

HOLLIS SELECT BOARD
May 24, 2021
PUBLIC MINUTES 6:30 PM
Approved 06/07/2021

SELECT BOARD MEETING

Select Board present: David Petry, Susan Benz, Paul Armstrong and Peter Band
Select Board via Zoom: Mark Le Doux
Staff present: Lori Radke, Town Administrator

COMMUNITY ROOM

This meeting was conducted in the Hollis Town Hall Community Meeting Room, located at 7 Monument Square, Hollis, New Hampshire and virtually via Zoom.

AGENDA REVIEW

The meeting agenda was reviewed.

PUBLIC COMMENT

None

NEW BUSINESS

1. Revised CDC Guidelines

a. Town Hall and Transfer Station Mask Mandate Update

Several months ago the Select Board implemented a policy for wearing masks at Town Hall and the Transfer Station. Since then the CDC has come out with revised guidelines stating that fully vaccinated people do not need to wear masks and non-vaccinated people should continue to wear them while inside. The board agreed to rescind the previous policy and adhere the guidelines from the CDC, moving forward. The guidelines shall apply to all town facilities.

MOVED by Peter Band seconded by Susan Benz that the Select Board approve rescinding the previous mask mandate policy and adhere to CDC guideline,s moving forward. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

b. Public Meetings

Governor Sununu's Emergency Order #12 is still in effect and relates to remote meetings. The Select Board agreed to continue utilizing Emergency Order #12, at this time. Town boards may be able to continue to meet via Zoom, even after Emergency Order #12 is rescinded. Individual Town of Hollis boards may decide to meet in person, via Zoom or a combination of both.

OTHER BUSINESS/COMMITTEE UPDATES

1. Town Meeting Update

Article 16, *Petition Article for Proposing Bylaw* passed at Town Meeting. Legal counsel is reviewing and working on creating an ordinance, in order to satisfy the article.

Article 16 – Petition Article for Proposing Bylaw is as follows:

To see if the Town, in accordance with NH RSA 31:39, will adopt the following bylaw: "The discharge of any firearm on Town-owned land other than during the course of lawful hunting shall be prohibited. This prohibition includes (but is not limited to) target shooting, gun siting, recreational shooting, or shooting competitions".

2. Budget Update

M. Le Doux reported that the Unassigned Fund Balance (UFB) is approximately 4.47 million, prior to Town Meeting. The standard is to have roughly 10% of expenditures allocated for the UFB. The amount in the

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fund should be roughly 3.7 million. The increases can be attributed to several factors including under spending last year and receiving unanticipated revenue, especially due to COVID relief. It was suggested that the Board consider changing the structure of the Land Use Change Tax (LUCT) to go back to a 50/50 split between the town and Conservation Commission. The Conservation Commission currently receives 100% of the LUCT. It was further suggested that funds from the UFB could be utilized toward the upcoming tax rate and/or the Veteran's Tax Credit, in the amount of \$85,000 which was approved at Town Meeting.

3. Fire Department

P. Armstrong reported that the Fire Department is conducting interviews for the Firefighter/Paramedic position.

ADMINISTRATIVE BUSINESS

1. Approval of Warrants

a. Wages	\$165,709.85	05/13/2021
b. Accounts Payable	\$111,822.91	05/13/2021
c. Benefit Strategies	\$ 3,329.57	05/13/2021

MOVED by Paul Armstrong seconded by Susan Benz that the Select Board approve the warrants, as submitted. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

2. Approval of Minutes

a. Public Minutes from 05/10/2021

MOVED by Paul Armstrong seconded by Mark Le Doux that the Select Board approve the public meeting minutes from May 10, 2021. Voting in favor of the motion were Petry, Benz, Band, Le Doux and Armstrong. No one was opposed. The motion PASSED 5-0-0.

b. Non-Public Minutes from 05/10/2021

MOVED by Paul Armstrong seconded by Mark Le Doux that the Select Board approve the non-public meeting minutes from May 10, 2021 and keep them sealed. Voting in favor of the motion were Petry, Benz, Band, Le Doux and Armstrong. No one was opposed. The motion PASSED 5-0-0.

TOWN ADMINISTRATOR'S REPORT

The meeting schedule was announced for May 25, 2021 through June 7, 2021. The next Select Board meeting is scheduled for June 7, 2021 at 6:30PM in the Community Meeting Room and via Zoom.

Tax bills will be mailed June 1st and are due July 1st. The Supervisors of the Checklist will be conducting the 10 year purge of the checklist. A letter explaining that they will be removed from the checklist will be mailed to anyone who is currently on the Hollis Checklist who has not voted in 4 years (since April 1, 2017). Those receiving a letter will have 30 days to respond. The Hollis Police Department will be taking part in the NH Clique Campaign from May 24th to June 6th. The goal is to encourage and promote seatbelt usage, which saves lives. Rock crushing at the Stump Dump was postponed to mid-June. Contact DPW (465-2246) with questions. Household Hazardous Waste Collection will take place from 3:00PM-7:00PM at Nashua City Park & Ride (25 Crown St.) on June 3rd. There will be a free shred day for Hollis residents on September 18th at the Transfer Station, sponsored by Mill Yard Bank. The time for the event is to be determined. The Memorial Day celebration will take place on Monday, May 31st at 5:30PM on the Town Common. Town Department will be closed on May 31st.

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NON PUBLIC SESSION

RSA 91-A:3 II (l) legal

MOVED by Paul Armstrong seconded by Susan Benz that the Select Board enter Non-Public Session in accordance with RSA 91-A:3-II (l) legal. Voting in favor of the motion were Petry, Le Doux, Band, Armstrong and Benz. No one was opposed. The motion PASSED 5-0-0.

The Board entered nonpublic session at 6:55PM

CONCLUSION OF NON PUBLIC SESSION

MOVED by Susan Benz seconded by Paul Armstrong that the Select Board come out of Non-Public Session and seal the minutes, in accordance with RSA 91-A:3-II (l) legal. Voting in favor of the motion were Petry, Le Doux, Band, Armstrong and Benz. No one was opposed. The motion PASSED 5-0-0.

The Board came out of nonpublic session and entered public session at 8:30PM.

PUBLIC SESSION

MOVED by Mark Le Doux seconded by David Petry that the Select Board approve authorizing Town Administrator, Lori Radke to enter into negotiations with Fairpoint Communications for the purposes of a utility assessment settlement. The settlement shall not exceed \$115,000.00 and shall not include attorney fees. Voting in favor of the motion were Petry, Le Doux, Band, Armstrong and Benz. No one was opposed. The motion PASSED 5-0-0.

ADJOURNMENT

MOVED by Susan Benz seconded by Paul Armstrong that the Select Board adjourn the meeting. Voting in favor of the motion were Petry, Le Doux, Benz, Band and Armstrong. No one was opposed. The motion PASSED 5-0-0.

The Board adjourned at 8:40PM.

Respectfully Submitted,

Christine Herrera, Assistant Town Administrator/Human Resource Coordinator