

SELECT BOARD MEETING

Select Board present: Chair Mark Le Doux, David Petry, Susan Benz, and Peter Band
Select Board absent: Frank Cadwell
Staff present: Lori Radke, Town Administrator; Rachael Gosselin, Finance Officer, Joe Hoebeke, Police Chief; Paul Armstrong and Bill Moseley, Camera Operators

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENT CLAUSE

The Select Board welcomes public comment before the start of the agenda for up to 2 minutes per person. The Select Board is not obligated to respond or engage in a discussion. The Board will take comments under advisement and, if appropriate, the Select Board may set the item for discussion at a future meeting.

PUBLIC COMMENT

Michael Claire (Merrill Ln.) compared the compensation (including benefits) and duties, of the Hollis town clerk to the Bedford town clerk, stating that the duties of the Hollis Town Clerk are not shared with any other department. He stated that the Bedford town clerk does not perform automobile registrations. He requested that if the Select Board was considering changing the Hollis town clerk's compensation, the decision should be based on collected data, duties and responsibilities, compensation benefits and services provided. When asked, it was reported that the Bedford town clerk is open 32 hours per week. He felt that the Hollis town clerk's worked hours were comparable to Bedford, but felt the responsibility and output was more than Bedford.

Joseph Garruba (Winchester Dr.) stated that Keno 603 can be voted on by a citizen's petition, adding that if residents would like to have it on the warrant than, it should be handled by citizen's petition. Per RSA 41:18, a Deputy Town Clerk could act in all of the manners of the town clerk in the town clerks absence. The office could be offset between the two positions, which could increase the window hours and not make any changes to compensation. You would normally expect the monetary number to be higher in consideration of no job security and benefits. The reason for town clerk fees is to prevent those fees from being used as a revenue stream for the town. It was requested that due to time limitations, he would like to make a few comments regarding the Hollis Brookline Rotary Club community newsletter, following the presentation. Chairman Le Doux approved the request.

NEW BUSINESS

1. Community News Letter – Hollis Brookline Rotary

Hollis Brookline Rotary Club is requesting the support from the Select Board to implement a town newsletter. Rotarian Venu Rao explained that the club would like to provide a news outlet for both the Hollis and Brookline communities, including schools, local clubs/organizations, etc. The intention is to have a unique website and email address for the newsletter. Opinions and Letters to the Editor will not be accepted. High School students in journalism and design will be encouraged to volunteer to help with the project. Initially the newsletter will be electronic and may later be a printed version.

Overall the Board is in support of the newsletter, although a few concerns were raised about the longevity of the project and the accuracy of distributed information. Approval from the Select Board is not required since the club is a private entity. It was suggested that the club make an announcement of the proposed newsletter, at Town Meeting as a way of informing the residents. V. Rao assured the

Board that by-laws and policies are in place to support the continued effort of the project to ensure the longevity of the project.

Resident Joe Garruba (Winchester Dr.) expressed his support for the newsletter, although he had concerns with participation from the town. The town website is able to send out automatic notifications, which are factual in substance. He was concerned that additional information (via newsletter) may contradict what is already being posted. It is his preference that the town not participate in the newsletter as it may open up potential problems.

2. Emergency Management Performance Grant – Electronic Message Board

It is the understanding of the Select Board that the town will meet all requirements associated with the town's responsibility of acquisition cost, which is \$9,850.00. Furthermore, the Board acknowledges that the total cost of the project will be \$19,700.00, in which the town will be responsible for a 50% match.

MOVED by D. Petry seconded by M. Le Doux that the Select Board accept the terms of the Emergency Management Performance Grant as presented in the amount of \$9,850.00 to purchase an Electronic Message Board. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

OLD BUSINESS

1. Proposed Warrant Article Discussion – Keno 603, RSA 284:51 Local Option

The public hearing has been set for February 10, 2020 in the Town Hall Community Room. It was initially thought that a citizens petition could not be submitted for this article, but was later determined that you could in fact submit a citizen petition in order to have it voted on at Town Meeting. A citizen petition shall consist of 25 certified signatures. Following the public hearing, the Board will decide whether or not to recommend including the warrant article on the Town Warrant.

