



Town Of Hollis
Building Codes/Zoning Ordinance
Alleged Violation Complaint Form

The Town of Hollis processes violations of the Building Code and Zoning Ordinance on a "complaint" basis. If you would like to submit a complaint, please complete this form and return it to us.

Department staff will review your complaint and the applicable Ordinances. If additional information is required, we will contact you to discuss the matter. If you have any evidence (e.g., *photograph, newspaper ad, business card, etc.*) that might help document the violation, please enclose it with this completed complaint form. If it is determined that the alleged activity could be in violation of the building code or zoning ordinance, a letter will be sent to the property owner and occupant. At the same time, we will send you a letter that will include the case number, and a brief description of the violation process.

ALLEGED VIOLATION COMPLAINT

Location of Alleged Violation: _____

Alleged Violator's Name & Address: _____

Property Owner's Name & Address: _____
(If different than the alleged violator)

Nature of Alleged Violation:

COMPLAINANT INFORMATION

(PRINTED NAME)

(SIGNATURE)

(MAILING ADDRESS - INCLUDE CITY, STATE, ZIP CODE)

(DAYTIME PHONE NUMBER)

NOTE: *By signing this form, you are attesting to the validity of this complaint, and acknowledge your willingness to appear (if necessary) before the Zoning Board of Adjustment and/or in Superior Court as a witness against the alleged violator of the Town of Hollis Zoning Ordinance.*

Office Use Only

Date Received: _____ Received By: _____

Zone District: _____ Ordinance Section: _____ Complaint Number: _____

Mailing Address: 7 Monument Square, Hollis, NH 03049
Building Department Phone Number: (603) 465-2209 ext. 501