CHECKLIST FOR SIGN APPLICATION

To make it easier for applicants and the HDC, this checklist details those things that we need you to provide so that the Commission can accept your application for consideration.

- Detailed Drawings (to scale) showing the sign’s lettering, logo & colors
- Samples of materials and colors (including signpost)
- Site plan showing location of sign on property
- Photographs of site where the sign will be placed
- Lighting details if applicable (cut sheet)
- Landscaping if applicable

Size Restrictions: Historic District

- ✓ Real Estate – 20 sq. ft. single faced
- ✓ Business – 32 sq. ft
- ✓ Colors – Limited to 3 – except in instances of illustration
- ✓ Agricultural – 20 sq. ft.

Size Restrictions: Other Zones

- ✓ Real Estate – 32 sq. ft. single faced (industrial zone may be double faced)
- ✓ Business – 32 sq. ft
- ✓ Agricultural – 20 sq. ft.

The next meeting of the Hollis Historic District is _______________________________

The deadline for this meeting is                              _______________________________

A complete listing of requirements may be found in the Hollis Sign Ordinance