

A winter scene in Hollis, New Hampshire. A snow-covered road with tire tracks leads through a landscape of bare trees and a stone wall. A dark wooden building is visible on the right. The text "Hollis, New Hampshire 2022 Annual Report" is overlaid in the upper center.

Hollis, New Hampshire

2022 Annual Report

Local Government Contact Information
Town Website: www.hollisnh.org

Fire Department/Rescue Services

10 Glenice Drive
603-465-6001
Rob Boggis, Fire Chief
Candace Tierney, Assistant EMS Director
fire@hollisnh.org

Police Department/Communications Center

9 Silver Lake Road
603-465-7637-Police
603-465-2303-Communications
Joseph Hoebeke, Police Chief
Karen Lawton, Executive Assistant
Rick Todd, Dispatch Manager
Fax: 603-465-7808
police@hollisnh.org

Public Works Department

10 Muzzey Road
603-465-2246
Joan Cudworth, Director of Public Works
jcudworth@hollisnh.org
Beverly Hill, Executive Assistant
bhill@hollisnh.org

Solid Waste Disposal

Transfer Station, 10 Rocky Pond Road
603-465-3299
Hours: Tuesday & Saturday 8AM-5PM
Thursday 12-7PM
* Wednesday 8AM-12PM for Residents 60+ Only
Stump Dump, 275 Depot Road
603-465-2143
Hours: Wednesday & Saturday 8AM-5PM

Town Clerk's Office

3G Marketplace
603-465-2064
Lisa Claire, Town Clerk
Diane Leavitt, Deputy Town Clerk
townclerk@hollisnh.org
Hours: Monday 1PM-6PM
Wednesday & Friday 8AM-1PM

Hollis Social Library

2 Monument Square
603-465-7721, Fax: 603-465-3507
Tanya Griffith, Interim Library Director
director@hollislibrary.org

Town Hall

7 Monument Square
603-465-2209
Jackie Hill, Executive Assistant, ext 111
townhall@hollisnh.org
Hours: Monday-Friday 8AM-3PM

Administration/Select Board/Welfare/HR

603-465-2209
Lori Radke, Town Administrator, ext 101
administration@hollisnh.org
Christine Herrera, Assist. Town Administrator, ext 103
cherrera@hollisnh.org

Assessing Department

603-465-2209 ext 105
Connie Cain, Assist. To the Assessor
assessing@hollisnh.org

Building/Zoning/Code Enforcement Department

603-465-2209 ext 501
Dawn Michaud, Building Inspector/Code Enforcement
building@hollisnh.org
Donna Lee Setaro, Building & Land Use Coordinator
zoning@hollisnh.org

Finance Department

603-465-2209 ext 110
Jacob Fitzgerald, Finance Director
finance@hollisnh.org

Information Technology

Dawn Desaulniers, IT Director
support@hollisnh.org

Planning Department

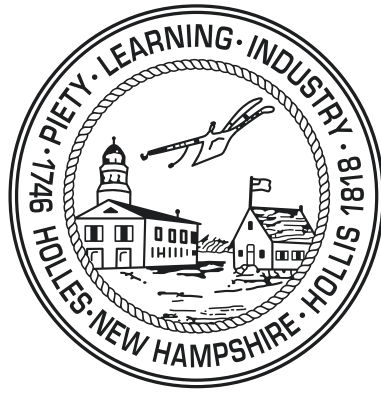
603-465-2209 ext 108
Kevin Anderson, Town Planner & Environmental Coordinator
planning@hollisnh.org
Mark Fougere, Planning Consultant (Tuesdays)
planner@hollisnh.org

Tax Department

603-465-2209 ext 104
Ashley Schoff, Tax Collector
tax@hollisnh.org

ANNUAL REPORT
for the Town of
HOLLIS, NEW HAMPSHIRE
for the year

TWO THOUSAND TWENTY TWO
ANNUAL REPORTS



of the
OFFICERS AND COMMITTEES
of the Town of
HOLLIS, NEW HAMPSHIRE
FOR THE YEAR ENDING DECEMBER 2022

with reports of the
HOLLIS SCHOOL DISTRICT
AND THE
HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

TOWN REPORT COMPILED AND EDITED BY LORI RADKE, JACKIE HILL AND CHRISSEY HERRERA
COVER ARTWORK COVER AND BACK ARTWORK PHOTOGRAPHED BY ROBERT HEYER
PRINTED BY KASE PRINTING, INC.



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Jim Squires

1937-2022



Born on September 14, 1937 in New London, New Hampshire, Jim was the son of James and Catherine Squires. He spent his childhood in New London, graduating from high school in 1955 prior to receiving a Congressional appointment to the U.S. Naval Academy. He left the Academy in 1957 and transferred to Williams College in order to pursue his dream of becoming a physician. He went on to complete his medical degree at the McGill University Medical School.

Jim and his wife Jan and their children moved to Hollis in 1971. That year, he, along with a visionary board of directors and three like-minded physicians, founded the Matthew Thornton Health Plan (MTHP), New Hampshire's first HMO. Jim was a general and vascular surgeon at MTHP as well as the President and CEO. He retired in 1996 and entered the political arena by winning a seat in the New Hampshire Senate. He launched a bid for Governor in 2000 but was unsuccessful in convincing Granite Staters of his vision for a more equitable tax structure.

In addition to his work as a surgeon, public servant, and non-profit executive, Jim devoted many hours to various volunteer endeavors. He served as Hollis Town Moderator for 24 years, Hollis School District Moderator for 19 years, and Moderator for the Congregational Church of Hollis for decades. He was known for his ability to listen, cultivate relationships, and inspire those around him.

Recognized for his contributions to the state of New Hampshire, Jim was the grateful recipient of many awards, including Physician of the Year by the NH Hospital Association in 1994, Citizen of the Year in 2003 by the Nashua Chamber of Commerce, and the Pettee Medal Award by the University of New Hampshire in 2012. These honors acknowledged a life lived with humility and dignity in devotion to others.

Eleanor Whittemore

1926-2022

Eleanor Whittemore, a lifelong resident of Hollis, New Hampshire passed away April 1, 2022. Born on December 27, 1926, in the house she spent her life in, she was the youngest of 5 children of Harold and Estelle Hardy. She grew up working on the family farm and when she married Frank Whittemore, he too became an integral part of Brookdale Fruit Farm through their 78 years of marriage.

In addition to her service to her family and the family business, Eleanor lived her life in service to the community. Eleanor devoted many hours to the Town of Hollis in her many positions on town boards including the Cemetery Commission, the Library Trustees, a State Representative and served on the Planning Board, Master Plan Committee, Water Task Force and was the first Selectwoman of the town.

Eleanor did not limit her energies to just the town. She was a member for many years and served as President of the National Extension Homemakers of America. She travelled to every state in the United States and as part of a U S Department of Agriculture group traveled to China and Korea. In her later years, she often reflected on her travels, appreciative of the opportunities she had to learn about other cultures and places, and thankful for all that she had learned and the friends she made through her travels over the years.



In Recognition of Service

Ted Chamberlain *50 Years of Service*

A life long resident and a dedicated public servant, Edward Chamberlain, better known as Ted, has devoted over 50 years of service to the Town of Hollis.

According to past Town Reports, Ted began assisting the Hollis Fire department in 1958, fresh out of High School, and steadily progressed through the ranks of the department. Beginning as a Fire Fighter, Ted worked his way up to Lieutenant, then Deputy Chief and finally became the Chief of the Hollis Fire Department in 1988. He held this title for 10 years. Ted was the Town's Forest Fire Warden during his tenure as Chief and was a member of the Hillsborough County Forest Fire Warden Association.

In July of 2002, Ted finally hung up his fire boots and retired from the department. Although, his service to the town does not end here. Ted also contributed to the town by serving on the Forest Committee and Highway Safety Committee before resigning from both at the end of 2022.

Hollis is extremely fortunate to have had Ted and all of his knowledge, compassion and jokes. We wish him all the best where ever the road takes him!



THE STATE OF NEW HAMPSHIRE
HOLLIS BROOKLINE COOPERATIVE HIGH SCHOOL
THE POLLS WILL BE OPEN FROM
7:00 AM - 7:00 PM

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 14, 2023 between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School in said Town on, Saturday, March 18, 2023 at 9:00 AM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

- 1. To choose all necessary Town Officers for the year ensuing.
- 2. To conduct other business by official ballot.

Given under our hands and seal, this 7th day of February, 2023

SELECT BOARD, TOWN OF HOLLIS

David Petry, Chairman
Susan Benz, Vice Chairman
Tom Whalen
Mark Le Doux
Paul Armstrong

A true copy of the warrant-Attest:

SELECT BOARD, TOWN OF HOLLIS

David Petry, Chairman
Susan Benz, Vice Chairman
Tom Whalen
Mark Le Doux
Paul Armstrong



2023 Zoning Amendments

2023 ZONING AMENDMENTS PROPOSED BY THE PLANNING BOARD

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD (FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Zoning Ordinance as follows: ~~Delete~~ the following Section XI, Overlay Zoning Districts, C. Wetland Conservation Overlay Zone, Article 5. Drainage: a. There shall be no net increase in peak flow or overall volume of stormwater runoff in the WCO Zone as a result of any development. b. Calculations shall be based on 2, 5 and 25-year storm events in accordance with NRCS Technical Release 55 or Technical Release 20, or other calculation methods as approved by the Planning Staff. C. Drainage design shall be in accordance with the Town of Hollis Subdivision and Site Plan regulations. Amend Article 7 Special Exception in the Wetlands Conservation Overlay Zone, b(i) hydrological calculations based on drainage requirements in accordance with ***the Hollis Subdivision Regulations***. Section XI.C.4.b. of this Ordinance. ~~Delete~~ Section XV Hollis Rural Character Ordinance, F. Design Standards, 6. Erosion Control, paragraph a. ~~Restrict the post development runoff rate and volume to match the pre-development rate or volume for each offsite flow area based upon a ten-year rainfall event. The first 1/2 inch of runoff from all impervious areas is to be retained on site. Treated runoff should infiltrate into the ground in an amount approximately equaling pre-development runoff conditions. Roof runoff is considered "treated" for the purposes of infiltration. If, after a recommendation by the Town Engineer, the Planning Board makes the determination that strict adherence to the above rate and volume regulations may cause more environmental harm than good, then offsite rates and/or volumes may be increased above pre-development conditions by as much as 25%. However, drainage in wetland conservation overlay (WCO) zones must adhere to the standards provided in Section XI.C.4 of the Hollis Zoning Ordinance, which requires that there be no net increase in peak flow or overall volume of stormwater runoff in the WCO zone as a result of any development. At no time shall offsite flow increases be allowed onto an objecting abutter's property.~~

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI Overlay Zoning Districts, C. Wetland Conservation Overlay Zone, 3. Jurisdiction, c. Existing Lots: as follows - This ordinance shall not prohibit the construction of principal and accessory structures on an unimproved a lot or the expansion of a legally pre-existing use on a lot that legally existed before March 11, 1997. However, such construction or expansion will only be permitted upon determination by Planning Staff (or Planning Board per staff recommendation) that:..."

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Delete Section XXI Housing for Older Persons ordinance in its entirety. Amend VIII, Definitions, by deleting the term Housing for Older Persons & amend the definition of Subdivision by deleting the last sentence that references Housing for Older Persons. Amend Section X Zoning Districts, A. (A&B) 2a.; E. Mobile Home-2 Zone, 1.7; G. R&A, 1.f.; and I. Town Center, 1.f.; b by

deleting all reference to Housing for Older Persons as a permitted use. Amend Section IX, General Provisions, I. Height Regulations, 4. Building Permits by deleting from the last sentence referencing Older Persons and Section O. Determination of Density for Condominium Developments by deleting "Housing for Older Persons development or any other type" from the second sentence.

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X: Zoning Districts, H. Rural Lands Zone, 5. Area Height Regulations For Permitted Uses, as follows: c. Minimum Front Yard Depth: 100 feet ~~50 foot (100 foot on Scenic Roads).~~ **(Note: A Home or structure in existence as of March 14, 2023 shall be able to expand provided that, at a minimum, a 50 foot Front Yard Depth is adhered to.**

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XIV Sign Ordinance to adhere to US Supreme Court ruling requiring content neutral regulations, the language on a sign cannot be regulated. Changes are proposed to Sections: B. Definitions, C. Administration, H. Prohibited Signs, I. Event Specific Signs, Real Estate Signs, J. Illumination Standards, L. Exemptions, M. Residential and Subdivision Signs, N. Agriculture Signs, and P. Business and Industrial Signs.

2023 ZONING AMENDMENTS SUBMITTED BY CITIZEN PETITION

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT NO (6) AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Amend Section XV: Hollis Rural Character Preservation Ordinance of the Town of Hollis Zoning Ordinance by deleting the words shown in strike through and adding the words underlined in the sections below as follows:?

[This amendment is intended to require that dead end roads are terminated with a cul-de-sac, to provide design standards and to limit the Planning Board's authority to grant waivers.]

B. APPLICABILITY: This ordinance applies to the entire area of the Town of Hollis and to every zoning district therein as an overlay district. The provisions of this ordinance do not alter the list of permissible uses ~~or the dimensional requirements~~ of any district in any way, but address the manner in which development occurs and its placement on the landscape. All subdivision plans and site plans for commercial, industrial or residential uses are required to comply with the provisions of this section. The Planning Board is empowered to modify or waive the requirements of ~~this section~~ item F.1. of this section as described in Section E below. The Planning Board is also empowered to adopt regulations to implement the intent of purposes of this ordinance.

C. OBJECTIVE: To preserve and maintain Hollis' scenic vistas and rural character, particularly as seen from Public Roads, and maintain woodlands and open spaces through the use of visually unobtrusive and environmentally sound development, while permitting the landowner to exercise his/her property rights ~~in a manner that does not affect the density of development.~~

Means: This ordinance shall provide a mechanism for the Planning Board to reasonably regulate the design, placement and buffering or screening of buildings, other structures, roads and driveways in the process of subdivision and site plan application review, in such a way as to best preserve the rural and scenic qualities of Hollis' landscape, in order to:

...
4. Provide for safe, visually appealing road terminations.

D. DEFINITIONS

...
9. CUL-DE-SAC: A cul-de-sac is a circular turnaround for dead end roadways with an unpaved center.

10. HAMMERHEAD: A means of providing termination to non-residential dead end roadways in order to allow vehicles to turn around. The term hammerhead includes road terminations with one or more spurs.

E. WAIVERS

The Planning Board is expressly empowered to modify or waive any requirement of item F.1 of this Rural Character Preservation Ordinance when requested in writing...

F. DESIGN STANDARDS:

It is the intent of this ordinance to complement the Hollis zoning ordinance and subdivision and site plan regulations. This ordinance protects the scenic landscape of Hollis through standards governing the placement and buffering or screening of structures and other man-made features on the landscape.

1. Standards for vegetative buffering and screening of building sites and cleared areas

...
4. Road and Driveway Placement Design Standards

...
d. Use cul-de-sacs, loop streets, and common driveways to reduce the amount of impermeable surfaces, without sacrificing legitimate safety and road maintenance concerns. Hammerheads are not permitted as road termination for residential developments. This does not preclude the use of hammerheads for private driveways which serve one single family residence.

e. Reduce roadway width to a minimum of 22ft when such design minimizes the amount of necessary earthwork and does not compromise safety concerns.

f. Stabilize and restore cuts and fills on slopes by using plantings and other measures approved by Town staff.

g. The maximum length of a dead-end road must be no greater than fifteen hundred linear feet (1,500) as measured from the right-of-way of an adjoining, through street to the top of the radius point of the cul-de-sac. The maximum length shall be measured along the center line of the proposed road to the furthest point on the street(s), including cascading cul-de-sacs. Cul-de-sacs shall only be extended if the street connects with a planned or existing through street. Roads must be provided with a cul-de-sac at the closed end. The cul-de-sac must meet the following minimum dimension:

1. Right-of-way radius (center to outside edge) 150-foot radius

2. Pavement radius (center to outside edge) 135-foot radius

The Hollis Planning Board voted 7 – 0 Not to approve this petition.

AMENDMENT (7) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT NO(7) AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Delete Section XXI: HOUSING FOR OLDER PERSONS in its entirety and in sections VIII, IX and X, delete the words shown struck through and add the words shown underlined as below. *[This amendment is intended to remove the Housing for Older Persons section of the ordinance as well as references to Housing for Older Persons development in other sections.]*

SECTION VIII: DEFINITIONS

...
~~**HOUSING FOR OLDER PERSONS:** The occupancy of units within a development specifically designed for older persons and their families. The age of the occupants of the project will be regulated by private covenants in a manner that will insure that it complies with the federal and state laws relating to Housing for Older Persons as that term is defined in RSA 354-A:15 as well as any federal counterpart of that statute as they may be amended.~~

...
SUBDIVISION: The division of a lot, tract, or parcel of land into two or more lots, plats, sites, or other divisions of land for the purpose, whether immediate or future, of sale, rent, lease, transfer, condominium conveyance, or building development. It includes a re-subdivision and, when appropriate to the context, relates to the process of subdividing or to the land or territory subdivided. The division of a parcel of land held in common and subsequently divided into parts among the several owners must be deemed a subdivision. The division of land for the purpose of developing ~~Housing for Older Persons or other development types~~ of more than one dwelling unit on a single lot must be deemed a subdivision.

...
SECTION IX: GENERAL PROVISIONS

...
I. HEIGHT REGULATIONS:

...
4. BUILDING PERMITS: A single building permit shall be issued for each structure, irrespective of the number of attached dwelling units within each structure. The Planning Board shall determine whether or not the dwelling units have been attached in accordance with the requirements of the site plan regulations and the zoning ordinance ~~for housing for older persons.~~

...
J. NUMBER OF RESIDENTIAL UNITS WHICH MAY BE CONSTRUCTED ON A LOT

...
One single family dwelling unit, or one 2 family dwelling unit, as the case may be, may be constructed on a single lot, except under the provisions of the accessory dwelling units, ~~elderly/disabled housing~~, and condominium sections of this Ordinance, where the number of dwelling units which may be permitted on a lot is determined by a Special Exception granted by the Board of Adjustment and/or approval by the Planning Board under its Site Plan Review Regulations, as required.

...
O. DETERMINATION OF DENSITY FOR CONDOMINIUM DEVELOPMENTS.

The number of permissible dwelling units in a condominium subdivision shall be the same as that which would be applicable for a conventional subdivision of the contemplated housing type. Similarly, any buildings proposed to be built as part of a ~~Housing for Older Persons development or any other type~~ condominium development shall be required to demonstrate compliance with the Building Area requirements set forth herein. It is required that each building must have an exclusive non-overlapping building area in order to

demonstrate compliance.

...

SECTION X: ZONING DISTRICTS

A. AGRICULTURAL AND BUSINESS ZONE (A&B)

...

~~2. OTHER RELATED PERMITTED USES IN THE AGRICULTURAL AND BUSINESS ZONE: ITEM DELETED~~

~~a. Housing for older persons, subject to the procedures in Section IX.L.~~

...

E. MOBILE HOME-2 ZONE (MH-2)

...

1. PERMITTED USES IN THE MOBILE HOME-2 ZONE:

...

~~f. Housing for older persons, subject to the procedures in Section XXI Item deleted~~

...

G. RESIDENTIAL AND AGRICULTURAL DISTRICT (R & A)

...

1. PERMITTED USES IN THE RESIDENTIAL AND AGRICULTURAL DISTRICT:

...

~~f. Housing for Older Persons, subject to the procedures in Section IXI Item deleted~~

...

I. TOWN CENTER (TC)

...

1. PERMITTED USES IN THE TOWN CENTER:

...

~~f. Housing for older persons subject to the procedures in Section XXI- Item deleted~~

The Hollis Planning Board voted 7 – 0 Not to approve this petition.

**2023 Annual Meeting
Saturday, March 18, 2023**

**2023 TOWN WARRANT
THE STATE OF NEW HAMPSHIRE
Annual Meeting, Town of Hollis**

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 14, 2023, between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School in said Town on, Saturday, March 18, 2023, at 9:00 AM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 – Issuance for Long Term Debt for Land Acquisition for Recreation Facilities

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the Budget Committee. To see if the Town will raise and appropriate the sum of up to One Million Five Hundred Thousand Dollars (\$1,500,000) to acquire approximately 12 acres off Witches Spring Road, Map 046 Lot 049-001, for the construction of two rectangular playing fields to include acquisition of the property in fee simple, surveying, subdivision, field design, well drilling and irrigation system installation; all electrical, appropriate fencing, installation of an adequate septic system, parking for up to 150 vehicles, playground equipment and a Field House for concessions sales and equipment storage and adequate restroom facilities, and to authorize the issuance of up to One Million Five Hundred Thousand Dollars (\$1,500,000) of bonds or notes for such purpose in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds and/or notes and to determine the rate of interest thereon and the maturity and other terms thereof. The Select Board is hereby authorized to apply for, obtain and accept any applicable Federal, State, Private Donations or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to take any and all action necessary to carry out any vote hereunder or take any other action relative thereto. By ballot vote (Requires 3/5 vote to pass).

Recommended by Board of Selectmen 5-0-0

NOT Recommended by Budget Committee 4-4-0

ARTICLE 3 – Land Acquisition – Burton Property

To see if the Town will vote to raise and appropriate the sum of \$275,000 to acquire full ownership interest to certain tracts of land or parcels of land, in the Town of Hollis on such terms and conditions as determined by the Board of Selectmen. The Burton Property, a 14.12 acre parcel located on Rocky Pond Road adjacent to the Hollis transfer station. The intention is to purchase 4+ acres from the Hollis Conservation Commission to provide for future expansion of the transfer station. The aforementioned intent was contemplated by all parties and reduced to writing in a Warranty Deed from George R. Burton and Gloria J. Burton to the Town of Hollis. Said Deed can be found at Book 9588, Page 79.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

NOT Recommended by Budget Committee 2-6-0

ARTICLE 4 – Four Firefighter/EMT Positions

To see if the Town will vote to raise and appropriate \$222,728 for the purpose of hiring four new full time Firefighter/EMT employees, including estimated benefit expenses and equipment, beginning in July 2023.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 7-1-0

ARTICLE 5 – Collective Bargaining Agreement, Local 1801 (Town Hall/DPW)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 1801, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$25,640 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2024 and 2025 costs associated with the agreement will be included in the respective operating budgets.

FY23	FY24	FY25	TOTAL
\$25,640	\$57,948	\$91,663	\$175,251

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 5-3-0

ARTICLE 6 – Collective Bargaining Agreement, Local 3657 (Police/Fire Communications)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$156,050 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2024 and 2025 costs associated with the agreement will be included in the respective operating budgets.

FY23	FY24	FY25	TOTAL
\$156,050	\$304,332	\$447,907	\$908,289

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 5-3-0

ARTICLE 7 – Cemetery Expansion Expendable Trust Fund

To see if the Town will vote to establish a Cemetery Expansion Expendable Trust Fund under the provisions of RSA 31:19-a for funding future cemetery expansion efforts, and to raise and appropriate the sum of \$10,000 to be placed in this fund, and to name the Cemetery Trustees as agents to expend from said fund.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 8 – Solar Exemptions

Shall the Town modify the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these Statutes.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 9 – Readoption of Optional Veteran's Tax Credit

Shall the Town of Hollis approve the readoption of the Optional Veteran's Tax Credit (RSA 72:28 II) to allow for the expansion of the criteria needed to qualify for the Optional Veteran's Tax Credit of \$750 to now include those service members that are currently serving and have not yet been honorably discharged from the armed services. The readoption of the Optional Veteran's Tax Credit, if approved would continue to offer a \$750 tax credit to all honorably discharged Veterans that qualify under the current requirements but as of April 1, 2023, it would expand the eligibility requirements to now include those individuals that have not yet been discharged from active service.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 7-0-1

ARTICLE 10 – Readoption of the All Veteran's Tax Credit

Shall the Town of Hollis approve the readoption of the All Veteran's Tax Credit (RSA 72:28.b) to allow for the expansion of the criteria needed to qualify for the All Veteran's Tax Credit of \$750 to now include those service members that are currently serving and have not yet been honorably discharged from the armed services. The readoption of the All Veteran's Tax Credit, if approved would continue to offer a \$750 tax credit to all honorably discharged Veterans that qualify under the current requirements of (RSA 72:28.b) but as of April 1, 2023, it would expand the eligibility requirements to now include those individuals that have not yet been discharged from active service.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 6-0-2

ARTICLE 11 – Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 12 – Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 13 – Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 14 – Municipal Buildings & Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 15 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the Select Board as agents to expend from said fund.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 7-1-0

ARTICLE 16 – 2023 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$13,275,057 which represents the operating budget of the Town for 2023, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 17 – Petition Article for Town Clerk Compensation

As per RSA 41:25 to see if the Town will vote to begin compensating the position of Elected Town Clerk on an hourly rate and discontinuing the current practice of compensating the Clerk's position on a total fee basis. If approved, the Town Clerk will be compensated at an hourly rate set by the Select Board, beginning March 20, 2023. In turn, the Town would begin receiving any and all fees currently being collected by the Town Clerk, including any future increases in said fees.

ARTICLE 18 – Petition Article for Hollis to Join the Community Power Coalition of New Hampshire

We, the Town of Hollis hereby call upon the Board of Selectman of Hollis to pursue a Joint Powers Agreement with the Community Power Coalition of New Hampshire (<https://www.cpenh.org/about>). By joining with current members of the Coalition (the cities of Nashua, Portsmouth, Dover, and Lebanon; and the towns of Durham, Enfield, Exeter, Harrisville, Hanover, Hudson, New London, Newmarket, Peterborough, Plainfield, Pembroke, Rye, Wamer, Walpole, and Webster; and Cheshire County), Hollis will be able to negotiate for lower electric rates and improved services from electric power suppliers. This will result in lower electric bills for Hollis citizens. It will also result in lower electric bills for the Town, which should result in lower citizens' taxes.

ARTICLE 19 – Petition Article for New Hampshire Resolution to Take Action on Climate Pollution

We the Town of Hollis hereby call upon our State and Federal elected representatives to enact carbon pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Hollis's State Legislators, to the Governor of New Hampshire, to Hollis's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by Hollis's Select Board, within 30 days of this vote.

ARTICLE 20 – Petition Article to Pave Rocky Pond Road

We, the undersigned residents of Rocky Pond Road in Hollis, NH and other Hollis residents respectfully request that the Town of Hollis pave Rocky Pond Road as soon as possible.

We request this for a number of reasons, including but not limited to the following, many of which affect many town residents, in addition to Rocky Pond Road residents. Paving Rocky Pond Rd would benefit other town residents in addition to those of us living on Rocky Pond Rd.

1. The dust and dirt that traveling vehicles raise during dry weather not only is a health issue for anyone breathing in the dust, but enters homes and leaves behind residue and/or prohibits opening windows for fresh air. This is a serious and demonstrable health concern, especially for our children who play outside frequently. This was a major issue all of 2020 summer.
2. The school bus for Primary and Lower Elementary will not drive to the unpaved road. This means the children either need to walk for a mile in a muddy, dusty, unsafe road, or have someone drive them to the nearest bus stop at the Hayden Rd intersection. This affects a number of kids that live on the unpaved side of Rocky Pond Rd.
3. Rain or melting snow and ice causes long ruts and potholes that make steering vehicles difficult and potentially dangerous.
4. Within a few days of being graded, the large ruts and potholes reappear, making repeated and frequent resurfacing a waste of time and money. Paving would resolve it efficiently, long term.
5. The large ruts and potholes cause excessive noise, especially from any large trucks passing to Brookline. As Rocky Pond is a cut-through road, it exacerbates the dust, mud/ rut and noise issues.
6. The ruts and potholes cause excessive damage to vehicles including tire wear, frequent front-end alignments, shocks, struts and many other expensive repairs, particularly to residents of Rocky Pond, which have to drive over them regularly.

Paving Rocky Pond Road will relieve the above problems, inconveniences and health issues as well as save the Town money and maintenance issues in the future.

ARTICLE 21 – To Transact Any Other Business That May Legally Come Before Said Meeting.



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
General Government								
4130-4139	Executive	16	\$306,408	\$311,963	\$332,235	\$0	\$332,235	\$0
4140-4149	Election, Registration, and Vital Statistics	16	\$181,325	\$169,621	\$171,954	\$0	\$171,954	\$0
4150-4151	Financial Administration	16	\$299,452	\$306,907	\$329,094	\$0	\$329,094	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	16	\$63,992	\$64,000	\$54,000	\$0	\$54,000	\$0
4155-4159	Personnel Administration	16	\$2,338,119	\$2,407,177	\$2,552,463	\$0	\$2,552,463	\$0
4191-4193	Planning and Zoning	16	\$118,013	\$125,549	\$142,441	\$0	\$142,441	\$0
4194	General Government Buildings	16	\$163,612	\$150,737	\$168,852	\$0	\$168,852	\$0
4195	Cemeteries	16	\$61,421	\$81,728	\$86,678	\$0	\$86,678	\$0
4196	Insurance	16	\$217,220	\$217,010	\$214,986	\$0	\$214,986	\$0
4197	Advertising and Regional Association	16	\$8,554	\$8,500	\$9,115	\$0	\$9,115	\$0
4199	Other General Government	16	\$171,597	\$198,097	\$144,201	\$0	\$144,201	\$0
			\$3,929,713	\$4,041,289	\$4,206,019	\$0	\$4,206,019	\$0
Public Safety								
4210-4214	Police	16	\$1,882,509	\$1,930,687	\$1,988,908	\$0	\$1,988,908	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	16	\$1,456,512	\$1,523,842	\$1,522,307	\$0	\$1,522,307	\$0
4240-4249	Building Inspection	16	\$135,140	\$168,509	\$131,615	\$0	\$131,615	\$0
4290-4298	Emergency Management	16	\$26,528	\$26,850	\$25,750	\$0	\$25,750	\$0
4299	Other (Including Communications)	16	\$585,884	\$621,307	\$626,340	\$0	\$626,340	\$0
			\$4,086,543	\$4,271,195	\$4,294,920	\$0	\$4,294,920	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	16	\$702,828	\$801,201	\$801,705	\$0	\$801,705	\$0
4312	Highways and Streets	16	\$892,632	\$894,077	\$1,215,139	\$0	\$1,215,139	\$0



Appropriations

4313	Bridges		\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	16	\$5,290	\$8,000	\$6,500	\$6,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$1,600,750	\$1,703,278	\$2,023,344	\$2,023,344	\$0
Sanitation							
4321	Administration		\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	16	\$183,180	\$186,332	\$198,976	\$198,976	\$0
4324	Solid Waste Disposal	16	\$416,972	\$416,749	\$528,962	\$528,962	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$600,152	\$603,081	\$727,938	\$727,938	\$0
Water Distribution and Treatment							
4331	Administration		\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0	\$0
Electric							
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0
Health							
4411	Administration	16	\$11,900	\$11,900	\$11,900	\$11,900	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	16	\$39,100	\$39,100	\$44,100	\$44,100	\$0
	Health Subtotal		\$51,000	\$51,000	\$56,000	\$56,000	\$0
Welfare							
4441-4442	Administration and Direct Assistance	16	\$10,114	\$9,500	\$13,500	\$13,500	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0



4.1.2

Appropriations

4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$10,114	\$9,500	\$13,500	\$0	\$13,500	\$0	\$13,500	\$0
Culture and Recreation									
4520-4529	Parks and Recreation	16	\$36,677	\$42,200	\$84,401	\$0	\$84,401	\$0	\$0
4550-4559	Library	16	\$354,000	\$373,000	\$373,000	\$0	\$373,000	\$0	\$0
4583	Patriotic Purposes	16	\$2,791	\$4,500	\$6,000	\$0	\$6,000	\$0	\$0
4589	Other Culture and Recreation	16	\$941	\$51,000	\$1,000	\$0	\$1,000	\$0	\$0
	Culture and Recreation Subtotal		\$394,409	\$451,700	\$464,401	\$0	\$464,401	\$0	\$0
Conservation and Development									
4611-4612	Administration and Purchasing of Natural Resources	16	\$0	\$1	\$1	\$0	\$1	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$1	\$1	\$0	\$1	\$0	\$0
Debt Service									
4711	Long Term Bonds and Notes - Principal	16	\$973,700	\$967,700	\$1,199,100	\$0	\$1,199,100	\$0	\$0
4721	Long Term Bonds and Notes - Interest	16	\$116,269	\$115,166	\$289,834	\$0	\$289,834	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$1	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$1,089,969	\$1,082,867	\$1,488,934	\$0	\$1,488,934	\$0	\$0
Capital Outlay									
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$179,130	\$380,000	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$992,961	\$2,550,000	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$1,493,616	\$1,500,000	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$2,665,707	\$4,430,000	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out									
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

49140	To Proprietary Fund - Other	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations	\$13,275,057	\$0	\$13,275,057	\$0	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	11	\$50,000	\$0	\$50,000	\$0
	<i>Purpose: Old Home Day Special Revenue Fund</i>					
4901	Land	02	\$650,000	\$0	\$0	\$650,000
	<i>Purpose: Land Acquisition for Permanent Recreation Facility</i>					
4909	Improvements Other than Buildings	02	\$850,000	\$0	\$0	\$850,000
	<i>Purpose: Land Acquisition for Permanent Recreation Facility</i>					
4915	To Capital Reserve Fund	13	\$14,000	\$0	\$14,000	\$0
	<i>Purpose: Revaluation Capital Reserve Fund</i>					
4916	To Expendable Trusts/Fiduciary Funds	07	\$10,000	\$0	\$10,000	\$0
	<i>Purpose: Cemetery Expansion Expendable Trust Fund</i>					
4916	To Expendable Trusts/Fiduciary Funds	12	\$50,000	\$0	\$50,000	\$0
	<i>Purpose: Compensated Absences Payable Expendable Trust Fund</i>					
4916	To Expendable Trusts/Fiduciary Funds	14	\$150,000	\$0	\$150,000	\$0
	<i>Purpose: Municipal Buildings and Facilities Maintenance Exp</i>					
Total Proposed Special Articles			\$1,774,000	\$0	\$274,000	\$1,500,000



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
4150-4151	Financial Administration	05	\$4,843	\$0	\$4,843	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 101 (Town H</i>			
4155-4159	Personnel Administration	04	\$82,476	\$0	\$82,476	\$0
			<i>Purpose: Four Firefighter/EMT Positions</i>			
4155-4159	Personnel Administration	05	\$3,350	\$0	\$3,350	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 101 (Town H</i>			
4155-4159	Personnel Administration	06	\$48,444	\$0	\$48,444	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 3657 (Polic</i>			
4199	Other General Government	15	\$70,000	\$0	\$70,000	\$0
			<i>Purpose: Establish a Contingency Fund</i>			
4210-4214	Police	06	\$58,139	\$0	\$58,139	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 3657 (Polic</i>			
4220-4229	Fire	04	\$140,252	\$0	\$140,252	\$0
			<i>Purpose: Four Firefighter/EMT Positions</i>			
4220-4229	Fire	06	\$23,302	\$0	\$23,302	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 3657 (Polic</i>			
4240-4249	Building Inspection	05	\$2,741	\$0	\$2,741	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 101 (Town H</i>			
4299	Other (Including Communications)	06	\$21,165	\$0	\$21,165	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 3657 (Polic</i>			
4311	Administration	05	\$9,672	\$0	\$9,672	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 101 (Town H</i>			
4323	Solid Waste Collection	05	\$5,034	\$0	\$5,034	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 101 (Town H</i>			
4901	Land	03	\$275,000	\$0	\$0	\$275,000
			<i>Purpose: Land Acquisition - Burton Property</i>			
4909	Improvements Other than Buildings	06	\$5,000	\$0	\$5,000	\$0
			<i>Purpose: Collective Bargaining Agreement, Local 3657 (Polic</i>			
Total Proposed Individual Articles			\$749,418	\$0	\$474,418	\$275,000



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Selectmen's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	16	\$0	\$15,000	\$15,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	16	\$0	\$50	\$50
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	16	\$0	\$55,000	\$55,000
9991	Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal		\$0	\$70,050	\$70,050
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	16	\$0	\$2,500	\$2,500
3220	Motor Vehicle Permit Fees	16	\$0	\$2,175,000	\$2,175,000
3230	Building Permits	16	\$0	\$140,000	\$140,000
3290	Other Licenses, Permits, and Fees	16	\$0	\$67,500	\$67,500
3311-3319	From Federal Government	16	\$0	\$61,972	\$61,972
	Licenses, Permits, and Fees Subtotal		\$0	\$2,446,972	\$2,446,972
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	16	\$0	\$650,000	\$650,000
3353	Highway Block Grant	16	\$0	\$543,639	\$543,639
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	16	\$0	\$20	\$20
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	16	\$0	\$20	\$20
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$0	\$1,193,679	\$1,193,679
Charges for Services					
3401-3406	Income from Departments	16	\$0	\$316,442	\$316,442



New Hampshire
Department of
Revenue Administration

2023
MS-737

		Revenues	
3409	Other Charges	\$0	\$164,748
	Charges for Services Subtotal	\$0	\$481,190
			\$164,748
			\$481,190
Miscellaneous Revenues			
3501	Sale of Municipal Property	\$0	\$200,000
3502	Interest on Investments	\$0	\$70,000
3503-3509	Other	\$0	\$82,500
	Miscellaneous Revenues Subtotal	\$0	\$352,500
			\$352,500
Interfund Operating Transfers In			
3912	From Special Revenue Funds	\$0	\$50,000
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$54,200
3917	From Conservation Funds	\$0	\$0
	Interfund Operating Transfers In Subtotal	\$0	\$104,200
			\$104,200
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$1,500,000
9998	Amount Voted from Fund Balance	\$0	\$569,000
9999	Fund Balance to Reduce Taxes	\$0	\$0
	Other Financing Sources Subtotal	\$0	\$2,069,000
			\$294,000
	Total Estimated Revenues and Credits	\$0	\$6,717,591
			\$4,942,591



Budget Summary

Item	Selectmen's Period ending 12/31/2023 (Recommended)	Budget Committee's Period ending 12/31/2023 (Recommended)
Operating Budget Appropriations	\$13,275,057	\$13,275,057
Special Warrant Articles	\$1,774,000	\$274,000
Individual Warrant Articles	\$749,418	\$474,418
Total Appropriations	\$15,798,475	\$14,023,475
Less Amount of Estimated Revenues & Credits	\$6,717,591	\$4,942,591
Estimated Amount of Taxes to be Raised	\$9,080,884	\$9,080,884



Supplemental Schedule

1. Total Recommended by Budget Committee	\$14,023,475
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$14,023,475
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,402,348
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$181,690
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$15,425,823



Notes

**ELECTED OFFICIALS OF THE TOWN
March 2022 – March 2023**

Select Board, Assessors, Overseers of the Poor

David Petry, Chairperson, 2024

Mark LeDoux, 2025

Tom Whalen, 2025

Staff: Lori Radke, Town Administrator

Staff: Chrissy Herrera, Assist. Town Administrator

Susan Benz, Vice Chairperson, 2023

Paul Armstrong, 2023

Town Clerk

Lisa Claire, 2023

Treasurer

Barbara Townsend, 2024

Moderator

Drew Mason, 2025

Town Budget Committee (Town and Hollis School District Budgets)

Tom Gehan, Chairperson, 2025

Mike Leavitt, Secretary, 2023

Lorin Rydstrom, 2024

Mark LeDoux, Ex-Officio, Select Board

Amy Kellner, Ex-Officio, Hollis School Board

Michael Harris, Vice Chairperson, 2024

Christopher Hyde, 2025

Darlene Mann, 2023

Staff: Ashley Schoff, Tax Collector

Staff: Jacob Fitzgerald, Finance Director

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chairperson, 2025

Matt Maguire, 2025

David Blinn, 2023

Thomas Whalen, 2025

Raul Blanche, Vice Chairperson, 2023

Brian Rater, 2024

Anthony Stanizzi, 2024

Library Trustees

Amy Kellner, Chairperson, 2023

Sarah Booth, Treasurer, 2024

Merle Eisman Carrus, 2023

Tom Jagatic, 2024

Stephanie Stack, Vice Chairperson, 2023

Jone LaBombard, Secretary, 2025

Laurel Lang, 2024

Staff: Tanya Griffith, Library Director

Supervisors of the Checklist

Mary Thomas, Chairperson, 2026

Robbin Dunn, 2023

Thomas Davies, 2024

Trustees of the Trust Funds

F. Warren Coulter, Chairperson, 2025

Chris MacBean, 2023

Donald Brooks, 2024

Trustees of the Cemeteries

Melinda Willis, Chairperson, 2023

Raul Blanche, 2024

Marc Squires, 2025

Amy Armstrong, 2023

Lisa Schmalz, 2024

Staff: Beverly Hill, Secretary

STATE GOVERNMENT

State of New Hampshire Governor	Honorable Chris Sununu
Executive Councilor (District 5)	Honorable David K. Wheeler
NH General Court - Senate District 12	Honorable Kevin Avar
Hillsborough District 35 Representative	Honorable Ben Ming
Hillsborough District 35 Representative	Honorable Kat McGhee
Hillsborough District 40 Representative	Honorable Karen E. Calabro
District 45 - Hollis, Milford, Mont Vernon, New Boston	District 35 – Hollis

APPOINTED OFFICIALS OF THE TOWN

Agricultural Commission

Mark Post, Chairperson, 2025	Randall Clark, 2023
Trevor Hardy, 2023	Michael Madden, 2024
Cheryl Quaine, 2024	Charles J. Husk (Alt), 2025
David Petry, Select Board Representative	Resigned: Dan Harmon

Building Code Board of Appeals

Paul Armstrong, 2023	Robert Cormier, 2023
John Mahan, 2023	Staff: Bill Condra, Building Inspector

Cable Advisory Committee

Adam Bragg, Chairperson, 2024	Jim Belanger, 2024
Doug Cleveland, 2024	Darpan Gogia, 2023

Conservation Commission

Thomas Dufresne, Chairperson, 2025	Peter Band, 2023
Paul Edmunds, 2023	Thomas Davies, 2023
Mark Post, 2025	Joseph Connelly, 2023
Karen Bridgeo, 2024	Laura Bianco (Alt), 2025
James Plummer (Alt), 2023	Bernadette McQuilkin (Alt), 2023
LeeAnn Wolff (Alt), 2025	Resigned: Jonathan Bruneau
Paul Armstrong, Select Board Representative	Staff: Connie Cain, Assessing Assistant

Deputy Town Clerk

Diane Leavitt

Energy Committee

Venu Rao, Chairperson, 2024	Paul Happy, 2025
Peter “Mike” Leavitt, 2024	Eitan Zeira, 2024
Steve Ettleson, 2023	Adam Jacobs, 2023
Phillip Stephenson, 2025	Dave Johnson (Alt), 2023
Christina Marmonti (Alt), 2025	Lori Radke, Town Administrator
Paul Armstrong, Select Board Representative	Joan Cudworth, DPW Director
Resigned: Eric Ryherd	Resigned: Loran “Woody” Hayes
Resigned: James Brooks	

Emergency Management Director

Deane Navaroli

Heritage Commission

Wendy Trimble, Chairperson, 2025
Honi Glover, 2023
Jan Larmouth, 2023
Sharon McCaffrey (Alt), 2024
Susan Benz, Ex-Officio, Select Board
Resigned: Michael Bates, HDC Representative

Karla Vogel, Vice Chairperson, 2025
Judith Aurelia Perry Hooks, 2023
David Sullivan (Alt), 2025
Cassandra Vorisek-Creto (Alt), 2025
Resigned: Doug Nye

Highway Safety Committee

Jim Belanger, Chairperson, 2025
Edward “Ted” Chamberlain, 2025
Don Ryder (Alt), 2023
Joe Hoebeke, Police Chief
Joan Cudworth, DPW Director

Paul Miller, Vice Chairperson, 2024
Herman Stickney, 2024
Deborah Lussier (Alt), 2025
Rob Boggis, Fire Chief
Tom Whalen, Select Board Representative

Historic District Commission

Tom Cook, Chairperson, 2024
Peter Jones, 2023
Karen Knesevich, (Alt) 2023
Susan Benz, Select Board Representative
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Michael Bates, 2023
Brandon Child, 2024
Erol Duymuzlar (Alt), 2025

Memorial Day Coordinator

Al Fulchino, 2024

Nashua Regional Planning Commission

Robert Larmouth, 2024

Venu Rao, 2025

Old Home Days Committee

Corrine Beaubien, Chairperson, 2025
Barbara Kowalski, 2023
Anna Birch, 2023
Kathleen Morgan, 2023

Cynthia Arcieri, 2025
Jan Schwartz, 2025
Lynne Goodchild, 2024
Susan Benz, Select Board Representative

Planning Board

Bill Moseley, Chairperson, 2023
Benjamin Ming, 2025
Chet Rogers, 2023
Richard Hardy (Alt), 2023
Mike Leavitt (Alt), 2025
Staff: Mark Fougere, Planning Consultant
Staff: Kevin Anderson, Town Planner/Environmental Coordinator

Doug Cleveland, Vice Chairperson, 2025
Virginia Mills, 2024
Julie Mook, 2024
Jeffrey Peters (Alt), 2025
David Petry, Ex Officio, Select Board

Recreation Commission

David Belanger Chairperson, 2023
Robbin Dunn, 2023
Jayne Belanger (Alt), 2024
Erica Crea, Recreation Coordinator
Resigned: Jason Bridgeo

Jake Balfour, 2024
Russell Rogers, 2024
Cindy Van Coughnett (Alt), 2023
Tom Whalen, Select Board Representative
Resigned: Riley O’Brien

Souhegan Regional Landfill District

Frank Powers, 2023

Staff: Joan Cudworth, DPW Director

Souhegan Valley Transportation Collaborative

Virginia Mills, 2024

Stormwater Management Committee

Joan Cudworth, Director of Public Works

Mark Fougere, Planning Consultant

Kevin Anderson, Town Planner/ Environmental Coordinator

Dawn Michaud, Building Inspector/Code Enforcement Officer

Reggie Ouellette, Engineering Consultant

Lori Radke, Town Administrator

Town Forest Committee

Edward “Ted” Chamberlain, Chairperson, 2023

Joseph Brulotte, 2024

Spencer Stickney, 2025

Craig Birch, 2024

Gary Chamberlain, 2023

Town Photographer

Robert Heyer

Trails Committee

Sherry Wyskiel, Co-Chairperson, 2024

Doug Cleveland, 2025

Harry Russell, 2023

Jane Edmunds, 2024

Doug Sattler, 2025

Mark Malone (Alt), 2023

Eric McIntyre, Co-Chairperson, 2024

Barbara Kowalski, 2025

Daniel Teveris, 2023

Harriet “Pixie” Frank, 2023

Amos White (Alt), 2025

Resigned: Jeffrey Peters

Zoning Board of Adjustment

Brian Major, Chairperson, 2024

Rick MacMillan, 2025

Drew Mason, 2023

Bill Moseley (Alt), 2023

Stanley Swerchesky (Alt), 2023

Staff: Donna Lee Setaro, Building & Land Use Coordinator

Kevin Anderson, Town Planner/Environmental Coordinator

Jim Belanger, Vice Chairperson, 2023

Cindy Tsao, 2024

Kat McGhee (Alt), 2025

Meredith West (Alt), 2025

Town Meeting Elections-Results

MARCH 8, 2022

TOWN BALLOT

Selectman (3 year term, 2 positions) recount

ANDREW SCOTT	831	833
DAVID SULLIVAN	346	347
TOM WHALEN	961	962
MARK A. LEDOUX	913	917
BILL MOSELEY	115	115
CARRYL ROY	846	850
(Write In)		3
(Over Votes)		16
(Under Votes)		235
		2,139

Budget Committee (3 yr term, 2 positions)

TOM GEHAN	1233
CHRIS HYDE	1197
(Write In)	

Cemetery Trustee (3 yr term, 2 positions)

MARK V. SQUIRES	1458
(Write In)	

Library Trustee (3 yr term, 1 position) Recount

JONE LABOMBARD	959	963
PAULA A. PAPINEAU	927	927
(Write In)		0
(Over Votes)		6
(Under Votes)		243
		2,139

Trustee of the Trust Fund (3 year term, 1 position)

F. WARREN COULTER	1381
(Write In)	4

Moderator (2 year term, 1 position)

DREW MASON	1405
(Write In)	

COOP Moderator (2 year term, 1 position)

DREW MASON	1405
(Write In)	

HOLLIS SCHOOL DISTRICT BALLOT

School Board (3 yr term, 2 positions) Recount

THERESA ASH	937	938
CARRYL ROY	1108	1109
(Write In)		1
(Over Votes)		5
(Under Votes)		83

School District Moderator (1 year term, 1 position)

DREW MASON	49 (write in)
JIM BELANGER	42
OTHER	59

Treasurer (1 yr term, 1 position)

CLAUDIA M. DUFRESNE	1528
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School District Clerk (1 year term, 1 position)

DIANE T. LEAVITT	1534
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**HOLLIS/BROOKLINE COOPERATIVE
SCHOOL BALLOT**

School Board (3 yr term, 2 positions)

KRISTA WHALEN	1118
HOLLY DEURLOO BABCOCK	1100
FRED HUBERT	881
ARIELA TORGERSEN	887
(Write In)	

Budget Committee (2 year term, 1 position)

ANTHONY STANIZZI	1574
(Write In)	

Budget Committee (3 year term, 2 positions)

DARLENE MANN	1128
TOM WHALEN	1414
(Write In)	

2022 Zoning Amendments-Results

ANNUAL TOWN ELECTION ZONING BALLOT HOLLIS, NEW HAMPSHIRE MARCH 8, 2022

Lisa J. Claine
TOWN CLERK

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●

ZONING AMENDMENTS PROPOSED BY THE PLANNING BOARD

Explanation: A strikethrough means deletion from the Zoning Ordinance and a bold underline is adding to the Zoning Ordinance

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Zoning Ordinance as follows: ~~Delete~~ the following Section XI, Overlay Zoning Districts, C. Wetland Conservation Overlay Zone, Article 5. Drainage: a. There shall be no net increase in peak flow or overall volume of stormwater runoff in the WCO Zone as a result of any development. b. Calculations shall be based on 2, 5 and 25-year storm events in accordance with NRCS Technical Release 55 or Technical Release 20, or other calculation methods as approved by the Planning Staff. C. Drainage design shall be in accordance with the Town of Hollis Subdivision and Site Plan regulations. Amend Article 7 Special Exception in the Wetlands Conservation Overlay Zone, b(i) hydrological calculations based on drainage requirements in accordance with the **Hollis Subdivision Regulations**. ~~Section XI.C.4.b. of this Ordinance.~~ ~~Delete~~ Section XV Hollis Rural Character Ordinance, F. Design Standards, 6. Erosion Control, paragraph a. ~~Restrict the post development runoff rate and volume to match the pre development rate or volume for each offsite flow area based upon a ten year rainfall event. The first 1/2 inch of runoff from all impervious areas is to be retained on site. Treated runoff should infiltrate into the ground in an amount approximately equaling pre development runoff conditions. Roof runoff is considered "treated" for the purposes of infiltration. If, after a recommendation by the Town Engineer, the Planning Board makes the determination that strict adherence to the above rate and volume regulations may cause more environmental harm than good, then offsite rates and/or volumes may be increased above pre development conditions by as much as 25%. However, drainage in wetland conservation overlay (WCO) zones must adhere to the standards provided in Section XI.C.4 of the Hollis Zoning Ordinance, which requires that there be no net increase in peak flow or overall volume of stormwater runoff in the WCO zone as a result of any development. At no time shall offsite flow increases be allowed onto an objecting abutter's property.~~

731
YES
NO
1228

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IV: Enforcement and Administration, by adding a new provision as follows: **If, prior to the issuance of a Building Permit, an applicant intends to disturb a site, then a Notice of Site Development shall be required. A Notice of Site Development shall be submitted to the Planning Department, prior to the issuance of a Building Permit, in order to begin any site disturbance in preparation for construction. The Notice of Site Development does not supersede the prohibition of activities and permit requirements detailed in subsection F below. Failure to submit the notice shall be considered performing work without a permit and subject to enforcement actions, including applicable fines.** In addition, amend Section IV: Enforcement and Administration, E as follows: No excavation for foundation, nor erection, construction or structural alteration of any structure or part of a structure, or occupancy of streets or alleys with building materials or temporary structures for construction purposes shall be undertaken until a permit shall have been issued by the Building Inspector. ~~No such permit shall be issued before application has been made for a Certificate of Occupancy.~~

1718
YES
NO
284

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI: Overlay Zoning Districts, A. Aquifer Protection Overlay Zone, Article 6. Prohibited Uses in the Aquifer Protection Overlay Zone, I. as follows: Subsurface storage of petroleum, other refined petroleum products, or other Hazardous or Toxic Materials as defined in RSA 147-A (**Subsurface storage of natural gas or propane products shall be allowed.**)

1622
YES
NO
381

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X Zoning Districts, A. Agriculture & Business Zone, B. Commercial Zone, C. Industrial Zone, D. Mobile Home-1 Zone, E. Mobile Home-2 Zone, Recreation Zone, Residential & Agriculture District, Rural Lands Zone, Town Center Zone and Water Supply Conservation Zone by adding a new Section, **Prohibited Uses: Manned Aircraft landings & take offs.**

1152
YES
NO
792

ZONING AMENDMENTS PROPOSED BY RESIDENT PETITION

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY RESIDENT PETITION FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Add SECTION IX: GENERAL PROVISIONS S. Construction Noise Any construction activity for a project that creates three or more structures, or three or more buildable lots, may not create noise that is audible on any abutting lot outside of the hours of 8:30 AM to 5:30 PM on Monday through Friday. The only exception would be in case of urgent necessity in the interest of public health and safety, and then only with a permit from the Building Inspector, which permit may be granted for a period not to exceed three days or less while the emergency continues and which permit may be renewed for periods of three days or less while the emergency continues.

1212
YES ●
NO ○
784

The Hollis Planning Board voted unanimously to NOT support this petition.

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY RESIDENT PETITION FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

SECTION XXI: DEFINITIONS For the purpose of this ordinance, certain terms or words used herein are defined as follows:

SUBDIVISION: The division of a lot, tract, or parcel of land into two or more lots, plats, sites, or other divisions of land for the purpose, whether immediate or future, of sale, rent, lease, transfer, condominium conveyance, or building development. It includes a re-subdivision and, when appropriate to the context, relates to the process of subdividing or to the land or territory subdivided. The division of a parcel of land held in common and subsequently divided into parts among the several owners ~~shall~~ **must**-be deemed a subdivision. **The division of land for the purpose of developing Housing for Older Persons or other development types of more than one dwelling unit on a single lot must be deemed a subdivision.**

NET TRACT AREA: The net tract area of the parcel is determined **based on the pre-development conditions** by subtracting the total area calculated for wetlands, surface waters **including man-made surface waters**, hydric soils, flood plain, road rights-or-way, and altered/ unaltered slopes greater than 25% from the total (gross) tract area.

SECTION IX: GENERAL PROVISIONS

0. DETERMINATION OF DENSITY FOR CONDOMINIUM DEVELOPMENTS. The number of permissible dwelling units in a condominium subdivision shall be the same as that which would be applicable for a conventional subdivision of the contemplated housing type. Similarly, any buildings proposed to be built as part of a **Housing for Older Persons development or any other type** condominium development, shall be required to demonstrate compliance with the Building Area requirements set forth herein. **It is required that each building must have an exclusive non-overlapping building area in order to demonstrate compliance.**

1096
YES ●
NO ○
872

The Hollis Planning Board voted unanimously to NOT support this petition.

VOTE BOTH SIDES OF BALLOT

2022 Town of Hollis Annual Meeting

Hollis Brookline High School on Saturday, March 12, 2022 at 9:00 AM

The meeting was reconvened at 9:00 AM at the Hollis Brookline High School gymnasium.

The Pledge of Allegiance was led by all in attendance. The Star Spangled Banner was performed by Carryl Roy.

All veterans and serving members of our armed forces were recognized for their service and dedication to our country.

