

HOLLIS PLANNING BOARD MINUTES
March 19, 2020
Final

PLANNING BOARD MEMBERS PRESENT: Bill Moseley – Chairman; Doug Cleveland – Vice Chairman, Jeff Peters, David Petry (Ex-Officio for Selectmen),

ABSENT: Chet Rogers, Cathy Hoffman, Ben Ming, Matt Hartnett (Alternate), Rick Hardy (Alternate).

STAFF PRESENT: Evan Clements, Assistant Planner

1. CALL TO ORDER: 7:00 PM. B. Moseley led the group in the Pledge of Allegiance and held a brief movement of silence to honor everyone currently dealing with the challenges of the COVID-19 virus.

2. APPROVAL OF PLANNING BOARD MINUTES – Discussion of the February 18, 2020 Planning Board Minutes was tabled until the next meeting. Moved by J. Peters, second by D. Cleveland. Vote to table passed unanimously.

3. DISCUSSION AND STAFF BRIEFING

- a. Agenda additions and deletions – none
- b. Committee Reports - none
- c. Staff Report - none
- d. Regional Impact – none

4. SIGNATURE OF PLANS – The Board authorized the Chair to sign the following plans:
PB2019-016: 26 Dow Road Solar, PB2020-002: 295 South Merrimack Road Dynamic Install Site Plan, PB2020-003: 7 Main Street Avalon Firearms Site Plan, PB2020-008: 288 South Merrimack Road Hollis Quick Office

5. HEARINGS

E. Clements gave some brief background in regards to the Board's request that the applicants currently on the agenda voluntarily table their applications to the next Planning Board meeting. This was requested in order to limit the public, board members, and staff to exposure of the Corona Virus. All applicants submitted in writing that they would be willing to have their application tabled until the April 21, 2020 meeting date. It was noted that as the April 21, 2020 meeting date gets closer, depending on the public health conditions and state of emergency, that meeting might be postponed as well.

The Board, motioned by J. Peters and seconded by D. Cleveland to table all applications on the Agenda until the April 21, 2020 meeting. The motion passed unanimously.

D. Petry asked a procedural question about the time limit of reaching a decision for pending applications. Specifically if the clock is still running for those applications that have been tabled and are in final review or if the clock had been paused since the applications were tabled by the applicants themselves.

E. Clements stated that since the applicants themselves requested to table then the clock should be paused. Staff was directed to clarify and confirm that this was the case.

6. OTHER BUSINESS

52 B. Mosely reminded the Board that they would be discussing procedural changes at the next
53 scheduled meeting.
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55 **8. ADJOURN**

56 There being no further business, D. Cleveland motioned to adjourn, seconded by J. Peters. The
57 meeting was adjourned at 7:11 pm.

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59 Respectfully submitted,

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62 Evan J. Clements

63 Assistant Planner

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