

**Hollis Historic District Commission  
Minutes of the January 3, 2019 Meeting**

**Call to Order**

T. Cook called the meeting of the Hollis Historic District to order at 7:00 p.m.

The following were present: Tom Cook, Chairman; Jessica Waters, Vice Chairman; Michael Bates Regular Members; and Frank Cadwell, Selectmen's Representative

Members absent: Peter Jones, Regular Member.

**HDC2019-001**

The application of Kurt Mathias, property owner, to remove existing cedar shingles and replace with architectural shingles, located at 16 Merrill Lane, Map 013, Lot 031.

K. Mathias stated he was requesting approval to replace the existing cedar shingles with architectural shingles. The new shingle would be gray also when his home inspection was completed the inspector suggested that gutters be added so that the rain water would not run off directly onto the foundation. F. Cadwell asked if there would be any siding being replaced. K. Mathias replied yes the flashing under the cedar shingles needs replacing and few pieces of siding. F. Cadwell's only concern was that if there was any siding being replaced it would be replaced in-kind to match the existing siding. K. Mathias agreed. F. Cadwell added the cost of replacing cedar shingles might be considered a hardship and that the proposed architectural shingles match the neighborhood. The HDC members agreed.

T. Cook asked what color gutters would be installed. K. Mathias replied the gutters would match the color on the house.

*T. Cook move to approve the application with the following condition:*

*1. Any siding which needs to be replaced shall be replaced in-kind to match the existing siding.*

*M. Bates seconded.*

*Motion was carried unanimously*

**Other Business**

F. Cadwell stated since the HDC has a full board the HDC may want to create a sub-committee to update the Guidelines and Regulation Books. There have been many updates which are not included in the current books. The guidelines and regulations are helpful to the residents of the district. The HDC agreed.

**Approval of Minutes**

*T. Cook moved to approve the minutes of December 6, 2018 as written.*

*J. Waters seconded.*

*Motion was carried unanimously with F. Cadwell abstaining.*

*T. Cook moved and M. Bates seconded to adjourn. Meeting was adjourned at 7:20 pm.*