Introduction of Rep. Kat McGhee, Rep. Sue Homola, Rep. Keith Ammon, Senator Kevin Avarad
Introduce Select Board and staff by Select Board chair David Petry

Introduce town administration by Select Board chair David Petry

Introduce Budget Committee by Budget Committee chair Tom Gehan

David Petry recognized Peter Band with the State of New Hampshire Granite Silhouette for his many years of service to the Town of Hollis

Citizen of the Year Award for Americanism by Hollis VFW Post 11373

Judy Gross, Eliza Lecours, Juliana Rowland, Erica Macdonald, and Deborah Lussier are five remarkable women who organized, and scheduled frequent cleanup efforts along the streets of Hollis. With bags provided by Joanie Cudworth and the DPW they collected about 900 bags of trash from our streets in 2020.

Juliana Rowland (a key member of that team) was recognized as the *Town of Hollis 2021 Citizen of the Year by the Veterans Of Foreign Wars*

For meritorious and distinguished service in furthering the aims and ideals of Americanism and of the Veterans of Foreign Wars of the United States through her work in the community. Juliana created the "Hollisbrooklinenewsonline.com" to provide news and information to citizens of the two towns. She created the "Flower Project" that distributes flowers to people to thank and recognize them for their work or just to make them feel good. She works to beautifying our community by organizing roadside cleanup teams. Through her volunteer work, we see the patriotic spirit of our community throughout the year and are proud we live in such a community.

Administrative announcements and election result.

Rules of the meeting proposed by Moderator and voted on:

Moved by: Jim Belanger Seconded by: Mike Harris

CARRIED by hand count

Financial Overview of Articles, Tom Gehan

ARTICLE 1 — Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

Moved by: David Petry

Seconded by: Mark LeDoux

CARRIED by hand vote

ARTICLE 2 — Issuance for long term debt for Reclaiming and Paving Worcester and Wheeler Road –

To see if the Town will vote to raise and appropriate the sum of **One Million Five Hundred Thousand Dollars (\$1,500,000)** for the purpose of reclaiming, paving and rehabilitating failed culverts and catch basins and to authorize the issuance of **One Million Five Hundred Thousand Dollars (\$1,500,000)** of bonds or notes for such purpose in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds and/or notes and to determine the rate of interest thereon and the maturity and other terms thereof. The Select Board are hereby authorized to apply for, obtain and accept federal, State or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to take any and all action necessary to carry out any vote hereunder or take any other action relative thereto. By ballot vote (Requires 3/5 vote to pass).

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Estimated Net Tax Impact: None for 2022; \$0.08 / thousand in later years

Moved by: David Petry

Seconded by: Mark LeDoux

Motion to end discussion: Brandon Buteau Seconded by Mike Harris

CARRIED by hand count

Vote conducted by secret ballot, 3/5 super majority needed to pass, polls open at least one hour.

PASSED by Secret Ballot 205 Yes 10 No

Kathy Lewis would like a guarantee to not widen the road or remove the tree near the corner of Worcester Rd and RT 122. It is agreed.

ARTICLE 3 — Issuance for long term debt for the construction of a Public Works Facility –

To see if the Town will vote to raise and appropriate the sum of **Two Million Five Hundred Thousand Dollars (\$2,500,000)** for the purpose of designing, engineering, constructing, and furnishing an additional Public Works Facility for administrative offices and cold storage and renovating the existing Department of Public Works Facility to meet health and safety codes and to authorize the issuance of **Two Million Five Hundred Thousand Dollars (\$2,500,000)** of bonds or notes for such purpose in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds and/or notes and to determine the rate of interest thereon and the maturity and other terms thereof. The Select Board are hereby authorized to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to take any and all action necessary to carry out any vote hereunder or take any other action relative thereto. By ballot vote (Requires 3/5 vote to pass).

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Estimated Net Tax Impact: None for 2022; \$0.15 / thousand in later years

Moved by: David Petry

Seconded by: Mark Le Doux

Vote conducted by secret ballot, 3/5 super majority needed to pass, polls open at least one hour.

PASSED by secret ballot 170 YES 11 NO

ARTICLE 4 — DPW Dump Trucks Purchase

To see if the Town will vote to raise and appropriate the sum not to exceed \$380,000 for the purpose of purchasing per State Bid two (2) dump trucks with equipment and attachments for the Department of Public Works. *Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.*

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Estimated Net Tax Impact: Potential foregone tax reduction of \$0.18 / thousand

Moved by: David Petry

Seconded by: Mark LeDoux

CARRIED by Hand Count

Jim Belanger (Assistant Moderator) takes over as moderator

ARTICLE 5 — Restoring of the White Barn on Map 035, Lot 063, Woodmont Farm

To see if the Town will vote to raise and appropriate the sum of \$50,000, to be placed in the Heritage Revenue Fund account, to restore the White Barn located on Map 035, Lot 063, Woodmont Farm and authorize the Heritage Commission to oversee the restorations and long term preservation. *Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.*

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Estimated Net Tax Impact: Potential foregone tax reduction of \$0.02 / thousand

Moved by: David Petry

Seconded by: Mark LeDoux

CARRIED by Hand Count

ARTICLE 6 — Farley Building Engineering Assessment

To see if the Town will vote to raise and appropriate the sum not to exceed \$50,000 for the purpose of implementing a full engineering assessment and cost analysis to restore and renovate (for potential office and community space) the Farley Building located on Map 050, Lot 5-4. If this condition is not met by December 31, 2022, this appropriation shall be null and void. *Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.*

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Estimated Net Tax Impact: Potential foregone tax reduction of \$0.02 / thousand

Moved by: David Petry

Seconded by: Mark LeDoux

Motion by Joe Garruba to remove wording “for potential office and community space”

Seconded by Fred Hubert

Motion FAILED by Hand Count

Motion to end discussion: Brandon Buteau Seconded by: David Petry

CARRIED by Hand Count

Article 6 CARRIED by Hand Count

Motion by Paul Armstrong to restrict consideration on articles 4, 5, and 6.

Seconded by Mark LeDoux

CARRIED by Hand Count

ARTICLE 7 — Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Estimated Net Tax Impact: None

Moved by: David Petry

Seconded by: Mark LeDoux

CARRIED by Hand Count

ARTICLE 8 — Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. *Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.*

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0
Estimated Net Tax Impact: Potential foregone tax reduction of \$0.02 / thousand

Moved by: David Petry Seconded by: Mark LeDoux

CARRIED by Hand Count

ARTICLE 9 — Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. *Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.*

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0
Estimated Net Tax Impact: Potential foregone tax reduction of \$0.01 / thousand

Moved by: David Petry Seconded by: Mark LeDoux

CARRIED by Hand Count

Motion by Paul Armstrong to restrict consideration on articles 7, 8, and 9. Seconded by Mike Harris

CARRIED by Hand Count

ARTICLE 10 — Municipal Buildings & Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. *Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.*

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0
Estimated Net Tax Impact: Potential foregone tax reduction of \$0.07 / thousand

Moved by: David Petry Seconded by: Mark LeDoux

CARRIED by Hand Count

Moderator Drew Mason returns to the podium

ARTICLE 11 — Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the Select Board as agents to expend from said fund. *Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.*

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0
Estimated Net Tax Impact: Potential foregone tax reduction of \$0.03 / thousand

Moved by: David Petry Seconded by: Mark LeDoux

CARRIED by Hand Count

ARTICLE 12 — Establish Town Forest Property

To see if the Town will vote to establish property identified on the Hollis Tax Map 031, Lot 009, as Town Forest to be managed by the Forest Committee under RSA 31:110. The purchase of this property, known as the Ernest Hardy property, was authorized pursuant to a vote at Town Meeting on March 12, 2019.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

Estimated Net Tax Impact: None

Moved by: David Petry

Seconded by: Mark Le Doux

CARRIED by Hand Count

Motion by Paul Armstrong to restrict consideration on articles 10, 11, and 12. Seconded by Mike Harris

CARRIED by Hand Count

ARTICLE 13 — 2022 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$12,093,911 which represents the operating budget of the Town for 2022, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Estimated Net Tax Impact: \$5.64 / thousand

Moved by: Tom Gehan

Seconded by: David Petry

CARRIED by Hand Count

Motion by Mike Harris to restrict consideration on article 13. Seconded by Carryl Roy

CARRIED by Hand Count

ARTICLE 14 — To Transact Any Other Business That May Legally Come Before Said Meeting.

Motion by Jim Belanger to dissolve the meeting

Seconded by Mike Harris

CARRIED by Hand Count

Meeting Adjourned

222 Voters in Attendance

A True Copy of Record-Attest

Lisa Claire

Hollis Town Clerk

2022 Tax Rate Calculation



New Hampshire
Department of
Revenue
Administration

2022
\$22.57

Tax Rate Breakdown Hollis

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$7,534,214	\$1,450,060,561	\$5.19
County	\$1,709,267	\$1,450,060,561	\$1.18
Local Education	\$21,515,123	\$1,450,060,561	\$14.84
State Education	\$1,948,568	\$1,434,844,261	\$1.36
Total	\$32,707,172		\$22.57

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$32,707,172
War Service Credits	(\$264,250)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$32,442,922

Sam Greene

Sam Greene
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

11/7/2022

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$16,907,911	
Net Revenues (Not Including Fund Balance)		(\$8,375,397)
Fund Balance Voted Surplus		(\$764,000)
Fund Balance to Reduce Taxes		(\$600,000)
War Service Credits	\$264,250	
Special Adjustment	\$0	
Actual Overlay Used	\$101,450	
Net Required Local Tax Effort	\$7,534,214	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,709,267	
Net Required County Tax Effort	\$1,709,267	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$13,765,670	
Net Cooperative School Appropriations	\$12,881,903	
Net Education Grant		(\$3,183,882)
Locally Retained State Education Tax		(\$1,948,568)
Net Required Local Education Tax Effort	\$21,515,123	
State Education Tax	\$1,948,568	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$1,948,568	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,450,060,561	\$1,416,247,519
Total Assessment Valuation without Utilities	\$1,434,844,261	\$1,398,451,419
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$1,450,060,561	\$1,416,247,519

Village (MS-1V)

Description	Current Year
-------------	--------------

Hollis

Tax Commitment Verification

2022 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$32,442,922
1/2% Amount	\$162,215
Acceptable High	\$32,605,137
Acceptable Low	\$32,280,707

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2022 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
--	--------------

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Hollis	Total Tax Rate	Semi-Annual Tax Rate
Total 2022 Tax Rate	\$22.57	\$11.29

Associated Villages

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$4,000,000
General Fund Operating Expenses	\$38,080,869
Final Overlay	\$101,450

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2022 Fund Balance Retention Guidelines: Hollis	
Description	Amount
Current Amount Retained (9.18%)	\$3,494,343
17% Retained <i>(Maximum Recommended)</i>	\$6,473,748
10% Retained	\$3,808,087
8% Retained	\$3,046,470
5% Retained <i>(Minimum Recommended)</i>	\$1,904,043

Expenditures

<u>Purpose of Appropriation</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Unexpended Balance</u>	<u>Overdraft</u>
GENERAL GOVERNMENT				
Executive	\$306,713	\$301,909	\$4,804	
Committees	\$5,250	\$4,499	\$751	
Town Clerk/Elections & Registr.	\$169,621	\$181,326		(\$11,705)
Financial Administration	\$306,907	\$299,452	\$7,455	
Legal Expenses	\$64,000	\$63,992	\$8	
Employee Benefits	\$2,407,177	\$2,338,119	\$69,058	
Planning & Zoning	\$125,549	\$118,013	\$7,536	
Town Buildings and Grounds	\$150,737	\$163,612		(\$12,875)
Cemeteries	\$81,728	\$61,421	\$20,307	
Liability Insurance	\$217,010	\$217,220		(\$210)
Municipal Association	\$8,500	\$8,554		(\$54)
Contingency Fund	\$70,000	\$43,849	\$26,151	
Information Systems	\$128,097	\$127,747	\$350	
Subtotal	\$4,041,289	\$3,929,713	\$111,576	
PUBLIC SAFETY				
Police	\$1,930,687	\$1,882,509	\$48,178	
Fire & Ambulance	\$1,523,842	\$1,456,512	\$67,330	
Communications	\$621,307	\$585,854	\$35,453	
Building & Septic Inspection	\$168,509	\$135,140	\$33,369	
Emergency Management	\$26,850	\$26,528	\$322	
Subtotal	\$4,271,195	\$4,086,543	\$184,652	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,695,278	\$1,595,460	\$99,818	
Street Lighting	\$8,000	\$5,290	\$2,710	
Subtotal	\$1,703,278	\$1,600,750	\$102,528	
SANITATION				
Solid Waste Collection	\$186,332	\$183,180	\$3,152	
Solid Waste Disposal	\$416,749	\$416,971		(\$222)
Subtotal	\$603,081	\$600,151	\$2,930	
HEALTH & WELFARE				
Admin. & Pest Control	\$11,900	\$11,900		
Health Agencies and Hospitals	\$39,100	\$39,100		
Direct Assistance	\$9,500	\$10,114		(\$614)
Subtotal	\$60,500	\$61,114		(\$614)
CULTURE & RECREATION				
Parks and Recreation	\$42,200	\$36,677	\$5,523	
Library	\$354,000	\$354,000		
Patriotic Purposes	\$4,500	\$2,791	\$1,709	
Other Culture & Recreation	\$1,000	\$941	\$59	
Subtotal	\$401,700	\$394,409	\$7,291	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$967,700	\$973,700		(\$6,000)
I/Long Term Bonds and Notes	\$115,166	\$116,269		(\$1,103)
Subtotal	\$1,082,866	\$1,089,969		(\$1,103)
CAPITAL OUTLAY				
Capital Projects	\$4,430,000	\$2,665,706	\$1,764,294	
Transfer to Special Revenue	\$100,000	\$50,000	\$50,000	
Capital Reserves	\$214,000	\$214,000		
Subtotal	\$4,744,000	\$2,929,706	\$1,814,294	
TOTAL APPROPRIATIONS	\$16,907,910	\$14,692,355	\$2,223,272	(\$1,717)

Revenues

<u>Revenues</u>	<u>Budget</u>	<u>Actual Revenue</u>	<u>Budget Deficit</u>	<u>Budget Excess</u>
TAXES				
Yield Tax	\$15,000	\$12,867	\$2,133	
Interest and Costs	\$52,500	\$54,210		\$1,710
Excavation Tax	\$100	\$6	\$94	
Subtotal	\$67,600	\$67,083		(\$517)
LICENSES AND PERMITS				
Motor Vehicle	\$2,150,000	\$2,249,722		\$99,722
Building & Septic	\$140,000	\$126,284	\$13,716	
Other Licenses, Permits, & Fees	\$66,500	\$68,749		\$2,249
Subtotal	\$2,356,500	\$2,444,755		\$88,255
STATE/FEDERAL REVENUES				
Meals & Rooms Tax	\$500,000	\$738,701		\$238,701
Highway Block Grant	\$223,077	\$227,076		\$3,999
State/Federal Grants	\$61,972	\$57,534	\$4,438	
Forest/Railroad Tax	\$40	\$37		
Subtotal	\$785,089	\$1,023,348		\$238,259
TOWN DEPARTMENTS	\$320,692	\$400,195		\$79,503
OTHER SERVICE CHARGES	\$161,000	\$161,000		
SALE OF MUNICIPAL PROP.	\$0	\$17,900		\$17,900
INTEREST INCOME	\$17,501	\$42,683		\$25,182
OTHER MISC. REVENUES	\$65,000	\$173,838		\$108,838
TRANSFER FROM SPECIAL REVENUE	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$20,200	\$6,785	\$13,415	
TOTAL REVENUES	\$3,843,582	\$4,337,587		\$494,008

Ambulance Fee Special Revenue Fund

REVENUES	2022	2021	2020
Insurance Billing	\$181,277	\$152,689	\$134,926
Interest Income	\$3,533	\$416	\$2,321
Trust Income	\$652	\$589	\$578
Other Income	\$0	\$0	\$83,418
Total Revenues	\$185,462	\$153,694	\$221,243
EXPENDITURES			
Capital Equipment	\$0	\$38,307	\$265,268
Ambulance Expendable Supplies	\$46,466	\$91,897	\$61,814
Ambulance Training	\$255	\$258	\$1,640
Comstar Billing Fees	\$12,536	\$10,672	\$9,137
Total Expenditures	\$59,257	\$141,134	\$337,859
Excess (deficiency) of Revenues over (under) Expenditures	\$126,205	\$12,560	-\$116,615
Fund Balance, January 1	\$381,700	\$369,140	\$485,755
Fund Balance, December 31	\$507,905	\$381,700	\$369,140

Conservation Fund

REVENUES	2022	2021	2020
Bank Interest Income	\$8,600	\$1,404	\$3,433
Land Use Change Tax	\$587,835	\$977,280	\$448,470
Miscellaneous	\$1,875	\$12,536	\$0
Total Revenues	\$598,310	\$991,220	\$451,903
EXPENDITURES			
<i>Non-Land</i>			
Dues and Publications	\$525	\$562	\$563
Postage	\$0	\$20	\$0
Seminars	\$145	\$150	\$0
Property Monitoring	\$1,600	\$0	\$7,736
Signs	\$268	\$2,800	\$0
Other	\$7,039	\$32,719	\$4,004
<i>Land</i>			
Land Acquisition	\$1,841,382	\$152,500	\$0
Legal Fees	\$56	\$0	\$0
Surveys/Assessments	\$680	\$4,557	\$309
Total Expenditures	\$1,851,695	\$193,308	\$12,612
Excess (deficiency) of Revenues over (under) Expenditures	(\$1,253,385)	\$797,912	\$439,292
Fund Balance, January 1	\$ 1,907,713*	\$ 1,138,045	\$ 698,753
Fund Balance, December 31	\$ 654,328	\$ 1,935,957	\$ 1,138,045

* Reflects beginning fund balance adjustment for deferring revenues not received within 60 days of new fiscal year.

Contingency Report

EXPENDITURES

Microburst Clean-up Expenses	\$7,695
Fire Alarm Dialer Installation and Programming	\$1,010
Town Hall Oil Tank Replacement	\$6,795
Overtime Adjustments	\$24,952

Total Expenditures **\$40,452**

Fund Balance, January 1 \$70,000
Fund Balance, December 31 **\$29,548**

Forest Maintenance Fund

REVENUES	2022	2021	2020
Proceeds from Town Forest	\$13,975	\$10,092	\$15,044
Interest Income	\$398	\$44	\$162
Total Revenues	\$14,373	\$10,136	\$15,206

EXPENDITURES	2022	2021	2020
Gates	\$0	\$0	\$0
Road Work	\$0	\$0	\$0
Mowing	\$280	\$240	\$240
Beaver Stop	\$200	\$630	\$3,860
Signs	\$0	\$0	\$175
Land Acquisition	\$0	\$0	\$0
Wildlife Management	\$0	\$4,998	\$0
Total Expenditures	\$480	\$5,868	\$4,275

Excess (deficiency) of Revenues over (under) Expenditures	\$13,893	\$4,268	\$10,931
Fund Balance, January 1	\$41,036	\$36,768	\$25,837
Fund Balance, December 31	\$54,929	\$41,036	\$36,768

Heritage Fund

REVENUES	2022	2021	2020
Donations - Cooper Shop	\$10,484	\$200	\$500
Miscellaneous	\$20	\$140	\$0
Interest Income	\$566	\$45	\$162
Town Appropriation	\$50,000	\$750	\$750
Calendar Fundraising	\$7,330	\$4,440	\$4,080
Calendar Sponsorship	\$7,600	\$6,000	\$0
Total Revenues	\$76,000	\$11,575	\$5,492
EXPENDITURES			
Public Awareness	\$0	\$0	\$0
Supplies	\$86	\$425	\$0
OHD Registration	\$50	\$717	\$0
Dues & Publications	\$100	\$50	\$50
Gambrel Barn	\$0	\$1,266	\$0
Calendar Expenses	\$35,404	\$4,430	\$0
Cooperage Expenses	\$0	\$0	\$3,555
White Barn Expenses	\$3,200	\$0	\$0
Miscellaneous	\$126	\$13	\$322
Total Expenditures	\$38,966	\$6,901	\$3,927
Excess (deficiency) of Revenues over (under) Expenditures	\$37,034	\$4,674	\$1,565
Fund Balance, January 1	\$42,524	\$37,850	\$36,285
Fund Balance, December 31	\$79,558	\$42,524	\$37,850



Hollis Social Library Financial Report

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/22			\$56,125
Town Appropriation	\$354,555	--	\$354,555
Fines & Income Generating Equipment	--	\$6,317	\$6,317
Gifts & Donations	--	\$16,098	\$16,098
TOTAL INCOME	\$354,555	\$22,415	\$376,970
EXPENSES			
Salaries & Wages	\$230,108	--	\$230,108
Books & Materials	\$48,229	\$2,494	\$50,723
Programs	\$7,800	\$14,378	\$22,178
Utilities	\$13,016	--	\$13,016
Technology Infrastructure	\$13,344	--	\$13,344
General Administration	\$41,503	--	\$41,503
Library Infrastructure (from Reserves)	\$0	\$420	\$420
TOTAL EXPENSES	\$354,000	\$17,292	\$371,292
Balance as of 12/31/22			\$61,803
(\$5,678 added to Reserves)			
Pearl Rideout Endowment (as administered by Eldridge Investment)			
Beginning Balance 1/1/22	\$72,789		
Withdrawals	-\$3,607		
Dividends, Interest and Capital Gains	\$1,999		
Increase/decrease in market value	-\$14,207		
Advisory Fees	-\$632		
Ending Balance 12/31/2022	\$56,342		
Tringoson Trust Bequest			
Bequest January 2022	\$37,863		
Expenditures (as stipulated by the trust terms)	-\$37,863		
Ending Balance 12/31/2022	\$0		

Inventory of Town Owned Property

INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS				
MBLU	Location	Acres	Year Acquired	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE				
002-009	WORCESTER RD	10.00	1966	Parker & Whitcher or Long Meadow, Wetlands
005-020	RUNNELLS BRIDGE RD	21.06	1976	Wright Nashua River Lot, Land-Locked Wetlands
005-034-001	RUNNELLS BRIDGE RD	17.11	2011	Taylor Conservation Lot, Unbuildable
010-002	RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-003	RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-018	RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010-034	DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013-032-001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014-035	RICHARDSON RD	69.51	2022	Law Property, Conservation Use per Deed
014-070	FRENCH MILL RD	6.32	1983	Charles Lord Land on Flint's Brook, Wetlands
014-071	WRIGHT RD	19.22	1983	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-072	RIDEOUT RD	22.00	1982	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-076	RIDEOUT RD	11.89	1981	Charles Lord, Flints Brook, Wetlands, Conserv. Restrict.
014-077	RIDEOUT RD	23.51	1979	Charles Lord, Nashua River/Flints Brook, Consvr. Restrict.
015-001	RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015-003	RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015-015	SUMNER LN	23.24	1974	Open Space Lot. No Development/Conserv. Restrict.
015-021-010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015-029	HANNAH DR	35.18	1993	Rideout-Ranger or Hannah Dr Open Space - Nashua River
015-040	HANNAH DR	4.07	1993	Hannah Dr Open Space/Cul-de-sac & Part of Fire Pond
017-013-001	ROCKY POND RD	14.12	2022	Burton-Tarbell Lot, Conservation Use per Deed
017-022	PROCTOR HILL RD	0.75	1967	Parkhurst or Charlton Lot, Unbuildable Wetlands
017-023	PROCTOR HILL RD	3.00	1978	Tenney Meadow or John Doe Lot, Wetlands
018-014	DEPOT RD	27.00	1994	Hardy Field, Conservation Easement/Restrictions
018-015	DEPOT RD	1.60	1994	Worcester Lot, Conservation Easement/Restrictions
019-028	BROAD ST	14.74	1974	Rideout-Flints Brook Lot, Restricts, Land-Locked Wtlnds
019-029	WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Restricts, Land-Locked
020-017	BROAD ST	41.29	1974	Rideout Conserv'n Land, Flints Brook Wtlnds, Restricts
022-031	ROCKY POND RD	11.50	1998	Worcester Upper Mill Historic Site, Wetlands
022-032	ROCKY POND RD	8.00	1995	Worcester Mill Pond Historic Site, Wetlands, Land-Locked
023-022	ROCKY POND RD	13.28	1968	Quinton Meadow, Wetlands

023-035	ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023-055	ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands & School ROW
023-056	ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026-005	NARTOFF RD	15.50	2020	Corosa Conservation Lot, Flint Pond Wetlands & Shore
026-018	PINE HILL RD	3.70	1975	Noah Farley Meadow, Land-Locked Wetlands
026-019	PINE HILL RD	5.00	1980	Wright-Holmberg Lot, Land-Locked
028-035	FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-006	FEDERAL HILL RD	4.50	1991	Wheeler Homestead, Land-Locked
029-014	HAYDEN RD	49.90	1998	Baldwin Orchard, Henry Hildreth Conservation Area.
029-015	FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-016	FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-017	FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked w/Conserv. Esmt.
029-026	FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029-033	ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-035	ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031-068	NARTOFF RD	7.50	1971	FW Moore Lot, Muddy Brook, Land-Locked Wetlands
034-016	HAYDEN RD	19.50	1986	Part of Corey-Swett Lot, Birch Hill, Land-Locked
035-077	FEDERAL HILL RD	14.30	1998	Horseshoe Pond, Henry Hildreth Conservation Area.
036-015	SOUTH MERRIMACK RD	36.30	2004	Runnells-Wheeler Lot, Land-Locked
037-004-002	HARDY LN	1.37	1984	Somner Lot, Conservation per Deed.
042-035	MOOAR HILL	4.00	1978	JP Howe's Sprout Lot, Land-Locked
047-043-005	SOUTH MERRIMACK RD	21.08	2008	Siergiewicz Family Conservation Lot, Wetlands
047-054-001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047-057-001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049-004	SOUTH MERRIMACK RD	2.43	1966	Sanderson Lot, Land-Locked Wetlands
049-007	ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049-011	ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049-014	ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054-034	BROAD ST	0.33	1976	Hambleton, Restrict'ns & Conserv'n Uses Only per Deed
054-035	BROAD ST	4.00	1976	Hambleton, Wetlands, Deed Restrictions
055-005	WINDING VALLEY RD	2.90	1980	Guertin, Wetlands & PSNH Easement
055-008	ROCKY POND RD	47.50	1973	Spaulding Parcel A, Wetlands
055-009	ROCKY POND RD	5.07	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055-010	ROCKY POND RD	3.05	1986	Spaulding, Wetlands
	Total Acreage:	884.47		Total Properties: 65
HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE				
030-009	WHEELER RD	12.01	2010	Parker Pond, Barry or Berry Lot, Land-Locked.
030-010	WHEELER RD	3.29	2010	Parker Pond, Hooper Lot, Land-Locked.
030-011	WHEELER RD	2.74	2010	Parker Pond, Belhuemer or Scott Field, Land-Locked.
030-013	WHEELER RD	17.00	1992	Duncklee Lots, Land-Locked
031-009	BAXTER RD	75.90	2022	Ernest Hardy Lot, Conservation Funds used for purchase

031-010	BAXTER RD	11.70	1992	Enright-Parker Pond & Brook
031-046	WHEELER RD	60.00	2005	Wright-Windmill Lot
036-026	SOUTH MERRIMACK RD	8.50	1992	Dunklee Dam Site, Conservation Restrictions
036-027	SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037-005	HARDY LN	10.00	1992	Hensel Lot
037-017	BAXTER RD	29.20	1992	Parker Pond, Stearns or Wright Heirs, Conserv'n Re-stricts
038-001	NARTOFF RD	118.83	2006	Gelazauskas Preserve, Conservation Restrictions.
041-010	HAYDEN RD	18.27	1990	Dickerman-Rogers Lot, Monson Village.
041-011	HAYDEN RD	12.00	1990	Dickerman-Worcester Bros. Lot, Monson Village.
041-012	HAYDEN RD	30.75	1990	Dickerman Lot
041-024	SILVER LAKE RD	14.90	1990	Dickerman - Sarah Aikens Lot
043-067	FARLEY RD	35.60	2005	Walker Cameron Lot South
	Total Acreage:	771.69		Total Properties: 17
				Year Shown is Year voted into the Town Forest.
TOWN FACILITIES				
009-068	DEPOT RD	6.41	1978	Smith or Shed & Pit Lot, Stump Dump
009-069	275 DEPOT RD	4.86	1983	Part of Lawrence Farm or Kanterovich, Stump Dump
013-035	ORCHARD DR	3.26	1986	Nichols Field, Recreation Use only.
017-013-002	10 ROCKY POND RD	6.53	2001	Transfer Station
018-013	42 DEPOT RD	12.37	1927	Nichols Field, Rec. Use only. Lawrence Barn/Ballfields.
050-005-004	23 MAIN ST	1.64	2007	Farley or White Building.
050-012	7 MONUMENT SQ	0.52	bef 1886	Town Hall.
050-021-001	MONUMENT SQ	0.41	bef 1900	Town Common.
050-024	26 MONUMENT SQ	0.13	bef 1900	Ever Ready Fire House.
052-027	9 SILVER LAKE RD	2.74	1986	Police Station.
052-036	10 GLENICE DR	2.11	1981	Fire Station.
052-037	ASH ST	0.50	1952	Volunteer Park & Hilda's Way
052-050	1 MONUMENT SQ	1.13	1927	Little Nichols Ball Field.
052-051	2 MONUMENT SQ	0.84	1909	Hollis Social Library.
056-013	10 MUZZEY RD	16.06	1975	Department of Public Works.
	Total Acreage:	59.51		Total Properties: 15
CEMETERIES				
013-017	91 MAIN ST	1.17	1822	South Cemetery
024-030	WHEELER RD	5.52	2004	Weston Lot, East Cemetery Expansion
024-031	29 WHEELER RD	5.89	1897	East Cemetery
024-036	PINE HILL RD	7.38	2004	Weston Lot, East Cemetery Expansion
038-058	NARTOFF RD	1.49	1769	Pine Hill Cemetery
041-061	SILVER LAKE RD	5.37	1790	North Cemetery
052-054	MONUMENT SQ	0.81	1742	Church Graveyard
	Total Acreage	27.63		Total Properties: 7
FIRE PONDS/CISTERNS				
001-009-010	IRON WORKS LN	0.44	1999	Nissitissit Woods, Parking & Fire Cistern
004-050-A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004-074-A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
008-034	BALDWIN LN	0.58	1990	Fire Cistern/Green Space

013-036	ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdiv. Restrict. Use.
014-099	FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022-053-A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025-040	CAMERON DR	1.48	1990	Fire Pond & Park
025-058-009	PINE HILL RD	0.18	2001	Fire Cistern
028-029	FOREST VIEW DR	4.23	1982	Fire Pond/Wetlands/Open Space
032-037-001	MENDELSSOHN DR	0.69	1995	Fire Pond
038-036-A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039-003-002	PINE HILL RD	0.21	2006	Fire Cistern.
042-013	MOOAR HILL RD	0.20	1986	Fire Pond
043-048	FORRENCE DR	1.93	1977	Fire Pond and Playground Lot, Restricted Use.
044-002	FARLEY RD	1.30	1981	Fire Cistern
047-014	ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056-017	SILVER LAKE RD	3.84	1973	Hildreth Water Hole, managed by the Fire Department.
	Total Acreage:	23.33		Total Properties: 18
ROADS & OTHER RELATED PROPERTIES				
008-034-001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009-029-01A	JEWETT LN	0.25	1982	School District #7, Bus Stop or Jewett Lot, Unbuildable
023-08A	DEACON LN	0.12	1993	Future Road Access
023-12A	DEACON LN	0.12	1993	Future Road Access
023-26A	ROCKY POND RD	0.11	1993	Future Road Access
025-035	CAMERON DR	0.29	1990	Future Road Access
035-009-00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdiv.
042-025	SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042-039	MOOAR HILL RD	0.80	1980	Cul-de-Sac.
061-004-A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
	Total Acreage	2.90		Total Properties: 10
VACANT LAND WITH RESTRICTIONS or UNBUILDABLE				
001-009-020	IRON WORKS LN	1.86	1999	Nissitissit Woods, Stormwater & Retention Area
001-032	WORCESTER RD	4.00	1994	Archambault Lot, Wetlands, Unbuildable per Plan.
002-010	WEST HOLLIS RD	4.30	1980	Marriner or Lawrence Lot, Land-Locked Wetlands
006-022	IRENE DR	3.51	2004	Archambault Conserv. Land, Land-Locked, Restricted.
015-044	HANNAH DR	1.49	1984	Playground Lot, Restricted Use.
019-023	FLINT POND DR	31.22	1980	Flint Pond Water Lot, Restricted Use.
019-041	HIDEAWAY LN	0.85	1974	Hussey Conservation Land, Restricted Use.
020-006	SUMNER LN	1.56	1976	Park Lot, Restricted Use.
035-024-001	FEDERAL HILL RD	8.67	2004	Annabelle Johnson Preserve, Heritage Comm., Mgr.
035-063	214 SILVER LAKE RD	103.77	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-001	PLAIN RD	41.80	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-002	SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-003	232 SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-004	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-005	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-006	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-007	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-008	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.

036-036	SILVER LAKE RD	21.38	2001	Duncklee Gravel Pit, Wetlands. Managed by HCC.
041-019-001	TODDY BROOK RD	4.83	1997	Howd Lot, no Buildings per Deed.
042-017	MOOAR HILL RD	1.00	1980	Ovens Lot, no Buildings per Plan.
043-026	MARION DR	1.16	1973	Park & Playground Lot, Restricted Use.
043-034	NEVINS RD	47.56	2003	Glover Lot, no buildings per Deed.
045-017	LAUREL HILL RD	2.96	1971	Playground Lot, Restricted Use.
046-050	MOOAR HILL RD	3.37	1986	Bushmich Realty Trust Lot, Wetlands.
046-051	MOOAR HILL RD	79.76	2005	L. Siergiewicz Farm, Class VI Rd, Managed by HCC
047-041	WITCHES SPRING RD	13.20	1979	Martin Lot, Wetlands.
049-003	SOUTH MERRIMACK RD	4.73	1979	J. Woods or Martin Meadow, Land-Locked Wetlands.
050-005-002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050-005-003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
	Total Acreage:	421.09		Total Properties: 31
OPEN SPACE - RESTRICTED USE				
003-014	DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008-024	BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009-004	FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015-061	HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026-029	LOUISE DR	2.38	1980	Open Space, Recreation Lot
032-016-010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036-008	SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038-044	FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043-050	FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
	Total Acreage:	77.32		Total Properties: 9
PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED				
001-027	LAWRENCE LN	0.73	2016	Baldwin Lot, Unbuildable Wetlands
004-009	BLOOD RD	1.00	2004	Abbot or Gagnon Heirs, Land-Locked on State Line.
006-002	IRON WORKS LN	1.00	1978	John Doe Lot or Backlot, Land-Locked.
006-009	WEST HOLLIS RD	5.90	1998	Gertrude Pyne or Cardinale Heirs, Land-Locked.
015-002	RIDEOUT RD	4.29	2021	Walsh Lot or Gould Estate, Land-Locked
016-003	ROCKY POND RD	6.92	1960	T. A. Shattuck Lot/Tarbell & Letendre Lot, Land-Locked.
017-015-001	PROCTOR HILL RD	2.02	1994	Proctor Hill Realty Lot.
019-058	HIDEAWAY LN	2.80	1987	Hussey - Pond, Wetlands.
023-040-001	ROCKY POND RD	0.66	1996	Tomasian Lot, Unbuildable.
027-021	LOUISE DR	0.45	2010	Majestic Heights Lot, Land-Locked.
035-006	FEDERAL HILL RD	2.43	1993	Rosswaag Lot, no Restrictions.
038-043	19 FARLEY RD	4.08	2019	Farley Road Realty Trust, LWB
041-032	SILVER LAKE RD	2.31	1993	Graves Lot, no Restrictions.
043-042	FARLEY RD	8.13	2004	Gagnon Heirs, Land-Locked on Pennichuck Pond.
045-005-001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045-049	SILVER LAKE RD	8.47	1978	John Doe or Cave Lot. Land-Locked.
049-013	ROUTE 101A	0.75	2010	Heath Lot, Land-Locked.
054-016	BROAD ST	8.00	1994	Bowman Lot, no Restrictions.
055-006	ROCKY POND RD	1.85	2017	Saturley Lot, Unbuildable Wetlands.
058-018	NARTOFF RD	0.25	1988	Sedlewicz Camp Lot, Land-Locked Wetlands.
059-022	29 FEDERAL HILL RD	0.07	2021	Wetmore-Bellon Lot, Wallace Grove Emergency Access

059-023	FEDERAL HILL RD	0.09	2021	Wetmore-Bellon Lot, Wetlands-Unbuildable
060-010	SILVER LAKE RD	0.25	2003	F. Johnson Estate, triangle at Fed. Hill & Silver Lake Rds
	Total Acreage:	62.65		Total Properties: 23
VACANT LAND - NO DEED RESTRICTIONS				
025-051	CRESTWOOD DR	5.94	1979	Flint Pond Drive no known Restrictions.
028-017	HAYDEN RD	26.35	2017	Hildreth-Birch Lund Lot, no known Restrictions.
028-053	ROCKY POND RD	11.73	2017	Hildreth-Birch Comins Lot, no known Restrictions.
028-059	HAYDEN RD	131.50	2017	Hildreth-Birch Chickadee or D. Farley Lot, no known Restricts.
032-001	NARTOFF RD	143.00	2017	Stefanowicz Farm, Parcel 1, no known Restrictions.
032-002	NARTOFF RD	48.80	2017	Stefanowicz Farm, Parcel 2, no known Restrictions.
034-003	FEDERAL HILL RD	1.00	2017	Hildreth-Birch 1-acre Carter Lot, no known Restrictions.
034-004	FEDERAL HILL RD	15.60	2017	Hildreth-Birch Sap Swamp, no known Restrictions.
034-008	FEDERAL HILL RD	25.00	2017	Hildreth-Birch Noon House Lot, no known Restrictions.
034-009	FEDERAL HILL RD	21.00	2017	Hildreth-Birch Rideout Pasture/Lievens Lot, no known Restricts.
034-010	FEDERAL HILL RD	68.00	2017	Hildreth-Birch Simoneau Lot, no known Restrictions.
034-013	FEDERAL HILL RD	15.00	2017	Hildreth-Birch Lucy Bailey Lot, no known Restrictions.
034-015	HAYDEN RD	21.00	2017	Hildreth-Birch E D Hardy Lot, no known Restrictions.
034-019	FEDERAL HILL RD	9.60	2020	Hildreth-Birch Rabbitt Lot, no known Restrictions.
043-069	FARLEY RD	4.92	2004	Walker Cameron Lot North, no known Restrictions.
	Total Acreage:	548.44		Total Properties: 15
SUMMARY - ALL PROPERTIES				
Total Acreage, Town Properties:		1222.87		Total Properties: 128
Total Acreage, Conservation Commission:		884.47		Total Properties: 65
Total Acreage, Town Forest:		771.69		Total Properties: 17
Total Town-Owned Acreage:		2879.03		Total # of Properties: 210
OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST				
002-003	WORCESTER RD	54.00	1992	Parker-Colburn Lot, Executory Interest via HCC.
003-030	BLOOD RD	36.85	2004	William Hall Jr. Rev. Trust, Development Rights.
008-078	DOW RD	20.26	2002	William Hall Jr. Rev. Trust, Development Rights.
013-064	DEPOT RD	18.75	2002	William Hall Jr. Rev. Trust, Development Rights.
015-004	RIDEOUT RD	4.20	1993	Peter & Andrea Hacker, Conservation Easement.
016-001	ROCKY POND RD - Part of	11.00	2010	Lovejoy Lot, Originally 016-005, Exec'ty Interest via HCC.
018-001	24 CAVALIER COURT	14.50	2000	HBHS Conservation Easement
019-017 ETC	BROAD ST - 5 TOTAL	4.49	1993	Chain Subdivision, Conserv'n Esmt. acreage shown.
020-016	239 BROAD ST	23.60	1994	Pearl C. Rideout Lot, Agricultural/Conserv. Easement
022-033	ROCKY POND RD	5.00	2021	Rogers Properties, Executory Interest to the Town via HCC
022-034	ROCKY POND RD	7.85	2021	Rogers Properties, Executory Interest to the Town via HCC
022-038	ROCKY POND RD	23.00	2021	Rogers Properties, Executory Interest to the Town via HCC
023-030	ROCKY POND RD - Part of	68.16	2010	Whaleback Lots, Exec'ty Interest to the Town via HCC.
025-062	PINE HILL RD	40.05	2008	Harriet Hills Farm Dvlpmt Rights & Agricul'l Presrv. Esmt

029-013	HAYDEN RD	7.23	1998	Hildreth Conservation Area, Conservation Easement
029-025	FOREST VIEW DR	3.59	2000	Worcester Conservation Easement, Conservation Esmt.
029-038	FOREST VIEW DR	3.36	2000	Worcester Conservation Easement, Conservation Esmt.
030-008	LONG HILL RD	15.42	2003	Skyview III Open Space, Conservation Easement
037-011	WHEELER RD	3.90	2022	Rock Farm, Agricultural Conservation Easement
037-012	50 SHATTUCK RD	260.00	2022	Rock Farm, Agricultural Conservation Easement
038-052	PINE HILL RD	29.70	2007	Walker-Gilman 2 Dvlpmt Rights & Agric. Covenants
040-001	FEDERAL HILL RD	30.00	2009	Kerr-Bayrd Farm, Executory Interest via HCC.
041-007	FEDERAL HILL RD	85.00	1998	Monson Village, Executory Interest via HCC.
042-073	SOUTH MERRIMACK RD	125.72	2002	Gardner-Spaulding Land, Conserv Esmt & Restrictions
044-001 ETC	FARLEY RD - 4 TOTAL	9.09	1992	Moore Estate on Muddy Brook, Conserv. Easement
058-034	40 NARTOFF RD	0.91	1985	Frederick Hall Conservation Easement
058-035	NARTOFF RD	9.67	1985	Frederick Hall Conservation Easement
058-036	NARTOFF RD	1.00	1985	Frederick Hall Conservation Easement
	Total Acreage:	916.30		Total Properties: 28



Old Home Days Special Revenue Fund

REVENUES	2022	2021	2020
Donations	\$3,421	\$926	\$4,219
Vendors	\$6,855	\$4,729	\$0
Balloon Rides	\$1,380	\$0	\$0
Concessions	\$5,500	\$5,500	\$0
Daily Interest	\$336	\$50	\$249
Silent Auction	\$3,870	\$2,467	\$0
Sponsorship	\$11,078	\$8,701	\$0
Parade	\$480	\$0	\$0
Pet Pageant	\$247	\$0	\$0
Merchandise Sales	\$773	\$0	\$0
Miscellaneous	\$1,343	\$1,589	\$0
Total Revenues	\$35,283	\$23,962	\$4,468
EXPENDITURES			
Postage	\$166	\$55	\$161
Signs/Banners	\$2,166	\$2,540	\$90
Web Hosting	\$246	\$418	\$0
Entertainment	\$2,655	\$3,745	\$0
Fireworks	\$10,000	\$11,000	\$11,000
Rentals	\$7,474	\$7,064	\$1,325
Sound System	\$4,090	\$3,730	\$0
Silent Auction	\$167	\$69	\$0
Demonstrators	\$901	\$835	\$0
Parades	\$650	\$0	\$0
Miscellaneous	\$1,396	\$1,567	\$0
Total Expenditures	\$29,911	\$31,023	\$12,576
Excess (deficiency) of Revenues over (under) Expenditures	\$5,372	(\$7,061)	(\$8,108)
Fund Balance, January 1	\$39,360	\$46,421	\$54,529
Fund Balance, December 31	\$44,732	\$39,360	\$46,421

Police Private Details Special Revenue Fund

REVENUES	2022	2021	2020
Police Detail Income	\$96,538	\$80,932	\$74,263
Bank Interest Income	\$71	\$20	\$112
Total Revenues	\$96,609	\$80,952	\$74,375
EXPENDITURES			
Police Details	\$88,656	\$89,835	\$79,468
Total Expenditures	\$88,656	\$89,835	\$79,468
Excess (deficiency) of Revenues over (under) Expenditures	\$7,953	(\$8,883)	(\$5,093)
Fund Balance, January 1	\$7,760	\$16,642	\$21,734
Fund Balance, December 31	\$15,714	\$7,760	\$16,642

Recreation Revolving Fund

REVENUES	2022	2021	2020
Softball	\$5,619	\$5,087	\$2,292
Field & Facilities Use	\$2,430	\$1,560	\$155
Pickleball	\$170	\$0	\$0
Tennis Camp	\$150	\$0	\$0
Interest Earned	\$401	\$57	\$238
Total Revenues	\$8,770	\$6,704	\$2,685
EXPENDITURES			
Softball	\$6,811	\$1,830	\$2,830
Drama	\$0	\$170	\$0
Fields	\$0	\$0	\$1,350
Field & Facilities Expense	\$0	\$2,063	\$1,636
Miscellaneous	\$240	\$324	\$0
Total Expenditures	\$7,051	\$4,387	\$5,816
Excess (deficiency) of Revenues over (under) Expenditures	\$1,719	\$2,317	(\$3,132)
Fund Balance, January 1	\$51,487	\$49,170	\$52,301
Fund Balance, December 31	\$53,206	\$51,487	\$49,170



Statement of Bond Debt

I. OPEN LAND PURCHASE & SAFETY RENOVATIONS (HFD,HPD&DPW)

(General Obligation Bonds)

Issue Date: 2005 (2014, 2020 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.00%- 2.41%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2022	\$503,700	\$61,462	\$565,162
2023	\$499,700	\$49,849	\$549,549
2024	\$494,700	\$38,379	\$533,079
2025	\$489,700	\$26,941	\$516,641
2026	\$156,700	\$15,670	\$172,370
2027	\$156,700	\$12,536	\$169,236
2028	\$156,700	\$9,402	\$166,102
2029	\$156,700	\$6,268	\$162,968
2030	\$156,700	\$3,134	\$159,834
Total	\$2,771,300	\$223,640	\$2,994,940

II. LAND ACQUISITIONS (Stefanowicz & Birch Hill)

(General Obligation Bonds)

Issue Date: 2017

Initial Indebtedness: 4,675,000

Interest Rate: 2.14%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2022	\$470,000	\$54,784	\$524,784
2023	\$465,000	\$44,780	\$509,780
2024	\$465,000	\$34,829	\$499,829
2025	\$465,000	\$24,878	\$489,878
2026	\$465,000	\$14,927	\$479,927
2027	\$465,000	\$4,976	\$469,976
Total	\$2,795,000	\$179,172	\$2,974,172

III. DPW FACILITY AND ROAD RESURFACING

(General Obligation Bonds)

Issue Date: 2022

Initial Indebtedness: \$3,515,100

Interest Rate: 3.10%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2022	\$0	\$0	\$0
2023	\$234,400	\$195,205	\$429,605
2024	\$234,400	\$167,316	\$401,716
2025	\$234,400	\$155,361	\$389,761
2026	\$234,400	\$143,407	\$377,807
2027	\$234,400	\$131,453	\$365,853
2028	\$234,400	\$119,498	\$353,898
2029	\$234,400	\$107,544	\$341,944
2030	\$234,400	\$95,589	\$329,989
2031	\$234,400	\$83,635	\$318,035
2032	\$234,300	\$71,681	\$305,981
2033	\$234,300	\$59,731	\$294,031
2034	\$234,300	\$47,782	\$282,082
2035	\$234,200	\$35,833	\$270,033
2036	\$234,200	\$23,888	\$258,088
2037	\$234,200	\$11,944	\$246,144
Total	\$3,515,100	\$1,449,866	\$4,964,966



New Hampshire Department of Revenue Administration

MS-61

Tax Collector's Report

For the period beginning Jan 1, 2022 and ending Dec 31, 2022

This form is due March 1st (Calendar Year) or September 1st (Fiscal Year)

Instructions

Cover Page

- Specify the period begin and period end dates above
• Select the entity name from the pull down menu (County will automatically populate)
• Enter the year of the report
• Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/mun-prop/

ENTITY'S INFORMATION

Municipality: HOLLIS County: HILLSBOROUGH Report Year: 2022

PREPARER'S INFORMATION

First Name: Ashley Last Name: Schoff
Street No.: 7 Street Name: Monument Square Phone Number: (603) 465-2209
Email (optional): tax@hollisnh.org



New Hampshire
Department of
Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2021	Year: 2020	Year: 2019	
Property Taxes	3110		\$747,855.95			
Resident Taxes	3180					
Land Use Change Taxes	3120		\$55,500.00	\$24,567.81		
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance		(\$59,173.27)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	2021	Prior Levies		
Property Taxes	3110	\$32,449,763.00				
Resident Taxes	3180					
Land Use Change Taxes	3120	\$108,360.00	\$509,225.00			
Yield Taxes	3185	\$4,398.12	\$8,469.10			
Excavation Tax	3187		\$5.84			
Other Taxes	3189					

Overpayment Refunds	Account	Levy for Year of this Report	2021	2020	2019
Property Taxes	3110	\$15,856.69			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$5,234.11	\$27,154.85	\$5,754.93	
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$32,524,438.65	\$1,348,210.74	\$30,322.74	\$0.00



New Hampshire
 Department of
 Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2021	Prior Levies	
			2020	2019
Property Taxes	\$31,886,362.57	\$659,572.95		
Resident Taxes				
Land Use Change Taxes	\$108,360.00	\$475,950.00	\$24,567.81	
Yield Taxes	\$4,398.12	\$8,469.10		
Interest (Include Lien Conversion)	\$4,724.11	\$25,951.35	\$5,754.93	
Penalties	\$510.00	\$1,203.50		
Excavation Tax		\$5.84		
Other Taxes				
Conversion to Lien (Principal Only)		\$147,283.00		
<div style="border: 1px solid black; width: 100%; height: 15px; margin-bottom: 5px;"></div>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2021	Prior Levies	
			2020	2019
Property Taxes	\$5,885.00			
Resident Taxes				
Land Use Change Taxes		\$29,750.00		
Yield Taxes				
Excavation Tax				
Other Taxes				
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Current Levy Deeded				



New Hampshire
 Department of
 Revenue Administration

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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$584,928.74			
Resident Taxes				
Land Use Change Taxes		\$25.00		
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$70,729.89)			
Other Tax or Charges Credit Balance				
Total Credits	\$32,524,438.65	\$1,348,210.74	\$30,322.74	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$514,223.85
Total Unredeemed Liens (Account #1110 - All Years)	\$142,304.52



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$63,623.60	\$58,307.45
Liens Executed During Fiscal Year		\$153,959.51		
Interest & Costs Collected (After Lien Execution)		\$1,402.48	\$11,237.50	\$3,488.03
Total Debits	\$0.00	\$155,361.99	\$74,861.10	\$61,795.48

Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions		\$84,700.43	\$34,299.82	\$14,542.23
Interest & Costs Collected (After Lien Execution) #3190		\$1,402.48	\$11,237.50	\$3,488.03
Abatements of Unredeemed Liens		\$43.56		
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$69,215.52	\$29,323.78	\$43,765.22
Total Credits	\$0.00	\$155,361.99	\$74,861.10	\$61,795.48

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$514,223.85
Total Unredeemed Liens (Account #1110 - All Years)	\$142,304.52



HOLLIS (223)

1. CERTIFY THIS FORM
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Ashley	Schoff	Jan 6, 2023

2. SAVE AND EMAIL THIS FORM
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Schoff
Preparer's Signature and Title

Tax Collector/Deputy Finance Director



Town Clerk Financial Report

Town Clerk Financial Report
January 1, 2022 through December 31, 2022

DOG LICENSES

Received for:	
1747 Dog Licenses	\$ 11,270.00
39 Dog Fines	950.00
TOTAL paid to Treasurer, Barbara Townsend	\$ 12,220.00

AUTOMOBILE PERMITS

11,787 Automobile Registrations	\$2,249,722.00
Paid to Treasurer, Barbara Townsend	\$2,249,722.00

MISCELLANEOUS COLLECTIONS

Received For 14 Marriage Licenses for State @\$43.00	\$ 602.00
Received for 266 MC-DC-BC for State	1,696.00
Received for Returned Checks Fine	75.00
Received for Boat Permits	2,596.00
Received for Mail-in Postage	12,902.00
Received for Transportation Tax	11,472.00
Received for Titles, Dredge & Fill, UCCS, Etc.	39,580.00
TOTAL paid to Treasurer, Barbara Townsend	\$68,923.00

Respectfully submitted,

Lisa J. Claire
Hollis Town Clerk

Town of Hollis and Hollis Nichols Fund

NAME OF FUND	ADJUSTED BALANCE 12/31/2021	INCOME PERCENTAGE FOR 2021	INCOME PAYMENT 4/4/2022	INCOME PAYMENT 7/8/2022	INCOME PAYMENT 10/3/2022	INCOME PAYMENT 1/18/2023	TOTAL FOR YEAR 2022
HIGH SCHOOL	349,037.70	23.92%	1,138.84	1,060.90	1,024.82	1,264.43	4,488.99
R E WHEELER	60,463.39	4.14%	197.28	183.78	177.53	219.04	777.63
SCHOOL SYSTEMS	11,727.79	0.80%	38.27	35.65	34.43	42.49	150.84
LIBRARY	148,689.23	10.19%	485.14	451.94	436.57	538.64	1,912.29
C ZYLONIS-LITHUANIAN	152,607.42	10.46%	497.93	463.85	448.08	552.84	1,962.70
WELFARE	12,745.13	0.87%	41.59	38.74	37.43	46.17	163.93
RECREATION FUNDS	5,821.62	0.40%	18.99	17.69	17.09	21.09	74.86
AMBULANCE FUND	50,655.39	3.47%	165.28	153.96	148.73	183.51	651.48
GENERAL CEMETERY	413,023.03	28.30%	1,347.61	1,255.39	1,212.69	1,496.22	5,311.91
GENERAL CEMETERY MAINTENANCE	104,556.31	7.16%	341.15	317.80	306.99	378.77	1,344.71
VIOLA BROCKLEBANK-CEMETERY	12,030.70	0.82%	39.25	36.57	35.32	43.58	154.72
JANE BALLARD MEMORIAL FUND	137,935.40	9.45%	450.06	419.26	405.00	499.69	1,774.01
TOTAL	1,459,293.11	100.00%	4,761.39	4,435.53	4,284.68	5,286.47	18,768.07
NICHOLS FUND DISBURSEMENT		100.00%	490.95	502.81	525.57	590.30	2,109.63

Treasurer's Report

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2022 was \$19,672,588.11, which compares to \$15,322,193.75 for the year ending December 31, 2021. Interest on overnight and other short-term cash investments produced income of \$42,682.57 which compares to \$13,837.68 earned in 2021 and \$69,044.62 earned in 2020.

During 2022, the Town purchased from the Tax Collector \$153,960 in delinquent taxes and accruals, up \$21,351 from 2021 and down \$40,453 compared to 2020. At December 31, 2022, the amount of unpaid taxes was \$727,233. (See the Tax Collector's Report for specific details.)

