



Birch Hill Property

*Town of Hollis * New Hampshire * 2017 Annual Report*

Town of Hollis New Hampshire



Stefanowicz Farm

2017 Annual Report

Local Government Contact Information

Town Website: www.hollisnh.org

EMERGENCY SERVICES

Fire Department/Rescue Services

10 Glenice Drive
Phone: Emergency 911
Non-Emergency 603-465-6001
Richard Towne, Fire Chief
Sandy Bohling, Assistant EMS Director
Email: fire@hollisnh.org

Police Department/Communications Center

9 Silver Lake Road
Phone: Emergency 911
Non-Emergency-Police 603-465-7637
Non-Emergency-Communications 603-465-2303
Joseph Hoebeke, Chief of Police
Samantha Morris, Administrative Assistant
John DuVarney, Communications Manager
Fax: 603-465-7808
Email: police@hollisnh.org

PUBLIC WORKS DEPARTMENT

10 Muzzey Road
Phone: 603-465-2246
Tom Bayrd, Director of Public Works
Email: tombayrd@hollisnh.org
Beverly Hill, Administrative Assistant
Email: bhill@hollisnh.org

SOLID WASTE DISPOSAL

Transfer Station, 10 Rocky Pond Road
Phone: 603-465-3299
Hours of Operation: Tuesday and Saturday 8AM-5PM,
Thursday 12-7PM

Stump Dump, Depot Road
Phone: 603-465-2143
Hours of Operation: Wednesday and Saturday 8AM-5PM

TOWN CLERK'S OFFICE

3G Marketplace
Phone: 603-465-2064
Lisa Claire, Town Clerk
Diane Leavitt, Deputy Town Clerk
Email: townclerk@hollisnh.org

Hours: Monday, Wednesday and Friday 8AM-1PM
Monday evenings 6-8 PM
1st Saturday of each month 8-11 AM

TOWN HALL

7 Monument Square
Phone: 603-465-2209
Fax: 603-465-3701
Hours: Monday-Friday 8:00AM-3:00PM
Visit the Town's Web Site at www.hollisnh.org

Administration/Selectmen/Welfare/Human Resources

Phone: 603-465-2209
Kimberly Galipeau, Town Administrator, ext. 101
Email: administration@hollisnh.org
Christine Herrera, Assist. Town Administrator, ext. 103
Email: townhall@hollisnh.org

Assessing Department

Phone: 603-465-2209 ext. 105
Connie Cain, Assistant to the Assessor
Email: assessing@hollisnh.org

Building/Zoning/Code Enforcement Department

Phone: 603-465-2209 ext. 501
William Condra, Building Inspector/Code Enforcement
Email: building@hollisnh.org
Donna Lee Setaro, Building and Land Use Coordinator
Email: zoning@hollisnh.org

Finance Department

Phone: 603-465-2209 ext. 110
Deborah Padykula, Finance Office
Email: finance@hollisnh.org

Information Technology

Dawn Desaulniers, IT Director
Email: support@hollisnh.org

Planning Department

Phone: 603-465-2209 ext. 108
Wendy Trimble, Planning Secretary
Email: planning@hollisnh.org
Mark Fougere, Town Planner
Email: planner@hollisnh.org

Tax Department

Phone: 603-465-2209 ext. 104
Christina Winsor, Tax Collector
Email: tax@hollisnh.org

HOLLIS SOCIAL LIBRARY

2 Monument Square, PO Box 659
Phone: 603-465-7721 Fax: 603-465-3507
Laura Klain, Libary Director
Email: director@hollislibrary.org

Frequently Called Numbers

EMERGENCY (POLICE, FIRE, AMBULANCE) 911

Town Hall Main Number 465-2209

Town Hall Fax Number 465-3701

Visit the Town's Web Site at www.hollisnh.org

Assessing Departmentext. 105
Building Departmentext. 501
Facility Scheduling (Lawrence Barn, Town Hall)ext. 103
Finance Department.....ext. 110
Planning Departmentext. 108
Recreation Department.....ext. 115
Selectmen's Officeext. 101
Tax Collector.....ext. 104
Welfare Assistance.....ext. 101

Town Clerk 465-2064

Animal Control Officer 465-2303

Communication Center 465-2303

Police (non emergency) 465-7637

Department of public works 465-2246

Stump Dump..... 465-2143

Transfer Station..... 465-3299

Fire Department (non emergency) 465-6001

Health Office 465-6001

Hollis Post Office 1-800-275-8777

Hollis Social Library 465-7721

Character Communications 1-866-472-2200

TDS Telecom 1-866-571-6662

Eversource 1-800-340-9822

SCHOOLS

Hollis Primary School 324-5995
Hollis Upper Elementary School 465-9182
Hollis Brookline Middle School 465-5997
Hollis Brookline High School 465-2269
Hollis Brookline Superintendent's Office 324-5999

**Annual Report
for the Town of
HOLLIS, NEW HAMPSHIRE**

for the year

Two Thousand Seventeen

Annual Reports



of the

Officers and Committees

of the Town of

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2017

with Reports of the

**Hollis School District
and the
Hollis/Brookline
Cooperative School District**

Town Report compiled and edited by Christine Herrera and Donna Lee Setaro
Cover Photo Courtesy of Bob Heyer, Back Cover Photo Courtesy of Anna Birch
Dedication written by Anna Birch
Printed by Kase Printing, Inc.

Table of Contents

Local Government Information	Inside Front Cover
Frequently Called Numbers	Inside Back Cover
In Recognition of Retirement.....	1
Dedication	2

2018 Town Warrant (Green Pages)

2018 Town Warrant-Elections.....	W-4
Planning Board Ballot-2018	W-5
2018 Town Warrant.....	W-7
2018 Proposed Budget (MS-737)	W-10

Town of Hollis

Executive Councilor, District Five Letter	18
Government Leadership and Administration	19
Town Meeting - Elections	23
Town Meeting - Minutes.....	24

Financial Reports

2017 Tax Rate Calculation	28
2017 Town Budget	30
Ambulance Fee Special Revenue Fund	32
Conservation Fund	32
Forest Maintenance Fund.....	33
Heritage Fund.....	33
Hollis Social Library Financial Report	34
Inventory of Property Owned By The Town Of Hollis.....	35
Old Home Days Special Revenue Fund.....	41
Police Private Details Special Revenue Fund	42
Recreation Revolving Fund	42
Statement of Bonded Debt	43
Tax Collector's Report	46
Town Clerk Financial Report.....	49
Town of Hollis And Hollis Nichols Fund Income Payments.....	50
Treasurer's Report to the Town of Hollis.....	51
Trust Funds, Trustees Report (MS-9)	52
Trust Funds, Trustees Report (MS-10)	54
Trust Funds, Capital Reserve Account	55
Zylonis Fund	56
2016 Auditors' Report.....	57

Departmental Reports

Selectmen's Report	105
Assessing Department.....	106
Assessing Statistics	107
Building Department.....	108
Hollis Communications Center	109
Department of Public Works.....	111
Fire Department	113

Hollis Social Library 116

Information Technology 117

Police Department..... 118

Town Clerk..... 121

Town Board, Committee and Commission Reports

Agricultural Commission..... 122

Budget Committee 123

Cemetery Trustees..... 125

Conservation Commission 126

Energy Committee 129

Heritage Commission..... 131

Highway Safety Committee 132

Historic District Commission 133

Land Protection Study Committee..... 135

Old Home Days Committee..... 136

Planning Board..... 137

Recreation Commission 138

Supervisors of the Checklist 139

Town Forest Committee..... 140

Trails Committee..... 141

Zoning Board of Adjustment 142

Vital Statistics

Births..... 144

Marriages 145

Deaths 146

Community Organization Reports

Flints Pond Improvement Association 147

Hollis Seniors Association 148

Nashua Regional Planning Commission Report for the Town of Hollis 150

Nashua Regional Solid Waste Management District’s Household Hazardous Waste Program..... 153

2018 Hollis School District Warrant (Blue Pages)

Hollis School District Elections..... 157

Hollis School District Warrant 158

2018 - 2019 Proposed Budget, (MS-27)..... 160

Hollis School District

Government Leadership and Administration 168

2017 Hollis School District Annual Meeting Minutes..... 169

Financial Reports

Revenues, Expenditures and Changes 172

General Fund Revenue Comparison by Year 173

Balance Sheet..... 174

Special Education Expenditures 175

Departmental Reports

Professional Staff Roste 176

Hollis Elementary School Community Administrative Team Report..... 178

Superintendent’s Report..... 180

Director of Student Services Report 182

SAU 41 Technology Report..... 183

2018 Hollis/Brookline Cooperative School District Warrant (Yellow Pages)

Hollis/Brookline Cooperative School District Elections 186

Hollis/Brookline Cooperative School District Petition Warrant 187

Hollis/Brookline Cooperative School District Warrant 188

2018 - 2019 Proposed Budget, (MS-27) 190

Hollis/Brookline Cooperative School District

Government Leadership and Administration 199

2017 Hollis/Brookline Cooperative School District Annual Meeting Minutes 200

Financial Reports

Revenues, Expenditures and Changes 204

Balance Sheet..... 205

General Fund Comparison by Year 206

Special Education Expenditures 207

Departmental Reports

Professional Staff Roste 208

Hollis/Brookline Middle School Administrative Report 211

Hollis/Brookline High School Administrative Report..... 213

Hollis/Brookline Cooperative School Budget Committee Report..... 216

School Awards..... 219

In Recognition of Retirement



CHIEF JAMES SARTELL
1997 - 2017

Chief Sartell was a member of both the New Hampshire Department of Corrections and the Candia Police Department before beginning his career in Hollis over 20 years ago. He was appointed Chief of Police in 2011 following the retirement of then Chief of Police, Russell Ux. Prior to being named Chief of Police, Sartell served in numerous roles, including Patrol Officer, Detective/Prosecutor, Sergeant and Lieutenant.

Chief Sartell retired from the ranks of New Hampshire Law Enforcement in order to assume the role of Deputy Chief of Police with the Townsend Police Department in Massachusetts. We are thankful for Chief Sartell's dedicated service to the Hollis community and are fortunate to have benefited from his leadership as a law enforcement practitioner and administrator. His strong and consistent leadership as well as his passion for the profession will be greatly missed. We wish him well.

Dedication

The Land Protection Study Committee “Preserving land and the rural character of Hollis”

Hollis has a proud history of conservation. Boasting one of the earliest Conservation Commissions in the state, (1964) we can thank our early conservation leaders and town leaders for setting our town on the right path to land conservation in the last 50 years, establishing Hollis as a town of principle, one that values open spaces, plentiful wildlife, and abundant natural beauty.

With the pace of land development in the late 1990s growing, a Master Plan completed in 1999 showed “rural character” to be one of Hollis’ most treasured attributes. The Hollis Land Protection Study Committee was created by the Hollis Selectmen in the year 2000 to further promote land conservation, with a mandate to preserve the town’s rural character by identifying and protecting important parcels of undeveloped land that featured not only conservation elements, but also important Hollis viewsapes, agricultural fields and heritage sites. Over the last 17 years, committee members have negotiated and worked with landowners to safeguard their land’s beauty, using purchases or easements and researching funding sources on a town, state, federal and private level.

The committee often worked in fruitful partnership with many local boards and committees to ensure key tracts of land would be protected, including the Hollis Conservation Commission, the Town Forest Committee, Beaver Brook Association, the Trails Committee, the Nashua River Watershed Association and the Nissitissit River Land Trust. Over its 17-year history, the committee was instrumental in preserving the vibrant marshlands surrounding Parker Pond and Dunklee Pond, the scenic Hall Farm off Dow Road, the wooded Gelazauskas Preserve, Woodmont Orchards West, Birch Hill, and several other properties along the way.

The committee’s selections were guided by well-conceived criteria including visual appeal, agricultural value, water resources, trail potential, varieties of flora and fauna, extent of woodlands and connection or proximity to existing conservation land. The town preserved the parcels through outright purchase or the purchase of easements or restrictive rights.

The Land Protection Study Committee was dissolved in the fall of 2017. The specific structure of land conservation efforts going forward are still being finalized, with potential new format that will retain the function of protecting unique pieces of land in Hollis, with oversight by the Hollis Conservation Commission and the Board of Selectmen. We thank the following individuals who volunteered hundreds, if not thousands of hours to this cause, for their dedication to the preservation of Hollis lands.

Land Protection Study Committee Members: 2000-2017

Nate Armstrong, Peter Baker, Lou Candito, Taylor Caswell, Pat Clark, Gail Coffe , Thom Davies, Katherine Drisko, Paul Edmunds, John Eresian, Christine Furman, Gerry Gartner, David Gilmour, Mort Goulder, Bruce Hardy, Jack Law, June Litwin, Vicki Michaels, Peter Proko, Lorin Rydstrom, Roger Saunders, Nancy Struckman, Sherry Wyskiel and Selectmen’s Representatives Tom Jambard, Mark LeDoux, Raymond Lindsay and Don Ryder.

TOWN OF HOLLIS
2018 WARRANT

2018 Town Warrant-Elections

THE STATE OF NEW HAMPSHIRE
LAWRENCE BARN COMMUNITY CENTER
THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 13, 2018

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, march 13, 2018 between the hours of 7:00 Am and 7:00 Pm, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School in said town on, Saturday, march 17, 2018 at 10:00 Am, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

- 1. To choose all necessary Town Officers for the year ensuing.
- 2. To conduct other business by official ballot.

Given under our hands and seal, this 14th day of February, 2018.

Board of Selectman, Town of Hollis
Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

A true copy of the warrant-Attest:

Board of Selectman, Town of Hollis
Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

Planning Board Ballot-2018

- 1. Amend Section X Zoning Districts, Agriculture/Business Zone, 1. Permitted Uses in the Agriculture and Business Zone, to allow private schools and day care providers as allowable uses.

Explanation: This amendment would allow private schools and day care providers in the A&B zone, which lies along Proctor Hill Road, Ash Street and Broad Street.

YES ☐ NO ☐

- 2. Amend Section XIV Sign Ordinance by removing reference to Administrative Board in Sections N.2.Ciii; Q.2.b.; S.1.3.4.; and T. and replace with the term Building Inspector/Code Enforcement Officer.

Explanation: This amendment will clarify this section of the zoning ordinance, there is no longer an “Administrative Board”.

YES ☐ NO ☐

- 3. Amend Section IV Enforcement and Administration, paragraph J. by deleting the paragraph in its entirety ~~If, after the issuance of a permit, the operations authorized there under are not commenced within one year after day of permit or, if after the commencement of operations the work is discontinued for a period of one year, such permit shall be void and work may not again be commenced until a new permit shall have been issued for the original work, and building materials and equipment on the ground shall be removed or stored according to the requirements of the Building Inspector.~~ and replacing it with “A building permit shall be valid for one year from the date of issuance. Said permit period may be extended for one or more times with approval of the Building Inspector. If said permit expires, the building materials and equipment on the ground shall be removed or stored according to the requirements of the Building Inspector.

Explanation: This amendment will clarify this section for the Building Department relating to the term of building permits.

YES ☐ NO ☐

- 4. Amend Section VIII Definitions, Structure and/or Building, by deleting the last sentence in the paragraph. That which is erected or assembled using a combination of materials for occupancy or use, whether portable or affixed to the ground. This includes structures of permanent or temporary construction, plastic, fabric, and/or canvas covered frame structures, structures for agricultural uses, structures installed on skids, blocks or permanent foundations and all sheds and storage facilities. All structures will require a building permit. Structures shall not include fences, basketball and tennis courts. ~~Structures and/or Building(s) 120 square feet or less shall not require a building permit, but shall be required to meet all setback requirements.~~

Explanation: This amendment will delete a provision that allowed smalls structures to be built without a building permit; this waiver created a number of violations of setback rules, along with abutter conflicts.

YES ☐ NO ☐

- 5. Amend Section XIV Sign Ordinance, N Agriculture Signs, by deleting paragraph 1. ~~Permanent agricultural signs shall not exceed 20 square feet of sign surface area.~~ And replacing it with the following: Permanent agricultural signs: When affixed to a building, a sign shall not exceed 20 square feet of sign surface area. A free-standing sign shall not exceed 20 square feet of surface area with no one horizontal or vertical

Planning Board Ballot-2018 cont’d

dimension greater than 6 feet. Posts supporting a free-standing sign shall have a total width of no more than 1 foot (unless specified otherwise by building code requirements). In addition, amend Section N.2. Seasonal agricultural signs, b. i. by deleting ~~Shall not exceed 20 square feet of sign surface area~~ and replacing it as follows: Shall not exceed 20 square feet of sign surface area with no one horizontal or vertical dimension being greater than 6 feet.

Explanation: This amendment will limit the size of an agricultural sign to no more than 6 feet wide or 6 feet tall. These signs are allowed in the rural areas of the community for agricultural uses and maintaining a degree of control on signage in these areas is important, as residential uses are often nearby.

YES ☐ NO ☐

2018 Town Warrant

Annual Meeting, Town of Hollis
Saturday, March 17, 2018
10:00AM Hollis Brookline Cooperative High School

ARTICLE 1 - Officials Reports
To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 – Land Acquisition - Playing Field Construction
To see if the Town will vote to raise and appropriate the sum of \$860,000.00 (gross budget), for the following purposes; (1) to acquire full ownership interest in a certain tract or parcel of land in the Town of Hollis, and defray any necessary costs attendant thereto, together with any buildings thereon, more particularly described as Map 47, Lot 44-2, on such terms and conditions as determined by the Board of Selectmen in the amount of \$510,000 with \$100,000 to come from the Conservation Fund, and \$410,000 to come from the unassigned fund balance as of 12/31/17, if available; and (2) to defray the cost of development and construction of playing fields on said property (once acquired) in the amount of \$350,000, said funds to be withdrawn from the unassigned fund balance as of 12/31/17, if available. No amount to be raised by taxation. This article is contingent on the Conservation Commission and Board of Selectmen approving of the share of funding attributed to the conservation fund, pursuant to RSA 36-A:4, (I) & RSA 36-A:5, (II), as well as the establishment of suitable perpetual conservation restrictions on such portion of the property as may be required to justify the application of the conservation funds portion of this appropriation to this purchase. This article is a special warrant article pursuant to RSA 32:7, (VI), designated as non-lapsing and shall expire no later than December 31, 2020.

Siergiewicz Property	Tract(s) or Parcel(s) of Land	Size (Approximate)
	047-044-022	19.86 acres
Recommended by Selectmen	Not Recommended by Budget Committee	

ARTICLE 3 – Fire Rescue Truck Lease Purchase
To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a seven (7) year lease purchase agreement for the sum of \$742,000, for the purpose of lease purchasing one (1) fire rescue truck with equipment and attachments for the Fire Department, and to raise and appropriate the sum of \$53,000 for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
\$53,000	\$106,000	\$106,000	\$106,000	\$106,000	\$106,000	\$106,000	\$53,000	\$742,000
Recommended by Selectmen				Recommended by Budget Committee				

ARTICLE 4 - Old Home Day Special Revenue Fund To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen	Recommended by Budget Committee
--------------------------	---------------------------------

ARTICLE 5 - Compensated Absences Payable Expendable Trust Fund
To see if the Town will vote to raise and appropriate \$100,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Recommended by Selectmen	Recommended by Budget Committee
--------------------------	---------------------------------

ARTICLE 6 - Revaluation Capital Reserve Fund
To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

Recommended by Selectmen	Recommended by Budget Committee
--------------------------	---------------------------------

ARTICLE 7 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund
To see if the Town will vote to raise and appropriate \$100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 8 – Establish a Contingency Fund
To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2017, if available. No amount to be raised from taxation.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 9 - Collective Bargaining Agreement, Local 3657 (Police / Fire / Communications)
To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$104,400 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2019 and 2020 costs associated with the agreement will be included in the respective operating budgets.

FY2018	FY2019	FY2020	Total
\$104,400	\$113,100	\$7,700	\$225,200
Recommended by Selectmen		Recommended by Budget Committee	

ARTICLE 10 – 2018 Operating Budget
To see if the Town will vote to raise and appropriate the sum of \$10,748,845.00 which represents the operating budget of the Town for 2018, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 11 – Drainage Easement - Woods Subdivision
To see if the Town will authorize the Board of Selectmen to convey certain drainage easement rights previously granted to the Town as a condition of approval of a subdivision of Map 13, Lot 68, said easement rights being conveyed by a deed dated June 24, 2008, which is recorded in the Hillsborough County Registry of Deeds at Volume 8002, Page 1046, on such terms and conditions as the Board deems fit. The purpose of this conveyance is to facilitate the implementation of a revision to the stormwater drainage system in said subdivision to comply with recent regulatory changes. Once reconveyed to the current developer, the Town will receive a replacement deed conveying drainage easements consistent with the revised plan that has been approved by the planning board.

Recommended by Selectmen

ARTICLE 12 – River Stewardship Plan
To see if the Town will accept the locally-developed River Stewardship Plan drafted by the Nashua River Wild and Scenic River Study Committee and its recommendation that that portion of the Nissitissit River flowing through Hollis be designated a Wild and Scenic River with the understanding it would not involve Federal acquisition or management of lands.

Recommended by Selectmen

ARTICLE 13 – Petition Article to Pave Wood Lane
Shall the Town vote to direct the Selectmen to pave Wood Lane as soon as possible. The full text of the petition is set forth for informational purposes.

We, the undersigned residents of Wood Lane in Hollis, NH and other Hollis residents respectfully request that the Town of Hollis pave Wood Lane as soon as possible.

We request this for a number of reasons, including but not limited to the following, many of which affect many town residents, in addition to Wood Lane residents. Paving Wood Lane would benefit far more town residents than just those of us living on Wood Lane.

1. The dust and dirt that traveling vehicles raise during dry weather not only is a health issue for anyone breathing in the dust, but enters homes and leaves behind residue and/or prohibits opening windows for fresh air. This is a serious and demonstrable health concern.
2. Rain or melting snow and ice causes long ruts that make steering vehicles difficult and when two vehicles meet, create a potentially dangerous situation.
3. Within a few days of being resurfaced with dirt and stone, the large ruts and potholes reappear, making repeated and frequent resurfacing a waste of time and money that paving would favorably resolve.
4. The large ruts and pot holes cause excessive noise, especially from the large trucks going by to the development off of Federal Hill Road as they speed down the road and bounce up and down. The increased traffic due to development in the area exacerbates the dust, mud, rut and noise issues, and will only be replaced by increased vehicle traffic as new residents move it.
5. This travel noise, dirt, and traffic is particularly bad on dump days as Wood Lane is a short cut to the dump for many town residents, and will be for more as the developments are occupied.
6. The ruts and furrows cause excessive tire wear and frequent front end alignments to vehicles traveling on this road.
7. Using the dirt/stone mixture to resurface the road causes a great deal of stone to be left in driveways, shrubbery and bark mulch best near the road that is very difficult to remove. It is too large to use a leaf blower on and too small to rake effectively

Paving Wood Lane will relieve the above problems, inconveniences and health issues as well as save the Town money and maintenance issues in the future.

ARTICLE 14 - To Transact Any Other Business That May Legally Come Before Said Meeting.



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	10	\$205,453	\$206,925	\$250,463	\$0	\$250,463	\$0
4140-4149	Election, Registration, and Vital Statistics	10	\$145,990	\$134,342	\$147,140	\$0	\$147,140	\$0
4150-4151	Financial Administration	10	\$279,028	\$277,694	\$284,112	\$0	\$284,112	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	10	\$65,000	\$84,258	\$65,000	\$0	\$65,000	\$0
4155-4159	Personnel Administration	10	\$2,191,870	\$2,037,649	\$2,162,660	\$0	\$2,162,660	\$0
4191-4193	Planning and Zoning	10	\$89,857	\$76,277	\$78,138	\$0	\$78,138	\$0
4194	General Government Buildings	10	\$134,981	\$138,168	\$139,651	\$0	\$139,651	\$0
4195	Cemeteries	10	\$44,444	\$39,167	\$44,444	\$0	\$44,444	\$0
4196	Insurance	10	\$202,765	\$202,757	\$206,975	\$0	\$206,975	\$0
4197	Advertising and Regional Association	10	\$8,090	\$8,090	\$8,325	\$0	\$8,325	\$0
4199	Other General Government	10	\$106,650	\$115,314	\$108,300	\$0	\$108,300	\$0
	General Government Subtotal		\$3,474,128	\$3,320,641	\$3,495,208	\$0	\$3,495,208	\$0
Public Safety								
4210-4214	Police	10	\$1,418,230	\$1,371,388	\$1,434,190	\$0	\$1,434,190	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	10	\$1,552,014	\$1,547,982	\$1,575,113	\$0	\$1,575,113	\$0
4240-4249	Building Inspection	10	\$132,213	\$129,096	\$124,313	\$0	\$124,313	\$0
4290-4298	Emergency Management	10	\$7,300	\$7,135	\$7,300	\$0	\$7,300	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$3,109,757	\$3,055,601	\$3,140,916	\$0	\$3,140,916	\$0
Highways and Streets								
4311	Administration	10	\$581,631	\$578,186	\$593,961	\$0	\$593,961	\$0
4312	Highways and Streets	10	\$1,186,197	\$1,134,766	\$1,174,598	\$0	\$1,174,598	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4316	Street Lighting	10	\$18,800	\$18,302	\$19,000	\$0	\$19,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$1,786,628	\$1,731,254	\$1,787,559	\$0	\$1,787,559	\$0
Sanitation								
4323	Solid Waste Collection	10	\$191,133	\$178,105	\$194,883	\$0	\$194,883	\$0
4324	Solid Waste Disposal	10	\$290,638	\$290,635	\$288,415	\$0	\$288,415	\$0
	Sanitation Subtotal		\$481,771	\$468,740	\$483,298	\$0	\$483,298	\$0
Health								
4411	Administration	10	\$11,800	\$6,700	\$11,800	\$0	\$11,800	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	10	\$39,100	\$39,008	\$39,100	\$0	\$39,100	\$0
	Health Subtotal		\$50,900	\$45,708	\$50,900	\$0	\$50,900	\$0
Welfare								
4441-4442	Administration and Direct Assistance	10	\$9,900	\$1,755	\$9,900	\$0	\$9,900	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$9,900	\$1,755	\$9,900	\$0	\$9,900	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	10	\$39,150	\$41,303	\$40,750	\$0	\$40,750	\$0
4550-4559	Library	10	\$289,342	\$289,342	\$305,342	\$0	\$305,342	\$0
4583	Patriotic Purposes	10	\$6,500	\$3,284	\$6,500	\$0	\$6,500	\$0
4589	Other Culture and Recreation	10	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0
	Culture and Recreation Subtotal		\$335,992	\$333,929	\$353,592	\$0	\$353,592	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	10	\$1	\$0	\$1	\$0	\$1	\$0
	Conservation and Development Subtotal		\$1	\$0	\$1	\$0	\$1	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	10	\$695,000	\$695,000	\$1,153,000	\$0	\$1,153,000	\$0
4721	Long Term Bonds and Notes - Interest	10	\$148,430	\$148,429	\$274,470	\$0	\$274,470	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	10	\$1	\$0	\$1	\$0	\$1	\$0
Debt Service Subtotal					\$1,427,471	\$0	\$1,427,471	\$0
Capital Outlay								
Capital Outlay Subtotal								
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal					\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$10,092,508	\$9,801,057	\$10,748,845	\$0	\$10,748,845	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4589	Other Culture and Recreation	04	\$50,000	\$0	\$50,000	\$0	\$50,000	\$0
<i>Purpose: Old Home Day Special Revenue Fund</i>								
4901	Land	02	\$0	\$0	\$510,000	\$0	\$0	\$510,000
<i>Purpose: Land Acquisition - Playing Field Construction</i>								
4909	Improvements Other than Buildings	02	\$0	\$0	\$350,000	\$0	\$0	\$350,000
<i>Purpose: Land Acquisition - Playing Field Construction</i>								
4915	To Capital Reserve Fund	06	\$14,000	\$14,000	\$14,000	\$0	\$14,000	\$0
<i>Purpose: Revulsion Capital Reserve Fund</i>								
4916	To Expendable Trusts/Fiduciary Funds	05	\$75,000	\$75,000	\$100,000	\$0	\$100,000	\$0
<i>Purpose: Compensated Absences Payable Expendable Trust Fund</i>								
4916	To Expendable Trusts/Fiduciary Funds	07	\$100,000	\$100,000	\$100,000	\$0	\$100,000	\$0
<i>Purpose: Municipal Buildings and Facilities Maintenance Exp</i>								
Total Proposed Special Articles			\$239,000	\$189,000	\$1,124,000	\$0	\$264,000	\$860,000

Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4155-4159	Personnel Administration	09	\$0	\$0	\$104,400	\$0	\$104,400	\$0
<i>Purpose: Collective Bargaining Agreement, Local 3657 (Police)</i>								
4199	Other General Government	8	\$70,000	\$5,824	\$70,000	\$0	\$70,000	\$0
<i>Purpose: Establish a Contingency Fund</i>								
4902	Machinery, Vehicles, and Equipment	03	\$0	\$0	\$53,000	\$0	\$53,000	\$0
<i>Purpose: Fire Rescue Truck Lease Purchase</i>								
Total Proposed Individual Articles			\$70,000	\$5,824	\$227,400	\$0	\$227,400	\$0



Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund	10	\$103,505	\$60,000	\$60,000
3185	Yield Tax	10	\$5,338	\$5,000	\$5,000
3187	Excavation Tax	10	\$160	\$130	\$130
3190	Interest and Penalties on Delinquent Taxes	10	\$102,450	\$93,000	\$93,000
	Taxes Subtotal		\$211,453	\$158,130	\$158,130
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	10	\$25	\$25	\$25
3220	Motor Vehicle Permit Fees	10	\$1,983,594	\$1,950,000	\$1,950,000
3230	Building Permits	10	\$72,567	\$68,000	\$68,000
3290	Other Licenses, Permits, and Fees	10	\$64,201	\$57,750	\$57,750
3311-3319	From Federal Government		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$2,120,387	\$2,075,775	\$2,075,775
State Sources					
3352	Meals and Rooms Tax Distribution	10	\$400,780	\$400,780	\$400,780
3353	Highway Block Grant	10	\$226,015	\$227,348	\$227,348
3356	State and Federal Forest Land Reimbursement	10	\$19	\$19	\$19
3359	Other (Including Railroad Tax)	10	\$6	\$6	\$6
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$626,820	\$628,153	\$628,153
Charges for Services					
3401-3406	Income from Departments	10	\$213,398	\$202,850	\$202,850
3409	Other Charges	10	\$140,730	\$146,000	\$146,000
	Charges for Services Subtotal		\$354,128	\$348,850	\$348,850
Miscellaneous Revenues					
3502	Interest on Investments	10	\$37,625	\$31,000	\$31,000
3503-3509	Other	10	\$58,119	\$25,200	\$25,200
	Miscellaneous Revenues Subtotal		\$95,744	\$56,200	\$56,200
Interfund Operating Transfers In					
3912	From Special Revenue Funds	04	\$0	\$50,000	\$50,000
3916	From Trust and Fiduciary Funds	10	\$2,953	\$8,200	\$8,200
3917	From Conservation Funds	02	\$0	\$100,000	\$0
	Interfund Operating Transfers In Subtotal		\$2,953	\$158,200	\$58,200
Other Financing Sources					
9998	Amount Voted from Fund Balance	8, 02	\$359,000	\$830,000	\$70,000
	Other Financing Sources Subtotal		\$359,000	\$830,000	\$70,000
	Total Estimated Revenues and Credits		\$3,770,485	\$4,255,308	\$3,395,308

2018 Proposed Budget (MS-737) - cont'd



Budget Summary

Item	Prior Year	Selectmen's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$10,055,008	\$10,748,845	\$10,748,845
Special Warrant Articles	\$309,000	\$1,124,000	\$264,000
Individual Warrant Articles	\$37,500	\$227,400	\$227,400
Total Appropriations	\$10,401,508	\$12,100,245	\$11,240,245
Less Amount of Estimated Revenues & Credits	\$3,506,239	\$4,255,308	\$3,395,308
Estimated Amount of Taxes to be Raised	\$6,895,269	\$7,844,937	\$7,844,937

2018 Proposed Budget (MS-737) - cont'd



2018 Proposed Budget (MS-737) - cont'd

Supplemental Schedule

1. Total Recommended by Budget Committee	\$11,240,245
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$1,153,000
3. Interest: Long-Term Bonds & Notes	\$274,470
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$1,427,470
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$9,812,775
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$981,278
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$104,400
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$12,221,523

TOWN mee TINg NOTe S

Executive Councilor, District Five Letter

STATE OF NEW HAMPSHIRE

Executive Council

DAVID k WHEELER
EXECUTIVE COUNCILOR
DISTRICT FIVE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
WWW.NH.GOV/COUNCIL
(603) 271-3632

TO: All fifth District Cities and Towns
FROM: Executive Councilor David K. Wheeler
Annual Report for 2017

It is my honor to serve you as your Executive Councilor. Council District Five includes thirty-three cities and towns across southern New Hampshire. The Council has authority over all state contracts over \$25,000, all nominations to State boards and commissions, judicial appointments, department heads, and pardons. The five members of the Executive Council are also a part of the Governor’s Advisory Commission on Intermodal Transportation (GACIT).

This year, seven new commissioners were nominated and confirmed. There were 348 nominations and confirmations to boards and commissions. The Council confirmed five Circuit Court Judges, one part-time Circuit Court Judge and one Supreme Court Associate Judge and approved \$1.34 billion in expenditures and \$5.7 billion in working capital. After hearing from the public and regional planning commissions and local officials, GACIT forwarded to the Governor a ten year transportation plan.

In September I had the pleasure of hosting our Governor and Council breakfast meeting at the Anheuser-Busch Brewery in Merrimack and the regular meeting at the Town Hall in Merrimack. Pastor Steven Closs, Chaplain to the Merrimack Police Department, offered an opening prayer and the Merrimack Police Honor Guard posted the colors. It was a privilege to show the Governor and other Executive Councilors one of the local communities from District Five.

I look forward to serving you in 2018! Please feel free to contact me if I can ever be of assistance.
Sincerely,

David Wheeler

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Francestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, and Windsor

Government Leadership and Administration

ELECTED OFFICIALS OF THE TOWN
March 2017-March 2018

Selectmen, Assessors, Overseers of the Poor

Mark Le Doux, Chairman, 2019
Frank Cadwell, 2020
Vahrij Manoukian, PhD, 2020
Staff: Kimberly Galipeau, Town Administrator
Staff: Chrissy Herrera, Assist. Town Administrator

David Petry, Vice Chairman, 2018
Peter Band, 2019

Town Clerk

Lisa Claire, 2020

Treasurer

Barbara Townsend, 2018

Moderator

James Belanger, 2018

Town Budget Committee (Town and Hollis School District Budgets)

Tom Gehan, Chairperson, 2019
Mike Leavitt, Secretary, 2020
Tom Jambard, 2018
Tammy Fareed, Ex-Officio, Hollis School Board
Susan Benz - Resigned 2017
Staff: Christina Winsor, Tax Collector

Michael Harris, Vice Chairman, 2018
Christopher Hyde, 2019
Darlene Mann, 2020
Frank Cadwell, Ex-Officio, Selectman
Frank Whittemore – Resigned 2017
Staff: Deborah Padykula, Finance Officer

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chairperson, 2019
James Solinas, 2019
David Blinn, 2020
Krista Whalen, School Board Representative

Thomas Enright, 2019
Brian Rater, 2018
Lorin Rydstrom, 2018
Raul Blanche, 2020

Library Trustees

Robert Bartis, Chairperson, 2018
Stephanie Stack, Treasurer, 2020
Jone LaBombard, Secretary, 2019
Merle Eisman Carrus, 2020
Laura Klain, Library Director

Donald MacMillan, Vice Chairperson, 2018
Sarah Booth, 2018
Amy Kellner, 2018
Danielle Scott, 2018

Supervisors of the Checklist

Mary Thomas, Chairperson, 2020
Robbin Dunn, 2023

Thomas Davies, 2018

Trustees of the Trust Funds

F. Warren Coulter, 2019
Shelly Gillis, 2020

John C. Callahan, 2018

Trustees of the Cemeteries

Melinda Willis, Chairperson, 2020
Marc Squires, 2019
Staff: Beverly Hill, Secretary

Raul Blanche, 2018
Lisa Schmalz, 2018
Amy Armstrong, 2020

STATE GOVERNMENT

State of New Hampshire Governor	Honorable Chris Sununu
Executive Councilor (District 5)	Honorable David Wheeler
NH General Court - Senate District 12	Honorable Kevin A. Avar
Hillsborough District 27 Representative	Honorable James “Jim” Belanger
Hillsborough District 27 Representative	Honorable Carolyn M. Gargas
Hillsborough District 40 Representative	Honorable Keith Ammon
District 40 - Hollis, Milford, Mont Vernon, New Boston	District 27 – Hollis

APPOINTED OFFICIALS OF THE TOWN

Agricultural Commission Mark Post, Chairperson, 2019 Dan Harmon, 2018 Adam Pitarys, 2018 David Petry, Selectmen’s Representative	 Randall Clark, 2020 Trevor Hardy, 2020 Charles J. Husk (Alt), 2019
Building Code Board of Appeals Robert Cormier, 2020 John Mahan, 2020	 Paul Armstrong, 2020 Staff: Bill Condra, Building Inspector
Cable Advisory Committee James Anderson, 2018	 Doug Cleveland, 2018
Camera Operator Paul Armstrong	 Bill Moseley
Conservation Commission Thomas Dufresne, Chairperson, 2019 Cathy Hoffman, 2020 LeeAnn Wolff, 2018 Jonathan Bruneau, 2020 Joseph Connelly (Alt), 2020 Paul Edmunds (Alt), 2020 Mary Jeffery – Resigned Staff: Connie Cain, Assessing Assistant	 David Connor, Vice Chairperson 2018 Thomas Davies, 2020 Mark Post, 2019 Laura Bianco (Alt), 2019 Cheryl Quaine (Alt), 2019 Peter Baker – Resigned Peter Band, Selectmen’s Representative
Deputy Town Clerk Diane Leavitt	
Emergency Management Director Donald McCoy	
Heritage Commission David Sullivan, Chairperson, 2020 Judith Aurelia Perry Hooks, 2020 Jan Larmouth, 2020 Josie MacMillan (Alt), 2018 Ronald Peik – Resigned Frank Cadwell, Selectmen’s Representative	 Honi Glover, 2020 Karla Vogel, 2019 Wendy Trimble, 2019 Michael Bates (Alt), 2018 Joseph Johnson - Resigned
Highway Safety Committee Jim Belanger, Chairperson, 2019 Paul Armstrong, 2018 Joe Hoebeke, Police Chief	 Rebecca Crowther, 2018 Don Ryder (Alt), 2020 Rick Towne, Fire Chief

Tom Bayrd, DPW Director
Mark Le Doux, Selectmen’s Representative

Jay Sartell, Police Chief-Resigned

Historic District Commission Tom Cook, 2018 Peter Jones, 2020 Spencer Stickney – Resigned Staff: Donna Lee Setaro, Building & Land Use Coordinator	 Jessica Waters, 2018 Michael Bates, 2020 Jan Larmouth - Resigned Frank Cadwell, Selectman’s Representative
Hollis Energy Committee Eric Ryherd, Chairperson, 2020 Peter “Mike” Leavitt, 2018 Paul Happy (Alt), 2018 Christine Furman – Resigned Peter Band, Selectman’s Representative	 Venu Rao, 2019 Loran “Woody” Hayes, 2020 Eitan Zeira (Alt), 2019 Stacy Diamantini – Resigned
Land Protection Study Committee Paul Edmunds, Chairperson Thomas Davies Gerald Gartner Katherine Drisko Peter Baker - Resigned	 Roger Saunders David Gilmour Peter Proko Sherry Wyskiel Mark Le Doux, Selectmen’s Representative
Memorial Day Coordinator Jim Belanger, 2018	
Nashua Regional Planning Commission Robert Larmouth, 2018	 Venu Rao, 2019
Old Home Days Committee Holly Babcock, 2020 Barbara Kowalski, 2020 Donna Duffy, 2019 Nathan Michaels, 2020	 Laurie Miller, 2019 Judy Mahoney, 2019 Anne Marie Tucciarone-Mahan, 2018 Frank Cadwell, Selectmen’s Representative
Planning Board Cathy Hoffman, Chairperson, 2018 Doug Cleveland, 2019 Brian Stelmack, 2019 Dan Turcott (Alt), 2018 Jeffrey Peters (Alt), 2020 Staff: Mark Fougere, Planner	 Richard Hardy, 2018 Chet Rogers, 2020 Bill Moseley, 2020 Benjamin Ming (Alt), 2019 David Petry, Ex Officio, Selectman Staff: Wendy Trimble, Planning Secretary
Recreation Commission David Belanger Chairperson, 2020 Russell Rogers, 2018 Stephanie Stack, 2019 Linda Statkus – Resigned Frank Cadwell, Selectmen’s Representative	 Robbin Dunn, 2020 Jake Balfour (Alt), 2020 Jayne Belanger (Alt), 2018 Kyle Gillis, Recreation Coordinator
Souhegan Regional Landfill District Tom Bayrd	
Souhegan Valley Transportation Collaborative Rebecca Crowther, 2020	

Stormwater Management Committee

Kimberly Galipeau, Town Administrator
Joan Cudworth, Transfer Station
Bill Condra, Building Inspector/Code Enforcement Officer
Wendy Trimble, Planning Secretary
Don Ryder, Citizen Representative - Resignation

Tom Bayrd, Director of Public Works
Reggie Ouellette, Engineering Consultant
Mark Fougere, Planning Consultant
Chrissy Herrera, Assist. Town Administrator

Town Forest Committee

Edward “Ted” Chamberlain, Chairperson, 2020
George R. Burton, 2018
Spencer Stickney, 2019

Gary Chamberlain, 2020
Craig Birch, 2018

Town Photographer

Robert Heyer

Trails Committee

Sherry Wyskiel, Chairperson, 2018
Daniel Teveris, 2020
Tom Jeffery, 2020
Barbara Kowalski, 2019
Jeffrey Peters (Alt), 2019

Doug Cleveland, Co-Chairperson, 2019
Harry Russell, 2020
Carol Brown, 2018
Jane Edmunds (Alt), 2020

Zoning Board of Adjustment

Brian Major, Chairperson, 2018
Rick MacMillan, 2019
Susan Durham, 2020
Kathy McGhee (Alt), 2019
Gerald Moore – Resigned
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Cindy Tsao, 2018
Jim Belanger, 2020
Drew Mason (Alt), 2019
Bill Moseley (Alt), 2020
Staff: Bill Condra, Building Inspector

Town Meeting - Elections

Hollis Town Meeting - March 21, 2017

The meeting was reconvened by Moderator James Belanger, at 7:00 AM Tuesday, March 21, 2017, for voting on the following subjects:

Town Officers for the ensuing year

Selectmen	3 years	Frank L. Cadwell and Vahrij Manoukian
Budget Committee	3 years	Mike Leavitt and Darlene Mann
Town Clerk	3 years	Lisa Claire
Trustee of the Trust Fund	3 years	Shelly Gillis
Library Trustee	3 years	Merle Eisman and Stephanie Stack
Cemetery Trustee	3 years	Amy Armstrong and Melinda Willis
Supervisor of the Checklist	6 years	Robbin Dunn

Other Business by Official Ballot

Ballot Questions-Planning Board

Amendment 1	Size limit on ground mounted solar systems	Yes- 227	No-478
Amendment 2	Accessory Dwelling Units	Yes-421	No-257
Amendment 3	Permits for small buildings	Yes-580	No-116
Amendment 4	Change Administrative Board to Building Department and Building Inspector/Code Enforcement Officer	Yes-637	No-49
Amendment 5	Removing outdated ordinance	Yes-570	No-108
Amendment 6	Construction of housing for older persons	Yes-483	No-200
Amendment 7	Aquifer protection overlay zone	Yes-458	No-214
Amendment 8	Adding intent to zoning districts	Yes-550	No-120

A True Copy of Record-Attest:

Lisa I Claire
Hollis Town Clerk

Town Meeting - Minutes

Hollis Town Meeting - Saturday, March 18, 2017

The meeting was convened at 10:00 AM in the Hollis Brookline High School Gymnasium by Moderator James Belanger. The National Anthem was performed by Rachel Flanagan, an HBHS Honors Choir Student. Rachel sang alto for the ensemble on their recent work with the Broadway cast of Aladdin. Ms. Flanagan is an active member of our school's Tri-M Music Honors Society Chapter and has contributed greatly to the high achieving and continued development of our excellent HBHS choral program.

The Veterans in attendance were honored for their service and dedication to our country. Introduction of our Representatives Carolyn Gargas, Keith Ammon, Jim Belanger and Senator Kevin Avar.

Introduction of Selectmen and staff by Selectmen chair Mark Le Dux. Introduction of Budget Committee by Budget Committee chair Tom Gehan.

Hollis VFW member Andy Seremeth and Senior Vice Commander George Robinson presented the 23rd Annual Citizen of the year award for Americanism to Rebecca “Becky” Crowther.

When Becky moved to Hollis in 1973, she immediately embraced the community. She joined the Rescue Squad as a volunteer Emergency Medical Technician, got a degree in Public Accounting so she could help the community in needed work, and joined the square dancing group for some of her social life. After 5 years she tried to leave Hollis, but the town had become too much a part of her and she quickly returned, never to depart again. She has stayed engaged in the community by working for the town selectmen, the Department of Public Works, the Highway Safety Committee and the Town Clerk. She is famous for knowing everyone by face or voice. This enabled her to provide personalized service to everyone in town. This lady has been a rock upon which Hollis has rested for over 40 years. Her deep love and encyclopedic knowledge of the town and its inhabitants and constant good cheer have made her a key part of the community. Without her Hollis would be a much smaller place. Our honoree has been so involved in Hollis History that, to this day, she is the one consulted when naming a new road in town. Please join me in recognizing the endless hours of service to our community given by Rebecca “Becky” Crowther.

Special Presentation by the Board of Selectmen chair, Mark Le Dux and Board of Selectman David Petry.

Peter Baker was recognized for his many years of service.

Special Presentation by the Board of Selectmen chair, Mark Le Dux and Budget Committee chair, Tom Gehan.

Frank Whittemore was born in Hollis and has committed himself to his community throughout his lifetime. Returning home following his military service in World War II he began a career in public service that would span eight decades, beginning first as a member of the volunteer fire department in 1948.

Throughout the next 70 years he would serve as a library trustee, a member of the schoolboard, the planning board, as a selectman, a member of the Historic District Commission, as a New Hampshire state representative, and a member of the budget committee.

Frank also owns and operates Brookdale Fruit Farm, a wonderful family business serving Hollis residents for over 170 years.

ARTICLE 1 - Officials Reports Motion by Vahrij Manoukian to hear reports of the Board of Selectmen, other Town Officers and Committees Seconded by Mark Le Dux.

This Article was not voted on since the March 14th Town Elections were postponed until March 21st due to Nor’easte “Stella”.

Overview by Budget Committee chair, Tom Gehan

ARTICLE 2 - Old Home Day Special Revenue Fund To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen Recommended by Budget Committee

Motion to bring Article to the floor by Vahrij Manoukian, seconded by Susan Benz. CARRIED by Hand Count

ARTICLE 3 - Compensated Absences Payable Expendable Trust Fund To see if the Town will vote to raise and appropriate \$75,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting, said funds to come from the unassigned fund balance as of December 31, 2016, if available. No amount to be raised from taxation.

