Books Consortium with 6,527 titles added this year. Circulation of digital materials increased 22% reaching a record high of 9,076 items.

Free wireless internet and use of our public computers increased. The library moved to Fiber to provide our patrons and staff with faster internet speeds. In addition, the library photocopier was upgraded to offer the ability to make color photocopies.

Our library website and catalog are accessible from any computer or mobile device. This provides a convenient way to browse our collection, find upcoming events and learn about library services. Library cardholders can log into their library account online to renew items, place holds, and search for items from home. Visit our website, hollislibrary.org, for more information.

Community Support

The Hollis Social Library appreciates the support of the Friends of the Library who sponsor our museum passes and many of our summer programs with proceeds from their annual book sale. The library receives donations from trusts and citizens which help provide programs, expand the collection and fund enhancements to the library infrastructure. The Hollis Colonial Garden Club keeps our grounds lovely with seasonal plantings and wreaths.

Board of Trustees

The members of the Hollis Social Library Board of Trustees meet on the second Tuesday of the month at 7:00pm in the Library Meeting Room. All meetings are open to the public. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Tanya Griffit
Interim Library Director

Trustees

Robert Bartis, Chair
Jonie LaBombard, Secretary

Don MacMillan, Vice Chair
Amy Kellner

Sarah Booth, Treasurer
Stephanie Stack

Merle Eisman

Information Technology

The Town's Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

This year camera systems were installed in town buildings. The camera system and microphones used for broadcasting meetings were upgraded in the Community Room. We also replaced one computer, a laptop and a laser printer at Town Hall. An old large format copier was replaced with a new multifunction color printer, copier and scanner. This will enable scanning of septic and building plans.

At the Police Department we phased out a couple older impact printers after the State changed their form. We also replaced 4 computers and one laptop in a cruiser. We replaced 3 older modems and antennas in cruisers to allow 4G data. This year we had two records management software updates.

In the Communications Center we replaced both main computers. We also worked with Charter and TDS to have fiber lines run for the public access TV channel to send broadcasts from Communications to both companies. You can watch meetings on Charter channel 191 and TDS channel 12.

At the Fire Station we replaced one computer. The Town Clerk's office also phased out older impact printers previously used for multipart forms.

The Library upgraded their internet to fiber and replaced their wireless router for a faster one. Three computers and a laptop were also replaced. Their software had multiple updates this year to add functionality. Their black and white copier was replaced with a color copier.

In 2016 we have plans to install iPads in the fire trucks and ambulances. We will also be changing our Permit software in the building department and improving work flow in the Building and Planning Departments

You can find streamed meetings, property assessments, online vehicle registration renewals, volunteer information, community events, forms, hours, announcements and much more on the town website: www.hollisnh.org. The Library also has their own website at: www.hollislibrary.org

Respectfully submitted,
Dawn Desaulniers, IT Director

Police Department

Mission Statement

The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.

Members of the Hollis Police Department are charged with the mission of:

- The protection of life and property
- Preserving the peace
- Preventing crime
- Detecting and arresting violators of the law
- Enforcing all laws within the department's jurisdiction
- Responding to all public emergencies
- Creating and maintaining meaningful and positive relationships with the community

Members of the Hollis Police Department, as public officers, are committed to treat all persons with whom we come in contact with respect and dignity. We believe it is our duty to conduct ourselves with truth and honesty at all times. We will be vigilant and courageous in our pursuit of justice, will preserve and defend the constitution, and will enforce all laws with impartiality and compassion.

Hollis Police Officers will serve all citizens with pride and commitment and attempt to mirror that nobility in our personal lives.

On behalf of the Hollis Police Department, it is my privilege to present the Department's 2015 Annual Report.

2015 was a rough year in law enforcement. Citizens in towns and cities throughout the country have lost faith in their police departments due to a seemingly endless stream of controversial interactions with citizens. This has led to challenges to police legitimacy and an erosion of public support for the police from all walks of life. While we have not experienced the loss of public support many departments have, we understand that we must police in a manner consistent with the values of the community if we are to build on the level of support we have long enjoyed. As discussed in last year's annual report, the department remains committed to continued efforts to engage the citizenry in order to improve the delivery of efficient police services. To that end, we conducted our first citizen survey in 2015 to determine how our police services match up to the law enforcement needs of the town. The results of this survey can be found on the department's website (hollispd.com). Almost 200 citizens responded to our anonymous survey and we are happy to report that 85% of those polled felt our overall performance was "above average" or "excellent." We continue to use the survey to inform our patrol practices and have targeted our efforts to the areas of highest concern to residents: speeding motor vehicles and residential burglaries. Officers increased their motor vehicle enforcement 2% (over 6000 car stops in 2015) and have stepped up patrols in the neighborhoods during the day to combat burglaries. This enhanced effort resulted in a 57% drop in reported burglaries from 2014. This type of success has strengthened our resolve to explore new ways to communicate with residents and to use that information to improve our crime prevention initiatives. In furtherance of this effort, we offer a vibrant array of community policing programs and are utilizing social media to enhance communication as well. You can find information on our website (hollispd.com) about our programs, social media accounts, and about the community notification systems the department employs to convey emergency and non-emergency information to residents. To ensure that we continue to employ best practices when addressing the many issues facing this community, the department has enrolled in the Law Enforcement Accreditation Program through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The CALEA Accreditation Award is granted when an agency demonstrates that it has developed a comprehensive and uniform set of written directives that promote the use of "best practices" in meeting their mission. These policies and procedures provide a solid foundation for making evidence-based decisions, limiting liability and risk exposure. Accreditation will strengthen our commitment to accountability and excellence within the organization. We are currently in the "self-assessment" phase of the Accreditation process and will continue to prepare for our onsite assessment that will take place within three years of enrollment.

The department was fully staffed for only a few months in 2015 and there have been a number of personnel changes. Two long-time members of the department, Sgt. Tracy Dunne and Maintenance Technician Ken Beers, retired from service and Lt. Richard Mello resigned his position to become the Chief of Police in Lebanon, New Hampshire. The department welcomed Maintenance Technician Daniel Danahy and full-time officers Kurt Thompson and Lucas Ilges. The two new officers graduated the police academy in December and are currently in field training. The department had a number of promotions as well. Officer Jonathan Tate was promoted to Sergeant in March and Richard Bailey, who retired as a Captain from Nashua Police Department, was appointed Lieutenant in August. Both are assigned to the Patrol Division.

Our entire department remains committed to doing our best to maintain the high quality of life enjoyed in the Town of Hollis. I ask for your continued trust and support as we move forward, and thank you for the opportunity to serve as your Chief of Police.

Respectfully submitted,

James P. Sartell
Chief of Police



SGT. TRACY DUNNE RETIRED FROM THE DEPARTMENT IN APRIL



DEPARTMENT'S PATRIOT AWARD:
LT. RICHARD MELLO, ART ANDREW,
CHIEF JAMES SARTELL, OFFICER DANIEL BLISS



SGT. JONATHAN TATE'S PROMOTION CEREMONY

Call Reason Breakdown

Summary of Police Activity

The call activity numbers below reflect initial calls for service and are not the number of crime/incidents investigated by the Hollis Police Department.

CALL REASON BREAKDOWN			
ABANDONED / HANGUP 911	38	JUVENILE COMPLAINT	3
ABANDONED M V	2	LITTERING	2
ALARM / AUDIBLE	15	LOUD NOISE / MUSIC	18
ALARM / HOLD-UP	4	LOST PROPERTY	31
ALARM / OTHER	8	LANDLORD / TENANT DISPUTE	3
ALARM / PANIC	23	MISSING PERSON	5
ALARM / BURGLAR	307	M V A WITH INJURY	15
ANIMAL / DOMESTIC	245	M V A NO INJURY	67
ANIMAL / WILDLIFE	57	M V A UNKNOWN INJURY	38
ASSAULT	9	M V COMPLAINT	207
ASSIST CITIZEN	47	M V A HIT AND RUN	10
ASSIST FIRE/MEDICAL	508	M V LOCKOUT	55
ASSIST OTHER AGENCY	70	M V STOP	6020
BAD CHECK	9	NEIGHBOR DISPUTE	3
BURGLARY IN PROGRESS	1	NOTARY	15
BURGLARY	6	O H R V COMPLAINT	17
BUSINESS CHECK	4334	POLICE INFORMATION	235
COMMUNITY POLICING	332	PARKING COMPLAINT	39
CHECK CONDITIONS	105	PURSUIT	1
CRIMINAL MISCHIEF	49	PROWLER	2
CRIMINAL MISCHIEF IN PROGRESS	2	POLICE SERVICE	57
CIVIL STANDBY	23	SERVE RESTRAINING ORDER	4
CRIMINAL THREATENING	10	ROAD RAGE	5
CRIMINAL TRESPASS	10	SCHOOL BUS COMPLAINT	14
DEBRIS IN ROADWAY	35	SEX OFFENSE	2
DIRECTED PATROL	85	SNOW VIOLATION	46
DISTURBANCE	25	SUSPICIOUS M V	194
DISABLED M V	153	SUSPICIOUS PERSON	31
DOMESTIC DISTURBANCE	15	SUICIDE ATTEMPT	2
DOMESTIC ISSUE	22	SERVE PAPERWORK	135
FINGERPRINTING	393	SUSPICIOUS ACTIVITY	98
FOUND PROPERTY	68	THEFT	52
FRAUD	47	THEFT IN PROGRESS	1
FIREWORKS	10	TRAFFIC CONTROL	20
GIVE ADVICE	256	UNSECURED PREMISE	33
GUNSHOTS	35	VIN VERIFICATION	68
HARASSMENT	20	VIOLATION OF RESTRAINING ORDER	1
HOUSE CHECK	2716	SERVE WARRANT	26
HOUSE CHECK REQUEST	270	WELFARE CHECK	62
IDENTITY THEFT	18		
JUVENILE ISSUE	34		
JUVENILE TRUANT	5		
		TOTAL CALLS FOR SERVICE	18058
		ARRESTS	194

Town Clerk

The Town Clerk's office had some changes this year. At the end of May 2015 we said goodbye to Nancy Jambard, our Town Clerk of 35 years! Family, friends, former co-workers, and townspeople came to the Lawrence Barn to celebrate Nancy's retirement. Nancy is replaced by Lisa Claire - her former Deputy Town Clerk, and joining the Town Clerk's office as Deputy is Diane Leavitt

Another change to the office is the State mandated wall put up in July for privacy and security. Reaction to the wall has been mixed, but most people find it a nice addition

Our office is located at the 3G Market Place, between Harvest Market and Bank of America, and is the place to come for the following:

Vehicle Registration: The Town Clerk's office is where all Hollis residents register cars, trucks, tractors, trailers, motorcycles, and other vehicles the State of New Hampshire requires to be registered. Regular numeric plates, Conservation and Heritage (moose), Vanity (initial), tractor, trailer, farm, agricultural, and motorcycle plates are available. It is also where the process is started for veteran or antique plates. Registration renewals are mailed the last week of the month and emailed the last day of the month. They can be renewed in person, by mail (don't forget to include a self-addressed stamped envelope!), or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions.

Boat Registrations: New boat registrations and renewals are done in our office. Registering your boat in Hollis keeps the revenue in Town as opposed to going to the State.

Dog Licenses: Licenses run from May 1 to April 30 each year. Dog license renewal is open from January 1 to April 30. Renewals can be done in person, by mail (don't forget to include a self-addressed stamped envelope!), or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. We need a current rabies certificate on file to renew a dog license

Marriage Licenses and Certificates, Birth Certificates, and Death Certificates are issued at the Town Clerk's office

Voter Information: Hollis residents can register to vote at the Town Clerk's office. Absentee ballots for local, state, and federal elections can also be obtained.

Genealogy: The Town Clerk's office has information on births, deaths, and marriages of Hollis residents from 1733 to the present. Genealogy searches are by appointment only. Please call for details.

In addition, the Town Clerk's office issues residency letters for obtaining a driver's license, dredge and fill permits, pole licenses, and articles of agreement. We print ballots for local elections and are present at all elections.

Our hours: Monday, Wednesday, Friday 8am-1pm
 Monday Evening 6pm-9pm
 The first Saturday of the month 8am- 1am
 Phone: 603-465-2064 Fax: 603-465-2964
 Email: townclerk@hollisnh.org Website: www.hollisnh.org

Respectfully Submitted,

Lisa Claire, Town Clerk
Diane Leavitt, Deputy Town Clerk

Agricultural Commission

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

2015 accomplishments include the following:

In March, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission chaired an annual review with the lessee of Woodmont Orchard. In addition to the lessee, the review was attended by members of Town Hall staff, and representatives of the Hollis Conservation Commission. After review, it was determined that the lessee was in compliance with the terms of the Farm Lease Agreement.

The Agriculture Commission investigated the feasibility of logging the forested areas on Woodmont West not under lease. After review, the commission recommended to proceed with limited logging that would thin the forest according to the town forestry management plan. The logging will generate additional revenue for the Town during the winter 2015-2016 logging period. Timber harvest revenue will be placed in the Town's General Fund and used to offset property taxes.

The Agricultural Commission applied for and received funds from the NH Department of Agriculture to erect "Welcome to Hollis" signs that promote and recognize the heritage of Hollis agriculture. After receiving Town Selectmen and NH Department of Transportation approval for the sign designs and installation locations, two signs were installed in December.

Members;

Mark Post, Chairman
Dan Harmon
Randall Clark
CJ Husk
Trevor Hardy
Adam Pitarys
David Petry, Selectmen's Representative



Budget Committee

Process

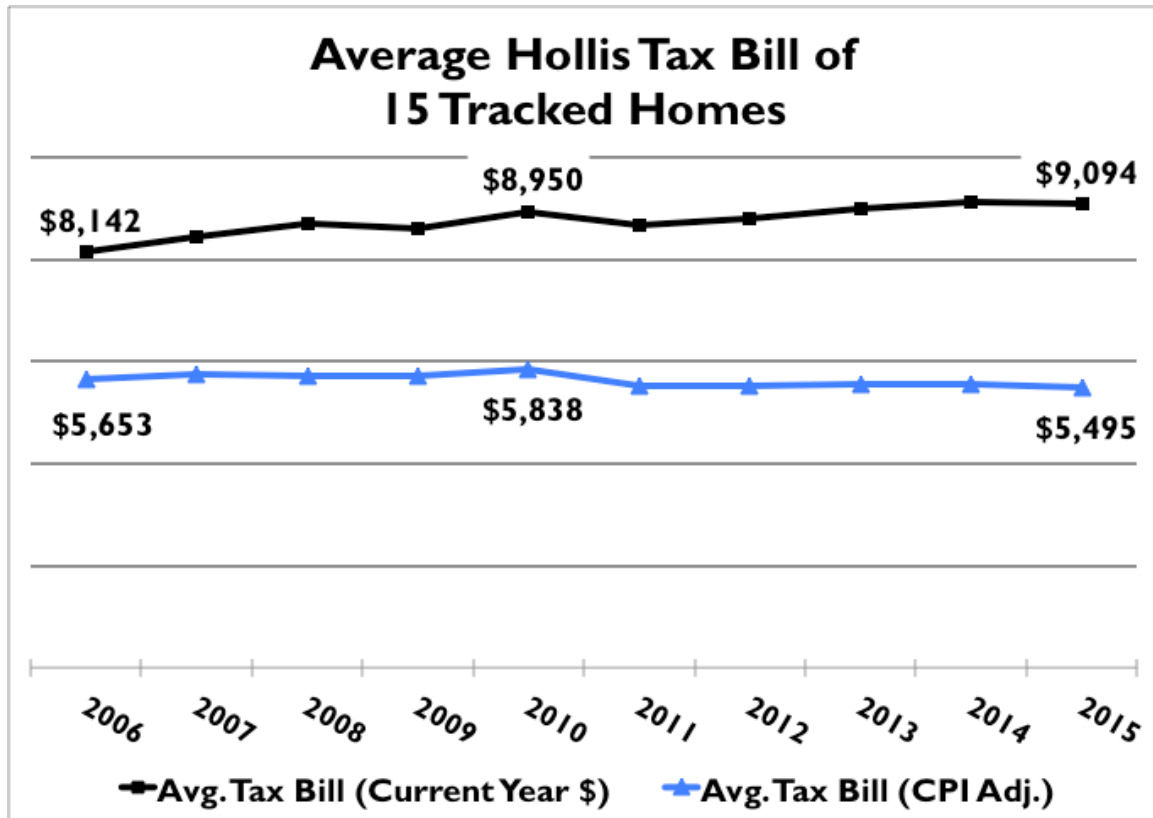
Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis Schools, and Coop Schools) during March, where *the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings.*

The committee draws its authority from NH RSA 32. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as self-funding programs and most Special Education costs.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

The committee seeks and values inputs from the citizens of the town. Our meetings are open to the public, with time provided for public input. During the budget formation process in the fall through early winter, we encourage the public to communicate with budget committee members at a meeting, at the public hearings, which are typically in February, or at any time. The voice of the public is very important to us, and we want to hear from you.

Data and Commentary



To gauge the real impact of property tax on residents, the Budget Committee has tracked 15 homes in Hollis for the past 10 years (see graph). These homes were selected because they all were near the average single-family property

assessed value. Taxes rose sharply beginning in 2004 as citizens voted to invest in land acquisition bonds and facilities upgrades. The full effect of the debt service for these investments appeared in the tax rate by 2006. In the years since, neither the Town nor the Hollis School District have issued additional bonded debt. The Budget Committee has worked with the Selectmen and the Hollis School Board to limit expenditures while maintaining services and infrastructure. The cumulative effect of these efforts has resulted in an increase of 11.7% since 2006 in the average tax bill, in nominal or current year dollars, for 15 the tracked homes.

However, when comparing tax bills over time it is important to consider the effect of inflation. With that the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for the 15 homes has decreased 0.2% since 2006, compared to the unadjusted 11.7% increase cited above. Over the 10-year period depicted in the graph, 2006-2016, the inflation adjusted average tax bill decreased at an annualized rate of 0.3%, from \$5,653 to \$5,495 in constant inflation adjusted dollars.

Schools

The decline in school enrollment appears to have reversed in 2013 with a slight increase in students, followed by a larger increase in 2014. Multi-year projections of enrollments still indicate a downward trend, however the recent uptick in home building in Hollis may result in further additions to our school population. The two Hollis School District bonds were paid off in 2014, resulting in a decrease of approximately \$365 thousand annually in costs to Hollis taxpayers.

Town

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town's Unassigned Fund Balance, from a low of \$155K in 2009 to a projected \$3.0M in 2015. These factors contributed to Moody's Investor Services, a bond-rating agency, upgrading the Town of Hollis rating to Aa2. The Aa2 rating is the highest rating that can be granted to municipalities of our size. To quote from Moody's June 2015 report:

"The town's financial position has improved following several years of operating surpluses. Expenditures have remained stable while revenues have increased, partially due to increased collections of town fees and redevelopment taxes which town officials estimate have totaled \$1 million over the past five years. Additionally, the town has been budgeting conservatively for tax abatements, which have not occurred, contributing approximately \$1 million to the growing fund balance over the past five years."

Conclusion

There are a number of ongoing budgetary issues that the Budget Committee will continue to monitor going forward. There has been a trend in "down shifting" of retirement and other costs from the State to the Town. Employee benefit costs continue to outpace inflation and account for a significant portion of budget increases. After a period of low growth there are indications that home building is on the rise. All these factors put pressure on budgets and taxpayers and shape the budget guidance we provide.

Looking forward, residents will continue to consider the appropriate level of investment in infrastructure, for example the Farley Building and other Town structures. And as our student population stabilizes, opportunities to control costs through reduced scale will continue to diminish. The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or bond issues, to provide additional services and facilities. Voters are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Ultimately, the choice is up to the voters at annual meetings, which is as it should be.

Respectfully submitted,
Tom Gehan
Chair, Hollis Budget Committee

Cemetery Trustees

Hollis Cemetery Trustees are responsible for the management and operation of our six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on related concerns, and plan for the long-term needs of the cemeteries, such as future expansion. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. Raul Blanche and Lisa Schmalz were re-elected in March 2015.

Kim (Dogherty) Galipeau has been the administrator for the Hollis cemeteries for numerous years. This year with her promotion to Town Administrator she will no longer be directly assisting the Cemetery Trustees and citizens with cemetery related business. We will miss her expertise and vast knowledge with respect to the cemeteries and their administration. We wish her the best in her new role at Town Hall. Beverly Hill, DPW Secretary, is our new staff member and will be conducting the day-to-day administration of the cemeteries, such as meeting with residents who wish to buy a right-to-inter or who are arranging a burial, coordinating burials, occasional maintenance, and winter plowing at East Cemetery with the DPW, and performing secretarial duties for the Trustees. Beverly has jumped right in, learning the ins and outs of cemetery administration quickly. We welcome her.

Our intention is to maintain the cemeteries in a manner that befits Hollis' country-like character. In 2014 we began to aggressively treat multiple grub infestations and planted new seed to repair where the damage had been caused. In 2015 we continued to treat for grubs and reseed. There is significant improvement to the grounds, but the work is not complete so there will be further treatment and reseeding in 2016.

Following Jeff St. Hilaire's Eagle Scout project to refurbish the areas surrounding the flagpoles in each cemetery, completed in 2014, starting in 2015 five of the six cemeteries have permanent flags flying. Thanks are due to Jeff for his work and attention to detail, the Selectmen for their purchase of the flags, and the DPW for the ongoing maintenance of the flags.

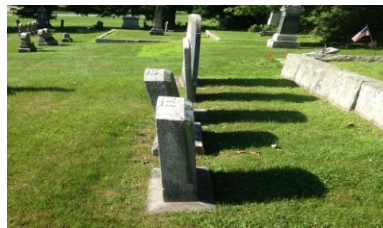
The trustees have begun a multi-year project of installing new signs at the entrance of the cemeteries. The first sign is complete and will be installed at East Cemetery in the spring, 2016.

Hollis Cemetery Trustees meet monthly. Meetings are held the first or second Saturday of the month at 8 am in Town Hall during the winter months and at the respective cemeteries April – October. During the on-site meetings business items are discussed as well as the inspection and assessment of the conditions of the cemetery grounds and grave markers. Time and location for each meeting are posted at Town Hall.

Hollis's six cemeteries, Church Yard, East, North, South, Pine Hill, and Lawrence are beautiful, peaceful places to wander and read the history of our town on the headstones. We encourage you to explore each during the coming year.

Respectfully submitted,

Melinda Willis, Chairman
Marc Squires, Vice Chairman
Raul Blanche, Secretary
Amy Armstrong
Lisa Schmalz



(Left picture) Trustees Amy Armstrong, Raul Blanche, and Marc Squires removing invasive plant between headstones.
(Center picture) Example of a headstone needing realignment to protect it from future damage at South Cemetery.
(Right picture) Raul Blanche taking minutes and noting damaged headstones during Trustees' monthly meeting.