For the twenty eighth consecutive year, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2021	\$153,960
2020	\$132,609
2019	\$194,413
2018	\$179,177
2017	\$205,968
2016	\$243,009
2015	\$172,430
2014	\$201,137

Delinquent Taxes Outstanding at Year-End

	2022	2021	2020	2019	2018	2017	2016	2015	2014
2022	584,928								
2021	69,216	747,856							
2020	29,324	63,624	750,937						
2019	5,407	19,949	65,288	679,983					
2018	5,179	5,179	19,644	76,794	521,251				
2017	4,823	4,823	4,823	27,747	85,133	532,251			
2016	4,869	4,869	4,869	4,869	47,476	92,533	639,542		
2015	4,783	4,783	4,783	4,783	17,906	43,481	120,929	610,556	
2014	4,799	4,799	4,799	4,799	7,060	14,781	71,081	122,548	717,508
2013	4,738	4,738	4,738	4,738	4,738	12,049	29,389	87,002	152,336
2012	4,741	4,741	4,741	4,741	4,741	4,741	12,154	16,838	80,996
2011	4,426	4,426	4,426	4,426	4,426	4,426	7,222	12,695	31,065
2010	0	0	0	0	0	2,310	2,310	8,044	18,432
Total	727,233	869,787	869,048	814,899	692,731	706,572	882,627	857,683	1,000,337

Respectfully submitted,

Barbara Townsend
Treasurer

Trustee of the Trust Funds - MS-9

Town Of Hollis, New Hampshire Capital Reserve Account Fiscal Year 2022 MS-9														
Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME				Balance End Year	Principal & Income Year End	
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Balance End Year	Withdrawals	Balance Beginning Year	Income During Year %	Income During Year Amount			Expended During Year
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Capital Reserves	NHPDIP	64,983.19	23,970.00		88,953.19	0.00	0.00	1,464.86	0.00	1,464.86	0.00	90,418.05
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	"	"	182,552.49	120,000.00	(76,788.48)	225,764.01	0.00	0.00	3,711.91	(3,711.91)	0.00	0.00	225,764.01
1994	Flint Pond Restoration (0006)	"	"	292.23	0.00	0.00	292.23	0.08	0.08	4.85	0.00	4.85	0.00	297.16
2002	Compensated Absences Payable Fund (0008)	"	"	179,470.19	50,000.00	(91,636.03)	137,834.16	33.23	33.23	2,768.33	(2,801.56)	0.00	0.00	137,834.16
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	"	"	159,480.78	150,000.00	(189,988.07)	119,492.71	18.05	18.05	3,989.86	(4,007.91)	0.00	0.00	119,492.71
2009	Municipal Transportation (0012)	"	"	48,466.22	20,922.00	0.00	69,388.22	949.90	949.90	998.61	0.00	0.00	0.00	71,336.73
2013	SAU#41 HB Coop Athletic Program Services (0013)	"	"	79,039.68	0.00	(79,039.68)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2014	Revaluation (0014)	"	"	42,032.27	14,000.00	0.00	56,032.27	7.60	7.60	933.28	0.00	933.28	0.00	56,973.15
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	"	"	173,876.79	115,000.00	(120,357.84)	168,518.95	0.00	0.00	2,829.16	(2,829.16)	0.00	0.00	168,518.95
2016	Environmental Defense Study Fund (0016)	"	"	50,000.00	0.00	0.00	50,000.00	3,167.56	3,167.56	886.15	0.00	886.15	0.00	54,053.71
2018	SAU#41 HB COOP Special Education Fund (0017)	"	"	200,000.00	0.00	0.00	200,000.00	5,313.22	5,313.22	3,421.96	0.00	3,421.96	0.00	208,735.18
2019	Hollis Schools Water System Expend. Maint. Trust (0018)	"	"	40,121.00	0.00	0.00	40,121.00	0.00	0.00	668.69	0.00	668.69	0.00	40,789.69
2020	Hollis Schools Special Education Expend. Maint. Trust (0019)	"	"	50,000.00	25,000.00		75,000.00	50.60	50.60	1,232.36	0.00	1,232.36	0.00	76,282.96
2022	General Cemetery Maintenance Expendable Trust (0020)	"	"	0.00	65,402.63	(29,696.93)	35,705.70	0.00	0.00	312.07	(312.07)	0.00	0.00	35,705.70
				1,270,314.84	584,294.63	0.00	1,267,102.44	9,540.24	9,540.24	23,222.09	(13,662.61)	19,099.72	1,286,202.16	

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, N.H. FOR YEAR ENDING ON DECEMBER 31, 2022
MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT NAME OF BANKS, STOCKS, BONDS	CUSIP	TYPE	INCOME										GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE	
				BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENSES DURING YEAR	BALANCE END YEAR				
	GENERAL FUND 3012374																
0.00	AMERICAN CAPITAL WORLD & INCOME FUND FUNDCL F (#433)	146543406	MUTUAL FUND INDEX FUND IETF	34,519.00	170.57		40,398.14	5,708.17	0.00	170.57	(1,705.77)	0.00	47,487.14	(4,897.74)	17,041.26		
258.24	AMERICAN FUNDS WORLD & INCOME FUND FUNDCL F (#433)	646226401	MUTUAL FUND INDEX FUND IETF	11,579.35	148.61		12,727.96	0.00	11,727.96	(1,486.11)	0.00	11,727.96	21,864.62	(4,897.74)	17,041.26		
628.00	AT & T INC	000861102	STOCK	27,043.13			6,459.46	0.00	2,992.67	0.00	0.00	20,592.67	1,325.14	(6,974.00)	15,243.48		
200.00	BAXTER INTERNATIONAL INC	007813109	STOCK	7,291.70	0.00		7,291.70	0.00	228.00	0.00	0.00	7,291.70	17,680.00	(6,974.00)	10,194.00		
1,450.00	BAXTER INTERNATIONAL INC CLASS N	007813109	MUTUAL FUND INDEX FUND IETF	4,405.00	0.00		4,405.00	0.00	228.00	0.00	0.00	4,405.00	10,000.00	(6,974.00)	3,026.00		
2,400.00	BOSTON BRIDGE FUND	110226100	STOCK	24,830.37	0.00		24,830.37	0.00	28,310.37	0.00	0.00	28,310.37	23,052.50	4,200.00	32,372.45		
203.00	CHEVRON CORP	166761100	STOCK	18,389.94	0.00		18,389.94	0.00	1,153.04	0.00	0.00	18,389.94	23,822.05	4,200.00	36,436.47		
200.00	DISCOVERY INC	344210104	STOCK	6,450.46	0.00		6,450.46	(2.46)	6,448.00	0.00	0.00	6,448.00	0.00	(4,544.56)	1,866.00		
3,104.10	DODGE & COX INCOME FD	256210105	MUTUAL FUND INDEX FUND IETF	41,648.34	0.00		42,697.64	0.00	20,993.01	0.00	0.00	42,697.64	27,054.20	(5,665.08)	37,839.02		
258.00	DUKE ENERGY CORP NEW COM	258411204	STOCK	2,093.01	0.00		2,093.01	0.00	1,026.84	0.00	0.00	2,093.01	27,054.20	(5,665.08)	26,571.42		
6,160.00	DUKE ENERGY CORP NEW COM	258411204	STOCK	4,839.56	0.00		4,839.56	0.00	1,026.84	0.00	0.00	4,839.56	27,054.20	(5,665.08)	26,571.42		
6,160.00	DUKE ENERGY CORP NEW COM	258411204	STOCK	1,488.67	0.00		1,488.67	0.00	1,026.84	0.00	0.00	1,488.67	27,054.20	(5,665.08)	26,571.42		
520.78	INVESTOR OPPORTUNITIES DEVELOPING MARKETS FUND CLASS Y	001431875	MUTUAL FUND INDEX FUND IETF	13,102.98	170.46		13,273.44	0.00	13,273.44	(1,706.46)	0.00	13,273.44	33,226.56	(6,667.20)	26,559.36		
330.00	JOHNSON & JOHNSON	464287226	STOCK	64,056.45	0.00		64,056.45	0.00	881.27	0.00	0.00	64,056.45	67,079.04	(6,275.66)	60,803.38		
330.00	JOHNSON & JOHNSON	464287226	STOCK	29,883.85	0.00		29,883.85	0.00	1,468.50	0.00	0.00	29,883.85	56,453.10	1,841.40	58,294.50		
225.00	KELLOGG COMPANY	487836108	STOCK	13,945.39	0.00		13,945.39	0.00	526.50	0.00	0.00	13,945.39	14,854.50	1,534.50	16,020.00		
4,271.58	LOCKHEED MARTIN CORP	548391109	STOCK	2,157.75	0.00		2,157.75	0.00	1,905.40	0.00	0.00	2,157.75	48,998.76	(4,897.74)	44,101.02		
4,271.58	LOCKHEED MARTIN CORP	548391109	STOCK	3,334.43	0.00		3,334.43	0.00	1,905.40	0.00	0.00	3,334.43	48,998.76	(4,897.74)	44,101.02		
564.00	MERCK & CO INC NEW COM	586337105	STOCK	8,021.56	0.00		8,021.56	0.00	5,912.36	0.00	0.00	8,021.56	65,352.00	(8,719.88)	56,632.12		
700.00	NEXTERA ENERGY INC COM	693397000	MUTUAL FUND INDEX FUND IETF	49,186.35	1,726.01		50,912.36	0.00	10,888.34	0.00	0.00	50,912.36	67,079.04	(6,275.66)	60,803.38		
8,429.65	PMCO FDS PAC INV MGMT SER RETURN FUND INSTL CL	722118719	MUTUAL FUND INDEX FUND IETF	96,702.69	5,188.65		101,891.34	0.00	1,855.45	0.00	0.00	101,891.34	949,153.00	(12,854.06)	87,246.89		
1,397.00	PROCTER & GAMBLE CO	742718109	STOCK	23,899.82	0.00		23,899.82	0.00	1,324.76	0.00	0.00	23,899.82	600,538.82	(4,411.94)	58,126.88		
1,397.00	PROCTER & GAMBLE CO	742718109	STOCK	14,198.40	0.00		14,198.40	0.00	623.90	0.00	0.00	14,198.40	26,591.10	5,282.70	31,873.80		
1,700.00	TRAVELERS COMPANIES INC	884175108	STOCK	14,198.40	0.00		14,198.40	0.00	623.90	0.00	0.00	14,198.40	26,591.10	5,282.70	31,873.80		
8,383.02	VANGUARD ADMIRAL INTER TERM FDM 571	922031810	MUTUAL FUND INDEX FUND IETF	77,482.21	2,152.36		79,634.57	0.00	2,152.36	0.00	0.00	79,634.57	809,754.46	(13,381.07)	68,746.75		
355.00	VANGUARD INDEX INTL TERM FDM 571	349430100	MUTUAL FUND INDEX FUND IETF	34,943.00	0.00		29,891.00	0.00	687.63	0.00	0.00	29,891.00	36,362.30	(4,826.70)	26,385.60		
188.00	VANGUARD INDEX INTL TERM FDM 571	349430100	MUTUAL FUND INDEX FUND IETF	50,970.56	0.00		50,970.56	0.00	1,117.88	0.00	0.00	50,970.56	82,075.16	(16,032.24)	66,051.92		
138.00	VANGUARD MID-CAP ETF	922096933	STOCK	22,703.70	0.00		22,703.70	0.00	444.22	0.00	0.00	22,703.70	346,487.72	(6,300.95)	27,718.16		
1,500.00	VERIZON COMMUNICATIONS INC ADMIRAL #821	924331004	MUTUAL FUND INDEX FUND IETF	21,165.07	774.65		21,939.72	0.00	1,388.25	0.00	0.00	21,165.07	25,930.00	(6,280.10)	19,700.00		
1,150.00	WELLS FARGO & CO NEW	940746101	STOCK	48,475.51	0.00		48,475.51	0.00	1,265.00	0.00	0.00	48,475.51	55,177.00	(7,693.50)	47,483.50		
	Cash and Cash Equivalents			3,687.03	2,241.44		1,445.59	0.00	46.38	0.00	0.00	3,687.03	5,129.28	0.00	6,574.87		
	TOTAL GENERAL FUND			1,051,395.51	26,148.61	0.00	89,598.58	10,039.92	980,075.46	148.80	330,934.65	5,129.28	985,204.76	1,452,293.10	(142,786.33)	1,273,184.42	
878.17	AMERICAN FUNDS FUNDAMENTAL INVS F-1	360802409	MUTUAL FUND INDEX FUND IETF	4,271.49	251.548		4,523.04	0.00	45,296.97	0.00	0.00	45,296.97	63,491.20	(13,123.22)	52,883.46		
1,129.08	AMERICAN FUNDS NEW ECONOMY F-1	64822406	MUTUAL FUND INDEX FUND IETF	41,764.50	0.00		41,764.50	0.00	4,764.50	0.00	0.00	41,764.50	69,771.58	(20,716.77)	49,054.81		
1,130.00	AMERICAN FUNDS NEW ECONOMY F-1	64822406	MUTUAL FUND INDEX FUND IETF	19,211.01	0.00		19,211.01	0.00	899.27	0.00	0.00	19,211.01	20,241.50	(16,874.50)	3,367.00		
175.00	CHEVRON CORP	166761100	STOCK	34,883.98	1,517.77		36,389.75	0.00	1,517.77	0.00	0.00	36,389.75	346,172.80	(1,927.46)	34,205.90		
1,433.88	GUGENHEIM FLOATING RATE STRATEGIES FUND INSTITUTIONAL CLASS	401680715	MUTUAL FUND INDEX FUND IETF	14,706.39	0.00		14,706.39	0.00	454.70	0.00	0.00	14,706.39	26,975.65	(6,444.75)	20,530.90		
65.00	HOME DEPOT INC	437075102	STOCK	14,706.39	0.00		14,706.39	0.00	454.70	0.00	0.00	14,706.39	26,975.65	(6,444.75)	20,530.90		
235.00	ISHARES CORE US AGGREGATE BOND	464287226	STOCK	26,349.18	0.00		26,349.18	0.00	943.75	0.00	0.00	26,349.18	28,916.80	(4,016.15)	22,792.65		
140.00	NEXTERA ENERGY INC COM	653397101	STOCK	9,943.75	0.00		9,943.75	0.00	238.00	0.00	0.00	9,943.75	13,704.00	(1,396.40)	11,704.00		
7,036.82	VANGUARD ADMIRAL INTER TERM FDM 571	922031810	MUTUAL FUND INDEX FUND IETF	64,591.13	1,806.71		66,397.84	0.00	1,806.71	0.00	0.00	66,397.84	679,998.95	(11,231.97)	55,849.89		
283.80	WELLS FARGO & CO NEW	940746101	STOCK	14,541.38	0.00		14,541.38	0.00	313.30	0.00	0.00	14,541.38	13,674.50	(1,866.69)	11,707.81		
	Cash and Cash Equivalents			2,672.74	0.00		565.91	0.00	26.27	0.00	0.00	2,672.74	2,697.13	0.00	2,697.13		
	TOTAL NICHOLS FUND			307,247.30	77,593.37	0.00	565.91	0.00	314,440.76	0.00	(6,499.27)	5,990.30	315,031.06	(86,733.73)	405,075.56		
	GRAND TOTAL ALL FUNDS			1,358,642.81	35,907.98	0.00	90,744.47	10,039.92	1,294,516.24	148.80	(38,524.92)	5,719.58	1,300,235.82	(184,258.68)	1,614,510.01		

Prepared By Citizens Private Bank and Trust
2/8/2023

MS-10.xls

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Trustee of the Trust Funds Capital Reserve Account

Town Of Hollis, New Hampshire Capital Reserve Account Fiscal Year 2022 MS-9														
Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested %	PRINCIPAL				INCOME				Balance End Year	Principal & Income Year End	
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year %	Income During Year Amount			Expended During Year
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Capital Reserves	NHPDIP	64,983.19	23,970.00		0.00	88,953.19	0.00	1,464.86	0.00	1,464.86	1,464.86	90,418.05
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	"	"	182,552.49	120,000.00	(76,788.48)		225,764.01	0.00	3,711.91	(3,711.91)	0.00	0.00	225,764.01
1994	Flint Pond Restoration (0006)	"	"	292.23	0.00	0.00		292.23	0.08	4.85	0.00	4.85	4.93	297.16
2002	Compensated Absences Payable Fund (0008)	"	"	179,470.19	50,000.00	(91,636.03)		137,834.16	33.23	2,768.33	(2,801.56)	0.00	0.00	137,834.16
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	"	"	159,480.78	150,000.00	(189,988.07)		119,492.71	18.05	3,989.86	(4,007.91)	0.00	0.00	119,492.71
2009	Municipal Transportation (0012)	"	"	48,466.22	20,922.00	0.00		69,388.22	949.90	998.61	0.00	1,948.51	1,948.51	71,336.73
2013	SAU#41 HB Coop Athletic Program Services (0013)	"	"	79,039.68	0.00	(79,039.68)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
2014	Revaluation (0014)	"	"	42,032.27	14,000.00	0.00		56,032.27	7.60	933.28	0.00	940.88	940.88	56,973.15
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	"	"	173,876.79	115,000.00	(120,357.84)		168,518.95	0.00	2,829.16	(2,829.16)	0.00	0.00	168,518.95
2016	Environmental Defense Study Fund (0016)	"	"	50,000.00	0.00	0.00		50,000.00	3,167.56	886.15	0.00	4,053.71	4,053.71	54,053.71
2018	SAU#41 HB COOP Special Education Fund (0017)	"	"	200,000.00	0.00	0.00		200,000.00	5,313.22	3,421.96	0.00	8,735.18	8,735.18	208,735.18
2019	Hollis Schools Water System Expend. Maint. Trust (0018)	"	"	40,121.00	0.00	0.00		40,121.00	0.00	668.69	0.00	668.69	668.69	40,789.69
2020	Hollis Schools Special Education Expend. Maint. Trust (0019)	"	"	50,000.00	25,000.00			75,000.00	50.60	1,232.36	0.00	1,282.96	1,282.96	76,282.96
2022	General Cemetery Maintenance Expendable Trust (0020)	"	"	0.00	65,402.63	(29,696.93)		35,705.70	0.00	312.07	(312.07)	0.00	0.00	35,705.70
				1,270,314.84	584,294.63	(587,507.03)	0.00	1,267,102.44	9,540.24	23,222.09	(13,662.61)	19,099.72	19,099.72	1,286,202.16



Zylonis Fund

	2022	2021	2020
REVENUES			
Trust Income	\$1,963	\$1,775	\$1,743
Bank Interest Income	\$16	\$3	\$13
Total Revenues	\$1,979	\$1,778	\$1,756
EXPENDITURES			
Scholarship	\$2,000	\$2,000	\$2,000
Miscellaneous	\$0	\$0	\$0
Total Expenditures	\$2,000	\$2,000	\$2,000
Excess (deficiency) of Revenues over (under) Expenditures	(\$21)	(\$222)	(\$244)
Fund Balance, January 1	\$3,022	\$3,244	\$3,488
Fund Balance, December 31	\$3,001	\$3,022	\$3,244



INDEPENDENT AUDITOR'S REPORT

To the Select Board
Town of Hollis, New Hampshire

Opinions

We have audited the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire (the Town), as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town, as of December 31, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for one year after the date that the financial statements are issued.

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the budgetary comparison for the General Fund, and certain pension and OPEB schedules be presented to supplement the basic financial statements. Such



information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Management is responsible for the other information included in the Town's Annual Report. The other information included in the Town's Annual Report comprises departmental reports, statistics, and various other data from the audited financial statements, including our auditor's report. Our opinions on the financial statements do not cover the other information included in the Town's Annual Report, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

A handwritten signature in black ink that reads "Melanson".

Merrimack, New Hampshire
May 27, 2022

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire (the Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2021.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and deferred outflows and liabilities and deferred inflows, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health and welfare, culture and recreation, and conservation.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs.

The Town's fiduciary funds are custodial funds, which report resources that are held by the Town for other parties outside of the Town's reporting entity. The custodial funds also include resources held in a trust by the Town for the benefit of two independent school districts.

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Financial Highlights

- As of the close of the current fiscal year, net position was \$34,712,183, a change of \$2,346,409.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$9,322,844, a change of \$1,295,020 in comparison to the prior year.

- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$3,494,344, a change of \$(936,513) in comparison to the prior year.

Government-Wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

	Net Position	
	<u>Governmental Activities</u>	
	<u>2021</u>	<u>2020</u>
Assets:		
Current and other assets	\$ 21,287,674	\$ 23,300,329
Capital assets	<u>40,508,671</u>	<u>40,190,933</u>
Total assets	61,796,345	63,491,262
Deferred outflows of resources	<u>1,943,577</u>	<u>2,297,320</u>
Total assets and deferred outflows	<u>\$ 63,739,922</u>	<u>\$ 65,788,582</u>
Liabilities:		
Long-term liabilities	\$ 15,196,359	\$ 18,517,310
Other liabilities	<u>11,472,779</u>	<u>14,191,702</u>
Total liabilities	26,669,138	32,709,012
Deferred inflows of resources	2,358,601	713,796
Net position:		
Net investment in capital assets	33,811,929	33,176,095
Restricted	4,036,174	3,087,526
Unrestricted	<u>(3,135,920)</u>	<u>(3,897,847)</u>
Total net position	<u>34,712,183</u>	<u>32,365,774</u>
Total liabilities, deferred inflows, and net position	<u>\$ 63,739,922</u>	<u>\$ 65,788,582</u>

The largest portion of net position, \$33,811,929, reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. An additional portion of

net position, \$4,036,174 represents resources that are subject to restrictions on how they may be used.

Unrestricted net position has a negative balance of (\$3,135,920), resulting primarily from the Town's unfunded net pension liability and OPEB liability of \$6,731,674 and \$1,411,635, respectively.

Change in Net Position

	Governmental Activities	
	2021	2020
Revenues:		
Program revenues:		
Charges for services	\$ 967,726	\$ 836,178
Operating grants and contributions	76,153	14,021
Capital grants and contributions	222,857	371,988
General revenues:		
Property taxes	8,592,739	7,970,442
Licenses and permits	2,206,330	2,114,091
Penalties, interest, and other taxes	68,675	72,145
Grants and contributions not restricted to specific programs	593,625	461,581
Investment income	186,333	160,427
Miscellaneous	116,526	232,190
Total revenues	13,030,964	12,233,063
Expenses:		
General government	3,709,022	3,943,310
Public safety	3,803,067	4,193,709
Highways and streets	1,897,911	2,154,392
Sanitation	563,002	536,547
Health and welfare	53,018	56,758
Culture and recreation	476,506	469,897
Conservation	43,795	43,055
Interest and related costs	138,234	442,788
Total expenses	10,684,555	11,840,456
Change in net position	2,346,409	392,607
Net position - beginning of year	32,365,774	31,973,167
Net position - end of year	\$ 34,712,183	\$ 32,365,774

Governmental Activities

Governmental activities for the year resulted in a change in net position of \$2,346,409. Key elements of this change are as follows:

- Repayment of bonds payable and capital leases of \$1,325,365 contributes to positive change in net position when converted to accrual basis, as debt payments offset liabilities and are not reported as expenses.
- Capital asset acquisitions of \$563,709 acquired through current budgeted revenues contribute to positive change in net position as those costs are shown as assets and not functional expenses on the accrual basis.
- Depreciation expense of \$934,068 contributes to negative change in net position, and the decrease in pension expense of \$351,210 contributes to positive change in net position. These expenses are only recorded on the accrual basis.
- The Town's current practice is to set aside 100% of land use change taxes for conservation. Those taxes amounted to \$1,072,627 for 2021, contributing to the positive change in net position.

Total governmental revenues increased \$797,901 or 7% from the previous year, primarily due to property tax revenue increase resulting from valuation increase of 2% and increase in land use change taxes. Total governmental expenses decreased \$1,155,901 or 10% from the previous year, primarily due to a decrease in pension expense from GASB 68 of \$351,210, mostly due to investment returns exceeding expectations, while the previous year had an increase to pension expense from GASB 68 of \$550,493 primarily due to the discount rate change from 7.25% for 2019 to 6.75% for 2020 reporting.

Financial Analysis of Funds

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

General Fund

The General Fund is the chief operating fund. At the end of the current year, unassigned fund balance of the General Fund was \$3,494,344, while total fund balance was \$5,376,527. The Town’s goal is to achieve and maintain an unassigned fund balance of at least 10% of General Fund operating expenditures, including Town, School, and County appropriations. The table below shows General Fund unassigned fund balance, compared to General Fund appropriations for the past two years.

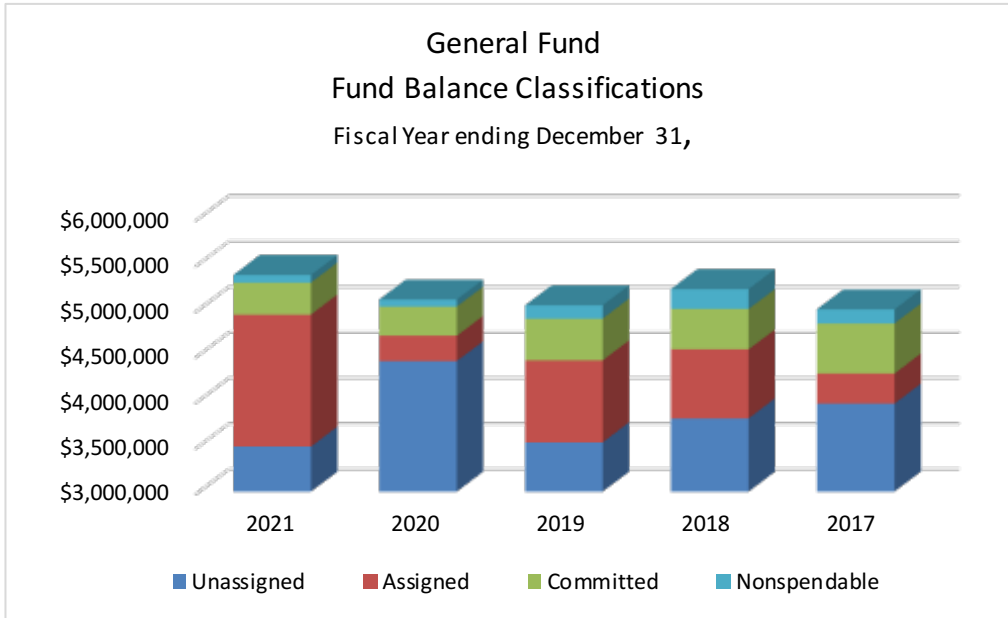
<u>For the Year Ended</u>	<u>General Fund Unassigned Fund Balance</u>	<u>Town, School and County Appropriations</u>	<u>% of General Fund Appropriations</u>
December 31, 2021	\$ 3,494,344	\$ 35,527,093	10%
December 31, 2020	4,430,857	35,613,488	12%

The fund balance of the General Fund increased by \$269,967 during the current year. This slight increase is mainly due to unspent appropriations.

Included in the total General Fund balance are the Town’s capital reserve funds with the following fund balances:

	<u>December 31, 2021</u>	<u>December 31, 2020</u>	<u>Change</u>
<u>Committed Fund Balance</u>			
Compensated absences	\$ 115,869	\$ 129,470	\$ (13,601)
Emergency municipal building and facility maintenance	92,547	59,481	33,066
Environmental defense study	53,168	53,157	11
Flint Pond restoration	292	292	-
Municipal transportation	59,705	50,199	9,506
Revaluation	30,790	28,032	2,758
Total	<u>\$ 352,371</u>	<u>\$ 320,631</u>	<u>\$ 31,740</u>

The chart below depicts the General Fund balance classifications over the last five years:



Nonmajor Governmental Funds

The fund balance of nonmajor governmental funds changed by \$1,025,053 primarily due to an increase in land use change tax revenue. Those taxes amounted to \$1,072,627 for 2021, while land acquisition costs amounted to \$152,500, contributing to the positive change in the nonmajor governmental fund balance. The conservation fund has \$1,907,713 to be spent in future periods.

General Fund Budgetary Highlights

Differences between the General Fund original budget and the final amended budget resulted in an overall increase in appropriations of \$29,411. This change relates to carryforwards from the prior year budget that were expended in the current year.

The difference between the final amended budget and actual results is a positive variance of \$618,403 with revenues and other sources over the estimated budget by \$29,784 and expenditures and other uses less than the estimated budget by \$588,619. Significant variances include:

- Positive variance in Licenses and Permits of \$300,786 is mainly attributed to the increase in motor vehicle registrations.
- Positive variance in General Government of \$287,771 is mainly attributed to savings in health insurance and retirement expenditures.

Capital Assets and Debt Administration

Capital Assets

Total capital assets for governmental activities (net of accumulated depreciation) at year-end amounted to \$40,508,671, an increase of \$317,738 from the prior year. These capital assets include land, buildings and improvements, machinery and furnishings, and infrastructure.

Major capital asset events during the current year included the following:

- The capitalization of a fire truck purchased in 2019 for \$688,097.
- The purchase of police cruisers and radio consoles for \$326,260.
- The purchase of land for \$150,000.
- The sale of a portion of land on Nartoff Road for \$239,000.

Additional information on capital assets can be found in the Notes to Financial Statements.

Long-Term Debt

At the end of the current year, total bonded debt outstanding was \$5,566,300, all of which was backed by the full faith and credit of the government.

The Town maintained the Moody Investor Services rating of Aa2 during the year. The rating reflects the Town's moderately-sized tax base with above average wealth levels, manageable debt burden, and a multiple year trend of improving financial operations and healthy reserves.

Additional information on long-term debt can be found in the Notes to Financial Statements.

Requests for Information

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Net Position
December 31, 2021

Assets and Deferred Outflows of Resources	Governmental <u>Activities</u>
Assets	
Current:	
Cash and short-term investments	\$ 18,779,032
Investments	1,369,977
Receivables:	
Property taxes	949,855
Intergovernmental	44,616
Departmental and other	61,616
Other assets	<u>82,578</u>
Total current assets	21,287,674
Noncurrent:	
Capital assets:	
Land	28,033,096
Other capital assets, net of accumulated depreciation	<u>12,475,575</u>
Total noncurrent assets	<u>40,508,671</u>
Total Assets	61,796,345
Deferred Outflows of Resources	
Related to pensions	1,731,209
Related to OPEB	<u>212,368</u>
Total Deferred Outflows of Resources	<u>1,943,577</u>
Total Assets and Deferred Outflows of Resources	\$ <u><u>63,739,922</u></u>

(Continued)

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Net Position
December 31, 2021

(Continued)

Liabilities, Deferred Inflows of Resources, and Net Position	Governmental <u>Activities</u>
Liabilities	
Current:	
Accounts payable	\$ 201,316
Accrued expenses	246,483
Due to custodial funds	9,766,858
Unearned revenue	478,246
Tax abatement liability	81,876
Held for performance guarantees	698,000
Current portion of noncurrent liabilities:	
Bonds payable	973,700
Compensated absences	35,631
Capital leases	<u>309,255</u>
Total current liabilities	12,791,365
Noncurrent:	
Bonds payable, net of current portion	4,592,600
Compensated absences, net of current portion	320,675
Capital leases, net of current portion	821,189
Net pension liability	6,731,674
Total OPEB liability	<u>1,411,635</u>
Total noncurrent liabilities	<u>13,877,773</u>
Total Liabilities	26,669,138
Deferred Inflows of Resources	
Related to pensions	2,164,715
Related to OPEB	<u>193,886</u>
Total Deferred Inflows of Resources	2,358,601
Net Position	
Net investment in capital assets	33,811,929
Restricted for:	
Conservation	1,935,956
Public safety	451,076
Culture and recreation	303,483
Other purposes	102,855
Permanent funds:	
Nonexpendable	818,974
Expendable	423,830
Unrestricted (deficit)	<u>(3,135,920)</u>
Total Net Position	<u>34,712,183</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	\$ <u>63,739,922</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Activities
For the Year Ended December 31, 2021

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities					
General government	\$ 3,709,022	\$ 159,916	\$ -	\$ -	\$ (3,549,106)
Public safety	3,803,067	685,780	-	-	(3,117,287)
Highways and streets	1,897,911	18,100	-	222,857	(1,656,954)
Sanitation	563,002	68,036	-	-	(494,966)
Health and welfare	53,018	1,225	-	-	(51,793)
Culture and recreation	476,506	34,669	76,153	-	(365,684)
Conservation	43,795	-	-	-	(43,795)
Interest and related costs	138,234	-	-	-	(138,234)
Total	<u>\$ 10,684,555</u>	<u>\$ 967,726</u>	<u>\$ 76,153</u>	<u>\$ 222,857</u>	(9,417,819)
General Revenues					
					8,592,739
					2,206,330
					68,675
					593,625
					186,333
					<u>116,526</u>
Total general revenues					<u>11,764,228</u>
Change in Net Position					2,346,409
Net Position					
Beginning of year					<u>32,365,774</u>
End of year					<u>\$ 34,712,183</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Governmental Funds
Balance Sheet
December 31, 2021

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Assets			
Cash and short-term investments	\$ 16,146,063	\$ 2,632,969	\$ 18,779,032
Investments	-	1,369,977	1,369,977
Receivables:			
Property taxes	869,787	80,068	949,855
Intergovernmental	44,616	-	44,616
Departmental and other	-	61,616	61,616
Due from other funds	132,401	477,644	610,045
Other assets	<u>82,578</u>	<u>-</u>	<u>82,578</u>
Total Assets	<u>\$ 17,275,445</u>	<u>\$ 4,622,274</u>	<u>\$ 21,897,719</u>
Liabilities, Deferred Inflows of Resources, and Fund Balances			
Liabilities			
Accounts payable	\$ 197,166	\$ 4,150	\$ 201,316
Accrued expenses	246,483	-	246,483
Due to custodial funds	9,766,858	-	9,766,858
Due to other funds	447,170	162,875	610,045
Unearned revenue	59,173	419,073	478,246
Tax abatement liability	81,876	-	81,876
Held for performance guarantees	<u>698,000</u>	<u>-</u>	<u>698,000</u>
Total Liabilities	11,496,726	586,098	12,082,824
Deferred Inflows of Resources			
Unavailable revenues	402,192	89,859	492,051
Fund Balances			
Nonspendable	82,578	818,974	901,552
Restricted	-	3,127,343	3,127,343
Committed	352,371	-	352,371
Assigned	1,447,234	-	1,447,234
Unassigned	<u>3,494,344</u>	<u>-</u>	<u>3,494,344</u>
Total Fund Balances	<u>5,376,527</u>	<u>3,946,317</u>	<u>9,322,844</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 17,275,445</u>	<u>\$ 4,622,274</u>	<u>\$ 21,897,719</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Reconciliation of Total Governmental Fund
Balances to Net Position of Governmental
Activities in the Statement of Net Position
December 31, 2021

Total governmental fund balances	\$ 9,322,844
<ul style="list-style-type: none"> • Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. 	40,508,671
<ul style="list-style-type: none"> • Property taxes and other revenues are recognized on the accrual basis of accounting in the Statement of Net Position, not the modified accrual basis. 	492,051
<ul style="list-style-type: none"> • Deferred outflows and inflows of resources related to pension and OPEB are not financial resources nor are they available to pay current-period expenditures. Outflows and inflows consist of: <ul style="list-style-type: none"> Pension related deferred outflows OPEB related deferred outflows Pension related deferred inflows OPEB related deferred inflows 	1,731,209 212,368 (2,164,715) (193,886)
<ul style="list-style-type: none"> • Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds. Long-term liabilities at year-end consist of: <ul style="list-style-type: none"> Bonds payable Compensated absences Capital leases Net pension liability Total OPEB liability 	(5,566,300) (356,306) (1,130,444) (6,731,674) <u>(1,411,635)</u>
Net position of governmental activities	\$ <u><u>34,712,183</u></u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended December 31, 2021

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Revenues			
Property taxes	\$ 7,430,611	\$ 1,082,729	\$ 8,513,340
Penalties, interest, and other taxes	68,675	-	68,675
Licenses and permits	2,461,511	-	2,461,511
Charges for services	412,779	279,821	692,600
Intergovernmental	837,083	55,551	892,634
Investment income	13,918	172,415	186,333
Miscellaneous	<u>373,941</u>	<u>12,536</u>	<u>386,477</u>
Total Revenues	11,598,518	1,603,052	13,201,570
Expenditures			
Current:			
General government	3,866,163	9,977	3,876,140
Public safety	4,088,273	231,105	4,319,378
Highways and streets	1,668,483	-	1,668,483
Sanitation	563,002	-	563,002
Health and welfare	52,984	34	53,018
Culture and recreation	45,675	389,299	434,974
Conservation	-	193,795	193,795
Debt service:			
Principal	978,700	-	978,700
Interest and related costs	<u>138,234</u>	<u>-</u>	<u>138,234</u>
Total Expenditures	<u>11,401,514</u>	<u>824,210</u>	<u>12,225,724</u>
Excess (deficiency) of revenues over expenditures	197,004	778,842	975,846
Other Financing Sources (Uses)			
Issuance of lease	319,174	-	319,174
Transfers in	70,289	320,568	390,857
Transfers out	<u>(316,500)</u>	<u>(74,357)</u>	<u>(390,857)</u>
Total Other Financing Sources (Uses)	<u>72,963</u>	<u>246,211</u>	<u>319,174</u>
Change in fund balance	269,967	1,025,053	1,295,020
Fund Balance, at Beginning of Year	<u>5,106,560</u>	<u>2,921,264</u>	<u>8,027,824</u>
Fund Balance, at End of Year	<u>\$ 5,376,527</u>	<u>\$ 3,946,317</u>	<u>\$ 9,322,844</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances of
Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2021

Net changes in fund balances - total governmental funds	\$ 1,295,020																
<ul style="list-style-type: none"> • Governmental funds report outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 70%;">Capital asset additions, net of disposals</td> <td style="width: 30%; text-align: right;">563,709</td> </tr> <tr> <td>Depreciation</td> <td style="text-align: right;">(934,068)</td> </tr> </table> • Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements. 99,345 • The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 70%;">Repayment of bonds</td> <td style="width: 30%; text-align: right;">978,700</td> </tr> <tr> <td>Issuance of capital leases</td> <td style="text-align: right;">(319,174)</td> </tr> <tr> <td>Repayment of capital leases</td> <td style="text-align: right;">346,665</td> </tr> </table> • Some expenses reported in the Statement of Activities, such as compensated absences, net pension liability, and total OPEB liability, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 70%;">Increase in compensated absences</td> <td style="width: 30%; text-align: right;">(16,221)</td> </tr> <tr> <td>Decrease in pension expense from GASB 68</td> <td style="text-align: right;">351,210</td> </tr> <tr> <td>Increase in OPEB expense from GASB 75</td> <td style="text-align: right;"><u>(18,777)</u></td> </tr> </table> 		Capital asset additions, net of disposals	563,709	Depreciation	(934,068)	Repayment of bonds	978,700	Issuance of capital leases	(319,174)	Repayment of capital leases	346,665	Increase in compensated absences	(16,221)	Decrease in pension expense from GASB 68	351,210	Increase in OPEB expense from GASB 75	<u>(18,777)</u>
Capital asset additions, net of disposals	563,709																
Depreciation	(934,068)																
Repayment of bonds	978,700																
Issuance of capital leases	(319,174)																
Repayment of capital leases	346,665																
Increase in compensated absences	(16,221)																
Decrease in pension expense from GASB 68	351,210																
Increase in OPEB expense from GASB 75	<u>(18,777)</u>																
Change in net position of governmental activities	\$ <u><u>2,346,409</u></u>																

TOWN OF HOLLIS, NEW HAMPSHIRE

Fiduciary Funds
Statement of Fiduciary Net Position
December 31, 2021

	Custodial Funds
Assets	
Cash and short-term investments	\$ 795,937
Investments	559,164
Due from Town	<u>9,766,858</u>
Total Assets	\$ <u>11,121,959</u>
Liabilities and Net Position	
Liabilities	
Due to school districts	\$ 9,766,858
Net Position	
Restricted for other governments	<u>1,355,101</u>
Total Liabilities and Net Position	\$ <u>11,121,959</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Fiduciary Funds
Statement of Changes in Fiduciary Net Position
For the Year Ended December 31, 2021

		<u>Custodial Funds</u>
Additions		
Contributions from school districts	\$	724,214
Investment earnings		50,932
Taxes collected for school districts		22,566,859
Taxes collected for the County		1,558,720
Fees collected for State of New Hampshire		<u>646,951</u>
Total Additions		25,547,676
Deductions		
Payments of taxes to school districts		22,566,859
Payment of taxes to the County		1,558,720
Payments of fees to State of New Hampshire		646,951
Payments on behalf of school districts		<u>793,754</u>
Total Deductions		<u>25,566,284</u>
Net Decrease		(18,608)
Net Position Restricted for Other Governments		
Beginning of year		<u>1,373,709</u>
End of year	\$	<u><u>1,355,101</u></u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. The following is a summary of significant policies:

Reporting Entity

The Town is a municipal corporation governed by an elected Select Board. As required by Generally Accepted Accounting Principles, these financial statements present the Town and applicable component units for which the Town is considered to be financially accountable. In 2021, it was determined that no entities met the required GASB 14 (as amended) criteria for component units.

Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The major individual governmental fund is reported as a separate column in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability

is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, certain expenditures such as debt service, compensated absences, OPEB, and pension are recorded only when payment is due.

The Town reports the following major governmental fund:

- The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The fiduciary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when liabilities are incurred.

The Town reports the following fiduciary fund:

- The *Custodial Funds* account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others and are not required to be reported elsewhere in the financial statements. Custodial funds include taxes and fees collected on behalf of other governments as well as capital reserve funds held in a trust on behalf of the Hollis Brookline Cooperative School District and Hollis School District.

Cash and Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, permanent, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, money markets, and savings accounts. The interest earnings attributable to each fund type are included under investment income.

Under New Hampshire RSA 41:29, whenever the Town's treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the funds should be invested in accordance with the investment policy adopted by the Select Board under RSA 41:9, VII. The treasurer may invest in the public deposit investment pool established pursuant to RSA 383:22, or in deposits, including money market accounts, certificates of deposit, repurchase agreements, and all other types of interest-bearing accounts of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, or in obligations fully guaranteed as to principal and interest by the United States government. The obligations may be held directly or in the form of securities of or other interest in any open-end or closed-end management-type investment company or investment trust registered under 15 U.S.C. section 80a-1 et seq., if the portfolio of the investment company or investment trust is limited to such obligations and the repurchase agreements fully collateralized by such obligations.

The Town invests in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool managed by the State Banking Commission. The portfolio meets the requirements of GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, and investments are valued at amortized cost.

Assets of the trust funds may only be invested in accordance with the relevant RSA sections. RSA 35:9 specifies that capital reserves may only be deposited in banking institutions either domiciled or doing business under the laws of the State of New Hampshire. or of the U.S. government. Likewise, RSA 31:25 specifies that general trust funds may only be deposited in banking institutions as stated above. However, in addition to those investments specified for capital reserves, general trust funds may also be invested in those stocks, bonds and mutual funds that may be invested in by the New Hampshire savings banks or as specified by the State Banking Commission.

Investments are carried at fair value, except the investment in NHPDIP, which is reported at amortized cost.

Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as “due from/to other funds”.

Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, and infrastructure, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets’ lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	5 - 40
Machinery, equipment, and furnishings	5 - 20
Infrastructure	50

Compensated Absences

It is the Town’s policy to permit employees to accumulate earned and paid time off benefits. All vested time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position.

Fund Equity

Fund equity at the governmental fund financial reporting level is classified as “fund balance.” Fund equity for all other reporting is classified as “net position.”

Fund Balance

Generally, fund balance represents the difference between the current assets/deferred outflows and current liabilities/deferred inflows. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and, therefore, are not available for appropriation or

expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position

Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on use either through enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

Fund Balance Policy

The Town's fund balance goal is to achieve and maintain an unassigned fund balance of at least 10% of General Fund operating expenditures, including Town, School, and County appropriations.

Use of Estimates

The preparation of basic financial statements in conformity with Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

Budgetary Information

The Town's budget is originally prepared by the Select Board with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with Municipal Budget Law. After reviewing the budget, the Budget Committee holds a public hearing for discussion. The final version of the budget is then submitted for approval at the Annual Town Meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Select Board cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

3. Deposits and Investments

Custodial Credit Risk

The custodial credit risk for deposits or investments is the risk that, in the event of the failure of the bank or counterparty to a transaction, the Town will not be able to recover the value of its deposits, investments, or collateral securities that are in possession of another party. The Town's policy is to follow New Hampshire RSA 41:29 and 383:22.

As of December 31, 2021, the Town's deposits and short-term investments bank balance of \$18,462,813 was either collateralized or held by a third party in the Town's name. The Town's investments of \$1,929,141 were held by a third party in the Town's name. The Town also held \$1,279,855 in NHPDIP, a state investment pool, which is not subject to custodial credit risk disclosure.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The value of the position in the investment pool is equal to the value of the pool shares. In accordance with GASB 79, the pool's portfolio securities are valued at amortized cost.

Investment Summary

The following is a summary of the Town's investments as of December 31, 2021:

<u>Investment Type</u>	<u>Amount</u>
Corporate equities	\$ 1,312,989
Fixed income mutual funds	<u>616,152</u>
Total investments	<u>\$ 1,929,141</u>

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule, whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

The Town's Investment Policy minimizes credit risk by limiting investments to the following securities:

- Checking accounts.
- Short-term obligations of the U.S. government and State of New Hampshire agencies approved for investment purposes by the Select Board.

- Fully insured or collateralized certificates of deposits.
- Repurchase agreements fully collateralized by U.S. treasury securities.
- New Hampshire Public Deposit Investment Pool.

The Trustees of Trust Funds investment policy minimizes credit risk by requiring that all individual fixed income securities have a minimum Standard and Poor’s quality rating of “BBB” and by limiting investments as follows:

	General Trust <u>Funds</u>	Charles J. Nichols <u>Fund</u>
Equities	55% - 65%	35% - 45%
Fixed income	35% - 45%	55% - 65%
Cash and cash equivalents	0% - 5%	0% - 5%

The following are debt related securities held by the Trustees of Trust Funds as of December 31, 2021, with their corresponding rating:

<u>Investment Type</u>	<u>Amount</u>	<u>Standards & Poor's Global Rating</u>				
		<u>AAA</u>	<u>AA-A</u>	<u>BBB-B</u>	<u>Below B</u>	<u>Unrated</u>
Fixed income mutual funds	\$ 616,152	\$ 205,756	\$ 116,965	\$ 266,946	\$ 17,653	\$ 8,832

Concentration of Credit Risk

Per the Trustees of Trust Funds investment policy, investments in fixed income securities shall not exceed 10 percent except obligations of the United States and/or of the State of New Hampshire and its subdivisions.

Additionally, a majority of the equity investments should be in companies exceeding market capitalization of \$15 billion including:

- The exposure to any single company will not exceed 10 percent.
- The size of each investment not to exceed 10 percent.
- The maximum exposure to any single industry or market sector will not exceed 25 percent.
- Allowable investments include stocks, mutual funds and exchange traded funds.

Except for investments in mutual funds, the Town did not have any investments in any one issuer that exceeded 5% of total investments.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The average effective duration in years of debt related securities (fixed income mutual funds) at December 31, 2021 was 4.92.

Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have a policy covering foreign currency risk. As of December 31, 2021, the Town does not have any foreign investments.

Fair Value

The Town categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72, *Fair Value Measurement and Application* (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 are valued using bid-side evaluations. The rules-based logic utilizes valuation techniques that reflect market participants' assumptions and vary by asset class and per methodology, and maximizes the use of relevant observable data including quoted prices for similar assets, benchmark yield curves and market corroborated inputs.

The Town does not have any Level 3 investments.

The Town has the following fair value measurements as of December 31, 2021:

Description	Amount	Fair Value Measurements Using:		
		Quoted prices in active markets for identical assets (Level 1)	Significant observable inputs (Level 2)	Significant unobservable inputs (Level 3)
Investments by fair value level:				
Debt securities:				
Fixed income mutual funds	\$ 616,152	\$ -	\$ 616,152	\$ -
Equity securities:				
Consumer cyclical	130,729	130,729	-	-
Consumer staples	74,529	74,529	-	-
Energy	149,844	149,844	-	-
Financials	68,851	68,851	-	-
Healthcare	159,797	159,797	-	-
Information technology	46,349	46,349	-	-
Other	85,592	85,592	-	-
Equity mutual funds	597,298	597,298	-	-
Total	\$ <u>1,929,141</u>	\$ <u>1,312,989</u>	\$ <u>616,152</u>	\$ <u>-</u>

4. Property Taxes Receivable

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 8% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs, and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Property taxes receivable at December 31, 2021 consist of the following:

Property taxes:		
2021 levy	\$	747,856
Unredeemed taxes:		
2020 levy		63,624
2019 levy		19,949
2018 levy		5,179
2017 levy		4,823
2011 - 2016 levies		28,356
Land use tax		<u>80,068</u>
Total Property Taxes Receivable	\$	<u><u>949,855</u></u>

Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

5. Interfund Transactions

Although self-balancing funds are maintained, most transactions flow through the General Fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2021 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 132,401	\$ 447,170
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	-	693
ARPA	419,073	-
Cemetery	-	62,400
Conservation	-	36,850
Heritage	750	-
Highway block grant	57,310	-
Library	-	59,712
Police private details	-	3,220
Zylonis	<u>511</u>	<u>-</u>
Total Nonmajor Governmental Funds:	<u>477,644</u>	<u>162,875</u>
Total	\$ <u><u>610,045</u></u>	\$ <u><u>610,045</u></u>

The Town reports interfund transfers among many of its funds. The sum of all transfers presented in the table below agrees with the sum of interfund transfers presented in the governmental financial statements. The following is an analysis of the interfund transfers made in 2021:

<u>Governmental Funds</u>	<u>Transfers in</u>	<u>Transfers out</u>
General Fund	\$ 70,289	\$ 316,500
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	589	-
Library	318,203	-
Zylonis	1,776	-
Permanent Trust Funds:		
Ambulance	-	589
Cemetery	-	68,300
Charles J. Nichols	-	1,773
Charles Zylonis - Library	-	1,776
Library	-	1,703
Nichols Field Horse Ring	-	68
Public Welfare	-	148
Total Nonmajor Governmental Funds:	<u>320,568</u>	<u>74,357</u>
Total	<u>\$ 390,857</u>	<u>\$ 390,857</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) to move interest income between funds. Additionally, the \$316,500 transfer from the General Fund to the Library (special revenue fund) represents the annual funding of operations of the Library.

6. Capital Assets

Capital asset activity for the year ended December 31, 2021 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital assets, being depreciated:				
Buildings and improvements	\$ 10,753,901	\$ 142,660	\$ -	\$ 10,896,561
Machinery, equipment, and furnishings	8,161,625	1,194,710	(68,510)	9,287,825
Infrastructure	13,950,593	-	-	13,950,593
Total capital assets, being depreciated	32,866,119	1,337,370	(68,510)	34,134,979
Less accumulated depreciation for:				
Buildings and improvements	(6,318,866)	(239,886)	-	(6,558,752)
Machinery, equipment, and furnishings	(5,715,215)	(418,572)	68,510	(6,065,277)
Infrastructure	(8,759,765)	(275,610)	-	(9,035,375)
Total accumulated depreciation	(20,793,846)	(934,068)	68,510	(21,659,404)
Total capital assets, being depreciated, net	12,072,273	403,302	-	12,475,575
Capital assets, not being depreciated:				
Land	28,118,660	153,436	(239,000)	28,033,096
Total capital assets, not being depreciated	28,118,660	153,436	(239,000)	28,033,096
Governmental activities capital assets, net	\$ <u>40,190,933</u>	\$ <u>556,738</u>	\$ <u>(239,000)</u>	\$ <u>40,508,671</u>

Depreciation expense was charged to functions of the Town as follows:

Governmental Activities:	
General government	\$ 64,098
Public safety	437,580
Highways and streets	380,885
Culture and recreation	51,505
Total	\$ <u>934,068</u>

7. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net position by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. Deferred outflows of resources related to pensions and OPEB, in accordance with GASB Statements No. 68 and 75, are more fully discussed in the corresponding pension and OPEB notes.

8. Accounts Payable

Accounts payable represent 2021 expenditures paid after December 31, 2021.

9. Tax Abatement Liability

The tax abatement liability represents a settlement agreement with Eversource Energy (PSNH). PSNH appealed the Town’s property tax assessments for tax years 2016, 2015, and 2014 with the New Hampshire Board of Tax and Land Appeals (BTLA). To settle and resolve the BTLA appeal, the Town agreed to pay PSNH \$491,257 over a period of 3 years, ending on or around July 1, 2022.

10. Capital Lease Obligations

The Town is the lessee of certain equipment under capital leases expiring in various years through 2026. Future minimum payments under the capital leases consisted of the following as of December 31, 2021:

	Governmental Activities
2022	\$ 337,790
2023	337,791
2024	270,984
2025	196,867
2026	<u>52,680</u>
Total minimum lease payments	1,196,112
Less: amounts representing interest	<u>(65,668)</u>
Present value of minimum lease payments	<u>\$ 1,130,444</u>

11. Long-Term Debt

Long-Term Debt Supporting Activities

General obligation bonds issued by the Town for acquisition and construction for capital items are approved by the Select Board. General obligation bonds, compensated absences, the net pension liability, and the total OPEB liability are repaid from revenues recorded in the General Fund.

General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	Serial Maturities Through	Interest Rate %	Amount Outstanding as of <u>12/31/21</u>
GO Refunding Bond 2014 Series B-1	08/15/25	2.41%	\$ 1,361,000
GO Bond - Land Acquisition	02/01/27	2.14%	2,795,000
GO Refunding Bonds	11/30/30	2.00%	<u>1,410,300</u>
Total Governmental Activities - Direct Placement			<u>\$ 5,566,300</u>

Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2021 are as follows:

<u>Governmental Activities</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 973,700	\$ 116,246	\$ 1,089,946
2023	964,700	94,629	1,059,329
2024	959,700	73,207	1,032,907
2025	954,700	51,819	1,006,519
2026	621,700	30,597	652,297
2027 - 2030	<u>1,091,800</u>	<u>36,316</u>	<u>1,128,116</u>
Total	<u>\$ 5,566,300</u>	<u>\$ 402,814</u>	<u>\$ 5,969,114</u>

Changes in General Long-Term Liabilities

During the year ended December 31, 2021, the following changes occurred in long-term liabilities:

	Total Balance <u>1/1/21</u>	<u>Additions</u>	<u>Reductions</u>	Total Balance <u>12/31/21</u>	Less Current Portion	Equals Long-Term Portion <u>12/31/21</u>
Governmental Activities						
Bonds payable - direct placement	\$ 6,545,000	\$ -	\$ (978,700)	\$ 5,566,300	\$ (973,700)	\$ 4,592,600
Compensated absences	340,085	16,221	-	356,306	(35,631)	320,675
Capital leases	1,157,935	319,174	(346,665)	1,130,444	(309,255)	821,189
Net pension liability	9,091,913	-	(2,360,239)	6,731,674	-	6,731,674
Total OPEB liability	<u>1,382,377</u>	<u>29,258</u>	<u>-</u>	<u>1,411,635</u>	<u>-</u>	<u>1,411,635</u>
Totals	<u>\$ 18,517,310</u>	<u>\$ 364,653</u>	<u>\$ (3,685,604)</u>	<u>\$ 15,196,359</u>	<u>\$ (1,318,586)</u>	<u>\$ 13,877,773</u>

12. Deferred Inflows of Resources

Deferred inflows of resources represent the acquisition of net position by the Town that is applicable to future reporting periods. Deferred inflows of resources have a negative

effect on net position, similar to liabilities. Deferred inflows of resources related to pension and OPEB will be recognized as expense in future years and are more fully described in the corresponding pension and OPEB notes. *Unavailable revenues* are reported in the governmental funds balance sheet in connection with receivables for which revenues are not considered available to liquidate liabilities of the current year.

13. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of fund balances are reported at December 31, 2021:

Nonspendable

Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes permanent trust funds (nonexpendable portion) and non-cash assets, such as inventories or prepaid items.

Restricted

Represents funds legally restricted for specific purposes, such as grants, library, the income balance of permanent funds, and capital project funds that cannot change purpose.

Committed

Represents amounts that can only be used for specific purposes pursuant to a formal vote at Town Meeting; such as expendable trust (capital reserve), nonlapsing appropriations, and other special revenue funds not categorized as restricted that can change purpose via vote at Town Meeting. The Town Meeting, as the Town's highest level of decision-making authority, may authorize special revenue funds in accordance with the provisions of New Hampshire Revised Statutes Annotated (RSAs) and capital reserve funds.

Assigned

Represents amounts intended by the Select Board for specific purposes. The Select Board can choose to delegate this authority to the Town Administrator or Finance Officer, depending on the situation. Items that would fall under this type of fund balance could be encumbrances. All appropriations shall lapse at the end of the fiscal year unless authorized in accordance with the provision of RSA 32:7.

Unassigned

Represents residual spendable fund balance after subtracting all of the above amounts.

