



## Town of Hollis

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### **HOLLIS PLANNING BOARD SITE WALK MINUTES** **December 2, 2023 – 9:00 AM Meeting – Proctor Hill Estates**

#### **DRAFT**

**PLANNING BOARD MEMBERS PRESENT:** Bill Moseley, Chair; Doug Cleveland, Vice Chair; David Petry Ex-Officio, Julie Mook, Mike Leavitt

**ABSENT:** Chet Rogers; Jeff Peters (abstain); Benjamin Ming; Virginia Mills (abstain), Rick Hardy

#### **CONSERVATION MEMBERS PRESENT:**

**STAFF:** Kevin Anderson, Town Planner & Mark Fougere, Planning Consultant

**WEATHER:** Cloudy, 43°F

**File PB2023:012 – Design Review:** New residential subdivision for 35 new residential homes on a new road connecting Deacon Lane and Proctor Hill (Route 130). Owners: Raisanen Homes Elite, LLC., Applicant: Fieldstone Land Consultants, PLLC., Map 17 Lots 5, 8 & 9, Zoned: Rural Lands (RL).

**Also Present:** Chad Branon, Fieldstone Land Consultants, LLC.; Conservation Commission, Joseph Connelly - Chair, Thomas Davies, Bernadette McQuilkin, Karen Bridgeo.

#### **CALL TO ORDER – 9:02 AM.**

The Planning Board convened at the site access of Deacon Lane to conduct a site walk for the proposed subdivision.

Chair Bill Moseley reviewed the procedural rules regarding site walks; specifically, that a site walk is a public meeting and the public is welcome to attend, but no public input is allowed.

C. Branon gave a brief overview of the project and described where all the roads were conceptually going to be located, noting that all of the proposed ROW have been logged and are easily accessible.

C. Branon led the group along road 'A' as depicted on the October 20, 2023 plan. The initial wetland crossing was pointed out noting that it most likely would be a box culvert. Along the walk of road 'A' house location were pointed out.

K. Anderson requested that all of the existing stone wall be added to the plans, C. Brannon agreed.

The group gathered at the access location to Proctor Hill. C. Branon described how the access would be constructed noting the sight distance in each direction.

K. Anderson noted that this access is a State Driveway Permit and it will be up to the State to determine if the access point is adequate and safe.

46 C. Branon lead the group along road ‘C’ and ‘D’ stopping at the large wetland pond to the West of road ‘D’.  
47  
48 The group was led by C. Branon back along road ‘A’ and then up road ‘B’, again pointing out the house lots  
49 along the way.

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51 C. Branon led the group back to the access of Deacon Lane.

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53 The Chair called the meeting.

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55 **ADJOURN – 10:59 AM**

56  
57 Respectfully submitted,  
58 Kevin Anderson, PE, Town Planner