



BUILDING DEPARTMENT

Town of Hollis

Seven Monument Square
Hollis, New Hampshire 03049
Tel. 465-2209 FAX 465-3701

INSPECTION REQUIREMENTS

ALL CONSTRUCTION WORK SHALL BE IN COMPLIANCE WITH THE 2015 IRC/IBC (SUITE OF CODES) AND 2015 NEC ELECTRICAL CODES, THE NFPA 101 LIFE SAFETY CODE AND ALL TOWN OF HOLLIS ZONING ORDINANCES

1. Footings, foundation walls, damp proofing and perimeter foundation drains before backfill.
 - a. Where rebar is specified a rebar inspection is required prior to placing concrete.
2. Below grade or slab; Plumbing, electrical or mechanical systems that are placed below concrete slab or below grade prior to backfill.
3. Rough Electric; All wiring must be completed before being inspected. All work in connection with electrical systems shall not be covered or concealed until approved.
4. Rough Plumbing; All plumbing Systems, wastes, vents and drainage systems must be complete and ready for testing at the time of inspection. All work in connection with plumbing systems shall not be concealed until approved.
5. Rough Mechanical; All mechanical systems including ducts for heating, ventilating and cooling systems, steam and hot water piping must be completed and ready for testing at the time of inspection. All work in connection with the mechanical systems shall not be concealed until approved. All combustible framing within 3' 0" above all oil fired fuel burning appliances shall have a minimum of one layer of 5/8 fire rated GWB installed for protection.
6. Building Frame; All structural and non-structural framing must be complete before inspection. All other trade work; electrical, plumbing, mechanical, etc. must be inspected and approved prior to framing.
7. Insulation; NH Energy Code Requirements – All heated areas that require insulation including ceilings, walls, floors and spaces that come in contact with cold unheated areas.
8. Above ground or Underground LPG Tanks; **All LPG** storage tanks must be inspected for compliance with **NFPA 58** code regulations. **Inspections are conducted by the Fire Department before back filling, call 465-6001 to schedule inspections – 48 hour notice required.**
9. Chimney, woodstove and fireplace; All new and rebuilt chimneys, fireplaces and woodstoves must be inspected for code compliance with **NFPA 211** regulation. Smoke chamber shall be parged to a smooth surface both inside and on the outer wall. Only approved mortar, brick and concrete block shall be used. Firestopping is required at every floor/ceiling level.

FURTHER INSPECTIONS MAY BE REQUIRED BY THE BUILDING INSPECTOR

FINAL INSPECTION

FINAL INSPECTION IS REQUIRED ON ALL COMPLETED WORK

Upon completion of the work, including all electrical, plumbing, mechanical and all other work, an inspection shall be conducted to ensure that the work and systems comply with code requirements. All necessary tests and approvals for operating the equipment or systems may be required to be performed at the time of inspection.

- Electrical – All electrical work, equipment and systems shall comply with the 2015 NEC Electric Code
- Plumbing – All plumbing work, equipment and systems shall comply with the 2015 IRC Plumbing Code
- Mechanical – All mechanical work, equipment and systems shall comply with the 2015 IRC Mechanical Code
- Building - All structures occupied or unoccupied shall comply with the 2015 IRC Building Code.
All Residential occupancies shall comply with the NFPA 101 Life Safety Code for One and Two Family Dwellings

CERTIFICATE OF OCCUPANCY

All new Single Family Residences, commercial, agricultural, industrial structures and all other habitable buildings or structures require a certificate of occupancy. All change of use or change in tenant occupancy in all commercial, industrial or agricultural businesses or any other occupation require a certificate of occupancy.

The following is a list of approvals and test results required, but not limited to, in order to obtain approval for a Certificate of Occupancy.

INSPECTION REQUESTS FOR FINAL INSPECTION FOR A CERTIFICATE OF OCCUPANCY REQUIRE A 7 TO 10 DAY ADVANCED NOTICE

1. Driveway approval by the Department of Public Works.
2. The New Hampshire State Septic Approval for Operation along with a copy showing a diagram of the cross ties to the septic system.
3. All lots that have been created by a subdivision require granite bounds to be set in place.
4. All Occupancies also require approval from the Hollis Fire Department.
5. FINAL INSPECTION
6. Water Test Results (see Town water test requirements)
7. All subcontractor information and licenses shall be submitted to the Hollis Building Dept.
8. Blower Door Test results required on all new construction.
9. House Number shall be posted in accordance with the Town of Hollis Street Numbering Ordinance
10. Smoke Detectors must be hard wired, interconnected and audible.
11. All Occupancies must have heat, hot water and sanitary facilities within the structure.
12. Compliance with the Hollis Zoning Ordinance.