Following is a breakdown of the Town's fund balances at December 31, 2021:

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	<u>Total</u>
Nonspendable:			
Prepaid expenses	\$ 82,578	\$ -	\$ 82,578
Nonexpendable permanent funds:			
Charles Nichols	-	262,373	262,373
Charles Zylonis	-	93,357	93,357
Common Cemetery	-	252,665	252,665
All remaining	-	210,579	210,579
	<hr/>	<hr/>	<hr/>
Total Nonspendable	82,578	818,974	901,552
Restricted:			
Expendable permanent funds:			
Charles Nichols	-	44,874	44,874
Charles Zylonis	-	8,149	8,149
Common Cemetery	-	52,798	52,798
All remaining	-	318,009	318,009
Special revenue funds:			
Ambulance	-	381,700	381,700
Conservation	-	1,907,713	1,907,713
Library	-	98,903	98,903
Pearl Rideout - Library	-	72,698	72,698
All remaining	-	242,499	242,499
	<hr/>	<hr/>	<hr/>
Total Restricted	-	3,127,343	3,127,343
Committed:			
Compensated absences	115,869	-	115,869
Emergency municipal building and facility maintenance	92,547	-	92,547
Environmental defense study	53,168	-	53,168
Flint Pond restoration	292	-	292
Municipal transportation	59,705	-	59,705
Revaluation	30,790	-	30,790
	<hr/>	<hr/>	<hr/>
Total Committed	352,371	-	352,371
Assigned:			
Encumbered for:			
Police	34,000	-	34,000
Communications	26,647	-	26,647
Scanning	15,000	-	15,000
Emergency management	3,077	-	3,077
Public works	4,510	-	4,510
Use of fund balance for 2022	1,364,000	-	1,364,000
	<hr/>	<hr/>	<hr/>
Total Assigned	1,447,234	-	1,447,234
Unassigned	3,494,344	-	3,494,344
	<hr/>	<hr/>	<hr/>
Total Unassigned	3,494,344	-	3,494,344
	<hr/>	<hr/>	<hr/>
Total Fund Balance	\$ 5,376,527	\$ 3,946,317	\$ 9,322,844

14. Retirement System

The Town follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, with respect to the State of New Hampshire Retirement System (NHRS).

General Information about the Pension Plan

Plan Description

Full-time employees participate in the New Hampshire Retirement System (NHRS), a cost-sharing, multiple-employer defined benefit contributory pension plan and trust established in 1967 by RSA 100-A:2 and qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan provides service, disability, death, and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters, and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities, and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Additional information is disclosed in the NHRS annual report publicly available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507 or from their website at <https://www.nhrs.org>.

Benefits Provided

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service, and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years of creditable service) is the average final compensation multiplied by 2.5% by creditable service. For Group II members not vested by January 1, 2012, the benefit is calculated in the same way, but the multiplier used in the calculation changes depending on age and years of creditable service, as follows:

<u>Years of Creditable Service as of January 1, 2012</u>	<u>Minimum Age</u>	<u>Minimum Service</u>	<u>Benefit Multiplier</u>
At least 8 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	23	2.2%
Less than 4 years	49	24	2.1%

Contributions

Plan members are required to contribute a percentage of their earnable compensation to the pension plan, which the contribution rates are 7% for employees, 11.55% for police, and 11.80% for fire. The Town makes contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16, III, which is 10.88% for employees, 24.77% for police, and 26.43% for fire. The Town's contribution to NHRS for the year ended December 31, 2021 was \$784,140 (exclusive of \$67,407 in medical subsidy contributions), which was equal to its annual required contribution.

Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred (inflows) of resources related to pensions, and pension expense, information about the fiduciary net position of the NHRS and additions to/deductions from NHRS' fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred (Inflows) of Resources Related to Pensions

At December 31, 2021, the Town reported a liability of \$6,731,674 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2021, the Town's proportion was 0.15%.

For the year ended December 31, 2021, the Town recognized pension expense of \$428,939. In addition, the Town reported deferred outflows of resources and deferred (inflows) of resources related to pensions from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred (Inflows) of <u>Resources</u>
Differences between expected and actual experience	\$ 188,497	\$ (70,476)
Changes in proportion	407,452	(211,544)
Net difference between projected and actual earnings on pension plan investments	-	(1,882,695)
Changes in assumption	703,085	-
Contributions subsequent to the measurement date	<u>432,175</u>	<u>-</u>
Total	<u>\$ 1,731,209</u>	<u>\$ (2,164,715)</u>

The amounts reported as deferred outflows of resources and deferred (inflows) of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in 2022. Other amounts reported as deferred outflows of resources and deferred (inflows) of resources related to pensions will be recognized in pension expense as follows:

<u>Year ended December 31,</u>	
2022	\$ (173,146)
2023	(86,770)
2024	(84,649)
2025	<u>(521,116)</u>
Total	<u>\$ (865,681)</u>

Actuarial Assumptions and Other Inputs

The collective total pension liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.00%
Wage inflation	2.75%
Salary increases	5.60% average, including inflation
Investment rate of return	6.75%

Mortality rates were updated to be based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of the actuarial experience study, which was for the period July 1, 2016 – June 30, 2019.

Target Allocation

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. The target allocation and best

estimates of arithmetic real rates of return for each major class are summarized in the following table:

<u>Asset Class</u>	Target Allocation Percentage	Weighted Average Average Long- Term Expected Real Rate of Return
Large cap equities	22.50 %	6.46%
Small/mid cap equities	<u>7.50</u>	1.14%
Total domestic equities	30.00	
Int'l equities (unhedged)	14.00	3.96%
Emerging int'l equities	<u>6.00</u>	6.20%
Total international equities	20.00	
Core US Fixed Income	<u>25.00</u>	3.60%
Total fixed income	25.00	
Private equity	10.00	8.85%
Private debt	<u>5.00</u>	7.25%
Total alternative investments	15.00	
Real estate	<u>10.00</u>	6.60%
Total	<u><u>100.00</u></u> %	

Discount Rate

The discount rate used to measure the total pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the pension plan's actuarial funding policy and as required by RSA 100-A:16. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 6.75%, as well as what the Town's proportionate share

of the net pension liability would be if it was calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

<u>1%</u> <u>Decrease</u>	Current Discount <u>Rate</u>	<u>1%</u> <u>Increase</u>
\$ 9,627,065	\$6,731,674	\$4,316,446

Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in the separately issued NHRS financial report.

15. Other Post-Employment Benefits (GASB 75)

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. This Statement identifies the methods and assumptions that are required to be used to project benefit payments, discounted projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

Town OPEB Plan

All the following OPEB disclosures for the Town OPEB Plan are based on an actuarial valuation performed as of January 1, 2020, with a measurement date of December 31, 2021.

General Information about the OPEB Plan

Plan Description

The Town indirectly provides post-employment healthcare for retired employees through an implicit rate covered by current employees. Retirees of the Town who participate in this single-employer plan pay 100% of the healthcare premiums to participate in the Town’s healthcare program. Since they are included in the same pool as active employees, the insurance rates are implicitly higher for current employees due to the age consideration. This increased rate is an implicit subsidy the Town pays for the retirees.

Benefits Provided

The Town provides medical and prescription drug insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

Plan Membership

At January 1, 2020, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefit payments	3
Active plan members	<u>56</u>
Total	<u>59</u>

Funding Policy

The Town's funding policy includes financing the implicit subsidy on a pay-as-you-go basis, as required by statute.

Actuarial Assumptions and Other Inputs

The total OPEB liability was determined by an actuarial valuation as of January 1, 2020, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.20%
Discount Rate	2.06%
Ultimate Medical Trend Rate	4.00%

The discount rate was based on the Bond Buyer 20-Bond GO Index published on December 31, 2021.

Mortality rates for general employees were based on the following:

- Pre-Retirement: PubG-2010 headcount-weighted Employee General Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.
- Post Retirement:
 - Health Retirees: 101% of PubG-2010 headcount-weighted Retiree General Mortality Tables for males and 109% of PubG-2010 headcount-weighted Retiree General Mortality Tables for females, projected with fully generational mortality improvement using scale MP-2019.
 - Surviving Spouses: PubG-2010 Contingent Survivor General Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.
 - Disabled Retirees: PubG-2010 Disabled General Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.

Mortality rates for police and fire employees were based on the following:

- Pre-Retirement: PubT-2010 headcount-weighted Employee Safety Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.
- Post Retirement:
 - Health Retirees: 96% of PubT-2010 headcount-weighted Retiree Safety Mortality Tables for males and 99% of PubT-2010 headcount-weighted Retiree Safety Mortality Tables for females, projected with fully generational mortality improvement using scale MP-2019.
 - Surviving Spouses: PubT-2010 Contingent Survivor Safety Morality Tables, projected with fully generational mortality improvement using scale MP-2019.
 - Disabled Retirees: PubT-2010 Disabled Safety Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.

Discount Rate

The discount rate used to measure the total OPEB liability was 2.06%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate.

Changes in the Total OPEB Liability

The following summarizes the changes to the total OPEB liability for the past year:

	Total OPEB <u>Liability</u>
Balance, beginning of year	\$ 759,175
Changes for the year:	
Service cost	63,573
Interest	16,823
Changes of assumptions or other inputs	12,695
Benefit payments	<u>(58,402)</u>
Net changes	<u>34,689</u>
Balance, end of year	<u><u>\$ 793,864</u></u>

Changes of assumptions or other inputs reflect a decrease in the discount rate from 2.12% in 2020 to 2.06% in 2021, changes in the inflation rate, healthcare trend rate, decrements, and mortality tables.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it was calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

<u>1%</u> <u>Decrease</u>	Current Discount <u>Rate</u>	<u>1%</u> <u>Increase</u>
\$ 890,318	\$ 793,864	\$ 721,801

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it was calculated using the current healthcare cost trend rates of 7.00% in year 1, decreasing to 4.00%, and rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

<u>1%</u> <u>Decrease</u>	Current Healthcare Cost Trend <u>Rates</u>	<u>1%</u> <u>Increase</u>
\$ 682,991	\$ 793,864	\$ 945,443

OPEB Expense and Deferred Outflows of Resources and Deferred (Inflows) of Resources Related to OPEB

For the year ended December 31, 2021, the Town recognized an OPEB expense of \$76,315. At December 31, 2021, the Town reported deferred outflows and (inflows) of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred (Inflows) of <u>Resources</u>
Differences between expected and actual experience	\$ -	\$ (157,071)
Changes in assumptions	<u>177,619</u>	<u>(28,969)</u>
Total	<u>\$ 177,619</u>	<u>\$ (186,040)</u>

Amounts reported as deferred outflows and (inflows) of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year ended December 31,</u>	
2022	\$ (4,081)
2023	(4,081)
2024	(4,081)
2025	(4,081)
2026	(4,081)
Thereafter	<u>11,984</u>
Total	<u>\$ (8,421)</u>

New Hampshire Retirement System Medical Subsidy Plan

All of the following OPEB disclosures for the New Hampshire Retirement System Medical Subsidy Plan are based upon an actuarial valuation performed as of June 30, 2020, using a measurement date of June 30, 2021.

General Information about the OPEB Plan

Plan Description

In addition to the OPEB plan discussed previously, the Town participates in the New Hampshire Retirement System (NHRS) Medical Subsidy. The NHRS administers a cost-sharing, multiple-employer other post-employment benefit plan (OPEB Plan) for retiree health insurance subsidies. Benefit amounts and eligibility requirements are set by state law, and members are designated by type. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Subdivision Employees and Group I State Employees. Collectively, they are referred to as the OPEB Plan.

NHRS issues publicly available financial reports that can be obtained by writing to them at 54 Regional Drive, Concord, New Hampshire 03301-8507 or from their website at <https://www.nhrs.org/>.

Benefits Provided

The OPEB Plan provides a medical insurance subsidy to qualified retired members. The medical subsidy is a payment made by NHRS to the former employer or their insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certifiably dependent children with a disability who are living in the household and being cared for by the retiree. Under specific conditions, the qualified beneficiaries of members who die while in service may also be eligible for the medical

subsidy. The eligibility requirements for receiving OPEB Plan benefits differ for Group I and Group II members. The monthly Medical Subsidy rates are:

1 Person - \$375.56
 2 Person - \$751.12
 1 Person Medicare Supplement - \$236.84
 2 person Medicare Supplement - \$473.68

Contributions

Pursuant to RSA 100-A:16, III, and the biennial actuarial valuation, funding for the Medical Subsidy payment is via the employer contributions rates set forth by NHRS. Employer contributions required to cover that amount of cost not met by the members' contributions are determined by a biennial actuarial valuation by the NHRS actuary using the entry age normal funding method and are expressed as a percentage of earnable compensation. The Town contributed 0.29% of earnable compensation for Group I employees and 3.66% for Group II employees. Employees are not required to contribute. The State Legislature has the authority to establish, amend, and disclose the contribution requirements of the Medical Subsidy plan.

Actuarial Assumptions and Other Inputs

Actuarial assumptions for the collective total OPEB liability are the same as the Retirement System, which is disclosed in Note 14.

Net OPEB Liability, Expense, and Deferred Outflows and (Inflows)

The Town's proportionate share of the net NHRS Medical Subsidy (net OPEB liability) as of the measurement date of June 30, 2020 was \$617,771, representing 0.15%.

For the year ended December 31, 2021, the Town recognized an OPEB expense related to the NHRS Medical Subsidy of \$72,264. At December 31, 2021, the Town reported deferred outflows and (inflows) of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred (Inflows) of <u>Resources</u>
Contributions subsequent to the measurement date	\$ 34,314	\$ -
Differences between expected and actual experience	-	(129)
Change in proportion	435	-
Net difference between projected and actual OPEB investment earnings	<u>-</u>	<u>(7,717)</u>
Total	<u>\$ 34,749</u>	<u>\$ (7,846)</u>

The amount reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date and before the end of the fiscal year will be included as a reduction of the net OPEB liability in the year ending December 31, 2022.

Other amounts reported as deferred outflows and (inflows) of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year ended December 31,</u>	
2022	\$ (1,459)
2023	(1,621)
2024	(1,817)
2025	<u>(2,514)</u>
Total	\$ <u>(7,411)</u>

Sensitivity of the Net NHRS Medical Subsidy OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability calculated using the discount rate of 6.75%, as well as what the net OPEB liability would be if it was calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

<u>1%</u>	Current	<u>1%</u>
<u>Decrease</u>	<u>Discount</u>	<u>Increase</u>
	<u>Rate</u>	
\$ 671,566	\$ 617,771	\$ 570,966

Healthcare Cost Trend Rate

Healthcare cost trend rates are not applicable given that the benefits are fixed stipends.

Consolidation of Total OPEB Liabilities and Related Deferred Outflows and (Inflows)

Below is a summary of all OPEB related items in the aggregate as of December 31, 2021. Details related to these items are presented separately for each plan on the previous pages.

	<u>Total</u>	<u>Total</u>	<u>Total</u>	<u>Total</u>
	<u>OPEB</u>	<u>Deferred</u>	<u>Deferred</u>	<u>OPEB</u>
	<u>Liability</u>	<u>of Resources</u>	<u>(Inflows)</u>	<u>Expense</u>
		<u>of Resources</u>	<u>of Resources</u>	
Town OPEB Plan	\$ 793,864	\$ 177,619	\$ (186,040)	\$ 76,315
Proportionate share of NHRS Medical Subsidy Plan	<u>617,771</u>	<u>34,749</u>	<u>(7,846)</u>	<u>72,264</u>
Total	\$ <u>1,411,635</u>	\$ <u>212,368</u>	\$ <u>(193,886)</u>	\$ <u>148,579</u>

16. Commitments and Contingencies

Outstanding Legal Issues

There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Abatements

There are several cases pending before the NH Board of Tax and Land Appeals and/or the Supreme Court in regard to alleged discrepancies in property assessments. According to the Town's counsel, the probable outcome of these cannot be determined at this time.

Encumbrances

At year-end, the Town's General Fund had \$83,234 in encumbrances that will be honored in the next fiscal year.

17. Subsequent Events

Management has evaluated subsequent events through May 27, 2022, which is the date the financial statements were available to be issued.

18. New Pronouncements

Management is currently evaluating the impact of implementing the following GASB pronouncement.

The Governmental Accounting Standards Board (GASB) has issued Statement No. 87, *Leases*, effective for the Town beginning with its fiscal year ending December 31, 2022. This statement establishes new reporting and disclosure requirements, including the recording of various operating leases in the financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information
General Fund

Schedule of Revenues, Expenditures and Other Financing Sources / (Uses) - Budget and Actual
For the Year Ended December 31, 2021

	Budgeted Amounts			Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
	Original Budget	From Prior Years' Budgets	Final Budget		
Revenues and Other Sources					
Property taxes	\$ 7,624,662	\$ -	\$ 7,624,662	\$ 7,430,611	\$ (194,051)
Penalties, interest, and other taxes	67,600	-	67,600	68,675	1,075
Licenses and permits	2,160,725	-	2,160,725	2,461,511	300,786
Charges for services	425,254	-	425,254	412,779	(12,475)
Intergovernmental	864,100	-	864,100	837,083	(27,017)
Investment income	15,000	-	15,000	13,838	(1,162)
Miscellaneous	421,601	-	421,601	373,940	(47,661)
Transfers in	60,000	-	60,000	70,289	10,289
Use of fund balance	434,000	29,411	463,411	463,411	-
Total Revenues and Other Sources	12,072,942	29,411	12,102,353	12,132,137	29,784
Expenditures and Other Uses					
Current:					
General government	4,011,687	13,411	4,025,098	3,737,327	287,771
Public safety	3,963,705	16,000	3,979,705	3,832,823	146,882
Highways and streets	1,783,405	-	1,783,405	1,672,993	110,412
Sanitation	558,804	-	558,804	563,002	(4,198)
Health and welfare	60,900	-	60,900	52,984	7,916
Culture and recreation	47,200	-	47,200	45,675	1,525
Conservation	1	-	1	-	1
Debt service:					
Principal	978,700	-	978,700	978,700	-
Interest and related costs	138,040	-	138,040	138,234	(194)
Transfers out	530,500	-	530,500	491,996	38,504
Total Expenditures and Other Uses	12,072,942	29,411	12,102,353	11,513,734	588,619
Excess of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ -	\$ 618,403	\$ 618,403

**Notes to the Required Supplementary Information
for General Fund Budget**

Budgetary Basis

The General Fund final appropriation appearing on the previous page represents the final amended budget after all supplemental appropriations.

Budget/GAAP Reconciliation

The budgetary data for the General Fund is based upon accounting principles that differ from Generally Accepted Accounting Principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the General Fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues, expenditures and other financing sources (uses), to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Sources</u>
Revenues/Expenditures (GAAP basis)	\$ 11,598,518	\$ 11,401,514
Other financing sources/uses (GAAP basis)	<u>389,463</u>	<u>316,500</u>
Subtotal (GAAP Basis)	11,987,981	11,718,014
Add 2021 appropriation carryforwards to expenditures	-	83,234
Reverse capital reserve fund activity	(81)	31,660
To reverse capital lease gross-up	(319,174)	(319,174)
To record use of assigned fund balance	29,411	-
To record use of unassigned fund balance	<u>434,000</u>	<u>-</u>
Budgetary Basis	<u>\$ 12,132,137</u>	<u>\$ 11,513,734</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information

Schedule of Proportionate Share of the Net Pension Liability
(Unaudited)

New Hampshire Retirement System

<u>Fiscal Year</u>	<u>Measurement Date</u>	<u>Proportion of the Net Pension Liability</u>	<u>Proportionate Share of the Net Pension Liability</u>	<u>Covered Payroll</u>	<u>Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position Percentage of the Total Pension Liability</u>
December 31, 2021	June 30, 2021	0.1519%	\$ 6,731,674	\$ 3,922,913	171.6%	72.22%
December 31, 2020	June 30, 2020	0.1421%	\$ 9,091,913	\$ 3,592,638	253.1%	58.72%
December 31, 2019	June 30, 2019	0.1452%	\$ 6,988,107	\$ 3,568,847	195.8%	65.59%
December 31, 2018	June 30, 2018	0.1500%	\$ 7,222,114	\$ 3,471,286	208.1%	64.73%
December 31, 2017	June 30, 2017	0.1558%	\$ 7,661,348	\$ 3,472,859	220.6%	62.66%
December 31, 2016	June 30, 2016	0.1610%	\$ 8,550,395	\$ 3,272,842	261.3%	58.30%
December 31, 2015	June 30, 2015	0.1580%	\$ 6,275,289	\$ 3,351,251	187.3%	65.47%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information

Schedule of Pension Contributions
(Unaudited)

New Hampshire Retirement System

Fiscal Year	Contributions in Relation to the			Covered Payroll	Contributions as a Percentage of Covered Payroll
	Contractually Required Contribution	Contractually Required Contribution	Contribution Deficiency (Excess)		
December 31, 2021	\$ 784,140	\$ 784,140	\$ -	\$ 3,922,114	20.0%
December 31, 2020	\$ 665,408	\$ 665,408	\$ -	\$ 3,756,826	17.7%
December 31, 2019	\$ 632,027	\$ 632,027	\$ -	\$ 3,568,847	17.7%
December 31, 2018	\$ 703,704	\$ 703,704	\$ -	\$ 3,471,286	20.3%
December 31, 2017	\$ 682,171	\$ 682,171	\$ -	\$ 3,472,859	19.6%
December 31, 2016	\$ 610,064	\$ 610,064	\$ -	\$ 3,272,842	18.6%
December 31, 2015	\$ 620,215	\$ 620,215	\$ -	\$ 3,351,251	18.5%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information

Schedule of Proportionate Share and Contributions of the Net OPEB Liability
(Unaudited)

Schedule of Proportionate Share

New Hampshire Retirement System Medical Subsidy

Fiscal Year	Measurement Date	Proportion of the Net OPEB Liability	Proportionate Share of the Net OPEB Liability	Covered Payroll	Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
December 31, 2021	June 30, 2021	0.1543%	\$ 617,771	\$ 3,922,913	15.75%	11.06%
December 31, 2020	June 30, 2020	0.1424%	\$ 623,202	\$ 3,592,638	17.35%	7.74%
December 31, 2019	June 30, 2019	0.1577%	\$ 691,548	\$ 3,568,847	19.38%	7.75%
December 31, 2018	June 30, 2018	0.1637%	\$ 749,666	\$ 3,471,286	21.60%	7.53%
December 31, 2017	June 30, 2017	0.1114%	\$ 509,344	\$ 3,472,859	14.67%	7.91%

Schedule of Contributions

New Hampshire Retirement System Medical Subsidy

Fiscal Year	Contractually Required Contribution	Contributions Relative to Contractually Required Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
December 31, 2021	\$ 67,407	\$ 67,407	\$ -	\$ 3,922,114	1.72%
December 31, 2020	\$ 70,216	\$ 70,216	\$ -	\$ 3,756,826	1.87%
December 31, 2019	\$ 71,986	\$ 71,986	\$ -	\$ 3,568,847	2.02%
December 31, 2018	\$ 72,426	\$ 72,426	\$ -	\$ 3,471,286	2.09%
December 31, 2017	\$ 66,025	\$ 66,025	\$ -	\$ 3,472,859	1.90%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

TOWN OF HOLLIS, NEW HAMPSHIRE
 Required Supplementary Information
 Other Post-Employment Benefits (OPEB)
 Town Plan
 Schedules of Changes in the Total OPEB Liability
 (Unaudited)

For the Years Ended December 31,	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability				
Service cost	\$ 63,573	\$ 33,367	\$ 32,553	\$ 35,932
Interest	16,823	23,310	29,542	25,387
Differences between expected and actual experience	-	(216,009)	-	-
Changes of assumptions	12,695	126,877	108,630	(49,225)
Benefit payments, including refunds of member contributions	<u>(58,402)</u>	<u>(51,478)</u>	<u>(30,891)</u>	<u>(21,578)</u>
Net change in total OPEB liability	34,689	(83,933)	139,834	(9,484)
Total OPEB liability - beginning	<u>759,175</u>	<u>843,108</u>	<u>703,274</u>	<u>712,758</u>
Total OPEB liability - ending	<u>\$ 793,864</u>	<u>\$ 759,175</u>	<u>\$ 843,108</u>	<u>\$ 703,274</u>

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

In the year of our Lord 2022, we continued to get back normal after a trying 2021. As Chairman of the Select Board and behalf of the entire Select Board, I would like to thank the citizens of Hollis for the privilege of serving each and every one of you. There is no better place to live and raise a family than in Hollis, New Hampshire.

Again as in most recent years, 2022 has proven to be a challenging year for the Town of Hollis and our country. As I reflect on the accomplishments of the Select Board and all of our other boards and committees, it is important to remind everyone that our goal is to sustain and promote the best parts of living in a community which affords us so much in terms of small town quality of life. We must remain committed to preserving the rural character and historical attributes of our treasured community, while resisting divisiveness which unfortunately continues at our meetings and in social media.

In the past several years we have welcomed many new residents and seen cherished residents depart. I'm proud of the accomplishments this board has enacted, promoted, and followed through to completion. To name a few:

- Proudly, we have secured approximately one third (33%) of the land mass of the community in some form of permanent conservation or preservation. One of the big bond efforts to achieve that within annual cost of \$350K in Principal and Interest concludes in 2 years. In 2023, we will be adding the Rock Property to the list of preserved land in Town, through the use of conservation commission funds.
- Rebuilt and repaved essential roads, e.g., Wheeler, Worcester, Dow, Rideout, Wright and two dozen more.
- We have retrofitted municipal buildings and community lighting with appropriate energy saving lighting sources, largely with grant funds while upgrading environmental systems.
- We have successfully re-roofed and largely retrofitted the Social Library and improved security campus-wide.
- We have successfully refinanced over 6 million in bonds at savings of no less than \$760,000 in interest costs.
- We have eliminated our junk bond status from 22 years ago and now enjoy the highest rating available (Aa2), which is exceptional by Moody's standards. We expect to end the year with an Undesignated Fund Balance (UFB) of approximately \$4.9M, which represents approximately 12% of annual town-wide expenditures.
- We have successfully rebuilt and re-imagined the DPW campus which will be best in class for decades, and we did it with steel buildings, warranties and inexpensive bond funds.
- We upgraded our capital equipment by securing capital lease funding sources and spreading out purchases to better manage cash flow demands.

It has been our honor to serve this town as your elected officials and look forward to a successful 2023.

Respectfully submitted,

David Pely
Chairman of the Select Board

Susan Benz, Vice Chairman
Mark Le Doux
Paul Armstrong
Tom Whalen

The Assessing Office is responsible for a variety of duties, with the primary focus on appraising and assessing all real estate in the Town; maintaining Property Record Cards; annually updating Town Tax Maps; and administering the Current Use Program and Property Tax Exemptions and Credits.

As in 2021, the record amount of building permits applied for in 2022, in addition to the ongoing pandemic and its impact on the housing market, has led to a very busy year in the Assessing Office. Every building permit issued and every sale that occurs requires an inspection by the Town's contract Assessors, MRI.

Current Use properties can also be impacted, as when properties are subdivided and built upon, these properties become ineligible for Current Use and the Current Use assessment is removed. The Land Use Change Tax is issued by the Assessing Office on any property which becomes ineligible for Current Use. 2022 saw a significant reduction in the number of properties removed from Current Use, with only 5 properties removed from Current Use eligibility from April 1, 2022 to January 2023, or 32.82 acres and \$108,360 in Land Use Change Tax being assessed.

2023 STATISTICAL UPDATE

In 2023, the Town will be undergoing a Statistical Update. These State mandated updates occur at least once in a 5-year period, and are overseen by the NH Department of Revenue Administration. Property owners should have received notice of the process at the beginning of 2023. Revised Draft Property Assessments are anticipated to be mailed to property owners at the end of Summer 2023, with the final assessments available shortly thereafter.

The Assessing office reminds property owners to review your property assessment online or request a copy of your property record card in person from the Assessing Office. If you find errors or discrepancies in your assessment, or just have questions about your property assessment, we are here to help you with that.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office administers Property Tax Exemptions and Credits, which include:

Standard and All Veterans Credit, in the amount of \$750 annually to qualified Veterans.

Elderly Exemption, available to all property owners aged 65 years or over who have been New Hampshire residents for at least 3 years, and who meet income and asset restrictions.

Additional Credits/Exemptions are available for Veterans with 100% Service-Connected Disabilities, property owners who have been certified as Blind by the State of New Hampshire or have installed Solar and Wind Energy systems, and residents who have made modifications to their home for wheelchair accessibility.

A full list of the Credits and Exemptions, and the qualifications for each, is available online at <https://www.hollisnh.org/assessing> or in person at the Assessing office.

IMPORTANT DEADLINES TO REMEMBER

The last day to file for 2022 Property Tax Abatement is March 1, 2023.

The last day to apply for a 2023 Property Tax Credit or Exemption is April 17, 2023.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please visit the Assessing web page at <https://www.hollisnh.org/assessing> or contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

Respectfully submitted,

Connie Cain

Assistant to the Assessor

ASSESSMENT STATISTICS

2022 PROPERTY VALUE SUMMARY The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2021 VALUE	2022 VALUE
Residential Land & Buildings	\$1,255,925,722	\$1,285,019,247
Residential Condo Units	\$69,011,900	\$75,251,000
Residential Mobile Homes	\$4,808,600	\$4,799,100
Residential Vacant Land	\$13,447,491	\$14,519,191
Total all Residential Properties	\$1,343,193,713	\$1,379,588,538
Percentage of Town Total Value	94.21%	94.56%
Commercial/Industrial Land & Buildings	\$61,501,755	\$61,078,255
Commercial/Industrial Vacant Land	\$2,370,700	\$2,354,300
Public Utilities	\$17,796,100	\$15,216,300
Total all Commercial/Industrial/Utilities	\$81,668,555	\$78,648,855
Percentage of Town Total Value	5.73%	5.39%
Vacant Land under the Current Use Program	\$841,009	\$715,688
Percentage of Town Total Value	0.06%	0.05%
Gross Total Taxable Assessed Value	\$1,425,703,277	\$1,458,953,081
Percentage Increase 2021 vs. 2022		2.33%
# of Taxable Properties	3509	3519

TOP 10 TAXPAYERS FOR 2022

NAME*	TYPE OF BUSINESS	2022 ASSESSED VALUE	2022 PROPERTY TAXES
1. EVERSOURCE-PSNH*	PUBLIC UTILITY	\$14,567,800	\$328,795
2. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	\$6,039,100	\$136,302
3. BROOKDALE FRUIT FARM*	RETAIL/AGRICULTURE	\$3,541,020	\$79,921
4. DIAMOND CASTING	MANUFACTURING	\$3,157,300	\$71,260
5. MORIN LIVING TRUST*	COM/RESIDENTIAL	\$3,096,772	\$69,893
6. PRIVATE*	RESIDENTIAL	\$2,877,471	\$64,945
7. DPT INC.	GOLF COURSE	\$2,442,200	\$55,120
8. ALL-PURPOSE STORAGE LLC*	STORAGE UNITS	\$2,246,800	\$50,710
9. DOUGLAS ORDE*	COM/RESIDENTIAL	\$2,139,300	\$48,284
10. VALICENTI REVOC TRUST*	COM/RESIDENTIAL	\$2,132,700	\$48,135

*DENOTES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

Building Department

The Hollis Building Department issued 699 permits for the year 2022 and performed 2,281 inspections. Of the 699 permits, 25 were issued for new Single-Family Homes, and 5 permits for the addition of an ADU. The remaining permits were renovations, alterations, and unique professional trades persons permits.

As always, the Building Department would like to remind all residents of Hollis of the importance of obtaining permits for all construction projects, from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling, and all necessary inspections performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from non-code compliant work being performed by contractors. Remember, all construction projects require at least one inspection – even sheds.

Other notable department news; William Condra retired on December 16, 2022, after being the Hollis Building Inspector/Code Enforcement Officer for the past five years. We all wish him the best of luck in his retirement.

We would also like to welcome Dawn Michaud as the new Building Inspector/Code Enforcement Officer for the Town of Hollis.

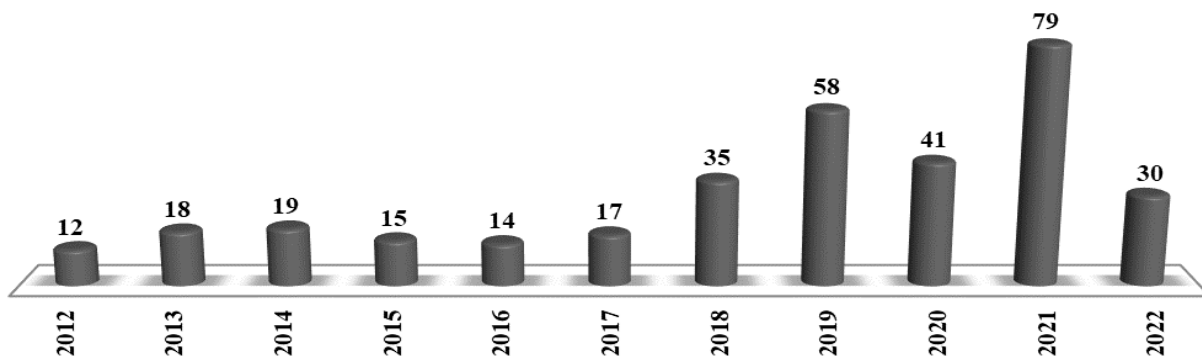
Respectfully submitted,

Donna L. Setaro

Building and Land Use Coordinator

Year-to-Year Comparison										
	Single Family	Duplex	Work Force Housing	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other	Total	Total Permit Fees	Total Building Value
2022	25	0	0	0	5	0	669	699	\$110,713.60	\$38,706,613.00
2021	44	0	32	0	3	0	736	815	\$166,144.64	\$44,512,372.55
2020	30	0		11	2	1	633	677	\$117,458.21	\$28,647,957.00
2019	28	0		30	2	0	573	633	\$131,028.15	\$29,649,966.00
2018	22	1		12	1	1	518	555	\$105,694.64	\$22,548,701.00
2017	17	0		0	3	0	438	458	\$75,798.83	\$11,971,529.00
2016	14	0		0	2	0	448	464	\$66,239.63	\$10,854,588.00
2015	15	0		0	2	0	529	546	\$76,979.71	\$11,811,874.00
2014	17	1		0	0	1	398	417	\$76,673.47	\$13,604,860.00
2013	18	0		0	1	1	458	478	\$68,674.56	\$11,008,266.00
2012	12	0		0	1	0	502	515	\$66,615.00	\$14,937,553.00

Combined Single Family, Accessory Dwelling Units and Permits Issued by Year





HOLLIS COMMUNICATIONS CENTER

MANAGER RICK TODD
SUPERVISOR KASSIDY WALKER

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high-quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 7 full-time and 4 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

PERSONNEL	EXPERIENCE		PART-TIME PERSONNEL	EXPERIENCE
Manager Richard Todd	41 Years		Communications Specialist Robert Gavin (In Memoriam)	11 Years
Supervisor Kassidy Walker	7 Years		Communications Specialist John DuVarney	47 Years
Communications Specialist Rick Nicosia	8 Years		Communications Specialist Jack Stawasz	1 Year
Communications Specialist Wesley Mansfield	2.5 Years		Communications Specialist Michell McQuade	2 Years
Communications Specialist Mark Pepler	7 Years			
Communications Specialist Brittney Rodrigue	10 Months			
Communications Specialist Peter D’Ortona	6 Months			

The Communications staff plays a vital role in communicating between the units in the field and the public. We answer 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also answer all police department telephone lines and the ring-down line for the Hollis Department of Public Works. We also handle radio communications with all Police, Fire, EMS, and Public Works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service. In 2022, the Communications Center answered a total of 51,573 calls for service.

We continue to offer our internship program to individuals who are interested in a career in public safety dispatching. The program concentrates on giving students the knowledge and practical skills in call taking, radio communications skills, stress management, multi-tasking and records management.

It is with deep regret that we announce the passing of Communications Specialist Robert “BAMPIE” Gavin. Bob started his career with Hollis in 2008 both employed full-time and part-time right up until his passing on July 15, 2022. Bob was a very dedicated member of the communications team and will be sorely missed.

In 2022 we began the process of a telephone systems upgrade within the communications center. This includes all of the multiple incoming phone lines for the towns we serve. With these upgrades it will increase the capability of dispatch operations with additional features. In addition to the telephone upgrades, due to phasing out of the copper phone lines all incoming lines were successfully switched to fiber. With the fiber switch over we have had to create redundancies adding cellular capability within the Communications Center.

We continue to work with our served public safety agencies as well as our surrounding agencies situational awareness and interoperability solutions.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: ICS 100, ICS 200, Scenario based All Hazards Radio Communications, Eversource Prioritization Portal Training and the Mutualink network. This training programs have been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. These included: ACPO CTO training, APCO PSTC1, Bi-Lingual training, FEMA Communications Unit Leader Recertification Technician (COMT), Interpersonal Communications Skills, Cyber Security Awareness, Responding to Suicidal Subjects, and the NHSP/NCIC Spots 3-day certification.

The Hollis Communications Center has completed the second year of a three-year commitment to provide contracted Emergency and routine Dispatch services to the Towns of Brookline and Mason.

The Communications Center continues to do outreach to all of our served communities to educate citizens and first responders how the communications center operates and what the Communications Center can do for their agencies.

Because the world of communications and emergency services interoperability is always changing, the Communications Center works closely with the New Hampshire Office of Interoperability. The NH Statewide Interoperability Commission was formed to provide guidance to this office. This Commission works with all federal, state and local entities to keep all of the emergency Services updated on what is changing in the field of LMR (Land Mobile Radio) and LTE (Long Term Evolution) emergency communications.

The Town of Hollis has an ordinance regarding Home and Business Alarm systems. It is a requirement for all locations that have alarms to register them with the Hollis Communications Center. This provides information to emergency responders such as; type of alarm, alarm company and emergency contact numbers. Should you need to register your alarm or to merely update your information feel free to contact the communications center at any time.

Several years ago, the Town of Hollis implemented a Senior Citizen Response Program. This program has proved to be very successful. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don't receive a call from you, we will call your residence. If there is no answer, a police officer will be sent to your residence to make sure all is ok. This program also gives us specific medical conditions that you have and will assist the medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact Manager Richard Todd or Supervisor Cassidy Walker at the Hollis Communications Center 603-465-2303.

On behalf of the Communications Center staff, I would like to thank the Communications Advisory Board, all emergency services and the citizens of Hollis, Brookline and Mason for their continued support.

Respectfully submitted,

Richard A. Todd

Communications Manager

Serving: Hollis, Brookline and Mason

Twenty Twenty-Two was all about reconstruction of Wheeler and Worcester Roads and a new DPW campus. Two warrant articles were passed at Town Meeting. A warrant article for 1.5 million dollars for reconstruction of Wheeler and Worcester Roads. A warrant article for 2.5 million dollars for a new DPW administration building and a cold storage building and renovation of the existing DPW.

Rehabilitation of Wheeler and Worcester Roads started at the end of July. Catch basins, a squash pipe, and culvert replacements were finished first. The roads were reclaimed, fine graded, and rolled. The paving binder and overlay came next. R&D Paving worked with the Town on widths of roads and historic trees and in the end did an amazing job on the whole project.

The DPW campus started the beginning of April. The current DPW garage was wrapped in metal, new roof, doors, windows, an outdoor staircase for second egress, fire proof staircase for inside, new heating system and carpentry upgrades have started. Work continued all summer on site and the metal buildings have just started to go up in the last month. This project should be completed by summer of 2023.

Another year of busy beavers. The canoe was upgraded to a small boat to help get out to the dams to pull sticks to prevent flooding roads on both residential and conservation land.

Sealcoating was completed on Apple Lane, Parker Lane, Forest View, Lund Lane, Cummings Lane, Merrill Lane, Springvale Drive, Pierce Lane and Ridge Road.

Paving was completed on Winding Valley Road, Federal Hill Road, Shedd Lane, Rideout Road, Hannah Drive, Sumner Lane, Milton Place, Sherwood Drive, Clinton Drive, Southgate Road, Deer Run Road, Bell Lane, Toddy Brook Road and Laurel Hill Road.

MS4 work continues as we begin year five of the permit.

A micro burst occurred on August 5th at 3:30 in the afternoon. Trees and debris everywhere. DPW crew assisted in making paths for utility crews that needed to get to homes to restore power. DPW spent the next two weeks picking up after the storm. No one was hurt and that's what counts.

I would like to commend the extraordinary team at the DPW. The short staffed DPW and Executive Assistant Beverly worked very hard all year long. We as a department pride ourselves keeping the roads open so that emergency vehicles can get to your home. Not only does staff take care of the roads they are also responsible for burials at our cemeteries, driveway permits, beavers, and everything else!

Our Solid Waste Team at the Transfer Station and Stump Dump are made up of 6 part time staff and one full time staff. Without the part timers the DPW would not run smoothly especially in the winter months when they need to cover for our full timer who helps out plowing.

The Department of Public Works encourages you to call 603-465-2246 if you have any questions.
Respectfully submitted,

Joanie Cudworth
Director of Public Works

Transfer Station - Stump Dump

The year 2022 had only one new change. The Stump Dump stopped taking Commercial material on April 1st. Recycling markets are still struggling however the outcome of riding out the storm will be good.

From January 1, 2022 through November 31, 2022 the Transfer Station and Stump Dump received and processed the following material:

MSW (trash) 2,409.56 tons at a disposal rate of \$77.00 per ton or \$185,543.05

Plastic 11.87 tons which generated \$2411.00 revenue

Mixed glass 106.93 tons at a disposal cost of \$8,926.50

Milk jugs 4.02 tons which generated \$1,608.00 in revenue

Newspaper 13.40 tons which generated \$2,287.70 in revenue

Cardboard 165.27 tons which generated \$6,293.75 in revenue

Aluminum Cans 10.55 tons which generated \$9,874.80 in revenue

Steel cans 9.29 tons which generated \$494.64 in revenue

Mixed paper 83.82 tons at a disposal cost of \$1,413.00

The above summary does not include transportation cost, so it is not a complete representation of true cost. Had the 214.70 tons (\$22,969.89 in revenue) recycled material been disposed of in the trash at a cost of \$16,762.90 the overall cost avoidance would be \$39,732.79. This table only reflects the items that are disposed of through the Souhegan Regional Landfill District. The transfer station recycled 3 tons of car batteries, 529 freon appliances, 65 propane tanks, 110 gallons of vegetable oil, 3.77 tons of tires, 300 pounds of vegetable scrapes, approximately 10.3 tons of electronic screens, and fluorescent lamps and tubes.

Revenue generated through recycling scrap metal goes directly back to the Town's general fund. The scrap metal market remained steady this year. Our revenue this year was \$19,787.07 after trucking costs. The HHW (Household Hazardous Waste) collection events for 2022 in the fall had a high turnout of Hollis residents.

The Stump Dump disposed 94.14 tons of demolition material.

I would like to thank Jeff Carrier for his donations of signs, and all the residents throughout the year that have made donations to both facilities to enhance their appearance.

Please remember that recycling is good for the planet. Recycling saves tax dollars.

Thank you for recycling,

Joanie Cudworth
Director of Public Works

The Hollis Fire Department is committed to professionally protecting our Town's citizens, guests, and assets through fire suppression, all-hazard mitigation, emergency medical care, life safety code enforcement, education, and prevention.

The Hollis Fire Department answered a record number (1025) of requests for service in 2022. It started in January with a flash freeze event that made traveling our roadways difficult for a few hours, creating numerous minor accidents. The remaining winter months were relatively normal in terms of snowfall and cold. Spring and Summer were very dry with very little rain. The dryness created many brush fires both in Town and in our surrounding towns. On several occasions, we sent a crew out of Town to assist our neighbors with their multi-day events. On August 5th 2022, a section of Hollis around the southwestern end of Silver Lake experienced a wet microburst that downed and uprooted many trees, closed several roads, created power outages, and damaged several residences. Downed trees and branches littered many of our roads; fortunately, no one was injured. I would like to thank all the Town's departments and Eversource for seamlessly working together to mitigate the chaos in a timely and supportive fashion. The year ended with another strong wind event over the Christmas holiday, closing several roads and creating power outages that lasted days for some. I am proud to say that even though our resources were stretched thin at times, the members of the Hollis Fire Department answered all calls with dedication and the willingness to help others improve their situations.

Every year we respond to many residential fires and Carbon Monoxide alarms. While some may be false alarms, many are not. These alarms save lives; please do not disconnect any of your alarms. Do not hesitate to call the fire department if an alarm is sounding, we will gladly come to check them out for you. Carbon Monoxide is a colorless, odorless, and tasteless gas, so it is always best to have your house checked by the fire department to ensure your family's and home's safety.

Each home should have one (1) Carbon Monoxide detector on each level and a smoke detector on each level and in each bedroom. Remember to change your detector's batteries twice a year, and it is highly recommended to replace your smoke detectors every ten (10) years and Carbon Monoxide detectors every seven (7) years.

SMOKE AND CARBON MONOXIDE DETECTORS SAVE LIVES!

Open burning in Hollis is permitted from 5 pm until 12 am or during the day when actively raining, with a required State of NH Fire Permit. Permits may be obtained by the landowner or an individual with the landowner's written permission for free at the fire station on the day you want to burn or online through the State of NH website for a \$5.50 fee. The brush pile must be fifty (50) feet away from a building or utilities, brush may not be larger than five (5) inches in diameter, and be in small enough piles so it may be extinguished with available water, such as a garden hose and always be attended. A seasonal Fire Permit is available for those with a permanently placed small fire pit for continuous use, for example, a commercially available fire pit or campfire ring. Please call the fire station, and we will come out to inspect it and then provide you with a seasonal permit good until December 31st, so you no longer need to come every day for a permit; a phone call before you burn is all that is required.

Through fundraising and other gracious donations, the Hollis Fireman's Association, which is made up of members of the fire department, was able to update many rescue tools. The Association also continues to provide the Warren H. Towne Memorial Scholarship to a deserving Hollis high school-aged senior student. The 2022 recipient is Kelsey Sova, who is attending Rivier College.

Fire is one of the most destructive forces on earth; it does not care who or what is in its way; it takes special people to try and contain and control it. The Hollis Fire Department has these dedicated special people who are willing to serve their community at a moment's notice, any time of day or night. Our members work hard to keep their skills sharp and enjoy supporting the public with events like our open house which was well attended, the Santa Ride through Town which was also very well received again this year, and the File of Life program. Other events we happily participated in were the Library's Touch -A-Truck, The Hollis Police Department's Annual Night Out, and The Pink Patch program that raised money for breast cancer awareness.

The Hollis Fire Department is always willing to respond and help with any situation. Please remember year-round visible house numbers will help us locate you much quicker. We recommend three (3) inch or larger reflective numbers that can be seen from any direction. Low hanging branches along your driveway may also prevent us from quickly gaining access to your residence.

During the winter months, please keep walkways and paths clear of snow and ice, as your less used entrance may be our best option in a medical emergency or for other life safety reasons. Snow should be removed from all low vents on the exterior of the home, for example, furnace intakes and exhausts to prevent Carbon Monoxide build-up and ensure proper efficiency. Lastly, I would like to thank the entire Hollis community for their past and future support of our department. We could not provide the highest standard of care and services without the continuous support from those we serve.

Please stay safe!

Respectfully submitted,

George (Rob) Boggis
Fire Chief

Service Call Log

SERVICE CALL LOG

ALARMS	Fire	96
	Medical	4
	Carbon Monoxide (CO)	12
FIRE	Building	3
	Brush	14
	Oil/Gas Burner	2
	Chimney	0
	Electrical	3
	Motor Vehicle Crash	87
	Mutual Aid	26
	Illegal Burn	12
	Rescue	5
	Vehicle	4
	Other	12
MEDICAL	Medical	526
	Mutual Aid	73
	Other	1
GOOD INTENT	Smoke Check	12
	Other	9
HAZARDOUS CONDITION	Co Incident	8
	Propane Leak	2
	Gasoline/Oil Spill	0
	Water Problem	3
	Wires Down	34
	Other	1
SERVICE	Public Assistance	4
	Lift Assist	9
	Lock Out	12
	Other	51
TOTAL CALLS		1025
Car Seat Installation		11
Fire Inspections		477

The Hollis Social Library is a central part of the Hollis community and has served the residents for more than 220 years. The mission of the Hollis Social Library is to connect patrons with informational, cultural, and recreational resources to enrich life, promote literacy, inspire intellectual curiosity, support lifelong learning, and stimulate the imagination. In 2022, the Library continued to expand our vibrant collection, present educational programs, increase technology offerings, and complete facility updates.

Programs

This year the Library welcomed over 9,000 attendees to 297 programs on a variety of topics. Adults were able to attend programs on genealogy, cooking, gardening, felting, local author talks, and staff led DIY programs, just to name a few. Kids coming to the Library enjoyed story times, craft events, Homeschool Hangout Hour, a dog show, music programs, and so much more. The highlight of the summer was Nile the Whalemobile, a life size, inflatable humpback whale that kids could walk inside to learn all about whales. To see all of our wonderful programs and events visit our online calendar <https://hollislibrary.libcal.com/>.

The 2022 Summer Reading Program, Oceans of Possibilities, brought fun events, family programs, and reading opportunities for children, teens, and adults. Over 340 readers joined us for our annual Summer Reading Program. The children and teens in our community read upwards of 260,000 minutes, which is just over 4,333 hours!

The Library expanded our program offerings with two new great services. We joined the Library Speaker's Consortium, which presents monthly virtual author talks with big name authors like Geraldine Brooks, Fredrik Backman, and Kate Quinn. Additionally, this year saw the introduction of a Homebound Delivery program at the Library. This service, provided in conjunction with The Friends of the Hollis Social Library, ensures that every Hollis resident has access to our collection. For further information, visit our website <https://www.hollislibrary.org/>.

Community Involvement

The Library is proud of our community partnerships and contributions. We would like to extend our thanks to the Hollis Police Department, Hollis Fire Department, and Hollis Department of Public Works for their participation in our annual Touch-A-Truck event, summer reading events, and story times throughout the year. The Library was again invited to participate in National Night Out with the Hollis Police Department. We had an amazing time seeing friends old and new during Old Home Days and Hollis Trick-or-Treating. And we were thrilled to again be asked to host our yearly Luminaria Story Time during the annual Hollis Town Luminaria organized by the Hollis Woman's Club.

This year the Library began developing a strategic plan. The strategic planning process will continue throughout the upcoming year and solicit community input and feedback. Our strategic plan will allow us to assess our community's wants and needs, evaluate our mission, and establish a vision for the next five years with comprehensive goals. We are thankful to our Strategic Planning Team who have undertaken this extensive process.

Circulation & Technology

The Library has continued to grow and expand our offerings throughout the year. In addition to books and media, some of the items the Library makes available to our community might surprise you. We have a telescope, microphone, museum passes, craft kits and more. New this year, we added kids Discovery Kits to our ever-growing collection. Discovery Kits inspire lifelong curiosity through learning and play. The Library will continue to expand our rich and diverse collection in the coming year.

The physical collection at the Library consists of over 40,400 items including books, audiobooks, and DVDs. In 2022, the Library circulated more than 64,500 items to our patrons, which is a 15.4% increase over 2021. During the past year, the Library added 2,618 physical items and 3,030 digital items to our collection and withdrew 1,371. The Library currently circulates materials to 4,491 cardholders.

Our membership in the New Hampshire State Library Overdrive Consortium provides tens of thousands of additional titles in the form of ebooks, audiobooks, and digital magazines. The Library actively participates in the New Hampshire State Interlibrary Loan System. This affords our community further resources and gives our cardholders access to collections in over 275 participating New Hampshire libraries.

In 2022, we continued to expand our use of social media to enhance community connections, promote events, and highlight new materials.

Follow us:

Website: www.hollislibrary.org

Facebook: www.facebook.com/hollis.social.library/

Twitter: www.twitter.com/HollisSocLib/

Pinterest: pinterest.com/hollissociallibrary

Instagram: [@hollissociallibrary](https://www.instagram.com/hollissociallibrary)

Community Support

The Hollis Social Library appreciates the support of the Friends of the Hollis Social Library, a 501c3 charitable organization, dedicated to providing financial and volunteer assistance to the Library. Contributions of time and talent to the Friends, and their fundraisers, help fund special programming and initiatives at the Library. During 2022, the Friends fundraising efforts in the form of book sales, Hollis hats, and a beautiful holiday ornament allowed them to fund our Youth Summer Reading Program, museum passes, kids Discovery Kits, and special events. If you are interested in joining the Friends, please visit their website: <https://www.hollislibraryfriends.org/>.

The Library receives donations from trusts and community members, which help provide programming, expand our collection, and fund enhancements to the Library infrastructure. This year, thanks to an anonymous donation, the Library was able to upgrade our entryway doors to make our building more handicap accessible. The Library also received a generous bequest from the Charles, Eva, and Paul L. Tringoson Endowment Fund.

The Hollis Colonial Garden Club keeps the grounds lovely with seasonal plantings, wreaths, and decorations. Their beautiful indoor arrangements brighten our Circulation Desk each month. We would like to thank the Select Board for once again showing strong support for the Library staff and building. Finally, we would like to thank the community of Hollis for all their current and future support.

Board of Trustees

The members of the Hollis Social Library Board of Trustees meet on the second Monday of the month at 7:00pm in the Library Meeting Room. All meetings are open to the public. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully submitted,

Tanya Griffith

Library Director

Trustees

Amy Kellner, *Chair*

Stephanie Stack, *Vice Chair*

Sarah Booth, *Treasurer*

Jonie LaBombard, *Secretary*

Merle Eisman

Laurel Lang

Tom Jagatic



The Town's Information Technology Director supports, maintains, and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

In keeping with our computer replacement plan, one server and multiple computers and laptops were replaced. The fire department replaced older iPads this year. The Police department replaced tablets in the cruiser this year funded by a state grant. We moved our email to a different provider and added advanced threat protection, enforced multifactor authentication and better email backups. Users can safely preview and release or reject suspicious emails. 12-15% of our incoming messages are flagged as spam and less than 1% are identified as a virus which are blocked from users.

The old phone system at the fire station has been replaced. In early 2023, the old phone system at the police station will also be replaced. After the new Public Works office building is completed, they will be moved to a new phone system. A new access system was installed at the Lawrence Barn.

We continue employee training for cybersecurity awareness. There are tips and resources available online from the National Cybersecurity Alliance for the public at staysafeonline.org/resources.

Security is a primary focus for IT including training, offline and offsite backups, regular restore tests, documentation including cybersecurity response plan and disaster recovery plan, least privilege access, software and hardware updates, endpoint protection, malicious domain blocking and multifactor authentication.

Closed building permits, septic files, site plans, subdivision files, zoning and historic district case files are available online from the Town website under Online Services – Archived Document Search. You can also find old town reports and minutes from this link.

You can use the Notify Me button from the town website to receive an email when items are added to the website like News, Public Notices or specific Minutes that interest you. The Search feature at the top of the home page is very helpful for finding information including forms and reports.

From the town website: www.hollisnh.org you can renew your vehicle registration and dog license, pay your tax bill, watch streamed meetings, look up property assessments, find volunteer information, community events, forms, hours, announcements and much more. You can go directly to the Police Department's website at www.hollispd.com Find out what is happening at the Library on their website: www.hollislibrary.org

Respectfully submitted,

Dawn Desautniers
Information Technology Director

Police Department



On behalf of the dedicated members of the Hollis Police Department, it gives me great pleasure to present our Annual Summary Report for 2022. The core mission of your Police Department is simple and remains vibrant within the culture of our organization - We are a dedicated and trustworthy family of law enforcement professionals who pride ourselves on being approachable, and we are devoted to strengthening our safe and thriving community. How we achieve this mission and our organizational goals and objectives is much more complex, but we firmly believe that in part, it includes three primary core principles:

Community Engagement and Partnerships
Problem Solving Approaches to Public Safety and Quality of Life Issues
Professional Service Based on Approachability, Accountability, and Accessibility

These principles have served our community well and have led to 2022 crime rates in Hollis remaining at historically low levels. We acknowledge our community and the role you play in this and the many partnerships we share. The Hollis Police Department understands and values the importance of collaboration in creating a safe and thriving community. Moreover, we remain firm in our belief that public safety is not limited solely to the role of a law enforcement entity. Instead, public safety is the function of the entirety of a community, which includes all Town Departments, our governing body, our schools, faith-based and non-governmental organizations, and most importantly, our community members.

