



## HOLLIS FIRE DEPARTMENT FIREFIGHTER/AEMT/PARAMEDIC

The Hollis New Hampshire Fire Department is accepting applications for an open Firefighter AEMT (Paramedic preferred) position to enhance our highly trained and dedicated team of professionals.

### **Job Summary**

Protects life and property by performing responsible firefighting, rescue, emergency medical services, fire prevention and community safety services. Maintains fire equipment, apparatus, facilities, and grounds. This position works a regular shift schedule of 24 hours on and 72 hours off.

### **Hollis Fire Department**

Since 1834 the Hollis Fire Department has had a long and steady tradition, of supporting the most progressive techniques and equipment available with exceptional community support. The HFD is a full-service combination fire department providing emergency medical care, fire suppression and prevention as well as education and community services.

### **Qualifications**

Minimum qualifications include Firefighter I certification, (Firefighter II must be obtained within one year of hire). Must meet the NH mandatory standards for appointment of full-time career personnel including current CPAT certification (lateral transfer approved). Current valid NH driver's license (CDL-B preferred or must be obtained within 1 year of hire). Current National Registry EMTB certification, (AEMT must be obtained within 1 year of hire), EMTP preferred. Associates degree in fire and/or medical related field; OR any equivalent of education and experience which demonstrates possession of the required knowledge, skills, and abilities. Other qualifications, Certifications, knowledge, and skills required may be found in the job description [www.hollisnh.org](http://www.hollisnh.org).

### **Compensation/Benefits**

The annual salary range for this position FF AEMT/Paramedic is \$53,702.00 to \$66,046.00 with a competitive benefits package. Starting salary to be based on qualifications and previous experience. Benefits package includes health and dental insurance, State of NH Group II retirement, along with Life, Disability, and paid time off. Please visit [www.hollisnh.org](http://www.hollisnh.org) for a full job description. Applicants should send a cover letter, resume and professional references to Robert Boggis, Fire Chief, [rboggis@hollisnh.org](mailto:rboggis@hollisnh.org).

\*The position will remain open until filled. \*

The Town of Hollis is an equal opportunity employer.



**HOLLIS FIRE DEPARTMENT  
FIREFIGHTER/AEMT/PARAMEDIC**

**JOB SUMMARY**

This position is responsible for firefighting, rescue, emergency medical services, fire prevention and community safety services. The position maintains fire equipment, apparatus, facilities and grounds. The position requires good initiative and judgement in carrying out assignments.

**COMPENSATION AND HOURS**

Full time position assigned to either Grade B2 (FF/AEMT) \$53,702-\$66,046 or Grade B3 (FF/EMTP) \$57,861-\$71,176, pursuant to the AFSCME Council 93 Local 3675 Collective Bargaining Agreement. The position is classified as non-exempt in accordance with the overtime provisions of the Fair Labor Standards Act (FLSA).

**SUPERVISION RECEIVED**

Works under the direct supervision of a superior officer at all fire and medical emergencies.

**SUPERVISION EXERCISED**

May on occasion and/or in the absence of an officer, exercise supervision over subordinates at the scene of an emergency or at the station.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

(The listed examples are illustrative only and may not include all duties found in this position)

- Performs all aspects of fire suppression including driving various types of fire apparatus and ambulances, operating pumps and adjusting valves to proper water pressure, entering burning buildings initiating search for life, containment of fire or hazard and extinguishment.
- Maintain a level of physical fitness in order to perform required duties.
- Perform a variety of tasks on slippery, hazardous surfaces such as on rooftops or ladders.
- Work for long periods of time, requiring sustained physical activity and intense concentration.
- Operate in environments of high noise, poor visibility, limited mobility, at heights and in enclosed or confined spaces.

- Able to rely on senses of sight, hearing, smell and touch to help determine the nature of the emergency, maintain personal safety and make critical decisions in a confused, chaotic and potentially life-threatening environment
- Performs advanced emergency medical care to persons involved in accident, fire or rescue incidents and/or requiring ambulatory services.
- Provides assistance to the public in emergency and non-emergent situations.
- Attends Department Meetings, participates in fire drills, attends departmental training programs and classes in firefighting, emergency medical care, hazardous materials and related subjects and maintains required skill levels.
- Position may be required to train or assists in conducting training programs as assigned.
- Be able to make rapid transitions from rest to near-maximal exertion without warm-up periods.
- Wears a pager off duty and may be required to respond to fire or other emergencies during non-duty hours.
- Ability to write clear and concise reports.
- Sufficient computer skills to enter data and generate reports.
- Sufficient mechanical aptitude to complete basic repairs and fabrications to maintain the operation of fire equipment.
- Maintains equipment, apparatus, ambulances, facilities, grounds, fire ponds, cisterns, and other water sources.
- Periodically tests hose, apparatus, and fire protection systems. Maintain records of test information.
- Assists with fire prevention programs and fire inspection duties.
- Performs other related work and duties as requested.

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

Excellent physical condition required with the ability to perform strenuous physical activities during emergencies, training or station maintenance activities for prolonged period of time under conditions of extreme heights, intense cold, intense heat and/or smoke conditions. Ability to follow verbal and written instructions and to effectively communicate verbally and in writing as required. Ability to establish working relationships with employees, other agencies and the general public is essential. Mechanical ability and ability to keep records and make reports is required.

### **CERTIFICATIONS/QUALIFICATIONS REQUIRED**

- NH Fire 701.01 and 701.02 Firefighter Entrance and Training requirements.
- NH Fire 702.01 and 702.02 Physical Ability requirements or be eligible for NH Fire 703.01 Lateral Transfers.
- Current National Registry Paramedic, AEMT, EMTB certification
- Associates degree in fire and/or medical related field; OR any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills and ability.

### **OTHER CERTIFICATIONS REQUIRED WITHIN ONE YEAR OF HIRE DATE**

- NH Firefighter I and Firefighter II
- EMT Advanced
- CDL-B with Airbrake capability and Tanker endorsement
- Car seat technician

### **PHYSICAL EXERTION/ENVIRONMENTAL CONDITIONS**

Must be able to see, speak, and hear clearly in noisy and stressful situations. Physical demands frequently required are to stand, walk, run, sit, use hands and fingers to handle or feel, reach with hands and arms, climb, balance, stoop, kneel, crouch, crawl, drag and regularly lift and/or move more than 100 pounds while wearing heavy gear with breathing apparatus.

The employee is regularly exposed to wet and/or humid conditions; high precarious places; fumes or airborne particles; blood and air borne pathogens, toxic chemicals or gases, extremes in temperature, cramped surroundings and contact with death, emotional stress, trauma, contagious disease and terminal illnesses. Exposure to risk of explosions, burns, electrocution, extreme heat, contaminated environments, emotionally upset people, noise, hazards from traffic, fire and falling objects.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer as the needs of the employer and requirements of the job change.

### **Position History**

Amended 04/10/2023