

**Hollis Historic District Commission
Minutes of the January 18, 2018 Meeting**

Call to Order

Tom Cook called the meeting of the Hollis Historic District Commission to order at 7:00 p.m.

The following were present: Tom Cook, Chairman; Peter Jones and Michael Bates, Regular Members.

Members absent: Jessica Waters and Frank Cadwell, Selectmen's Representative

HDC2018-001

The application of Joy Lockwood to install two new business signs, located at 22 Ash Street, Map 052, Lot 035.

J. Lockwood explained her proposal as being the installation of two new business signs, located at 22 Ash Street, Unit B. The first sign will be located on the top portion of the existing master sign measuring 20" x 60" with a primarily white background with black letters. The second sign will be placed on the right side of the entrance to unit B measuring 10.5" x 22" in the same colors as the first sign. (see file for depiction of signs)

T. Cook moved to approve the application as submitted.

P. Jones seconded.

The motion was carried unanimously.

Other Business

Discussion - Hollis Primary School exterior changes, Tammy Fareed

T. Cook stated the school district has decided not to submit a formal application regarding the Hollis Primary School exterior changes. However, the school district has decided to present an update to the Historic District Commission. (HDC) Since the HDC is, in fact, a land use board and can only act on applications, the discussion this evening would be for informational purposes only.

T. Cook stated the HDC appreciated T. Fareed for providing an update on the project.

T. Fareed, Chair of the Hollis Energy Committee and sits on the Hollis School Board, stated would appreciate any input the HDC could provide on the project. T. Fareed provided two color chips (grays) which would reflect the color change of the primary school. The reason for the modification are to increase the energy efficiency of the structure. The current "R" values of the school are as follows: walls R3 and windows R5. The extremely low "R" values of the building are not energy efficient and relates to tax paying money loss. The district currently spends ¼ of million dollars each year on heat and electricity. The project would result in a substantial decreased in energy costs to the tax payers.

T. Fareed submitted a schematic design of the façade for the primary school. The current design includes new insulation, installing steel clad siding which would mimic wood placed over the existing brick, new style windows throughout and awnings placed on the south face of the building to limit sun exposure in those classrooms. The final submission is a rendering showing the front entrance of the building, which we do not have the funding for, it is more of a wish list.

P. Jones stated the project is large, there is a lot of information to review and the project would greatly impact a corner stone buildings in the town. T. Fareed stated the school district wants to work with the HDC and as the project continues they will be decided how the school district and the HDC can work together effectively. Since, the depictions are preliminary. The school district feels an informal opinion would be ideal keeping in mind the constraints of the municipal lease which guides budgeting and the modifications have to be energy cost effective

first and foremost.

After the discussion the HDC concerns and/or opinions are as follow:

1. Prefers off white (solar white) over gray.
2. Heat and cold retention of steel siding. Is steel siding the best option?
3. Steel siding denting and the costs to repair if dents occur.
4. Somewhat agrees with overall design if the final design included the front entrance way. The front entrance would tie the project together.

T. Freed asked if the HDC members would like to be kept updated on the project by email individually. T. Cook replied emails can be sent to D. Setaro and she will forward them to the members.

Approval of Minutes

M. Bates moved to approve the HDC minutes of December 7, 2017 as written.

T. Cook seconded.

The motion carried unanimously with P. Jones abstaining.

Adjournment

T. Cook moved and M. Bates seconded to adjourn.

The motion carried unanimously.

The meeting was adjourned at 7:40 pm.

Respectfully submitted,
Donna Lee Setaro, Building and Land Use Coordinator