

**HOLLIS SELECT BOARD**  
**March 22, 2021**  
**PUBLIC MINUTES 6:00 PM**  
**Approved 04/12/2021**

**SELECT BOARD MEETING**

Select Board present: David Petry and Paul Armstrong  
Select Board via Zoom: Mark Le Doux, Peter Band and Susan Benz  
Staff present: Lori Radke, Town Administrator

**COMMUNITY ROOM**

This meeting was conducted in the Hollis Town Hall Community Meeting Room, located at 7 Monument Square, Hollis, New Hampshire and virtually via Zoom, pursuant to Emergency Order #12.

**NON PUBLIC SESSION**

RSA 91-A:3 II (b) Hiring

*MOVED by Paul Armstrong seconded by Susan Benz that the Select Board enter Non-Public Session in accordance with RSA 91-A:3-II (b) hiring. Voting in favor of the motion were Le Doux, Petry, Band, Armstrong and Benz. No one was opposed. The motion PASSED 5-0-0.*

The Board entered nonpublic session at 6:00PM

**CONCLUSION OF NON PUBLIC SESSION**

*MOVED by Paul Armstrong seconded by Susan Benz that the Select Board come out of Non-Public Session and seal the minutes, in accordance with RSA 91-A:3-II (b) hiring. Voting in favor of the motion were Le Doux, Petry, Band, Armstrong and Benz. No one was opposed. The motion PASSED 5-0-0.*

The Board came out of nonpublic session and entered public session at 6:26PM

**PUBLIC SESSION**

*MOVED by Paul Armstrong seconded by Susan Benz that the Select Board contact the top candidate to extend an employment offer for the Finance Director position. Voting in favor of the motion were Le Doux, Petry, Band, Armstrong and Benz. No one was opposed. The motion PASSED 5-0-0.*

**AGENDA REVIEW**

The meeting agenda was reviewed.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

**Election of Officers**

**Select Board Chair**

*MOVED by Mark Le Doux seconded by Peter Band that the Select Board nominate David Petry as Chair of the Select Board. Voting in favor of the motion were Le Doux, Band, Benz and Armstrong. No one was opposed. Petry abstained. The motion PASSED 4-0-1.*

**Select Board Vice Chair**

*MOVED by Peter Band seconded by Susan Benz that the Select Board nominate Mark Le Doux as the Vice Chair of the Select Board. Voting in favor of the motion were Petry, Band, Benz and Armstrong. No one was opposed. Le Doux abstained. The motion PASSED 4-0-1.*

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**Select Board Committee & Department Assignments**

The Board would like additional time to review the assignments and make possibly changes. D. Petry commented that he felt it would be appropriate that the Select Board Chair be the liaison for Town Hall. He also expressed interest in remaining on the Planning Board, due to experience and continuity. The remaining departments and board are open to discussion. Board members will submit a list of their first and second choices, for discussion at the next meeting.

**Board and Committee Annual Reappointments**

The below reappointments have been recommended by the chairs of each board, committee and commission. All terms are for three years and expire on April 30, 2024.