Conservation Commission

At the time of this report the Hollis Conservation Commission lost its longest serving member, Dick Brown. Dick served the Town of Hollis faithfully not only as a valued member and Secretary of the Conservation Commission but also as a volunteer at Beaver Brook and a citizen committed to the preservation of historic buildings including the Farley Building. Dick was a gentle man who was always willing to pitch in to make Hollis and the world in which he lived a better place. He was an expert at recycling, passionate about the need for a returnable bottle bill, and most exceptional at minimizing his carbon footprint by salvaging and repurposing material that would otherwise be wasted. If you didn't know Dick, you missed knowing a genuine and very interesting man. He will be sorely missed by all who did know him and because of his service to Hollis unknowingly missed by those who didn't know him. We dedicate this report to Dick Brown, citizen, conservationist, and friend.

Charter

The purpose of the Hollis Conservation Commission (HCC) is to protect the natural and rural character of the town by conserving natural resources. The HCC places particular emphasis on farm and forest resources, aquifers, surface waters, greenways, and scenic views.

In 2015 the Conservation Commission:

- *Worked with the Hollis Land Protection Study Committee (LPSC) to secure a conservation easement on the Howe property on Ranger Road
- *Contributed to the body of work that helped to justify a re-routing of the Northeast Direct Pipeline
- *Continued its work with the State of New Hampshire and the Hollis DPW resulting in the removal from the shoreline of Pennichuck Pond a dock system that had been illegally constructed on conservation land by a former abutter
- *Conducted its annual Roadside Cleanup in the spirit of Earth Day. The HCC extends its appreciation to all who participated in that event as well as those who serve the community by regularly picking up trash and debris from our roadsides throughout the year
- *Maintained an active role in the Flint Pond hydro-raking project
- *Educated and engaged residents in conservation issues at the Hollis Old Home Days
- *Held joint meetings with the Trails and Forestry committees to address issues of mutual interest
- *Shared ideas with students and faculty of the Hollis Montessori School regarding the health and wildlife of Dunklee Pond

Funding

The HCC's major source of funds continues to be the Land Use Change Tax (LUCT) that is assessed on lots that are removed by development from the Current Use program. By town vote the HCC receives 50% of the LUCT collected each year. In 2015 The HCC received \$71,370 from the LUCT. The HCC continues to pursue federal, state, and private grants to reduce the acquisition cost of conservation land purchases it considers.

Regulations

New subdivisions and site plans are presented to the HCC as part of the Planning Board process. In an advisory capacity, the HCC reviews design plans, conducts site walks, and makes recommendations to the Planning Board. The HCC continues to review and comment on wetland impact (dredge and fill) permits. In 2015 the HCC has requested that the committee have a larger role in assigning wildlife habitat inventories and assessments.

Land Management & Stewardship

The HCC continues to conduct annual monitoring, as required, on the Ranger-Rideout property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Glover easement on Nevins Road.

As part of its charter, the HCC manages approximately 62 properties for the Town, preserving these spaces for the enjoyment of the public. Over the past several years, the HCC has been creating and implementing "Best Management Plans" for each of these properties. This process continued in 2015, and is anticipated to continue for the foreseeable future. As part of these management plans, selective timber harvests are conducted on properties during the year. During 2015, approximately \$12,000 was received as profit from timber harvesting.

The Hollis Conservation Commission does not receive any of the timber harvest profits. These profits are placed in the Town's General Fund, and are used to offset property taxes.

Community Outreach

The annual Roadside Cleanup was scheduled in the spring of 2015 to maintain the momentum of Earth Day. Because of the high snow accumulation it was postponed until May. To educate and engage the Hollis residents in the work of the HCC the committee again staffed its booth at the Hollis Old Home Days providing residents with information and materials to ensure proper disposal of hazardous waste, identify areas in town of high conservation value, and educate folks on the importance of recycling and reducing our carbon footprint.

Membership

This year, the HCC saw several changes to its membership, with Mark Post appointed as an Alternate member in July, and Lynn Quinlan resigning in August. We also were forced to say good-bye to Richard "Dick" Brown, a long-time Conservation Commission member, who passed in December. With these changes to our membership, we currently comprise 4 regular members and 4 alternates.

HCC has members who serve as liaisons to other Boards and Committees, including Peter Baker and Thom Davies as the Land Protection Study Committee (LPSC) liaisons; Cathy Hoffman, our Planning Board liaison; and Peter Band, our Board of Selectmen's liaison. These liaisons provide valuable insight and communication with those boards improving the efficiency of both the HCC and the partner committees

If you are interested in becoming a member, please contact HCC Chair Tom Dufresne at (603) 465-2361, or visit the newly created Town Volunteer Information site at http://hollisnh.org/govt/volunteer_info.htm for more information on becoming an HCC member. No special skills are required to be a member, just a willingness to participate!

The Hollis Conservation Commission holds its regular meetings on the first and third Wednesdays of the month at 7:00 pm in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend.

Respectfully submitted,

Thomas Davies, Treasurer
Tom Dufresne, Chairman
Cathy Hoffman
Lynn Quinlan (resigned)
LeeAnn Wolff, Alternate
Peter Band, Ex-Officio, Board of Selectme

Richard Brown, Secretary In Memoriam
Dave Connor, Vice-Chairman
Peter Baker, Alternate
Mary Jeffery, Alternate
Mark Post, Alternate
Connie Cain, Staff

Energy Committee



HOLLIS ENERGY COMMITTEE, Hollis, NH

Chair: Venu Rao

2015 Year End Report

Hollis Energy Committee (HEC) has a full slate of nine members this year with Eric Ryherd joining in January, new Hollis Town Administrator Kim Galipeau joining in September to replace outgoing Town Administrator Troy Brown and Paul Happy joining in October. Now we have strong, talented committee members with diverse backgrounds that complement in achieving Energy Committee objectives. The Team:

Kim Galipeau (Hollis Town Administrator)
Stacy Diamantini (Facilities Energy Management)
Christine Furman (NH Assembly Member – Retired)
Paul Happy (VP operation with Socore Energy)
Woody Hayes (Pilot, Jet Blue Airlines)
Chris Heiter (Executive, Hitachi)
Mike Leavitt (Program Manager, Lockheed-Retired)
Venu Rao (Program Manager, Lockheed – Retired)
Eric Ryherd (Computer Engineer & Entrepreneur)

Hollis Energy Committee is in the second phase of its Energy Plan: Developing Sustainable Energy Strategies for Town's municipal and school buildings. To help advance our objectives, we have created a Bio-Fuel Subcommittee headed by Mike Leavitt and Solar Energy Subcommittee headed by Woody Hayes and an Out-Reach Subcommittee headed by Stacy Diamantini.

Presently we are exploring the sustainable energy sources for hot water, heating and electricity. To meet that goal, we have replaced the end of life systems, oil-based system in Town Hall and Gas based system in Police Station, with wood pellet systems at a cost less than what it would have cost the Town if we replaced them with newer but same oil based and gas based systems. This also helped cut the fuel budgets for those two buildings in almost half. In addition, every dollar we are going spend on wood pellets this year forward is staying in New Hampshire helping local economy and local jobs.

With a grant from NH Wood Energy Council we have conducted a Feasibility Study of wood chip based Central District Heating system for Hollis School Board buildings. With the help of \$2500.00 grant from New England Grass roots Environmental Fund (NEGEF), we have also conducted a feasibility study of wood chip based Central District Heating system for COOP School Board school buildings (High School and Middle School). Hollis Energy Committee has also developed a Life Cycle Cost (LCC) model for PV Solar Systems to help with our Town's electrical energy needs. Since the two school buildings of Hollis School Board and two school buildings of HB COOP School Board consume 86% of the electricity in Town of Hollis, any renewable energy solutions to generate electricity will greatly benefit the Hollis taxpayers.

Based on highly encouraging conclusions from the wood chip based Central District Heating system Feasibility Studies, very forward-looking Hollis School Board is committing to:

An in-depth project plan to develop a Central District Heating system and,
As a pilot project, a 100KV Photo Voltaic Solar array

HEC Out-Reach Subcommittee has updated the web site, organized a HEC Booth at Hollis Old Homes Day, and conducted an Energy Workshop for citizens of Hollis, Brookline and Milford. Planning on four more Energy Workshops in the coming year.

Hollis Energy Committee Members also attended and contributed to the NH Local Energy Solutions Conference in Concord, NH in the month of March. At the New England Grassroots Environmental Fund (NEGEF) tenth anniversary celebrations at Berklee College of Music in Boston, Town of Hollis was represented as one of the three model towns in New England Area out of the hundreds of the towns and municipalities that NEGEF has supported.

You may watch the video: <https://www.youtube.com/watch?v=1cCswj-knd4>

Mission: To promote energy conservation and efficiency through sustainable energy practices

Heritage Commission

The Hollis Heritage Commission is one of the many volunteer committees in Hollis. We strive to preserve the cultural and historical significance of this great community. Along with our Selectmen Representative we meet once a month with the common goal of, "preservation". We are committed to educating our fellow citizens and bringing forth a balance of preservation and responsibility within our town.

In 2015 the Heritage Commission began working on our third calendar project. Continuing with the "Preserving Hollis Heritage" theme, the subject of this calendar was "Doors of Hollis". The calendar is full of beautiful photographs of different style doors, from historical homes and town buildings to newer homes and structures. Proceeds from our calendar projects are for the purpose of rebuilding the Noah Dow Cooper Shop at Woodmont Orchard.

The Heritage Commission also sponsored a historical presentation as part of the Freedoms Way Organization "Hidden Treasures" program. Our presentation entitled "... And Their Killing Our Men" told the story of the Nevins Stone and the call to arms of the Hollis Militia. This presentation and display took place at the Town Hall and Monument Sq. A self-guided tour of some of our town's Colonial era homes was included.



The Heritage Commission will bring back this presentation on May 14th at the Lawrence Barn as part of Hidden Treasures 2016. Please watch for details.



The Heritage Commission participated in the annual Hollis Old Home Day celebration in September. Our focus in 2015 highlighted our calendar project, the Nevins Stone and our efforts to promote historic preservation and our historical resources.

In 2015 members of the commission together with the Johnson family cleared brush and overgrowth at the Annabelle Johnson Preserve on Federal Hill Rd. This historic mill site is a beautiful site that is one of Hollis' many historical resources that can be enjoyed by all.

In late December 2015 the Heritage Commission and in fact the Town of Hollis lost its dear friend Dick Brown. Dick was a long-time volunteer for the town and although he was not an official member of the Heritage Commission he attended many of our meetings and was a great asset to it. The Heritage Commission looked forward to the ideas and input that Dick brought to our meetings and he will be very missed by all. Dick was very interested in the preservation of the Farley Building and was instrumental in the stabilization efforts of that historic school, even to the point of contributing his own money to repair the roof while funds were raised.

If historic preservation is important to you, and you like the work that the Hollis Heritage Commission does, please consider donating time or resources. We welcome new members, as well as input from the community. Please contact any of the members listed below if you would be interested in serving on this commission, or visit Town Hall for more information. Thank you for your continued support.

Respectfully submitted,
The Hollis Heritage Commission
David Sullivan, Chairman
Honi Glover, Doris Roach, Josey MacMillan, Ron Peik, Jan Larmouth, Auraila Moo, Joe Johnson,
Vahrij Manoukian and Karla Vogel

Highway Safety Committee

The Hollis Highway Safety Committee met twice in 2015. The first meeting on January 12th, reviewed the problems with speeding on South Merrimack Road. A resident attended the meeting who felt he had inordinate problems not only getting out of his driveway, but also in safely crossing the road. The upshot, after considering lowering the speed limit, more signs, reviewing traffic studies and input from Fire and Police, was that the PD would be more cognizant of the problem and schedule radar in that area more often. The Committee would also work with the DPW for the proper placement of speed limit signs and dangerous curves. Rich Mello also reported the Highway Safety Grants are written in late January and will be forthcoming.

We met again on April 13th. We replaced long time citizen at large Don Ryder with Paul Armstrong as Don heads west for a portion of the year. The Agricultural Commission met with us to present the safety issues surrounding farm tractors on both Town and State roads.

The mission of this group is to act in an advisory capacity and to make recommendations to the Selectmen and not be limited to working on grants.

If any member of the public wishes to point out issues for review, you are encouraged to do so, in writing, to any member of the committee or letters may be submitted to the Selectmen's Office at Town Hall.

Respectfully,

James, "Jim" Belanger, Chairman
Thomas Bayrd, DPW Director
Rebecca Crowther, Citizen at Large and Clerk
Mark Le Doux, Board of Selectmen

Richard Towne, Fire Chief
Paul Armstrong, Citizen at Large
James Sartell, Police Chief

Historic District Commission

The Historic District Commission (HDC) meets on the first Thursday of each month. If no applications have been received, the meeting will be cancelled. The membership of the Commission shall consist of not more than five members and not more than three alternates. All members shall be residents of Hollis, and must have demonstrated interest and ability to understand, appreciate and promote the purpose of this Commission. All meetings shall be open to the public.

In 2015, the HDC continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Sixteen applications were submitted to the HDC from residents and business owners. Of the sixteen applications, thirteen were approved and 3 applications being deemed “out of public view” not requiring a formal meeting.

Dennis Gallant has stepped down as a regular member and Marissa McLaughlin has stepped down as an alternate member of the HDC. The HDC would like to thank them for their service.

HDC Members

Spencer Stickney, Chairman
Jan Larmouth, Vice-Chairman
Tom Cook, Regular Member
Jessica Water, Clerk
Donna L. Setaro, Staff

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Donna L. Setaro, Building and Land Use Coordinator



Historic District Commission Cases

Hearing Date	Case #	Location	Decision	Project
3/5/2015	2015-001	2 RICHARDSON RD	Granted	The installation of 14 vinyl replacement windows and the replacement of the front door.
5/7/2015	2015-002	23 ASH ST	Granted	To install vinyl siding and trim.
5/7/2015	2015-003	5B PROCTOR HILL RD	Granted	The installation of a new business sign for Fashion Cuts.
6/4/2015	2015-004	2+4 MAIN ST	Granted	The removal of 2 roadside trees.
6/4/2015	2015-005	44 MAIN ST	Granted	The modification of the existing roof line, color change to existing shingles and the installation of a picket fence.
6/4/2015	2015-006	MONUMENT SQ (Little Nichols Field)	Granted	The installation of a 16' x 46" pressure treated foot bridge.
7/9/2015	2015-005	44 MAIN ST	Granted	The modification of a prior approval granted on June 4, 2015 for a change to the roof line.
7/9/2015	2015-007	11 MAIN ST	Granted	To extend the existing wood fence, install a gate and fence property.
7/9/2015	2015-008	9 SILVER LAKE RD	Granted	The installation of a 9' diameter, 16' high galvanized steel exterior silo with logo.
7/9/2015	2015-009	26 PROCTOR HILL RD	Not in Public View	The installation of a six foot fence located behind the home.
8/6/2015	2015-010	7 MAIN ST	Granted	The installation of a roof top solar array system.
8/6/2015	2015-011	22 ASH ST	Granted	The installation of 3 vinyl windows, retractable awning and fencing.
8/6/2015	2015-012	11 MAIN ST	Not in Public View	Construct a five stall 42' X 50' horse barn to include a 10' x 42' overhang on each side.
8/6/2015	2015-013	19 PROCTOR HILL RD	Granted	Registration for Shingles Replacement.
10/1/2015	2015-014	1+1A BROAD ST	Not in Public View	Install a 10' x 12' White Reeds Ferry "Cape Ann" Garden Shed.
11/5/2015	2015-015	5B PROCTOR HILL RD	Granted	The installation of a new business sign for Fashion Cuts.
Total Cases for 2015:		16		

Land Protection Study Committee

Many people feel that a walk in the woods serves as an elixir to rejuvenate body, mind and spirit. The opportunity to do so with relative ease, is one reason why many of us have chosen to live in Hollis. Sixteen years ago, the Strategic Planning Committee conducted a survey of all Hollis households. Hollis residents identified "Preservation of Hollis rural character and open space" as one of their highest priorities. As a result of that survey, in 2000 the Hollis Selectmen created the Hollis Land Protection Study Committee, with its mission to "Preserve the natural heritage and rural character of Hollis." The original committee established specific criteria for properties to be considered for permanent protection. There were several criteria, but the primary consideration for qualification included: visual appeal; agricultural value; water resource preservation; woodlands/forest; cultural/historical value; adjacent/abut existing conservation lands.

This past fall the Planning Board distributed to all Hollis residents another survey that contained similar questions about Hollis citizens' priorities. Over 80% of our residents responded. Early returns from the survey look amazingly similar to those from 16 years ago. The following percentages represent a total for the two categories: "EXTREMELY IMPORTANT" and "VERY IMPORTANT."

Agriculture	92%	Wildlife Habitat	89%
Conservation Land	91%	Open Fields	89%
Forestry	91%	Greenway/Trails	83%
Groundwater Supply	98%	Wetlands	82%

These scores would indicate that the majority of residents care about what the Land Protection Study Committee does and hopes to do for the town.

A sampling of the properties which LPSC has helped to preserve include: Dunklee and Parker Ponds, Hall Farm on Depot/Dow and Blood Roads, Woodmont West orchard and several others. Various strategies, based on the land owner's preference, have been used to preserve these lands. They have included may direct purchase, conservation easement, or the purchase of development rights. We work to insure that the properties acquired for Hollis are purchased at below market pricing. Benefits to the land owner may include creation of a permanent legac , significant tax benefits, or a possible income stream We try to accommodate the land owner's specific needs and wishes.

The LPSC has had an extremely busy year in 2015. We have been working with both state and federal agencies to fulfill the extensive bureaucratic requirements that their funding grants require. The LCHIP application to the state was two inches thick and we needed to submit eight copies in addition to the original. We were very fortunate last spring to secure, with extensive assistance, from Ian McSweeney of the Russell Foundation, a federal ALE (Agricultural Land Easement) grant from the Farm and Ranch subsidiary of the US Department of Agriculture in excess of \$300K. This grant paid for 50% of the cost of a conservation easement on 41 acres of farm land on Ranger Road.

In addition to the Howe fields, LPSC has been working with several landowners in Hollis who would like to preserve their lands for conservation purposes. These opportunities will be discussed at the March 12th Town Meeting.

I wish to thank all the members of the Hollis Land Protection Study Committee for their hundreds of hours of volunteer work to help preserve Hollis' "rural character."

Current members are:

Peter Baker, Gerry Gartner, David Gilmour, Peter Proko, Thom Davies, Sherry Wyskiel, Roger Saunders - Vice Chair, Katherine Drisko - Secretary, Mark Le Doux - Selectmen's Representative, Paul Edmunds - Chairman

Respectfully submitted,
Paul Edmunds

Old Home Days Committee

Our mission is to provide the residents of Hollis, both past and present, with a traditional Old Home Days celebration that is fun, safe and family-friendly. Our celebration brings together families, friends, neighbors, community groups and local businesses to honor, unite and support our community.

Old Home Days weekend featured a grand parade, local artists, live entertainment, amusement rides, heritage demonstrations, delicious food and the town's annual fireworks display.

The accomplishments of the 2015 Old Home Days committee include:

Continued successful sponsorship program

A well-received layout for the event which created significant space for vendor booths

A successful parade with more participants than recent years.

In addition to many Old Home Days traditions, the 2015 celebration featured:

The Hollis Board of Selectmen delivering the opening address

Heritage demonstrations that included a blacksmith, apple cider press, a cooper and a potter

Participation by over 50 area clubs, organizations and non-profit

Thank you to the volunteers, donors, sponsors and town employees who help bring this event together each year.

Respectfully Submitted,

Holly Deurloo Babcock

2015 Hollis Old Home Days Chairs



Planning Board

2015 came to an end with some considerable changes to the Planning Board. In February the Hollis Planning Board welcomed Wendy Trimble as the Planning Secretary. She is a resident in Hollis having moved here from England 2 years ago with her husband. She has a Masters degree in Urban Planning and is keen to learn the American planning system.

Long time Chairman Ed Makepeace retired having been on the Board for 27 years and an active member of the community for 35 years. Ed will be remembered for his dedication to the town of Hollis and the Planning Board wishes him and his wife a long and happy retirement and he will be sorely missed by all the Board.



MARK LE DOUX, ED MAKEPEACE, PAULA MAKEPEACE, DR. VAHRIJ MANOUKIAN, PETER BAND

In addition, Bill Beauregard, a member of the Planning Board for 13 years also stepped down and the Planning Board extends its appreciation to Bill for his time and effort serving the community of Hollis for an even greater number of years. His thoughtful questions input and experience will be missed.

Brian Stelmack became a regular member of the Board having served as Alternate member for a number of years. The Board also welcomed two new members to the Planning Board. Chet Rogers was voted in as a regular member and Dan Turcott as an Alternate member. They both bring experience and enthusiasm to the Board and are most welcome.

In the light of Ed Makepeace retiring, Doug Gagne was unanimously voted to become the new Planning Board Chairman and Cathy Hoffman was unanimously voted to become the new Vice Chairman. The Board is very happy to welcome the new Chairman and Vice Chairman and thank them for accepting the positions.

The Hollis Planning Board met 13 times in 2015 to review six site plan reviews, six minor subdivision applications, one conceptual consultation, one request for a second driveway, one lot-line relocation and one HOSPD major subdivision.

The site plan reviews were minor in nature and included the following approvals: site plan amendment for the establishment of 2,380 square foot Automotive Service and repair shop in an existing building; site plan amendment to permit the holding of farmer dinners at Fulchino Vineyard; site plan to establish a clock repair company; amend size of 3 car garage; amend weekday hours at existing Landscape Material Yard and adding salt storage and a site plan amendment to allow operation of consignment shop within an existing building.

There were six minor lot subdivisions approved during the year also, and these included: 5 lot subdivision and lot line relocation on Snow Lane; 4 lot subdivision with proposed town road on Read Lane; 2 lot subdivision 107 Federal Hill Road; subdivide an existing 9.06 acre lot into two lots; 4 lot subdivision 101 Federal Hill Road and 2 lot subdivision to

subdivide an existing 27.78 acre lot Ranger Road.

A major application for 26 lot HOSPD subdivision plan which was before the Board for over 2 years of careful review and analysis, was approved on Federal Hill Road and Rocky Pond. A lot line relocation between two properties on North Pepperell Road was approved.

Meetings are held on the third Tuesday of the month and televised on the local cable access channel. Meetings will resume to our normal twice-per-month 1st and 3rd Tuesday schedule if and when the Planning Board's workload increases enough to support it.

Respectfully submitted

Doug Gagne
Chairman

On behalf of the entire Planning Board and staff: Doug Gagne, Chairman; Cathy Hoffman, Vice-Chairman; Doug Cleveland; Rick Hardy; David Petry, Ex-Officio for Selectmen; Brian Stelmack; Chet Rogers; Dan Turcott, Alternate. Staff: Mark Fougere, Town Planner; Wendy Trimble, Planning Secretary.

Ed Makepeace
Chairman of Hollis Planning Board 1988 – 2015

On Tuesday, October 20, 2015, Ed Makepeace retired as Chairman of Hollis Planning Board after 27 years of service. Mr. Makepeace has been an active member of the Hollis community for 35 years.

A retirement party was held at the Lawrence Barn, where he was presented with a granite stone sculpture and Certificate of Excellence by the Board of Selectmen.

Ed will be remembered for his dedication and outstanding service to the Town of Hollis and will be sorely missed. The Board of Selectmen and the Planning Board, along with all his friends and neighbors would like to take this opportunity to wish him and his wife a long and happy retirement.