Recommended by Selectmen Recommended by Budget Committee

Motion to bring Article to the floor by Vahrij Manoukian, seconded by Susan Benz. CARRIED by Hand Count

ARTICLE 4 - Revaluation Capital Reserve Fund To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting, said funds to come from the unassigned fund balance as of December 31, 2016, if available. No amount to be raised from taxation.

Recommended by Selectmen Recommended by Budget Committee

Motion to bring Article to the floor by Vahrij Manoukian, seconded by Susan Benz. CARRIED by Hand Count

ARTICLE 5 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund To see if the Town will vote to raise and appropriate \$100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting, said funds to come from the unassigned fund balance as of December 31, 2016, if available. No amount to be raised from taxation.

Recommended by Selectmen Recommended by Budget Committee

Motion to bring Article to the floor by Vahrij Manoukian, seconded by Susan Benz. CARRIED by Hand Count

ARTICLE 6 – Establish a Contingency Fund To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2016, if available. No amount to be raised from taxation.

Recommended by Selectmen Recommended by Budget Committee

Motion to bring Article to the floor by Vahrij Manoukian, seconded by Susan Benz. CARRIED by Hand Count

ARTICLE 7 - Collective Bargaining Agreement, Local 1801 (Town Hall / Department of Public Works) To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 1801, and in doing so, to approve the cost items within said

agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$37,500 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2017, 2018 and 2019 costs associated with the agreement will be included in the respective operating budgets.

FY2017 FY2018 FY2019 Total
\$37,500 \$17,500 \$19,000 \$74,000

Recommended by Selectmen

Recommended by Budget Committee

Motion to bring Article to the floor by Vahrij Manoukian, seconded by Susan Benz.
CARRIED by Hand Count

ARTICLE 8 – Stefanowicz Properties 25-Year Lease Agreement

To see if the Town will vote to authorize the Board of Selectmen, assuming the Town acquires title to the Stefanowicz Properties, pursuant to RSA 41:11-a to enter into a lease agreement of not more than 25 years with regard to the property, (or any portions thereof), known as Stefanowicz Properties, which property consists of the tax map and lot numbers 32-01 and 32-02, on such terms and conditions as the Selectmen, in their judgment, deem in the best interests of the Town.

Recommended by Selectmen

Recommended by Budget Committee

Motion to bring Article to the floor by Vahrij Manoukian, seconded by Susan Benz.
Motion by Laura Bianco to amend article. Line two should read: to enter into an agricultural lease agreement.
Motion to amend article defeated.
In favor of motion-35
Opposed to motion-57

Article 8 voted on with original wording.
CARRIED by Hand Count

Motion to hear Article 10 before Article 9

In favor-57
Opposed-34
MOTION CARRIED

Assistant moderator, Drew Mason, took over for Jim Belanger since Jim was testifying on Article 10.

ARTICLE 10 – Petition Article for Veterans Tax Credit

Shall the Town adopt the “all veterans’ property tax credit” under RSA 72:28-b? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or was an officer honorably separated from service, and (2) is not eligible for and not receiving the credit for veterans who served in a qualifying war or armed conflict or for veterans with a service-connected disability. If adopted, the credit will be in the amount of \$500.00, which is the same amount as the credit for a veteran who served in a qualifying war or armed conflict. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the selectmen or the assessors by April 15 of the tax year.

Recommended by Selectmen

Recommended by Budget Committee

Motion to bring Article to the floor by Jim Belanger, seconded by Bruce Moran.
CARRIED by Hand Count

ARTICLE 9 – 2017 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$10,054,008 which represents the operating budget of the Town for 2017, not including appropriations by special warrant articles and other appropriations voted separately; a portion of said funds, \$100,000, to come from funds if available in the unassigned fund balance as of December 31, 2016 or the full amount shall be raised by taxation.

Recommended by Selectmen

Recommended by Budget Committee

Motion to bring Article to the floor by Susan Benz, seconded by Vahrij Manoukian.

Motion by Kimber Harmon to increase operating budget by \$1,000.00 to bring to a total of \$10,055,008.

Motion to increase operating budget by \$1,000.00
In favor-61
Opposed-43
Motion Carried

Article CARRIED by Hand Count

ARTICLE 11 - To Transact Any Other Business That May Legally Come Before Said Meeting.

Seeing how there was none:
Motion to adjourn by Drew Mason Seconded by consent
CARRIED by Hand Count

There were 138 registered voters in attendance

A True Copy of Record-Attest:

Lisa I Claire
Hollis Town Clerk

2017 Tax Rate Calculation
TOWN OF HOLLIS
Department of Revenue Administration
MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122



New Hampshire
Department of
Revenue
Administration

2017
\$23.15

Tax Rate Breakdown
Hollis

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$7,171,187	\$1,205,517,988	\$5.94
County	\$1,622,801	\$1,205,517,988	\$1.35
Local Education	\$16,208,931	\$1,205,517,988	\$13.45
State Education	\$2,860,861	\$1,187,276,688	\$2.41
Total	\$27,863,780		\$23.15

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$27,863,780
War Service Credits	(\$176,500)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$27,687,280

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/27/2017

Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$10,401,508	
Net Revenues (Not Including Fund Balance)		(\$3,256,380)
Fund Balance Voted Surplus		(\$359,000)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$176,500	
Special Adjustment	\$0	
Actual Overlay Used	\$208,559	
Net Required Local Tax Effort	\$7,171,187	

County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,622,801	
Net Required County Tax Effort	\$1,622,801	

Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$10,875,679	
Net Cooperative School Appropriations	\$10,225,664	
Net Education Grant		(\$2,031,551)
Locally Retained State Education Tax		(\$2,860,861)
Net Required Local Education Tax Effort	\$16,208,931	
State Education Tax	\$2,860,861	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,860,861	

Valuation

Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,205,517,988	\$1,203,745,340
Total Assessment Valuation without Utilities	\$1,187,276,688	\$1,185,646,540

Village (MS-1V)	
Description	Current Year

2017 Town Budget

Comparative Statement Of Appropriations And Expenditures
For Year Ending December 31, 2017

<u>Purpose of Appropriation</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Unexpended Balance</u>	<u>Overdraft</u>
GENERAL GOVERNMENT				
Executive	\$198,653	\$203,312		(\$4,659)
Committees	\$6,800	\$3,613	\$3,187	
Town Clerk/Elections & Registr.	\$145,990	\$134,342	\$11,648	
Financial Administration	\$279,028	\$277,694	\$1,334	
Legal Expenses	\$65,000	\$89,172		(\$24,172)
Employee Benefits	\$2,191,870	\$2,049,549	\$142,321	
Planning & Zoning	\$89,857	\$86,315	\$3,542	
Town Buildings and Grounds	\$134,981	\$153,798		(\$18,817)
Cemeteries	\$44,444	\$39,167	\$5,277	
Liability Insurance	\$202,765	\$202,757	\$8	
Municipal Association	\$8,090	\$8,090		
*Contingency Fund	\$70,000	\$5,824	\$64,176	
Information Systems	\$106,650	\$109,490		(\$2,840)
Subtotal	\$3,544,128	\$3,363,123	\$181,005	
PUBLIC SAFETY				
Police	\$1,418,230	\$1,377,496	\$40,734	
Fire & Ambulance	\$1,056,360	\$1,064,220		(\$7,860)
Communications	\$495,654	\$483,762	\$11,892	
Building & Septic Inspection	\$132,213	\$129,144	\$3,069	
Emergency Management	\$7,300	\$7,135	\$165	
Subtotal	\$3,109,757	\$3,061,757	\$48,000	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,767,828	\$1,711,492	\$56,336	
Street Lighting	\$18,800	\$18,302	\$498	
Subtotal	\$1,786,628	\$1,729,794	\$56,834	
SANITATION				
Solid Waste Collection	\$191,133	\$178,105	\$13,028	
Solid Waste Disposal	\$290,638	\$290,635	\$3	
Subtotal	\$481,771	\$468,740	\$13,031	
HEALTH & WELFARE				
Admin. & Pest Control	\$11,800	\$6,700	\$5,100	
Health Agencies and Hospitals	\$39,100	\$39,008	\$92	
Direct Assistance	\$9,900	\$1,755	\$8,145	
Subtotal	\$60,800	\$47,463	\$13,337	
CULTURE & RECREATION				
Parks and Recreation	\$39,150	\$41,303		(\$2,153)
Library	\$289,342	\$289,342		
Patriotic Purposes	\$6,500	\$3,284	\$3,216	
Other Culture & Recreation	\$1,000	\$1,000		
Subtotal	\$335,992	\$334,929	\$1,063	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$695,000	\$695,000		
I/Long Term Bonds and Notes	\$148,430	\$148,429	\$1	
Bond Issuance Costs	\$1	\$0	\$1	
Subtotal	\$843,431	\$843,429	\$2	
CAPITAL OUTLAY				
Capital Projects	\$0	\$0		
Transfer to Special Revenue Funds	\$50,000	\$0	\$50,000	
Capital Reserves	\$189,000	\$189,000		
Subtotal	\$239,000	\$189,000	\$50,000	
TOTAL APPROPRIATIONS	\$10,401,508	\$10,038,235	\$363,273	

*The Town spent \$5,824 of the 2017 Contingency Fund for the following expense:
- Beltronics - Wire Analog PCM - \$5,824

2017 Town Budget-cont'd

Comparative Statement Of Estimated and Actual Revenue
For Year Ending December 31, 2017

<u>Revenues</u>	<u>Budget</u>	<u>Actual Revenue</u>	<u>Budget Deficit</u>	<u>Budget Excess</u>
TAXES				
Land Use Change Tax	\$60,000	\$103,505		\$43,505
Yield Tax	\$5,000	\$5,338		\$338
Interest and Costs	\$93,000	\$102,450		\$9,450
Excavation Tax	\$130	\$160		\$30
Excavation Activity Tax	\$0	\$0		
Subtotal	\$158,130	\$211,452		\$53,322
LICENSES AND PERMITS				
Motor Vehicle	\$1,900,000	\$1,983,594		\$83,594
Building & Septic	\$68,000	\$72,567		\$4,567
Other Licenses, Permits, & Fees	\$57,775	\$64,226		\$6,451
Subtotal	\$2,025,775	\$2,120,386		\$94,611
STATE/FEDERAL REVENUES				
Federal FEMA				
Shared Revenue				
Meals & Rooms Tax	\$400,780	\$400,780		\$0
Highway Block Grant	\$224,690	\$226,015		\$1,325
State/Federal Grants				
Forest/Railroad Tax	\$25	\$25		\$0
Subtotal	\$625,495	\$626,820		\$1,325
TOWN DEPARTMENTS	\$200,850	\$213,398		\$12,548
OTHER SERVICE CHARGES	\$140,730	\$140,730		
SALE OF MUNICIPAL PROP.	\$0	\$0		
INTEREST INCOME	\$23,000	\$37,625		\$14,625
OTHER MISC. REVENUES	\$24,200	\$58,119		\$33,919
TRANSFER TO SPECIAL	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$8,200	\$2,953	\$5,247	
TOTAL REVENUES	\$3,256,380	\$3,411,484		\$155,104

Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2017 and 2016

REVENUES	2017	2016
Insurance Billing	\$136,490	\$126,693
Interest Income	\$27	\$19
Trust Income	\$615	\$631
Other Income	\$0	\$275
Total Revenues	\$137,132	\$127,618
EXPENDITURES		
Ambulance Purchase	\$0	\$0
Ambulance Expendable Supplies	\$20,992	\$41,538
Ambulance Training	\$0	\$232
Ambulance Services	\$7,020	\$6,993
Comstar Billing Fees	\$13,150	\$8,945
Total Expenditures	\$41,163	\$57,708
Excess (deficiency) of Revenues over (under) Expenditures	\$95,969	\$69,910
Fund Balance, January 1	\$220,050	\$150,140
Fund Balance, December 31	\$316,020	\$220,050

Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2017 and 2016

REVENUES	2017	2016
Bank Interest Income	\$45	\$37
Land Use Change Tax	\$103,505	\$91,365
Total Revenues	\$103,550	\$91,402
EXPENDITURES		
Non-Land		
Dues and Publications	\$830	\$415
Public Notices	\$0	\$0
Seminars	\$170	\$115
Educational Materials	\$83	\$0
Property Monitoring	\$960	\$0
Maps and Mapping	\$0	\$0
Natural Resources	\$0	\$0
Signs	\$0	\$0
Other	\$448	\$2,021
Land		
Legal Fees	\$0	\$2,486
Surveys/Assessments	\$9,355	\$6,144
Appraisals	\$0	\$0
Studies	\$0	\$0
Land Recording Fees	\$0	\$0
Total Expenditures	\$11,847	\$11,181
Excess (deficiency) of Revenues over (under) Expenditures	\$91,703	\$80,221
Fund Balance, January 1	\$ 451,125	\$ 370,904
Fund Balance, December 31	\$ 542,828	\$ 451,125

Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2017 and 2016

REVENUES	2017	2016
Proceeds from Town Forest	\$14,454	\$0
Interest Income	\$2	\$1
Total Revenues	\$14,455	\$1
EXPENDITURES		
Current	\$175	\$1,630
Total Expenditures	\$175	\$1,630
Excess (deficiency) of Revenues over (under) Expenditures	\$14,280	(\$1,629)
Fund Balance, January 1	\$10,373	\$12,002
Fund Balance, December 31	\$24,654	\$10,373

Heritage Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2017 and 2016

REVENUES	2017	2016
Donations - Operating Costs	\$61	\$89
Donations - Farley Building	\$0	\$250
Donations - Cooper Shop	\$681	\$0
Miscellaneous	\$0	\$30
Interest Income	\$2	\$2
Town Appropriation	\$750	\$875
Proceeds from Old Home Day	\$0	\$50
Calendar Donations	\$0	\$202
Calendar Fundraising	\$6,538	\$5,102
Calendar Sponsorship	\$4,400	\$4,600
Grants	\$0	\$0
Total Revenues	\$12,432	\$11,200
EXPENDITURES		
OHD Registration	\$25	\$25
Dues & Publications	\$50	\$0
Equipment	\$0	\$0
Farley Building	\$0	\$200
Gambrel Barn	\$0	\$0
Calendar Expenses	\$4,571	\$3,389
Cooperage Expenses	\$50	\$0
Miscellaneous	\$175	\$120
Total Expenditures	\$4,871	\$3,734
Excess (deficiency) of Revenues over (under) Expenditures	\$7,561	\$7,466
Fund Balance, January 1	\$16,010	\$8,544
Fund Balance, December 31	\$23,571	\$16,010

Hollis Social Library Financial Report

Inventory of Property Owned By The Town Of Hollis

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/17			\$72,857
Town Appropriation	\$289,342	--	\$289,342
Fines & Income Generating Equipment	--	\$9,153	\$9,153
Gifts & Donations	--	\$14,595	\$14,595
Transfer from Reserves*		\$7,406	\$7,406
TOTAL INCOME	\$289,342	\$31,154	\$320,496
EXPENSES			
Salaries & Wages	\$190,208	--	\$190,208
Books & Materials	\$50,795	\$8,937	\$59,732
Programs	\$9,572	\$9,996	\$19,568
Utilities	\$13,273	--	\$13,273
Technology Infrastructure	\$13,489	\$4,050	\$17,539
General Administration	\$12,005	--	\$12,005
Library Infrastructure	\$0	\$8,171	\$8,171
TOTAL EXPENSES	\$289,342	\$31,154	\$320,496
Balance as of 12/31/17			\$65,451
Pearl Rideout Endowment**			
Beginning Balance 1/1/17	\$59,598		
Withdrawals	-\$3,956		
Dividends, Interest and Capital Gains	\$1,559		
Increase/decrease in market value	\$7,362		
Advisory Fees	-\$618		
Ending Balance 12/29/17	\$63,945		
* Reflected in ending balance of 12/31/17			
** This is an investment account and maintained by Eldridge Investment advisors			

MBLU	Location	Acres	Year Acquired	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE				
002-009	WORCESTER RD	10.00	1966	"Parker & Whitcher" or "Long" Meadow, Wetlands
005-020	RUNNELLS BRIDGE RD	21.06	1976	"Wright Nashua River Lot," Land-Locked Wetlands
005-034-001	RUNNELLS BRIDGE RD	17.11	2011	"Taylor Conservation Lot," Unbuildable
010-002	RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-003	RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-018	RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010-034	DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013-032-001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014-070	FRENCH MILL RD	6.32	1983	Charles Lord Land on Flint's Brook, Wetlands
014-071	WRIGHT RD	19.22	1983	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-072	RIDEOUT RD	22.00	1982	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-076	RIDEOUT RD	11.89	1981	Charles Lord, Flints Brook, Wetlands, Conserv. Restrict.
014-077	RIDEOUT RD	23.51	1979	Charles Lord, Nashua River/Flints Brook, Consrv. Restrict.
015-001	RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015-003	RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015-015	SUMNER LN	23.24	1974	Open Space Lot. No Development Allowed per Deed
015-021-010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015-029	HANNAH DR	35.18	1993	Hannah Drive Open Space - Nashua River
015-040	HANNAH DR	4.07	1993	Hannah Drive Open Space. Includes Cul-de-sac & Fire Pond
017-022	PROCTOR HILL RD	0.75	1967	"Parkhurst" or "Charlton" Lot, Unbuildable Wetlands
017-023	PROCTOR HILL RD	3.00	1978	"Tenney Meadow" or "John Doe Lot," Wetlands
018-014	DEPOT RD	27.00	1994	"Hardy Field," Conservation Easement/Restrictions
018-015	DEPOT RD	1.60	1994	"Worcester Lot," Conservation Easement/Restrictions
019-028	BROAD ST	14.74	1974	Rideout Flint's Brook Lot, Land-Locked Wetlands
019-029	WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Land-Locked
020-017	BROAD ST	41.29	1974	"Rideout Conservation Land," Flint's Brook Wetlands
022-031	ROCKY POND RD	11.50	1998	"Worcester Upper Mill" Historic Site, Wetlands
022-032	ROCKY POND RD	8.00	1995	"Worcester Mill Pond" Historic Site, Wetlands
023-022	ROCKY POND RD	13.28	1968	"Quinton Meadow," Wetlands
023-035	ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023-055	ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands
023-056	ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026-018	PINE HILL RD	3.70	1975	"Noah Farley Meadow," Land-Locked Wetlands
026-019	PINE HILL RD	5.00	1980	"Wright-Holmberg Lot," Land-Locked
028-035	FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-006	FEDERAL HILL RD	4.50	1991	"Wheeler Homestead," Land-Locked
029-014	HAYDEN RD	49.90	1998	"Baldwin Orchard," Henry Hildreth Conservation Area.
029-015	FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-016	FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-017	FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked w/Conserv. Esmt.
029-026	FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029-033	ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-035	ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031-068	NARTOFF RD	7.50	1971	"FW Moore Lot," Muddy Brook, Land-Locked Wetlands
034-016	HAYDEN RD	19.50	1986	Part of "Corey-Swett Lot," Birch Hill, Land-Locked
035-077	FEDERAL HILL RD	14.30	1998	"Horseshoe Pond," Henry Hildreth Conservation Area.

MBLU	Location	Acres	Year Acquired	Description
<i>Conservation Commission properties continued</i>				
036-015	SOUTH MERRIMACK RD	36.30	2004	"Runnells-Wheeler Lot," Land-Locked
037-004-002	HARDY LN	1.37	1984	"Somner Lot," Conservation per Deed.
042-035	MOOAR HILL	4.00	1978	"JP Howe's Sprout Lot," Land-Locked
047-043-005	SOUTH MERRIMACK RD	21.08	2008	"Siergiewicz Family Conservation Lot," Wetlands
047-054-001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047-057-001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049-004	SOUTH MERRIMACK RD	2.43	1966	"Sanderson Lot," Land-Locked Wetlands
049-007	ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049-011	ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049-014	ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054-034	BROAD ST	0.33	1976	Hambleton, Conservation Uses Only per Deed
054-035	BROAD ST	4.00	1976	Hambleton, Wetlands
055-005	WINDING VALLEY RD	2.90	1980	Guertin, Wetlands
055-008	ROCKY POND RD	47.50	1973	Spaulding, Wetlands
055-009	ROCKY POND RD	5.07	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055-010	ROCKY POND RD	3.05	1986	Spaulding, Wetlands

Total Acreage: 785.34 Total Properties: 62

HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE

030-009	WHEELER RD	12.01	2010	"Berry Lot," Land-Locked.
030-010	WHEELER RD	3.29	2010	"Hooper Lot," Land-Locked.
030-011	WHEELER RD	2.74	2010	"Belhuemer" or "Scot Field," Land-Locked.
030-013	WHEELER RD	17.00	1992	"Dunklee Lots"
031-010	BAXTER RD	11.70	1992	Enright-"Parker Pond & Brook"
031-046	WHEELER RD	60.00	2005	"Wright-Windmill Lot"
036-026	SOUTH MERRIMACK RD	8.50	1992	"Dunklee Dam Site"
036-027	SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037-005	HARDY LN	10.00	1992	"Hensel Lot"
037-017	BAXTER RD	29.20	1992	"Stearns" or "Wright Heirs Lot," Conservation Restrictions.
038-001	NARTOFF RD	118.83	2006	"Gelazauskas Preserve," Conservation Restrictions.
041-010	HAYDEN RD	18.27	1990	"Dickerman-Rogers Lot," Monson Village.
041-011	HAYDEN RD	12.00	1990	"Dickerman-Worcester Bros. Lot," Monson Village.
041-012	HAYDEN RD	30.75	1990	"Dickerman Lot"
041-024	SILVER LAKE RD	14.90	1990	"Dickerman - Sarah Aikens Lot"
043-067	FARLEY RD	35.60	2005	"Walker Cameron Lot South"

Total Acreage: 695.79 Total Properties: 16

Year Shown is Year voted into the Town Forest.

TOWN FACILITIES

009-068	DEPOT RD	6.41	1978	"Smith" or "Shed & Pit" Lot, Stump Dump
009-069	275 DEPOT RD	4.86	1983	"Part of Lawrence Farm" or "Kanterovich," Stump Dump
013-035	ORCHARD DR	3.26	1986	"Nichols Field," Recreation Use only.
017-013-002	10 ROCKY POND RD	6.53	2001	Transfer Station
018-013	42 DEPOT RD	12.37	1927	"Nichols Field," Rec. Use only. Lawrence Barn/Ballfields.
050-005-004	23 MAIN ST	1.64	2007	"Farley or White Building."
050-012	7 MONUMENT SQ	0.52	bef 1886	"Town Hall."
050-021-001	MONUMENT SQ	0.41	bef 1900	"Town Common."
050-024	26 MONUMENT SQ	0.13	bef 1900	"Ever Ready Fire House."
052-027	9 SILVER LAKE RD	2.74	1986	"Police Station."

MBLU	Location	Acres	Year Acquired	Description
<i>Town Facilities continued</i>				
052-036	10 GLENICE DR	2.11	1981	"Fire Station."
052-037	ASH ST	0.50	1952	"Volunteer Park."
052-050	1 MONUMENT SQ	1.13	1927	"Little Nichols Ball Field."
052-051	2 MONUMENT SQ	0.84	1909	"Hollis Social Library."
056-013	10 MUZZEY RD	16.06	1975	"Department of Public Works."

Total Acreage: 59.51 Total Properties: 15

CEMETERIES

013-017	91 MAIN ST	1.17	1822	South Cemetery
024-030	WHEELER RD	5.52	2004	"Weston Lot," East Cemetery Expansion
024-031	29 WHEELER RD	5.89	1897	East Cemetery
024-036	PINE HILL RD	7.38	2004	"Weston Lot," East Cemetery Expansion
038-058	NARTOFF RD	1.49	1769	Pine Hill Cemetery
041-061	SILVER LAKE RD	5.37	1790	North Cemetery
052-054	MONUMENT SQ	0.81	1742	Church Graveyard

Total Acreage 27.63 Total Properties: 7

FIRE PONDS/CISTERNS

001-009-010	IRON WORKS LN	0.44	1999	"Nissitissit Woods," Parking & Fire Cistern
004-050-A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004-074-A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
008-034	BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013-036	ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdiv. Restrict. Use.
014-099	FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022-053-A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025-040	CAMERON DR	1.48	1990	Fire Pond
025-058-009	PINE HILL RD	0.18	2001	Fire Cistern
028-029	FOREST VIEW DR	4.23	1982	Fire Pond
032-037-001	MENDELSSOHN DR	0.69	1995	Fire Pond
038-036-A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039-003-002	PINE HILL RD	0.21	2006	Fire Cistern.
043-013	MOOAR HILL RD	0.20	1986	Fire Pond
043-048	FORRENCE DR	1.93	1977	"Fire Pond and Playground Lot," Restricted Use.
044-002	FARLEY RD	1.30	1981	Fire Cistern
047-014	ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056-017	SILVER LAKE RD	3.84	1973	"Hildreth Water Hole," managed by the Fire Department.

Total Acreage: 23.33 Total Properties: 18

ROADS & OTHER RELATED PROPERTIES

008-034-001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009-029-01A	JEWETT LN	0.25	1982	"School Bus Stop" or "Jewett Lot," Unbuildable
023-08A	DEACON LN	0.12	1993	Future Road Access
023-12A	DEACON LN	0.12	1993	Future Road Access
023-26A	ROCKY POND RD	0.11	1993	Future Road Access
025-035	CAMERON DR	0.29	1990	Future Road Access
035-009-00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdiv.
041-021	TODDY BROOK RD	0.00	1970	Cul-de-Sac.
042-025	SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042-039	MOOAR HILL RD	0.75	1980	Cul-de-Sac.

MBLU	Location	Acres	Year Acquired	Description
059-032	WINDING VALLEY RD	0.72	1986	Cul-de-Sac.
061-004-A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access

Total Acreage 3.57 Total Properties: 12

VACANT LAND WITH RESTRICTIONS or UNBUILDABLE

001-009-020	IRON WORKS LN	1.86	1999	"Nissitissit Woods," Stormwater & Retention Area
001-032	WORCESTER RD	4.00	1994	"Archambault Lot," Wetlands, Unbuildable per Plan.
002-010	WEST HOLLIS RD	4.30	1980	"Marriner" or "Lawrence Lot," Land-Locked Wetlands
006-022	IRENE DR	3.51	2004	"Archambault Conserv. Land," Land-Locked, Restricted.
015-044	HANNAH DR	1.49	1984	"Playground Lot," Restricted Use.
019-023	FLINT POND DR	31.22	1980	"Flint Pond Water Lot," Restricted Use.
019-041	HIDEAWAY LN	0.85	1974	"Hussey Conservation Land," Restricted Use.
020-006	SUMNER LN	1.56	1976	"Park Lot," Restricted Use.
035-024-001	FEDERAL HILL RD	8.67	2004	"Annabelle Johnson Preserve," Heritage Comm., Mgr.
035-063	214 SILVER LAKE RD	103.77	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035-063-001	PLAIN RD	41.80	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035-063-002	SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035-063-003	232 SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035-063-004	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035-063-005	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035-063-006	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035-063-007	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035-063-008	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
036-036	SILVER LAKE RD	21.38	2001	"Duncklee Gravel Pit," Wetlands. Managed by HCC.
041-019-001	TODDY BROOK RD	4.83	1997	"Howd Lot," no Buildings per Deed.
042-017	MOOAR HILL RD	1.00	1980	"Ovens Lot," no Buildings per Plan.
043-026	MARION DR	1.16	1973	"Park & Playground Lot," Restricted Use.
043-034	NEVINS RD	46.00	2003	"Glover Lot," no buildings per Deed.
045-017	LAUREL HILL RD	2.96	1971	"Playground Lot," Restricted Use.
046-050	MOOAR HILL RD	3.37	1986	"Bushmich Realty Trust Lot," Wetlands.
046-051	MOOAR HILL RD	80.00	2005	"Ludwick Siergiewicz Farm," Land-Locked.
047-041	WITCHES SPRING RD	13.60	1979	"Martin Lot," Wetlands.
049-003	SOUTH MERRIMACK RD	4.73	1979	"J. Woods or Martin Meadow," Land-Locked Wetlands.
050-005-002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050-005-003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.

Total Acreage: 420.17 Total Properties: 30

OPEN SPACE - RESTRICTED USE

003-014	DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008-024	BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009-004	FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015-061	HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026-029	LOUISE DR	2.38	1980	"Recreation Lot," Open Space.
032-016-010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036-008	SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038-044	FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043-050	FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.

Total Acreage: 77.32 Total Properties: 9

MBLU	Location	Acres	Year Acquired	Description
PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED				
001-027	LAWRENCE LN	0.73	2016	"Baldwin Lot," Unbuildable Wetlands
004-009	BLOOD RD	1.00	2004	"Abbot" or "Gagnon Heirs," Land-Locked on State Line.
006-002	IRON WORKS LN	0.90	1978	"John Doe Lot" or "Backlot," Land-Locked.
006-009	WEST HOLLIS RD	6.83	1998	"Gertrude Pyne" or "Cardinale Heirs," Land-Locked.
016-003	ROCKY POND RD	6.92	1960	"T. A. Shattuck Lot," Land-Locked.
017-015-001	PROCTOR HILL RD	2.02	1994	"Proctor Hill Realty Lot."
019-058	HIDEAWAY LN	2.80	1987	"Hussey - Pond," Wetlands.
023-040-001	ROCKY POND RD	0.66	1996	"Tomasian Lot," Unbuildable.
027-021	LOUISE DR	0.35	2010	"Majestic Heights Lot," Land-Locked.
035-006	FEDERAL HILL RD	2.43	1993	"Rosswaag Lot," no Restrictions.
041-032	SILVER LAKE RD	2.31	1993	"Graves Lot," no Restrictions.
043-042	FARLEY RD	8.13	2004	"Gagnon Heirs," Land-Locked on Pennichuck Pond.
045-005-001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045-049	SILVER LAKE RD	8.47	1978	"John Doe" or "Cave" Lot. Land-Locked.
049-013	ROUTE 101A	0.75	2010	"Heath Lot," Land-Locked.
054-016	BROAD ST	8.00	1994	"Bowman Lot," no Restrictions.
055-006	ROCKY POND RD	1.85	2017	"Saturley Lot," Unbuildable Wetlands.
058-018	NARTOFF RD	0.25	1988	"Sedlewicz Lot," Land-Locked Wetlands.
060-010	SILVER LAKE RD	0.25	2003	"F. Johnson Estate," triangle at Fed. Hill & Silver Lake Rds

Total Acreage: 54.85 Total Properties: 19

VACANT LAND - NO DEED RESTRICTIONS

025-051	CRESTWOOD DR	5.94	1979	"Flint Pond Drive" no known Restrictions.
028-017	HAYDEN RD	26.35	2017	Hildreth-Birch "Lund Lot," no known Restrictions.
028-053	ROCKY POND RD	11.73	2017	Hildreth-Birch "Comins Lot," no known Restrictions.
028-059	HAYDEN RD	131.50	2017	Hildreth-Birch "Chickadee or D. Farley Lot," no known Restricts.
032-001	NARTOFF RD	143.00	2017	Stefanowicz Farm, Parcel 1, no known Restrictions.
032-002	126 NARTOFF RD	53.00	2017	Stefanowicz Farm, Parcel 2, no known Restrictions.
034-003	FEDERAL HILL RD	1.00	2017	Hildreth-Birch "1-acre Carter Lot," no known Restrictions.
034-004	FEDERAL HILL RD	15.60	2017	Hildreth-Birch "Sap Swamp," no known Restrictions.
034-008	FEDERAL HILL RD	25.00	2017	Hildreth-Birch "Noon House Lot," no known Restrictions.
034-009	FEDERAL HILL RD	21.00	2017	Hildreth-Birch "Rideout Pasture/Lievens Lot," no known Restricts.
034-010	FEDERAL HILL RD	68.00	2017	Hildreth-Birch "Simoneau Lot," no known Restrictions.
034-013	FEDERAL HILL RD	15.00	2017	Hildreth-Birch "Lucy Bailey Lot," no known Restrictions.
034-015	HAYDEN RD	21.00	2017	Hildreth-Birch "E D Hardy Lot," no known Restrictions.
043-069	FARLEY RD	4.92	2004	"Walker Cameron Lot North," no known Restrictions.

Total Acreage: 543.04 Total Properties: 14

SUMMARY - ALL PROPERTIES

Total Acreage, Town Properties:	1209.42	Total Properties:	124
Total Acreage, Conservation Commission:	785.34	Total Properties:	62
Total Acreage, Town Forest:	695.79	Total Properties:	16
Total Town-Owned Acreage:	2690.55	Total # of Properties:	202

OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST

002-003	WORCESTER RD	54.00	1992	"Parker-Colburn Lot", Executory Interest via HCC.
003-030	BLOOD RD	36.85	2004	"William Hall Jr. Rev. Trust," Development Rights.
008-078	DOW RD	20.26	2002	"William Hall Jr. Rev. Trust," Development Rights.
013-064	DEPOT RD	18.75	2002	"William Hall Jr. Rev. Trust," Development Rights.

MBLU	Location	Acres	Year Acquired	Description
<i>Other Properties continued</i>				
015-004	RIDEOUT RD	4.20	1993	"Peter & Andrea Hacker," Conservation Easement.
016-005	ROCKY POND RD	11.00	2010	"Lovejoy Lot," Executory Interest via HCC.
018-001	24 CAVALIER COURT	14.50	2000	"HBHS Conservation Easement"
019-017 ETC	BROAD ST - 5 TOTAL	4.15	1993	"Chain Subdivision," Conservation Easement to HCC
020-016	239 BROAD ST	23.60	1994	"Pearl C. Rideout Lot," Agricultural/Conserv. Easement
022-022	ROCKY POND RD	2.23	2010	"Whaleback," Executory Interest to the Town via HCC.
022-023	ROCKY POND RD	3.93	2010	"Whaleback," Executory Interest to the Town via HCC.
023-030	ROCKY POND RD	62.00	2010	"Whaleback," Executory Interest to the Town via HCC.
025-062	PINE HILL RD	40.05	2008	"Harriet Hills Farm" Dvlpmt Rights & Agrictl Presrv. Esmt
029-013	HAYDEN RD	7.23	1998	"Hildreth Conservation Area," Conservation Easement
029-025	FOREST VIEW DR	3.59	2000	"Worcester Conservation Easement," Conservation Esmt.
029-038	FOREST VIEW DR	3.36	2000	"Worcester Conservation Easement," Conservation Esmt.
030-008	LONG HILL RD	15.42	2003	"Skyview III Open Space," Conservation Easement
038-052	PINE HILL RD	29.70	2007	"Walker-Gilman 2" Dvlpmt Rights & Agric. Covenants
040-001	FEDERAL HILL RD	30.00	2009	"Kerr-Bayrd Farm," Executory Interest via HCC.
041-007	FEDERAL HILL RD	85.00	1998	"Monson Village," Executory Interest via HCC.
042-073	SOUTH MERRIMACK RD	125.72	2002	"Gardner Spaulding Land" Conserv Esmt & Restrictions
044-001 ETC	FARLEY RD - 4 TOTAL	9.09	1992	"Moore Estate on Muddy Brook," Conserv. Easement
058-034	40 NARTOFF RD	0.91	1985	"Frederick Hall Conservation Easement"
058-035	NARTOFF RD	9.67	1985	"Frederick Hall Conservation Easement"
058-036	NARTOFF RD	1.00	1985	"Frederick Hall Conservation Easement"

Total Acreage:

616.21

Total Properties: 25

Old Home Days Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2017 and 2016

REVENUES	2017	2016
Donations	\$2,410	\$2,682
Vendors	\$5,795	\$6,025
BBQ Tickets	\$3,358	\$3,840
Balloon Rides	\$1,030	\$130
Concessions	\$5,500	\$5,500
Daily Interest	\$5	\$5
Sale of Merchandise	\$0	\$0
Silent Auction	\$4,330	\$4,328
Sponsorship	\$7,500	\$7,000
Parade	\$20	\$0
Miscellaneous	\$433	\$0
Total Revenues	\$30,381	\$29,510
EXPENDITURES		
Printing	\$590	\$499
Postage	\$673	\$818
Signs/Banners	\$396	\$638
Chicken Barbeque	\$2,055	\$3,739
Entertainment (Music)	\$1,700	\$1,730
Fireworks	\$10,000	\$10,000
Rentals	\$6,008	\$2,603
Sound System	\$800	\$1,000
Silent Auction	\$44	\$161
Parade	\$0	\$564
Demonstrators	\$2,260	\$2,370
Advertising	\$590	\$526
Dance	\$0	\$350
Miscellaneous	\$1,139	\$1,836
Total Expenditures	\$26,255	\$26,834
Excess (deficiency) of Revenues over (under) Expenditures	\$4,126	\$2,676
Fund Balance, January 1	\$46,949	\$44,273
Fund Balance, December 31	\$51,075	\$46,949

Police Private Details Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2017 and 2016

REVENUES	2017	2016
Police Detail Income	\$39,657	\$31,288
Bank Interest Income	\$4	\$3
Total Revenues	\$39,660	\$31,290
EXPENDITURES		
Police Details	\$31,410	\$31,491
Miscellaneous	\$0	\$0
Total Expenditures	\$31,410	\$31,491
Excess (deficiency) of Revenues over (under) Expenditures	\$8,250	(\$201)
Fund Balance, January 1	\$29,343	\$29,544
Fund Balance, December 31	\$37,595	\$29,343

Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2017 and 2016

REVENUES	2017	2016
Basketball Recreation/Travel	\$0	\$0
Softball	\$6,384	\$4,819
Field & Facilities Use	\$4,445	\$6,657
Drama	\$2,080	\$7,290
Lawrence Barn	\$130	\$250
Tennis Camp	\$70	\$0
Parks Project	\$0	\$231
Miscellaneous	\$0	\$0
Interest Earned	\$6	\$5
Total Revenues	\$13,115	\$19,252
EXPENDITURES		
Basketball Recreation/Travel	\$0	\$6,085
Little League	\$0	\$0
Softball	\$5,692	\$3,970
Drama	\$2,080	\$7,120
Lawrence Barn	\$0	\$0
Field & Facilities Expense	\$3,413	\$1,997
Parks Project	\$0	\$100
Miscellaneous	\$0	\$0
Total Expenditures	\$11,185	\$19,272
Excess (deficiency) of Revenues over (under) Expenditures	\$1,930	(\$20)
Fund Balance, January 1	\$52,247	\$52,267
Fund Balance, December 31	\$54,177	\$52,247

Statement of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2017
ANNUAL MATURITIES OF OUTSTANDING DEBT

I. OPEN LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2003

Initial Indebtedness: 1,800,500

Interest Rate: 3.70%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2018	\$115,000	\$6,400	\$121,400
2019	\$110,000	\$2,613	\$112,613
Total	\$225,000	\$9,013	\$234,013

II. OPEN LAND & CEMETERY LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2004 (2014 Refinance)

Initial Indebtedness: \$2,973,960

Interest Rate: 1.72%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2018	\$203,000	\$7,010	\$210,010
2019	\$199,000	\$3,470	\$202,470
	\$402,000	\$10,481	\$412,481

Statement of Bonded Debt-Cont’d

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2017
ANNUAL MATURITIES OF OUTSTANDING DEBT

III. OPEN LAND PURCHASE & SAFETY RENOVATIONS
(HFD,HPD&DPW)

(General Obligation Bonds)

Issue Date: 2005 (2014 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.41% - 3.36%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2018	\$365,000	\$119,634	\$484,634
2019	\$361,000	\$110,715	\$471,715
2020	\$356,000	\$102,173	\$458,173
2021	\$352,000	\$93,195	\$445,195
2022	\$347,000	\$84,594	\$431,594
2023	\$343,000	\$76,115	\$419,115
2024	\$338,000	\$67,920	\$405,920
2025	\$333,000	\$59,475	\$392,475
2026	\$158,000	\$51,338	\$209,338
2027	\$156,000	\$45,956	\$201,956
2028	\$155,000	\$40,753	\$195,753
2029	\$153,000	\$35,361	\$188,361
2030	\$152,000	\$30,149	\$182,149
2031	\$150,000	\$24,971	\$174,971
2032	\$148,000	\$19,915	\$167,915
2033	\$147,000	\$14,819	\$161,819
2034	\$145,000	\$9,811	\$154,811
2035	\$143,000	\$4,189	\$147,189
Total	\$4,302,000	\$991,083	\$5,293,083

Statement of Bonded Debt-Cont’d

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2017
ANNUAL MATURITIES OF OUTSTANDING DEBT

IV. LAND ACQUISITIONS
(Stefanowicz & Birch Hill)

(General Obligation Bonds)

Issue Date: 2017

Initial Indebtedness: 4,675,000

Interest Rate: 2.14%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2018	\$470,000	\$141,426	\$611,426
2019	\$470,000	\$84,958	\$554,958
2020	\$470,000	\$74,900	\$544,900
2021	\$470,000	\$64,842	\$534,842
2022	\$470,000	\$54,784	\$524,784
2023	\$465,000	\$44,780	\$509,780
2024	\$465,000	\$34,829	\$499,829
2025	\$465,000	\$24,878	\$489,878
2026	\$465,000	\$14,927	\$479,927
2027	\$465,000	\$4,976	\$469,976
Total	\$4,675,000	\$545,297	\$5,220,297

Tax Collector's Report

DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR	2017	Prior Levies	
		2016	2015
Property Taxes	xxxxxx	\$638,423.19	
Land Use Change	xxxxxx		
Yield Taxes	xxxxxx	1,118.66	1,467.77
Excavation Taxes	xxxxxx		
Other Tax or Charges			
Property Tax Credit Balance	-40,085.98		

TAXES COMMITTED THIS YEAR

Property Taxes	\$27,718,032.00	
Land Use Change	188,950.00	18,060.00
Yield Taxes	3,023.31	2,314.70
Excavation Tax	0.00	159.50

OVERPAYMENT REFUNDS

Property Taxes	29,066.89	36,055.00	
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	13,773.38	26,720.03	264.91
Costs	50.00	1,983.00	
TOTAL DEBITS	\$27,912,809.60	\$724,834.08	\$1,732.68

Tax Collector's Report

CREDITS

REMITTED TO TREASURER	2017	Prior Levies	
		2016	2015
Property Taxes	\$28,857,957.91	\$410,914.23	
Land Use Change	127,450.00	18,060.00	
Yield Taxes	3,023.31	2,806.90	1,467.77
Excavation Tax		159.50	
Interest (includes lien conversion)	13,773.38	26,720.03	264.91
Costs	50.00	1,983.00	
Conversion to Lien (principal only)		227,508.96	

ABATEMENTS MADE

Property Taxes	8,697.00	36,055.00	
Land Use Change			
Yield Taxes			
Excavation Tax			
Current Levy Deeded			

UNCOLLECTED TAXES - End of Year

Property Taxes	470,751.34		
Land Use Change	61,500.00		
Yield Taxes		626.46	
Excavation Tax			
Property Tax Credit Balance	-1,630,393.34		
TOTAL CREDITS	\$27,912,809.60	\$724,834.08	\$1,732.68

Tax Collector’s Report

REDEMPTIONS

DEBITS

	2016	PRIOR LEVIES	
		2015	2014 & Older
Unredeemed Liens-Beg of Year		\$119,461.80	\$122,155.79
Liens Executed During Fiscal Year	\$243,009.22		
Interest Collected After Lien	8,405.96	19,684.33	30,312.95
Costs Collected After Lien	647.00	148.00	460.00
TOTAL DEBITS	\$252,062.18	\$139,294.13	\$152,928.74

CREDITS

REMITTED TO TREASURER	2016	PRIOR LEVIES	
		2015	2014 & Older
Redemptions	\$150,706.02	\$75,588.75	\$83,407.31
Interest Collected After Lien	8,405.96	19,684.33	30,312.95
Costs Collected After Lien	647.00	148.00	460.00
Abatements of Unredeemed Taxes			
Liens Deeded to Municipality	397.03	391.79	441.71
Unredeemed Liens Balance - EOY	91,906.17	43,481.26	38,306.77
TOTAL CREDITS	\$252,062.18	\$139,294.13	\$152,928.74

Respectfully Submitted,

Christina Winsor

Tax Collector

Town Clerk Financial Report

January 1, 2017 through December 31, 2017

DOG LICENSES

Received for:
1,716 Dog Licenses \$ 11,152.00
36 Dog Fines \$ 900.00

Total paid to Treasurer, Barbara Townsend \$ 12,052.00

AUTOMOBILE PERMITS

11,109 Automobile Registrations \$ 1,983,594.00
Total paid to Treasurer, Barbara Townsend \$ 1,983,594.00

MISCELLANEOUS COLLECTIONS

Received for 32 Marriage Licenses for State at \$43.00 \$ 1,376.00
Received for 246 MC-DC-BC for State \$ 1,613.00
Received for Returned Checks Fine at \$15.00 \$ 210.00
Received for Boat Permits \$ 3,066.00
Received for Mail-in Postage \$ 10,164.00
Received for Transportation Tax \$ 10,869.00
Received for Titles, Dredge & Fill, UCCS, Etc. \$ 36,833.00

Total paid to Treasurer, Barbara Townsend \$ 64,131.00

Lisa I. Claire
Hollis Town Clerk

Town of Hollis And Hollis Nichols Fund Income Payments

NAME OF FUND	ADJUSTED BALANCE 12/31/2016	INCOME PERCENTAGE FOR 2017	INCOME PAYMENT 4/3/2017	INCOME PAYMENT 7/3/2017	INCOME PAYMENT 10/2/2017	INCOME PAYMENT 1/2/2018	TOTAL FOR YEAR 2017
HIGH SCHOOL	262,116.00	44.08%	1,199.10	799.82	1,221.20	1,018.61	4,238.73
R E WHEELER	45,406.04	7.64%	207.72	138.55	211.54	176.45	734.26
SCHOOL SYSTEMS	8,807.18	1.48%	40.29	26.87	41.03	34.23	142.42
LIBRARY	111,660.80	18.78%	510.81	340.72	520.22	433.93	1,805.68
C ZYLONIS-LITHUANIAN	114,603.23	19.27%	524.28	349.69	533.93	445.36	1,853.26
WELFARE	9,571.17	1.61%	43.79	29.20	44.59	37.19	154.77
RECREATION FUNDS	4,371.85	0.74%	20.00	13.34	20.37	16.99	70.70
AMBULANCE FUND	38,040.55	6.40%	174.02	116.07	177.23	147.83	615.15
TOTAL	594,576.82	100.00%	2,720.01	1,814.26	2,770.11	2,310.59	9,614.97
NICHOLS FUND DISBURSEMENT		100.00%	851.95	0.00	867.18	1,008.02	2,727.15

Treasurer’s Report to the Town of Hollis

January 12, 2018

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2017 was \$13,289,502, which compares to \$11,065,805 for the year ending December 31, 2016. Interest on overnight and other short-term cash investments produced income of \$37,625, which compares to \$23,398 earned in 2016 and \$23,172 earned in 2015.

During 2017, the Town purchased from the Tax Collector \$243,009 in delinquent taxes and accruals, UP \$70,579 from \$172,430 in 2016. At December 31, 2017, the amount of unpaid taxes was \$706,572. (See the Tax Collector’s Report for specific details.)