I would be remiss if I did not recognize the incredible work of the men and women of the Hollis Police Department and their role in the many accomplishments we have achieved in the past year. I am honored and humbled to serve alongside the professional sworn and non-sworn personnel who dedicate themselves to selflessly acting as the guardians of our safe and thriving community. After 22 years in law enforcement, with nearly 7 years of service to the Town of Hollis, I am still amazed and humbled that these dedicated and courageous individuals routinely, and without hesitation, put the needs and safety of our community members before their own. They continue to earn my respect, admiration, and gratitude.

Your Police Department is a Nationally Accredited full-service law enforcement agency dedicated to enhancing public safety through trust, innovation, community partnerships, and excellence



in service. We are staffed with an allocated workforce of 17 full-time police officers and 1 part-time police officer (full-time certified), who are assigned within the Patrol Division, Command Staff, Detective Division, or as School Resource Officers. We are also supported by three full-time non-sworn members and one volunteer Department Chaplain, all of whom who perform critical functions necessary to ensure a high level of operational performance.

For the second consecutive year, we achieved full-staffing levels within our agency. In May, a member of the Patrol Division, Master Patrol Officer Nicholas Collishaw, submitted his resignation from our agency in order to join the Hudson Police Department, which created a vacancy within our ranks. Given the efforts of Lieutenant James Maloney, who is responsible for the recruitment and processing of applicants, we had an established list of prospective candidates to fill this vacancy. Following a rigorous and comprehensive hiring process, we were pleased to welcome Kayla Bitondo to the ranks of the Hollis Police Department,

with an official date of hire of December 19, 2022. Kayla's hiring marks an important milestone within our agency as we now have three female Police Officers within our ranks. Currently, 24% of our total workforce are female members, which includes both sworn and non-sworn personnel. This is remarkable and demonstrates our efforts at diversifying our agency to be more reflective of the community we serve.



In March 2022, we completed our four-year reaccreditation assessment through the Commission on Accreditation for Law Enforcement Agencies (CALEA). Accreditation is important to our organizational culture and identity and demonstrates that we embrace innovative, ethical, and transparent policing practices that allow us to meet the demands of policing in the 21st Century. A team of two CALEA Assessors conducted a thorough review of all applicable standards, conducted interviews with agency members, members of other Town Departments and organizations, and members of the public. At the conclusion of the assessment, they prepared a detailed summary report, which was then forwarded to the CALEA Commissioners for review. In November 2022, select agency personnel traveled to the CALEA Conference in St. Louis, Missouri, where we participated in a review panel hearing. At the conclusion of the

hearing, the Hollis Police Department was recognized as a model law enforcement agency and recommended for reaccredited status.

Accreditation is a voluntary process and there are only 18 agencies in the State of New Hampshire who maintain status as a Nationally Accredited Law Enforcement Agency. Additionally, there are only 950 agencies nationwide, out of more than 18,000, who participate in the CALEA accreditation process. As Chief of Police, I am proud of this achievement and extremely thankful for the efforts of all agency employees, who, through their incredible efforts and service, make accreditation possible. Most notable, I wish to recognize the efforts of our Accreditation Manager, Lieutenant James Maloney, who ensures that we are in compliance with the roughly 181 standards that are required in order to maintain accredited status.

Each year, within this report, I also take time to summarize some of the operational and organizational goals and objectives we have met, which are developed and established early in the calendar year. This past year, we continued to advance our agency forward as we worked diligently to improve efficiency as it relates to the provision of services to the community. We continued to work on meeting and sustaining the goals established in our Five-Year Strategic Plan, which was instituted in November 2020. With the exception of one goal, which relates to the construction of an outdoor firearms training range for the Hollis Police Department, all have been achieved. We will, however, continue in our efforts at meeting and exceeding these goals in the year to come as this will allow us to continue in our pursuit of achieving only the highest levels of excellence and service. If you have not had the chance, I urge you to visit our webpage at www.hollisnh.org/police to review, in its entirety, the Hollis Police Department's Five-Year Strategic Plan.

We are also proud to report that we achieved our goal of having every sworn member of the Hollis Police Department complete the 40-hour Crisis Intervention Team (CIT) training, which focuses on strategies and best practices for responding to calls for individuals in mental health crisis. Additionally, both of our Patrol Sergeants completed in intensive course on conducting Internal Affairs Investigations, which is an important function aimed at ensuring the highest levels of accountability within our workforce. In total, employees of the Hollis Police Department recorded a total of 2,238.13 hours of training in the 2022 calendar year, which averages to more than 100 hours of training per employee. This is remarkable and demonstrates our commitment to employee development, which most certainly impacts the level of service our agency provides and the community receives.

In terms of operational goals, our agency members continue to provide a high level of proactive policing service to the community. This is evidenced given the dramatic increases in self-initiated activities, like directed patrols, business checks, vacant home checks, motor vehicle stops, and community policing contacts. We maintained and expanded community engagement and community policing activities as we once again hosted National Night Out, several Coffee with a Cop events, two Drug Take Back events, a document shredding and food drive event, our annual toy drive, and a number of other activities and event aimed at building and strengthening community relations and partnerships. Our two incredible School Resource Officers continue to develop lasting relationships with our children through engagement and mentorship, while many of our agency members continue to dedicate their personal time to volunteer for organizations like Special Olympics of New Hampshire, the Children's Hospital at Dartmouth, the Salvation Army, the Child Advocacy Center, and Bridges.

In addition to the foregoing organizational achievements, what we are most proud of is our Town being recognized by Consumer Affairs as the safest midsize community in New Hampshire, for a second consecutive year. This remains one of the more notable achievements of our agency and the community as it indicates that our policing strategies and collaborative approach to public safety are working. Although we value data and metrics to measure the reach of the services we provide, we remain mindful that lower rates of crime incident and arrest reports, with higher metrics related to proactive policing strategies, are the best outcome and indicate a level of organizational and community success.

In closing, we are committed to continually evaluating our services to ensure we are meeting the needs of the community in the most effective manner possible. We take our commitment to serving as guardians of this community seriously, and will continue to utilize innovative, data-driven approaches to inform the allocation of personnel and services. With this being said, the Hollis Police Department looks forward to providing another year of public safety service that exceeds expectations in 2023. Moreover, we remain ever mindful of the tradition of excellence that has defined the Hollis Police Department for many years, a tradition that was built through the efforts of incredible public servants, both past and present. Please know that is the honor of my life to serve as the Chief of Police of the Hollis Police Department and to lead the men and women of this agency in our continued efforts to best protect and serve this safe and thriving community.

In Service to You,

Joseph R. Hoebeker
Chief of Police



CRIME COMPARISON REPORT (2018 – 2022)

CRIMES AGAINST PROPERTY						
<i>Crime Classification:</i>	2018	2019	2020	2021	2022	2021 vs. 2022 (% change)
Robbery	0	0	0	0	0	0%
Arson	1	1	0	0	0	0%
Burglary	2	7	1	2	2	0%
Extortion/Blackmail	2	1	2	1	2	50%
Theft (shoplifting)	2	1	1	1	1	0%
Theft (from building)	13	9	4	9	14	36%
Theft (from motor vehicle)	5	2	4	9	2	-350%
Theft (of motor vehicle parts)	0	0	0	1	1	0%
Theft (all other)	13	6	17	8	13	38%
Motor Vehicle Theft	3	3	0	2	1	-100%
Counterfeit/Forgery	1	0	1	1	4	75%
Fraud (false pretense/swindle)	9	8	12	9	8	-13%
Fraud (credit/debit card/ATM)	8	8	3	1	7	86%
Fraud (Impersonation)	13	3	7	7	6	-17%
Fraud (wire)	0	0	1	2	1	-100%
Embezzlement	0	0	0	0	0	0%
Stolen Property	1	0	2	1	4	75%
Destruction of Property/Vandalism	55	30	25	31	28	-11%
Property Crime Total	128	79	80	85	94	10%

CRIMES AGAINST PERSONS						
<i>Crime Classification:</i>	2018	2019	2020	2021	2022	2021 vs. 2022 (% change)
Homicide	0	1	0	0	0	0%
Kidnapping/Abduction	1	1	1	0	0	0%
Sexual Assault	0	1	2	1	2	50%
Simple Assault	19	28	15	29	29	0%
Intimidation	18	18	6	14	13	-8%
Crimes Against Persons Total	38	49	24	44	44	0%

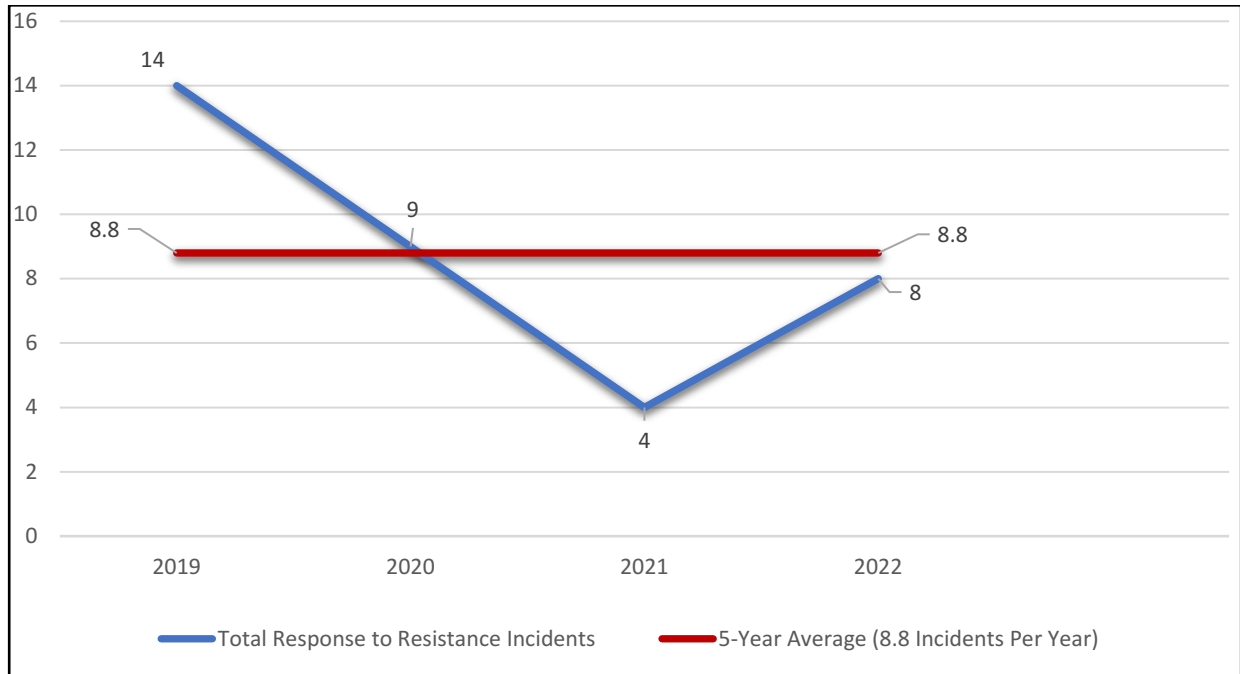
PATROL SERVICES

	<u>2021</u>	<u>2022</u>
Total Calls for Service (CFS):	21,525	25,956
Self-Initiated/Proactive Activity:	17,057	23080
Motor Vehicle Stops:	3801	4361
Traffic Citations:	194	225
Citation Warnings (Verbal & Written):	3746	4413
Arrests:		
On View & Based on Incident	114	137
Summons Arrests	72	69
Protective Custody	5	11
Total:	191	217
Of the 217 total arrests made in 2022, 57 were for Impaired Driving (26.26%)		
There was a 60% increase in DUI arrests when comparing 2021 and 2022 data.		

MOTOR VEHICLE STOPS (2018 - 2022)				
<i>Year</i>	<i>Motor Vehicle Stops</i>	<i>Citations</i>	<i>Citation Warnings</i>	<i>Percentage of Stops Resulting in a Citation</i>
2018	6337	274	5913	4.30%
2019	4280	306	4116	7.10%
2020	3133	199	3121	6.40%
2021	3801	194	3746	5.10%
2022	4361	217	4413	5.00%

MOTOR VEHICLE COLLISIONS (2018 - 2022)						
<i>Collision Type</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2021 vs. 2022 (% change)</i>
Fatalities	1	0	0	0	1	100%
Non-Injuries	115	121	78	75	96	22%
Injuries	11	26	25	23	21	-10%
Total	127	127	103	98	118	17%

RESPONSE TO RESISTANCE INCIDENTS (2018 - 2022)		
<i>Time Period</i>	<i>Total Response to Resistance Incidents</i>	<i>5-Year Average (8.8 Incidents Per Year)</i>
2018	9	
2019	14	
2020	9	
2021	4	
2022	8	



DATA NOTES:

Only 4% of the 217 total arrests recorded by the Hollis Police Department, and the 25,956 calls for service, which included a total of 4,361 motor vehicle stops, resulted in a response to resistance incident.

All Response to Resistance incidents are administratively reviewed and all were deemed to be within policy and statutory parameters. The Hollis Police Department contributes data to the National Use of Force Database as maintained by the Federal Bureau of Investigation.

Our office is located at the 3G Market Place, and is the place to come for the following:

Vehicle Registration: The Town Clerk's office is where all Hollis residents register cars, trucks, tractors, trailers, motorcycles, and other vehicles the State of New Hampshire requires to be registered. Regular numeric plates, Conservation and Heritage (moose), Vanity (initial), tractor, trailer, farm, agricultural, and motorcycle plates are available. It is also where the process is started for veteran or antique plates. Registrations are renewed, by mail (don't forget to include a self-addressed stamped envelope!), by utilizing our drop box, or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. Appointments are needed for transactions unable to be processed online.

Boat Registrations: New boat registrations and renewals are done in our office. Registering your boat in Hollis keeps the revenue in town as opposed to going to the State.

Dog Licenses: Licenses run from May 1 to April 30 each year. Dog license renewal is open from January 1 to April 30. Renewals are done by mail (don't forget to include a self-addressed stamped envelope!), by utilizing our drop box, or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. We need a current rabies certificate on file to renew a dog license.

Marriage Licenses and Certificates, Birth Certificates, and Death Certificates are issued at the Town Clerk's office. Our website is www.hollisnh.org. For vital records requests, click the link for Vital Records and follow the instructions.

Voter Information: Hollis residents can register at the Town Clerk's office. Absentee ballots for local, state, and federal elections can also be obtained.

Genealogy: The Town Clerk's office has information on births, deaths, and marriages of Hollis residents from 1733 to the present. Genealogy searches are by appointment only. Please call for details.

The Town Clerk's office also issues residency letters for obtaining a driver's license. In addition, we print ballots for local elections and are present at all elections.

Our hours: Monday 1pm-6pm; Wednesday & Friday 8am-1pm.

Respectfully submitted,

Lisa Claire
Town Clerk

Diane Seavitt
Deputy Town Clerk

Phone: 603-465-2064 / Email: townclerk@hollisnh.org / Website: www.hollisnh.org

RESIDENT BIRTH REPORT

01/01/2022 - 12/31/2022

-- HOLLIS--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
PENN, GEORGE WILLIAM	01/05/2022	NASHUA, NH	PENN, MICHAEL ALLEN	PENN, JENNIFER ANNI
EYVAZZADEH, PAULETTE JANE	01/25/2022	NASHUA, NH	EYVAZZADEH, PETER MATTHEW	WIELER, JANE CURRAN
FARQUHARSON, KIMAYA SOPHIA	02/09/2022	NASHUA, NH	FARQUHARSON, RAYNA RICARDO	FARQUHARSON, TRECIA MARIE
MAUL, NOAH ROBERT	02/18/2022	HOLLIS, NH		MAUL, CAROLYN ELIZABETH
VICKERS, BRYSON GARTH	03/04/2022	NASHUA, NH	VICKERS, BRIAN GARTH	VICKERS, ASHLEY ELISABETH
MCDONALD, OWEN DOUGLAS	03/08/2022	NASHUA, NH	MCDONALD, ANDREW WILLIAM	MCDONALD, KIMBERLY MARINA
TIBBETTS, BENJAMIN ALEXANDER	03/09/2022	NASHUA, NH	TIBBETTS, FRASER SCOTT	TIBBETTS, KATHLEEN CAROL
PARCELL, ETHAN JAMES	03/23/2022	NASHUA, NH	PARCELL JR, PHILIP JAMES	STORM, REBECCA AMANDA
KACHROO, KIAAN	04/17/2022	NASHUA, NH	KACHROO, NAVNET	BHATT, ANANTA
VAN YSSELDYK, LYLIA JANE	04/18/2022	MILFORD, NH	VAN YSSELDYK, COLIN HENDRIK	VAN YSSELDYK, GILLIAN EVA
SILVA, ANNABELLE PAIGE	04/21/2022	NASHUA, NH	SILVA, JONATHAN MICHAEL	SILVA, STEPHANIE ANNETTE-RUTH
CAVALLARO, ENZO JOSEPH	05/04/2022	NASHUA, NH	CAVALLARO JR, JOSEPH JOHN	CAVALLARO, KATHERINE ROSE
CALDERONE, MADALYNN ASHLEY	05/05/2022	NASHUA, NH	CALDERONE III, EDWARD ANTHONY	SCOTT-CALDERONE, MEAGAN ASHLEY
WILMOT, MAEVE GENEVIEVE	05/16/2022	MANCHESTER, NH	WILMOT, BRIAN ROBERT	WILMOT, JACQUELINE
CICCHI, ADELYN BECKETT	06/04/2022	NASHUA, NH	CICCHI, BRENDAN MICHAEL	CICCHI, SARA MARIE
ZWICKER, DEAN AMIR	06/06/2022	NASHUA, NH	ZWICKER, ADAM RICHARD	ZWICKER, FAARIA AMIR
HECKER, REMI IRVING	06/13/2022	MANCHESTER, NH	HECKER, EZEKIEL PAUL	HECKER, KARA ANNE
ZWICKER, AMELIA JENSEN	06/21/2022	NASHUA, NH	ZWICKER, JACOB CALEB	ZWICKER, CAROLYN TZU
MAGUIRE, SAMUEL MATTHEW	07/01/2022	NASHUA, NH	MAGUIRE, SHAWN MATTHIAS	PLOSKI, ELISSA JOYCE
ESPINOLA, CHARLOTTE LEA	07/08/2022	NASHUA, NH	ESPINOLA JR, MICHAEL JOSEPH	ESPINOLA, ARIANNA MARIE
GRAZEWSKI, ANDREW JAY	07/11/2022	NASHUA, NH	GRAZEWSKI, JOSPEH MICHAEL	GRAZEWSKI, CAITLIN MARIE
WEN, SOPHIA CHANG	07/14/2022	NASHUA, NH	WEN, JIAN	LI, WEILIN
DAVOLIO, THEO ALBERT	07/17/2022	NASHUA, NH	DAVOLIO, JUSTIN ROBERT	MIDGLEY, STEPHANIE MARY
PAPPACONSTANTINO, ELENA GRACE	07/19/2022	NASHUA, NH		PAPPACONSTANTINO, STEPHANIE DONNA
MYERS, ISABELLA RENAE	07/19/2022	NASHUA, NH	MYERS, MATTHEW COLBY	MYERS, KELLY RACHEAL LEE
HOGAN, LOUIE FREDERICK	07/30/2022	HOLLIS, NH	HOGAN, JOSHUA FREDERICK	HOGAN, ANNA KLIMENTIEVNA
HUBACKER, LILLIE ANN	08/07/2022	HOLLIS, NH	HUBACKER, NEIL DAVID	HUBACKER, KELSEY ANN
GOLDSTEIN, ASHTON JAMES	08/23/2022	NASHUA, NH	GOLDSTEIN, ADAM JASON	GOLDSTEIN, NICOLE DIANA
RENNIE, MILES WILLIAM	10/08/2022	MANCHESTER, NH	RENNIE, BRIAN WELLES	RENNIE, KAITLIN ELIZABETH
BORGES, JOSHUA MAXIMO	10/22/2022	NASHUA, NH	BORGES, FABIO AUGUSTO	SANTOS, INGRID MAXIMO
LEWIS, JACK EDWARD	11/07/2022	MANCHESTER, NH	LEWIS, ROBERT DAVID	LEWIS, ERIN KATHLEEN
QUINN, WHITLEY CATHERINE	11/21/2022	MANCHESTER, NH	QUINN, CASEY FINNERTY	QUINN, KELLI MARIE

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2022 - 12/31/2022

-- HOLLIS--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
SOARES, JULIAN AUGUSTINE	11/27/2022	MANCHESTER, NH	SOARES JR, ALVARO JOSE LEIVA	SOARES, AMANDA KEENA
PATURI, RIVAAN	12/08/2022	NASHUA, NH	PATURI, SUNIL	ABBADASARI, DAPHNE SUPRIYA
ORR, MEGHAN ELIZABETH	12/09/2022	NASHUA, NH	ORR, JONATHAN ALAN	ORR, ALEYDA GONZALEZ
BELLANTUONI, RYAN JOSEPH	12/15/2022	NASHUA, NH	BELLANTUONI, JOSEPH ANTHONY	BELLANTUONI, CATHERINE FRANCES
RURY, ETHAN EDWARD	12/16/2022	NASHUA, NH	RURY, JONATHAN EDWARD	RURY, MAURA
SULLIVAN, LILLIAN GRACE	12/17/2022	NASHUA, NH	SULLIVAN, BRENDAN MICHAEL	SULLIVAN, JAMIE KATHERINE
POPE, RYE MALAGODI	12/19/2022	NASHUA, NH	POPE, NICHOLAS BRENNER M	POPE, NICOLE MALAGODI
RUSSELL, ROHAN NAIK	12/24/2022	NASHUA, NH	RUSSELL, BRANDON JAMES	NAIK, ADITIRAJIV
LOCKWOOD, ISLA JUNE	12/27/2022	MANCHESTER, NH	LOCKWOOD, JOSEPH WILLIAM	LOCKWOOD, JOY MARIA

Total number of records 41

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Vital Statistics - Marriages

RESIDENT MARRIAGE REPORT

01/01/2022 - 12/31/2022

-- HOLLIS --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
ORR, JONATHAN A HOLLIS, NH	GONZALEZ RUIZ, ALEYDA R HOLLIS, NH	HOLLIS	HOLLIS	02/19/2022
VAN ZANDT, JAMES R NASHUA, NH	JASPER, SALLY A HOLLIS, NH	HOLLIS	HOLLIS	06/11/2022
BLOMGREN, MICHAEL R HOLLIS, NH	PIPER, SARA J HOLLIS, NH	HOLLIS	HOLLIS	08/20/2022
SALYER, DAVID A HOLLIS, NH	PRENDERGAST, SHAWNNA M HOLLIS, NH	BROOKLINE	MADISON	10/08/2022
LEACH, MATHEW T HOLLIS, NH	WETZEL, SARAH J HOLLIS, NH	HOLLIS	ALBANY	10/31/2022

Total number of records 5

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--HOLLIS, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
WOLD, SVANTE BJARNE	01/04/2022	HOLLIS	WOLD, HERMAN	WOLD, ANNA-LISA	N
LEWIS, BIANCA	01/10/2022	NASHUA	BRUNO, GIULIO	DIMARZO, ANNA	N
MCGONAGLE, ARTHUR JOSEPH	01/29/2022	NASHUA	MCGONAGLE, ARTHUR	MCGOWAN, JOSEPHINE	Y
DUPONT, FREDERICK PAUL	01/30/2022	NASHUA	DUPONT, HSRRY	CONRAD, HAZEL	N
DESROSIERS, GERARD R	02/01/2022	HOLLIS	DESROSIERS, CHARLES	APRIL, MARIE	Y
MALBURNE, ROBERT E	02/23/2022	HOLLIS	MALBURNE, GEORGE	REID, EDITH	Y
CHESEBROUGH, LYNN MARIE	02/23/2022	HOLLIS	SOWERBY, GEORGE	RINALDI, KATHLEEN	N
BARNES, WILLIAM CARROLL	02/28/2022	HOLLIS	BARNES, ARCHIBALD	MITCHELL, ROWENA	Y
LAVERY, SUSANNE MARIE	03/06/2022	HOLLIS	POULIN, NORMAN	VIGUE, ELIZABETH	N
CARSON, CHARLES LEROY	03/07/2022	HOLLIS	CARSON, GEORGE	UNKNOWN, BERTHA	Y
BURTT JR, NELSON H	03/22/2022	LACONIA	BURTT SR, NELSON	KEHAIL, MILDRED	U
ARAUJO, JAMES	04/01/2022	NASHUA	ARAUJO, JOSEPH	TAVARES, ANNIE	N
WHITTEMORE, ELEANOR	04/01/2022	NASHUA	HARDY, HAROLD	WOODEN, ESTELLE	N
MILUKAS, BUNNY JACKSON	04/06/2022	LEBANON	JACKSON JR, ELLISON	STEWART, BERNICE	N
FROTHINGHAM, EDWARD O	04/11/2022	HOLLIS	FROTHINGHAM, CHARLES	TAYLOR, GELSEY	N
CHAPMAN, DONALD WAYNE	05/17/2022	HOLLIS	CHAPMAN, NORMAN	BETHEL, BEATRICE	Y
WALTERS, DEBORAH A	05/22/2022	NASHUA	SILVER, EDMOND	STEWART, MILDRED	N
STUMPF, HARRY	06/01/2022	BEDFORD	STUMPF, PAUL	SCHROEDER, ANTONIE	Y

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--HOLLIS, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PORTER, BARBARA K	06/06/2022	MERRIMACK	KUNZE, NORBERT	REICHENDER, ROSA	N
WONG, NANCY H	06/08/2022	HOLLIS	HSU, FRANK	ZIA, LUCILLE	N
TERCHO, GERALD PETER	06/10/2022	NASHUA	TERCHO, JOHN	HEINZ, MARIE	Y
MECHLER, NANCY L	06/11/2022	HOLLIS	KUHNKE, HERBERT	FORREST, MARGAREL	N
GAGNON, JEAN ELSIE	06/24/2022	HOLLIS	FORTIN, JOSEPH	MARCOUX, IRENE	N
ELLIOTT, BRUCE H	07/03/2022	LEBANON	ELLIOTT, EDSALL	HEIMGARTNER, LILLIAN	N
HASYCHAK, PATRICIA BARBARA	07/13/2022	MERRIMACK	KUCHTA, RICHARD	UNKNOWN, BARBARA	N
HALEY, LESLIE BURTON	07/21/2022	NASHUA	HALEY, BURTON	SPACKMAN, DORIS	N
ROMITO, FRANK C	08/27/2022	NASHUA	ROMITO, ANGELO	DEMARCO, VINCENZINA MARIA	Y
LEE JR, JOHN EDWARD	09/11/2022	NASHUA	LEE, JOHN	MURRAY, EDITH	Y
BELL, PATRICIA A	09/19/2022	NASHUA	INGRAM, WALTER	ROY, LUCILE	N
COLEMAN, GAIL SANDRA	09/22/2022	NASHUA	LAFOREST, ALBERT	BARTIS, MILDRED	N
WIGHT, DORIS STAUFFER	09/23/2022	MERRIMACK	STAUFFER, RALPH	RIEGEL, NAOMI	N
THOMPSON, JUDITH	09/26/2022	HOLLIS	ANDERSON, WILLARD	YOST, KATHERINE	N
CAMPBELL, LINDA LEE	10/18/2022	NASHUA	RUBY, JOHN	UNKNOWN, CLEORA	N
REARICK, CHARLES CONRAD	10/21/2022	HUDSON	REARICK, EDWARD	SKEEL, EDITH	Y
MACDONALD, ARNOLD J	11/19/2022	NASHUA	MACDONALD, ROBERT	KENNEDY, CATHERINE	N
TAYLOR, KENNETH JOHN	11/30/2022	MERRIMACK	TAYLOR, ALFRED	CARLIN, MILDRED	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--HOLLIS, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SQUIRES, JAMES WOOD	12/09/2022	HOLLIS	SQUIRES, JAMES	TUTTLE, CATHERINE	Y
WOO, BOW YUEN	12/16/2022	NASHUA	LAM, UNKNOWN	UNKNOWN, UNKNOWN	N
WINKLER, GEORGE REINHARD	12/21/2022	NASHUA	WINKLER, NILS	FORS, AGNES	N

Total number of records 39



Agricultural Commission

Established under the provisions of New Hampshire State Law NH RSA 674:44-e, the Hollis Agricultural Commission (HAC) has been chartered by the Hollis Select Board to provide a voice for farmers, preserve rural character, promote agriculturally based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

- In February, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission co-chaired an annual review of the Woodmont Orchard lease with members of Town Hall staff. In addition to the lessee, the review was attended by representatives of the Hollis Conservation Commission (HCC), the Nichols-Smith Conservation Land Trust and the USDA Natural Resources Conservation Service (NRCS). It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement. As per state rules, the annual rent was greater than or equal to what the assessed property tax would be. Leasing revenue was placed in the Town's General Fund and used to offset property taxes.
- In July, the HAC and the HCC hosted a legislative tour sponsored by the Hillsborough County Conservation District at Woodmont West. The purpose of the event was to educate legislators and stakeholders about conservation efforts undertaken by farmers using state and federal conservation resources. Approximately 30 people attended from around the state, including members of our local, state, and federal representatives and senators; USDA NRCS; NH Fish and Game; UNH Cooperative Extension; and the Nichols-Smith Land Trust.
- In November, members of the Commission along with members of the HCC and the Nichols-Smith Land Trust completed the annual conservation review site walk of the Woodmont West property.
- Also in November, the HCC and Agricultural Commission formed a joint working group to evaluate and make recommendations on potential agriculture activities for the Law property. This work continues in 2023.
- In December, held a site walk of the Stefanowicz property with members of the HCC to review logging plans on the property prior to commencement of lease-approved agricultural field restoration.
- Also in December, members of the Agricultural Commission partnered with the Hollis Women's Club to organize and manage the agriculture tractor parade for the Women's Club Holiday Event.

The Hollis Agricultural Commission holds its regular meetings on the second Thursday of the month at 7:30 p.m. in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend. If you are interested in becoming a member of the HAC, please contact Chair Mark Post at (603) 759-5229, or visit the Town Volunteer Information site at: <https://www.hollisnh.org/volunteer-information>.

Respectfully submitted,

Mark Post

Agricultural Commission, Chair

Randall Clark, Vice-Chair

Cheryl Quaine, Member

Mike Madden, Secretary

David Petry, Select Board Representative

Trevor Hardy, Member

C.J. Husk, Alternate

Process

The Town of Hollis, Hollis School District, and the Hollis Brookline Cooperative School District operate as Municipal Budget Law entities, meaning that citizens have decided to have an elected Budget Committee create budgets for the town and schools in accordance with New Hampshire Revised Statute Title III, Section 32. These budgets are presented at three annual meetings (Town, Hollis School District, and COOP School District), where the power to decide ultimately lies in the hands of the voters who attend and vote at those meetings.

In executing its role, the Budget Committee considers the perceived needs of the community for public services and the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Select Board and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as debt service, collective bargaining agreements and special education costs. We also adjust our guidance to account for salary and benefit increases and multi-year lease arrangements that are approved by voters via separate warrant articles, outside of the operating budget.

The Select Board and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to share their views on proposed expenditures. Weighing citizen input at the public hearings, the points brought forward by the Select Board and the School board, and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings for approval or modification by the voters present at those meetings.

Data and Commentary

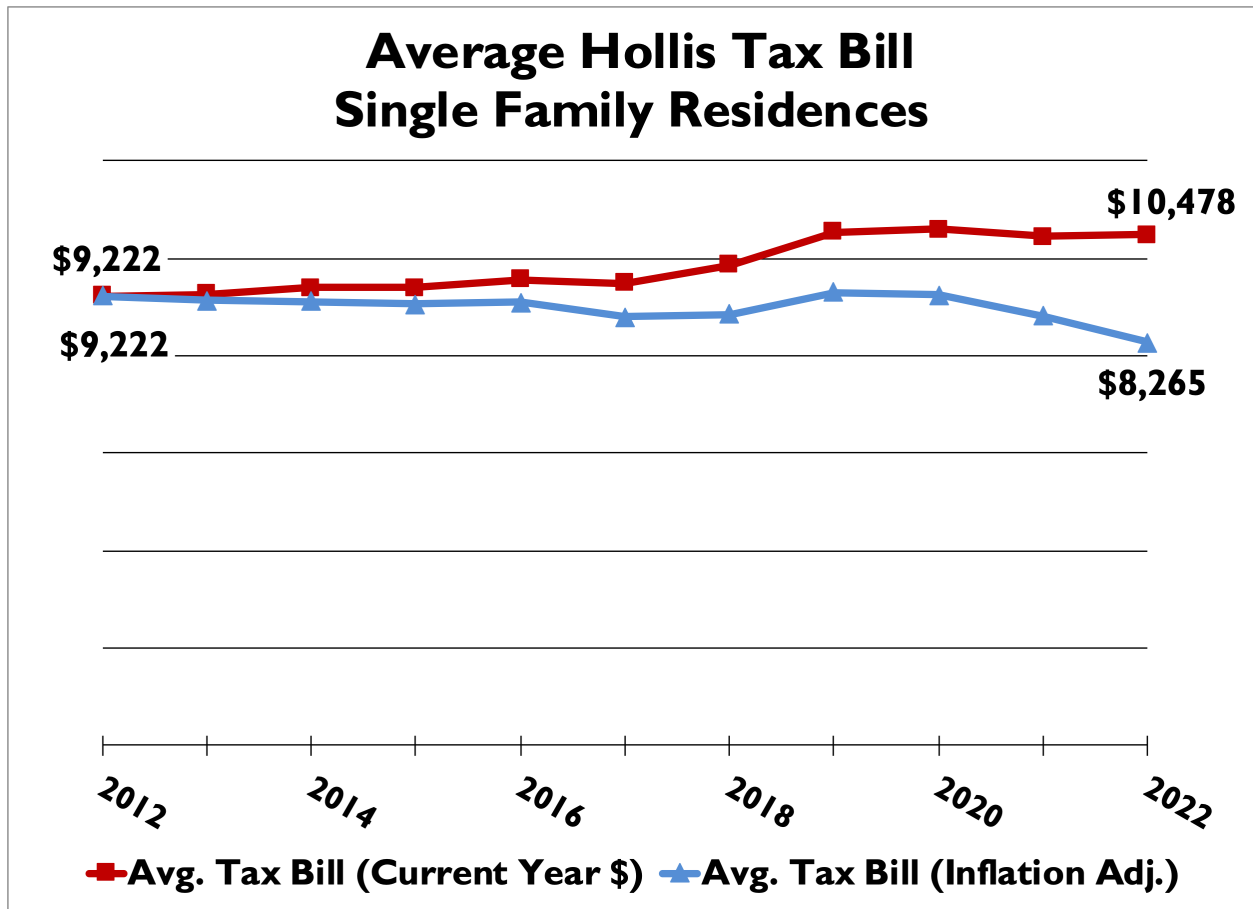
Long-term debt service (loan principal and interest payments, capital lease payments) is a significant contributor to our property taxes. Hollis taxpayers are responsible for debt service for the Town and Hollis School District (HSD), as well as a portion of the Hollis Brookline Cooperative School District. Two HSD bonds approved in 1994 were paid off in 2014. Three bonds that funded the COOP High School were paid off, one in 2016 and two in 2017. In 2019 two bonds that paid for Town land acquisitions of 2003 and 2004 were retired.

As older long-term debt has been retired, voters have approved new bond issues. In 2016 the Town bonded \$5.2M to acquire and conserve two parcels of land approved by voters at the 2015 Town Meeting. In 2017 voters approved a \$3.3M energy improvement and renovation municipal lease project for our Hollis schools. The COOP voted in 2018 to bond \$2M to construct a turf field at the high school. Voters approved another \$3.1M municipal lease for capital improvements in the Hollis schools in 2020. In 2022, with an expectation of rising interest rates, bond articles were approved by voters at all three annual meetings: Town - \$4 million, Hollis School District - \$3.1 million, and the COOP School District - \$2.9M

The net effect of these debt commitments peaked in 2006 when 11.6% of property taxes raised went to debt service. As the earlier bonds were retired, the debt burden gradually diminished to 6.4% of taxes raised in 2017. New debt approved by voters has caused the percent of our tax bill assigned to debt service to rise to 8.2% in 2022. Ongoing debt service will likely remain in the 8% to 10% range of total expenditures as retired bonds are replaced by new issues and capital leases for rolling stock (e.g., fire trucks, police cruisers, and DPW equipment) are taken on as equipment is retired and replaced. In addition, ongoing capital leases associated primarily with Town vehicles will continue to be a significant expense, ranging from \$400K to \$600K annually.

The Budget Committee has worked with the Select Board and the Hollis School Board to limit expenditures while maintaining services and infrastructure. The Budget Committee tracks the average assessed value of single-family residences. The cumulative effect over the past ten years is an increase of 14%, from \$9,222 to \$10,478, in the average tax bill, in nominal or current year dollars.

Average Hollis Tax Bill Single Family Residences



However, when comparing financial data over time it is important to consider the effect of inflation. With that in mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for single-family residences has decreased 10% over the past ten years, compared to the unadjusted 14% increase cited above. Over the past 10 years the inflation adjusted average tax bill decreased \$957 from \$9,222 to \$8,265 in constant inflation adjusted dollars (see graph). Two factors contribute to the decrease in the inflation-adjusted average tax bill, one which is controllable at the Town level and the other which is not: substantially higher inflation in the past two years and slower growth in aggregate tax burden relative to the higher inflation rate. While 2022 estimated annual inflation increased 7%, the total tax effort increased only 1.8%.

Schools

School enrollment has been relatively steady between 615 to 670 over the past decade. The Hollis School District Administration forecast for the 2023-24 school year is 691. Multi-year projections of enrollments suggest enrollment may reach 780 over the next five years, however those projections are highly volatile. Enrollment is an obvious driver of cost and the Budget Committee has worked with the Hollis School Board and the School Administration to maintain a linkage between enrollment and budgets.

Building maintenance will continue to be a significant cost driver. The 2017 school energy project was a major investment and addressed a specific array of infrastructure improvements. Other large investment in capital improvements were made in 2020 and 2022. These investments will address many but not all of the infrastructure needs at our aging school buildings. While there is no active project, there may be a substantial expenditure for improvements to the SAU41 administrative building and attached barn on Lund Lane in the coming years. The building is the property of the Hollis School District and must be maintained by the Hollis School District.

Town

Our Town population and tax base continue to grow relatively slowly. There is some evidence that population growth may be accelerating as a result of in-migration due to the COVID-19 pandemic. 2020 Census data and local measures e.g., building permit applications, support the view that Town population is increasing. It is expected that the funds raised through property taxes required to maintain our Town services will continue to grow more or less in step with population and aggregate property valuation.

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town's Unassigned Fund Balance (UFB), from a low of \$155K in 2009 to an estimated \$3.6M at the end of 2022. The UFB has been designated as the funding source for multiple Town expenditures, rather than new taxation, in recent years. The Select Board has also voted to use UFB funds to reduce the property tax rate. It is likely that these practices will continue until the UFB is reduced to its recommended level.

The Town must continuously invest in building maintenance, civil infrastructure e.g., roads, and land preservation and utilization. In 2022 the Farley Building committee was created allotted \$50K to investigate options for the Farley building based upon a professional engineering study. It is possible that the committee will recommend substantial expenditures.

Conclusion

The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or debt issues, to provide additional services and facilities. High inflation continues to be a significant factor. In 2022 voters approved approximately \$9.1 million in long-term debt. The increased debt service will not be fully seen in the tax rate until 2023 as debt service payments are generally reduced or not required in the year the new debt is issued. Collective bargaining agreements will put upward pressure on taxes as high inflation will influence labor negotiations. Residents are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Respectfully submitted,

Tom Gehan

Hollis Budget Committee, Chairman

Cemetery Trustees

Hollis Cemetery Trustees are responsible for the management and operation of Hollis's six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on requests or concerns, monitor compliance with State laws (RSA) in regard to the Town's cemeteries and surrounds, and plan for the long-term needs of the cemeteries. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. Marc Squires was re-elected in March 2022. Hollis Cemetery Trustees meet monthly; one Saturday a month at 7:30 a.m. in Town Hall (November – March) and at one of the cemeteries (April – October).

Our intention is to maintain the cemeteries in a manner that benefits Hollis' country-like character. In keeping with the country setting, the cemetery rules do have restrictions with regards to the addition of plantings, borders around plantings, and ornamentation on or near grave markers. Before planting, landscaping rules can be viewed on the Town website (<https://www.hollisnh.org/cemetery-trustees>). Many older graveside bushes and small trees are quite overgrown and unmanageable. The Cemetery Trustees and DPW will be working together to remove these as appropriate.

2022 was again a busy year for the Trustees, nearly wrapping up the construction of the East Cemetery expansion. Sales of Right to Inters commenced in the Spring and sold at a quick clip. The landscaping is in its infancy, with overseeding and weed reduction scheduled for 2023. In addition, granite edge markers and the first round of plantings will be installed in each section of lots. The final details of the cemetery expansion will include signage.

Our administrator, Beverly Hill, is instrumental in the daily activities and operation of the cemeteries. Beverly can be contacted at the Department of Public Works (DPW) for any Cemetery related questions or requests.

Hollis's six cemeteries, Church Yard, East, North, South, Pine Hill, and Lawrence are beautiful, peaceful places to wander and read the history of our town on the headstones. (Please note that it is against State law to do grave rubbings.) Many monuments are very fragile. Visitors are asked to be mindful, exploring with your eyes and ears, taking time to rest on the beautiful benches, during the coming year.

Respectfully submitted,

Melinda Willis, Chairwoman
Marc Squires, Vice Chairman
Raul Blanche, Secretary
Amy Armstrong
Lisa Schmalz



Cemetery Trustees Raul Blanche, Lisa Schmalz, Marc Squires, and Melinda Willis meeting in the East Cemetery Expansion in October, 2022.



Cemetery Trustees Amy Armstrong, Lisa Schmalz, Marc Squires, and Raul Blanches meeting on the new patio in the East Cemetery Expansion in March, 2022.

Charter

Established at Town Meeting in 1964, under the provisions of New Hampshire State Law RSA Chapter 36-A, the Hollis Conservation Commission (HCC) protects the Town's natural resources and rural character by safeguarding and conserving its forests, wildlife, aquifers, surface waters, fields, wetlands, buffer zones, and scenic views.

With the challenges we faced in 2022, many of us continued to escape to the great outdoors and enjoyed nature as it was intended. We are thankful to have such a variety of special places in New Hampshire to explore nature, find peace, and appreciate all that our natural surroundings have to offer.

Through its many partnerships and volunteers, the HCC in 2022 continued to steward and sustain the numerous parcels of land under its care and to actively participate in land-protection initiatives.

Funding

The HCC's major source of funding, the Land Use Change Tax (LUCT) is assessed by the Town on developers for building lots created via subdivision that no longer qualify for the State's Current Use program. This funding is used by the HCC to acquire resource rich property and to maintain conservation easements on the over 60 properties under our guardianship. With 100% of the LUCT fees going into HCC's budget, the HCC can concentrate its efforts on long-term land conservation and protection. This involves coordination with landowners who wish to protect their properties from development and partnering with local, state, and federal non-profits and programs to further the HCC charter. The total amount of LUCT funds received for the year ending December 31, 2022 was \$597,295.

Land, Water, Wetlands, and Wildlife; Protection, Management & Stewardship

The HCC was very active in protecting and managing conservation lands within Hollis during 2022.

After a Public Hearing in February, the Town purchased 69.51 acres of land located on Richardson Road (the "Law Property" - Hollis Map-Block 014-035). This property contains approximately 34 acres of forested land, which is split evenly between pine and hardwood. The property also contains 22 acres of active agricultural land with the remaining acreage primarily wetlands. The property contains a significant amount of highest-rated wildlife habitat and agricultural soils and will also provide water resource protection. It will be preserved as space open to passive recreation and continued agricultural use.

After a Public Hearing in February, the Town purchased 14.12 acres of open land and wetlands to the immediate west of the existing Transfer Station on Rocky Pond Road (the "Burton Property" - Hollis Map-Block 017-013-001). The land provides excellent wildlife habitat and is comprised of about 10 acres of woods and 4 acres of wetlands. Subject to Town approval, 4.0+/- acres will be purchased by the Town for Transfer Station expansion. The rest of the property will remain protected forest and wetlands.

After a Public Hearing in September, the Town purchased the development rights for 263.9 acres of land located on Shattuck Lane and Wheeler Rd (the "Rock Property" - Hollis MBLU 037 011 and 037012). This property contains approximately 50 acres of fields and 50 acres of wetlands with the rest comprising forest or building sites. The property provides wildlife protection abutting the Town Forest, and the wetlands, in particular, provide an excellent habitat for endangered turtles. The property has been protected from development in perpetuity through the establishment of an agricultural conservation easement.

In total, for 2022 the HCC protected over 347 acres of land at a cost to the Town of less than \$5,145/acre plus administrative/legal fees. With 100% of the HCC budget coming from the LUCT paid by developers, no additional funding from Hollis taxpayers was needed to acquire conservation protection of these lands. Special recognition goes to Chair Tom Dufresne and Vice-Chair Paul Edmunds for their tireless work over a number of years leading the efforts to protect these properties,

The HCC reviewed the annual environmental monitoring, as required, on the Rideout-Flint Brook property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Town-owned Glover lot on Nevins Road. These reports are available for public review.

In February, pursuant to Section 3.4 of the Farm Lease Agreement, the HCC participated in the annual review of the Woodmont Orchard lease, along with the Hollis Agricultural Commission and Town Hall staff. In addition to the lessee, the review was attended by the representatives of the Nichols-Smith Conservation Land Trust and the USDA Natural Resources Conservation Service (NRCS). It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement. Then, in November, members of the HCC, the Hollis Agricultural Commission, and the Nichols-Smith Land Trust participated in the annual conservation review site walk of this property.

The HCC managed a project to remove and control invasive species, improve the wildlife habitat, and increase the species variety on the “Ludwick Siergiewicz Farm” property at the upper end of Mooar Hill Road. Costs were partially paid for by a grant from New Hampshire Fish and Game Commission.

In November, the HCC and Agricultural Commission formed a joint working group to evaluate and make recommendations on potential agriculture activities for the Law property. This work continues in 2023.

Additional Activities

In 2022, the Conservation Commission and members:

- Continued its partnership with the Nashua River Watershed Association and participation in Wild & Scenic Rivers designation efforts.
- Attended site walks and held reviews to evaluate various land developments, wetland and buffer impacts, and subdivision applications received by the Planning and Zoning Boards.
- Donated 1000 flower bulbs for a yearly planting activity at the Hollis upper and primary elementary schools, grades kindergarten through six. Students got their hands dirty, learned about the growth cycle, and anticipate spring 2023 when the new blooms will appear.
- Attended the annual New Hampshire Association of Conservation Commissions (NHACC) conference.
- Reviewed and commented on various wetlands crossings plans as part of the Planning Board approval process and informed the Planning Board of potential violations of approved wetland crossing plans.
- Reviewed and commented on proposed wetland impacts, also known as dredge and fill or Alteration of Terrain permits, as a partner to the NHDES.
- Conducted the annual Roadside Cleanup in April, an effort coordinated from the Hollis Transfer station with widespread public participation. Credit for recruiting numerous volunteers goes to the Gate City Striders and to Jacob Medina and the Hollis Scouts. Appreciation is extended to all the citizens and community group members who join every year in clearing litter, thereby educating others to care about our environment.
- Attended meetings of the Brookline and Amherst Conservation Commissions to share opportunities for mutual conservation efforts.
- In July, the HCC and the Agriculture Commission hosted a legislative tour sponsored by the Hillsborough County Conservation District at Woodmont. The purpose of the event was to educate legislators and stakeholders about conservation efforts undertaken by farmers using state and federal conservation resources. Approximately 30 people attended from around the state, including members of our local, state, and federal representatives and senators; USDA Natural Resources Conservation Service; NH Fish and Game; UNH Cooperative Extension; and the Nichols Smith Land Trust.
- Created a “Local Biodiversity” winter seminar series to be shared with the community. To be held in 2023 in the Lawrence Barn, this series will feature invited speakers to discuss effective ways conservation techniques can be accessible and easier for the public to use at home.
- Continued a “Data Migration and Management Processes to Digital Platforms” project to digitize and store HCC documents online for public access. This includes management plans, conservation easements, and monitoring calendar for all HCC properties. The migration continues through 2023 and is being coordinated with Town information technology resources.

Membership

HCC officer elections were held, and current members elected were Paul Edmunds, Vice-Chair; Thomas Davies, Treasurer; and Mark Post, Secretary.

The HCC accepted the resignations of Members Jonathan Bruneau. We thank him for his many years of service and his contributions. Also, this year existing Alternate Members Karen Bridgeo and Peter Band became full Members.

HCC members who serve as liaisons to other Boards and Committees include Mark Post, the Agricultural Commission liaison, and Paul Armstrong, the Select Board liaison. The HCC also relies heavily on Town staff member Connie Cain for her unwavering support and her knowledge of Town assets and State statutes.

Member Bernadette McQuilkin represents Hollis on the Wild & Scenic Rivers Council. Chair Tom Dufresne is the HCC representative on the Nichols-Smith Conservation Land Trust, an Associate Supervisor in the Hillsborough County Conservation District, and the treasurer of the NH Association of Conservation Districts. Karen Bridgeo serves on the Nichols-Smith Board of Directors.

The Hollis Conservation Commission holds its regular meetings on the third Wednesday of the month at 7:00 p.m. in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend. If you are interested in becoming a member of the HCC, please contact HCC Chair Tom Dufresne at (603) 204-9289, or visit the Town Volunteer Information site at: <https://www.hollisnh.org/volunteer-information>

Respectfully submitted,

Mark Post

Hollis Conservation Commission, Secretary

Tom Dufresne, Chair
Paul Edmunds, Vice-Chair
Thomas Davies, Treasurer
Mark Post, Secretary
Peter Band, Member
Karen Bridgeo, Member
Joe Connelly, Member

Laura Bianco, Alternate
Bernadette McQuilkin, Alternate
James Plummer, Alternate
LeeAnn Wolf, Alternate
Paul Armstrong, SB Representative
Connie Cain, Staff



HOLLIS ENERGY COMMITTEE, Hollis, NH

Chair: Venu Rao

2022 Year End Report

Hollis Energy Committee (HEC) has a full slate of nine members. After over a dozen years serving Hollis Energy Committee (HEC) and the Hollis community, the last four years of which guiding the Committee as Chairman, Eric Ryhard decided to retire and pursue other life passions. Since we could not interest any new members to take the Committee lead, Venu Rao (who came back from a three-year sabbatical to serve the Rotary Organization) accepted the role for one year. With Eric Ryhard and Woody Hayes leaving the Committee and with an open position, we requested that interested Hollis residents apply to join the HEC. We filled the three open positions with well-qualified Hollis residents: Christina Marmonti, Steve Ettelson, and Dave Johnson.

We have strong, talented and committed committee members with diverse backgrounds that complement each other in achieving the Energy Committee objectives. The Team:

1. Paul Armstrong (Hollis Town Selectman)
2. Lori Radke (Town Admin)
3. Joan Cudworth (DPW)
4. Christina Marmonti (Alternate)
5. Paul Happy
6. Dave Johnson (Alternate)
7. Mike Leavitt
8. Venu Rao, Chair
9. Eitan Zeira
10. Phillip Stephenson
11. Steve Ettelson
12. Adam Jacobs

HEC member Phillip Stephenson has taken the lead following the progress of Community Power of NH (CPNH) and keeping the Energy Committee and Hollis Board of Selectmen current with its progress.

Phillip Stephenson invited Stuart Ormsbee (VP Power Supplies Strategies) of Colonial Power Group and Bart Fromuth (COO) of Freedom Energy Logistics who spoke to the HEC about how they will be doing community power in NH. They are in essence a standard power broker operation setting up to support multiple communities in NH. Unlike CPNH they do not have an independent management structure to oversee and develop specialized plans for the member communities.

Hollis Energy Committee Members have attended the yearly Local Energy Solutions Conference October 14th in Manchester. Once a year the Energy Committees from all over New Hampshire meet at the Local Energy Solutions Conference to exchange sustainable energy ideas. This is also an opportunity to meet with vendors to learn about their innovative green energy and sustainable energy products.

As no major projects were undertaken during the COVID years, we took advantage of a BOS request to assess the impact of Hollis Energy Committee recommendations, energy efficiency investments and return on those investments in the last decade. The following is what was presented to the Board of Selectmen.

Hollis Energy Committee, a decade of impact

The Hollis Energy Committee (HEC), in collaboration with the Hollis Board of Selectmen (BOS), has made substantial positive impact in the areas of energy conservation and renewable energy implementation. In the process the BOS and HEC team has saved taxpayers a significant sum in avoided energy costs.

Mission: To promote energy conservation and efficiency through sustainable energy practices

Electrical Energy Savings:

In 2011, with the approvals of Hollis BOS, Hollis School Board, and HB COOP School Board, the HEC applied for an Energy Efficiency Conservation Block (EECBG) Grant and was awarded \$214,000. With that grant every municipal and school building in Hollis underwent complete electrical upgrades. Every classroom was fitted with sensors and timers to reduce electricity consumption. The Public Service Company of NH (currently known as Eversource) calculated that these electrical upgrades reduced the Town's electricity consumption by 400,000 KWhs per year. The cumulative savings for the taxpayers from 2012 to 2021 is **\$629,016**. Not a single taxpayer dollar was used for this effort.

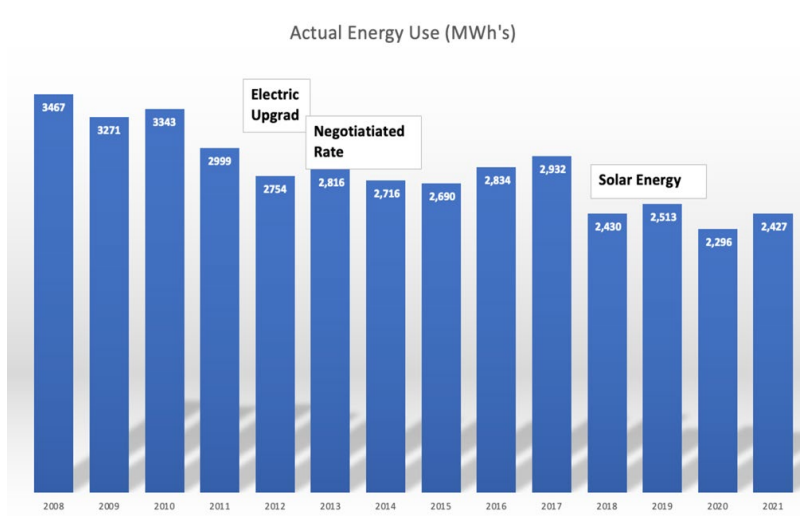
In 2013, the HEC and Town of Hollis worked with Nashua Regional Planning Commission (NRPC) to use the economies of scale of 13 towns and school districts aggregated power requirements to **procure electricity** at a substantially discounted rate. This has saved an average of 2 to 3 cents per KWh compared to Eversource rates. The cumulative savings from 2013 to the Hollis taxpayer is **\$439,371**. Not a single taxpayer dollar was used for this effort.

In 2017, the Hollis School Board requested and Hollis' citizens approved a \$2.85M for **schools upgrades and for sustainable energy generation**. As a part of this effort a 200 kW capacity solar panel project was installed on Primary and Upper Elementary school buildings. These solar panels generate an average of 250 MWhs of energy per year. The cumulative savings from the solar electric generation is **\$179,880**.

In 2020, the HEC and the Town of Hollis Dept of Public Works **upgraded streetlights to LEDs**. This reduced maintenance and energy costs. The cumulative savings from updated streetlights is **\$20,210**.

Thus, the **total electrical energy savings** for Hollis's taxpayers since 2012 (electrical upgrades, negotiated electric power rates, and solar power generation) is **\$1,264,966**. The Board of Selectmen and Hollis Energy Committee team effort has resulted in one and a quarter million dollars savings for the Hollis taxpayers.