Ed Makepeace and Vahrij Manoukian



Rick Hardy, Ed Makepeace, Mark Fougere, Wendy Trimble, Bev Hill, Brian Stelmack, Doug Cleveland, Virginia Mills, Cathy Hoffman



Mark Le Doux and Ed Makepeace

Recreation Commission

The Recreation Commission schedules year round recreational programs for residents of all ages. Residents participated in programs, leagues, and special events offered by the Commission last year including:

- Spring and Fall Softball
- Basketball Programs for children in grade K-3, 4-6, and 7-9 encompassing coed, boys and girls instructional, recreational and travel teams.
- Ice skating at Nichols' tennis court
- Tee Ball and Coach Pitch
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors
- Our fields supported many other Hollis sports and activities including Old Home Days, Hollis Cal Ripken, Hollis/Brookline Lacrosse, BHYSL Hollis Brookline Junior Cavaliers Football, and Cavaliers Soccer as well as several high school athletic teams and various summer camps.

Among the improvements/additions accomplished by the commission in 2015 were the following:

- Replaced the entire rail fence at Nichols Field adjacent to Lawrence Barn
- Rested Hardy North field for the months of June and July and did significant work to improve the playin surface
- Partnered with Brookline basketball to combine the 5th and 6th grade girls' basketball programs
- Purchased new benches for the parks at Nichols and Little Nichols
- Began discussion on a rectangular field master pla
- Partnered with Hollis/Brookline Cal Ripken and Stellos Electric to improve the lighting at the Nichols Baseball field, with more improvements to com
- Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to rest the well-worn rectangular field at Nichols inside the track

We continue to struggle to find adequate gym space and field space to support our ongoing and growing programs and have begun strategic planning with a goal of adding a rectangular, multi-use field. Our goal in potentially adding this field is to enhance what we hope will be a growing o fering of diverse programs.

None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! The Commission also appreciates the support of the Hollis Nichols Trust in funding the general maintenance of Nichols and Little Nichols fields. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis/Brookline school systems and the Selectmen and employees of the Town Hall. Additionally, contributions from the Cam Ricard Memorial Scholarship Fund and the Hollis Cavs Hockey were instrumental in funding the liner for the ice rink at Nichols Field.

Commission Members;

Kyle Gillis, Coordinator
David Belanger, Chairman
Frank Cadwell, Selectman
Robbin Dunn
Linda Statkus
Russell Rogers
Jake Balfour, alternate
Jayne Belanger, alternate
Stephanie Stack, alternate

Supervisors of the Checklist

The three checklist supervisors are collectively responsible for maintaining, as current, the list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord

In 2015 the checklist supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

Monday, January 12, 2015 Special SAU CO-OP School District Meeting
Tuesday, March 3, 2015 SAU 41 CO-OP School District Meeting
Tuesday, March 10, 2015 Hollis Town Election Day
Saturday, March 14, 2015 Hollis Town Meeting
Thursday, March 19, 2015 Hollis School District Meeting

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, a notice in the Hollis Brookline Journal, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk's office were also processed during each published supervisory session just prior to the printing of a new checklist. Voters were also allowed by law to register the days of the State Primary and General Elections however prospective voters who had not registered before the published cutoff date prior to local voting sessions (e.g. school and town meetings and elections) were ineligible to vote in those sessions. At the beginning of 2015 the checklist of registered Hollis voters totaled 5,946, of which 2,666 were registered as Undeclared, 2119 as Republican, and 1161 as Democrat. At the end of 2015 the voting checklist totaled 5,980, of which 2,716 were Undeclared, 2111 Republican, and 1153 Democrat.

The checklist supervisors have been fortunate to have had more than 30 loyal and dedicated volunteers who served the Town of Hollis in 2015 as ballot clerks, counters, and Election Day assistants. Without their generous donation of time and effort it would have been impossible to conduct the meetings and elections listed above and for their help we are extremely appreciative.

Respectfully,
Mary Thomas - Chair Thom Davies Robbin Dunn

Town Forest Committee

Even though we put up signs "No Fires of Any Kind," we still find campfire spots throughout the Spaulding Par area. In fact, in November of 2015, there was a ground fire that was started by a camp fire. Fortunately, there was little damage to the mature trees. The Hollis Fire Department is investigating. If you see signs of active camp fires, please report them to the Hollis Fire Department.

Many people are using the town forest for hiking and biking and school activities, as well as horseback riding and snowmobiling. Please bear in mind that the town forest is also open to hunting and fishing as well

We have improved the Causeway Rd. with the help of the Trails Committee and the Snowmobile Club.

Remember that anything you bring into the forest must be taken out with you.

We are still having beaver problems but are working on a solution to this ongoing problem.

We hope to have another woodland improvement project completed in 2016.

Respectfully submitted:
Ted Chamberlain, Craig Birch, Bill Burton, Spencer Stickney, and Gary Chamberlain

Trails Committee

The Hollis Trails Committee is a volunteer group that maintains and preserves the many miles of trails on Conservation and Town Forest Lands. The Trails Committee coordinated with the Conservation Commission and the Town Forest Committee to improve and expand the Parking Area at The Rideout Road Conservation area. Trails Committee member Amos White provided the machinery and manpower for this much needed project. Also, improvements were made to the area known as the Causeway in the Town Forest. The Trails Committee coordinated with the Town Forest

Committee and the machinery and labor was provided by the Hollis Nor'Easters. This area was eroded due to beaver damage.

The Wheeler Road Bridge was damaged due to rotten boards. The Hollis Nor'Easters took over the repairs supervised by Amos White. Donations were made to the Nor'Easters from trail users and the Hollis Area Equestrians for the bridge repair. Trail work was done as needed this year by the Trails Committee and Nor'Easters. Several large trees had to be removed from the trails after a wind and rain storm in September.

The Hollis Trails Committee greatly appreciates all the hard work done by the Nor'Easters. Without their hard work the trails would not be what they are for all to enjoy. If you enjoy the trails in Hollis volunteer to help us maintain them.

Submitted by

Sherry Wyskiel, Chair

Members: Carol Brown, Doug Cleveland, Jane Edmunds, Tom Jeffery, Harry Russell, Dan Teveris, Amos White



Zoning Board of Adjustment

The Zoning Board of Adjustment (ZBA) meets on the 4th Thursday of each month unless circumstances dictate otherwise. Some of those circumstances occur when a Holiday, like Thanksgiving, falls on or too close to the usual date and causes a re-scheduling. There are months when there are no cases to be heard and the meeting is cancelled. The ZBA is a quasi judicial board. This means the members act somewhat like a jury and can only make decisions on what they hear and know from their own experiences. Land owners and applicants appearing at the ZBA are very often unprepared to present a case. They don't realize that the board must base its decisions on the wording contained in the zoning ordinance and are compelled to ignore sentiment and opinions which often accompany an application. Applicants don't realize this and present their cases without regard to informing the board why their application meets the terms of the ordinance. Similarly, citizens testifying in opposition to the application need to show the board how the application violates a provision of the ordinance and this is often not done.

An applicant is usually given the option of re-scheduling a case if there are less than five members of the board present to hear the case. This does not happen very often in Hollis as we have five full board members and five alternates. Alternates are appointed to vote in the place of a full member if that member recuses him/her self or is absent. A majority of those present and voting is required to approve an application but in no case can that be less than three. Applicants, supporters and non-supporters who testify need to make their case based on the ordinance and prove to the board why the application meets or does not meet the language of the ordinance. The board also hears appeals of decisions made by building officials and other boards including the selectmen and planning boards. That is why no member of other boards who are subject to appeals hearings at the ZBA should serve as members of the ZBA.

Following is a list of current members and their status as well as a list of cases heard in the year 2015.

Jim Belanger, Chair,
Cindy Tsao, Vice Chair
Brian Major, Member
Gerald Moore, Member
Rick MacMillan, Member
Susan Durham, Alternate
David Gibson, Alternate
Drew Mason, Alternate
Kat McGhee, Alternate
Bill Moseley, Alternate
David Gagnon, Building Inspector
Donna Lee Setaro, Secretary



Zoning Board of Adjustment Cases

Hearing Date	Case #	Location	Decision	To Permit
<u>Special Exception - Accessory Dwelling Unit</u>				
4/23/2015	2015-004	41 SWALLOW DR	Granted	The construction of a 606 square foot Accessory Dwelling Unit.
10/22/2015	2015-011	PINE HILL RD	Granted	The construction of a 762 square foot attached Accessory Dwelling Unit.
<u>Special Exception - Home Based Business</u>				
10/22/2015	2015-012	28+28A RIDGE RD	Granted	The operation of an Adult Day Care Center.
<u>Special Exception - Nonconforming Structure</u>				
9/24/2015	2015-009	57 FEDERAL HILL RD	Granted	The construction of a 28' x 26' attached two car garage 31 feet from the property line (required 100 feet)
<u>Special Exception - Wetland Overlay Zone</u>				
9/24/2015	2015-008	FEDERAL HILL RD	Withdrawn	To permit four wetland crossings within the Wetland Conservation Overlay Zone.
10/22/2015	2015-013	FEDERAL HILL RD	Granted	To Permit four wetland crossings within the Wetland Conservation Overlay Zone.
<u>Variance - Building Area Setbacks</u>				
3/26/2015	2015-002	107 FEDERAL HILL RD	Granted	The development of a residential building lot within the 100' x 200' building area setback and wetland buffer setback.
<u>Variance - Lot Size Requirement for a Landscape Material Yard</u>				
3/26/2015	2015-003	143+145 RUNNELLS BRIDGE RD	Denied	The operation of a landscape material yard on a 6.3 acre lot (required 30 acres)
<u>Variance - Setbacks</u>				
1/22/2015	2015-001	107 RIDEOUT RD	Denied	The construction of a 24' x 28' garage 15 feet from the side yard property line.
8/27/2015	2015-007	191 RIDEOUT RD	Granted	The construction of a 22' x 25' garage with a 6' wide covered porch at the back of the garage 19 feet from the side yard property line
<u>Variance Permitted Uses</u>				
10/22/2015	2015-010	1A+B OLD RUNNELLS BRIDGE RD	Granted	The operation of a consignment shop located in a existing building.
<u>Variance- Prohibited Use in the Aquifer Protection Overlay Zone</u>				
7/23/2015	2015-006	10 CLINTON DR	Granted	The operation of an inside Automotive Service and/or Repair Shop.
<u>Variance-Nonconforming uses in the Aquifer Protection Overlay Zone</u>				
5/28/2015	2015-005	301 DEPOT RD	Withdrawn	Replacement of an existing underground fuel tank.
Total Cases for 2015:		13		

Births

Date	Child's Name	Father's Name	Mother's Name	Place of Birth
11/17/2014	Austin Thomas Squires	Marc Squires	Jennifer Squires	Lebanon, NH
01/03/2015	Joshua Nicolas Dieffenbacher	Jason Dieffenbacher	Nicole Dieffenbacher	Nashua, NH
02/05/2015	Colton Douglas Moseley	Joshua Moseley	Jessica Moseley	Nashua, NH
02/24/2015	Connor James Lavoie	Jonathan Lavoie	Alyssa Lavoie	Nashua, NH
03/01/2015	Andrew Nolan Hallmark	Stephen Hallmark	Victoria Hallmark	Nashua, NH
03/10/2015	Julian John Cudworth	Nathan Cudworth	Courtney Cudworth	Nashua, NH
03/21/2015	Meredith Janine Rockafellow	Garrett Rockafellow	Lauren Rockafellow	Nashua, NH
04/10/2015	Daniel Benjamin Cherkassky	Alexander Cherkassky	Svetlana Krouglikova	Nashua, NH
04/12/2015	John David Lackner	Daniel Lackner	Lindsey Lackner	Nashua, NH
06/07/2015	Chloe Vaz Pearl Langfield	Geoffrey Langfield	Brandie Langfield	Nashua, NH
06/08/2015	Ezra Wesley Richter	Joel Richter	Megan Richter	Nashua, NH
06/11/2015	Caroline Lynn D'Ambrosio	Daniel D'Ambrosio	Allison D'Ambrosio	Nashua, NH
06/23/2015	Nora Grace Peters	Jeffrey Peters	Anna Peters	Nashua, NH
06/24/2015	Ethan Edward Ditrolio	Matthew Ditrolio	Heather Ditrolio	Nashua, NH
07/02/2015	Jack Robert Jaffe	Jarrod Jaffe	Melissa Jaffe	Nashua, NH
07/18/2015	Charlie George Daniel Matthews	Richard Matthews	Amber Matthews	Nashua, NH
07/20/2015	Marina Ruby Grillakis	Pavlo Grillakis	Molly Grillakis	Manchester, NH
08/13/2015	Louis Francis Esposito IV	Louis Esposito III	Anastasyia Esposito	Nashua, NH
08/17/2015	Charlotte Grace Turcott	Daniel Turcott	Heather Turcott	Nashua, NH
08/17/2015	Emmeline Marie Turcott	Daniel Turcott	Heather Turcott	Nashua, NH
08/23/2015	Avedis Robert Gillespie	Michael Gillespie	Stephanie Kendall	Nashua, NH
09/29/2015	Sophia Grace Cerasuolo-Wellington	Kenneth Wellington	Dawn Cerasuolo	Nashua, NH
10/06/2015	Selah Hills Everett	Alexander Everett	Allie Hills Everett	Nashua, NH
10/07/2015	Norah Opal Sud	Aniel Sud	Lindsey Sud	Nashua, NH
10/20/2015	James Raymond Lorden	Raymond Lorden III	Marya Lorden	Nashua, NH
10/20/2015	Connor Henry Carmichael	Brian Carmichael	Natasha Carmichael	Nashua, NH
10/22/2015	Logan Paul Villemaire	Daniel Villemaire	Diana Villemaire	Nashua, NH
11/15/2015	Cole Robert Simonian	Seth Simonian	Kelley Simonian	Nashua, NH
11/22/2015	Jaxson Anthony Fernandez		Victoria Fernandez	Nashua, NH
12/03/2015	Gavin Gardner Ferguson	Matthew Ferguson	Katharine Ferguson	Nashua, NH
12/16/2015	Josephine Rose Jokerst	Thomas Jokerst	Anne Jokerst	Nashua, NH
12/17/2015	Henry Walter Piskorski	Andrew Piskorski	Julia Piskorski	Nashua, NH

Marriages

Date	Person A's Name	Person A's Residence	Person B's Name	Person B's Residence
02/08/2015	Trevor Anderson	Brookline, NH	Cassandra Circelli	Hollis, NH
03/03/2015	Samuel Birch	Hollis, NH	Elizabeth Van Tassell	Nashua, NH
04/25/2015	Christopher Rossetti	Hollis, NH	Amanda Paige	Pittsfield, NH
05/23/2015	John Canfield	Hollis, NH	Kristin Buckley	Hollis, NH
05/24/2015	Mark Lisee	Hollis, NH	Michele Moon	Hollis, NH
07/13/2015	Eric Penniman	Hollis, NH	Sarah Schoorens	Hollis, NH
08/08/2015	Spencer Stickney	Hollis, NH	Jennifer Belanger	Hollis, NH
09/20/2015	Alan Miner	Hollis, NH	Angela Pellissier	Hollis, NH
09/26/2015	Daryl Constantine	Hollis, NH	Joy Golden	Hollis, NH
10/10/2015	Joseph Brennan	Hollis, NH	Susan O'Reagan-Reidy	Hollis, NH
10/10/2015	Shevettes Barnett	Hollis, NH	Kassandra Williams	Hollis, NH
11/14/2015	Daniel Albert	Hollis, NH	Melissa Smith	Hollis, NH
12/18/2015	Dirk Kuyper	Hollis, NH	Marina Frixione	Hollis, NH

Deaths

Date	Decedent's Name	Place of Death	Father's Name	Mother's Maiden Name
01/03/2015	Louis Esposito	Nashua	Louis Esposito	Dolores Quinn
01/07/2015	Mary Willis	Merrimack	Francis Maher	J Irene Hallisey
01/08/2015	Denise Fahey	Merrimack	Ronald Porier	Andrea Theriault
01/23/2015	Susan Huns	Hollis	Harold Rose	Mary Prindiville
01/27/2015	Gary Gilbert	Merrimack	Walter Gilbert	Ellen Johnson
01/30/2015	Laurette Farris	Merrimack	Rosario Duhamel	Eugenie Walker
02/01/2015	Fayone Gallant	Nashua	Lloyd Hendrick	Marguerite Denny
02/04/2015	Lee Sword	Nashua	Franklin Sword Jr	Sarah Harris
02/14/2015	Concetta Lovergine	Hollis	Nicholas Meli	Angelina Veroi
03/12/2015	Harold King Jr	Tilton	Harold King Sr	Bertha Reed
03/14/2015	George Marquis	Milford	Denis Marquis	Mathilda Therrien
04/24/2015	Carolyn Hennessy	Merrimack	Thomas Miller	Marie Chapkowski
04/26/2015	Richard Kelley	Nashua	Robert Kelley	Kathryn Riley
04/27/2015	David Rusch	Nashua	Theodore Rusch	Myra Marshall
05/10/2015	Barbara Ritch	Nashua	Bruce Eckel	Blanche Doremus
05/18/2015	Dorothy Ricard	Nashua	Charles Golla	Catherine Unknown
05/20/2015	Paul Fimbel	Hollis	Edward Fimbel	Carlotta Niver
06/07/2015	Jeanette Burt	Hollis	Richard Burt	Madeline Unknown
06/17/2015	Beth Henderson	Nashua	Ronald Henderson	Phyllis Caru
07/05/2015	Lorraine Lavergne	Nashua	Eugene Barriault	Jeanne Deschenes
07/07/2015	Francesca Bosowski	Nashua	Michael Uzdavinis	Bolesslawa Sliwoski
07/09/2015	James Gray	Peterborough	Patrick Gray	Yvonne Devillier
07/09/2015	Norma Woods	Nashua	Theodore Jambard	Adeline Holt
07/17/2015	Melanie Trask	Hollis	James Walls	Joyce Tucker
07/19/2015	John Hoyt	Hollis	Elmer Hoyt	Margaret Kelleher
07/31/2015	Anna Buckley	Nashua	Charles Garchinsky	Loretta Simmington
08/11/2015	Melissa Kelley	Nashua	F Kelley	Christine Gebhardt
08/23/2015	Jacqueline Bozzuto	Hollis	John Dunn	Ruth Prentice
09/08/2015	Mabel Geddes	Hollis	Milton Glover	Marion Howe
09/16/2015	Hwe Chu Wang	Hollis	Unknown Hu	Unknown
09/21/2015	Colin Lincoln	Nashua	Charles Lincoln	Evangeline Johnstone
09/21/2015	Peggy Franczak	Bedford	Edgar Goodrum	Daisy Shorten
09/29/2015	Lawrence Grillo III	Hollis	Lawrence Grillo Jr	Gillian Lefebvre
10/14/2015	Beverly Hallmark	Nashua	George Franklin	Florence Van Glahn
10/14/2015	Dennis Shea	Hollis	Richard Shea	Louise Flynn
10/25/2015	Gerald Walsh	Nashua	Gerald Walsh	Anna O'Brien
10/29/2015	Claire Kling	Nashua	John Halloran	Margaret O'Connell
11/04/2015	Albert Dailey	Nashua	George Dailey	Virginia Giles
11/20/2015	Robbie Geller	Hollis	Robert Garin	Rosely Falk
11/20/2015	Thomas Coyle	Hollis	Patrick Coyle	Mary Mahoney
12/11/2015	Barbara Madsen	Bedford	Homer Larson	Earlanne Wilber
12/12/2015	Shirley Cohen	Nashua	Jeffrey Smith	Mary Jackson
12/12/2015	Van Savoie	Manchester	Edmond Savoie	Maria Courtie
12/13/2015	Jacqueline Sommer	Nashua	Courtenay Whitman	Emilie Campbell
12/27/2015	Richard Brown	Nashua	Linwood Brown	Helen Fogg
12/27/2015	Roger LeBlanc	Nashua	Adelard LeBlanc	Alice Unknown

Flints Pond Improvement Association

2015 was a big year for Flints Pond completing the hydroraking project that began in 2010. The Flint Pond Improvement Association (FPIA) is proud to have coordinated the project with New Hampshire Department of Environmental Services (NH DES), New Hampshire Fish and Game Department, and the Town of Hollis. Aquatic Control Technology of Sutton, MA was contracted to perform the mechanical removal of native vegetation using best management practices to minimize new milfoil growth and disturbance to the pond's sensitive wildlife while increasing the flow of water from the pond's outlet leading to Flints Brook.

Funding for the hydroraking was provided by the Flint Pond Improvement Association, residents of the pond, and the Town of Hollis through the Flints Pond Restoration Capital Reserve Fund. To date the project has come in under budget at \$22,129.00. FPIA is currently working with NH DES to determine the final disposition of the weeds removed from the pond.

Milfoil management methods used in 2015 were limited to certified weed control diving as an herbicide treatment was not deemed necessary or recommended by the NH DES. The Flint Pond Improvement Association applied for and qualified again in 2015 for financial assistance through State grants to combat invasive aquatic species such as milfoil. Diving expenses totaled \$3,278.25 for the season, of which \$891.81 was reimbursed by the grant. The best way to prevent the spread of invasive aquatic plants is to clean, drain and dry all boats, before and after every use. Flints Pond is fortunate to only be home to one invasive species and volunteer Weed Watchers are out on the water with a trained eye to spot other problematic plants. If you would like to learn more about attending a Weed Watchers training or participating in the Volunteer Lake Assessment Program (VLAP) water sampling that FPIA does during the summer please reach out the Association via email at president@flintspond.org, Facebook, or at www.flintspond.org.

The Flint Pond Improvement Association thanks all of the golfers, sponsors, and volunteers who made the second Flints Pond golf tournament at Amherst Country Club on June 26, 2015 a huge success. The Association is a 501 (c) 3 charitable organization that depends on the generosity of its members and the community. We look forward to seeing you all again at the famous Fishing Booth at Hollis Old Home Day or even better... out on the pond!

Everyone is welcome to attend a monthly meeting held at the Hollis Social Library during the cold season and pond side when the weather is nice.

Respectfully submitted,

Dave Connor	Beth Flagler
Lucie Hill	Erica Daly
Mark Glidden	Brian Fersch
Jordan Ally	



PHOTO COMPLIMENTS OF PAUL MACFAWN

Hollis Seniors Association

The Hollis Seniors meet every Thursday at 11:00 AM at the Lawrence Barn, except on holidays. Membership is open to everyone 50 years of age or older. Dues are \$10.00 per person per year. Members age 85 or older are not required to pay dues.

At our meetings there is group socializing until mealtime. Meals On Wheels (MOH) provides lunch for \$2.00 a meal. Meals must be pre-ordered. However, members may bring their own lunch. After our lunch at the "Barn" we start our programs and presentations. Additionally once a month, normally on the 3rd Tuesday, lunch can be had at the Hollis-Brookline Middle School. This is a great way for seniors and middle school students to have a get-together, as students sit with the seniors. We learn from them and they really learn from us, as to how school was in "our day." Lunches at the HBMS cost \$3.00 and start at 12:00 PM.