For the twenty fourth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased
From the Tax Collector

2016	\$243,009
2015	\$172,430
2014	\$201,137
2013	\$277,469
2012	\$285,313

Delinquent Taxes Outstanding at Year-End

	2017	2016	2015	2014	2013
2017	532,251				
2016	92,533	639,542			
2015	43,481	120,929	610,556		
2014	14,781	71,081	122,548	717,508	
2013	12,049	29,389	87,002	152,336	822,310
2012	4,741	12,154	16,838	80,996	149,557
2011	4,426	7,222	12,695	31,065	95,873
2010	2,310	2,310	8,044	18,432	19,643
Total	706,572	882,627	857,683	1,000,337	1,087,383

Respectfully Submitted,

Barbara Townsend, Treasurer

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, NH ON DECEMBER 31, 2017

MS-9

Trust Funds, Trustees Report (MS-9)

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR	BALANCE
					BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR					
1873	COMMON TRUST FUND																	
1884	HIGH SCHOOL FUNDS																	
1884	MARY S FARLEY	HIGH SCHOOL	COMMON TR	5.25%	35,581.08		2,401.53		37,982.61	183.01	5.25%	1,521.22	(869.03)	(221.59)	36,596.21	55,048.72	59,981.10	
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.65%	4,407.17		297.46		4,704.63	22.65	0.65%	188.42	(107.64)	(27.45)	4,780.62	6,818.48	7,429.42	
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	2,070.80		139.77		2,210.56	10.64	0.31%	88.53	(50.58)	(12.90)	2,246.26	3,203.80	3,490.86	
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	2,070.80		139.77		2,210.56	10.64	0.31%	88.53	(50.58)	(12.90)	2,246.26	3,203.80	3,490.86	
1932	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	0.28%	95,728.35		6,461.15		102,189.50	492.36	14.12%	4,092.73	(2,338.07)	(936.17)	103,840.34	148,104.66	161,374.87	
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	1.65%	11,178.76		1,255.81		11,993.57	9.56	1.65%	79.70	(45.53)	(11.61)	12,022.04	17,295.05	18,844.69	
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.05%	7,454.29		503.27		7,957.56	57.51	1.05%	318.79	(182.12)	(46.44)	8,088.31	11,536.13	12,666.77	
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.10%	7,454.29		503.27		7,957.56	57.51	1.10%	318.79	(182.12)	(46.44)	8,088.31	11,536.13	12,666.77	
1956	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.10%	7,454.29		503.27		7,957.56	57.51	1.10%	318.79	(182.12)	(46.44)	8,088.31	11,536.13	12,666.77	
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.24%	1,608.49		108.56		1,717.06	38.36	0.24%	68.77	(39.29)	(10.02)	1,744.82	2,488.55	2,711.53	
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.33%	29,348.47		1,980.86		31,329.33	98.74	4.33%	1,254.75	(715.54)	(182.78)	31,784.52	45,406.04	49,474.43	
1988	JANE BALLARD MEMORIAL	ARTIST PROGRAM	COMMON TR	9.85%	66,952.81		4,518.95		71,471.76	21,922.86	9.85%	2,862.47	0.00	(416.97)	95,640.13	103,385.02	112,865.26	
	TOTAL HIGH SCHOOL FUNDS				265,721.56	0.00	17,934.78	0.00	283,656.34	22,892.99		11,360.56	(4,653.47)	(1,654.85)	311,401.56	411,107.06	447,942.35	
1984	SCHOOL SYSTEM FUNDS																	
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.42%	2,846.29		192.11		3,038.40	14.67	0.42%	121.69	(69.52)	(17.73)	3,087.51	4,403.59	4,796.16	
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.42%	2,846.29		192.11		3,038.40	14.64	0.42%	121.69	(69.51)	(17.73)	3,087.49	4,403.59	4,796.16	
	TOTAL SCHOOL STEM FUNDS				5,692.58	0.00	384.22	0.00	6,076.80	29.30		243.38	(139.03)	(35.45)	6,175.00	8,807.18	9,596.32	
1917	LIBRARY FUNDS																	
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.15%	1,035.30		69.88		1,105.17	5.33	0.15%	44.26	(25.29)	(6.45)	1,123.04	1,601.74	1,745.26	
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.79%	18,906.72		1,276.10		20,182.82	97.24	2.79%	808.33	(461.78)	(117.75)	20,508.87	29,251.25	31,872.17	
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	0.06%	372.90		25.17		398.07	1.90	0.06%	15.94	(9.11)	(2.32)	404.48	576.92	626.62	
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.20%	1,348.58		91.02		1,439.60	6.94	0.20%	57.66	(32.94)	(8.40)	1,462.86	2,086.44	2,273.38	
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	596.53		40.26		636.79	3.04	0.09%	25.50	(14.57)	(3.72)	647.05	922.91	1,005.60	
1932	CLARETH P PARKER	HOLLIS LIBRARY	COMMON TR	0.28%	1,864.17		125.82		1,990.00	9.56	0.28%	79.70	(45.53)	(11.61)	2,022.11	2,884.13	3,142.55	
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.28%	1,864.17		125.82		1,990.00	9.56	0.28%	79.70	(45.53)	(11.61)	2,022.11	2,884.13	3,142.55	
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.65%	11,178.77		794.51		11,933.28	57.50	1.65%	477.93	(273.03)	(69.62)	12,126.06	17,295.07	18,844.71	
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	0.28%	1,864.15		125.82		1,989.97	9.56	0.28%	79.70	(45.53)	(11.61)	2,022.09	2,884.10	3,142.51	
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR	0.17%	1,118.54		75.50		1,194.04	5.75	0.17%	47.82	(27.32)	(6.97)	1,213.32	1,730.53	1,885.59	
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.55%	3,728.27		251.64		3,979.91	19.18	0.55%	159.40	(91.06)	(23.22)	4,044.21	5,788.14	6,284.97	
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.10%	7,454.32		503.13		7,957.44	38.34	1.10%	318.70	(182.06)	(46.42)	8,086.00	11,532.83	12,666.18	
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.27%	1,854.69		125.18		1,979.87	9.52	0.27%	79.29	(45.30)	(11.55)	2,011.84	2,689.46	3,126.56	
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.24%	1,608.48		108.56		1,717.04	8.30	0.24%	68.77	(39.29)	(10.02)	1,744.81	2,488.54	2,711.51	
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.11%	754.14		50.90		805.04	3.90	0.11%	32.24	(18.42)	(4.70)	818.07	1,168.76	1,271.30	
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.43%	2,931.12		197.64		3,128.96	15.08	0.43%	125.32	(71.99)	(18.25)	3,179.51	4,534.84	4,941.17	
1987	N & P CONIARIS	HOLLIS LIBRARY	COMMON TR	2.02%	13,691.77		924.12		14,615.89	70.44	2.02%	585.37	(334.41)	(85.27)	14,852.02	21,183.01	23,081.01	
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	10.93%	74,074.50		4,996.63		79,074.13	380.93	10.93%	3,166.95	(1,809.19)	(461.32)	80,351.50	114,603.23	124,871.71	
	TOTAL LIBRARY FUNDS				146,247.13	0.00	9,870.90	0.00	156,118.03	752.07		6,252.59	(3,371.94)	(910.79)	156,639.56	226,264.03	246,537.35	
VARIOUS	CEMETERY FUNDS																	
2010	GENERAL CEMETERY FUNDS	CEMETERY FDS	COMMON TR	29.58%	200,478.28		13,531.21		214,009.49	46,266.76	29.58%	8,571.17	0.00	(1,248.53)	267,598.88	310,166.91	337,957.94	
1973	VIOLA BROCKLEBANK	CEMETERY FDS	COMMON TR	2.89%	20,267.79		1,367.97		21,635.76	551.20	2.89%	866.52	0.00	(128.22)	36,202.26	31,357.01	55,130.12	
	TOTAL CEMETERY FUNDS	EAST CEMETERY	COMMON TR	0.86%	226,586.88	13,275.00	15,293.32	0.00	255,154.00	46,471.02		9,687.36	0.00	(1,411.12)	311,901.26	350,558.58	402,932.23	
1906	PUBLIC WELFARE FUNDS																	
	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.31%	2,085.73		140.78		2,226.50	10.73	0.31%	89.17	(50.94)	(12.99)	2,262.47	3,226.90	3,516.03	

Trust Funds, Trustees Report (MS-9) Cont'd

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR	BALANCE
					BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR					
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.06%	372.90		25.17		398.07	1.90	0.06%	15.94	(9.11)	(2.32)	404.48	576.92	626.62	
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.55%	3,727.76		251.60		3,979.37	19.18	0.55%	159.38	(91.05)	(23.22)	4,043.66	5,787.35	6,284.11	
	TOTAL PUBLIC WELFARE FUNDS				6,106.59	0.00	417.55	0.00	6,603.94	31.91		264.49	(151.10)	(38.53)	6,710.61	9,571.17	10,426.76	
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.42%	2,825.77		190.72		3,016.49	2.03	0.42%	120.81	(68.71)	(17.60)	3,063.03	4,371.85	4,763.57	
1998	CHARLES & DOROTHY DOW FUND	AMBULANCE	COMMON TR	3.63%	24,587.74		1,659.54		26,247.29	(18.52)	3.63%	1,051.21	(597.02)	(153.13)	26,529.83	38,940.55	41,440.00	
	HOLLIS AMBULANCE FUND																	
	TOTAL COMMON TRUST FUND			100.00%	677,846.86	13,275.00	45,751.02	0.00	736,872.88	72,160.71		28,960.40	(9,391.27)	(4,221.47)	824,411.25	1,046,720.42	1,163,649.58	
1989	CHARLES J. NICHOLS FUND		INDIVIDUAL	100.00%	228,150.73	0.00	7,168.54		235,319.27	26,137.52	100.00%	6,736.01	(1,719.13)	(1,003.57)	265,460.10	283,955.16	291,736.36	
	TOTAL ALL FUNDS				905,997.59	13,275.00	52,909.56	0.00	972,192.15	98,298.23		35,716.41	(11,100.40)	(5,225.04)	1,089,871.35	1,312,265.58	1,455,385.94	

*** Details of individual cemetery funds can be found at Town Hall

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, N.H. FOR YEAR ENDING ON DECEMBER 31, 2017

MS-10

Trust Funds, Trustees Report (MS-10)

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT NAME OF BANKS, STOCKS, BONDS	***PRINCIPAL***				INCOME				GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE		
		BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	ADDITIONS		BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR					
					PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES									BALANCE END YEAR	
GENERAL FUND																
626.62	American Cap World Growth & Inc. F (#433)	47,436.75		2,119.21	23,164.80	1,766.80	28,157.96	0.00	626.01	(626.01)	0.00	28,157.96	46,553.44	8,586.83	31,957.47	
1,351.53	American Capital World Bd Fd Cl C	24,162.27		272.45			24,434.72	0.00	272.45	(272.45)	0.00	24,434.72	24,931.09	1,599.44	26,530.53	
285.35	American Funds New World Cl C	20,343.35		223.13	13,211.20	4,070.32	11,425.60	0.00	43.27	(43.27)	0.00	11,425.60	25,496.39	6,174.04	18,459.23	
270.00	AT&T Inc.	6,949.61					6,949.61	0.00	529.20	(529.20)	0.00	6,949.61	11,483.10	(985.50)	10,497.60	
200.00	Baxter International Inc.	7,291.70					7,291.70	0.00	116.00	(116.00)	0.00	7,291.70	8,888.00	4,060.00	12,938.00	
160.00	Chevron Corp	25,000.44			14,703.89	3,037.02	13,333.57	0.00	842.40	(842.40)	0.00	13,333.57	35,310.00	(575.71)	20,030.40	
300.00	Exxon Mobil Corp	964.06					964.06	0.00	918.00	(918.00)	0.00	964.06	27,078.00	(1,986.00)	25,092.00	
1,200.00	General Electric Co.	7,125.00			15,742.67	12,279.68	7,125.00	0.00	1,152.00	(1,152.00)	0.00	7,125.00	37,920.00	(16,980.00)	20,940.00	
150.00	Home Depot Inc.	8,657.48					5,194.49	0.00	623.00	(623.00)	0.00	5,194.49	33,520.00	10,652.17	28,429.50	
230.00	Johnson & Johnson	13,885.10					13,885.10	0.00	763.60	(763.60)	0.00	13,885.10	26,498.30	5,637.30	32,135.60	
225.00	Kellogg Company	13,945.39					13,945.39	0.00	477.00	(477.00)	0.00	13,945.39	41,490.04	15,255.50	53,245.50	
166.00	Lockheed Martin Corp.	2,157.75					2,157.75	0.00	1,238.36	(1,238.36)	0.00	2,157.75	11,804.26	1,804.26	53,245.50	
175.00	Nektara Energy Inc. Com.	14,897.19			20,116.08	13,240.45	8,021.56	0.00	835.13	(835.13)	0.00	8,021.56	38,824.63	8,824.63	27,333.25	
477.48	Opentheimer Developing Mkts. Cl Y	20,331.41		116.30	14,836.00	5,536.83	11,448.54	0.00	116.30	(116.30)	0.00	11,448.54	27,959.27	7,737.31	20,466.58	
2,891.00	Pmco Income P	34,372.15		1,837.91			36,210.06	0.00	1,837.91	(1,837.91)	0.00	36,210.06	33,064.64	2,812.71	35,877.35	
240.00	Procter & Gamble Co.	13,756.78					13,756.78	0.00	657.18	(657.18)	0.00	13,756.78	20,179.20	1,872.00	22,051.20	
28.00	Shire Plc	3,010.03					3,010.03	0.00	26.79	(26.79)	0.00	3,010.03	4,941.02	(442.54)	4,488.48	
170.00	Travelers Companies Inc.	14,198.40					14,198.40	0.00	481.10	(481.10)	0.00	14,198.40	20,811.40	2,247.40	23,058.80	
415.00	Vanguard Bd Index Fd Inc. ETF	0.00	34,943.00				34,943.00	0.00	608.34	(608.34)	0.00	34,943.00	0.00	(153.55)	34,789.45	
364.52	Vanguard Index TR 500 Portfolio #40	45,258.82		1,505.61			46,764.43	0.00	1,505.61	(1,505.61)	0.00	46,764.43	73,947.52	16,022.57	89,970.09	
1,431.47	Vanguard Index TR Mid Cap Stock #659	19,453.88		742.77			20,195.65	0.00	742.77	(742.77)	0.00	20,195.65	59,748.42	9,702.60	68,451.02	
1,029.46	Vanguard Wellington Admiral #521	39,715.09		4,657.30			44,372.39	0.00	1,790.90	(1,790.90)	0.00	44,372.39	65,074.46	9,643.51	74,717.99	
240.00	Verizon Communications	6,529.47					6,529.47	0.00	557.40	(557.40)	0.00	6,529.47	12,811.20	(108.00)	12,703.20	
800.00	Wells Fargo & Co.	28,977.04					28,977.04	0.00	1,232.00	(1,232.00)	0.00	28,977.04	44,088.00	4,448.00	48,536.00	
2,047.31	American Funds St Bd Fd of Amer F1	20,190.72		220.42			20,411.14	0.00	213.94	(213.94)	0.00	20,411.14	20,089.48	178.90	20,268.38	
2,600.53	Dodge & Cox Income Fd #147	0.00	35,000.00				35,764.09	0.00	717.04	(717.04)	0.00	35,764.09	783.33	35,763.33	35,763.33	
4,880.96	Invesco Corporate Bond Y	0.00	35,000.00	942.25			35,942.25	0.00	35,942.25	(740.78)	0.00	35,942.25	1,223.42	1,223.42	36,223.42	
588.00	Shares Core US Aggregate Bdt ETF	64,056.45					64,056.45	0.00	1,491.96	(1,491.96)	0.00	64,556.45	746.76	64,266.04	64,266.04	
20,000.00	JP Morgan Chase & Co. 6% 11/15/18	19,972.20					19,972.20	0.00	1,200.00	(1,200.00)	0.00	19,972.20	20,862.60	(834.80)	20,027.80	
6,968.45	Loomis Sayles Int'l Grade Bdt Y #1456	81,515.02		3,074.59			84,589.61	0.00	2,213.55	(2,213.55)	0.00	84,589.61	72,195.18	4,806.14	77,001.32	
4,050.43	PIMCO Fds Total Return Inst #35	41,039.57		1,108.57			42,148.14	0.00	1,108.57	(1,108.57)	0.00	42,148.14	39,937.13	2,071.53	42,008.66	
3,171.15	Templeton Global Bond Advisor #616	39,182.95		1,337.29			40,520.24	0.00	1,337.29	(1,337.29)	0.00	40,520.24	36,829.61	966.10	37,795.71	
6,899.02	Vanguard Admiral Inter Term Fd #571	63,235.48		1,984.58			65,230.06	0.00	1,883.44	(1,883.44)	0.00	65,230.06	64,687.30	2,728.92	67,416.12	
	Cash and Cash Equivalents	13.08	10,139.92				10,153.00	2,384.02	81.11	146.71	2,611.84	12,764.84	2,397.10	0.00	12,764.84	
TOTAL GENERAL FUND		747,623.63	115,082.92	20,936.47	101,774.64	39,831.10	821,799.48	2,384.02	28,980.40	(28,752.58)	2,611.84	824,411.32	1,048,720.44	101,393.02	1,163,649.56	
NICHOLS FUND																
610.08	American Funds Fundamental Invs F-1	25,735.39		2,736.13			28,471.52	0.00	496.76	(496.76)	0.00	28,471.52	30,788.04	7,160.63	37,928.67	
863.53	American Funds New Economy F-1	25,993.68		2,927.72			28,921.40	0.00	39.68	(39.68)	0.00	28,921.40	28,783.80	9,887.80	36,651.60	
795.99	American New Perspective Fd F (#407)	25,312.29		1,769.48			27,081.77	0.00	124.97	(124.97)	0.00	27,081.77	28,510.54	7,629.64	34,140.18	
3,817.61	Opentheimer Senior Floating Rate Class C	30,603.51		1,036.12			31,639.63	0.00	1,036.12	(1,036.12)	0.00	31,639.63	30,113.70	923.47	31,037.17	
25,000.00	AT&T Inc. 5.8% 2/15/19	25,675.00					25,675.00	0.00	1,450.00	(1,450.00)	0.00	25,675.00	26,880.75	(937.50)	25,943.25	
175.00	Shares Core US Aggregate Bdt ETF	19,004.83		1,047.44			19,004.83	0.00	444.03	(444.03)	0.00	19,004.83	19,910.50	222.25	19,132.75	
2,373.96	Loomis Sayles Int'l Grade Bdt Y #1456	28,105.73		3.01			29,153.17	0.00	754.11	(754.11)	0.00	29,153.17	24,594.96	1,637.32	26,232.28	
7.14	Templeton Global Bond Advisor #616	92.58					95.59	0.00	3.01	(3.01)	0.00	95.59	82.92	2.16	85.08	
20,000.00	University Texas BAB 3.987% 8/15/20	20,000.00					20,000.00	0.00	797.40	(797.40)	0.00	20,000.00	21,489.40	(602.60)	20,886.80	
5,804.48	Vanguard Admiral Inter Term Fd #571	52,632.61		1,674.23			54,306.84	0.00	1,580.94	(1,580.94)	0.00	54,306.84	54,297.92	2,590.51	56,988.43	
	Cash and Cash Equivalents	18.91					18.91	1,113.72	8.99	(31.27)	1,091.44	1,110.35	1,132.63	0.00	1,110.35	
TOTAL NICHOLS FUND		253,174.53	0.00	11,194.13	0.00	0.00	264,368.66	1,113.72	67,36.01	(6,756.29)	1,091.44	265,460.10	263,565.16	28,193.48	291,736.36	
GRAND TOTAL ALL FUNDS		1,000,798.16	115,082.92	32,130.60	101,774.64	39,831.10	1,086,168.14	3,497.74	35,716.41	(35,510.87)	3,703.28	1,089,871.42	1,312,285.60	129,586.50	1,455,385.92	

Trust Funds, Capital Reserve Account

Town Of Hollis, New Hampshire Capital Reserve Account Fiscal Year 2017 MS-9													
Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME				Principal & Income Year End	
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses) *	Balance End Year	Balance Beginning Year	Income During Year		Expended During Year		Balance End Year
									%	Amount			
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Capital Reserves	NHPDIP	38,203.78	8,000.00		46,203.78	0.00		387.92	0.00	387.92	46,591.70
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	"	"	123,598.90	0.00	(6,000.00)	106,032.70	0.00		1,043.91	(1,043.91)	0.00	106,032.70
1994	Flint Pond Restoration (0006)	"	"	15,055.52	0.00		15,055.52	0.00		139.86	0.00	139.86	15,195.38
2002	Compensated Absences Payable Fund (0008)	"	"	58,402.15	75,000.00	(43,441.39)	89,960.76	0.00		830.71	(830.71)	0.00	89,960.76
2005	Employee Health Care Expense Expendable Trust (0010)	"	"	(1.93)	0.00		(1.93)	1.94		0.00	0.00	1.94	0.01
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	"	"	118,740.58	100,000.00	(68,562.08)	150,178.50	0.00		1,409.18	(1,409.18)	0.00	150,178.50
2009	Municipal Transportation (0012)	"	"	20,740.94	7,294.00	(6,151.64)	21,883.30	0.00		212.36	(212.36)	0.00	21,883.30
2013	SAU#41 HB Coop Athletic Program Services (0013)	"	"	23,682.66	8,255.02	6,000.00	37,937.68	0.00		312.59	0.00	312.59	38,250.27
2014	Revaluation (0014)	"	"	30,404.11	14,000.00	(12,656.47)	31,747.64	0.00		343.53	(343.53)	0.00	31,747.64
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	"	"	40,000.00	20,000.00	0.00	60,000.00	176.20		455.85	0.00	632.05	60,632.05
2016	Environmental Defense Study Fund (0016)	"	"	50,000.00	0.00	0.00	50,000.00	295.18		467.22	0.00	762.40	50,762.40
				518,826.71	232,549.02	0.00	(142,377.78)	473.32		5,603.13	(3,839.69)	2,236.76	611,234.71

Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2017 and 2016

REVENUES	2017	2016
Trust Income	\$2,254	\$1,502
Bank Interest Income	\$0	\$0
Total Revenues	\$2,254	\$1,502
 EXPENDITURES		
Scholarship	\$2,000	\$2,000
Miscellaneous	\$0	\$0
Total Expenditures	\$2,000	\$2,000
 Excess (deficiency) of Revenues over (under) Expenditures	 \$254	 (\$498)
 Fund Balance, January 1	 \$1,707	 \$2,205
Fund Balance, December 31	\$1,961	\$1,707

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

Additional Offices:

Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that

are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2016, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management’s Discussion and Analysis and the Pension and OPEB schedules appearing on pages 45 to 47, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 9, 2017 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report

is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Town’s internal control over financial reporting and compliance.

Melanson Heath

June 9, 2017

MANAGEMENT’S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire (the Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2016.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town’s net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available

at the end of the fiscal year. Such information may be useful in evaluating a government’s near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town’s near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town’s programs.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets and deferred outflows exceeded liabilities and deferred inflows by \$29,274,173 (i.e., net position), a change of \$435,085 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$6,426,596, a change of \$790,919 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$3,328,391, a change of \$308,943 in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

	<u>NET POSITION</u>	
	Governmental Activities	
	<u>2016</u>	<u>2015</u>
Assets:		
Current and other assets	\$ 14,432,269	\$ 12,622,331
Capital assets	<u>36,044,391</u>	<u>36,653,911</u>
Total assets	50,476,660	49,276,242
Deferred outflows	<u>2,318,836</u>	<u>776,761</u>
Total assets and deferred outflows	<u>\$ 52,795,496</u>	<u>\$ 50,053,003</u>
Liabilities:		
Current liabilities	\$ 7,538,697	\$ 6,734,614
Noncurrent liabilities	<u>15,874,656</u>	<u>14,087,296</u>
Total liabilities	23,413,353	20,821,910
Deferred inflows	107,970	392,005
Net position:		
Net investment in capital assets	29,998,053	29,863,836
Restricted	1,897,123	1,655,947
Unrestricted	<u>(2,621,003)</u>	<u>(2,680,695)</u>
Total net position	<u>29,274,173</u>	<u>28,839,088</u>
Total liabilities, deferred inflows and net position	<u>\$ 52,795,496</u>	<u>\$ 50,053,003</u>

CHANGE IN NET POSITION

	Governmental Activities	
	<u>2016</u>	<u>2015</u>
Revenues:		
Program revenues:		
Charges for services	\$ 682,899	\$ 678,377
Operating grants and contributions	4,800	5,461
Capital grants and contributions	285,124	279,683
General revenues:		
Property taxes	7,145,607	7,196,159
Licenses and permits	1,896,170	1,926,358
Penalties, interest, and other taxes	195,590	276,928
Grants and contributions not restricted to specific programs	400,999	388,820
Investment income	102,240	29,834
Miscellaneous	<u>73,427</u>	<u>40,615</u>
Total revenues	10,786,856	10,822,235
Expenses:		
General government	3,502,395	3,370,674
Public safety	3,662,526	3,913,493
Highways and streets	1,991,946	2,103,843
Sanitation	469,708	453,681
Health and welfare	48,289	35,514
Culture and recreation	480,168	495,340
Conservation	11,181	10,155
Interest	<u>185,558</u>	<u>184,475</u>
Total expenses	<u>10,351,771</u>	<u>10,567,175</u>
Change in net position	435,085	255,060
Net position - beginning of year	<u>28,839,088</u>	<u>28,584,028</u>
Net position - end of year	<u>\$ 29,274,173</u>	<u>\$ 28,839,088</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position.

The largest portion of net position, \$29,998,053, reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt,

it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$1,897,123, represents resources that are subject to external restrictions on how they may be used.

Unrestricted net position has a negative balance of \$(2,621,003) for the fiscal year. This resulted from the adoption of GASB Statement No. 68 *Accounting and Financial Reporting for Pensions* during fiscal year 2015. This statement established standards for the measurement, recognition, and presentation of net position liability in the Town’s financial statements. Net pension liabilities recorded on the statement of net position in accordance with GASB Statement No. 68 totaled \$8,550,395 for the year ended December 31, 2016.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$435,085. Key elements of this change are as follows:

General fund revenues in excess of expenditures	\$ 509,452
Capital asset additions from current year revenues	496,463
Increase in net pension liability	(2,275,105)
Decrease in pension related deferred inflows and outflows of resources	1,838,967
Increase in net OPEB liability	(66,434)
Other	(68,258)
Total	\$ 435,085

D. **FINANCIAL ANALYSIS OF THE GOVERNMENT’S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$6,426,596, a change of \$790,919 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and other financing sources over expenditures and other financing uses	\$ 590,133
Ambulance fund revenues over expenditures	69,910
Conservation fund revenues over expenditures	80,220
Permanent trust funds revenues over expenditures	50,391
Other	265
Total	\$ 790,919

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$3,328,391, while total fund balance was \$4,569,863. As a measure of the general fund’s liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Refer to the table below.

General Fund	12/31/16	12/31/15	Change	Percentage of Total Town, School, and County Appropriations
Unassigned fund balance	\$ 3,328,391	\$ 3,019,448	\$ 308,943	11%
Total fund balance	\$ 4,569,863	\$ 3,979,730	\$ 590,133	15%

The fund balance of the general fund changed by \$590,133 during the current year. Key factors in this change are as follows:

Use of unassigned fund balance	\$ (331,000)
Use of assigned fund balance	(28,925)
Revenues greater than budget	200,954
Expenditures less than budget	403,102
Current year appropriation carryforwards	173,880
Change in capital reserve funds	103,464
Taxes collected in excess of budget	68,658
Total	\$ 590,133

Included in the total general fund balance are the Town’s capital reserve funds with an ending balance of \$279,208, a change of \$103,465 in comparison to the prior year.

E. **GENERAL FUND BUDGETARY HIGHLIGHTS**

Differences between the original budget and the final amended budget resulted in an overall change in appropriations of \$28,925. This change relates to a carry-forward from the prior year budget that was expended in the current year.

The difference between the final amended budget and actual results is a positive variance of \$604,056 with revenues and other sources over estimated budgets by \$200,954 and expenditures and other uses less than the estimated budget by \$403,102. Significant variances include:

- Positive variance in Licenses and Permits of \$130,137 is mainly attributed to motor vehicle permits with an excess of \$110,451 over budget. This is due to an increase in motor vehicle registrations.
- Positive variance in General Government of \$177,385 is mainly attributed to a position vacancy and savings in health insurance and workers compensation costs.

F. **CAPITAL ASSET AND DEBT ADMINISTRATION**

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$36,044,391 (net of accumulated depreciation), a change of \$(430,391) from the prior year. This investment in capital assets includes land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress.

Major capital asset events during the current fiscal year included the following:

- Capital lease for the highway and streets department of a Volvo loader for \$203,606 and an International truck with plow for \$145,691. Two old pieces of equipment were traded in.
- Public safety purchase of a Ford Interceptor police cruiser for \$38,337

Additional information on capital assets can be found in the Notes to Financial Statements.

Credit rating. The Town maintained the Moody Investor Services rating of Aa2 during the year. The prior year rating upgrade reflected the Town’s moderately-sized tax base with above average wealth levels, manageable debt burden, and a multiple year trend of improving financial operations and healthy reserves.

Long-term debt. At the end of the current year, total bonded debt outstanding was \$5,624,000, all of which was backed by the full faith and credit of the government. The Town did not issue any new debt during the year.

Additional information on long-term debt can be found in the Notes to Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis’ finances for all those with an interest in the government’s finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE
STATEMENT OF NET POSITION
DECEMBER 31, 2016

	Governmental
	<u>Activities</u>
ASSETS	
Current:	
Cash and short-term investments	\$ 12,351,146
Investments	946,902
Receivables:	
Property taxes	641,009
Departmental and other	41,875
Intergovernmental	46,381
Other assets	<u>233,337</u>
Total current assets	14,260,650
Noncurrent:	
Receivables:	
Property taxes, net of allowance for uncollectibles	171,619
Capital assets:	
Land and construction in progress	22,593,530
Other capital assets, net of accumulated depreciation	<u>13,450,861</u>
Total noncurrent assets	<u>36,216,010</u>
Total Assets	50,476,660
DEFERRED OUTFLOWS OF RESOURCES	
Related to pensions	2,074,550
Other	<u>244,286</u>
Total deferred outflows of resources	<u>2,318,836</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 52,795,496</u>
LIABILITIES	
Current:	
Accounts payable	\$ 41,970
Due to school districts	6,795,807
Accrued expenses	126,709
Unearned revenue	40,086
Other liabilities	477,610
Accrued interest payable	56,515
Current portion of noncurrent liabilities:	
Bonds payable	695,000
Compensated absences	26,988
Capital leases	<u>246,388</u>
Total current liabilities	8,507,073
Noncurrent:	
Bonds payable, net of current portion	4,929,000
Compensated absences, net of current portion	242,886
Capital leases, net of current portion	420,236
Net OPEB obligation	763,763
Net pension liability	<u>8,550,395</u>
Total noncurrent liabilities	<u>14,906,280</u>
Total Liabilities	23,413,353
DEFERRED INFLOWS OF RESOURCES	
Related to pensions	107,970
NET POSITION	
Net investment in capital assets	29,998,053
Restricted externally or constitutionally for:	
Grants and enabling legislation	1,004,750
Permanent funds:	
Nonspendable	614,316
Spendable	278,057
Unrestricted	<u>(2,621,003)</u>
Total Net Position	29,274,173
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u>\$ 52,795,496</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2016

		Program Revenues			Net (Expenses) Revenues
			Operating	Capital	
	<u>Expenses</u>	<u>Charges for</u>	<u>Grants and</u>	<u>Grants and</u>	<u>Governmental</u>
		<u>Services</u>	<u>Contributions</u>	<u>Contributions</u>	<u>Activities</u>
Governmental Activities:					
General government	\$ 3,502,395	\$ 131,814	\$ -	\$ -	\$ (3,370,581)
Public safety	3,662,526	435,424	-	60,440	(3,166,662)
Highways and streets	1,991,946	9,875	-	224,684	(1,757,387)
Sanitation	469,708	44,544	-	-	(425,164)
Health and welfare	48,289	914	-	-	(47,375)
Culture and recreation	480,168	60,328	4,800	-	(415,040)
Conservation	11,181	-	-	-	(11,181)
Interest	<u>185,558</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(185,558)</u>
Total	<u>\$ 10,351,771</u>	<u>\$ 682,899</u>	<u>\$ 4,800</u>	<u>\$ 285,124</u>	<u>(9,378,948)</u>
General Revenues and Contributions:					
					7,145,607
					1,896,170
					195,590
					400,999
					102,240
					<u>73,427</u>
					<u>9,814,033</u>
					435,085
Net Position:					
					<u>28,839,088</u>
					<u>\$ 29,274,173</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2016

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Cash and short-term investments	\$ 11,371,466	\$ 979,680	\$ 12,351,146
Investments	-	946,902	946,902
Receivables:			
Property taxes	882,628	-	882,628
Departmental and other	1,485	40,390	41,875
Intergovernmental	46,381	-	46,381
Due from other funds	79,313	400	79,713
Other assets	233,336	-	233,336
TOTAL ASSETS	\$ 12,614,609	\$ 1,967,372	\$ 14,581,981
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 37,005	\$ 4,966	\$ 41,971
Accrued expenses	126,709	-	126,709
Due to school districts	6,795,807	-	6,795,807
Due to other funds	14,430	65,283	79,713
Unearned revenue	40,086	-	40,086
Other liabilities	477,610	-	477,610
TOTAL LIABILITIES	7,491,647	70,249	7,561,896
Deferred Inflows of Resources:			
Unavailable revenues	553,099	40,390	593,489
Fund Balances:			
Nonspendable	229,384	614,316	843,700
Restricted	-	1,242,417	1,242,417
Committed	598,808	-	598,808
Assigned	413,280	-	413,280
Unassigned	3,328,391	-	3,328,391
TOTAL FUND BALANCES	4,569,863	1,856,733	6,426,596
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	\$ 12,614,609	\$ 1,967,372	\$ 14,581,981

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET POSITION

DECEMBER 31, 2016

Total governmental fund balances	\$ 6,426,596
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	36,044,391
• Property taxes and other revenues are recognized on the accrual basis of accounting in the Statement of Net Position, not the modified accrual basis	523,489
• Deferred inflows and outflows of resources related to pension and bond refunding are not financial resources nor are they available to pay current-period expenditures. Inflows and outflows consist of:	
Pension related deferred outflows	2,074,550
Bond refunding deferred outflows	244,286
Pension related deferred inflows	(107,970)
• In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(56,513)
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds. Long-term liabilities at year end consist of:	
Bonds payable	(5,624,000)
Compensated absences	(269,874)
Capital leases	(666,624)
Net OPEB obligation	(763,763)
Net pension liability	(8,550,395)
Net position of governmental activities	\$ 29,274,173

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2016

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Property taxes	\$ 6,964,717	\$ 91,365	\$ 7,056,082
Penalties, interest, and other taxes	195,590	-	195,590
Licenses and permits	2,030,912	-	2,030,912
Charges for services	339,373	230,093	569,466
Intergovernmental	625,683	4,800	630,483
Investment income	24,720	77,518	102,238
Miscellaneous	99,539	-	99,539
Total Revenues	10,280,534	403,776	10,684,310
Expenditures:			
Current:			
General government	3,344,027	13,017	3,357,044
Public safety	2,902,987	89,342	2,992,329
Highways and streets	1,493,221	-	1,493,221
Sanitation	469,708	-	469,708
Health and welfare	48,253	36	48,289
Culture and recreation	39,865	370,608	410,473
Conservation	-	11,181	11,181
Debt service:			
Principal	939,341	-	939,341
Interest	166,405	-	166,405
Capital outlay	367,275	-	367,275
Total Expenditures	9,771,082	484,184	10,255,266
Excess (deficiency) of revenues over expenditures	509,452	(80,408)	429,044
Other Financing Sources (Uses):			
Issuance of capital lease	361,875	-	361,875
Transfers in	8,148	297,512	305,660
Transfers out	(289,342)	(16,318)	(305,660)
Total Other Financing Sources (Uses)	80,681	281,194	361,875
Change in fund balance	590,133	200,786	790,919
Fund Balance, at Beginning of Year	3,979,730	1,655,947	5,635,677
Fund Balance, at End of Year	\$ 4,569,863	\$ 1,856,733	\$ 6,426,596

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2016

Net changes in fund balances - total governmental funds	\$ 790,919
<ul style="list-style-type: none"> Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: <ul style="list-style-type: none"> Capital asset purchases, net of disposals 524,862 Depreciation (955,254) Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements. 68,217 The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: <ul style="list-style-type: none"> Repayment of bonds 702,000 Amortization of gain on refunding (12,857) Proceeds of capital lease (361,875) Repayment of capital leases 237,341 Change in capital lease escrow (26,113) In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. (6,296) Some expenses reported in the Statement of Activities, such as compensated absences, net pension liability and net OPEB obligation, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. <ul style="list-style-type: none"> Net pension liability (2,275,105) Pension related deferred outflows of resources 1,554,932 Pension related deferred inflows of resources 284,035 Compensated absences (23,287) Net OPEB obligation (66,434) 	
Change in net position of governmental activities	\$ 435,085

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2016

TOWN OF HOLLIS, NEW HAMPSHIRE

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2016

	Budgeted Amounts			Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
	Original Budget	From Prior Years' Budgets	Final Budget		
Revenues and Other Sources:					
Property taxes	\$ 6,896,059	\$ -	\$ 6,896,059	\$ 6,896,059	\$ -
Penalties, interest, and other taxes	158,130	-	158,130	195,590	37,460
Licenses and permits	1,900,775	-	1,900,775	2,030,912	130,137
Charges for services	337,405	-	337,405	339,373	1,968
Intergovernmental	624,479	-	624,479	625,683	1,204
Investment income	18,500	-	18,500	23,398	4,898
Miscellaneous	24,200	-	24,200	99,539	75,339
Transfers in	58,200	-	58,200	8,148	(50,052)
Use of fund balance	331,000	28,925	359,925	359,925	-
Total Revenues and Other Sources	10,348,748	28,925	10,377,673	10,578,627	200,954
Expenditures and Other Uses:					
Current:					
General government	3,438,600	2,925	3,441,525	3,264,140	177,385
Public safety	3,028,712	26,000	3,054,712	2,958,131	96,581
Highways and streets	1,771,567	-	1,771,567	1,697,008	74,559
Sanitation	471,821	-	471,821	469,708	2,113
Health and welfare	56,650	-	56,650	48,253	8,397
Culture and recreation	44,650	-	44,650	39,865	4,785
Conservation	1	-	1	-	1
Debt service:					
Principal	702,000	-	702,000	702,000	-
Interest	166,405	-	166,405	166,405	-
Capital outlay	125,000	-	125,000	125,000	-
Transfers out	543,342	-	543,342	504,061	39,281
Total Expenditures and Other Uses	10,348,748	28,925	10,377,673	9,974,571	403,102
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ -	\$ 604,056	\$ 604,056

The accompanying notes are an integral part of these financial statements.

	Agency Funds
ASSETS	
Cash and short-term investments	\$ 225,662
Investments	419,914
Total Assets	\$ 645,576
LIABILITIES	
Other liabilities	\$ 645,576
Total Liabilities	\$ 645,576

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the Town and applicable component units for which the Town is considered to be financially accountable. In 2016, it was determined that no entities met the required GASB 14 (as amended) criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental fund is reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to other long-term liabilities and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental fund:

- The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Agency Fund* is used to account for money held by the Town on behalf of others (e.g., school capital reserve funds and school trust funds).

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, money markets, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption

“cash and short-term investments”. The interest earnings attributable to each fund type are included under investment income.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Investments are carried at fair value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as “due from/to other funds” (i.e., the current portion of interfund loans).

G. Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets’ lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	5 - 40
Machinery, equipment, and furnishings	5 - 20
Infrastructure	50

H. Compensated Absences

It is the Town’s policy to permit employees to accumulate earned and paid time off benefits. All vested time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as “fund balance”. Fund equity for all other reporting is classified as “net position”.

Fund Balance - Generally, fund balance represents the difference between the current assets/deferred outflows and current liabilities/deferred inflows. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and, therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town’s fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., tax deeded property or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision-making authority in the Town (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances other than special warrant articles, have been assigned for specific goods and services ordered but not yet paid for.
- 5) Unassigned funds are available to be spent in future periods. The general fund is the only fund which reports a positive unassigned fund balance. Other governmental funds may report a negative amount if expenditures exceed amounts that are restricted, committed, or assigned.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Fund Balance Policy

The Town’s fund balance policy describes the appropriate level of unassigned fund balance reserve to be consistent with the NH Department of Revenue Administration (DRA) and the Government Finance Officer Association (GFOA) guidelines:

1. DRA – Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations. Unassigned fund balance is reported on the budgetary basis for tax rate setting purposes (see Note 16), which includes all property tax revenues that otherwise would have been deferred under the modified accrual basis. At December 31, 2016, unassigned fund balance on the budgetary basis was 13% Town, School, and County appropriations.
2. GFOA – Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations. At December 31, 2016, unassigned fund balance was 11% of Town, School, and County appropriations.

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town’s budget is originally prepared by the Selectmen’s Office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the Annual Town Meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the “Budget and Actual” page of the fund financial statements represents the final amended budget.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

	Revenues and Other <u>Financing Sources</u>	Expenditures and Other <u>Financing Uses</u>
<u>General Fund</u>		
Revenues/Expenditures (GAAP basis)	\$ 10,280,534	\$ 9,771,082
Other financing sources/uses (GAAP basis)	<u>370,023</u>	<u>289,342</u>
Subtotal (GAAP Basis)	10,650,557	10,060,424
Adjust tax revenue to accrual basis	(68,658)	-
Add 2016 appropriation carryforwards to expenditures	-	173,880
To remove gross up for capital lease	(361,875)	(361,875)
Reverse capital reserve fund activity	(1,322)	102,142
To record use of assigned fund balance	28,925	-
To record use of unassigned fund balance	<u>331,000</u>	<u>-</u>
Budgetary Basis	\$ <u>10,578,627</u>	\$ <u>9,974,571</u>

3. **Cash and Investments**

A. Custodial Credit Risk

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town’s deposits may not be returned to it. RSA 48:16 limits “deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a Town with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank.”

The Town limits investments to the following:

- Checking accounts
- Short-term obligations of U.S. Government and State of New Hampshire agencies approved for investment purposes by the Board of Selectmen
- Fully insured or collateralized certificates of deposits
- Repurchase agreements fully collateralized by U.S. Treasury Securities
- New Hampshire Public Deposit Investment Pool

Trustees of Trust Funds has the following asset allocation policy:

	General Trust Funds	Charles J. Nichols Fund
Equities	55 - 65%	35 - 45%
Fixed income	35 - 45%	55 - 65%
Cash and cash equivalents	0 - 5%	0 - 5%

Assets of the Trust Funds may only be invested in accordance with the relevant RSA sections. RSA 35:9 specifies that Capital Reserves may only be deposited in banking institutions either domiciled or doing business under the laws of the State of N.H. or of the U.S. Government. Likewise, RSA 31:25 specifies that General Trust Funds may only be deposited in banking institutions as stated above. However, in addition to those investments specified for Capital Reserves, General Trust Funds may also be invested in those stocks, bonds and mutual funds that may be invested in by the N.H. Savings Banks or as specified by the State Banking Commission.

As of December 31, 2016, the Town’s cash bank balance was \$16,069,296. Of the balance, \$2,762,227 was exposed to custodial credit risk as uninsured or uncollateralized and \$519,300 was invested in the New Hampshire Public Deposit Investment Pool (NHPDIP) which is exempt from disclosure.

Custodial Credit Risk - Investments. Custodial credit risk for investments is the risk that in the event of a failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of the investment or collateral securities that are in the possession of another party.

The Town is a voluntary participant in the NHPDIP. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town’s exposure to derivatives is indirect through its participation in the NHPDIP. The Town’s proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares. In accordance with GASB 79, the pool’s portfolio securities are valued at amortized cost.

B. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment.

Per the Trustees of Trust Funds investment policy, all individual fixed income securities shall have a minimum quality rating of “BBB”.

Table below includes the actual rating as of year-end for the Town’s investment in the debt related securities in comparison to the minimum required per the policy, converted to Moody’s grading system:

Investment Type	Fair Value	Minimum Rating	Rating as of Year-end		
			Aaa	A - A3	Baa - Baa1
Corporate equities	\$ 844,359				
Mutual funds	453,224				
Debt related securities:					
Corporate bonds	47,744	Baa2	\$ -	\$ 20,863	\$ 26,881
Municipal bonds	21,489	Baa2	21,489	-	-
Total investments	\$ 1,366,816		\$ 21,489	\$ 20,863	\$ 26,881

C. Concentration of Credit Risk

Per the Trustees of Trust Funds investment policy, investments in fixed income securities shall not exceed 10 percent except obligations of the United States and/or of the State of New Hampshire and its subdivisions.

Additionally, a majority of the equity investments should be in companies exceeding market capitalization of \$15 billion and:

- The exposure to any single company will not exceed 10 percent.
- The size of each investment not to exceed 10 percent.
- The maximum exposure to any single industry or market sector will not exceed 25 percent.
- Allowable investments include stocks, mutual funds and exchange traded funds.

The Town has the following investments with one issuer that represent 5% or more of total investments:

<u>Investment Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Loomis Sayles Invt Grade Bd Y	\$ 72,195	5.3%
Vanguard Index TR 500	73,948	5.4%
Total	<u>\$ 146,143</u>	

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The debt securities mature from one to five years.

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have any foreign investments.

F. Fair Value

The Town categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72 *Fair Value Measurement and Application* (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Town has the following fair value measurements as of December 31, 2016

<u>Description</u>	<u>Fair Value Measurements Using:</u>			
	<u>Quoted prices in active markets for identical assets (Level 1)</u>	<u>Significant observable inputs (Level 2)</u>	<u>Significant unobservable inputs (Level 3)</u>	
Investments by fair value level:				
Debt securities:				
Corporate bonds	\$ 47,744	\$ -	\$ 47,744	\$ -
Municipal bonds	21,489	-	21,489	-
Nongovernmental fixed income	917,176	-	917,176	-
Equity securities:				
Capital goods	79,410	79,410	-	-
Finance	64,899	64,899	-	-
Utilities	63,119	63,119	-	-
Energy	62,388	62,388	-	-
Healthcare	40,307	40,307	-	-
Consumer staples	36,764	36,764	-	-
Consumer cyclical	33,520	33,520	-	-
Total	<u>\$ 1,366,816</u>	<u>\$ 380,407</u>	<u>\$ 986,409</u>	<u>\$ -</u>

4. Taxes Receivable

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2016 consist of the following:

Property taxes:	
2016 levy	\$ 638,423
Unredeemed taxes:	
2015 levy	119,462
2014 levy	71,081
2013 levy	29,389
2012 levy	12,154
2011 levy	7,222
2010 levy	2,311
Yield tax	<u>2,586</u>
Total	<u>\$ 882,628</u>

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

5. Allowance for Doubtful Accounts

The property tax receivables reported in the accompanying entity-wide financial statements reflect an estimated allowance for doubtful accounts of \$70,000.

6. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2016.

7. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2016 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 79,313	\$ 14,430
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	-	16,399
Library	-	48,323
Police private details	-	561
Zylonis	<u>400</u>	<u>-</u>
Total	<u>\$ 79,713</u>	<u>\$ 79,713</u>

The Town reports interfund transfers between many of its funds. The sum of all transfers presented in the table agrees with the sum of interfund transfers presented in the governmental financial statements. The following is an analysis of the interfund transfers made in fiscal year 2016:

<u>Fund</u>	<u>Transfers in</u>	<u>Transfers out</u>
General Fund	\$ 8,148	\$ 289,342
Nonmajor Governmental Funds:		
Special Revenue Fund:		
Ambulance	631	-
Library	294,979	-
Zylonis	1,902	-
Pearl Rideout - Library	-	3,719
Permanent Trust Funds:		
Library	-	1,918
Charles Zylonis - Library	-	1,902
Public Welfare	-	159
Nichols Field Horse Ring	-	73
Ambulance	-	631
Charles J. Nichols	-	1,754
Common Cemetery	<u>-</u>	<u>6,162</u>
Total	<u>\$ 305,660</u>	<u>\$ 305,660</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) to move interest income between funds. Additionally, the \$294,979 transfer from the general fund to the library special revenue fund represents the annual funding of operations of the Library.

