

HOLLIS SELECT BOARD
February 22, 2021
PUBLIC MINUTES 6:30 PM
Approved 03/08/2021

SELECT BOARD MEETING

Select Board present: Chair Mark Le Doux and Paul Armstrong
Select Board via Zoom: David Petry (6:39PM), Peter Band, and Susan Benz
Staff present: Lori Radke, Town Administrator, Joe Hoebeke, Police Chief; Joan Cudworth, DPW
Director and Rick Towne, Fire Chief
Staff via Zoom: None

COMMUNITY ROOM

This meeting was conducted in the Hollis Town Hall Community Meeting Room, located at 7 Monument Square, Hollis, New Hampshire and virtually via Zoom, pursuant to Emergency Order #12.

AGENDA REVIEW

The meeting agenda was reviewed.

PUBLIC COMMENT

None

RECOGNITION

1. Hollis Police Department (Joe Hoebeke, Chief)

Chief Hoebeke introduced Officer Lucas Ilges, stating that he successfully completed the testing process for the position of Master Patrol Officer. Lucas began his career with the Hollis Police Department in 2015 and continues to serve with professionalism and dedication. The Board congratulated Lucas for his accomplishment.

Chief Hoebeke congratulated Officer Rick Bergeron for 20 years of service with the Hollis Police Department. The Board thanked Officer Bergeron for his continued dedicated service to the town and schools system. Officer Bergeron also serves as the School Resource Officer for the Hollis Brookline Cooperative School District.

NEW BUSINESS

The Board agreed to authorize Lori Radke, Town Administrator to use signature stamps for the Town Warrant and other documents.

MOVED by Mark Le Doux seconded by Paul Armstrong that the Select Board authorize Lori Radke, Town Administrator to use signature stamps for the Select Board for the Town Warrant and other documents. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

1. Department of Public Works (Joan Cudworth, Director)

- a. J. Cudworth, DPW Director requested approval to hire R&D Paving for the 2021 paving project. It is anticipated that the following roads will be paved; Arbor Ln, Truell Rd, Mooar Hill Rd, Sargent Rd, Orchard Rd, Eastman Ln, and possibly Black Oak Dr, Jambard Rd and Barton Rd, totaling approximately 6,850 tons of asphalt. The estimate increased by \$1.39/ton. In order to secure the proposal and the long history and experience with the vendor, it was agreed to proceed with the contract for this year. It was suggested that the town solicit 3 bids for next year's paving contract.

HOLLIS SELECT BOARD
February 22, 2021
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MOVED by Paul Armstrong seconded by Susan Benz that the Select Board approve R&D Paving for the 2021 paving contract for the Town of Hollis. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

- b. J. Cudworth, DPW Director stated that there is approximately 6,000 yards of material in need of crushing into asphalt, at the Stump Dump. The last time a rock crusher went onsite to crush the stone, asphalt and other material, the town saved approximately \$20,000. However, the process is very loud and shakes the ground within a five mile radius. Additionally, the process takes about a week and cost approximately \$47,000. Another option, aside from bringing a crusher onsite, would be to hire a vendor to haul the material to another site for crushing. A vendor contacted J. Cudworth and offered to load the material, haul it to their location in Milford and crush it. They offered a credit to the town in the amount of \$10,000 to purchase gravel from the vendor, in return.

Selectman Petry felt the credit amount was too low. Selectman Armstrong suggested asking a vendor within town, such as Jennings Excavation, to see if they would be interested in purchasing the material. The Board agreed that they would prefer to outsource the project. It was further discussed that it may not be in the town's best interest to continue to collect this type of material, due to the cost to reclaim it. Currently the town does not charge a fee to accept the material at the Stump Dump.

MOVED by Paul Armstrong seconded by Mark Le Doux that the Select Board authorize Joan Cudworth, DPW Director to outsource crushing reclaimed material, by negotiating a deal in the town's best interest with a 3rd party vendor, yet to be determined and have the project completed by the end of April 2021. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

- c. DPW proposed conducting a study at the Stump Dump to determine how many people are using the Stump Dump for commercial use and how many are using it for residential use. Additionally, the fee scheduled will be evaluated to determine if the current fee schedule is comparable to other communities who are similar in size. The Board directed J. Cudworth to provide a recommendation to the Select Board on whether the town should continue to accept asphalt and commercial material and to obtain the costs for scales.