On the last meeting of each month we have our business meeting along with our monthly birthday celebrations.

During 2015, we had many presentations, discussions and outings that kept us very busy. The highlights of this year included a tour of Squam Lake, where we were fortunate to see several beautiful loons on the lake. We also visited the Fort Devens museum, played a couple of rounds of miniature golf at the Amherst Country Club, toured the Butterfly Place and the Barrett House. Additionally, we enjoyed group lunches at several local restaurants.

We have had presentations and discussions from many local civic, business and school groups. Presentations ranged from home health, to senior finance, to the arts, to senior dental care and to learning about our local migrant farm workers. The subjects were many and varied, and reflected what our members are interested in hearing and learning about.

We have enjoyed the wonderful talent of our middle school and high school students. They have entertained us with jazz bands, choral groups and theater groups. The high school theater group even treated us to a "seniors only" presentation of "Oklahoma."

Other activities included: brown-bag auctions, potluck lunches, talent displays (such as centerpiece creations and a spring bonnet hat show), ice cream socials and our annual summer picnic and Christmas party. There is always something going on.

Officers for 2015 were

President: Donna Wardlow
Vice President: Marion Keith
Secretary: Bob Fiero
Treasurer: Nancy Bell
Programs: Grace Dunham
Member Correspondence: June Madeira
Publicity: Andy & Loretta Seremeth

Please visit our web site at www.hollisseniors.org to see our posted newsletters and photographs of our activities. We look forward to seeing you at the Lawrence Barn in 2016.

Nashua Regional Planning Commission

Report for the Town of Hollis

nashuarpc.org | @NashuaRPC | facebook.com/nashuarpc



9 Executive Park Drive, Suite 201
Merrimack, NH 03054
Phone: 603.424.2240
Fax: 603.424.2230

value yesterday. Enhance tomorrow. Plan today.

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data assistance utilizing the latest technologies. Membership in NRPC allows communities to access customized services by request as well as resources such as:

- **Transportation Planning:** Grant writing, custom traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management, and parking studies.
- **Land Use Planning:** Customized land use board training and materials, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational resources, master plan consultation, and project scoping.
- **Data and GIS Mapping:** Demographic data and analysis, mapping data and standard map sets, GIS community needs assessments, production of annual tax maps and online interactive apps.
- **Environment and Energy:** Group energy purchase for municipal and school facilities, consultation for local Energy Committees, MS4 Permit coordination, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 72% federal funding, 15% local grants, 11% local dues and 1% from the State. Highlights of 2015's regional initiatives of benefit to all communities include:

- **Pipeline and Hazardous Materials Safety:** NRPC was successfully awarded a grant from the U.S. DOT to promote best practices regarding pipelines and land-use planning, to engage local fire/first responders, and to advance public and inter-organizational data exchange.
- **Modernization of the NRPC GIS Database:** NRPC has made a significant investment in upgrades to its GIS architecture. This multi-user environment will improve our data management, development, and QA workflows for parcels, buildings, roads, trails, conserved lands, and critical infrastructure.
- **Regional Pedestrian and Bicycle Plan:** The Plan lays out a vision for a more bicycle and pedestrian friendly region and was guided by a 21-member Work Group made up of local representatives and stakeholders.
- **Nashua Region Water Resiliency Planning Project:** With US EPA grant support NRPC has commenced a regional vulnerability assessment with a focus on community and water infrastructure resiliency in areas at risk for climate change impacts. Focus will be on the FEMA designated 100 and 500 year flood zones and other flood risk locations identified in each municipality's Hazard Mitigation Plan.
- **Ten Year Plan:** NRPC solicited new transportation projects eligible for federal aid funding for consideration in the State's 2017-2026 Plan. 32 projects were evaluated and ranked for submission to NHDOT.
- **Granite State Future:** NRPC concluded its coordination of Granite State Future, the statewide planning collaborative developed to support each of the nine RPCs in their efforts to prepare their regional plans. Final products include the Statewide Snapshot, several Statewide Research Studies, the nine Regional Plans, and essential Planning Metrics for local master plans. (www.granitestatefuture.org/our-plans/)

<i>HIGHLIGHTED HOLLIS MEMBERSHIP BENEFITS</i>	<i>ESTIMATED VALUE</i>
ELECTRICITY SUPPLY AGGREGATION www.nashuarpc.org/energy-environmental-planning/energy-aggregation NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2015, Hollis signed an 8-month contract with a competitive supplier as part of the aggregation.	Hollis savings: \$7,705 (compared to the default utility rate) NRPC Staff Time: 140 hours
HOUSEHOLD HAZARDOUS WASTE COLLECTION www.nashuarpc.org/hhw NRPC staff conducts six HHW collections each year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua and one was held in Milford. Residents of Hollis could attend any of the six events. In 2015, a total of 1,696 households participated in the HHW collections District-wide.	NRPC Staff Time: 500 hours Hollis households served: 127 (7.49% of total served) Single collection event cost savings to NRSWMD: \$16,000.
TRAFFIC COUNTING www.nashuarpc.org/transview NRPC collected traffic counts at 12 locations within Hollis. These counts were collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. The data that was collected included total traffic volume at all 12 locations, and vehicle classification data at 1 location. NRPC also did additional traffic volume counts at the request of the Town on Federal Hill Road, Rocky Pond Road and Wood Lane.	NRPC Staff Time: 60 hours
TAX MAPPING In 2015 NRPC assumed responsibility of maintaining tax mapping for Town of Hollis. Formerly, the maps were maintained in a separate CAD format. NRPC's tax map implementation effectively established a single GIS database to support both the Town's tax maps as well as its GIS parcel viewer. Going forward, NRPC will incorporate the town's parcel data into its own GIS database and provide ongoing tax map maintenance with annual hard-copy replacement sheets as a service to Hollis. This work was completed under a separate contract.	Estimated staff time: 50 hours
CUSTOM MAPS NRPC created several custom maps for Hollis including a standard street map and custom town center maps for school use; a cistern service map, a resized standard street map, a map of town-owned lands, and mapping to support an LCHIP grant application.	Estimated staff time: 40 hours
ONLINE GIS www.mapgeo.com/nrpcnh MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for property information in the region. Hollis refers traffic to the site from a referral link on the Town's assessing webpage.	Licensing fee: \$5,000/year NRPC staff time: 72 hours

<i>HIGHLIGHTED HOLLIS MEMBERSHIP BENEFITS</i>	<i>ESTIMATED VALUE</i>
TRANSPORTATION PLANNING ADMINISTRATION NRPC maintained the region's Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Hollis and the rest of the region.	NRPC Staff Time: 200 hours
PROPOSED NED PIPELINE SERVICES www.nashuarpc.org/hot-projects/project-pipeline/ NRPC convened an Energy Facilities Advisory Committee in response to the proposed Kinder Morgan pipeline project. The Committee met frequently and compiled primary source materials, hosted expert speakers, completed an environmental impact analysis related to the proposed route, and prepared three comment letters to FERC. NRPC staff created pipeline posters, extracted alignment sheets from the FERC filings, and forwarded information gathered on bi-weekly agency conference calls to affected communities.	NRPC Staff Time: 250 hours

Payments to NRPC

FY 16 Membership Dues:	\$7,760.00
Other Contractual Amounts:	\$3,550.00

REPRESENTATIVES FROM HOLLIS TO NRPC:

NRPC extends its heartfelt thanks to the citizens and staff of Hollis who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Hollis. Special thanks to:

Commissioners: Robert Larmouth, Venu Rao

Transportation Technical Advisory Committee: Tom Bayrd

Nashua Regional Solid Waste Management District: Tom Bayrd

Energy Facilities Advisory Committee: Kat McGhee

Respectfully Submitted,

Timothy Roache
Executive Director

Nashua Regional Solid Waste Management District's Household Hazardous Waste Program

Introduction

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Regional Solid Waste Management District's (NRSWMD) 2015 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and grant funding received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the spring, summer, and fall of 2015.

2015 Collection Overview

Six collections were held during the 2015 HHW season. Five of the events were located at the Nashua Public Works Garage and one was held in Milford.

Saturday April 18, 8am-12pm, in Nashua	Saturday August 1, 8am-12pm, in Nashua
Saturday May 2, 8am-12pm, in Milford	Saturday October 3, 8am-12pm, in Nashua
Thursday June 4, 3-7pm, in Nashua	Saturday November 7, 8am-12pm, in Nashua

2015 Total Participation

In 2015, a total of 1,696 households participated in the HHW collections District-wide; of those, 127 households or 7.49% came from Hollis. According to the 2010 US Census, the population of the NRSWMD region is 212,615. The 2010 US Census population for the Town of Hollis is 7,684, which is 3.61% of the District's total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population. 46% of Hollis participants were first time attendees.

Households	April 18	May 2	June 4	Aug. 1	Oct. 3	Nov. 7	Total	Percent Participation	Percent Population
Regional Participation	265	173	243	309	336	370	1,696	N/A	N/A
Hollis Participation	29	8	19	22	21	28	127	7.49%	3.61%

Historic Participation Trends

The Nashua Region Solid Waste Management District has consistently held six collection events per year and charged a \$10 user fee per vehicle since 2008. 2015 saw higher participation rates District-wide than any other year during this period. Hollis participation rates by household have trended upward since 2008 and 2015 saw the highest turnout among Hollis residents since 2000 when data by town began being tracked.

Households	2008	2009	2010	2011	2012	2013	2014	2015
Hollis	63	75	89	78	115	91	101	127
District	1,216	1,312	1,368	1,032	1,280	1,532	1,623	1,696
Hollis % of Total	5.18%	5.72%	6.51%	7.56%	8.98%	5.94%	6.22%	7.49%

Nashua Regional Solid Waste Management District's Household Hazardous Waste Program cont'd

Information Sources

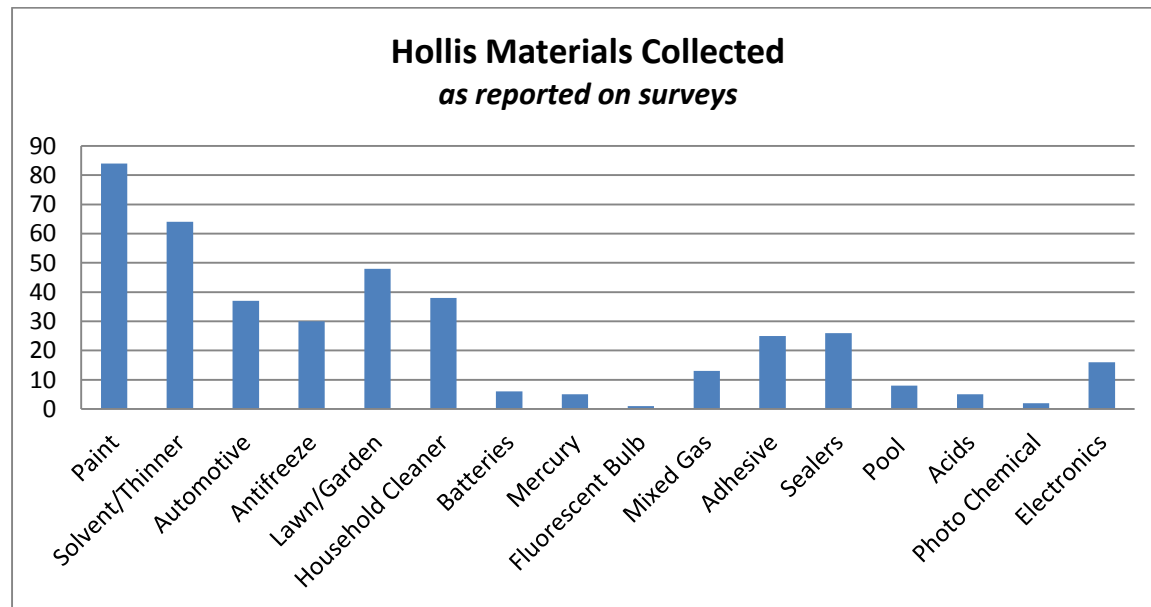
By tracking how participants learn about HHW events, we can better target our marketing and outreach. In 2015, most Hollis residents learned about HHW collections through the Hollis-Brookline Journal (29 households), transfer station (25 households), and town website (22 households).

Materials Collected

The Solid Waste District manifested a total of 85,154 pounds of waste during the 2015 collection season. Of this, 67,260 pounds were hazardous and 17,894 pounds were universal wastes. Participant surveys provide more detailed information on the types of waste being collected from each municipality. This information can be used to target community-specific outreach and education efforts on the most prominent types of waste being collected.

The composition of total waste collected through the 2015 HHW Collection Season, as reported on participant surveys, is shown below. Paint continued to be the most common item received; 872 households District-wide (51.4%) brought paint to the 2015 collection events. This is slightly higher than the percentage of households who brought paint in 2014 and 2013 (50.3%). Solvents and thinners were the second most common item again in 2015, with 680 households (40.1%) reporting to bring these materials. Lawn and garden products were the third most common item again in 2015, at 500 households (29.5%).

Hollis residents reflected this pattern. Among Hollis residents, 84 out of the 127 participating households (66.1%) brought paint to the collection events, 64 households (50.4%) brought solvents and thinners, and 48 households (37.8%) brought lawn and garden products. These were also the top 3 types of materials collected by Hollis residents in 2014 and 2013.





HOLLIS SCHOOL DISTRICT ANNUAL REPORT



HOLLIS SCHOOL DISTRICT
2016 WARRANT

Hollis School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD, IN SAID DISTRICT ON THE EIGHTH OF MARCH 2016 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

To choose a Moderator for the ensuing year.

To choose a Clerk for the ensuing year.

To choose a Treasurer for the ensuing year.

To choose one member of the School Board for the ensuing three years.

To choose one member of the School Board for the ensuing year.

Given under our hands and seals at said Hollis, New Hampshire on this 3rd day of February, 2016.

Robert Mann, Chair
Tammy Fareed, Vice Chair
Laurie Miller
David Sacks
Thomas Enright
SCHOOL BOARD

A true copy of the warrant - Attest:

Robert Mann, Chair
Tammy Fareed, Vice Chair
Laurie Miller
David Sacks
Thomas Enright
SCHOOL BOARD

2016 Hollis School District Warrant

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE **HOLLIS BROOKLINE MIDDLE SCHOOL**, IN THE HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ON THE **SEVENTEENTH DAY OF MARCH, 2016** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items included in the one-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association for the 2016-17 school year, which calls for the following increase in professional staff salaries and fringe benefits at the current staffing level

Fiscal Year	Estimated Increase
2016-2017	\$98,734

and further to raise and appropriate the sum of **\$98,734** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Article 2. To see if the school district will vote to approve the cost items included in the two-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2016-17 and 2017-18 school years, which calls for the following increases in support staff salaries and benefits at the current staffing level

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2016-2017	\$58,129	2017-2018	\$47,838

and further to raise and appropriate the sum of **\$58,129** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Article 3. To see if the school district will vote to raise and appropriate the sum of **\$152,900** for the purpose of establishing a full-day Kindergarten program at the Hollis Primary School beginning with the 2016-17 school year. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Article 4. To see if the School District will vote to raise and appropriate the sum of **(\$100,000)** for the purpose of conducting a study of the Hollis Upper Elementary School and the Hollis Primary School to include but not be limited to project planning, engineering/architectural and other professional services, and estimation of capital cost to:

Replace existing oil-fired boiler systems with a modern wood-fueled central heating system

Install a solar electric system, and

Undertake various other energy efficiency improvements to cost effectively reduce the overall operating costs of these schools

The purpose of said study shall be to prepare a comprehensive and thoroughly researched construction bond proposal for consideration by the voters at the March, 2017 School District Annual Meeting. Further, to authorize the School Board to enter into such contracts as may be necessary and appropriate to fulfill the purposes of this article, with the cost of said contracts

not to exceed (\$100,000); and, to authorize the School Board to accept and expend on behalf of the District any federal, state or private funds that may become available for the study described herein. **The budget committee recommends the appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Article 5. Shall the District vote to raise and appropriate the sum of \$428,886 as the Hollis School District's portion of the SAU budget of \$1,447,377 for the forthcoming fiscal year? This year's adjusted budget of \$1,436,089 with \$425,541 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The budget committee recommends this appropriation 5-1-0. The school board recommends the appropriation 4-0-0.**

Article 6. To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$55,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2016 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2016. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Article 8. To see if the school district will vote to establish a contingency fund for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2016 with no amount to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic funds in the event that special education costs exceed budget limitations. **The budget committee recommends this article 6-0-0. The school board recommends the article 4-0-0.**

Article 10. To see if the school district will vote to raise and appropriate a sum of \$10,487,463 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation 6-0-0. The school board recommends this appropriation 4-0-0.**

Article 11. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 3rd day of February, 2016.

2016 - 2017 Proposed Budget, (MS-27)

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	10	\$3,220,269	\$3,718,480	\$3,498,125	\$0	\$3,498,125	\$0
1200-1299	Special Programs	10	\$1,266,645	\$1,154,540	\$1,153,510	\$0	\$1,153,510	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	10	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	10	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	10	\$807,823	\$814,280	\$772,723	\$0	\$772,723	\$0
2200-2299	Instructional Staff Services	10	\$278,237	\$365,793	\$335,566	\$0	\$335,566	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$95,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	10	\$232,061	\$45,950	\$46,050	\$0	\$46,050	\$0
Executive Administration								
2320 (310)	SAU Management Services		\$394,099	\$395,559	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	10	\$518,416	\$474,387	\$595,631	\$0	\$595,631	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	10	\$870,856	\$845,892	\$858,529	\$0	\$858,529	\$0
2700-2799	Student Transportation	10	\$388,739	\$426,571	\$471,510	\$0	\$471,510	\$0
2800-2999	Support Service, Central and Other	10	\$2,039,713	\$2,139,103	\$2,314,819	\$0	\$2,314,819	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$18,745	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0

2016 - 2017 Proposed Budget (MS-27) - cont'd

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Other Outlays								
5110	Debt Service - Principal		\$160,058	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$202,852	\$0	\$0	\$0	\$0	\$0
Fund Transfers								
5220-5221	To Food Service	10	\$0	\$220,000	\$211,000	\$0	\$211,000	\$0
5222-5229	To Other Special Revenue	10	\$0	\$230,000	\$230,000	\$0	\$230,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$10,398,513	\$10,925,555	\$10,487,463	\$0	\$10,487,463	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
1100-1199	Regular Programs	03	\$0	\$0	\$152,900	\$0	\$152,900	\$0
Purpose: Full-Day Kindergarten								
4300	Architectural/Engineering	04	\$0	\$0	\$100,000	\$0	\$100,000	\$0
Purpose: Energy Study								
5252	To Expendable Trusts/Fiduciary Funds	06	\$8,000	\$8,000	\$8,000	\$0	\$8,000	\$0
Purpose: SAU Maintenance Fund								
5252	To Expendable Trusts/Fiduciary Funds	07	\$12,000	\$12,000	\$55,000	\$0	\$55,000	\$0
Purpose: School Facilities Maintenance Trust								
Special Articles Recommended			\$20,000	\$20,000	\$315,900	\$0	\$315,900	\$0

2016 - 2017 Proposed Budget (MS-27) - cont'd

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	01	\$0	\$0	\$62,409	\$0	\$62,409	\$0
	Purpose: Professional Staff CBA							
1100-1199	Regular Programs	02	\$0	\$0	\$1,617	\$0	\$1,617	\$0
	Purpose: Support Staff CBA							
1200-1299	Special Programs	01	\$0	\$0	\$10,203	\$0	\$10,203	\$0
	Purpose: Professional Staff CBA							
1200-1299	Special Programs	02	\$0	\$0	\$27,653	\$0	\$27,653	\$0
	Purpose: Support Staff CBA							
2000-2199	Student Support Services	01	\$0	\$0	\$6,481	\$0	\$6,481	\$0
	Purpose: Professional Staff CBA							
2200-2299	Instructional Staff Services	01	\$0	\$0	\$1,411	\$0	\$1,411	\$0
	Purpose: Professional Staff CBA							
2200-2299	Instructional Staff Services	02	\$0	\$0	\$299	\$0	\$299	\$0
	Purpose: Support Staff CBA							
2310 (840)	School Board Contingency	08	\$0	\$0	\$95,000	\$0	\$95,000	\$0
	Purpose: Contingency							
2320 (310)	SAU Management Services	05	\$0	\$0	\$428,886	\$0	\$428,886	\$0
	Purpose: SAU Budget							
2400-2499	School Administration Service	02	\$0	\$0	\$5,010	\$0	\$5,010	\$0
	Purpose: Support Staff CBA							
2600-2699	Plant Operations and Maintenance	02	\$0	\$0	\$8,329	\$0	\$8,329	\$0
	Purpose: Support Staff CBA							
2800-2999	Support Service, Central and Other	01	\$0	\$0	\$18,230	\$0	\$18,230	\$0
	Purpose: Professional Staff CBA							
2800-2999	Support Service, Central and Other	02	\$0	\$0	\$15,221	\$0	\$15,221	\$0
	Purpose: Support Staff CBA							
Individual Articles Recommended					\$0	\$0	\$680,749	\$0
							\$680,749	\$0

2016 - 2017 Proposed Budget (MS-27) - cont'd

Revenues						
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues	
Local Sources						
1300-1349	Tuition	10	\$19,000	\$19,000	\$19,000	
1400-1449	Transportation Fees		\$0	\$0	\$0	
1500-1599	Earnings on Investments	10	\$3,342	\$3,200	\$3,200	
1600-1699	Food Service Sales	10	\$183,000	\$183,000	\$183,000	
1700-1799	Student Activities		\$0	\$0	\$0	
1800-1899	Community Service Activities		\$0	\$0	\$0	
1900-1999	Other Local Sources	10	\$50,000	\$50,000	\$50,000	
State Sources						
3210	School Building Aid		\$0	\$0	\$0	
3215	Kindergarten Building Aid		\$0	\$0	\$0	
3220	Kindergarten Aid		\$0	\$0	\$0	
3230	Catastrophic Aid	10	\$95,000	\$34,000	\$34,000	
3240-3249	Vocational Aid		\$0	\$0	\$0	
3250	Adult Education		\$0	\$0	\$0	
3260	Child Nutrition	10	\$3,000	\$3,000	\$3,000	
3270	Driver Education		\$0	\$0	\$0	
3290-3299	Other State Sources		\$0	\$0	\$0	
Federal Sources						
4100-4539	Federal Program Grants	10	\$95,089	\$95,089	\$95,089	
4540	Vocational Education		\$0	\$0	\$0	
4550	Adult Education		\$0	\$0	\$0	
4560	Child Nutrition	10	\$25,000	\$25,000	\$25,000	
4570	Disabilities Programs	10	\$134,911	\$134,911	\$134,911	
4580	Medicaid Distribution	10	\$22,000	\$22,000	\$22,000	
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0	
4810	Federal Forest Reserve		\$0	\$0	\$0	
Other Financing Sources						
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0	
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0	
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0	
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0	
5230	Transfer from Capital Project Funds		\$0	\$0	\$0	
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0	
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0	

2016 - 2017 Proposed Budget (MS-27) - cont'd

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	08, 06, 07	\$115,000	\$158,000	\$158,000
9999	Fund Balance to Reduce Taxes	10	\$122,534	\$100,000	\$100,000
Total Estimated Revenues and Credits			\$867,876	\$827,200	\$827,200

Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$10,252,996	\$10,487,463	\$10,487,463
Special Warrant Articles Recommended	\$20,000	\$315,900	\$315,900
Individual Warrant Articles Recommended	\$490,559	\$680,749	\$680,749
TOTAL Appropriations Recommended	\$10,763,555	\$11,484,112	\$11,484,112
Less: Amount of Estimated Revenues & Credits		\$827,200	\$827,200
Estimated Amount of State Education Tax/Grant		\$2,325,421	\$2,325,421
Estimated Amount of Taxes to be Raised for Education		\$8,331,491	\$8,331,491

MEETING NOTES

MEETING NOTES

Government Leadership and Administration

For the Year Ending June 30, 2015

Hollis School Board

Mr. Robert Mann, Chair	Term Expires 2017
Mrs. Tammy Fareed, Vice Chair	Term Expires 2018
Mrs. Laurie Miller	Term Expires 2018
Mr. David Sacks	Term Expires 2016
Mr. Thomas Enright	Term Expires 2016
Mrs. Diane Leavitt, Clerk	Term Expires 2016
Mr. Claudia Dufresne, Treasurer	Term Expires 2016
Mr. Drew Mason, Moderator	Term Expires 2016

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Mrs. Cynthia Matte	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Asst. Director, Student Services/Special Education Coordinator
Mr. Richard Raymond	Network Administrator

Hollis Elementary Schools

Mrs. Paula Izbicki, Principal – Hollis Primary School
Mrs. Candice Fowler, Principal – Hollis Upper Elementary School
Mrs. Colleen Micavich, Special Education Administrator
Mrs. Nicole Tomaselli, Curriculum, Instruction and Assessment Administrator

2015 Hollis School District Annual Meeting Minutes

19 March 2015

Hollis School Board

Robert Mann, Chair
Tammy Fareed
Rosemary Mezzocchi
James O'Shea

Drew Mason, Moderator
Diane Leavitt, School District Clerk

Hollis School District Budget Committee

Tom Gehan, Chair
Susan Benz
Frank Cadwell, Selectman's Representative
Tom Jambard
Mike Harris
Chris Hyde
Frank Whittemore
Rosemary Mezzocchi, Hollis School Board Representative

SAU #41 Administration

Andrew Corey	Superintendent of Schools
Cynthia Matte	Assistant Superintendent
Eric Horton	Business Administrator
Amy Rowe	Director of Student Services

Hollis Elementary Schools

Candice Fowler	Hollis Upper Elementary School Principal
Amy Bottomley	Assistant Principal-SpEd Coordinator
Paula Izbicki	Building Administrator

The meeting was called to order at 7:00pm by Moderator, Drew Mason at the Hollis Middle School. The meeting started with the Pledge of Allegiance, and the National Anthem was sung by Lydia Daskalos, Rachel Delong, Constance Mulligan, Casey Orner and Amy Pattelena.

