

**Hollis Historic District Commission
Minutes of the June 3, 2021 Meeting**

Call to Order

D. Setaro called the meeting to order at 7:05 pm. The meeting was held via a “zoom” platform.

The following were present: Tom Cook, Chairman; Jessica Waters, Vice Chairman, Michael Bates, Peter Jones, Regular Member; Brandon Child, Alternate Member; and Susan Benz, Selectmen’s Representative

Election of Officers

D. Setaro said the first order of business this evening was to conduct the election of officers, nomination were as follows;

J. Waters nominates T. Cook to serve as Chairman. Seconded by P. Jones. There were no other nominations.

T. Cook nominates J. Waters to serve as Vice Chairman. Seconded by P. Jones. There were no other nominations.

*T. Cook nominates P. Jones to serve as backup Clerk.
Seconded by J. Waters. There were no other nominations.*

T. Cook assumed the chair.

HDC2021-009

The application of Holly McCalmont, property owner to install a six foot cedar board fence along both sides of the existing home and a chain link fence in the back yard, located at 31 Proctor Hill Rd., (Map 017, Lot 017) in the Residential Agricultural Zone.

H. McCalmont explained she was requesting approval to install a cedar board fence on either side of the home along with a chain link fence around the back of the property. The fence would be used to safely contain her two dogs since Proctor Hill Road is very busy. The proposed fence is the same style fence as the neighbors’ fence. S. Benz asked would the fence be the same color as the neighbor’s fence. H. McCalmont replied yes once the proposed fence weathers.

T. Cook said since the fence is set back from the home Cook felt there would be no adverse effect. M. Bates asked would the fence be left natural or stained. H. McCalmont replied the fence would be left a natural color.

T. Cook said as far as the back chain link portion of fence is concerned, the chain link fence has no visibility from the road and would not adversely affect the neighborhood. The members agreed.

*T. Cook moved to approve the application as submitted.
M. Bates Seconded.
Motion was carried unanimously.*

HDC2021-010

The application of Joel and Tanya Rasmussen, property owners, to construct a 16’ 20’ Storage Shed, located at 16 Depot Road, (Map 051, Lot 004) in the Town Center Zone.

Tanya Rasmussen explained she is requesting approval to construct a shed with an overall size of 16' x 20'. The shed would be "L" shaped with an enclosed area a 4' x 8' over hang on one side. The color would be white with dark grey shingles to match the home.

P. Jones asked how much of the structure would be seen from the street. T. Rasmussen replied the structure would be placed past the existing fence, towards the back of the property line. The top of the roof maybe visible from the street. M. Bates said since the shed would match the existing structure and was barely visible from the street. Bates had no concerns with the proposed shed. The HDC members agreed.

T. Cook moved to approve the application as submitted.

P. Jones Seconded.

Motion was carried unanimously.

Other Business

D. Setaro said since March of last year, public bodies have been authorized to conduct virtual meetings under the governor's Emergency Order #12. This authority has been continued as the governor has renewed the state of emergency every three weeks. As the state continues to reopen, the state of emergency will likely end soon, and with it the authority to meet without a physical location. The governor's most recent order, issued on May 28, extended the state of emergency for only two weeks, until June 11, and it is uncertain whether it will be extended again. If the state of emergency is not extended on June 11, any meeting held after that time without public access at a physical location will be in violation of the Right-to-Know Law.

The HDC members all agreed that the July 1, 2021 meeting, if applications are received, would be held in the community room with public access and no longer will be on a "zoom" platform.

Approval of Minutes

P. Jones moved to approve the minutes of March 4, 2021 as submitted.

T. Cook seconded.

Motion was carried unanimously.

J. Waters moved and M. Bates seconded to adjourn.

Meeting adjourned at 7:25 pm.