

**Hollis Historic District Commission
Minutes of the September 2, 2021 Meeting**

Call to Order

T. Cook called the meeting to order at 7:00 pm.

The following were present: Tom Cook, Chairman; Peter Jones, Regular Member, Brandon Child, Karen Knesevich; Alternate Members and Susan Benz, Selectmen's Representative.

Members absent: Jessica Waters, Vice Chairman, Michael Bates, Regular Member.

T. Cook appointed B. Child and K. Knesevich as voting member for case HDC2021-015.

HDC2021-015

The application of Neil Stone, to install 12 vinyl replacement windows, property owned by 22 Proctor Hill Road, LLC, located at 22 Proctor Hill Rd (Map 052, Lot 012) in the Residential Agricultural Zone.

Neil Stone explained he was seeking approval to install 12 vinyl replacement windows. N. Stone apologized that 2 of the twelve window were already installed because he was unaware pre-approval was required.

N. Stone explained the main reason for the replacement windows was due to the windows are leaking and starting to rot also, the new windows would increase the curb appeal of the property. N. Stone said in the future, he would be presenting an application to install vinyl siding. The replacements window are the first step in enhancing the property.

Most members had concerns that the installed front window did not match the windows on the upper level and that windows with a grid pattern were more appealing within the Historic District. N. Stone said he prefer not to remove the already installed front window but agreed to contact the manufactory and ask them if snap in grids would be available. The HDC was comfortable in requiring only the front five windows with grids and the remaining windows may be approved without a grid pattern. However, a formal decision on the case could not be achieved this evening without knowing if snap in grids were in fact available for the already installed windows.

K. Knesevich asked if the missing shutter on the side would be replaced. N. Stone replied yes eventually.

T. Cook moved to table case HDC2021-015 until October 7, 2021 so the applicant can supply additional information on the replacement windows.

P. Jones Seconded.

Motion was carried unanimously.

S. Benz recused herself from Case HDC2021-016.

T. Cook appointed B. Child as a voting member for case HDC2021-016.

T. Cook asked the applicant if he wished to proceed with a 3 voting member board.

The applicant agreed.

HDC2021-016

The application of Paul Widner, to install 16 vinyl replacement windows, property owned by Congregational Church of Hollis, located at 3 Monument Sq., (Map 052, Lot 053) in the Town Center Zone.

Paul Widner presented case HDC2021-016 on behalf of the Hollis Congregational Church. The church is

seeking approval to install 16 vinyl replacement windows located in the front and the west side of the church. The 4 windows in the front will be 6 over 6 with interior and exterior grids which will mimic a three dimensional appearance to match the existing front windows. The remaining windows on the west side and back will only have internal 6 over 6 grids. The advantages of the replacement windows are the current storm windows would be removed and the new windows are more energy efficient

The Historic District Commission (HDC) discussed the application and found no issues or concerns.

T. Cook moved to approve the application as submitted.

P. Jones Seconded.

Motion was carried unanimously.

T. Cook appointed B. Child and K. Knesevich as voting members for case HDC2021-017

HDC2021-017

The application of Scott Bonenfant, Gateway Homes, to construct a two story Single Family Home, property owned by Benjamin Stabler, located at 80 Main St., (Map 013, Lot 025) in the Town Center Zone.

Scott Bonenfant presented case HDC2021-017 on behalf of the property owner. The property owner is seeking approval to construct a new single family home at the location of a home which burned down several years ago. S. Benz asked would any trees be removed. Bonenfant replied no and added the home would be primarily out of public view. D. Setaro said the primary reason for the application review of the new home was a condition of a building permit for the removal of the home stated “*any new construction shall be reviewed by the Historic District Commission prior to construction.*” P. Jones asked what the total square footage of the home was. S. Bonenfant replied approximately 2,200 since there was limited space on the lot.

The HDC discussed the application and determined the design of the home was appropriate and since the home would be barely visible. The HDC had no issues or concerns with the application.

S. Benz moved to approve the application as submitted.

T. Cook Seconded.

Motion was carried unanimously.

Other Business

Approval of Minutes

T. Cook moved to approve the minutes of August 5, 2021 as submitted.

P. Jones seconded.

Motion was carried with P. Jones and S. Benz abstaining.

T. Cook moved and P. Jones seconded to adjourn.

Meeting adjourned at 7:45 pm.