



Hollis Old Home Days 2017
Hollis Social Library 7:00 pm
5 June 2017

Voting Members Attendees: Laurie Miller; Judy Mahoney; Barbara Kowalski; Anne Marie Tucciarone-Mahan; Nate Michaels

Voting Members Absent: Holly Babcock; Donna Duffy

Event Volunteer Attendees: Anna Birch; Jan Schwartz; KC Morgan

The Old Home Days was called to order by Nate Michaels at 7:00 PM.

Approval of Minutes: Anne Marie moved to accept the minutes of 5/1/17. Barbara seconded. Vote was 5-0. The meeting minutes will be posted on the Hollis Town website.

Chair Update: Nate discussed that he researched finding a mobile pizza maker for the upcoming event. Touched by fire is unavailable. He was unable to find any vendor who was available for our event. Laurie mentioned she would check with a local Girl Scout troop to see if they wanted to sell on Friday night. She would call a local pizza shop to see if they could make the pizzas. Some discussion was around bringing in pizza for Saturday. The committee felt it was too early to make any decision. We would wait and see what other vendors were selling food on Saturday and then make a decision. If the local Girl Scout troop does not want to sell pizza we can reach out to other non-profits.

Treasurer: Barbara has taken over as treasurer this year. She and Laurie are establishing new pay pal accounts. Barbara will prepare a draft budget for 2017.

OHD Schedule Spreadsheets: Judy sent out draft excel templates for each functional position to members. She received 4 back. Judy recommended that members who had not completed their sheets spend the time up to the event to finalize their schedule. Schedules should be returned to Judy as soon as possible after the event. She will incorporate them into a single document. She will send an email to members detailing updated new process.

Exhibitors: The 2017 application was posted on our website on May 5, 2017. Judy had received 6 applications to date thru the website. All vendors were previous participants. Barbara brought 3 additional ones she received through the mail. These also were previous participants.

Website: Judy discussed that she had talked to Iris. Numerous areas are up on the website. She will continue to update as she gets the information on the other areas. We reviewed the email distribution list from the website and a couple of changes were recommended.

Heritage Demonstrations: Barbara and Anne Marie have finalized this year's demonstrators.

Sponsorship: Laurie is starting to send out letters to local businesses.

Silent Auction/Artisan Market: The artisan market application is also up on the website. KC is working with some of the exhibitors from last year and some new. Anna will work with Laurie to get names to do a letter mailing possibly in June/July timeframe for the auction. Anna is looking for several volunteers to help with the silent auction. KC and Anna will be looking at the barn to decide on their set up and determine how many exhibitors they have space for. The inside of the barn has changed since last year. They will need to determine where they can have the children's area.

Entertainment: I had contact with Mark Levesque and he will do both sound for the entertainment tent and the PA system for \$800. The committee voted 5-0 to accept this price.

Publicity: Nate and Laurie discussed the publicity for the sponsors.

Volunteer Coordinator: Donna Cormier has started working the volunteers needed for the event. She has contacted the Rotary; Boy Scouts. The Faith Baptist Church Group has disbanded. Donna will ask the Boy Scouts if they can set up the BBQ tables and chairs. We need to get someone to take care of the light towers. She is assuming that the OHD committee will continue doing the announcements from the OHD tent.

Motion to adjourn was made by Anne Marie and Judy seconded. Meeting was adjourned at 7:45. Next meeting is scheduled for 10 July at the Hollis Social Library.

Respectfully submitted,

Judy Mahoney,
OHD Secretary