

HOLLIS SELECT BOARD
November 09, 2020
PUBLIC MINUTES 6:30 PM
Approved 11/23/2020

SELECT BOARD MEETING

Select Board present: Chair Mark Le Doux, David Petry, Paul Armstrong, Peter Band and Susan Benz
Staff present: Lori Radke, Town Administrator

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

This meeting was conducted in the Community Room and virtually via Zoom, pursuant to Emergency Order #12. The public may attend the meeting in person or may choose to participate via the Zoom platform. The Community Room has been arranged to accommodate CDC guideline, which include a 50% venue capacity.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited, followed by the agenda review.

PUBLIC COMMENT

Joe Garubba (28 Winchester Dr) requested to see the contents of Attorney Drescher's report on the workforce housing zoning amendments. He also requested that the Planning Board not move forward with any amendments for the increased density workforce housing ordinance, until the report is available. He would like for the Town's board members and residents to see the report so they can make informed decisions.

APPOINTMENTS

1. Cable Advisory Committee

a. Darpan Gogia, term expiration date of 04/23/2023

MOVED by David Petry seconded by Paul Armstrong that the Select Board appoint Darpan Gogia to the Cable Advisory Committee, with a term expiration date of 04/23/2023. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

NEW BUSINESS

1. Personnel Policy & Employee Handbook & Non Union Employee Handbook Discussion

The documents were discussed to some extent. It is intended that once the documents were reviewed by the Select Board, they would be sent to the town's labor attorney, Tom Closson, for further compliance review. It was questioned whether there should be a separate Non Union Handbook. Although the union contracts have different, negotiated items within their contracts, the board felt there should be more consistency amongst the two union contracts.

Currently the language in the Personnel Policy relates to non-union information and benefits. That can be confusing for union employees since they would refer to the Collective Bargaining Agreement for information and benefits pertaining to the union position, and not the Personnel Policy.

The Board agreed to review the current Personnel Policy as well as the two union contracts, in addition to the proposed Personnel Policy and Non Union Employee Handbook. They directed L. Radke, Town Administrator to consult with Attorney Closson, prior to moving forward with revision process.

OLD BUSINESS

1. Homestead House and Lot Bid Approval (Stefanowicz Properties)

It was reported that eight (8) bids were received for the Homestead House and Lot on the Stefanowicz properties. Bidder names were withheld from the documents and each bid was assigned with a number.

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MOVED by Paul Armstrong seconded by Susan Benz that the Select Board approve Bidder #5 as the primary bid and Bidder #3 as the contingent bid for the Homestead House and Lot for Stefanowicz properties. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

L. Radke will notify the winning bidder and consult with legal counsel regarding the required legal documentation to close the sale. The Board intends to use the funds towards retiring debt for the property.

ADMINISTRATIVE BUSINESS

1. ASSESSING

a. 2020 Equalization Municipal Assessment Data Certificate

MOVED by David Petry seconded by Paul Armstrong that the Select Board approve the 2020 Equalization Municipal Assessment Data Certificate, as recommended by staff and MRI. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

2. APPROVAL OF WARRANTS

a. Wages	\$169,389.15	10/29/2020
b. Accounts Payable	\$468,143.22	10/29/2020
c. Benefit Strategies	\$ 4,075.23	10/29/2020

MOVED by Paul Armstrong seconded by Susan Benz that the Select Board approve the warrants, as submitted. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

3. APPROVAL OF MINUTES

a. Public Minutes from 10/26/2020

MOVED by Susan Benz seconded by Mark Le Doux that the Select Board approve the public meeting minutes from October 26, 2020. Voting in favor of the motion were Le Doux, Benz, Band, Petry and Armstrong. No one was opposed. The motion PASSED 5-0-0.

4. MEETINGS & ANNOUNCEMENTS

The meeting schedule was announced for November 10th through November 23rd. The next Select Board meeting is scheduled for November 23, 2020 at 6:30PM. Town Hall and DPW will be closed on November 11th, 26th and 27th. The Transfer Station will be closed on November 11th and 26th and the Town Clerk will be closed on November 11th and 27th.

The Board commented on how well the General Election went and thanked the voters for their participation. Chairman Le Doux would like to revisit the status of the Master Plan, since the town is growing exponentially. It was mentioned that a new survey may need to be implemented in order to obtain a collective view of the vision of Hollis. Chair Le Doux will request a relief from guidance for items such as the increase of solid waste and contributions associated with New Hampshire Retirement Systems. The proposed budget for the town is \$11.51 million, which is mostly attributable to principal long-term notes.

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The Board agreed to hold a public hearing to hear input for future plans and ideas for the Farley Building. The public hearing will take place on Monday, November 30th at 6:30PM in the Town Hall Community Meeting Room. The Board discussed whether the Asplundh trucks received permission to park at the parking lot between South Hardy and North Hardy fields.

NON-PUBLIC SESSION

RSA 91-A:3-II (c) reputation and RSA 91-A:3-II (l) legal

MOVED by Peter Band seconded by David Petry that the Select Board enter Non-Public Session in accordance with RSA 91-A:3-II (c) reputation and RSA 91-A:3-II (l) legal. Voting in favor of the motion were Le Doux, Petry, Band, Armstrong and Benz. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 7:24PM.

CONCLUSION OF NON PUBLIC SESSION

MOVED by David Petry seconded by Paul Armstrong that the Select Board come out of Non-public session and seal the minutes, in accordance with RSA 91-A:3-II (c) reputation and RSA 91-A:3-II (l) legal. Voting in favor of the motion were Le Doux, Petry, Band, Benz and Armstrong. No one was opposed. The motion PASSED 5-0-0.

The Board came out of non-public session and entered public session at 8:10PM.

ADJOURNMENT

MOVED by Peter Band seconded by Susan Benz that the Select Board adjourn the meeting. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

The Board adjourned at 8:10PM.

Respectfully Submitted,
Christine Herrera, Assistant Town Administrator/HR Coordinator