2. Statewide Education Funding Models (Join Coalition Communities 2.0)

It was explained that if Senate Bill 158 passes legislation, it would require the Town of Hollis to return any excess "Statewide Education Property Tax" (SWEPT) back to the State. The State would then use those funds for the towns/cities whose cost of an adequate education exceeded the amount raised in statewide education property taxes. Cities and towns adversely impacted if the legislation passes were contacted and asked to join the Coalition. The cost to join the Coalition is approximately \$2,592, based on an estimated \$120,000 for professional services and if all 50 towns/cities joined the Coalition. There are currently 14 communities who've committed to the Coalition. The Board would like to hear from the SAU and Budget Committee. More information is needed regarding the cost of the impact for the town. The town contacted the SAU and was informed that they would not be joining the Coalition because they are already part of a group with a lobbyist, who works on behalf of all of the SAUs within the state.

MOVED by Mark Le Doux seconded by Paul Armstrong that the Select Board tentatively approve joining the Coalition for a cost, not to exceed \$5,000 and to authorize Town Administrator, Lori Radke to execute any pertinent documents only after ascertaining an update from the SAU Board and relaying that

HOLLIS SELECT BOARD
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information to the Select Board prior to vote that may be held via email. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

3. Petition and Pole License

- a. Pole #21-1561 (554/36A), Plain Rd

MOVED by Paul Armstrong seconded by David Petry that the Select Board approve the Petition and Pole License for Pole #21-1561 (554/36A) on Plain Road. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

OLD BUSINESS

2021 Town Meeting Date

Due to the continued concerns surrounding COVID-19, the Board agreed to postpone Town Meeting from March 13th to May 15, 2021. By postponing the event, the venue can be held outside, under a large tent, similar to last Town Meeting in June, 2020. The location of the meeting will be at the Hollis Brookline High School lacrosse field and will commence at 10:00AM. Although it was initially thought that the town could combine annual meetings with the school district and/or SAU, it was later determined that it would not be feasible for the schools because of the timeline to hire personnel.

MOVED by Mark Le Doux seconded by Paul Armstrong that the Select Board approve holding the annual Town Meeting on Saturday, May 15, 2021 at 10:00AM on the lacrosse field at the Hollis Brookline High School, with an alternate date of May 22, 2021. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

OTHER BUSINESS/COMMITTEE UPDATES

Farley Building Committee Update (Lori Radke, Town Administrator)

The committee held three meeting within the past month, one of which was at the site. The committee discussed potential uses for the building and asked the Select Board for their feedback on potential uses. Selectwoman Benz would like to see the Town Clerk at the Farley building. Selectman Band would like to see the use of the building generate some type of revenue and eventually be more self-sufficient. Chairman Le Doux suggested a mixed-use involving accelerated learning. It was suggested that the committee come up with an assessment based on current square footage requirements, in addition to soliciting feedback from the SAU. It was further suggested to revisit the town's Master Plan and other reports for guidance.

Chairman Le Doux announced the passing of former Budget Committee member and former Select Board member, in addition to many other positions, of Frank Whittemore. Frank passed away at the age of 95. The board took a moment of silence.

The town was asked if they would be willing to raise an Armenian Flag on April 23, 2021 in observation of the 106th anniversary of the Armenian Genocide. Chairman Le Doux asked L. Radke to check with the attorney general's office regarding any stipulations with flying the flag.