Moderator recognized Veterans and active Service members and thanked them for their service . Robert Mann introduced the School Board and also thanked Rosemary Mezzocchi for her service and dedication. Tom Gehan introduced the Budget Committee. SAU41 and the school staff was introduced by Superintendent Andy Corey. Moderator introduced District Clerk Diane Leavitt and District Counsel Bill Drescher. Moderator reported the town election results. Also introduced his assistants, Jim Belanger and Paul Armstrong, to assist with counting votes and the ballot box. Moderator went over the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown. Rules of the meeting were accepted.

Superintendent Andy Corey presented a brief overview of the state of the Hollis school District and thanked the PTA for their contributions. Tom Gehan, Budget Committee Chair gave a presentation.

Article 1. Shall the voters of the Hollis School District adopt a school administrative unit budget of \$1,421,449 for the forthcoming fiscal year in which \$395,559 is assigned to the school budget of this school district? This year's adjusted budget of \$1,370,893 with \$392,536 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school

district voters voting in this school administrative unit. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Rosemary Mezzocchi motioned to bring Article 1 to the floor. Seconded by Tammy Fareed.
Robert Mann, School Board chair gave a presentation. Eric Horton, SAU Business Administrator, who is not a registered voter in Hollis has permission to give a presentation. No discussions. Moderator brought Article 1 to a secret ballot vote.

Hollis **YES - 61 NO - 4** Coop **YES - 115 NO - 35** Brookline **YES - 41 NO - 20**
Total **YES - 217 NO - 59 CARRIED** by secret ballot vote.

Article 2. To see if the school district will vote to raise and appropriate up to the sum of **\$8,000** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Rosemary Mezzocchi motioned to bring Article 2 to the floor. Seconded by Tammy Fareed.
Robert Mann, School Board chair gave a presentation. No discussions.
Moderator brought Article 2 to a vote. **CARRIED** by card vote.

Article 3. To see if the school district will vote to raise and appropriate up to the sum of **\$12,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2015 unanticipated revenues (unreserved fund balance), available for transfer on July 1, 2015. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Rosemary Mezzocchi motioned to bring Article 3 to the floor. Seconded by Tammy Fareed.
Robert Mann, School Board chair gave a presentation. No discussions.
Moderator brought Article 3 to a vote. **CARRIED** by card vote.

Article 4. To see if the school district will vote to raise and appropriate a sum of **\$10,252,996** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Chris Hyde motioned to bring Article 4 to the floor. Seconded by Tom Jambard.
Tom Gehan, Budget Committee chair gave a presentation. Superintendent Andy Corey gave a presentation. Discussions ensued.

David Sacks motioned to amend Article 4 by an increase of **\$182,000**. Amended Article 4 to read: to raise and appropriate a sum of **\$10,434, 996** for the support of schools. Seconded by Cindy Van Coughnett . Betsey Cox Buteau motioned to end debate. Seconded by Darlene Mann.
CARRIED by a card vote.

Moderator brought amendment to Article 4 a vote. **YES - 30 NO - 27 CARRIED** by a card vote.
Moderator brought amended Article 4 to a vote. **CARRIED** by a card vote.

David Sacks motioned to restrict reconsideration to Article 4. Seconded by Chris Hyde

Article 5. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$95,000 to go into the fund. The sum to come from June 30, 2015 unassigned fund balance available for transfer on July 1, 2015, if available, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Tom Gehan motioned to bring to the floor Article 5 in its altered form "to raise and appropriate up to **\$95,000**". Seconded by Chris Hyde. No discussions.

Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Article 6. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The budget committee recommends this article. The school board recommends this article.**

Rosemary Mezzocchi motioned to bring Article 6 to the floor. Seconded by Tammy Farred.

Robert Mann, School Board chair gave a presentation. Discussions ensued.

Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Article 7. To transact any other business which may legally come before said meeting.

Bill Belanger motioned to adjourn the meeting. Seconded by Tom Gehan.

CARRIED by a card vote.

Hollis School District meeting had 70 registered voters present and the meeting adjourned at 8:59pm.

Respectfully submitted,

Diane T. Leavitt

Diane Leavitt, Hollis School District Clerk



Hollis School District Revenue, Expenditures and Changes in Fund Balances

June 30, 2015

	General	Grants	Other Government Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 7,991,854	\$ -	\$ -	\$ 7,991,854
Other local	96,390	-	192,669	289,059
State	2,418,155	-	2,588	2,420,743
Federal	46,644	160,890	33,926	241,460
Total Revenues	10,553,043	160,890	229,183	10,943,116
EXPENDITURES				
Current:				
Instruction	4,487,909	146,355	14,808	4,649,072
Support services:				
Student	807,823	-	-	807,823
Instructional staff	287,785	10,764	-	298,549
General administration	282,061	-	-	282,061
Executive administration	394,099	-	-	394,099
School administration	518,416	-	-	518,416
Operation and maintenance of plant	886,202	-	-	886,202
Student transportation	388,739	-	-	388,739
Other	2,039,713	3,771	-	2,043,484
Non-instructional services	-	-	206,745	206,745
Debt service:				
Principal	160,058	-	-	160,058
Interest	202,852	-	-	202,852
Facilities acquisition and construction	18,745	-	-	18,745
Total expenditures	10,474,402	160,890	221,553	10,856,845
Excess (deficiency) of revenues over (under) expenditures	78,641	-	7,630	86,271
Other financing sources (uses):				
Transfers in	192	-	-	192
Transfers out	-	-	(192)	(192)
Total other financing sources and uses	192	-	(192)	0
Net change in fund balances	78,833	-	7,438	86,271
Fund balances, beginning	472,822	-	43,856	516,678
Fund balances, ending	\$ 551,655	\$ -	\$ 51,294	\$ 602,949

Hollis School District General Fund Revenue Comparison by Year

	FY2013	FY2014	FY2015
School District Assessment			
Current Appropriation	7,394,186	7,596,279	7,991,854
Other Local Sources			
Tuition	26,923	27,193	19,230
Investment Earnings	5,741	3,513	3,344
Rentals	8,000	8,000	8,000
Refund of prior year expenditures	-	-	65,758
Miscellaneous	2,869	130,024	35
Total Other Local Sources	43,533	168,730	96,367
State Sources			
Adequacy Aid (grant)	926,496	924,450	879,325
Adequacy Aid (tax)	1,299,705	1,293,021	1,391,243
School Building Aid	52,795	51,272	49,851
Catastrophic Aid	54,575	35,364	97,736
Total State Sources	2,333,571	2,304,107	2,418,155
Federal Sources			
Medicaid	73,272	52,889	46,644
Other Financing Sources			
Transfers in	201	189	192
Total Revenues and Other Financing Sources	9,844,763	10,122,194	10,553,212



Hollis School District Balance Sheet

Governmental Funds

June 30, 2015

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 298,228		\$ 49,166	\$ 347,394
Investments	469		-	469
Receivables:				-
Accounts	3,928		749	4,677
Intergovernmental	232,971	126,524	12,938	372,433
Interfund receivable	124,485		-	124,485
Inventory			7,534	7,534
Prepaid items	14,789	1,731		16,520
Total assets	<u>\$ 674,870</u>	<u>\$ 128,255</u>	<u>\$ 70,387</u>	<u>\$ 873,512</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 44,814	\$ -	\$ 3,354	\$ 48,168
Accrued salaries and benefits	68,946	-	-	68,946
Intergovernmental payable	9,215	3,770	358	13,343
Interfund payable		124,485	-	124,485
Total liabilities	<u>122,975</u>	<u>128,255</u>	<u>3,712</u>	<u>254,942</u>
Deferred inflows of resources:				
Deferred revenue	<u>240</u>	<u>-</u>	<u>15,381</u>	<u>15,621</u>
Fund balances:				
Nonspendable	13,289	-	13,123	26,412
Restricted			2,648	2,648
Committed	146,000	-	35,523	181,523
Assigned	23,033	-		23,033
Unassigned	369,333	-		369,333
Total fund balances	<u>551,655</u>	<u>-</u>	<u>51,294</u>	<u>602,949</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 674,870</u>	<u>\$ 128,255</u>	<u>\$ 70,387</u>	<u>\$ 873,512</u>

Hollis School District Special Education Expenditures

<u>EXPENSES:</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
SALARIES	1,443,450	1,503,603	1,534,295
BENEFITS	429,954	525,058	543,349
CONTRACTED SERVICES	199,072	194,527	356,238
TRANSPORTATION	127,996	124,410	103,006
TUITION	185,344	157,593	133,888
MATERIALS	12,656	25,420	20,013
EQUIPMENT	7,780	2,463	1,602
OTHER		1,085	390
SUBTOTAL	<u>\$ 2,406,252</u>	<u>\$ 2,534,159</u>	<u>\$ 2,692,781</u>
<u>REVENUE:</u>			
CATASTROPHIC AID	54,575	35,364	9,736
MEDICAID DISTRIBUTION	73,272	52,889	46,644
IDEA	167,490	149,480	125,402
PRESCHOOL	26,923	27,193	19,230
SUBTOTAL	<u>\$ 322,260</u>	<u>\$ 264,926</u>	<u>\$ 201,012</u>
NET COST FOR SPECIAL EDUCATION	<u><u>\$ 2,083,992</u></u>	<u><u>\$ 2,269,233</u></u>	<u><u>\$ 2,491,769</u></u>

Hollis School District Actual Expenditures from Retained Fund Balance

PER RSA 198:4-b

<u>EXPENSES:</u>	<u>2015</u>
Replacement of Hollis Primary School Boiler (partial cost)	\$ 18,745.00

Teacher Roster

Upper Elementary School

Name		Assignment	College/Univesrity	Degree
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Colleen	Micavich	Special Education Administrator	Bridgewater State University	M.Ed.
Nicole	Tomaselli	Curriculum Administrator	Northeastern Univ.	M.Ed.
Karen	Amber	Grade 5	Rivier Univ.	M.Ed.
Gail	Ansaldo	School Nurse	Keene State College	B.A.
Richard	Bothmer (Contractor)	Environmental Science	North Texas State Univ.	M.Ed.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Susan	Caron	Grade 6	Fitchburg State Univ.	B.S.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Jamie	Gough	Grade 4	U. Maine, Fort Kent	B.S.
Lisa	Hansen	Music	UNH	B.A.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Math	Antioch Univ. of New England	M.Ed.
Nancy	Kring-Burns	Special Education	Simmons College	M.S.
Linda	Lannin	O.T.	Florida International Univ.	M.S.
Sandra	Lindquest	Spanish	University of New England	M.Ed.
Paula	Lockard	Grade 5	UNH	M.Ed.
Betty	Marshall	Special Education	UNH/Rivier	M.Ed./SAIF
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Colleen	McBride	Grade 6	Boston College	M.Ed.
Caryn	Miller	Grade 5	Anna Maria College	M.Ed.
Nicholasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan	Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Nancy	Morse	ESOL	Plymouth State Univ.	M.Ed.
Brenda	Nickerson	Library Media	Lesley Univ.	M.Ed.
MaryLou	Noonan	Grade 6	Kean College/Plymouth State Univ.	M.Ed.
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Sarah	Proulx	Grade 5	UNH	M.Ed.
Kari	Raiano	Reading Specialist	Simmons College	M.SEd.
Traci	Rotondi	Reading Specialist/Coach	Notre Dame College	M.Ed.
Jonathan	Rubin	Grade 4	Antioch Univ. of New England	M.Ed.
Lisa	Stone	Grade 4	UNH	M.Ed.
Michael	Vetack	Grade 6	Keene State College	B.S.
Adam	Wallis	Music/Band	Syracuse Univ.	M. Music
Melanie	White	Grade 5	UNH	M.Ed.
Jeri	Williams	School Psychologist	University of Florida	Ed.S.,M.A.E.
Thomas	Williamson	Physical Education	Springfield College	B.S.
Margo	Wood	Reading Specialist	Rivier	M.Ed.

Teacher Roster Primary School

Name		Assignment	College/University	Degree
Paula	Izbicki	Principal	New England College	M.Ed.
Colleen	Micavich	Special Education Administrator	Bridgewater State Univ.	M.Ed.
Nicole	Tomaselli	Curriculum Administrator	Northeastern Univ.	M.Ed.
Gregory	Ashley	Grade 3	Antioch Univ. of New England	M.Ed.
Catherine	Baines	Grade 3	Keene State College	B.S.-B.A.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Susan	Carlton-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Carrie	Cormier	Music	Keene State College	B.Music, B.S.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Jessica	Cue(LOA)	Grade 1	Fairfield Univ.	M.A.
Elizabeth (Penny)	Currier	Technology Integration Specialist	UNH	M.Ed.
Sarah	DeLisle	Grade 2	Keene State College	B.A.-B.S.
Cole	Etten	Environmental Science/Math	UNH	B.S.
Jennifer	Goldthwaite	Grade 1	Rivier Univ.	B.A.
Brenda	Golia	Special Education	Plymouth State Univ.	M.Ed.
Liana	Gual	Grade 2	UNH	M.Ed.
Jennifer	Hannon	Grade 1	State University of New York	M.Ed.
Dennis	Kane	Kindergarten	Fitchburg State Univ.	M.Ed.
Christina	Langley	Preschool	St. Anselm College	B.A.-B.S.
Nancy	Lemay	Preschool/EDK	Grand Valley State Univ.	B.S.
Ellen	Lencsak	School Nurse	Rivier Univ.	BSN
Susan	Lewis	Grade 1	Millersville Univ.	M.Ed.
Sandra	Lindquist	Spanish	Univ. of New England	M.Ed.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Anna	McLaughlin	Occupational Therapist	UNH	M.S.
Sophie	Merrill	Speech Assistant	Rhode Island College	B.S.
Nancy	Morse	ESOL	Wilson College	B.A.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	SUNY, Oneonta	B.A.
Michelle	O'Brien	Grade 3	UNH	M.Ed.
David	Olszewski	Physical Education	Rivier Univ.	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Marian	Pickowicz	Reading Recovery	North Adams State College	B.S.
Amye	Renaud	Grade 2	Rivier Univ.	B.A.
Ellen	Roos-Unger	Grade 1 (for Cue)	Hunter College	M.Ed.
Christine	Roy	Grade 1	Xavier	M.A.
Leslie	Russell	Art	RI School of Design	M.A.T
Judith	Schibanoff	Library Media	So. Conn. State Univ.	B.L.S.
Julie	Somorostro	Grade 3	New England College	M.A.
Amy	St. Hilaire	Case Manager/School Psychologist	Rivier Univ.	M.Ed./CAGS
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Ashley	Walker	Grade 3	Keene State College	M.Ed.
Mary Lee	Walsh	Guidance	Rivier Univ.	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.

Hollis Elementary School Community Administrative Team Report

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

Respectfully submitted by Candice Fowler, Paula Izbicki, Colleen Micavich, and Nicole Tomaselli.

The Mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence.

This year, our district is focused on the integration of science and technology at all grade levels. Our work on the SAU Strategic Plan is ongoing as we work in unison with other schools in SAU 41 to meet the goals and benchmarks in this well-defined plan. Through these initiatives, we anticipate a more unified educational journey for our PK – 12 students in SAU 41. One goal from the SAU Strategic plan is to focus 21st century skills. These skills include Creativity, Critical Thinking, Communication, and Collaboration. All grade levels are focused on integrating these important skills with all the academic standards already in place.

Communication with Parents and Community Members

The Hollis Schools are proud to showcase our accomplishments, programs, data, and classroom websites via our SAU 41 website. Please visit <http://www.sau41.org> to access every SAU 41 school along with all School Board work. Our open buildings, strong core of volunteers, and committed PTA members have allowed for us to provide many opportunities for student learning beyond, the classroom. HPS and HUES both have Twitter accounts now - please consider following us. You can access all the updates and tweets at our websites:
HPS: <https://goo.gl/QCGIap> HUES: <https://goo.gl/n6yXbh>

District Schools

Instructional leadership is provided by our four person administrative team, which consists of two principals, one special education administrator, and one curriculum administrator. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. The goal of our four person administrative team is to ensure collaboration and consistency between the buildings to ensure a smooth transition for parents and students while also providing an outstanding educational experience for all learners.

We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program.

We appreciate all who have participated in the new procedures for volunteers making safety for the students our number one concern. We pride ourselves on having an open door policy and continue to welcome community involvement and partnerships.

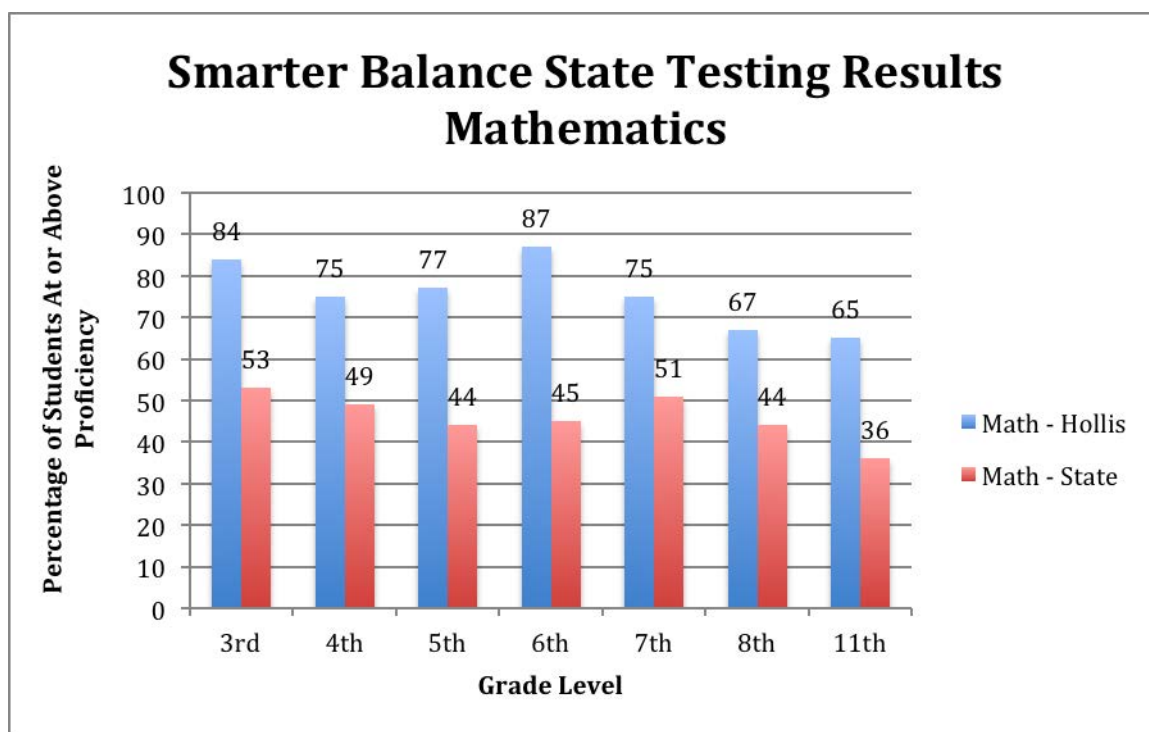
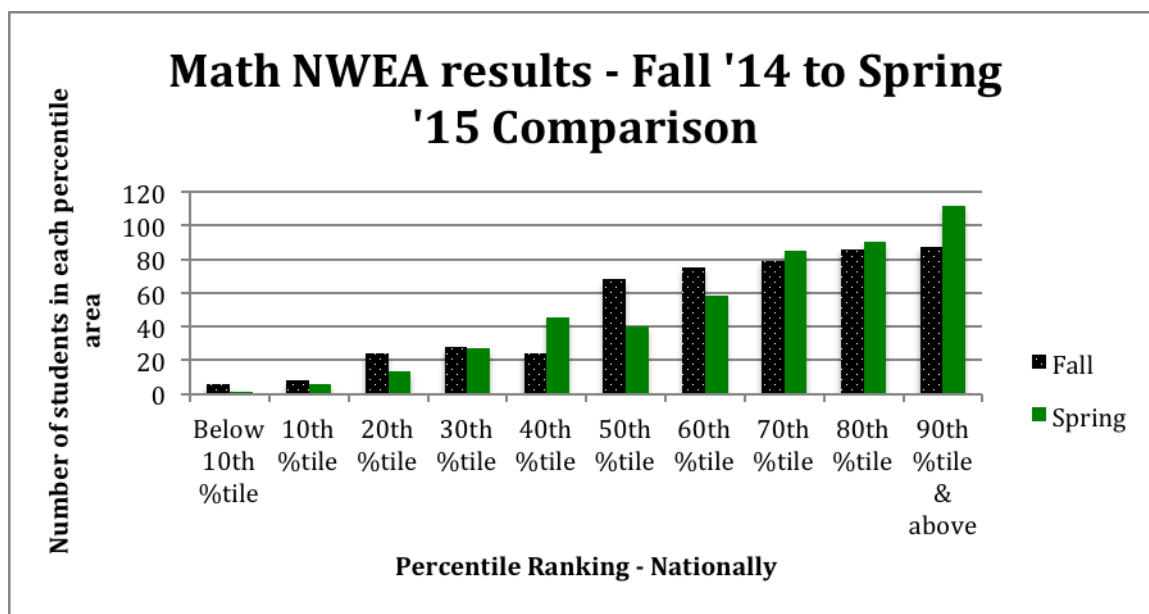
Student Clubs & Activities

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Some examples are: yearbook committee, cross-country, band, ski program, lunch-time concerts, talent shows, musicals, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Read Across America Week, Summer Academic Camps, Literacy Around the World, strings program, math week, recess options, Spelling Bee, Student Leadership Council, STEM club/week, PTA Reflections Program, Hour of Code, Homework Club, Story Night, Battle of the Books, Writing Club, Geography Bee, PTA Science Fair, and the Presidential Physical Fitness Program to name a few. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events. Student Community Service Projects include food drives for local food banks, supporting local pet shelters, contributing to "Pennies for Patients" and taking care of families in our own community to support those facing challenging medical or economic situations. It is our goal that our students will develop not only their academic skills, but their social and emotional skills as well, and become well-rounded responsible citizens.