8. **Capital Assets**

Capital asset activity for the year ended December 31, 2016 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 10,397	\$ -	\$ -	\$ 10,397
Machinery, equipment, and furnishings	6,178	557	(182)	6,553
Infrastructure	<u>13,950</u>	<u>-</u>	<u>-</u>	<u>13,950</u>
Total capital assets, being depreciated	30,525	557	(182)	30,900
Less accumulated depreciation for:				
Buildings and improvements	(5,116)	(265)	-	(5,381)
Machinery, equipment, and furnishings	(4,146)	(415)	149	(4,412)
Infrastructure	<u>(7,382)</u>	<u>(275)</u>	<u>-</u>	<u>(7,657)</u>
Total accumulated depreciation	<u>(16,644)</u>	<u>(955)</u>	<u>149</u>	<u>(17,450)</u>
Total capital assets, being depreciated, net	13,881	(398)	(33)	13,450
Capital assets, not being depreciated:				
Land	<u>22,594</u>	<u>-</u>	<u>-</u>	<u>22,594</u>
Total capital assets, not being depreciated	<u>22,594</u>	<u>-</u>	<u>-</u>	<u>22,594</u>
Governmental activities capital assets, net	<u>\$ 36,475</u>	<u>\$ (398)</u>	<u>\$ (33)</u>	<u>\$ 36,044</u>

Depreciation expense was charged to functions of the Town as follows:

Governmental Activities:	
General government	\$ 80,426
Public safety	425,147
Highways and streets	396,069
Culture and recreation	<u>53,612</u>
Total depreciation expense - governmental activities	<u>\$ 955,254</u>

9. **Deferred Outflows of Resources**

Deferred outflows of resources represent the consumption of net position by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. Deferred outflows of resources related to pension, in accordance with GASB Statement No. 68, Accounting and Financial Reporting for Pensions, are more fully discussed in Note 18.

Deferred outflows of resources – other, consist of deferred amount on refunding of \$244,286 as of December 31, 2016.

10. **Accounts Payable**

Accounts payable represent 2016 expenditures paid after December 31, 2016.

11. **Capital Lease Obligations**

The Town is the lessee of certain equipment under capital leases expiring in various years through 2021. Future minimum payments under the capital leases consisted of the following as of December 31, 2016:

	Governmental Activities
2017	\$ 261,026
2018	190,268
2019	132,792
2020	77,014
2021	<u>37,519</u>
Total minimum lease payments	698,619
Less: amounts representing interest	<u>(31,995)</u>
Present value of minimum lease payments	<u>\$ 666,624</u>

12. **Long-Term Debt**

A. **General Obligation Bonds**

The Town issues general obligation bonds to provide funds for acquisition and construction of capital items. General obligation bonds currently outstanding are as follows:

Governmental Activities:	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 12/31/16
Open Space	01/15/19	3.73%	\$ 345,000
GO Refunding Bond 2014 Series A	08/15/19	1.72%	608,000
GO Refunding Bond 2014 Series B-1	08/15/25	2.41%	3,164,000
GO Refunding Bond 2014 Series B-2	08/15/35	3.36%	<u>1,507,000</u>
Total			<u>\$ 5,624,000</u>

B. Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2016 are as follows:

Governmental Activities	Principal	Interest	Total
2017	\$ 695,000	\$ 148,429	\$ 843,429
2018	683,000	133,044	816,044
2019	670,000	116,798	786,798
2020	356,000	102,173	458,173
2021	352,000	93,195	445,195
2022 - 2026	1,519,000	339,443	1,858,443
2027 - 2031	766,000	177,190	943,190
2032 - 2035	583,000	48,734	631,734
Total	\$ <u>5,624,000</u>	\$ <u>1,159,006</u>	\$ <u>6,783,006</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2016.

C. Bond Authorizations/Unissued

At the 2016 Annual Town Meeting, three long-term debt authorizations for land acquisition were approved for amounts not to exceed the following: Article 2 for \$2.25M, Article 3 for \$2.55M, and Article 4 for \$2.55M.

Subsequent to year end, on February 14, 2017, a general obligation bond was issued in relation to Articles 2 and 4, for \$4.675M. Article 3 was rescinded.

D. Changes in General Long-Term Liabilities

During the year ended December 31, 2016, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/16	Additions	Reductions	Total Balance 12/31/16	Less Current Portion	Equals Long-Term Portion 12/31/16
<u>Governmental Activities</u>						
Bonds payable	\$ 6,326	\$ -	\$ (702)	\$ 5,624	\$ (695)	\$ 4,929
Other:						
Compensated absences	247	23	-	270	(27)	243
Capital leases	542	362	(238)	666	(246)	420
Net OPEB obligation	698	66	-	764	-	764
Net pension liability	6,275	2,275	-	8,550	-	8,550
Totals	\$ <u>14,088</u>	\$ <u>2,726</u>	\$ <u>(940)</u>	\$ <u>15,874</u>	\$ <u>(968)</u>	\$ <u>14,906</u>

13. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net position by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities. The Town reports two items as deferred inflows of resources: one which is attributable to changes in the net pension liability, and the other which arises from the current financial resources measurement focus and the modified accrual basis of accounting in governmental funds. Deferred inflows of resources related to pension will be recognized in pension expense in future years and is more fully described in Note 18. *Unavailable revenues* are reported in the governmental funds balance sheet in connection with receivables for which revenues are not considered available to liquidate liabilities of the current year.

14. Restricted Net Position

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based in accordance with donor restrictions.

15. Fund Balances

The following is a summary of fund balances at December 31, 2016:

	General Fund	Nonmajor Governmental Funds	Total
Nonspendable:			
Prepaid expenses	\$ 229,384	\$ -	\$ 229,384
Nonexpendable permanent funds:			
Charles Nichols	-	228,151	228,151
Common Cemetery	-	200,478	200,478
All remaining	-	185,687	185,687
Total Nonspendable	229,384	614,316	843,700
Restricted:			
Expendable permanent funds:			
Charles Nichols	-	26,138	26,138
Common Cemetery	-	46,267	46,267
All remaining	-	205,652	205,652
Special revenue funds:			
Conservation	-	451,124	451,124
Ambulance	-	220,050	220,050
Library	-	76,044	76,044
Pearl Rideout - Library	-	59,598	59,598
All remaining	-	157,544	157,544
Total Restricted	-	1,242,417	1,242,417

	General Fund	Nonmajor Governmental Funds	Total
Committed:			
Conservation easement	200,000	-	200,000
Athletic field	119,600	-	119,600
Flint Pond restoration	15,056	-	15,056
Compensated absences	58,402	-	58,402
Emergency municipal building and facility maintenance	103,466	-	103,466
Municipal transportation	21,585	-	21,585
Revaluation	30,404	-	30,404
Environmental defense study	50,295	-	50,295
Total Committed	598,808	-	598,808
Assigned:			
Encumbered for:			
Water supply	9,800	-	9,800
Road crack sealing	32,480	-	32,480
Personnel	10,000	-	10,000
South cemetery sign	2,000	-	2,000
Use of fund balance for 2017	359,000	-	359,000
Total Assigned	413,280	-	413,280
Unassigned	3,328,391	-	3,328,391
Total Unassigned	3,328,391	-	3,328,391
Total Fund Balance	\$ 4,569,863	\$ 1,856,733	\$ 6,426,596

16. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 3,328,391
Deferred inflows	<u>553,099</u>
Tax Rate Setting Balance	<u>\$ 3,881,490</u>

17. Post-Employment Health Care Benefits

Other Post-Employment Benefits

The Town has implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment health care benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of January 1, 2015, the actuarial valuation date, 9 retirees and 55 active employees met the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, and mental health/substance abuse to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Non-union and union retirees contribute 100% of the cost of the health plan.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's 2016 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending December 31, 2016, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of January 1, 2015.

Annual Required Contribution (ARC)	\$ 79,928
Interest on net OPEB obligation	27,893
Adjustment to ARC	<u>(35,049)</u>
Annual OPEB cost	72,772
Contributions made	<u>(6,338)</u>
Increase in net OPEB obligation	66,434
Net OPEB obligation - beginning of year	<u>697,329</u>
Net OPEB obligation - end of year	<u><u>\$ 763,763</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

Year Ended	Annual OPEB Cost	Percentage of OPEB Cost Contributed	Net OPEB Obligation
2016	\$ 72,772	8.7%	\$ 763,763
2015	\$ 69,083	2.7%	\$ 697,329
2014	\$ 97,578	9.5%	\$ 630,128
2013	\$ 92,485	7.6%	\$ 541,844
2012	\$ 87,517	4.4%	\$ 456,370
2011	\$ 137,337	5.7%	\$ 372,721
2010	\$ 129,347	3.0%	\$ 243,168

E. Funded Status and Funding Progress

The funded status of the plan as of January 1, 2015, the date of the most recent actuarial valuation, was as follows:

Actuarial accrued liability (AAL)	\$ 639,133
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u><u>\$ 639,133</u></u>
Funded ratio (actuarial value of plan assets/AAL)	<u><u>0.0%</u></u>
Covered payroll (active plan members)	<u><u>\$ 2,981,506</u></u>
UAAL as a percentage of covered payroll	<u><u>21.4%</u></u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required

contributions of the employer are subject to continual revision, as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2015 actuarial valuation, the entry age method was used. The actuarial value of assets was not determined, as the Town has not advance funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 8%, which decreases to a 5% long-term rate for all healthcare benefits after four years. The amortization costs for the initial UAAL is a level percentage of pay over 30 years, on a closed basis.

18. Retirement System

The Town follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, with respect to the State of New Hampshire Retirement System (NHRS).

A. Plan Description

Full-time employees participate in the New Hampshire Retirement System (NHRS), a cost sharing, multiple-employer defined benefit contributory pension plan and trust established in 1967 by RSA 100-A:2 and qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death, and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters, and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities, and school districts, are

also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Additional information is disclosed in the NHRS annual report publicly available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. Benefits Provided

Group I members at age 60 or 65 (for members who commence service after July 1, 2011) qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest of either three or five years, depending on when their service commenced. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC), multiplied by years of creditable service. At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service.

Group II members who are age 60, or members who are at least age 45 with at least 20 years of creditable service, can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members commencing service on or after July 1, 2011 or members who have a nonvested status as of January 1, 2012 can receive a retirement allowance at age 52.5 with 25 years of service or age 60. The benefit shall be equal to 2% of AFC times creditable service up to 42.5 years. However, a member who commenced service on or after July 1, 2011 shall not receive a retirement allowance until attaining the age of 52.5, but may receive a reduced allowance after age 50 if the member has at least 25 years of creditable service where the allowance shall be reduced, for each month by which the benefit commencement date precedes the month after which the member attains 52.5 years of age by ¼ of 1% or age 60.

Members of both groups may qualify for vested deferred allowances, disability allowances and death benefit allowances subject to meeting various eligibility requirements. Benefits are based on AFC or earned compensation and/or service.

C. Contributions

Plan members are required to contribute a percentage of their gross earnings to the pension plan, which the contribution rates are 7% for employees and teachers 11.55% for police and 11.80% for fire. The Town makes annual contributions to the pension plan equal to the amount required by

Revised Statutes Annotated 100-A:16, and range from 10.77% to 29.16% of covered compensation. The Town's contribution to NHRS for the year ended December 31, 2016 was \$610,064, which was equal to its annual required contribution.

D. Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the NHRS and additions to/deductions from NHRS' fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

E. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2016, the Town reported a liability of \$8,550,395 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2015. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2016, the Town's proportion was 0.161 percent.

For the year ended December 31, 2016, the Town recognized pension expense of \$402,919. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 23,761	\$ 107,970
Changes in proportion	152,657	-
Net difference between projected and actual earnings on pension plan investments	534,957	-
Changes in assumption	1,052,282	-
Contributions subsequent to the measurement date	310,893	-
Total	\$ 2,074,550	\$ 107,970

Deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date of \$310,893 will be recognized as a reduction of the net pension liability in the year ended December 31, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:		
2017	\$	330,508
2018		330,508
2019		532,991
2020		440,411
2021		21,269
Total	\$	1,655,687

Actuarial assumptions: The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent per year
Salary increases	5.6 percent average, including inflation
Investment rate of return	7.25 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 mortality table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for woman for mortality improvements.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of the most recent actuarial experience study.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation Percentage	Weighted Average Long-Term Expected Real Rate of Return
Large cap equities	22.50 %	4.25%
Small/mid cap equities	7.50	4.50%
Total domestic equities	30.00	
Int'l equities (unhedged)	13.00	4.75%
Emerging int'l equities	7.00	6.25%
Total international equities	20.00	
Core bonds	5.00	0.64%
Short duration	2.00	-0.25%
Global multi-sector fixed income	11.00	1.71%
Unconstrained fixed income	7.00	1.08%
Total fixed income	25.00	
Private equity	5.00	6.25%
Private debt	5.00	4.75%
Opportunistic	5.00	3.68%
Real estate	10.00	3.25%
Total alternative investments	25.00	
Total	100.00 %	

Discount rate: The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the pension plan's actuarial funding policy and as required by RSA 100-A:16. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of the net pension liability to changes in the discount rate: The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25 percent, as well as what the Town's proportionate share of the net pension liability

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF OPEB FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION
December 31, 2016
(Unaudited)

Other Post-Employment Benefits						
Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
01/01/15	\$ -	\$ 639,133	\$ 639,133	0.0%	\$ 2,981,506	21.4%
01/01/12	\$ -	\$ 594,446	\$ 594,446	0.0%	\$ 2,897,712	20.5%
01/01/09	\$ -	\$ 527,066	\$ 527,066	0.0%	\$ 2,811,308	18.7%

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (GASB 68)
DECEMBER 31, 2016
(Unaudited)

New Hampshire Retirement System						
Fiscal Year	Measurement Date	Proportion of the Net Pension Liability	Proportionate Share of the Net Pension Liability	Covered Payroll	Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position Percentage of the Total Pension Liability
December 31, 2016	June 30, 2016	0.161%	\$8,550,395	\$ 3,272,842	261.3%	71.53%
December 31, 2015	June 30, 2015	0.158%	\$6,275,289	\$ 3,351,251	187.3%	65.47%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

SCHEDULE OF PENSION CONTRIBUTIONS (GASB 68)

DECEMBER 31, 2016
(Unaudited)

New Hampshire Retirement System					
Fiscal Year	Contractually Required Contribution	Contributions in Relation to the Contractually Required Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
December 31, 2016	\$ 610,064	\$ 610,064	\$ -	\$ 3,272,842	18.6%
December 31, 2015	\$ 620,215	\$ 620,215	\$ -	\$ 3,351,251	18.5%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available

See Independent Auditors' Report.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Independent Auditors' Report

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the aggregate remaining fund information of the Town of Hollis, New Hampshire (the Town), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated June 9, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in

internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Melanson Heath

June 9, 2017

Selectmen's Report

The year of our Lord 2017 was a memorable one for our residents. Through the efforts of the Board of Selectmen and the Land Protection Study Committee in addition to the Conservation Commission, we were able to secure over 540 acres of pristine forest and farm land for the posterity of our citizens for generations to come. With the closing of the transactions in 2017, the Town added 354 acres of the Birch Hill forest to Town Lands, in addition to the 187 acres of the Stefanowicz historic farm, both of which are in furtherance of the maintenance of our 'rural character'. Particular thanks goes to Paul Edmunds, Jr., the Chair of the LPSC, along with members Thomas Davies, Peter Baker, Katherine Drisko, Gerald Gartner, David Gilmour, Peter Proko, Roger Saunders and Sherry Wyskiel for their untiring efforts to help secure these trophy properties.

While the LPSC is no longer constituted, and with the recognition of the work that Tom Dufresne as Chairman of the Conservation Commission has conducted along with his members of the Commission, it should be pointed out that the efforts to preserve and protect our heritage and rural character remain in good hands with the Board of Selectmen, Agricultural Commission, Conservation Commission, Forest Committee, Heritage Commission, Historic District Commission, Recreation Commission, and Trails Committee, all working together to maintain Hollis as the premier community in Southern New Hampshire.

Additionally, the new Recreation Field on Depot Road, known as Hardy South, has been constructed and will be ready for use in 2018 for our growing needs for athletic recreational space.

From a financial standpoint, the ending balance sheet of the Town should show unassigned fund balance reserves of north of \$3.5 million dollars as of 12-31-17. This demonstrates an excellent financial health of the Town, allowing independent bond rating agencies like Moody's to maintain our best possible bond rating of AA-2.

During the year we also received an additional allocation of resources of just over \$190,000 from the State of New Hampshire, to be utilized at our discretion for road maintenance and improvements. The DPW under the guidance of Director Thomas Bayrd, has done excellent work in improving and resurfacing roads in our community and the entire department deserves a significant note of gratitude as well.

At the end of 2017 the Town said a grateful goodbye to our Police Chief, James Sartell, a 20 year veteran of the Police Force, in an emotional ceremony attended by many citizens at the venerable Lawrence Barn, where a new Chief, Joseph Hoebeke, was sworn in to take Chief Sartell's role. We wish both of these men continued success in their respective endeavors and thank the first responders across our community for their continued dedicated service to our residents.

Respectfully submitted,

Mark Le Doux, Board of Selectmen Chairman
David Petry, Board of Selectmen Vice Chairman
Peter Band
Frank Cadwell
Dr. Vahrij Manoukian

Assessing Department

The Assessing Office is responsible for a variety of duties, with the primary focus on:

- Appraising and assessing all real estate in the Town;
- Maintaining Property Record Cards;
- Annually updating all Town Tax Maps;
- Administering the Current Use Program;
- Property Tax Exemptions and Credits.

As of September 1, 2017, the Town’s gross taxable value was determined to be \$1,214,806,628. This includes 3430 taxable properties containing 14,088 acres.

The next Town-wide Assessing Update will occur in 2018. These State mandated updates occur at least once in a 5-year period, and are overseen by the NH Department of Revenue Administration. Property owners should have received notice of the process at the beginning of 2018 and revised Property Assessments will be available towards the end of the year.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office also administers Property Tax Exemptions and Credits. These exemptions and credits provide tax relief to qualified property owners, including:

- Veterans Credit, in the amount of \$500 annually to qualified Veterans;
- Elderly Exemption, available to seniors aged 65 years or over who meet income and asset restrictions.

Additional Credits/Exemptions are available for Veterans with 100% Service-Connected Disabilities, Property Owners who have been certified as Blind by the State of New Hampshire, Disabled Persons who have made modifications to their home for wheelchair accessibility, and Property Owners who have installed Solar and Wind Energy systems. A full list of the Credits and Exemptions, and the qualifications for each, is available online at <http://hollisnh.org/assessing/credits-exemptions.htm> or in person at the Assessing office.

NEW - ALL VETERANS CREDIT

At the 2017 Town Meeting, the Town voted to approve and adopt the optional “All Veterans Credit.” This optional credit was approved by the NH State Legislature in 2016, and provides a property tax credit to eligible Veterans who served at least 90 days active duty, were Honorably Discharged and are NH residents for at least a year as of April 1st. The award for qualifying Veterans is \$500 annually, and is deducted from the annual property tax bill for those Veterans who qualify.

If you feel that you may qualify for this Credit, please bring your DD214 showing your dates of entry and exit from Active Duty, and the Character of your Discharge to the Assessing Office on or before Monday, April 16, 2018. Assessing Office Staff can determine if you are eligible and assist you in completing the application.

IMPORTANT DEADLINES TO REMEMBER

The last day to file for **2017 Property Tax Abatement** is Thursday, March 1, 2018.

The last day to file for a **2017 Property Tax Credit or Exemption** is Monday, April 16, 2018.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

Respectfully submitted,

Connie Cain
Assistant to the Assessor

Assessing Statistics

2017 PROPERTY VALuE SuMMARY
The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2016 VALuE	2017 VALuE
Residential Land & Buildings	\$1,075,623,200	\$1,081,831,395
Residential Condo Units	42,744,000	42,766,800
Residential Mobile Homes	4,567,600	4,567,600
Residential Vacant Land	12,812.920	12,092,520
Total all Residential Properties	\$1,135,747,720	\$1,141,258,315
Percentage of Town Total Value	93.62%	93.92%
Commercial/Industrial Land & Buildings	\$55,693,200	\$51,845,105
Commercial/Industrial Vacant Land	2,713,400	2,576,800
Public Utilities	18,098,800	18,241,300
Total all Commercial/Industrial/ut ilities	\$76,505,400	\$72,663,205
Percentage of Town Total Value	6.31%	6.01%
Vacant Land under the Current use Program Total	\$928,600	\$885,108
Percentage of Town Total Value	0.07%	0.07%
Gross Total Taxable Assessed Value	\$1,213,181,780	\$1,214,806,628

TOP 10 TAXPAYERS FOR 2017

NAME*	TYPE OF Bu SINESS	2017 ASSESSED VALu E	2017 PROPERTY TAXES
1. EVERSOURCE-PSNH	PUBLIC UTILITY	\$17,682,100	\$409,341
2. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	\$5,028,600	\$116,412
3. DIAMOND CASTING	MANUFACTURING	\$2,921,900	\$67,642
4. MORIN LIVING TRUST*	COM/RESIDENTIAL	\$2,731,242	\$63,228
5. PRIVATE*	RESIDENTIAL	\$2,508,272	\$58,067
6. DPT INC*	GOLF COURSE	\$2,357,500	\$54,576
7. TDS TELEPHONE*	TELEPHONE PROVIDER	\$2,203,700	\$51,016
8. BROOKDALE FARM*	RETAIL/AGRICULTURE	\$2,017,008	\$46,694
9. PRIVATE*	RESIDENTIAL	\$1,958,415	\$45,337
10. DOUGLAS ORDE*	EARTH PRODUCTS/CONSTR	\$1,926,200	\$44,592

*INCLUDES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

Building Department

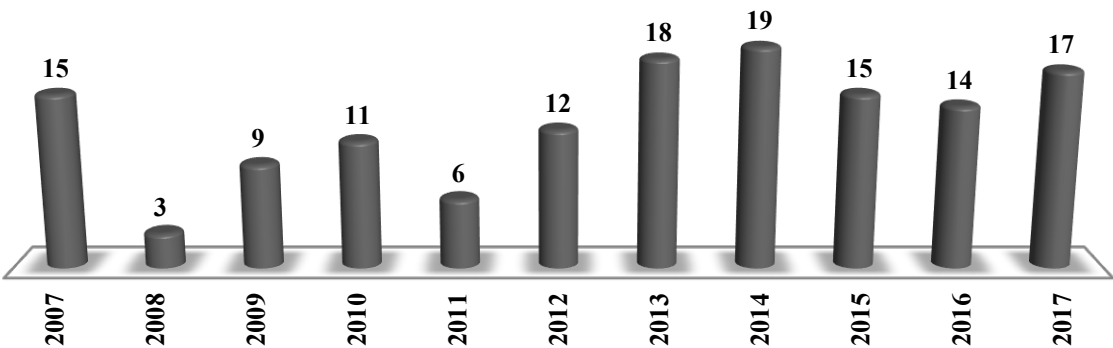
The Hollis Building Department issued a total of 458 permits for the year 2017 and performed 1208 inspections. Of the 458 permits, 17 were issued for new Single Family Homes.

As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least one inspection – even sheds.

Respectfully submitted,
Donna L. Setaro, Building and Land Use Coordinator

Year-to-Year Comparison									
	Single Family	Duplex	Elderly Housing un its	Accessory Dwelling un its	Mobile Home	Other Permits	Total Building Permits	Total Permit Fees	Total Building Value
2017	17	0	0	3	0	438	458	\$75,798.83	\$11,971,529
2016	14	0	0	2	0	448	464	66,239.63	10,854,588
2015	15	0	0	2	0	529	546	76,979.71	11,811,874
2014	17	1	0	0	1	398	417	76,673.47	13,604,860
2013	18	0	0	1	1	458	478	68,674.56	11,008,266
2012	12	0	0	1	0	502	515	66,615.00	14,937,553
2011	6	0	0	6	0	405	417	51,069.82	7,143,608
2010	11	0	0	5	0	308	324	47,176.49	6,431,173
2009	9	0	0	1	0	311	321	41,138.86	6,349,850
2008	3	0	0	2	0	251	256	25,383.00	5,408,800
2007	15	0	0	5	0	268	288	41,256.13	9,450,900

Single Family Residence Permits Issued by Year



Hollis Communications Center

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 8 full-time and 2 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

Full Time Personnel	Experience
Manager John DuVarney	43 years
Supervisor Robert Dichard	33 years
Communications Specialist Matthew Judge	32 years
Communications Specialist Anna Chaput	30 years
Communications Specialist Robert Gavin	11 years
Communications Specialist Jayne Belanger	16 years
Communications Specialist Rick Nicosia	4 years
Communications Specialist Chip Brisk	6 months

Part Time Personnel	
Communications Specialist Richard Todd	38 years
Communications Specialist Norma Trafficie	19 years

When combined, the Communications Center Staff has over 200 years of experience in public safety.

In 2017, the Communications Center answered a total of 47,907 calls for service. This represents an 18% increase in activity from 2016.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units, as well as speaking with citizen that walk into the Hollis Police Department with complaints or requests for service.

In June Ross Rawnsley, a 22-year veteran of the Communications Center resigned. He and his wife Lynda relocated to Arizona. Ross was a very dedicated member of our team and also served as one of our trainers. Ross will be missed very much.

With the departure of Ross in July we welcomed Charles “Chip” Brisk to our team. Chip is married to his wife Sarah, has two daughters, and resides in Nashua. Chip has been with the Hollis Fire Department as a part-time firefighter/EMT for 19 years. Chip has a vast knowledge not only of Hollis but of Brookline and Mason the other two towns that we dispatch for. We are very proud to have Chip join our team.

Robert Gavin, an 11-year veteran of the Communications Center retired December 31, 2017, to spend more time with his wife Beryl and his family. Bob has a vast knowledge of the job and I am pleased to announce that Bob will be remaining as a member of our team on a part-time basis. Congratulations on your retirement Bob.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Next Generation 911, The Self-Confident

Telecommunicator, Alzheimer’s Disease & Autism Spectrum Disorder, Difficult Callers, Fire Communications, Morale, Domestic Violence & Sexual Assault, Stress, and Suicide Intervention. This training program has been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. Last year these included: Advanced NCIC Training, Surviving 911 and Dispatcher Stress, Ripped from the Headlines, Incidents Involving Veterans, Active Shooter, Social Media in Emergency Communications, and attendance at the annual NH Emergency Dispatchers Association Training Conference.

The Town of Hollis has a Senior Citizen Response Program. This program has proved to be very successful. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don’t receive a call from you, we will call your residence. If there is no answer, a police officer will be sent to your residence to make sure all is ok. This program also gives us specific medical conditions that you have and will assist the medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact John DuVarney, Manager Hollis Communications Center at 465-2303.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief Joseph Hoebeke
Fire Chief Richard Towne
Director of Public Works Thomas Bayrd



Dispatch Center-Hollis Police Department

Department of Public Works

2017 brought a variety of winter weather. Memorable snow storms were January 7th - 8th of snow, February 9th -14th of snow and February 12th -12th of snow. We had a February thaw to remember from February 19 to March 1st. The temperature ranged from the 50’s to the 60’s during the day and went as high as 69 degrees one day. By February 26th all the snow was melted. The gravel roads turned to mush and the complaint line started ringing. We began the only fix we have for this which was to add crushed stone or gravel where needed. This is the same approach we use in the spring if we have a sudden thaw of the top gravel and the frost is still in the ground, which stops the water from going into the ground. I was hoping the winter was over. No such luck! We had a Nor’easter on March 14th with 18th of snow. For the first time that I know of, the Town Election planned for that day was postponed and rescheduled for March 21st. Just when we all said we had enough we got an April Fool’s day storm of 8th. On December 9th we got about 6” to start the next year’s winter snow season. Then snow turned to rain/ice December 22-23. People talk of wanting a white Christmas. Well they got that this year as it started snowing around 3am on December 25 and snowed until 11am. We got about 6” of snow. The last week in December was very cold. It was around 0 degrees every night right through and into the New Year.

I would like to call recognition to and thank the entire DPW crew for their personal sacrifice of their own Christmas family holiday. They were called to work on Christmas morning at 3:15am and worked until 4:30pm to make the roads safe.

This year our road improvement projects included a 2 ½” overlay on Love Lane and Spaulding Lane. We reclaimed Pine Hill Road from route 130 to Hills Farm Road and Pierce Lane from Pine Hill Road to Wheeler Road. Both of these stretches of road were done with a liquid asphalt injection process to create a stronger subbase. A 2” base coat of asphalt was applied with a 1 ½” top coat of asphalt. Many catch basins on Pine Hill Road were inspected, rebuilt and raised to the proper height. We replaced one culvert crossing which requires wet land permits. The drainage along the edges of the roads was improved prior to the grinding and paving to help the longevity of the pavement.

Crack sealing was completed on the following roads, Dow Road, Twiss Lane, Jewett Lane, Eastman Lane, Blood Road, Bell Lane, Lynne Drive, Jambard Road, Barton Road, Dalkeith Road, Southgate Road and Black Oak Drive.

We had some staff changes and shifts of position this year. On January 3, 2017 we were happy to hire Steven Glover as a Full Time Solid Waste Operator. Steven had been working at the Stump Dump & Transfer Station as a Part Time Solid Waste Operator since May 17, 2014. He also plowed snow for us. We welcomed our new hire, Kyle Reed, on Nov.14, 2017 as a Full Time Stump Dump & Transfer Station Solid Waste Operator. Kyle will be replacing Steven Glover and will also plow snow when needed. Steven is shifting his position from a Solid Waste Operator to an Equipment Operator at the DPW. Also, we newly hired Amanda Whary on Dec. 30, 2017 as a Part Time Solid Waste Operator. She will be working at the Stump Dump and the Transfer Station.

We encourage you to call the Department of Public Works any time if you wish to perform any work near the roadway (mailboxes, driveways, plantings, walls, etc.). I would much rather work with you while planning your projects as opposed to informing you that your completed project does not meet guidelines, setbacks or regulations. Our phone is answered 24 hours a day, seven days a week. If no one is in the office, the Hollis Communications Center will answer the phone. Please give your name, address and phone number and the reason for your call. They will record it on a work order and fax it to us or page us if it’s an emergency. All work orders are reviewed, recorded and assigned to the appropriate personnel. After work orders are completed, they are signed off and kept on file. We may be reached at 465-2246 and our e-mail address is Tombayrd@hollisnh.org.

In closing, I would like to take this opportunity to let you know that this will be my last Hollis Annual Town Report as I will be retiring as the Director of Public Works in 2018. I have worked for the Town of Hollis since 1995. I was hired by Arthur LeBlanc as an Equipment Operator/ Laborer. I held that position for 12 years until I was promoted in 2007 to a Working Equipment Operator Foreman, responsible for equipment maintenance, building maintenance, gravel road maintenance and ordering of all building and shop supplies. After 6 years as a Foreman, in 2013, I was

promoted to the Director of Public Works. These last 5 years have been the most challenging. Upon retiring I will have been employed by the Town of Hollis a little over 23 years. I want to thank everyone that has helped me and supported me throughout these years.

Please remember to live each day the way you want to be remembered and that there is no dollar sign on peace of mind.

Thank You Hollis.
Sincerely,
Thomas W. Bayrd

DPW Director

Department of Public Works Transfer Station and Stump Dump

It’s been a little over a year since the Transfer station was paved. It has made a huge impact on moving about the facility in a safe manner.

The markets for recycling are still fluctuating. The upcoming ban that China might have on our paper, plastics, and cardboard could make it tougher on the export market.

From January 1, 2017 through November 31, 2017 the Transfer Station received and processed the following material:

- MSW (trash) 2,106.80 tons at a disposal rate of \$72.00 per ton or \$151,689.60
- Plastic 45.98 tons at a disposal cost of \$1379.40
- Mixed glass 153.59 tons at a disposal cost of \$4,607.55
- Milk jugs 6.40 tons which generated \$2528.84 in revenue
- Newspaper 97.95 tons which generated \$3,881.15 in revenue
- Cardboard 139.80 tons which generated \$16,461.30 in revenue
- Aluminum cans 7.61 tons which generated \$7686.40 in revenue
- Steel cans 9.59 tons which generated \$918.75 in revenue
- Mixed paper 81.55 tons which generated \$3,875.85 in revenue

The above summary does not include transportation cost, so it is not a complete representation of true cost. Had the 340.24 tons (\$34,394.25 in revenue) recycled material been disposed of in the trash at a cost of \$24,497.28, the overall cost avoidance would be \$58,891.53. This table only reflects the items that are disposed of through the Souhegan Regional landfill District. The Transfer Station recycled 130 car batteries, 460 freon appliances, 148 propane tanks, 200 gallons of vegetable oil, 0.92 tons of tires, approximately 13.8 tons of electronic screens, 849 fluorescent lamps, and 2,848 feet of straight fluorescent tube

Revenue generated through recycling scrap metal goes directly back to the Town’s general fund. The scrap metal market has been very unstable again this year. Last year our scrap metal revenue was \$10,168.49 and this year our revenue is \$19,323.48. The HHW collection (household hazardous waste) saw a high turnout for 2017.

The Stump Dump had only one change this year. We moved our compost pile. The wood market is still unstable and prices are going up for disposal for 2018. 173 tons of demolition material was collected and disposed of.

The two pilot programs we piloted at the transfer station had some ups and downs. The hand sanitizer was a huge success while the plastic film that was so popular had lots of challenges. In the end the plastic film was not cos effective at this time. Perhaps the future of plastic film will change as we move forward to a cleaner environmen

I would like to thank Jeff Carrier for his donation of signs and Doug Orde of Hollis Construction for the bark mulch for both facilities. Please remember that recycling is good for the planet. Recycling saves tax dollars.

Thank you for recycling,
Joan Cudworth
Solid waste Supervisor

Fire Department

The Hollis Fire Department mission is to care for, protect, and defend our fellow citizen’s lives, property and material well-being in ways that have been vetted, thoroughly examined, and diligently rehearsed in a wide variety of styles and situations. The person who called us comes first, the person who needs us comes first, whether rich or poor, like us or different from us, mentally healthy or mentally ill, contributing to society or living off society, we leave no one behind.

The Hollis Fire Department began the New Year with below average snowfall and luckily that continued throughout the winter. As winters are the time when many things can go wrong fire wise, this winter we had a below average number of emergency’s due to fire. Motor vehicle accidents were a little above average due to ice during commute times. All in all it was not a bad winter. As spring and warm weather arrived we started out dry with a couple of brush fires. As the year before turned into a drought season, this year was quite wet keeping our water holes full and the wildland fires down. With the exception of a few wind storms this year and severe cold the last part of December, we had very few severe fire calls.

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing the area for new grass. Any one that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn or obtain a permit online on the NH website. Permits given at the fire station are at no cost, permits given online are \$3.00. The State of NH allows burning only between 5PM and 12AM or during the day if it is raining. The brush must be no more than 5” in diameter, 50 feet away from any building or utility, must be in small piles that can be extinguished easily with a water source (garden hose) at the fire. All fires must be attended at all times and must be completely extinguished when finished. If we are called for a permit fire that becomes out of control or reignites, the landowner will be responsible for the cost of the fire department extinguishing that fire. Please read all the rules on the back of the permit or online before you begin your permit burn. For backyard campfires, you may obtain a seasonal permit from us that allows you to call in before you burn, eliminating the need to keep coming in for a permit every time you have a fire.

During an emergency there are always unexpected hazards, with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in winter months. If you do not have a house number at the end of your driveway that can be seen both day and night, consider its value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them. Most people enter the home through the garage in the winter, not clearing other entry doors in to the home. Please clear these as you may need to exit from one of these doors in an emergency and it may be the only way we can remove someone if the ambulance is needed.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations the endanger lives, health, property and the environment throughout the year. September and October are very busy with Fire Safety Prevention programs being held in schools and the fire station. Depending on the age group these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. The fire safety house was purchased and supported by the Hollis Fire Association and is a great asset, all the features it comes with makes the education all the more interesting. Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with many inspections throughout the year. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

The Hollis Fire Association is comprised of all members of the Hollis Fire Department. Because of the generous donations received from the people of Hollis, we are able to purchase high quality fire and EMS equipment, provide items for the community safety programs and finance the Explorer program. The Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Grace Anneser pursuing a course of study in Health Sciences/Occupational Therapy.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

Throughout the year we respond to many carbon monoxide (CO) incidents. Please remember that carbon monoxide is a tasteless, odorless and colorless gas. Every home should have a detector on each level. When a carbon monoxide detector activates, call the fire department and vacate your home.

The fire service fights a war against the most destructive enemy known to man, fire. An enemy that is ruthless in its methodology, an enemy that tortures its victims, an enemy that can strike at any time anywhere. This battle is fought by the bravest, those that understand that maintaining those social commitments to protect and defend one another can sometimes take precedent over one’s personal safety. The Hollis Fire Department is very fortunate to have those men and women serve this community. They are dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

Respectfully submitted

Richard Towne
Fire Chief



1975-First Fire Dep ar tment Ambulance

Fire Summary
Call Reason Breakdown

ALARMS	Unintentional	34
	Malfunction	49
	Medical	15
	CO	18
	Other	7
FIRE	Building	1
	Brush	6
	Oil/Gas Burner	6
	Chimney	4
	Electrical	2
	MVA	73
	Mutual Aid	17
	Illegal Burn	12
	Rescue	5
	Vehicle	2
MEDICAL	Other	10
	Trauma	30
	Medical	331
	Mutual Aid	20
	Other	20
GOOD INTENT	Welfare Check	30
	Smoke check	10
HAZARDOUS CONDITION	Other	21
	CO Incident	10
	Propane Leak	5
	Gasoline/oil Spill	2
	Water Problem	4
	Wires Down	31
	Other	11
SERVICE	Public Assistance	84
	Lift Assist	22
	Lockout	10
	Other	38
TOTAL		940

Hollis Social Library

In 2017 the Hollis Social Library continued expanding our vibrant collection, increasing technology offerings, and completing facility updates to meet the needs and expectations of our community. At the close of 2017, the Hollis Social Library had more than 4,400 active library patrons.

Building & Maintenance

2017 brought several improvements to the library building including repair of the propane tanks and replacement of the flower boxes. We would like to thank the Board of Selectman for again showing such strong support for the library and its building. The DPW continued to be a strong presence in the library’s condition and upkeep. Phil Photos, our DPW liaison, continued to provide excellent service to the community through his caring attention to the library grounds and building.

Programs

Attendance at library programs continued to grow this year. The library welcomed over 5,500 attendees to programs on a variety of topics including nutrition, paint nights, our new adult DIY series, a laughter program, and mindfulness. Popular programs for children and young adults included story times, book clubs, Music with Miss Jackie, and a wide variety of new programming: DIY series for tweens and teens, chess club, special family events, and a Polar Express Winter Party. In total, the library offered 480 different programs, a 12% increase over the last two years.

The 2017 Summer Reading Program, *Build a Better World*, offered educational events and reading opportunities for children, teens, and adults. This summer’s theme encouraged opportunities to forge community connections and foster kindness. The Hollis Social Library was featured in the Hollis Brookline Journal for several of the innovative programs offered. Summer Reading Program participation has increased 18% in the last two years. Readers of all ages earned prizes based on reading time and submitted online book reviews.

Circulation and Technology

The library’s collection consists of over 53,000 items (including e-books and e-audiobooks). This year the library circulated 90,000 items with a 9% increase in digital materials. Library staff updated the collection by removing materials with low circulation or obsolete information for space optimization and collection quality. The library added 5,565 e-book, e-audiobook and e-magazine titles through the New Hampshire Downloadable Books Consortium.

Our library website and catalog are accessible from any computer or mobile device. This provides a convenient way to browse our collection, find upcoming events, and learn about library services. Library cardholders can log into their library account online to renew items, place holds, and search for items from home. During 2017, the library expanded our virtual resources to include streaming movies and a language learning module. Visit our website, www.hollislibrary.org, for more information.

This past year, the library upgraded our presence on social media. Our push to be a unique, relevant, and thriving community organization has produced a dramatic increase in our number of followers on Facebook, Twitter, Pinterest and Instagram. Check us out!

Website: www.hollislibrary.org
Facebook: www.facebook.com/hollis.social.library/
Twitter: www.twitter.com/HollisSocLib/
Pinterest: pinterest.com/hollissociallibrary
Instagram: [@hollissociallibrary](https://www.instagram.com/hollissociallibrary)

Community Support

The Hollis Social Library appreciates the support of the *Friends of the Library* who sponsor our museum passes and many of our summer programs with proceeds from their annual book sale. During 2017, the Friends also gave a generous donation of a new software module for reading programs, as well as an updated projector screen for the Meeting Room. The library also receives donations from trusts and citizens which help provide programs, expand the collection and fund enhancements to the library infrastructure. The Hollis Colonial Garden Club keeps our grounds lovely with seasonal plantings and wreaths.

Board of Trustees

The members of the Hollis Social Library Board of Trustees meet on the second Tuesday of the month at 7:00pm in the Library Meeting Room. All meetings are open to the public. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Laura Klain, Library Director

Trustees

Robert Bartis, Chair
Stephanie Stack, Vice Chair
Sarah Booth, Treasurer
Jonie LaBombard, Secretary
Don MacMillan
Amy Kellner
Merle Eisman

Information Technology

The Town’s Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

The Town Hall now has a copy of all Town Reports since 1877 in a document storage system. We are also working on scanning older committee minutes to store in the new system. This system enables better searching and online backups of these documents.

The Police department upgraded the laptops in cruisers to Windows 10 tablets with solid state drives. We also added printers and license scanners in the cruisers.

This year we implemented a security awareness training program for town employees.

Multiple computers, laptops and a server were replaced this year. We also upgraded Microsoft Office software to current versions.

In 2018 and 2019 we will be working on transitioning to Windows 10 and phasing out Windows 7. Next year we will also be researching software options for the Public Works department.

Check out the town website: www.hollisnh.org where you can renew your vehicle registration and dog license, pay your tax bill, watch streamed meetings, look up property assessments, find volunteer information, community events, forms, hours, announcements and much more. The Library also has their own website at: www.hollislibrary.org

Respectfully submitted,
Dawn Desaulniers, IT Director

Police Department

The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.

It is my privilege to present the Hollis Police Department’s Annual Report for the year 2017. This report symbolizes the commitment and efforts of the fine men and women of this agency and the pride with which they serve the department and our community. I, along with every other member of this agency, fully recognizes the importance of conducting our day-to-day operations with transparency. Moreover, we embrace and are committed to engaging in frequent and productive communication with the members of our community. It is my hope that this report will provide a glimpse into the operations of the Hollis Police Department, serving to assist us in strengthening these ideals while further illustrating the professionalism of the members of this department.

The last several years have been difficult ones for those serving in the law enforcement profession. Although the national climate and sentiments towards policing in this country have been marked with significant tension, we at the Hollis Police Department continue to enjoy strong and productive relationships with the members of our community. Morale within the Department remains high, and our efforts to ensure a professional and harmonious working environment appear to be building upon an already strong culture of excellence within our ranks.

We are so fortunate to have the support of so many Hollis residents. As an example of this support, many Hollis residents, led by Tina Carlson, organized a police appreciation events including field day and comedy show fundraisers. This is the second straight year that Mrs. Carlson and her group of volunteers have organized this event. This incredible outpouring of support raised roughly \$10,000 for the Hollis Police Benevolent Association (HPBA) and more importantly, illustrated just how much our community appreciates and supports the profession, understanding the complexities of policing in the 21st Century.

This agency continues to work towards improving the quality of life for all by delivering progressive, cost effective, and community oriented law enforcement services. My staff and I continuously assess our policing methods to ensure we are using the best practices in law enforcement to fulfill our commitment of service to everyone. This includes embracing and implementing the recommendations or pillars detailed in the report produced by the President’s Task Force on Policing in the 21st Century.

We continue to use the resident survey conducted in 2015 to inform our patrol practices and have targeted our efforts to the areas of highest concern to residents (traffic, drugs, burglaries) and of our state (opioid abuse epidemic). Additionally, we conducted a departmental wide climate survey in order to evaluate the current sentiments of our members as they relate to management practices, operations, etc. The results of this climate survey have been an important tool as we work to further improve the level of professionalism and esprit de corps within our Department.

In 2017, Officers increased their motor vehicle enforcement 29% (over 8448 car stops in 2017), which appears to be having an impact on reducing the number of motor vehicle collisions by 6.38% from the year prior. We also noticed a 36% increase in the total calls for services and a 20% increase in the total number of arrests.

Members of the Hollis Police Department continued enhanced patrols in neighborhoods during the day resulting in a second straight year of a single digit burglary occurrence (6 total). As noted in the Annual Report for 2016, this constitutes the lowest number of burglaries ever recorded by the department. Moreover, four of the six burglaries resulted in identification of suspects and subsequent criminal prosecution. This constitutes a 66.6% clearance rate, which is considerably higher than the 2016 national clearance rate of 13.1%, which is the most recent data provided by the FBI.

In 2017, the Hollis Police Department was awarded \$17,553.80 in grant funds provided by the New Hampshire Department of Highway Safety in 2017, which will be used to continue our traffic enforcement efforts targeting impaired/distracted driving and speed enforcement. Additionally, a portion of the grant funding will be used to purchase new Doppler radar equipment for some of our older and outdated mounted radar units.

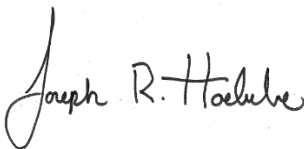
2017 also marked the third and final year of the department’s “self-assessment” phase of the accreditation process through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The CALEA Accreditation Award is granted when an agency demonstrates that it has developed a comprehensive and uniform set of written

directives that promote the use of "best practices" in meeting their mission. These policies and procedures provide a solid foundation for making evidence-based decisions, limiting liability and risk exposure. Accreditation will strengthen our commitment to accountability and excellence within the organization, and many of the measures developed and implemented have already improved the efficiency and effectiveness of our agency. Throughout the process, we have maintained a strict timeline and maintained financially responsible budgeting to achieve this important goal. We will participate in a “mock” accreditation assessment on January 19, 2018. During this evaluation of sorts, members of the Northern New England Police Accreditation Coalition (NNEPAC) will visit the Hollis Police Department to gauge the progress of the agency in achieving accreditation as we move closer to our actual on-site assessment, which will occur from March 19 – 21, 2018.

On the personnel front, the department welcomed Administrative Secretary Samantha Morris, who was hired in June 2017, and two new patrol officers: Officer Megan McLynch and Officer Nicholas Collishaw. Mrs. Morris came to us from the Townsend, Massachusetts Police Department, where she served as the Executive Administrative Assistant. Officer McLynch came to us from the Hillsborough County Sheriff’s Office, where she served as a full-time certified Deputy Sheriff. Officer Collishaw was a non-certified applicant and completed the full-time New Hampshire Police Academy in August 2017. Our agency also saw the retirements of Chief James Sartell, Detective Angelo Corrado, and Administrative Secretary Deanna Denman. Additionally, Officer David Turgeon resigned from the Hollis Police Department in October 2017, following an injury that occurred in June 2016, and Part-Time Police Lieutenant Richard Bailey departed our ranks to assume the Chief of Police position with the Townsend, Massachusetts Police Department. I extend to each of these individuals my well-wishes for much success and robust health in their future professional and personal endeavors, and I thank them for their dedicated service to our department and this community.

