

**Hollis Historic District Commission  
Minutes of the November 3, 2022 Meeting**

**Call to Order**

T. Cook called the meeting to order at 7:00 pm.

The Following were present: Tom Cook, Chairman; Michael Bates, Regular Member; Karen Knesevich and Erol Duymazlar; Alternate Members.

Members absent: Peter Jones, Vice Chairman; Brandon Child, Regular Member; and Susan Benz, Selectman's Representative

T. Cook appointed K. Knesevich as voting member for the meeting.

**HDC2022-020**

The application was tabled at the October 6, 2020 meeting -The application of Karen Holmes, property owner, to install a partial metal roof, located at 2 Depot Rd., (Map 050, Lot 014) in the Town Center District.

K. Holmes shared that the front portion of the porch is a rubber roof and would like to replace it with a mat black metal roof that would meet the shingling.

Discussion took place on the historic description of the property and whether it has metal roofing over the porch or not.

M. Bates asked what would stop them from putting shingles on the porch roof. K. Holmes shared that the pitch of the roof requires either a rubber roof as it is now, or a metal roof, which is what she is proposing.

Discussion took place on whether the metal roof would blend well in the Historic District, how it would affect future decisions related to aluminum roofing, and which option between rubber and metal roofing would better protect the house. There was also discussion on the color of the rubber and if there is precedent for this metal roof due to possible historic evidence to support metal roofing.

**HDC2022-026**

The application of Karen Holmes, property owner, to remove a roadside tree, located at 2 Depot Rd., (Map 050, Lot 014) in the Town Center District.

Discussion took place on whether there would be a replacement for the tree being removed. K. Holmes shared that she does not intend for that tree to be replaced because of life of sight, spacing, and the root system has created a crack in the sidewalk. There was also discussion on how the tree would be removed.

*T. Cook moved to approve the application as submitted with the following finding-of-fact;*

- 1. The Board finds the tree is dying and needs to be removed and due to the location, a replacement tree will not be required.*

**Review of minutes**

*M. Bates moved to approve the minutes of October 6, 2022 as submitted.*

*T. Cook seconded.*

*Motion carried unanimously with K. Knesevich and Erol Duymazlar abstaining.*

*T. Cook moved to adjourn, M. Bates seconded. Motioned carried unanimously.*

*Meeting adjourned at 7:40 pm.*

Respectfully submitted by;

Donna L. Setaro, Building and Land Use Coordinator and  
Amiee LeDoux, Recording Secretary.