

**Hollis Historic District Commission  
Minutes of the October 6, 2022 Meeting**

**Call to Order**

T. Cook called the meeting to order at 7:00 pm.

The Following were present: Tom Cook, Chairman; Peter Jones, Vice Chairman, Michael Bates and Brandon Child, Regular Members; and Susan Benz, Selectman's Representative.

Members absent: Karen Knesevich and Erol Duymazler; Alternate Members.

**HDC2022-020**

The application of Karen Holmes, property owner, to install a partial metal roof, located at 2 Depot Rd., (Map 050, Lot 014) in the Town Center District.

The applicant was not present for the meeting. The members had questions concerning the application and decided not to act on the application without the applicant.

*T. Cook moved to table the application until the November 3, 2022.*

*P. Jones second.*

*Motion carried unanimously.*

**HDC2022-021**

The application of Mary Riddle, property owner, to install a new walkway, located at 8 Richardson Rd., (Map 051, Lot 005) in the Town Center District.

M. Riddle shared that on her property there are two overgrown shrubs that would be taken out and replaced by smaller plantings and there would be a small walkway. The walkway would be grey and the front door would be painted black.

Discussion took place on the placement and color of the walkway and the door.

*T. Cook moved to approve the application as submitted with the following Finding-of-Fact.*

*1. The Board finds the proposed walkway and landscaping improvements would enhance the appeal of the home.*

*M. Bates seconded.*

*Motion carried unanimously.*

**HDC2022-022**

The application of Yankee Restoration, to install 27 replacement windows and 1 bay window, property owned by Dan Brown, located at 27 Main St., (Map 050, Lot 009) in the Town Center District.

D. Brown shared that he would like to change the windows from a 6/6 vinyl pattern, to a 12/12 wood pattern. He also shared that when he originally asked the company that would be replacing the windows for the most historically accurate, the company went back into the historical records of 1741 and found that the most accurate would be 12/12 wooden patterned windows.

Discussion took place on whether or not neighboring houses had 6/6 window framing or 12/12 window framing. T. Cook asked if the 12/12 framing was original to this specific property. D. Brown was unsure if that was the case, but that the 12/12 framing would be the most accurate to the time.

Jaiima?? From Yankee Restorations confirmed that the surrounding properties had 12/12 window framing and that the new windows would be aluminum clad.

R. Duncan, owner of Yankee Restoration asked if there were any specific measurement requirements for each frame.

*T. Cook moved to approve the application as submitted with the following Finding-of-Fact.*

*1. The Board finds the change from 6/6 to 12/12 divided light was correct for the time period and therefore, the proposed change was acceptable.*

*P. Jones seconded.*

*Motion carried unanimously.*

#### **HDC2022-023**

The application of Debra Dalelio, property owner, to install a new business sign, located at 5C Proctor Hill Rd., (Map 052, Lot 021) in the Agricultural Business District.

M. Bates asked which sign would be replaced? D. Dalelio replied the lower one.

T. Cook asked if there were lights on the ground? D. Dalelio replied no.

*T. Cook moved to approve the application as submitted with the following Finding-of-Fact.*

*1. The Board finds the proposed sign meets the criteria of the Historic District Sign Ordinance.*

*B. Child seconded.*

*Motion carried unanimously.*

#### **HDC2022-024**

The application of Thomas & Patricia Harris property owners, to remove a dying maple tree, located at 1+1A Broad St., (Map 052, Lot 065) in the Town Center District.

P. Harris shared that the maple tree in question has been dying for eight or nine years and that they were told this year it needed to come out.

S. Benz asked if they would be replacing the tree? P. Harris responded that they would like to plant a tree, but that they were unsure about when that would happen or if that would be a likely possibility.

Discussion took place on whether or not to require a replacement tree.

*T. Cook moved to approve the application as submitted with the following Finding-of-Fact.*

*1. The Board finds the tree is in-fact dying and needs to be removed.*

*P. Jones seconded.*

*Motion carried unanimously*

#### **Review of minutes**

*P. Jones moved to approve the minutes of September 1, 2022 as submitted.*

*T. Cook seconded.*

*Motion carried unanimously with M. Bates abstaining.*

*P. Jones moved to adjourn the meeting, T. Cook seconded. Motioned carried unanimously.*

*Meeting adjourned at 7:40 pm.*

Respectfully submitted by;

Donna L. Setaro, Building and Land Use Coordinator and

Amiee LeDoux, Recording Secretary.