In closing, I recognize that this agency cannot continue to engage in effective law enforcement practices and improve the quality of life without the assistance of our residents. We maintain a high standard of excellence by seeking input and feedback from our citizens, who help us determine the best method of action for crime reduction and public safety. The citizens of Hollis are our greatest asset and are a critical factor in allowing us to “protect life and property, and to maintain order within the Town.” I am extremely fortunate and forever grateful for your continued support as we move forward, and I thank you for the opportunity to serve as Chief of Police.

Respectfully submitted,



Joseph R. Hoebeke
Chief of Police



Sgt .LaFlamme, Chief Hoebeke, Officer Kushmerek &Officer Tate



MPO Bergeron & Children



Communications Manager, John Duv arney
Officer Kushmerek, Officer McL ynch & MPO Bergeron

Call Reason Breakdown

ABANDONED / HANGUP 911	29	JUVENILE COMPLAINT	9
ABANDONED M V	2	JUVENILE RUNAWAY / MISSING	0
ALARM / AUDIBLE	4	LITTERING	2
ALARM / HOLD-UP	2	LOUD NOISE / MUSIC	21
ALARM / OTHER	8	LOST PROPERTY	25
ALARM / PANIC	15	LANDLORD / TENANT DISPUTE	3
ALARM / BURGLAR	367	MISSING PERSON	10
ANIMAL / DOMESTIC	207	M V A WITH INJURY	14
ANIMAL / WILDLIFE	75	M V A NO INJURY	77
ASSAULT	18	M V A UNKNOWN INJURY	59
ASSIST CITIZEN	38	M V COMPLAINT	164
ASSIST OTHER AGENCY	84	M V A HIT AND RUN	10
BAD CHECK	2	M V LOCKOUT	39
BURGLARY IN PROGRESS	2	M V STOP	8448
BURGLARY	14	NEIGHBOR DISPUTE	15
BUSINESS CHECK	3884	NOTARY	17
COMMUNITY POLICING	281	O H R V COMPLAINT	6
CHECK CONDITIONS	145	POLICE INFORMATION	304
CRIMINAL MISCHIEF	33	PARKING COMPLAINT	34
CRIMINAL MISCHIEF IN PROGRESS	2	PURSUIT	1
CIVIL STANDBY	42	PROWLER	4
CRIMINAL THREATENING	10	POLICE SERVICE	46
CRIMINAL TRESPASS	25	SERVE RESTRAINING ORDER	4
DEBRIS IN ROADWAY	83	ROAD RAGE	5
DIRECTED PATROL	4616	SCHOOL BUS COMPLAINT	5
DISTURBANCE	26	SEX OFFENSE	4
DISABLED M V	155	SHOPLIFTING	0
DOMESTIC DISTURBANCE	28	SNOW VIOLATION	30
DOMESTIC ISSUE	40	SOLICITING COMPLAINT	3
FINGERPRINTING	281	SUSPICIOUS M V	179
FORGERY	0	SUSPICIOUS PERSON	55
FOUND PROPERTY	81	SUICIDE ATTEMPT	2
FRAUD	43	SERVE PAPERWORK	90
FIREWORKS	11	SUSPICIOUS ACTIVITY	95
GIVE ADVICE	296	THEFT	53
GUNSHOTS	36	THEFT IN PROGRESS	0
HARASSMENT	26	TRAFFIC CONTROL	22
HOUSE CHECK	2761	UNSECURED PREMISE	31
HOUSE CHECK REQUEST	254	VIN VERIFICATION	57
IDENTITY THEFT	17	VIOLATION OF RESTRAINING ORDER	4
JUVENILE ISSUE	37	SERVE WARRANT	38
JUVENILE TRUANT	4	WELFARE CHECK	45
		TOTAL CALLS FOR SERVICE	24114
		ARRESTS	304

Town Clerk

Our office is located at the 3G Market Place, and is the place to come for the following:

Vehicle Registration: The Town Clerk’s office is where all Hollis residents register cars, trucks, tractors, trailers, motorcycles, and other vehicles the State of New Hampshire requires to be registered. Regular numeric plates, Conservation and Heritage (moose), Vanity (initial), tractor, trailer, farm, agricultural, and motorcycle plates are available. It is also where the process is started for veteran or antique plates. Registration renewals are mailed the last week of the month and emailed the last day of the month. They can be renewed in person, by mail (don’t forget to include a self-addressed stamped envelope!), or online by visiting our website www.hollisnh.org: Click on the “E-Reg License Plate” and follow the directions.

Boat Registrations: New boat registrations and renewals are done in our office. Registering your boat in Hollis keeps the revenue in town as opposed to going to the State.

Dog Licenses: Licenses run from May 1 to April 30 each year. Dog license renewal is open from January 1 to April 30. Renewals can be done in person, by mail (don’t forget to include a self-addressed stamped envelope!), or online by visiting our website www.hollisnh.org: Click on the “E-Reg License Plate” and follow the directions. We need a current rabies certificate on file to renew a dog license.

Marriage Licenses and Certificates, Birth Certificates, and Death Certificates are issued at the Town Clerk’s office.

Voter Information: Hollis residents can register to vote at the Town Clerk’s office. Absentee ballots for local, state, and federal elections can also be obtained.

Genealogy: The Town Clerk’s office has information on births, deaths, and marriages of Hollis residents from 1733 to the present. Genealogy searches are by appointment only. Please call for details.

The Town Clerk’s office also issues residency letters for obtaining a driver’s license. In addition, we print ballots for local elections and are present at all elections.

Our hours:

Monday, Wednesday, Friday 8am-1pm
Monday Evening 6pm-8pm
The first Saturday of the month 8am-11am

Phone: 603-465-2064
Email: townclerk@hollisnh.org
Website: www.hollisnh.org

Respectfully submitted,

Lisa Claire, Town Clerk

Diane Leavitt, Deputy Town Clerk

Agricultural Commission

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

2017 accomplishments include the following:

- In March, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission co-chaired an annual review of the Woodmont Orchard lease with members of Town Hall staff. In addition to the lessee, the review was attended by representatives of the Hollis Conservation Commission and Nichols-Smith Conservation Land Trust. It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement.
- Developed and published a farm equipment safety tri-fold brochure to educate the public regarding safety concerns when encountering farm equipment on public roads. The brochures were distributed to home owners and are available at a number of town locations.
- After the town completed the purchase of the Stefanowicz property in March, members of the Agricultural and Conservation Commissions partnered in a joint working group (JWG) to advise the Selectmen on leasing portions of the property for agricultural use. Under consultation and direction of the Selectmen, the JWG:
 - Worked with resources from the US Department of Agriculture’s Natural Resources Conservation Service (NRCS) to complete an agricultural assessment of the property.
 - Developed an RFP package, process, timeline, and recommended evaluation criteria for a one-year term agricultural lease.
 - Managed the RFP process including preparing documents, holding public meetings, and evaluating bids submitted to the Town.
 - Shared evaluations with and made recommendations to the Selectmen on the bids.

After, consideration of all the bids, the Town entered into a one-year lease of portions of the property to two local farmers. The leasing generated approximately \$2.1K in additional revenue for the Town. Leasing revenue was placed in the Town’s General Fund and used to offset property taxes.

- Advised and made recommendations to the Planning Board on proposed zoning changes regarding farm signs and farmstands.
- In December, the Agricultural Commission partnered with the Hollis Women’s Club to manage the assembly, distribution and cleanup of the luminaries for the Women’s Club Holiday Event.

Commission Members:

Mark Post, Chairman
Dan Harmon
Randall Clark
CJ Husk
Trevor Hardy
Adam Pitarys
David Petry, Selectmen’s Representative

Budget Committee

Process

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis Schools, and COOP Schools) during March, where **the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings.**

The committee draws its authority from NH RSA32. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as debt service, collective bargaining agreements and most special education costs.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

Data and Commentary

Bonded debt service (loan principal and interest payments) is a significant contributor to our property taxes. Hollis taxpayers are responsible for debt service for the Town and Hollis School District (HSD), as well as a portion of the Hollis Brookline Cooperative School District. Two HSD bonds approved in 1994 were paid off in 2014. Four bonds that funded the COOP High School were paid off between 2014 and 2016. In 2016 the Town bonded \$4.7M to acquire and conserve two parcels of land approved by voters at the 2015 Town Meeting. And in 2017 voters approved a \$2.8M energy improvement and renovation municipal lease project for our Hollis schools.

The net effect of these bond commitments peaked in 2006 when almost 12% of property taxes raised went to debt service. As the earlier bonds were retired, the debt burden gradually diminished to 6.5% of taxes raised in 2017. The recent land purchases and HSD energy project will increase the portion of taxes needed for debt service to approximately 9% for the next two years, until two land purchase bonds from 2003 and 2004 are retired in 2019, at which point debt service will drop back to the 5% to 6% range.

To gauge the real impact of property tax on residents, the Budget Committee has tracked 15 homes in Hollis for the past 24 years (see graph). These homes were selected because they all were near the average single-family property assessed value. The Budget Committee has worked with the Selectmen and the Hollis School Board to limit expenditures while maintaining services and infrastructure. The cumulative effect of these efforts has resulted in an increase of 8.2% over the past ten years in the average tax bill, in nominal or current year dollars, for 15 the tracked homes.

However, when comparing tax bills over time it is important to consider the effect of inflation. With that the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for the 15 homes has decreased 7.7% over the past ten years, compared to the unadjusted 8.2% increase cited above. Over the 10-year portion depicted in the graph, 2007-2017, the inflation adjusted average tax bill decreased from \$5,758 to \$5,317 in constant inflation adjusted dollars.

Cemetery Trustees

Hollis Cemetery Trustees are responsible for the management and operation of Hollis’s six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on related concerns, and plan for the long-term needs of the cemeteries, such as future expansion. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. Amy Armstrong and Melinda Willis were re-elected in March 2017. Hollis Cemetery Trustees meet monthly. One Saturday a month at 8 am the trustees meet in Town Hall (November – March) and at one of the cemeteries (April – October). During the on-site meetings business items are discussed as well as the inspection and assessment of the conditions of the cemetery grounds and grave markers. Time and location for each meeting are posted at the Town Hall prior to each meeting.

Our intention is to maintain the cemeteries in a manner that befits Hollis’ country-like character. We were pleased to have received no complaints regarding the condition of the cemeteries this year. Since 2014 we have aggressively treated multiple grub and yellow jacket infestations and planted new seed to repair the turf in those areas and other bare spots. In 2018 we will continue to treat and reseed as needed. Trees and border vegetation continue to be trimmed as necessary. We are pleased to see continued progress in the improvement of the cemeteries’ grounds.

In keeping with the country setting, the cemetery rules do have restrictions with regards to the addition of plantings, borders around plantings, and ornamentation on or near grave markers. Unfortunately, visitors to East and North cemeteries continue to disregard the cemetery rules, which are furnished along with the purchase of a Right to Inter. The embellishments are changing the character of these cemeteries and risking harm to our landscapers. Given the new interest in planting gardens around grave markers, this coming year more specific rules will be written regarding plantings and ornamentation.

The Trustees have continued the multi-year project of installing new signs at the entrances to the cemeteries. Signs were installed at South and Church Cemeteries in 2017. In 2018 a sign will be installed at Pine Hill Cemetery. Additionally, the need for “street” signs at East Cemetery has been discussed for a number of years because East Cemetery can be difficult to navigate, even for those familiar with the cemetery. Therefore, the trustees have decided that in 2018 “street” signs will be placed periodically throughout the cemetery to guide visitors. Initial discussions have begun regarding the expansion of East Cemetery. Once a master plan is completed, sections of the expansion will be prepared and made available as space is needed. In the meantime, the land will continue to be farmed.

The trustees have again had the honor to support an Eagle Scout project. This year Aiden Nicholls, with the help of fellow scouts, photographed and catalogued the gravestones at North Cemetery. Aiden uploaded the data into the Billion Grave database.

Hollis’s six cemeteries, Church Yard, East, North, South, Pine Hill, and Lawrence are beautiful, peaceful places to wander and read the history of our town on the headstones. (Please note that it is against State law to do grave rubbings. This is to protect the many fragile gravestones in our State.) We encourage you to explore with your eyes and ears, taking time to rest on the beautiful benches, during the coming year.

Respectfully submitted,

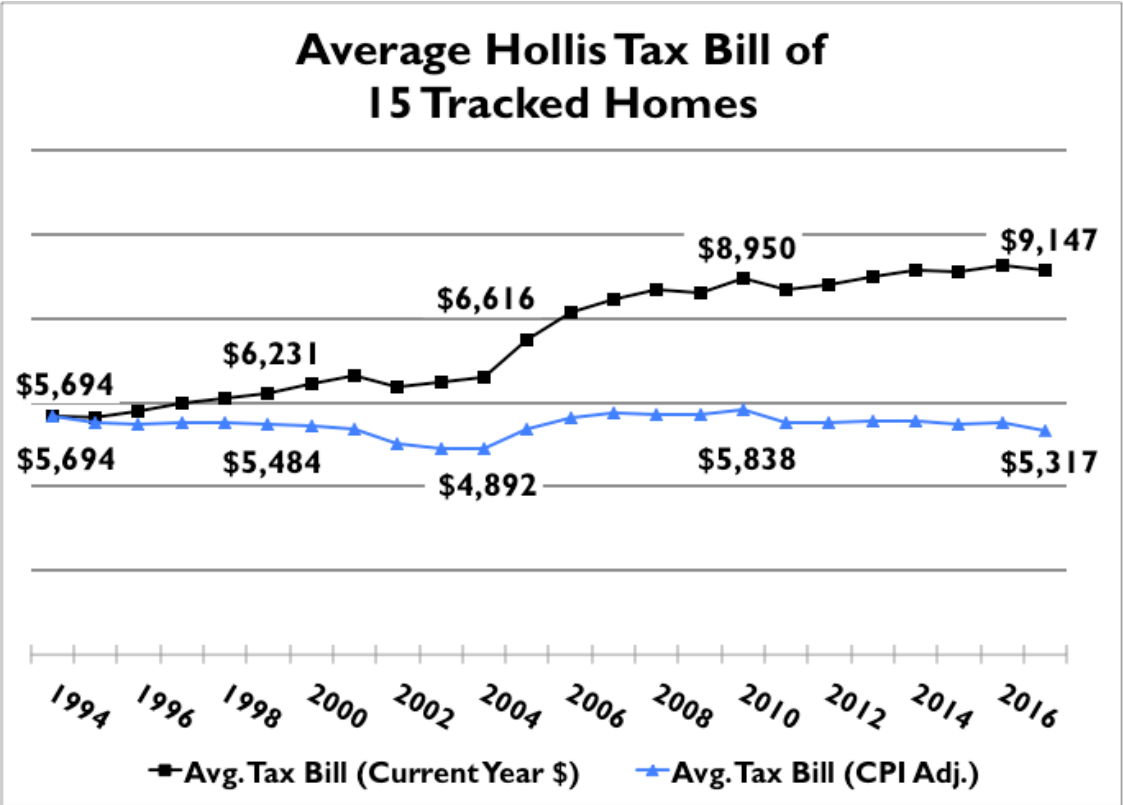
Melinda Willis, Chairman
Marc Squires, Vice Chairman
Raul Blanche, Secretary
Amy Armstrong
Lisa Schmalz



Trustees Lisa, Melinda, Raul & Amy
Discussing East Cemetery Expansion



Trustees Marc, Lisa & Amy
Reviewing Church Cemetery Plans



Schools

School enrollment has been relatively steady at 625 to 675 over the past decade. Multi-year projections of enrollments suggest an increase in enrollment over the next five years. Enrollment is an obvious driver of cost and the Budget Committee has worked with the Hollis School Board and the School Administration to maintain a linkage between enrollment and budgets.

Town

Our Town population and tax base continue to grow very slowly. It is expected that the funds raised through property taxes required to maintain our Town services will continue to grow slowly, more or less in step with population and aggregate property valuation.

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town’s Unassigned Fund Balance (UFB), from a low of \$155K in 2009 to approximately \$3.8M at the end of 2017. With the UFB having exceeded its recommended level, the Budget Committee has worked with the Selectmen to return the excess to Hollis taxpayers. The UFB has been designated as the funding source for multiple Town expenditures, rather than new taxation, at the 2017 and 2018 Town Meetings. It is likely that this practice will continue until the UFB is reduced to its recommended level.

Conclusion

Looking forward, residents will continue to consider the appropriate level of investment in infrastructure, for example the Hollis Schools or Town roads. The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or bond issues, to provide additional services and facilities. Voters are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Respectfully submitted,
Tom Gehan
Chair, Hollis Budget Committee



East Cemetery

Conservation Commission

The Hollis Conservation Committee (HCC) continues to be very active with land purchases and conservation easements, and 2017 was no different. In partnership with the Land Protection Study Committee and the Board of Selectmen, the HCC ended the year with holding a public hearing to expend Conservation funds of \$100,000 towards the purchase of a Conservation Easement on 39.14 acres on the East side of Hollis, owned by the L&H Trust, Sharon Howe, Trustee, on Ranger Road.

While the purchase of this land still awaits Town approval, the HCC would like to acknowledge the efforts invested thus far. First, the HCC would like to acknowledge the efforts of the Land Protection Study Committee (LPSC) whose members have contributed their time, energy, and resources to identify, evaluate and champion this potential purchase. They volunteered countless hours collaborating with the HCC, the Board of Selectmen, and Sharon Howe.

Next, HCC would like to extend its appreciation to the Board of Selectmen and Town Staff for providing the resources to navigate through the drafting process of the Howe Fields Agricultural Land Easement. The process was a several-month journey to find the balance between the grant requirements of the USDA and the needs and desires of the Town, the HCC, and the property owner.

And, last, the HCC would like to give a special thank you to Sharon Howe for seeking the grant which made this easement possible and for her ongoing diligence to provide help and support throughout the process.

Thank you!

Charter

Under the authorization of New Hampshire State Law (RSA 36:A), the purpose of the Hollis Conservation Commission (HCC) is to protect the natural and rural character of Hollis by protecting and conserving natural resources. The HCC places emphasis on protection of farm and forest resources, aquifers, surface waters, wetlands and scenic views. The HCC also works in concert with other Local, Regional and State entities both public and private to provide direction and support for issues that affect the environment.

Projects

In 2017, the Conservation Commission:

- Completed a joint project with the Agricultural Commission to draft a lease agreement for the Stefanowicz property in accordance with the 2017 Warrant article (Article 8) authorizing the Board of Selectmen to enter into a lease of up to 25 years. The first lease will be for the 2018 growing season, and will allow the Town time to determine how the property will best meet public needs now and in the future before a longer lease is entered into.
- Wrote a letter to the Town of Brookline to officially support their efforts to purchase land on the bank of the Nissitissit River in Brookline to help in preserving the land and the river itself.
- Entered into a partnership with the Nashua River Watershed Association to participate in Wild & Scenic Rivers, which is a subset of the National Wild and Scenic Rivers System Act of 1968. The Town was recently approached by the Nashua River Watershed Association about participating in this program to add a layer of protection to the Hollis portion of the Nissitissit River.
- Volunteered their time to ensure that plastic film is recycled. For much of the year, Laura Bianco had been transporting plastic grocery bags, packaging, and plastic food storage bags from the Hollis Transfer Station to the Hannaford Grocery Store in Nashua for recycling on a weekly basis.
- Attended several site walks to evaluate various land development and change use applications received by the Planning Board and Zoning Board of Adjustment.
- Coordinated with the Recreation Commission to explore options to construct new recreation fields.
- Attended the New Hampshire Association of Conservation Commissions (NHACC) Annual Conference.
- Participated in the UNH Cooperative Extension's Town-Community Forest Survey where a representative from UNH attended a meeting to interview HCC members regarding town-owned forested parcels.
- Educated and engaged residents in conservation issues at the Hollis Old Home Days, and coordinated a “Trash Toss” game.
- Conducted its annual Roadside Cleanup in May. Event was held at the Hollis Transfer station.

Funding

The HCC's major source of funds is 50% of the Land Use Change Tax (LUCT) that is assessed on lots that are removed from the Current Use program for development. The amount of LUCT that the HCC received for the 2017 Year is \$63,725.00. The HCC continues to pursue potential grants, Federal, State and private, to reduce the costs of conservation land purchases.

Regulations

New subdivisions and site plans are presented to the HCC as part of the Planning Board process. In an advisory capacity, the HCC reviews design plans, conducts site walks, and makes recommendations to the Planning Board. The HCC continues to review and comment on wetland impact (dredge and fill) permits.

Land Management & Stewardship

As part of its charter, the HCC manages over 60 properties for the Town, preserving these spaces to protect natural resources including important regional water supplies, to maintain the town's rural character, and to encourage plant and animal biodiversity. Over the past several years, the HCC has been creating and implementing management plans for each of these properties. This process continues in 2017, and is anticipated to continue for the foreseeable future.

The HCC continues to conduct annual monitoring, as required, on the Ranger-Rideout property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Glover Town-owned lot on Nevins Road.

As part of these management plans, selective timber harvests are conducted on properties during the year. This year, timber cuts on Conservation properties netted a profit of \$15,896.02 from the Taylor Conservation Lot. These profits are deposited in the Town's General Fund, which is used to offset property taxes.

Community Outreach

The annual Roadside Cleanup was held in May 2017. Once again, this years' event was kicked off at the Hollis Town Transfer Station. While participation was slightly down from last year, the move still resulted in significantly increased resident participation over prior years when the event was held at HBHS. The HCC extends its thanks to Joan Cudworth, Lead Transfer Station Attendant, for her support of this event. The HCC also extends its appreciation to all who participated in the cleanup event and to those who serve the community by regularly picking up trash and debris from our roadsides throughout the year.

To educate and engage the Hollis residents in the work of the HCC, the commission again staffed its booth at the Hollis Old Home Days providing residents with information and materials to ensure proper disposal of hazardous waste, identify areas in town of high conservation value, and educate folks on the importance of recycling and reducing our carbon footprint. The HCC also held a “Trash Toss” game, which promoted awareness that even the most unusual materials can be recycled such as old toilets, broken ceramics, and junk mail. Game participants were rewarded with daffodil bulbs.

Membership

This year, the HCC is pleased to welcome three new members, Joe Connelly, Cheryl Quaine, and Paul Edmunds as board alternates. All have made significant contributions to the Commission. Joe Connelly, with a background in contracts, has provided valuable insights during meetings and has volunteered his time at the Old Home Days booth; Cheryl Quaine, with 20 years' experience as an environmental scientist and natural resource specialist, has lent her scientific background to research wetland bodies and flood plains that may exist on lands evaluated by the HCC; Paul Edmunds is our newest member who comes with many years' experience with identification and acquisition of conservation land through his tenure on the Town's Land Protection Study Committee.

Also in 2017, the HCC saw several changes to its membership. Jonathan Bruneau has accepted his appointment as a Regular member in March. Mary Jeffery has resigned from HCC after several years of dedication and service to the HCC. Her subsequent vacancy on the Joint HCC-AG Workgroup has been filled by Cheryl Quaine.

And, after 28 years of service to the Town of Hollis, Peter Baker has decided to end his volunteer activities and to resign from his seat on the HCC board. Over the years, Peter has made innumerable contributions to the HCC and

other committees such as the Land Protection Study Committee, including his most recent contribution towards the purchase of Howe Fields. The HCC thanks Peter for his dedication and for his commitment towards the preservation of land in the community.

With these changes to our membership, we are currently comprised of 7 regular and 4 alternate members.

HCC has members who serve as liaisons to other Boards and Committees, including Mark Post, our Agricultural Committee liaison; Cathy Hoffman, our Planning Board liaison; and Peter Band, our Board of Selectmen’s liaison. These liaisons provide valuable insight and communication with those boards improving the efficiency of both the HCC and the partner committees. Peter’s HCC Representative seat on the Monson Village board has been filled by Cheryl Quaine. LeeAnn Wolff and Laura Bianco are the HCC representatives on the Wild & Scenic Rivers Committee. Tom Dufresne is the HCC representative on the Nichols-Smith Conservation Land Trust.

Regarding the Nichols-Smith Conservation Land Trust (NSCLT), it has been helping to protect open space and natural resources in Southern NH since 1997. NSCLT holds the easements for and monitors nearly 3,000 acres of Beaver Brook Association land. The all-volunteer board of trustees works with the Hollis Conservation Commission, Hollis Agricultural Commission and the USDA Farm and Ranch Land Program to monitor the Woodmont and Bayrd properties. NSCLT completes monitoring reports for these easements. The land trust is enrolled in the LTA affiliated CE defense program and took appropriate action on the potential conservation easement infraction of the proposed gas pipeline routes through Beaver Brook and Woodmont easements. Board members include Gerry Coffey (Wilton), Pete Smith (Hollis), Rick Keirstead (Hollis), Beth Flagler (Merrimack), Tom Dufresne (Hollis), John Dufresne (Hollis), Nick Coffey (Nashua), and Richard Roach (Hollis). For additional information or to attend a NSCLT meeting please contact Gerry Coffey gerrycoffey123@gmail.com.

If you are interested in becoming a member of the HCC, please contact HCC Chair Tom Dufresne at (603) 465-2361, or visit the Town Volunteer Information site at http://hollisnh.org/govt/volunteer_info.htm for more information on becoming an HCC member. No special skills are required to be a member, just a willingness to participate!

The Hollis Conservation Commission holds its regular meetings on the first and third Wednesdays of the month at 7:00 pm in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend.

Respectfully submitted,

LeeAnn Wolff, Secretary
Tom Dufresne, Chairman
Dave Connor, Vice-Chairman
Thomas Davies, Treasurer
Jonathan Bruneau
Cathy Hoffman
Mark Post
Laura Bianco, Alternate
Joe Connelly, Alternate
Paul Edmunds, Alternate
Cheryl Quaine, Alternate
Peter Band, Ex-Officio, Board of Selectmen
Connie Cain, Staff

Energy Committee

Hollis Energy Committee Mission:

The Hollis Energy Committee (HEC) was formed in 2009 with the stated goal to “promote energy conservation and efficiency through sustainable energy practices throughout the Town of Hollis”. Throughout the history of the HEC the committee has been active in saving Hollis taxpayers’ money and moving the town toward a sustainable energy future. The HEC meets on the first Monday of the month in the Town Hall at 7pm or as posted on the town web site.

This year the HEC has voted to amend our mission statement to set a goal of 100% sustainable energy in all town buildings by the year 2050. This goal follows the lead of hundreds of cities and towns around the world and the Sierra Clubs Ready for 100 program. As town owned building systems approach end-of-life or are no longer cost effective, the HEC will assist in reviewing sustainable alternatives. The HEC monitors the energy use of all town buildings and will draw on consultants as needed when projects become imminent. The HEC informs residents of sustainable energy technologies that keep the energy dollars here in NH.

HEC Mission Objectives:

- Save Hollis Taxpayers money thru wise and timely investment in sustainable energy and improvements in efficiency
- Inform Hollis residents of applicable sustainable energy and efficiency technologies
- 100% sustainable energy by the year 2050

2017 Projects and Results

Hollis Elementary and Primary School 100k W Solar Electric System

Voters approved energy efficiency improvements at the SAU41 buildings in Hollis at the March 2017 meetings. The aging oil heating systems were in danger of imminent failure and the HEC helped the school board to propose energy efficient Air-Source Heat Pumps and two 100kW solar PV rooftop systems. The solar PV systems were installed over the summer and just recently went online. The efficiency improvements will continue in 2018 and the HEC will continue our participation in the review process to ensure cost-efficient solutions are installed. Lighting upgrades to LEDs will provide an improved learning environment as well as saving money and reducing the energy required.

Hollis Old Homes Days and Community Solar Symposium

The HEC secured a donation from the Merrimack Home Depot to give away 52 efficient LED light bulbs at the Hollis Old Homes Days in September. We demonstrated rooftop solar systems and provided literature on the many sustainable energy solution available to homeowners. A Community Solar Symposium was held in November and open to all town residents. The symposium featured an Energy Auditor and the owner of the Tolemac solar farm here in Hollis. An article by HEC chair Eric Ryherd on the cost savings of LED bulbs was printed in the September issue of the HB Journal.

Hollis Brookline High School Solar Scoreboard

The HBHS athletic department obtained quotes to add a scoreboard to the lacrosse field of over \$12,000. Much of the cost was associated with trenching and driveway repair to bring electricity to the scoreboard. The HEC provided an alternative solution of using a small solar panel and battery to power the LED scoreboard saving the town \$9,000. HEC members volunteered their time to not only design and specify the components but also built and tested the scoreboard in August. A news article on the project appeared in the August 18 issue of the Hollis Brookline Journal.

Town Hall and Police Station Biomass heating systems

The town hall and Police station continue to use their wood pellet heating systems which utilize locally produced wood pellets to heat these two important town buildings. The HEC will be reviewing the savings and reduction in greenhouse gas emissions in 2018.

My Energy Portfolio tracking

The HEC has begun reviewing the energy data on all sixteen Hollis town buildings via the EnergyStar.gov Energy Portfolio Manager. The HEC will utilize this data to track the improvements in energy efficiency of each building and identify where we should focus our attention. Historical data from 2009 onward has been captured but the data was sparsely filled in after 2015 but is now being brought up-to-date. We expect the data help us drive energy efficiency improvements and to track that the investments in efficiency are yielding the desired savings.

2018 Planned projects

- Ongoing improvements and tracking of energy use at all Hollis Town buildings
- Involvement with the Solar PV systems and energy efficiency improvements at HUES and HPS
- Greenhouse education solar project at the middle school
- Propose zoning changes to encourage solar farming
- Street Lighting upgrades & investigate electric police vehicles
- Building code update to improve efficiency of all new construction and renovation
- Outreach information sessions on sustainable energy technologies for residents

Hollis Energy Committee Members

The Hollis Energy Committee consists of 7 regular members and 2 alternates. A minimum of 4 members constitute a quorum to conduct a meeting.

Eric Ryherd (Chair as of July)	Mike Leavit (Secretary)
Venu Rao (former chair)	Paul Happy
Woody Hayes	Adam Jacobs
Peter Band (Select Board rep)	Eitan Zeira (alt)
Mike Secules (alt)	

Heritage Commission

Established in 1998 as part of the Hollis Master Plan, the Hollis Heritage Commission is just one of the many organizations in town that gives its citizens the opportunity to volunteer and participate our local government. The preservation of cultural and historical resources of this great community is our primary focus. Our goal of historic preservation and educating our fellow citizens on the importance of responsible preservation within our town drives our meetings and the direction of this commission.

In 2017 the Heritage Commission continued with our yearly fundraisers and once again published our Preserving Hollis Heritage calendar. Our 2017 calendar project, “Scenic Hollis” is full of beautiful photographs of Hollis scenes by residents of our wonderful community. 2017 marked our most successful sales year to date, with 550 calendars sold! All proceeds from our calendar projects are for the purpose of rebuilding the Noah Dow Cooper Shop at Woodmont Orchard.



In May of 2017 the Heritage Commission participated in the Jonathan Gilmour Memorial Scholarship Fund Walk and Ride. This event held in May for the last ten years, raises money to fund a scholarship for Zoo New England in memory of Jonathan Gilmour from Hollis who passed away in 2006

In June of 2017, the Heritage Commission hosted our first ever Vintage Drive It Day. This event brought together local car enthusiasts for a car rally, tour of a local restoration shop and a picnic lunch and car show on the grounds of Beaver Brook. Vehicles of all ages are welcome and this event showcased automobiles spanning over 90 years! This was also a fundraiser for the cooper shop and was enjoyed by all despite an overcast and showery start.



The Heritage Commission participated in the annual Hollis Old Home Day celebration in September. Our focus in 2017 promoted our calendar project, the Noah Dow Cooper shop and our efforts for the preservation of our historical resources. Strawberry Bank Cooper, Ron Raiselis was on hand to show the bygone craft of barrel making. His demonstrations are always interesting and informative.

In October the Heritage Commission brought together more autos and enthusiasts for a second rally called the “Fall Classics”. This drive and tour took us to the Anheuser Busch Plant in Merrimack and then to the Pine Hill School House for a picnic lunch and tour of Sharon Howe’s restored one room school house. It was a beautiful fall day and this Heritage event is quickly becoming something many are looking forward to continuing in 2018.

This commission continues to monitor several historical and scenic sites in Hollis we have under our charge, as well as document buildings scheduled for demolition.

If the Heritage of Hollis is important to you, and you like the work that this Commission does, please consider donating time or resources. We welcome new members and visitors to our meetings, and currently have two vacancies for alternate members. The Heritage commission meets on the 4th Tuesday of the month at 7pm in the town hall community room. Please contact any of the members listed below if you would be interested in serving on this Commission, or visit Town Hall for more information. Thank you for your continued support.

Respectfully submitted,

The Hollis Heritage Commission

David Sullivan, Chairman,
Honi Glover, Josey MacMillan, Jan Larmouth, Aurelia Perry, Karla Vogel,
Wendy Trimble, Michael Bates, Frank Cadwell, Ron Peik (resigned 2017), Joe Johnson (resigned 2017)

Highway Safety Committee

We met 3 times during the year and reviewed several subjects. Lt. Joe Hoebeke worked with the Elementary School to straighten out the timings of the traffic slowing light in that area.

We discussed the repaving project by NHDOT that covered Depot Road. At that time, we asked the No Parking signs at the Nichols Field be reviewed, and replaced where necessary.

We met with an official of the Montessori School and decided to recommend “No Left Turn” signs be installed on Silver Lake Road at South Merrimack Road and at the same time recommended that the “Stop Sign” at Wheat Lane and South Merrimack Road be replaced with a “Yield Sign”. We also recommended the 30 MPH Speed limit sign be moved away from the School Zone sign.

We recommended that Stop Signs be installed at Keyes Hill Road and Federal Hill Road, and the other end at Rocky Pond Road and a sign at Lone Pine Lane at Rideout Road.

We met twice with Stephen Meno from NRPC to discuss the updates to the Transportation Chapter of the Hollis Master Plan. We included some of our major concerns (speeding, no traffic-calming lights in the area of the Fire Department, lack of parking for the Bike Trail on South Depot Road, fewer farms but larger agricultural equipment on the roads, common driveways not being marked appropriately to assist Emergency Services, and last, but not least, charging stations .) On his second visit, a citizen had joined us to ask about plans for Bike Paths so children could ride their bikes to school and Steve advised him of future plans on this subject. It seems the Merrimack Valley Region is one of the highest concentrations of bike usage in the State.

We have discussed, over the course of several meetings, installing mirrors in particularly troublesome intersections, and will be following up on this subject.

We met with Forrest & Elizabeth Wright who wished to erect “Tractor Present” signs on the road in the area of their home.

The mission of this group is to act in an advisory capacity, to make recommendations to the Selectmen and not be limited to working on grants. If any member of the public wishes to point out issues for review, you are encouraged to do so, in writing, to any member of the Committee, or the Selectmen’s Office at Town Hall

James Bélanger, Chair

Rebecca Crowther, Vice-Chair and Clerk

Joseph Hoebeke, Police Chief

Richard Towne, Fire Chief

Thomas Bayrd, DPW Director

Paul Armstrong, Citizen at Large

Mark LeDoux, Selectmen’s Representative.

Donald Ryder, Alternate

Historic District Commission

The Historic District Commission (HDC) meets on the first Thursday of each month. If no applications have been received, the meeting will be cancelled. The membership of the Commission shall consist of not more than five members and not more than three alternates. All members shall be residents of Hollis, and must have demonstrated interest and ability to understand, appreciate and promote the purpose of this Commission. All meetings shall be open to the public.

In 2017, the HDC continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Seventeen applications were submitted to the HDC from residents and business owners. Of the seventeen applications, eight applications were approved, five applications being deemed “out of public view” not requiring a formal meeting, three applications were shingles/paint registration and one application was dismissed.

The HDC would like to thank Spencer Stickney former Chairman and Jan Larmouth former Vice Chairman for their many years of service.

The HDC would also like to welcome Peter Jones and Michael Bates as Regular Members of the HDC.

HDC Members

Tom Cook, Chairman
Jessica Waters, Vice-Chairman
Peter Jones, Regular Member
Michael Bates, Regular Member
Frank Cadwell, Selectmen’s Representative
Donna L. Setaro, Staff

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Donna L. Setaro, Building and Land Use Coordinator

Historic District Commission Cont’d

Hearing Date	Case #	Location	Decision	Project
3/2/2017	HDC2017-001	9 PROCTOR HILL RD	Granted	The demolition of the existing home.
3/2/2017	HDC2017-002	4A MAIN ST	Granted	The installation of a new 6 foot by 1 foot (6 square feet) business sign for Perreault Law Office, PLLC.
3/2/2017	HDC2017-003	4B MAIN ST	Granted	Installation of a 36" X 24" (6 Square Foot) new business sign for Flanagan Chandler Realty Group.
4/6/2017	HDC2017-004	3 MONUMENT SQ	Granted	Construct a 12' x 20' storage shed.
6/1/2017	HDC2017-005	11+11A SILVER LAKE RD	Granted	Expansion of the existing parking lot.
6/1/2017	HDC2017-006	81 MAIN ST	Dismissed	Remove and replace cedar shingles.
6/1/2017	HDC2017-007	81 MAIN ST	Granted	Install vinyl replacement windows.
9/7/2017	HDC2017-008	12 DRURY LN	Not in Public View	Install a roof top solar array and repair a section of the metal roof.
9/7/2017	HDC2017-009	4+4A MONUMENT SQ	Registration	Registration for Replacement Shingles.
9/7/2017	HDC2017-010	18 ASH ST	Registration	Paint Registration.
10/5/2017	HDC2017-011	69 MAIN ST	Not in Public View	Construct a 12' x 28' screen porch.
10/5/2017	HDC2017-012	19 BROAD ST	Registration	Paint Registration.
10/5/2017	HDC2017-013	18 PROCTOR HILL RD	Not in Public View	Construct a 12' x 14' storage shed.
10/5/2017	HDC2017-014	15+15A BROAD ST	Not in Public View	Install a 56 panel roof top solar
11/2/2017	HDC2017-015	76+76A MAIN ST	Granted	Construct a 16' x 22' Storage Shed.
12/7/2017	HDC2017-016	18 PROCTOR HILL RD	Not in Public View	Install roof top solar array.
12/7/2017	HDC2017-017	40A+40B PROCTOR HILL RD	Granted	Replacement of 40 windows.

Total Cases: 17

Land Protection Study Committee

In 2000, the Hollis Selectman appointed a group of conservation minded citizens and created the Hollis Land Protection Study Committee (LPSC). Our mission was “**To preserve the natural heritage and rural character of Hollis**”, according to the Selectman’s original charter.

The original committee established specific criteria to objectively evaluate properties which were candidates for permanent protection and preservation. Qualification criteria included features such as: agricultural value; water resource/wetland preservation; visual appeal; woodlands/forest; wildlife habitat; conservation benefits; adjacent abut existing conservation lands; cultural/historical value etc. If a property satisfied the evaluation criteria, the LPCS would work with the land owner to establish a preservation mechanism consistent with their specific circumstances. A variety of strategies exist to preserve these lands, including: direct purchase fee simple; conservation easements; or the purchase of development rights. Benefits to the land owner may include a permanent legacy; tax benefits or a income stream. We are mindful to attempt to accommodate a landowners specific wishes

The Land Protection Study Committee always attempts to secure any property at below market pricing and has been successful in fulfilling that objective. A multitude of funding alternatives from government and conservation organizations are investigated on a case by case basis to help underwrite the acquisition costs for the Hollis taxpayer. Examples of these agencies would be the U.S. Department of Agriculture at the Federal level or LCHIP at the State of NH level.

In 2017 the town closed on both the Stefanowicz, and Birch Hill properties that had been approved at the 2016 Hollis Town Meeting. These two properties added approximately 547 acres of farmland and recreational trails.

Since its inception in 2000 the Hollis Land Protection Study Committee has permanently preserved just shy of 1300 acres, over two square miles. In addition to the Stefanowicz and Birch Hill properties, this includes parcels such as: Dunklee Pond; Parker Pond; Woodmont West; Hall Farm on both Dow/Depot and Blood/Pepperell Roads; Walker Tree Farm; and Gelazauskas Preserve amongst others.

An additional 42 acres of Howe Fields on Ranger Road is anticipated to close as soon as final authorization/approval is received from the United States Department of Agriculture in Washington. Negotiation of the specific language associated with its Agriculture Conservation Easement language proved a lengthy, tedious and challenging process. The good news is the land will be preserved forever and continue its 200 year history as a working farm. Additionally, the Federal government paid 50% of the acquisition costs.

In the late fall, the Selectman voted to dissolve the Land Protection Study Committee. This unanticipated action surprised and disappointed the committee.

I would like to thank all members of the LPSC, past and present, for their thousands of hours of volunteer work to the Town of Hollis. The acres of land preserved by the Land Protection Study Committee, have helped “**To preserve the natural heritage and rural character of Hollis**”, these preserved fields and forest will be our legac . We hope you use and enjoy these public lands.

Past LPSC members include: Peter Baker; June Litwin; John Eresian Past Chair; Jack Law; Mort Goulder; Lorin Rydstrom; Ray Lindsay; Mary Jeffery; Bruce Hardy; Don yder; Christine Furman; Pat Clark and Nate Armstrong.

Current serving LPSC members are:

Gerry Gartner- Past Chair; Roger Saunders- Past Chair; David Gilmour; Sherry Wyskiel; Katherine Drisko - Secretary; Peter Proko; Thom Davies; Mark LeDoux – Selectmen’s Representative; Paul Edmunds – Chairman

Respectfully submitted,
Paul Edmunds



Winter Viewscape - Birch Hill

Old Home Days Committee

This year, the OHD committee would like to especially thank the following organizations and departments for their continued support of this well-loved community event:

The Hollis Board of Selectmen
The Hollis Fire Department
The Hollis Police Department
The Hollis Department of Public Works
The staff at the Hollis Town Hall
The Hollis/Brookline High School
The Hollis Elementary Schools
The many, many community organizations that consistently support the event with their participation.

The committee would also like to thank the sponsors who help financially support the event.

Our mission is to provide the residents of Hollis, both past and present, with a traditional Old Home Days celebration that is fun, safe and family-friendly. Our celebration brings together families, friends, neighbors, community groups and local businesses to honor, unite and support our community.

Old Home Days weekend featured a grand parade, local artists, live entertainment, amusement rides, heritage demonstrations, delicious food and the town’s annual fireworks display.

The accomplishments of the 2017 Old Home Days committee include:

Continued successful sponsorship program
A well-received layout for the event which created significant space for vendor booths.
A successful parade with more participants than recent years.
The Artisan Market, for the second year, opened to rave reviews. The Lawrence Barn showcased a juried art show and a smaller, more relevant silent auction.
A successful, and most likely the final, Chicken BBQ dinner.

In addition to many Old Home Days traditions, the 2017 celebration featured:

The Hollis Board of Selectmen delivering the opening address
Heritage demonstrations that included a potter and a black smith.
Participation by over 50 area clubs, organizations and non-profits

Thank you to the volunteers, donors, sponsors and town employees who help bring this event together each year. We continue to need some new faces to round out the committee.

The following members of the Hollis Community participated in the 2017 OHD Committee as voting members or as volunteers for the 2017 OHD Event:

Judy Mahoney, Nate Michaels, Laurie Miller, Barbara Kowalski, Nancy Bell, KC Morgan, Anna Birch, Iris Realmuto, Barbara Warnke, Jan Schwartz, Donna Cormier, Honi Glover, Steve Luce, Mike O’Neill, Donna Duffy, Anne Marie Tucciarone-Mahan, Steve Burns and Thelma Pollard.

Respectfully Submitted,

Holly Deurloo Babcock
2017 Hollis Old Home Days Chair

Planning Board

Members of the Planning Board are volunteers from the community who have been appointed for three year terms by the Board of Selectmen. The Board meets at 7pm on the 3rd Tuesday of every month to review and make decisions on subdivision and site plan applications. The Board’s meetings are open to the public. The public is welcome to speak during the public hearing phase of a project. The Board welcomes and encourages comments from abutters, town residents and other interested parties. The meeting dates and agendas are posted on the Town’s website. The Board is also responsible for updating and amending the Town’s Master Plan, which is a guide to development for the town. In addition the Planning Board also considers proposed amendments to the Zoning Ordinance. All revisions to the Zoning Ordinance are voted by the public at Town Meeting.

During the application review process the Planning Board may also conduct site walk on the subject properties. The Board works with Fire and Police Departments and also Town Boards and Committees such as Conservation Commission, Zoning Board of Adjustment and Department of Public Works. They also work with consultants Reggie Ouellette, Construction Engineer/Inspector; Dennis LaBombard, LaBombard Engineering; Doug Gagne, Landscape Consultant and Tom Mercurio, Septic Inspector for review and guidance on applications. The Board would like to thank them all for their expertise and guidance throughout the application process.

The Planning Board updates and amends the subdivision and site plan regulations for the Town. They also have the authority to waive a regulation if, after review of the application, the Planning Board determines that the applicants waiver request does not adversely impact the town, its environment and its residents.

This year Bill Moseley moved from an alternate member to a regular member and Dan Turcott moved from a regular member to an alternate member. No other changes were made to the Planning Board. All our members continue to commit every month and attend the meetings and site walks as needed, and we would like to thank them for their enthusiasm, time and expertise.

In 2017 the Hollis Planning Board held 12 meetings and attended four site walks. The Planning Meetings included approximately eight site plan reviews, four minor subdivision applications, four conceptual consultation, three lot-line relocations, and one design review for a landscape plan. A major subdivision application for Lone Pine Hunters Club went through a conceptual and design application process before getting approval with its final application in May 2017. Hollis Montessori School got approval of a site plan application in May 2017. A Conceptual, Design Review and Final application has been seen by the Planning Board during the year for a major subdivision of 52 properties for a 55+ housing for older persons. A conditional approval was granted at the December meeting.

The Master Plan has not been updated since 1997 however this year, working with NRPC, the Planning department has started work on updating four chapters. Transportation is the first chapter to be completed. The others will be worked on next year.

Changes to the Zoning Ordinance include the amendment to Zoning District Agriculture/Business Zone to allow private schools and day care providers as allowable uses. Amend Section IV Enforcement and Administration to state building permit is valid for one year. Amend Section VIII definitions Structure and/or building by stating all structures will require a building permit. Amend Section XIV Sign Ordinance to state free standing agricultural signs will have no one horizontal or vertical dimension greater than 6 feet.

In February 2017 the planning board decided to resurrect the Hollis Land Use Board Chairs Committee that had become dormant since April 2011. The purpose of the committee is to share their agendas and to discuss mutual areas of concern. The Land Use Board meets quarterly at 5pm on the 2nd Tuesday to update and share items on their agendas. It is a great opportunity to keep communication open between all the boards and commissions, and to work together. In 2017 the Board met four times, attendees have been varied and the topics relevant to issues occurring during the year. It has proven to be very useful in sharing information between each group and keeping everyone up to date.

On behalf of the entire Planning Board and staff: Cathy Hoffman, Chairman; Doug Cleveland, Vice-Chairman; Rick Hardy; Brian Stelmack; Chet Rogers; Bill Moseley; David Petry, Ex-Officio for Selectmen; Alternate Members, Dan Turcott, Ben Ming and Jeff Peters. Staff: Mark Fougere, Town Planner; Wendy Trimble, Assistant Planner.