The reason we could calculate the electrical energy savings so accurately is because of the EPA Energy Portfolio Management Database Tool maintained by the HEC. This tool helps for energy benchmarking every building in the town and permits tracking on a monthly basis the energy consumed (KWhs, gallons of oil, gas, tons of pellets, etc.) by each building. Luckily for us Eversource automatically enters the KWhs consumed by every building in our town directly into the Portfolio Manager Database. We have accurate electricity consumption, costs, and dates.



To present it in another way, we were paying for 3,467 MWhs in 2008. Now in 2021 we are paying for 2,427 MWhs of electrical energy. That is a reduction of over 1,000 MWhs of energy. In otherwards, our town has become more than 30% more energy efficient in spite of the fact that our electrical demands have increased over the last decade. **A reduction of 1,000 MWhs consumption translate to about \$190,000 of taxpayer savings per year based on 2021 electrical rates.**

Heating and Hot Water Savings:

In 2015, the Hollis Town Hall and Police Station were ready to replace their aging diesel-based heating and hot water systems. The HEC recommended a Wood Pellet System to replace the oil-based heating systems for both the Town Hall and Police Station. The Hollis BOS approved the HEC recommendations based on the fact that the:

Acquisition cost of the wood pellet system was less than newer oil-based heating system;

It was estimated that the fuel budgets for those two buildings will be lower (6 years of data proves that); and

Mission: To promote energy conservation and efficiency through sustainable energy practices

The most important reason, prior to wood pellet systems, we had no idea where our \$25 to \$28 thousand dollars per year for diesel and gas were going. They may be going to countries that hate us. Now, every dollar spent on wood pellets stays in New Hampshire, helping our local economy and local jobs.

For Town Hall: the average fuel cost per year prior to the wood pellet heating system was \$16,169.00. The average fuel cost per year after the wood pellet heating system is \$7,942.49. That is an over 51% reduction in yearly fuel cost.

Cumulative Fuel cost Savings (6 years): \$49,359.00

For Police Station: the average fuel cost per year prior to the wood pellet heating system was \$8,807.00. The average fuel cost per year after the wood pellet heating system is \$5,721.99. That is an over 35% reduction in yearly fuel cost.

Cumulative Fuel cost Savings (6 years): \$18,513.06

Mission: To promote energy conservation and efficiency through sustainable energy practices



Heritage Commission

The Heritage Commission made great progress on the Cooper Shop and acquired another town historic building, the “White Barn” at Woodmont Orchards. The Commission and many town volunteers helped to address these properties.

On Jan.24th, the Commission made a presentation to the Board of Selectmen requesting guardianship of the White Barn, formerly known as the Machine Storage Garage, to save it from demolition. This successful meeting amended the warrant article for the town meeting to allow HHC to become custodians of the White Barn along with \$50,000.00 towards its restoration. On March 12th, the town approved the warrant article to transfer the care to the HHC. This building adds to HHC list of buildings including Lawrence Barn, Gambrel Barn, Ice House, and the Cooper Shop. Work began on the White Barn in September when Steve Sacherski was hired to remove all the shrubs and small trees from around the barn and add a 5ft gravel drip edge. This greatly improved the overall appearance of the barn.



The Cooper Shop rebuild began in earnest in April 2022. The Commission hired David Trembley and Doug Nye to build the floor system and framing to the roof line. Before this work could start, a team of volunteers began moving the lumber from storage to the build site. We are grateful to the many people who gave up their Saturday mornings during the spring to move the heavy boards. Their help was invaluable.



Once the framing was completed, we needed to address the roofing materials and sheathing. In keeping with the historical nature of the shop it was important to use cedar roof shingles. We are grateful to Viking Roofing for ordering all the materials required to build a quality historic roof. Chris Cahill volunteered his employee’s time to install the sheathing, trim and ramp. By late August we were ready to have the Viking team install the cedar roofing. The goal was to have the



Cooper Shop ready for visitors by Old Home Days in September. With the roof, siding, and flooring in place, Dave Sullivan could add indoor features to showcase the building as a Cooper’s workshop. Still there is much work to address in 2023.

The work in progress includes windows remade by Ron Pike, window frames built by Charlie Seddon and Erol Duymazlar. Thanks to many hands and paint brushes, all the clap boards were primed in October and are ready to be installed once the windows are completed.

Old Home Days was our big day to showcase the Cooper Shop. The cooper from Strawberry Bank worked inside the Cooper Shop to demonstrate the barrel making process to many visitors. There was great enthusiasm from the visitors. We look forward to a completed shop by OHD 2023.

Other work completed during 2022 included cleaning out the Gambrel Barn in May. HHC purchased a picnic table for the Gambrel Barn field. The town landscapers have maintained the grass around the barn and now it provides a welcome spot for families to sit and enjoy the view. This location continues to attract local photographers and visitors. The Agriculture committee held its annual meeting at Woodmont and the Gambrel Barn was opened to allow attendees to visit. For the first time, there was minor vandalism at the Barn primarily from individuals climbing on top of the roof line. We now have cameras positioned on the barn in hopes of deterring further damage.



Our annual fundraiser was a success again this year. Photographs were chosen from 47 submissions by 15 local photographers. To meet the rising costs of paper, we were forced to sell the calendar for \$15. All 500 were sold by Thanksgiving weekend.

We are very grateful to the talented photographers, the calendar sponsors, and the local businesses who sell the calendar from September through November.



The end of year site walk around Annabel Johnson site and the Shedd Mill site was completed in November. Karla and Wendy walked the site to make sure the trails were open and free of litter, and the boundary trees were still clearly flagged. The Annabel Johnson memorial bench that had been tipped over two years ago, was fixed this year.

2023 will be another busy year. Our priority is completing the Cooper Shop and making further improvements to the White Barn. We will also focus on educating the community about Hollis Heritage.

Two members left the commission this year and we welcome anyone who would like to volunteer to this important town organization. To learn more about the work of the HHC, visit our Facebook page or search the town website for Heritage Commission.



Respectfully submitted,

Wendy Trimble
Hollis Heritage Commission, Chair

Karla Vogel
Hollis Heritage Commission, Vice Chair



Highway Safety Committee

The Hollis Highway Safety Committee is an advisory committee only and does not make binding decisions. The Committee is composed of Department Heads, a Selectmen Representative and Hollis citizens selected from the community. All results of the meeting are referred to the Board of Selectmen for their review and action as they determine. The meetings are currently scheduled quarterly, January, April, July and October on the third Tuesday of the month at 1pm at the Town Hall Meeting Room. Additional meetings may be called to address urgent matters on an as needed basis or by request of the Selectmen. The public will be made aware via the Hollis Town website if the need arises for an unscheduled meeting.

The 2022 meetings began in January and this meeting addressed a request from a South Merrimack Rd resident to install some advisory road signs near the residence. After discussion, this request was not recommended. Upgrading the crosswalk on Main Street in front of the “White Building” was discussed which was also not recommended due to extreme costs taking into consideration the State requirements since this is a state road. A Fletcher Lane resident requested the committee to re-visit the subject of “no thru traffic” signs and paving. This was not acted upon since it did not involve “traffic safety”. The April meeting addressed a request from an Apple Lane resident for Stop Sign, Yield Sign or Speed Hump on Rocky Pond Rd to slow traffic. The committee voted to take no action on this request. The intersection at Wright Rd and Broad Street was brought up again and the committee agreed this is a work in progress by the Highway Department. A request for a Stop Sign on Ames Rd at the Witches Spring Rd intersection was approved and recommended to the Selectmen. The July agenda again addressed a request for signage at the intersection of Rt 122 and South Merrimack Rd. The applicant was reminded that the State DOT had recently studied and made changes to this intersection and they were not going to visit the intersection again to the committee’s knowledge. The Convex mirror at the intersection of Merrill Lane and Depot Rd was brought up and postponed to a future meeting. The September meeting dealt with a crosswalk request at the “4 Corners”. The intersection of Route 130 and 122 is controlled by the State and the Town of Hollis has no jurisdiction at this location. No action was taken. September addressed a request for speed reduction on Route 122 in the area of 331 Silver Lake Road, a State controlled highway. The intent was to reduce the speed from 40 MPH to 30 MPH. The Committee recommended that the Selectmen ask the State DOT to look into the matter.

Residents are reminded that this committee is advisory only and is authorized to deal with safety issues. Although traffic does involve safety, if there is no history of accidents or even close calls, the committee’s role is not usually involved.

Respectfully submitted,

James “Jim” Bélanger

Highway Safety Committee, Chairman



Historic District Commission

The Historic District Commission (HDC) meets on the first Thursday of each month. If no applications have been received, the meeting will be cancelled. The membership of the Commission shall consist of not more than five members and not more than three alternates. All members shall be residents of Hollis, and must have demonstrated interest and ability to understand, appreciate and promote the purpose of this Commission. All meetings shall be open to the public.

In 2022, the HDC continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Seventeen applications were submitted to the HDC from residents and business owners.

This year the HDC heard twenty-six applications. Eighteen applications were approved, three applications were deemed “out of public view”, two paint registration, one shingle replacement which do not requiring a formal meeting and two applications were withdrawn by the applicant.

HDC Members

Tom Cook, Chairman

Peter Jones, Interim-Vice Chairman

Michael Bates, Regular Member

Brandon Child, Regular Member

Karen Knesevich, Alternate Member

Erol Duymazler, Alternate Member

Susan Benz, Selectmen’s Representative

Mark LeDoux, Selectmen’s Representative (Alternate)

Donna L. Setaro, Building and Land Use Coordinator

Amiee LeDoux, Recording Secretary

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Respectfully submitted,

Donna L. Setaro

Building and Land Use Coordinator

Historic District Commission Annual Report

Hearing Date	Case #	Location	Decision	Project
2/3/2022	HDC2022-001	9 ASH ST	Granted	Approval of a temporary business sign for Millyard Bank.
2/3/2022	HDC2022-002	9 ASH ST	Granted	The installation of 4 new business signs for Millyard Bank.
3/3/2022	HDC2022-003	6 ASH ST	Withdrawn	The installation of a Blink Car Charging Station.
3/9/2022	HDC2022-003	6 ASH ST		
4/7/2022	HDC2022-004	81 MAIN ST	Granted	The installation of a split rail fence with black wire along the property on Main Street.
4/7/2022	HDC2022-005	81 MAIN ST	Not in Public View	The demolition of a 16' x 60' chicken barn.
4/7/2022	HDC2022-006	4 SILVER LAKE RD	Granted	Paint Registration.
5/5/2022	HDC2022-007	9 ASH ST	Granted	The installation of a new business sign.
5/5/2022	HDC2022-008	15+15A BROAD ST	Granted	The installation of a fence and the replacement of two (2) existing lamps posts.
5/5/2022	HDC2022-009	3 MONUMENT SQ	Granted	The installation of the community garden sign.
5/5/2022	HDC2022-010	15+15A BROAD ST	Registration	Paint Registration.
6/2/2022	HDC2022-011	6 ASH ST	Granted	The installation of a 2 car Blink Charging Station.
7/7/2022	HDC2022-012	3 MONUMENT SQ	Granted	The installation of two (2) new signs.
7/7/2022	HDC2022-013	22 PROCTOR HILL RD	Not in Public View	The construction of a exit door and landing on east side of the structure.
7/7/2022	HDC2022-014	30 ASH ST	Granted	The installation of a new business sign.
8/4/2022	HDC2022-015	16 DEPOT RD	Granted	The installation of 14 replacement windows.
8/2/2022	HDC2022-016	2 ASH ST	Registration	Paint Registration.
6/1/2022	HDC2022-017	72+72A MAIN ST	Registration	Shingle Replacement.
9/1/2022	HDC2022-018	2 MONUMENT SQ	Not in Public View	The installation of a push button door opener.
9/1/2022	HDC2022-019	27 BROAD ST	Granted	The installation of a 33 panel roof top solar array.
10/6/2022	HDC2022-020	2 DEPOT RD	Tabled	The replacement of a portion of the existing roof with a black metal roof.
11/3/2022	HDC2022-020	2 DEPOT RD	Withdrawn	
10/6/2022	HDC2022-021	8 RICHARDSON RD	Granted	The installation of a new walkway.
10/6/2022	HDC2022-022	27 MAIN ST	Granted	The installation of 27 replacement windows and the replacement of 1 bay window.
10/6/2022	HDC2022-023	5C PROCTOR HILL RD	Granted	The installation of a new business sign.
10/6/2022	HDC2022-024	1+1A BROAD ST	Granted	The removal of a dying maple tree.
10/6/2022	HDC2022-025	3 DEPOT RD	Granted	Shingle Replacement.
11/3/2022	HDC2022-026	2 DEPOT RD	Granted	The removal of a road side tree.

Total Cases: 26



Old Home Days Committee

Old Home Days is about bringing the community together! The OHD Committee was very pleased to be able to offer a wonderful weekend that included family activities, local residents showing off their diverse talents, and local businesses supporting this wonderful town we live in.

Friday night welcomed back local DJ Carryl Roy and the amusement rides opened with rides for the younger crowd. We had some of the booths open on Friday, visitors were able to enjoy fried dough, homemade lemonade, various food options, candles, crafts, and more. The Main St. Parade kicked off Saturday morning, featuring the Hollis Town Band, the Hollis Area Equestrians, local youth sports groups, town organizations, and always a hometown favorite antique cars! We had the honor of having Grace Dunham, Hollis's Oldest Resident at 100+ years young, and Honi Glover, a long-time OHD committee member, join the parade again.

Towards mid-day, the festivities were moved to Nichols Field where all booths opened, and the demonstrations started. During Opening Ceremonies we watched the local Scouting groups raise the flag while the Hollis Town Band performed the National Anthem. As for demonstrations, this year didn't disappoint; we had the Fireman's Muster, Hollis Area Equestrians, and the musical talents of Off the Vine, Indecisive, and Powers Out, to name a few. The Lawrence Barn was open with local Artisans selling their wares. Thanks to the amazing work of the Hollis Heritage Committee and many local donations we were able to showcase the new Coopers Shed located shown at Nichols Field, along with other Heritage demonstrations throughout the day.

We had a wonderful mix of vendors this year, with over 80 booths! Many HBHS sports teams and group organizations were there selling different items as a fundraiser for their team, the OHD committee brought back the Silent Auction and ran a basket raffle, the HPD/HFD/HDPW and many town committees were all there showing their support with information booths, along with local groups like the Hollis Senior Residents, Beaver Brook, and the Hollis Woman's Club. The Pet Pageant, judged by Operation Delta Dog was back for another year! People, of all ages, flooded in to show off their much-loved pets: we had dogs, chickens, lizards, and everything in between! All proceeds were directly donated to Operation Delta Dog.

In the early evening, the local Scouting groups retired the flag as Taps was played by K. Okada, an HBHS junior. Moving over to the Field Stage, this year we had the musical talents of Jamdemic featuring Joe Birch. The band is made up of 6 members, mostly Hollis residents; they cover Classic "Deep Cut" tunes from Classic Rock, Blues, Funk, Jam genres.

At this time, we would like to thank the following departments for their continued support of this well-loved community event: The Hollis Board of Selectmen, The Hollis Fire Department, The Hollis Police Department, and the Town of Hollis Department of Public Works.

2022 Old Home Days Committee Members: Cindy Arcieri, KC Morgan, Anna Birch, Barbara Kowalski, Lynne Goodchild, Jan Schwartz

2022 Old Home Days Committee Volunteers: Donna Cormier, Honi Glover, Tara Happy, Liz Barbour, Kelly Anderson, Tamra Letellier-Lumpkin and Peter Jones

Respectfully Submitted,

Corinne Beaubien

2022 Hollis Old Home Days, Chair

Old Home Days

September 16 - 17



The Hollis Planning Board met for a total of 13 meetings in 2022. The Board held 12 regularly scheduled meetings and 1 special meeting. The Board normally meets on the third Tuesday of each month. The primary role of the Planning Board is to review applications for subdivisions and site plans. In addition, the Planning Board is responsible for the Master Plan which was successfully updated and finalized in March.

Subdivisions can range from simple lot line relocations to multi-lot subdivisions with complex drainage systems and road design. Likewise, site plans can vary from a simple change of use to a commercial building to a multi-unit Housing for Older Persons development. No two Planning Board meetings are ever the same and there are always new issues and questions to work through. Working within the framework of the Town's ordinances and regulations, the Planning Board reviews each application with equal importance. The planning process can be long and sometimes controversial, but the goal remains the same - to arrive at the best outcome for the Town of Hollis and the applicant. The Planning Board continues to utilize a multi-phase review process (conceptual evaluation, design review, and final application) for the larger, more complicated applications. This provides an opportunity to address the major issues, including abutter concerns, at an early stage.

18 Cases were heard by the Planning Board during 2022 of which 13 were approved which include: (2) ground mount solar arrays, (3) site plans (bed and breakfast, daycare & candle making), (3) lot line adjustments, (2) plan amendments, (2) minor subdivisions (2 lot and 3 lot), (1) major subdivision (13 lots). The Planning Board also conducted two site walks; one in September and one in December.

Another task assigned to the Planning Board is the annual update of the zoning ordinance. Changes to the ordinance are presented to the voters on the Planning Board ballot. Four proposed amendments this year were recommended by staff. The proposed staff amendments include a comprehensive update to Town Drainage Regulations, language edits to the Wetland Conservation Overlay District, the removal of the Housing for Older Persons section in its entirety, increase the front yard setback in the Rural Zone from 50' to 100' and significant edits to the sign ordinance to comply with Federal Regulations.

The Planning Board also received two separate proposed zoning amendments by resident petition. One is to amend the Hollis Rural Character Preservation Ordinance to require that dead end roads are terminated with a cul-de-sac, to provide design standards and to limit the Planning Board's authority to grant waivers. The other amendment proposes to remove the Housing for Older Persons section of the ordinance as well as references to Housing for Older Persons development in other sections.

Mike Leavitt, a longtime resident of Hollis, joined the Planning Board as an alternate member. In addition, Kevin Anderson, a licensed Professional Engineer with experience working as a land engineer consultant, has accepted the position of Town Planner with Mark Fougere continuing as our Town Planning Consultant.

The Planning Board meets at 7:00 pm on the third Tuesday of each month. All meetings are open to the public and can be viewed on the Town's website. Board minutes and information about applications currently before the Board can be found at <https://www.hollisnh.org/planning-board>.

On behalf of the entire Planning Board and staff: Bill Moseley, Chairman; Doug Cleveland, Vice-Chairman; Virginia Mills; Chet Rogers; Julie Mook; Ben Ming; David Petry, Ex-Officio for Selectmen; Alternate Members, Jeff Peters, Rick Hardy and Mike Leavitt. Staff: Kevin Anderson, Town Planner, who transitioned to the position from being a Planning Board Alternate Member; Mark Fougere, Town Planning Consultant; and Aurelia Perry, Minutes Administrator.

Respectfully submitted,

Kevin Anderson
Town Planner/Environmental Coordinator

The Recreation Commission schedules year-round recreational programs for all residents of all ages. Residents can participate in programs, leagues and special events offered by the Commission. Those activities include:

- Spring and Fall Softball
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Adult Futsal
- Hollis Seniors Activities
- Hollis Equestrian

This past spring softball ran 3 teams in the Souhegan Valley Softball League and one fall ball team. This past fall we had our first sponsorship of a team. Sponsoring a team helps generate much needed income for our girls. This helps purchase necessary equipment and support indoor training during March, when fields are not ready for play. In addition to softball, several other town programs continue to thrive and provide opportunities for our kids. Those groups include Hollis Brookline Cal Ripken Baseball, Southern New Hampshire Flag Football League, Hollis Brookline Cavaliers Soccer Club, Brookline Hollis Youth Soccer League, and Hollis Brookline Lacrosse. Our tennis/basketball and our brand new pickleball courts continue to be busy with a steady stream of activity.

Among the improvements/additions accomplished by the commission in 2022 were the following:

- Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to allocate the very limited field space in an equitable manner.
- Collaborated with the Athletic Directors at the High and Middle Schools to help support field overflow.
- Collaborated with HB Cal Ripken and Diamond Gems Softball to help support successful tournaments for both softball and baseball in the summer months.
- Collaborated with Hollis Police Department and Hollis Social Library to host their second “National Night Out” event in Hollis.
- Collaborated with Old Homes Day Commission to ensure a successful and safe environment.
- Collaborated with a local resident to host the first ever Community Picnic in the Park.
- Lined one tennis court to give our community members an opportunity to play pickleball. We have two courts, and it has been wildly successful. We will be lining up two more courts in 2023.
- Improving safety at the fields by locking up open electrical panels.
- Fixed all 6 of the baseball and softball dugouts so they no longer flood.
- Fixed the irrigation at both Hardy South and North.
- Repaired both Hardy South and North to make both fields safe and playable for our community.
- Aerating and seeding multiple athletic fields.
- Cut back the overgrown brush/trees over Nichols track.
- Placed secured storage at Little Nichols and Tennis courts.
- Repaired multiple sections of our wooden perimeter fencing.
- For safety reasons removed the main playground structure at Little Nichols.

As 2023 begins, the Recreation Commission hopes to continue to build on our current efforts and offerings. Our goal as a

commission is to offer multiple programs for all ages within Hollis. We also look to continue our efforts in updating and upgrading our facilities. We are open to hear from our community as we continue to build our recreation programs locally. Our programs would not be successful without the help of the many volunteer coaches, schedulers, team managers, program coordinators, referees, field liners and most importantly our town of Hollis. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis school systems, and the Select Board and the employees of Town Hall.

Commission Members: Erica Crea (Recreation Coordinator), David Belanger (Chairman), Robbin Dunn, Russel Rogers, Jake Balfour, Tom Whalen (Select Board Representative), Jaye Belanger (Alternate) and Cindy Van Coughnett (Alternate).

<http://www.hollisnh.org/recreation/index.htm>

<https://www.facebook.com/HollisNHRec/>

Respectfully submitted,

Erica H. Crea

Recreation Commission Coordinator



Supervisors of the Checklist

The three Checklist Supervisors are collectively responsible for maintaining, as current, the list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State, they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord.

In 2022 the Checklist Supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

March 8, 2022 - Hollis Town Election – 2139 voters participated.

March 9, 2022 - Hollis School District Meeting – 129 Hollis voters participated.

March 12, 2022 - Hollis Town Meeting – 222 Hollis voters participated.

March 15, 2022 - SAU 41 CO-OP School District Meeting – 283 Hollis voters participated.

September 13, 2022 – State Primary – 1773 Hollis voters participated.

November 8, 2022 – State General Election – 4760 Hollis voters participated.

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, Town Clerk's Office, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk's office were also processed during each published supervisory session just prior to the printing of a new checklist.

At the beginning of 2022 (1/6/2022) the voting checklist of registered Hollis voters totaled 6182, of which 2550 were registered as Undeclared, 1936 as Republican, and 1696 as Democrat. The most current voting checklist of registered Hollis (1/6/2023) voters totaled 6465, of which 2720 were registered as Undeclared, 2006 as Republican and 1739 as Democrat.

Respectfully submitted,

Mary Thomas, Chair Thomas Davies Robbin Dunn



Town Forest Committee

Town Forests were initially authorized in New Hampshire to ensure a timber supply for municipalities. Over the years, the benefits and uses have evolved to include many other things like water quality, recreation, wildlife habitat and aesthetics. Many people are using the Town Forest for hiking and biking and school activities, as well as horseback riding and snowmobiling. Please bear in mind that the Town Forest is also open to hunting and fishing as well. In Hollis, timber management is still an important goal for the Town Forest and has been since it was first established in 1916. Timber harvests are designed to maintain the health of the forest and have a forest with many trees of different ages and species. This benefits wildlife and makes the forest more resilient and aesthetically pleasing. Although the harvesting may interfere temporarily with other uses of the forest, they are important to maintain all of the qualities of the Town Forest. Efforts to minimize impacts to designated trails are made during these harvests.

Unfortunately, after 50 years of service on the Hollis Town Forest Committee, Ted Chamberlain has decided to step down. His knowledge of the history of the Town Forest, his willingness to deal with any issues that arose, and his help with boundary maintenance and timber harvest supervision will be greatly missed.

Although we encourage the use of the trails for recreation, we ask that ONLY designated trails be used. Over the past few years, we have noted a large number of undesignated trails being constructed without authorization. Not only does this conflict with the Town of Hollis Ordinance, but a recent study by NH Fish and Game revealed that recreational trails have a large impact on wildlife.

<https://wildlife.state.nh.us/trails>

In 2021, Jim Oehler a wildlife biologist with NH Fish and Game, and a resident of Hollis was contracted to prepare a management plan for the Town Forest containing Spaulding Park and adjacent parcels. As part of his work, he mapped all of the trails, as well as undesignated (rogue) trails. Using the mapping program developed by NH Fish and Game, it was determined that very little of the area has no impact to wildlife due to the high density of trails. For this reason, with the support of the Selectmen, the Town Forest Committee plans to start decommissioning many of these rogue trails and some other unnecessary trails.

The timber harvest that was started in the spring of 2021, just south of the Dunklee Pond dam was completed in the spring of 2022. This thinning was designed to remove overcrowded trees to help maintain the health of the better-quality trees. This is done by making room for the remaining trees living crowns to expand. In 2022, 81mbf of white pine, 3 mbf of hardwood pallet, and 49 cords of firewood were harvested, yielding \$13,974.80 to be added to the management fund. Although it may be temporarily unsightly, please realize that almost all of the areas in the Town Forest have had a similar thinning in the past 50 years.

The beaver have finally figured out how to dam up the beaver stop device on the causeway road this past summer. Probably the low water levels of Parker Pond Brook, due to the dry summer, made it possible for them to successfully build a dam around the fencing. The dam was removed with an excavator at least twice, but was rebuilt almost immediately. Efforts are under way to find a trapper to remove the beavers. The committee is working on finding a solution to this ongoing problem.

Joe Brulotte has been repairing and repainting the signs on the Hollis Town Forest.

As mentioned last year, please report any signs of illegal fires to the Hollis Fire Department.

Remember that anything you bring into the forest must be taken out with you. The only motorized vehicles other than main-

tenance vehicles allowed are snowmobiles when the trails are open. Remember, e-bikes are motorized vehicles and are not permitted on the Hollis Town Forest.

We would like to thank the Hollis Trail Committee and the Hollis Nor'easters snowmobile club for all their efforts in keeping the trails open.

Respectfully submitted,

Ted Chamberlain

Spencer Stickney

Joe Brulotte

Craig Birch

Gary Chamberlain

Contacts: Spencer Stickney - 603 465-9340 Craig Birch - 603 465-3310

Trails Committee

2022 was a fantastic year for the Hollis Trail Committee for trail and team improvements. We began the year putting the final touches and rails on a new bridge we built in late 2021. The bridge was built by Harry Russell with help from Eric McIntyre, Pete Tamposi, Mark Malone and Paulo Ramalhinho and Amos White (Trail Committee volunteer and Hollis Nor'Easter) helped us get the bridge in place.

Eric McIntyre was brought in as Chairman to help make the transition from Sherry as she works on stepping down after her many years as chair of the Hollis Trail Committee. Sherry has put in many tireless hours over the past 20+ years and we all owe her a big THANK YOU for her efforts.



Harry Russell and Eric McIntyre also purchased new trail maintenance vehicles that they primarily use to help maintain the trails here in Hollis. These UTV maintenance vehicles allow our volunteer members to do much more “heavy lifting” and carry more tools and keep the trails in better shape than ever before.

The Trail committee also participated in the July 4th parade here in Hollis. Eric and Sherry threw out candy to the youngsters and very much enjoyed the parade and showing off our new vehicles and dump trailer. Sherry graciously made a BIG donation to the trail committee this year and purchased a dump trailer for our team. This dump trailer helps us move wood, gravel, tools and just about anything else we need hauled. We lettered it up recently with trail maintenance stickers and it's come in very handy this year.



VOLUNTEER POWERED!

We received a ton of help from volunteers - namely NEMBA (New England Mountain Bike Assoc) members and other local folks that walk, bike and ride the trails on horseback. The Nor'Easters snowmobile club also helped us clean up the Silver lake parking lot and chipped some wood that had fallen around the lot. They also took the time to cut back the brush and weeds in the parking lot at the state park and it really looks nice and tidy! Thank you Doug Sattler, Joe Vallier and the rest of the

Nor'Easters that volunteer your time to help us with the trails!

Craig Birch from the Forest Committee also helped us with a very hazardous oak tree near muddy brook. This beast of a tree was hung up in another tree and had been there for a few years. Craig used his forestry experience and helped Harry Russell take it down without issue. A big thank you also goes out to the Hollis Area Equestrians for their generous donation to our volunteer organization. Harriet Frank, Jayne Belanger and the rest of their group rides on the trails frequently and they keep them clean of sticks, trees and horse manure.

SMOOTHING OUT THE BUMPS

We worked with Joan and the DPW to get some recycled material to help smooth out some of the parker pond loop where it was rutted out and very hazardous for





horses and walkers. We pulled a team of volunteers together to assist with hauling the material out to designated spots in the town forest. We moved over 20 yards of material and have received many great comments about the improvements to the heavily traveled Parker Pond “loop” trail. Special thanks to Pete Tamposi, Mark Foti and the Northeast Freeriders club, and Dave and Anne Burke for their assistance on this major undertaking

During our last meeting of the year, we decided to work towards improving signage with new 6x6 posts, sign consolidation and new trail names. We will be working with NH Signs and other local craftsmen to help us design new multi-use trail signs, and start naming all the trails to help with directions and search and rescue operations. Each major intersection will still have the HXX Snowmobile intersection signs, but will eventually have easier to remember trail names.

TRAILCARE APP

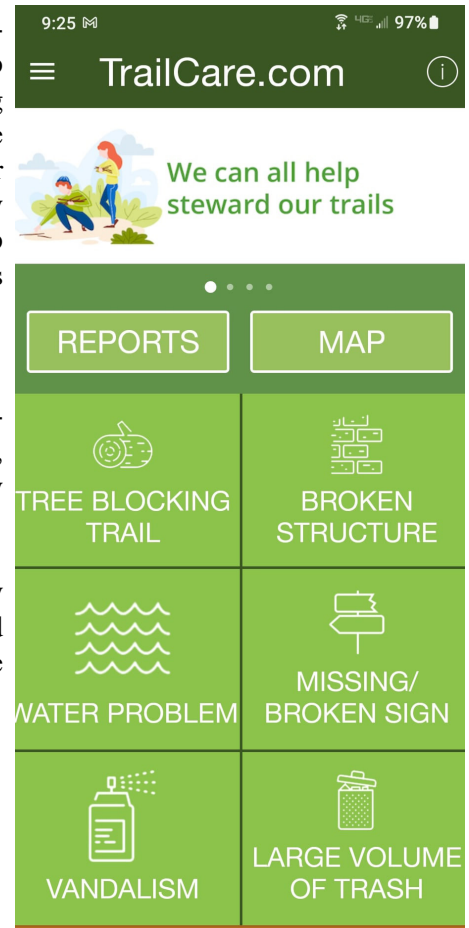
Another big addition to the trail system this year was the adoption of the TRAILCARE app. This free application is available on Android and Apple iOS. This app allows users of our trail system to report issues such as Trees down, Trash, Flooding and other issues they come across while using our trail system. This app takes the GPS location of the report and sends it to our trail team. Instead of searching for a tree or trash based on description in an email or txt, we can now simply follow the map and GPS location. This allows our maintenance team to quickly clean up the mess and it also tallies up all the reported issues so we can see our progress throughout the year.

In November we brought on Mark Malone as an alternate member of the trail committee to fill a vacancy that we had. Mark is an avid outdoorsman, adventurer, mountain biker and all around outdoor adrenaline junkie and he’s a valued new member to our team of volunteers.

Overall 2022 was a successful year for the Hollis Trail committee and we saw many improvements and changes. We are excited to hit the ground running in 2023 and will work on adding a Map Kiosk in the town forest and getting the new multi-use trail signs and trail names up as we roll into summer.

Submitted by

Eric McIntyre
Trails Committee, Chair





Zoning Board of Adjustment

The Zoning Board of Adjustment (ZBA) meets on the 4th Thursday of each month unless circumstances dictate otherwise. Some of those circumstances occur when a Holiday, like Thanksgiving, falls on or too close to the usual date and causes a re-scheduling. There are months when there are no cases to be heard and the meeting is cancelled. The ZBA is a quasi judicial board. This means the members act like a jury and can only make decisions on what they hear during testimony and know from their own experiences.

At the applicant's discretion, an application could be tabled to the next scheduled meeting date, if there are less than five members of the board present to hear the case. This is not common in Hollis since there are five regular board members and five alternates. Alternates are appointed to vote in the place of a regular member if that member recuses him/her self or is absent. A quorum of eligible members are required to approve an application. Applicants, supporters and non-supporters who testify need to make their case based on the ordinance and prove to the board why the application meets or does not meet the language of the ordinance. The board also hears appeals of decisions made by Building Official and other boards including the Board of Selectmen and Planning Board.

During 2022 the ZBA heard a total of 21 applications; of these, 17 appeals were granted, 2 appeals was denied, 1 appeal was withdrawn and 1 appeal was dismissed.

Respectfully submitted,

Donna Setaro

Zoning Board of Adjustment, Secretary

The following is a list of current members and their membership status.

Brian Major, Chair
Jim Belanger, Vice Chair
Cindy Tsao, Member
Rick MacMillan, Member
Drew Mason, Member
Kat McGhee, Alternate
Bill Moseley, Alternate
Meredith West, Alternate
Stan Swerchesky, Alternate
William Condra, Building Inspector
Donna Lee Setaro, Building and Land Use Coordinator, staff

Zoning Cases

Hearing Date	Case #	Location	Decision	To Permit
Appeal from an Administrative Decision				
3/24/2022	ZBA2022-003	162+162A BROAD ST	Withdrawn	Appealing the 90 days length of stay for guests of the B&B.
4/28/2022	ZBA2022-007	ROCKHAVEN DR	Denied	The decision made by William Condra that requires a variance to build on the lot.
Equitable Waiver				
3/24/2022	ZBA2022-002	22 BECKYS PL	Granted	The approval of an existing garage which is 30'1" from the side yard setback .
Special Exception				
3/24/2022	ZBA2022-004	22 PROCTOR HILL RD	Granted	The operation of a child day care.
Special Exception- Accessory Dwelling Unit				
5/26/2022	ZBA2022-011	9 COLBURN LN	Granted	The creations of a 702 square foot basement Accessory Dwelling Unit.
5/26/2022	ZBA2022-012	3 LEONARDS WAY	Granted	The construction of a 794 square foot Accessory Dwelling Unit above a garage.
5/26/2022	ZBA2022-013	41 HOWE LN	Granted	The construction of t a 595 square foot Accessory Dwelling Unit.
8/25/2022	ZBA2022-016	37 DOW RD	Granted	The construction of a 788 square foot Accessory Dwelling Unit.
09/22/2022	ZBA2022-019	105+105A NARTOFF RD	Tabled	The approve a pre-existing 772 square foot Accessory Dwelling Unit.
10/27/2022			Granted	
12/22/2022	ZBA2022-020	244 SILVER LAKE RD	Granted	The construction of a 658 square foot Accessory Dwelling Unit in an exciting attached 2 car garage.
Special Exception - Nonconforming Lot				
6/23/2022	ZBA2022-014	27 BROAD ST	Granted	The construction of a 30' x 40' garage 20 feet from the side yard setback.
Special Exception - Nonconforming Structure				
8/25/2022	ZBA2022-017	11 SOUTHGATE RD	Granted	The construction of a screened porch.
9/22/2022	ZBA2022-018	9 HANSON WAY	Granted	The construction of a 534 square foot second floor addition.
Special Exception - Nonconforming Use & Structure				
2/24/2022	ZBA2022-001	8 VAN DYKE RD	Granted	Construct a 650 square foot addition to the existing garage.
Variance				
4/28/2022	ZBA2022-006	6 ASH ST	Dismissed	The installation of a Blink Charging Station.
4/28/2022	ZBA2022-008	ROCKHAVEN DR	Granted	The construction of a single family home on a merged lot without frontage.

5/26/2022	ZBA2022-010	3 MONUMENT SQ	Granted	The installation of two (2) additional signs on the property.
8/25/2022	ZBA2022-015	11 SOUTHGATE RD	Denied	The construction of a screened porch with a balcony above 12.4 feet at its closes point from the side yard setback.
Variance - Setbacks				
4/28/2022	ZBA2022-005	196 WORCESTER RD	Granted	The construction of a 24' x 40' 2 story garage, front corner of the structure is 15'.5" and remaining structure is 23'.6" from the side yard width.
12/22/2022	ZBA2022-021	57 FEDERAL HILL RD	Granted	The construction of a 24' x 26' Two Car Garage with a 24' x 10' rear attached lean-to.
Variance - Wetland Setbacks				
4/28/2022	ZBA2022-009	88 RUNNELLS BRIDGE RD	Tabled	The construction of a 2,508 square foot mixed-use structure within the 100 ft wetland buffer.
5/5/2022			Granted	

Total Cases: 21



Flints Pond Improvement Association

The Flint Pond Improvement Association (FPIA) was formed in 1957 for the conservation and stewardship of historic Flints Pond. The FPIA is a registered 501 c3 charitable organization, sustained by community volunteer efforts.

For many years, the FPIA has been focused on managing the invasive species of variable milfoil in Flints Pond. In past years, the milfoil growth was marked with floaters and harvested by certified divers. As the milfoil growth had become too extensive for hand removal, the FPIA oversaw a targeted herbicide treatment in 2021. This measure was a great success. Only a single plant was found in the pond this past summer.

We also participated in the Volunteer Lake Assessment Program (VLAP) by taking water samples on behalf of the NH Department of Environmental Services for the monitoring of various water quality parameters, such as chlorophyll concentrations and phosphorus levels. This information can be found on our website (www.flintspond.org).

The best way to prevent the spread of invasive aquatic plants is to clean, drain and dry all boats before and after every use. We hope that everyone who enjoys Flints Pond as a beautiful resource for fishing, canoeing and kayaking will also do their part to protect this pond as well as all the waters in New Hampshire. In addition to cleaning your boats before leaving the launch area, please do not disturb the milfoil markers, and take extra care not to dislodge milfoil fragments in marked areas.

If you are interested in attending a Weed Watchers training or helping out with the water sampling this coming summer or have any other questions, please contact the association by email to president@flintspond.org or via our Facebook page. Everyone is welcome to attend our monthly meetings. Please see our Facebook page for meeting times and locations.

We look forward to seeing you out on the pond!

Respectfully submitted,

Dan Gerke

Dave Connor

Kristan Farr

Mark Glidden

Mike Penn

Sarah MacDougall

Sue Farr

Even with COVID and Omicron and the Flu, the Hollis Seniors still prevailed in 2022

The Hollis Seniors meet every Thursday at 11:00 AM at the Lawrence Barn, except on holidays. Membership is open to everyone 55 years of age or older. You do not need to be a Hollis Resident. Dues are \$10.00 per person per year. Members aged 85 or older do not pay dues. Even with COVID, the Hollis Seniors held meetings while maintaining social distancing and complying with CDC guidelines. Sometimes our meetings were held outside, weather permitting. And most importantly, we welcomed 6 new members during 2022.

Prior to the start of our regular meetings, we have a pre-meeting activity from 10:15 to 11:00AM, which is our Chair Yoga Class. At this class members learn to improve their balance, strength, flexibility and relaxation. A certified Yoga Instructor teaches this class, and this class is open to everyone.

Even with COVID, we still had presentations and outings. Some highlights of the 2022 year were:

- A “Chair Yoga” class, with a certified instructor, that is held in the “Barn” for 45 minutes prior to the start of our normal weekly meetings.
- Entertainment by the “Garage Band Singers.”
- Programs on healthy nutrition presented by a licensed Dietitian.
- Presentation by the members of the Hollis Police Department on DARE and community policing
- Presentation by Hollis town personnel on Property Tax Credits and Exemptions.
- A class on performing first aid, CPR, and using the AED was presented by our Hollis Fire and Rescue Personnel.
- Presentation by personnel who experienced “SCAM” events.
- Concert by the Tri-M HBHS Jazz group.
- Presentation by a group providing support for “Comfort Dogs.”
- A demonstration by the Hollis Fire Explorers.
- Having our annual Seniors Picnic.
- A presentation on the history of Barrel Making and renovation of the Hollis Cooperage Shed.
- A trip to the Pepperell Seniors Center and enjoying a “folk dance” demonstration.
- Participation in the Hollis Old Home Days.
- Presentation by an ATP rated pilot explaining the advancements in aviation.
- An orientation on our new Mill Yard Bank and its support to the Hollis community. AND

We ended up the year by holding our annual Christmas Party here in the Barn. It was a formal, sit down luncheon hosted and catered by a member of our organization. This was such a wonderful way to end the year. Even though 2022 had its difficulties, the Hollis Seniors excelled!

Officers for the 2022-year were:

President: David Seager

Vice president: Marion Keith

Secretary: Kathy Peterson

Treasurer: Nancy Bell

Officers for the 2023-year are:

President: Don Ryder

Vice president: Nancy Bell

Secretary: Kathy Peterson

Treasurer: David Seager

Please visit our web site via the Town of Hollis Home page (www.hollisnh.org), click on “Find it Fast,” and click on Seniors to see our posted newsletters and photographs of our activities. We look forward to seeing you at the Barn in 2023.

Respectfully submitted,

David Seager
President



Nashua Regional Planning Commission

The Nashua Regional Planning Commission (NRPC), the oldest of the state’s nine regional planning commissions, serves 13 communities in southern New Hampshire: Amherst, Brookline, Hollis, Hudson, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, Pelham, and Wilton. NRPC provides its member communities with comprehensive planning services addressing environmental, land use, transportation, and regional planning issues as well as offering mapping and data services that utilize the latest technologies.

FY23 NRPC Revenue Sources	
Special Services & Misc. Revenue	1%
Local Contracts	7%
State of NH Grants	7%
Local Dues	8%
Federal Grants	10%
HHW Program Support	10%
Federal Transportation Funds	57%
	100%

Highlights of 2022 regional initiatives of benefit to all NRPC communities include:

Brownfields Assessment Program: NRPC’s Brownfields Assessment program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of sites into economically viable uses. In May 2022, NRPC was selected by the EPA to receive a \$500,000 Brownfields Assessment Grant to continue supporting the clean-up, reuse and redevelopment of contaminated properties.

COVID-19 Regional Economic Development Recovery Plan: With support from the Economic Development Administration (EDA), NRPC developed a comprehensive economic development recovery plan for the greater Nashua region which addressed the impacts of COVID-19 on the region’s economy. The project grew to include a branding initiative – SPARK - and development of a new dedicated website to serve as a resource hub for businesses and entrepreneurs. Visit the website at spark.nashuarpc.org

Greater Nashua Regional Coordination Council for Community Transportation (RCC7):

The Nashua RCC works to leverage the efforts and resources of many organizations and individuals to work collaboratively on coordinated strategies to improve transportation services for all residents in need of assistance. Some committee activities in 2022 included continued collaboration with the Statewide Coordination Council (SCC), the hiring of a Regional Mobility Manager, continued support of the Souhegan Valley Rides demand response bus service, and informal coordination between council members and area human service providers.

Household Hazardous Waste (HHW) Collection: On behalf of the Nashua Regional Solid Waste Management District (NRSWMD), NRPC held six HHW Collection events in 2022: 5 in Nashua and 1 in Milford. The events are held for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2022, the District collected 135,736 pounds of waste from over 1,400 households.

Lower Merrimack River Corridor Management Plan: The Lower Merrimack River Corridor Management Plan provides guidance for the Lower Merrimack River Local Advisory Committee (LMRLAC) and the four communities within the corridor: Merrimack, Litchfield, Nashua, and Hudson. NRPC completed an update to the plan in 2022, thanks to a Local Sourcewater Protection Grant.

Nashua Complete Streets Advisory Committee: NRPC collaborates with communities throughout the region who are working to develop local bicycle and pedestrian infrastructure, complete streets, and multi-use trail projects. Activities in 2022 included completing a story map exploring how the concept of Complete Streets applies to the communities in the NRPC region ([Complete Streets Story Map](#)) and the regional bike/ped counting initiative.

Nashua MPO Transportation Project Planning Process: As the transportation policy-making organization for the region, the MPO administers the federal transportation process to acquire and spend Federal money on transportation improvements in the NRPC region. In 2022, the MPO approved one amendment to the FY 2021-2024 Transportation Improvement Program. NRPC administered the project solicitation process for the FY2025-2034 Ten Year Plan and sent a list of ranked projects to NHDOT for potential inclusion in the plan. The completed Congestion Management Process was adopted in March 2022.

New Standard Maps: In 2022, NRPC's GIS team created new standard maps for the 13 communities in our region. NRPC maintains four poster-size thematic maps that display streets, land use, conservation and recreation features, and zoning. All are available for download at no charge.

NH GeoData Portal: In 2022, NRPC completed an initiative of UNH/Granit and the nine NH regional planning commissions to establish a new regional GIS Hub which seamlessly integrates with a new and modern statewide GIS portal housed at UNH. Visit the Hub at gis.nharpc.org

NH Lower Merrimack Valley Stormwater Coalition: NRPC continues to serve as the fiscal agent of the Coalition's municipal pooled funds, as well as the physical and virtual meeting host for the Coalition's monthly meetings.

Regional Housing Needs Assessment: Under a grant from the Coronavirus State and Local Fiscal Recovery Fund, NRPC continued an assessment of the regional need for housing for persons and families at all levels of income. In 2022, NRPC conducted surveys and focus groups to learn more about residents' needs and collaborated with the eight other regional planning commissions to characterize existing conditions, assess Fair Housing and Equity, and develop strategies and future recommendations. The assessment will be based on a consistent data and analysis methodology developed in partnership with all NH regional planning commissions.

Nashua Regional Planning Commission Staff

Administration

[Jay Minkarah, Executive Director](#)
[Camille Pattison, Assistant Director](#)
[Kate Lafond, Finance Director](#)
[Kristin Wardner, Administrative Assistant](#)

GIS Team

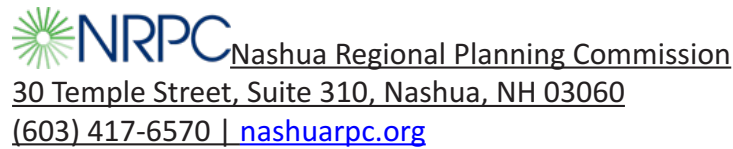
[Sara Siskavich, GIS Manager](#)
[Ryan Friedman, Senior GIS Planner](#)
[Tyrel Borowitz, GIS Analyst](#)

Land Use Team

[Caleb Cheng, Regional Planner III](#)
[Emma Rearick, Regional Planner II](#)

Transportation Team

[Matt Waitkins, MPO Coordinator](#)
[Donna Marceau, Mobility Manager](#)



NRPC provides comprehensive transportation, land use, environmental, and economic development planning services and delivers extensive mapping and data assistance. As an NRPC member, the Town of Hollis accessed a wide range of benefits in 2022, including:

Community-Based Transportation: nashuarpc.org/RCC7

NRPC administers funding for Souhegan Valley Transportation Collaborative bus service to provide affordable, wheelchair-accessible transportation to Hollis residents for non-emergency healthcare and other essential activities.

Discounted New Hampshire Planning and Land Use Regulation Books

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price.

- Hollis's **Total Cost Savings** in 2022: **\$2,057.80**

Online GIS and Tax Mapping: nrpcnh.mapgeo.io, nashuarpc.org/TaxMapHol

MapGeo, NRPC's Live Maps App, is the Town's public GIS property viewer. NRPC also maintains Hollis's tax maps, which are legally required under NH RSA 31:95-a.

- Estimated Annual Software **Cost Savings: \$3,000**

Household Hazardous Waste (HHW) Collection: nashuarpc.org/hhw

NRPC held six HHW Collection events in 2022 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. **101 Hollis households** participated in these events.

Local Technical Assistance:

At the request of the Town, NRPC completed a study of traffic circulation within Monument Square, which exhibits an unorthodox traffic pattern. Counts were conducted to identify weaving patterns and various levels of improvement considered. The findings were submitted to the Town in early 2022.

Subdivision Regulation Update:

Hollis engaged the services of NRPC to perform an audit of the Town's Subdivision Regulations to identify any inconsistencies, redundancies or conflicts between sections, state statutes, and current best practices and make recommendations for changes to increase legibility and clarity.

NRPC extends heartfelt thanks to citizens and staff who support regional planning, including:

NRPC Commissioners: Bob Larmouth and Venu Rao

Transportation Technical Advisory Committee (TTAC) Representative: Joan Cudworth

Nashua Regional Solid Waste Management District (NRSWMD) Representative: Joan Cudworth

Nashua Regional Solid Waste Management District Household Hazardous Waste

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Region Solid Waste Management District's (NRSWMD) 2022 Household Hazardous Waste Program.

This program was funded by municipal assessments, user fees, and a grant received by the Nashua Regional Planning Commission from the NH Department of Environmental Services. The following charts and figures reflect data from collection events held from spring to fall of 2022.

2022 Collection Overview

Six events were held during the 2022 season: five in Nashua and one satellite event in Milford. Residents from any of the eleven NRSWMD member municipalities could participate in any event. A satellite event is typically held in Pelham in odd-numbered years.

2022 Total Participation

In 2022, a total of 1,416 households participated in the HHW collections. Of those, 7.1%, or 101 households, came from Hollis. According to the 2020 United States Census, the population of the NRSWMD region is approximately 226,314. The 2020 Census shows a population of 8,342 for the Town of Hollis, which is 3.7% of the district's total population. Hollis residents utilized the collection events at a higher rate than expected based on its share of the regional population. The most popular event for Hollis residents was on October 8.

36% of the participants from Hollis indicated attending a HHW collection every few years, 53% reported attending for their first time, while 11% reported attending an event every year.

Households	April 23	May 7 (Milford)	June 2	August 6	October 8	November 5	Total	Share of Region
NRSWMD	253	145	198	263	280	277	1416	3.7%
Hollis	13	8	14	12	29	25	101	100%

Historic Participation Trends

NRSWMD began charging a \$10 user fee per vehicle in 2008, which was raised to \$15 in 2019. While participation rates trended consistently upward between 2012 and 2017, they have fluctuated up and down since 2018. The district went from holding seven events to six events in 2018, and only four events were held in 2020 due to the Covid-19 Pandemic. The 2021 season showed rebounding attendance and record volumes of waste. 2022 attendance dipped back down, perhaps related to the record low number of houses listed for sale and fewer people preparing to move. However, participation for Hollis residents increased from 2021 to 2022, the opposite of the district's overall trend.

Households	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Hollis	115	91	101	127	97	76	116	119	76	89	101
District	1280	1532	1623	1696	1736	1808	1603	1734	1258	1659	1416
Hollis % of Total	9.0%	5.9%	6.2%	7.5%	5.6%	4.2%	7.2%	6.9%	6.0%	5.4%	7.1%

Materials Collected

The Solid Waste District manifested a total of 135,736 pounds of waste during the 2022 collection season. Of this, 121,857 pounds were hazardous, and 13,879 pounds were universal wastes. This is an increase of 1,492 pounds from the 2021 total (134,244 total pounds of waste in 2021: 123,347 pounds hazardous and 10,897 pounds universal).

Conclusions

Total district attendance decreased since last year, although attendance by Hollis households increased. A tight housing market and busy post-pandemic schedules may have impacted interest and participation. Meanwhile, the volume of waste being handled through the collection program has continued to increase. The Covid-19 pandemic's lingering impact on labor, supply chains and waste streams has put pressure on our communities and environmental contractor. The proper disposal of household hazardous waste is enormously important as it lessens our impact on the environment and the risks of accidental poisonings in the home. The dedication of our members and professional expertise of our environmental contractor have been vital to the success of this program: Thank you.



Hollis School District

Hollis School District Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM, 24 CAVALIER COURT, IN SAID DISTRICT ON THE FOURTEENTH OF MARCH 2023 AT SEVEN O’CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 7th day of February, 2023.

SCHOOL BOARD MEMBERS:

Amy Kellner, Chair
Rob Mann
Tammy Fareed
Caryl Roy
Brooke Arthur

2023 HOLLIS SCHOOL DISTRICT WARRANT

The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

You are hereby notified to meet at the **Hollis Brookline High School Gym** in the town of Hollis on **Wednesday, March 15, 2023 at 6:30 pm** to act on the following subjects and, further, to meet at the **Lawrence Barn Community Center** on **Tuesday, March 14, 2023** between the hours of **7:00 am and 7:00 pm**, for the purpose of choosing district officers elected by an official ballot and other action required to be inserted on said official ballot.

Article 1. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2023-24 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2023-24	\$89,225

and further to raise and appropriate the sum of **\$89,225** for the second year (2023-24 school year), such sum representing the negotiated increase over the 2022-23 salaries and fringe benefits. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 2. Shall the School District vote to raise and appropriate the sum of **\$677,360** as the Hollis School District's portion of the SAU budget of **\$2,264,374** for the forthcoming fiscal year? This year's adjusted budget of **\$2,247,208** with **\$672,225** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 3. To see if the School District will vote to raise and appropriate up to the sum of **\$23,970** to be added to the previously established Maintenance Expendable Trust Fund for Administrative and Associated Structures at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 4. To see if the School District will vote to raise and appropriate up to the sum of **\$95,000** to be added to the previously established School Buildings Expendable Maintenance Trust Fund from the Hollis School District's June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 5. To see if the School District will vote to raise and appropriate up to the sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2023 unassigned fund balance available for transfer on July 1, 2023.

The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.

Article 6. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 7-1-0.**

Article 7. To see if the School District will vote to raise and appropriate a sum of \$15,786,280 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 8. To transact any other business which may legally come before said meeting.