Town Clerk – RSA 41:25 Fees

Additional information was received today, so the Board tabled further discussion on the topic until the next Select Board meeting, scheduled for January 27, 2020, in order to review the newly acquired information.

ADMINISTRATIVE BUSINESS

1. Assessing Report of Wood or Timber Cut

Operation #	MBLU	Owner	Timber Tax Levy
19-223-16	041-018	Christina & Brendon Harper	\$55.99

MOVED by P. Band seconded by D. Petry that the Select Board approve the Report of Wood or Timber Cut for Operation #19-223-16, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

Current Use Release & Land Use Change Tax (LUCT)

MBLU	Owner	Location	Acres Removed	LUCT
036-018	Elizabeth M & Dustin J. Scott	80 S. Merrimack Rd	3.00	\$2,600

MOVED by P. Band seconded by D. Petry that the Select Board approve the Current Use Release & Land Use Change Tax for MBLU 036-018, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

2019 In-House Abatements

Case#	MBLU	Owner	Location	Amount to be Abated
2019-003	011-005	Beaver Brook Assoc.	Proctor Hill Rd	\$9.00

MOVED by P. Band seconded by D. Petry that the Select Board approve the 2019 In-House Abatement for Case #2019-003, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

2. Approval of Warrants

MOVED by P. Band seconded by M. Le Doux that the Select Board approve the following warrants:

- Wages \$ 181,429.34 01/09/20
- Accounts Payable \$ 484,190.70 01/09/20
- Benefit Strategies \$ 11,334.16 01/09/20

Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

3. Approval of Select Board Minutes**Public Minutes from 01/06/20**

MOVED by P. Band seconded by D. Petry that the Select Board approve the Public Minutes of Monday, January 06, 2020, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

Non Public Minutes from 01/06/20

MOVED by P. Band seconded by D. Petry that the Select Board approve the Non Public Minutes of Monday, January 06, 2020 and keep them sealed. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

4. Meetings & Announcements

The meetings were announced for January 14, 2020-January 27, 2020. The Town Clerk's Office will be closed on January 20, 2020. The filing period for elected officials is January 22, 2020-January 31, 2020 (no later than 5:00PM). The following is a list of open elected positions:

- Select Board 3 Year Term (2 positions)
- Budget Committee 3 Year Term (2 positions)
- Cemetery Trustee 3 Year Term (2 positions)
- Checklist Supervisor 6 Year Term (1 position)
- Trustee of the Trust Fund 3 Year Term (1 position)
- Town Clerk 3 Year Term (1 position)
- Moderator 2 Year Term (1 position)
- Library Trustee 1 Year Term (1 position)
3 Year Term (3 positions)

If you are a candidate or seek reelection, you must file a declaration of candidacy with the Town Clerk. As per RSA 669:19 candidates who file on the last day of the filing period shall do so in person before the Town Clerk. As per RSA 652:20 Town Clerk's office must be open at least from 3 to 5 p.m. on the

last day of filing. Town Clerk's Office is located at 3G Marketplace, Hollis, NH. The telephone number is 603-465-2064 and the office hours are as follows:

- Monday 1:00PM-7:00PM
- Wednesday 8:00AM-1:00PM
- Friday 8:00AM-1:00PM
- 1st Saturday of the month from 8:00AM-11:00AM

The next Select Board meeting will be Monday, January 27, 2020 at 6:30PM in the Town Hall Community Room.

BUDGET COMMITTEE MEETING**1. Budget Committee – Review Collective Bargaining Agreements (AFSCME Local 1801 & AFSCME Local 3657)**

For more information, please see Budget Committee meeting minutes from 01/13/2020.

ADJOURNMENT

MOVED by M. Le Doux seconded by S. Benz that the Select Board adjourn the meeting. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

The Board adjourned at 8:22 PM.

Respectfully Submitted,
Christine Herrera, Assistant Town Administrator