Respectfully submitted
Wendy Trimble
Assistant Planner

Recreation Commission

The Recreation Commission schedules year round recreational programs for residents of all ages. Residents participated in programs, leagues, and special events offered by the Commission last year including:

- Spring and Fall Softball
- Tee Ball and Coach Pitch
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors

Our fields supported many other Hollis sports and activities including Old Home Days, Hollis Cal Ripken, Hollis/Brookline Lacrosse, BHYSL Hollis Brookline Junior Cavaliers Football, Hollis Brookline Flag Football, and Cavaliers Soccer as well as several high school athletic teams and various summer camps.

Among the improvements/additions accomplished by the commission in 2017 were the following:
-Partnering with Hollis Construction and Anrik Irrigation, rebuilt the Hardy South field into a larger, more useable space.

The new field is elevated, with a pitched center and drainage. There is irrigation on the new field, something that was not present with the old configuration. We collaborated with the abutters in order to build a privacy and noise buffer of spruce trees at the south end of the field.

(In 2018, we will add a fence on the north end of the field)
-The Commission reviewed and updated the Field Fee and Field Use policies.

-Partnered with Boy Scout Troop 12 to facilitate a repair project for the backboard wall which is on the Nichols basketball court. Additionally, a Troop 12 member added a pet waste station adjacent to Hardy North.

-Worked with Hollis Cal Ripken to remove the existing surface and re-sod the infield on the Nichols baseball field. The infield had become uneven and rough to play on.

-Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to allocate the limited field space in an equitable manner.

We continue to struggle to find adequate field space to support our ongoing and growing programs. Our strategic planning led us to come up with our plan of two fields at the former Stefanowicz property. Our goal in potentially adding these fields is to enhance what we hope will be a growing offering of diverse programs.

None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! The Commission also appreciates the support of the Hollis Nichols Trust in funding the general maintenance of Nichols and Little Nichols fields. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis/Brookline school systems and the Selectmen and employees of the Town Hall.

In late 2017 Recreation was presented with the prospect of building fields and a parking lot on the Siergiewicz property, at the South Merrimack and Witches Spring intersection. Recreation has been exploring the viability of this location, working with the Conservation Commission and Meridian Land Services, to ensure that there is enough space for two rectangular fields, with minimal environmental and wetland impact. While this space has been used for soccer in the recent past, there was no formal parking, nor were there structured fields.

The ultimate plan for the Siergiewicz property is to build two rectangular fields and parking, with the rest of the land going under Conservation's control.

Commission Members: Kyle Gillis, Coordinator, David Belanger, Chairman, Jake Balfour, Jayne Belanger, Robbin Dunn, Russell Rogers, Stephanie Stack, Frank Cadwell, Selectmen’s Representative

For more information on Hollis Recreation programs, please visit the Recreation website and our Facebook page:
<http://www.hollisnh.org/recreation/index.htm> <https://www.facebook.com/HollisNHRec/>

Supervisors of the Checklist

The three checklist supervisors are collectively responsible for maintaining, as current, the list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State, they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord.

In 2017 the checklist supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

Saturday, March 4, 2017 - Hollis School District Meeting
Tuesday, March 13, 2017 - SAU 41 CO-OP School District Meeting
Saturday, March 18, 2017 - Hollis Town Meeting
Tuesday, March 21, 2017 - Hollis Town Election Day

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, a notice in the Hollis Brookline Journal, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk’s office were also processed during each published supervisory session just prior to the printing of a new checklist. Voters were also allowed, by law, to register the day of the State Primary and the General Election however prospective voters who had not registered before the published cutoff date prior to local voting sessions (e.g. school and town meetings and elections) were ineligible to vote in those sessions.

At the beginning of 2017 the checklist of registered Hollis voters totaled 6,695, of which 2780 were registered as Undeclared, 2411 as Republican, and 1504 as Democrat. At the end of 2017 the voting checklist totaled 6577, of which 2773 were Undeclared, 2319 Republican, 1483 Democrat and 2 Libertarian.

The checklist supervisors have been extremely fortunate to have had more than 30 loyal and dedicated volunteers who served the Town of Hollis in 2017 as ballot clerks, counters, and Election Day assistants. Without their generous donation of time and effort it would have been impossible to conduct the meetings and elections listed above and for their help we are extremely appreciative.

Respectfully,
Mary Thomas - Chair
Thomas Davies
Robbin Dunn

Town Forest Committee

Town Forests were initially authorized in New Hampshire to ensure a timber supply for municipalities. Over the years, the benefits and uses have evolved to include many other things like water quality, recreation, wildlife habitat and aesthetics. In Hollis, timber management is still an important goal for the Town Forest and has been since it was first established in 1916. Yes the Hollis Town Forest is now 101 years old!

Many people are using the town forest for hiking and biking and school activities, as well as horseback riding and snowmobiling. Please bear in mind that the town forest is also open to hunting and fishing as well.

The beaver control device on the Causeway Road held up well this past summer and fall, so we are hopeful that it will continue to deceive the beaver and keep them from plugging the culvert. Ted Chamberlain and Craig Birch monitored it periodically and pulled any sticks and debris away.

As mentioned last year, please report any signs of illegal fires to the Hollis Fire Department.

Remember that anything you bring into the forest must be taken out with you. The only motorized vehicles other than maintenance vehicles allowed are snowmobiles when the trails are open.

A timber harvest was conducted in 2017 between the Five Corners and on the east side of Tyng Hill. Dick Hazen from Wilkins Lumber harvested the timber and we are glad to say that we received no complaints and some much welcomed compliments. Signs were placed along trails that explained the reasons for the harvest. Dick Hazen opened up the water bars on Tyng Hill before he left to help prevent erosion on that trail. About \$20,000 was collected for the timber and will be used for Town Forest maintenance projects.

Our thanks to the Hollis Trail Committee and the Hollis Nor’easters for all their efforts in keeping the trails open.

Respectfully submitted:

Ted Chamberlain (603-882-8646)
Craig Birch (603-465-3310)
Bill Burton
Spencer Stickney
Gary Chamberlain

Trails Committee

The Hollis Trails Committee is a volunteer group that maintains and stewards the many miles of trails on Conservation and Town Forest Lands.

Several trail issues arose this year. Eroded sections of trail on the Rideout Conservation Land required the relocation of a section of trail. Trail crossing on Hayden Road from Birch Hill was relocated to insure a safer crossing for snowmobiles and other trail users. This work was all done by the Nor’easters Snowmobile Club at no cost to the town.

The October torrential rain and damaging winds left the Hollis trail system with 100's of downed trees and 1,000's of branches. Volunteers from the Nor’easters, Hollis Area Equestrians, the local Mountain Bike clubs and many trail users spent countless hours clearing the trails. We all worked sections at a time for over 2 weeks to clear the 40 plus miles of trails in town. The Trails Committee thanks everyone for the time they spent helping us clear the trails.

Sherry Wyskiel participated at First Hike at Silver Lake State Park. First Hike is a N.H. Parks and Rec program on the New Years Day to get people out on the trails. The event was a big success and the Trails Committee will continue to lead hikes to support the event.

The Hollis Trails Committee greatly appreciates all the hard work done by the Nor’Easters. Without their hard work the trails would not be what they are for all to enjoy. If you enjoy the trails in Hollis volunteer to help us maintain them.

Submitted by

Sherry Wyskiel, Chair

Members:

Carol Brown
Doug Cleveland
Jane Edmunds
Tom Jeffery
Barbara Kowalski
Jeff Peters
Harry Russell
Dan Teveris



Parker Pond Hollis Town Forest

Zoning Board of Adjustment

The Zoning Board of Adjustment (ZBA) meets on the 4th Thursday of each month unless circumstances dictate otherwise. Some of those circumstances occur when a Holiday, like Thanksgiving, falls on or too close to the usual date and causes a re-scheduling. There are months when there are no cases to be heard and the meeting is cancelled. The ZBA is a quasi judicial board. This means the members act like a jury and can only make decisions on what they hear during testimony and know from their own experiences.

At the applicant’s discretion, an application could be tabled to the next scheduled meeting date, if there are less than five members of the board present to hear the case. This is not common in Hollis since there are five regular board members and five alternates. Alternates are appointed to vote in the place of a regular member if that member recuses him/her self or is absent. A quorum of eligible members are required to approve an application. Applicants, supporters and non-supporters who testify need to make their case based on the ordinance and prove to the board why the application meets or does not meet the language of the ordinance. The board also hears appeals of decisions made by Building Official and other boards including the Board of Selectmen and Planning Board.

The ZBA would like to thank Gerald Moore for his many years of service, he will be greatly missed.

The following is a list of current members and their membership status.

Brian Major, Chair
Jim Belanger, Vice Chair
Cindy Tsao, Member
Rick MacMillan, Member
Susan Durham, Member
Drew Mason, Alternate
Kat McGhee, Alternate
Bill Moseley, Alternate
William Condra, Building Inspector
Donna Lee Setaro, Secretary

Zoning Board of Adjustment Cases

Hearing Date	Case #	Location	Decision	To Permit
Special Exception				
4/27/2017	2017-003	7+9 SOUTH MERRIMACK RD	Granted	To permit the use of the existing bunkhouse for classroom space and approval for exterior property improvements such as; playground space, shed, greenhouse, basketball court as required by condition #20 on the previously approved Special Exception (Case 2016-014)
Special Exception - Accessory Dwelling u nit				
4/27/2017	2017-002	136 WORCESTER RD	Granted	The construcion of a 782 square foot Accessory Dwelling Unit.
7/27/2017	2017-008	106 DEPOT RD	Granted	The construction of a 552 sqaure foot Accessory Dwelling Unit.
10/26/2017	2017-015	136 WORCESTER RD	Granted	The construction of a 731 square foot Accessory Dwelling Unit.
10/26/2017	2017-016	3 JAMBARD RD	Withdrawn	The Construction of a 796 square foot Accessory Dwelling Unit.
11/16/2017	2017-018	115 WORCESTER RD	Granted	The construction of a 592 square foot Accessory Dwelling Unit

Zoning Board of Adjustment Cases Cont’d

Hearing Date	Case #	Location	Decision	To Permit
Special Exception - Nonconforming u se				
5/25/2017	2017-005	143+145 RUNNELLS BRIDGE RD	Granted	The expansion of nonconforming use for a real estate development/management business and an excavation business to include minor maintenance and repair to company vehicles.
Variance				
5/25/2017	2017-004	77 FLINT POND DR	Granted	To allow a lot line re-location between Map 026, Lot 007 and Map 058, Lot 009.
Variance - Non-Permitted u se				
5/25/2017	2017-006	143+145 RUNNELLS BRIDGE RD	Withdrawn	A corporate office for real estate development/management business and an excavation business to include minor maintenance and repair of company vehicles
9/28/2017	2017-012	54+54A WHEELER RD	Granted	A three year extension of the approval granted for two detached dwelling units on a single lot. (Case 2014-012)
10/26/2017	2017-017	19G CLINTON DR	Granted	To operate "Operation Delta Dog" dog training facility.
Variance - Prohibited u se APOZ				
5/25/2017	2017-007	143+145 RUNNELLS BRIDGE RD	Granted	A corporate office for real estate development/management business and an excavation business to include minor maintenance and repair of company vehicles.
Variance - Setbacks				
2/23/2017	2017-001	81 JEWETT LN	Granted	To allow an existing garage to remain 139.9 feet from a public road where 200 feet is required.
8/24/2017	2017-009	107 WRIGHT RD	Denied	The construction of a 20' x26' garage fifteen feet from the property line.
9/28/2017	2017-014	67 FLINT POND DR	Denied	Placement of a 5' x 24' shed 29 feet from the front property line (required 50 feet) and 2 feet from the side property line (required 15 feet)
9/28/2017	2017-011	39 FEDERAL HILL RD	Granted	The construction of a 10' x 16' shed 42 feet from the front property line (required 100 feet) and 10 feet from the side property line (required 15 feet)
Variance - Wetland Setbacks				
9/28/2017	2017-013	19 FLAGG RD	Granted	The development of a residential building lot within a 110’ x 200’ building area which will encroach the wetlands buffer by 85 square feet.
8/24/2017	2017-010	19 FLAGG RD	Denied	The development of a residential building lot within a 110’ x 200’ building area which will encroach the wetland buffer in two locations
Motion for Rehearing				
9/28/2017	2017-010	19 FLAGG RD	Withdrawn	The development of a residential building lot within a 110’ x 200’ building area which will encroach the wetland buffer in two locations
Total Cases: 19				

Births

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
Hawkins, Callie Marie	01/10/2017	Nashua,NH	Hawkins, William	Hawkins, Amanda
Langfield, Pearl Marie	01/13/2017	Nashua,NH	Langfield, Geoffrey	Langfield, Brandie
Begin, Molly Rose	02/07/2017	Nashua,NH	Begin, Jeffrey	Begin, Stacy
Tavano, William Matthew	03/07/2017	Nashua,NH	Tavano, Matthew	Tavano, Elizabeth
Smith, Henry Ali	03/23/2017	Nashua,NH	Smith, Ian	Smith, Shabnam
Squires, Evelyn Anne	04/24/2017	Lebanon,NH	Squires, Marc	Squires, Jennifer
Artim, Sariah Jayne	04/25/2017	Hollis,NH	Artim, Bryan	Artim, Chelsea
Fischer, Lydia June	05/07/2017	Manchester,NH	Fischer, Brian	Fischer, Mary
Heinze, Caiden Brian	05/08/2017	Milford,NH	Heinze, Cody	Sicilia, Ashley
Redwood, Logan Patrick	05/16/2017	Nashua,NH	Redwood, Sean	Redwood, Emily
Dobens, Marguerite Leona	06/05/2017	Manchester,NH	Dobens, Brett	Dobens, Laura
Boyle, Annabel Charlotte	06/19/2017	Nashua,NH	Boyle, Patrick	Pursel, Amber
Kreger, Weston Alan	07/20/2017	Nashua,NH	Kreger, Michael	Kreger, Elyse
Khan, Izma Zafar	07/24/2017	Nashua,NH	Khan, Naved	Jahangeer, Sadaf
Schuster, Nico Lusiani	08/04/2017	Nashua,NH	Schuster, Brett	Schuster, Franziska
Lorden, Stella Lorraine	08/06/2017	Nashua,NH	Lorden Iii, Raymond	Lorden, Marya
Marmonti, Tyler Alexander	08/16/2017	Nashua,NH	Marmonti, Eugene	Marmonti, Christina
Ming, Daegan Ross	08/18/2017	Peterborough,NH	Ming, Benjamin	Ming, Sarah
Amato, Hailey Diane	08/31/2017	Nashua,NH	Amato, Joseph	Amato, Kimberly
Zalucki, Miya Kai	09/10/2017	Nashua,NH	Zalucki, Michael	Zalucki, Sukanya
Gallagher, Madison Anne	09/21/2017	Nashua,NH	Gallagher, Matthew	Gallagher, Lindsay
Macbean, Sydney Dawn	10/09/2017	Peterborough,NH	Macbean, Christopher	Macbean, Morgan
Whiting, Kendra Hope	10/11/2017	Nashua,NH	Whiting, Gregg	Whiting, Kimberly
Miller, Maisie Rae	10/28/2017	Nashua,NH	Miller, Craig	Miller, Shannon
Gabrielson, Karsten Ash	11/05/2017	Nashua,NH	Gabrielson, Anthony	Champagne, Jaimie
Wen, Steve Yang	11/14/2017	Nashua,NH	Wen, Jian	Li, Weilin
Penniman, August William	12/08/2017	Manchester,NH	Penniman, Eric	Penniman, Sarah
Harper, Beckham Jose	12/16/2017	Concord,NH	Harper, Brendon	Harper, Christina

Marriages

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
LYNN II, JOHN T HOLLIS, NH	SANBORN, GINGER B HOLLIS, NH	HOLLIS	HOLLIS	01/07/2017
CORRENTI, MARK A HOLLIS, NH	SILVA, ROBIN M HOLLIS, NH	HOLLIS	EATON	02/25/2017
BELLANTUONI, JOSEPH A HOLLIS, NH	DICKER, CATHERINE F HOLLIS, NH	HOLLIS	MANCHESTER	03/17/2017
COTE, TYLER M HOLLIS, NH	NGUYEN, KHUE T HOLLIS, NH	HOLLIS	MONT VERNON	03/31/2017
TREMBLAY, KATHERINE S HOLLIS, NH	HAMANNE, JOSHUA J HOLLIS, NH	BROOKLINE	BROOKLINE	04/04/2017
BURNS, ROBERT D HOLLIS, NH	SALES, ALFARIDA R HOLLIS, NH	HOLLIS	HOLLIS	04/17/2017
COLEMAN, RYAN P HOLLIS, NH	MILLS, HEATHER L NASHUA, NH	NASHUA	BROOKLINE	06/24/2017
RODGERS, TRISTEN C HOLLIS, NH	SKY, NYSSA R SHANNOCK, RI	GILFORD	GILFORD	06/24/2017
KUEHN, MARKUS HOLLIS, NH	MARKOWICH, KRISTIN M HOLLIS, NH	HOLLIS	HOLLIS	06/30/2017
ANNESER, DEREK D HOLLIS, NH	LARKIN, MARGARET M HOLLIS, NH	HOLLIS	BRETTON WOODS	07/01/2017
BELLERIVE, JUSTIN T LACONIA, NH	DESTEFANO, NICOLE M HOLLIS, NH	LACONIA	LACONIA	07/06/2017
SIMPSON, KENNETH M HOLLIS, NH	JACKSON, PAULA J HOLLIS, NH	HOLLIS	NASHUA	07/07/2017
ALBERT, DANA F HOLLIS, NH	KASPRICK, MARION A HOLLIS, NH	HOLLIS	HOLLIS	07/22/2017
HOLLAND, LANNY C HOLLIS, NH	SCHORN, LAURA A HOLLIS, NH	HOLLIS	HOLLIS	07/22/2017
GUILLEMETTE, GERARD L HOLLIS, NH	LUCE, NICOLA J HOLLIS, NH	HOLLIS	HOLLIS	08/12/2017
KRATMAN, JOSHUA R HOLLIS, NH	NELSON, KELLY A HOLLIS, NH	HOLLIS	BROOKLINE	08/20/2017
HALLMARK, RENE J HOLLIS, NH	O'NEIL, KAREN R NASHUA, NH	HOLLIS	NASHUA	09/23/2017
BERGERON, MICHAEL J WILTON, NH	KALHORI, ELAINE L HOLLIS, NH	WILTON	WILTON	10/19/2017
MCCORMICK, ALEXANDER W BEND, OR	KAPLAN, ASHLEY M HOLLIS, NH	EPPING	SANDOWN	10/26/2017

Deaths

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GARCEAU, VIRGINIA	01/12/2017	NASHUA	VASSAR, ROYAL	NARTOFF, WANDA	N
TOLLES, HILDA	01/24/2017	NASHUA	BLOOD, HENRY	ADAMS, CLARA	N
ROSE, SHIRLEY	02/01/2017	NASHUA	ROSE, SHIRLEY	MCCOMAS, THELMA	Y
GLOVER, TILLIE	02/18/2017	HOLLIS	BROWN, HENDERSON	BUNDY, JOSIE	N
GALANIS, GARY	02/26/2017	MERRIMACK	GALANIS, GEORGE	DZIEPAK, JOAN	N
MERWEDE, DONALD	03/06/2017	NASHUA	MERWEDE, HARVEY	KAFF, VIVIAN	Y
SMITH, CAROL	03/08/2017	NASHUA	MCDERMOTT, HENRY	MCNAMARA, EMILY	N
JORDAN, THERESA	03/28/2017	HOLLIS	BABISH, ANTHONY	PASAMON, MARY	N
MATHEWS, JANICE	03/31/2017	NASHUA	MATHEWS, WILLIAM	LUND, GLENNA	N
SIDORE, LINDA	04/27/2017	MERRIMACK	COHEN, HARRY	TABER, CAROLINE	N
SWANSON, MILTON	05/31/2017	NASHUA	SWANSON, MILTON	BUIE, DAYSE	N
KIRK, GERALDINE	06/12/2017	MILFORD	WIRTH, ROBERT	HUMPHREY, FRANCES	N
MORRILL, ROBERT	06/13/2017	MERRIMACK	MORRILL, FRANCIS	BEAUBIEN, RUTH	N
LEPPANEN, KAUKO	07/01/2017	NASHUA	LEPPANEN, MANU	AUTIO, JENNY	Y
MASON, BASIL	07/09/2017	BEDFORD	MASON, WILSON	CARRINGTON, MARY	Y
JOHNSON, ERIN	07/15/2017	NASHUA	JOHNSON, DENNIS	LEGAN, CARRIE	N
WOODS JR, CHARLES	07/18/2017	NASHUA	WOODS, CHARLES	HUNTER, BLANCHE	Y
LEONARD, DAVID	07/22/2017	MANCHESTER	LEONARD, RICHARD	RUBY, LINDA	N
PETRICK, TRUDY	07/24/2017	NASHUA	SPAGNOLI, MICHAEL	SABATELLO, ELLA	N
HANSON, RAY	08/24/2017	HOLLIS	HANSON, HOWARD	HACKENSON, SHIRLEY	N
MARDEN, JACQUELINE	09/15/2017	NASHUA	HANSON, WALTER	WRIGHT, RUBY	N
ROCK, JOSEPH	09/17/2017	MERRIMACK	ROTKIEWICZ, JOSEPH	VERSOCKA, HELENA	N
RUDINSKY, THOMAS	09/21/2017	MERRIMACK	RUDINSKY, LOUIS	CROSS, ELIZABETH	N
REDES, SHARON	10/18/2017	NASHUA	HOUSE, WALTER	LEMAY, FLORENCE	N
FURMAN, WAYNE	10/21/2017	HOLLIS	FURMAN, WILLIAM	UNKNOWN, HILDA	Y
KRYGER, DAVID	10/25/2017	HUDSON	KRYGER, PAUL	SAMUELSON, ASLAUG	N
SCHOFIELD, JARED	11/04/2017	HOLLIS	SCHOFIELD, DANIEL	JOHNSON, KRISTIN	N
DAILEY, LEONARD	11/09/2017	NASHUA	DAILEY, GEORGE	REARDON, JOSEPHINE	Y
REITER, DAVID	11/14/2017	HOLLIS	REITER, FREDRICK	GARBER, ESTHER	N
HOTSENPILLER, MARIE	11/19/2017	LEBANON	HOTSENPILLER,	WEISER, ROBERTA	N
GRACEFFA, CHARLOTTE	11/24/2017	HOLLIS	CASALE, RICHARD	TROIANI, ELIZABETH	N
LAVOIE, MARGARET	11/24/2017	MANCHESTER	LAVOIE, ADRIEN	HOGAN, MARGARET	N
PIERCE, ESTHER	11/28/2017	HOLLIS	SUVANTO, EVERT	MATAS, SALLY	N
RICARD, ULDEGE	12/26/2017	HOLLIS	RICARD, DONAT	BRULE, JOSEPHINE	Y

Flints Pond Improvement Association

In 2017, the FPIA continued its work to eradicate the invasive species of variable milfoil from Flints Pond. We also participated in the Volunteer Lake Assessment Program (VLAP) by taking water samples on behalf of the NH Department of Environmental Services for the monitoring of various water quality parameters, such as chlorophyll concentrations and phosphorus levels.

Thanks to the successful efforts of previous years, variable milfoil is currently only found in isolated locations around the pond. Trained Weed Watchers mark these plants with foam floaters for later removal by certified weed control divers. Three dives were carried out over the course of the summer by the company Aqualogic. The FPIA once again qualified for financial assistance through state grants to combat invasive aquatic species.

The best way to prevent the spread of invasive aquatic plants is to clean, drain and dry all boats before and after every use. We hope that everyone who enjoys Flints Pond as a beautiful resource for fishing, canoeing and kayaking will also do their part to protect this pond as well as all the waters in New Hampshire. In addition to cleaning your boats before leaving the launch area, please do not disturb the milfoil markers, and take extra care not to dislodge milfoil fragments in marked areas.

If you are interested in attending a Weed Watchers training or helping out with the water sampling this coming summer or have any other questions, please contact the association by email to president@flintspond.org or via our Facebook page. Everyone is welcome to attend our monthly meetings. Please see our Facebook page for meeting times and locations.

We would like to thank departing board members Beth Flagler, Mark Glidden and Jordan Ally for their outstanding service, and we welcome new board members Dee Haddad, Jen Jean and Dan Gerke.

The Flint Pond Improvement Association is a 501 c3 charitable organization that depends on the generosity of its members and the community. We look forward to seeing you all again at the famous Fishing Booth at Hollis Old Home Days or even better... out on the pond!

Respectfully submitted,

Dave Connor
Sarah MacDougall
Lucie Hill
Brian Fersch
Dee Haddad
Jen Jean
Dan Gerke



Flints Pond

Hollis Seniors Association

The Hollis Seniors meet every Thursday at 11:00 AM at the Lawrence Barn, except on holidays. Membership is open to everyone 50 years of age or older. Dues are \$10.00 per person per year. Members' ages 85 or older do not pay dues.

Prior to the start of our regular meeting, we have a pre-meeting activity from 10:15 to 11:00AM, which is our Chair Yoga Class. At this class members learn to improve their balance, strength, flexibility and relaxation. A certified Yoga Instructor, Jennifer Jean, who is also an instructor for Elliot Hospital, St. Joseph Hospital and various fitness centers, teaches this class.

At our meetings there is group socializing until mealtime. Meals On Wheels (MOW) provides lunch for \$2.00 per meal. Meals are pre-ordered a week in advance. However, members may bring their own lunch. After our lunch at the "Barn" we start our programs and presentations. Additionally, once a month during the school year, on the 3rd Tuesday, lunch can also be had at the Hollis-Brookline Middle School. This is a great way for seniors and middle school students to have a "get-together", as the students sit with the seniors. We learn from them (like how to use our smart phones) and they learn from us, as to how school was in "our day." Lunches at the HBMS cost \$3.00 and start at 12:00 Noon.

On the last meeting of each month we have our business meeting along with our monthly birthday celebrations of ice cream and cake.

During 2017, we had many presentations, discussions and outings from civic, business and local groups that kept us very busy. Additional highlights of the 2017-year were:

- A "Chair Yoga" class, with a certified instructor, that is held in the "Barn" for 45 minutes prior to the start of our normal weekly meetings
- Presentation on the design and tailoring of "American Doll" clothes
- Trips to various local restaurants
- Presentation by Reverend Rasmussen on "life in Europe"
- Presentation on planting from seedlings to general gardening
- Visiting the only historic one-room school house located in Hollis
- Pot-luck lunches, pizza parties and brown bag auctions
- A tour of the Nashua Fish Hatchery
- Presentations by the Hollis Animal control officer and by the Hollis EM director on the Hollis Emergency Management Office
- Presentation by Citizens Bank on prevention of Identity Fraud
- Presentations by the Hollis Police and Fire and Rescue departments concerning home safety and instruction on the latest CPR methods
- Orientation by Beaver Brook Association as to the various activities they offer
- Presentation by the Hollis Social Librarian on the "new library" and having a Senior Wednesday at the library
- Enjoying our summer picnic
- Having our own Valentine's Day, St Patrick Day and Halloween exhibits
- Tour of the Timber Post B&B, which is a renovated 1774 Colonial House

We ended up the year with our annual Christmas party at the Alpine Grove, which included lunch, music and an old fashion "Yankee-Swap." There is always something going on at the "active" Hollis Seniors.

Officers for the 2017-year were:

President: Donna Wardlow
Vice president: Marion Keith
Secretary: Bob Fiero
Treasurer: Nancy Bell
Program directors: Don and Sheryl Ryder
Member correspondence: June Madeira; Publicity: Andy & Loretta Seremeth

Officers for the 2018-year are:

President: Donna Wardlow
Vice president: Marion Keith
Secretary: Bob Fiero
Treasurer: Nancy Bell
Program directors: Don and Sheryl Ryder
Member correspondence: June Madeira; Publicity: Andy & Loretta Seremeth

Please visit our web site at www.hollis seniors.org to see our posted newsletters and photographs of our activities. We look forward to seeing you at the Lawrence Barn in 2018.



Seniors 2017 Christmas Party

Nashua Regional Planning Commission
Report for the Town of Hollis

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data management assistance utilizing the latest technologies available. Membership in NRPC allows our communities to access a broad range of services by request and gain access to valuable planning resources as summarized below.

- **Transportation Planning:** Standardized and customized vehicular traffic, bicycle and pedestrian counts; circulation and corridor studies; transportation modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.
- **Land use Planning:** Planning and Zoning Board staff support and training; draft ordinance and regulation review; special projects and research assistance; distribution of planning related fact sheets, guidebooks and educational resources; master plan development; capital improvement program preparation; and economic development consultation.
- **Data Management and GIS Mapping:** Demographic, land use, transportation, natural resources and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping; and development of online interactive apps.
- **Environment and Energy:** Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees; MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning; and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 73% federal funding, 8% local grants, 12% local dues, 7% local contracts and 1% from the State of NH. Highlights of 2017’s regional initiatives of benefit to all communities include:

- **Renewable Energy Tool Belt:** Community leaders representing municipalities and school districts across NH want to incorporate renewable energy into their operations for various reasons. Some wish to save money, others want more reliable energy, and others have goals of reducing their environmental impact. The Renewable Energy Tool Belt is designed to help community leaders evaluate potential renewable energy systems. It was created by the Nashua Regional Planning Commission in partnership with the Local Energy Solutions Work Group with funding from NH Charitable Foundation, Charles H. Cummings Fund.
- **Metropolitan Transportation Plan:** NRPC coordinated a public engagement process to generate input on transportation projects to be included in future editions of the region’s Metropolitan Transportation Plan.
- **Planning for Parks and Playgrounds:** With grant funding assistance from the HNH*foundation*, NRPC developed a suite of resources to support municipal recreation planning including a GIS inventory of recreation sites in the region and online StoryMap, an analysis of “play deserts”, and a guide book for municipal leaders looking to implement park or playground improvements.
- **Climate Health and Adaptation Plan:** NRPC has partnered with the Greater Nashua Regional Public Health Network through a grant from the NH Department of Health and Human Services to develop a plan that identifies potential health hazards related to severe weather events. NRPC conducted outreach with planners, healthcare workers, and emergency responders to help identify and implement intervention strategies to mitigate the effects and reduce costs of severe weather events on the region’s health care system.
- **Technical Support for Stormwater Permitting:** NRPC continues to provide EPA Small Municipal Separate Storm Sewer Systems (MS4) permit technical assistance to the affected NRPC communities and the Nashua/Manchester Stormwater Coalition. As part of this effort, NRPC prepared a short guide outlining the new permit requirements and organized a “Demystifying the MS4 Permit” with NHDES, UNH, NHARPC, and NHMA. GIS assistance has been focused on addressing the general mapping requirements of the permit and completion of Phase I System Mapping.
- **Census State Data Center Affiliate Activities:** As a State Data Center affiliate, NRPC has partnered with the U.S. Census Bureau to raise awareness of the Local Update of Census Addresses (LUCA) initiative that

is crucial to an accurate 2020 census of population. NRPC hosted a Census workshop on LUCA and offered to serve as an official reviewer for communities wishing to participate. NRPC also hosted a separate Census Bureau workshop focused on web applications for economic development.

- **MapGeo Workshops:** NRPC hosted two workshops on MapGeo, NRPC’s flagship web GIS application. The agenda included a review of the main functionality of the MapGeo application with a particular emphasis on conservation-related data, followed by questions and answers.
- **New Conservation and Recreation Maps:** NRPC has completed a comprehensive re-design of our environmentally-themed maps. Each of the 13 community-specific posters emphasize conservation, recreation, and natural resource data. These maps are now available for free download from the NRPC online Map Gallery.

<i>Hlgh Llgh Te D HOLLIS mem BeR SHIP BeN eF ITS</i>	<i>e STIm ATe D VALUe</i>
ELECTRICITY SuPP LY AGGREGATION www.nashuarpc.org/energy-environmental-planning/energy-aggregation NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2017, Hollis signed a 12-month contract with a competitive supplier as part of the aggregation.	Hollis savings since 2012: \$52,546 (compared to the default utility rate) NRPC Staff Time: 140 hours
HOuSE HOLD HAZARDOuS WASTE COLLECTION www.nashuarpc.org/hhw NRPC staff conducted seven HHW collections this year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua, one was held in Milford, and one in Pelham. Residents of Hollis could attend any of the seven events. In 2017, a total of 1,808 households participated in the HHW collections District-wide.	NRPC Staff Time: 500 hours Hollis households served: 76 (4% of total served) Single collection event cost savings to NRSWMD: \$16,250.
HAZARD MITIGATION http://www.nashuarpc.org/energy-environmental-planning/hazard-mitigation-planning/ NRPC is working with Hollis’ Hazard Mitigation team to complete an update to the Town’s Hazard Mitigation Plan. The Federal Emergency Management Agency (FEMA) requires that municipalities update their hazard mitigation plans every 5 years in order to maintain eligibility for federal mitigation grants. The 2018 update will identify critical facilities and areas of concern throughout Hollis, analyze potential natural hazards and risks to these facilities, and prioritize mitigation measures to address the hazards.	NRPC Staff Time: \$7,500
TRAFFIC COu NTING www.nashuarpc.org/transview NRPC collected traffic counts at 5 locations in Hollis. These counts are collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. NRPC also collects traffic data at the request of Hollis town officials.	NRPC Staff Time: 18 hours
TAX MAPPING NRPC continues to provide tax mapping services to the Town. Each year NRPC incorporates updates and changes as recorded in the Hillsborough County Registry of Deeds and as reported by the town, makes any minor cartographic adjustments as needed, and provides hard copy and electronic pdfs for the Town’s counter and website.	Estimated staff time: 40 hours

<i>Hlgh Llgh Te D HOLLIS mem BeR SHIP BeN eF ITS</i>	<i>e STImATe D VALUe</i>
CuST OM MAPS and GIS TECHNICAL ASSISTANCE NRPC provided a variety of GIS technical assistance throughout the year, including: <ul style="list-style-type: none">• A new map and data table of conserved lands to support assessing and conservation commission business.• GPS field work and mapping to support roadway stormwater drainage mapping in support of MS4 permit Notice of Intent.• Mapping and brochure creation to support Beaver Brook Association’s extension of trail network across Burns Farm in Milford.• Assorted mapping to support the Hollis Master plan.	Estimated staff time: 80 hours
ONLINE GIS https://nrpcnh.mapgeo.io MapGeo, NRPC’s award-winning Live Maps App, is a public-facing resource for property information in the region. Hollis refers traffic to the site from a referral link on the Town’s assessing webpage.	Licensing fee: \$6,000/year NRPC staff time: 40 hours
TRANSPORTATION PLANNING ADMINISTRATION NRPC maintained the region’s Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Hollis and the rest of the region. NRPC also continues to provide technical support to the Souhegan Valley Transportation Collaborative bus service.	NRPC Staff Time: 200 hours
MASTER PLAN uP DATE In 2017, NRPC provided assistance to the Hollis Planning Board on updating the Transportation, Land Use, and Housing Chapters of the Town Master Plan. Adoption of these chapters is anticipated in the Winter of 2018.	NRPC Staff Time: \$7,500

Payments to NRPC	
FY 18 Membership Dues:	\$7,505
Other Contractual Amounts:	\$4,271

REPRESENTATIVES FROM HOLLIS TO NRPC:

NRPC extends its heartfelt thanks to the citizens and staff of Hollis who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Hollis. Special thanks to:

Commissioners: Robert Larmouth, Venu Rao
Transportation Technical Advisory Committee: Tom Bayrd
Nashua Regional Solid Waste Management District: Tom Bayrd, Joan Cudworth
Energy Facilities Advisory Committee: Kat McGhee

Respectfully Submitted,

Jay Minkarah
Executive Director

Nashua Regional Solid Waste Management District’s Household Hazardous Waste Program

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Region Solid Waste Management District’s (NRSWMD) 2017 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and a grant received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the spring, summer, and fall of 2017.

2017 Collection Overview``

Seven (7) collections were held during the 2017 HHW season. Five of the events were located at the Nashua Public Works Garage and satellite events were held in Milford and Pelham. Residents from any NRSWMD member municipality can participate in any event.

Saturday April 22, 8am-12pm, in Nashua	Saturday May 6, 8am-12pm, in Milford
Thursday June 1, 3-7pm, in Nashua	Saturday August 5, 8am-12pm, in Nashua
Saturday August 26, 8am-12pm, in Pelham	Saturday October 7, 8am-12pm, in Nashua
Saturday November 4, 8am-12pm, in Nashua	

2017 Total Participation

In 2017, a total of 1,808 households participated in the HHW collections District-wide; of those, 76 households or 4.2% came from Hollis. According to the 2016 NH Office of Energy and Planning estimates, the population of the NRSWMD region is 215,868. The 2016 OEP population estimate for the Town of Hollis is 7,775, which is 3.6% of the District’s total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population. 33% of Hollis participants were first time attendees.

Households	April 22	May 6	June 1	Aug. 5	Aug. 26	Oct. 7	Nov. 4	Total	Percent Participation	Percent Population
NRSWMD	326	153	204	278	217	275	355	1,808	N/A	N/A
Hollis	26	6	8	7	1	7	21	76	4.2%	3.6%

Historic Participation Trends

The Nashua Region Solid Waste Management District has charged a \$10 user fee per vehicle since 2008, so it is a relevant start date for making historical comparisons. 2017 saw higher participation rates District-wide than any other year during this period. Hollis participation rates by household have also trended upward since 2008.

Households	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Hollis	63	75	89	78	115	91	101	127	97	76
District	1,216	1,312	1,368	1,032	1,280	1,532	1,623	1,696	1,736	1,808
Hollis % of Total	5.18%	5.72%	6.51%	7.56%	8.98%	5.94%	6.22%	7.49%	5.59%	4.2%

Nashua Regional Solid Waste Management District's Household Hazardous Waste Program cont'd

Information Sources

By tracking how participants learn about HHW events, we can better target our marketing and outreach. In 2017, most Hollis residents learned about HHW collections through the Hollis-Brookline Journal (18 households), Town website (18 households), and the Transfer Station (16 households).

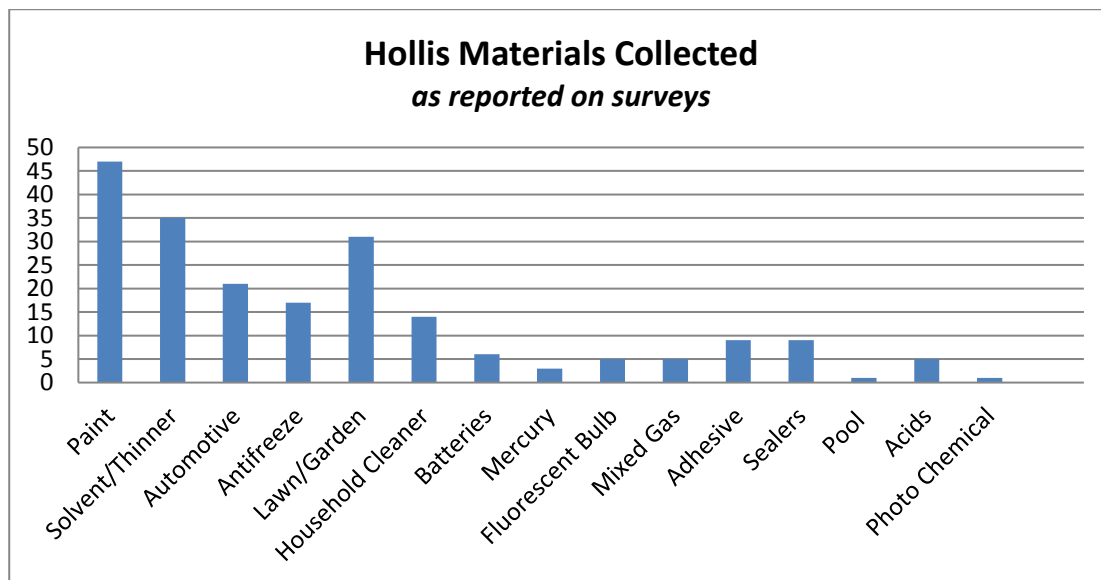
Materials Collected

The Solid Waste District manifested a total of 98,284 pounds of waste during the 2017 collection season. Of this, 88,005 pounds were hazardous and 10,279 pounds were universal wastes. This is an increase of 4,899 pounds from the 2016 total (93,385 total pounds of waste in 2016; 82,237 pounds hazardous and 11,148 pounds universal).

Participant surveys provide more detailed information on the types of waste being collected from each municipality. This information can be used to target community-specific outreach and education efforts on the most prominent types of waste being collected.

The composition of waste collected through the 2017 HHW events, as reported on participant surveys, is shown below. Paint continued to be the most common item received; 951 households District-wide (52.6%) brought paint to the 2017 collection events. This is slightly lower than the percentage of households who brought paint in 2016 (54.5%). Solvents and thinners were the second most common item again in 2017, with 757 households (41.9%) reporting to bring these materials. Lawn and garden products were the third most common item again in 2017, at 558 households (30.9%).

Hollis residents reflected this pattern. Among Hollis residents, 47 out of the 76 participating households (61.8%) brought paint to the collection events, 35 households (46.1%) brought solvents and thinners, and 31 households (40.8%) brought lawn and garden products. These were also the top 3 types of materials collected by Hollis residents in 2016, 2015, 2014, and 2013.





Hollis Primary School

HOLLIS SCHOOL DISTRICT ANNUAL REPORT



Hollis Upper Elementary School

Hollis School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD, IN SAID DISTRICT ON THE THIRTEENTH OF MARCH 2018 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

- 1. To choose a Moderator for the ensuing year.
- 2. To choose a Clerk for the ensuing year.
- 3. To choose a Treasurer for the ensuing year.
- 4. To choose one member of the School Board for the ensuing three years.
- 5. To choose one member of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 6th day of February, 2018.

Robert Mann, Chair
Tammy Fareed, Vice Chair
Laurie Miller
Michelle St. John
Tom Enright
SCHOOL BOARD MEMBERS

***HOLLIS SCHOOL DISTRICT
2018 WARRANT***

Hollis School District Warrant

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

You are hereby notified to meet at the Hollis Brookline middle School m PR in the town of Hollis on Tuesday, march 6, 2018 at 7:00 pm to act on the following subjects and, further, to meet at the Lawrence Barn Community Center on Tuesday, march 13, 2018 between the hours of 7:00 am and 7:00 pm, for the purpose of choosing district officers elected by an official ballot and other action required to be inserted on said official ballot.

Article 1. To see if the school district will vote to approve the cost items for the one-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2018-19 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2018-19	\$50,486

and further to raise and appropriate the sum of **\$50,486** for the fiscal year, such sum representing the negotiated increase over the 2017-18 salaries and fringe benefits. **The budget committee recommends this appropriation 7-0-0. The school board recommends the appropriation 5-0-0.**

Article 2. Shall the District vote to raise and appropriate the sum of **\$481,112** as the Hollis School District’s portion of the SAU budget of **\$1,577,723** for the forthcoming fiscal year? This year’s adjusted budget of **\$1,543,057** with **\$472,511** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The budget committee recommends this appropriation 7-0-0. The school board recommends the appropriation 4-0-0.**

Article 3. To see if the school district will vote to raise and appropriate up to the sum of **\$18,970** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1, 2018. **The budget committee recommends this appropriation 7-0-0. The school board recommends the appropriation 4-0-0.**

Article 4. To see if the school district will vote to raise and appropriate up to the sum of **\$90,000** to be added to the previously established School Buildings Maintenance Fund from the Hollis School District’s June 30, 2018 unanticipated revenues (unassigned fund balance) available for transfer on July 1, 2018 and further to name the Hollis School Board as agents to expend from the previously named fund. **The budget committee recommends this appropriation 7-0-0. The school board recommends the appropriation 4-0-0.**

Article 5. To see if the school district will vote to establish a Water System Expendable Trust Fund per RSA 198:20-c, for the purpose of maintaining, improving and studying the future direction of the water supply system operated by the Hollis School District and to raise and appropriate up to the sum of **\$50,000** to be put in said fund, with this amount to come from the Hollis School District’s June 30, 2018 unanticipated revenues (unassigned fund balance) available for transfer on July 1, 2018; further, to name the Hollis School Board as agents to expend from this fund. (Majority vote required). **The budget committee recommends this appropriation 7-0-0. The school board recommends the appropriation 4-0-0.**

Article 6. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **\$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The budget committee recommends this appropriation 7-0-0. The school board recommends the appropriation 4-0-0.**

Article 7. To see if the school district voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The budget committee recommends this article 7-0-0. The school board recommends the article 4-0-0.**

Article 8. To see if the school district will vote to raise and appropriate a sum of **\$11,604,112** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation 7-0-0. The school board recommends this appropriation 4-0-0.**

Article 9. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 6th day of February, 2018.