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
Instruction								
1100-1199	Regular Programs	07	\$4,030,432	\$4,386,595	\$4,630,346	\$0	\$4,630,346	\$0
1200-1299	Special Programs	07	\$1,489,946	\$1,726,600	\$2,209,743	\$0	\$2,209,743	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	07	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	07	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
	Instruction Subtotal		\$5,520,378	\$6,113,195	\$6,840,089	\$0	\$6,840,089	\$0
Support Services								
2000-2199	Student Support Services	07	\$771,243	\$972,282	\$942,130	\$0	\$942,130	\$0
2200-2299	Instructional Staff Services	07	\$446,592	\$479,541	\$504,041	\$0	\$504,041	\$0
	Support Services Subtotal		\$1,217,835	\$1,451,823	\$1,446,171	\$0	\$1,446,171	\$0
General Administration								
2310 (840)	School Board Contingency		\$0	\$95,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	07	\$64,357	\$56,500	\$57,400	\$0	\$57,400	\$0
	General Administration Subtotal		\$64,357	\$151,500	\$57,400	\$0	\$57,400	\$0



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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$594,122	\$625,021	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	07	\$641,140	\$721,514	\$739,447	\$0	\$739,447	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	07	\$773,677	\$1,015,654	\$938,160	\$0	\$938,160	\$0
2700-2799	Student Transportation	07	\$380,165	\$498,152	\$540,183	\$0	\$540,183	\$0
2800-2999	Support Service, Central and Other	07	\$3,189,581	\$3,629,280	\$3,728,759	\$0	\$3,728,759	\$0
	Executive Administration Subtotal		\$5,578,685	\$6,489,621	\$5,946,549	\$0	\$5,946,549	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	07	\$1,162	\$5	\$1	\$0	\$1	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services	07	\$0	\$3,116,000	\$4	\$0	\$4	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$1,162	\$3,116,005	\$5	\$0	\$5	\$0
Other Outlays								
5110	Debt Service - Principal	07	\$586,244	\$593,869	\$878,704	\$0	\$878,704	\$0
5120	Debt Service - Interest	07	\$99,957	\$164,575	\$207,362	\$0	\$207,362	\$0
	Other Outlays Subtotal		\$686,201	\$758,444	\$1,086,066	\$0	\$1,086,066	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	07	\$220,000	\$220,000	\$220,000	\$0	\$220,000	\$0
5222-5229	To Other Special Revenue	07	\$190,000	\$190,000	\$190,000	\$0	\$190,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal		\$410,000	\$410,000	\$410,000	\$0	\$410,000	\$0
	Total Operating Budget Appropriations				\$15,786,280	\$0	\$15,786,280	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	03	\$23,970	\$0	\$23,970	\$0	\$23,970	\$0
		<i>Purpose: SAU Maintenance Fund</i>						
5252	To Expendable Trusts/Fiduciary Funds	04	\$95,000	\$0	\$95,000	\$0	\$95,000	\$0
		<i>Purpose: School Facilities Maintenance Trust</i>						
5252	To Expendable Trusts/Fiduciary Funds	05	\$25,000	\$0	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Special Education Expendable Trust</i>						
Total Proposed Special Articles			\$143,970	\$0	\$143,970	\$0	\$143,970	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
1100-1199	Regular Programs	01	\$13,127	\$0	\$13,127	\$0
		<i>Purpose: Support Staff CBA</i>				
1200-1299	Special Programs	01	\$33,103	\$0	\$33,103	\$0
		<i>Purpose: Support Staff CBA</i>				
2200-2299	Instructional Staff Services	01	\$1,376	\$0	\$1,376	\$0
		<i>Purpose: Support Staff CBA</i>				
2310 (840)	School Board Contingency	06	\$95,000	\$0	\$95,000	\$0
		<i>Purpose: Contingency</i>				
2320 (310)	SAU Management Services	02	\$677,360	\$0	\$677,360	\$0
		<i>Purpose: SAU Budget</i>				
2400-2499	School Administration Service	01	\$8,170	\$0	\$8,170	\$0
		<i>Purpose: Support Staff CBA</i>				
2600-2699	Plant Operations and Maintenance	01	\$16,242	\$0	\$16,242	\$0
		<i>Purpose: Support Staff CBA</i>				
2800-2999	Support Service, Central and Other	01	\$17,207	\$0	\$17,207	\$0
		<i>Purpose: Support Staff CBA</i>				
Total Proposed Individual Articles			\$861,585	\$0	\$861,585	\$0



Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2023	School Board's Estimated Revenues for period ending 6/30/2024	Budget Committee's Estimated Revenues for period ending 6/30/2024
Local Sources					
1300-1349	Tuition	07	\$35,000	\$33,000	\$33,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	07	\$2,500	\$2,500	\$2,500
1600-1699	Food Service Sales	07	\$186,000	\$186,000	\$186,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	07	\$25,000	\$25,000	\$25,000
Local Sources Subtotal			\$248,500	\$246,500	\$246,500
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid		\$5,000	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	07	\$2,500	\$2,500	\$2,500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$7,500	\$2,500	\$2,500



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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2023	School Board's Estimated Revenues for period ending 6/30/2024	Budget Committee's Estimated Revenues for period ending 6/30/2024
Federal Sources					
4100-4539	Federal Program Grants	07	\$70,000	\$70,000	\$70,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	07	\$31,500	\$31,500	\$31,500
4570	Disabilities Programs	07	\$120,000	\$120,000	\$120,000
4580	Medicaid Distribution		\$32,000	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
	Federal Sources Subtotal		\$253,500	\$221,500	\$221,500
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$3,116,000	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04, 03, 05	\$0	\$143,970	\$143,970
9999	Fund Balance to Reduce Taxes	07	\$0	\$155,000	\$155,000
	Other Financing Sources Subtotal		\$3,116,000	\$298,970	\$298,970
	Total Estimated Revenues and Credits		\$3,625,500	\$769,470	\$769,470



Budget Summary

Item	School Board Period ending 6/30/2024 (Recommended)	Budget Committee Period ending 6/30/2024 (Recommended)
Operating Budget Appropriations	\$15,786,280	\$15,786,280
Special Warrant Articles	\$143,970	\$143,970
Individual Warrant Articles	\$861,585	\$861,585
Total Appropriations	\$16,791,835	\$16,791,835
Less Amount of Estimated Revenues & Credits	\$769,470	\$769,470
Less Amount of State Education Tax/Grant	\$2,753,820	\$2,753,820
Estimated Amount of Taxes to be Raised	\$13,268,545	\$13,268,545



Supplemental Schedule

1. Total Recommended by Budget Committee	\$16,791,835
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$16,791,835
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,679,184
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$89,225
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$18,471,019



Notes

Government Leadership and Administration

HOLLIS SCHOOL DISTRICT
For the Year Ending June 30, 2022

Hollis School Board

<u>Amy Kellner, Chair</u>	<u>Term Expires 2024</u>
<u>Carryl Roy, Vice Chair</u>	<u>Term Expires 2025</u>
<u>Tammy Fareed, Secretary</u>	<u>Term Expires 2024</u>
<u>Robert Mann</u>	<u>Term Expires 2023</u>
<u>Brooke Arthur</u>	<u>Term Expires 2023</u>
<u>Diane Leavitt, Clerk</u>	<u>Term Expires 2023</u>
<u>Claudia Dufresne, Treasurer</u>	<u>Term Expires 2023</u>
<u>Drew Mason, Moderator</u>	<u>Term Expires 2023</u>

SAU #41 Administration

<u>Andrew F. Corey</u>	<u>Superintendent of Schools</u>
<u>Gina Bergskaug</u>	<u>Assistant Superintendent</u>
<u>Kelly Seeley</u>	<u>Business Administrator</u>
<u>Lauren DiGennaro</u>	<u>Director of Student Services</u>
<u>Amy Rowe</u>	<u>Assistant Director of Student Services</u>
<u>Carol Tyler</u>	<u>Director of Technology</u>
<u>Linda Sherwood</u>	<u>Senior Assistant Business Administrator</u>
<u>Donna Smith</u>	<u>Assistant Business Administrator</u>

Hollis Elementary Schools

Paula Izbicki, Principal – Hollis Primary School
Candice Fowler, Principal – Hollis Upper Elementary School
Anne Elser, Special Education Administrator
Dr. Abby Diaz, Curriculum Administrator

2022 HOLLIS SCHOOL DISTRICT ANNUAL MEETING MINUTES

HOLLIS SCHOOL DISTRICT ANNUAL MEETING Hollis Brookline High School gymnasium, Hollis, NH 09 March 2022

Hollis Elementary Schools

Paula Izbicki, Principal Hollis Primary
Candice Fowler, Principal Hollis Upper Elementary
Lauren DiGennaro, Director of Student Services

Hollis School Board

Tammy Fareed, Chairman
Amy Kellner, Vice Chairman
Brooke Arthur, Secretary
Robert Mann
Carryl Roy

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, District Counsel
Diane Leavitt, District Clerk

SAU 41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis School District Budget Committee

Tom Gehan, Chairman
Mike Harris, Vice Chairman
Mike Leavitt, Secretary
Christopher Hyde
Lorin Rydstrom
Darlene Mann
Carrol Roy, Hollis School Board Rep
Mark LeDoux, Select Board Rep

The meeting was called to order at 6:35pm by the moderator, Drew Mason, at the Hollis Brookline Cooperative High School and was started with the Pledge of Allegiance. The National Anthem was played by the HUES Band (due to Covid 19, it was previously recorded in 2019). Moderator recognized all veterans and serving members of our armed forces.

Tammy Fareed, School Board chairman, introduced the School Board. Mike Harris, Budget Committee, introduced the Budget Committee. Superintendent of Schools, Andy Corey, introduced SAU #41 and the School Administration. Moderator introduced School District Counsel, James O'Shaughnessy, and School District Clerk, Diane Leavitt. Moderator recognized the Supervisors of the Checklist, Assistants and Volunteer Counters.

Moderator went over administrative announcements. Moderator went over the election results and thanked everyone for a successful election and for the record number of voters that came out to vote on election day. Moderator, Drew Mason, reached out for help from anyone who would like to be a moderator, training is available. Moderator went over the rules of the meeting.

Moderator motioned to adopt the rules of the meeting. Seconded by Mike Harris. No discussion. **CARRIED** by a card vote.

Moderator gave an overview of the warrant articles and time schedule.
Budget Committee chair, Tom Gehan, gave a financial overview of the articles.

Article 1. To see if the District will vote to raise and appropriate the sum of **\$3,116,000** (gross budget) for renovations/improvements at Hollis Primary and Hollis Upper Elementary Schools related to kitchen and bathroom renovations, roofing projects, air source heat pump installations, interior doors, etc. per the complete list approved by the Hollis School Board and to authorize the issuance of **\$3,116,000** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to raise and appropriate the sum of **\$77,900** for the first year's principal and interest payment on the bonds or notes issued. **The school board recommends this appropriation (4-0-0). The budget committee recommends this appropriation (8-0-0).**

Amy Kellner motioned to bring Article 1 to the floor. Seconded by Carryl Roy.
Carryl Roy, School Board, gave a presentation. Discussion ensued.

Moderator brought Article 1 to a secret ballot vote. Polls were open for just over one hour. 3/5 margin required to pass. **YES – 111 NO – 12 CARRIED** by a secret ballot vote.

Mike Harris motioned to restrict reconsideration to Article 1. Seconded by Darlene Mann.
Moderator brought motion to restrict Article 1 to a vote. **CARRIED** by a card vote.

Article 2. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2022-23 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2022-23	\$87,661

and further to raise and appropriate the sum of **\$87,661** for the first year (2022-23 school year), such sum representing the negotiated increase over the 2021-22 salaries and fringe benefits. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Amy Kellner motioned to bring Article 2 to the floor. Seconded by Carryl Roy.
Amy Kellner, School Board, gave a presentation. No discussion.
Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Michelle St. John motioned to restrict reconsideration to Article 2. Seconded by Raul Blanche.
Moderator brought motion to restrict Article 2 to a vote. **CARRIED** by a card vote.

Article 3. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association for the 2022-23, 2023-24 and 2024-25 school year, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2022-23	\$191,599	2023-24	\$267,436	2024-25	\$275,629

and further to raise and appropriate the sum of **\$191,599** for the fiscal year, such sum representing the negotiated increase over the 2021-22 salaries and fringe benefits. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 5-3-0.**

Amy Kellner motioned to bring Article 3 to the floor. Seconded by Carryl Roy.
Rob Mann, School Board, gave a presentation. Discussion ensued. Mike Harris, Budget Committee, answered a question. Rob Mann, School Board, answered a question. Joe Garuba submitted a petition containing at least 5 registered voters to have a secret ballot vote on Article 3.
Moderator brought Article 3 to a secret ballot vote. **67 – YES 47 – NO CARRIED** by a secret ballot vote.

Barbara King motioned to restrict reconsideration of Article 3. Seconded by Elizabeth Brown.
Moderator brought motion to restrict Article 3 to a vote. **CARRIED** by a card vote.

Article 4. Shall the School District vote to raise and appropriate the sum of **\$625,021** as the Hollis School District's portion of the SAU budget of **\$2,107,176** for the forthcoming fiscal year? This year's adjusted budget of **\$2,018,210** with **\$598,582** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Amy Kellner motioned to bring Article 4 to the floor. Seconded by Carryl Roy.
Tammy Fareed, School Board, gave a presentation. Discussion ensued.
John Presley motioned to end debate. Seconded by Mike Harris.
Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 4 to a secret ballot vote. **YES – 65 NO – 61 CARRIED** by a secret ballot vote.

Jama Wilder motioned to have a recount and requested to have Joe Garuba watch the recount. Moderator allowed this request. Recount stands **YES – 65 NO – 61. CARRIED** by recount.

Mike Harris motioned to restrict reconsideration to Article 4. Seconded by Stickney. Moderator brought motion to restrict Article 4 to a vote. **CARRIED** by a card vote.

Article 5. To see if the School District will vote to raise and appropriate up to the sum of **\$23,970** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Amy Kellner motioned to bring Article 5 to the floor. Seconded by Carryl Roy. Tammy Fareed, School Board, gave a presentation. Discussion ensued. Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Mike Harris motioned to restrict reconsideration to Article 5. Seconded by Rob Mann. Moderator brought motion to restrict Article 5 to a vote. **CARRIED** by a card vote.

Article 6. To see if the School District will vote to raise and appropriate up to the sum of **\$150,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2022 unassigned fund balance available for transfer on July 1, 2022. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Amy Kellner motioned to bring Article 6 to the floor. Seconded by Carryl Roy. Carryl Roy, School Board, gave a presentation. Discussion ensued. Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Article 7. To see if the School District will vote to raise and appropriate up to the sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2022 unassigned fund balance available for transfer on July 1, 2022. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Amy Kellner motioned to bring Article 7 to the floor. Seconded by Carryl Roy. Amy Kellner, School Board, gave a presentation. No Discussion. Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Michelle St. John motioned to restrict reconsideration of Article 6 and Article 7. Moderator brought motion to restrict Article 6-7 to a vote. **CARRIED** by a card vote.

Article 8. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **\$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Amy Kellner motioned to bring Article 8 to the floor. Seconded by Carryl Roy. Brooke Arthur, School Board, gave a presentation. No discussion. Moderator brought Article 8 to a vote. **CARRIED** by a card vote.

Mike Harris motioned to restrict reconsideration to Article 8. Seconded by Rob Mann. Moderator brought motion to restrict Article 8 to a vote. **CARRIED** by a card vote.

Article 9. To see if the School District will vote to raise and appropriate a sum of **\$14,297,406** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Mike Harris motioned to bring Article 9 to the floor. Seconded by Amy Kellner. Tom Gehan, Budget Committee, gave a presentation. Discussion ensued. Moderator brought Article 9 to a vote. **CARRIED** by a card vote

Mike Harris motioned to restrict reconsideration to Article 9. Seconded by Rob Mann. Moderator brought motion to restrict Article 9 to a vote. **CARRIED** by a card vote.

Article 10. To transact any other business which may legally come before said meeting.

Moderator thanked everyone for coming out in the bad weather. Mike Harris motioned to dissolve the meeting. Seconded by Tom Gehan.

We had 129 voters who attended the meeting, the meeting adjourned at 9:40 pm.

Respectfully submitted,



Diane Leavitt,
Hollis School District Clerk

Revenue, Expenditures and Changes

HOLLIS SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2022

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 10,552,844	\$ -	\$ -	\$ 10,552,844
Other local	216,141	28,937	31,220	276,298
State	2,650,125	-	11,907	2,662,032
Federal	38,386	269,066	495,825	803,277
Total revenues	13,457,496	298,003	538,952	14,294,451
EXPENDITURES				
Current:				
Instruction	5,519,267	230,733	16,232	5,766,232
Support services:				
Student	751,568	-	-	751,568
Instructional staff	395,107	13,293	-	408,400
General administration	658,794	3,834	30	662,658
School administration	641,141	-	-	641,141
Operation and maintenance of plant	2,888,147	28,846	-	2,916,993
Student transportation	380,166	20,996	-	401,162
Central	3,149,938	-	-	3,149,938
Other	-	301	-	301
Non-instructional services	-	-	320,774	320,774
Debt service:				
Principal	586,244	-	-	586,244
Interest	99,957	-	-	99,957
Total expenditures	15,070,329	298,003	337,036	15,705,368
Excess (deficiency) of revenues over (under) expenditures	(1,612,833)	-	201,916	(1,410,917)
Other financing sources (uses):				
Transfers in	175	-	-	175
Transfers out	-	-	(175)	(175)
Total other financing sources and uses	175	-	(175)	-
Net change in fund balances	(1,612,658)	-	201,741	(1,410,917)
Fund balances, beginning	4,144,397	-	199,585	4,343,982
Fund balances, ending	\$ 2,531,739	\$ -	\$ 401,326	\$ 2,933,065

General Fund Revenue Comparison by Year

Hollis School District FY22 General Fund Revenue Comparison by Year

	FY20	FY21	FY22
Revenue			
School District Assessment	9,920,433	10,995,202	10,552,843
Local Revenue			
Tuition	16,778	22,077	89,535
Investment Earnings	6,837	7,148	2,020
Rentals	23,970	23,970	23,970
Refund of Prior Year Expenditures			
Miscellaneous	13,745	3,755	99,578
Total Local Revenue	61,330	56,950	215,103
State Revenue			
Adequacy Aid (grant)	1,190,399	1,208,569	1,216,851
Adequacy Aid (tax)	1,452,273	1,370,066	1,378,901
School Building Aid		-	-
Kindergarten Aid	17,755	-	-
Special Educ Aid		-	54,374
Other State Aid		-	-
Total State Revenue	2,660,427	2,578,635	2,650,126
Federal Revenue			
Medicaid	14,147	37,279	38,386
Total Federal Revenue	14,147	37,279	38,386
Other Financing Sources			
Transfers in	198	73	175
Total Other Financing	198	73	175
Total Revenues and Other Financing	12,656,534	13,668,139	13,456,632

Balance Sheet

HOLLIS SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2022

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 2,479,819	\$ -	\$ 280,898	\$ 2,760,717
Receivables, net of allowance for uncollectibles:				
Accounts	12,201	-	-	12,201
Intergovernmental	593,008	105,292	158,261	856,561
Interfund receivable	100,077	-	-	100,077
Inventory	-	-	8,170	8,170
Prepaid items	3,905	-	-	3,905
Total assets	<u>\$ 3,189,010</u>	<u>\$ 105,292</u>	<u>\$ 447,329</u>	<u>\$ 3,741,631</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 23,014	\$ 425	\$ -	\$ 23,439
Accrued salaries and benefits	422,032	1,000	2,011	425,043
Intergovernmental payable	212,225	3,790	25,246	241,261
Interfund payable	-	100,077	-	100,077
Total liabilities	<u>657,271</u>	<u>105,292</u>	<u>27,257</u>	<u>789,820</u>
Deferred inflows of resources:				
Deferred revenue	-	-	18,746	18,746
Fund balances:				
Nonspendable	3,905	-	15,377	19,282
Restricted	164,737	-	2,857	167,594
Committed	593,510	-	383,092	976,602
Assigned	465,988	-	-	465,988
Unassigned	1,303,599	-	-	1,303,599
Total fund balances	<u>2,531,739</u>	<u>-</u>	<u>401,326</u>	<u>2,933,065</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,189,010</u>	<u>\$ 105,292</u>	<u>\$ 447,329</u>	<u>\$ 3,741,631</u>

Special Education Expenditures Debt Schedule

Hollis School District ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES 6/30/2022

EXPENSES	FY 2020	FY 2021	FY 2022
Salaries	\$1,698,497	\$1,861,859	\$1,670,929
Benefits	\$713,149	\$788,273	\$812,952
Contracted Services	\$153,489	\$198,609	\$344,985
Transportation	\$108,497	\$107,367	\$39,462
Tuition	\$26,280	\$69,039	\$0
Supplies	\$36,935	\$25,582	\$31,671
Equipment	\$9,681	\$4,209	\$1,016
Other	\$880	\$2,615	\$2,881
SUB Total	\$2,747,408	\$3,057,553	\$2,903,896
REVENUE			
Special Education Aid	\$0	\$0	\$52,379
Medicaid Distribution	\$14,147	\$37,279	\$38,386
IDEA & PK IDEA	\$195,007	\$182,093	\$213,170
Preschool Tuition	\$12,830	\$11,694	\$15,905
SUB Total	\$221,984	\$231,066	\$319,840
NET COST FOR SPECIAL EDUCATION	\$2,525,424	\$2,826,487	\$2,584,056

Debt Schedule as of 6/30/2022

	H-STEP Lease	H-SMART Lease	H-CAP Bond
Length of Debt (years)	10	10	10
Date of Issue	4/14/2017	6/30/2020	8/15/2022
Date of Final Payment	6/8/2027	10/1/2029	8/15/2032
Original Debt	\$ 2,800,000.00	\$ 3,108,900.00	\$ 3,116,000.00
Interest Rate	2.77%	1.82%	2.63%
Principal at Beginning of Year	\$ 1,770,803.13	\$ 2,798,010.00	\$ -
Retired Issues this Year	\$ 275,353.95	\$ 310,890.00	\$ -
Remaining Principal Balance Due	\$ 1,495,449.18	\$ 2,487,120.00	\$ 3,116,000.00
Remaining Interest Balance Due	\$ 126,488.27	\$ 203,695.13	\$ 789,336.07
Remaining Debt	\$ 1,621,937.45	\$ 2,690,815.13	\$ 3,905,336.07
Amount of Principal to be paid in FY23	\$ 282,978.50	\$ 310,890.00	\$ -
Amount of Interest to be paid in FY23	\$ 41,408.99	\$ 45,265.58	\$ 83,177.32

Professional Staff Roster

HOLLIS SCHOOL DISTRICT PROFESSIONAL STAFF ROSTER 2022-2023				
Name	Last Name	Assignment	College/University	Degree
Anne	Elser	Special Education Administrator	Rivier	M.Ed.
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Paula	Izbicki	Principal	New England College	M.Ed.
Abby	Diaz	Curriculum Administrator	New England College	Ed.D.
Gregory	Ashley	Grade 2	Antioch Univ. of New England	M.Ed.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Ellen	Banning	Board Certified Behavior Analyst	Keene State College	M.Ed.
Jacob	Barry	School Psychologist	Mass School of Psych	CAGS
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Susan	Carlton-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Susan	Caron	Grade 5	Fitchburg State Univ.	B.S.
Kimberly	Cayot	Kindergarten	Southern NH University	B.A.
Carrie	Cormier	Music	UNH	M.Ed.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Alana	Cote	Preschool	Suffolk Univ.	M.A.
Jessica	Cue	Grade 1	Fairfield Univ.	M.A.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Sarah	DeLisle	Grade 2	Western Governors University	M.Ed.
Abigail	Donnelly	Library Media	Simmons College	M.S.
Brittany	Ducharme	Special Education	Boston Univ.	M.Ed.
Traci	Ekberg	Reading Specialist	Notre Dame College	M.Ed.
Kimberly	Frye	ELL	UNH	M.Ed.
Jennifer	Goldthwaite	Grade 1	Southern NH University	M.Ed.
Jamie	Gough	Special Education	U. Maine, Fort Kent	B.S.
Phillipa	Gray	Special Education	California State University	M.A.
Lauren	Grosse	ELL	UNH	M.A.T.
Megan	Hanifin-Finley	Technology Integration Specialist	Arizona State	M.S.
Tara	Happy	Environmental Science	Rivier Univ.	B.A.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Melanie	Hume	Kindergarten	Lesley University	M.Ed.
Amanda	Inman	Grade 5	UNH	M.Ed.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Math Support Specialist	Antioch Univ. of New England	M.Ed.
Linda	Lannin	Occupational Therapist	Florida International University	M.S.
Nancy	Lemay	Kindergarten	Grand Valley State Univ.	B.S.
Susan	Lewis	Grade 3	Millersville Univ.	M.Ed.
Rae	Lord	Grade 3	UNH	M.Ed.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Casey	Matthews	Kindergarten	Keene State College	B.S.

Colleen	McBride	Grade 6	Boston College	M.Ed.
Lindsay	McCool	Grade 2	Plymouth State Univ.	B.S.
Roisin	McElroy	Grade 4	Framingham State	B.S.
Gregory	McHale	Grade 4	Southern NH University	M.Ed.
Erin	McMullen	Grade 1	Eastern Nazarene College	B.S.
Jared	McMullen	Grade 5	Southern NH University	M.Ed.
Sophie	Merrill	Speech Assistant	Rhode Island College	B.S.
Caryn	Miller	Grade 6	Anna Maria College	M.Ed.
Heidi	Moore	Special Education	Rivier Univ.	B.A.
Nicolasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan	Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	UNH	M.Ed.
Michelle	O'Brien	Grade 3	UNH	M.Ed.
Lindsey	O'Brien	Art	Southern NH University	M.Ed.
David	Olszewski	Physical Education	Rivier Univ.	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Jesse	Parent	Music	UNH	B.Music
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Lisa	Porter	Speech/Language Pathologist	Emerson College	M.S.
Sarah	Proulx	Library Media Specialist	UNH	M.Ed.
Kari	Raiano	Reading Specialist	Simmons College	M.SEd.
Kristine	Reilly	Special Ed Reading	Univ. of New England	Ed.D.
Christina	Remick	Kindergarten	University of San Diego	B.A.
Amye	Renaud	Grade 4	Rivier Univ.	B.A.
Jennifer	Rocheleau	School Nurse	American College of Education	MSN
Michelle	Rogers	Spanish	Rivier	M.A.T.
Ellen	Roos-Unger	Grade 1	Hunter College	M.Ed.
Christine	Roy	Grade 1	Xavier	M.A.
Jonathan	Rubin	Grade 5	Antioch Univ. of New England	M.Ed.
Baily	Ryan	Grade 6	Plymouth State Univ.	M.Ed.
Stacie	Sanborn	Nurse	Quinnipiac University	B.S.
Julie	Somorrostro	Grade 3	New England College	M.A.
Amy	St. Hilaire	School Psychologist	Rivier Univ.	M.Ed./CAGS
Lisa	Stone	Grade 5	UNH	M.Ed.
Melanie	Tafe White	Math Support Specialist	UNH	M.Ed.
Kathleen	Turner	Guidance	Lewis and Clark	M.S.
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Michael	Vetack	Grade 6	Keene State College	B.S.
Adam	Wallis	Music/Band	Syracuse Univ.	M. Music
Thomas	Williamson	Physical Education	Springfield College	B.S.
Margo	Wood	Reading Specialist	Rivier	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN

Hollis Elementary School Community Administrative Team Report

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

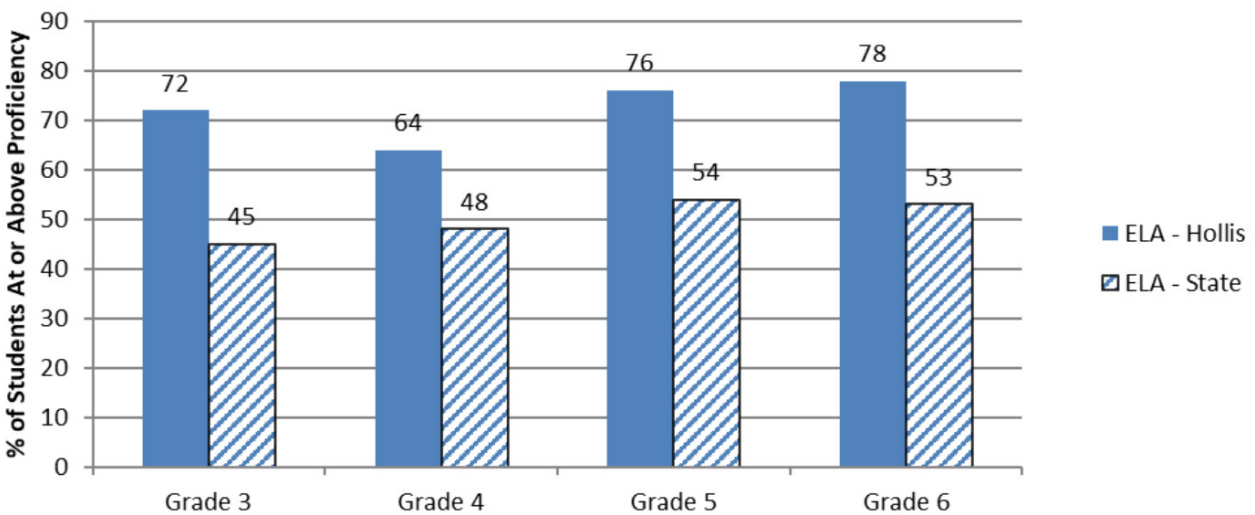
Respectfully submitted by Candice Fowler, Paula Izbicki, Anne Elser, and Abby Diaz

The Mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence.

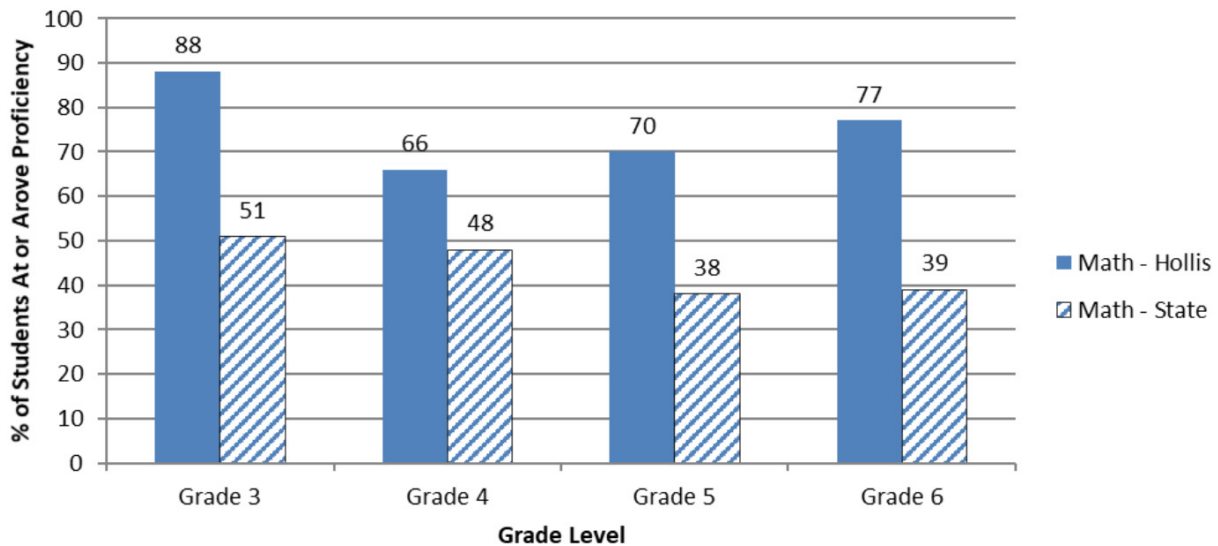
The Hollis Administrative Team, along with our faculty and staff, is committed to serving our students, our families, and the Hollis Community. We continue to focus on the academic needs of all students, as well as their social emotional needs. Our building schedules reflect the time needed to support the well-being of our students, while remaining focused on all academic subjects. Teams and buildings continue to work together to ensure that academic and transition needs are met.

We are proud to report that the Hollis Schools continue to be flexible so that we can provide high quality instruction. Our faculty uses a variety of tools and techniques to monitor the progress of students on an on-going basis. We utilize this data to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making related to student needs. Some of these tools include: Aimsweb, DRA's (Developmental Reading Assessments), PLC (Professional Learning Communities) discussions, and RTI (Response to Intervention). These educational best practices, in combination with these diagnostic tools, produce scores that make it possible to monitor student growth and set academic goals. Monitoring these data points and reflecting on our instructional practice helps to ensure our students become responsible learners.

Spring 2022 NH Statewide Assessment Results -- English/Language Arts



Spring 2022 NH Statewide Assessment Results -- Mathematics



Instructional leadership is provided by our four-person administrative team, which consists of two principals, one special education administrator, and one curriculum administrator. The Hollis Primary School serves students in preschool through third grade, and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. The goal of our four-person administrative team is to ensure collaboration and consistency between the buildings, and among the staff, to ensure a smooth transition for parents and students, while also providing an outstanding educational experience for all learners.

The Hollis Schools are proud to showcase our accomplishments, programs, and data via our schools' websites and Twitter accounts - @HollisPrimary @HollisUpperELEM. The administrative team and each teacher maintains open communication channels through a variety of avenues such as; weekly announcements, newsletters, blogs, or websites. Please visit <http://www.sau41.org> to access the School Board's work. You can access the updates and tweets about our schools using the following links: HPS: <https://www.sau41.org/4/home> and HUES: <https://www.sau41.org/5/home>

Collaboration with our community is important and we have creatively sought out ways to continue our partnerships. Some examples are: Veterans Day ceremonies held at both HPS and HUES, field trips (onsite and virtual), trail maintenance with the Eagle Scouts of Hollis, gardening with bulbs donated by the Hollis Conservation Commission, fire prevention activities with members of the Hollis Fire Department, the DARE Program, monthly SRO lessons with the Hollis Police Department, collaboration with Holiday Cards for Troops with Dr. Laura, donations to the Nashua Humane Society, canned food drives, Beards for Bucks and so many more. We will continue to partner to promote active community membership.

We work collaboratively with our PTA to foster strong home-school connections for the success of all learners. A strong core of volunteers and committed PTA members has allowed us to provide many opportunities for student learning beyond the classroom. Our PTA is a great resource for all community members - please consider joining! Information can be found at: <https://hollispta.membershiptoolkit.com/>

Our students participate in a variety of activities to build upon their interests. We offer activities such as: Band, Camp Invention, Hour of Code, Math Week, Read Across America Week, STEM Week, Yearbook Committee, Spelling Bee, Geography Bee, Chess in Schools, and Chess Club along with hosting in person Book Fairs. It is our goal that students will develop not only their academic skills, but their social and emotional skills to become well-rounded responsible citizens. The SOAR program at HUES (Service Oriented Activity Reflections) honors 6th grade students at their promotion ceremony with special recognition for having at least 30 hours of service during their time at the Upper Elementary School.

We appreciate the supportive culture that the community has shown us. We will continue to work hard to make the Hollis School District a source of pride for our community.



“Completion of the Summer 2022 Hollis Primary School cladding project”



Superintendent's Report

I join with administrators in the SAU 41 District Office and our six schools in celebrating the hard work and success of our students, staff, school boards, families, and extended communities. The SAU 41 administration is proud of the staff's dedication to make the 2022-23 fully in-person school year a successful one. Over the past year, our Leadership Team has reviewed math and literacy curricula, analyzed student performance and testing data, engaged in school board meetings and public hearings, and delivered new professional development offerings to staff. Our District completed extensive facilities improvement projects and renovations, and improved our technology infrastructure.

Each year I ask the administration to construct budgets that allow us to meet our strategic goals and objectives in a financially responsible manner. One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We focused our efforts on a review of our special education mandates while using our established curriculum review procedures to examine our standards and curriculum. In each area we have aligned our budget priorities to meet the goals and objectives outlined in our Strategic Plan. The 2022-23 fiscal year incorporated an increase in staffing at the Coop level in order to maintain our current class sizes. We increased two part-time staff members to full-time, while adding a social worker to enhance our guidance department's supports for students. At the elementary level we passed budgets that allowed us to meet the class sizes recommended by both our Hollis and Brookline School Boards.

During the past year our facilities and maintenance staff were hard at work completing summer renovations and improvements projects across the Hollis, Brookline, and Coop School Districts. In the Hollis School District, Hollis Primary School received cladding around the gym, which provides more efficient insulation. New flooring in the second grade wing, roofing, egress, and asbestos removal were also completed during the summer months before students arrived for the 2022-23 school year. At Hollis Upper Elementary School new flooring was installed in the cafeteria, foyer, upper hallways, nurse's office, and various classrooms. Roofing was repaired over the fourth grade wing, playgrounds received new equipment and mulch, and spaces were repainted.

In the Brookline School District, Captain Samuel Douglass Academy focused on projects which aided in ADA compliancy. The school's front walkway had ramps installed, the playground was excavated for new hardtop access for a compliant swing, and ramps were created at the exterior of each classroom door. Additionally, new coating was placed on the gym floor. Richard Maghakian Memorial School's library was renovated, flexible space and staff offices were created, the former Learning Commons was transformed into two third grade classrooms, LED lighting was installed, flat panel smartboards are now available across all third grade classrooms, and some new windows were added. Special Education classrooms are now centrally located in the building. Additionally, playground mulch was replaced, the parking lot sealed, and floors refinished. Projects at RMMS, such as the construction of the elevator, are ongoing.

The COOP School District completed several summer projects as well. At Hollis Brookline Middle School, the Computer Science room was renovated and the main entrance was paved. Hollis Brookline High School underwent ventilation and HVAC system upgrades, paving of the right-hand turn egress land and turf field parking lot, and School Counseling office reconfiguration. I want to thank Lance Finamore, Facilities Director, the District facilities and maintenance staff, and all personnel who were involved in making these projects a reality.

On a regular basis Assistant Superintendent Gina Bergskaug and I have made time to visit our buildings and teachers' classrooms. We find this to be the most rewarding part of our positions. On these numerous occasions we are continuously impressed with the instructional practices of our staff. Children are engaged in educational experiences while having positive interactions with their peers. Gina and I have also attended a wide variety of school events such as plays, whole-school gatherings, robotics events, athletic contests, induction ceremonies and more, which has allowed us the opportunity to get to know our staff, students, their parents, and the community better.

One of the largest challenges that our District faced this year was staffing our schools. We pride ourselves on finding the best educators for our students to deliver the high level of instruction expected by our communities. During this nationwide staffing shortage, SAU 41 administration still strives to meet the needs and standards of all students and staff members.

The support that the school boards, budget committees, and voters continue to provide has been greatly appreciated. Together, the SAU 41 administration and the committed and dedicated individuals that serve on our Boards will take the necessary steps to ensure that SAU 41 continues to be one of the premier school districts in New Hampshire. I thank the voters of Hollis and Brookline for their support, and our Boards and their dedication. Thank you for entrusting us with your students each day.

e necessary steps to ensure that SAU 41 continues to be one of the premier school districts in New Hampshire.

Respectfully submitted,

Andrew Corey
Superintendent



Director of Student Services Report

The SAU 41 Student Services Department works to ensure equity, access, and opportunity for all students in Hollis, Brookline, and Hollis Brookline Cooperative Schools. SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act (IDEA), students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and students with Limited English proficiency. Additionally, SAU 41 Student Services supports children and families that are involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice. SAU 41 Student Services also provides supports to families whose students may attend charter schools, private schools, and home education programs, as appropriate.

The success of the SAU 41 Student Services Department is the direct result of the dedicated and caring educators that work with the students of SAU 41. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, and teachers of the visually impaired and hard of hearing. The level and type of supports provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraprofessionals who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU 41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who are suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the building Special Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The Office of Student Services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. SAU 41 continually seeks the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU 41 Student Services is the specialized programming that has been developed to meet the unique needs of our diverse student population. At the elementary level, our intensive needs preschool and elementary programs provide resources and support to students with disabilities. Programs at the middle school and high school serve to provide support to all students, whether it is through special education or development of alternative pathways to learning through Extended Learning Opportunities (ELO), online learning and community based internships.

Specialized programming within the district continues to grow and thrive. Students are provided the programs and support they need while maintaining access to their friends and community as much as appropriate. Each program created is in response to student need but in doing so, the SAU has expanded its ability to meet a larger group of student need through increased programming.

On behalf of all the educators of SAU 41 Student Services we are honored to support the children of Hollis and Brookline.

Respectfully submitted,

Lauren DiGennaro
Director of Student Services



SAU 41 Technology Report

The Technology Department supports all schools and buildings within SAU 41. This includes overseeing a managed network of servers, firewalls, switches and access points as well as managing more than 2,900 staff and student devices. To that end, the Technology Department promotes the integration of digital tools that support classroom teaching, strengthen student learning, increase student engagement, and assist students' development of digital literacy and digital citizenship capabilities.

To meet the increasing demands on our infrastructure, SAU 41 transitioned from a WAN (wide area network), where one location provided and serviced internet access for all buildings, to LAN (local area networks) where each building now has its own dedicated access to the internet. This change improved our security standards by adding a greater level of cybersecurity in each building and more than doubled our bandwidth in each location.

Aging access points were completely replaced at Hollis Brookline Middle School and Hollis Primary School over the winter holiday vacation. These upgraded devices will improve connectivity and Wi-Fi speed throughout the buildings.

Over the summer the SAU 41 Technology Department conducted a comprehensive inventory of all district-owned devices including desktops, laptops, Chromebooks, tablets, projectors, interactive flat panels, and classroom audio systems. All devices were cataloged in our Device Manager Software program. Per our retention schedule, all end-of-life devices were deprovisioned and recycled. As outlined in the SAU 41 Data Governance plan, a data wipe was performed utilizing a HIPAA and DoD compliant 26 Pass Data Wipe.

The start of the 2022-23 school year began with the implementation of SAU41's 1:1 device initiative. All students in grades 1-12 were issued a Chromebook to use for the school year. It is the District's belief that students and staff will benefit from a common learning platform to provide equitable access to all of our approved digital tools to best meet the needs of all learners as we work toward closing the digital divide.

As we strive to empower student learning through the latest digital tools, SAU 41 purchased and deployed 45 IFPs (Interactive Flat Panel displays) to help advance our technology goals. IFPs are sophisticated teaching tools consisting of an interactive touchscreen display. These IFPs replaced traditional classroom whiteboards, outdated SMART boards, or aging Eno Boards to provide a state-of-the-art interactive classroom experience that achieves active collaboration between students and teachers. Users can connect to the IFP from their own devices, or use the touchscreen capabilities on the display itself to teach interactive lessons.

Respectfully submitted,

Carol Tyler
Director of Technology



Hollis-Brookline Cooperative School District



**2023 Hollis/Brookline Cooperative School
District Warrant**

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH 2023, AT SEVEN O’CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the School Board from Hollis for the ensuing year.
4. To choose one member of the Budget Committee from Hollis for the ensuing three years.
5. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this **2nd day of February, 2023.**

SCHOOL BOARD MEMBERS:

Holly Deurloo Babcock, Chair
Tom Enright
Tom Solon
Kate Stoll
Cindy VanCoughnett
Krista Whalen
Beth Williams

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **EIGHTH DAY OF MARCH, 2023** AT SIX THIRTY IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the School District will vote to appropriate the sum of **\$3,076,806** (gross budget) to finance the acquisition and installation of energy efficient LED lighting and propane boilers with associated costs for oil tank removal for both the Hollis Brookline High School and Middle School; to authorize the issuance of not more than \$3,076,806 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to raise and appropriate an additional sum of **\$76,920** to pay debt service on such bonds or notes in the 2023-2024 fiscal year. (3/5 ballot vote required). **The school board recommends the appropriation 5-0-1. The budget committee recommends this appropriation 7-0-1.**

Article 2. To see if the school district will vote to approve the cost items for the third year of a four-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23, 2023-24 and 2024-25 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2023-24	\$162,006

and further to raise and appropriate a sum of **\$162,006** for the third fiscal year (2023-24 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 7-0-1.**

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$26,499,039** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 4. Shall the District vote to raise and appropriate the sum of **\$1,140,822** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$2,264,374** for the forthcoming fiscal year? This year's adjusted budget of **\$2,247,208** with **\$1,132,174** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$300,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2023 unassigned fund balance, available on July 1, 2023. **The school board recommends this appropriation 5-1-0. The budget committee recommends this appropriation 8-0-0.**

Article 6. Shall the school district vote to authorize the School Board to continue to retain year-end unassigned general funds in an amount, in any fiscal year, not to exceed **2.5 percent** of the current fiscal year's net assessment in accordance with RSA 198:4-b a, II as amended in 2020, which requires the School Board to hold one public hearing before expending this retained fund balance, and requires the School Board to provide an

accounting of the activities of this retained fund balance to the District in its annual report? (Majority vote required).

(Please note: The School Board is currently authorized to retain up to 1% of the District's net assessment in year-end unassigned general funds as an ongoing contingency fund. However, RSA 198:4-b was amended in 2020; thus, failure to pass Article 7 will cast doubt on the School Board's continued authorization to retain up to 1% under the new version of the law). **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 7. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **\$25,000** to come from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$125,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2023, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 9. Petition Warrant Article. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by adding the following new Article 12:

Article 12: The approval of a proposed amendment to these Articles of Agreement shall require a two-thirds (2/3) supermajority approval by ballot. The polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. If a two-thirds (2/3) supermajority of those voting on the question vote "yes", then the amendment is approved. **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 7-0-1.**

Article 10. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 5%? **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 7-0-1.**

Article 11. Petition Warrant Article. To prevent taxpayer dollars from funding lobbying against the interests of parents and citizens, shall the Hollis Brookline Cooperative School District zero out budget line item "Fees, School Board" 10.2310.810.00.0? **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 8-0-0.**

Article 12. Petition Warrant Article. To reduce the Hollis and Brookline property tax burdens, shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District no longer retains any unassigned general funds under RSA 198:4-b II? **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 8-0-0.**

Article 13. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 6-2-0.**

Article 14. To transact any other business which may legally come before said meeting.



Rules for District Meeting

The purpose of the Town or School District meeting is to discuss and act on the subjects brought forward by your Governing Body (Select Board for the town, School Board for the school). To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting.

State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guidelines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4
2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4
3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. RSA 40:4
4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, Town or District Counsel, and members of the town or school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.
5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak only once to a motion or amendment until all others get a chance to speak. RSA 40:7
6. Time is generally limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions and answers. Sponsors of petitioned warrant articles are allowed 10 minutes to present their case, and voters proposing an amendment are allowed up to 5 minutes.
7. Be germane and, if possible, brief. Avoid repeating points that have already been made.
8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8
9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.
10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.
11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.
12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.
13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.
14. Negative motions are not allowed.
15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)
16. The 10% Rule limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18
17. Votes on bond issues over \$100,000 are conducted by secret ballot, and the polls must remain open for at least an hour. The article must receive at least 3/5 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8, RSA 33:8-a
18. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194-C:9-b
19. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Estimated increase amounts for salaries and benefits are only estimates, not specified contract terms. The dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3

20. The operating budget (DRA form MS-737 for a town, MS-27 for a school) shows how the Governing Body plans to spend the money, but actual expenditures are at the discretion of the Governing Body. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the budget is zeroed, the Governing Body may not spend any funds on that item. RSA 32:10, I(e)
21. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker nor to make a motion.
22. A motion to End Debate is not debatable and requires a 2/3 vote to pass. To be fair to all voters, the motion may not be made after a speech. The motion may be made after standing in line or from the floor after a speaker has finished. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.
23. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.
24. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. The motion is in order at any time that a voter has the floor. RSA 40:10
25. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.
26. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.
27. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.
28. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.
29. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.
30. Motions requiring 2/3 to pass include: End, Limit, or Extend Debate; Fix Time and Place of Voting; and Change or Suspend the Rules.
31. A request for a secret ballot vote must be made in writing by 5 voters present immediately prior to the vote. RSA 40:4-a, I(a)
32. A request to recount a secret ballot vote may be made by 5 voters present at the time of the vote. The request must be made immediately after the result is announced and applies only if the result margin is less than 10 percent of the total vote. The request need not be in writing. RSA 40:4-a, I(b)
33. A request to recount any non-ballot vote may be made by at least 7 voters present at the time of the vote and must be made immediately after the result is announced. RSA 40:4-b
34. Warrant articles will be taken up in order. Voters may change the order by majority vote. Final adjournment of the meeting may only occur after all articles have been acted upon. RSA 40:11



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
Instruction								
1100-1199	Regular Programs	03	\$6,159,713	\$6,556,074	\$6,693,080	\$0	\$6,693,080	\$0
1200-1299	Special Programs	03	\$2,971,078	\$4,102,508	\$4,100,736	\$0	\$4,100,736	\$0
1300-1399	Vocational Programs	03	\$40,712	\$53,000	\$47,000	\$0	\$47,000	\$0
1400-1499	Other Programs	03	\$794,521	\$887,477	\$948,291	\$0	\$948,291	\$0
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
			\$9,966,024	\$11,599,059	\$11,789,107	\$0	\$11,789,107	\$0
Support Services								
2000-2199	Student Support Services	03	\$1,582,990	\$1,721,081	\$1,884,285	\$0	\$1,884,285	\$0
2200-2299	Instructional Staff Services	03	\$679,181	\$633,204	\$800,609	\$0	\$800,609	\$0
			\$2,262,171	\$2,354,285	\$2,684,894	\$0	\$2,684,894	\$0
General Administration								
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$89,278	\$88,800	\$99,300	\$0	\$99,300	\$0
			\$89,278	\$88,800	\$99,300	\$0	\$99,300	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$997,899	\$1,070,947	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$1,025,970	\$1,107,828	\$1,154,159	\$0	\$1,154,159	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$1,369,126	\$1,711,455	\$1,817,003	\$0	\$1,817,003	\$0
2700-2799	Student Transportation	03	\$938,911	\$1,120,020	\$1,344,674	\$0	\$1,344,674	\$0
2800-2999	Support Service, Central and Other	03	\$5,357,110	\$5,929,401	\$5,931,743	\$0	\$5,931,743	\$0
	Executive Administration Subtotal		\$9,689,016	\$10,939,651	\$10,247,579	\$0	\$10,247,579	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	03	\$0	\$1	\$3	\$0	\$3	\$0
4300	Architectural/Engineering	03	\$1,262	\$0	\$2	\$0	\$2	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$235,471	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$1,262	\$235,472	\$5	\$0	\$5	\$0
Other Outlays								
5110	Debt Service - Principal	03	\$682,769	\$711,662	\$687,386	\$0	\$687,386	\$0
5120	Debt Service - Interest	03	\$114,530	\$84,514	\$130,768	\$0	\$130,768	\$0
	Other Outlays Subtotal		\$797,299	\$796,176	\$1,018,154	\$0	\$1,018,154	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	03	\$400,000	\$400,000	\$400,000	\$0	\$400,000	\$0
5222-5229	To Other Special Revenue	03	\$260,000	\$260,000	\$260,000	\$0	\$260,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$660,000	\$660,000	\$660,000	\$0	\$660,000	\$0
Total Operating Budget Appropriations					\$26,499,039	\$0	\$26,499,039	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	01	\$3,368,078	\$0	\$3,368,078	\$0
			<i>Purpose: Capital Improvement Bond</i>			
5252	To Expendable Trusts/Fiduciary Funds	05	\$300,000	\$0	\$300,000	\$0
			<i>Purpose: Maintenance ETF</i>			
5252	To Expendable Trusts/Fiduciary Funds	07	\$25,000	\$0	\$25,000	\$0
			<i>Purpose: Spec Ed Trust</i>			
Total Proposed Special Articles			\$3,693,078	\$0	\$3,693,078	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
1200-1299	Special Programs	02	\$66,352	\$0	\$66,352	\$0
	<i>Purpose: Support Staff CBA</i>					
2000-2199	Student Support Services	02	\$2,606	\$0	\$2,606	\$0
	<i>Purpose: Support Staff CBA</i>					
2200-2299	Instructional Staff Services	02	\$3,937	\$0	\$3,937	\$0
	<i>Purpose: Support Staff CBA</i>					
2310 (840)	School Board Contingency	08	\$125,000	\$0	\$125,000	\$0
	<i>Purpose: Establish a Contingency Fund</i>					
2320 (310)	SAU Management Services	04	\$1,140,822	\$0	\$1,140,822	\$0
	<i>Purpose: SAU</i>					
2400-2499	School Administration Service	02	\$14,888	\$0	\$14,888	\$0
	<i>Purpose: Support Staff CBA</i>					
2600-2699	Plant Operations and Maintenance	02	\$41,394	\$0	\$41,394	\$0
	<i>Purpose: Support Staff CBA</i>					
2800-2999	Support Service, Central and Other	02	\$32,829	\$0	\$32,829	\$0
	<i>Purpose: Support Staff CBA</i>					
Total Proposed Individual Articles			\$1,427,828	\$0	\$1,427,828	\$0



Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2023	School Board's Estimated Revenues for period ending 6/30/2024	Budget Committee's Estimated Revenues for period ending 6/30/2024
Local Sources					
1300-1349	Tuition	03	\$35,000	\$35,000	\$35,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	03	\$2,500	\$2,500	\$2,500
1600-1699	Food Service Sales	03	\$359,000	\$359,000	\$359,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	03	\$40,000	\$40,000	\$40,000
			\$436,500	\$436,500	\$436,500
Local Sources Subtotal					
State Sources					
3210	School Building Aid	03	\$219,362	\$231,362	\$231,362
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	03	\$314,185	\$290,000	\$290,000
3240-3249	Vocational Aid	03	\$5,000	\$5,000	\$5,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$139,008	\$0	\$0
			\$680,555	\$529,362	\$529,362
State Sources Subtotal					



New Hampshire
 Department of
 Revenue Administration

2023
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2023	School Board's Estimated Revenues for period ending 6/30/2024	Budget Committee's Estimated Revenues for period ending 6/30/2024
Federal Sources					
4100-4539	Federal Program Grants	03	\$25,000	\$25,000	\$25,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$38,000	\$38,000	\$38,000
4570	Disabilities Programs	03	\$235,000	\$235,000	\$235,000
4580	Medicaid Distribution	03	\$70,000	\$65,000	\$65,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
			\$368,000	\$363,000	\$363,000
Federal Sources Subtotal					
Other Financing Sources					
5110-5139	Sale of Bonds or Notes	01	\$0	\$3,076,806	\$3,076,806
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	08, 05, 07	\$0	\$450,000	\$450,000
9999	Fund Balance to Reduce Taxes	03	\$0	\$200,000	\$200,000
			\$0	\$3,726,806	\$3,726,806
Other Financing Sources Subtotal					
			\$1,485,055	\$5,055,668	\$5,055,668
Total Estimated Revenues and Credits					



Budget Summary

Item	School Board Period ending 6/30/2024 (Recommended)	Budget Committee Period ending 6/30/2024 (Recommended)
Operating Budget Appropriations	\$26,499,039	\$26,499,039
Special Warrant Articles	\$3,693,078	\$3,693,078
Individual Warrant Articles	\$1,427,828	\$1,427,828
Total Appropriations	\$31,619,945	\$31,619,945
Less Amount of Estimated Revenues & Credits	\$5,055,668	\$5,055,668
Less Amount of State Education Tax/Grant	\$5,079,556	\$5,079,556
Estimated Amount of Taxes to be Raised	\$21,484,721	\$21,484,721



Supplemental Schedule

1. Total Recommended by Budget Committee	\$31,619,945
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$214,352
3. Interest: Long-Term Bonds & Notes	\$76,920
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$291,272
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$31,328,673
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$3,132,867
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$162,006
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$34,752,812



Notes

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT
For the Year Ending June 30, 2022

Hollis Brookline Cooperative School Board

Holly Deurloo Babcock, Chair	Term Expires 2025
Thomas Solon, Vice Chair	Term Expires 2024
Kate Stoll, Secretary	Term Expires 2023
Cindy VanCoughnett	Term Expires 2023
Tom Enright	Term Expires 2023
Krista Whalen	Term Expires 2025
Beth Williams	Term Expires 2025
Drew Mason, Moderator	Term Expires 2025
Robert Rochford, Treasurer	Appointed 2016
Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chair	Term Expires 2025
Raul Blanche, Vice Chair	Term Expires 2023
Brian Rater	Term Expires 2024
Matt Maguire	Term Expires 2025
David Blinn	Term Expires 2023
Anthony Stanizzi	Term Expires 2024
Tom Whalen	Term Expires 2025

SAU #41 Administration

Andrew F. Corey	Superintendent of Schools
Gina Bergskaug	Assistant Superintendent
Lauren DiGennaro	Director of Student Services
Kelly Seeley	Business Administrator
Amy Rowe	Assistant Director of Student Services
Carol Tyler	Director of Technology
Linda Sherwood	Senior Assistant Business Administrator
Donna Smith	Assistant Business Administrator

Hollis Brookline Middle School

Patrick West, Principal
Yolanda Flamino, Assistant Principal
Jennifer Campbell, Special Education Coordinator

Hollis Brookline High School

Timothy Girzone, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Kimberly Meyer, Assistant Principal

2022 Hollis/Brookline Cooperative School District Annual Meeting Minutes

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT Hollis Brookline High School, Hollis, NH 15 March 2022

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chairman Tom
Solon, Vice Chairman
Beth Williams, Secretary
Elizabeth Brown
Kate Stoll
Cindy Van Coughnett Krista
Whalen

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator Kelly
Seeley, Business Administrator

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, School District Counsel
Diane Leavitt, School District Clerk

Hollis Brookline Coop Budget Committee

Darlene Mann, Chairman Raul
Blanche, Vice Chairman Matt
Maguire, Secretary Brian Rater
Anthony Stanizzi
David Blinn Tom
Whalen
Cindy Van Coughnett, School Board Rep

Hollis Brookline High School

Tim Girzone, High School Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Kimberly Meyer, Assistant Principal

Hollis Brookline Middle School

Patrick West, Principal
Jennifer Campbell, Assistant Principal
Yolanda Flamino, Assistant Principal

The Hollis Brookline Cooperative School District meeting was called to order at 6:30pm by the Moderator, Drew Mason, at the Hollis Brookline High School gymnasium. The meeting was started with the Pledge of Allegiance. The Star-Spangled Banner was sung by the COOP Honors Choir directed by Matthew Barbosa. Moderator recognized all Veterans and serving members of our Armed Forces.