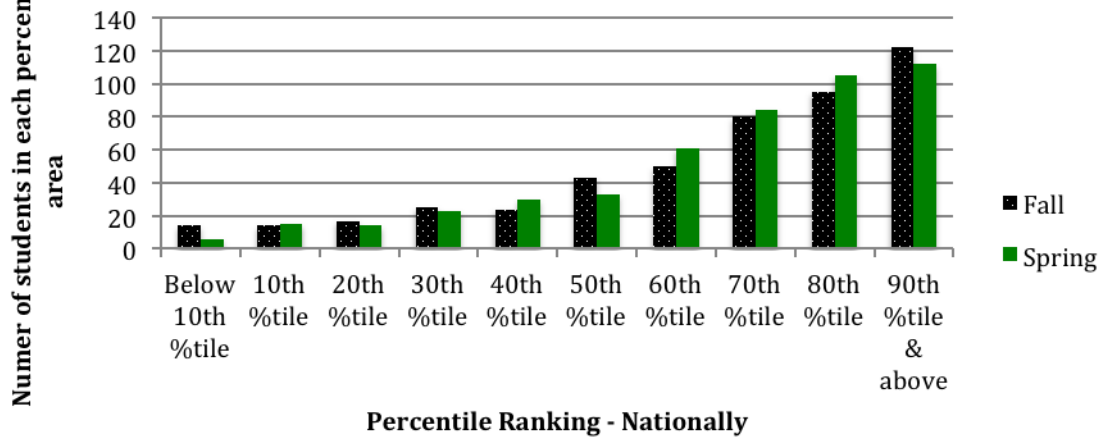
Academics

Our faculty uses a variety of tools and techniques to monitor the progress of students on an on-going basis and utilized this data to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making some of these tools include: NWEA (Northwest Evaluation Association – measures of academic progress), Aimsweb, DRA's (developmental reading assessments), RtI (response to interventions) and PLC (professional

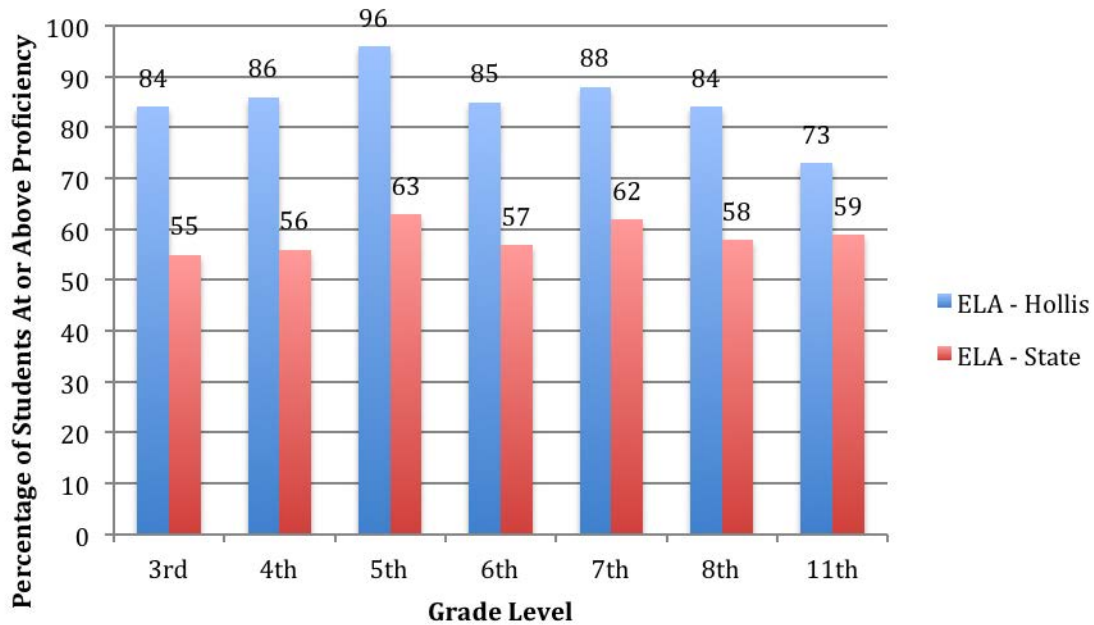
learning communities) discussions. NWEA tests produce scores that make it possible to monitor student growth and are given to students twice a year in grades 2 - 6. Teachers assist students in setting goals, which help them to become responsible learners. These results are compared nationally. All students in grades 3 – 8 plus 11th are also assessed each year by the State of NH using the Smarter Balance Assessment. (SBAC). Below are the results from our 2014/2015 school year. As you can see, our students are top performing in both the NWEA and State NECAP assessments.



Reading NWEA results - Fall '14 to Spring '15 Comparison



Smarter Balance State Testing Results English/Language Arts



We are so proud of our Hollis Schools and enjoy sharing our news with the community. We continue to be very proud of the efforts of our superior staff that distinguish the Hollis Schools as positive learning communities with a culture of energized learning, collaboration, and respect.

Superintendent's Report

The Holidays have come and gone. We enter the New Year with excitement and anticipation. Our senior class has begun receiving acceptance letters, and our high school guidance department, along with our pre-school and kindergarten programs, have begun preparation for the 2016-2017 school year. The high school continues to reflect on the commendations and recommendations from our most recent visit from the New England Association of Schools and Colleges (March 2015). The visiting committee's report is posted on the SAU web site for all to review. We will use this report as another opportunity to improve our exceptional school system.

During the fall and winter, I have had many opportunities to visit all schools in the SAU. Each visit allows me to see wonderful examples of our 21st Century Learning Skills: communication, collaboration, critical thinking and creativity. Visiting with staff and students is the most rewarding part of my position.

Our budget discussions have concluded and our recommendations will be put forth at our Annual Meetings. In Hollis, we have proposed all-day kindergarten while maintaining our programming and staffing levels. In Brookline, we have recommended a level funded budget while proposing options to maintain or reduce class sizes where possible. At the Coop level, we have proposed funding for a new science lab, and a middle school robotics program while requesting support for our technology initiatives. I would like to take this opportunity to thank the Administration, Budget Committees, School Boards and members of both communities who assisted in the development or participated in the discussions regarding the FY 17 budgets.

In December, Assistant Superintendent Matte and her committee began updating the strategic plan to ensure continued implementation of our curriculum goals and objectives, into our pre-kindergarten through grade twelve classrooms. To support these goals and objectives we continued a series of implementation steps. In Hollis, we expanded Google Applications for Education in grades three through six. Principal Izbicki and Curriculum Administrator Tomaselli have overseen the implementation of our "Maker Space" while Principal Fowler and her staff have begun discussions regarding updating our science curriculum at HUES. In Brookline, Principals Dobe and Molinari, along with Curriculum Administrator Colleen Tapley, are piloting Google Application for Education while reviewing our Mathematics curriculum. At RMMS, Principal Molinari has also overseen the replacement of two sections of roofing and the installation of a new gym floor while working closely with his staff to implement school wide meetings. At the Coop level, we have seen the implementation of Google Applications for Education (grades 7-12) and the continued expansion of our Bring-Your-Own-Device Program also at the Coop level the middle school has instituted a Robotics program, and our high school Administration has implemented a "learning commons" approach that has transformed our school library into the technology hub for HBHS students. The Cooperative Board also received a curriculum committee update regarding our Mathematics standards. English and Social Studies are currently participating in this curriculum review process and will be providing the Board and the community with updates on their efforts later this spring.

Our schools were also busy this holiday season with outreach to our less fortunate. Canned food drives, socks for the homeless, giving trees and fundraisers have taken place to assist those in need. I want to take this opportunity to thank our families, students, staff and friends for their generous donations.

In closing, I want to thank all of you who have contributed to our school system. On many occasions, I have the opportunity to visit classrooms, speak with volunteers and talk with students and teachers. On each occasion, I leave the classroom or the building energized and excited by the progress we are making as an educational community. This progress is a direct result of the generous support by the Brookline and Hollis communities. To our parents, I want to thank you for sharing your children with us, and I look forward to our continued partnership.

Respectfully,
Andrew F. Corey
Superintendent
SAU 41

Director of Student Services Report

The SAU #41 Student Services Department consists of Specialists and Education professionals to serve approximately 400 students within the SAU who fall into several categories of programs and support. Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, students with Limited English proficiency, home school monitoring, Charter Schools, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU#41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free and appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU # 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. The staff has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. In the 2015-2016 school year, SAU 41 anticipates \$464,052 in federal entitlement IDEA funds. Additionally, Revenue from the Medicaid to School and NH Catastrophic Aid funds are also distributed based on application of funds expended.

SAU#41 continues to offer a comprehensive set of supports and services to the students within the districts. This fall, there was an increased need for preschool services. A classroom was added in Hollis to accommodate this population shift. The high school programs have increased community based vocational and job skill instruction for students with transition service needs allowing students to remain in their local communities for these services. Our Unified Sports Program continues to be successful with athletes and partners participating in three seasons of athletics.

Respectfully Submitted,
Amy Rowe
Director of Student Services



SAU 41 Technology Report

In August of 2015 the InfoSnap online student registration system was rolled out across all the districts of SAU 41. This allows parents of new and returning students to fill out registration forms using a secure web based interface. The data is imported into PowerSchool saving time for office staff and improving data accuracy.

In an effort to expand access to technology in the classroom “Bring Your Own Device” (BYOD) has been implemented at HUES, CSDA, and HBMS. Although not mandatory, students are encouraged to use personal wireless technology on a secure student BYOD network. The secure network allows filtered Internet access on personal iPads, laptops, smart phones, and other tablet devices.

Google Classroom has been deployed for grades 4-12 across the SAU. Google Classroom is an online classroom environment where a teacher creates classes with assignments and distributes them to students electronically. From a web based login students can work on assignments, submit their work, and receive personal feedback from the teacher. Google classroom is available from any location outside of school as long as there is an Internet connection.

The SAU 41 Internet filter and firewall were updated in July of 2015. The updated firewall is the Barracuda X300 and the filter is the Barracuda Model 610. In addition to filtering inappropriate web content the Barracuda device will improve efficiency with bandwidth usage

Four full time technology staff continue to maintain the SAU 41 computer network. This includes maintaining the hardware and network infrastructures as well as working with staff to assist them with their technology needs.

Respectfully submitted,
Richard Raymond, Network Administrator





HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT



***HOLLIS COOPERATIVE
SCHOOL DISTRICT
2016 WARRANT***

Hollis/Brookline Cooperative School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)

Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE EIGHTH DAY OF MARCH 2016, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

To choose two members of the School Board from Hollis for the ensuing three years.

To choose one member of the School Board from Brookline for the ensuing three years.

To choose two members of the Budget Committee from Hollis for the ensuing three years.

To choose one member of the Budget Committee from Brookline for the ensuing three years.

To choose a Moderator from either Brookline or Hollis for the ensuing three years.

By Petition: Shall the school district adopt the provisions of RSA 40-13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? The school board does not recommend this (1-6-0).

Given under our hands and seals at said Hollis, New Hampshire on this 27th day of, January, 2016.

Krista Whalen, Chair
Holly Deurloo Babcock
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

A true copy of the warrant attest:

Krista Whalen, Chair
Holly Deurloo Babcock
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

Hollis/Brookline Cooperative School District Warrant

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **TWENTY THIRD DAY OF MARCH, 2016** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items included in the two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2016-17 and 2017-18 school years, which calls for the following increases in professional staff salaries and benefits at the current staffing level

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
016-17	\$305,422	2017-18	\$317,476

and further to raise and appropriate a sum of **\$305,422** for the current fiscal year, such sum representing the negotiated increase over the 2015-16 salaries, fringe benefits, and other cost items. The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (6-1-0).

Article 2. To see if the school district will vote to approve the cost items for the first year of a two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2016-17 and 2017-18 school years, which calls for the following increases in support staff salaries and benefits at the current staffing level

Fiscal Year	Estimated Increase
2016-17	\$75,820

and further to raise and appropriate a sum of **\$75,820** for the first fiscal year (2016-17 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the first year of a two year agreement. Negotiated cost item increases for the next fiscal year (2017-18) will require approval of a specific warrant article at the 2017 annual meeting. The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-0-1).

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$21,132,215** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (7-0-0).

Article 4. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2016, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).

Article 5. Shall the District vote to raise and appropriate the sum of **\$747,371** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$1,447,377** for the forthcoming fiscal year. This year's adjusted budget of **\$1,436,089** with **\$741,543** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (7-0-0).

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$67,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2016 unassigned fund balance, available on July 1, 2016. The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$20,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2016 unassigned fund balance, available on July 1, 2016. The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (7-0-0).

Article 9. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **17th day of February, 2016.**

Krista Whalen, Chair
Holly Deurloo Babcock
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

A true copy of the warrant – Attest:

Krista Whalen, Chair
Holly Deurloo Babcock
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

2016 - 2017 Proposed Budget, (MS-27)

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	03	\$5,287,615	\$5,409,575	\$5,304,948	\$0	\$5,304,948	\$0
1200-1299	Special Programs	03	\$3,072,762	\$3,231,786	\$3,701,201	\$0	\$3,701,201	\$0
1300-1399	Vocational Programs	03	\$168,434	\$133,007	\$45,890	\$0	\$45,890	\$0
1400-1499	Other Programs	03	\$579,581	\$581,192	\$519,181	\$0	\$519,181	\$0
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	03	\$1,228,602	\$1,299,192	\$1,342,868	\$0	\$1,342,868	\$0
2200-2299	Instructional Staff Services	03	\$518,641	\$393,425	\$389,095	\$0	\$389,095	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$100,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$61,514	\$37,879	\$49,800	\$0	\$49,800	\$0
Executive Administration								
2320 (310)	SAU Management Services		\$689,453	\$723,439	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$875,459	\$959,172	\$1,150,789	\$0	\$1,150,789	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$1,156,842	\$1,129,944	\$1,130,985	\$0	\$1,130,985	\$0
2700-2799	Student Transportation	03	\$702,399	\$860,328	\$1,205,648	\$0	\$1,205,648	\$0
2800-2999	Support Service, Central and Other	03	\$3,792,597	\$4,051,943	\$4,072,725	\$0	\$4,072,725	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$99,886	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0

2016 - 2017 Proposed Budget, (MS-27) - cont'd

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal	03	\$948,399	\$960,224	\$836,444	\$0	\$836,444	\$0
5120	Debt Service - Interest	03	\$854,682	\$842,384	\$669,641	\$0	\$669,641	\$0
Fund Transfers								
5220-5221	To Food Service	03	\$0	\$480,000	\$480,000	\$0	\$480,000	\$0
5222-5229	To Other Special Revenue	03	\$0	\$335,511	\$233,000	\$0	\$233,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations				\$21,529,001	\$21,132,215	\$0	\$21,132,215	\$0

2016 - 2017 Proposed Budget, (MS-27) - cont'd

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	06	\$70,000	\$62,539	\$67,000	\$0	\$67,000	\$0
	Purpose: Athletics ETF							
5252	To Expendable Trusts/Fiduciary Funds	07	\$0	\$0	\$20,000	\$0	\$20,000	\$0
	Purpose: Maintenance ETF							
Special Articles Recommended			\$70,000	\$62,539	\$87,000	\$0	\$87,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	01	\$0	\$0	\$134,322	\$0	\$134,322	\$0
	Purpose: Professional Staff							
1200-1299	Special Programs	02	\$0	\$0	\$21,259	\$0	\$21,259	\$0
	Purpose: Support Staff							
1200-1299	Special Programs	01	\$0	\$0	\$90,341	\$0	\$90,341	\$0
	Purpose: Professional Staff							
2000-2199	Student Support Services	02	\$0	\$0	\$785	\$0	\$785	\$0
	Purpose: Support Staff							
2000-2199	Student Support Services	01	\$0	\$0	\$31,643	\$0	\$31,643	\$0
	Purpose: Professional Staff							
2200-2299	Instructional Staff Services	02	\$0	\$0	\$492	\$0	\$492	\$0
	Purpose: Support Staff							
2200-2299	Instructional Staff Services	01	\$0	\$0	\$4,855	\$0	\$4,855	\$0
	Purpose: Professional Staff							
2310 (840)	School Board Contingency	04	\$0	\$0	\$100,000	\$0	\$100,000	\$0
	Purpose: Contingency							
2320 (310)	SAU Management Services	05	\$0	\$0	\$747,371	\$0	\$747,371	\$0
	Purpose: SAU							

2016 - 2017 Proposed Budget, (MS-27) - cont'd

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
2400-2499	School Administration Service	02	\$0	\$0	\$5,268	\$0	\$5,268	\$0
	Purpose: Support Staff							
2600-2699	Plant Operations and Maintenance	02	\$0	\$0	\$12,007	\$0	\$12,007	\$0
	Purpose: Support Staff							
2800-2999	Support Service, Central and Other	02	\$0	\$0	\$29,001	\$0	\$29,001	\$0
	Purpose: Support Staff							
2800-2999	Support Service, Central and Other	01	\$0	\$0	\$44,261	\$0	\$44,261	\$0
	Purpose: Professional Staff							
3100	Food Service Operations	02	\$0	\$0	\$7,008	\$0	\$7,008	\$0
	Purpose: Support Staff							
Individual Articles Recommended			\$0	\$0	\$1,228,613	\$0	\$1,228,613	\$0

2016 - 2017 Proposed Budget, (MS-27) - cont'd

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	03	\$3,740	\$3,740	\$3,740
1600-1699	Food Service Sales	03	\$437,647	\$437,647	\$437,647
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	03	\$50,000	\$40,000	\$40,000
State Sources					
3210	School Building Aid	03	\$405,216	\$342,577	\$342,577
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	03	\$620,000	\$580,000	\$580,000
3240-3249	Vocational Aid	03	\$8,000	\$8,000	\$8,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$3,738	\$3,738	\$3,738
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	03	\$117,419	\$117,419	\$117,419
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$38,615	\$38,615	\$38,615
4570	Disabilities Programs	03	\$218,092	\$115,581	\$115,581
4580	Medicaid Distribution	03	\$210,670	\$210,670	\$210,670
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0

2016 - 2017 Proposed Budget, (MS-27) - cont'd

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	07, 06	\$82,539	\$87,000	\$87,000
9999	Fund Balance to Reduce Taxes	03, 04	\$200,000	\$200,000	\$200,000
Total Estimated Revenues and Credits			\$2,395,676	\$2,184,987	\$2,184,987

Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$20,387,680	\$21,132,215	\$21,132,215
Special Warrant Articles Recommended	\$82,539	\$87,000	\$87,000
Individual Warrant Articles Recommended	\$1,141,321	\$1,228,613	\$1,228,613
TOTAL Appropriations Recommended	\$21,611,540	\$22,447,828	\$22,447,828
Less: Amount of Estimated Revenues & Credits	\$2,232,000	\$2,184,987	\$2,184,987
Estimated Amount of State Education Tax/Grant		\$5,153,319	\$5,153,319
Estimated Amount of Taxes to be Raised for Education		\$15,109,522	\$15,109,522

MEETING NOTES

Government Leadership and Administration

Year Ending June 30, 2015

Hollis Brookline Cooperative School Board

Mrs. Krista Whalen, Chair	Term Expires 2016
Mrs. Elizabeth Brown	Term Expires 2018
Mr. Thomas Solon	Term Expires 2018
Mrs. Gina Bergskaug	Term Expires 2016
Mrs. Holly Deurloo Babcock	Term Expires 2016
Mr. Eric Pauer	Term Expires 2017
Mrs. Cindy VanCoughnett	Term Expires 2017
Mr. James Murphy, Moderator	Term Expires 2016
Mr. Ditmar Kopf, Treasurer	Appointed July, 2014
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2016
Mr. Brian Rater	Term Expires 2018
Mr. Lorin Rydstrom	Term Expires 2018
Mr. James Solinas	Term Expires 2016
Mr. Raul Blanche	Term Expires 2017
Mr. David Blin	Term Expires 2017
Mr. Thomas Enright	Term Expires 2016

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Mrs. Cynthia Matte	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Assistant Director of Student Services/ Out-of-District Coordinator
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson, Principal
Mrs. Patricia Flynn, Assistant Principal
Mrs. Anne Elser, Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes, Principal
Mr. Robert Ouellette, Assistant Principal
Mr. Timothy Girzone, Assistant Principal
Ms. Jennifer Anderson, Special Education Coordinator

2015 Hollis/Brookline Cooperative School District Special Meeting Minutes

12 January 2015

Hollis Brookline Coop School Board

James O'Shea, Chair
Gina Bergskaug
Tom Solon, Vice Chair
Elizabeth Brown, Secretary
Krista Whalen
Eric Pauer
Cindy Van Coughnett (Budget Committee)

James Murphy, Moderator
Diane Leavitt, School District Clerk
Bill Dresher, School District Attorney

The meeting was called to order at 7:00pm by Moderator James Murphy at the Hollis Brookline High School gymnasium. The Moderator started the meeting with the Pledge of Allegiance.

James O'Shea, School Board Chairman, introduced the school board, Superintendent, Andrew Corey, Assistant Superintendent, Cynthia Matte, Business Administrator, Erick Norton, High School Principal, Richard Barnes, Middle School Principal, Robert Thompson, and IT Support, Richard Raymond.

James Murphy, Moderator, welcomed everyone to the meeting and went over the rules of the special district meeting. Only registered voters can speak at the podium and a voting card must be shown.