Chairman	Committee	First Name	Last Name	Membership
	Agricultural Commission	Dan	Harmon	Alternate
	Agricultural Commission	Michael	Madden	Regular
	Cable Advisory Committee	Jim	Belanger	Regular
chr	Cable Advisory Committee	Adam	Bragg	Regular
	Cable Advisory Committee	Douglas	Cleveland	Regular
	Conservation Commission	LeeAnn	Wolff	Regular
	Energy Committee	Peter ("Mike")	Leavitt	Regular
	Forest Committee	Craig	Birch	Regular
	Forest Committee	Joseph	Brulotte	Regular
	Highway Safety Committee	Paul	Miller	Regular
	Highway Safety Committee	Herm	Stickney	Regular
	Historic District Commission	Brandon	Child	Alternate
chr	Historic District Commission	Tom	Cook	Regular
	Historic District Commission	Jessica	Waters	Regular
	Memorial Day Coordinator	Al	Fulchino	Regular
	NRPC Representative	Robert	Larmouth	Regular
	Old Home Days Committee	Lynne	Goodchild	Regular
	Planning Board	Virginia	Mills	Regular
	Planning Board	Jeffrey	Peters	Regular
	Recreation Commission	Jake	Balfour	Regular
	Recreation Commission	Jayne	Belanger	Alternate
	Recreation Commission	Russell	Rogers	Regular
	Trails Committee	Jane	Edmunds	Regular
	Trails Committee	Eric	McIntyre	Alternate
chr	Trails Committee	Sherry	Wyskiel	Regular
chr	Zoning Board of Adjustment	Brian	Major	Regular
	Zoning Board of Adjustment	Cindy	Tsao	Regular

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*MOVED by Paul Armstrong seconded by Mark Le Doux that the Select Board reappoint the volunteers listed above to the Town's Boards, Committees and Commissions for three year terms, ending April 30, 2024. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

Residents interested in serving on a board can check the town website or contact the Hollis Town Hall. The list of vacancies as well as Volunteer Interest Forms are located on the town website.

**Request to fly Armenian Flag on Friday, April 23, 2021**

*MOVED by Peter Band seconded by Susan Benz that the Select Board authorize the town to fly an Armenian Flag on Friday, April 23, 2021 in recognition of the Armenian Genocide. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**Approval of Street Names: Leonards Way, Beckys Place, Nelsons Way, Hobart Lane, Gershoms Way**

The proposed street names were derived from researching the Registry of Deeds and Windows of Hollis Past Historic Sites and provided in a joint effort by Beverly Hill and Connie Cain, Town of Hollis staff.

It was noted that staff is requesting to use Hobart Lane for the main road and Gershoms Way, if the plan requires "way" to be used.

*MOVED by Paul Armstrong seconded by Peter Band that the Select Board approve the following street names: Leonards Way, Beckys Place, Nelsons Way, Hobart Lane, and Gershoms Way. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**OLD BUSINESS**

**Extension of the Families First Coronavirus Response Act**

On January 11, 2021 the Select Board approved extending the Families First Coronavirus Response Act (FFCRA) to March. The act allowed for paid sick leave and expanded family and medical leave for COVID-19 related reasons.

There is no state of federal reimbursement associated with this act. If an employee is required to quarantine or is awaiting COVID-19 test result, they will need to utilize their Personal Time Off (PTO) while on leave.

*MOVED by Peter Band seconded by Mark Le Doux that the Select Board extend the Families First Coronavirus Response Act. No one was in favor of the motion. Petry, Le Doux, Benz, Band and Armstrong were opposed. The motion FAILED 0-5-0.*

**Other**

P. Armstrong mentioned that he has been working with some folks regarding a replacement program for the trees in Monument Square and in the historic district. More information will be provided as it become available.

S. Benz reported that the Old Home Days Committee is planning to have a traditional event this year. More information will be provided as it become available.

**ADMINISTRATIVE BUSINESS**

**Assessing Work**

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**a. Notice of Intent to Cut Wood or Timber**

Operation #	MBLU	Owner	Location
21-223-01	036-027	Hollis Town Forest	Spaulding Town Forest
21-223-02	029-004	Carol Ann Williams Revoc Trust	Federal Hill Rd

*MOVED by Susan Benz seconded by Paul Armstrong that the Select Board approve the Notice of Intent to Cut Wood or Timber for Operation #21-223-01 and 21-223-02, as submitted. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**b. Report of Wood or Timber Cut**

Operation#	MBLU	Owner	Timber Tax Levy
20-223-12	009-004	Town of Hollis-Fieldstone Drive	7.73
20-223-11	003-030	William H. Hall Jr Revoc Trust	3.61
Total Due:			11.34

*MOVED by Susan Benz seconded by Paul Armstrong that the Select Board approve the Report of Wood or Timber Cut for Operation #20-223-12 and 20-223-11, as submitted. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**c. Form PA-8, Report of Wood or Timber Cut Signature**

For the report of cut on MBLU 009-004 above, the acting Chair must sign the actual Report of Wood or Timber Cut for the Town as the owner of the Fieldstone Drive property.