Robert Mann, Chair
Tammy Fareed, Vice Chair
Laurie Miller
Michelle St. John
Tom Enright
SCHOOL BOARD MEMBERS

2018 - 2019 Proposed Budget, (MS-27)

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	08	\$3,654,626	\$3,805,338	\$3,936,959	\$0	\$3,936,959	\$0
1200-1299	Special Programs	08	\$1,081,291	\$1,003,907	\$1,132,972	\$0	\$1,132,972	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	08	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	08	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
				\$4,735,917	\$4,809,245	\$5,069,931	\$0	\$5,069,931
Instruction Subtotal								
Support Services								
2000-2199	Student Support Services	08	\$724,414	\$809,923	\$878,425	\$0	\$878,425	\$0
2200-2299	Instructional Staff Services	08	\$300,192	\$355,086	\$417,627	\$0	\$417,627	\$0
Support Services Subtotal				\$1,024,606	\$1,165,009	\$1,296,052	\$0	\$1,296,052
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$95,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	08	\$38,861	\$42,400	\$48,900	\$0	\$48,900	\$0
General Administration Subtotal				\$38,861	\$137,400	\$48,900	\$0	\$48,900

2018 - 2019 Proposed Budget (MS-27) - cont'd

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$428,886	\$441,827	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	08	\$563,157	\$574,967	\$667,519	\$0	\$667,519	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	08	\$900,544	\$868,826	\$719,317	\$0	\$719,317	\$0
2700-2799	Student Transportation	08	\$402,587	\$460,787	\$478,320	\$0	\$478,320	\$0
2800-2999	Support Service, Central and Other	08	\$2,381,150	\$2,554,507	\$2,618,685	\$0	\$2,618,685	\$0
Executive Administration Subtotal				\$4,676,324	\$4,900,914	\$4,483,841	\$0	\$4,483,841
Non-Instructional Services								
3100	Food Service Operations		\$0	\$4,336	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal				\$0	\$4,336	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$93,672	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal				\$93,672	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal	08	\$0	\$246,856	\$253,691	\$0	\$253,691	\$0
5120	Debt Service - Interest	08	\$0	\$77,532	\$70,697	\$0	\$70,697	\$0
Other Outlays Subtotal				\$0	\$324,388	\$0	\$324,388	\$0

2018 - 2019 Proposed Budget (MS-27) - cont'd

Appropriations							
Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended) Budget Committee's Appropriations Ensuing FY (Not Recommended)
Fund Transfers							
5220-5221	To Food Service	08	\$219,798	\$211,000	\$211,000	\$0	\$211,000
5222-5229	To Other Special Revenue	08	\$166,242	\$170,000	\$170,000	\$0	\$170,000
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$386,040	\$381,000	\$381,000	\$0	\$381,000
Total Operating Budget Appropriations			\$10,955,420	\$11,722,292	\$11,604,112	\$0	\$11,604,112

Special Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended) Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	03	\$13,000	\$0	\$18,970	\$0	\$18,970
Purpose: SAU Maintenance Fund							
5252	To Expendable Trusts/Fiduciary Funds	04	\$66,000	\$0	\$90,000	\$0	\$90,000
Purpose: School Facilities Maintenance Trust							
5252	To Expendable Trusts/Fiduciary Funds	05	\$0	\$0	\$50,000	\$0	\$50,000
Purpose: Water System Expendable Trust							
Total Proposed Special Articles				\$0	\$158,970	\$0	\$158,970

2018 - 2019 Proposed Budget (MS-27) - cont'd

Individual Warrant Articles							
Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended) Budget Committee's Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	01	\$0	\$0	\$4,779	\$0	\$4,779
Purpose: Support Staff CBA							
1200-1299	Special Programs	01	\$0	\$0	\$21,899	\$0	\$21,899
Purpose: Support Staff CBA							
2200-2299	Instructional Staff Services	01	\$0	\$0	\$703	\$0	\$703
Purpose: Support Staff CBA							
2310 (840)	School Board Contingency	06	\$0	\$0	\$95,000	\$0	\$95,000
Purpose: Contingency							
2320 (310)	SAU Management Services	02	\$0	\$0	\$481,112	\$0	\$481,112
Purpose: SAU Budget							
2400-2499	School Administration Service	01	\$0	\$0	\$4,360	\$0	\$4,360
Purpose: Support Staff CBA							
2600-2699	Plant Operations and Maintenance	01	\$0	\$0	\$10,086	\$0	\$10,086
Purpose: Support Staff CBA							
2800-2999	Support Service, Central and Other	01	\$0	\$0	\$4,489	\$0	\$4,489
Purpose: Support Staff CBA							
3100	Food Service Operations	01	\$0	\$0	\$4,170	\$0	\$4,170
Purpose: Support Staff CBA							
Total Proposed Individual Articles				\$0	\$626,598	\$0	\$626,598

Revenues

Account	Source	Article	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	08	\$22,000	\$22,000	\$22,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	08	\$600	\$600	\$600
1600-1699	Food Service Sales	08	\$174,000	\$174,000	\$174,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	08	\$13,000	\$20,000	\$20,000
Local Sources Subtotal			\$209,600	\$216,600	\$216,600
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	08	\$36,000	\$30,000	\$30,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	08	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$39,000	\$33,000	\$33,000

Revenues

Account	Source	Article	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Federal Sources					
4100-4539	Federal Program Grants	08	\$36,000	\$60,000	\$60,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	08	\$34,000	\$34,000	\$34,000
4570	Disabilities Programs	08	\$134,000	\$110,000	\$110,000
4580	Medicaid Distribution	08	\$41,000	\$30,000	\$30,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$245,000	\$234,000	\$234,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 03, 04	\$79,000	\$158,970	\$158,970
9999	Fund Balance to Reduce Taxes	08	\$354,640	\$100,000	\$100,000
Other Financing Sources Subtotal			\$433,640	\$258,970	\$258,970
Total Estimated Revenues and Credits			\$927,240	\$742,570	\$742,570

Budget Summary

Item	Current Year	School Board Ensuing FY (Recommended)	Budget Committee Ensuing FY (Recommended)
Operating Budget Appropriations	\$10,631,911	\$11,604,112	\$11,604,112
Special Warrant Articles	\$79,000	\$158,970	\$158,970
Individual Warrant Articles	\$1,092,008	\$626,598	\$626,598
Total Appropriations	\$11,802,919	\$12,389,680	\$12,389,680
Less Amount of Estimated Revenues & Credits	\$927,240	\$742,570	\$742,570
Less Amount of State Education Tax/Grant		\$2,427,574	\$2,427,574
Estimated Amount of Taxes to be Raised		\$9,219,536	\$9,219,536

Supplemental Schedule

1. Total Recommended by Budget Committee	\$12,389,680
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$253,691
3. Interest: Long-Term Bonds & Notes	\$70,697
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$324,388
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$12,065,292
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,206,529
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$50,486
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$13,596,209

Government Leadership and Administration

For the Year Ending June 30, 2017

Hollis School Board

Mr. Robert Mann, Chair	Term Expires 2020
Mrs. Tammy Fareed, Vice Chair	Term Expires 2018
Mrs. Laurie Miller	Term Expires 2018
Mrs. Michelle St. John	Term Expires 2020
Mr. Thomas Enright	Term Expires 2019
Mrs. Diane Leavitt, Clerk	Term Expires 2018
Mr. Claudia Dufresne, Treasurer	Term Expires 2018
Mr. Drew Mason, Moderator	Term Expires 2018

SAu #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Ms. Gina Bergskaug	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Asst. Director, Student Services
Mr. Richard Raymond	Network Administrator

Hollis Elementary Schools

Mrs. Paula Izbicki - Principal Hollis Primary School
Mrs. Candice Fowler - Principal Hollis Upper Elementary School
Mrs. Colleen Micavich - Special Education Administrator
Mrs. Nicole TomaselliCurriculum - Instruction and Assessment Administrator



4th grade students visiting the little red school house- 1841

2017 Hollis School District Annual Meeting Minutes
7 March 2017

Hollis School Board

Robert Mann, Chair
Tammy Fareed, Vice Chair
Tom Enright
Laurie Miller
Michelle St. John

Hollis School District Budget Committee

Tom Gehan, Chair
Susan Benz, Vice Chair
Frank Cadwell, Selectman’s Representative
Mike Harris, Secretary
Tom Jambard
Christopher Hyde
Frank Whittemore
Robert Mann, Hollis School Board Representative

SAu #41 Administration

Andrew Corey	Superintendent
Gina Bergskaug	Assistant Superintendent
Kelly Seeley	Business Administrator

Hollis Elementary Schools

Paula Izbicki	Principal Primary School
Candice Fowler	Hollis Upper Elementary School Principal
Colleen Micavich	Special Education Administrator

Drew Mason, Moderator, District Counsel, James O’Shaughnessy, Diane Leavitt, School District Clerk

The meeting was called to order at 7:00pm by Moderator, Drew Mason at the Hollis Middle School. Started with the Pledge of Allegiance, the Star Spangled Banner was sung by the 5th Grade: Rheanna Farquharson, Madelyn Lewis, Bella Hu, Savannah Duquette and the 6th Grade: Marlin Hubbard, Meli Kyrias, Molly Peters, Ella Cunanan, Zarina Nicholas.

Moderator, Drew Mason recognized veterans and serving members of our armed forces and thanked them for their service . Robert Mann introduced the School Board. Tom Gehan, introduced the Budget Committee. Andy Corey, SAU41 Superintendent introduced the School District. Moderator introduced District Counsel, James O’Shaughnessy, and School District Clerk, Diane Leavitt.

Moderator went over the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown. Mike Harris motioned to adopt the rules of the meeting. Seconded by Tammy Fareed. **CARRIED** by a card vote.

Moderator gave an overview of the warrant articles. State of the Schools, Superintendent Andy Corey. Accomplishments of the School Board, Rob Mann, Chairman. Overview of budget guidance and budget, Tom Gehan, Chairman

Article 1. To see if the school district will vote to authorize the School Board to enter into a ten year lease purchase agreement for **\$2,800,000** for the purpose of financing ene gy conservation equipment and related improvements at Hollis Upper Elementary School and Hollis Primary School as recommended under the District Energy Study and Development Plan (the “Project”); and to raise and appropriate the sum of **\$326,015** for the first yea ’s payment on the lease purchase agreement. The lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required). **The budget committee recommends the appropriation 6-0-0.**

The school board recommends the appropriation 5-0-0.

FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	TOTAL
\$326,015	\$326,015	\$326,015	\$326,015	\$326,015	\$326,015	\$326,016	\$326,016	\$326,016	\$326,016	\$3,260,154

Rob Mann motioned to bring Article 1 to the floo . Seconded by Michelle St. John.
Video presentation by Hollis Energy Committee. Discussions ensued. Melissa Roberts motioned to move the question. Seconded by Robert Mann. Moderator motioned to end debate. **CARRIED** by a card vote.
Moderator brought Article 1 to a card vote. **CARRIED** by a card vote.

Article 2. In the event that Article 1 is not approved, to see if the school district will vote to authorize the School Board to enter into a ten year lease purchase agreement for **\$250,000** for the purpose of financing the acquisition and installation of a boiler at the Hollis Upper Elementary School as recommended in the District Energy Study and Development Plan, and to raise and appropriate the sum of **\$28,954** for the first yea ’s payment on the lease purchase agreement. The lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required). **The budget committee recommends the appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	TOTAL
\$28,954	\$28,954	\$28,954	\$28,954	\$28,954	\$28,954	\$28,955	\$28,955	\$28,955	\$28,955	\$289,544

Mike Harris motioned to pass over Article 2. Seconded by Tammy Fareed.
No discussions or questions. Moderator brought motion to a vote. **CARRIED** by card vote.

Article 3. To see if the school district will vote to approve the cost items included in the two-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association for the 2017-18 and the 2018-19 school years, which calls for the following increases in professional staff salaries and fringe benefits at the current staffing leve

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2017-18	\$229,166	2018-19	\$247,668

and further to raise and appropriate the sum of **\$229,166** for the current fiscal yea , such sum representing the negotiated increase over the 2015-16 salaries and fringe benefits. **The budget committee recommends this appropriation 5-1-0. The school board recommends the appropriation 5-0-0.**

Rob Mann motioned to bring Article 3 to the floo . Seconded by Tammy Fareed.
Rob Mann gave a presentation. Discussions ensued. Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of **\$441,827** as the Hollis School District’s portion of the SAU budget of \$1,498,630 for the forthcoming fiscal year? This year’s adjusted budget of **\$1,485,787** with **\$437,960** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

Robert Mann motioned to bring Article 4 to the floo . Seconded by Laurie Miller.
Discussions ensued. Moderator brought Article 4 to a secret ballot vote. **YES-62 NO-9**
This vote will be combined with Coop and Brookline election day for a final count.

Brandon Buteau motioned to restrict reconsideration of Articles 1 & 3. Seconded by Betsy Cox-Buteau.
Moderator brought motion to a vote. **CARRIED** by card vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$13,000** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1, 2017. **The budget committee recommends this appropriation 6-0-0.**

The school board recommends the appropriation 5-0-0.

Robert Mann motioned to bring Article 5 to the floo . Seconded by Tom Enright.
Robert Mann gave a presentation. Discussions ensued. Moderator brought Article 5 to a vote. **CARRIED** by card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$66,000** to be added to the previously established School Buildings Maintenance Fund from the Hollis School District’s June 30, 2017 unanticipated revenues (unassigned fund balance) available for transfer on July 1, 2017 and further to name the Hollis School Board as agents to expend from the previously named fund. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

Robert Mann motioned to bring Article 6 to the floo . Seconded by Tom Enright.
Robert Mann gave a presentation. No discussions. Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Article 7. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **\$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

Robert Mann motioned to bring Article 7 to the floo . Seconded by Tammy Fareed.
Robert Mann gave a presentation. Discussions ensued. Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Article 8. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic funds in the event that special education costs exceed budget limitations. **The budget committee recommends this article 5-0-1. The school board recommends the article 5-0-0.**

Moderator read Article 8. Robert Mann motioned to bring Article 8 to the floo . Seconded by Tammy Fareed.
No discussions. Moderator brought Article 8 to a vote. **CARRIED** by card vote.

Moderator took this opportunity to personally thank all elected officials, volunteers, moderators, assistan moderators, ballot clerks, supervisors of the checklist, and volunteers for all their help during Town and State Elections.

Article 9. To see if the school district will vote to raise and appropriate a sum of **\$10,631,911** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutor obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation 6-0-0. The school board recommends this appropriation 4-0-0.**

Moderator read Article 9. Tom Gehan motioned to bring Article 9 to the floo . Seconded by Mike Harris.
Tom Gehan gave a presentation. Discussions ensued. Moderator brought Article 9 to a vote. **CARRIED** by a card vote.

Article 10. To transact any other business which may legally come before said meeting.

Rob Mann motioned to end the meeting. Seconded by: Mike Harris.
Moderator brought Article 10 to a close. **CARRIED** by a card vote.
Hollis School District meeting had 85 registered voters present and the meeting adjourned at 9:25pm

Respectfully submitted,
Diane T. Leavitt
Diane Leavitt, Hollis School District Clerk

Hollis School District Revenue, Expenditures and Changes in Fund Balances

For Fiscal Year Ending June 30, 2017

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 8,242,479			\$ 8,242,479
Other local	33,683		194,043	227,726
State	2,332,563		2,433	2,334,996
Federal	41,172	166,241	37,394	244,807
Total revenue	10,649,897	166,241	233,870	11,050,008
EXPENDITURES				
Current:				
Instruction	4,735,917	151,645	10,255	4,897,817
Support services:				-
Student	724,414			724,414
Instructional staff	300,392	14,596		314,988
General administration	52,589			52,589
Executive administration	428,886			428,886
School administration	563,157			563,157
Operation and maintenance of plant	916,048			916,048
Student transportation	402,587			402,587
Other	2,381,150			2,381,150
Non-instructional services			219,798	219,798
Facilities acquisition and construction	107,567			107,567
Total expenditures	10,612,707	166,241	230,053	11,009,001
Excess (deficiency) of revenues over (under) expenditures	37,190	-	3,817	41,007
Other financing sources (uses):				
Transfers in	128			128
Transfers out			(128)	(128)
Total other financing sources and uses	128	-	(128)	-
Net change in fund balance	37,318	-	3,689	41,007
Fund balances, beginning	715,310		50,750	766,060
Fund balances, ending	752,628	-	54,439	807,067

Hollis School District General Fund Revenue Comparison by Year

For Fiscal Years Ending June 30, 2017

	FY2015	FY2016	FY2017
School District Assessment			
Current Appropriation	\$ 7,991,854	\$ 7,756,060	\$ 8,242,479
Other Local Sources			
Tuition	19,230	22,800	22,882
Investment Earnings	3,344	685	1,233
Rentals	8,000	8,000	8,000
Refund of prior year expenditures	65,758	65,596	-
Miscellaneous	35	1,919	511
Total Other Local Sources	96,367	99,000	32,626
State Sources			
Adequacy Aid (grant)	879,325	932,187	904,001
Adequacy Aid (tax)	1,391,243	1,389,432	1,389,432
School Building Aid	49,851	-	-
Special Education Aid	97,736	93,212	39,130
Total State Sources	2,418,155	2,414,831	2,332,563
Federal Sources			
Medicaid	46,644	14,832	41,172
Other Financing Sources			
Transfers in	192	168	128
Total Revenues and Other Financing	10,553,212	10,284,891	10,648,968



students solving a “breakout box” problem during a math week assembly

Hollis School District Balance Sheet
Governmental Funds
For Fiscal Year Ending June 30, 2017

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 532,084		\$ 52,247	\$ 584,331
Investments	473			473
Receivables:				-
Accounts	59,286		12	59,298
Intergovernmental	221,975	37,842	11,171	270,988
Interfund receivable	37,817			37,817
Inventory	-		6,224	6,224
Prepaid items	3,954			3,954
Total assets	<u>\$ 855,589</u>	<u>\$ 37,842</u>	<u>\$ 69,654</u>	<u>\$ 963,085</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 27,895			\$ 27,895
Accrued salaries and benefits	71,879			71,879
Intergovernmental payable	1,747	25	194	1,966
Interfund payable		37,817		37,817
Total liabilities	<u>101,521</u>	<u>37,842</u>	<u>194</u>	<u>139,557</u>
Deferred inflows of resources:				
Deferred revenue	<u>1,440</u>		<u>15,021</u>	<u>16,461</u>
Fund balances:				
Nonspendable	3,954	3,138	12,252	19,344
Restricted		39,049		39,049
Committed	238,813			238,813
Assigned				-
Unassigned				-
Total fund balances	<u>242,767</u>	<u>42,187</u>	<u>12,252</u>	<u>297,206</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 855,589</u>	<u>\$ 37,842</u>	<u>\$ 69,654</u>	<u>\$ 963,085</u>

Hollis School District Special Education Expenditures
For Fiscal Years Ending June 30, 2017

<u>EXPENSES:</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>
SALARIES	1,534,295	1,483,057	1,387,867
BENEFITS	543,349	473,116	438,584
CONTRACTED SERVICES	356,238	86,104	194,755
TRANSPORTATION	103,006	57,625	91,498
TUITION	133,888	122,107	30,017
MATERIALS	20,013	33,576	50,615
EQUIPMENT	1,602	4,338	3,207
OTHER	<u>390</u>	<u>4,061</u>	<u>655</u>
SUBTOTAL	<u>\$ 2,692,781</u>	<u>\$ 2,263,984</u>	<u>\$ 2,197,197</u>
REVENUE:			
SPECIAL EDUCATION AID	97,736	93,212	39,130
MEDICAID DISTRIBUTION	46,644	14,832	41,172
IDEA	125,402	132,714	134,671
PRESCHOOL	<u>19,230</u>	<u>22,800</u>	<u>100</u>
SUBTOTAL	<u>\$ 289,012</u>	<u>\$ 263,558</u>	<u>\$ 215,073</u>
NET COST FOR SPECIAL EDUCATION	<u><u>\$ 2,403,769</u></u>	<u><u>\$ 2,000,426</u></u>	<u><u>\$ 1,982,124</u></u>

Hollis School District Professional Staff Roste

Name	Last Name	Assignment	College/univ ersity	Degree
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Paula	Izbicki	Principal	New England College	M.Ed.
Colleen	Micavich	Special Education Administrator	Bridgewater State Univ.	M.Ed.
Nicole	Tomaselli	Curriculum Administrator	Northeastern Univ.	M.Ed.
Karen	Amber	Grade 5	Rivier	M.Ed.
Gregory	Ashley	Grade 2	Antioch Univ. of New England	M.Ed.
Catherine	Baines	Grade 3	Keene State College	B.S.-B.A.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Susan	Carlton-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Susan	Caron	Grade 6	Fitchburg State Univ.	B.S.
Carrie	Cormier	Music	Keene State College	B.Music, B.S.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Jessica	Cue	Grade 1	Fairfield Univ.	M.A.
Elizabeth	Currier	Technology Integration Specialist	UNH	M.Ed.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Sarah	DeLisle	Grade 2	Keene State College	B.A.-B.S.
Brittany	Ducharme	Special Education	Boston Univ.	M.Ed.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Kimberly	Frye	ELL	UNH	M.Ed.
Jennifer	Goldthwaite	Grade 1	Southern NH University	M.Ed.
Brenda	Golia	Special Education	Plymouth State Univ.	M.Ed.
Jamie	Gough	Grade 4	U. Maine, Fort Kent	B.S.
Paula	Grieb	Spanish	Rivier Univ.	M.A.
Liana	Gual	Grade 2	UNH	M.Ed.
Jennifer	Hannon	Grade 1	State University of New York	M.Ed.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Dennis	Kane	Kindergarten	Fitchburg State Univ.	M.Ed.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Math	Antioch Univ. of New England	M.Ed.
Nancy	Kring-Burns	Special Education	Simmons College	M.S.
Christina	Langley	Preschool	St. Anselm College	B.A.-B.S.
Linda	Lannin	Occupational Therapist	Florida International University	M.S.
Nancy	Lemay	Preschool/EDK	Grand Valley State Univ.	B.S.
Ellen	Lencsak	School Nurse	Rivier Univ.	BSN
Susan	Lewis	Grade 3	Millersville Univ.	M.Ed.
Paula	Lockard	Grade 5	UNH	M.Ed.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Colleen	McBride	Grade 6	Boston College	M.Ed.
Jared	McMullen	Grade 5	Southern NH University	B.A.
Sophie	Merrill	Speech Assistant	Rhode Island College	B.S.
Caryn	Miller	Grade 5	Anna Maria College	M.Ed.
Heidi	Moore	Special Education	Rivier Univ.	B.A.
Nicolasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan	Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	UNH	M.Ed.
Brenda	Nickerson	Library Media	Lesley Univ.	M.Ed.
Michelle	O'Brien	Grade 3	UNH	M.Ed.
David	Olszewski	Physical Education	Rivier Univ.	M.Ed.

Hollis School District Professional Staff Roste - cont'd

Name	Last Name	Assignment	College/univ ersity	Degree
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Jesse	Parent	Music	UNH	B.Music
Marian	Pickowicz	Reading	North Adams State College	B.S.
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Sarah	Proulx	Library Media Specialist	UNH	M.Ed.
Kari	Raiano	Reading Specialist	Simmons College	M.SEd.
Amye	Renaud	Grade 1	Rivier Univ.	B.A.
Ellen	Roos-Unger	Grade 4	Hunter College	M.Ed.
Traci	Rotondi	Reading Specialist	Notre Dame College	M.Ed.
Christine	Roy	Grade 1	Xavier	M.A.
Jonathan	Rubin	Grade 4	Antioch Univ. of New England	M.Ed.
Leslie	Russell	Art	RI School of Design	M.A.T
Stacie	Sanborn	Nurse	Quinnipiac University	B.S.
Julie	Somorrostro	Grade 3	New England College	M.A.
Amy	St. Hilaire	School Psychologist	Rivier Univ.	M.Ed./CAGS
Lisa	Stone	Grade 5	UNH	M.Ed.
Melanie	Tafe White	Grade 5	UNH	M.Ed.
Amanda	Tanguay	Grade 6	UNH	M.Ed.
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Michael	Vetack	Grade 6	Keene State College	B.S.
Ashley	Walker	Kindergarten	Keene State College	M.Ed.
Adam	Wallis	Music/Band	Syracuse Univ.	M. Music
Mary Lee	Walsh	Guidance	Rivier Univ.	M.Ed.
Jeri	Williams	School Psychologist	University of Florida	Ed.S.,M.A.E.
Thomas	Williamson	Physical Education	Springfield College	B.S.
Margo	Wood	Reading Specialist	Rivier	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.



hues strings students performing a t “the arbor’s a t bedford”

Hollis Elementary School Community Administrative Team Report

Hollis Primary School
36 Silver Lake Road

Hollis upper Elementary School
12 Drury Lane

Respectfully submitted by Candice Fowler, Paula Izbicki, Colleen Micavich, and Nicole Tomaselli.

The Mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence.

This year, our district is focused on four overarching goals: infusing critical thinking performance tasks, implementing the new Professional Growth Model, implementing Next Generation Science Standards and focusing on developing social emotional skills and a growth mindset for all learners. Our work on the SAU Strategic Plan is ongoing as we work in unison with other schools in SAU 41 to meet the goals and benchmarks in this well-defined plan. Through these initiatives, we anticipate a more unified educational journey for our PK – 12 students in SAU 41 with an emphasis on 21st century skills and the “4Cs”: Creativity, Critical Thinking, Communication, and Collaboration. All grade levels will continue to focus on integrating these important skills within the academic standards in place.

Communication with Parents and Community Members

The Hollis Schools are proud to showcase our accomplishments, programs, data, via our SAU 41 website and Twitter accounts - @HollisPrimary @HollisUpperELEM. The administrative team and each teacher maintain an up to date web presence via their weekly announcements, blogs, or websites. Please visit <http://www.sau41.org> to access the School Board’s work. You can access the updates and tweets about our schools using the following links: HPS: <https://goo.gl/QCGlap> HUES: <https://goo.gl/n6yXbh>

District Schools

Instructional leadership is provided by our four person administrative team, which consists of two principals, one special education administrator, and one curriculum administrator. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. The goal of our four person administrative team is to ensure collaboration and consistency between the buildings and amongst the staff to ensure a smooth transition for parents and students while also providing an outstanding educational experience for all learners.

We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. A strong core of volunteers and committed PTA members have allowed for us to provide many opportunities for student learning beyond the classroom. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program.

We appreciate all who continue to participate in the procedures to become a volunteer, as safety for students is our number one priority. We pride ourselves on having an open door policy and continue to welcome community involvement and partnerships such as: STEM Faire, PTA Parenting Talks, field trips with local organizations, Veterans and Memorial Day programs, gardening and trail maintenance with the Boy and Girl Scouts of Hollis, Halloween Fun Fair, promoting activities hosted by the Hollis Social Library, monthly lunchroom talks and the DARE program hosted by Hollis Police Department, Fire Safety Weeks with the Hollis Fire Department as well as an ongoing effort to promote collaborative learning opportunities within the SAU.

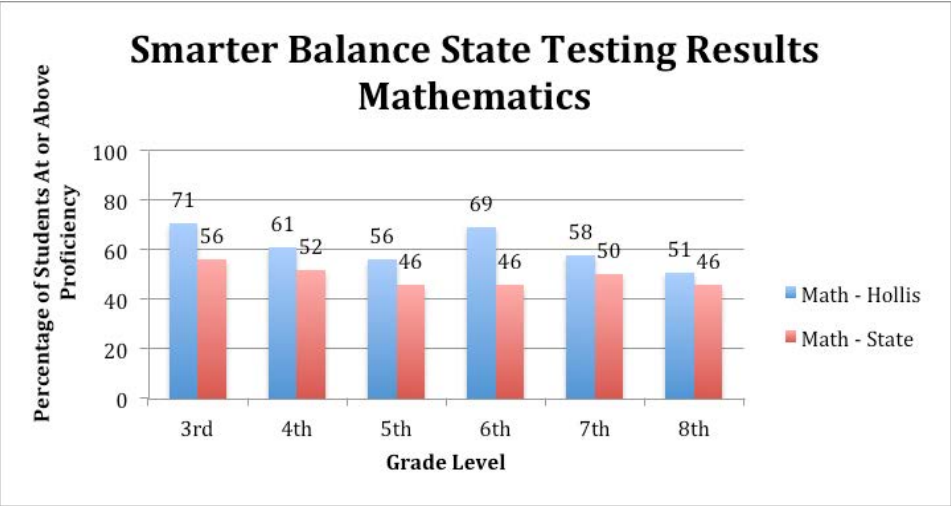
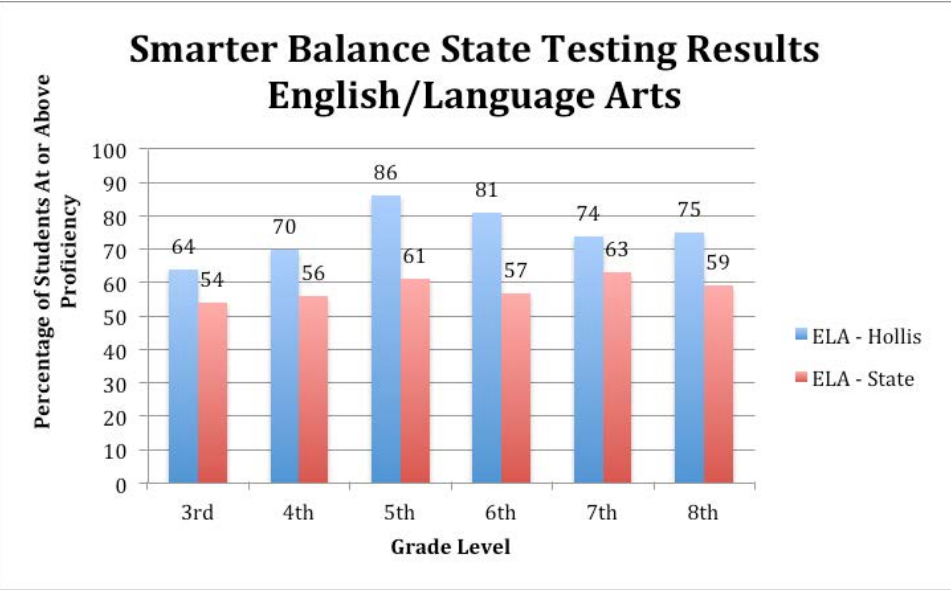
Student Clubs & Activities

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Some examples of these opportunities are: yearbook committee, cross-country, band, ski program, lunchtime concerts, a talent show, Destination Imagination, First Lego League, Parks & Recreation team sports, Read Across America Week, Summer Academic Camps, Literacy Around the World, strings program, Math Week, recess options, Spelling Bee, Student Leadership Council, STEM week, PTA Reflections Program, Hour of Code, Homework Club, Story Night, Battle of the Books, Girls on the Run, Writing Club, Geography Bee, PTA Science Fair, Camp Invention and our Physical Fitness Program to name a few. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events. Student Community Service Projects include food drives for local food banks, supporting local pet shelters, fundraisers for

recent hurricane victims and other efforts to give back to families in our own community who are facing challenging medical or economic situations. It is our goal that students will develop not only their academic skills, but their social and emotional skills as well, and become well-rounded responsible citizens. The SOAR program at HUES (Service Oriented Activity Reflections) honors 6th grade students at their promotion ceremony with special recognition for having at least 30 hours of service during their time at the Upper Elementary School.

Academics

Our faculty uses a variety of tools and techniques to monitor the progress of students on an on-going basis and utilized this data to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making some of these tools include: NWEA (Northwest Evaluation Association – measures of academic progress), Aimsweb, DRA’s (developmental reading assessments) , RtI (response to interventions) and PLC (professional learning communities) discussions. These educational practices in combination with these diagnostic tools produce scores that make it possible to monitor student growth and set academic goals. Monitoring these data points and reflecting on our instructional practice helps to ensure our students become responsible learners. All students in grades 3 – 8 are assessed each year by the State of NH using the Smarter Balance Assessment. (SBAC). Below are the results from our 2016/2017 school year.



We appreciate the supportive culture that the community has shown us. We will continue to work hard to make the Hollis School District a source of pride for our community.

Superintendent’s Report

The SAU 41 Strategic Plan is used to guide us in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been outlined in the plan, and the Leadership Team is responsible for providing the “deliverables” outlined as a means of informing the boards of progress in each area. In addition, the Strategic Plan provides direction to the leadership team as it relates to evaluation of technology and infrastructure, building maintenance and future planning. The strategic plan is, therefore, used as the starting point for our annual budget discussions.

As Superintendent, I asked the administration to construct a budget that allowed us to continue to meet the goals and objectives outlined in our Strategic Plan in a financially responsible manne . One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We have examined our staffing levels, special education services, as well as our standards an curriculum. In each area we have aligned our budget priorities to meet the goals and objectives outlined in our Strategic Plan. Two areas we continue to focus on are our 21st Century Learning goals and the continued maintenance of our facilities and grounds.

Assistant Superintendent, Gina Bergskaug, has focused her efforts on our innovation goals. Science, Technology, Engineering, Reading, the Arts and Mathematics (STREAM) have been a priority for the SAU. At our elementary level, we continue to focus our efforts on the enhancement of our science curriculum while providing opportunities for acceleration in math. Our “Maker Space” rooms have provided our youngest learners with engaging hands on opportunities. In Brookline, Mr. Dobe and Mr. Molinari and their staffs continue the implementation of our e Visions math program. As such, we are requesting an additional teacher in order to maintain small class sizes. In Hollis, we are completing a three-year curriculum initiative for our science program. At the Cooperative level we are proposing an increase in staffing in order to better meet our students needs for acceleration in Mathematics. In thi year’s budget, we are proposing two facilities projects at the Cooperative; a multi-purpose synthetic athletic field, as well as a new STEM lab for our students. These budgets also include funding for the continued expansion of elementary science while integrating tech rich experiences across the curriculum for our high school students. These opportunities, combined with our proposal for a STEM lab, will allow us to continue to expand their academic horizons. As stated, another area of focus is maintaining and, when possible, upgrading our physical plants. Last year, we seal coated RMMS and the CSDA parking lots as well as paved the lower high school parking lot. We completed tile replacement in both Brookline schools as outlined in our Capital Improvements Plan. We increased our wireless access points across the SAU, purchased mobile computer labs, and our “learning commons” are fully implemented at our schools. We continue to upgrade and maintain both our internet access as well as our computers. Thank you to everyone who was involved in making these projects a reality.

On a regular basis, Gina and I have made time to visit our buildings and teachers classrooms. We find this to be the most rewarding part of our positions. On these numerous occasions, we have been impressed with the instructional practices of our staff. The children are engaged in their education while having positive experiences with their peers. This was demonstrated on a bright and sunny October day as our third graders from both communities spent time learning about physics from our high school students during “Trebuchet Day”. A wonderful learning experience was had by everyone involved. Gina and I have also attended a wide variety of school events such as plays, whole school gatherings, athletic contests, induction ceremonies, and a host of other activities which have allowed us the opportunity to get to know our staff, our students, their parents as well as many members of our community.

Much of our time has been focused on the development of the SAU and individual school district budgets, participating in and supporting bargaining contracts being negotiated, preparing for School Board meetings, and ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expecte by our communities.

The support that the individual School Boards have provided me has been greatly appreciated. I have grown in my understanding of what makes the communities of Hollis and Brookline unique. The frequent communication I have shared with community members, School Board members, budget committee representatives, students, families and

our professional staff has allowed me to focus my efforts on our strategic objectives. I am confident that worki with these committed and dedicated individuals who serve on our Boards that SAU 41 will continue to be one of the premier school districts in New Hampshire.

The leadership of the SAU realizes that the tax-payers of Brookline and Hollis make a dedicated, faithful effort financially and otherwise to support and maintain our schools. The citizens of Hollis and Brookline have reason to be proud of their schools. As your Superintendent, I am grateful for the support I have received from both communities. I look forward to working with all groups as we continue to strive to make SAU 41 an outstanding place for students.



first grade ma th



6th grade students visiting america’s stonehenge-archaeology dig

Director of Student Services Report

The SAU #41 Student Services Department consists of Specialists and Education professionals who serve approximately 420 students within the SAU who fall into several categories of programs and support. At SAU #41 Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, and students with Limited English proficiency, home education monitoring, Charter Schools, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU #41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free and appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU #41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. In the 2017-2018 school years, SAU #41 anticipates over \$483,000.00 in federal entitlement IDEA funds. Additionally, revenue from the Medicaid to School and NH Special Education Aid funds are also distributed based on application of funds expended. Over the past few years, due to eligibility criteria, fewer costs have been eligible for reimbursement; however SAU 41 continues to seek the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

Several program changes have occurred SAU-wide in the past calendar year. We have expanded many of the available supports for students which maximizes the ability for students to be educated in their community schools. We have also increased our community collaboration and opportunities for students in their local communities. In Brookline, we have expanded our programming to include our STEP program. This program offers inclusion and specialized programming for students with intensive needs.

At the high school we have added the CHOICE program. This program is available for all students through a referral process. Through a coordinated set of staff and program goals, along with the addition of a Transition Counselor, Student Services is able to provide students with access to transition counseling and Extended Learning Opportunities in the community and access to outside agency referrals. Additionally, our students have access to online learning supports and extended day supports through several mediums. We are supporting student access to the HiSet program when appropriate, and other alternative pathways to learning. We are excited to provide additional learning environments and supports to a variety of learners in the community and transition supports.

Respectfully Submitted,
Amy Rowe
Director of Student Services

SAU 41 Technology Report

Starting with the 2017-2018 school year the elementary school report cards are now electronically generated from PowerSchool. The SAU41 Database Specialist designed each school's report card with its own customizations such as logos and teacher comments. The deployment also included creating individual classes for the elementary level subjects, teacher training for the online gradebook, and granting portal access to parents. Parents are able to access the "printer ready" copy of their child's report card from the PowerSchool parent portal. The elementary grade level buildings are now using the same process as the COOP schools.

The parent notification system has gone through a number of improvements by the software developers. The updated system gives parents greater control from the PowerSchool parent portal regarding what categories of calls they want to receive. The staff interface has also added a number of features allowing greater control and ease of sending messages to parents.

InfoSnap, which is now owned by PowerSchool, was used again this year for the online registration process. Each year modifications are made to improve the process for both parents and school office staff. Student registration information is entered by parents in an online portal for importing into PowerSchool. InfoSnap will be used again for preschool and kindergarten pre registrations.

This year we have added a significant number of Chromebooks across all locations bringing the total to 322. Chromebooks are extremely easy to manage by the Technology Department from the administrator console which allows OS and app updates to be pushed out efficiently. The Chromebooks have shown to be extremely desirable in the classroom as they boot quickly and have a battery life that lasts for the entire school day. Chromebooks are also a valuable tool for online testing such as SBAC and NWEA.

Respectfully submitted,
Richard Raymond, Network Administrator
12/22/2017



hps computer lab



Hollis/Brookline Middle School

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT

HOLLIS COOPERATIVE SCHOOL DISTRICT 2018 WARRANT



Hollis/Brookline High School

Hollis/Brookline Cooperative School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE THIRTEENTH DAY OF MARCH 2018, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

- 1. To choose one member of the School Board from Hollis for the ensuing three years.
- 2. To choose one member of the School Board from Brookline for the ensuing three years.
- 3. To choose one member of the School Board from Brookline for the ensuing one year.
- 4. To choose one member of the Budget Committee from Hollis for the ensuing three years.
- 5. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 21st day of, February, 2018.

Elizabeth Brown, Chair
Krista Whalen
Thomas Solon
Cindy VanCoughnett
Holly Deurloo Babcock
Melanie Levesque
John Cross
SCHOOL BOARD MEMBERS

Hollis/Brookline Cooperative School District Petition Warrant

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE THIRTEENTH DAY OF MARCH 2018, AT SEVEN O’CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

By Petition: Shall the school district adopt the provision of RSA 40:13 (known as SB 2) to allow official ballo voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March?

Given under our hands and seals at said Hollis, New Hampshire on this 9th day of, February, 2018.

Elizabeth Brown, Chair
Krista Whalen
Thomas Solon
Cindy VanCoughnett
Holly Deurloo Babcock
Melanie Levesque
John Cross
SCHOOL BOARD MEMBERS

Hollis/Brookline Cooperative School District Warrant

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **FIFTEENTH DAY OF MARCH, 2018** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the District will vote to raise and appropriate the sum of \$1,660,000 (gross budget) for installation of an artificial turf athletic field at the Hollis Brookline High School (the “Project”); and to authorize the issuance of \$1,660,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to authorize the School Board to accept on behalf of the District any federal, state, or private funds that may become available for any part of the Project and to use such funds to reduce the amount of bonds or notes issued for the Project and/or offset future debt service costs; and to raise and appropriate the sum of \$24,324 for the first year’s principal and interest payment on the bonds or notes issued. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (4-2-0).

Article 2. To see if the District will vote to raise and appropriate the sum of \$1,980,000 (gross budget) for renovations at the Hollis Brookline High School to create and equip a new fitness center and STEM lab (the “Project”); and to authorize the issuance of \$1,980,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to authorize the School Board to accept on behalf of the District any federal, state, or private funds that may become available for any part of the Project and to use such funds to reduce the amount of bonds or notes issued for the Project and/or offset future debt service costs; and to raise and appropriate the sum of \$29,013 for the first year’s principal and interest payment on the bonds or notes issued. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0).

Article 3. Shall the District vote to raise and appropriate the sum of **\$806,808** as the Hollis Brookline Cooperative School District’s portion of the SAU budget of \$1,577,723 for the forthcoming fiscal year? This year’s adjusted budget of \$1,543,057 with \$792,386 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (4-2-0).

Article 4. To see if the Hollis Brookline Cooperative School District will vote to approve the cost of items included in the three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2018-2019, 2019-2020 and 2020-2021 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>	<u>Fiscal Year</u>	<u>Estimated Increase</u>	<u>Fiscal Year</u>	<u>Estimated Increase</u>
2018-19	\$302,962	2019-20	\$342,447	2020-21	\$359,464

and further to raise and appropriate a sum of **\$302,962** for the first fiscal year (2018-2019 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board recommends this appropriation (6-0-0). The budget committee does not recommend this appropriation (2-4-0).

Article 5. Shall the District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only? (Majority vote). The school board recommends this appropriation (6-0-0).

Article 6. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2018-19, 2019-20 and 2020-21 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2018-19	\$78,813

and further to raise and appropriate a sum of \$78,813 for the first fiscal year (2018-19 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the first year of a three year agreement. Negotiated cost item increases for the next fiscal year (2019-20) will require approval of a specific warrant article at the 2019 annual meeting. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (4-1-1).

Article 7. Shall the District, if Article 6 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 6 cost items only? (Majority vote). The school board recommends this appropriation (6-0-0).

Article 8. To see if the school district will vote to raise and appropriate a sum of **\$21,294,000** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (4-2-0).

Article 9. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2018, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0).

Article 10. To see if the school district will vote to raise and appropriate up to the sum of **\$70,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District’s June 30, 2018 unassigned fund balance, available on July 1, 2018. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0).

Article 11. To see if the school district will vote to raise and appropriate up to the sum of **\$40,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District’s June 30, 2018 unassigned fund balance, available on July 1, 2018. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0).

Article 12. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to **\$25,000** the June 30 unassigned fund balance available for transfer on July 1, 2018 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0).

Article 13. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (6-0-0).

Article 14. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **21st day of February, 2018.**

Elizabeth Brown, Chair
John Cross
Holly Deurloo Babcock
Melanie Levesque
Tom Solon
Cindy VanCoughnett
Krista Whalen
School Board Members

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	08	\$5,363,104	\$5,726,742	\$5,561,419	\$0	\$5,561,419	\$0
1200-1299	Special Programs	08	\$3,093,257	\$3,462,037	\$3,459,891	\$0	\$3,459,891	\$0
1300-1399	Vocational Programs	08	\$32,773	\$163,840	\$40,840	\$0	\$40,840	\$0
1400-1499	Other Programs	08	\$644,853	\$624,622	\$700,322	\$0	\$700,322	\$0
1500-1599	Non-Public Programs	08	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	08	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
				\$9,133,987	\$9,977,241	\$9,762,472	\$0	\$9,762,472
Instruction Subtotal								
Support Services								
2000-2199	Student Support Services	08	\$1,299,866	\$1,359,207	\$1,281,425	\$0	\$1,281,425	\$0
2200-2299	Instructional Staff Services	08	\$544,273	\$580,520	\$713,195	\$0	\$713,195	\$0
				\$1,844,139	\$1,939,727	\$1,994,620	\$0	\$1,994,620
Support Services Subtotal								
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$100,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	08	\$56,000	\$56,800	\$70,800	\$0	\$70,800	\$0
				\$56,000	\$156,800	\$70,800	\$0	\$70,800
General Administration Subtotal								

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$747,371	\$754,648	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	08	\$884,091	\$1,173,566	\$1,089,950	\$0	\$1,089,950	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	08	\$1,190,398	\$1,153,685	\$1,271,827	\$0	\$1,271,827	\$0
2700-2799	Student Transportation	08	\$1,069,515	\$1,162,245	\$1,131,709	\$0	\$1,131,709	\$0
2800-2999	Support Service, Central and Other	08	\$4,078,924	\$4,567,327	\$4,647,255	\$0	\$4,647,255	\$0
				\$7,970,299	\$8,811,471	\$8,140,741	\$0	\$8,140,741
Executive Administration Subtotal								
Non-Instructional Services								
3100	Food Service Operations		\$0	\$5,580	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$5,580	\$0	\$0	\$0
Non-Instructional Services Subtotal								
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	08	\$0	\$0	\$75,500	\$0	\$75,500	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$75,500	\$0	\$75,500	\$0
Facilities Acquisition and Construction Subtotal								
Other Outlays								
5110	Debt Service - Principal	08	\$836,444	\$420,000	\$440,000	\$0	\$440,000	\$0
5120	Debt Service - Interest	08	\$659,640	\$177,367	\$155,867	\$0	\$155,867	\$0
				\$1,496,084	\$597,367	\$595,867	\$0	\$595,867
Other Outlays Subtotal								

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	08	\$398,315	\$416,000	\$394,000	\$0	\$394,000	\$0
5222-5229	To Other Special Revenue	08	\$266,818	\$245,000	\$260,000	\$0	\$260,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$665,133	\$661,000	\$654,000	\$0	\$654,000	\$0
Total Operating Budget Appropriations			\$21,165,642	\$22,149,186	\$21,294,000	\$0	\$21,294,000	\$0

Special Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	01	\$0	\$0	\$24,324	\$0	\$24,324	\$0
Purpose: Long-Term Borrowing - Bond - Athletic Field								
5120	Debt Service - Interest	02	\$0	\$0	\$29,013	\$0	\$29,013	\$0
Purpose: Long Term Borrowing - Bond for STEM lab/Fitness Ce								
5230-5239	To Capital Projects	01	\$0	\$0	\$1,660,000	\$0	\$1,660,000	\$0
Purpose: Long-Term Borrowing - Bond - Athletic Field								
5230-5239	To Capital Projects	02	\$0	\$0	\$1,980,000	\$0	\$1,980,000	\$0
Purpose: Long Term Borrowing - Bond for STEM lab/Fitness Ce								
5252	To Expendable Trusts/Fiduciary Funds	10	\$0	\$0	\$70,000	\$0	\$70,000	\$0
Purpose: Athletics ETF								
5252	To Expendable Trusts/Fiduciary Funds	11	\$0	\$0	\$40,000	\$0	\$40,000	\$0
Purpose: Maintenance ETF								
5252	To Expendable Trusts/Fiduciary Funds	12	\$0	\$0	\$25,000	\$0	\$25,000	\$0
Purpose: Special Education ETF								
Total Proposed Special Articles			\$0	\$0	\$3,828,337	\$0	\$3,828,337	\$0

Individual Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	04	\$0	\$0	\$176,766	\$0	\$0	\$176,766
Purpose: Teacher CBA								
1200-1299	Special Programs	04	\$0	\$0	\$34,326	\$0	\$0	\$34,326
Purpose: Teacher CBA								
1200-1299	Special Programs	06	\$0	\$0	\$44,572	\$0	\$44,572	\$0
Purpose: Support Staff								
2000-2199	Student Support Services	04	\$0	\$0	\$26,904	\$0	\$0	\$26,904
Purpose: Teacher CBA								
2000-2199	Student Support Services	06	\$0	\$0	\$1,154	\$0	\$1,154	\$0
Purpose: Support Staff								
2200-2299	Instructional Staff Services	04	\$0	\$0	\$4,374	\$0	\$0	\$4,374
Purpose: Teacher CBA								
2200-2299	Instructional Staff Services	06	\$0	\$0	\$598	\$0	\$598	\$0
Purpose: Support Staff								
2310 (840)	School Board Contingency	09	\$0	\$0	\$100,000	\$0	\$100,000	\$0
Purpose: Contingency								
2320 (310)	SAU Management Services	03	\$0	\$0	\$806,808	\$0	\$806,808	\$0
Purpose: SAU								
2400-2499	School Administration Service	06	\$0	\$0	\$8,340	\$0	\$8,340	\$0
Purpose: Support Staff								
2600-2699	Plant Operations and Maintenance	06	\$0	\$0	\$15,245	\$0	\$15,245	\$0
Purpose: Support Staff								
2800-2999	Support Service, Central and Other	04	\$0	\$0	\$60,592	\$0	\$0	\$60,592
Purpose: Teacher CBA								
2800-2999	Support Service, Central and Other	06	\$0	\$0	\$4,100	\$0	\$4,100	\$0
Purpose: Support Staff								
3100	Food Service Operations	06	\$0	\$0	\$4,804	\$0	\$4,804	\$0
Purpose: Support Staff								
Total Proposed Individual Articles								
				\$0	\$1,288,583	\$0	\$985,621	\$302,962

2018 - 2019 Proposed Budget, (MS-27) - cont'd

Revenues

Account	Source	Article	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	08	\$600	\$600	\$600
1600-1699	Food Service Sales	08	\$374,300	\$353,000	\$353,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	08	\$70,000	\$15,000	\$15,000
Local Sources Subtotal			\$444,900	\$368,600	\$368,600
State Sources					
3210	School Building Aid	08	\$173,362	\$181,362	\$181,362
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	08	\$580,387	\$589,000	\$589,000
3240-3249	Vocational Aid		\$7,000	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	08	\$3,700	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$764,449	\$773,362	\$773,362

2018 - 2019 Proposed Budget, (MS-27) - cont’d

Revenues				
Account	Source	Article	Revised Revenues Current Year	School Board's Estimated Revenues
Budget Committee's Estimated Revenues				
Federal Sources				
4100-4539	Federal Program Grants	08	\$25,000	\$25,000
4540	Vocational Education		\$0	\$0
4550	Adult Education		\$0	\$0
4560	Child Nutrition	08	\$38,000	\$38,000
4570	Disabilities Programs	08	\$220,000	\$235,000
4580	Medicaid Distribution	08	\$202,000	\$192,600
4590-4999	Other Federal Sources (non-4810)		\$0	\$0
4810	Federal Forest Reserve		\$0	\$0
Federal Sources Subtotal			\$485,000	\$490,600
Other Financing Sources				
5110-5139	Sale of Bonds or Notes	02, 01	\$0	\$3,640,000
5140	Reimbursement Anticipation Notes		\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0
9998	Amount Voted from Fund Balance	09, 11, 12, 10	\$0	\$235,000
9999	Fund Balance to Reduce Taxes	08	\$0	\$300,000
Other Financing Sources Subtotal			\$0	\$4,175,000
Total Estimated Revenues and Credits			\$1,694,349	\$5,807,562
				\$5,807,562

2018 - 2019 Proposed Budget, (MS-27) - cont’d

Budget Summary			
Item	Current Year	School Board Ensuing FY (Recommended)	Budget Committee Ensuing FY (Recommended)
Operating Budget Appropriations	\$21,209,099	\$21,294,000	\$21,294,000
Special Warrant Articles	\$187,000	\$3,828,337	\$3,828,337
Individual Warrant Articles	\$940,087	\$1,288,583	\$985,621
Total Appropriations	\$22,336,186	\$26,410,920	\$26,107,958
Less Amount of Estimated Revenues & Credits	\$2,739,601	\$5,807,562	\$5,807,562
Less Amount of State Education Tax/Grant		\$5,210,743	\$5,210,743
Estimated Amount of Taxes to be Raised		\$15,392,615	\$15,089,653
Supplemental Schedule			
1. Total Recommended by Budget Committee			\$26,107,958
Less Exclusions:			
2. Principal: Long-Term Bonds & Notes			\$440,000
3. Interest: Long-Term Bonds & Notes			\$209,204
4. Capital outlays funded from Long-Term Bonds & Notes			\$3,640,000
5. Mandatory Assessments			\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)			\$4,289,204
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)			\$21,818,754
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)			\$2,181,875
Collective Bargaining Cost Items:			
9. Recommended Cost Items (Prior to Meeting)			\$78,813
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)			\$0
12. Bond Override (RSA 32:18-a), Amount Voted			\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)			\$28,289,833

Government Leadership and Administration

For the Year Ending June 30, 2017

Hollis Brookline Cooperative School Board

Mrs. Elizabeth Brown, Chair	Term Expires 2018
Mr. Thomas Solon	Term Expires 2018
Mrs. Krista Whalen	Term Expires 2019
Mr. John Cross	Term Expires 2018
Mrs. Holly Deurloo Babcock	Term Expires 2019
Ms. Melanie Levesque	Term Expires 2020
Mrs. Cindy VanCoughnett	Term Expires 2020
Mr. Drew Mason, Moderator	Term Expires 2019
Mr. Robert Rochford, Treasurer	Appointed 2016
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2019
Mr. Brian Rater	Term Expires 2018
Mr. Lorin Rydstrom	Term Expires 2018
Mr. James Solinas	Term Expires 2019
Mr. Raul Blanche	Term Expires 2020
Mr. David Blin	Term Expires 2020
Mr. Thomas Enright	Term Expires 2019

SAu #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Ms. Gina Bergskaug	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Assistant Director of Student Services
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson	Principal
Mrs. Patricia Flynn	Assistant Principal
Mrs. Jennifer Campbell	Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes	Principal
Mr. Robert Ouellette	Assistant Principal
Ms. Amanda Zeller	Assistant Principal
Ms. Jennifer Anderson	Special Education Coordinator

2017 Hollis/Brookline Cooperative School District Annual Meeting Minutes
13 March 2017

Hollis Brookline Coop School Board

Elizabeth Brown, Chair
Tom Solon, Vice Chair
Krista Whalen, Budget Committee Representative
Holly Deurloo Babcock, Secretary
Christopher Adams
Eric Pauer
Cindy VanCoughnett

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche, Vice Chair
Brian Rater, Secretary
David Blinn
Tom Enright
Lorin Rydstrom
James Solinas
Krista Whalen, School Board Representative

SAu #41 Administration

Andrew Corey	Superintendent
Cynthia Matte	Assistant Superintendent
Kelly Seeley	Business Administrator

Hollis Brookline High School

Richard Barnes	Principal
Robert Ouellette	Assistant Principal
Amanda Zeller	Assistant Principal

Hollis Brookline Middle School

Robert Thompson	Principal
Patricia Flynn	Assistant Principal

The meeting was called to order at 7:05pm by the Moderator, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance and the National Anthem was sung by the Hollis Brookline Coop Chorus, Darcy Hinkle, Laura Nelson, Tyler Bazemore, Hannah Bazemore, Arianna Frankel, Jess Hu, Megan Mitchell and chorus director- Nancy Spencer. Moderator recognized veterans and serving members of our armed forces.