ARTICLE 1: To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 5 as it is currently written and substituting a new Article 5 as follows:

Article 5:

The operating expenses, excluding principal and interest payments on bonds, of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

ADM Weight

95%

EV Weight

5%

The expenses related to principal and interest of bonds (current and future) of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

ADM Weight

0%

EV Weight

100%

Krista Whalen motioned to bring Article 1 to the floor. Seconded by Gina Bergskaug.

The moderator confirmed that the school board held the public hearing on this proposal on December 17, 2014 (at least 10 days before this special meeting), in accordance with the procedures required by Article 11.

The School Board gave a presentation, Krista Whalen from Hollis, and Gina Bergskaug from Brookline. Darrell Philpot, Chairman of the Board of Selectmen in Brookline, gave a presentation.

Discussion ensued.

Peter Whaley, motioned to amend Article 1. Seconded by Ernie Pister.

"The capital and operating expenses of the Hollis/Brookline Coop School District, payable in each fiscal year, shall be apportioned fifty percent (50%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Coop School District during the preceding fiscal year, as determined by the State Dept of Education, and fifty percent (50%) on the most recent equalized valuation of the pre-existing districts, as determined by the Dept of Revenue Administration"

Discussion ensued.

John Risco motioned to move the amendment. Seconded by Forest Milkowski.

Moderator brought the motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought amendment to a vote. **NOT CARRIED** by a card vote.

Moderator brought Article 1 to the floor.

Discussion ensued.

Jack Flanagan motioned to amend Article 1. Seconded by Dennis Bechis.

"The capital and operating expenses of the Hollis/Brookline Coop School District, payable in each fiscal year, shall be apportioned seventy five percent (75%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Coop School District during the preceding fiscal year, as determined by the State Dept of Education, and twenty five percent (25%) on the most recent equalized valuation of the pre-existing districts, as determined by the Dept of Revenue Administration"

Discussion ensued.

John Risco motioned to move the amendment. Seconded by Forrest Milkowski .

Moderator brought the motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought amendment to a vote. **NO-655 YES-255 NOT CARRIED** by a card vote.

Moderator brought Article 1 to the floor.

Discussion ensued.

Tom Geham motioned to amend Article 1. Seconded by Mike Harris.

"The operating expenses of the Hollis/Brookline Coop School District, payable in each fiscal year, shall be apportioned one hundred percent (100%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Coop School District during the preceding fiscal year, as determined by the State Dept of Education,

The capital costs of the Hollis/Brookline Coop School District, payable in each fiscal year, shall be apportioned one hundred percent (100%) on the most recent equalized valuation of the pre-existing districts, as determined by the Dept of Revenue Administration"

Forrest Milkowski motioned to move the amendment. Seconded by James O'Shea.

Moderator brought the motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought amendment to a vote. **NOT CARRIED** by a card vote.

Moderator brought Article 1 as written to the floor.

Discussion ensued.

Dave Belanger motioned to move the amendment. Seconded by Forrest Milkowski.

Moderator brought motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 1 as written to a secret ballot vote.

YES - 672 NO - 351 CARRIED by ballot vote.

Basil Mason motioned to adjourn the meeting. Seconded by Robert Mann.

Meeting adjourned at 10:36pm.

Respectfully submitted,

Diane T. Leavitt

Diane Leavitt,

Hollis Brookline Coop School District Clerk



2015 Hollis/Brookline Cooperative School District Annual Meeting Minutes

3 March 2015

Hollis Brookline Coop School Board

James O'Shea, Chair
Tom Solon, Vice Chair
Gina Bergskaug
Elizabeth Brown
Krista Whalen
Eric Pauer
Cindy Van Coughnett (Budget Committee)

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Diane Pauer
David Blin
James Solinas, Vice Chair
Lorin Rydstrom
Raul Blanche
Tom Enright
Cindy Van Coughnett, School Board Representative

SAU #41 Administration

Andrew Corey	Superintendent of Schools
Cynthia Matte	Assistant Superintendent
Eric Horton	Business Administrator
Amy Rowe	Director of Student Services

Hollis Brookline Middle School

Robert Thompson	Principal
Patricia Flynn	Assistant Principal

Hollis Brookline High School

Richard Barnes	Principal
Robert Ouellette	Assistant Principal
Timothy Girzone	Assistant Principal

James Murphy, Moderator
Diane Leavitt, School District Clerk
Bill Drescher, School District Attorney

The meeting was called to order at 7:00pm by Moderator James Murphy at the Hollis Brookline Coop High School. The meeting was started with the Pledge of Allegiance and the National Anthem was sung by the Hollis Brookline Coop Choir. The School Board and Budget Committees were introduced and the School Administration was introduced. Moderator recognized members of the military and thanked them for their service.

Moderator went over the rules of the meeting. **CARRIED** by a card vote.

Dennis Bechis motioned to make a slight change in the rules of the meeting. Seconded by Peter Walker. In order to table a warrant article there must be a 2/3 super majority vote in favor of tabling a warrant article. **NOT CARRIED** by a card vote.

Peter Walker motioned to take Article 9 and 10 out of order and move them to the top of the order. Seconded by Peter Lester. **NOT CARRIED** by a card vote.

Article 1. To see if the school district will vote to raise and appropriate a sum of **252,591** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2015-2016 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the **Second** year of a two year contract. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Krista Whalen motioned to bring Article 1 to the floor. Seconded by Gina Bergskaug. Tom Solon, School Board gave a presentation. Darlene Mann, Budget Committee gave a presentation. Moderator opened the floor to discussions. Discussions ensued. Moderator brought Article 1 to a secret ballot after 5 registered voters requested it. **YES - 120 NO - 26 CARRIED** by a secret ballot vote.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$65,291** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2015- 2016 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the **Third** year of a three-year contract. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Krista Whalen motioned to bring Article 2 to the floor. Seconded by Gina Bergskaug. Tom Solon, School Board gave a presentation. Darlene Mann, Budget Committee gave a presentation. No discussions. Moderator brought Article 2 to a vote, this will be a secret vote, 5 registered voters requested it. **YES - 129 NO - 25 CARRIED** by a secret ballot vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$20,387,680** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Darlene Mann motioned to bring Article 3 to the floor. Seconded by Raul Blanche. Darlene Mann, Budget Committee gave a presentation. Andrew Corey, Superintendent of Schools who is not a registered voter in Hollis gave a presentation. Moderator brought request to allow Andrew Corey to speak. **CARRIED** by card vote. Discussions ensued. Julie Kristy of Brookline not a registered voter requested to speak. **CARRIED** by a card vote. Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Article 4. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate **\$100,000** to go into the fund. The sum to come from June 30, 2015 unassigned fund balance available for transfer

on July 1, 2015, if available, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Darlene Mann motioned to bring Article 4 to the floor. Seconded by Raul Blanche. Eric Horton, Business Administrator who is not a registered voter in Hollis gave a presentation. Moderator brought request to allow Eric Horton to speak. **CARRIED** by card vote. Discussions ensued. Alan Rosenburg motioned to amend Article 4 to read: "to raise and appropriate up to \$100,000". Seconded by John Lester. **CARRIED** by a card vote. Moderator brought amended Article 4 to a vote, this will be a secret vote, 5 registered voters requested it.
YES - 132 NO - 26 CARRIED by a secret ballot vote.

Darlene Mann motioned to restrict reconsideration of Articles 1,2 and 3. Seconded by Robert Mann. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 4. Seconded by Robert Mann. **CARRIED** by a card vote.

Article 5. Shall the voters of the Hollis Brookline Cooperative School District adopt a school administrative unit budget of \$1,421,449 for the forthcoming fiscal year in which \$723,439 is assigned to the school budget of this school district? This year's adjusted budget of \$1,370,893 with \$717,908 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Krista Whalen motioned to bring Article 5 to the floor. Seconded by Gina Bergskaug. Eric Horton, Business Administrator gave a presentation. Moderator brought Article 5 to a secret ballot vote. **YES - 115 NO - 35** A majority vote of all the school district voters voting in this school administrative unit is needed.

Tom Gehan motioned to table Article 9. Seconded by Rob Mann. **CARRIED** by a 2/3 card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of \$62,539 to be added to the previously established Athletic Program and Services Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2015 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2015. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Darlene Mann motioned to bring Article 6 to the floor. Seconded by Raul Blanche. Eric Horton, Business Administrator gave a presentation. No discussions. Moderator brought Article 6 to a vote. **CARRIED** by card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$20,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2015 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2015. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Krista Whalen motioned to bring Article 7 to the floor. Seconded by Gina Bergskaug.
Eric Horton, Business Administrator gave a presentation. Discussion ensued.
Moderator brought Article 7 to a vote. **CARRIED** by card vote.

Darlene Mann motioned to restrict reconsideration of Articles 5, 6, 7 including tabling of Article 9. Seconded by Robert Mann. **CARRIED** by a card vote.

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article.**

Krista Whalen motioned to bring Article 8 to the floor. Seconded by Gina Bergskaug.
Tom Solon, School Board gave a presentation.
Moderator brought Article 8 to a vote. **CARRIED** by card vote.

Tom Gehan motioned to table Article 10. Seconded by Rob Mann.
CARRIED by a 2/3 card vote.

Article 9: By Petition: Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the budget committee shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2.5%? **The school board does not recommend this article. The budget committee does not recommend this article.**

Article 10: By Petition: Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the budget committee, shall contain a notation stating the estimated tax impact of the article? **The school board does not recommend this article. The budget committee has not taken a position on this article.**

Article 11. To transact any other business which may legally come before said meeting.

Brian Rater motioned to adjourn the meeting. Seconded by Raul Blanche.
CARRIED by a card vote.

Jim Belanger spoke at the podium. Meeting adjourned at 9:32pm.

Respectfully submitted,

Diane T. Leavitt

Diane Leavitt,
Hollis Brookline Coop School District Clerk

Hollis/Brookline Cooperative Revenues, Expenditures and Changes in Fund Balances June 30, 2015

	General	Grants	Permanent Funds	Other Government Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 13,910,558	\$ -	\$ -	\$ -	\$ 13,910,558
Other local	228,672	-	6,965	479,959	715,596
State	6,150,766	-	-	3,004	6,153,770
Federal	158,748	190,288	-	43,240	392,276
Total Revenues	20,448,744	190,288	6,965	526,203	21,172,200
EXPENDITURES					
Current:					
Instruction	9,190,667	181,176	-	56,958	9,428,801
Support services:					
Student	1,228,602	-	-	-	1,228,602
Instructional staff	522,711	9,112	-	-	531,823
General administration	61,514	-	-	-	61,514
Executive administration	689,453	-	-	-	689,453
School administration	875,459	-	-	-	875,459
Operation and maintenance of plant	1,156,959	-	-	58,518	1,215,477
Student transportation	702,399	-	-	-	702,399
Other	3,792,597	-	-	-	3,792,597
Non-instructional services	-	-	-	507,484	507,484
Debt service:					
Principal	948,399	-	-	-	948,399
Interest	854,682	-	-	-	854,682
Facilities acquisition and construction	99,886	-	-	-	99,886
Total expenditures	20,123,328	190,288	-	622,960	20,936,576
Excess (deficiency) of revenues over (under) expenditures	325,416	-	6,965	(96,757)	235,624
Other financing sources (uses):					
Transfers in	5,720	-	-	991	6,711
Transfers out			(6,711)	-	(6,711)
Total other financing sources and uses	5,720	-	(6,711)	991	0
Net change in fund balances	331,136	-	254	(95,766)	235,624
Fund balances, beginning	405,869	-	384,243	254,184	1,044,296
Fund balances, ending	\$ 737,005	\$ -	\$ 384,497	\$ 158,418	\$ 1,279,920

Hollis/Brookline Cooperative School Board Balance Sheet

Governmental Funds - June 30, 2015

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 11,670			\$ 187,359	\$ 199,029
Investments	7,811				7,811
Receivables:					-
Accounts	800			450	1,250
Intergovernmental	796,046	186,965	384,497	6,554	1,374,062
Interfund receivable	201,332				201,332
Inventory				8,033	8,033
Prepaid items	35,606	1,731			37,337
Total assets	<u>\$ 1,053,265</u>	<u>\$ 188,696</u>	<u>\$ 384,497</u>	<u>\$ 202,396</u>	<u>\$ 1,828,854</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 220,494			\$ 6,724	\$ 227,218
Accrued salaries and benefits	68,280			-	68,280
Intergovernmental payable	27,286	5,211		1,575	34,072
Interfund payable		183,485		17,847	201,332
Total liabilities	<u>316,060</u>	<u>188,696</u>	<u>-</u>	<u>26,146</u>	<u>530,902</u>
Deferred inflows of resources:					
Deferred revenue	<u>200</u>	<u>-</u>	<u>-</u>	<u>17,832</u>	<u>18,032</u>
Fund balances:					
Nonspendable	35,606		260,902	8,033	304,541
Restricted			123,595	-	123,595
Committed	127,528			150,385	277,913
Assigned	62,697			-	62,697
Unassigned	511,174			-	511,174
Total fund balances	<u>737,005</u>	<u>-</u>	<u>384,497</u>	<u>158,418</u>	<u>1,279,920</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,053,265</u>	<u>\$ 188,696</u>	<u>\$ 384,497</u>	<u>\$ 202,396</u>	<u>\$ 1,828,854</u>



Hollis/Brookline Cooperative Special Education Expenditures

EXPENSES:	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
SALARIES	1,802,331	2,019,886	2,244,536
BENEFITS	620,799	537,851	448,907
CONTRACTED SERVICES	414,351	860,427	1,435,305
TRANSPORTATION	400,377	353,588	285,005
TUITION	905,200	603,612	700,445
SUPPLIES	112,972	9,418	17,691
EQUIPMENT	9,311	2,704	8,839
OTHER	1,800	250	-
SUBTOTAL	<u>4,267,140</u>	<u>4,387,736</u>	<u>5,140,729</u>
REVENUE:			
CATASTROPHIC AID	157,168	341,143	474,432
MEDICAID DISTRIBUTION	98,017	118,716	158,748
IDEA	213,255	313,649	185,887
ARRA			
SUBTOTAL	<u>468,440</u>	<u>773,508</u>	<u>819,066</u>
NET COST FOR SPECIAL EDUCATION	<u><u>3,798,700</u></u>	<u><u>3,614,229</u></u>	<u><u>4,321,663</u></u>



Hollis/Brookline Cooperative Teacher Roster

Middle School

Name		Assignment	College/University	Degree
Robert	Thompson	Principal	UNH	M.Ed.
Patricia	Flynn	Assistant Principal	Rivier	M.Ed.
Anne	Elser	Special Education Coordinator	Rivier	M.Ed.
Dorothy	Ball	Mathematics	Nova S.E. Universtiy	M.A.
Claudia	Banks	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
Gayle	Bottcher	Physical Education	U. Bridgeport	M.S.Ed.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
June	Cloutier	French	Anna Maria College	B.A.
Susan	Connelly	Social Studies	NYU	M.A.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	UNH	M.A.T.
Lynn	DiZazzo	English Language Arts	Fairfield Univ.	B.A.
Susan	Doyle	Special Education	Rivier	M.Ed.
Janice	Ellerin	Science	Montclair State Univ. Rutgers Univ.	M.A. M.A.
Carolyn	Evans	Science	Boston Univ.	B.S.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Christine	Grieff	Guidance	American Grad. School Intl. Mgmt. Plymouth State	M.A. M.Ed.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Pamela	Griswold	Social Studies	SNHU	M.Ed.
Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.
Katrina	Hall	Mathematics	Rivier	M.S.Ed.
Ronald	Johnston	Physical Education	UNH	M.S.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Shannon	Kolb	Speech Assistant	University of Florida	B.S.
Linda	Lannin	Occupational Therapy	Florida International Univ.	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Melanie	Madden	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	School Nurse	Tennessee State Univ.	MSN
Patricia	Marquette	Algebra	UNH	B.S.
George	Minott	Science	UNH	B.A.
Elisabeth	Nault	Music	UNH	B.Music
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Gregory	Parker	Social Studies	UNH	B.S.
Paul	Picariello	Technology Education	Fitchburg State	M.Ed.
Kerbert	Porter-Elliott	English Language Arts	Harvard Univ.	M.A.
Patricia	Smith	Science	Mississippi State	M.S.
Nancy	Spencer	Music	U. Conn	M.M.
Jonathan	Stearns	Guidance	UNH	M.Ed.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.

Hollis/Brookline Cooperative Teacher Roster

High School

Name		Assignment	College/University	Degree
Richard	Barnes	Principal	Northeastern Univ.	M.Ed.
Robert	Ouellette	Assistant Principal	NH College	M.B.A.
Timothy	Girzone	Assistant Principal	UNH	M.Ed.
Jennifer	Anderson	Special Education Coordinator	Rivier	M.Ed.
Rhon	Rupp	Athletic Director	Univ. North Carolina	B.A.
Brian	Bumpus	Assistant Athletic Director	UMASS Lowell	B.A.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Sandra	Bent	Guidance	Rivier	M.Ed.
Donald	Boggis	Physical Education/Wellness	Plymouth State	B.S.
Christina	Brown	Mathematics	Rivier	M.Ed.
Geoffrey	Burch	English	Rivier	M.A.T.
Christin	Cahill	Program Clinician	Rivier	M.A.
Dorothea	Clare	Science (For Thompson)	UMASS	B.S.
Rodney	Clark	Biology	Fitchburg State	M.Ed.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
James	Costello	Social Studies	Merrimack College	B.A.
Catherine	Cray	SAP Counselor	Rivier	M.A.
Lisa	Danis	English	Univ. of New Hampshire	M.A.T.
Bonnie	Del Signore	Mathematics	Brown Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Christina	Ellis	Social Studies	UNH	M.A.
Katherine	Emerson	Physical Science	Stonehill College	B.S.
Lara	Evans	Latin	Georgetown Univ.	B.S.
Thomas	Evans, II	Special Education, Life Skills	Johnson & Wales University	M.A.
Amber	Fenton	Special Education Case Manager	Rivier	M.Ed.
Yolanda	Flamino	Chemistry	Smith College	M.S.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury	M.A.
Andrew	Gallagher	Social Studies	SNHU	B.A.
Lauren	Girolimon	English	UNH	M.A.T.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State	B.S.
Christine	Haight	Special Education	Rivier	M.Ed.
Linda	Hammill	Psychtherapist	Mass. State University, Fitchburg	M.S.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Susan	Hay	Technology	UNH	M.B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.

Hollis/Brookline High School Teacher Roster Cont.

Name		Assignment	College/University	Degree
Jillian	Hegarty	504 Coordinator	Rivier	M.Ed.
Katherine	Henderson	Social Studies	SNHU	M.Ed.
Lin	Illingworth	English	UNH	M.A.T.
Mark	Illingworth	Mathematics	Savannah College of Art & Design	M.A.
Elissa	Johansson	French	Keene State	B.S.
Timothy	Kelley	Mathematics	Univ. of Lowell	M.S.
Kathleen	Kirby	Social Studies	Middlebury	M.P.A. & M.A.T.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Shannon	Kolb	Speech Assistant	Univ. of Florida	B.S.
Linda	Lannin	Occupational Therapist	Florida International Univ.	M.S.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Brigitte	MacMillan	Art-Photography	Rivier	B.A.
Deborah	Maloney	Chemistry	URI	M.S.
Kathleen	Maynard	Guidance	Rivier	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Ann	Melim	English	UNH	M.A.
Victoria	Milette	English	UNH	M.A.T.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Catherine	Orzech	Biology/Physical Science	Univ. of Notre Dame	M.Ed.
Claire	Pare	English	UNH	M.Ed.
Susan	Patz	School Nurse	Univ. of San Francisco	B.S.
Lina	Pepper	Art	Plymouth State	B.S.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	University of New Hampshire	M.S.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	Biology/Chemistry	Worcester Poly Tech	M.S.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Maria	St. Pierre	Health/Science	Univ. of Lowell	B.S.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Trudi	Thompson (LOA)	Biology	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Adam	Wilcox	Physics	Columbia Univ.	M.A.
Richard	Winslow	Guidance	UNH & Keene State	M.A.& M.Ed.
Cora	Zingales (LOA)	Special Education	UNH	B.A.

Hollis/Brookline Middle School Administrative Report



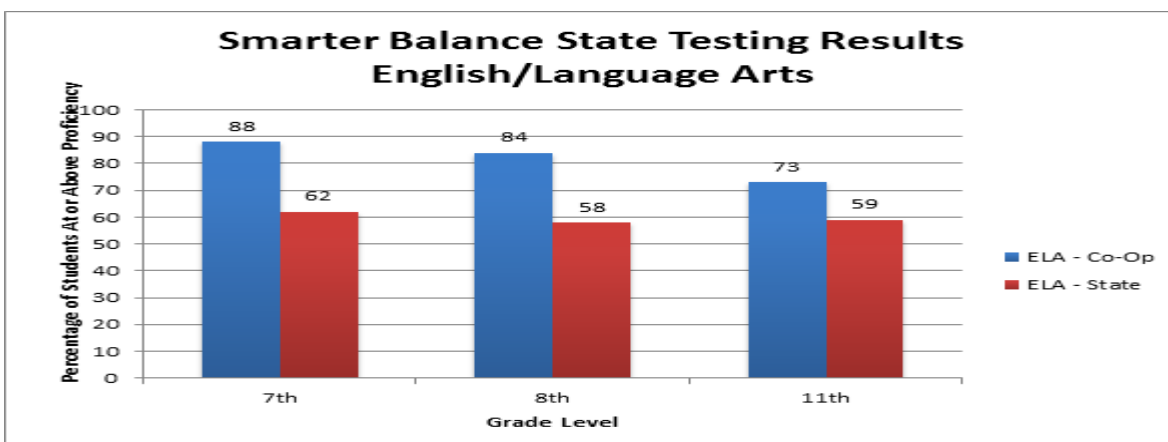
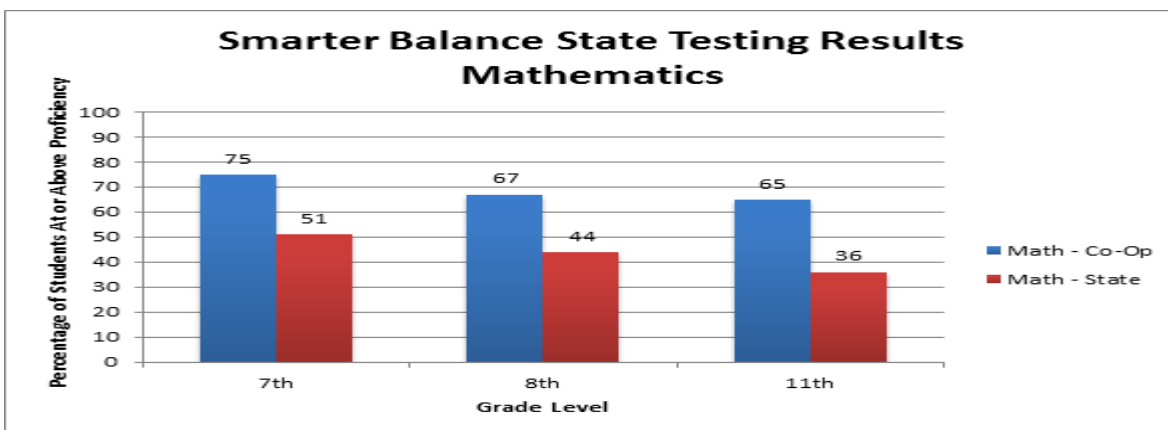
Hollis Brookline Middle School is a thriving center of 21st Century teaching and learning. We are committed to providing our students an education that supports their intellectual, physical, social and emotional growth. Our mission is to instill in our students a passion for learning and a desire to make a contribution to their world.