*MOVED by Susan Benz seconded by Paul Armstrong that the Select Board approve Form PA-8, Report of Wood or Timber Cut for the Town, as the owner of the Fieldstone Drive property. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**d. William H. Hall Jr. Timber Agreement for Fieldstone Drive**

*MOVED by Susan Benz seconded by Paul Armstrong that the Select Board approve the Timber Agreement with William H Hall Jr. for Fieldstone Drive. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**e. Current Use Release & Land Use Change Tax (LUCT)**

MBLU	Owner	Location	Acres Removed	LUCT
002-044-003	Hans F. & Kathleen H. Olson	North Pepperell Rd	3.43	\$27,500
020-034	Elizabeth B. Braley	Broad St	5.73	\$27,500
029-001-012	Raisanen Homes Elite LLC	57 Keyes Hill Rd	1.24	\$21,700
029-001-021	Raisanen Homes Elite LLC	37 Keyes Hill Rd	1.28	\$21,700
038-037	Raisanen Homes Elite LLC	43 Farley Rd	1.41	\$ 1,500
<b>Subtotal:</b>			<b>13.09</b>	<b>\$99,900</b>
032-002-001	Yuanli Wang & Minghua Li	126 Nartoff Rd	2.67	\$ 3,000
<b>Total:</b>			<b>15.76</b>	<b>\$102,900</b>

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*MOVED by Susan Benz seconded by Paul Armstrong that the Select Board approve the Current Use Release & Land Use Change Tax for MBLU 002-044-003, 020-034, 029-001-012, 029-001-021, 038-037 and 032-002-001, as submitted. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**Approval of Warrants**

<b>a. Wages</b>	<b>\$159,762.74</b>	<b>03/18/2021</b>
<b>b. Accounts Payable</b>	<b>\$152,429.70</b>	<b>03/18/2021</b>
<b>c. Benefit Strategies</b>	<b>\$ 3,305.57</b>	<b>03/18/2021</b>

*MOVED by David Petry seconded by Paul Armstrong that the Select Board approve the warrants, as submitted. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**Approval of Minutes**

**a. Public Minutes from 03/08/2021**

*MOVED by Paul Armstrong seconded by Peter Band that the Select Board approve the public meeting minutes from March 08, 2021. Voting in favor of the motion were Petry, Le Doux, Benz, Band, and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

**Meetings & Announcements**

The meeting schedule was announced for March 22, 2021 through April 12, 2021. The next Select Board meeting is scheduled for April 12, 2021 at 6:30PM in the Community Meeting Room and via Zoom.

The following annual meetings will be held at the Hollis Brookline High School (24 Cavalier Court).

- Hollis School District Annual Meeting, March 30, 2021, 6:30PM
- Hollis Brookline Cooperative School District, April 10, 2021, 10:00AM
- Town Meeting, May 15, 2021, 10:00AM

There will be a Blood Drive at the Lawrence Barn Community Center on Monday, March 29<sup>th</sup> from 10:00AM-6:00PM. The Household Hazardous Waste Collection will take place on Saturday, April 17<sup>th</sup> from 8:00AM-12:00PM at the Nashua City Park & Ride (25 Crown Street, Nashua).

**ADJOURNMENT**

*MOVED by Mark Le Doux seconded by Paul Armstrong that the Select Board adjourn the meeting. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.*

The Board adjourned at 7:03PM.

Respectfully Submitted,

Christine Herrera, Assistant Town Administrator/Human Resource Coordinator