Elizabeth Brown, School Board Chair introduced the School Board and the School District Counsel, James O’Shaughnessy. Darlene Mann, Budget Committee Chair introduced the Budget Committee. SAU 41 Superintendent Andy Corey introduced the SAU and the School Administration. Moderator introduced, School District Clerk, Diane Leavitt, assistants and volunteer counters on the floo .

Moderator went over the rules of the meeting, overview of the warrant and time schedule. Jim Belanger motioned to adopt the rules of the meeting. Seconded by Tammy Fareed. CARRIED by a card vote.

State of the Schools by Andy Corey, Superintendent of Schools. Accomplishments of the School Board, Elizabeth Brown, Chair, also recognized the retirement of Laura Evans and Ron Johnston for their years of dedication as they move on to a new chapter in their lives. Overview of budget guidance and budget by Darleen Mann, Chair.

Article 1. To see if the school district will vote to approve the cost items for the second year of a two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2016-17 and 2017-18 school years, which calls for the following increases in support staff salaries and benefits at the current staffing lev

Fiscal Year	Estimated Increase
2017-18	\$85,439

and further to raise and appropriate a sum of \$85,439 for the second fiscal year (2017-18 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the ne agreement over those that would be paid at current staffing levels. This is the second year of a two year agreement. The school board recommends this appropriation (5-0-1). The budget committee recommends this appropriation (6-0-1).

Liz Brown motioned to bring Article 1 to the floo . Seconded by Tom Solon. Krista Whalen gave a presentation. No discussions were ensued. Moderator brought Article 1 to a vote. CARRIED by a card vote.

Article 2. To see if the school district will vote to raise and appropriate a sum of \$21,209,099 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutor obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Darlene Mann motioned to bring Article 2 to the floo . Seconded by Brian Rater. Darlene Mann gave a presentation. Discussions ensued. Moderator brought Article 2 to a vote. CARRIED by a card vote.

Article 3. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to \$100,000 to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2017, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Holly Babcock motioned to bring Article 3 to the floo . Seconded by Cindy Van Coughnett. Elizabeth Brown spoke to the warrant. Discussions ensued. Moderator brought Article 3 to a vote. CARRIED by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of \$754,648 as the Hollis Brookline Cooperative School District’s portion of the SAU budget of \$1,498,630 for the forthcoming fiscal year This year’s adjusted budget of \$1,485,787 with \$748,044 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Elizabeth Brown motioned to bring Article 4 to the floo . Seconded by Tom Solon. Discussions ensued. Moderator brought Article 4 to a secret ballot vote. YES - 110 NO - 21 This vote will be combined with the previously taken vote at the Hollis School District and the Brookline School District vote on election day for a final count.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of \$67,000 to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District’s June 30, 2017 unassigned fund balance, available on July 1, 2017. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (7-0-0).

Tom Solon motioned to bring Article 5 to the floor. Seconded by Krista Whalen.
Elizabeth Brown spoke to the warrant. No discussions. Moderator brought Article 5 to a vote.
CARRIED by card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$20,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District’s June 30, 2017 unassigned fund balance, available on July 1, 2017. **The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).**

Cindy Van Coughnett motioned to bring Article 6 to the floor. Seconded by Holly Babcock.
Elizabeth Brown gave a presentation. Discussions ensued.
Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Article 7. To see if the Hollis Brookline Cooperative School District will vote to establish a Special Education Expendable Trust Fund per RSA 198:20-c, to be used for special education expenses and to raise and appropriate up to **\$50,000** to put in the fund, with this amount to come from fund balance available for transfer on July 1. No amount to be raised from taxation; further to name the school board as agents to expend from the fund. The fund cannot exceed \$125,000. **The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (6-1-0).**

Holly Babcock motioned to bring Article 7 to the floor. Seconded by Krista Whalen.
Elizabeth Brown spoke to Article 7. Discussions ensued.

Tammy Fareed motioned to amend Article 7 to read, “that the fund cannot exceed \$250,000.” Change the number from \$125,000 to \$250,000. Seconded by David Sacks. Discussions ensued.
Tammy Fareed motioned to delete the previous amendment that she brought forward and change it to delete the line “The fund cannot exceed \$125,000”. Seconded by David Sacks.
Moderator brought amendment to a vote. **CARRIED** by a card vote.

Chris Hyde motioned to amend Article 7 to insert the word “unanticipated” as follows: to be used for unanticipated special education expenses. Seconded by Tammy Fareed. No discussions ensued. Moderator brought amendment to a vote. **CARRIED** by a card vote.

Web Scales motioned to amend Article 7 to read from \$50,000 to \$100,000. Seconded by Tammy Fareed.
Moderator brought amendment to a vote. No discussions ensued.
CARRIED by a card vote. **YES - 70 NO - 40**

Amended Article 7. To see if the Hollis Brookline Cooperative School District will vote to establish a Special Education Expendable Trust Fund per RSA 198:20-c, to be used for **unanticipated** special education expenses and to raise and appropriate up to **\$100,000** to put in the fund, with this amount to come from fund balance available for transfer on July 1. No amount to be raised from taxation; further to name the school board as agents to expend from the fund.

Moderator brought Article 7 as amended to a vote. **CARRIED** by a card vote.

Moderator took this opportunity to personally thank all elected officials, volunteers, moderators, assistant moderators, ballot clerks, supervisors of the checklist, and volunteers for all their help during Town and State Elections.

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article (6-0-0).**

Elizabeth Brown motioned to bring Article 8 to the floor. Seconded by Tom Solon.
Elizabeth Brown spoke to Article 8. Discussions ensued.
Moderator brought Article 8 to a vote. **CARRIED** by a card vote.

Article 9. To transact any other business which may legally come before said meeting.

Elizabeth Brown spoke at the podium regarding upcoming elections.
Jim Belanger motioned to end the meeting. Seconded by: Tammy Fareed.
Moderator brought Article 9 to a close. **CARRIED** by a card vote.
Hollis Brookline Cooperative School District meeting had 61 registered voters from Brookline and 77 registered voters from Hollis. The meeting adjourned at 9:31pm.

Respectfully submitted,

Diane T. Leavitt
Diane Leavitt, Hollis Brookline Cooperative School District Clerk



tensions run high during staff vs. student volleyball game

Hollis/Brookline Cooperative Revenue, Expenditures and
Changes in Fund Balances
For Fiscal Year Ending June 30, 2017

	General	Grants	Permanent Fund	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 14,919,589				\$ 14,919,589
Other local	92,386		25,692	643,890	761,968
State	6,120,211			2,823	6,123,034
Federal	206,735	266,819		44,930	518,484
Total revenue	21,338,921	266,819	25,692	691,643	22,323,075
EXPENDITURES					
Current:					
Instruction	9,169,009	223,375		276,974	9,669,358
Support services:					-
Student	1,299,866			2,903	1,302,769
Instructional staff	543,873	7,862			551,735
General administration	56,636				56,636
Executive administration	747,371				747,371
School administration	988,141	11,760			999,901
Operation and maintenance of plant	1,190,398			1,263	1,191,661
Student transportation	1,069,515				1,069,515
Other	4,078,924				4,078,924
Non-instructional services				398,315	398,315
Debt service:					-
Principal	836,444				836,444
Interest	659,640				659,640
Facilities acquisition and construction		23,822			23,822
Total expenditures	20,639,817	266,819	-	679,455	21,586,091
Excess (deficiency) of revenues over (under) expenditures	699,104	-	25,692	12,188	736,984
Other financing sources (uses):					
Transfers in	4,198			727	4,925
Transfers out			(4,925)		(4,925)
Total other financing sources and uses	4,198	-	(4,925)	727	-
Net change in fund balance	703,302	-	20,767	12,915	736,984
Fund balances, beginning	751,014		407,078	143,590	1,301,682
Fund balances, ending	1,454,316	-	427,845	156,505	2,038,666

Hollis/Brookline Cooperative School Board Balance Sheet
Governmental Funds
For Fiscal Year Ending June 30, 2017

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 1,465,472			\$ 203,135	\$ 1,668,607
Investments	7,889				7,889
Receivables:					-
Accounts	80				80
Intergovernmental	165,785	82,955	427,845	1,836	678,421
Interfund receivable	90,895				90,895
Inventory				7,932	7,932
Prepaid items	16,214				16,214
Total assets	\$ 1,746,335	\$ 82,955	\$ 427,845	\$ 212,903	\$ 2,470,038
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 196,056	\$ 1,700		\$ 26,496	\$ 224,252
Accrued salaries and benefits	76,517				76,517
Intergovernmental payable	19,221				19,221
Interfund payable		81,255		9,640	90,895
Total liabilities	291,794	82,955	-	36,136	410,885
Deferred inflows of resources:					
Deferred revenue	225			20,262	20,487
Fund balances:					
Nonspendable	16,214		281,377	7,932	305,523
Restricted			146,468		146,468
Committed	382,277			148,573	530,850
Assigned	155,833				155,833
Unassigned	899,992				899,992
Total fund balances	1,454,316	-	427,845	156,505	2,038,666
Total liabilities, deferred inflows of resources, and fund balances	\$ 1,746,335	\$ 82,955	\$ 427,845	\$ 212,903	\$ 2,470,038



preparing for “a christmas carol ” field trip

Hollis/Brookline Cooperative General Fund Comparison by Year
For Fiscal Years Ending June 30, 2017

	FY2015	FY2016	FY2017
School District Assessment			
Current Appropriation	13,910,558	13,804,794	14,919,589
Other Local Sources			
Tuition	0	6,472	0
Investment Earnings	3,742	1,402	1,247
Impact Fees	23,967	20,282	18,505
Rentals	2,940	3,494	1,636
Contributions and Donations	0	0	1,600
Athletics	56,479	59,875	68,793
Miscellaneous	141,544	148,717	131
Total Other Local Sources	228,672	240,242	91,912
State Sources			
Adequacy Aid (grant)	3,044,832	3,062,518	2,994,005
Adequacy Aid (tax)	2,222,029	2,152,706	2,103,120
School Building Aid	400,514	404,512	341,984
Special Education Aid	474,432	579,520	671,604
Vocational Tuition	8,959	5,927	9,498
Total State Sources	6,150,766	6,205,183	6,120,211
Federal Sources			
Medicaid	158,748	195,895	206,735
Other Financing Sources			
Transfers in	5,720	4,987	4,198
Total Revenues and Other Financing	20,454,464	20,451,101	21,342,645

Hollis/Brookline Cooperative Special Education Expenditures
For Fiscal Years Ending June 30, 2017

PER RSA 32:11a

EXPENSES:	FY2015	FY2016	FY2017
SALARIES	2,244,536	2,049,968	1,921,098
BENEFITS	448,907	375,948	384,220
CONTRACTED SERVICES	1,435,305	250,478	766,375
TRANSPORTATION	285,005	386,544	426,249
TUITION	700,445	1,651,883	854,326
SUPPLIES	17,691	19,788	54,296
EQUIPMENT	8,839	6,213	12,428
OTHER	-	6,808	1,290
SUBTOTAL	5,140,729	4,747,630	4,420,282
REVENUE:			
SPECIAL EDUCATION AID	474,432	579,520	671,604
MEDICAID DISTRIBUTION	158,748	195,895	206,735
IDEA	185,887	266,286	223,375
SUBTOTAL	819,066	1,041,701	1,101,714
NET COST FOR SPECIAL EDUCATION	4,321,663	3,705,929	3,318,568



girl 's soccer tri-st ate championship

Hollis/Brookline Cooperative School District Professional Staff Roste

First Name	Last Name	Assignment	College/un iversity	Degree
Jennifer	Anderson	Special Education Coordinator, HBHS	Rivier	M.Ed.
Richard	Barnes	Principal, HBHS	Northeastern Univ.	M.Ed.
Brian	Bumpus	Assistant Athletic Director, HBHS	UMASS Lowell	B.A.
Jennifer	Campbell	Special Ed. Coordinator, HBMS	New England College	C.A.G.S.
Patricia	Flynn	Assistant Principal, HBMS	Rivier	M.Ed.
Robert	Ouellette	Assistant Principal, HBHS	NH College	M.B.A.
Rhon	Rupp	Athletic Director, HBHS	Univ. North Carolina	B.A.
Robert	Thompson	Principal, HBMS	UNH	M.Ed.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Nicole	Ainsworth-Brown	English/Special Education	Plymouth State Univ.	M.A.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Claudia	Banks	Spanish	University of Granada	M.A.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Jessica	Barrett	French	UNH	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Sandra	Bent	Guidance	Rivier	M.Ed.
Donald	Boggis	Physical Education/Wellness	Springfield College	M.S.
Gayle	Bottcher	Physical Education	U. Bridgeport	M.S.Ed.
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A/EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Christin	Cahill	Program Clinician	Rivier	M.A.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Camille	Carson	Science	Rivier	M.S.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Megan	Cleary	Science	Keene State	B.S.
Catherine	Collard	Science	Univ. of Notre Dame	M.Ed.
Susan	Connelly	Social Studies	NYU	M.A.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Lisa	Danis	English	UNH	M.A.T.
Heather	Deegan	English	UNH	M.Ed.
Bonnie	Del Signore	Mathematics	Brown Univ.	B.A.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	UNH	M.A.T.
Lynn	DiZazzo	English	Fairfield Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./ Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Katherine	Emerson	Science	Stonehill College	B.S.
Yolanda	Flamino	Science	Smith College	M.S.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury	M.A.
Amber	Fox McNeil	School Nurse	UNH	BSN
Allison	Franklin	Physical Education	Springfield College	M.A.
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.

Hollis/Brookline Cooperative School District Professional Staff Roste - cont'd

First Name	Last Name	Assignment	College/un iversity	Degree
Lauren	Girolimon	English	UNH	M.A.T.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State	B.S.
Christine	Grieff	Guidance	Plymouth State Univ.	M.Ed.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.
Christine	Haight	Reading	Rivier	M.A.T. & Ed.D.
Katrina	Hall	Mathematics	Univ. of New England	Ph.D.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Susan	Hay	Technology	UNH	M.B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Jillian	Hegarty	504 Coordinator	Rivier	M.Ed.
Katherine	Henderson	Social Studies	Dartmouth College	B.A.
Mark	Illingworth	Mathematics	Savannah College of Art & Design	M.A.
Linda	Illingworth	English	UNH	M.A.T.
Jamie	Johannsen	Social Studies	Boston University	B.A.
Melissa	Joyce	School Psychologist	Rivier	M.Ed./CAGS
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Shannon	Kolb	Speech Assistant	Univ. of Florida	B.S.
Shannon	Kolb	Speech Assistant	Univ. of Florida	B.S.
Linda	Lannin	Occupational Therapy	Florida International Univ.	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Matthew	MacFarline	Latin	Brandeis University	M.A.
Melanie	Madden	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	School Nurse	Tennessee State Univ.	MSN
Patricia	Marquette	Mathematics	UNH	B.S.
Kathleen	Maynard	Guidance	Rivier	M.Ed.
Elissa	McCormick	French	Plymouth State Univ.	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Ann	Melim	English	UNH	M.A.
Victoria	Milette	English	UNH	M.A.T.
George	Minott	Science	UNH	B.A.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Courtney	Moore	Science	Southern NH University	B.S.
Elisabeth	Nault	Music	UNH	B.Music
Gregory	O'Brien	Social Studies	Southern NH University	M.A.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Claire	Pare	English	UNH	M.Ed.
Gregory	Parker	Social Studies	UNH	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Lina	Pepper	Art	Plymouth State Univ.	B.S.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Paul	Picariello	Technology Education	Fitchburg State	M.Ed.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.

Hollis/Brookline Cooperative School District Professional Staff Roste - cont’d

First Name	Last Name	Assignment	College/un iversity	Degree
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Pamela	Saucier	Social Studies	Southern NH University	M.Ed.
Audra	Saunders	Art	Rivier	M.Ed.
Lorna	Spargo	Mathematics	University of Phoenix	M.S.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Trudi	Thompson	Science	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Katherine	Williamson	Science	UNH	M.Ed.
Richard	Winslow	Guidance	UNH & Keene State	M.A.& M.Ed.



HBHS-First Robotics Competition Winner

Hollis/Brookline Middle School Administrative Report

Hollis Brookline Middle School is committed to providing a rigorous and engaging curriculum that provides all students with the skills necessary to be successful in our fast paced, technologically driven world. Our teachers view themselves as learners, and challenge themselves to create learning opportunities for students that encourage communication, collaboration, critical thinking and creativity. As a school, we have increased our implementation of Google Classroom across all disciplines allowing teachers and students to work together to maximize learning.



STEM Education is a major focus of our curriculum. This year, we built a new partnership with the University of New Hampshire and the Portsmouth Naval Shipyard through the Sea Perch Program. The program provides students with the opportunity to learn about robotics, engineering, science and mathematics while building an underwater Remotely Operated Vehicle. Staff from The Center for Coastal and Ocean Mapping Joint Hydrographic Center at UNH and the PNS spent two days at HBMS working with 202 8th grade students to design and build ROVs. Our students and staff gained skills in engineering, problem-solving, technical applications and teamwork. In addition to this project, 40 of our female students participated in a Tech Women/Tech Girls event sponsored by the NH High Tech Council. These events are part of a state initiative focused on building a strong community that encourages young women to explore careers in STEM fields of stud . Our students had an opportunity to meet professionals in a variety of STEM fields as well as participate in a number of STEM activities. STEM education also extends to our robotics program. This year our 7th and 8th grade teams are supported by parent coaches Tammy Fareed, Todd Pack, Barbara King and Chris Hayden. Sponsored by FIRST, students create robots that can meet a specific challenge and compete against other schools across the state.

Extracurricular activities are an integral part of a student’s education at HBMS, and we have over 25 different clubs and activities to support our students’ individual growth. Our Student Council develops leadership skills for our students, and by shifting its focus on meeting the needs of our community, students are gaining an understanding of the communities in which they live. Our student newspaper, From Hollis Brookline, allows students to develop their writing and interviewing skills, while our Art Club, Drama Club and The Knights Jazz Band foster students’ interest in the arts. This year, our anti-bullying club, U-Knighted For All, met with staff and school administration to discuss ways to increase their presence in the building to spread their message of tolerance and acceptance, ensuring a safe learning environment for all. These clubs provide students with a voice in our school community and we value our students’ contributions.

Hollis Brookline Middle School values its relationship with parents and community members. Our PTSA works closely with school administration as they work to support the needs of all students. From fundraising to volunteering, we are grateful for the many contributions they make to our school. In addition, we have warm and positive relationships with our local veterans and enjoy their yearly visits to the school. Their willingness to share their stories and experiences with our students make impressions that last. We are also grateful for the Hollis Rotary Club, the Hollis Department of Public Works, and our local businesses for their support of our school. We encourage all community members to stop in and say hello. We are proud of the education we offer and strive for continuous improvement as we work to support the needs of our students.

Sincerely,

Bob Thompson, Principal, Hollis Brookline Middle School
Patti Flynn, Assistant Principal, Hollis Brookline Middle School
Jennifer Campbell, Student Services Coordinator, Hollis Brookline Middle School



hbms girls volleyball

Hollis/Brookline High School Administrative Report



In 2017, Newsweek Magazine ranked Hollis Brookline High School #1 in New Hampshire! We are proud of this award and feel that it accurately represents our combined efforts as a community to serve the best interests of our students. That combined community includes a talented and dedicated staff, supportive families, and leadership of the various school boards and budget committees that serve both towns. Each year we focus on continuing to build upon our culture of excellence in our continued effort to offer the best 21 century education that will enable our students to meet the demands of a highly skilled and competitive workforce. Our accrediting body, NEASC, recently responded to the two-year progress report we submitted in the fall regarding the committee’s recommendations. The committee informed us in writing that they were pleased to learn of the following as it related to our progress:

- Further development of our 21st learning expectations and use of CavBlock to increase instructional time.
- The work of the assistant superintendent, middle school assistant principal, and high school math department head who have collaborated on formally aligning the math curriculum and provide account ability.
- Improvement of existing storage options to include the addition of storage units to support our high quality programing and services we offe .
- The effort to align administrative responsibilities resulting in the addition of more resources to address the needs and upkeep of fields and outdoor facilities

While these are only four of the ten items of positive feedback, we feel that they highlight some of the great progress we have made in the two short years since the committee’s site visit.

The academic success of our students has always been at the core of our tradition of excellence as our students excel in many areas. In 2017, thirty new members were inducted into the HBHS National Honor Society. Our SAT, ACT, and AP test scores continue to be among the most competitive in the state. HBHS also has developed a fine trad - tion of seniors entering the military after graduation. In 2017, the following six seniors entered the military: Mario Barassi, Nathan Corsetti, Derek Davidson, and Brendhan Harris- Army ROTC, Selene Berube-Navy ROTC, Olivia Simmerman-Air Force ROTC.

The multitude of learning experiences to which our students are exposed on a daily basis is simply amazing. Our talented staff knows how to bring the curriculum alive. One of many examples is the annual Trebuchet project. For more than twelve years, Hollis Brookline High School physics students have participated in this annual event. In this engineering design challenge, teams of four to six students are tasked with working together to design, build, calibrate, and test a working trebuchet, a medieval siege device used to launch a projectile using nothing but the force of gravity via a counterweight and lever arm. Students must launch a water balloon a distance of 30 meters to receive an “A” and they receive bonus points if they dress up in medieval costumes or hit an exact target (their physics teacher!). Over the course of several weeks, students are required to maintain an individual engineering logbook, complete with design sketches, meeting minutes, testing procedures, launch data, calculations, and reflections upon the outcome of testing da . This activity is one of the most popular events at HBHS, and all students are encouraged to take physics so they can have the chance to participate in this exciting and challenging project during their high school career.

This was the second year in a row that Trebuchet was expanded to include 3rd grade students from Hollis Primary School and Richard Maghakian Memorial School in Brookline. The day was a tremendous success. Teachers from the high school enjoyed collaborating with their colleagues from our sending districts. Most importantly, the enthusiasm from the high school and elementary school students was contagious. This year’s weather conditions were ideal and everyone enjoyed the event.

We were pleased to recently learn that HBHS was placed on the College Board’s Eighth Annual AP District Honor Roll. Hollis Brookline is one of 447 school districts in the U.S. and Canada to be honored with this designation. To be included on the Eighth Annual Honor Roll, Hollis Brookline High School had to, since 2015, increase the number of students participating in AP while also increasing or maintaining the percentage of students earning AP Exam scores of 3 or higher. Reaching these goals shows that HBHS is successful at identifying motivated and academically prepared students who are ready for AP. Inclusion in the Eighth Annual AP District Honor Roll is based on a review of three years of AP data, from 2015 to 2017, looking across 38 AP Exams, including world language and culture.

We are proud of this latest recognition as we feel it reflects our commitment to expanding access to a rigorous and relevant curriculum to an increasing number of our students who have demonstrated that they are up to the challenge. Moreover, we are grateful for the hard work and dedication of our talented teaching staff for their effort to make these opportunities available to our students.

Hollis Brookline High School students also excel in athletics and the arts. Cavalier Athletics had a very strong year in 2017. In the winter, both the Boys and Girls Basketball teams made the final four of their respective NHIA tournaments, with the Boys team falling in the semi-final round, and the Girls team finishing as the Division I runner-up. The Girls Ski Team finished in third place overall at their State Championship event, while the Boys Team finished in fourth place.

In the spring, the Boys Lacrosse team made the Final Four of the Division II Lacrosse tournament, losing in the semi-final game to eventual champion, Derryfield. The Boys Volleyball team also made the Final Four for the second year in a row, and the Boys Tennis team fell in the semi-final round of their tournament to Portsmouth. Also qualifying for their respective NHIAA tournaments were the Girls Lacrosse and Girls Tennis teams. This fall, the Girls Volleyball team won their fourth Division I State Championship in seven years, and third title in a row. The Boys Soccer team qualified for their NHIA tournament as the fourth seed, and fell to eventual runner-up, Goffstown, in the first round. The Football team also qualified for their respective tournament for the second year in a row as the fifth seed. Field Hockey qualified for their tournament as well.

Hollis Brookline High School is also proud to announce that they are home to thirty-four NHIAA Scholar Athletes, who have participated and lettered in two or more sports, while maintaining a B+ average or better, as well as participating in community service. We also were proud to have fourteen senior students who were recognized for participating in three sports each year during all four years at HBHS. We are proud of our scholar athlete’s hard work and dedication in the classroom on and off of the playing field.

The Music Department was pleased to announce this fall that nine students were selected to participate in the Jazz All State Festival. Additionally, all twenty-two Honors Choir students were selected to participate in the All New England Choral Festival this year. Our students’ performance in music and choir is a testament to their talent, hard work, and the high caliber of instruction and guidance from our Music Director Dave Umstead and Choral Director Matt Barbosa.

Many students also participate in the Theatre and Visual Arts programs. If you have not yet seen one of the Hollis Brookline Musical performances, which are presented each March, please mark your calendars for this year’s presentation of All Shook Up. Each year the combined efforts of the music, visual arts and theatre programs come together in a wonderful musical production that could compete with any semiprofessional performance.

Teachers and staff give countless hours outside of the classroom to help our students succeed. With more than one hundred clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged. The 2016-2017 Math Team clinched their 12th consecutive SMASH League Championship title in February of 2017 and then went on to take third place in Division II at the NH State Math Meet in March of 2017. The team consisted of about 25 dedicated and passionate mathletes who truly enjoy doing math for fun!

With great anticipation, HBHS Robotics Team 1073 awaits kickoff on Jan 6, when the 2018 game called “Power Up” will be revealed! Kickoff is the start of the build season in which the team must design, build and program a new robot to compete in Power Up! Students and mentors have been preparing all fall for this exciting time! With

six weeks to complete the robot, FRC 1073 will compete March 2-4 at Windham HS and March 29-31 at UNH. The team is looking forward to a successful season, as they look to repeat as a qualifier for the New England District Championship in April. Team 1073 was invited by the Hollis Brookline Rotary to showcase our team and robot at their meeting on January 3rd. The Hollis Brookline Rotary was a generous donor last spring when support was needed to travel to the World Championship. Team 1073 is honored and excited to be able to show off our robot that was awarded the silver medal! As always, information about the HBHS FIRST Robotics team 1073 can be found on the website: www.theforceteam.com.

As we reflect on the many successes of 2017, we look forward to the new year with great excitement. Regardless of what the future may hold, we will continue with our commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted,
Richard D. Barnes,
Principal



hbhs social studies “we the people” state finals

Hollis/Brookline Cooperative School Budget Committee Report

Introduction

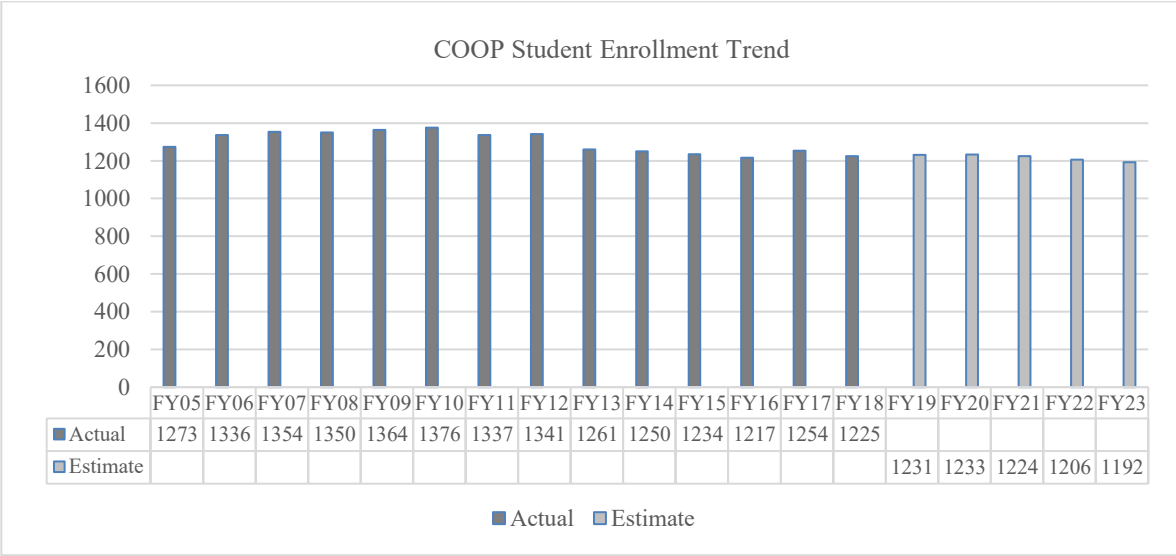
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

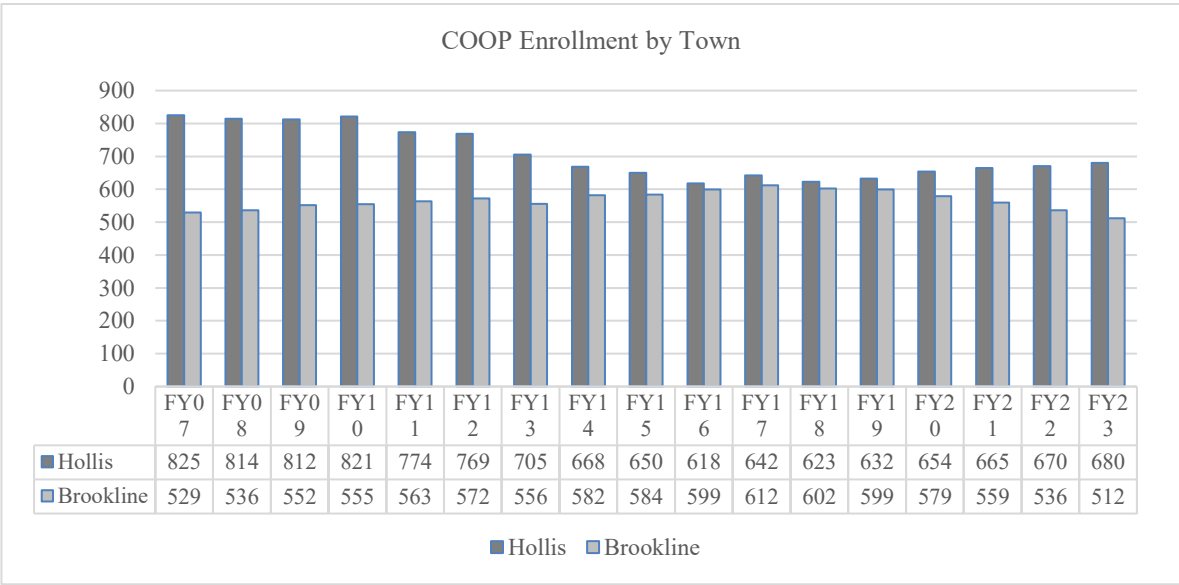
Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing annual declines in enrollment from 1376 to 1225. Reported district enrollment (as of October 1, 2017) of 1225 represents a 2.3% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment. FY18 BA reported enrollment.

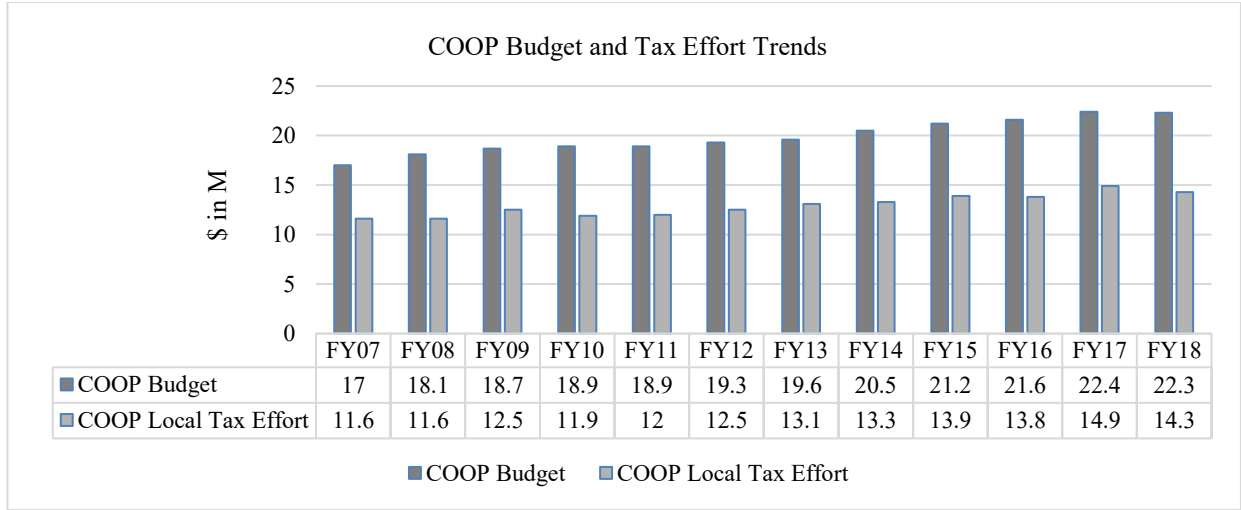
By town, the student population trend reflects a relatively even distribution of students between Hollis and Brookline from FY16 through FY19. However, since FY07 through FY18, Hollis’ student population has declined by 25%. During the same period, Brookline has realized an almost 15% increase in student population. As of October 1, 2017, the enrollment distribution is 50.9% of students from Hollis and 49.1% of students from Brookline which represents a shift in the enrolled student composition of less than .5 percentage points from the prior year. Projections through FY23 indicate Hollis retaining greater than 50% of the student population.



Student enrollment data based on NESDEC estimates of historic and future enrollment. FY18 BA reported student distribution.

Budget Highlights

FY18 Budget Summary: As approved by the legislative body in March 2017, the \$22.3M HBCSD budget represents a .5% decrease from the prior year with the approval of all articles for the operating and SAU budgets, the contract for support staff, and contingency/expendable trusts. Once district revenue and state aid by town have been considered, the resulting tax effort averages approximately 64% of the approved COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$7.7M for Hollis and \$6.5M for Brookline.



After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis’ total COOP tax commitment is \$9.2M and Brookline’s total COOP tax commitment is \$7.2M.

Staff Salaries and Benefits: Articles for the current school year included the costs for the second year of the contract for support staff (HESSA) which was approved in March 2017. Both years of the professional staff (HEA) contract were previously approved at the March 2016 meeting. The agreement addressed elements for salaries and benefits, as well as other non-financial contract elements. Increases in health plan costs have been tempered by participation in an updated medical benefits plan which has resulted in a 10% cumulative rate increase four years after plan introduction.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. In total, NHRS expenses represent 7%, or \$1.6M, of the total budget. New NHRS rate changes went into effect with the FY18 budget. Employer contribution rates increased by 10.8% to 17.36% for professional staff and by 1.9% to 11.38% for support staff. For the FY19 budget cycle, there will be no rate changes.

Student Services: These costs comprise 21% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Catastrophic Aid, the aid does not reflect 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which limits the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at approximately \$600K annually as the bonds for HBHS retired at the end of FY17. The remaining bond is for the HBMS renovation with payments continuing through FY25.

Other Items: While the aforementioned items comprise approximately 75% of the HBCSD budget, the remaining 25% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget. The current budget includes expenses related to updating the HBMS Library to a Learning Commons, expanding the role of the Athletic Trainer, and continued technology upgrades including Chromebook purchases.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between the two communities and reduced by each town’s state aid to determine the amount to be assessed in taxes as a portion of each town’s local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses and 100% EV for capital expenses. Capital expenses represented 2.2% of the expenses to be apportioned.

FY18 Apportionment Distribution	FY17 ADM	2016 EV	Net Apportionment
Hollis	50.9%	69.1%	52.2%
Brookline	49.1%	30.9%	47.8%

Source: NH DOE FY18 Cooperative District Apportionment Summary (October, 2017)

For the FY19 budget cycle, the legislative body will be asked to consider a facilities expansion, the COOP operating and SAU budgets, staff contracts, and funding of trusts with estimated tax impacts identified by town.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

2017 Hollis/Brookline High School Awards

Alan Frank Memorial Scholarship Book Award	Dollars for Scholars
Nicole Poitras	Emma Bruseo
American Federation of Musicians	Alexandra Campbell
Evan Jacobs	Amit Eshed
Amherst Orthodontic Scientific Woman's S.	Kristianna Fox
Audra Paradie	Vienna Scott
Army Reserve National Scholar/Athlete Award	Ed Berna Memorial Award For Track
Nathan Corsetti	Emma Bruseo
Marian Margaret O'Hara	Fred Waring Director's Award for Chorus
Athlete Citizen Scholar Award	Abbey Kotelly
Marian Margaret O'Hara	Harris Memorial Scholarship
Luke Martin	Katryn Pellerin
Brookline Historical Society Book Award	Hollis Brookline Rotary
Rebecca Nelson	Kristianna Fox
Brookline Women's Club	Vienna Scott
Kristianna Fox	Hollis Historical Society Book Award
Cameron Ricard Memorial Scholarship	Hayden Kubista
Kristianna Fox	Hollis Women's Club Scholarship
Jack MacLeod	Vienna Scott
Cavalier of the Year Award	Hollis Veterinary Hospital Scholarship
Nick Fothergill	Adrianna Radosavljevic
Charles Zylonis Memorial Scholarship	k endal VanSchoick Memorial Scholarship
Audra Paradie	Hannah Balfour
Coach k orcoulis Scholarship	Louis Armstrong Jazz Award
Joel DeLong	Ethan King
Madylin Partridge	Luke Martin
Community of Caring Scholarship	Richard Maghakian Memorial Scholarship
Kristianna Fox	Natalie Paquin
Nick Fothergill	Richard Nagy Memorial Scholarship
Director's Award for Band	Rebecca Nelson
Nathan Catalanotti	Team Player of the Year
Kristianna Fox	Grace Anneser
National Honor Society Book Award	Jack Belanger
Naomi Goodman	Theatre Award
National Merit Scholarship Finalist	Abby Rogers
Hayden Kubishta	Thespian Award
Magnolia Moskun	Lauren Moura
Rebecca Nelson	Leadership in Theatre Tech
Madylin Partridge	Dylan Silcox
National School Choral Award	uS M arine Corps Distinguished Athlete Award
Kristianna Fox	Mackenzie Day
Vivek Nithipalan	Samuel Poisson
NH Coaches Association (3 sports for 4 years)	uS Marine Corps Scholastic Excellence Award
Grace Anneser	Jonathan Byrne
Jennifer Choate	Madylin Partridge
Katie Connors	uS Marine Corps Semper Fidelis (Music Award)
NH Coaches Association Cont. (3 sports for 4 years)	Grace Lou
Nathan Corsetti	Matthew Bradshaw
Mackenzie Day	Warren Towne Memorial Scholarship
Joel DeLong	Grace Anneser
Kristopher Johnson	William & Lorraine Dubben Scholarship
Jack MacLeod	Nicole Poitras
Colton Mailloux	Kyle Chrystal
Samuel Poisson	Nathan Buckley

2017 Hollis/Brookline High School Awards - cont'd

Nicholas Jennings Memorial Scholarship	Ruth E. Wheeler Scholarship
Grace Anneser	Marian Margaret O'Hara
Morgan MacMillan	Thomas J. Devincentis Scholarship
Westford Firefighters Scholarship	Domenic DelPapa
Domenic DelPapa	Sgt. Barry D. Palmeri Memorial Scholarship
	Brendan Harris
Scholar Athletes	
Hunter Adams	Aidan Keehan
Grace Anneser	Colin Loftus
Hannah Balfour	Jack MacLeod
John Belanger	Colton Mailloux
Emma Bruseo	Luke Martin
Jack Byrne	Haley Modelski
Richard Cadario	Magnolia Moskun
Jennifer Choate	Vivek Nithipalan
Meghan Corban	Marian Margaret O'Hara
Nathan Corsetti	Natalie Paquin
Mackenzie Day	Madylin Partridge
Joel DeLong	Samuel Poisson
Isabella Demayo	Vienna Scott
Rachel Flanagan	Benjamin Thyng
Nicholas Fothergill	Cameron Vahe
Jacqueline Hallerman	William Walker
Taylor Hamel	Tucker Wood
National Honor Society	
Grace Anneser	Colton Mailloux
Christopher Aulbach	Luke Martin
John Belanger	Samantha Mello
Gwen Bergstrom	Haley Modelski
Selene Berube	Magnolia Moskun
Simren Bhogal	Rebecca Nelson
Emma Bruseo	Vivek Nithipalan
Nathan Buckley	Ava Occhialini
Jonathan Byrne	Marian Margaret O'Hara
Richard Cadario	Natalie Paquin
Alexandra Campbell	Audra Paradie
Jennifer Choate	Katryn Pellerin
Kyle Chrystal	Ryan Philbrook
Leslie Comeau	Michele Philpot
Meghan Corban	Samuel Poisson
Nathan Corsetti	Nicole Poitras
Joel DeLong	Adriana Radosavljevic
Rachel Flanagan	Abigail Rogers
Nicholas Fothergill	Caitlin Ross
Kristianna Fox	Vienna Scott
Daniella Goldberg	Cassandra Stapelfeld
Naomi Goodman	Jenna Swabowicz
Abbey Kotelly	Ryan Swope
Madison Kuchta	Aaron Velez
Evan Jacobs	Ava Walch
Jason Landolt	Eric Willett
Grace Lou	Tucker Wood
Jack MacLeod	

2017 Hollis/Brookline High School Awards - cont'd

Tri - M Music Honor Society		
Abby Kotelly		Nathan Catalonotti
Kristianna Fox		Ethan King
Luke Martin		Nick Hinchcliffe
Nicole Poitras		Caitlin Ross
Simren Bhogal		Christopher Aulbach
Naomi Goodman		Curtis Newton
Maddie Kuchta		Grace Lou
Jenna Swabowicz		Jennifer Choate
Rachel Flanagan		Maegan Castriotta
Aaron Velez		Skye Jacobs
Vivek Nithiplan		Nathan Buckley
Matt Bradshaw		Rebecca Nelson
Class of 2017 Salutatorian		Class of 2017 Valedictorian
Jonathan Byrne		Kyle Chrystal
Student Council 2017		Ten Top Seniors Class of 2017
President	Caitlin Ross	Jonathan Byrne
Vice President	Natalie Paquin	Kyle Chrystal
Secretary	Daniella Goldberg	Kristianna Fox
Treasurer	Christopher Aulbach	Naomi Goodman
<u>Representatives:</u>		Grace Lou
Nathan Buckley		Magnolia Moskun
Megan Corban		Rebecca Nelson
Kristianna Fox		Vivek Nithiplan
Vivek Nithiplan		Madylin Partridge
Jenna Swabowicz		Adrianna Radosavljevic



2017 graduation ceremony