Our course of studies is rigorous, and focuses on both content and skills. A central focus of our work this year is in building the 21st century skills of communication, creativity, critical thinking and collaboration within in our students. With a focus on real world application, the instruction our students receive prepares them for the world in which they live, and provides them with the necessary skills to be successful in any endeavor.

Our school community is made up of faculty and staff members who are committed to our students. We support the middle school model, with students being placed with a team of teachers who work collaboratively to meet their individual needs. This model creates a healthy school climate, one where students feel valued and respected. Our staff prides itself on positive student-teacher interactions, where students feel supported by teachers who know them both as people and as students.

We value our students' voice. As a student-centered learning community, we continuously look for ways to include our students in the decisions that impact them most. In the last year alone, three new clubs have started, and all began with a student who simply had an idea. Students participate in the hiring process for all new staff members; lead the school in morning announcements; and drive every decision we make. Students also play an integral part in the development of our school programs. This school year we have had students take a lead role in the formation of new clubs at HBMS including: The Robotics Club, Gay Straight Alliance, Cheer Club and Cross Country Ski Club.

Hollis Brookline Middle School has a strong commitment to academics. This past spring our students participated in the Smarter Balance Assessment. As we have come to expect from our students, Hollis Brookline Middle School students finished at the top in the state for both their proficiency in Math and English.



We are committed to providing our students with an understanding about the world around them. Our students participate in a number of charitable giving events, such as food drives, holiday giving trees, the Empty Bowls project and our Pennies for Patients campaign. Our local senior citizens visit with our students once a month during lunch and our local Veterans are important members of our school community. These treasured relationships provide a connection between our school and our community. In addition, this year, a number of our students have had an opportunity to visit with the Presidential candidates during their visits to Hollis, which has provided them with a glimpse of the democratic process.



The HBMS Parent Teacher Student Association are active supporters of our students and staff. From volunteering to fundraising, the PTSA is a dedicated group of parents that we value. We thank them for the contributions they make to our school community. The success our students are contingent upon the collaborative relationships built between school and home. We are grateful to have such strong voices of advocacy with our PTSA.

Hollis/Brookline High School Administrative Report



Our staff's focus and diligence on our accreditation visit that occurred in March of 2015 from the New England Association of Secondary Schools and Colleges (NEASC) resulted in success. This is evident by the numerous commendations outlined in the most recent correspondence from the committee. We are pleased to report that the March visit resulted in the continuation of our accreditation. We are particularly proud of the committee's acknowledgment of the high quality of instruction provided by our staff on a daily basis.

We continue to take great pride in all that we offer our students and the job our amazing staff does to provide a high quality educational experience for the children of Hollis and Brookline. Already in our third year together, our administrative and building leadership teams are looking forward to meeting and exceeding the challenges and expectations as outlined in the NEASC report.

One of those challenges will be our continued effort to offer all students a rigorous 21st century education; one that prepares them to meet the varying demands that will surely await them at college and/or their careers. Last year, we began transforming our library into a Learning Commons in an effort to provide a space for students that transcends the role of the traditional library. This year, we are focused on the creation of a responsible budget that will allow us to do things such as retrofit what was previously a robotics lab into another fully functional science lab. The addition of a new lab will allow us to increase the number of hands on experiences for students in their science classes. The resurfacing of our track this summer was highly successful. It was put to immediate use by our sports teams as well as members of our community.

We take great pride in the academic success of our students. HBHS students continue to excel in many areas. In 2015, 53 new members were inducted into the HBHS National Honor Society, 93 seniors were awarded the NH Scholars Medal and HBHS was proud to have 2 finalists in the National Merit Scholarship program. Moreover, 11 students received a perfect score in one or more of the ACT and SAT tests.

HBHS has a fine tradition of seniors entering the military after graduation. In 2015 three seniors entered the service: **Wesley Mansfield, Army; Raymond LaForest, Marines; and Christopher Smith, Army National Guard.** We recently received word of another notable acceptance to the military: **Cameron Jackson '16** was accepted to the **U.S. Naval Academy** at Annapolis.

Our students not only excel in academics; they shine in athletics and the arts as well.

In 2015 our athletic teams demonstrated a commitment to excellence on the field. The Wrestling Team won the Division II State Championship for the third time in four years and the Girls Volleyball team won the Division I State Championship for the second time. The Unified Soccer Team made the play-offs. HBHS implemented our 3rd Unified team with Basketball. The team made it to the playoffs and won their first game. The Boys Volleyball team made the final 4 of the state tournament for the first time in school history and the Ice Hockey team participated for the first time as a cooperative team with the Derryfield School. Forty Hollis Brookline Students were recognized as NHIAA Scholar Athletes.



Teachers and staff give countless hours outside of the classroom to help our students succeed. With more than 100 clubs, organizations, and sports teams, we provide a wide range of opportunities for our students to become involved and engaged.

From the music department we are pleased to announce 9 students were selected this fall to participate in the Jazz All State Festival, 8 students were selected to participate in the All New England Choral Festival and a record of 21 students were selected to the NH All State Music Festival. In April of 2015, the Band and Choir students performed in Italy with stops in Verona, Venice, Florence and Rome. The Honors Choir has been selected to participate on the WGBH show "Sing That Thing" which is another testament to the caliber of instruction and guidance from our Music Director Dave Umstead and Choral Director Matt Barbosa.

Many students also participate in the Theatre and Visual Arts programs. If you have yet to see one of the Hollis Brookline musical performances which are presented each March, please mark your calendars for this year's presentation of *Into the Woods*. Each year the combined efforts of the music, visual arts and theatre programs come together in a wonderful musical production which could compete with any semiprofessional performance.

As we come to the close of 2015, we look forward to a continued commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted

A handwritten signature in black ink, reading "Richard D. Barnes". The signature is fluid and cursive, with the first name "Richard" and last name "Barnes" clearly visible.

Richard D. Barnes, Principal

Hollis/Brookline Cooperative School Budget Committee Report

Introduction

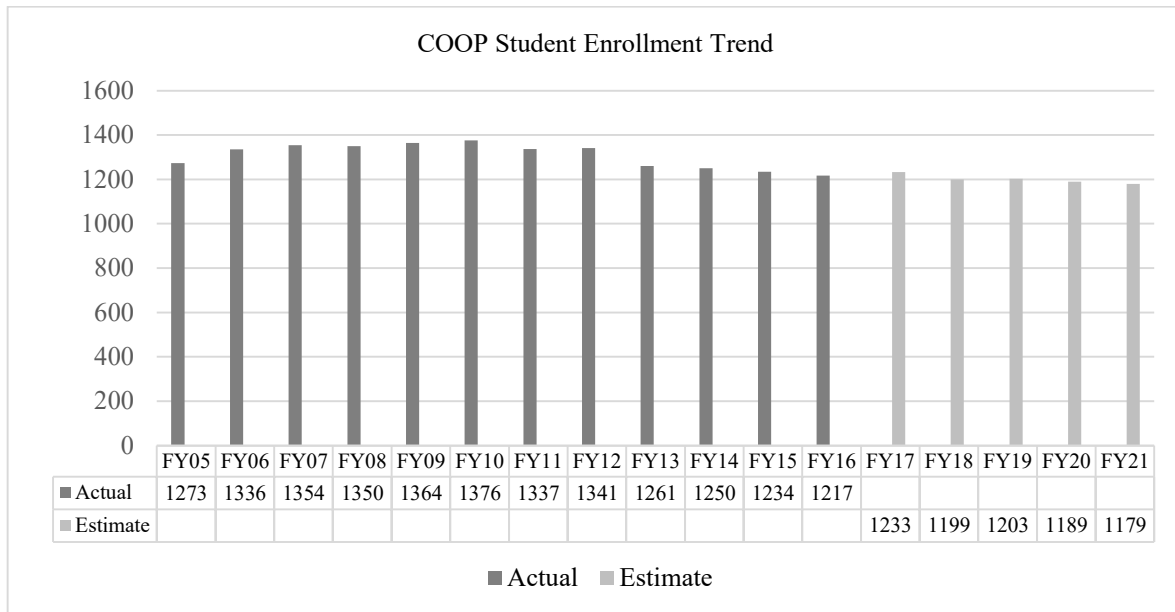
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development and presented for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

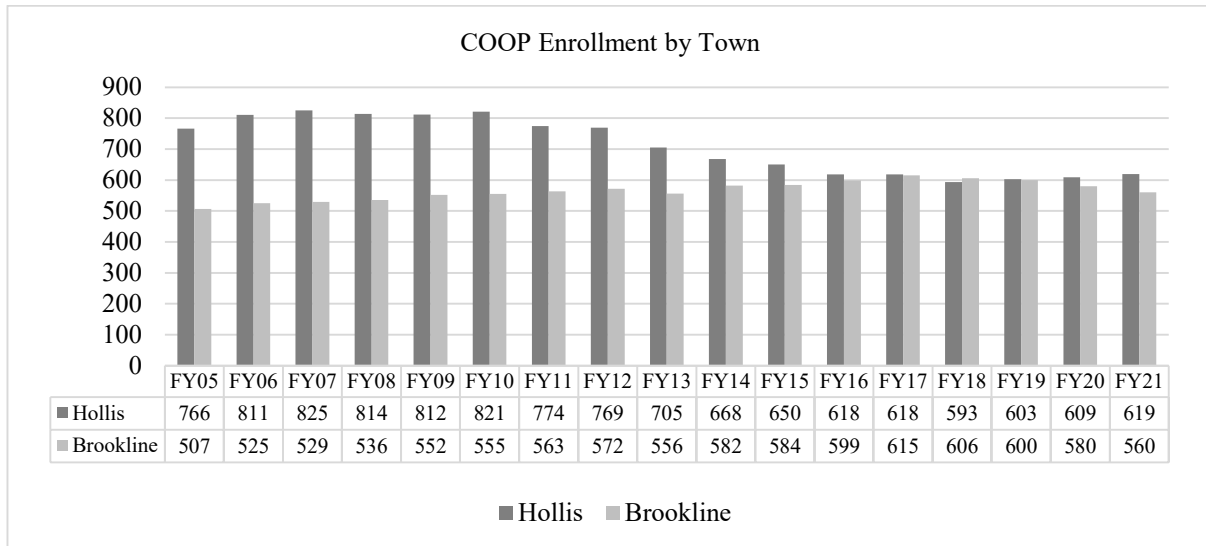
Student Enrollment Trends

Student enrollment has been declining since reaching its highest level in FY10. HBCSD continues to manage its programs, resources, and facilities across annual declines in enrollment. The enrollment of 1217 students as of October 1, 2015 is down 1.3% from the prior school year and is higher than last year’s NESDEC projection of a 2.6% drop in enrollment.



Student enrollment data based on NESDEC reports of historic and future enrollment.

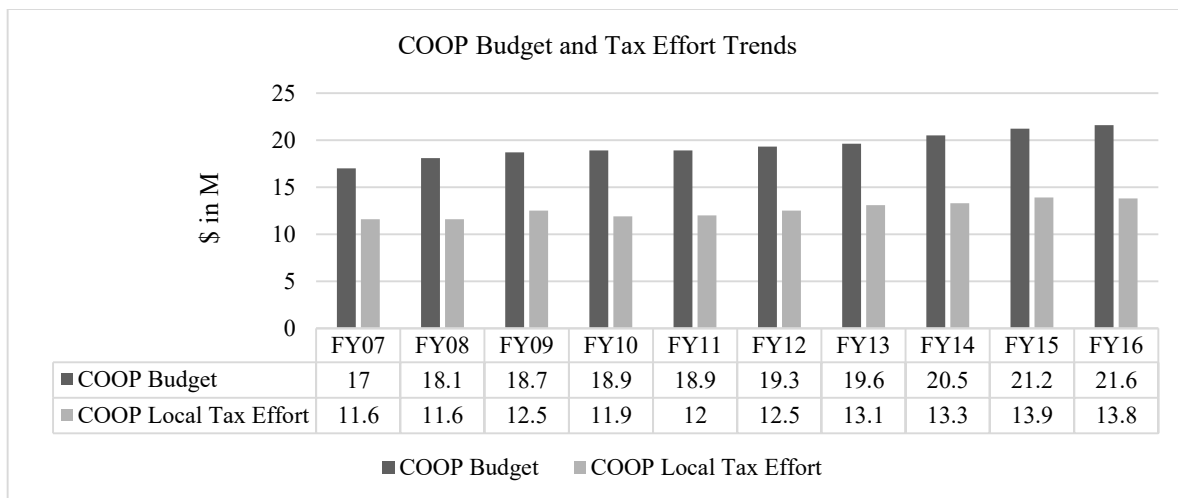
By town, the student population trend reflects a shift in enrollment composition between the two towns. Since Hollis' maximum student enrollment of 825 in FY07, Hollis has been experiencing steady declines totaling 25% by FY16. During the same period, Brookline has realized a 13% increase in student population. As of October 1, 2015, the enrollment distribution is 50.8% of students from Hollis and 49.2% of students from Brookline which represents a 2 percentage point shift in the enrolled student composition from the prior year. Projections through FY19 indicate the two populations remaining closely aligned.



Student enrollment data based on NESDEC estimates of historic and future enrollment.

Budget Highlights

FY16 Budget Summary: As approved by the legislative body in March 2015, the \$21.6M HBCSD budget represents a 1.8% increase from the prior year with the approval of articles for the operating and SAU budgets, contracts for professional and support staff, and contingency/expendable trusts. Once district revenue and state aid by town have been considered, the resulting tax effort averages approximately 65% of the approved COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$7.9M for Hollis which reflects a 3.2% increase from the prior year and \$5.9M for Brookline which reflects a 5.6% decrease from the prior year.



After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis' total COOP tax commitment is \$9.4M and Brookline's total COOP tax commitment is \$6.5M.

Staff Salaries and Benefits: Articles for the current school year which comprised the second year of a two year agreement for professional staff (HEA) and the third year of a three year agreement for support staff (HESSA) were approved at the district meeting in March, 2015. These agreements addressed elements for salaries and benefits, as well as, other non-financial contract elements. Increases in health plan costs continue to be tempered by the participation of 95% of the professional staff in the updated medical benefits plan. For FY16, plan participation and improved use of plan benefits resulted in a 3.9% increase in the guaranteed maximum rate (GMR) charged by LGC. A new contract for HEA will be included in the warrant for the March 2016 District Meeting.

The HESSA agreement for support staff defined salary increases and an increase to the monthly insurance cap paid by the district. Approximately 86% of support staff are enrolled in the newly offered medical benefits plan which was identified as a supplement after the approval of the first year of the contract. A new HESSA contract will be presented in the upcoming warrant.

New Hampshire Retirement System (NHRS): Another key area impacting the budget has been increases mandated by the state for NHRS contributions. In total, NHRS expenses represent 6%, or \$1.3M, of the current budget. With rates set by the state in two year increments, NHRS rate changes were made for FY16. For the FY17 budget cycle, no rate changes will occur.

Special Education: These costs comprise 19.8 % of the HBCSD budget. The current Special Education costs have required careful fiscal management due to unexpected student needs and increases in out-of-district tuition expenses above budget assumptions. While some costs are reimbursed through Catastrophic Aid, the aid does not reflect 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which limits the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at approximately \$1.8M for four bond initiatives, three for HBHS and one for HBMS. HBCSD will begin retiring some bond debt in FY17. By FY18, the budget will be relieved of approximately \$1.2M of principal and interest payments related to bonds for the high school issued in 1996 and 2007. The remaining debt service of approximately \$600K annually is for the bond for the HBMS renovation and will continue through FY25.

Other Items: While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between the two communities and reduced by each town's state aid to determine the amount to be assessed in taxes as a portion of each town's local tax rate. A new apportionment formula approved in January, 2015 changed the apportionment formula from 100% Average Daily Membership (ADM) on expenses to be apportioned to 95% ADM/5% Equalized Value (EV) for non-capital expenses and 100% EV for capital expenses effective with the FY16 budget. Capital expenses represented 7.3% of the expenses to be apportioned.

FY16 Apportionment Distribution	FY15 ADM	2014 EV	Net Apportion
Hollis	53.3%	69.1%	55.2%
Brookline	46.7%	30.9%	44.8%

Source: NH DOE FY16 Cooperative District Apportionment Summary (October, 2015)

For the FY16 budget cycle, the legislative body will be asked to consider the operating and SAU budgets, new professional and support staff contracts, and funding of trusts with estimated tax impacts identified by town

Respectfully Submitted,
Darlene Mann - Chair, HBCSD Budget Committee

2015 Hollis/Brookline High School Awards

Alan Frank Memorial Scholarship Book Award	Dollars for Scholars
Darrien Spitz	Emily Cook
American Federation of Musicians	Elizabeth Davis
Celeste Marsan	Amanda Kabel
American Society of Civil Engineers	Logan Pucci
Emily Cook	Ed Berna Memorial Award For Track
Amherst Orthodontic Scientific Woman's S.	Elizabeth Corsetti
Amanda Kabel	Fred Waring Director's Award for Chorus
Army Reserve National Scholar/Athlete Award	Kerrianne O'Reilly
Evan Porter	Harris Memorial Scholarship
Hannah Modelski	Robyn Caron
Athlete Citizen Scholar Award	Hollis Brookline Rotary Club College Scholarship
Celeste Marsan	Elizabeth Corsetti
Andrew Butler	Logan Pucci
Atrium Scholarship	Hollis Historical Society Book Award
Haley Rascoe	Devin Orr
Brookline Historical Society Book Award	Hollis Women's Club Scholarship (4 yr College)
Andrew Cook	Emily Cook
Brookline Women's Club	Hollis Women's Club Scholarship
Emily Cook	Logan Pucci
Cameron Ricard Memorial Scholarship	Hollis Veterinary Hospital Scholarship
Thomas Johnson	Cassie Kendall
Hugh Devlin	Kendal VanSchoick Memorial Scholarship
Cavalier of the Year Award	Jacob Picard
Wesley Mansfield	Stephen Fisher
Charles Zylonis Memorial Scholarship	Louis Armstrong Jazz Award
Gintaras Mykolas Paradie	Christopher Smith
Coach Korcoulis Scholarship	Nancy Archambault Ratta Scholarship
Emilie Newsham	Emily Cook
Community of Caring Scholarship	Nor'Easters Snowmobile Club
Emily Cook	Emily Cook
Thomas Johnson	Michaela McLaughlin
CTE Honors in Careers in Education	Team Player of the Year
Kaitlyn Kozsan	Hannah Modelski
Director's Award for Band	Tyler Pepin
Amanda Kabel	Theatre Award
National Honor Society Book Award	Jacob Scali
Benjamin Goodman	Thespian Award
National Merit Scholarship Finalist	Erin Hattamer
Rebecca Cherian	Anna Giles
Logan Pucci	Natalie Haytayan
National School Choral Award	Jacob Scali
Matthew Falcone	US Marine Corps Distinguished Athlete Award
NH Coaches Association (3 sports for 4 years)	Andrew Butler
Stephanie Burns	Ashley Skey
Andrew Butler	US Marine Corps Scholastic Excellence Award
Elisabeth Corsetti	Celeste Marsan
NH Coaches Association Cont. (3 sports for 4 years)	Logan Pucci
Thomas Johnson	US Marine Corps Semper Fidelis (Music Award)
Celeste Marsan	Nathan Rogers
Ashley Skey	Devin Orr
New Hampshire Snowmobile Association	Warren Towne Memorail Scholarship
Emily Cook	Scott Goldberg
Nicholas Jennings Memorial Scholarship	William & Lorraine Dubben Scholarship
Matthew Fothergill	Lucy Nedelman
Michaela McLaughlin	Mariah Passamonte
Rhode Island School of Design	Quinn Pendleton
Abigail Ouellette	Ruth E. Wheeler Scholarship
STEAM for Youth Scholarship	Kristen Marquette
Matthew Fothergill	Senior Music Scholarship
	Amanda Kabel

2015 Hollis/Brookline High School Awards - cont'd

Ten Top Seniors Class of 2015		Class of 2015 Salutatorian
Logan Pucci	Benjamin Goodman	Celeste Marsan
Celeste Marsan	Amanda Kabel	Class of 2015 Valedictorian
Heather Bourassa	Valerie Pauer	Logan Pucci
Matthew Falcone	Mark Siebert	Tri - M Music Honor Society
Bridget Giles	Darrien Spitz	Matthew Falcone
Student Council 2015		Ambika Gupta
President	Benjamin Goodman	Angela Harrow
Vice President	Molly Benz	Amanda Kabel
Secretary	Haley Recke	Celeste Marsan
Treasurer	Brianna Johnson	Kerrianne O'Reilly
Representatives		Devin Orr
Andrew Butler	Alexander McCalmont	Logan Pucci
Samuel Langley	Ionela Putur	
Scholar Athletes		
Heather Bourassa	Abigail Ouellette	Benjamin Goodman
Stephanie Burns	Nellie Putur	Riley Hamel
Emily Cook	Alyssa Rich	Jeremy Ide
Elizabeth Corsetti	Tori Sargent	Josh Kyrias
Kayleigh Crocker	Ashley Skey	Alex McCalmont
Lizzie Davis	Niti Suchdev	Austin McCalmont
Alexis Gliser	Dan Ash	Cole Owens
Kaitlyn Kozsan	Joe Brooks	Michael Pattelena
Nicole Landry	Andrew Butler	Tyler Pepin
Kristen Marquette	Eastman Chandler	Evan Porter
Celeste Marsan	Lucas Cummings	Mark Thibeault
Hannah Modelski	Hugh Devlin	Patrick Zorn
Emilie Newsham	Matthew Falcone	
Kerrianne O'Reilly	Matthew Fothergill	
National Honor Society		
Ashely Anderson	Ambika Gupta	Abigail Ouellette
Kathryn Bobek	Erin Hattamer	Valerie Pauer
Meghan Bonta	Briana Johnson	Evan Porter
Sarah Bonta	Amanda Kabel	Logan Pucci
Heather Bourassa	Elizabeth Kotelly	Ionela Putur
Andrew Butler	Nicole Kubishta	Emily Raymond
Rebecca Cherian	Ciara Mann	Haley Recke
Emily Cook	Kristen Marquette	Alyssa Rich
Elizabeth Corsetti	Celeste Marsan	Nathan Rogers
Samantha Couture	Alexander McCalmont	Victoria Sargent
Elizabeth Davis	Austin McCalmont	Mark Siebert
Danielle D'Intino	Michaela McLaughlin	Darrien Spitz
Joseph DeMaio	Ian McNamara	Jeffrey St. Hilaire
Kristen DuPont	Hannah Modelski	Ryan St. Hilaire
Matthew Falcone	Evan Moloney	Nitika Suchdev
Anna Giles	Tia Moores	Emma Tanner
Bridget Giles	Emilie Newsham	Mark Thibeault
Benjamin Goodman	Kerrianne O'Reilly	