

**Hollis Historic District Commission  
Minutes of the April 6, 2017, 2017 Meeting**

**Call to Order**

Spencer Stickney called the meeting of the Hollis Historic District Commission to order at 7:00 p.m.

The following were present: Spencer Stickney, Chairman; Tom Cook; Vice Chairman; and Jan Larmouth, Regular Member; Peter Jones, Alternate Member; and Frank Cadwell, Selectmen's Representative Regular Members.

Members absent: Jessica Waters

**Case #2017-004**

Application of the Congregational Church of Hollis, property owner, to install a 12' x 20' white vinyl shed, located at 3 Monument Square, Map 053, Lot 052.

Darrell Stam presented case 2017-004 on behalf of the Hollis Congregational Church. D. Stam explained the church would like to install a white vinyl 12' x 20' storage shed, with a 6' x 10' front entry portico installed on a monolithic concrete slab with a haunch perimeter. Included within the application is a list of all materials color, sizes and types and he also brought in samples for review if the Historic District Commission would like to see them. Currently, the church stores items off site and would like the ability to store their items on the property. D. Stam stated the church had discussed the proposal with Herm Stickney (direct abutter) and he had no problem with the installation or its location.

S. Stickney noted that his Father is a direct abutter and asked the HDC if they had any concerns with him voting on the case this evening or would the HDC like him to recuse himself. The HDC thought his recusal was not necessary.

S. Stickney asked would the shed be a pre-fabrication. D. Stam replied the shed would be stick built by members of the congregation. This project would serve as a mission trip for children who are unable to go away and will also help any Hollis Honor Society students obtain their community service credits.

F. Cadwell thanked the applicant for providing one of the best application received in quite some time. The application included all the required information which would allow the HDC to make an informed decision without asking many question.

J. Larmouth noted the architectural designs submitted shows a stone foundation and asked would the proposal have a stone foundation. D. Stam replied the foundation would be determine by the available budget. The foundation may have artificial stone veneer attached but he was unsure at this point.

J. Larmouth asked what type of foundation does the church have is it stone or cement. D. Stam replied stone with some cement. J. Larmouth stated the foundation would look better if it matched the existing structure however, the shed is barley visible and either way would be acceptable.

F. Cadwell asked D. Stam to clarify the location of the proposed shed. D. Stam replied the location is towards the back of the property off of the rear parking lot in the wooded area near the fire gate. D. Stam noted he had discussed the location with Rick Towne, Hollis Fire Chief, and Towne stated the gate could be moved back so the shed would be more easily accessible. P. Jones asked would there be a walkway created. D. Stam replied yes and would be constructed with crushed stone or brick.

*F. Cadwell moved to approve Case 2017-04 with the following findings of fact;*

- 1. The supporting structure is in keeping with the original structure.*
- 2. The structure is in keeping with the streetscape in the location within the Historic District.*

3. *This installation provides for limited view from the public way.*

*S. Stickney seconded.*

*The motion carried unanimously.*

### **Election of Officers**

D. Setaro requested that the election of officers be postponed until the May HDC meeting since all regular members were not present.

*S. Stickney moved to postpone the election of officers until the May HDC meeting.*

*T. Cook seconded*

*The motion carried unanimously.*

### **Volunteer Interest Form**

Michael Bates stated he has lived in Hollis for 20 years on South Merrimack Road and currently has two children attending the Hollis High School and added he was from England and has a great respect for maintaining the architectural value of older homes since his Grandparents lived in a home built in the 1800. He enjoys living in Hollis and values the area for its historic nature. M. Bates noted he was the former treasurer of the Hollis Historical Society and is currently serving on the Heritage Commission as an alternate members along with J. Larmouth and many others. He appreciates the Historic District (HDC) and would like to give back to the committee by serving on HDC. Stickney asked Bates how long has he served on the Heritage Commission. Bates replied almost 1 year and is looking forward to becoming a regular member once a position opens up.

The HDC agreed to recommend to the Board of Selectmen (BOS) the appointment of Michael Bates as an alternate member of the HDC. S. Stickney and M. Bates agreed to attend the April 24, 2017 Board of Selectmen meeting for the potential appointment of Michael Bates.

### **Other Business**

S. Stickney welcomed Peter Jones as an alternate member of the HDC.

### **Approval of Minutes**

*S. Stickney moved to approve the HDC minutes of March 2, 2017 as written.*

*J. Larmouth seconded.*

*The motion carried unanimously.*

### **Adjournment**

*S. Stickney moved and T. Cook seconded to adjourn.*

*The motion carried unanimously.*

*The meeting was adjourned at 7:20 pm.*

Respectfully submitted,  
Donna Lee Setaro, Building and Land Use Coordinator