ADMINISTRATIVE BUSINESS

1. ASSESSING WORK

- a. Current Use Release & Land Use Change Tax (LUCT)

			Acres	
MBLU	Owner	Location	Removed	LUCT
002-044-002	Cheryl Moreno Family Trust	Naomis Way	3.58	\$27,500

HOLLIS SELECT BOARD
February 22, 2021
PUBLIC MINUTES 6:30 PM
Approved 03/08/2021

014-037-018	Tristan & Megan Carrier	27 Cutter Place	1.13	\$25,000
029-001-007	Raisanen Homes Elite, LLC	36 Keyes Hill Rd	1.41	\$21,700
TOTAL:				\$74,200

MOVED by Susan Benz seconded by Mark Le Doux that the Select Board approve the Current Use Release & Land Use Change Tax for MBLU 002-044-002, 014-037-018 and 029-001-007, as submitted. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

Chairman Le Doux requested a meeting with the Conservation Commission to review the total amount of LUCT collected by the Conservation Commission and any future plans for utilizing the funds.

b. Report of Wood or Timber Cut

Operation #	MBLU	Owner	Timber Tax Levy
20-223-03	038-037	Raisanen Homes Elite, LLC	\$2,068.63

MOVED by Susan Benz seconded by Paul Armstrong that the Select Board approve the Report of Wood or Timber Cut for Operation # 20-223-03, as submitted. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

2. APPROVAL OF WARRANTS

a. Wages	\$176,060.55	02/18/2021
b. Accounts Payable	\$100,189.31	02/18/2021
c. Benefit Strategies	\$ 3,655.57	02/18/2021

MOVED by Paul Armstrong seconded by Mark Le Doux that the Select Board approve the warrants, as submitted. Voting in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

3. APPROVAL OF MINUTES

- a. Public Minutes from 02/08/2021

MOVED by Susan Benz seconded by David Petry that the Select Board approve the public meeting minutes from February 8, 2021. Voting in favor of the motion were Le Doux, Benz, Band, Petry and Armstrong. No one was opposed. The motion PASSED 5-0-0.

4. MEETINGS AND ANNOUNCEMENTS

The meeting schedule was announced for February 23, 2021 through March 8, 2021. The next Select Board meeting is scheduled for March 8, 2021 at 6:30PM in the Community Meeting Room and via Zoom. There will be a blood drive on February 26, 2021 from 8:00AM-7:00PM at the Lawrence Barn Community Center. Town Elections will take place from 7:00AM-7:00PM at the Hollis Brookline High School on March 9, 2021.

NONPUBLIC SESSION

RSA 91-A:3 II (a) Personnel and RSA 91-A:3 II (c) Reputation

MOVED by Paul Armstrong seconded by Susan Benz that the Select Board enter Non-Public Session in accordance with RSA 91-A:3-II (a) personnel and RSA 91-A:3-II (c) reputation. Voting in favor of the

HOLLIS SELECT BOARD
February 22, 2021
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191 *motion were Le Doux, Petry, Band, Armstrong and Benz. No one was opposed. The motion PASSED 5-*
192 *0-0.*

193
194 The Board entered nonpublic session at 7:46PM

195
196 **CONCLUSION OF NONPUBLIC SESSION**

197 *MOVED by Paul Armstrong seconded by Susan Benz that the Select Board come out of Non-public session*
198 *and seal the minutes, in accordance with RSA 91-A:3-II (a) personnel and RSA 91-A:3-II (c) reputation.*
199 *Voting in favor of the motion were Le Doux, Petry, Band, Benz and Armstrong. No one was opposed. The*
200 *motion PASSED 5-0-0.*

201
202 The Board came out of nonpublic session and entered public session at 9:05PM

203
204 **PUBLIC SESSION**

205 *MOVED by Paul Armstrong seconded by Susan Benz that the Select Board approve payment of \$484.00*
206 *directly to Eversource on behalf of Welfare Case #2021-02. Voting in favor of the motion were Le Doux,*
207 *Petry, Band, Benz and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

208
209 **ADJOURNMENT**

210 *MOVED by Paul Armstrong seconded by Susan Benz that the Select Board adjourn the meeting. Voting*
211 *in favor of the motion were Le Doux, Petry, Benz, Band and Armstrong. No one was opposed. The*
212 *motion PASSED 5-0-0.*

213
214 The Board adjourned at 9:07PM.

215
216 Respectfully Submitted,
217 Christine Herrera, Assistant Town Administrator/Human Resource Coordinator