Holly Deurloo Babcock, School Board Chair, introduced the School Board. Darlene Mann, Budget Committee Chair, introduced the Budget Committee. Superintendent, Andy Corey, introduced SAU 41 Administration and Staff. Moderator, Drew Mason, introduced School District Counsel, James O'Shaughnessy, and School District Clerk, Diane Leavitt. Moderator recognized Supervisors of the Checklist, Ballot Clerks, Assistants and Counters. Moderator went over administrative announcements.

Michelle St. John requested a moment of silence in memory of Braeden O'Connor who passed away this year. Braeden was a Junior in the High School. Moderator went over the election results and thanked everyone for a successful record-breaking number of voters who came out to vote. Moderator is recruiting anyone who would like to be a moderator, training is available.

Moderator went over the rules of the meeting proposed by the Moderator.
Jim Belanger motioned to adopt the rules of the meeting. Seconded by Raul Blanche.
Moderator brought motion to adopt the rules to a vote. CARRIED by a card vote.

Moderator went over an overview of the warrant articles and time schedule. Darlene Mann, Budget Committee Chair, gave the Financial Overview of Articles.

Article 1. To see if the School District will vote to authorize the School Board to enter into a 15-year lease purchase agreement for **\$2,886,491** to finance the acquisition and installation of energy efficient heating and cooling equipment at Hollis Brookline High School to replace aging equipment, bring comfort to staff and students and to improve energy efficiency; and to raise and appropriate the sum of **\$235,471** for payments due

under the lease purchase agreement during the 2022-2023 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required.) **The school board recommends the appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Holly Deurloo Babcock motioned to bring Article 1 to the floor. Seconded by Tom Solon.

Andy Corey, Superintendent SAU 41, gave a presentation. Discussion ensued.

Eric Pauer motioned to have a secret ballot vote. Five people were recognized and present.

Moderator brought Article 1 to a secret ballot vote. **YES - 178 NO - 108 CARRIED** by a secret ballot.

Darlene Mann motioned to restrict reconsideration of Article 1. Seconded by Raul Blanche.

Moderator motioned to bring restrict reconsideration to Article 1 to a vote. **CARRIED** by a card vote.

Eric Pauer motioned to take up Article 7 before Article 2. Seconded by Dennis Bechis.

Moderator brought motion to move Article 7 to a vote. **CARRIED** by a card vote.

Article 7. Petitioned Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? **The school board recommends this article (0-6-0).**

The Moderator clarified that the school board does not recommend Article 7.

Eric Pauer gave a presentation. Discussion ensued.

Brandon Buteau motioned to end debate of Article 7. Seconded by Carryl Roy.

Moderator brought motion to end debate to a card vote. **CARRIED** by a card vote.

Moderator brought Article 7 to a secret ballot vote. Potts were open for one hour. A 3/5 margin is required to pass. **YES - 44 NO - 298 NOT CARRIED** by a 3/5 super majority secret ballot vote.

Darlene Mann motioned to restrict reconsideration of Article 7. Seconded by Liz Brown.

Moderator motioned to bring restrict reconsideration to Article 7 to a vote. **CARRIED** by a card vote.

Article 2. To see if the school district will vote to approve the cost items for the second year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2022-23	\$88,523

and further to raise and appropriate a sum of **\$88,523** for the second fiscal year (2022-23 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (7-0-1).**

Holly Deurloo Babcock motioned to bring Article 2 to the floor. Seconded by Tom Solon.

Krista Whalen, School Board, gave a presentation. No Discussion.

Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 2. Seconded by Raul Blanche. Moderator motioned to bring restriction to Article 2 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$25,278,502 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles: **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Darlene Mann, Budget Committee, motioned to bring Article 3 to the floor. Seconded by Holly Deurloo Babcock. Darlene Mann, gave a presentation. Discussion ensued.

Eric Pauer made a motion to amend Article 3 to read from \$25,278,502 to \$24,505,758. Seconded by Rick MacMillian. Discussion ensued. Tammy Fareed motioned to end debate. Seconded by Brendan Dennehy. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote. Moderator brought motion to amend Article 3 to a vote. **NOT CARRIED** by a card vote.

Buteau motioned to end the debate on Article 3. Seconded by Tammy Fareed. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote. Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 3. Seconded by Liz Brown. Moderator motioned to bring restriction to a vote. **CARRIED** by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of \$1,070,947 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$2,107,176 for the forthcoming fiscal year? This year's adjusted budget of \$2,018,210 with \$1,025,645 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Holly Deurloo Babcock motioned to bring Article 4 to the floor. Seconded by Tom Solon. Krista Whalen, School Board, gave a presentation. Discussion ensued. Brook Arthur motioned to end debate. Seconded by Michelle St. John. Moderator brought motion to end debate a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 4 to a secret ballot vote. **YES-174 NO-146 CARRIED** by a secret ballot vote.

As this was the last annual meeting across the SAU, Moderator presented the overall vote:

Brookline School District	YES – 533	NO - 355
Hollis School District	YES – 65	NO- 61
COOP School District	YES – 174	NO - 146
Total Vote	YES- 772	NO- 562

SAU 41 budget passed by secret ballot votes in the three school districts.

Darlene Mann motioned to restrict reconsideration of Article 4. Seconded by Liz Brown. Moderator motioned to bring restrict reconsideration to Article 4 to a vote. **CARRIED** by a card vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of \$200,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2022 unassigned fund balance, available on July 1, 2022. **The school board recommends this appropriation (5-0-1). The budget committee recommends this appropriation (8-0-0).**

Moderator clarified that the school board vote to recommend this article was 5-1-0 not 5-0-1.
Holly Deurloo Babcock motioned to bring Article 5 to the floor. Seconded by Tom Solon.
Holly Deurloo Babcock, School Board, gave a presentation. No Discussion. Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Article 6. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **\$25,000** to come from the June 30, 2022 unassigned fund balance available for transfer on July 1, 2022 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Holly Deurloo Babcock motioned to bring Article 6 to the floor. Seconded by Tom Solon.
Holly Deurloo Babcock, School Board, gave a presentation. No Discussion.
Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 5 and Article 6. Seconded by Liz Brown. Moderator motioned to bring restrict reconsideration to Articles 5 and 6 to a vote. **CARRIED** by a card vote.

Barbara King motioned to postpone Articles 8 - 10 before Article **8** was read. Moderator did not accept that motion at that time. Barbara King appealed the Moderator's ruling. Moderator brought motion to sustain Moderator's ruling to a vote. Moderator's ruling sustained by a card vote.

Article 8. Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District returns 100% of year-end unassigned general funds to the taxpayers? **The school board recommends this article (0-6-0). The budget committee recommends this appropriation (0-8-0).**

Moderator clarified that the School Board and the Budget Committee did not recommend Article 8. Eric

Pauer motioned to bring Article 8 to the floor. Seconded by Dennis Bechis.
Eric Pauer gave a presentation. Darlene Mann, Budget Committee spoke to Article 8. Discussion ensued.
Moderator brought Article 8 to a vote. **NOT CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 8. Seconded by Dave Blinn.
Moderator motioned to bring restrict reconsideration to Article 8 to a vote. **CARRIED** by a card vote.

Article 9. Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District direct the Hollis Brookline Cooperative School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Hollis Brookline Cooperative School District as well as a copy of all professional training materials provided to teachers, administrators, and staff of the district paid with school district funds be made available to the public at the Hollis Social Library and at the Brookline Public Library in hardcopy or electronic form, organized by grade or teacher? **The school board recommends this article (0-6-0).**

Moderator clarified that the School Board did not recommend Article 9.

Eric Pauer motioned to bring Article 9 to the floor. Seconded by Dennis Bechis. Eric Pauer gave a presentation. Discussion ensued.
Richard Gribble motioned to pass over Article 9. Seconded by Liz Brown. Discussion ensued.
Moderator brought motion to pass over Article 9 to a vote. **NOT CARRIED** by a card vote. Discussion ensued. John Presley motioned to end debate. Seconded by Tony Stanizzi.

Moderator brought motion to end debate. **CARRIED** by a 2/3 card vote.

Joe Garuba motioned to have a secret ballot vote. Five people were recognized and present.

Moderator brought Article 9 to a secret ballot_ vote. **YES- 74 NO-179 NOT CARRIED** to a secret ballot vote..

Darlene Mann motioned to restrict reconsideration of Article 9. Seconded by Brian Rater.

Moderator motioned to bring restrict reconsideration to Article 9 to a vote. **CARRIED** by a card vote.

Article 10. Petitioned Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board recommends this article (0-6-0). The budget committee recommends this article (0-8-0).**

Moderator clarified that the Budget Committee vote to recommend Article 10 was 1-7-0 not 0-8-0. Moderator clarified that the School Board and Budget Committee did not recommend Article 10.

Eric Pauer motioned to bring Article 10 to the floor. Seconded by Dennis Bechis. Eric Pauer gave a presentation. Discussion ensued.

Barbara King motioned to end debate. Seconded by Brian Loveland.

Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 10 to a vote. **NOT CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 10. Seconded by Raul Blanchet.

Moderator motioned to bring restrict reconsideration to Article 10 to a vote. **CARRIED** by a card vote.

Article 11. To transact any other business which may legally come before said meeting.

Seeing no further business, Cordelia Scales motioned to dissolve the meeting. Seconded by Webb Scales.

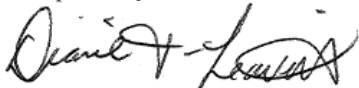
No discussion. Moderator brought motion to dissolve to a vote. **CARRIED** by a card vote.

Meeting dissolved at 11:15pm.

Total voters for the Hollis Brookline Cooperative School District meeting.

Brookline - 79 Hollis - 283

Respectfully submitted,



Diane Leavitt, Hollis Brookline Cooperative School District Clerk

Revenues, Expenditures and Changes

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds

For the Fiscal Year Ended June 30, 2022

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 16,789,881	\$ -	\$ -	\$ -	\$ 16,789,881
Other local	247,769	189,795	-	261,140	698,704
State	6,081,069	12,684	-	-	6,093,753
Federal	78,027	608,980	441,110	-	1,128,117
Total revenues	<u>23,196,746</u>	<u>811,459</u>	<u>441,110</u>	<u>261,140</u>	<u>24,710,455</u>
EXPENDITURES					
Current:					
Instruction	10,023,057	-	328,597	263,113	10,614,767
Support services:					
Student	1,582,992	-	400	218	1,583,610
Instructional staff	714,965	-	54,311	-	769,276
General administration	91,243	-	-	-	91,243
Executive administration	997,899	-	-	-	997,899
School administration	1,026,363	-	-	-	1,026,363
Operation and maintenance of plant	1,603,162	-	-	-	1,603,162
Student transportation	938,912	-	54,802	-	993,714
Other	5,357,111	-	3,000	-	5,360,111
Non-instructional services	-	463,211	-	-	463,211
Debt service:					
Principal	682,769	-	-	-	682,769
Interest	114,531	-	-	-	114,531
Facilities acquisition and construction	347,382	2,512	-	32,630	382,524
Total expenditures	<u>23,480,386</u>	<u>465,723</u>	<u>441,110</u>	<u>295,961</u>	<u>24,683,180</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(283,640)</u>	<u>345,736</u>	<u>-</u>	<u>(34,821)</u>	<u>27,275</u>
Other financing sources (uses):					
Transfers in	41,179	-	-	35,521	76,700
Transfers out	(69,532)	-	-	(7,168)	(76,700)
Total other financing sources and uses	<u>(28,353)</u>	<u>-</u>	<u>-</u>	<u>28,353</u>	<u>-</u>
Net change in fund balances	(311,993)	345,736	-	(6,468)	27,275
Fund balances, beginning	3,335,435	189,262	-	864,339	4,389,036
Fund balances, ending	<u>\$ 3,023,442</u>	<u>\$ 534,998</u>	<u>\$ -</u>	<u>\$ 857,871</u>	<u>\$ 4,416,311</u>

General Fund Revenue Comparison by Year

Hollis Brookline Cooperative General Fund Revenue Comparison by Year For Fiscal Years Ending June 30

	FY 2020	FY 2021	FY 2022
School District Assessment			
Current Appropriation	16,833,675	16,027,029	16,789,881
Other Local Sources			
Tuition	24,941	40,391	34,936
Investment Earnings	15,884	8,933	2,635
Impact Fees	24,131	47,927	25,944
Rentals	650	0	1,742
Athletics	40,390	35,806	34,766
Miscellaneous	23,376	107,244	176,100
Total Other Local Sources	129,373	240,302	276,122
State Sources			
Adequacy Aid (grant)	3,313,868	3,941,647	3,287,543
Adequacy Aid (tax)	2,078,673	2,048,927	2,065,992
School Building Aid	191,362	199,362	209,362
Special Education Aid	587,202	476,185	512,190
Vocational Tuition	5,253	2,818	5,982
Total State Sources	6,176,358	6,668,940	6,081,069
Federal Sources			
Medicaid	22,849	107,059	78,027
Other Financing Sources			
Transfers	7,486	4,599	-28,353
Total Revenues and Other Financing	23,169,741	23,047,929	23,196,746

Balance Sheet

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2022

	General	Food Service	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 2,724,630	\$ 338,218	\$ -	\$ 387,030	\$ 3,449,878
Receivables, net of allowance for uncollectibles:					
Accounts	852	-	-	-	852
Intergovernmental	567,152	217,455	167,499	469,768	1,421,874
Interfund receivable	167,878	-	-	-	167,878
Inventory	-	16,621	-	-	16,621
Prepaid items	28,374	-	6,890	3,690	38,954
Total assets	<u>\$ 3,488,886</u>	<u>\$ 572,294</u>	<u>\$ 174,389</u>	<u>\$ 860,488</u>	<u>\$ 5,096,057</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 161,036	\$ 495	\$ 1,801	\$ 934	\$ 164,266
Accrued salaries and benefits	59,631	1,818	1,500	1,201	64,150
Intergovernmental payable	244,777	-	3,210	-	247,987
Interfund payable	-	-	167,878	-	167,878
Total liabilities	<u>465,444</u>	<u>2,313</u>	<u>174,389</u>	<u>2,617</u>	<u>644,763</u>
Deferred inflows of resources:					
Deferred revenue	-	34,983	-	-	34,983
Fund balances:					
Nonspendable	28,374	16,621	-	336,406	381,401
Restricted	-	-	-	132,880	132,880
Committed	596,773	518,377	-	388,585	1,503,735
Assigned	700,040	-	-	-	700,040
Unassigned	1,698,255	-	-	-	1,698,255
Total fund balances	<u>3,023,442</u>	<u>534,998</u>	<u>-</u>	<u>857,871</u>	<u>4,416,311</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,488,886</u>	<u>\$ 572,294</u>	<u>\$ 174,389</u>	<u>\$ 860,488</u>	<u>\$ 5,096,057</u>



Special Education Expenditures Debt Schedule

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

EXPENSES:	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>
SALARIES	2,302,457	2,359,579	2,316,516
BENEFITS	1,044,530	1,051,030	1,084,213
CONTRACTED SERVICES	1,105,164	467,517	935,504
TRANSPORTATION	232,382	161,793	185,959
TUITION	845,945	748,106	592,010
SUPPLIES	72,531	89,215	39,586
EQUIPMENT	27,402	15,439	8,133
OTHER	4,734	8,944	3,000
SUBTOTAL	<u>5,635,145</u>	<u>4,901,623</u>	<u>5,164,922</u>
REVENUE:			
SPECIAL EDUCATION AID	587,202	476,185	512,190
MEDICAID DISTRIBUTION	22,849	107,059	78,027
IDEA	257,707	268,964	322,801
SUBTOTAL	<u>867,758</u>	<u>852,209</u>	<u>913,018</u>
NET COST FOR SPECIAL EDUCATION	<u><u>4,767,387</u></u>	<u><u>4,049,414</u></u>	<u><u>4,251,904</u></u>

Debt Schedule

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
 AMORTIZATION SCHEDULE OF LONG TERM DEBT
 For the Fiscal Year Ending on June 30, 2022

	HBMS Renovations	HBHS Turf Field	TOTAL
Length of Debt (yrs)	20	10	
Date of Issue	8/2004	7/2020	
Date of Final Payment	8/2024	8/2028	
Original Debt Amount	\$ 7,703,400	\$ 1,553,374	
Interest Rate	4.54	2.00	
Principal at Beginning of Year	\$ 2,200,000	\$ 1,369,679	\$ 3,569,679
New Issues This Year			
Retired Issues This Year	\$ 510,000	\$ 159,581	\$ 669,581
Remaining Principal Balance Due	\$ 1,690,000	\$ 1,210,098	\$ 2,900,098
Remaining Interest Balance Due	\$ 99,427	\$ 98,724	\$ 198,151
Remaining Debt(P&I)	\$ 1,789,427	\$ 1,308,822	\$ 3,098,249
Amount of Principal to be Paid Next Fiscal Year	\$ 535,000	\$ 162,773	\$ 697,773
Amount of Interest to be Paid Next Fiscal Year	\$ 59,573	\$ 24,202	\$ 83,775
Total Debt Next Fiscal Year	\$ 594,573	\$ 186,975	\$ 781,548

Professional Staff Roster

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT				
PROFESSIONAL STAFF ROSTER 2022-2023				
First Name	Last Name	Assignment	College/University	Degree
Brian	Bumpus	Athletic Coordinator, COOP	UMASS Lowell	B.A.
Kathryn	Ransom	Special Ed. Administrator, HBMS	SNHU	C.A.G.S.
Yolanda	Flamino	Assistant Principal, HBHS	Smith/Rivier	M.S./M.A.
Timothy	Girzone	Principal, HBHS	Rivier	C.A.G.S.
Aisha	Weaver	Assistant Principal, HBHS	Plymouth State	C.A.G.S.
Allison	Buschmann	Assistant Principal, HBMS	Springfield College	M.A.
Rhon	Rupp	Athletic Director, HBHS	Univ. North Carolina	B.A.
Patrick	West	Principal, HBMS	SNHU	M.S.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Summer	Anderson	Science	Univeristy of North Florida	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	C.A.G.S.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Justin	Ballou	Social Studies	Plymouth State Univ.	B.S.
Ellen	Banning	Board Certified Behavior Analyst	Keene State	M.edu
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Bethany	Beck	Special Education	Grand Canyon University	M.Ed.
Jessica	Belch	Spanish	Lesley College	M.Ed.
Danielle	Berube	School Nurse	Fitchburg State	BSN
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A/EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Jordan	Brown	English	UNH	M.A.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Cole	Buschmann	Physical Education	Keene State	B.S
Cristin	Cahill	Program Clinician	Rivier	M.A.
Danielle	Cambray	Science	University of Delaware	B.S.
Jennifer	Campbell	Special Education	New England College	C.A.G.S.
Camille	Carson	Science	Rivier	M.S.
Julie	Catauro	Social Studies	Rivier	M.A.T.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Susan	Connelly	Social Studies	NYU	M.A.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Lisa	Danis	English	UNH	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Lynn	DiZazzo	English	Fairfield Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Devin	Fauteux	Technology Education	Boston College	M.Ed.
Victoria	Flaherty	English	UNH	M.A.T.
Lance	Flamino	Mathematics	Keene State	M.Ed.
Nicole	Fortuna	Physical Education	Manhattanville college	M.S.
Michael	Fox	English	Middlebury	M.A.
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Adam	Goldstein	Science	University of Delaware	M.S.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Patrick	Groleau	English	UNH	M.A.
Lauren	Grosse	ELL	UNH	M.A.T.
Jane	Habert	Special Education	Old Dominion University	M.A.
Christine	Haight	Reading	Rivier	M.A.T. & Ed.D.

Katrina	Hall	Mathematics	Univ. of New England	Ph.D.
Heather	Hamilton	English	UNH	M.Ed.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Shaun	Hastings	Mathematics	Keene State	B.S.-B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
David	Hersey	Guidance	Rivier	M.Ed.
Colleen	Hoffman	Physical Education	Minnesota State	M.S.
Nicholas	Houseman	Science	University of Rhode Island	B.S.
Linda	Illingworth	English	UNH	M.A.T.
Susan	Joyce	Guidance	Georgian Court University	M.A.
Cory	Kaufold	Social Studies	UNH	M.A.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Chantel	Klardie	Guidance	UNH	M.Ed.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Adam	Knedesein	Science	UNH	B.S.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Jennifer	Labonte	Social Studies	Simmons College	M.A.T.
Janet	Lash	Spanish	Regis College	B.A.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Kirsten	Leroij	Science	University of Waterloo	B.S.
Matthew	MacFarline	Latin	Brandeis University	M.A.
Elissa	McCormick	French	Plymouth State Univ.	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
George	Minott	Science	UNH	B.A.
Jessica	Minott	French	UNH	M.Ed.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Kyle	Morrill	Social Studies	New England College/Keene State Coll.	B.A./B.A.
Melissa	Moyer	Guidance	UNH	M.S.
Ina	Nakuci	English	Plymouth State Univ.	M.Ed.
Elisabeth	Nault	Music	Southern NH University	M.Ed.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Melissa	Palmer	School Psychologist	Rivier	M.Ed./CAGS
Tyler	Pare	Social Studies	Rivier	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Eric	Penniman	Psychologist	Plymouth State Univ.	M.Ed.
Lina	Pepper	Art	Plymouth State Univ.	B.S.
Nicole	Perry	English/Special Education	Plymouth State Univ.	M.A.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Charles	Rogers	Music	UNH	B.Music
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Jennifer	Shreves	Science	UNH	M.PH
Mannat	Sidhu	Social Studies	Rivier	M.A.
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Lorna	Spargo	Mathematics	University of Phoenix	M.S.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Domenic	St.Laurent	Special Education	Franklin Pierce University	M.Ed.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Sara	Steffensmeier	Art	Tufts University	M.A.T.

Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Trudi	Thompson	Science	Clemson	M.S.
Emily	Thompson	Guidance	Rivier	M.Ed.
Scott	Turcotte	Computer	SNHU	B.A.
Kristine	Turcotte	Guidance	UNH	M.Ed.
Kristen	Welter	English	Lewis University	M.A.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Allison	Wittig	Special Education	California State University	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN



Hollis/Brookline Middle School Administrative Report

Hollis Brookline Middle School (HBMS) continues to pride itself on being one of the highest achieving middle schools in the state by providing a rigorous program of studies that focuses on both content and 21st century learning skills. This school year, Hollis Brookline Cooperative School District officially became a 1-to-1 device district culminating a multi-year technology integration program. All roughly 400 seventh and eighth grade students were offered an HP Chromebook laptop at the start of the school year, however students had the option to use their own personal device if they preferred. Integrating technology into our daily classroom practices continues to be an area focus at HBMS to support all students and their 21st century skills. We are thrilled and appreciative of the support and actions taken by Superintendent Andy Corey and the Hollis Brookline Cooperative School Board thus far to provide our students the technology they deserve to further develop their 21st century skills and enhance their learning. HBMS is well on its way to a universal technology set up in every classroom which includes Smartboards, Interactive Flat Panels, Redcat amplification systems, document cameras, a device for each student and teacher, and many other digital-based tools to enhance learning for all students.

Although technology in the classroom has proven to be a vital asset to educating our students before, during, and after the pandemic, HBMS is committed to continuously reviewing and reflecting on the appropriate balance of digital and non-digital based learning within our curricula. Our teacher's lessons are engaging, hands-on, developmentally appropriate, and focus on real-world learning that helps prepare our students for the challenges of high school and beyond. Although all of our courses have implemented 21st century skills into their curriculum, our Technology Education and Computer Science courses are two examples of how HBMS continues to offer technology education opportunities and experiences for all of our students. Technology Education is a hands-on course designed to build students' knowledge base in the areas of drafting, engineering, and woodworking, while Computer Education is designed to introduce students to a variety of topics including computer programming, animation, coding, and website design.

While offering rigorous and engaging academics is a top priority at HBMS, we also recognize that building positive relationships with our middle school students goes hand-in-hand with academics. Administration has worked closely with our Student Services Department, guidance counselors and other related service providers to begin a multi-tiered system of support (MTSS) in regards to students' social and emotional needs. HBMS continues to utilize our daily morning advisory time called "ROCK" to offer whole group lessons along with the general classroom setting to create more opportunities for faculty and students to build connections with students and strengthen the overall student-teacher relationships in the building. While continuing to develop our ROCK curriculum, these lessons are tailored to meet the developmental needs of all students. Guidance counselors meet with small groups and individual students to provide additional support as needed based on teacher and parent referral. Our school psychologist and other student service providers also work as a part of the MTSS Team to ensure that appropriate measures are being taken for students who may need more intensive support.

Building connections with HBMS students does not stop at the last school bell of the day. HBMS faculty knows the importance of spending time with students outside of the academic day to continue to offer students the opportunities to make connections with faculty and other students. This year, all extracurricular activities, clubs, and athletics are being offered again. With over twenty different clubs and over fifteen athletic teams available, more than 50% of our student population participates in some type of extracurricular activity every season (if you include our band and chorus numbers, this percentage would be well over 75% of our entire student body). Our FRC Robotics Team had a strong turnout with over twenty students involved consisting of two teams last school year. The HBMS Robotics Team competed in the state competition back in March of 2022 and was a top finisher in one of the categories. This year, the Robotics Team has over 30 students making up three teams. Our National History Day team also had a successful year taking first place for their video production of the 100 Year War. Finally, our athletics program earned a few championship banners to display. Girls' Soccer took first place again this Fall '22; Girls' and Boys' Cross Country took first place again this Fall '22; Girls' and Boys' Track and Field took first place this past Spring '22, and our Boys' Lacrosse Team took first place this past Spring '22.

The success of our students is supported by the quality of the teachers and support staff at Hollis Brookline Middle School. Among them is 8th Grade English teacher Ms. Jennifer MacLeod who was one of four New Hampshire teachers to be named a semi-finalist for the New Hampshire Teacher of the Year Award. We are so proud of the accomplishments of all of our teachers and staff who offer the highest level of support to our students every day.

In closing, HBMS and its foundation of “One Community” would not be possible without the incredible support from all of its stakeholders. We are incredibly fortunate to have the utmost support from parents and the community. Our Parent Teacher Student Association (PTSA) is active in our school and works hard to support HBMS. It is these partnerships that help to make a HBMS a great place for our students to learn and grow. We sincerely thank all of the community members, including our PTSA, for the commitment that they continually make to ensure that the children of Hollis and Brookline get the best possible education.

Respectfully submitted,

Patrick West
Principal

Allie Buschmann
Assistant Principal
Hollis Brookline Middle School

Kathryn Ransom
Assistant Principal
Student Services

Hollis/Brookline High School Administrative Report



In 2022, the U.S. News and World Report America's Best High School ratings ranked Hollis-Brookline High School (HBHS) as the 6th overall best high school in New Hampshire. HBHS has been listed on Newsweek's rankings for over twelve consecutive years. The standard coursework at HBHS contains a rigorous college preparatory curriculum; the mean and median GPA of the Class of '22 were 3.45 and 3.58, respectively. HBHS has an enrollment of 768 students and a current senior class of 227.

We take great pride in the academic successes of our students. In 2022, fifty-eight new members were inducted into the HBHS National Honor Society. Our SAT, ACT, and AP test scores continue to be among the most competitive in the State of NH. HBHS also has a fine tradition of seniors entering the military after graduation. HBHS is very proud of the following nine seniors who chose to enter the military in 2022: Alexander Hadley - US Airforce, Nicholas Murphy - US Air Force, ROTC, Katherine Carr - US Army, Caden Head - US Army, Kristin Hallerman - US Army, ROTC, Catherine MacDonough - US Army, ROTC, Alexandra Mills - US Army, Troy Moscatelli - US Army, ROTC, and Gregory Dushkin - US National Guard.

Over the course of the past year, HBHS administration has undergone some changes with the retirement of our long-standing Assistant Principal, Mr. Bob Ouellette, who retired after 26 years in that role. Replacing Mr. Ouellette is Ms. Yolanda Flamino, who has returned to HBHS where she once taught chemistry and coached track and field from her most recent role as the Assistant Principal of HBMS. In addition, Mrs. Aisha Weaver has taken on the role of the Assistant Principal of Student Services while Mrs. Amanda Zeller and Mr. Tim Girzone return to their Assistant Principal and Principal roles, respectively. The transition has been smooth and the focus on providing students with the best possible educational experience has never wavered.

Our Social Studies Department continues to work to prepare our students to be knowledgeable and critically thinking citizens through a variety of rich experiences both in and outside of the classroom. Starting with the Class of 2024, all high school graduates in the State of NH will be required to successfully complete the mandated 128-question Citizen test. It is with great pride that we can say all students in our Junior class (of 2024) who are enrolled in Civics classes this fall successfully completed this test with the plan being that all juniors will meet the requirement by the end of this school year (2022-2023). Our AP Government students once again competed in the annual 'We the People' event in Concord, NH. This experience allows our students to showcase their constitutional understanding through hearings with members of the NH Bar Association during simulated congressional hearings. For the first time since the pandemic, HBHS hosted a full capacity Veterans Day Assembly with the entire student body to honor our local heroes who have served in various branches of the military. The ceremony was highlighted with speeches by our Student Body President, Austyn Kump and the keynote speaker US Air Force, Staff Sgt. and Hollis resident, Mr. Christopher Lussier. In collaboration with our Music Department, our band students were able to rehearse and perform with members of the 39th Army Band Music Festival both in school as part of the preparation and performance to honor our Veterans, as well as at the Capitol Center for the Arts as part of the first ever 39th Army Band Music Festival. In addition, prior to the Veterans Day celebration, our local Veterans also had the opportunity to meet with students in our 'Veterans in the Classroom' program which includes Q & A sessions offered by our Social Studies Department throughout the weeks leading up to our ceremony.

The HBHS Math Team had a fabulous 2021 - 2022 competition season! It was exciting for all of our team members to return to traveling to different schools across southern New Hampshire for in-person competitions. The team finished the season

undefeated and proudly brought home the division championship trophy. Along with our team championship, current senior Will Longtin earned the honor of second highest scoring Junior across all divisions.

In addition to our school annually being ranked among the State's top schools, we continuously have students excel individually across all disciplines and co-curricular activities. Every year, high school juniors enter the National Merit Scholarship Program by taking the PSAT/NMSQT test. HBHS is very proud to announce that we have three (3) National Merit Semifinalists this year along with four (4) students receiving Commendation status. Congratulations to our two (2) semifinalists Noah Moyer and Will Longtin as they are among the top 16,000 students nationwide that are now eligible to advance to the Finalist level of competition which includes potential National Merit Scholarships. In addition, congratulations to Scott Happy, Ania Szczeszynski, Celia Wallis and John Lager for being recognized as Commended students for their exceptional academic promise demonstrated by their outstanding performance on the qualifying test.

Teachers and staff continue to give countless hours outside of the classroom to help our students succeed. With dozens of clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged.

Our Athletic Department had another very successful year, with many team and individual successes to celebrate. HBHS continues to produce highly competitive athletic programs when compared to the rest of the State of New Hampshire. In 2022, Hollis Brookline High School produced four state championship teams: Girls Swimming, Wrestling, Boys Volleyball, and Baseball, along with two runner-up finishes: Girls Lacrosse in the spring and Girls Volleyball in the fall. Additionally, the high school saw many individuals earn state championship, all-state, and academic honors throughout the course of the year. Our facilities also continue to improve with the addition of bleachers, press box, and additional parking at the multi-purpose turf field, which has created a positive and exciting atmosphere for all of our teams to play on and for which to be proud.

Along with their success on the field, our student athletes also excel in the classroom. Hollis Brookline High School is also proud to announce that we are home to 26 NHIAA Scholar Athletes, who have participated and lettered in two or more sports, while maintaining a B+ average or better, and participating in community service. This academic success is also evident in the fact that HBHS saw twelve of our seniors move on to compete and study at the collegiate level. Our student athletes' performance in the athletic arena and focus in the classroom is truly amazing.

Under the tutelage of Matt Barbosa, Chazz Rogers, Dylan Silcox, and Matt Portu, our HBHS performing ensembles continued their state-wide reputation of unparalleled activity and high quality throughout past year. Boosted by the continuation of adapted performance in 2021, our HBHS performing ensembles returned to full, live performances throughout the year without much disruption.

The 2022 NHMEA All State Festival included 7 of our HBHS students, while the 2022 NHMEA Chamber All State Festival included 4 HBHS participants. In addition, 3 HBHS students were accepted into the 2022 NHMEA Jazz All State Festival, including the state's top ranked percussionist. Our Honors Jazz Band students again participated in the Clark Terry Jazz Festival at UNH, and our HBHS Jazz Combo performed for The Hollis Senior Society in June as part of their community outreach. In addition, our HBHS Pep Band supported most of our home Varsity basketball games, and auditioned vocalists performed the national anthem for a bevy of HBHS athletic and community events.

In addition to our annual concerts, our Tri-M Chapter produced a student chamber recital, under the advisement of Chazz Rogers, for the first time since the pandemic. Our Tri-M members each accumulated a minimum of 10 community service hours, 6 of which were music related, over the course of the year. Our curricular Improv 1 and Dance, Music and Movement classes produced public performances as part of their respective learning opportunities as well. At the 2022 Graduation Ceremony, both the Concert Band and the Senior members of our Honors and Concert Choirs performed and celebrated all of our graduates, including the several graduates who have continued their music studies in their post-secondary education.

The 2022 Guitar Night Club Guitar Night performances were a repeated success, advised by Eric and Nicole Perry. Both nights' performances featured a bevy of student and alumni bands and singer-songwriters performing a wide range of pop, rock, and jazz tunes.

The annual musical production, Hello Dolly!, directed by Dylan Silcox, offered four performances across two weekends in March for the over 80 students involved both onstage and off. In May, our International Thespian Society Chapter produced two original one act shows authored and directed by HBHS Seniors, produced by Matt Portu. The HBHS Spring play produced two performances of Jane Kendall's adaptation of the classic satire Pride and Prejudice in early June, including collaborative work from over 40 students and directed by Matt Barbosa.

Our Fall Preview Concert, featuring all of our curricular ensembles, was performed in mid-October. We celebrated a school-tying record of 16 HBHS Honors Choir Students selected in to the 2022 All New England Choral Festival at Plymouth St. University, as well as school-record setting numbers of students accepted from our Concert/Jazz Choir, Honors Choir, and Concert and Honors Jazz Bands for the 2023 Monadnock Valley Music Festival at Keene High School in January. 11 of our band students also were accepted into the All New England Band Festival at Plymouth St. University in late November.

In addition, four of our HBHS Performing Arts students were accepted into the 2023 NHMEA Jazz All State Festival, including our first vocalist since 2019 and the top guitarist score in the state. We also celebrated four students making the 2023 NHMEA All State Festival as well as four students making the 2023 NHMEA Chamber All State Festival.

Our Fall play involved over 50 students in a moving production of Celeste Raspanti's I Never Saw Another Butterfly. The performances included a live talkback session, hosted by student journalists from HBNewsOnline, and a varying panel of cast and crew members as they discussed the process, challenges, and transformative discoveries in producing such a difficult, but valuable, story.

In response to our school community's growing mental health awareness needs, HBHS has come together to create a group of staff and students whose mission is to develop and foster a healthier school community. This group is titled the Community Wellness Ambassadors (CWA). A more focused mission of this group is fostering connection, which has shown to be one of the most protective factors in preventing mental health disorders. We aim to connect students to resources within the building and greater community when in need and to create connections among staff and students. Students selected for this group have shown the ability to lead and be peer exemplars by being positive role models and inclusive friends. Students and staff within the CWA have met regularly to create a number of initiatives within our school community to promote connection and wellness including the following: Toilet Talk- a monthly publication located in all stalls of the school bathrooms, outlining community resource phone numbers and ways to connect within the greater school community. Wellness Wednesday CavBlock offerings- sessions have been created for students to promote student wellness, including mindful art and group fitness offerings. Walk for Change- Have assisted in the organization of the Walk for Change day which occurs in the spring. This is a half-day during the school day for students and staff to focus on mental health and healthy coping mechanisms. We will once again have a school wide walk, breakout sessions including staff vs student softball, volleyball, board games, art, trivia, live music etc.

On May 20, 2022 HBHS students once again had the opportunity to visit and engage with live demonstrations from the Portsmouth Naval Shipyard. The staff from the Shipyard offered great information regarding full time employment, registered apprenticeships and various pathways leading to lucrative careers. The demonstrations included such things as: machinists, mechanics, scientists, engineers, non-destructive testers, welders, shipwrights, shipfitters, HVAC, electricians and iron workers. The partnership with the Portsmouth Naval Shipyard is something we are proud of. We have had the honor of hosting them on campus twice and we are looking forward to many more years of collaboration.

Once again, with every challenge and obstacle we encounter, the HBHS staff and community continue to demonstrate a relentless commitment to an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted,

Timothy E. Girzone
Principal

Hollis/Brookline Cooperative School District Budget Committee Report

Introduction

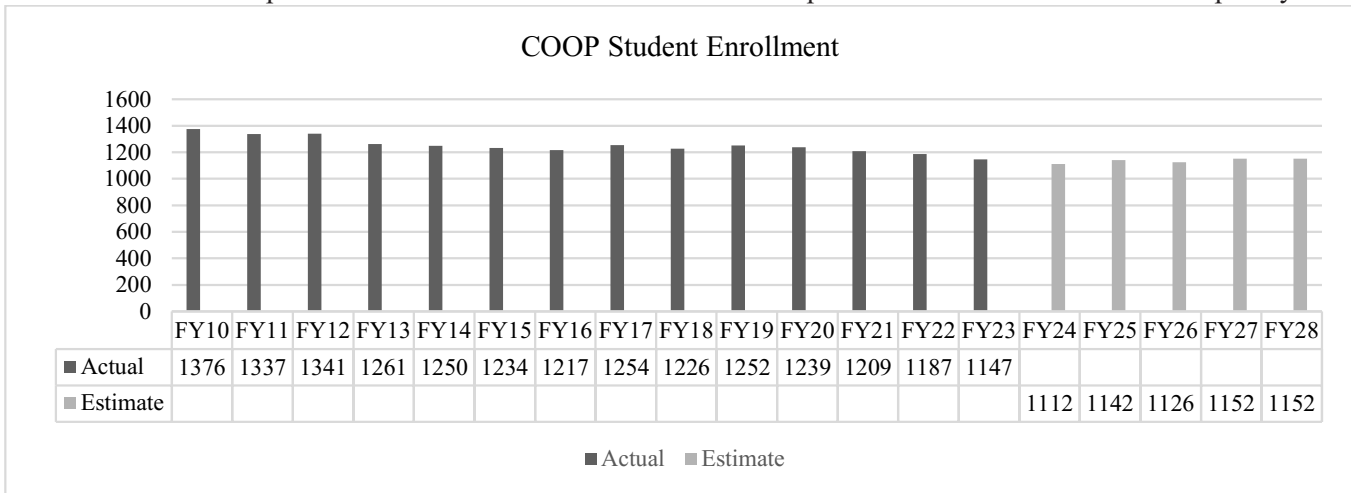
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

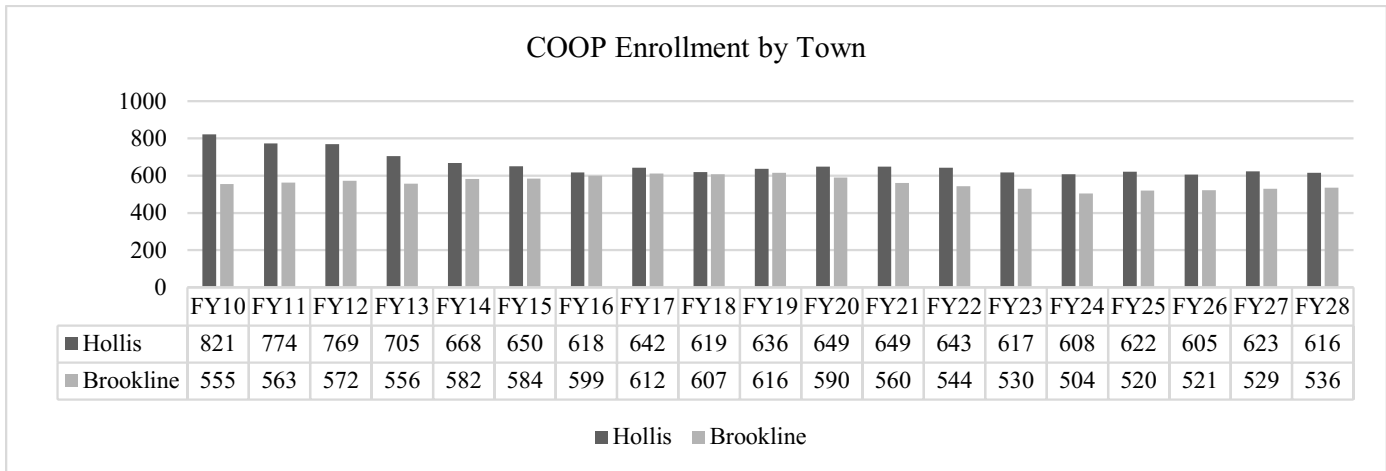
Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1147. Reported district enrollment for FY23 of 1147 represents a 3.4% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment.

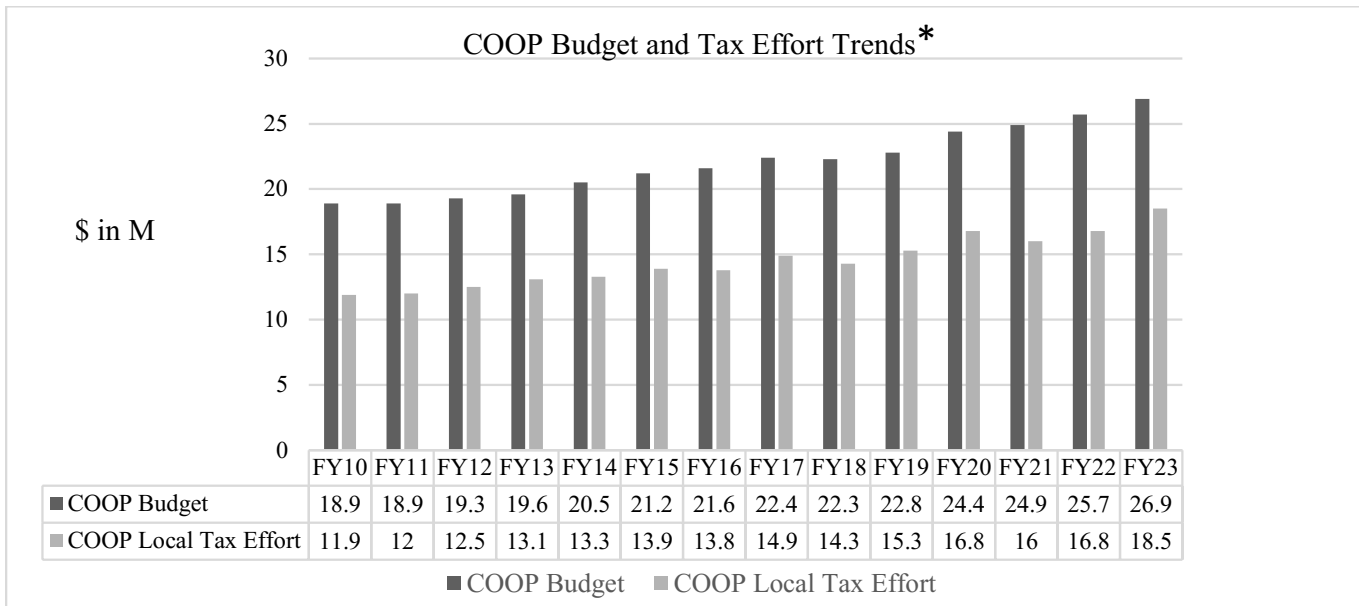
For several years from FY16 through FY19, the student population reflected a relatively even distribution of students between Hollis and Brookline. For the FY23 school year (July 2022 through June 2023), the enrollment distribution is 53.8% of students from Hollis and 46.2% of students from Brookline. Projections through FY28 indicate the student population between Hollis and Brookline to remain consistent with the current distribution.



Student enrollment data based on NESDEC reporting of historic and future enrollment.

FY23 Budget Highlights

Budget Summary: As approved by the legislative body in March 2022, the \$26.9M HBCSD budget represents a 4.8% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HESSA contract for support staff, expendable trusts, and ventilation/energy upgrades. Once district revenue and state aid by town have been considered, the resulting tax effort raised through the local tax rate was 69% of the approved FY23 COOP budget. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$10.3M for Hollis and \$8.2M for Brookline.



*Nominal \$ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis' total COOP tax commitment increased by \$985K to \$11.3M and Brookline's total COOP tax commitment increased by \$454K to \$8.6M. The SWEPT totals by community were lower than previous years due to legislation that lowered the impact of SWEPT on property taxes for one year only. Expiration of the legislation will increase SWEPT tax commitments to prior levels in the upcoming FY24/2023 cycle.

Staff Salaries and Benefits: The HEA agreement for the professional staff was approved in the FY22 budget as a “sanbornized” (approved for the full contract period FY22 through FY24) agreement. For the upcoming budget for FY24, HEA contract costs will be included as part of the operating budget. The second year of the contract for support staff (HESSA) was approved in 2022 and addressed elements for salaries and benefits, as well as other non-financial contract items.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. NHRS rate changes went into effect with the FY22 budget and remained at the same levels for FY23. For the FY22-FY23 period, employer contribution rates increased by 18.1% to 21.02% for professional staff and increased by 25.9% to 14.06% for support staff. In total, NHRS expenses represent 8.3%, or \$2.2M, of the total budget.

Student Services: These costs comprise 19.2% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at 3.8% of the budget or approximately \$1M annually for the HBMS renovation (through FY25), the HBHS turf field (through FY29), and HBHS HVAC improvements (through FY37).

Other Budget Items: While the aforementioned items comprise approximately 75% of the HBCSD budget, the remaining 25% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between Hollis and Brookline and reduced by each town’s state aid to determine the amount to be assessed in taxes as a portion of each town’s local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses, 100% EV for capital expenses, with an additional dollar paid by Hollis as a result of a formula approved in January 2020. Capital expenses represented 3.6% of apportioned expenses.

FY23 Apportionment Distribution	FY22 ADM	2021 EV	Net Apportionment*	Final Distribution**
Hollis	53.1%	68.9%	54.4%	55.9%
Brookline	46.9%	31.1%	45.6%	44.1%

Source: NH DOE FY23 Cooperative District Apportionment Summary (November, 2022)

*Net Apportionment calculated before application of state aid

**Calculated after state aid

For the FY24 budget cycle, the legislative body will be asked to vote on the COOP Operating and SAU budgets, the contract for support staff, funding of trusts, and a lease purchase agreement to improve energy efficiency across the district.

Respectfully submitted,

Darlene Mann

Hollis-Brookline Cooperative School District, Budget Committee Chairwoman



School Awards

American Red Cross

Constance Mulligan

American Association of University Women

Mia Karlsson

Amherst Orthodontic Scientific Woman's Scholarship Award

Liliana Pistor

Athlete Citizen Scholar Award

Rachel Brackett

Troy Moscatelli

Brookline Historical Society Book Award

Emily Turnbull

Brookline Women's Club Scholarship

Emma Harley

Cavalier Leadership for Athletics Award

Emily Sartell

Hayden Smith

Cavalier Sportsmanship for Athletics Award

Nicole Heiter

Aidan Dufoe

Cavalier of the Year Award

Ryan Mercier

Charles Zylonis Memorial Scholarship

Lukas Paradie

Coach Korcoulis Scholarship

Amy Pattelena

Michael Bauer

Community of Caring Scholarship

Constance Mulligan

Riley McQuilken

Jalisa Cora

Concert Band Award

Claudia Pack

Dollars for Scholars

William Bird

Emma Harley

Rachel Lindof

Liliana Pistor

Abigail Riseman

Ed Berna Memorial Award for Track

Rachel Brackett

Jacob Dwyer

Fred Waring Director's Award

Rachel DeLong

Jack Young

Gene Haas Foundation Scholarship

Evan Rosenblatt

HBHS Collaborative Artist of the Year

Anna Musteata

HBHS Louis Armstrong Award

Miles Montgomery

Hollis Agricultural Scholarship

Emma Harley

Morgan Hudon

Lillian Sullivan

Hollis Brookline Rotary

Constance Mulligan

Hollis Historical Society Book Award

Tais Morel

Hollis Nor'Easters Snowmobile Club

Daniel Sattler

Hollis Republican Town Committee Scholarship

Lillian Sullivan

Hollis Veterinary Hospital Scholarship

Emma Harley

Hollis Women's Club Scholarship

Mia Karlsson

International Thespian Society

Rachel DeLong

Emily Fox

Emma Harley

Kathryn Hersey

Mia Karlsson

Victoria Madsen

Claudia Pack

Alexander Shutt

Jeanie's Jar of Hope Foundation

Paige Knudson

Leadership in Theatre Tech

Kathryn Hersey

National Merit Scholarship Finalist

Ashlesha Bhojane

Mia Karlsson

Emily Turnbull

National School Choral Award

Emily Fox

Victoria Madsen

NH Interscholastic Athletic Association

(3sports for 4 years)

Kaitlyn Castriotta

Amelia Collard

Aidan Dufoe

John Kotelly

Amy Pattelena

Emily Sartell

Leia Scott

Nicholas Jennings Memorial Scholarship

Rachel Lindof

Melanie Winters

Richard Maghakian Memorial Award

Isabelle Colantounio

Richard Nagy Memorial Scholarship

Mia Karlsson

Robotics 1073 Mentors Scholarship

Claudia Pack

Ruth Wheeler Scholarship

Zoe Mizula

Sgt. Barry Davis Palmeri Scholarship

Emily Sartell

Team Player of the Year

Kaitlyn Castriotta

Torin White

Theatre Award

Claudia Pack

Kathryn Hersey

Tri-M Music Honor Society

Rachel DeLong

Emily Fox

Emma Harley

Miles Montgomery

Anna Musteata

Claudia Pack

William Scales

Noah Sinclair

Jack Young

Town Fair Tire Scholarship

Colby Delaney

Warren Towne Memorial Scholarship

Kelsey Sova

William & Lorraine Dubben Scholarship

Melanie Winters

Student Council 2022

Samantha Shepard - Student Body President

Jalisa Cora - Senior Class President

Lara Coady - Vice President

Jordan Cassily - Treasurer

Emily Turnbull - Secretary

Emma Harley - Representative

John Kotelly - Representative

Kelsey Sova - Representative

Nicole Smith - Representative

Lillian Sullivan - Representative

US Military

Alexander Hadley - US Airforce

Nicholas Murphy - US Air Force, ROTC

Katherine Carr - US Army

Caden Head - US Army

Kristin Hallerman - US Army, ROTC

Catherine MacDonough - US Army, ROTC

Alexandra Mills - US Army

Troy Moscatelli - US Army, ROTC

Gregory Dushkin - US National Guard

Latin Honors

Summa Cum Laude

Peyton Arbogast
Michael Bauer
Ashlesha Bhojane
William Bird
Rachel Brackett
Jordan Cassily
Lara Coady
Rachel DeLong
Emily Fox
Emma Harley
Kathryn Hersey
Mia Karlsson
Jeremy King
Paige Knudsen
Tais Morel
Anna Musteata
Claudia Pack
Liliana Pistor
Abigail Riseman
Meredith Scott
Titus Tieman
Emily Turnbull
Sophia Warren
John Wertz
Jack Young

Magna Cum Laude

Maria Anton
Hallie Bardani
Ethan Bender
Ava Blazonis
Kaitlyn Castriotta
Ava Chretien
Isabelle Colantuonio
Jalisa Cora
Margaret Crooks
Nicole Heiter
Morgan Hudon
Carolyn Hultz
Aliya Lewis
Rachel Lindof
Owen MacDonald
Zoe Mizula
Constance Mulligan
Amy Pattelena
Evan Rosenblatt
Emily Sartell
Daniel Sattler
Elisabeth Stapelfeld
Addison Whitehead
Allison Wood

Cum Laude

Patrick Adair
Dylan Brown
Miriam Burgher
Shea Decoteau
Lindsey DeJoie
Chase Hoenninger
Jake Laborde
Catherine MacDonough
Kaden McQuilkin
Randall O'Neil
Joshua Paquin
Lukas Paradie
Brady Rogers
Amy Ryherd
Jonah Sacks
William Scales
Samantha Shepard
Noah Sinclair
Hayden Smith
Nicole Smith
Kelsey Whiting

NHIAA/NHADA Scholar Athletes

Peyton Arbogast
Michael Bauer
Ethan Bender
Rachel Brackett
Kaitlyn Castriotta
Justin Colby
Maggie Crooks
Lindsey DeJoie
Aidan Dufoe
Nicole Heiter
Carolyn Hultz
Paige Knudsen
John Kotelly
Abigail Ogren
Amy Pattelena
Amanda Robbins
Aidan Rowe
Emily Sartell
Daniel Sattler
William Scales
Audrey Schultz
Leia Scott
Noah Sinclair
Sophia Warren

Peyton Arbogast
Hallie Bardani
Michael Bauer
Ethan Bender
Ashlesha Bhojane
William Bird
Ava Blazonis
Rachel Brackett
Morgan Broadhurst
Dylan Brown
Miriam Burgher
Riley Callahan
Jordan Cassily
Kaitlyn Castriotta
Ava Chretien
Lara Coady
Isabelle Colantuonio
Justin Colby
Jalisa Cora
Margaret Crooks
Shea Decoteau

Rachel DeLong
Emily Fox
Kristin Hallerman
Emma Harley
Nicole Heiter
Kathryn Hersey
Alexandra Hill
Carolyn Hultz
Mia Karlsson
Jeremy King
Paige Knudsen
Rachel Lindof
Owen MacDonald
Catherine MacDonough
Riley Maguire
Helene McNabb
Kaden McQuilkin
Riley McQuilkin
Miles Montgomery
Constance Mulligan
Anna Musteata

Claudia Pack
Lukas Paradie
Abigail Riseman
Brady Rogers
Evan Rosenblatt
Amy Ryherd
Jonah Sacks
Emily Sartell
Daniel Sattler
William Scales
Trent Schlag
Meredith Scott
Samantha Shepard
Noah Sinclair
Hayden Smith
Elisabeth Stapelfeld
Titus Tieman
Emily Turnbull
Sofia Walle
Sophia Warren
Addison Whitehead
Allison Wood

Frequently Called Numbers

EMERGENCY (POLICE, FIRE, AMBULANCE)..... .911

TOWN HALL MAIN NUMBER 465-2209
TOWN HALL FAX NUMBER 465-3701

VISIT THE TOWN'S WEB SITE AT WWW.HOLLISNH.ORG

Assessing Departmentext. 105
Building Departmentext. 501
Facility Scheduling (Lawrence Barn, Town Hall).....ext. 111
Finance Department.....ext. 110
Planning Departmentext. 108
Recreation Departmentext. 115
Select Board's Officeext. 101
Tax Collector.....ext. 104
Welfare Assistance.....ext. 103

TOWN CLERK 465-2064

ANIMAL CONTROL OFFICER..... 465-2303

COMMUNICATION CENTER..... 465-2303

POLICE (NON EMERGENCY)..... 465-7637

DEPARTMENT OF PUBLIC WORKS 465-2246
Stump Dump..... 465-2143
Transfer Station..... 465-3299

FIRE DEPARTMENT (NON EMERGENCY)..... 465-6001
Health Officer 465-6001

HOLLIS POST OFFICE 465-9030

HOLLIS SOCIAL LIBRARY 465-7721

SPECTRUM COMMUNICATIONS 1-855-707-7328

TDS TELECOM..... 1-888-233-0001

EVERSOURCE 1-800-662-7764

SCHOOLS

HOLLIS PRIMARY SCHOOL..... 324-5995
HOLLIS UPPER ELEMENTARY SCHOOL..... 1-877-465-5474
HOLLIS BROOKLINE MIDDLE SCHOOL 324-5997
HOLLIS BROOKLINE HIGH SCHOOL 821-4477
HOLLIS BROOKLINE SUPERINTENDENT'S OFFICE 324-5999

